



CITY OF NORTH POLE
Regular Meeting
October 16, 2023
City Hall Chambers
125 Snowman Lane, North Pole, Alaska
www.northpolealaska.com

Monday, October 16, 2023
Committee of the Whole: 6:30 PM
Regular City Council Meeting: 7:00 PM

MAYOR

Michael Welch
907-488-8584

CITY CLERK

Melissa Dionne & Emily Braniff
907-488-8583

COUNCIL MEMBERS

Jeffrey Jacobson – Mayor Pro Tem	907-460-7733
DeJohn Cromer – Deputy Mayor Pro Tem	907-347-2808
Anton Keller – Alt. Deputy Mayor Pro Tem	907-987-2548
Chandra Clack	907-460-3767
Aino Welch	907-488-5834
David Skipps	907-750-5106

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Invocation
4. Approval of Agenda (Pgs. 1-2)
5. Approval of the Minutes from 10/02/2023 (Pgs. 3-11)
6. Communications from the Mayor
 - a. Proclamation for KJNP
 - b. Pinning of new North Pole Police Officer
 - c. Certification of the October 3, 2023 Municipal Election Results (Pgs. 12-14)
 - d. Swearing in of new North Pole City Council Members
7. Council Members Questions of the Mayor
8. Citizens Comments (Limited to five (5) minutes per Citizen)
9. Communications from Department Heads, HR, City Clerk and the Borough Representative (Pgs. 15-28)
10. Ongoing Projects Report
11. Unfinished Business

12. New Business

- a. Ordinance 23-14, An Ordinance of the City of North Pole Amending the 2023 Budget to Accept Grant Funds (Pgs. 29-36)
- b. Resolution 23-16 A Resolution in Support of Continuing to Hold Local Elections in Early October. (Pgs. 37-38)
- c. Resolution 23-17, A Resolution of the North Pole City Council Designation City Officials' Authorization to Sign on City of North Pole Accounts. (Pg. 39)

13. Council Comments

14. Adjournment



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, October 2, 2023, in the North Pole City Hall Chambers.

CALL TO ORDER/ROLL CALL

Mayor Welch called the regular City Council meeting of Monday, October 2, 2023, to order at 7:00 p.m.

Present:

Mayor Welch
Jeffrey Jacobson – Mayor Pro Tem
David Skipps
Chandra Clack
Aino Welch
DeJohn Cromer – Deputy Mayor Pro Tem
Anton Keller -Alt. Deputy Mayor Pro Tem

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Melissa Dionne

INVOCATION

Given by Ms. Welch

APPROVAL OF AGENDA

Mr. Jacobson *moved* to approve the agenda of October 2, 2023

Seconded *by* Ms. Clack

Ms. Welch *moved* to amend the agenda of October 5, 2023, to consent the following

Unfinished Business

- a. Ordinance 2023-12, An Ordinance of the City of North Pole Amending the Causes for Disciplinary Action for City of North Pole Employees

New Business

- b. Approval of Liquor License Transfer – Three Bears Alaska, Inc.

Seconded by Mr. Skipps

On the Agenda as Amended

DISCUSSION

None

PASSED

Yes: 7 – Skipps, Clack, Cromer, Keller, Jacobson, A. Welch, M. Welch

No: 0

Absent: 0

On the Agenda

DISCUSSION

None

PASSED

Yes: 7 – Jacobson, A. Welch, Cromer, Skipps, Clack, Keller, M. Welch

No: 0

Absent: 0

APPROVAL OF MINUTES

Ms. Welch *moved* to approve the minutes from the September 18, 2023, meeting.

Seconded *by* Mr. Keller

On the Minutes

DISCUSSION

None

PASSED

Yes: 7 – Cromer, Skipps, Keller, Jacobson, Clack, A. Welch, M. Welch

No: 0

Absent: 0

COMMUNICATIONS FROM THE MAYOR

- Mayor Welch spoke to the events he has participated in since the last regular Council meeting. He thanked Mr. Skipps for having him invited to the Mayor's Bowl but he had to attend the 76th Birthday of the Airforce with the Mayor of the City of Fairbanks, which was scheduled on the same day. Mayor Welch spoke to the lack of housing for Air Force soldiers and that he is in discussions on how to help solve the housing problems. Mayor Welch spoke of the need for combined heat power and all the components that would go into making it happen.
Mayor Welch asked Ms. Dionne to introduce Emily Braniff, the new City Clerk, and to perform the Oath of Office, Ms. Dionne performed the Oath of Office and swore Ms. Braniff in.
Mayor Welch reminded everyone to get out and vote the following day as it is Municipal Election Day.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

- Mr. Jacobson asked if the Mile 351 interchange at 12 Mile was a complete design yet as he has not heard anything about it in 2023. Mayor Welch stated he would have to investigate and get back to him as he had no update to report.

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

Michael Gendreau suggested that in the future the election ballot include party affiliation. Mayor Welch shared that it is a State Statute that regulates Municipal elections and that they are required to be non-partisan elections. Ms. Welch asked Mr. Gendreau if he had seen the election pamphlet that has a bio of each candidate, Mr. Gendreau stated he only wanted to know party affiliation. Mr. Gendreau thanked the Council for their time.

Ben Brees spoke to his concern for pedestrian safety on Homestead Road. Mr. Brees shared vehicles drive extremely fast down the road and now that school is in session he has concerns for the safety of the children. Mr. Brees stated that as soon as it gets dark it is pitch black and you cannot see in front of your hand because there are no streetlights, and he fears someone is going to get hurt.

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Finance, Tricia Fogarty

- Ms. Fogarty stated she sent out financials earlier in the day and that if anyone has any questions to please let her know. Ms. Fogarty stated general fund budget sheets have been sent to department heads. Mayor Welch stated those budget sheets are due back October 13th.

Police Department, Chief Dutra

- The Career Skills Program allows us to integrate active-duty military folks into our training programs without costing the city any funds and allow a bridge into police work.
- A new police officer was hired for the open position, she will start October 9th at 0700 hours. Officer Gregory comes with 8 years of LEO and 4 years as a correctional officer.
- The NPHS football team, all 70 of them, enjoyed a visit with PD- conducted tac vest. races and gave a speech about law enforcement as a career.
- We received quotes for our ceiling tile and grid replacement that is 40-plus years old.
- We also received a quote for our air conditioning needs. I will bring both to the council. either in budget 2024 or 2023 fund adjustment.
- Statistics will come at the next meeting. Short of admin staff at the moment.
- We have been approached by a TV show to do a series for "The Force," working with Zane to see if we can get a contract that we can live with.

Director of City Services, Danny Wallace

Special Topics

- Alaska Infrastructure Symposium Participation
- Last week, I attended the second annual Infrastructure Development Symposium in Anchorage. This was hosted by the Alaska Municipal League (AML), Alaska Federation of Natives (AFN), and the Office of the Governor, the Alaska Congressional Delegation, along with other statewide partners. The symposium was structured to prepare Alaskans to take advantage of the significant opportunities provided for in the Bipartisan Infrastructure Law (BIL) and other sources of federal infrastructure funding. I was able to

discuss City of North Pole priorities with state, federal and non-governmental organizations and we emphasized the importance of information sharing at all levels of government (municipal, state, federal) on key issues, such as emerging contaminants. Also of note, in discussions with Senator Murkowski's staff, they mentioned that our \$2.5M request for utilities infrastructure support for Brookside Park was moving forward and that if the budget gets passed as written, we would be able to apply for and receive those funds. This was another example of the advantages of the Alaska Municipal League and the events they sponsor.

Building Department

- We have had contractors do roofing work in the city without permits, although when we contacted them, they were happy to comply. As a reminder, for roofing permits, shingles only does not require a permit (by code), but roof replacements do.
- We're continuing to work with Three Bears on utilities permitting requirements as well as FNSB on the Wescott Pool upgrades. Both projects are moving forward as planned.

Public Works Department

- Summer paving should be complete – you'll see this in selected spots throughout the city.
- Our new snow removal contract is in place with Hubbard Construction – they are ready for the snow.
- Work on City Lights continues – although you'll see almost all the new lights installed, they are still being checked for wiring and power. We anticipate that most of them will be powered on by the end of October. Also, work on repainting the Candy Cane light poles continues, and they are currently in Graham Construction's shop being prepped and painted. The current completion date is slated to be in 2-3 weeks.
- PW finished work on the new Deputy Clerk / HR office. We're working with Star Electric to get computer drops installed and the FD will assist with furniture installation.

Utility Department

- The State of Alaska hosted the EPA-Western States Area Wide Optimization Program (AWOP) workshop in Fairbanks. This is an event that occurs at least once per year and rotates among states, and this will be the first time for Alaska in many years. On the 27th, they toured the Water Treatment Plant (WTP) and the Moose Creek pump station. They used that location as a practical exercise for gathering water quality data and will provide a report to the North Pole Utilities.
- Utilities also had three visits from Ms. Rebecca Missler's NP High School Chemistry class -- about 90 students toured the treatment plant in three sessions.
- Nothing else significant to report from the water and sewer utilities departments, although the upcoming ballot propositions are important for our future ability to provide clean water.

Fire Department, Chief Heineken

- Chief Heineken reported he is happy to be back to work after his vacation and that he is proud of the strong staff that he has at the Fire Department. He shared his staff did a phenomenal job in his absence.
- Chief Heineken reported the roads are getting dangerous and advised everyone to get their snow tires on

their vehicle. He reported an emergency that occurred earlier in the day resulting in the death of two soldiers due to icy road conditions. He reported there was mutual aid from outlying emergency service providers.

- Chief Heineken stated he is happy to report of a collaboration between the North Pole High School and the North Pole Fire Station, he shared this year they will use the training facility at the department to host a Haunted Asylum to raise funds for the senior class. The Asylum will run October 27th & 28th for a small nominal fee.

City Clerk's Office, Melissa Dionne

- Ms. Dionne shared that Ms. Braniff started earlier in the day and it is a trial by fire with a first day Council meeting and elections the following day.
- Ms. Dionne stated the new HR person has accepted the position and that he will start on October 30th.
- Ms. Dionne shared that she has completed the sign up with Workshield and that she will get training pushed out to employees, so everyone knows how to use it.
- She reported municipal election day is the following day and encouraged everyone to vote.

Borough Representative

- Ms. Welch attended the last Borough Assembly meeting, her notes follow.
- School Board:
- October is Attendance awareness month.
- Please see the website for events and board meetings.
- Borough Ordinances Discussed
- ORDINANCE NO. 2023-51. An Ordinance Repealing Chapter 4.64 FNSBC, Land Management Advisory Commission, And Chapter 4.88 FNSBC, Public Transportation Advisory Commission.
- (Sponsor: Mayor Ward). Pass
- The Land Management Advisory Commission was removed by amendment from this ordinance so only Public Transportation Advisory Commission has been repealed.
- ORDINANCE NO. 2023-52. An Ordinance Repealing FNSBC
- Priorities Committee and Creating FNSBC 3.24.080, Committee of The Whole. (Sponsors: Assembly members Lojewski and Cash) Pass This will help to ensure the assembly has input and also help having a quorum.
- ORDINANCE NO. 2023-53. An Ordinance Amending FNSBC Title 7 To Create the Education Investment Reserve and Provide for Submission Requirements in The Mayor's Total Proposed Comprehensive Budget And Amending The Land Revenue Reserve Fund Including Related Changes In Chapter 4.64 FNSBC. (Sponsors: Assembly member Lojewski and Cash) Pass
- ORDINANCE NO. 2023-54. An Ordinance Amending FNSBC 21.28.040 To Clarify Eligibility for The Solid Fuel Burning Appliance Removal Program Incentives. (Sponsor: Mayor Ward) Pass
- ORDINANCE NO. 2023-20-1E. An Ordinance Amending the FY 2023-2024 Budget by Appropriating \$65,246 In Additional Local Matching Funds from The General Fund Balance to The Capital Projects Fund For The Tanana River Recreation Access Improvements Project, Otherwise Known As Lathrop Street Extension, Being Constructed By The Federal Highway Administration. (Sponsor: Mayor Ward) Pass

ON GOING PROJECTS

Mayor Welch stated he is working with Tech Wise to do an assessment for cyber security and that he will bring more details relating to it in the future.

UNFINISHED BUSINESS

- Ordinance 2023-13, An Ordinance of the City of North Pole Amending the Leave Policy for City of North Pole Employees

Mr. Skipps moved to approve the Ordinance.

Seconded by Ms. Welch

Mr. Skipps moved to amend Ordinance 2023-13 to reflect any excess leave above maximum accrual not used within the pay period will be forfeited.

On the Amendment

DISCUSSION

None

PASSED

Yes: Keller, Clack, Cromer, Skipps, A. Welch, Mayor Welch

No: Jacobson

Absent: 0

On the Ordinance as Amendment

DISCUSSION

None

PASSED

Yes: Clack, Cromer, Skipps, A. Welch, Keller, Mayor Welch

No: Jacobson

Absent: 0

NEW BUSINESS

- Memo to Council regarding BlackHawk Works bill for \$32,000 for city wide brush cutting.

Mr. Jacobson *moved* to approve the Memo.

Seconded by Ms. Welch

On the Memo

DISCUSSION

None

PASSED

Yes: Skipps, A. Welch, Cromer, Keller, Clack, Jacobson, M. Welch

No: 0

Absent: 0

Resolution No. 23-15 A Resolution to Authorize the City to Submit to the State of Alaska Land and Water Conservation Fund Grant Application to Assist with Playground Equipment Purchase and Installation at Highway Park.

Mr. Keller *moved* to approve the Resolution.

Seconded by A. Welch

On the Resolution

DISCUSSION

None

PASSED

Yes: Clack, Cromer, Skipps, Jacobson, A. Welch, Keller, M. Welch

No: 0

Absent: 0

COUNCIL COMMENTS

- Mr. Skipps welcomed the new Clerk, Ms. Braniff, and shared that the coming weekend is the quarter finals for North Pole Patriot football. He stated the game is at West Valley at 7:00 p.m. Saturday and that he would continue to report on the quarterfinals.
- Ms. Clack shared she had the honor to attend the opening of the Talen Luth-Ney Youth Center at the go cart facility, she stated there was a nice turnout. Ms. Clack reported the youth center would be preschool to age seven group, an 8 to 12 centered group and then a 12 to 17 group all having separate group days and times.
- Mr. Cromer had nothing to report.
- Mr. Keller shared that he and Ms. Clack attended the Mayor's Bowl together and shared their follies of the game. He stated he wore one of the new jerseys and that they have a large amount of protective padding in them. Mr. Keller shared that he presented a cup to one of the fire fighters at the game. Mr. Keller spoke to the article in the News Miner being a misprint and that it is a low interest loan, and it is good for citizens. Mr. Keller stated the most important thing for children is not going to school, it is parenting and reading to your children. Mr. Keller shared reading to your children even in the womb is important, reading to them when they are younger and to have them read to you when they get older.

He shared that having patience with your children is important because it safeguards against negative forces that are out there in society. Mr. Keller stated it is important to take time and care of their own children because if you do not someone with poor intention may influence them. Mr. Keller advised if anyone is going to go to the Friday football game to dress warmly.

- Ms. Welch agreed with Mr. Keller that spending time with your own children is the best way to parent, the children will always be most comfortable coming to their parents when they are reared that way. Ms. Welch shared how hard covid was on parents and that it does take a village to raise a child. Ms. Welch spoke to the need for children to dress for the weather and with reflective gear so cars can see them when they are out waiting for the bus.
- Mr. Jacobson thanked everyone for all the work they covered during the night's meeting and thanked Ms. Clack for attending the youth facility ceremony. Mr. Jacobson shared his concern for the Man Choh mine truck route that will start running in January. Mr. Jacobson stated he was hoping they would start in the summer of 2024 and not in the winter and shared his concern for the safety of the citizens on the road. Mr. Jacobson stated white out conditions happen when a truck passes in the fast lane now and that he is very nervous about how the trucking route is going to go. Mr. Jacobson shared that since the Chena Flood Plane bridge is not strong enough to hold the trucks they will be directed across traffic and down across the flood plane to connect back to the highway. Mr. Jacobson shared the plan for the truck route has not been very well thought out and that every twelve minutes there is going to be a 90-foot truck rolling in front of your car. Mr. Jacobson stated Kinross is saying that this is only a five-year project but what they are not telling us is that they have five other mines in the hopper. Mr. Jacobson stated it is in all actuality 25 to 30 years of trucking and that it is not about if there will be fatal car accidents, it is when and how many. Mr. Jacobson shared his concern for Ordinance No. 2023-58 introduced by Tammie Wilson at the Fairbanks North Star Borough Assembly meeting. Mr. Jacobson shared that if the plan were to move forward it would greatly impact the City of North Pole because we would have to finance election equipment and it would create a great expense. Mr. Jacobson stated he did not want the municipal citizens to be subjected to the long lines that occur during the federal election voting and that he hopes it does not pass. Mr. Jacobson stated he loved reading to his children and that he loved it when he had a teacher that would read books to him when he was in a classroom. Mr. Jacobson shared that he taught math at North Pole Middle School and that he encouraged kids who knew a different way to get a math problem right to share how not to shy away from it. He shared it was ok to use other avenues to get the right answer. Mr. Jacobson encouraged citizens to have their children dress warmly for the colder weather.
- Mayor Welch shared that the Fairbanks Catholic Diocese is about to install a new Bishop and spoke to the history of religion in Alaska. Mayor Welch spoke to the history of Bishops in the interior of Alaska. Mayor Welch spoke to the little Catholic church built down on the river in 1904 and then two years later they build St. Joseph's Hospital which is now Denali State Bank. He shared that on October 12th he will attend the ordination of the sixth bishop of this north American diocese. Mayor Welch shared that he would be attending HIPOW, the Happiness Is Paying Our own Way benefit before the next regular meeting.

ADJOURNMENT

Ms. Welch *moved* to adjourn.

Seconded *by* Ms. Clack

The regular meeting of Monday, October 2, 2023, adjourned at 9:35 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, October 2, 2023.

ATTEST:

Emily Braniff, CMC
City Clerk



REPORT OF ELECTION CANVASS BOARD

October 3, 2023 Municipal Election

We, the undersigned, served as canvass board judges in the Municipal Election of October 3, 2023, do hereby certify that we have examined in detail all absentee and questioned ballots, original and questioned registers, for the 1 precinct of the City of North Pole.

Upon completion of the canvass, it is our opinion that the attached summary of election returns, as compiled by the Borough Clerk, accurately reflects the total shown on the Certificate of Election Returns by the election board of each voting precinct.

<u>Nancy A. Reysch</u>	<u>Barbara A. Koe</u>
<u>Ramona Reeves</u>	_____
<u>B. Higdon</u>	_____
<u>Carol Mustie</u>	_____
Canvass Board Chair	

Election Summary Report
Regular Election
City of North Pole
October 3, 2023
Unofficial Election Results

NORTH POLE CITY COUNCIL (Vote for 2)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	Absentee	Early Voting	Question	Total	
Times Cast	263	20	10	0	293 / 1,926	15.21%
Undervotes	182	14	7	0	203	
Overvotes	0	0	0	0	0	
Candidate	Election Day	Absentee	Early Voting	Question	Total	
Ellen Glab	83	3	2	0	88	22.98%
Larry Terch III	136	15	6	0	157	40.99%
Benjamin Williams Jr.	114	8	4	0	126	32.90%
Write-in	11	0	1	0	12	3.13%
Total Votes	344	26	13	0	383	

CITY OF NORTH POLE PROPOSITION 1 (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	Absentee	Early Voting	Question	Total	
Times Cast	263	20	10	0	293 / 1,926	15.21%
Undervotes	5	0	0	0	5	
Overvotes	0	0	0	0	0	
Candidate	Election Day	Absentee	Early Voting	Question	Total	
YES	210	17	9	0	236	81.94%
NO	48	3	1	0	52	18.06%
Total Votes	258	20	10	0	288	

CITY OF NORTH POLE PROPOSITION 2 (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	Absentee	Early Voting	Question	Total	
Times Cast	263	20	10	0	293 / 1,926	15.21%
Undervotes	4	0	0	0	4	
Overvotes	0	0	0	0	0	
Candidate	Election Day	Absentee	Early Voting	Question	Total	
YES	218	18	8	0	244	84.43%
NO	41	2	2	0	45	15.57%
Total Votes	259	20	10	0	289	



CITY OF NORTH POLE

"Where the Spirit of Christmas Lives Year Round"

125 Snowman Lane • North Pole, Alaska 99705-7708
E-mail: mdionne@northpolealaska.com • Website: www.northpolealaska.com

CERTIFICATION OF REGULAR MUNICIPAL ELECTION

We, the undersigned duly elected officials of the City of North Pole, do hereby certify we have accepted the report of the Election Canvas Board and declare the Regular Municipal Election of October 3, 2023, was validly held.

Michael Welch
Mayor

Jeffrey Jacobson
Mayor Pro Tem

DeJohn Cromer
Deputy Mayor Pro Tem

Anton Keller
Alt. Deputy Mayor Pro Tem

Aino Welch

Chandra Clack

David Skipps

Certified this 16th day of October 2023.

Attest:

Emily Braniff, CMC
City Clerk

2023 Community Survey

City of North Pole

Purpose and Procedure

The 2023 Community Survey was performed with the intent of collecting residents' opinions on certain matters pertaining to the City of North Pole including, but not limited to, infrastructure, city services, economic concerns, and policing efforts.

- Our 2023 Municipal Intern, Owen Luo, performed survey research, design, execution, and analysis.
- The survey was conducted over a period of three weeks from August 7th to August 25th of 2023.
- This survey observes the population of all residents within the North Pole City Limits.
- Data was collected as a mixed-mode survey, comprising of a physical and an online survey.
- Physical copies of the survey were distributed by mail to all addresses available to the U.S.P.S.; the online version of the survey was available on the City of North Pole website for anonymous answers.

The data gathered from this survey will be available as a reference to guide the City on future policy- and decision-making, and offer a perspective on residents' concerns and thoughts.

Copy of Blank Survey



CITY OF NORTH POLE
"Where the Spirit of Christmas Never Goes Away"
125 Savannah Lane • North Pole, Alaska 99705-7708
E-mail: City.Services@northpolalaska.org • Website: www.northpolalaska.com

Community Infrastructure and Policing Questionnaire

Please complete this survey so that we may hear your opinion on certain issues regarding the City of North Pole. Your responses will help guide our decisions in the development and improvement of our city. If you have questions, please email City.Services@northpolalaska.org or call (907) 488-8593.

When you have finished this survey, please mail it to City Hall at 125 Savannah Lane, North Pole, AK 99705 with the provided envelope, or turn in the completed form to the same address. Alternatively, you can find a digital version of this survey at the website www.northpolalaska.com/alert_detail.php.

For residents of the Highway Park Subdivision, please answer the following questions:

1. Would you be interested in the installation of streetlights within the Highway Park Subdivision? Yes ☐ No ☐ N/A ☐
2. Would you be interested in an upgrade to the playground equipment and parking at the Highway Park Playground (on the corner of Homestead Dr. and Lasalle Ave.)? Yes ☐ No ☐ N/A ☐

For residents without streetlights, water, and/or sewer, please answer the following questions:

3. Would you be interested in the installation of streetlights within your neighborhood? Yes ☐ No ☐ N/A ☐
4. Would you be interested in the addition of City of North Pole water service within your neighborhood? Yes ☐ No ☐ N/A ☐
5. Would you be interested in the addition of City of North Pole sewer service within your neighborhood? Yes ☐ No ☐ N/A ☐

For all residents, please answer the following questions:

6. To what extent are you satisfied with the public parks and trails in the City of North Pole? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
7. To what extent are you concerned about the cost of living in the City of North Pole? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
8. To what extent are you concerned about inflation in the City of North Pole? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent

For all residents, please answer the following questions about policing:

9. To what extent do you feel safe in your neighborhood? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
10. To what extent do you feel safe in your community as a whole? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
11. To what extent does the police department properly address problems that concern you? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
12. To what extent are NPPD officers fair? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
13. To what extent are NPPD officers respectful? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
14. If you had contact with a police officer during the last 12 months, to what extent were you satisfied with the interaction(s) (leave empty if not applicable)? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
15. To what extent do you trust the police department? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
16. To what extent are you satisfied with the police department? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
17. To what extent does the police department communicate with the community about crime and safety issues? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent
18. To what extent does the police department develop relationships with community members (e.g., residents, organizations, and groups)? ☐ Not at all ☐ A little ☐ Somewhat ☐ A lot ☐ To the greatest extent

Please circle up to three (3) issues you think are the greatest problems within your community.

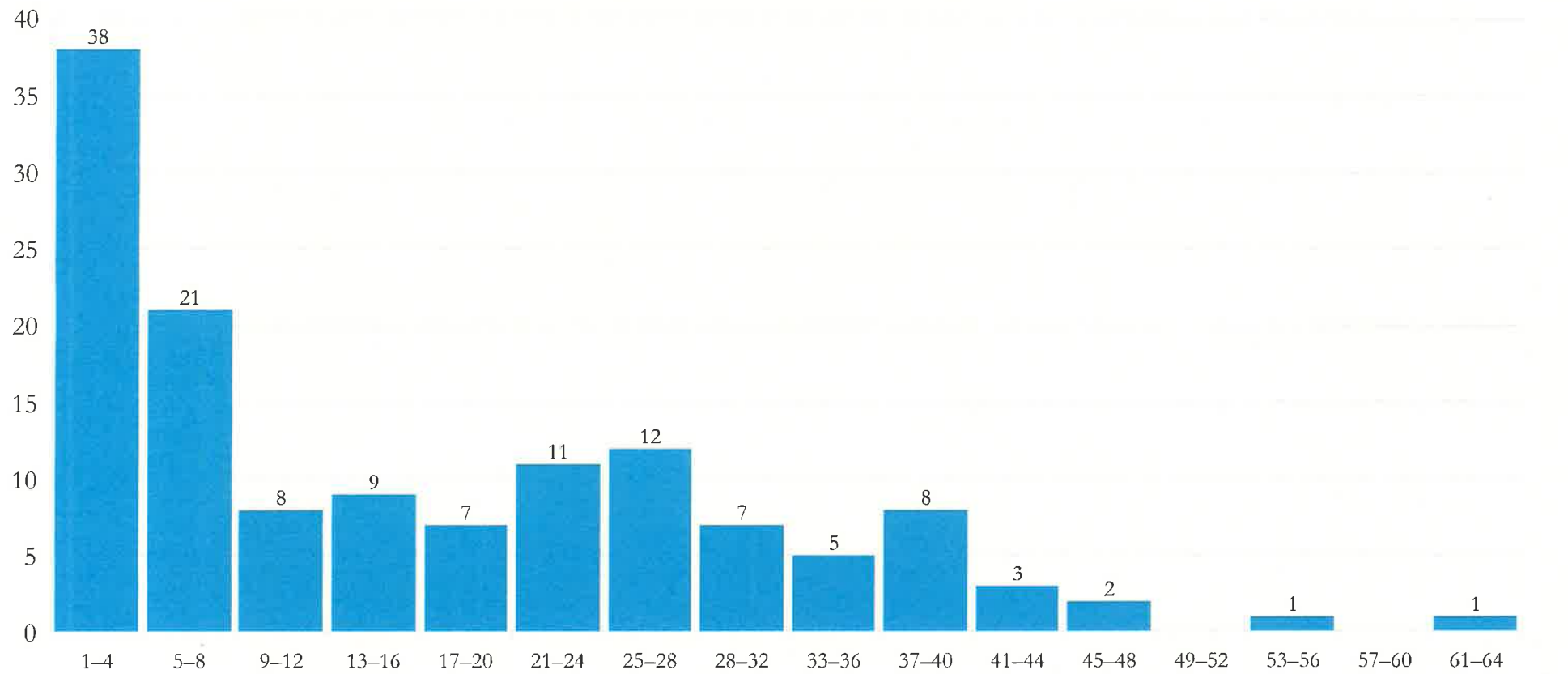
- | | | |
|---|--|--|
| Burglaries/thefts (auto) | Drug abuse (e.g., manufacture, sale, or use of illegal/prescription drugs) | Internet safety |
| Burglaries/thefts (residential) | Family identity theft | Mugging |
| Child abuse | Gang activity | Physical assault |
| Child sexual predators | Gun violence | Prostitution |
| Disorderly conduct / public intoxication / loose vehicles | Home crimes | School safety (e.g., bullying, fighting, or weapons) |
| Disorderly youth (e.g., cruising or gathering) | Homehand security problems | Sexual assault / rape (adult) |
| Domestic violence (adult) | Homeless or transient-related problems (panhandling) | Traffic issues / residential speeding |
| Driving under the influence (i.e., alcohol or drugs) | Homeless | Underage drinking |
| | | Vandalism/graffiti |

Additional information:

19. How many years have you lived in your community? _____ years ☐ Prefer not to answer ☐
20. What is your gender identity?
☐ Male
☐ Female
☐ Prefer not to answer
21. Are you Hispanic or Latino?
☐ Yes
☐ No
☐ Prefer not to answer
22. What is your race (select one or more)?
☐ American Indian or Alaska Native ☐ Native Hawaiian or other Pacific Islander
☐ Asian ☐ White
☐ Black or African American ☐ Prefer not to answer
23. What is your age group?
☐ 17 years or younger ☐ 50 - 59 years
☐ 18 - 29 years ☐ 60 - 69 years
☐ 30 - 39 years ☐ 70 years or older
☐ 40 - 49 years ☐ Prefer not to answer
24. Do you have any additional comments?

Demographic Information

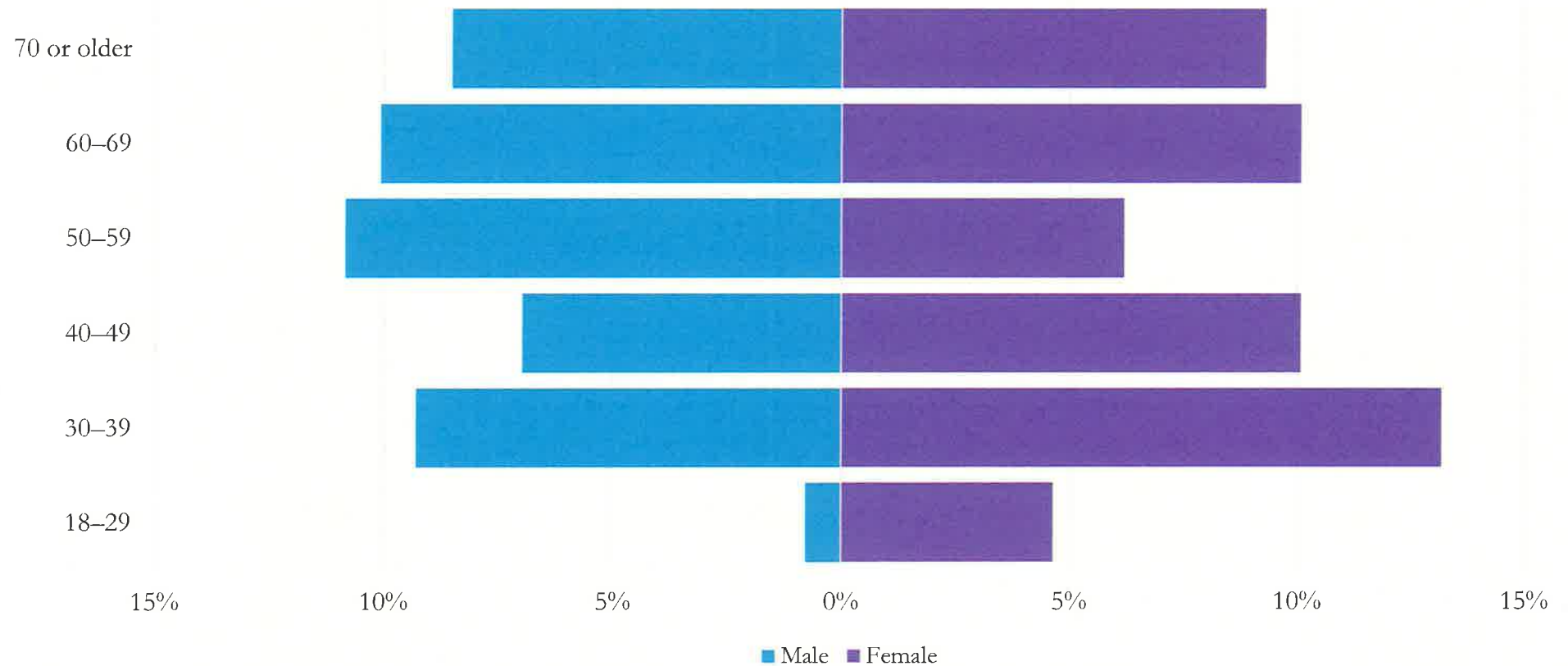
How many years have you lived in your community?



4

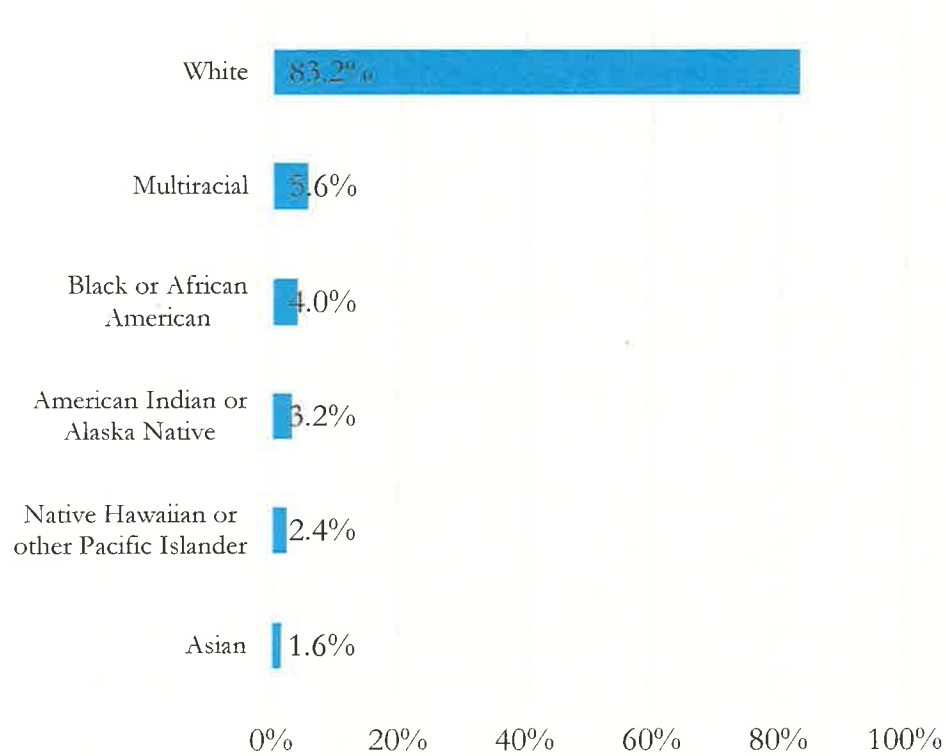
Demographic Information

Cohort of respondents aged 29 and below were the least represented group in terms of age.

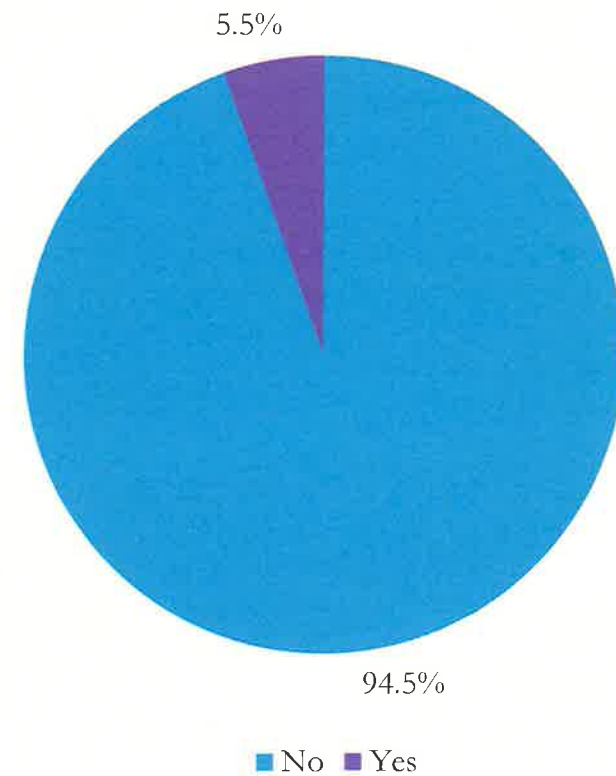


Demographic Information

What is your race (select one or more)?



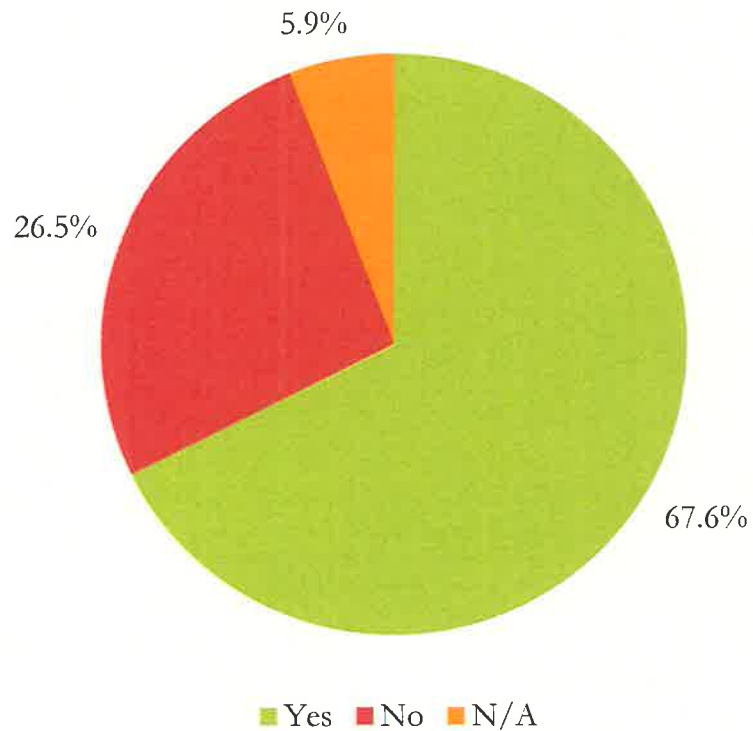
Are you Hispanic or Latino?



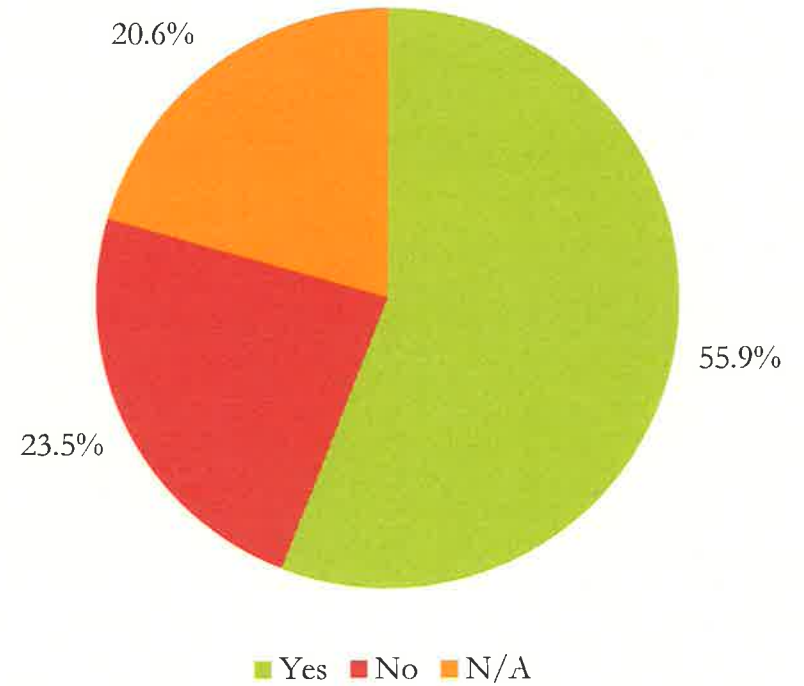
Highway Park Subdivision Residents

24% of total respondents

Would you be interested in the installation of streetlights within the Highway Park Subdivision?



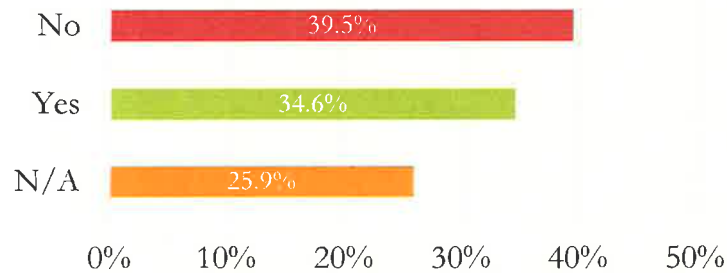
Would you be interested in an upgrade to the playground equipment and parking at the Highway Park Playground (on the corner of Homestead Dr. and Lasalle Ave.)?



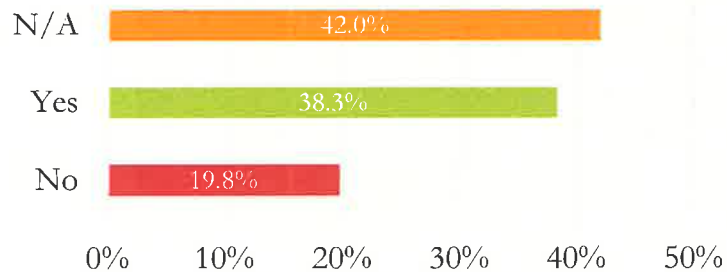
Streetlight, Water, and Sewer Infrastructure

56% of total respondents

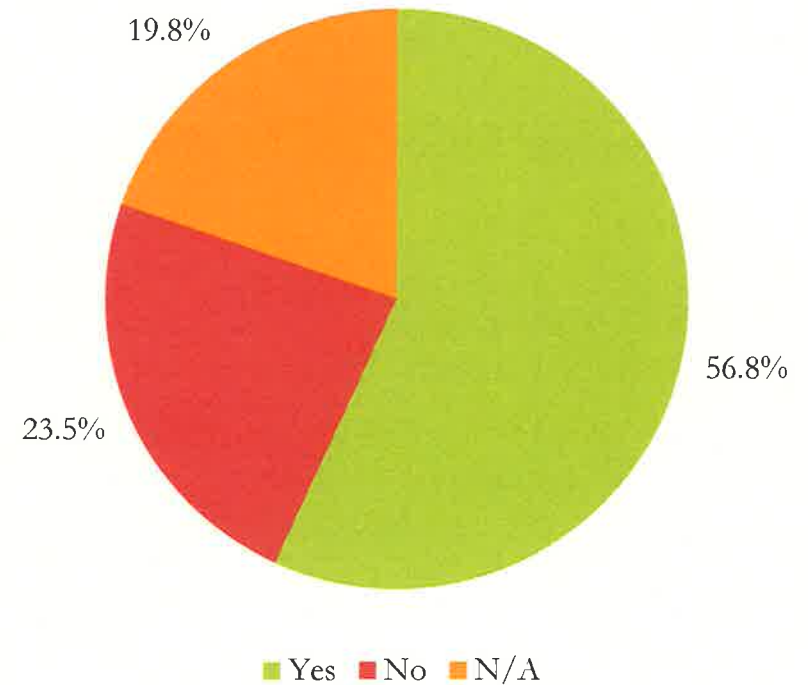
Would you be interested in the installation of streetlights within your neighborhood?



Would you be interested in the addition of City of North Pole water service within your neighborhood?

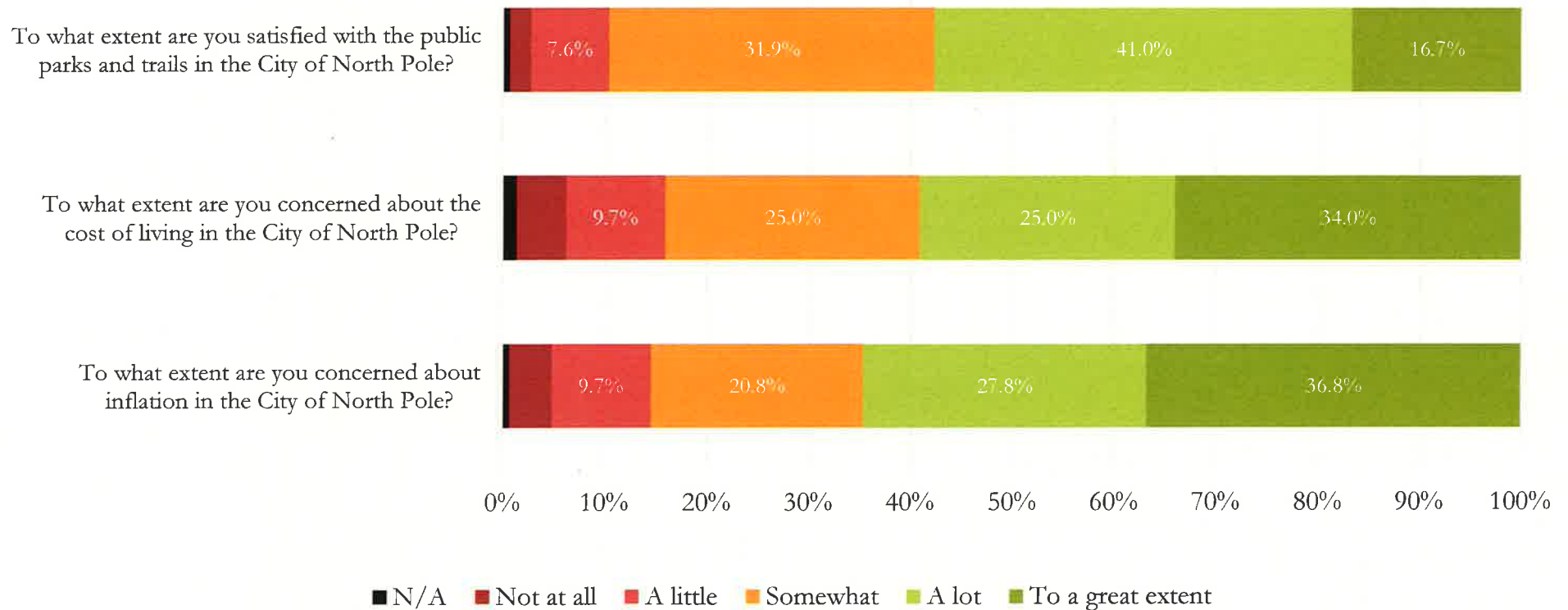


Would you be interested in the addition of City of North Pole sewer service within your neighborhood?



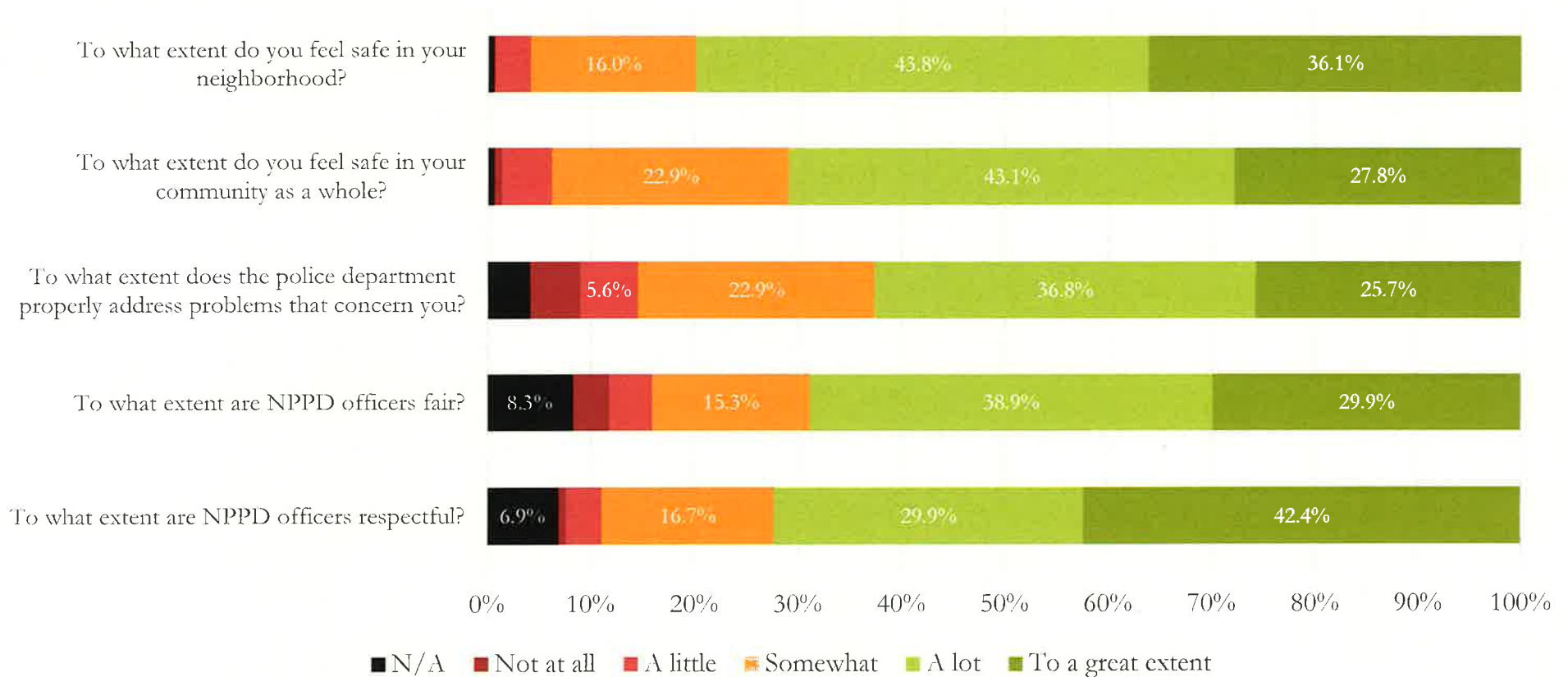
Amenities and Economic Concerns

Residents indicate a high degree of concern regarding cost of living and inflation.



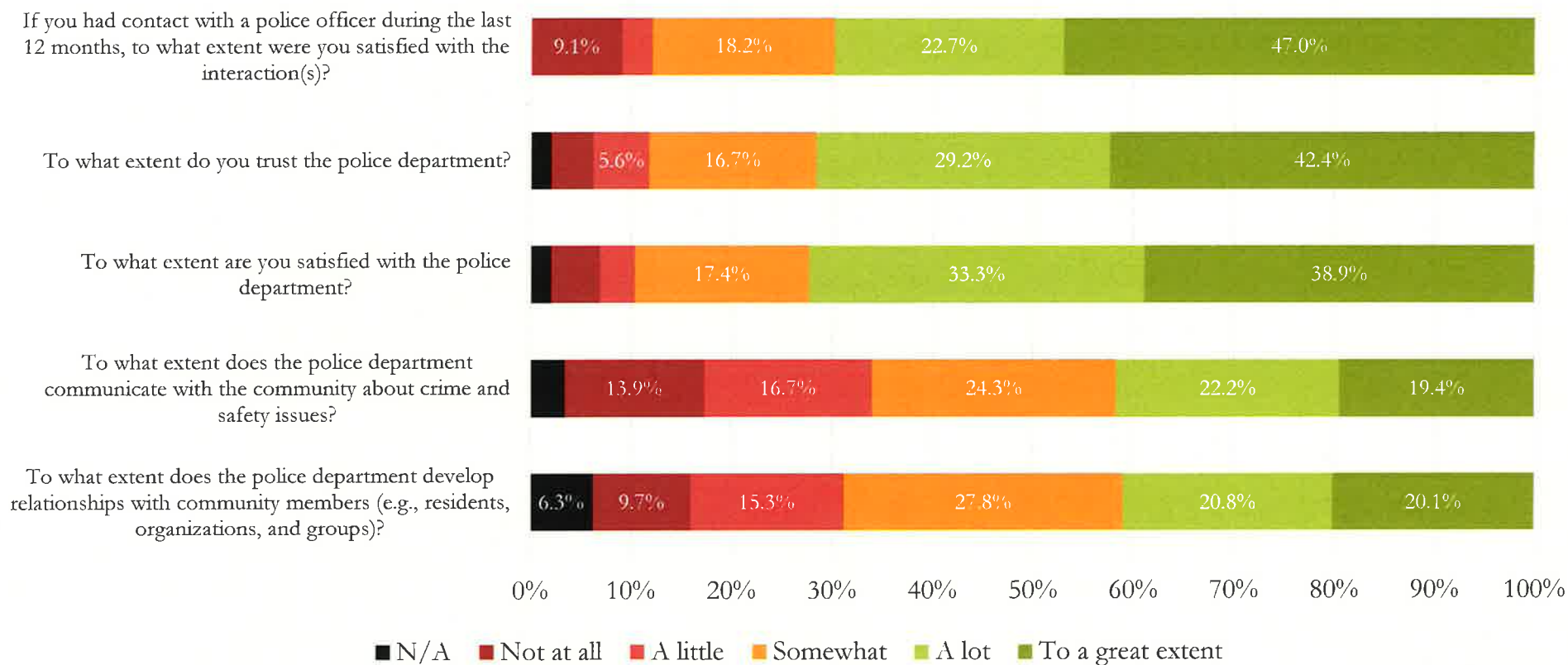
Policing Questionnaire

Residents have a positive outlook overall on community safety and the N.P.P.D.



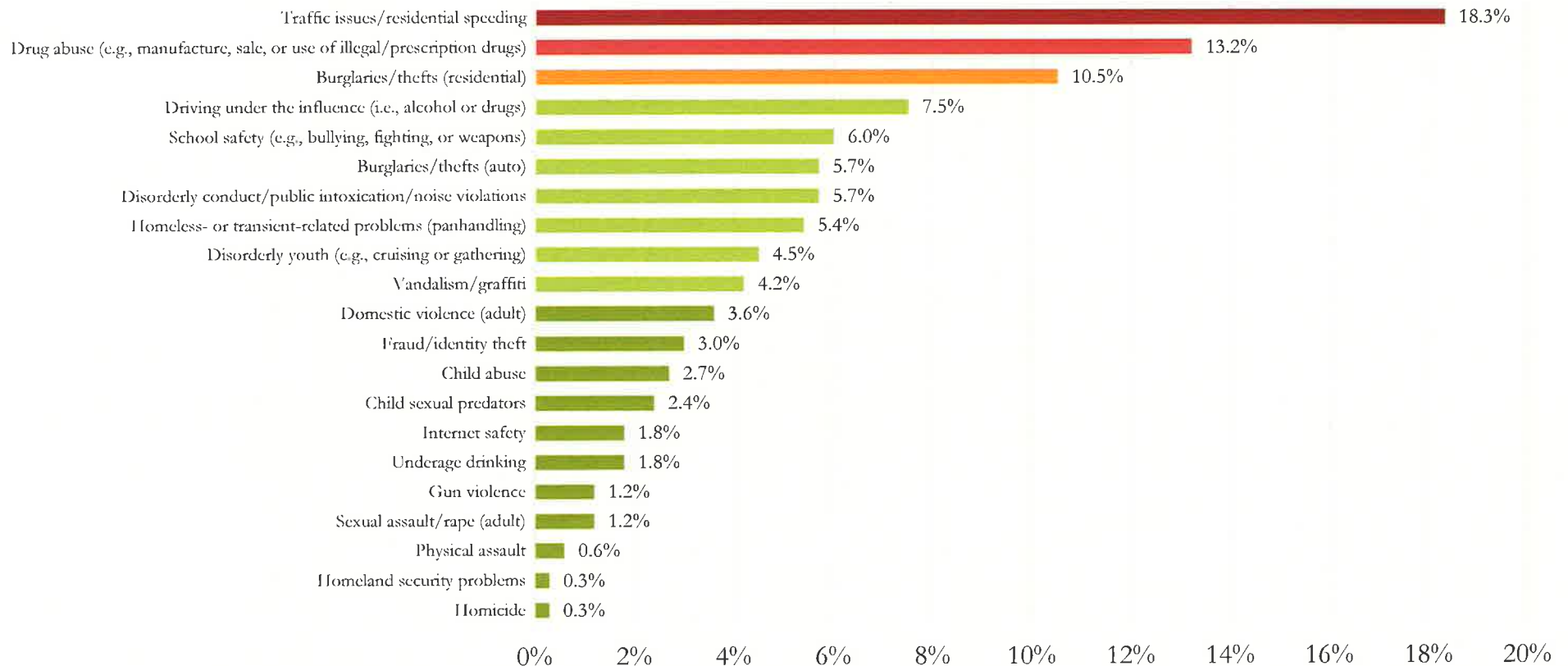
Policing Questionnaire

Residents indicate a lack of communication between the N.P.P.D. and the community.



Policing Questionnaire

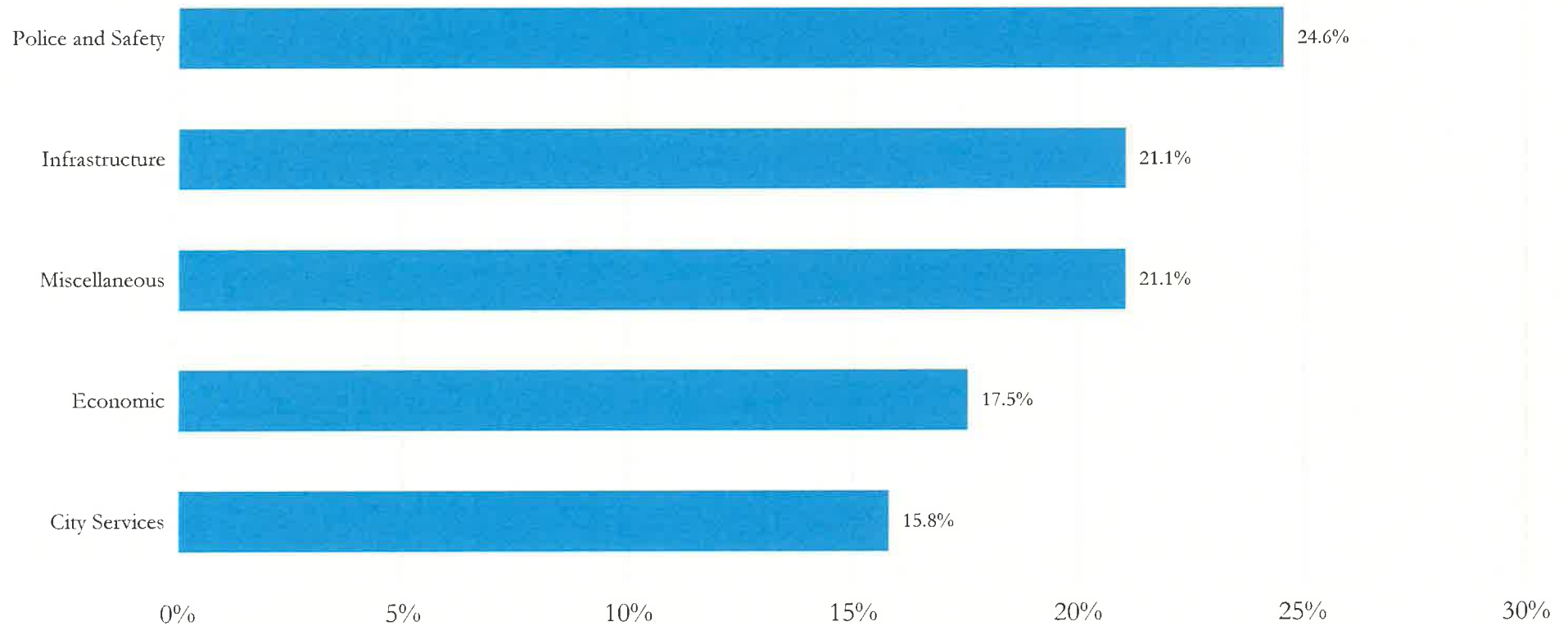
Residents indicate residential thefts, drug abuse, and traffic issues to be greatest problems in the community.



1
2

Additional Comments

Distribution of additional comments, by category



Point of Contact



Robert Daniel Wallace
Director, City Services

RWallace@northpolealaska.org

Office: 907-488-8593

Work Cell: 907-388-0302

City of North Pole
125 Snowman Lane
North Pole, AK 99705

Supporting Documents



2023 Community
Survey

Memo

To: North Pole City Council

From: Chad Heineken, Fire Chief

Date: 9/29/2023

Re: Request to accept Grant Funds



North Pole Fire Department requests approval from City Council to accept \$4500.00 in grant funds from the Marathon First Responders Grant Program. This grant does not require match funding.

The Fire Department has received notification of a \$4500.00 grant award to be used for the purchase of 20v/60v battery operated hand tools as listed below. This grant allows North Pole Fire Department to further outfit the new Pierce fire apparatus we received this summer with battery operated cordless tools. Previous apparatus primarily used 120 volt or gas powered tools, our new apparatus was spec'd with the intention of upgrading to modern cordless tools. We are thankful for the opportunity to use grant funds provided through our industry neighbors at Marathon Petroleum.

- 20V Reciprocating Saw
- 20V 4.5" Angle Grinder
- 20V ½" Drill
- 60V Concrete Saw
- Battery Chargers
- Streamlight LiteBox flood LED upgrade kits
- Streamlight Lite Box spot LED upgrade kits

Marathon Petroleum's Logistics and Storage Terminals offers grants to first responder organizations. Grants will be awarded between \$100-\$5,000.

Eligibility Requirements

The grants will be awarded based on the merits of the request and the needs of the first responder and community.

- ◆ The level of involvement the local responder would have with Marathon Petroleum in an emergency situation.
- ◆ The current ability of the local responder to react as needed in case of an emergency situation.
- ◆ Level of involvement the first responder has had with the terminal to date (participation in drills, events, etc.).
- ◆ Need of the first responder – includes evaluation of funding source, response area, number of Marathon Petroleum facilities impacted, etc.
- ◆ Grant applications that are directly related to emergency response or terminal support.
- ◆ Organization being a non-profit agency.

For technical questions regarding the online submission process, please contact our administrator, Foundation Source, at 888.839.5316 or grantsupport@foundationsource.com. For eligibility questions, contact the local terminal manager.

FIRST RESPONDERS GRANT PROGRAM



Logistics & Storage

Terminals

Items Eligible for Reimbursement

Firefighting Equipment

- ◆ Firefighting Hose
- ◆ Flammable Liquid Training Registration & Fees
- ◆ Foam Application Nozzles and Equipment
- ◆ Foam Proportioning Equipment
- ◆ Incident Command System Equipment
- ◆ Large Diameter Supply Hose
- ◆ Large Flow Water Monitor 250 GPM +
- ◆ Mobile Data Terminal (MDT) - Tablets
- ◆ Personal Accountability Systems
- ◆ Personal Protective Equipment (PPE)
- ◆ Portable Atmospheric Monitor
- ◆ Pre-Incident Planning Software
- ◆ Radio Communication Equipment
- ◆ Self-Contained Breathing Apparatus (SCBA)
- ◆ Thermal Imaging Camera (TIC)
- ◆ Water Manifolds, Wyes & Siamese
- ◆ Dry Chemical Agent

Tablets

- ◆ Explosive Ordnance Disposal Equipment
- ◆ Night Sites for Weapons
- ◆ Simunition Rounds
- ◆ Exercise Equipment

Swift Water Rescue Equipment

- ◆ Buoys
- ◆ Incident Command System Equipment
- ◆ Personal Floatation Devices (PFD)
- ◆ Portable Stretchers
- ◆ Pressurized Line Guns
- ◆ Rescue Craft
- ◆ Rescue Rope
- ◆ Rope Rescue Equipment (i.e. tripods & carabiners)
- ◆ Submersible Survival Suits
- ◆ Throw Bags
- ◆ Water Self-Rescue Devices

Confined Space-Trench Rescue Equipment

- ◆ Air Hose Reels
- ◆ Cribbing
- ◆ Extrication Systems & Equipment
- ◆ Hauling Systems
- ◆ Hydraulic Shoring Systems
- ◆ Incident Command System Equipment
- ◆ Personal Accountability Systems
- ◆ Pneumatic Air Bags
- ◆ Portable Air Supply
- ◆ Portable Atmospheric Monitors
- ◆ Portable Reciprocating Saws & Drills
- ◆ Portable Stretchers
- ◆ Remote Breathing Air Stations
- ◆ Rescue Rope
- ◆ RIT Bags and Equipment
- ◆ Rope Rescue Equipment
- ◆ Self-Contained Breathing Apparatus (SCBA)

Law Enforcement Equipment

- ◆ Flashlights
- ◆ Body Armor/Helmets
- ◆ Cameras - Body Cam/Dash Cam/Drone Cam
- ◆ Computer Systems
- ◆ LEL Meters
- ◆ Bicycles and related accessories
- ◆ Car Tires
- ◆ Radio Communication Equipment
- ◆ Uniforms/Tactical Gear
- ◆ K-9 Equipment
- ◆ Vehicle Accessories
- ◆ Incident Command System Equipment
- ◆ Active Shooter/WMD Training
- ◆ Unmanned Aircraft Systems (i.e. Drones)

How to Apply

First Responder Grants will be submitted online at the Marathon Petroleum website.

When completing an application, be sure to include an evaluation of what the grant would be used for and how it would benefit Marathon Petroleum and the local community. It is recommended that specific details including itemized lists, quotes and photographs be included to aid in the decision-making process. The sustainability plan and dissemination plan sections of the application can be marked as not applicable.

Please note, the following items will not be considered under this program: fire foam, weapons, and supplemental fire training (Marathon Petroleum already provides as needed).

Applications will be reviewed on a monthly basis. Upon review, organizations will receive a letter and email advising the status of their application.



October 2, 2023

North Pole Fire Department
110 Lewis St.
North Pole, AK 99705

Re: Rescue Equipment - Portable Tools

Dear Sir or Madam:

Marathon Corporation's Community Investment Program is committed to collaborating with our stakeholders to invest in organizations and initiatives that make a positive, meaningful impact in communities where we operate.

We are pleased to announce that Marathon will support your organization with a grant in the amount of \$4,500 for the above referenced purpose. Enclosed, please find our check.

This grant is subject to the terms set forth in the attached Grant Terms. By accepting the grant funds, North Pole Fire Department indicates it agrees to said Terms.

To gather data on our collective Community Investment impact, you may be contacted in the future to participate in our impact report to share relevant updates, results and outcomes for relevant program years.

If you have any questions, please contact Sarah Toland, Advance Administrative Assistant, at (419) 421-3807 or stoland@marathonpetroleum.com, who will be coordinating our support of this grant.

We are proud to support your organization. Best wishes for success in your work.

Sincerely,
Marathon Community Investment Programs

GRANT TERMS

Grantor: Marathon Community Investment Programs (the "Grantor")

Grant Recipient: NORTH POLE FIRE DEPARTMENT (the "Grantee")

Grant Amount: \$4,500

Grant Purpose: Rescue Equipment - Portable Tools (the "Purpose")

- a. **Tax Status:** The Grantee represents and warrants that it is exempt under Internal Revenue Code Section 501(c)(3) and classified under Code Section 509(a)(1), (2), or (3), or exempt under Code Section 4940(d)(2).
- b. **Expenditure of Funds:** The grant funds must be used exclusively for the Purpose stated and may not be used for any other purpose unless the Grantee obtains the Grantor's prior approval in writing. However, if applying the funds towards the Purpose would require the Grantee to distribute the grant funds without the Grantee's discretion to another entity or individual, this grant will be deemed general and unrestricted with a non-binding recommendation that the grant funds be used for the Purpose. Additionally, the Grantee will not use any of the grant funds to satisfy a charitable pledge or obligation of any person or organization other than the Grantor.
- c. **Responsibility:** Grantee understands and agrees to assume all risk and danger related to the Project and further agree to assume all responsibility for, and all risk of damage to, property or injury to person that may occur as a result of the Project.
- d. **Return of Grant Funds:** The Grantee agrees to return any grant funds not expended for the purposes described above to the Grantor, c/o Foundation Source at 55 Walls Drive, 3rd Floor, Fairfield, CT 06824-5163. The Grantee may also be required to return the enclosed grant if the Grantee is no longer recognized by the Internal Revenue Service as having the above described tax-exempt status.
- e. **Other Terms:** These Grant Terms encompass the entire agreement between the parties and supersede all previous understandings and agreements between the parties, whether oral or written. This grant is subject to these Grant Terms; by cashing the grant check, the Grantee indicates its agreement to these terms. If check is not cashed within 180 days, it will be voided.

Foundation Source, Administrator 402991

[illegible]

Marathon Community Investment Programs
Foundation Source, Administrator
501 Silverside Road, Suite 123
Wilmington, DE 19809
(800) 839-1754

WEBSTER BANK
360 HAMILTON AVENUE
WHITE PLAINS, NY 10601
50-7044/2219

402991
10/02/2023

PAY ****Four Thousand Five Hundred Dollars And 00 Cents****

\$4,500.00

VOID AFTER 180 DAYS

To The **NORTH POLE FIRE DEPARTMENT**
Order Of: **110 LEWIS ST**
NORTH POLE, AK 99705

Erin Harrigan

Memo:

11402991 12219704431 3310001201

ORDINANCE 23-14
AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE
2023 BUDGET TO ACCEPT GRANT FUNDS

WHEREAS, changes to practices and policies is a continually changing requirement; and

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and

WHEREAS, adjustment in the budget are necessary to remain compliant with Council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the attached fiscal note accepting grant funds from The Marathon First Responders Grant Program, totaling \$4500.00.

Section 1. This ordinance is of a general nature and shall not be codified.

Section 2. Effective date.

This ordinance shall become effective immediately upon passage.

ADOPTED THE ____ DAY OF NOVEMBER 2023.

Mayor: Michael W. Welch

ATTEST:

Emily Braniff, CMC
City Clerk

PASSED/FAILED

Yes:

No:

Absent:



City of North Pole, Alaska
Fiscal Note Year: 2023
Ordinance: 23-14

Originator/Sponsor: Chad Heineken, North Pole Fire Chief

Date: October 11, 2023

Does the Ordinance or Resolution have a fiscal impact? **Yes** **X**

<u>Fund- Dept.</u>	<u>Account Description</u>	<u>Account #</u>	<u>Debit</u>	<u>Credit</u>	<u>Effect</u>
FD Grant Fund	Marathon Grant Expenses	31-09-9-9001	4,500.00		Increase
FD Grant Fund	Marathon Grant Revenue	31-39-5082		4,500.00	Increase
		Total	4,500.00	4,500.00	

Prepared By: Tricia Fogarty **Date:** October 11, 2023

Finance Approval: Tricia Fogarty **Date:** October 11, 2023

**CITY OF NORTH POLE
RESOLUTION 23-16**

**A RESOLUTION OF THE NORTH POLE CITY COUNCIL IN
SUPPORT OF CONTINUING TO HOLD LOCAL ELECTIONS IN
EARLY OCTOBER**

WHEREAS, the North Pole City Charter Section 10.1 sets the regular City election date as the first Tuesday in October, or on such other date as the Council may provide in the Code; and

WHEREAS, North Pole City Charter provides that the regular election will be held on the day provided in the Charter, unless the City Council, by ordinance, sets the election on the same day as the regular municipal election for the Fairbanks North Star Borough (FNSB); and

WHEREAS, the FNSB is considering Ordinance No. 2023-58 that would change the date of the Borough's regular election from early October to early November to coincide with the state and federal elections held on the Tuesday following the first Monday in November; and

WHEREAS, equipment for local elections, such as voting booths, tables, chairs, and ballot boxes, is currently borrowed from the State of Alaska Division of Elections, and if the Borough and City held their elections at the same time as the State, the Borough and City would have to procure their own voting equipment; and

WHEREAS, Borough Ordinance No. 2023-58 includes an appropriation in the amount of \$190,000 for the Borough Clerk to purchase election equipment for local elections if the election date is moved from October to November; and

WHEREAS, regular City elections have been held in conjunction with Borough elections, and the City has sought to keep its election codes and procedures as similar as possible to that of the FNSB to ensure consistency for voters; and

WHEREAS, the both the City of North Pole and the City of Fairbanks operate on a calendar year budget, and moving the regular election date to November will significantly impact the Cities' budget preparation process, which occurs in November and December; and

WHEREAS, the North Pole City Charter Section 10.1 stipulates that the elections may not be changed by the Council at any time less than one year prior to the date of the first regular City election affected; and

WHEREAS, the soonest that the change in the city regular election date could become effective is for the election in November 2025; and

1 **WHEREAS**, if local elections were held on the same date as state and federal
2 elections, it is likely that awareness of City and Borough candidates and
3 propositions would be diminished; and
4

5 **WHEREAS**, conducting absentee voting by mail concurrently with the state
6 and federal elections presents opportunity for voter confusion in that voters
7 might return all their voted ballots in the same envelope, causing either their
8 state/federal ballot or their City/Borough ballot to not be counted; and
9

10 **WHEREAS**, the City Council believes that keeping the regular City and Borough
11 elections on the first Tuesday in October best serves the interests of local voters.
12

13 **NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of North Pole
14 supports keeping local elections in early October.
15

16 **Section 1.** Effective date.

17 This resolution shall become effective immediately upon City Council approval.
18

19 **PASSED** by a duly constituted quorum of the North Pole City Council this ____
20 day of October 2023.
21

22
23 _____
24 Michael W. Welch, Mayor
25
26

27 ATTEST:
28

29 _____
30 Emily Braniff, CMC
31 City Clerk
32

PASSED/FAILED Yes: No: Absent:

**CITY OF NORTH POLE
RESOLUTION 23-17**

**A RESOLUTION OF THE NORTH POLE CITY COUNCIL DESIGNATING CITY OFFICIALS'
AUTHORIZATION TO SIGN ON CITY OF NORTH POLE ACCOUNTS**

WHEREAS, in order to carry out the financial responsibilities of city government the City Council must designate two or more city officials to sign and endorse checks, drafts or other orders on behalf of the City of North Pole; and

WHEREAS, there is a change in personnel on the North Pole City Council and it is necessary for the City Council to designate city officials who will be authorized to sign and endorse checks, drafts or other orders on all City of North Pole accounts; and

WHEREAS, it is prudent for the City to seek financial services that safeguard the financial resources of the City providing the highest level of service at the most affordable cost and best interest rates.

THEREFORE, BE IT RESOLVED that the following city officials are hereby designated and authorized to sign and endorse checks, drafts or other orders on behalf of the City of North Pole. This authority will remain in effect until revoked in writing.

BE IT FURTHER RESOLVED that the city officials listed below are authorized to receive information pertaining only to deposits, balances, items paid or items returned on City accounts. This authority will remain in effect until revoked in writing.

Michael W. Welch

Emily Braniff

Anton Keller

Chandra Clack

David A. Skipps Sr.

Benjamin Williams Jr.

Jeffrey Jacobson

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of North Pole, Alaska this ____ day of October 2023.

Michael W. Welch, Mayor

ATTEST:

Emily Braniff, CMC
City Clerk

PASSED/FAILED

Yes:

No:

Absent: