



CITY OF NORTH POLE
Regular Meeting
December 18, 2023
City Hall Chambers
125 Snowman Lane, North Pole, Alaska
www.northpolealaska.com

Monday, December 18, 2023
Committee of the Whole: 6:30 PM
Regular City Council Meeting: 7:00 PM

MAYOR

Michael Welch
907-488-8584

CITY CLERK

Emily Braniff, CMC
907-488-8583

COUNCIL MEMBERS

Chandra Clack – Mayor Pro Tem
Anton Keller – Deputy Mayor Pro Tem
Larry Terch – Alt. Deputy Mayor Pro Tem
Jeffrey Jacobson
Benny Williams
David Skipps

907-460-3767
907-987-2548
907-378-9233
907-460-7733
907-388-5911
907-750-5106

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Invocation
4. Approval of Agenda
5. Approval of the Minutes from 12/11/2023
6. Communications from the Mayor
 - a. Student of the Month Proclamation – Paige Lamers
7. Council Members Questions of the Mayor
8. Citizens Comments (Limited to five (5) minutes per Citizen)
9. Communications from Department Heads and Borough Representative
10. Ongoing Projects Report
11. Unfinished Business
 - a. Ordinance 23-15, An Ordinance of the North Pole City Council Establishing the 2024 Operating and Capital Budget and Levying the Mill Rate, Third Reading
 - b. Ordinance 23-18, An Ordinance of the City of North Pole, Amending the 2023 Year End Budget, Second Reading
12. New Business
 - a. Request to Council – Water Meter Purchase American Rescue Plan Act (ARPA)

- b. Request to Council – City of North Pole Sponsorship of Interior Waste & Recycling Symposium
- c. Request to Council – Grant Writing Contract Renewal – Two Bears Environmental Consulting, LLC
- d. Request for Proposals – Water Main Design
- e. Recommendations for Public Auction Items

13. Council Comments

14. Adjournment



Budget Work Session – 6:00 P.M.
Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.

A regular meeting of the North Pole City Council was held on Monday, December 11th, 2023, in the North Pole City Hall Council Chambers.

CALL TO ORDER/ROLL CALL

Mayor Pro Tem Clack called the regular City Council meeting of Monday, December 11th, 2023, to order at 7:00 p.m.

Present:

Chandra Clack – Mayor Pro Tem
Anton Keller – Deputy Mayor Pro Tem
Larry Terch – Alt. Deputy Mayor Pro Tem
Jeffrey Jacobson
Benny Williams
David Skipps

Absent:

Mayor Welch

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Pro Tem Clack

INVOCATION

Given by Mr. Skipps

APPROVAL OF AGENDA

Mr. Jacobson *moved* to approve the agenda of December 11th, 2023

Seconded *by* Mr. Skipps

Mr. Jacobson *moved* to amend the agenda of December 11th, 2023, to move Ordinance 2023-18 on the consent agenda.

New Business

- a. Ordinance 23-18, An Ordinance of the City of North Pole, Amending the 2023 Year End Budget
- b. Resolution 23-18, A Resolution of the North Pole City Council Establishing the 2023 Bed Tax Grant Distribution
- c. Request to Council – Memorandum of Understanding with FNSB for Imagery Sharing

- d. Request to Council – Strategic Plan Update Contract with Agnew & Beck
- e. Request to Council – Contract Renewal with TecPro for Utilities Services
- f. Request to Council – 2024 Heating Fuel Services Contract
- g. Memo - Request for use of Emergency Fund – Utility Request
- h. Memo – Request for Reimbursement

Seconded *by* Mr. Keller

On the Agenda, as Amended

DISCUSSION

None

PASSED

Yes: 6 – Skipps, Clack, Terch, Williams, Keller, Jacobson

No: 0

Absent: 1 – Welch

On the Agenda

DISCUSSION

None

PASSED

Yes: 6 – Jacobson, Williams, Skipps, Terch, Clack, Keller

No: 0

Absent: 1 – Welch

APPROVAL OF MINUTES

Mr. Keller *moved* to approve the minutes from the November 20th, 2023, meeting.

Seconded *by* Mr. Jacobson

On the Minutes

DISCUSSION

None

PASSED

Yes: 6 – Williams, Keller, Skipps, Terch, Jacobson, Clack,

No: 0

Absent: 1 - Welch

COMMUNICATIONS FROM THE MAYOR

COUNCIL MEMBER QUESTIONS OF THE MAYOR

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

Howard Rixie gave an update on the events the North Pole Community Chamber of Commerce has on its calendar. Mr. Rixie requested that the Council include the Welcome Center in the City of North Pole's Legislative Priorities.

Minutes

December 11, 2023

NOT A VERBATIM TRANSCRIPT

Mr. Jacobson spoke to how fantastic the fireworks show was that took place in the parking lot of the mall. Mr. Rixie thanked Mr. Jacobson for reading The Night Before Christmas at the Christmas celebration.

Mr. Terch thanked Mr. Rixie for the excellent fireworks show, sharing it was one of the best fireworks shows he has seen in several years.

Jomo Stewart shared that he is the President of the Fairbanks Economic Development Corporation (FEDCO) and that he wanted to thank the Council for their consideration on the Bed Tax Grant Funds. Mr. Stewart shared that FEDCO highlighted North Pole's Winter Festival for their Friday Small Business Highlight and that he is happy to hear that the event went so well he shared he hopes the Fairbanks event goes just as well.

Mayor Pro Tem Clack asked when the Fairbanks Winter Festival was, Mr. Stewart stated December 16th at the First Avenue Bridge. Mr. Stewart shared the schedule of events can be found by Google searching Winter Solstice Fairbanks.

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE

Finance, Tricia Fogarty

- Ms. Fogarty shared that herself and her Deputy went to the AML Conference in Anchorage, and it was informative and nice networking

Fire Department, Chief Heineken

- The fire department's annual Christmas Caroling truck has been decorated and will begin its nightly rounds of the city at 6pm December 15th.
- Fireworks vendors will be opening soon. City ordinance allows for winter sales of fireworks between December 15th through December 31st. Winter is a great time to enjoy fireworks due to the longer hours of darkness and the snows protection from ground fires. The largest danger we see from fireworks in the winter months is personal injuries so please use fireworks in accordance with the manufacturer's recommendations.
- The North Pole Fire Department is partnering with the Red Cross to make sure residence in our community are protected with Smoke and CO detectors. Red Cross volunteers along with area fire departments will be installing smoke and CO detectors free of charge. If you or anyone you know is in need of detectors you can contact the Red Cross or the Fire Department.
- I will be out of town December 15th through the 26th. Assistant Chief Chambers will be the acting fire chief during my absence. I wish everyone a Merry Christmas and hope you take time to be with your family and friends during the holiday.

Chief Heineken introduced Julie Swisher, Ms. Swisher stated she is the Executive Director of the American Red Cross and that she is happy to announce the partnership they have with the Fire Department to install smoke detector in North Pole homes. Ms. Swisher shared they would be installing free smoke alarms the following day as a training program for a bigger kickoff of the National Sound the Alarm Campaign starting in May 2024. Mr. Jacobson asked if it is something that could go on the city website, Chief Heineken shared this is a kickoff for a bigger event in the spring. Chief Heineken shared the Fire Department often responds to kitchen fires where the resident had taken the smoke detector off the wall and spoke to the importance of having a working smoke

Minutes

December 11, 2023

NOT A VERBATIM TRANSCRIPT

detector in homes. Ms. Swisher noted that the Red Cross does not install wired in smoke detectors only the 10-year lithium battery operated detectors. Mr. Jacobson asked if the 10-year lithium battery would be marked with the expiration date; Ms. Swisher shared they would all be correctly labeled.

Police Department, Lieutenant Jed Smith

- Lt. Smith shared he is in constant contact with Chief Dutra but that he does not have a return date to report. Lt. Smith reported he attended a conference in Anchorage and that he was proud to report that North Pole Police Department was the only fully staffed police department in attendance at the conference. Lt. Smith thanked the Council for the work they have done on the wage front in order to make the department competitive. Lt. Smith reported the department's new patrol cars are in but does not have a firm arrival date. Mr. Keller asked if the cars would have the ghost emblem; Lt. Smith stated they would be taken to Auto Trim Design for decals. Mr. Jacobson asked what a ghost decal is, Lt. Smith explained it is a reflective decal is stealthier but not what is going on the arriving vehicles.

Director of City Services, Danny Wallace

Special Topics

- Moose Creek Update – We are continuing to support this project through project management and staff support. Right now, we're continuing to work with minor issues with failing pressure relief valves (PRVs) – these are being replaced in at least 5 residences. Other actions include the replacement of a data display board in the pump house and we're beginning to receive critical parts, which will be catalogued and stored for future use. This project has been extended to March 31, 2024, at no additional cost to the city – this is good as it allows us to continue to test and operate the system under continued funding from the Air Force.
- Building Department - We have received notification from a builder on the old Pizza Hut building – they are doing minor internal remodeling. At this time, we are not sure what will go into that location.
- Public Works - We've been focusing on streetlight maintenance over the past couple of weeks. This includes addressing lights that are currently not working. Additionally, you might notice that the Candy Cane lights are now much brighter and have had their bulbs replaced with LED lights. Our PW supervisor helped finish those installations on Saturday (at -25F). We'll monitor electricity costs to see if this provides appreciable cost savings. This replacement is part of the overall new streetlight project, which includes new streetlights in the downtown area. Those are still pending activation, as they're still receiving needed parts. This is a Fairbanks Area Surface Transportation (FAST) project, sponsored by FNSB, funded by grants, and installed by Alaska DOT.

PW continues to sand and monitor street safety. We anticipate removing hardpack in the next few weeks (we did this last year during this time and it was useful). The cost for one plowing of the city is \$10,000, while this hardpack removal will cost \$14,500 (almost \$3,000 LESS than last year). We planned for these plowings in our budget (no issues there).

- Utilities - Utilities operations are continuing to go well. Last week included a visit from North Pole High School's Natural Resources class (about 18 students toured the water treatment plant). These types of events are important for both education and awareness of what it takes to provide clean water to this

Minutes

community.

- We continue to find customers that experience undetected water leaks. We always try to work with customers to find equitable solutions, but these incidents reinforce the need to replace older water meter heads with new ones that provide near real time updates on water usage. More to follow on this effort.

Mr. Wallace stated he would be happy to answer any other questions on City Services' operations.

City Clerk, Emily Braniff

- Ms. Braniff stated since the last meeting she attended the Bed Tax Grant Committee meeting. Ms. Braniff reported she attended AML in Anchorage the previous week and learned a lot of things that can be applied to the Clerk's Office, and she thanked the Council for the continued education. Ms. Braniff shared that Maggie Kimmel, the new Deputy Clerk/HR stated while she was in Anchorage and that she trained with Melissa during her last week of service. Mr. Jacobson asked when Ms. Kimmel started, Ms. Braniff stated she stated Monday, December 4th while she was in Anchorage

Borough Representative, Ms. Clack

- Ms. Clack reported on the issues that were discussed at the Borough Assembly meeting relating to teachers who are dealing with hard issues students are living with. Ms. Clack stated she would have a more thorough update after the next assembly meeting.

ON GOING PROJECTS

NEW BUSINESS

- Resolution 23-18, A Resolution of the North Pole City Council Establishing the 2023 Bed Tax Grant Distribution

Ms. Braniff read the dollar allocation of the 2023 Bed Tax Grant Awards.

On the Resolution

Discussion

APPROVED

Ms. Clack *moved to approve* Resolution 2023-18

Seconded by Mr. Williams

Yes: Keller, Clack, Terch, Skipps, Williams, Jacobson

No: 0

Absent: Welch

- Request to Council – Memorandum of Understanding with FNSB for Imagery Sharing

Mr. William *moved to approve* the Request to Council

Minutes

December 11, 2023

NOT A VERBATIM TRANSCRIPT

Seconded by Mr. Skipps

On the Request to Council

DISCUSSION

APPROVED

Yes: 6 – Skipps, Williams, Terch, Keller, Clack, Jacobson

No: 0

Absent: Welch

- Request to Council – Strategic Plan Update Contract with Agnew & Beck
Mr. Jacobson *moved to approve* the Request for Council

Seconded by Mr. Williams

On the Request to Council

DISCUSSION

ADVANCED

Yes: Clack, Terch, Skipps, Jacobson, Williams, Keller

No: 0

Absent: Welch

- Request to Council – Contract Renewal with TecPro for Utilities Services
Mr. Jacobson *moved to approve* the Request to Council

Seconded by Mr. Skipps

On the Request to Council

DISCUSSION

PASSED

Yes: Keller, Clack, Terch, Skipps, Williams, Jacobson

No: 0

Absent: Welch

- a. Request to Council – 2024 Heating Fuel Services Contract

Mr. Skipps *moved to approve* the Request to Council

Seconded by Mr. Terch

On the Request to Council

DISCUSSION

PASSED

Yes: Skipps, Clack, Terch, Keller, Williams, Jacobson

No: 0

Absent: Welch

Mayor Pro Tem Clack called for a five-minute break

- Memo - Request for use of Emergency Fund – Utility Request

Mr. Jacobson *moved to approve* the Request for use of Emergency Fund

Seconded by Mr. Terch

On the Request to use of Emergency Fund

DISCUSSION

PASSED

Yes: Keller, Williams, Terch, Skipps, Clack, Jacobson

No: 0

Absent: Welch

- Memo – Request for Reimbursement

Mr. Jacobson *moved to approve* the Request

Seconded by

On the Request for Reimbursement

DISCUSSION

PASSED

Yes: Keller, Williams, Terch, Skipps, Clack, Jacobson

No: 0

Absent: Welch

COUNCIL COMMENTS

After the break, the audio was reestablished, but it is inaudible. Council member comments are not available for dictation due to the issue with the sound.

ADJOURNMENT

Mr. Skipps *moved to adjourn*.

Seconded by Mayor Pro Tem Clack

The regular meeting of Monday, December 11, 2023, adjourned at 8:40 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, November 20, 2023.

ATTEST:

Emily Braniff, CMC
City Clerk

DRAFT

Office of the Mayor
City of North Pole

Proclamation

WHEREAS, Paige Lamers is a senior at North Pole High School and is the daughter of Brent Lamers and April Vasvary.

WHEREAS, Paige has been actively involved in BBQ Club.

WHEREAS, Paige has been volunteering for Pounding Paws Haunted Trail, selling hoodies for the High School and setting up for the Haunted Asylum.

WHEREAS, the City of North Pole desires to recognize the outstanding students in the community.

NOW, THEREFORE, I, Michael W. Welch, Mayor of the City of North Pole, do hereby proclaim Paige Lamers the:

*North Pole City Council
High School Student of the Month
For December 2023.*

ATTEST:

Emily Braniff CMC
Emily Braniff, CMC
City Clerk

Michael J. Welch
Mayor, City of North Pole, Alaska



**CITY OF NORTH POLE
ORDINANCE 23-15**

**AN ORDINANCE OF THE NORTH POLE CITY COUNCIL
ESTABLISHING THE 2024 OPERATING AND CAPITAL BUDGET AND
LEVYING THE MILL RATE**

WHEREAS, pursuant to City of North Pole Home Rule Charter Section VI the Mayor has proposed an operating budget with anticipated income and expenditures of the City during the next fiscal year; and

WHEREAS, pursuant to Title 4 Revenue and Finance Chapter 25 the Mayor has proposed capital and vehicle fleet- reserve fund budgets for the City and City Utility that are contingent upon council approval of the ordinance reinstating the funding mechanism: and

WHEREAS, The City of North Pole operates a water and sewer utility through an enterprise fund and thus the Mayor has proposed an operating and capital budget for the Utility with anticipated income and expenditures of the City during the next fiscal year; and

WHEREAS, The City of North Pole has established budgets for the City Debt Service, Non-Major and Community Funds that are outside of the general operating, capital and vehicle fleet-reserve budgets; and

WHEREAS, The Budget is a living document that needs to be adjusted as needed to reflect actual conditions; and,

WHEREAS, The 2024 Budget reflects a 3.5 mill rate; and

WHEREAS, The 2024 Budget reflects sales tax rate of 5.5 percent with a cap of \$16.50 per transaction; and

WHEREAS, The 2024 Budget has no increases to the sales tax or the mill rate.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.

Section 2. There is hereby appropriated to the 2024 General Fund Operating Budget (Fund 1) from the following sources of revenue for the City of North Pole in the amount indicated to the departments named for the purpose of conducting the business of said departments of the City of North Pole, Alaska, for the fiscal year commencing January 1, 2024, and ending December 31, 2024

Revenue Source	Mayor Recommended	Council Appropriation
Taxes: Property	1,225,000	1,225,000
Taxes: General Sales	5,405,000	5,405,000
Taxes: Alcohol	300,000	300,000
Taxes: Online	495,886	495,886
Taxes: Tobacco	75,000	75,000
Taxes: State collected Shared Taxes	14,000	14,000
Licenses and Permits	34,000	34,000
Fees & Services	806,500	806,500
Fines & Penalties	140,000	140,000
Intergovernmental Revenue	205,000	205,000
Other: Miscellaneous	296,000	538,570
Transfers in From Fund Balance (FB)		
Transfer In (from other funds)		
Total	8,996,386	9,238,956

Section 3. There is hereby appropriated to the 2024 General Fund Operating Budget (Fund 1) expenditures for the City of North Pole in the amount indicated.

Department Expenditures	Mayor Recommended	Council Appropriated
Administration	756,750	999,320
Clerk & HR	349,500	353,500
Police Department	3,206,538	3,206,538
Fire Department	3,232,298	3,232,298
Public Works	1,451,300	1,461,300
Total	8,996,386	9,252,956

Section 4. There is hereby appropriated to the 2024 Major Enterprise Operating, Capital and Fleet Budget from the following sources of revenue for the City of North Pole Utilities in the amount indicated to the departments named for the purpose of conducting the business of said Utility Departments of the City of North Pole, Alaska, for the fiscal year commencing January 1, 2024 and ending December 31, 2024. A Major Enterprise Fund is used to account for operations that are financed and operated in a manner similar to a private business enterprise.

Fund #	Description	Mayors Recommendations		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
25	Utility Fund Fleet	0	0	0	0
41	Utility Fund Water	1,763,000	1,763,000	1,763,000	1,770,000
42	Utility Fund Sewer	1,197,500	1,197,500	1,197,500	1,200,500
43	Utility Capital Projects	0	0	0	0
51	Water Fund Reserves	384,000	384,000	384,000	384,000
52	Sewer Fund Reserves	245,000	245,000	245,000	245,000
Total		3,589,500	3,589,500	3,589,500	3,599,500

Section 5. There is hereby appropriated to the 2024 North Pole City Budget revenue and expenditures for the following Capital and Vehicle Replacement-Reserve Funds in the amount indicated. The following Funds are committed by Ordinance and can only be used for the specific purpose as defined by City Code.

Fund #	Description	Mayors Recommendations		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
20	Capital Projects Reserves	43,500	43,500	43,500	43,500
21	Admin Fleet Fund	0	0	0	0
22	Fire Fleet Fund	150,000	150,000	150,000	150,000
23	Police Fleet Fund	137,000	137,000	137,000	137,000
24	Public Works Fleet Fund	87,000	87,000	87,000	87,000
Total		417,500	417,500	417,500	417,500

Section 6. There is hereby appropriated to the 2024 North Pole City Budget revenue and expenditures for the following Non-Major Funds in the amounts indicated. Non-Major Funds are established to finance a particular activity and are created from receipts of designated and restricted funds.

Fund	Description	Mayors Recommendations		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
04	Building Department	497,800	497,800	497,800	497,800
10	Litigation Fund	63,500	63,500	63,500	63,500
12	ABADE- Dept of Justice	35,000	35,000	63,500	63,500
13	ABADE – State Forfeitures	6,500	6,500	6,500	6,500
15	Impound Lot	50,000	50,000	50,000	50,000
Total		652,800	652,800	652,800	652,800

Section 7. There is hereby appropriated to the 2024 North Pole City Budget revenue and expenditures for the following Debt Service Fund in the amounts indicated. The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general obligation bond and special assessment debt principle, interest and related cost for issuance that are not accounted for elsewhere.

Fund	Description	Mayor Recommendation		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
3	Assessment Fund	103,000	103,000	103,000	103,000
Total		103,000	103,000	103,000	103,000

Section 8. There is hereby appropriated to the 2024 North Pole City Budget revenue and expenditures for the following Community Purpose Funds in the amounts indicated. Community Purpose Funds are established to finance a particular activity or event and are created from receipts of designated funds.

Fund	Description	Mayors Recommendations		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
05	Bed Tax Grant Fund	210,000	210,000	210,000	210,000
08	North Pole Festival Fund	0	0	0	0
Total		210,000	210,000	210,000	210,000

Section 9. There is hereby appropriated to the 2024 North Pole City Budget revenue and expenditures for the following Grant Funds in the amounts indicated. The Grant Funds are used to account for the tracking of Grant projects and revenues and expenditures.

Fund	Description	Mayors Recommendations		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
30	Administration Grants	0	0	0	0
31	Fire Department Grants	0	0	0	0
32	Police Department Grants	90,110	90,110	90,110	90,110
33	Public Works Grants	0	0	0	0
11	Bryne Jag Grant	142,126	142,126	142,126	142,126
Total		232,236	232,236	232,236	232,236

Section 10. Supplemental: See appendix 2024 A for the budget breakdown of revenues and expenditures per individual account line.

Section 11. Effective date. This ordinance shall become effective January 1, 2024.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this
___day of December, 2023.

ATTEST:

Emily Braniff, CMC
City Clerk

PASSED/FAILED

Yes:

No:

Absent:

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendment s 11-6-2023
3	Fund: 01 - General Fund										
4											
5	01-31-3000	Alcohol Tax	300,000.00	355,800.79	318,000.00	363,359.91	300,000.00	275,638.47	300,000.00	300,000.00	300,000.00
6	01-31-3050	Property Tax	1,040,000.00	1,088,073.10	1,193,500.00	1,201,267.01	1,131,000.00	697,689.49	1,175,000.00	1,225,000.00	1,225,000.00
7	01-31-3100	Sales Tax	3,840,000.00	4,671,797.34	4,150,764.00	5,055,331.30	4,990,000.00	3,633,300.41	5,110,000.00	5,400,000.00	5,400,000.00
8	01-31-3150	Sales Tax Misc Vendors	2,500.00	11,926.65	5,000.00	9,599.56	10,000.00	3,632.11	5,000.00	5,000.00	5,000.00
9	01-31-3160	Sales Tax Online	0.00	283,505.76	420,000.00	532,266.72	500,000.00	444,333.58	600,000.00	495,886.00	495,886.00
10	01-31-3180	State: Shared Taxes	16,000.00	13,906.35	16,000.00	13,706.95	13,000.00	13,651.47	14,000.00	14,000.00	14,000.00
11	01-31-3200	Tobacco Tax	135,000.00	157,038.80	115,000.00	120,639.11	150,000.00	70,303.89	85,000.00	75,000.00	75,000.00
12	01-34-4000	Business Licenses	20,000.00	22,555.00	5,000.00	22,550.00	30,000.00	23,780.00	25,000.00	25,000.00	25,000.00
13	01-34-4050	Fireworks Permit	12,000.00	12,000.00	9,000.00	12,000.00	9,000.00	6,000.00	6,000.00	9,000.00	9,000.00
14	01-35-5000	Ambulance Fees CY	120,000.00	95,566.09	105,000.00	83,815.40	105,000.00	83,465.19	100,000.00	80,000.00	80,000.00
15	01-35-5050	Ambulance Services	480,000.00	570,399.00	650,500.00	675,738.50	680,000.00	709,437.50	700,000.00	720,000.00	720,000.00
16	01-35-5100	Fingerprinting	0.00	630.00	500.00	1,735.00	1,000.00	5,440.00	7,500.00	5,000.00	5,000.00
17	01-35-5150	Fire Reports	500.00	156.50	200.00	200.00	0.00	150.00	100.00	0.00	0.00
18	01-35-5200	Police Reports	1,000.00	1,305.00	1,000.00	1,837.85	1,500.00	960.00	1,000.00	1,500.00	1,500.00
19	01-36-6000	Citations CY	138,000.00	66,249.20	100,000.00	75,311.50	75,000.00	54,712.00	75,000.00	90,000.00	90,000.00
20	01-36-6050	Citations PY	40,000.00	46,658.35	50,000.00	94,107.68	50,000.00	56,048.79	75,000.00	50,000.00	50,000.00
21	01-37-7000	Corp of Engineers Contract	88,000.00	87,523.12	90,000.00	75,644.12	90,000.00	76,008.12	80,000.00	80,000.00	80,000.00
22	01-37-7100	EMPG Grant	25,000.00	13,756.73	38,750.00	8,669.20	10,000.00	7,733.66	10,000.00	10,000.00	10,000.00
23	01-37-7200	Liquor License Sharing	9,000.00	4,000.00	6,500.00	6,700.00	7,000.00	4,600.00	7,500.00	5,000.00	5,000.00
24	01-37-7250	State Revenue Sharing	90,000.00	84,904.69	85,000.00	126,466.19	85,000.00	104,124.78	105,000.00	110,000.00	110,000.00
25	01-39-9000	Fire Department Revenue	5,000.00	5,600.00	5,200.00	5,926.00	5,500.00	6,005.93	6,000.00	6,000.00	6,000.00
26	01-39-9050	Interest Income	35,000.00	7,700.80	37,500.00	38,007.32	125,000.00	219,115.45	200,000.00	280,000.00	280,000.00
27	01-39-9100	Miscellaneous Revenue	25,000.00	22,584.42	25,000.00	14,896.69	15,000.00	17,221.00	15,000.00	10,000.00	10,000.00
28	01-39-9195	COVID Local Fiscal Recovery	0.00	0.00	254,311.00	255,544.98	0.00	0.00	242,570.00	0.00	242,570.00
29	01-39-9500	PERS on Behalf Revenue	0.00	0.00	0.00	161,020.98	0.00	0.00	0.00	0.00	0.00
30	01-39-9980	Transfer In Fund Balance	7,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	01-39-9990	Transfer In	0.00	36,198.33	25,000.00	18,363.47	0.00	0.00	0.00	0.00	0.00
32		Totals	6,429,000.00	7,659,836.02	7,706,725.00	8,974,705.44	8,383,000.00	6,513,351.84	8,944,670.00	8,996,386.00	9,238,956.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 01 - Admin										
4											
5	01-51-1-0010	Wages: Full Time	290,000.00	246,356.16	307,111.00	249,844.00	302,450.00	245,323.04	318,000.00	329,000.00	329,000.00
6	01-51-1-0030	Benefits	7,110.00	6,549.45	7,795.00	8,507.51	11,500.00	6,421.20	9,000.00	12,000.00	12,000.00
7	01-51-1-0040	PERS	64,250.00	54,637.68	67,565.00	54,707.88	66,550.00	51,499.26	70,000.00	70,000.00	70,000.00
8	01-51-1-0050	PERS on Behalf	0.00	0.00	0.00	14,078.82	0.00	0.00	0.00	0.00	0.00
9	01-51-1-0060	Leave Cash Out	6,200.00	0.00	6,500.00	4,781.40	6,500.00	4,752.53	7,000.00	10,000.00	10,000.00
10	01-51-1-0070	Overtime: Regular	500.00	0.00	500.00	0.00	500.00	0.00	500.00	500.00	500.00
11	01-51-1-0080	Wages: Temp/Overhire	500.00	7,986.00	5,000.00	22,548.60	500.00	0.00	500.00	500.00	500.00
12	01-51-1-0130	Health Insurance	41,600.00	79,557.14	83,000.00	68,882.86	83,500.00	67,200.00	83,200.00	84,000.00	84,000.00
13		Salaries & Benefits								506,000.00	506,000.00
14	01-51-2-2000	Advertising	4,000.00	4,000.00	5,000.00	1,701.50	2,500.00	172.56	1,500.00	2,000.00	2,000.00
15	01-51-2-2050	Audit & Finance	32,000.00	27,024.50	32,000.00	30,528.00	32,000.00	66,367.00	40,000.00	48,000.00	48,000.00
16	01-51-2-2100	Credit Card Fees	10,000.00	11,849.88	17,700.00	16,627.77	12,000.00	11,549.66	20,000.00	15,000.00	15,000.00
17	01-51-2-2150	Insurance	13,000.00	15,136.68	18,500.00	22,958.78	20,000.00	8,100.14	10,000.00	10,000.00	10,000.00
18	01-51-2-2200	IT Services	10,000.00	9,280.52	10,000.00	11,164.93	10,000.00	8,997.10	12,000.00	12,000.00	12,000.00
19	01-51-2-2250	Legal Fees	16,000.00	4,732.70	20,000.00	16,335.00	15,000.00	5,065.00	10,000.00	7,000.00	7,000.00
20	01-51-2-2300	Maintenance Contracts	12,500.00	6,043.50	22,500.00	22,434.94	15,000.00	13,558.82	15,000.00	15,000.00	15,000.00
21	01-51-2-2350	Professional Services	4,500.00	2,188.19	4,500.00	2,306.09	3,000.00	2,234.14	2,500.00	2,500.00	2,500.00
22		Purchased Services								111,500.00	111,500.00
23	01-51-3-3000	Bad Debt	0.00	0.00	0.00	3,639.49	0.00	0.00	0.00	0.00	0.00
24	01-51-3-3050	Electric	9,000.00	7,386.05	10,000.00	10,182.61	10,000.00	8,266.61	10,000.00	11,000.00	11,000.00
25	01-51-3-3100	Heating Fuel	9,000.00	7,997.44	17,000.00	15,708.28	15,000.00	6,694.47	15,000.00	16,000.00	16,000.00
26	01-51-3-3200	Phone/ Data	2,500.00	2,430.05	2,000.00	3,003.48	3,000.00	1,089.52	2,000.00	2,000.00	2,000.00
27	01-51-3-3300	Postage	1,500.00	1,289.18	1,000.00	1,290.75	1,000.00	939.98	1,000.00	1,000.00	1,000.00
28	01-51-3-3350	Office Equipment & Supplies	7,000.00	7,684.49	13,000.00	10,345.86	5,000.00	2,681.90	5,000.00	6,000.00	6,000.00
29	01-51-3-3400	Operational Supplies	2,000.00	1,220.35	2,500.00	1,291.84	3,000.00	1,655.63	3,000.00	2,000.00	2,000.00
30	01-51-3-3500	Promotions & Apparel	1,500.00	5,175.03	2,500.00	500.00	3,500.00	3,469.98	5,000.00	5,000.00	5,000.00
31	01-51-3-3550	Publications & Subscriptions	500.00	298.86	500.00	633.77	750.00	3,214.30	4,000.00	4,000.00	4,000.00
32		Operational Expenses								47,000.00	47,000.00
33	01-51-4-4000	Lease & Rentals Payments	5,750.00	5,667.00	5,500.00	4,871.09	5,500.00	2,702.00	3,000.00	3,000.00	3,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
34		Leases & Rentals								3,000.00	3,000.00
35	01-51-5-5000	Memberships & Dues	3,500.00	3,504.00	6,000.00	6,197.99	6,500.00	3,307.09	7,000.00	7,500.00	7,500.00
36	01-51-5-5050	Recruitment	250.00	0.00	250.00	188.00	250.00	0.00	250.00	250.00	250.00
37	01-51-5-5100	Travel & Training	14,000.00	4,819.68	20,000.00	17,598.97	20,000.00	12,484.56	20,000.00	20,000.00	20,000.00
38		Travel, Training & Memberships								27,750.00	27,750.00
39	01-51-6-6050	Vehicle Gas & Oil	600.00	1,499.12	2,400.00	1,071.60	2,000.00	0.00	2,000.00	2,000.00	2,000.00
40		Vehicle, Equipment Expenses								2,000.00	2,000.00
41	01-51-7-7000	Building Maintenance	3,000.00	1,119.19	3,000.00	5,180.93	5,000.00	8,141.80	10,000.00	10,000.00	10,000.00
42		Infrastruture Outlay								10,000.00	10,000.00
43	01-51-9-9180	COVID Local Recovery	0.00	0.00	244,850.00	255,544.98	250,000.00	10,692.30	242,570.00	0.00	242,570.00
44	01-51-9-9200	Miscellaneous Expense	5,000.00	5,377.70	7,500.00	3,146.65	10,000.00	2,958.83	5,000.00	6,000.00	6,000.00
45	01-51-9-9501	Tyler Conversion	0.00	0.00	0.00	0.00	0.00	-765.40	0.00	0.00	0.00
46	01-51-9-9990	Transfer Out	0.00	43,522.92	14,300.00	48,050.68	7,500.00	0.00	43,500.00	43,500.00	43,500.00
47		Other Expenses								49,500.00	292,070.00
48		Total								756,750.00	999,320.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 01 - Clerk & HR										
4											
5	01-52-1-0010	Wages: Full Time	75,500.00	50,995.34	115,289.00	113,058.45	133,371.00	87,925.54	147,050.00	147,000.00	147,000.00
6	01-52-1-0030	Benefits	4,500.00	2,791.15	16,305.00	4,300.34	32,610.00	1,880.44	6,000.00	6,000.00	6,000.00
7	01-52-1-0040	PERS	20,000.00	13,120.60	26,885.00	25,499.84	29,350.00	21,000.54	32,351.00	32,000.00	32,000.00
8	01-52-1-0050	PERS on Behalf	0.00	0.00	0.00	6,493.64	0.00	0.00	0.00	0.00	0.00
9	01-52-1-0060	Leave Cash Out	1,414.00	3,455.67	2,599.00	2,598.40	1,414.00	1,416.99	5,680.00	4,000.00	4,000.00
10	01-52-1-0070	Overtime: Regular	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	01-52-1-0080	Wages: Temp/Overhire	0.00	3,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	01-52-1-0130	Health Insurance	20,800.00	3,942.86	20,800.00	20,857.14	41,600.00	20,000.00	41,600.00	41,600.00	41,600.00
13	01-52-1-0500	Wages: Council	26,100.00	23,975.00	26,000.00	22,200.00	26,000.00	16,800.00	26,000.00	26,000.00	26,000.00
14		Salaries & Benefits								256,600.00	256,600.00
15	01-52-2-2000	Advertising	10,400.00	15,167.43	11,156.00	11,885.67	2,500.00	935.23	2,000.00	2,000.00	2,000.00
16	01-52-2-2050	Audit & Finance	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	5,000.00	5,000.00
17	01-52-2-2150	Insurance	13,000.00	937.50	1,965.00	1,312.50	1,500.00	2,899.45	1,500.00	3,000.00	3,000.00
18	01-52-2-2200	IT Services	12,000.00	12,173.62	12,000.00	13,436.33	12,000.00	12,224.20	14,000.00	14,000.00	14,000.00
19	01-52-2-2250	Legal Fees	5,000.00	2,450.25	5,000.00	3,206.95	4,000.00	4,190.00	4,000.00	4,000.00	4,000.00
20	01-52-2-2300	Maintenance Contracts	7,500.00	6,626.50	7,500.00	2,817.47	6,000.00	2,609.82	7,000.00	7,000.00	7,000.00
21	01-52-2-2350	Professional Services	10,000.00	20,931.03	25,159.00	19,622.44	15,000.00	21,660.38	20,000.00	22,000.00	22,000.00
22	01-52-2-8050	Ordinance Codification	6,000.00	1,397.25	6,000.00	3,612.75	3,000.00	830.00	3,000.00	3,000.00	3,000.00
23		Purchased Services								60,000.00	60,000.00
24	01-52-3-3200	Phone/ Data	2,000.00	1,297.59	2,000.00	1,009.33	1,255.00	940.79	1,000.00	1,000.00	1,000.00
25	01-52-3-3300	Postage	600.00	3.03	600.00	10.43	100.00	28.99	100.00	100.00	100.00
26	01-52-3-3350	Office Equipment & Supplies	6,500.00	4,344.79	10,435.00	9,637.59	3,000.00	1,414.29	3,000.00	3,000.00	3,000.00
27	01-52-3-3400	Operational Supplies	0.00	0.00	0.00	34.28	0.00	0.00	0.00	0.00	0.00
28	01-52-3-3500	Promotions & Apparel	0.00	0.00	0.00	0.00	0.00	98.29	200.00	200.00	200.00
29	01-52-3-3550	Publications & Subscriptions	1,000.00	403.47	1,000.00	202.61	1,000.00	438.92	1,000.00	1,000.00	1,000.00
30	01-52-3-8000	Council Supplies	2,000.00	0.00	2,100.00	2,790.15	1,000.00	1,052.59	2,000.00	2,000.00	2,000.00
31		Operational Expenses								7,300.00	7,300.00
32	01-52-5-5000	Memberships & Dues	750.00	490.00	650.00	834.98	1,000.00	387.00	1,000.00	1,000.00	1,000.00
33	01-52-5-5050	Recruitment	0.00	600.87	1,000.00	255.92	500.00	40.00	500.00	500.00	500.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
34	01-52-5-5100	Travel & Training	7,500.00	1,695.84	7,000.00	6,267.48	8,000.00	3,336.18	13,000.00	13,000.00	13,000.00
35	01-52-5-8000	Council Travel & Training	10,000.00	0.00	3,500.00	3,015.06	3,000.00	628.20	3,000.00	5,000.00	5,000.00
36		Travel, Training & Memberships								19,500.00	19,500.00
37	01-52-6-6050	Vehicle Gas & Oil	300.00	0.00	300.00	0.00	100.00	0.00	100.00	100.00	100.00
38		Vehicle, Equipment Expenses								100.00	100.00
39	01-52-7-7000	Building Maintenance	0.00	0.00	18,000.00	18,557.46	0.00	1,199.79	0.00	0.00	0.00
40		Infrastructure Outlay								0.00	0.00
41	01-52-9-8000	Election Expense	11,000.00	3,674.90	3,850.00	3,846.74	3,700.00	52.74	4,000.00	4,000.00	8,000.00
42	01-52-9-9200	Miscellaneous Expense	3,000.00	712.69	3,000.00	2,044.06	2,000.00	989.37	2,000.00	2,000.00	2,000.00
43		Other Expenses								6,000.00	10,000.00
44		Total								349,500.00	353,500.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 01 - Police Department										
4											
5	01-53-1-0010	Wages: Full Time	1,062,159.00	962,196.09	1,156,333.00	1,076,227.58	1,139,760.00	848,613.14	1,459,697.00	1,537,028.00	1,537,028.00
6	01-53-1-0020	Wages: Holiday Pay	15,000.00	13,755.23	17,500.00	14,708.58	17,500.00	10,015.08	17,500.00	18,500.00	18,500.00
7	01-53-1-0030	Benefits	80,898.00	67,223.35	88,832.00	76,436.40	82,000.00	63,436.14	95,852.00	101,104.00	101,104.00
8	01-53-1-0040	PERS	245,115.00	224,925.97	279,234.00	246,492.05	294,637.00	193,280.53	335,545.00	358,056.00	358,056.00
9	01-53-1-0050	PERS on Behalf	0.00	0.00	0.00	63,611.81	0.00	0.00	0.00	0.00	0.00
10	01-53-1-0060	Leave Cash Out	24,000.00	22,816.61	24,000.00	23,180.60	24,000.00	16,485.18	24,000.00	24,000.00	24,000.00
11	01-53-1-0070	Overtime: Regular	31,000.00	29,806.54	31,000.00	9,990.57	32,000.00	2,455.82	32,000.00	32,000.00	32,000.00
12	01-53-1-0080	Overtime: Training	21,000.00	6,095.95	2,500.00	2,980.39	41,000.00	34,795.25	16,000.00	16,000.00	16,000.00
13	01-53-1-0130	Health Insurance	291,200.00	275,142.85	312,000.00	278,608.18	312,000.00	205,546.65	291,200.00	312,000.00	312,000.00
14	01-53-1-0200	Temp/Overhire	0.00	0.00	0.00	0.00	25,000.00	11,805.00	54,000.00	54,000.00	54,000.00
15		Salaries & Benefits								2,452,688.00	2,452,688.00
16	01-53-2-2000	Advertising	300.00	95.00	300.00	95.00	300.00	0.00	300.00	300.00	300.00
17	01-53-2-2050	Audit & Finance	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	5,000.00	5,000.00
18	01-53-2-2100	Credit Card Fees	700.00	218.09	700.00	147.39	700.00	0.00	700.00	700.00	700.00
19	01-53-2-2150	Insurance	115,000.00	105,107.19	117,550.00	117,545.89	120,750.00	125,344.64	120,000.00	120,000.00	120,000.00
20	01-53-2-2200	IT Services	25,000.00	21,568.76	25,000.00	18,604.26	27,500.00	18,463.50	27,500.00	27,500.00	27,500.00
21	01-53-2-2250	Legal Fees	2,500.00	2,204.50	3,500.00	2,160.58	3,500.00	2,485.50	3,500.00	3,500.00	3,500.00
22	01-53-2-2300	Maintenance Contracts	4,000.00	3,774.25	14,350.00	8,387.36	10,700.00	6,874.52	8,000.00	8,000.00	8,000.00
23	01-53-2-2350	Professional Services	2,000.00	2,835.76	9,250.00	9,177.29	30,500.00	2,495.99	9,200.00	9,200.00	9,200.00
24	01-53-2-2500	Dispatch Contract	150,906.00	159,272.75	152,723.00	150,906.00	140,000.00	0.00	148,000.00	148,000.00	148,000.00
25		Purchased Services								322,200.00	322,200.00
26	01-53-3-3050	Electric	18,000.00	17,476.03	21,000.00	17,644.64	21,000.00	13,646.68	21,000.00	19,000.00	19,000.00
27	01-53-3-3100	Heating Fuel	9,000.00	8,595.04	14,500.00	14,385.26	17,000.00	8,539.61	17,000.00	17,000.00	17,000.00
28	01-53-3-3200	Phone/Data	18,500.00	21,333.99	22,800.00	23,050.93	21,000.00	13,650.10	21,000.00	21,000.00	21,000.00
29	01-53-3-3300	Postage	850.00	849.38	850.00	1,272.71	900.00	796.88	900.00	900.00	900.00
30	01-53-3-3350	Office Equipment & Supplies	3,000.00	19,417.92	3,000.00	3,080.56	3,000.00	1,665.43	3,000.00	3,000.00	3,000.00
31	01-53-3-3400	Operational Supplies	4,000.00	1,214.68	4,000.00	2,609.97	4,000.00	1,736.08	4,000.00	4,000.00	4,000.00
32	01-53-3-3450	Uniforms	7,000.00	5,311.67	5,600.00	3,908.74	8,000.00	6,883.68	7,000.00	7,000.00	7,000.00
33	01-53-3-3500	Promotions & Apparel	1,000.00	1,126.95	1,100.00	1,066.48	1,000.00	146.70	2,000.00	2,000.00	2,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
34	01-53-3-3550	Publications & Subscriptions	4,000.00	3,091.65	4,500.00	4,307.61	5,000.00	2,875.76	5,000.00	5,000.00	5,000.00
35		Operational Expenses								78,900.00	78,900.00
36	01-53-4-4000	Lease & Rentals Payments	1,800.00	445.83	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00
37		Lease & Rentals								0.00	0.00
38	01-53-5-5000	Memberships & Dues	1,000.00	914.80	1,500.00	1,355.73	1,000.00	182.37	1,000.00	1,000.00	1,000.00
39	01-53-5-5050	Recruitment	6,000.00	1,590.00	14,500.00	14,282.66	18,000.00	16,376.14	15,000.00	15,000.00	15,000.00
40	01-53-5-5100	Travel & Training	44,500.00	10,965.77	37,000.00	35,247.32	62,000.00	21,276.32	37,000.00	37,000.00	37,000.00
41		Travel, Training & Memberships								53,000.00	53,000.00
42	01-53-6-6000	Equipment Repair & Maintenance	3,500.00	543.95	3,500.00	2,452.52	3,500.00	1,500.70	3,500.00	3,500.00	3,500.00
43	01-53-6-6050	Vehicle Gas & Oil	30,000.00	29,075.53	36,500.00	36,996.54	42,000.00	22,307.39	42,000.00	42,000.00	42,000.00
44	01-53-6-6100	Vehicle Repair & Maintenance	20,000.00	11,950.41	20,000.00	16,693.48	25,000.00	13,038.90	25,000.00	25,000.00	25,000.00
45		Vehicle, Equipment Expenses								70,500.00	70,500.00
46	01-53-7-7000	Building Maintenance	6,000.00	678,427.53	258,500.00	256,069.55	33,000.00	3,430.29	8,000.00	8,000.00	8,000.00
47		Infrastructure Outlay								8,000.00	8,000.00
48	01-53-9-9000	Citations State Admin Fee	5,000.00	5,383.10	8,500.00	4,929.64	5,000.00	4,721.10	5,500.00	5,500.00	5,500.00
49	01-53-9-9050	Equipment Outlay	45,375.00	29,779.30	61,286.00	55,989.95	45,753.00	21,940.85	45,750.00	65,750.00	65,750.00
50	01-53-9-9150	Investigation Expense	7,000.00	1,163.18	7,000.00	11,251.84	8,000.00	2,531.98	8,000.00	8,000.00	8,000.00
51	01-53-9-9200	Miscellaneous Expense	5,000.00	5,731.36	5,000.00	3,874.18	5,000.00	2,701.33	5,000.00	5,000.00	5,000.00
52	01-53-9-9980	Transfer Out-Fund Balance	0.00	0.00	-247,500.00	0.00	0.00	0.00	0.00	0.00	0.00
53	01-53-9-9990	Transfer Out	59,850.00	50,323.38	127,000.00	127,000.00	137,000.00	0.00	137,000.00	137,000.00	137,000.00
54		Other Expenses								221,250.00	221,250.00
55		Total								3,206,538.00	3,206,538.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 01 - Fire Department										
4											
5	01-54-1-0010	Wages: Full Time	1,061,470.00	898,857.98	1,146,052.00	1,093,240.54	1,295,400.00	992,812.07	1,350,910.00	1,337,400.00	1,337,400.00
6	01-54-1-0020	Wages: Holiday Pay	18,540.00	16,924.80	20,950.00	15,656.76	27,000.00	14,740.54	27,045.00	26,775.00	26,775.00
7	01-54-1-0030	Benefits	90,000.00	76,005.23	113,708.00	105,852.12	114,700.00	115,353.76	118,736.00	117,549.00	117,549.00
8	01-54-1-0040	PERS	245,782.00	214,317.55	257,956.50	243,897.12	263,800.00	222,304.49	272,548.00	269,823.00	269,823.00
9	01-54-1-0050	PERS on Behalf	0.00	0.00	0.00	62,827.36	0.00	0.00	0.00	0.00	0.00
10	01-54-1-0060	Leave Cash Out	30,000.00	28,255.29	40,000.00	31,912.40	55,200.00	4,288.59	60,850.00	60,242.00	60,242.00
11	01-54-1-0070	Overtime: Regular	38,000.00	46,042.47	50,000.00	41,222.04	65,000.00	35,906.02	234,460.00	232,115.00	232,115.00
12	01-54-1-0080	Wages: Part Time	97,024.00	76,968.27	171,852.50	166,801.05	167,000.00	151,888.94	137,344.00	137,344.00	137,344.00
13	01-54-1-0120	ESC	300.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00
14	01-54-1-0130	Health Insurance	312,000.00	265,542.85	321,800.00	305,542.86	374,400.00	289,600.00	378,144.00	374,400.00	374,400.00
15		Salaries & Benefits								2,555,648.00	2,555,648.00
16	01-54-2-2000	Advertising	350.00	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00
17	01-54-2-2050	Audit & Finance	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	5,000.00	5,000.00
18	01-54-2-2100	Credit Card Fees	400.00	86.38	150.00	100.79	0.00	3.68	100.00	100.00	100.00
19	01-54-2-2150	Insurance	44,000.00	49,111.69	50,993.00	50,993.69	55,000.00	50,425.86	60,000.00	60,000.00	60,000.00
20	01-54-2-2200	IT Services	22,000.00	23,579.40	27,000.00	29,056.04	24,000.00	22,513.90	27,000.00	27,000.00	27,000.00
21	01-54-2-2250	Legal Fees	3,500.00	2,320.17	1,500.00	614.17	2,000.00	117.50	2,000.00	2,000.00	2,000.00
22	01-54-2-2300	Maintenance Contracts	11,000.00	11,151.93	18,590.00	12,394.63	22,000.00	13,903.23	18,000.00	18,000.00	18,000.00
23	01-54-2-2350	Professional Services	6,000.00	5,036.81	4,240.00	4,007.15	40,000.00	45,255.18	15,000.00	15,000.00	15,000.00
24	01-54-2-2400	Ambulance Billing Service	7,500.00	5,609.08	5,800.00	4,439.52	15,000.00	4,626.59	10,000.00	10,000.00	10,000.00
25	01-54-2-2500	Dispatch Contract	101,000.00	85,762.25	100,607.00	100,604.00	105,000.00	0.00	110,000.00	110,000.00	110,000.00
26		Purchased Services								247,100.00	247,100.00
27	01-54-3-3050	Electric	22,000.00	19,391.45	22,000.00	19,913.18	22,000.00	14,968.95	25,000.00	25,000.00	25,000.00
28	01-54-3-3070	EMS Supplies	25,000.00	25,013.35	30,000.00	29,301.14	32,000.00	24,954.58	34,000.00	34,000.00	34,000.00
29	01-54-3-3100	Heating Fuel	20,500.00	17,155.88	29,000.00	27,388.75	24,000.00	12,062.73	29,000.00	29,000.00	29,000.00
30	01-54-3-3200	Phone/Data	18,360.00	15,377.53	7,360.00	7,308.55	6,500.00	6,871.97	10,500.00	10,500.00	10,500.00
31	01-54-3-3300	Postage	650.00	375.60	650.00	427.86	500.00	415.21	650.00	650.00	650.00
32	01-54-3-3350	Office Equipment & Supplies	7,000.00	6,757.82	7,000.00	6,628.23	5,000.00	2,835.80	5,000.00	5,000.00	5,000.00
33	01-54-3-3400	Operational Supplies	9,000.00	2,923.95	4,000.00	2,624.46	4,000.00	2,104.67	5,500.00	5,500.00	5,500.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
34	01-54-3-3450	Uniforms	9,000.00	93,559.25	9,000.00	8,979.23	9,000.00	4,849.58	9,000.00	9,000.00	9,000.00
35	01-54-3-3550	Publications & Subscriptions	400.00	272.90	1,400.00	1,187.94	1,400.00	1,259.94	1,400.00	1,300.00	1,300.00
36		Operational Expenses								119,950.00	119,950.00
37	01-54-5-5000	Memberships & Dues	500.00	100.00	500.00	575.00	500.00	200.00	600.00	600.00	600.00
38	01-54-5-5050	Recruitment	17,400.00	15,365.00	21,400.00	19,579.74	23,500.00	7,712.00	25,500.00	25,500.00	25,500.00
39	01-54-5-5100	Travel & Training	19,000.00	15,536.60	16,000.00	15,261.19	15,000.00	15,444.77	30,000.00	30,000.00	30,000.00
40		Travel, Training & Memberships								56,100.00	56,100.00
41	01-54-6-6000	Equipment Repair & Maintenance	8,000.00	8,307.42	10,000.00	9,306.68	9,700.00	6,121.59	10,000.00	10,000.00	10,000.00
42	01-54-6-6050	Vehicle Gas & Oil	18,000.00	16,640.51	29,000.00	27,415.27	23,200.00	20,187.94	29,000.00	29,000.00	29,000.00
43	01-54-6-6100	Vehicle Maintenance	15,000.00	16,141.12	45,000.00	31,967.08	30,000.00	36,910.99	35,000.00	35,000.00	35,000.00
44		Vehicle, Equipment Expenses								74,000.00	74,000.00
45	01-54-7-7000	Building Maintenance	16,000.00	4,843.33	10,000.00	3,669.45	10,000.00	8,139.98	12,000.00	12,000.00	12,000.00
46		Infrastructue Outlay								12,000.00	12,000.00
47	01-54-9-9050	Equipment Outlay	6,000.00	3,636.35	5,000.00	4,385.34	5,000.00	2,789.54	15,000.00	10,000.00	10,000.00
48	01-54-9-9100	Prevention & Public Education	2,500.00	2,478.80	3,500.00	3,482.36	3,500.00	2,687.07	3,500.00	3,500.00	3,500.00
49	01-54-9-9200	Miscellaneous Expense	4,000.00	2,160.22	4,000.00	2,460.78	2,500.00	2,832.97	4,000.00	4,000.00	4,000.00
50	01-54-9-9990	Transfer Out	121,087.00	50,323.38	121,087.00	121,087.00	139,000.00	0.00	150,000.00	150,000.00	150,000.00
51		Other Expenses								167,500.00	167,500.00
52		Total								3,232,298.00	3,232,298.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendment s 11-6-2023
3	Fund: 01 - Public Works										
4											
5	01-58-1-0010	Wages: Full Time	212,020.00	200,864.46	246,266.00	195,447.91	300,000.00	219,306.47	328,000.00	320,000.00	320,000.00
6	01-58-1-0020	Wages: Holiday Pay	500.00	0.00	1,100.00	417.45	500.00	0.00	500.00	500.00	500.00
7	01-58-1-0030	Benefits	17,675.00	17,623.41	30,600.00	28,151.27	61,000.00	40,955.25	58,000.00	58,000.00	58,000.00
8	01-58-1-0040	PERS	46,650.00	47,336.04	48,995.00	53,898.73	70,000.00	51,971.90	72,000.00	70,000.00	70,000.00
9	01-58-1-0050	PERS on Behalf	0.00	0.00	0.00	14,009.35	0.00	0.00	0.00	0.00	0.00
10	01-58-1-0060	Leave Cash Out	5,375.00	1,608.18	11,566.00	10,992.65	11,000.00	8,407.08	19,000.00	19,000.00	19,000.00
11	01-58-1-0070	Overtime: Regular	5,000.00	14,833.47	19,500.00	14,423.54	22,000.00	16,928.86	22,000.00	22,000.00	22,000.00
12	01-58-1-0080	Wages:Temp/Overhire	39,760.00	17,892.00	53,400.00	47,760.20	54,400.00	51,609.00	68,000.00	68,000.00	68,000.00
13	01-58-1-0120	ESC	2,200.00	1,248.00	1,280.00	0.00	2,380.00	0.00	0.00	0.00	0.00
14	01-58-1-0130	Health Insurance	66,300.00	46,182.23	68,100.00	65,667.71	87,800.00	63,000.48	90,000.00	90,000.00	90,000.00
15		Salaries & Benefits								647,500.00	647,500.00
16	01-58-2-2000	Advertising	750.00	682.05	1,000.00	1,156.11	2,101.00	1,335.06	3,000.00	3,000.00	3,000.00
17	01-58-2-2050	Audit & Finance	2,500.00	2,500.00	3,000.00	3,000.00	3,000.00	3,000.00	5,000.00	5,000.00	5,000.00
18	01-58-2-2150	Insurance	15,000.00	12,322.59	15,000.00	14,845.36	15,000.00	15,760.74	18,000.00	18,000.00	18,000.00
19	01-58-2-2200	IT Services	500.00	0.00	0.00	0.00	500.00	0.00	1,000.00	1,000.00	1,000.00
20	01-58-2-2250	Legal Fees	750.00	489.31	2,250.00	2,268.75	1,000.00	10,267.50	4,000.00	4,000.00	4,000.00
21	01-58-2-2300	Maintenance Contracts	2,000.00	1,725.00	3,600.00	3,498.25	3,000.00	2,814.19	4,000.00	4,000.00	4,000.00
22	01-58-2-2350	Professional Services	3,500.00	3,635.81	3,900.00	3,830.19	3,500.00	4,422.77	35,000.00	35,000.00	35,000.00
23	01-58-2-2400	Snow Removal	100,000.00	128,712.50	723,000.00	570,434.00	198,399.00	118,720.00	170,000.00	170,000.00	170,000.00
24		Purchased Services								240,000.00	240,000.00
25	01-58-3-3050	Electric	4,500.00	5,453.36	6,000.00	6,561.50	7,000.00	4,843.58	7,000.00	7,000.00	7,000.00
26	01-58-3-3070	Radar Signs Electric	300.00	327.65	350.00	329.42	400.00	221.53	400.00	400.00	400.00
27	01-58-3-3090	Street Lights Electric	35,000.00	34,906.58	25,700.00	31,820.47	35,000.00	22,567.82	40,000.00	40,000.00	40,000.00
28	01-58-3-3100	Heating Fuel	6,500.00	5,943.82	19,500.00	14,055.19	21,370.00	6,296.94	22,000.00	22,000.00	22,000.00
29	01-58-3-3200	Phone/Data	5,000.00	5,298.89	5,000.00	6,935.89	5,000.00	5,132.82	7,000.00	7,000.00	7,000.00
30	01-58-3-3300	Postage	200.00	33.47	300.00	7.91	200.00	3.15	200.00	200.00	200.00
31	01-58-3-3350	Office Equipment & Supplies	500.00	0.00	650.00	565.84	500.00	348.32	500.00	500.00	500.00
32	01-58-3-3400	Operational Supplies	12,000.00	10,834.88	12,000.00	13,125.20	12,000.00	12,280.67	15,000.00	15,000.00	15,000.00
33	01-58-3-3450	Uniforms	500.00	880.81	1,850.00	946.50	1,050.00	1,604.94	1,200.00	1,200.00	1,200.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendment s 11-6-2023
34	01-58-3-3500	Promotions & Apparel	0.00	0.00	0.00	0.00	200.00	1,177.60	1,500.00	1,500.00	1,500.00
35	01-58-3-3550	Publications & Subscriptions	100.00	0.00	100.00	44.97	3,100.00	0.00	500.00	500.00	500.00
36		Operational Expenses								95,300.00	95,300.00
37	01-58-5-5000	Memberships & Dues	250.00	0.00	3,250.00	3,194.00	100.00	0.00	1,500.00	1,500.00	1,500.00
38	01-58-5-5050	Recruitment	500.00	712.32	1,000.00	1,006.00	1,000.00	125.00	1,000.00	1,000.00	1,000.00
39	01-58-5-5100	Travel & Training	1,000.00	0.00	1,000.00	765.60	18,000.00	2,201.40	5,000.00	5,000.00	15,000.00
40		Travel & Training & Memberships								7,500.00	17,500.00
41	01-58-6-6000	Equipment Repair & Maintenance	8,000.00	6,189.69	8,000.00	4,082.67	8,000.00	4,141.12	8,000.00	8,000.00	8,000.00
42	01-58-6-6050	Vehicle Gas & Oil	9,000.00	9,693.35	16,000.00	17,227.61	14,000.00	11,530.30	14,000.00	14,000.00	14,000.00
43	01-58-6-6100	Vehicle Repair & Maintenance	7,500.00	8,603.87	9,000.00	6,632.26	7,000.00	2,787.47	7,000.00	12,000.00	12,000.00
44		Vehicle, Equipment Expenses								34,000.00	34,000.00
45	01-58-7-7000	Building Maintenance	7,500.00	11,682.15	14,600.00	11,346.24	10,000.00	2,603.87	10,000.00	10,000.00	10,000.00
46	01-58-7-7050	Street Light Maintenance	12,000.00	1,250.00	7,400.00	515.16	10,000.00	20,559.40	46,000.00	54,000.00	54,000.00
47	01-58-7-7100	Street Maintenance	200,000.00	214,130.57	200,000.00	116,862.59	150,000.00	129,087.50	175,000.00	175,000.00	175,000.00
48		Infrastructure Outlay								239,000.00	239,000.00
49	01-58-9-9000	Fees: AK RR Permits	8,000.00	8,000.00	25,500.00	12,092.00	8,000.00	0.00	8,000.00	8,000.00	8,000.00
50	01-58-9-9030	Beautification	15,000.00	6,354.63	14,400.00	13,071.30	10,000.00	14,735.71	45,000.00	40,000.00	40,000.00
51	01-58-9-9040	Christmas Decorations	3,000.00	2,109.49	3,600.00	1,399.77	3,000.00	0.00	3,000.00	3,000.00	3,000.00
52	01-58-9-9050	Equipment Outlay	10,000.00	38,274.96	25,000.00	23,587.68	10,000.00	9,660.00	15,000.00	15,000.00	15,000.00
53	01-58-9-9120	FMATS Match Participation	600.00	558.00	600.00	558.00	110,000.00	104,589.00	15,000.00	15,000.00	15,000.00
54	01-58-9-9200	Miscellaneous Expense	1,500.00	1,307.30	1,500.00	1,821.85	1,500.00	770.04	2,000.00	2,000.00	2,000.00
55	01-58-9-9500	Parks/Trails/Grounds Supplies	15,000.00	13,449.47	15,000.00	8,725.09	15,000.00	14,627.31	18,000.00	18,000.00	18,000.00
56		Transfer Out	21,780.00	23,121.55	186,197.00	25,526.92	55,000.00	0.00	87,000.00	87,000.00	87,000.00
57		Other Expenses								188,000.00	188,000.00
58		Total								1,451,300.00	1,461,300.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 03 - ASSESSMENT FUND										
4											
5	03-39-3000	Assessment Principal Dist 1	800.00	806.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	03-39-3010	Assessment Principal Dist 2	3,350.00	4,214.49	0.00	2,191.91	38,190.00	5,588.00	4,500.00	4,500.00	4,500.00
7	03-39-3020	Assessment Principal Dist 3	45,405.00	42,337.46	0.00	54,071.27	16,375.00	15,990.02	16,000.00	16,000.00	16,000.00
8	03-39-3050	Assessment Interest Dist 1	250.00	40.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	03-39-3060	Assessment Interest Dist 2	6,250.00	2,610.94	0.00	451.02	1,900.00	7,078.89	7,000.00	7,000.00	7,000.00
10	03-39-3070	Assessment Interest Dist 3	20,000.00	5,407.79	0.00	8,421.14	820.00	6,683.89	7,000.00	7,000.00	7,000.00
11	03-39-3100	Assessment Penalty Dist 1	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	03-39-3110	Assessment Penalty Dist 2	1,550.00	519.36	0.00	14.73	850.00	1,985.12	2,000.00	2,000.00	2,000.00
13	03-39-3120	Assessment Penalty Dist 3	5,500.00	2,763.21	0.00	5,618.03	2,500.00	2,391.52	2,500.00	2,500.00	2,500.00
14	03-39-9050	Interest Income	1,500.00	18.25	0.00	1,950.98	3,000.00	6,025.50	7,500.00	7,500.00	7,500.00
15	03-39-9980	Transfer In Fund Balance	38,795.00	0.00	0.00	0.00	48,365.00	0.00	56,500.00	56,500.00	56,500.00
16										103,000.00	103,000.00
17	03-10-2-2100	Credit Card Fees	1,500.00	344.78	0.00	332.96	750.00	68.16	500.00	500.00	500.00
18	03-10-2-2250	Legal Fees	3,000.00	748.75	0.00	100.00	500.00	25.00	250.00	250.00	250.00
19		Purchased Services								750.00	750.00
20	03-10-9-9000	HWY Park Rev. Bond Prin 92-08	16,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	03-10-9-9010	HWY Park Rev Bond Int 92-08	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	03-10-9-9100	Stillmeyer Bond Principal	70,000.00	85,000.00	0.00	90,000.00	95,000.00	90,000.00	90,000.00	90,000.00	90,000.00
23	03-10-9-9110	Stillmeyer Bond Interest	32,000.00	19,900.00	0.00	16,500.00	15,500.00	12,000.00	12,000.00	12,000.00	12,000.00
24	03-10-9-9200	Miscellaneous Expense	0.00	80.27	0.00	1,040.00	250.00	23.23	250.00	250.00	250.00
25	03-10-9-9501	Tyler Conversion	0.00	0.00	0.00	73,092.51	0.00	0.00	0.00	0.00	0.00
26	03-10-9-9980	Transfer Out Fund Balance	0.00	0.00	0.00	-73,092.51	0.00	0.00	0.00	0.00	0.00
27		Other Expenses								102,250.00	102,250.00
28		Totals								103,000.00	103,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 04 - BUILDING DEPARTMENT FUND										
4											
5	04-39-3000	Commercial Plan Check Fee	17,500.00	24,092.26	75,000.00	25,008.82	98,000.00	45,807.04	180,000.00	181,800.00	181,800.00
6	04-39-3050	Commerical Building Permit Fee	22,903.00	58,968.58	100,000.00	53,805.66	130,000.00	45,571.21	200,000.00	200,000.00	200,000.00
7	04-39-3080	Developer Agreement Revenue	5,000.00	0.00	5,000.00	5,555.00	5,000.00	0.00	5,000.00	5,000.00	5,000.00
8	04-39-3100	Residential Plan Check Fee	20,000.00	29,750.10	45,000.00	29,349.89	60,000.00	17,746.92	50,000.00	50,000.00	50,000.00
9	04-39-3150	Residential Building Permit Fe	28,000.00	78,755.13	60,000.00	39,877.56	78,000.00	33,591.61	60,000.00	60,000.00	60,000.00
10	04-39-3400	Road Excavation Bond	20,000.00	8,000.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
11	04-39-3450	Special Inspection Fee	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
12	04-39-9980	Transfer In Fund Balance	0.00	0.00	58,209.00	0.00	50,200.00	0.00	0.00	0.00	0.00
13		Total								497,800.00	497,800.00
14	04-10-1-0010	Wages: Full Time	29,045.81	29,047.27	29,865.00	19,949.81	50,000.00	32,308.31	57,000.00	55,000.00	55,000.00
15	04-10-1-0030	Benefits	635.60	671.27	822.00	566.53	8,700.00	1,624.75	4,700.00	5,500.00	5,500.00
16	04-10-1-0040	PERS	6,390.08	6,411.35	6,581.00	4,395.91	14,000.00	7,110.08	4,000.00	4,000.00	4,000.00
17	04-10-1-0060	Leave Cash Out	929.03	929.92	1,151.00	4,528.30	1,900.00	432.18	4,200.00	4,200.00	4,200.00
18	04-10-1-0070	Overtime: Regular	0.00	0.00	50.00	31.52	0.00	0.00	200.00	200.00	200.00
19	04-10-1-0080	Temp/Overhire	0.00	0.00	0.00	0.00	13,000.00	10,340.20	3,900.00	3,900.00	3,900.00
20	04-10-1-0130	Health Insurance	5,051.49	5,068.29	6,240.00	4,564.29	12,500.00	8,282.54	13,000.00	13,000.00	13,000.00
21		Salaries & Benefits								85,800.00	85,800.00
22	04-10-2-2000	Advertising	0.00	0.00	0.00	0.00	500.00	0.00	500.00	500.00	500.00
23	04-10-2-2050	Audit & Finance	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	2,000.00	2,000.00	2,000.00
24	04-10-2-2100	Credit Card Fees	3,000.00	2,365.42	2,750.00	109.40	3,500.00	0.00	1,000.00	1,000.00	1,000.00
25	04-10-2-2250	Legal Fees	1,500.00	4,796.00	3,000.00	2,168.33	3,000.00	315.00	2,000.00	2,000.00	2,000.00
26	04-10-2-2300	Maintenance Contracts	2,000.00	2,165.00	4,750.00	4,565.16	4,000.00	4,007.91	500.00	3,500.00	3,500.00
27	04-10-2-2350	Professional Services	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00	1,000.00	1,000.00	1,000.00
28		Purchased Services								10,000.00	10,000.00
29	04-10-3-3300	Postage	500.00	0.51	500.00	0.00	500.00	1.89	500.00	500.00	500.00
30	04-10-3-3350	Office Equipment & Supplies	5,000.00	2,292.19	5,000.00	1,906.43	3,000.00	1,036.85	2,000.00	2,000.00	2,000.00
31	04-10-3-3400	Operational Supplies	1,000.00	478.47	1,000.00	154.86	500.00	26.36	500.00	500.00	500.00
32		Operational Expenses								3,000.00	3,000.00
33	04-10-5-5000	Memberships & Dues	500.00	19.50	500.00	19.50	100.00	0.00	100.00	100.00	100.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
34	04-10-5-5050	Recruitment	0.00	0.00	1,600.00	1,542.18	1,000.00	125.00	400.00	400.00	400.00
35	04-10-5-5100	Travel & Training	1,000.00	0.00	1,000.00	481.08	2,000.00	259.02	2,000.00	2,000.00	2,000.00
36		Travel, Training & Memberships								2,500.00	2,500.00
37	04-10-9-9000	Commercial Plan Review	15,000.00	23,785.00	75,000.00	18,132.57	78,000.00	48,305.22	144,000.00	144,000.00	144,000.00
38	04-10-9-9010	Commercial Inspections	20,000.00	43,981.00	100,000.00	12,555.82	104,000.00	24,096.30	160,000.00	160,000.00	160,000.00
39	04-10-9-9020	Developer Agreement Expense	5,000.00	0.00	7,500.00	7,431.50	5,000.00	641.50	2,500.00	2,500.00	2,500.00
40	04-10-9-9030	Residential Plan Review	18,750.00	27,007.65	45,000.00	18,063.77	48,000.00	14,653.71	40,000.00	40,000.00	40,000.00
41	04-10-9-9040	Residential Inspections	25,000.00	25,401.90	60,000.00	26,524.65	63,000.00	18,101.48	48,000.00	48,000.00	48,000.00
42	04-10-9-9120	Road Excavation Bond Return	25,000.00	0.00	20,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00
43	04-10-9-9150	Special Inspections	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
44	04-10-9-9200	Miscellaneous Expense	1,000.00	0.00	1,000.00	36.43	1,000.00	288.54	1,000.00	1,000.00	1,000.00
45		Other Expenses								396,500.00	396,500.00
46		Total								497,800.00	497,800.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 05 - BED TAX FUND										
4											
5	05-39-9000	Bed Taxes	90,900.00	144,793.32	45,450.00	183,634.73	290,750.00	94,655.06	210,000.00	210,000.00	210,000.00
6										210,000.00	210,000.00
7	05-10-2-2000	Advertising	600.00	166.68	300.00	0.00	200.00	0.00	150.00	150.00	150.00
8	05-10-9-5000	Grant Disbursement Expense	84,300.00	58,383.47	42,150.00	45,572.21	276,130.00	130,000.00	199,500.00	199,350.00	199,350.00
9	05-10-9-9990	Transfer Out	6,000.00	36,198.33	3,000.00	18,363.47	14,420.00	0.00	10,500.00	10,500.00	10,500.00
10										210,000.00	210,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 08 - NORTH POLE FESTIVAL FUND										
4											
5	08-39-9990	Transfer In	0.00	0.00	-4,300.00	0.00	7,500.00	0.00	0.00	0.00	0.00
6											
7	08-10-9-9000	Summer - Festival Expenditures	0.00	0.00	0.00	1,942.45	7,500.00	0.00	0.00	0.00	0.00
8											

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 10 - LITIGATION FUND										
4											
5	10-39-9980	Transfer In Fund Balance	75,000.00	0.00	-28,326.00	0.00	75,000.00	0.00	63,500.00	63,500.00	63,500.00
6										63,500.00	63,500.00
7	10-10-2-2250	Legal Fees	1,800.00	4,212.25	1,800.00	0.00	1,800.00	233.15	500.00	500.00	500.00
8	10-10-9-9200	Miscellaneous Expense	3,200.00	7,112.56	3,200.00	3,001.20	3,200.00	2,500.00	3,000.00	3,000.00	3,000.00
9	10-11-2-2250	PFOS/PFOA Legal Fees	70,000.00	45,580.10	173,326.00	99,888.39	70,000.00	42,342.99	60,000.00	60,000.00	60,000.00
10										63,500.00	63,500.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 11 - JAG -LE DRUG TASK FORCE GRANT										
4											
5	11-39-9000	Grant Revenue	40,000.00	110,018.71	71,420.00	124,187.45	113,036.00	67,474.82	142,126.00	142,126.00	142,126.00
6										142,126.00	142,126.00
7	11-10-1-0010	Wages: Full Time	0.00	70,897.11	45,410.00	80,399.50	75,654.00	84,592.95	92,508.00	92,508.00	92,508.00
8	11-10-1-0020	Wages: Holiday Pay	0.00	1,128.00	0.00	394.28	0.00	0.00	0.00	0.00	0.00
9	11-10-1-0030	Benefits	0.00	4,662.60	4,675.00	5,480.71	4,500.00	6,215.97	6,725.00	6,725.00	6,725.00
10	11-10-1-0040	PERS	0.00	15,616.71	14,835.00	17,996.24	16,882.00	19,996.53	22,093.00	22,093.00	22,093.00
11	11-10-1-0070	Overtime: Regular	0.00	0.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00
12	11-10-1-0130	Health Insurance	0.00	17,714.29	5,950.00	19,734.72	16,000.00	17,653.35	20,800.00	20,800.00	20,800.00
13										142,126.00	142,126.00

		2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
Fund: 12 - JUSTICE - ASSET FORFEITURE										
12-39-9000	Revenue	30,000.00	0.00	30,000.00	18,489.17	30,000.00	2,786.33	35,000.00	35,000.00	35,000.00
12-39-9980	Transfer In Fund Balance	0.00	0.00	25,300.00	0.00	25,300.00	0.00	0.00	0.00	0.00
									35,000.00	35,000.00
12-10-9-9100	Bank Fees	0.00	0.00	0.00	0.00	0.00	13.29	0.00	0.00	0.00
12-10-9-9200	Expenses	55,300.00	0.00	55,300.00	9,006.91	55,300.00	7,715.49	35,000.00	35,000.00	35,000.00
									35,000.00	35,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 13 - STATE FORFEITURES										
4											
5	13-39-9000	State Forfeiture Revenue	5,000.00	0.00	5,000.00	0.00	10,000.00	0.00	6,500.00	6,500.00	6,500.00
6	13-39-9980	Transfer In Fund Balance	0.00	0.00	9,263.00	0.00	0.00	0.00	0.00	0.00	0.00
7										6,500.00	6,500.00
8	13-10-9-6000	State Forfeiture Expenses	14,263.00	354.04	14,263.00	2,051.80	10,000.00	0.00	6,500.00	6,500.00	6,500.00
9										6,500.00	6,500.00

		2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
Fund: 15 - IMPOUND LOT										
15-39-9000	Impound Fee	10,000.00	29,175.00	10,000.00	24,040.00	0.00	52,878.00	50,000.00	50,000.00	50,000.00
15-39-9980	Transfer In Fund Balance	0.00	0.00	70,850.00	0.00	15,000.00	0.00	0.00	0.00	0.00
									50,000.00	50,000.00
15-10-2-2100	Credit Card Fees	500.00	561.12	500.00	126.91	500.00	1,016.52	500.00	500.00	500.00
15-10-2-2120	Hearing Fees	500.00	0.00	500.00	0.00	250.00	0.00	0.00	0.00	0.00
15-10-2-2250	Legal Fees	2,000.00	0.00	2,000.00	0.00	1,300.00	0.00	0.00	0.00	0.00
15-10-2-2350	Professional Services	40,000.00	0.00	65,000.00	0.00	0.00	0.00	0.00	0.00	0.00
15-10-2-2450	Towing Fees	500.00	0.00	500.00	0.00	500.00	0.00	0.00	0.00	0.00
15-10-3-3300	Postage	250.00	0.00	250.00	0.00	250.00	0.00	0.00	0.00	0.00
15-10-9-9200	Miscellaneous Expense	1,082.00	0.00	1,100.00	0.00	1,200.00	0.00	0.00	0.00	0.00
15-10-9-9250	Impound Refund	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00	0.00
15-10-9-9980	Transfer Out-Fund Balance	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00	49,500.00	49,500.00	49,500.00
									50,000.00	50,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 20 - GF CAPITAL PROJECT RESERVE										
4											
5	20-39-9100	Misc Revenue	0.00	6,866.84	0.00	20,113.12	0.00	31,742.00	43,500.00	43,500.00	43,500.00
6	20-39-9990	Transfer In	0.00	43,522.92	0.00	48,050.68	45,000.00	0.00	0.00	0.00	0.00
7										43,500.00	43,500.00
8	20-10-9-9110	Expense	41,000.00	80,197.00	0.00	0.00	45,000.00	0.00	43,500.00	43,500.00	43,500.00
9										43,500.00	43,500.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 22 - FIRE FLEET RESERVES										
4											
5	22-39-9000	Vehicle Sale	0.00	0.00	0.00	4,200.00	0.00	0.00	0.00	0.00	0.00
6	22-39-9980	Transfer In Fund Balance	0.00	0.00	0.00	0.00	125,000.00	0.00	0.00	0.00	0.00
7	22-39-9990	Transfer In	0.00	65,723.90	121,087.00	121,087.00	125,000.00	0.00	150,000.00	150,000.00	150,000.00
8										150,000.00	150,000.00
9	22-10-9-9220	Vehicle Purchase	0.00	866,278.00	70,000.00	67,764.75	250,000.00	60,830.00	59,226.00	59,226.00	59,226.00
10	22-10-9-9980	Transfer Out-Fund Balance	0.00	0.00	51,087.00	0.00	0.00	0.00	90,774.00	90,774.00	90,774.00
11										150,000.00	150,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 23 - POLICE FLEET RESERVES										
4											
5	23-39-9000	Vehicle Sale	2,500.00	36,399.41	0.00	18,555.50	2,500.00	0.00	0.00	0.00	0.00
6	23-39-9980	Transfer In Fund Balance	0.00	0.00	0.00	0.00	137,000.00	0.00	0.00	0.00	0.00
7	23-39-9990	Transfer In	65,500.00	50,323.38	0.00	127,000.00	500.00	0.00	137,000.00	137,000.00	137,000.00
8										137,000.00	137,000.00
9	23-10-9-9220	Vehicle Purchase	68,000.00	123,446.50	0.00	95,783.45	140,000.00	126,216.89	137,000.00	137,000.00	137,000.00
10										137,000.00	137,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 24 - PUBLIC WORKS FLEET RESERVES										
4											
5	24-39-9000	Vehicle Sale	1,500.00	470.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	24-39-9980	Transfer In Fund Balance	0.00	0.00	0.00	0.00	104,824.00	0.00	0.00	0.00	0.00
7	24-39-9990	Transfer In	0.00	23,121.55	186,197.00	25,526.92	55,000.00	0.00	87,000.00	87,000.00	87,000.00
8										87,000.00	87,000.00
9	24-10-9-9220	Vehicle Purchase	0.00	98,868.00	186,197.00	128,773.00	87,000.00	69,455.00	87,000.00	87,000.00	87,000.00
10	24-10-9-9980	Transfer Out-Fund Balance	23,280.00	0.00	-186,197.00	0.00	72,824.00	0.00	0.00	0.00	0.00
11										87,000.00	87,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 25 - UTILITY FLEET RESERVES										
4											
5	25-39-9000	Vehicle Sale	0.00	9,660.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6											

[illegible]

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 32 - POLICE DEPARTMENT GRANTS										
4											
5	32-39-0050	CESF Grant Revenue	0.00	40,682.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	32-39-0058	SHSP ENW 2017 SS00048 S01	8,298.00	0.00	8,298.00	0.00	0.00	0.00	0.00	0.00	0.00
7	32-39-0059	SHSP ENW 2018 SS 00045 S01	67,323.00	17,355.36	67,323.00	0.00	0.00	0.00	0.00	0.00	0.00
8	32-39-0070	SHSP 20 Grant Revenue	0.00	69,855.01	-5,000.00	0.00	0.00	8,749.42	0.00	0.00	0.00
9	32-39-0080	SHSP 21 Grant Revenue	0.00	0.00	112,880.00	45,593.65	112,880.00	26,333.35	68,350.00	68,350.00	68,350.00
10	32-39-9021	NRA Grant Rev	0.00	0.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00	0.00
11	32-39-9030	SHSP 2022 Rev	0.00	0.00	0.00	0.00	115,000.00	0.00	21,760.00	21,760.00	21,760.00
12										90,110.00	90,110.00
13	32-07-9-9000	CESF Grant Expenditures	0.00	40,682.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	32-07-9-9001	SHSP 2017 Overtime	4,848.00	0.00	4,848.00	0.00	0.00	0.00	0.00	0.00	0.00
15	32-07-9-9002	SHSP 2017 Alaska Shield Travel	3,450.00	0.00	3,450.00	0.00	0.00	0.00	0.00	0.00	0.00
16	32-07-9-9003	SHSP 2018 Security Cameras	35,000.00	0.00	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00
17	32-07-9-9004	SHSP 2018 Mobile Raidos	27,475.00	17,355.36	27,475.00	0.00	0.00	0.00	0.00	0.00	0.00
18	32-07-9-9005	SHSP 2018 AK Shield 2019 OT	4,848.00	0.00	4,848.00	0.00	0.00	0.00	0.00	0.00	0.00
19	32-09-9-9000	SHSP 2020 Mobile Radios	0.00	23,402.68	0.00	0.00	10,000.00	6,439.40	0.00	0.00	0.00
20	32-09-9-9005	SHSP 2020 Training	0.00	0.00	0.00	0.00	5,000.00	3,620.52	0.00	0.00	0.00
21	32-09-9-9006	NRA Grant Expenses	0.00	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
22	32-10-9-9000	SHSP 2021 Equipment Expense	0.00	0.00	95,000.00	45,593.65	95,000.00	36,647.35	58,350.00	58,350.00	58,350.00
23	32-10-9-9010	SHSP 2021 P25 Mobile Radio	0.00	0.00	17,880.00	0.00	17,880.00	12,878.80	10,000.00	10,000.00	10,000.00
24	32-10-9-9012	SHSP 2022 Security Systme	0.00	0.00	0.00	0.00	35,000.00	0.00	69,863.00	20,380.00	20,380.00
25	32-10-9-9014	SHSP 2022 Video Security System	0.00	0.00	0.00	0.00	75,000.00	0.00	1,400.00	1,380.00	1,380.00
26		Other Expenses								90,110.00	90,110.00
27		Totals								90,110.00	90,110.00

[illegible]

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 41 - WATER FUND										
4											
5	41-35-5010	Tie-in Fees	1,000.00	9,825.00	1,000.00	6,515.00	5,000.00	3,750.00	5,000.00	5,000.00	5,000.00
6	41-36-6000	Late Fees / LD	3,000.00	4,524.27	3,000.00	14,797.82	11,000.00	9,203.09	11,000.00	11,000.00	11,000.00
7	41-39-9050	Interest Income - AMLIP	0.00	201.09	0.00	22,847.10	2,000.00	70,573.16	79,000.00	79,000.00	79,000.00
8	41-39-9500	PERS on Behalf Revenue	0.00	0.00	0.00	16,858.80	0.00	0.00	0.00	0.00	0.00
9	41-39-9990	Transfer In	181,019.00	0.00	137,529.00	0.00	181,054.00	0.00	51,000.00	51,000.00	51,000.00
10	41-41-3010	Water Usage Revenue	900,000.00	1,213,315.62	1,154,918.00	1,296,436.12	1,377,446.00	1,037,816.27	1,556,000.00	1,556,000.00	1,556,000.00
11	41-41-3060	Lab Testing	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00
12	41-41-3110	Reimburseable Water Breaks	5,000.00	1,500.00	5,000.00	2,025.15	5,000.00	16,668.87	17,000.00	17,000.00	17,000.00
13	41-41-3160	Reimbursable Legal Fees	2,000.00	0.00	2,000.00	4,170.73	2,000.00	388.50	2,000.00	2,000.00	2,000.00
14	41-41-3210	Miscellaneous	1,000.00	53,060.25	1,000.00	-18,331.24	1,000.00	5,877.59	40,000.00	40,000.00	40,000.00
15										1,763,000.00	1,763,000.00
16	41-10-1-0010	Wages: Full Time	345,364.98	273,698.76	284,895.00	269,492.70	355,000.00	271,988.51	360,000.00	364,000.00	364,000.00
17	41-10-1-0020	Wages: Holiday Pay	0.00	60.68	1,000.00	297.08	1,000.00	273.17	1,000.00	1,000.00	1,000.00
18	41-10-1-0030	Benefits	12,238.54	14,544.41	19,150.00	17,314.76	14,000.00	7,117.78	32,000.00	33,000.00	33,000.00
19	41-10-1-0040	PERS	75,980.52	61,938.53	64,217.00	-70,456.74	78,000.00	60,721.69	79,000.00	80,000.00	80,000.00
20	41-10-1-0050	PERS on Behalf	0.00	0.00	0.00	16,858.80	0.00	0.00	0.00	0.00	0.00
21	41-10-1-0060	Leave Cash Out	16,976.60	5,919.07	15,427.00	15,373.87	10,500.00	5,952.61	15,000.00	21,000.00	21,000.00
22	41-10-1-0070	Overtime: Regular	2,000.00	8,264.88	5,500.00	5,292.22	8,000.00	3,742.38	7,000.00	7,000.00	7,000.00
23	41-10-1-0080	Temp/Overhire	0.00	0.00	6,500.00	5,911.75	0.00	10,340.20	24,000.00	24,000.00	24,000.00
24	41-10-1-0130	Health Insurance	79,708.36	67,196.34	71,200.00	68,505.45	76,000.00	69,373.62	88,000.00	88,000.00	88,000.00
25		Salaries & Benefits								618,000.00	618,000.00
26	41-10-2-0040	PERS Gasb 68	0.00	7,435.00	0.00	142,275.00	0.00	0.00	0.00	0.00	0.00
27	41-10-2-0050	OPED Gasb 75	0.00	-104,649.00	0.00	-200,015.00	0.00	0.00	0.00	0.00	0.00
28	41-10-2-2000	Advertising	2,500.00	0.00	2,500.00	936.73	1,000.00	885.36	1,500.00	1,500.00	1,500.00
29	41-10-2-2050	Audit & Finance	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	12,000.00	12,000.00	12,000.00
30	41-10-2-2070	Billing Service Fees	4,000.00	8,623.60	8,000.00	7,862.85	9,000.00	9,190.45	11,000.00	11,000.00	11,000.00
31	41-10-2-2100	Credit Card Fees	15,000.00	10,069.07	21,300.00	27,125.28	17,000.00	32,270.83	40,000.00	40,000.00	40,000.00
32	41-10-2-2150	Insurance	30,000.00	35,966.91	45,000.00	39,879.82	45,000.00	33,758.94	50,000.00	50,000.00	50,000.00
33	41-10-2-2200	IT Services	1,000.00	836.10	2,500.00	2,641.40	1,000.00	1,087.00	2,500.00	3,000.00	3,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
34	41-10-2-2220	Laboratory Services	11,000.00	14,054.50	25,000.00	25,259.50	20,000.00	10,670.00	30,000.00	30,000.00	30,000.00
35	41-10-2-2250	Legal Fees	4,000.00	8,679.91	4,200.00	3,752.52	5,000.00	3,642.94	5,000.00	5,000.00	5,000.00
36	41-10-2-2300	Maintenance Contracts	5,000.00	4,915.00	26,000.00	15,066.96	10,000.00	10,399.87	15,000.00	15,000.00	15,000.00
37	41-10-2-2350	Professional Services	40,000.00	92,411.77	214,300.00	193,757.26	348,000.00	211,266.34	393,000.00	378,000.00	378,000.00
38		Purchased Services								545,500.00	545,500.00
39	41-10-3-3000	Bad Debt	2,000.00	0.00	2,000.00	0.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
40	41-10-3-3050	Electric	165,000.00	213,645.23	181,150.00	226,508.91	215,000.00	171,930.15	215,000.00	215,000.00	215,000.00
41	41-10-3-3100	Heating Fuel	65,000.00	62,793.65	78,000.00	76,360.95	140,000.00	42,450.71	120,000.00	120,000.00	120,000.00
42	41-10-3-3200	Phone/Data	11,000.00	18,219.98	22,000.00	20,946.50	18,000.00	15,417.54	18,000.00	18,000.00	18,000.00
43	41-10-3-3300	Postage	1,500.00	252.10	1,500.00	1,259.19	1,500.00	2,012.47	1,500.00	2,000.00	2,000.00
44	41-10-3-3350	Office Equipment & Supplies	2,000.00	1,303.20	5,700.00	3,996.84	2,000.00	5,743.14	8,000.00	8,000.00	8,000.00
45	41-10-3-3400	Operational Supplies	50,000.00	79,240.68	113,500.00	78,317.73	100,000.00	68,610.81	85,000.00	85,000.00	85,000.00
46	41-10-3-3450	Uniforms	500.00	0.00	500.00	538.74	500.00	50.00	500.00	500.00	500.00
47	41-10-3-3500	Promotions & Apparel	0.00	0.00	800.00	5.58	500.00	0.00	1,000.00	1,000.00	1,000.00
48	41-10-3-3550	Publications & Subscriptions	750.00	279.00	800.00	89.94	500.00	930.72	500.00	500.00	500.00
49		Operational Expenses								451,000.00	451,000.00
50	41-10-5-5000	Memberships & Dues	3,000.00	1,027.50	1,000.00	1,253.50	1,000.00	146.25	2,000.00	2,000.00	2,000.00
51	41-10-5-5050	Recruitment	1,000.00	212.60	1,500.00	1,338.00	1,000.00	125.00	1,000.00	1,000.00	1,000.00
52	41-10-5-5100	Travel & Training	2,500.00	1,815.00	4,500.00	4,687.10	7,000.00	3,772.65	6,000.00	6,000.00	13,000.00
53		Travel, Training & Memberships								9,000.00	16,000.00
54	41-10-6-6000	Equipment Repair & Maintenance	5,000.00	454.21	5,000.00	708.55	5,000.00	21,883.74	5,000.00	5,000.00	5,000.00
55	41-10-6-6050	Vehicle Gas & Oil	7,500.00	8,081.76	13,000.00	16,100.40	17,000.00	11,264.16	17,000.00	17,000.00	17,000.00
56	41-10-6-6100	Vehicle Repair & Maintenance	10,000.00	2,346.62	4,000.00	590.40	10,000.00	3,689.13	9,000.00	9,000.00	9,000.00
57		Vehicle, Equipment Expenses								31,000.00	31,000.00
58	41-10-7-7000	Building Maintenance	10,000.00	3,306.00	10,000.00	3,770.54	5,000.00	4,668.43	5,000.00	5,000.00	5,000.00
59	41-10-7-7050	Equipment Outlay	15,000.00	8,427.67	98,000.00	18,650.87	15,000.00	0.00	65,000.00	65,000.00	65,000.00
60		Infrastructure Outlay								70,000.00	70,000.00
61	41-10-9-9000	Deferred Maintenance Expense	50,000.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62	41-10-9-9100	Depreciation	0.00	2,531,803.90	0.00	5,597,519.05	0.00	0.00	0.00	0.00	0.00
63	41-10-9-9200	Miscellaneous	5,000.00	248.47	1,000.00	40.01	500.00	182.28	1,000.00	1,000.00	1,000.00
64	41-10-9-9210	Permits	0.00	0.00	13,000.00	5,000.49	5,000.00	0.00	5,000.00	5,000.00	5,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
65	41-10-9-9250	Reimburseable Water Breaks	5,000.00	14,048.82	1,300.00	0.00	10,000.00	0.00	5,000.00	5,000.00	5,000.00
66	41-10-9-9290	ADWF Loan #633011 Pincipal	25,000.00	0.00	25,250.00	0.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
67	41-10-9-9300	ADWF Loan #633011 Interest	2,000.00	2,250.00	2,500.00	1,875.00	2,500.00	1,500.00	2,500.00	2,500.00	2,500.00
68	41-10-9-9501	Tyler Conversion	0.00	-67,556.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
69	41-10-9-9960	Vehicle Purchase	0.00	0.00	103,510.00	0.00	0.00	0.00	0.00	0.00	0.00
70	41-10-9-9990	Transfer Out	0.00	0.00	198,048.00	0.00	0.00	0.00	0.00	0.00	0.00
71		Other Expenses								38,500.00	38,500.00
72		Total								1,763,000.00	1,770,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 42 - SEWER FUND										
4											
5	42-35-5010	Tie-In	1,000.00	1,250.00	1,500.00	3,735.00	1,500.00	3,000.00	5,000.00	5,000.00	5,000.00
6	42-35-6090	Sewer FRR	0.00	7,429.46	0.00	72,937.92	0.00	27,029.22	73,000.00	73,000.00	73,000.00
7	42-39-9500	PERS on Behalf Revenue	0.00	0.00	0.00	10,385.22	0.00	0.00	0.00	0.00	0.00
8	42-39-9990	Transfers In	667,805.00	0.00	194,499.00	0.00	194,918.00	0.00	245,500.00	245,500.00	245,500.00
9	42-42-3010	Sewer Usage Revenue	601,160.00	620,763.27	626,255.00	621,903.62	690,382.00	507,139.46	761,000.00	761,000.00	761,000.00
10	42-42-3060	Lab Testing	1,000.00	0.00	1,500.00	0.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00
11	42-42-3080	SID Pretreatment Program	60,000.00	72,123.10	60,000.00	94,716.23	80,000.00	92,638.02	109,000.00	109,000.00	109,000.00
12	42-42-3160	Reimbursable Legal Fees	2,000.00	0.00	2,000.00	683.27	2,000.00	388.50	2,000.00	2,000.00	2,000.00
13	42-42-3210	Miscellaneous	500.00	1,108.03	500.00	310.44	500.00	137.54	500.00	500.00	500.00
14										1,197,500.00	1,197,500.00
15	42-12-1-0010	Wages: Full Time	213,393.93	188,177.30	199,180.00	183,376.92	145,000.00	124,740.11	165,000.00	168,000.00	168,000.00
16	42-12-1-0020	Wages: Holiday Pay	0.00	26.00	1,000.00	297.07	1,000.00	117.05	1,000.00	1,000.00	1,000.00
17	42-12-1-0030	Benefits	8,185.61	9,947.76	15,676.00	12,347.56	9,300.00	20,328.19	15,000.00	33,000.00	33,000.00
18	42-12-1-0040	PERS	46,946.66	42,635.62	44,846.00	-39,723.26	32,000.00	27,820.55	37,000.00	37,000.00	37,000.00
19	42-12-1-0050	PERS on Behalf	0.00	5,166.00	0.00	10,385.22	0.00	0.00	0.00	0.00	0.00
20	42-12-1-0060	Leave Cash Out	7,360.80	4,005.63	10,952.00	4,968.90	4,500.00	2,551.11	10,000.00	10,000.00	10,000.00
21	42-12-1-0070	Overtime: Regular	200.00	4,605.92	4,300.00	3,507.08	10,500.00	1,603.91	7,000.00	7,000.00	7,000.00
22	42-12-1-0080	Wages: Temp/Overhire	0.00	-72,722.00	0.00	5,911.75	6,500.00	5,170.10	13,000.00	12,000.00	12,000.00
23	42-12-1-0130	Health Insurance	49,238.00	50,510.62	55,360.00	51,361.82	39,500.00	31,019.57	40,000.00	40,000.00	40,000.00
24		Salaries & Benefits								308,000.00	308,000.00
25	42-12-2-2000	Advertising	1,000.00	69.70	1,000.00	730.37	500.00	0.00	500.00	500.00	500.00
26	42-12-2-2050	Audit & Finance	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	12,000.00	12,000.00	12,000.00
27	42-12-2-2070	Billing Service Fees	3,000.00	4,273.91	4,500.00	3,529.33	4,500.00	3,675.38	4,500.00	4,500.00	4,500.00
28	42-12-2-2100	Credit Card Fees	15,000.00	10,437.64	14,100.00	13,984.23	15,000.00	11,205.37	15,000.00	15,000.00	15,000.00
29	42-12-2-2150	Insurance	35,000.00	19,511.80	30,000.00	23,329.71	30,000.00	25,594.58	33,000.00	33,000.00	33,000.00
30	42-12-2-2200	IT Services	1,000.00	766.40	2,300.00	2,305.40	2,000.00	1,087.00	1,500.00	1,500.00	1,500.00
31	42-12-2-2220	Laboratory Services	25,000.00	21,827.50	28,900.00	26,344.50	35,000.00	22,450.00	30,000.00	30,000.00	30,000.00
32	42-12-2-2250	Legal Fees	3,500.00	3,963.51	3,500.00	2,647.57	3,500.00	2,268.37	5,000.00	5,000.00	5,000.00
33	42-12-2-2300	Maintenance Contracts	5,000.00	4,915.00	12,000.00	12,421.44	12,000.00	9,521.23	15,000.00	15,000.00	15,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
									2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23			
34	42-12-2-2350	Professional Services	25,000.00	29,225.93	38,800.00	68,371.52	50,000.00	99,984.25	307,000.00	307,000.00	307,000.00
35		Purchased Services								423,500.00	423,500.00
36	42-12-3-3000	Bad Debts	2,500.00	0.00	0.00	0.00	2,500.00	0.00	2,500.00	2,500.00	2,500.00
37	42-12-3-3050	Electric	75,000.00	85,346.68	103,000.00	109,504.64	130,000.00	57,376.55	120,000.00	120,000.00	120,000.00
38	42-12-3-3100	Heating Fuel	15,000.00	18,858.15	21,700.00	19,434.42	24,000.00	8,893.71	22,000.00	22,000.00	22,000.00
39	42-12-3-3200	Phone/Data	15,000.00	18,857.60	17,500.00	16,560.85	17,500.00	11,718.96	16,000.00	16,000.00	16,000.00
40	42-12-3-3300	Postage	2,000.00	1,202.81	2,000.00	815.60	2,000.00	470.04	1,500.00	1,500.00	1,500.00
41	42-12-3-3350	Office Equipment & Supplies	1,500.00	887.51	3,000.00	2,723.61	1,500.00	1,353.77	1,500.00	1,500.00	1,500.00
42	42-12-3-3400	Operational Supplies	50,000.00	75,189.37	117,000.00	55,440.59	127,000.00	31,934.11	50,000.00	50,000.00	50,000.00
43	42-12-3-3450	Uniforms	500.00	0.00	500.00	581.80	500.00	50.00	500.00	500.00	500.00
44	42-12-3-3500	Promotions & Apparel	0.00	0.00	10.00	5.57	0.00	0.00	500.00	500.00	500.00
45	42-12-3-3550	Publications & Subscriptions	500.00	495.00	990.00	89.94	500.00	167.94	500.00	500.00	500.00
46		Operational Expenses								215,000.00	215,000.00
47	42-12-5-5000	Memberships & Dues	1,000.00	178.00	1,500.00	688.00	1,500.00	48.75	500.00	500.00	500.00
48	42-12-5-5050	Recruitment	1,000.00	30.60	1,500.00	1,286.40	1,500.00	125.00	1,500.00	1,500.00	1,500.00
49	42-12-5-5100	Travel & Training	2,500.00	203.70	6,000.00	4,790.85	5,000.00	4,382.10	4,000.00	4,000.00	7,000.00
50		Travel, Training & Memberships								6,000.00	9,000.00
51	42-12-6-6000	Equipment Repair & Maintence	5,000.00	577.13	15,000.00	8,670.09	5,000.00	38,933.84	25,000.00	25,000.00	25,000.00
52	42-12-6-6050	Vehicle Gas & Oil	8,500.00	14,016.75	15,500.00	15,826.92	12,000.00	12,112.46	15,000.00	15,000.00	15,000.00
53	42-12-6-6100	Vehicle Repair & Maintenance	10,000.00	4,230.33	12,500.00	8,259.63	12,500.00	3,202.21	13,000.00	13,000.00	13,000.00
54		Vehicle, Equipment Expenses								53,000.00	53,000.00
55	42-12-7-7000	Building Maintance	7,500.00	3,306.00	7,500.00	3,948.54	5,000.00	3,106.56	5,000.00	5,000.00	5,000.00
56	42-12-7-7050	Equipment Outlay	10,000.00	0.00	26,000.00	499.00	6,000.00	1,164.82	6,000.00	6,000.00	6,000.00
57		Infrastructure Outlay								11,000.00	11,000.00
58	42-12-9-9000	Deferred Maintenance Expense	25,000.00	0.00	25,000.00	0.00	15,000.00	0.00	0.00	0.00	0.00
59	42-12-9-9100	Depreciation	0.00	1,098,390.65	6,200.00	890,940.08	15,000.00	0.00	0.00	0.00	0.00
60	42-12-9-9160	River Flow Analysis	0.00	15,312.54	3,500.00	0.00	0.00	0.00	0.00	0.00	0.00
61	42-12-9-9200	Miscellaneous Expenses	5,000.00	141.55	5,000.00	88.24	5,000.00	129.37	5,000.00	5,000.00	5,000.00
62	42-12-9-9210	Permits	0.00	0.00	2,000.00	4,319.40	4,000.00	0.00	4,000.00	4,000.00	4,000.00
63	42-12-9-9220	Pretreatment Program	60,000.00	72,406.50	60,000.00	93,920.25	80,000.00	75,037.50	85,000.00	85,000.00	85,000.00
64	42-12-9-9250	Sludge Disposal	0.00	182,662.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
65	42-12-9-9300	Hwy Park Bond Principal 92-06	13,624.00	0.00	36,965.00	0.00	37,000.00	0.00	37,000.00	30,000.00	30,000.00
66	42-12-9-9310	Hwy Park Bond Interest 92-06	23,341.00	20,813.80	0.00	20,016.82	0.00	0.00	20,000.00	7,000.00	7,000.00
67	42-12-9-9350	ACWF Loan #633291 - Principal	27,000.00	0.00	27,000.00	0.00	27,000.00	28,693.92	27,000.00	27,000.00	27,000.00
68	42-12-9-9360	ACWF Loan #633291 - Interest	7,250.00	5,948.15	7,250.00	5,530.35	7,500.00	5,107.37	7,500.00	7,500.00	7,500.00
69	42-12-9-9400	ACWF Loan #633031 - Principal	11,600.00	0.00	11,600.00	0.00	12,000.00	11,587.66	12,000.00	12,000.00	12,000.00
70	42-12-9-9410	ACWF Loan #633031 - Interest	3,325.00	2,781.20	3,325.00	2,607.37	3,500.00	2,434.19	3,500.00	3,500.00	3,500.00
71	42-12-9-9501	Tyler Conversion	0.00	67,556.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
72		Other Expenses								181,000.00	181,000.00
73		Total								1,197,500.00	1,200,500.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
3	Fund: 51 - WATER RESERVE FUND										
4											
5	51-35-3210	Miscellaneous	0.00	-1,401.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	51-35-6010	Water Base	75,540.00	147,373.16	181,000.00	159,410.25	181,000.00	126,459.60	189,000.00	189,000.00	189,000.00
7	51-35-6060	Water FRR	96,495.00	115,693.72	125,000.00	132,595.46	125,000.00	129,669.62	195,000.00	195,000.00	195,000.00
8		Totals								384,000.00	384,000.00
9	51-10-9-9980	Transfer to Fund Balance	78,660.00	0.00	212,625.00	0.00	168,000.00	0.00	51,000.00	51,000.00	51,000.00
10	51-10-9-9990	Transfer Out	93,375.00	0.00	381,575.00	0.00	138,000.00	0.00	333,000.00	333,000.00	333,000.00
11		Totals								384,000.00	384,000.00

	A	B	C	D	E	F	G	H	I	J	K
1											
2			2021 Total Budget	2021 Total Activity	2022 Total Budget	2022 Total Activity	2023 Total Budget	2023 YTD Activity as of 10-27-23	2024 Dept. Head Requested Budget	2024 Mayors Proposed Budget	Council Amendments 11-6-2023
4	Fund: 52 - SEWER RESERVE FUND										
5											
6	52-35-6010	Sewer Base	64,200.00	70,410.06	79,300.00	76,981.34	79,300.00	57,550.74	87,000.00	87,000.00	87,000.00
7	52-35-6060	Sewer FRR	82,763.00	85,991.30	85,000.00	15,769.63	85,000.00	6,872.39	51,000.00	51,000.00	51,000.00
8	52-35-6090	Sewer FRR Industrial	13,181.00	0.00	6,250.00	7,403.89	6,250.00	37,259.69	55,000.00	55,000.00	55,000.00
9	52-39-9990	Fund Balance	17,000.00	0.00	0.00	0.00	0.00	0.00	52,000.00	52,000.00	52,000.00
10		Totals								245,000.00	245,000.00
11	52-12-9-9980	Transfer to Retained Earnings	24,042.00	0.00	24,042.00	0.00	170,550.00	0.00	0.00	0.00	0.00
12	52-12-9-9990	Transfer Out	153,102.00	0.00	204,708.00	0.00	0.00	0.00	245,000.00	245,000.00	245,000.00
13		Totals								245,000.00	245,000.00

**CITY OF NORTH POLE
ORDINANCE 2023-18
AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA
AMENDING THE 2023 YEAR END BUDGET**

WHEREAS, changes to practices and policies is a continually changing requirement; and

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and

WHEREAS, adjustment in the budget are necessary to remain compliant with Council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the attached fiscal note to move funds to balance the year end 2023 operating budget.

Section 1. This ordinance is of a general nature and shall not be codified.

Section 2. Effective date.

This ordinance shall become effective immediately upon passage.

ADOPTED THE ____ DAY OF DECEMBER 2023.

ATTEST:

Emily Braniff, CMC City Clerk

PASSED
Yes:
No:
Absent:



City of North Pole, Alaska

Fiscal Note Year: 2023

Ordinance: 23-18

Date: November 27, 2023

Originator: City Department Heads

Fund-	Account Description	Account #	Debit	Credit	2023 Budget	Finale
GF -	Alcohol Tax	01-31-3000		58,000	300,000	358,000
GF -	Property Tax	01-31-3050		57,500	1,313,000	1,370,500
GF -	Sales Tax	01-31-3100		60,000	4,990,000	5,050,000
GF -	Sales Tax Online	01-31-3160		62,000	500,000	562,000
GF -	State Shared Taxes	01-31-3180		650	13,000	13,650
GF -	Tobacco Tax	01-31-3200	60,000		150,000	90,000
GF -	Fireworks Permits	01-34-4050		3,000	9,000	12,000
GF -	Ambulance Fee CY	01-35-5000	8,000		105,000	97,000
GF -	Ambulance Services	01-35-5050		29,400	680,000	709,400
GF -	Fingerprints	01-35-5100		5,000	1,000	6,000
GF -	Citations CY	01-36-6000	12,000		75,000	63,000
GF -	Citations PY	01-36-6050		6,500	50,000	56,500
GF -	Corp of Engineers Contract	01-37-7000	14,000		90,000	76,000
GF -	Liquor License Sharing	01-37-7200	2,400		7,000	4,600
GF -	Revenue Sharing	01-37-7250		19,000	85,000	104,000
GF -	Interest Income	01-39-9050		184,500	125,000	309,500
GF -	Misc Income	01-39-9100	4,500		15,000	10,500
	Total		100,900	485,550		

Prepared By: Tricia Fogarty Date: December 4, 2023

Finance Approval: Tricia Fogarty Date: December 4, 2023

	A	B	C	D	E	F	G
1	<u>Fiscal Note - Ordinance 23-18</u>						
2							
3	Administration Department						
4							
5	<u>Fund</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Debit</u>	<u>Credit</u>	<u>2023 Budget</u>	<u>Final Budget</u>
6							
7		<u>Balances from Page 1</u>		100,900	485,550		
8							
9	General Fund	Audit & Finance	01-51-2-2050	40,000		32,000	72,000
10	General Fund	Credit Card Fees	01-51-2-2100	6,500		12,000	18,500
11	General Fund	Electric	01-51-3-3050	2,000		10,000	12,000
12	General Fund	Publications & Subscriptions	01-51-3-3550	3,500		750	4,250
13	General Fund	Building Maintenance	01-51-7-7000	3,500		5,000	8,500
14							
15							
16	Clerk & HR Department						
17	General Fund	Professional Services	01-52-2-2350	8,500		15,000	23,500
18	General Fund	Building Maintenance	01-52-7-7000	2,000		0	2,000
19	General Fund	Election Expense	01-52-9-8000	2,400		3,700	6,100
20	General Fund	Memberships & Dues	01-52-5-5000	1,000		1,000	3,000
21	General Fund	Misc Expense	01-52-9-9200	1,000		2,000	3,000
22							
23	Police Department						
24	General Fund	Insurance	01-53-2-2150	5,000		120,750	125,750
25	General Fund	Dispatch Contract	01-53-2-2500	30,000		140,000	170,000
26							
27							
28	Fire Department						
29	General Fund	Uniforms	01-54-3-3450	4,000		9,000	13,000
30	General Fund	Membership & Dues	01-54-5-5000	100		500	600
31	General Fund	Recruitment	01-54-5-5050	3,000		23,500	29,500

	A	B	C	D	E	F	G
32	General Fund	Travel & Training	01-54-5-5100	1,500		15,000	16,500
33	General Fund	Vehicle Gas & Oil	01-54-6-6050	3,000		23,200	26,200
34	General Fund	Vehicle Maintenance	01-54-6-6100	10,000		30,000	40,000
35	General Fund	Transfer Out	01-54-9-9990	65,000		139,000	204,000
36	Fleet Fund FD	Transfer In	22-39-9000	65,000		125,000	190,000
37							
38							
39	Public Works Department						
40	General Fund	Street Light Maintenance	01-58-7-7050	29,000		10,000	39,000
41	General Fund	Radar Signs Electric	01-58-3-3070	15,000		400	15,400
42	General Fund	Transfer Out to Fund Balance	01-51-9-998	83,650		0	
43							
44		General Fund Total		485,550	485,550		
45	Water Fund						
46	Water Fund	Wages Temp/Overhire	41-10-1-0080	13,000		0	13,000
47	Water Fund	Heating Fuel	41-10-3-3100		13,000	140,000	127,000
48	Water Fund	Equipment Repair & Maintenance	41-10-6-6000	2,000		5,000	7,000
49	Water Fund	Heating Fuel	41-10-3-3100		2,000	127,000	125,000
50	Water Fund	Equipment Repair & Maintenance	41-10-6-6000	15,000		5,000	20,000
51	Water Fund	Equipment Outlay	41-10-7-7050		15,000	15,000	0
52							
53		Water Fund Totals		30,000	30,000		

125 Snowman Lane
North Pole, Alaska 99705
(907) 488-8593
(907) 488-3002 (fax)
rwallace@northpolealaska.edu

City of North Pole
Director of City Services

Memo

To: City Council
From: Danny Wallace
Date: December 12, 2023
Subject: Recommended Actions Summary

City Council:

The following is a list of current City Services actions (both recommended and ongoing) for Council notification and approval.

1. Purchase water meter antenna replacements using American Rescue Plan Act (ARPA) Funds (\$218,919). This funds the needed replacement of our ageing water meter heads and allows for advanced water monitoring by both the City and customers through online and remote monitoring systems. With these funds, we will purchase needed water meter heads and will begin installations this spring with in-house labor. This infrastructure project aligns with the ARPA program goals and administrative requirements. See Attachment 1.

2. North Pole Support to the Interior Waste and Recycling Symposium (\$500 sponsorship). This event is on Jan 19th at the Carlson Center and is sponsored by Golden Heart Waste Management and other local businesses. This will be an opportunity for the community to learn about recycling, waste management, and environmental cleanup. This helps convey North Pole's commitment the overall concept of recycling and appropriate waste management. See Attachment 2.

3. Grant Writing Contract Renewal. We are recommending renewing the contract with TBEC grant writers for next year. Our professional services accounts include budgeted funds for grant writing for 2024. TBEC has done important work for our grant efforts and out of nine grant applications submitted, we've only had responses on two (Denali Commission and Dept of Energy). Continuing with TBEC helps capitalize on previous work and allows us to continue to have grant review and submission support. For 2024, we negotiated a significantly reduced monthly rate (\$1,500 vs \$8,000), but it includes a pay-as-you-go system that charges per grant submission, rather than a standardized rate per month. The base fee allows for the grant

Attachment 1

ANCHORAGE WELL & PUMP SERVICE, INC.
 7640 KING STREET
 ANCHORAGE, AK 99518
 PH. 907-243-0740

Quote

Invoice #: 20236342

Bill To:

City of North Pole, Alaska
 Paul Trissell
 Utility Supervisor
 125 Snowman Lane
 North Pole, AK 99705

Ship To:

City of North Pole, Alaska
 125 Snowman Lane
 North Pole, AK 99705

SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.
TERESA G. MOORE							Net 10		12/6/2023	1
QTY.	ITEM NO.	DESCRIPTION				PRICE	DISC %	EXTENDED PRICE		TX.
400	BADGER METER	HR-E LCD ENDOCDERS WITH ORION CELLULAR HLD ENDPOINT (VERIZON) PART: 112-1268				\$289.17		\$115,668.00		



ANCHORAGE WELL & PUMP SERVICE, INC.
7640 KING STREET
ANCHORAGE, AK 99518
PH. 907-243-0740

Quote

Invoice #: 20236391

Bill To:

Ship To:

City of North Pole, Alaska
Paul Trissell
Utility Supervisor
125 Snowman Lane
North Pole, AK 99705

City of North Pole, Alaska
125 SNOWMAN LANE
NORTH POLE, AK 99705

SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.
HENRY E. MARTIN							Net 10		12/13/2023	1
QTY.	ITEM NO.	DESCRIPTION				PRICE	DISC %	EXTENDED PRICE	TX.	
60	BADGER METER	E-SERIES G2 BRONZE ULTRASONIC METER. 5/8 X 3/4" +3/4" BRONZE CONN. SET +ORION HLD ENDPOINT FOR VERIZON (NEW). CONNECTED ASSEMBLY (METER & ENDPOINT)				\$454.41		\$27,264.60		
Freight:										

125 Snowman Lane
North Pole, Alaska 99705
(907) 488-8593
(907) 488-3002 (fax)
rwallace@northpolealaska.edu

City of North Pole
Director of City Services

Memo

To: City Council
From: Danny Wallace

Date: December 12, 2023
Subject: Recommended Actions Summary

City Council:

The following is a list of current City Services actions (both recommended and ongoing) for Council notification and approval.

1. Purchase water meter antenna replacements using American Rescue Plan Act (ARPA) Funds (\$218,919). This funds the needed replacement of our ageing water meter heads and allows for advanced water monitoring by both the City and customers through online and remote monitoring systems. With these funds, we will purchase needed water meter heads and will begin installations this spring with in-house labor. This infrastructure project aligns with the ARPA program goals and administrative requirements. See Attachment 1.

2. North Pole Support to the Interior Waste and Recycling Symposium (\$500 sponsorship). This event is on Jan 19th at the Carlson Center and is sponsored by Golden Heart Waste Management and other local businesses. This will be an opportunity for the community to learn about recycling, waste management, and environmental cleanup. This helps convey North Pole's commitment the overall concept of recycling and appropriate waste management. See Attachment 2.

3. Grant Writing Contract Renewal. We are recommending renewing the contract with TBEC grant writers for next year. Our professional services accounts include budgeted funds for grant writing for 2024. TBEC has done important work for our grant efforts and out of nine grant applications submitted, we've only had responses on two (Denali Commission and Dept of Energy). Continuing with TBEC helps capitalize on previous work and allows us to continue to have grant review and submission support. For 2024, we negotiated a significantly reduced monthly rate (\$1,500 vs \$8,000), but it includes a pay-as-you-go system that charges per grant submission, rather than a standardized rate per month. The base fee allows for the grant

Attachment 2

Interior Waste and Recycling Symposium

Date: January 19th, 2024

Time: 12 noon till 6pm

Location: Carlson Center, Buswell Room

Target Audience: Local Businesses, construction contractors, Demolition Contractors, Debris Clean up, Medical Clinics, Vet Clinics and Residences

Potential Sponsors:

Main;

Junior;

Buddy Lane 907-322-2193

Goal: A place where businesses and residents alike can come to learn about recycling, waste management and environmental Cleanup in the Fairbanks North Star Borough.

Objective1; Have local area vendors set up information and display booths.

Objective 2; Have Static displays including dumpster, equipment, Trucks.

Objective 3; Have mini lectures on topics about recycling, waste management and waste disposal.



Buddy Lane
Environmental Manager



2131 Sheldon Ave.
Fairbanks, AK 99701
Office 907-455-4496

907-322-2193
buddy@ghwmfairbanks.com
www.ghwmfairbanks.com

\$ 500 Sponsors L.P



Golden Heart Waste Management Waste Treatment Expo



↶(https://www.fairbankschamber.org/events/search)

Golden Heart Waste Management is looking for recycling and waste processing businesses to participate in their EXPO in January at the Carlson Center. The event aims to spread information on recycling, waste treatment, and disposal of harmful materials. If you'd like to give a brief presentation or have a booth set up for the event, reach out to andrew@ghwmfairbanks.com (mailto:andrew@ghwmfairbanks.com).



Set a Reminder

- 🕒 Date and Time
Friday Jan 19, 2024
12:00 PM - 7:00 PM AKST
- 📍 Location
Carlson Center
- 💰 Fees/Admission
FREE

[Business Directory](https://www.fairbankschamber.org/list/) (https://www.fairbankschamber.org/list/) / [Events Calendar](https://www.fairbankschamber.org/events/) (https://www.fairbankschamber.org/events/) / [Hot Deals](https://www.fairbankschamber.org/hotdeals/) (https://www.fairbankschamber.org/hotdeals/) / [Member To Member Deals](https://www.fairbankschamber.org/MemberToMember/) (https://www.fairbankschamber.org/MemberToMember/) / [Job Postings](https://www.fairbankschamber.org/jobs/) (https://www.fairbankschamber.org/jobs/) / [Information & Brochures](https://www.fairbankschamber.org/info/) (https://www.fairbankschamber.org/info/)

Powered by (http://www.growthzone.com/)

Greater Fairbanks Chamber of Commerce

📍 100 Cushman Street, Fairbanks, AK 99701 (https://maps.google.com?q=100+Cushman+Street+Fairbanks+AK+99701)

📞 907.452.1105 (tel:907.452.1105)

✉ info@fairbankschamber.org (mailto:info@fairbankschamber.org)



© Copyright 2023 Greater Fairbanks Chamber of Commerce, All Rights Reserved. Site provided by GrowthZone (http://www.growthzone.com) - powered by ChamberMaster (http://www.chambermaster.com) software.

125 Snowman Lane
North Pole, Alaska 99705
(907) 488-8593
(907) 488-3002 (fax)
rwallace@northpolealaska.edu

City of North Pole
Director of City Services

Memo

To: City Council
From: Danny Wallace

Date: December 12, 2023
Subject: Recommended Actions Summary

City Council:

The following is a list of current City Services actions (both recommended and ongoing) for Council notification and approval.

- 1. Purchase water meter antenna replacements using American Rescue Plan Act (ARPA) Funds (\$218,919).** This funds the needed replacement of our ageing water meter heads and allows for advanced water monitoring by both the City and customers through online and remote monitoring systems. With these funds, we will purchase needed water meter heads and will begin installations this spring with in-house labor. This infrastructure project aligns with the ARPA program goals and administrative requirements. See Attachment 1.
- 2. North Pole Support to the Interior Waste and Recycling Symposium (\$500 sponsorship).** This event is on Jan 19th at the Carlson Center and is sponsored by Golden Heart Waste Management and other local businesses. This will be an opportunity for the community to learn about recycling, waste management, and environmental cleanup. This helps convey North Pole's commitment the overall concept of recycling and appropriate waste management. See Attachment 2.
- 3. Grant Writing Contract Renewal.** We are recommending renewing the contract with TBEC grant writers for next year. Our professional services accounts include budgeted funds for grant writing for 2024. TBEC has done important work for our grant efforts and out of nine grant applications submitted, we've only had responses on two (Denali Commission and Dept of Energy). Continuing with TBEC helps capitalize on previous work and allows us to continue to have grant review and submission support. For 2024, we negotiated a significantly reduced monthly rate (\$1,500 vs \$8,000), but it includes a pay-as-you-go system that charges per grant submission, rather than a standardized rate per month. The base fee allows for the grant

**MASTER SERVICES AGREEMENT #Z3148**

This Master Services Agreement ("Agreement") is made effective as of 1st day of January, 2024 ("Effective Date"), between Two Bears Environmental Consulting, LLC an Alaska limited liability company ("Contractor") with its mailing address of 6132 Farpoint Drive, Anchorage, AK 99507 and City of North Pole, with its offices located at 125 Snowman Lane North Pole, AK 99705, an Alaskan Community, (the "Company") (the Company and Contractor are each a "Party, and collectively, the "Parties").

The Company desires to enlist Contractor to perform certain professional services and Contractor desires to perform such work for the Company.

Contractor is engaged in providing grant services, environmental consulting services, and possesses the knowledge, ability, professional skills and qualifications to perform such services in an expeditious and economical manner, and Contractor covenants with the Company to furnish its skills and judgment to the Company.

In consideration of the mutual promises contained in this Agreement, and other good and valuable consideration, the receipt of which and sufficiency of which is hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. **Term of Agreement.** This Agreement shall be effective commencing as of the Effective Date and shall remain in effect for one (1) years, or for the longest term of any SOW executed concurrently with or after the Effective Date, whichever is longer, unless terminated by either Party pursuant to this Agreement.

2. **Services.** The Company wishes to engage Contractor to provide services in Contractor's area of expertise and Contractor is willing to provide such services to the Company in accordance with this Agreement. Contractor shall perform services for the benefit of the Company as set forth in a Statement of Work "SOW" during the term of this Agreement ("Services"). The Parties may enter into one or more SOWs to supplement this Agreement for specific services to be defined and more fully described in the respective SOWs. In the event requirements of a SOW conflict with the terms of this Agreement, the SOW shall take precedence unless specifically set forth otherwise in a SOW. **THE PARTIES AGREE TO FULLY EXECUTE A SOW PRIOR TO ANY SERVICES BEING PERFORMED. IN THE ABSENCE OF A FULLY EXECUTED SOW, PAYMENT MAY BE DELAYED.**

3. **Compensation.** The Company will pay Contractor compensation for the Services in accordance with each SOW, payable as provided therein ("Compensation Schedule"). The Compensation Schedule is intended to constitute full and complete compensation for any and all wages, salaries, benefits, burdens, taxes and similar items related to performance of the Services, including profit related to the Services. Invoices shall contain the information required in the Compensation Schedule. Failure to comply with the invoicing requirements may result in a delay in payment.

Contractor is responsible for and will pay all costs associated with its performance of the Services, including, but not limited to meals, lodging, transportation, insurance, automobile expenses and liability insurance unless specifically stated otherwise in the Compensation Schedule.

Payment shall be made to Contractor for Services satisfactorily performed and accepted by the Company, including changes, within ninety (90) days after receipt of invoice by the Company for Contractor's Services. Contractor agrees to furnish, when required by the Agreement documents or by the Company, affidavits, receipts, lien waivers, warranties, guarantees, and similar documents, in a form reasonably satisfactory to the Company, prior to receipt of any payment. The Company may deduct for, or take other reasonable action to protect any sum owed it or to protect against any existing or probable claims or asserted liens, including withholding of payments otherwise due under this Agreement.

Failure by the Company to pay any undisputed charges when due shall, after written notification to the Company, constitute sufficient cause for Contractor to suspend its performance of the Services until such



charges are paid in full.

4. **Deficient Work.** If prior to completion of Services, the Company reasonably determines that Contractor's performance is deficient in any way or fails in any respect to conform to the SOW, the Company, in addition to enforcing any other rights or remedies available to it, may by giving written notice to Contractor:

- (a) stop performance of Services or that part of Services determined to be defective, and/or
- (b) require Contractor to immediately commence to correct such deficiency.

Promptly upon receipt of such notice Contractor shall take all action reasonably necessary to comply. If it is required, pursuant to this Section, to re-do, repair or repeat any portion of the Services to conform to the SOW, it shall do so at its own expense. Contractor shall resume performance of Services once the deficiency has been corrected and it has received written notice to resume performance.

If Contractor does not promptly proceed and diligently commence a remedy of a deficiency within seven (7) days of a non-conformity upon receipt of notice, the Company shall have the right, without waiving or otherwise affecting any claim resulting from deficiencies, to remove Contractor from all or part of Services by giving notice in writing, specifying the part of Services from which Contractor is being removed and the effective date of removal.

In the event of removal, Contractor shall immediately deliver to the Company all documents, information and data in its possession regarding the part of Services from which it has been removed and all related equipment, materials, supplies and other items furnished to Contractor by the Company, paid for by the Company, or otherwise belonging to the Company. Contractor shall also transfer to the Company, if requested, all of Contractor's rights and interests under subcontracts, purchase orders and equipment leases pertaining to the part of Services from which it has been removed, only to the extent it is possible for Contractor to transfer such rights or interest.

This Agreement shall remain in effect as to that part of Services, if any, from which Contractor has not been removed.

5. **Confidentiality.** The Parties shall not at any time during or after the termination of this Agreement directly or indirectly divulge, disclose, or communicate to any person, firm, or corporation in any manner whatsoever any information concerning any matter affecting or relating to the performance or the business of the other Parties ("Confidential Information"). The Parties each agree to the foregoing without regard to whether all of the foregoing matters shall be deemed confidential, material or important, it being stipulated by the Parties that all information, whether written or otherwise, regarding the other Party's business, including but not limited to information regarding customers, customer lists, employees, employee salaries, costs, prices, earnings, and any financial or cost accounting reports, products, services, formulae, compositions, machines, equipment, apparatus, systems, technical information, software and other intellectual property, operations, potential acquisitions, new location plans, prospective and executed contracts and other business arrangements, and sources of supply, is presumed to be important, material, and confidential information for purposes of this Agreement. The Parties agree that all such information is a trade secret owned exclusively by the disclosing Party which shall at all time be kept confidential. No documents or information supplied to the other Parties as part of this Agreement shall be used except in the performance of this Agreement.

"Confidential Information" shall not include information which (i) is or becomes generally available to the public other than as a result of a disclosure by another Party, its agents, representatives, or employees; or (ii) becomes available to another Party on a non-confidential basis from a source other than the other Party or its agents which is not prohibited from disclosing such information by a legal, contractual, or fiduciary obligation. The Parties may use Confidential Information only for a purpose that is necessary to carrying out duties under this Agreement. The Parties acknowledge that remedies at law may be inadequate to protect against a breach of this provision and therefore hereby agree in advance to the granting of injunctive relief without proof of actual damages or the posting of a bond.

6. **Rights in Data and Documents, Intellectual Property.** All of the project-specific



materials developed by Contractor for submittal as a deliverable under this Agreement shall be and remain the sole and exclusive property of the Company. Contractor hereby assigns to the Company any rights it might have to patents, trademarks, copyrights or other intellectual property rights which result from the efforts of Contractor or its employees in the performance of this Agreement. This policy applies to inventions or processes, conceived, created or developed during the Contractor's performance of this Agreement or which are created or developed using the Company's facilities, equipment, supplies, materials, data or trade secret information or to inventions or processes relating directly to the business of the Company.

Contractor represents that the equipment, methods, designs, drawings, technologies, systems, software, formulas, and processes used or furnished by Contractor to perform this Agreement shall not violate or infringe on any license, patent, trade secret, trademark, or copyright (collectively, "Intellectual Property") which has been issued or applied for by others and of which Contractor should reasonably be aware.

Inasmuch as Contractor has developed or acquired certain proprietary information, materials, and knowledge prior to this Agreement, none of such information, materials, and knowledge shall be or become the property of the Company or be considered as confidential information, materials, and knowledge of the Company. Any materials, software, formulas, calculations, records, reports and data developed in performance of this Agreement as well as any materials given by the Company to Contractor pursuant to this Agreement shall remain the exclusive property of the Company and shall be returned to the Company upon written request or at the end of this Agreement. The Parties may agree in writing for Contractor to use information and developments generated in performing the Services for purposes set forth in the written permission.

7. Representations, Warranties, and Covenants. Contractor warrants that the Services shall be performed in a professional manner and in accordance with industry standards under the circumstances and to the specifications of the Company as outlined in a SOW.

Contractor represents, warrants and covenants that, for all equipment utilized to perform the Services: (i) no file sharing software has been installed thereon; (ii) firewall software shall be installed and operating on all laptop computers; (iii) effective antivirus software has been installed and shall be maintained; and (iv) if applicable, the Windows automatic update function has been and shall remain enabled, all during the Term of this Agreement.

8. Blank.

9. Termination. Except as otherwise provided herein, any Party may terminate this Agreement upon thirty (30) days' prior written notice to the other Party, with or without cause; provided, however, that any SOWs then in effect shall survive such termination and continue to be governed by the terms hereunder until their expiration or earlier termination as provided for therein. In addition, unless otherwise stated in the applicable SOW, the Company may terminate any SOW under this Agreement with or without cause, and without liability, upon thirty (30) days prior written notice to Contractor.

10. Independent Contractor. It is the intent of the Parties that Contractor is an independent contractor and neither Contractor nor its employees, agents, or representatives shall be considered or deemed to be employees, agents, servants, borrowed servants or representatives of the Company for any purpose whatsoever. Contractor warrants that it has complied with all Federal, State and local laws regarding business permits, sales permits, licenses, reporting requirements, tax withholding requirements and other legal requirements of any kind that may be required to carry out the business of Contractor and the SOW which is to be performed as an independent contractor pursuant to this Agreement. Contractor is or remains open to conducting similar tasks or activities for clients other than the Company and holds itself out to the public as a separate business entity.

Contractor shall be solely responsible for payment of all wages, fringe benefits, withholding and employment taxes and EIS contributions for all of its employees, agents and representatives responsible for the performance of the Services. Any of Contractor's employees who are performing the Services under this Agreement are and remain employees of Contractor. Contractor shall be solely responsible for the work schedules and work conditions, for its assistants, agents and employees and shall have exclusive direction



and control of its employees, representatives, subcontractors and any other resources engaged in the performance and supervision of the Services. The Company shall have the right to inspect the Services and secure their satisfactory completion. Contractor is responsible for the training of its personnel and shall be solely liable for supplying personnel capable of performing the SOW. The Company retain the right to request replacement of any employees of Contractor whom the Company believe incapable of performance of the Services to the Company' sole satisfaction. Contractor is responsible for supplying all equipment necessary to perform the SOW. If tools or equipment are supplied by either of the Company, it shall be specifically agreed in the SOW and a provision for compensation for the supplying of the equipment shall be included in the Statement of Compensation. In the performance of this Agreement, Contractor shall at all times be and remain an independent contractor, with the sole right to supervise, manage, control, and direct the performance of Contractor's duties. Nothing in this Agreement shall be construed as creating a partnership, joint venture, or other association whereby Company and Contractor would be jointly liable as partners or co-venturers.

As an independent contractor, Contractor is responsible for paying all required state and federal taxes and making contributions to government-sponsored benefit programs. In particular:

- The Company will not withhold FICA (Social Security) from Contractor's payments;
- The Company will not make state or federal unemployment insurance contributions on Contractor's behalf;
- The Company will not withhold state or federal income tax from payment to Contractor; and
- The Company will not obtain workers' compensation insurance on behalf of Contractor or Contractor's employees.

The Company may, as applicable with IRS rules, issue Contractor an Internal Revenue Service Form 1099 with respect to Contractor's fees. Contractor agrees to accept exclusive liability for complying with all applicable state and federal laws governing businesses including obligations such as payment of taxes, social security, disability and other contributions based on the fees paid to Contractor under this Agreement. Immediately upon request by either of the Company, Contractor shall provide copies of documents to the requesting Party (or to a third party neutral, such as a mutually agreeable independent accounting firm) establishing the Contractor's compliance with its obligation to pay all required state and federal taxes and contributions to government-sponsored benefit programs on behalf of Contractor or Contractor's employees, including without limitation, the Contractor's obligation, if any, to maintain workers' compensation insurance on behalf of Contractor or Contractor's employees who perform Services under this Agreement. Contractor shall also be responsible for the payment of any benefits to which its employees might be entitled under the Contractor's agreement of employment with its employees. **Employees of Contractor are not entitled to participate in any benefit program of the Company for the benefit of its employees. This includes no entitlement to bonuses, stock options, retirement programs, health benefits, or other benefits provided by the Company to its employees.**

11. **Dispute Resolution.**

The Parties shall attempt to resolve any dispute arising under this Agreement through good faith negotiations. The Parties may agree to submit any dispute to non-binding mediation.

- a. All Employment and Labor Law Claims and Monetary Claims Under \$100,000 Subject To Arbitration. For claims involving (a) any employment or labor law issues and (b) all monetary claims under \$100,000, the Parties agree to submit such disputes to binding arbitration in Fairbanks, Alaska and resolved under the laws of the State of Alaska without regard to choice of law provisions. The arbitration shall be conducted before a single arbitrator in accordance with the Alaska Revised Uniform Arbitration Act. If, after good faith negotiations not to exceed 15 days, the parties are unable to agree to a mutually acceptable arbitrator than the arbitration shall be deemed to have failed and paragraph 11(b) shall apply without regard to the amount in dispute.
- b. Monetary Claims In Excess of \$100,000 and Other Disputes Must Be Resolved In The Superior Court or Federal Court Without a Trial By Jury. For all non-labor or non-labor law claims and all monetary claims in excess of \$100,000 and any non-monetary claim, such disputes shall be



submitted to the Alaska Superior Court or Federal Court in Fairbanks, Alaska, and resolved under the laws of the State of Alaska without regard to choice of law provisions. Additionally, the Parties agree to waive the right to a jury trial



c. **Survival.** It is agreed that certain obligations of the Parties under this Agreement, which by their nature would continue beyond the termination of this Agreement, shall survive and continue to be binding on the Parties after and notwithstanding the termination of this Agreement. Such obligations include, without limitation, those contained in Sections 4, 5, 6, 7, 8, 9, 11, 12 and 14 of this Agreement.

d. **Reporting Requirements.** As requested by the Company, Contractor shall provide the Company with reports of the Services rendered. Such records and files relating to the Services shall be provided in a manner consistent with the industry and custom. Such records and files shall be the Company's sole property.

e. **Licensing; Insurance.** Contractor agrees to obtain and maintain all necessary licenses, certificates and permits for the conduct of its business and in all other ways, to fully comply with all applicable state and federal laws, rules and regulations. Contractor shall provide the Company a copy of its Alaska business license prior to commencement of Services.

Worker's Compensation: Contractor shall ensure that, with respect to all personnel performing Services, Contractor shall maintain in effect at all times during the term of this Agreement, coverage or insurance in accordance with the applicable laws relating to workers' compensation and employers' liability insurance. Contractor shall carry Employers' Liability insurance with limits of not less than:

\$1,000,000	Bodily Injury by Accident -Each Accident Limit
\$1,000,000	Bodily Injury by Disease -Policy Limit
\$1,000,000	Bodily Injury by Disease -Each Employee

Liability Insurance: Prior to the commencement of the Services, Contractor shall secure such liability insurance as will protect Contractor and the Company (additionally insured) from and against claims and liabilities arising out of bodily injury (including death) or property damage that may result from such Services. Such insurance shall include the following:

1. Commercial General Liability Insurance: (including, but not limited to, premises-operations, products, contractual, broad-form property damage) with limits as follows:
 - a. Occurrence Limit:

\$1,000,000	Each Occurrence Limit
\$2,000,000	General Aggregate excluding Products/Completed Operations
 - b. Aggregate Limit

\$2,000,000	Products/Completed Operations Aggregate Limit
\$1,000,000	Personal and Advertising Injury Limits
2. Business Automobile Liability insurance (including owned, hired and non-owned) with a combined single limit of not less than \$1,000,000 for bodily injury (including death) and property damage.
3. \$2,000,000 Umbrella/Excess Liability policy
4. If applicable, Professional Liability insurance. Coverage shall be with minimum limits of not less than \$1,000,000 per occurrence. If such coverage is on a claims made basis rather than an occurrence basis, such coverage or tail protection shall be maintained for at least three (3) years after the expiration of this Agreement.

The insurance required within this Agreement shall be written for not less than the limits of liability specified in this Agreement or required by law, whichever is greater. Coverages shall be maintained without interruption from date of commencement of the Services until date of final payment and termination of any coverage required to be maintained after final payment. The requirements of this Agreement as to insurance and acceptability to the Company of insurers and insurance to be maintained by Contractor is



not intended to and shall not in any manner limit or qualify the liabilities and obligations of Contractor under this Agreement.

f. **Health, Safety and Environmental Activities.** Contractor shall manage its activities using a commercially reasonable standard of care given the type of Contractor's Services. The Company reserve the right to audit Contractor's activities in providing the Services to assure compliance with applicable health, safety, and environmental laws, rules and regulations. Upon request, Contractor shall provide either of the Company with a copy of their own health, safety and environmental system or program for review. Contractor must correct any material deficiencies discovered by the Company at its own expense within a period of time that is mutually agreed upon by both Parties after Contractor's receipt of written notification thereof, or the Company, upon mutual agreement, may immediately terminate this Agreement without penalty. Contractor acknowledges and agrees that the Company shall have no liability to Contractor or any third parties arising out of their review or audit of Contractor's system or program, or any perceived errors or omissions that may result from such review or audit.

g. **Non-exclusive.** This Agreement shall not limit Contractor's right to perform services for and to act on behalf of other businesses, nor Company's right to hire other contractors.

h. **General Provisions.**

- (a) Assignment/Subcontracting. Without the express prior written consent of Company (such consent not to be unreasonably withheld), TBEC shall not assign or transfer the Contract, in whole or in part, nor subcontract any of the Work to a subcontractor. The Company may assign this Agreement for security purposes only to its lenders. The subcontracting or assigning of any of the Services shall not relieve Contractor of its duties and obligations under this Agreement and Contractor shall be directly liable and responsible for the Services performed by its subcontractors and their compliance with the provisions of this Agreement.
- (b) Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Alaska. Exclusive jurisdiction and venue for any legal proceedings arising out of this Agreement shall be in Fairbanks, Alaska.
- (c) Attorney's Fees. If any action by arbitration, at law or in equity is necessary to enforce or interpret any of the rights or obligations under this Agreement, the prevailing Party shall be entitled to actual, reasonable attorney's fees, costs, and necessary disbursements in addition to any other relief to which the prevailing Party may be entitled.
- (d) Notices. Any notices to be given under this Agreement by either Party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid with return receipt requested, to the recipient at the address indicated below:

Contractor:
Two Bears Environmental Consulting
Attn: _____
6132 Farpoint Drive
Anchorage, AK 99507
Telephone: 907-929-0443 ext. 1,
Email: Ronni@tbec-ak.com

Company:
City of North Pole
Attn: _____
125 Snowman Lane
North Pole, AK 99705
Telephone: 907-488-8584
Email:
northpolemayor@gmail.com/constituantesmail
Or
MWelch@northpolealaska.org/interagencyemail

or such other address or to the attention of such other person as the recipient Party shall have specified by prior written notice to the sending Party. Such notice shall be effective as of the date of its receipt.

- (e) Force Majeure. Contractor shall not be in breach of this Agreement by reason of any failure to comply with the terms hereof if such failure is due to acts of God, acts of government,



fires, floods, epidemics, embargoes, or any cause or condition beyond Contractor's reasonable control, whether foreseeable or not.

- (f) Joint Drafting. The rule of strict construction of a document against the drafter is waived in partial consideration for the other covenants contained herein, and all Parties to this Agreement recognize that opportunity in this transaction, and all terms and conditions herein have been negotiated at arms' length. If any provision of this Agreement is invalid or unenforceable, the other provisions herein shall remain in full force and effect and shall be liberally construed in order to effectuate this Agreement's purpose and intent.
- (g) No Waiver. No waiver of the terms and conditions of this Agreement or the failure of either Party to strictly enforce such terms or conditions, on one or more occasions shall be construed as a waiver of the same or any other term or condition of this Agreement on any other occasion.
- (h) Publicity. Contractor shall not release or publish news releases, announcements, advertising or other publicity relating to the services under this Agreement or using the name, trademarks, logos, service marks or other identification of the Company or their affiliates or personnel without prior specific written consent.
- (i) Compliance with Laws. Contractor, for itself, its employees, subcontractors, vendors and suppliers, agrees and certifies that it and they shall comply with the requirements of all pertinent federal and state laws, orders, rules and regulations. **This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a), and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.** If requested by either of the Company, Contractor shall provide an appropriate certification of Contractor's compliance with the foregoing requirements. Contractor certifies and warrants that it has not been debarred from Government contracts and federally assisted construction contracts and no proceeding is threatened or pending for that purpose.
- (j) No Liens. Contractor shall not allow any liens to arise against any property of either of the Company as a result of Contractor's performance of Services or its failure to pay taxes or contributions. If either of the Company becomes aware of any lien or claim for which it might become liable, the Company may withhold from invoice payments to Contractor amounts necessary to protect themselves.
- (k) No Libel/Slander. Contractor shall not, at any time, whether during or after it ceases to have a contractual relationship with the Company, make or publish any untruthful statement (orally or in writing) that intentionally libels, slanders, disparages or otherwise defaces the goodwill or reputation (whether or not such disparagement legally constitutes libel or slander) of the Company, or its officers, employees, clients, or directors. Contractor acknowledges this duty of non-disparagement as part of this Agreement.
- (l) Counterparts. The Parties shall be entitled to execute this Agreement in separate counterparts, each of which when so executed shall be deemed to be an original and both of which taken together shall constitute one and the same Agreement. Delivery of an executed counterpart by electronic transmission shall be equally effective as physical delivery of an executed counterpart.
- (m) Entire Agreement. This Agreement and the attachments, together with any and all amendments, exhibits and SOWs and their attachments or specifications thereto, constitute the entire agreement between the Parties hereto and cancels and supersedes all prior negotiations, representations or agreements whether written or oral including



proposals with respect to the subject matter hereof. No changes, alterations, or modifications to this Agreement shall be effective unless in writing and signed by both Parties hereto.

[Signature page to follow]

IN WITNESS WHEREOF, the duly authorized representatives of the Parties execute this Agreement as of the Effective Date.

Two Bears Environmental Consulting

City of North Pole

By: _____

By: _____

Name: Ronni Wilcock

Name: Michael W. Welch

Title: CEO

Title: Mayor

Date: _____

Date: _____



Exhibit "A"

Statement of Work (SOW)

SOW NO 001

Against MSA Z3148

Scoop of Work:

1. Search out and review grants for the City of North Pole (North Pole).
2. Present grant(s) to North Pole for review.

If a grant is found that the City of North Pole would like TBEC to pursue, an email will be sent to Ronni@tbec-ak.com and Jase@tbec-ak.com with a request for TBEC to work on the grant. TBEC will provide the North Pole with an estimate to complete the grant. If the City of North Pole agrees to the estimate, the City of North Pole will give permission to complete the grant(s). This permission email will be considered the SOW for that grant(s).

If the grant deadline is within five (5) business days of the City of North Pole's request, the grant(s) will incur an additional fee.

Deliverables:

1. Summary of grant(s) the City of North Pole can complete.
 - a. Provided by email
2. When requested to complete a grant(s) the following will be the deliverables,
 - a. Documents
 - b. Meetings
 - c. Other requirements needed for the complete grant(s) application
3. All of the above deliverables shall be the property of the City Of North Pole.

Time Frame:

Start Date: 01-01-2024; End Date: 12-31-2024.

This Request for Services shall commence on or about the start date and shall be completed on or about the end date or when otherwise terminated by request of the City of North Pole, whichever occurs first.

Cost:

\$1,500 each month for twelve (12) hours, any additional hours over the 12 hour per month limit will be bill hourly using the TBEC's 2024 Rate Handout.

Requested grant(s) will be billed by a flat fee for the agreed upon amount to be established prior to any services being provided to the City Of North Pole. TBEC's 2024 Rate Handout.

(Attached at bottom of the document) is included for reference.

Invoicing:

TBEC shall submit invoices on a monthly basis with all supporting documentation, in accordance with the and conditions of the MSA.

Invoices will be Emailed to: Robert Danny Wallace at rwallace@northpolealaska.org

AUTHORIZATION FOR THIS RFS

This SOW, when executed by the duly authorized representatives for both City of North Pole and TBEC, shall become a part of the Master Services Agreement first referenced above and be completed according to the terms and conditions set forth above and in that Master Services Agreement.

For TBEC – Requested by:		For City of North Pole – Accepted by:
Sign:		
Date:	XXX	XXX
Name:	Ronni Wilcock	Michael W. Welch
Title:	CEO	Mayor

TBEC Job Classification	Labor Rate
Administration	\$ 85
Data Specialist	\$ 150
Drone Pilot	\$ 165
Drone Technician	\$ 145
Field Technician	\$ 135
GIS Specialist	\$ 195
Grant Specialist	\$ 120
Grant Specialist Lead	\$ 135
Intern	\$ 85
Climate Sci	\$ 185
IT Support	\$ 155
Project Manager	\$ 195
GIS Tech	\$ 135
Science Lead	\$ 230
Scientist I	\$ 155
Scientist II	\$ 170
Scientist III	\$ 190
Sr Risk and Biophysical Adaptation Speciali	\$ 325
Sr Science Lead	\$ 270
Technician I	\$ 105
Technician II	\$ 125
Technician III	\$ 145
Tribal Support Lead	\$ 145
Tribal Support Scientist	\$ 250
Tribal Support Staff I	\$ 95
Tribal Support Staff II	\$ 115
Tribal Support Staff III	\$ 135
TBEC Job Classification vs	Labor Rate



NORTH POLE WATER MAIN REPLACEMENT PHASE 1 DESIGN

DOI Bureau of Reclamation WaterSMART Planning and Project Design Grants

Applicant Address:

City of North Pole
125 Snowman Lane
North Pole, AK 99705-7708

Project Manager:

Robert (Danny) Wallace, PhD
125 Snowman Lane
North Pole, AK 99705-7708
Email: rwallace@northpolealaska.org
Phone: 907-488-8593



Table of Contents

EXECUTIVE SUMMARY.....2

PROJECT LOCATION.....2

PROJECT DESCRIPTION.....3

EVALUATION CRITERIA4

 A. PROJECT BENEFITS.....4

 B. INCLUSION OF STAKEHOLDERS, STAKEHOLDER SUPPORT, AND PREVIOUS PLANNING EFFORTS .6

 C. ABILITY TO MEET PROGRAM REQUIREMENTS8

 D. PRESIDENTIAL AND DEPARTMENT OF THE INTERIOR PRIORITIES.....10

 E. NEXUS TO RECLAMATION11

REFERENCES..... 11

COMPLIANCE ITEMS, ASSURANCES, AND CERTIFICATIONS 12

 ENVIRONMENTAL AND CULTURAL RESOURCES COMPLIANCE12

 REQUIRED PERMITS AND APPROVALS.....12

 OVERLAP OR DUPLICATION OF EFFORT STATEMENT12

 CONFLICT OF INTEREST DISCLOSURE STATEMENT12

 UNIFORM AUDIT REPORTING STATEMENT.....12





Figure 2: Location of the project area within the City of North Pole.

PROJECT DESCRIPTION

The City of North Pole (CoNP) is seeking funding from the Department of Interior's WaterSMART program to provide design work to develop 95% plans and specifications for the city's core water mains in the Downtown Loop. The Downtown Loop area, installed in the 1970s and early 1980s, consists of approximately eight miles of distribution water mains. The majority of the mains were installed in 1972 and they are deteriorating, and significant corrosion and perforation has been found in most of the segments. Figure 3 shows the significant corrosion and perforation that has been found on segments of the water mains. The Downtown Loop mains are mainly constructed of thin gauge steel pipe. In previous inspections, it was determined that many of the mains had leakages, especially at the fittings and joints, costing the city significant maintenance funding. The water mains typically operate between 80 to 135 pounds per square gauge (psig), exceeding the 100-psig pressure rating of the system pipes and contributing to the leaking issue. This operating range does not include the increased range during the tourism season or the winter months when the pipes can freeze, causing further damage to the system and aging pipes. In total, it is estimated that 15% of the CoNP's water usage is from leaks in the system, and the majority of those issues stem from the Downtown Loop.

While the utility's water system has newer segments, the distribution of water to all areas moves through the mains in the Downtown Loop. Because the Downtown Loop mains are integral to all water distribution in the system, without the replacement of the mains, large leaks and failure in the Downtown Loop will cause major disruptions to all of the utility's water customers. The water





Figure 3: Perforation and corrosion on a segment of water main that was removed and replaced. This pipe had been installed in 1971 in the Downtown Loop.

system is also not resilient to natural disasters, environmental changes, or climate impacts due to its age and material. Previous work done in 2014 recommends replacing the entire Downtown Loop with new, buried piping to improve overall system effectiveness and resilience, significantly reducing water waste and risk of system failure. The city can utilize the plans and specifications produced through this project to get a loan or grant funding to complete the capital project.

of construction documents to move the project from design to shovel-ready. The schematic design will include the development of all major design details, conduct permit reviews, and facilitate public meetings. The pre-final construct design will include updating all necessary documentation, finalizing specifications, and preparing for approval of construction by the Alaska Department of Conservation. The final phase will include finalizing all documents to move the project from design to construction, including estimated costs, permits, technical specifications, Division 1 Specifications, bid documents, and the construction contracts if funding has been secured and bidding is ready.

Project-specific requirements for the Phase 1 design study include schematic design, pre-final construction design, and generation

EVALUATION CRITERIA

A. PROJECT BENEFITS

The CoNP is a growing community that is directly impacted by being in close proximity to two major military installations in Alaska. The city sits between Fort Wainwright, an Army installation in Fairbanks, AK, and Eielson Air Force Base. According to the 2020 U.S. Decennial Census, the current population is 2,243. However, the population is expected to increase to 3,000-4,000 individuals by 2030 due to the expansion of the Air Force Base. With the increase of military personnel and their families, the city is anticipating adding around 280 new homes in the next five years to accommodate as many people as possible, a mission that is shared amongst all communities in the Borough. Currently, the city supplies water for approximately 3,400 people in interior Alaska. With additional homes being built for military families, and economic growth occurring in the city, it is critical that the city improves infrastructure and utility resilience. These improvements begin with engineering and design work to develop a construction-ready project.



The majority of the population served does not live in the project area. However, the Downtown Loop is the epicenter of the city; repairs in that section of the distribution system affect the entire community and all water utility customers. The Downtown Loop distributes water to critical municipal infrastructure and lifelines, such as City Hall, the Police and Fire Departments, Public Works, three public schools, medical clinics, Senior Citizen Centers and Housing, and many residences. In addition, the city's residents face high living, transportation, energy, and utility costs, particularly during the winter months when temperatures drop well below freezing. The water mains' age and pipe makeup in the Downtown Loop raises serious concerns regarding pipe failure, which has dangerous consequences for the community. There are several threats to the municipal water supply in the study area. Water loss from leaking and weak pipes, industrial contamination of groundwater, and climate impacts have affected the utility and increased stress on the city's infrastructure.

First, water loss from leaking or broken pipes causes environmental and financial harm. In the CoNP, pipes easily freeze due to sub-zero temperatures and water must be continuously flowing to prevent pipes from losing pressure. A leak can push sediment into the piping due to pressure drops in sections of damaged pipes, resulting in contaminated soils and water flowing back into the pipes (University of Sheffield, 2015). The sediment can flow to other leaking areas of piping, affecting groundwater, the river, or residents. Leaky pipes also contribute to increased energy consumption. The process of supplying water, treating it for consumption, and distributing it requires a significant amount of energy. When leaks occur, more water needs to be pumped and treated to compensate for the loss, leading to higher energy demands and costs to the city, businesses, and residents in a location with already high costs of living.

Another threat to the area's water supply, and a challenge that drives customers to the city utility, is industrial contamination. Contamination from historical oil refining activities at the former North Pole Refinery (now Marathon Terminal), located about 2 miles south of the CoNP Downtown area, has affected groundwater used as a source of drinking water in the CoNP area. The refinery operated from the late 1970s until it shut down in 2014. In 2009, the industrial solvent sulfolane was detected in drinking water wells of the former refinery property. In 2018, per- and poly-fluoroalkyl substances (PFAS) were detected in groundwater sources near the property. To aid residents who have contaminated wells, the State of Alaska, Flint Hills Resources Alaska, and the CoNP reached a settlement agreement to expand the City's municipal water system to all improved properties located within the sulfolane plume or in its anticipated migration path in 2017. By the end of 2020, all eligible property owners within the plume area were offered a connection to the service and were able to phase out the use of contaminated groundwater wells. The expanded system is expected to provide permanent protection from contamination in drinking water (Alaska Department of Environmental Conservation, 2023). More recently, the CoNP worked directly with the Air Force to improve conditions for personnel in the area by expanding the water distribution system to the Moose Creek neighborhood as the community was dealing with contaminated water. The expansion added 200 water customers and miles of distribution lines, increasing the infrastructure that the city is required to manage. Each expansion required to supply residents with safe drinking water puts additional stress on the failing infrastructure, driving the need to replace critical mains in the Downtown Loop that impact all customers.



Lastly, climate change is impacting interior Alaska, and increased flooding, permafrost degradation, and erosion are driving the spread of surface and groundwater contamination in the area. In the Fairbanks North Star Borough, precipitation is expected to increase and change the concentration and timing of flooding, ice formation, and heavy snow events. Although spring breakup flooding and freeze-thaw days are normal occurrences for the city and the watershed, the mix of snowpack and rainwater from earlier spring breakup resulted in more flooding and can exacerbate the contamination from the previously mentioned industrial solvents and other non-point sources. Increased water supply contamination will drive the need for additional service connections to the CoNP's water utility and increase the strain on the system. Moreover, flooding and erosion may put further strain on the aged piping infrastructure by shifting pipes that are already aged and corroded.

In addition to the project benefitting water customers and the resilience of the system, the project will also drive improvements to the system for emergency services. Currently, the fire hydrants in the Downtown Loop do not have isolation valves. If the main line were to have a failure, hydrants may be without water for use by the Fire Department. Without the means to isolate the hydrants, the equipment cannot be serviced without portions of the Loop being offline, causing disruptions to customers, City Hall, and the elementary, middle, and high schools. In addition to designing the replacement of water mains, the project will also design improvements into the system for testing hydrants and servicing water customers to improve reliability of the utility.

The North Pole has a diverse customer base, including municipal, residential, and commercial customers, all of whom rely on the public water system. With the expected population growth, the increased need for water for current customers, and the condition of the pipes, it is crucial that the CoNP initiate design and planning work to replace the Downtown water Loop water mains. When funded, this project will ensure that the CoNP reliably supplies water to its utility customers, complies with required permits, reduces system maintenance costs and cost burdens on customers. Failure to complete the project poses a continued risk to human health, with infrastructure damage impacting the operations of the city's utility and community services. The modernization of the water mains will allow the city to be resilient to current and future climate impacts and supply vital drinking water to those dealing with contamination.

B. INCLUSION OF STAKEHOLDERS, STAKEHOLDER SUPPORT, AND PREVIOUS PLANNING EFFORTS

Stakeholders and Stakeholder Support

The project will be managed by the CoNP's Director of City Services and the Utility Department. The design study will involve coordination between the CoNP's Utility Department, community stakeholders, environmental technicians, and geotechnical engineers to review previous study information and develop the plans and specifications needed to complete upgrades to the Downtown Loop water mains. The project is supported by the residents, businesses, and the North Pole Fire Department. The project is also included in the CoNP Comprehensive Strategic Plan for 2016-2021 and the CoNP's legislative priorities filed with the State of Alaska. The design study will ensure that the construction of the new water mains adheres to the City of North Pole Standards of Construction and the AKDEC standards. The project will directly support the CoNP's Municipal Public Water System, preventing further water main damage, decreasing the risk of failure in the



North Pole Water Main Replacement Phase 1 Design

system, and lowering costs for residents and other customers. No opposition has been noted for the project.

The residents and water customers have been involved with the project through participation in council meetings and community surveys, directly providing support for the project. The CoNP's community survey conducted in August 2023 indicated that many residents would like extensions to water services. These extensions into new areas are critical for the community's growth, but also may put additional strain on the Downtown Loop, and the CoNP will likely be unable to build extensions without first improving the reliability of the Downtown Loop water mains.

The North Pole Fire Department (NPFDD) and the Fairbanks North Star Borough (FNSB) are stakeholders in the project. The NPFDD and FNSB understand the detrimental effects of aged piping on critical city services and support the design study and construction project. The NPFDD is concerned about the effectiveness of the pipes and the impacts of the system on hydrants in the Downtown Loop. The lack of isolation valves is a major challenge as testing or utilizing hydrants results in significant disruptions to residents. The NPFDD supports replacing the main lines with the purpose of ensuring a consistent supply of water to hydrants without risk of line disruptions, breakage, or failure. The FNSB supports the project as the risk to the utility can disrupt drinking water availability for the area's schools, which are operated by the FNSB.

Previous Planning Efforts

The City of North Pole previously worked with PDC Engineers, which were acquired by RESPEC, to complete a Preliminary Engineering Report (PER) and Environmental Report for the system back in 2014. In that report, the engineers determined there was extensive damage and risk of failure throughout most of the City's water mains, but the most critical portion is the Downtown Loop, which has been prioritized as Phase 1. The city and RESPEC completed the initial 15% design work for the Phase 1 capital project in 2022. This document has been provided in the supplemental attachments for review and additional details. The city used \$14,625 in city funds to complete this task, which included an assessment of previously determined alternatives, the development of hydraulic models of the system, a general estimate of construction costs, and other items necessary for future planning. Future phases of the water main replacement have also been identified based on critical factors such as risk to the city and residents and the conditions



of the system.

C. ABILITY TO MEET PROGRAM REQUIREMENTS

Project Management Staff

The planning and design project to replace the Downtown Loop water main will be executed by the North Pole City staff and contractors. The Utility Department, which oversees water utilities, is headed by Robert (Danny) Wallace, PhD, a retired veteran with decades of experience in management, planning, and logistics. He is the Director of City Services for the CoNP, overseeing utilities, maintenance, and other services. As a government professional with considerable experience at municipal and federal levels, Dr. Wallace has extensive experience in leadership, strategic and operational planning, management analysis, and problem-solving through his previous federal service and current position with the CoNP. Dr. Wallace also currently oversees awarded grants along with City Hall staff members involved in municipal operations.

The contractor for the design study will be RESPEC, LLC., a national company with a local office in Fairbanks. RESPEC was previously contracted to conduct assessments of the system and will be engaged to provide efficient and quality work due to their familiarity with the water main system's age and condition. Dr. Wallace will oversee all aspects of the project and serve as the primary contact for the Mayor, City Council, RESPEC, and the Bureau of Reclamation. He will make project decisions, conduct site visits and walkthroughs, and oversee meetings. Tricia Fogarty, the City's CFO, will serve as the financial contact and be responsible for requesting drawdowns and processing invoices for the project.

Project Scope and Schedule

Once a grant agreement and award are in place with the Bureau of Reclamation, the CoNP anticipates starting the design study immediately, starting July of 2024. The city already has contractors in place to complete the design study, which is anticipated to be completed in August 2025. The design study is anticipated to take 13 months from the time of the award.

Task 1: Schematic Design (35% Design) July 1, 2024 – January 30, 2025

- Task 1 is to plan and design major details of the water main replacements, including updating construction cost estimates. The city's contracted engineering firm, RESPEC, will carry out this task, including coordinating weekly meetings with CoNP leaders and city staff when necessary. This task also includes survey work of the water mains and hydrants, which requires snowless conditions.
- The deliverables will include the development of plan and profile (P&P) sheets, design drawings, and general notes. Coordination with the Alaska Department of Conservation AKDEC for permit review will occur alongside contacting environmental technicians and geotechnical engineers on previous preliminary study information to verify impacts that may require additional permits or details. Public meetings will be facilitated to inform residents and businesses along the project corridor of upcoming activities. The city staff will be in support roles for this task and managing grant drawdown requests.



Task 2: Pre-Final Construction Design (95% Design) February 1, 2025 – May 30, 2025

- Task 2 is to update all necessary documentation, including cover/index sheets, general notes, index, P&P sheets, and roadway sections that will be affected. The contracted engineering firm, RESPEC, will carry out this task.
- The deliverables include Technical Specifications to supplement all design drawings that will be developed. Division 1 specifications to describe construction management and quality control requirements will occur. AKDEC permit and construction application will be prepared for approval for construction. The city staff will be in support roles for this task and managing grant drawdown requests.

Task 3: Generation of Construction Documents June 1, 2025 – July 30, 2025

- Task 3 is to finalize all documents to move the project from planning and design to construction. The contracted engineering firm, RESPEC, will carry out this task.
- The deliverables include the finalized Technical Specifications, Division 1 Specifications, and the Construction Contract. All permits will be finalized or applied for, including coordinating with AKDEC for approval to construct based on comments received during their review. The construction cost estimate will be updated and finalized. The city staff will be in support roles for this task and managing grant drawdown requests and providing final approval on project deliverables to close out all final grant tasks.

Task 4: Grant Closeout August 1, 2025 – August 31, 2025

- The city staff will conduct the final grant reporting and tasks. Staff will supply the necessary documentation to the Bureau of Reclamation and coordinate any final needs for reporting and fund requests.

Project Budget

The city is requesting \$164,471 in federal funds to match with \$164,471 in city funds for a total project cost of \$328,492. The scope of services from RESPEC, LLC. has been provided as supplemental documentation to this proposal and was used as the basis for the budget. Costs for the project are based on the contractual estimate from RESPEC and an additional \$2,500 in indirect costs to facilitate the project. The CoNP will provide a 50% match to the federal funds from the grant program utilizing Utility department funding. The table below shows the project cost breakdown between funding sources.

Funding Sources	Amount
Non-Federal Entities	
City of North Pole, AK	\$164,471
Non-Federal Subtotal	\$164,471
Requested Reclamation Funding	\$164,471
Project Total	\$328,492



D. PRESIDENTIAL AND DEPARTMENT OF THE INTERIOR PRIORITIES

Climate Change

The CoNP is already experiencing impacts from a changing climate. Flooding is the greatest concern for the city and resilience projects are being completed, including a stormwater management project to update flooding drainage in the Downtown area. Interior Alaska has become more vulnerable to the accumulation of precipitation in late winter and early spring. During this time, snowmelt combines with early spring rainfall, contributing to more frequent and longer flooding events (Liao & Zhuang 2017). Flooding can cause separation of pipe joints, leaks, and breaks. If failure does occur during a flood event, the damaged components may not be promptly repaired due to the flood severity, further damaging the Downtown area, and contributing to the loss of water access for businesses, city services, and residents.

Permafrost degradation is another climate impact that the CoNP faces, resulting in continued water quality issues during the spring runoff and concerns about shifting pipes as the groundwater becomes saturated. The CoNP is situated on discontinuous permafrost, with 60 percent permafrost cover in the area (Liao & Zhuang, 2017). When soils are warm and saturated, permafrost becomes unstable and is sensitive to catastrophic collapse in conjunction with flooding and erosion (FNSB Hazard Plan, 2021). The damage from the instability of permafrost during warm periods leads to damage to piping and drainage infrastructure (Streletskiy et al, 2023) and changes to water flows, increasing concerns about sediment in the old pipes and impacts to city infrastructure.

Erosion is also a climate impact concern for the CoNP. Changes in precipitation, permafrost, ice, and flooding cause more erosion to stream and riverbanks, increasing sediment and risk to piping infrastructure closer to water resources. Leaking pipes and groundwater fluctuations also erode the soil around the infrastructure, leading to internal erosion (Dastpak et al., 2023). Deteriorating buried pipes are the main cause of internal soil erosion and as the erosion progresses, a cavity right above the defect will form, which eventually causes ground failure. This is a serious risk for the CoNP as the age and makeup of the pipes can lead to an increased likelihood of causing internal soil erosion that can further damage other city infrastructure. In designing the replacement of the Downtown Loop water mains, the city can build water supply resilience to climate impacts and other natural disasters, protecting residents and businesses from service disruptions and the city infrastructure from further damage.

Disadvantaged or Underserved Communities

Although the CoNP is not designated as a Distressed, Disadvantaged, or Environmentally Threatened Community, the community faces severe water quality issues due to contaminated soil from industrial practices in the area. As a result, city water services continue to expand because private wells are frequently at risk of contamination. Water services extend beyond city limits, often providing critical water service to underserved and disadvantaged residents, including veterans and low-income populations. Critical city services that underserved residents utilize are impacted, including City Hall, fire and police departments, the library, and an elementary school.



E. NEXUS TO RECLAMATION

The CoNP and the design area are not located near a Reclamation project, facility, or activities. However, the city lies within the Tanana Valley Watershed. The proposed project will allow for water to be conserved due to leaky pipes and failures, reclaiming water for the environment. Old and leaking city piping can also exacerbate contamination (e.g., non-source point pollution, pathogens, PFAS compounds) from groundwater into the water infrastructure, reducing the water quality for residents and the environment as the water moves to the Tanana River.

REFERENCES

- Alaska Department of Environmental Conservation. "NORTH POLE REFINERY." Wwww.Dec.Alaska.Gov, 8 May 2023, dec.alaska.gov/spar/csp/sites/north-pole-refinery/.
- Dastpak, Pooya, et al. "Soil Erosion Due to Defective Pipes: A Hidden Hazard Beneath Our Feet." *Sustainability*, vol. 15, no. 11, 2023, p. 8931, <https://doi.org/10.3390/su15118931>.
- Fairbanks North Star Borough, Multi-Jurisdictional Hazard Mitigation Plan, https://www.fnsb.gov/DocumentCenter/View/8530/FNSB_MJHMP_Final_Sept2021.
- Liao, Chang, and Qianlai Zhuang. "Quantifying the role of permafrost distribution in groundwater and surface water interactions using a three-dimensional hydrological model." *Arctic, Antarctic, and Alpine Research* 49.1 (2017): 81-100.
- Streletskiy, Dmitry A., et al. "The costs of Arctic infrastructure damages due to permafrost degradation." *Environmental Research Letters* 18.1 (2023): 015006.
- University of Sheffield. "Leaky pipes can allow contaminants into our drinking water." ScienceDaily. ScienceDaily, 7 June 2015. <www.sciencedaily.com/releases/2015/06/150607214248.htm>.
- 354th Fighter Wing Public Affairs. "Eielson AFB Completes F-35A Lightning II Fleet." Wwww.Af.Mil, 19 Apr. 2022, www.af.mil/News/Article-Display/Article/3002750/eielson-afb-completes-f-35a-lightning-ii-fleet/.



COMPLIANCE ITEMS, ASSURANCES, AND CERTIFICATIONS

ENVIRONMENTAL AND CULTURAL RESOURCES COMPLIANCE

The City of North Pole Downtown Water Main Replacement Planning and Design project is exclusively planning, and no ground disturbance is expected to occur. Survey work in the system was conducted in previous studies, and the scope of this project does not contain any work that would trigger NEPA or NHPA requirements.

REQUIRED PERMITS AND APPROVALS

No permits or approvals are required prior to conducting the project. However, to develop a shovel-ready project for the City of North Pole, the city and RESPEC may need to consult with the Alaska Department of Environmental Conservation (AK DEC) and their drinking water program to acquire approval of the system design and acquire construction permits. These items may be needed to move the project to 95% project completion and ensure the project is ready to be bid. Time has been provided in the project schedule to allow for the city to work with AK DEC and make sure the water main replacement project is in full compliance with state and federal regulations.

OVERLAP OR DUPLICATION OF EFFORT STATEMENT

At this time, there is no overlap between this proposal and another proposal or project in terms of activities, costs, or commitment of key personnel.

Also, the proposal submitted for consideration under this program does not in any way duplicate any proposal or project that has been submitted for funding consideration to any other potential funding source. The CoNP does not anticipate duplication of this proposal prior to receiving notice from the Bureau of Reclamation on the status of award for this proposal.

CONFLICT OF INTEREST DISCLOSURE STATEMENT

The City of North Pole certifies that there is no actual or potential conflict of interest existing at the time of submission of this proposal.

UNIFORM AUDIT REPORTING STATEMENT

The City of North Pole was not required under federal regulation to submit a Single audit report for the most recent fiscal year.





NORTH POLE COMBINED HEAT AND POWER DOE EIRRA Application Cover Page

Project Title:

North Pole Combined Heat and Power

Exchange Control Number:

2970-1566

Prime Applicant:

City of North Pole

Applicant Type:

U.S. Local Government Entity (city)

UEI:

WFLBAZG5SN9

Project Partners:

Hobbs Industries, Inc.; RESPEC Company, LLC.; Shannon and Wilson, Inc.; Marathon Petroleum Company; Aurora Energy; Golden Valley Electric Association; and Brent Sheets (University of Alaska Fairbanks).

Total Project Costs:

\$80 million

Total DOE EIRRA Funding Request:

\$50 million

Total EIRRA Non-Federal Match:

\$30 million

Reduced Cost Share:

Applicant type qualifies for 20% match

Business Point of Contact:

Robert (Danny) Wallace, PhD

Email: rwallace@northpolealaska.org

Phone: 907-488-8593

Technical Point of Contact:

Randy Hobbs

Email: hobbsalaska@msn.com

Phone: 907-232-4409

**DOE EIRRA Topic Area:**

Topic Area 2, Area of Interest – Single-Site Projects

Region of Interest:

Alaska

Rural Area Impacted:

North Pole, AK

Description of Rural Area:

In 2020, the population of North Pole was reported to be 2,243 by the United States Census Bureau. This small town is situated outside of the Principal City of Fairbanks and falls within the Fairbanks North Star Borough in Alaska, where the population density is only 13. It is important to note that according to the United States Department of Agriculture (USDA), rural areas are defined as open countryside with population densities of less than 500 people/sq. mile, or areas with fewer than 2,500 people.

MISSION AND OBJECTIVES

The North Pole Combined Heat and Power (NPCHP) project is a proposed initiative that aims to address the high energy and heating costs, as well as the emission challenges facing the North Pole region of Alaska. This demonstration project will utilize advanced technology and systems to generate electricity and heat, while reducing emissions and costs for homes, businesses, city utilities, and the regional electric utility. The City of North Pole (CoNP) is applying for DOE funding under Topic Area 2 as a single-site project, but the NPCHP project has the capability to be replicated in many rural and remote Alaskan communities and Tribes that struggle with high heating and energy costs. EPA has designated the North Pole region as a "Serious Nonattainment Unit for PM_{2.5} emissions", which negatively impacts human health, and is proposing stringent solutions [1]. The proposed project will improve upon older oil-fired electricity generating technologies currently being used by producers in the region utilizing newer, more efficient methods, and maximizing efficiency by using existing energy infrastructure. Proposed liquid natural gas (LNG) engine and heat recovery units, which use cleaner fuel and produce beneficial waste heat, can displace largely uncontrolled oil and wood-fired emission sources to local airshed and are expected to reduce PM_{2.5} and other emissions by more than 75% from existing levels. The project will also provide a 20-40% reduction in electricity and thermal energy costs compared to current market prices. This will benefit rural and remote communities by improving energy resilience, protecting community health, and reducing economic burdens. This proof of concept will be applicable to other areas across Alaska and the rest of the U.S.

The NPCHP project is a 2-phase project. The DOE Energy Improvement in Rural or Remote Areas will fund Phase 1. Phase 1 of the NPCHP project is based on a pilot plant study conducted by the University of Alaska Fairbanks (UAF) and Worley that was initially funded primarily by the U.S. Department of Energy's National Energy Technology Laboratory (reference DE-FE0031601), to install a modular and scalable system of commercially available technology that includes two LNG-fired engines, a heat recovery system, and ancillary power equipment to generate both heat and electricity. The system is projected to produce 87,000 MWe of electricity for sale and 210,000 MMBtu of heat for sale. The power will be sold to Golden Valley Electric Authority (GVEA) to help it meet critical power supply needs. Additionally, the captured waste heat will be sold to industrial, municipal, institutional, and residential clients using a district heat system. The project team has also partnered with an international greenhouse company interested in using power, waste heat, and CO₂ emissions from the LNG engines to grow produce for the region, helping the system achieve a very low or net-zero carbon emissions status [2].

The NPCHP project location utilizes a vacant site previously operated by Marathon Petroleum Company (MPC) where the Flint Hills refinery was located. The MPC site has compacted gravel, concrete foundations, and several vacant buildings available to the NPCHP project. Newly built LNG infrastructure owned by the Interior Gas Utility (IGU) is also available across the road from the MPC site which will provide LNG for consistent power and heat generation. Construction activities planned are to modify existing foundations and buildings and construct new buildings as needed to house the NPCHP engines, heat recovery system, and power generation equipment. Construction is also required to connect the plant to the IGU LNG infrastructure and build the district heating system to move the heated water to clients and city utilities.



Location and Current Energy Challenges:

The CoNP is situated in the interior of Alaska in the Fairbanks North Star Borough (FNSB). The population of the CoNP is 2,243, according to the 2020 U.S. Decennial Census [3], and the city sits between Fairbanks, AK, and Eielson Air Force Base (AFB). Alaska has the second-highest electricity and fuel costs in the country due to its harsh winters and energy-intensive oil and gas industry, with the per capita total energy consumption being the fourth highest in the nation [4]. The total annual energy cost in the region is an average of \$4,000 per year, with single-family homes paying over \$5,000 per year. Heating is primarily based on diesel fuel, which fluctuates widely in cost. These prices continue to increase due to supply chain issues, especially after the COVID-19 pandemic. The harsh climate in the CoNP poses significant heating and energy challenges for the population, with average winter temperatures falling below 0°F and low temperatures of -40°F, or colder, normally occurring [5]. To prevent city water and sewer pipes freezing, approximately \$750,000 per year is spent on heating (or \$30/MMBtu). The city's already high electricity costs have risen to 26¢/kWh as of Sep. 2022.

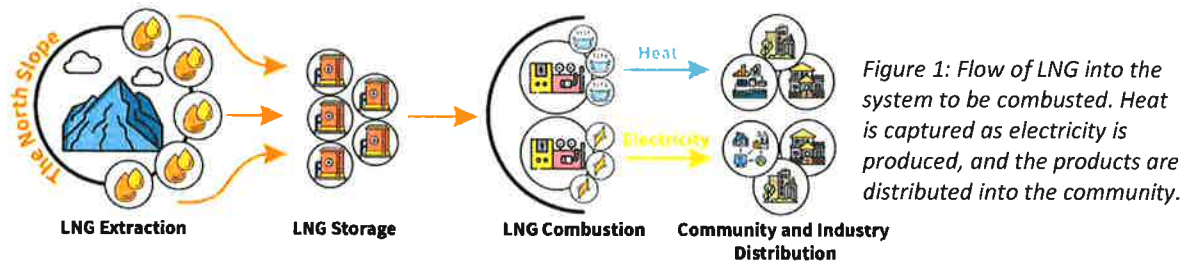
The predominant fuels in use in rural Alaska are Heavy Fuel Oil (HFO) and diesel for home heating and power generation. GVEA produces most of the power for the city and region from HFO and diesel at the GVEA North Pole Plant. The cost of HFO exceeds \$3 per gallon, not including transportation, with significant greenhouse gas emissions and air contaminants being emitted from burning this fuel, causing environmental harm and human health issues [6]. Diesel costs exceed \$4 per gallon in Alaska and has similar environmental and human health concerns as burning HFO [7]. Due to the cost and availability of HFO and diesel, many citizens also utilize cheaper wood-burning stoves to heat their homes, leading to further environmental degradation [1]. The regional heating and energy needs have caused the area to be designated as an EPA serious nonattainment unit for PM_{2.5} emissions, posing significant threats to human and environmental health. According to the Fairbanks Chamber of Commerce, wood smoke has been identified as a primary contributor to PM_{2.5}, contributing nearly 90% of the health-threatening pollution that disproportionally impacts rural and remote populations within Interior Alaska [8]. The GVEA North Pole Plant is also considered one of the CoNP's largest point sources of PM_{2.5} and other emissions.

The NPCHP project is a comprehensive solution to multiple challenges facing the CoNP and the surrounding region. By utilizing existing infrastructure and buildings, as well as LNG resources, the project will generate both heat and electricity for industrial, residential, and utility customers, resulting in a significant reduction in electricity generation and thermal energy costs of 20-40% compared to heating oil and other resources. The project will also reduce emissions of CO₂ and contribute to the transition to renewable energy technology, thereby reducing dependence on oil-based energy and decreasing the contribution to the PM_{2.5} nonattainment unit. This will also allow GVEA to choose to place older and inefficient generation methods on standby, reducing emissions to the PM_{2.5} serious nonattainment unit. The project will introduce additional economic opportunities for the rural area by utilizing waste heat and CO₂ emissions to grow produce in an adjacent greenhouse facility and selling CO₂ emissions from the LNG engines to interested partners. Overall, the NPCHP demonstration project represents a promising step towards a more sustainable and resilient energy future for the CoNP and the surrounding region, with far reaching implications for rural communities across Alaska.



DEMONSTRATION PLAN

The NPCHP configuration consists of sole purpose linear infrastructure connecting LNG input from IGU infrastructure located approximately 200 yds from the proposed site to the plant. The proposed plant is made up of two 9 MWe LNG-fired combustion engine generators, each equipped with heat recovery on the engine cooling loops and exhaust trains that would provide heat to a glycol/water circulation system, heating water to approximately 200 degrees. The heated water would then be distributed to customers connected to the district energy system. The system has been designed with a 20-year useful life. The development of the plant is based on an engineer/procure/construction management contracting approach and will utilize multiple subcontracts made up by the project team and organizations to be procured in the future. Current commercial versions of each applicable technology were incorporated into the NPCHP plan, allowing for a reduction in cost, risk, schedule time to engineer and construct, and providing repeatability for emissions permitting in other jurisdictions. Project development has already been aided by the generation of the pilot plant study conducted by the UAF. The figure below demonstrates the anticipated process for the plant and distribution of heat and energy products (Figure 1).



Project Costs and Timeline:

The estimated total cost for the project is \$80 million. The monetary request from the DOE is \$50 million. The CoNP is eligible for a reduced match of 20% for the project costs, and the match will be met with the valuation of the existing land and infrastructure available. The existing infrastructure at the MPC North Pole Terminal (which will be supplied as in-kind contribution) is valued at approximately \$30 million and is comprised primarily of a 20-acre gravel pad and some infrastructure that will be repurposed and incorporated into this project. Final design, construction, equipment, costs to retrofit existing infrastructure, and startup fuel are projected to cost a total of \$40 million. Additionally, it is expected that the construction of the district heating system that will distribute the waste heat to NPCHP customers will cost \$10 million.

The NPCHP project is anticipated to take 16 months from the time of the award agreement to full operations. This streamlined project schedule is due, in part, to the pre-existing work that has been done on the pilot study prior to this application for funding. Funding is requested for Engineering, Permitting, and Construction (EPC) contracts. EPC tasks include site surveying, building erection and installation of equipment, and simultaneous installation of the district heat system to the city utilities and other customers. As required by the pilot study, an "Environmental Volume" documenting the required permits has been completed but permit applications have not yet been prepared. Plant startup is the final stage of the project and includes the initiation of operations. See the anticipated project schedule below (Figure 2).



North Pole Combined Heat and Power Plant Timeline

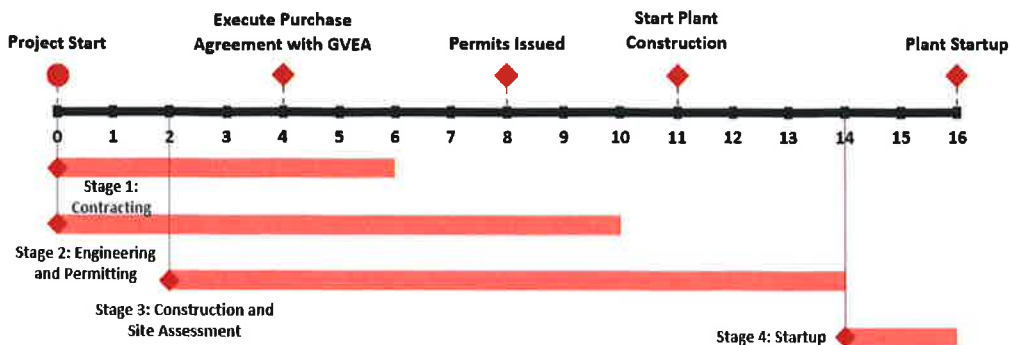


Figure 2:
NPCHP
Project
Timeline and
Milestones,
totaling 16
months.

Key Risks, Challenges, and Mitigation Strategies:

Large and complex infrastructure projects inherently carry risks due to factors such as labor, supplies, and other unforeseen challenges (noted below), which can result in delays and scope creep, and affect the project's development timeline. Therefore, contingencies are included in the cost estimate. Project contingency has been applied at 20 percent of "Bare Erected Costs" plus EPCM plus process contingency. (Thus, project contingency is applied to process contingency.) This is based on the current level of design development/definition and the approach employed in developing the bulk of the cost estimate. Experience has shown that such costs are likely and expected and will be expended by the end of the project.

Nonattainment area restrictions: The NPCHP is a new energy production facility in an EPA designated serious nonattainment area for PM_{2.5}, which entails stringent permitting requirements. The Alaska Department of Environmental Conservation (ADEC) is required to regulate permitted sources to reach attainment and alleviate environmental risks to public health and safety in the FNSB. New sources are required to install the best available control technology (BACT) and most stringent measures (MSM) in the production system to meet attainment requirements, which can slow down permitting. However, the NPCHP team has been proactive in mitigating this risk by designing the process to include BACT capable of meeting the MSM and other standards. The process utilizes commercially available technology that is efficient and clean. The plant is designed to significantly reduce PM_{2.5} emissions and help the FNSB reach attainment by enabling GVEA to place old and inefficient technology on standby at the CoNP's largest point source, should GVEA decide to do so.

Marathon North Pole Terminal contaminated site: The project's proposed site is the previous location of the Flint Hills Refinery, which produced petroleum products. The ADEC currently lists the property as an active contaminated site, and it is known to be contaminated with sulfolane, PFAS, and petroleum constituents [9]. The construction and operation of the NPCHP are subject to the conditions of the Restrictive Covenants of the property. The project team has conducted a Phase II Environmental Assessment and concluded that the project can be constructed within those terms, due, in part, to the existing foundations and building infrastructure built prior to MPC. The project team also possesses the expertise to resolve issues encountered by this risk, and MPC has identified that the location of the proposed project site on the property does not have contaminated soil.



Liquid Natural Gas (LNG) infrastructure: During previous planning for this project, concerns were raised about the LNG infrastructure that would be available to provide a consistent and cost-effective supply of LNG for Phase 1 of the plant. However, Interior Gas Utility (IGU) has recently built significant infrastructure in the CoNP and the FNSB, and secured additional long-term LNG supply commitments, making it possible to develop this project and use LNG cost-effectively.

Labor supply: The availability of construction labor in the U.S. is currently a challenge faced by all complex construction projects, which is further stressed by Alaska's remote nature. Nevertheless, the project team is committed to paying prevailing wages and will use the typical 60–70-hour workweek often employed in Alaska during the construction season. The team will also seek construction firms with local experience and knowledge that have good standing with the local labor organizations to mitigate the challenges of finding available labor.

Impact of DOE Funding:

The CoNP is a community of less than 2,500 people that is significantly impacted by the Department of Defense due to its proximity to neighboring bases. The United States Air Force and Army have identified housing as a critical need for national defense operations within the region, with an expected need of an additional 240+ homes. Consequently, the city is expected to experience unprecedented growth through FY30 [10, 11]. This growth will bring immediate community and military housing needs, which will put more pressure on the already serious nonattainment status for PM_{2.5} standards of the current energy and heating infrastructure in the region. However, the CoNP is working to maintain the quality of life for current and future residents without increasing emissions, costs, and significant taxes for the community. DOE funding to develop the NPCHP project that benefits the community by providing more resiliency to cost fluctuations in heating oil and diesel, and helps the city play a significant role in reducing PM_{2.5} emissions in an EPA designated serious nonattainment area without significantly raising taxes and the debt service of the city. This, in turn, improves the health and safety of the community while meeting the housing and development demands of the region.

Operations, Maintenance, and Future Plans:

The project team has conducted a pilot plant study and has a strong understanding of the operations and maintenance requirements for the NPCHP. The system has been designed with a 20-year useful life in mind and operations and maintenance were calculated by Worley based on that assumption. The team has already begun planning for those requirements and has brought on Aurora Energy (Aurora), an organization with industry expertise that will provide skilled labor and safe and efficient operation of the facility. Aurora has been operating a similar power generation and district heat system on the UAF Campus and understands the ins and outs of operating a CHP plant with district energy system in subarctic conditions.

The CoNP and the project team have spent time engaging with GVEA and potential customers and Energy Purchase Agreements for power and heat are being negotiated and are expected to be completed in the second quarter of 2023. Identified customers for both heat and power include a 20-acre greenhouse that will be co-located with the NPCHP, the on-site MPC facilities, the CoNP water and sewage utilities, a nearby planned subdivision comprised of 240+ residences, and the region. GVEA is also included in the project as the regional electric utility that has expressed interest in purchasing power from NPCHP to help meet its power supply needs that



includes the North Pole. Cash flow projections are provided below, demonstrating the economic and financial viability of the plant (Table 1).

Projected Cash Flow of the NPCHP						
	2025	2026	2027	2028	2029	Total After 20 Years Operation
Plant Revenues	\$17,108,638	\$17,550,949	\$18,005,142	\$18,471,519	\$18,950,392	\$ 763,574,700
Total Operating Costs	\$ 6,655,398	\$17,065,783	\$17,486,727	\$17,918,481	\$18,361,298	\$ 728,961,350
Net Operating Income	\$ 453,240	\$ 485,166	\$ 518,414	\$ 553,038	\$ 589,094	\$ 34,613,351
Total Incentives	\$ 2,600,802	\$ 2,600,802	\$ 2,600,802	\$ 2,600,802	\$ 2,600,802	\$ 28,607,901
Total Income	\$ 3,054,042	\$ 3,085,968	\$ 3,119,216	\$ 3,153,840	\$ 3,189,896	\$ 63,221,252

Table 1: The projected cash flows depict the first 5 years of operation and the total after 20 years of operation. Total Operating Costs include O&M expenses and fuel costs. Incentives refers to the estimated tax and other incentives stemming from clean energy generation and the IRA. These are assumed to only last for the expected 12 years of the stated IRA time period and reflect the lowest possible level of incentive for this plant. Total Income is Net Operating Income plus Incentives.

Once the project has been developed and is operational, the CoNP's long-term vision to sustain and maintain the project is to seek additional funding and further expand upon the plant with a Phase 2 gasifier and syngas combustion engine system. Phase 1 of the project represents a significant improvement to the health and safety of the airshed and the progress towards a more sustainable energy system. Nevertheless, it also does not fully solve the need for reduced energy and thermal costs for all constituents in the community, and it does not meet all of the development demands being placed on the city. The city and project team's vision are to build a facility that is scalable and modular, so it can be easily expanded to improve energy resilience in the future and employ new technologies and fuel types to diversify the system technology.

There is further potential for the system to be based on other fuel sources, including coal and biomass generated syngas. In Phase 2, the project team intends to bring on industry leaders in syngas technology by partnering with Worley and HMI. These organizations were major contributors to the original pilot study for the plant. The use of LNG and syngas significantly reduces energy burdens of diesel-reliant communities and provides clean emissions by using the waste heat and CO₂ emissions in community and commercial greenhouses, which is of significant value in Alaska where food security is an important issue. The inclusion of greenhouses and growers as customers provides an opportunity for making these facilities effectively net zero CO₂ producers through the beneficial use of CO₂, which may allow the CoNP to take advantage of the Inflation Reduction Act (IRA) tax credits to further reduce operating costs and maintain a reduction in electricity and thermal costs for customers and the CoNP. Further, the homes and businesses connected to the district heat system may be considered net zero for emissions since the emissions will be credited back to the NPCHP plant, and heavily controlled. The compares favorably with 240+ individual fuel burning, home heating appliances, especially those relying on wood and diesel.



MANAGEMENT AND ORGANIZATION

The proposed NPCHP project team is a multi-disciplinary group of industry experts with decades of combined experience in electricity generation research, energy infrastructure development, and power and utility distribution. The CoNP is project owner and lead project manager, with unique experience in developing and maintaining robust city infrastructure despite facing many community and economic development challenges due to the harsh climate, and the housing demands stemming from the city's location near Eielson AFB. The city has spent years developing partnerships with the project team shown in the Summary Organization Chart (Figure 3).

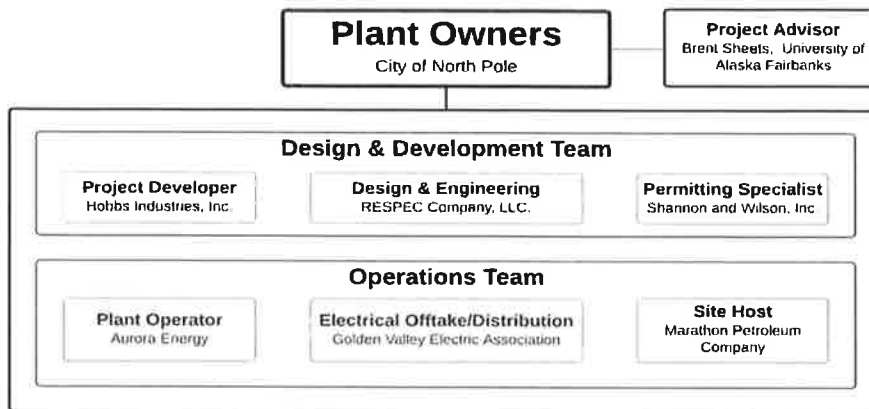


Figure 3: Summary organizational chart of the project team.

Key Project Partners' Qualifications, Skills, and Expertise

City of North Pole – Project Owner and Lead Project Manager: The City of North Pole is a home rule city located in interior Alaska. The city is headed by Mayor Michael Welch, who has served as mayor since 2018, has served as an elected official since 2005, and has a background in air traffic control and accounting. Mayor Welch oversees a council of six elected members that conduct the governing business of the city. The city currently manages and operates multiple utilities and municipal facilities, including piped water and sewer, a police department, and a fire and ambulance fire station. The Public Works Department is headed by Robert (Danny) Wallace, PhD, a retired veteran with decades of experience in planning and logistics. With experience gained through managing and developing public utilities, the city is well-equipped to oversee the project and develop the NPCHP plant for the citizens of the CoNP.

Hobbs Industries, Inc. – Developer: Hobbs Industries, Inc. is a local independent engineering consulting firm headed by Randy Hobbs, the technical point of contact for the project. Hobbs is knowledgeable about the Fairbanks area power generating sources and utility requirements, making him the ideal lead developer for this project. He has experience with the Regulatory Commission of Alaska and provided guidance in selecting the best reciprocating engines for the DOE Combined Heat and Power (CHP) project study in 2022, as well as contributed countless iterations of economic analysis. Hobbs Industries has also worked previously with Brent Sheets at the UAF and Aurora Energy on energy development projects in the Fairbanks region.

RESPEC Company, LLC. – Engineer: RESPEC is a global company working in 50 countries, 40 states in the US, and 3 Canadian provinces. RESPEC is a leader in diverse technologies and draws from a wide array of expertise, products, and services to deliver world-class solutions for business, mining, energy, water, natural resources, urban development, infrastructure, and enterprise



services. RESPEC is a leader in planning and designing greenhouse gas (GHG) mitigation and carbon capture, utilization, and storage projects and has been working alongside several agencies on projects in this field.

Shannon and Wilson, Inc. – Permitting Specialists: Shannon & Wilson is an employee-owned consulting firm founded in 1954 and headquartered in Seattle, WA. Committed to technical excellence and high-quality service, they provide integrated geotechnical engineering, engineering geology, environmental, and natural resource services for clients worldwide, and are permitting specialists in the U.S. geopolitical landscape.

Marathon Petroleum Company – Site Host: Marathon Petroleum Corporation (MPC) is a leading, integrated, downstream energy company that operates the nation's largest refining system. Marathon is the current owner of the Flint Hills Refinery site in the CoNP and a potential customer of power and heat generated by the NPCHP. The CoNP is working to establish an MOU with Marathon for using the project site and currently available infrastructure.

Aurora Energy – Plant Operator: Aurora Energy is a local (Fairbanks) electric generating company and a subsidiary of the Usibelli Coal Mine (UCM) that provides power to GVEA and district heating to downtown Fairbanks.

Golden Valley Electric Association – Electrical Offtake: Golden Valley Electric Association (GVEA) is the regional electric cooperative which operates and maintains 3,261 miles of transmission and distribution lines, 35 substations and 9 generating facilities. The system is interconnected with multiple military bases, the University of Alaska-Fairbanks, and all electric utilities in the Alaska Railbelt. The CoNP is working with GVEA to establish a purchase agreement for power.

Brent Sheets, University of Alaska Fairbanks – Advisor: Brent Sheets is the Director of the Petroleum Development Laboratory (PDL) at the University of Alaska Fairbanks, which works to engage the oil and LNG in Alaska in the conduct of research and developing high value analytical products that support economic development. More broadly, he is involved in research that supports resource utilization and development throughout the state. Brent was the Principal Investigator for the initial DOE funded CHP study (DE-FE0031601) and continues to be an advisor on the team.

COMMUNITY BENEFITS PLAN

Meaningful Community and Labor Engagement

The CHP project fosters positive community and end-user engagement by providing lower cost energy options for customers including the MPC Fuel Depot, which will provide the site for the plant, and the CoNP for heating its water and wastewater system to prevent it from freezing and district heat for a nearby housing development consisting of 240+ residences (about 500,000 sq. ft.) and commercial space (about 200,000 sq. ft.). Current residents are also interested in the project as it can reduce their electricity and heating costs, enhancing energy security [12]. The NPCHP project not only enables economic development, but it has the potential of doing so without adverse impact on air quality, indeed, the project may even offset some existing emissions, provided GVEA idle its older power generating units in favor of purchasing power from this pilot project.



The project has a strong relationship with several partners, including RESPEC Company, Shannon & Wilson, MPC, Aurora, GVEA, UAF, and Hobbs Industries. These partners continue to be stakeholders and supporters of the project. The CHP Project Team plans to work engage labor unions, worker organizations, emergency service providers, and community representatives to ensure the preparedness and protection of both residents of the CoNP and CHP workers. Aurora, the NPCHP operator, directly hires its workforce from the International Union of Operating Engineers, Local 302 (Local 302), based in Washington with an office in Fairbanks. Local 302 represents 14,000 men and women performing Hoisting & Portable (construction) and Stationary (building service maintenance, healthcare roles, public sector roles, etc.) operations in Washington, Idaho, and Alaska [13].

Creating Good Local Jobs and Supporting a Skilled Workforce

The CHP project is expected to create local jobs and support the skilled workforce associated with the development and maturing of the oil and gas production sector in Alaska, providing cost savings for workforce hiring and training. The project, along with the associated district energy system, is expected to create about six full-time highly skilled jobs ranging from about \$80,000 to \$150,000 per year, short-term construction positions, long-term plant positions, and more than 100 long-term greenhouse operations positions. The NPCHP project also has the capability to train the workforce and provide apprenticeships. Aurora and Local 302 only employ qualified operating engineers. To achieve this, the union provides a training facility, Alaska Operating Engineers Employers Training Center, in Palmer, AK, and an office in Fairbanks to provide training and formal apprenticeship programs to create a stronger, safer, and more diversified workforce [13]. The partnership with UAF can also include using the construction and new technology at the plant for training the next generation in energy technology and how to manage an energy plant in a serious nonattainment area location.

Advancing Diversity, Equity, Inclusion, and Accessibility

The CHP project team recognizes the importance of diversity, equity, inclusion, and accessibility in all aspects of the project, including workforce development, training, and community engagement. The team is committed to ensuring that the project benefits all members of the community, including historically marginalized and underrepresented groups. To achieve this goal, the team plans to work with local organizations, such as the FNSB Diversity Council and the FNSB Equal Opportunity Commission, to identify and address any barriers to participation and ensure that everyone has equal access to the benefits of the project.

In addition, the project team will prioritize hiring locally and working with labor unions and worker organizations to ensure that the jobs created by the project are accessible to all members of the community, regardless of background or experience. As mentioned above, Aurora hires its workforce from Local 302. Aurora and the CoNP expect Local 302 to have and maintain a Diversity, Equity, Inclusion, and Accessibility (DEIA) policy for its members. The Union Agreement states it will ensure “to recruit, train, and employ members of the minority groups as defined by the Office of Equal Employment Opportunity” [13]. All parties agree there will be no unlawful discrimination in hiring, referral, or any aspect of employment. All employee concerns, including those that neglect the DEIA policy, are taken directly to the union and discussed between the employer and the union. The training facility operated by Local 302 also upholds the same DEIA policy as the union; the center will not discriminate against apprenticeship applicants or



apprentices based on race, religion, color, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, or because they are an individual with a disability or a person 40 years old or older. They will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under Title 29 of the Code of Federal Regulations, part 30 [13].

The Justice 40 Initiative

The NPCHP project is well positioned to deliver meaningful energy savings to the CoNP community while also helping GVEA meet power supply needs that benefit the entire region. End users such as single and multi-home residents, businesses, and military personnel will benefit from lower electricity costs, increased spending power, improved energy efficiency, and improved operational reliability and resiliency [14]. A resident using 600 kWh of energy per month, provided by GVEA, currently pays an average of \$170 per month for electricity [15] and uses an average of 300 gallons per month of heating fuel of about \$1,200 per month.

The CoNP is not identified as having an environmental justice population and is not considered a disadvantaged community since it does not have a minority population exceeding 50% of the total population or a meaningful concentration of minority or low-income residents when compared to that of the FNSB or the State of Alaska. However, the environmental benefits of the project will span Interior Alaska as lower PM_{2.5} and CO₂ emissions will allow for better air quality in the region. Since the FNSB is designated as a serious nonattainment area for PM_{2.5}, the shift to LNG from other fuel burning will significantly reduce PM_{2.5} and other emissions in the airshed and provides GVEA with an option to place old and inefficient diesel-fired units in standby, significantly reducing its power supply costs and eliminating the largest emission point source to the CoNP airshed.

The project team acknowledges that LNG produces carbon emissions. However, compared to the current local energy sources (diesel) used in North Pole, LNG has significantly lower emissions. The project also allows for the implementation of a carbon capture program for a 20-acre greenhouse that will be built adjacent to the plant to make beneficial use of CO₂ as fertilizer. The greenhouse will create more temporary and permanent jobs, lower food production costs for the CoNP and surrounding area (including Alaska Native communities) and provide fresh food for local military bases. With approximately 95% of Alaska's food imported into the state, greenhouses will reduce the state's dependence on imported food and increase food security [16]. Furthermore, CHP systems are ideal for meeting greenhouses' unique electricity, thermal, and CO₂ requirements [17]. While a detailed CO₂ emission estimation has not been completed, it is expected that combining the CO₂ offsets associated with displacing inefficient oil-fired generation, the beneficial use of waste heat and CO₂ for greenhouses and displacement of oil and wood-fired heating appliances, this overall project can achieve a "net-zero" carbon footprint.

Furthermore, this project's potential for replication in other areas, such as diesel-reliant communities and other disadvantaged rural communities, is significant. By implementing a Phase 1 LNG CHP plant or a Phase 2 LNG/syngas CHP plant and greenhouse system, oil-dependent communities may be able to transition their energy needs at a faster rate. Between 2011 and 2019, many U.S. fossil fuel power plants have been repurposed to burn other types of fuels, many of which were converted to or replaced by LNG-fired plants [18]. As technology improves, engines



running on LNG can be modified to run on renewable fuels such as hydrogen, or synthetic fuels such as syngas, potentially reducing the cost of energy projects by only upgrading the engines while keeping transmission lines, electric substations, access roads, and railroad lines intact. The plants can also add supplemental renewable energy resources, such as solar and biomass, to take advantage of CHP and district energy infrastructure already in place. The CoNP and the project team have identified several Alaskan cities and Tribes that could benefit from the use of LNG and/or syngas CHP plants including but not limited to Delta, Nenana, Tok, Glennallen, Nome, Kotzebue, Bethel, Seward, Valdez, Talkeetna, Cordova, Cantwell, and Denali Park.

Overall, the CHP project is a model for how energy projects can be designed and implemented to benefit both the environment and the community, while also advancing diversity, equity, inclusion, and accessibility. By working collaboratively with partners, stakeholders, and the community, the project team is creating good local jobs, supporting a skilled workforce, and delivering meaningful energy savings to the CoNP community, while also reducing CO₂ emissions, harmful PM_{2.5} emissions, and improving overall air quality in the region.

REFERENCES

1. Alaska Department of Environmental Conservation, *EPA Rejects Fairbanks/North Pole Air Quality Improvement Plan*. 2023, State of Alaska,.
2. Canadian Gas Association. *Greenhouse Operations with Natural Gas Combine Safe and Secure Food Supply with Near-Zero Carbon Footprint | Canadian Gas Association*. 2023 [cited 2023; Available from: <https://www.cga.ca/energy-magazine-post/greenhouse-operations-with-natural-gas-combine-safe-and-secure-food-supply-with-near-zero-carbon-footprint/>].
3. U.S. Census Bureau. *North Pole city, Alaska - Census Bureau Profile*. 2023; Available from: <https://data.census.gov/profile?g=160XX00US025591>
4. U.S. Energy Information Administration. *Alaska State Profile and Energy Estimates*. 2023.
5. FNSB Emergency Management, *Multi-jurisdictional Hazard Mitigation Plan*. 2021, Fairbanks North Star Borough,; fnsb.gov.
6. U.S. Energy Information Administration. *U.S. Residual Fuel Oil Wholesale/Resale Price by Refiners (Dollars per Gallon)*. 2023 [cited 2023; Available from: https://www.eia.gov/dnav/pet/hist/LeafHandler.ashx?n=PET&s=EMA_EPPR_PWG_NUS_DPG&f=M].
7. American Automobile Association. *AAA Gas Prices*. 2023; Available from: <https://gasprices.aaa.com/?state=AK>.
8. Greater Fairbanks Chamber of Commerce, *Support HJR 11 Address Air Pollution in Fairbanks*. 2023, State of Alaska Legislature,; akleg.gov.
9. Alaska Department of Environmental Conservation. *North Pole Refinery*. Contaminated Sites 2020 [cited 2023; Available from: <https://dec.alaska.gov/spar/csp/sites/north-pole-refinery>].
10. Alaska Industrial Development and Export Authority, *Resolution No. G22-02*. 2022, AIDEA: aidea.org.
11. The Associated Press, *Alaska communities prepare for incoming F-35 squadrons at Eielson Air Force Base*, in *Air Force Times*,. 2019, Air Force Times,; airforcetimes.com.
12. Agnew::Beck Consulting, *City of North Pole Comprehensive Strategic Plan 2016-2021*. 2016, City of North Pole,.
13. IUOE Local 302. *IUOE Local 302*. 2023; Available from: <https://www.iuoe302.org/>.
14. U.S. Department of Energy: Office of Energy Efficiency and Renewable Energy, *Combined Heat and Power Technology Fact Sheet Series*. 2018, U.S. Department of Energy,; energy.gov.
15. Golden Valley Electric Association. *Rates*. 2023 [cited 2023; Available from: <https://www.gvea.com/services/rates/>].
16. Office of Governor Mike Dunleavy, *Administrative Order No. 338 - Mike Dunleavy*. 2023, gov.alaska.gov.
17. U.S. Department of Energy: Better Buildings Solution Center, *CHP Market Sector: Greenhouses*. U.S. Department of Energy,; energy.gov.
18. U.S. Energy Information Administration *More than 100 coal-fired plants have been replaced or converted to natural gas since 2011*. Today in Energy, 2



writers to continue to look for opportunities, answer questions, and do pre-grant writing prep with the City. Given the work that has already been done (almost all of our projects have grant applications completed), this will most likely save the City money over time. CSG has reviewed and approved these documents. See Attachment 3.

4. Water Main Design Request for Proposals. This request begins the planning process to address the need to replace the Downtown Water Main Loop which supports our entire water system. This loop was developed in the 1970s and early 1980s, consists of approximately eight miles of distribution water mains. However, most of these mains are over 50 years old and made of thin-gauge steel piping, which experience significant and constant leaks at the fittings and joints. This request allows the City to submit proposals for engineering and design and will be funded by a low interest state of Alaska loan of up to \$653,000. The loan was approved by both the Council and voters earlier this year. We will still pursue grant funding for this – of note, we have a grant application with the Dept of Interior/WaterSmart at this time. See Attachment 4.

5. Recommendation to send 2008 GMC Sierra and other items to auction. We'd like to send several excess items to auction. These include a 2008 GMC Sierra truck, computer equipment and sound mixer. These items are not currently in use and cannot be repurposed for other departments' use (no one wants). They are all old and external organizations would most likely not benefit from City donations. For example, the 2008 Sierra is only 2WD, the computer monitors have missing cords (one does not work), the keyboards have significant wear/tear, and the sound mixer is no longer compatible with our current audio/visual systems. See Attachment 5.

I'd be happy to answer any questions about this list of actions.

Respectfully,



Robert (Danny) Wallace
Director of City Services
North Pole, Alaska

Request for Proposals

City of North Pole Water Main Replacement Design Project

City of North Pole
125 Snowman Lane
North Pole, AK 99705
Tel: 907-488-8593; Fax: 907-488-3002

I. Downtown Water Main Replacement Design Project

The purpose of this Request for Proposals (RFP) is to identify an engineering firm to assist the City of North Pole in the assessment and design to replace the current Downtown Water Main system.

The City of North Pole's public water system provides the community with water utilities, including sanitation and safety services. The Downtown Loop area, which was developed in the 1970s and early 1980s, consists of approximately eight miles of distribution water mains. However, most of these mains are over 50 years old and made of thin-gauge steel piping, which experience significant and constant leaks at the fittings and joints. The Downtown Loop water mains typically operate between 80 to 135 pounds per square gauge (psig), exceeding the 100-psig pressure rating of the system pipes and contributing to the leaking issue. This operating range does not include the increased range during the tourism season or the winter months when the pipes can freeze, causing further damage to the system and aging pipes. The water main lines' age and pipe makeup in the Downtown Loop raise serious concerns regarding pipe failure, which have dangerous consequences for the community. This location includes critical municipal infrastructure and lifelines, such as City Hall, the Police and Fire Departments, Public Works, three public schools, medical clinics, Senior Citizen Centers and Housing, and many residences. There is a significant community safety concern regarding the water main and fire hydrants. Currently, the fire hydrants in the Downtown Loop are installed in the main line and do not have isolation valves. If the main line were to have a failure, hydrants may be without water for use by the Fire Department. Additionally, without the means to isolate the hydrants, the equipment cannot be serviced without portions of the loop being offline, causing disruptions to customers, City Hall, and the elementary, middle, and high schools. As the population is expected to increase, the risk current system failure is an important issue for the City. Leaks and failures will result in infrastructure damage, emergency service disruptions, human health risks, safety issues, and will negatively impact economic development.

II. Project Components and Scope

The City is requesting proposals from engineering firms to conduct an engineering analysis and design project that will both pave the way for future construction and funding acquisition efforts.

Task 1 – Schematic Design (35% Design)	Jan 31, 2024 – Sep 30, 2024
Task 1 is to plan and design major details of the water main replacements, including updating construction cost estimates. The contracted engineering firm will carry out this task, including coordinating weekly meetings with North Pole leaders and City staff when necessary. This task also includes survey work of the water mains and hydrants, which requires snowless conditions. Deliverables include the development of plan and profile (P&P) sheets, design drawings, and general notes. Coordination with ADEC for permit review will occur alongside contacting environmental technicians and geotechnical engineers on previous study information to verify impacts that may	

require additional permits or details. If required, public meetings will be facilitated to inform residents and businesses along the project corridor of upcoming activities. City staff will be in support roles for this task and managing grant drawdown requests.

Task 2 – Pre-Final Construction Design (95% Design)	Oct 1, 2024 – Jan 31, 2025
--	-----------------------------------

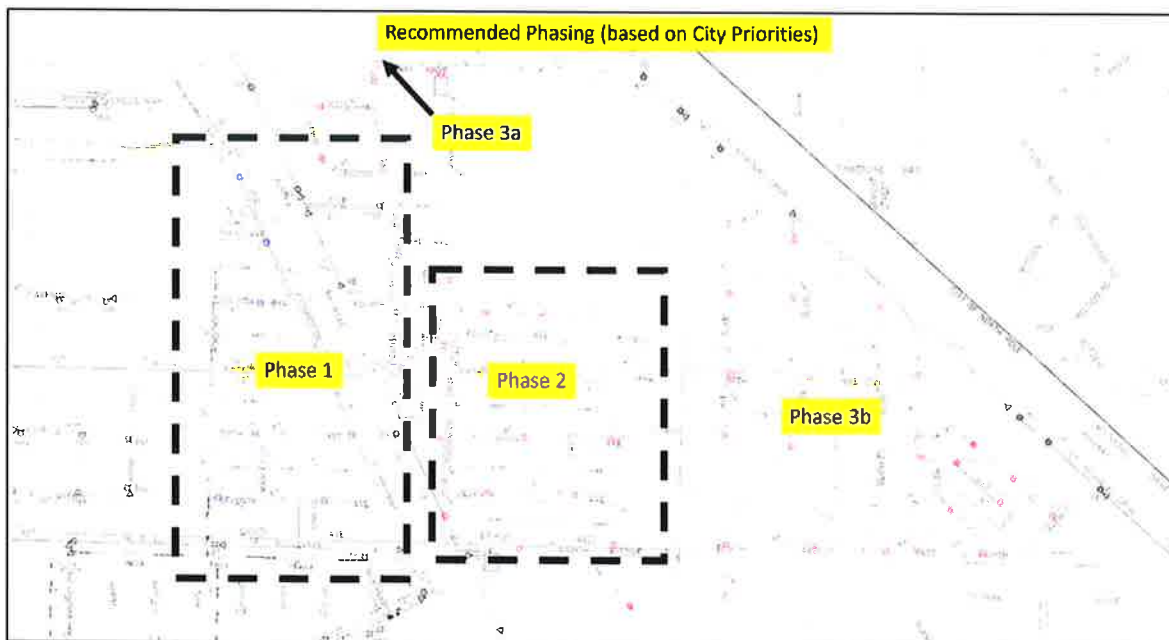
Task 2 is to update all necessary documentation, including cover/index sheets, general notes, index, P&P sheets, and roadway sections that will be affected. Deliverables include Technical Specifications to supplement all design drawings that will be developed, division 1 specifications to describe construction management and quality control requirements. The ADEC permit and construction application will be prepared for approval to construct. City staff will be in support roles for this task and managing grant drawdown requests.

Task 3 – Generation of Construction Documents	Jan 1, 2025 – Feb 28, 2025
--	-----------------------------------

Task 3 is to finalize all documents to move the project from planning and design to construction. Deliverables include Technical Specifications, Division 1 Specifications, and the Construction Contract being finalized. All permits will be finalized or applied for, including coordinating with ADEC for approval to construct based on comments received during their review. The construction cost estimate will be updated and finalized. City staff will be in support roles for this task and managing grant drawdown requests and providing final approval on project deliverables to close out the tasks.

Scope

The City's Downtown Water Main lies in an area bounded by St. Nicholas Drive (north and east edge), Eighth Ave (south edge), and Holiday Rd (west edge). This project is separated into three phases as shown below (more detailed maps in Appendix 1)



Design quotes must include all three phases, listed per phase. The quote format is listed on p. 9 (Fee Schedule).

Proposal Narrative

The proposal narrative should explain the firm's qualifications to conduct the project, including key personnel who will be assigned to conduct the project; how the assessment will be conducted; and the proposed timeline to conduct the project. All components of the project shall be completed no later than February 28, 2025. The project deliverables shall be of sufficient detail to be used by the City to generate grant and loan applications for submission to state and federal funding agencies. Engineering and design plans shall be to the 100% completion level. Documents and electronic files submitted as part of the project shall become the property of the City and may be modified or amended by the City as necessary to meet the City's needs. Text documents shall be submitted in Microsoft Word format compatible with the current program used in the City; engineering design documents shall be submitted in modifiable CAD format, a PDF file and a hard copy set printed on 11x17 inch paper or larger; and any pictures shall be submitted in jpg or equivalent format.

III. Proposal Assessment Criteria

Proposals will be evaluated based upon the following criteria at the relative weights indicated.

- 1. Project Services15**
The firm states, in a concise manner, its interpretation and understanding of the project. Proposal demonstrates the firm's comprehension of the objectives and services of the proposed project. The firm identifies what aspects of the project it believes will prove to be the most challenging and how such challenges will be overcome by the firm.
- 2. Methods.....15**
The proposal outlines the methods for accomplishing the proposed project. The proposal describes what, when, where, how and in what sequence the work will be done and identifies the amount and type of work to be performed by any Subcontractors. The proposal explains how each task will be carried out, what services will be required from the City and plans for coordinating work with the City.
- 3. Project Management.....5**
The proposal describes the administrative and operational structures that will be used to perform the proposed work; for example, who has overall responsibility for the contract? What will the lines of authority be? Inclusion of a graphic depiction is preferred in the response to this criterion. The proposal discusses how the physical location of the firm's offices with respect to the project site and the City's offices affect the firm's ability to provide services.
- 4. Project Staff.....15**
The proposal names the key individuals who will perform the following functions, and other professional/technical functions deemed essential to the performance of the project.
 - A. Project Manager: Single point of contact directly engaged in contract performance and compliance.

- B. Project Staff: The proposal describes the work to be performed by the individuals named in the proposal and details their specific qualifications and substantive experience directly related to the proposed project.

- 5. Professional Experience.....20**
The proposal identifies the period of time the firm has been performing work similar to that requested in the RFP and the proposal needs to demonstrate that the firm has previous experience designing water main systems in regions where the climate is similar to that in the City of North Pole. The proposal must include descriptions of a minimum of three (3) prior projects that the firm conducted that were similar to the work requested in this RFP. The discussions shall include a summary of the work performed; identifies any of the Project Staff to be assigned to the North Pole project who participated in a prior project; and when and where the work was done. For each contract discussed, the proposal must provide the name of the contracting entity and a reference (contact person and a telephone number). More than three reference projects may be listed. Any project references beyond the minimum three required shall be listed in an appendix. The level of experience will be a factor in assessing a firm's professional experience.
- 6. Proximity/Affordability to Geographic Location5**
The proposal identifies offices and staff responsible for the project and their proximity to the project site and City offices. The proposal documents what measures will be taken to reduce the engineering firm's cost for visiting with city staff and required inspections. Proximity is a criterion related to familiarity and experience with local conditions that affect the conduct of the project.
- 7. Estimated Fee Schedule20**
Proposal provides a reasonable fee estimate in relation to the proposed project activities. The fee estimate contains a breakdown of project activities that at a minimum address:
- Generation of engineering and design documents to the 100% completion level.
 - Generation of detailed cost estimates for the different components of the phased design schedule.
 - Other. List and describe any other services the firm proposes to provide.
- 8. Quality of Proposal5**
Submitters do not respond to this criterion. Review Committee members will rate this criterion based upon their evaluation of the clarity, completeness and presentation of the proposal. Note: This criterion is NOT used to evaluate color, graphics or other visual techniques except as they may detract from legibility.

IV. Bid Submission Documents

The firm shall submit four complete copies of the proposal.

Section 1: Proposal Narrative. The body of the proposal shall be labeled **Proposal Narrative**. The Proposal Narrative shall outline how the firm will address each of the project activities listed below. The proposal should address the firm's unique qualifications to conduct the project. The

Proposal Narrative shall use the subheadings listed below and shall be single-spaced, printed on single-sided pages using a font size no smaller than 12 point.

- **Project Services**
- **Methods**
- **Project Management**
- **Project Staff**
- **Professional Experience**
- **Geographic Location of Firm**
- **Other** (not required)
- **Appendix.** The Appendix is for the inclusion of Other Submissions and for supplemental information not contained in the body of the proposal like additional project references and project staff resumes. (See Section 4 below.)

Section 2: Proposal Submittals. The proposal submission shall include all the **Required Submittals** that include the items listed below. **Supplemental Submittals** will be required from the winning contractor within ten (10) days of receipt of Notice-of-Intent to Award.

Required Submittals

- **Contact Information Form (includes acknowledgment of any Addenda issued)--Required with proposal**
- **Fee Schedule--Required with proposal**
- **Alaska Business License--Required with proposal**

Supplemental Submittals

- **Certificate of Insurance—Required with proposal (See Insurance Requirements below.)**

Insurance requirements: Certificate of Insurance

Contractor must furnish a certificate of insurance within the (10) days of receipt of the Notice-of-Intent to Award and must provide for a thirty (30) day prior notice of cancellation, non-renewal or material change of the policies. Failure to furnish satisfactory evidence of insurance or lapse of policy shall disqualify any submittal. All policies shall be endorsed with a waiver of subrogation in favor of the Owner. All other insurance policies required of the Contractor by this agreement shall be endorsed to provide that such insurance shall apply as primary insurance and that any insurance or self-insured carried by the Owner will be excess only and will not contribute with the insurance required by this agreement. All other insurance policies required of the Contractor and subcontractors by this Agreement shall be endorsed to name the Owner as additional insured. All insurance shall be on an occurrence from acceptable to the Owner.

- I. **Workers' Compensation and Employers' Liability Insurance** as required by any applicable law or regulation. Employers' liability insurance shall be in the amount no less than \$500,000 each accident for bodily injury, \$500,000 policy limit for bodily injury by disease and \$500,000 each employee for bodily injury by disease. The Contractor shall be responsible for Workers' Compensation Insurance for any subcontractor who directly or indirectly provides

services under this contract. This coverage must include statutory coverage for states in which employees are engaging work. If there is an exposure of injury to Contractor's employees under the U.S. Longshoremen's Harbor Workers' Compensation Act, the Jones Act, or under laws, regulations or statutes applicable to maritime employee, coverage shall be included for such injuries or claims.

2. Commercial General Liability Insurance: The Contractor is required to provide Commercial General Liability (CGL) insurance with limits not less than \$1,000,000 combined single limit per occurrence and \$2,000,000 in the aggregate not excluding premises operations, independent contractors, products, and completed operations, broad form property damage, blanket contractual, explosion, collapse and underground hazards. Limits may be a combination of primary and excess (umbrella) policy forms.
3. Comprehensive Automobile Liability Insurance: Covering all owned, hired and non-owned vehicles with coverage limits not less than \$1,000,000 single limit per occurrence bodily injury and property damage.
4. Property Insurance: The Contractor shall submit to the Owner evidence of All Risk Builder's Risk Insurance for all physical loss, including earthquake and flood (100% completed value basis) upon the entire work naming the Owner, the Contractor and the subcontractors as additional insured parties and as their interests may appear to the full contract sum thereof, until the project is completed by the Contractor and accepted by the Owner. The policy, by endorsement, shall specifically permit partial or beneficial occupancy at or prior to substantial completion or final acceptance of the entire work.
 - A. PROOF OF INSURANCE: The Contractor shall furnish the Owner with a Certificate of Insurance or where requested by the Owner, the policy declaration page with required endorsements attached thereto showing the type, amount, effective dates and dates of expiration of all policies. All endorsements shall reference policy number and the project name and project number.
 - B. To the fullest extent permitted by law, the Contractor shall, upon demand, defend, indemnify and hold harmless the Owner occurs, and employees from and against any and all loss, expense, damage, claim, demand, judgment, fine, charge, lien, liability, action, cause of action, or proceedings of any kind whatsoever (whether arising on account of damage to or loss of property, or personal injury, emotional distress or death) arising directly or indirectly in connection with the performance or activities of the Contractor hereunder, whether the same arises before or after completion of the contractor's operations or expiration of this Agreement, except for damage, loss or injury resulting from the Owner's gross negligence or willful misconduct.
 - C. Without limiting its indemnification, the Contractor shall maintain, until acceptance of the project by the Owner, occurrence type coverage of the kinds and minimum amounts set forth herein All insurance limits are minimum. If the Contractor's policy contains higher limits, the Owner shall be entitled to coverage to the extent of such higher limits. The Owner, at its sole discretion, may rise or lower the limit.

V. Proposal Submission

Proposals are due to the City of North Pole by 2:00 PM, DAY, DATE, 2023. It is the sole responsibility of the proposal submitter to see that his/her proposal is submitted on time. The outside of the envelope shall clearly identify the proposal as **City of North Pole Water Main Replacement Design Project..** Any proposal received after the due date will not be considered and will be held unopened. No responsibility will be attached to any officer or City employee for the premature opening of or failure to open a proposal not properly addressed and identified. Telegraphic or electronic proposals will not be accepted. Proposals should be addressed to:

City of North Pole
City Clerk
125 Snowman Lane
North Pole, AK 99708

The City of North Pole reserves the right to reject any or all proposals, to waive any informalities in the procedures, or to cancel the solicitation if it is in the best interest of the City. The City of North Pole shall have the right to reject any proposals from a submitter determined by the City at its discretion, to not be responsible or not qualified to perform the proposal specifications. A determination that a proposal submitter is not responsible may be made solely on the basis of previous failure to perform properly or to complete contracts.

VI. Questions/Interpretations

Any questions or requests for clarification must be submitted in writing. Written requests for interpretation or correction of any ambiguity, inconsistency, discrepancy, omission, or error in the RFP shall be directed to Danny Wallace, Director of City Services at rwallace@northpolealaska.org or 907-488-8593. The deadline for submission of questions is by 2:00 PM, DAY, DATE, 2023, Alaska Standard Time.,. Any interpretations or corrections will be issued in an addendum. Only written interpretations issued by the City of North Pole shall be binding. No other interpretations or corrections shall be considered valid for the preparation of a proposal.

Contractor Information Form

City of North Pole Water Main Replacement Design Project

City of North Pole
125 Snowman Lane
North Pole, AK 99705
Tel: 907-488-2281; Fax: 907-488-3002

Firm's name

Authorized signature

Address

Name/title authorized individual (print)

Address 2

Telephone

City, State, ZIP

Fax

Addenda

Submitter has received and examined the Addenda listed below, receipt of which is hereby acknowledged by listing the Addendum Number and Addendum Date.

Addendum Number	Addendum Date

Fee Schedule

City of North Pole Water Main Replacement Design Project

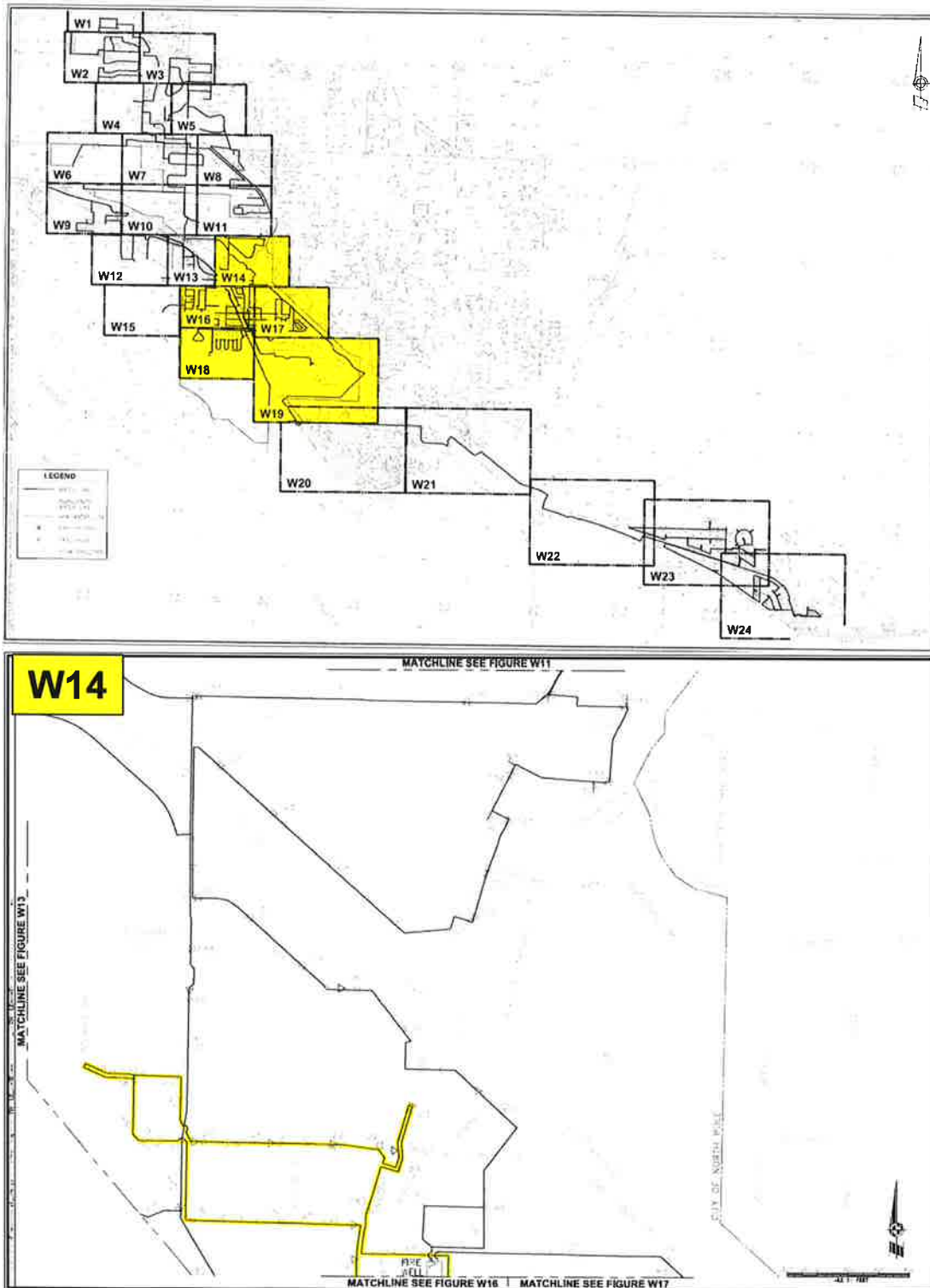
City of North Pole
125 Snowman Lane
North Pole, AK 99705
Tel: 907-488-2281; Fax: 907-488-3002

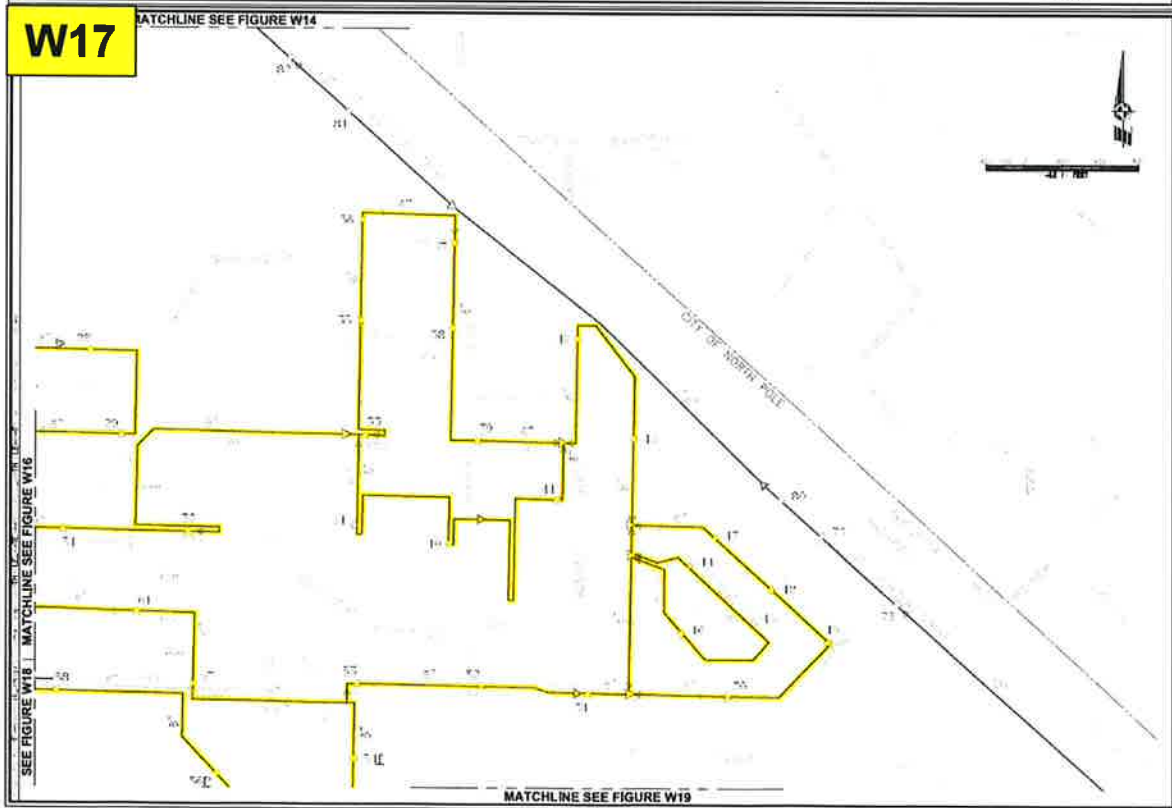
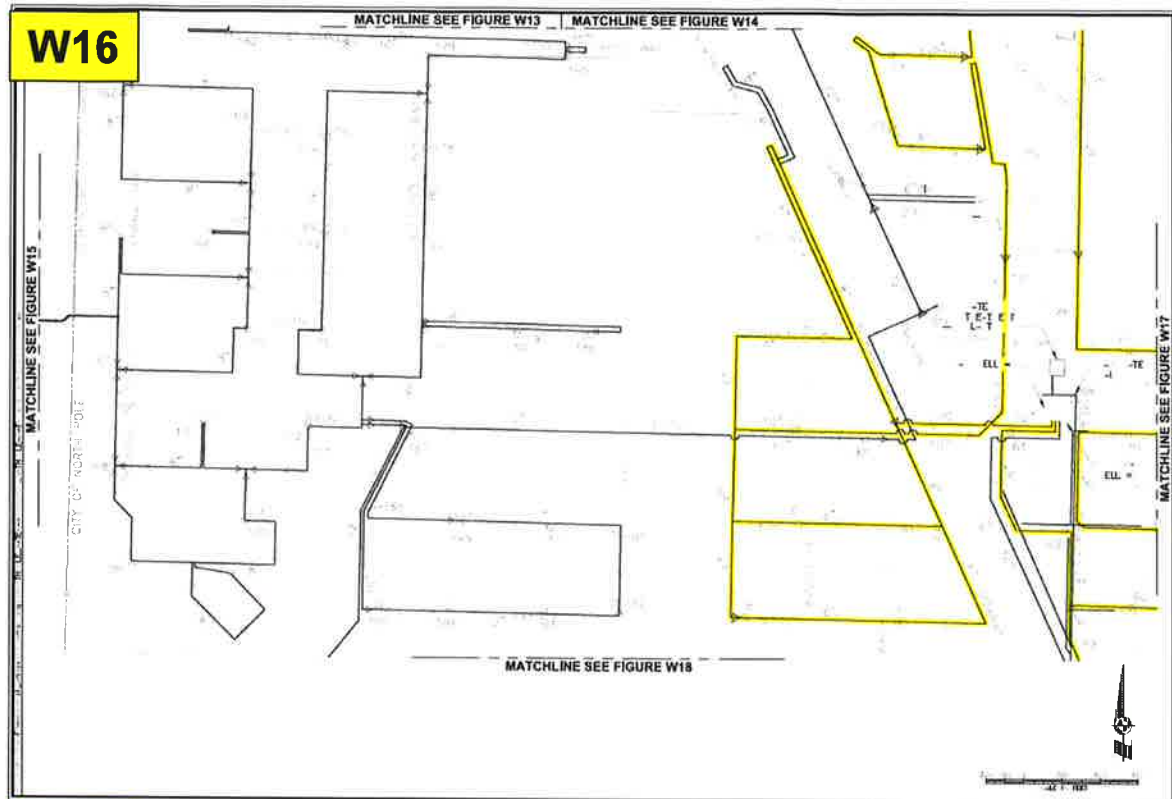
Price Proposal

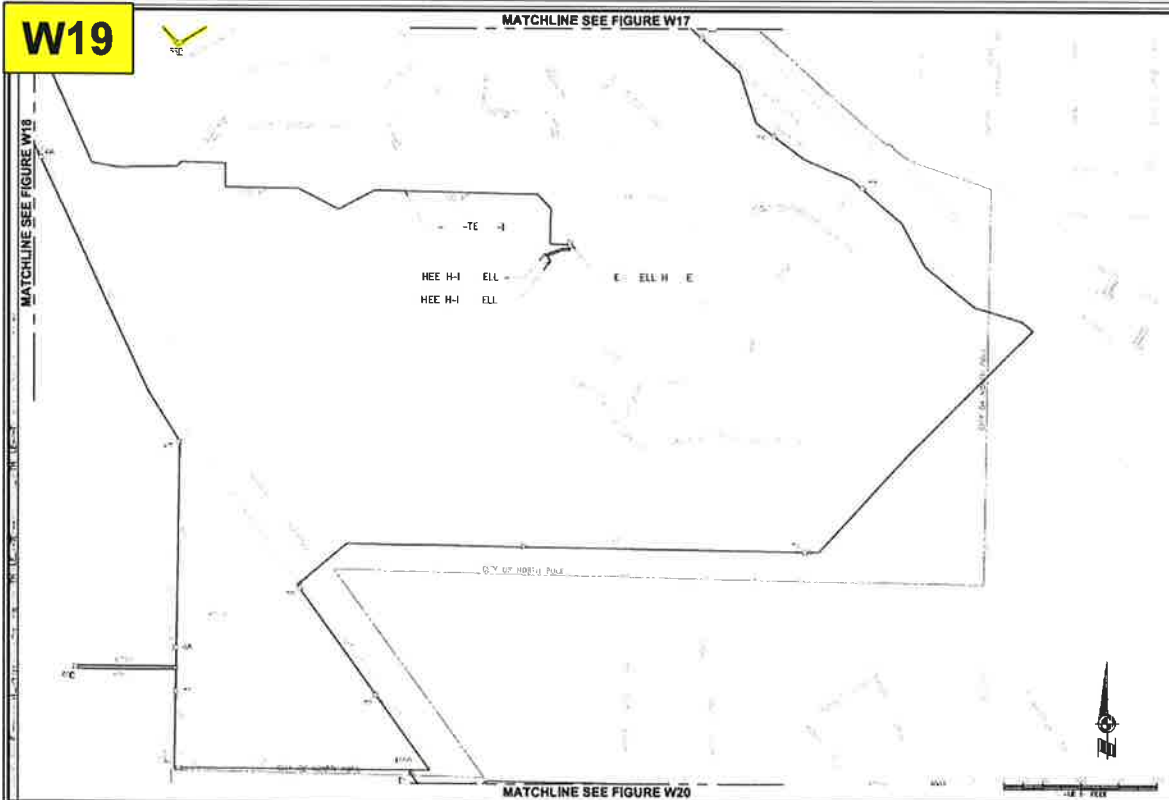
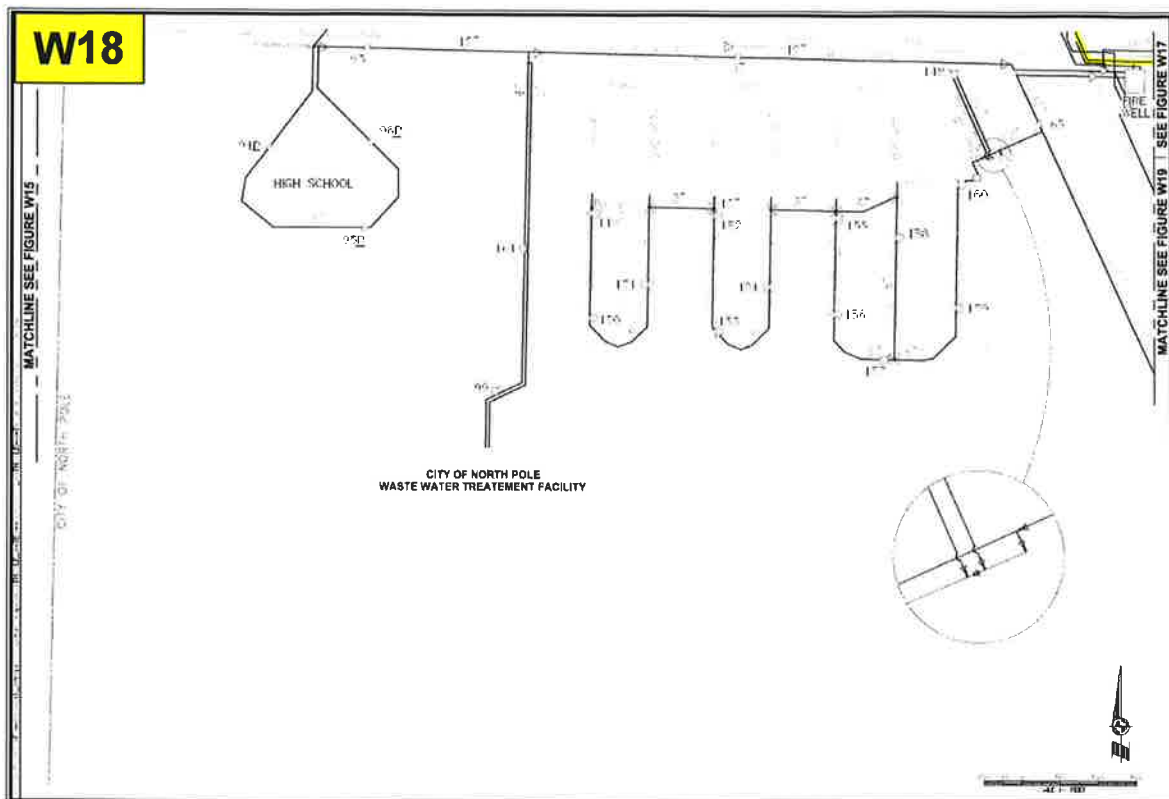
Service	Phase 1	Phase 2	Phase 3
Generation of Preliminary Environmental Report			
Generation of Engineering Report (35%)			
Generation of engineering and design documents to the 100% completion level			
Generation of a recommended phased construction schedule			
Generation of detailed cost estimates for the different components of the phased construction schedule			
Other			
Total Cost			

Note: The City, at its sole discretion, may choose to fund one or more Phases (rather than all Phases)

Attachment 1 – Existing Downtown Loop







Tracking #:	ADWFLA-0288	Facility:	Water Main Replacement	Type:	Application: Alaska Drinking Water Fund Loan
Signed by:	Robert D Wallace	Org:	City of North Pole		

General Information**Details**

Project Title: Water Main Replacement

Does this project appear on the most recent Project Priority List (PPL)? Yes

Unique Entity ID: WFLFBAZG5SN9

Location Latitude: Converter 64.75536

Location Longitude: -147.35483

General Project Location: North Pole, AK

Total Community Population: 2200

Population served by the system: 3150

Population served by the project: 3150

Project Type: Design Engineering

Is the proposed project an amendment to an existing SRF Loan? No

If yes, existing SRF Loan Number:

Please indicate the type of amendment:

Project Scope Distribution System

Project Need:

North Pole's water mains were installed in the 1970s and early 1980s and consist of single-walled steel piping. The mains are thin gauge steel resulting in significant leakage, which entails high costs to the city. These pipes are at the end of their projected lifespan and are prone to failure. These water mains also supply water to the area's fire hydrants. Replacement of these aging water lines is essential to protect public health and safety. This project requires detailed planning, surveys, tearing up streets, excavating the old mains, replacing them with new pipes, and reconstruction.

Project Description:

The City seeks to replace the end-of-life piping with new water mains constructed in accordance with current standards and best practices.

Public Health Benefit(s):

This project will ensure that clean drinking water is available to all customers of the North Pole water utility.

Providing fire protection? Yes

Expand the drinking water system to attract future population growth? Yes

Expand the drinking water system to an undeveloped area? Yes

Contacts**Details**

Signatory Official
 Robert D Wallace
 Director, City Services, City of North Pole
 125 SNOWMAN LN
 NORTH POLE, AK, 99705-7708 US
 Phone: 9074888593
 RWallace@northpolealaska.org

Project Costs**Details**

Administration:

Engineering Design: 553,000

Engineering Construction:

Construction:

Equipment:

Contingencies: 100,000

Other (Identify Cost):

Amount:
 Other (Identify Cost):
 Amount:
 Other (Identify Cost):
 Amount:
 Total of Other Costs: 0
 Total Cost: (Sum of Above) 653,000

Green Project/Component Information

Details

Is this a green project?

Yes

Identify the most appropriate "Green" category type.

Water Efficiency - the use of improved technologies and practices to deliver equal or better services with less water. Examples: water meters; fixture retrofit; replace/rehabilitation of distribution; and, leak detection equipment.

Green Project/Component Description:

This project will incorporate the latest in Green Project technology and integrate this with current water distribution standards

Is a project cost estimate attached? Yes
 Administration:
 Engineering Design: 553,000
 Engineering Construction:
 Construction:
 Equipment:
 Contingencies: 100,000
 Other Component (description):
 Other Amount:
 Other Component (description):
 Other Amount:
 Other Component (description):
 Other Amount:
 Total Costs: (Sum of Above) 653,000

Estimated Project Schedule

Details

Planning Project Report Completion:
 Design Start: 01/01/2024
 Design at 100% completion: 12/31/2024
 Invitation To Bid:
 Construction Initiation:
 Construction Completion:

Other Funding

Details

Federal Funds From:
 Amount:
 Other State Funds From:
 Amount:
 Other Local Funds From: City of North Pole
 Amount: 14,625
 Other (Identify Source):
 Amount:
 Other (Identify Source):
 Amount:

Describe how these other funds will be used for this project:

The City of North Pole funded a pre-design study to support this application (and provide background information for grant applications).

Financial Information	Details
Loan Amount:	653,000
Desired Repayment Term (yrs):	20
Estimated Annual Payment:	
<i>(Given the above information, we will provide this if you wish.)</i>	
General Funds	
Capital Reserves	653,000
User Fees	
Assessments, LIDs	
Taxes (identify type)	
Amount	
Other (identify)	
Amount	
Describe whether or not any of these sources of funding or revenue have been previously pledged and, if so, please indicate the type of pledge or encumbrance (such as a previous bond sale, special assessment, legal or judicial settlement, etc.), amount pledged and any balance remaining:	
<i>(If none, enter 'no')</i>	
No, these funds have not been previously pledged.	
Please describe any litigation that could affect your community's ability to repay this loan:	
<i>(If none, enter 'no')</i>	
None	
Does your community have a debt ceiling?	No
If so, what is it?	
How much remains available?	
Does your community have bonded indebtedness?	No
What is your current level of bonded indebtedness?	
Date:	
Rating:	
Amount:	
Operating Revenues:	1,377,446
User Fees Collected:	199,054
Non-Operating Revenues:	10,000
TOTAL Revenues:	1,586,500
Operating Expenses:	1,533,500
Annual Debt Service:	27,500
Other Non-Operating Expenses:	30,500
TOTAL Expenses:	1,591,500
Reserves:	1,189,000
If User Fees are intended to repay any portion of this loan, please submit:	Existing ordinance that authorizes the collection of user fees Current fee structure Pertinent portions of your budget documents Most recent State Single Audit Most recent rate study or rate analysis
Number of existing residential and commercial users:	1639
Number of proposed residential and commercial users:	1639
How much will this loan repayment increase user fees?	0
Please describe the increase:	
We do not anticipate an increase to user fees.	
Current Ave Monthly Residential Customer Charge for Service:	125
Number of days in billing cycle:	30
Frequency of rate setting:	Infrequent
Number of changes in past 10 years:	3
Date of last rate increase:	04/01/2023
Description of guidance in rate setting:	

Rates are tied to the yearly budget numbers and are adjusted accordingly with City Council approval.

Attached Document Checklist

Details

Attachments

	<i>Title (Type), Description</i>
NP1 - SRF Loan Application Checklist.pdf	NP1 - SRF Loan Application Checklist (Other)
NP2 - North Pole City Water Main SRF Loan - At.pdf	(Other)
NP3a - Res 23-12 Authorizing Loan for \$653000 .pdf	(Other)
NP3b - Certificaton of Election 2023.pdf	(Other)
NP4 - EPA Lobbying Form (City of North Pole).pdf	(Other)
NP5 - Email - No Lobby Activities at the Feder.pdf	(Other)
NP6a - 2021 Final Financial Statement (Audit).pdf	(Other)
NP6b - 2022 Final Financial Statement (Audit).pdf	(Other)
NP6c - 2023 Budget Book.pdf	(Other)
NP7 - Technical, Managerial, and Financial Ca.xlsx	(Other)
NP8 - Water Fund Budget (2023).pdf	(Other)

E-sign Certifying Language

By selecting the "I agree with the above statement" box, entering my myAlaska password, and clicking on E-Sign, I: 1) certify that, to the best of my knowledge, the provided information is accurate. 2) certify that I have the authority to sign this submittal. 3) agree to separately account for all monies received from the Alaska Drinking Water Fund and maintain project accounts in accordance with generally accepted governmental accounting principles. 4) certify that I am Robert Wallace as identified by the myAlaska identity verification system; 5) agree that I am signing this Application: Alaska Drinking Water Fund Loan, ADWFLA-0288 and 6) agree that I intend to be bound by the electronic record of Application: Alaska Drinking Water Fund Loan and the electronic record of this signature.

CITY OF NORTH POLE
RESOLUTION 23-12

A RESOLUTION OF THE NORTH POLE CITY COUNCIL TO PLACE AN INITIATIVE ON THE
OCTOBER 3, 2023 BALLOT AUTHORIZING THE CITY TO ACCEPT A \$653,000 LOAN TO
DESIGN NEW WATER MAINS TO ADDRESS POTENTIAL WATER SYSTEM FAILURE

WHEREAS, the City of North Pole's public water system provides the community with clean drinking water via a water main system developed in the 1970s and early 1980s,

WHEREAS, this water distribution system is made of failing thin-gauge steel piping, which experiences significant and constant leaks at the fittings and joints.

WHEREAS, the downtown water distribution system includes critical municipal infrastructure and lifelines, such as City Hall, the Police and Fire Departments, Public Works, three public schools, medical clinics, Senior Citizen Centers and Housing, and many residences.

WHEREAS, the City of North Pole is proposing a \$653,000 planning and design project funded through a loan provided by the Alaska Department of Environmental Conservation (ADEC). The purpose of the project is to define the requirements for a construction project to replace the aging downtown water mains, ensuring continued service and safety for the growing population.

WHEREAS, a planning and design project will support future grant applications to fund the initial downtown system replacement construction (estimated to cost \$6.5M) and the entire system replacement (\$28.2M).

WHEREAS, the City of North Pole Utility has existing capital charges levied on all utility rate payers that generate sufficient revenues to repay the loan over its 20-year life without the need to raise utility rates, property taxes, or sales tax rates.

THEREFORE, BE IT RESOLVED that the North Pole City Council approves that the following question be placed on the October 3, 2023 ballot as follows:

PROPOSITION 2
City of North Pole
October 3, 2023

AUTHORIZING THE CITY OF NORTH POLE TO ACCEPT A \$653,000 LOAN TO DESIGN NEW
WATER MAINS TO ADDRESS POTENTIAL WATER SYSTEM FAILURE

The North Pole Utility is requesting authority to accept a \$653,000 loan from the Alaska Department of Environmental Conservation (ADEC) to fund planning and design of replacement water main distribution system (Downtown Loop area) for the City of North Pole. The Downtown Loop area, which was developed in the 1970s and early 1980s, consists of approximately eight miles of distribution water mains. However, most of these mains are over 50 years old and made of thin-gauge steel piping, which experience significant and constant leaks at the fittings and joints. The Downtown Loop water mains typically operate between 80 to 135 pounds per square gauge (psig), exceeding the 100-psig pressure rating of the system pipes and contributing to the leaking issue. This operating range does not include the increased range during the tourism season or the winter months when the pipes can freeze, causing further damage to the system and aging pipes. As the population is expected to increase, the risk current system failure is an important issue for the City. Leaks and failures will result in infrastructure damage, emergency service disruptions, human health risks, safety issues, and will negatively impact economic development. This loan will be for 20 years at an annual interest rate of 1.5%. The Utility will repay the

loan from the existing capital construction utility charges collected from all utility rate payers. This project will not use property taxes nor sales tax for either construction costs or to repay the loan. The Utility's annual loan payment will be approximately \$37,824.

Shall the City of North Pole accept a \$653,000 loan offer from the Alaska Department of Environmental Conservation (ADEC) at an interest rate of 1.5% for a period of 20 years to be repaid from the existing capital construction utility charges collected from all utility rate payers for the purpose of mitigating emerging contaminants?

YES ☐ NO ☐

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of North Pole, Alaska this 7th day of August 2023.

ATTEST:


Melissa Dionne, City Clerk




Mayor, City of North Pole, Alaska

PASSED

Yes: 6

No: 0

Absent: 1 – Mayor Welch




CITY OF NORTH POLE

"Where the Spirit of Christmas Lives Year Round"

125 Snowman Lane • North Pole, Alaska 99705-7708
E-mail: mdionne@northpolealaska.com • Website: www.northpolealaska.com

CERTIFICATION OF REGULAR MUNICIPAL ELECTION

We, the undersigned duly elected officials of the City of North Pole, do hereby certify we have accepted the report of the Election Canvas Board and declare the Regular Municipal Election of October 3, 2023, was validly held.



Michael Welch
Mayor




DeJohn Cromer
Deputy Mayor Pro Tem



Aino Welch



David Skipp



Jeffrey Jacobson
Mayor Pro Tem



Anton Keller
Alt. Deputy Mayor Pro Tem



Chandra Clack

Certified this 16th day of October 2023.

Attest:



Emily Braniff, CMC
City Clerk





REPORT OF ELECTION CANVASS BOARD

October 3, 2023 Municipal Election

We, the undersigned, served as canvass board judges in the Municipal Election of October 3, 2023, do hereby certify that we have examined in detail all absentee and questioned ballots, original and questioned registers, for the 1 precinct of the City of North Pole.

Upon completion of the canvass, it is our opinion that the attached summary of election returns, as compiled by the Borough Clerk, accurately reflects the total shown on the Certificate of Election Returns by the election board of each voting precinct.

<u>Theresa R. Ruppel</u>	<u>Barbara A. Kde</u>
<u>Ramona Lee</u>	_____
<u>B. Higdon</u>	_____
<u>Carol Musten</u>	_____
Canvass Board Chair	

Election Summary Report
Regular Election
City of North Pole
October 3, 2023
Official Election Results

NORTH POLE CITY COUNCIL (Vote for 2)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	Absentee	Early Voting	Question	Total	
Times Cast	263	20	10	0	293 / 1,926	15.21%
Undervotes	182	14	7	0	203	
Overvotes	0	0	0	0	0	
Candidate	Election Day	Absentee	Early Voting	Question	Total	
Ellen Glab	83	3	2	0	88	22.98%
Larry Terch III	136	15	6	0	157	40.99%
Benjamin Williams Jr.	114	8	4	0	126	32.90%
Write-in	11	0	1	0	12	3.13%
Total Votes	344	26	13	0	383	

CITY OF NORTH POLE PROPOSITION 1 (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	Absentee	Early Voting	Question	Total	
Times Cast	263	20	10	0	293 / 1,926	15.21%
Undervotes	5	0	0	0	5	
Overvotes	0	0	0	0	0	
Candidate	Election Day	Absentee	Early Voting	Question	Total	
YES	210	17	9	0	236	81.94%
NO	48	3	1	0	52	18.06%
Total Votes	258	20	10	0	288	

CITY OF NORTH POLE PROPOSITION 2 (Vote for 1)

Precincts Reported: 1 of 1 (100.00%)

	Election Day	Absentee	Early Voting	Question	Total	
Times Cast	263	20	10	0	293 / 1,926	15.21%
Undervotes	4	0	0	0	4	
Overvotes	0	0	0	0	0	
Candidate	Election Day	Absentee	Early Voting	Question	Total	
YES	218	18	8	0	244	84.43%
NO	41	2	2	0	45	15.57%
Total Votes	259	20	10	0	289	

writers to continue to look for opportunities, answer questions, and do pre-grant writing prep with the City. Given the work that has already been done (almost all of our projects have grant applications completed), this will most likely save the City money over time. CSG has reviewed and approved these documents. See Attachment 3.

4. Water Main Design Request for Proposals. This request begins the planning process to address the need to replace the Downtown Water Main Loop which supports our entire water system. This loop was developed in the 1970s and early 1980s, consists of approximately eight miles of distribution water mains. However, most of these mains are over 50 years old and made of thin-gauge steel piping, which experience significant and constant leaks at the fittings and joints. This request allows the City to submit proposals for engineering and design and will be funded by a low interest state of Alaska loan of up to \$653,000. The loan was approved by both the Council and voters earlier this year. We will still pursue grant funding for this – of note, we have a grant application with the Dept of Interior/WaterSmart at this time. See Attachment 4.

5. Recommendation to send 2008 GMC Sierra and other items to auction. We'd like to send several excess items to auction. These include a 2008 GMC Sierra truck, computer equipment and sound mixer. These items are not currently in use and cannot be repurposed for other departments' use (no one wants). They are all old and external organizations would most likely not benefit from City donations. For example, the 2008 Sierra is only 2WD, the computer monitors have missing cords (one does not work), the keyboards have significant wear/tear, and the sound mixer is no longer compatible with our current audio/visual systems. See Attachment 5.

I'd be happy to answer any questions about this list of actions.

Respectfully,



Robert (Danny) Wallace
Director of City Services
North Pole, Alaska

Attachment 5

125 Snowman Lane
North Pole, Alaska 99705
(907) 488-8593
(907) 488-3002 (fax)
rwallace@northpolealaska.edu

City of North Pole
Director of City Services

Memo

To: City Council
From: Danny Wallace

Date: December 11, 2023
Subject: Recommendation to send 2008 GMC and other items to auction

City Council:

We recommend sending the following items to auction for sale as allowed by City Code 4.19.010 Disposal of City owned real or personal property:

1. 2008 GMC Sierra – Utilities Vehicle (VIN 1GTHK29K48E106530) (\$5,000-8,000 value)
2. Computer Monitors – 5 total (16-24"): Samsung, Acer, and HP (\$20-30 value)
3. Computer keyboards – 3 total (Logitech, others) (\$5-10 value)
4. Audio sound mixer – 1 total (Beringer Europower) (\$200-400 value)

These items are not currently in use and cannot be repurposed for other departments' use (no one wants). They are all old and external organizations would most likely not benefit from City donations. For example, the 2008 Sierra is only 2WD, the computer monitors have missing cords (one does not work), the keyboards have significant wear/tear, and the sound mixer is no longer compatible with our current audio/visual systems.

If you have any questions, please contact me.

Respectfully,



Robert (Danny) Wallace
Director of City Services
North Pole, Alaska