Wednesday, January 4, 2022
Executive Session: 6:00 PM
Committee of the Whole: 6:30 PM
Regular City Council Meeting: 7:00 PM

1. Executive Session
   To discuss attorney client privileged legal matters for a claim advanced by HC Contractors related to its snow removal contract from March 2022.

2. Call to Order/Roll Call

3. Pledge of Allegiance

4. Invocation

5. Approval of Agenda (Pgs. 1-2)

6. Approval of the Minutes from 12/19/22 (Pgs. 3-8)

7. Communications from the Mayor

8. Council Members Questions of the Mayor

9. Communications from Department Heads, HR, City Clerk and the Borough Representative

10. Ongoing Projects Report

11. Citizens Comments (Limited to five (5) minutes per Citizen)
12. **Old Business**
   a. Ordinance 22-29, An Ordinance of the City of North Pole Changing the Order of Business (Pgs. 9-10)
   b. Ordinance 22-30, An Ordinance of the City of North Pole Amending the 2022 Year End Budget (Pgs. 11-12)

12. **New Business:**
   a. Ordinance 23-01, An Ordinance of the City of North Pole Amending the User Fee Schedule (Pg. 13)
   b. Ordinance 22-02, An Ordinance of the City of North Pole Amending the Professional (Pgs. 14-19) Development Step Salary Increases for City of North Pole Employees
   c. Ordinance 23-03, An Ordinance of the City of North Pole Amending Title 13, Public Services Utility Rates for 2023 (Pgs. 20-21)
   d. Resolution 23-01, A Resolution of the North Pole City Council to Change the Effective Date of the 2023 Maximum Sales Tax Rate Increase (Pg. 22)

13. **Council Comments**

14. **Adjournment**
A regular meeting of the North Pole City Council was held on Monday, December 19, 2022, in the North Pole City Hall Chambers.

CALL TO ORDER/ROLL CALL
Mayor Welch called the regular City Council meeting of Monday, December 19, 2022, to order at 7:00 p.m.

Present:
Jeffrey Jacobson – Mayor Pro Tem
DeJohn Cromer – Deputy Mayor Pro Tem
Chandra Clack
Aino Welch
David Skipps

Absent/Excused:
Anton Keller - Alt. Deputy Mayor Pro Tem

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG
Led by Melissa Dionne

INVOCATION
Given by Ms. Clack

APPROVAL OF AGENDA
Mr. Jacobson moved to approve the agenda of December 19, 2022

Seconded by Mr. Skipps

Mr. Jacobson moved to amend the agenda of December 19, 2022, to consent the following items:

Old Business:
  a. Ordinance 22-27, An Ordinance of the City of North Pole Amending the Pay Scale for City of North Pole Employees
  b. Ordinance 22-28, An Ordinance of the City of North Pole Amending the 2022 Budget

New Business
  b. Ordinance 22-30, An Ordinance of the City of North Pole Amending the 2022 Year End Budget (Pgs. 19-23)
  d. Resolution 22-19, A Resolution of the North Pole City Council Reappointing Mike Miller to the Fairbanks Northstar Borough Interior Gas Utility Board (Pg. 25)

Seconded by Ms. Welch
On the amendments
DISCUSSION
None
PASSED
Yes: 6 – A. Welch, Clack, Cromer, Skipps, Jacobson, Welch
No: 0
Absent: 1 - Keller

On the agenda as amended
DISCUSSION
None
PASSED
Yes: 6 – A. Welch, Clack, Cromer, Skipps, Jacobson, Welch
No: 0
Absent: 1 - Keller

APPROVAL OF MINUTES
Ms. Welch moved to approve the minutes from the 12/12/22 meeting

Seconded by Ms. Clack
DISCUSSION
None
PASSED
Yes: 6 – A. Welch, Clack, Cromer, Skipps, Jacobson, Welch
No: 0
Absent: 1 - Keller

COMMUNICATIONS FROM THE MAYOR
• Mayor Welch read the proclamation for the student of the month, Noah Connolly.
• President/CEO Jomo Stewart with the Fairbanks Economic Development Corporation was with us tonight with a presentation about FEDCo.
• The Mayor

COUNCIL MEMBER QUESTIONS OF THE MAYOR
• None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra
• Shop with a Cop was Saturday we had 5 officers and kids. Handed out food boxes to each family from the Food Bank and helped the kids buy $150 worth of gifts. NPPD covered the costs for food and wrapping supplies to help keep money in the program. I want to thank each officer for taking time to come to this
event.

- Press release was sent to you on the baby homicide we had in 2005. It is a huge relief to finally have an indictment on this case. It has weighed heavy on our thoughts for many years.
- Stats – Activity is up. DUI’s are up.
- Merry Christmas and Happy New Year and thank you all for your support.

**Fire Department, Chief Heineken**

- The Fire Department Christmas caroling fire truck is underway for this holiday season. It started on the 15th and will be going every evening and travels around on all the city streets.
- Chief Heineken talked about being a member of the Interior Fire Chiefs association and shared that he has been elected president of that organization for a 2-year term. Chief Heineken said that the position was on his bucket list and that he is honored.

Ms. Clack and Mr. Jacobson both offered congratulations to the Chief.

**Finance, Tricia Fogarty**

- Ms. Fogarty let the council know that she sent out financials today around 5. She also sent the info about how much heating oil the city has used so far this year. She said that because the prices increased so much that many of the department budgets didn’t cover the total costs and we are moving around money in the ordinance and fiscal note that the council approved tonight to cover those additional costs.

**Director of City Services, Danny Wallace**— Paul Trissel was with us tonight in Mr. Wallace’s absence

**Building Department**

- Building permitting has slowed down considerably (indoor projects only).
- During November and December, we issued four building permits (three gas conversions and building/elec/plumbing/mech for the Grab and Go Pizza Hut in the Mall.
- We are still working on getting the contracts signed by our building inspectors. We’ll ask Mayor Welch to also sign these.

**Public Works Department**

- Snowplowing continues to go well and we’ve completed our fourth plowing.
- Last week we received calls about the Transfer Site in North Pole (on the west side of the Old Richardson) – roads were rutted and dangerous. Given the location, many people assume that the City maintains those roads (we do not). FNSB maintains those roads and we discussed this with Bob Jordan (FNSB PW Supervisor). He mentioned that they were aware and would take care of it.
- Coordination with DOT on plowing efforts seems to be going well thus far. Our PW Supervisor, Cody Lougee, has no complaints.
- We’re looking at options to have Hubbard Construction remove hard pack in Jan or February. This would make the spring removal easier (and result in safer roads). We’re still looking into the cost/possibility of doing this for the community.

**Utility Department**
• We are moving forward with the utilities rate increase that was included with the budget submission. The as-of date for this is March 1, 2023. We’ll ensure that our customers are notified and understand the need for this rate change. You should see an information sheet on this in your packet.

• Also in your packet, you’ll see a sewer forgiveness memo. The customer had a leak and is requesting relief from his sewer bill (the water did not go into the sewer). Code allows us to forgive part of the bill in this circumstance, but also requires that we inform the Council.

Moose Creek
• The Period of Performance (end date) has been extended to June 30th, 2023. This is required due to much of the work (grading, hydrouseeding, pipe work) was not completed and will be completed next year.
• We have begun discussions with the Air Force about how this project will conclude and the potential for establishing a reserve fund for future maintenance and capital costs. We’ve only had one meeting (last Thursday), but the AF mentioned they would begin asking the question on their side (if this is possible).

Mr. Skipps shared a few things that he has noticed about the snow removal that DOT has been doing and a few areas that need clean up.
• Mr. Trissel said that he would pass along the info the public works department.

Human Resources, Ellen Glab
• Ms. Glab shared that her SHRM test is Thursday and that’s about all that she had to share tonight.
The Mayor asked when she would hear the results back from her test.
• Ms. Glab said that she did not know right now, but that would get back to him with that info.

Borough Representative
• Ms. Welch attended no meetings since the last NPCC meeting.

City Clerk’s Office, Melissa Dionne
• Ms. Dionne said that she did not have anything new to share with the Council since the last meeting. The Mayor asked how her training was progressing.
• Ms. Dionne shared that she has some new trainings coming up in the new year and would report back on them as they get closer.

ON GOING PROJECTS
• Dan Britton, General Manager of the Interior Gas Utility, was with us to give us an update on the IGU and to talk about Mike Miller be reconfirmed as the NP representative to the IGU.
Mr. Jacobson shared that he just passed his 1-year anniversary of being on natural gas and that he loves it. Mr. Clack and Mr. Cromer asked about the natural gas conversion process, prices, and the borough conversion
assistance program.
  • Mr. Britton shared that citizens’ could get more information on the process on their website.

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)
  • None

New Business
  • Ordinance 22-29, An Ordinance of the City of North Pole Changing the Order of Business

Mr. Jacobson moved to approve 22-29

Seconded by Ms. Welch

On the Ordinance
DISCUSSION
None
PASSED
Yes: – A. Welch, Clack, Cromer, Skipps, Jacobson
No: Welch
Absent: 1 – Keller

  • Resolution 22-18, A Resolution of the North Pole City Council Establishing the 2022 Bed Tax Grant Distribution

Mr. Jacobson moved to approve 22-18
Seconded by Ms. Welch

On the Resolution
DISCUSSION
None
PASSED
Yes: 7 – A. Welch, Clack, Cromer, Skipps, Jacobson, Welch
No: 0
Absent: 1 - Keller

COUNCIL COMMENTS
  • Ms. Clack said that she enjoyed hearing from Mr. Stewart regarding FedCo and what they do. She wished everyone a nice Christmas and New Year. She shared that she is leaving tonight for Hawaii, it is a long overdue trip for her wedding anniversary.
  • Ms. Welch offered a congratulations to Ms. Clack on her anniversary. She wished everyone to enjoy the holidays and reminded everyone that it is not that gifts that we receive that is important, but the gifts we give, especially love.
  • Mr. Cromer wished everyone a Merry Christmas and a happy new year. He is also off on a vacation in a few days and let us know that he will miss the next 2 council meetings.
Mr. Jacobson apologized for missing that last council meeting, he had to be at the City of Fairbanks council meeting due to his position as head of the public works department. He thanked the council for keeping the 2023 budget and sales tax the way that it was at the last meeting, he feels that that was the right thing to do to have some extra monies available for 2023 for unexpected expenses. He congratulated Chief Heineken for becoming the president of the Interior Fire Chiefs Association and to his son who was recently promoted in his job with the fire department at the City of Fairbanks. Mr. Jacobson said that the governor’s budget came out today and that it did not include money for community assistance programs. That could change later when the budget goes to the legislature. He said that the presentations form IGU and FedCo were great tonight and wished everyone a safe Christmas season. He said that it is an honor to serve with the council and wished everyone the best in 2023.

Mayor Welch said that he couldn’t do some of the holiday things that he likes to do this year because of his health. He was with Barry Nicholsburg recently, Mr. Nicholsburg is the Chairman of Gift and Endowments for the Jimmy Carter Center, they enjoyed a meal at the Pagoda and had a good time. He said that the spirit of Christmas does live with us and hopes that we can close out the year safely and thanked everyone who works for the city and that we have the good citizens that we have.

ADJOURNMENT
Ms. Welch moved to adjourn
Seconded by Ms. Clack

The regular meeting of Monday, December 19, 2022, adjourned at 8:49 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, December 19, 2022.

ATTEST:

Melissa Dionne, City Clerk
CITY OF NORTH POLE
ORDINANCE NO. 2022-29

AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE ORDER
OF BUSINESS

WHEREAS, changes to the North Pole Municipal Code are a continually
changing requirement; and

WHEREAS, the City of North Pole wishes to amend the order of business for the
City Council meetings to make it easier and more sensible for citizen’s to testify
to the Council; and

WHEREAS, the City of North Pole wishes to update the phrasing it uses to
confirm to industry standards; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be
codified.

Section 2. Title 2 Chapter 12 section 060 Order of Business is hereby amended
in the North Pole Code of Ordinances as follows: [new text in red, deleted text in
strikethrough red]:

2.12.060 Order of business.

Unless changed by a vote of four of the Council members, the business of the
Council will be disposed of in the following order:

A. Roll call;

B. Pledge of allegiance to the U.S. flag;
C. Invocation;

D. Approval of the agenda;

E. Approval of the minutes;

F. Communications from the Mayor;

G. Council member questions of the Mayor;

H. Citizen’s comments

I. Communications from department heads, Borough representative(s), and the City Clerk;

J. Ongoing projects report;

K. Old Unfinished business;

L. New business;

M. Council comments;

N. Adjournment. (Ord. 98-13 § 2, 1998; Ord. 94-8 § 2, 1994; Ord. 94-4 § 2, 1994; Ord. 92-17 § 2, 1992; Ord. 92-7 § 2, 1992; Ord. 82-3 § 2-6(7), 1982)

Section 3. Effective Date. This ordinance shall become effective on the first day of January 2022.

ADOPTED THE _____ DAY OF JANUARY 2022.

Mayor: Michael W. Welch

ATTEST:

Melissa Dionne
City Clerk

PASSED/FAILED
Yes:
No:
Absent:
CITY OF NORTH POLE
ORDINANCE 22-30
AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA
AMENDING THE 2022 YEAR END BUDGET

WHEREAS, changes to practices and policies is a continually changing requirement; and

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and

WHEREAS, adjustment in the budget are necessary to remain compliant with Council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the attached fiscal note to move funds to balance the year end 2022 operating budget.

Section 1. This ordinance is of a general nature and shall not be codified.

Section 2. Effective date.
This ordinance shall become effective immediately upon passage.

ADOPTED THE ___ DAY OF JANUARY 2023.

Mayor Michael W. Welch

ATTEST:

Melissa Dionne, North Pole City Clerk

PASSED/FAILED
Yes:
No:
Absent:
### Does the Ordinance or Resolution have a fiscal impact?

Yes

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<thead>
<tr>
<th>Fund- Dept. Title</th>
<th>Account Description</th>
<th>Account #</th>
<th>Debit</th>
<th>Credit</th>
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<td>General Fund</td>
<td>Building Maintenance</td>
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<td>18,000.00</td>
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<td>General Fund</td>
<td>Alcohol Tax</td>
<td>01-31-3000</td>
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<td>18,000.00</td>
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<td>Tobacco Tax</td>
<td>01-31-3200</td>
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<td>Business License</td>
<td>01-34-4000</td>
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<td>General Fund</td>
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<td>01-51-2-2300</td>
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<td>General Fund</td>
<td>Professional Services – Clerk</td>
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<td>General Fund</td>
<td>Office Equipment &amp; Supplies - HR</td>
<td>01-52-3-3350</td>
<td>1,650.00</td>
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<td>Memberships – Admin</td>
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<td>COVID Local Fiscal Recovery</td>
<td>01-39-9195</td>
<td>19,000.00</td>
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<td>General Fund</td>
<td>COVID Local Fiscal – Expenses</td>
<td>01-51-9-9180</td>
<td>244,850.00</td>
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<td>General Fund</td>
<td>Electricity – Admin</td>
<td>01-51-3-3050</td>
<td>2,000.00</td>
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<td>General Fund</td>
<td>Heating Fuel – Admin</td>
<td>01-51-3-3100</td>
<td>5,000.00</td>
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<td>General Fund</td>
<td>Heating Fuel – PD</td>
<td>01-53-3-3100</td>
<td>2,500.00</td>
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<tr>
<td>General Fund</td>
<td>Heating Fuel – FD</td>
<td>01-54-3-3100</td>
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<td>Heating Fuel – PW</td>
<td>01-58-3-3100</td>
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<td></td>
<td></td>
<td><strong>383,500.00</strong></td>
<td><strong>383,500.00</strong></td>
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</table>

Prepared By: Tricia Fogarty  
Date: December 13, 2022

Finance Approval: Tricia Fogarty  
Date: December 13, 2022
ORDINANCE NO. 2023-01

AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE USER FEE SCHEDULE

WHEREAS, changes to the North Pole Municipal Code are a continually changing requirement; and

WHEREAS, the City of North Pole wishes to amend the Municipal Code to confirm to the requirements of the City; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 4 Chapter 4 section 10.020 User Fee Schedule is hereby amended in the North Pole Code of Ordinances as follows: [new text in red, deleted text in strikethrough].

Ambulance/Patient Transport Mileage (loaded miles) $0.15 $15.00 per mile

Section 3. Effective Date. This ordinance shall become effective upon signing.


Mayor Michael W Welch

ATTEST:

Melissa Dionne, City Clerk

PASSED/FAILED
Yes:
No:
Absent:
ORDINANCE NO. 2023-02

AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE PROFESSIONAL DEVELOPMENT STEP SALARY INCREASES FOR CITY OF NORTH POLE EMPLOYEES

WHEREAS, changes to the North Pole Municipal Code are a continually changing requirement; and

WHEREAS, the City of North Pole wishes to remain competitive with its compensation for its employees; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 2 Chapter 36 section 470 F: Professional Development Step Salary Increases, are hereby amended in the North Pole Code of Ordinances as follows: [new text in red, deleted text in strikethrough] see attached.

Section 3. Effective Date. This ordinance shall become effective upon signing.


_______________________________
Mayor Michael W Welch

ATTEST:

Melissa Dionne, City Clerk

PASSED/FAILED
Yes:
No:
Absent:
2.36.470 Pay.

F. Professional Development Step Salary Increases. Employees may earn horizontal step increases for professional development as follows:

<table>
<thead>
<tr>
<th>Position</th>
<th>Steps</th>
</tr>
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<tbody>
<tr>
<td>Accounts Receivable/Receptionist Clerk:</td>
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<tr>
<td>Clerk-I</td>
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</tr>
<tr>
<td>Clerk-II</td>
<td>2</td>
</tr>
<tr>
<td>Clerk-III</td>
<td>2</td>
</tr>
<tr>
<td>City Accountant:</td>
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</tr>
<tr>
<td>Deputy Accountant:</td>
<td>-</td>
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<tr>
<td>Deputy Accountant-I</td>
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<tr>
<td>Deputy Accountant-II</td>
<td>2</td>
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<tr>
<td>Deputy Accountant-III</td>
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<tr>
<td>Deputy Accountant-IV</td>
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<tr>
<td>City Clerk:</td>
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<tr>
<td>Certified Municipal Clerk (CMC)</td>
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<tr>
<td>Master Municipal Clerk (MMC)</td>
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<tr>
<td>Admin/Exec. Assistant/Evidence:</td>
<td>-</td>
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<tr>
<td>Admin/Exec. Assistant/Evidence-I</td>
<td>2</td>
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<tr>
<td>Admin/Exec. Assistant/Evidence-II</td>
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<tr>
<td>Admin/Exec. Assistant/Evidence-III</td>
<td>2</td>
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<tr>
<td>Admin/Exec. Assistant/Evidence-IV</td>
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<tr>
<td>Firefighter Personnel:</td>
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<td>Firefighter II/EMT-III</td>
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<tr>
<td>Fire Apparatus Driver/Operator</td>
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<td>Fire Officer-I</td>
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<tr>
<td>Position</td>
<td>Steps</td>
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<td>Firefighter II/MICP</td>
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<tr>
<td>Police Officer:</td>
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<td>Police Officer II</td>
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<td>Utility Operator II</td>
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<tr>
<td>Water Treatment Level III</td>
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</tr>
</tbody>
</table>

Criteria for professional development will be developed by department heads coordinated with the Mayor and approved by the City Council. Current employees who meet the professional development criteria for advancement at the time of adoption of Ordinance 04-05 will be grandfathered in for longevity requirements. Initial placement in professional development track will not be cumulative and will result in two step advancements only. Police Sergeants are eligible for professional development advancement.
<table>
<thead>
<tr>
<th>Accounts Receivable/Payable/Receptionist Clerk:</th>
<th></th>
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<tbody>
<tr>
<td>Clerk I</td>
<td>2 Steps</td>
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<tr>
<td>Clerk II</td>
<td>2 Steps</td>
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<tr>
<td>Clerk III</td>
<td>2 Steps</td>
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<tr>
<td>Clerk IV</td>
<td>2 Steps</td>
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<td></td>
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<tr>
<td>Accountant / Accounts Specialist/ Deputy Accountant:</td>
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<tr>
<td>Deputy Accountant I</td>
<td>2 Steps</td>
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<tr>
<td>Deputy Accountant II</td>
<td>2 Steps</td>
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<tr>
<td>Deputy Accountant III</td>
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<tr>
<td>Deputy Accountant IV</td>
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<tr>
<td>City Clerk:</td>
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<td>2 Steps</td>
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<tr>
<td>Clerk IV</td>
<td>2 Steps</td>
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<tr>
<td>Admin/Exec. Assistant/Evidence:</td>
<td></td>
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<tr>
<td>Admin/Exec. Assistant/Evidence I</td>
<td>2 Steps</td>
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<tr>
<td>Admin/Exec. Assistant/Evidence II</td>
<td>2 Steps</td>
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<td>Utility Operator II</td>
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<td>Water Treatment Level III</td>
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ORDINANCE NO. 2023-03

AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING
TITLE 13, PUBLIC SERVICES UTILITY RATES FOR 2023

WHEREAS, changes to the North Pole Municipal Code are a continually changing requirement; and

WHEREAS, the City of North Pole wishes to amend the Municipal Code to confirm to the requirements of the City; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 13 is hereby amended in the North Pole Code of Ordinances as follows: [new text in red, deleted text in red strikethrough].

<table>
<thead>
<tr>
<th>Customer class</th>
<th>Per gallon water</th>
<th>Monthly base water charge</th>
<th>Monthly electronic meter charge</th>
<th>Per gallon sewer charge</th>
<th>Monthly base sewer charge</th>
<th>FRR&lt;sup&gt;3&lt;/sup&gt; – Water per gallon charge</th>
<th>FRR&lt;sup&gt;3&lt;/sup&gt; – Sewer per gallon charge</th>
<th>FRR&lt;sup&gt;3&lt;/sup&gt; Significant industrial discharger, sewer</th>
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<tr>
<td>Single-family residential</td>
<td>$0.01880, $0.02080</td>
<td>$5</td>
<td>$0.95</td>
<td>$0.01880, $0.02080</td>
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<td>Commercial/ significant industrial discharger</td>
<td>Bulk water charge</td>
<td>Fire Hydrant Meter flushing</td>
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</tbody>
</table>

**Section 3. Effective Date.** This ordinance shall become effective March 1, 2023.


______________________________
Mayor Michael W Welch

ATTEST:

______________________________
Melissa Dionne, City Clerk
CITY OF NORTH POLE
RESOLUTION NO. 23-01

A RESOLUTION OF THE NORTH POLE CITY COUNCIL TO
AMEND THE EFFECTIVE DATE OF THE 2023 MAXIMUM
SALES TAX RATE INCREASE

WHEREAS, changes to practices and policies is a continually changing
requirement; and

WHEREAS, the City of North Pole does not wish to place an undue burden onto
the businesses of the City of North Pole, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of North
Pole that it amends the effective date of the 2023 maximum sales tax rate
increase to February 1, 2023.

Section 1. Effective date.
This resolution shall become effective immediately upon City Council approval.

PASSED by a duly constituted quorum of the North Pole City Council this 4th
day of January 2023.

________________________
Michael W. Welch, Mayor

ATTEST:

________________________
Melissa A. Dionne, North Pole City Clerk

PASSED/FAILED
Yes:
No:
Absent: