



CITY OF NORTH POLE
Regular Meeting
May 1, 2023
City Hall Chambers
125 Snowman Lane, North Pole, Alaska
www.northpolealaska.com

Monday, May 1, 2023
Workshop with Meritain: 5:30 PM
Committee of the Whole: 6:30 PM
Regular City Council Meeting: 7:00 PM

MAYOR

Michael Welch
907-488-8584

CITY CLERK

Melissa Dionne
907-488-8583

COUNCIL MEMBERS

Jeffrey Jacobson – Mayor Pro Tem
DeJohn Cromer – Deputy Mayor Pro Tem
Anton Keller – Alt. Deputy Mayor Pro Tem
Chandra Clack
Aino Welch
David Skipps

907-460-7733
907-347-2808
907-987-2548
907-460-3767
907-488-5834
907-750-5106

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Invocation
4. Approval of Agenda (Pgs. 1-2)
5. Approval of the Minutes from 4/17/2023 (Pgs. 3-11)
6. Communications from the Mayor
7. Council Members Questions of the Mayor
8. Citizens Comments (Limited to five (5) minutes per Citizen)
9. Communications from Department Heads, HR, City Clerk and the Borough Representative (Pgs. 12-14)
10. Ongoing Projects Report
11. Unfinished Business
 - a. Ordinance 23-07, An Ordinance of the City of North Pole Amending the User Fee Schedule and Title 15 (Pgs. 15-18)

12. New Business

- a. Resolution 23 – 07, A Resolution of the North Pole City Council in Support of SB 128 (Pgs. 19-20)
- b. NPFd Request to Purchase Command Vehicle (Pgs. 21-37)
- c. NPPD Approval of Contract for Accreditation (Pgs. 38-45)
- d. Saigon Garden Restaurant Request to Approve Liquor License (Pgs. 46-59)

13. Council Comments

14. Adjournment



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, April 17, 2023, in the North Pole City Hall Chambers.

CALL TO ORDER/ROLL CALL

Mayor Welch called the regular City Council meeting of Monday, April 17, 2023, to order at 7:00 p.m.

Present:

Mayor Welch
Jeffrey Jacobson – Mayor Pro Tem
DeJohn Cromer – Deputy Mayor Pro Tem
Anton Keller -Alt. Deputy Mayor Pro Tem
Chandra Clack – Via Zoom
David Skipps
Aino Welch

Absent/Excused:

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Melissa Dionne

INVOCATION

Given by Mr. Welch

APPROVAL OF AGENDA

Mr. Jacobson *moved* to approve the agenda of April 17, 2023

Seconded by Ms. Welch

Mr. Jacobson *moved* to amend the agenda of April 17, 2023, to consent the following items:

Unfinished Business

- a. Ordinance 23-05, An Ordinance of the City of North Pole Amending the Pay Scale for City of North Pole Police Department Employees
- b. Ordinance 23-06, An Ordinance of the City of North Pole Amending the 2023 Budget to Accept Grant Funds

New Business

- c. NPPD Professional Development Changes
- d. NPPD Acceptance of Grant Funds from the Firehouse Subs Safety Foundation
- e. Acceptance of Street Sweeping Bid

Seconded by Ms. Welch

On the Amendment

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent: 0

On the Agenda as Amended

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent: 0

APPROVAL OF MINUTES

Mr. Keller *moved* to approve the minutes from the 4/1/2023 meeting

Seconded by Ms. Welch

On the Minutes

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent: 0

COMMUNICATIONS FROM THE MAYOR

- Mayor Welch read the proclamation for the student of the month, Derrick Dewilde.
- The Mayor shared that along with Mr. Wallace they did submit some grant proposals last week.
- He said that he plans on being at the Governors Sustainability Conference May 23-25.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

- None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

- None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra

- I am set to appear in front of House Committee on State Affairs for my 3rd committee interview for the Alaska Police Standards Council.
 - I presented state of affairs of NPPD to the Rotary Club at the Elf's Den.
 - I received notice that I was nominated for the 4th time for the Family Friendly Workplace Award. We have won the award 2 times going for a third.
 - I find it truly important to support my employees and their families in every way possible. They are the core of our organization and making sure their families are a top priority is my mission.
 - We have seen a spike in applicants, and I am optimistic we will get a few onboarded soon.
 - We had a Burglary in the Arms Room last week. We have developed leads and will hopefully report something promising soon.
 - We have officially signed up to start the accreditation process for our police department. We are excited about the challenge and want the community to know we are at the cutting edge of police standards in North Pole.
 - Officer Jim McBroom is retiring after 11 years of service to our city. We thank him for his service.
- The Mayor asked Chief Dutra if he could join him in going to the Family Friendly Workplace award luncheon.
- Chief Dutra responded with a yes and said he would be leaving at 11:30.
- The Mayor also asked if he planned on being at the air show on EAFB to talk about recruitment.
- Chief Dutra said that he had not considered it, but he would.

Fire Department, Chief Heineken

- The fire department is pleased to be awarded a grant of over \$30,000 from the Firehouse Subs Foundation. This is the second grant we have received from this foundation. With this grant we will be able to purchase all new firefighting nozzles, valves, hydrant tools and hydrant bags. The firehouse subs grants are made possible by the generous donations of their customers. If you choose to eat at a firehouse subs location anywhere in the nation, during payment you are presented an option to round up to the nearest dollar to support first responders. North Pole Fire Department highly encourages everyone to select the round up option.
- Last week was the annual EMS Symposium hosted by Interior Region EMS Council. I had the pleasure of attending the banquet last Friday evening. North Pole Fire Department was presented with the EMS service of the year award, Captain Shawn McGilvary received the EMS educator of the year award and our physician sponsor Dr. Robinson received the EMS physician sponsor of the year award. I am extremely proud of the hard work and professionalism of our emergency responders, each and every one of them add value to our agency and they deserve the highest recognition for their efforts.
- We continue to work with Public Consulting Group (PCG) on applying for the Alaska supplemental Emergency Medical Transport (SEMT) program. Their preliminary estimates for the 2022 period are higher than anticipated, we could possibly receive as much as \$200,000 for the 2022 reimbursement. The reporting deadline is May 31st and we will have everything together for this deadline with exception of the Cities 2022 audit that is required to be attached. CFO Fogarty has advised us that the audit is

scheduled for completion at the end of June. I have sent a request to AlaskaSEMT asking for an extension until June 30th. I have not received a response from them at this time.

- The fire department is making plans to purchase a new Ford Explorer command vehicle similar to the one we received in 2022. Currently our Battalion officers are using C-21 a 2006 F350 as their primary response vehicle. C-21 now has over 115,000 miles on it and is tasked with carrying a wildland skid pump in the summers, it is also the only vehicle in our fleet capable of towing the technical rescue trailer. The purchase of a more economical vehicle for the Battalion officers to respond with will lengthen the service life of the aging F350. It has come to my attention that a Ford dealer in Anchorage has several responder Explorer units on order from Ford. I reached out to them last week and due to the lengthy time, it takes to get these units from Ford they pre ordered several last year. We would like to reserve one of their pre-ordered units as soon as possible, I should have everything together to request purchasing approval at the May 1st council meeting. Funds currently available within the fire department fleet fund will be used to make this purchase. I will be traveling back to Appleton Wisconsin for the final on the new fire engine May 1st so I will not be present at the meeting. If you have any questions or concerns about this future agenda item, I would be happy to get with you and discuss it before I travel.

The Mayor asked about the availability of the Ford and if it was ok to wait a little to purchase. He also asked what else needs to be installed on it after we receive it. He also asked if the old truck could be ready for auction in May.

- The Chief answered that it comes with the lights, etc. but that it will need decals and radios installed still. He said that they will be keeping the old truck because they will still need it to pull that rescue trailer.

Mr. Jacobson asked if the city could go ahead and make that offer this week to hold the vehicle pending the Council approval at the May 1 meeting. He also asked if last years audit paperwork would work for the PCG deadline and to just let them know that we would supplement this years audit with it as soon as we have it completed.

- Chief Heineken said that he would make a call this week about the truck. He also said that he had not considered the idea of submitting last years audit as a placeholder for PCG and that he would look into it.

Finance, Tricia Fogarty

- I am happy to report that we are fully integrated with Tyler ERP Pro, sales tax and business licenses went live on April 1st and on May 1st we will bring on Tyler payments (credit card processing for utility billing) live. We started the process of conversion in March of 2021.
- We have been working with Altman & Rogers on yearend closing and general audit preparation. Last week I received the entry from them for the PERS liability portion and the construction in progress along with the fixed asset piece that has previously been done by Alliance.
- We received the statements today for the AMLIP investment accounts, our total interest was \$25,517.71 for the month of March.
- Mt McKinley's interest on our sweep account was \$1,076.00.
- Michelle is working on the bank reconciliations, when she has them completed, I will send the Mayor and the Council the financial statements.

The Mayor asked what the AMLIP rate of return was.

Minutes

- Ms. Fogarty answered that she does not know it off the top of her head, but that she would make sure it was included with the financials next month.

Director of City Services, Danny Wallace

Special Topics

- Summer Hires
 - We have applicants for all positions and application closing date for these is Wed (April 19). We will conduct interviews beginning on Friday and anticipate a decision prior to 1 May.
- Grant Submissions
 - On Thursday, April 13, we submitted grant applications for both the Combined Heat and Power Plant and the City Water Main design. We will keep you posted on the progress of these submissions.
 - We also have a coordination meeting the week with Two Bears Consulting on the way ahead for grant writing and submissions. We are actively seeking grant opportunities to support other City needs (i.e., Fire and Police Departments).
- HC Contractors Continue to Dispute Payment for Snow Removal in April 2022
 - HC Contractors (Bill Hoople) continue to dispute the City's snow removal bill from last year.
 - The City paid HC \$413,280 for snow removed based on the number of loads reported by HC; HC is seeking the full contract price (\$628,170)
 - HC claims that the snow is compacted when loaded (in a 3 to 1 ratio) and should be paid for the amount of snow on the ground, rather than the amount of snow that was hauled away.
 - The City disagrees, but, on the advice of Zane Wilson, has agreed to attend a compacting demonstration scheduled for Wednesday.
 - The City's position on this remains unchanged, as per the contract, HC will only be paid for the amount of snow that it hauled.

Building Department

- We continue to work with the Wescott Pool project manager on building permit requirements. Today they returned the assessment worksheet and we're determining the permit requirements and costs.

Public Works Department

- We received only one bid for the Street Sweeping project, but we feel it will be sufficient. I'll discuss later in this Council Meeting.
- We're beginning work on the summer projects list. We have an internal meeting to review those on April 12th and I will present those on May 1st
- On May 8th, David McBroom will shift from part-time to full-time employment as part of the Public Works Team (they'll now have four full time employees)
- Our NP Streetlight Project will now potentially include the adding of LED lights to the NP Candy Cane Lights. We had submitted this as a project to FNSB/FAST, but they found a way to add it to the current project.
- The glass dividers in the Chambers will be removed in the next week.

Utility Department

Minutes

- We met with Stantec (our water utility engineering firm) to discuss upcoming projects. We discussed: the MP 351 work (they are arranging for the Water Main move to support that overpass); Yukon Lift station maintenance and upgrades; water system control panels; and the need for a Utilities Master Plan.

The Mayor asked Mr. Wallace to talk about 3 Bears.

- Mr. Wallace said that there was some communication with 3 Bears, last week they met with reps from the borough and 3 Bears and made some headway. There are still some hurdles to cover but things are on track.

Human Resources, Ellen Glab

- Ms. Glab is out on maternity leave.

Borough Representative

Borough meeting 4/13/2023

- Ms. Welch attended this meeting.
- Appropriating \$1,052,000 From the Chena Goldstream Fire Service Area for The Purpose Of Replacing A Fire Engine. PASS
- Contract Award: Sourcewell Cooperative Contract #113021-RSD 1000 Gallon Pumper Fire Apparatus Approval of the proposal, as submitted by General Fire Apparatus in the amount of \$955,659.00 PASS
- Property Tax Exemption for Housing Incentive Hamilton Plaza Subdivision, 1st Addition (Located Off B Street in Fairbanks). Amended to 4 years for studio apartments. PASS
- Property Tax Exemption for Housing Incentive Located at Lot 6, Eagle Estates Subdivision, (Located of Patriot Dr in North Pole). Amended to 4 years for studio apartments PASS
- Additional Opioid Litigation Settlement Agreements and To Place Upon the Ballot for The Regular Election the Question of Expanding The Health And Social Services Power To Include Expending Settlement Funds For Opioid Remediation. Heavily amended PASS

Passed by consent.

- 16.d. *RESOLUTION NO. 2023-20. A Resolution Establishing the Rate of Levy Of 2023 Real Property Taxes for Areawide, Non-Areawide, Solid Waste Collection District, And Service Areas Jurisdictions and Establishing The 2023 Tax Delinquency (Advance to June 8, 2023)
- Will revisit at the next Thursday's meeting. Heavily amended downwards, then back up and eventually they ran out of time with no one willing to suspend the rules.
- 16.a. RESOLUTION NO. 2023-21. A Resolution Specifying the Minimum Amount of Money To Be Made Available From Local Sources To The Fairbanks North Star Borough School District For School Purposes During Fiscal Year 2023-24. (Sponsor: Mayor Ward)
- Adjourned 11:34

City Clerk's Office, Melissa Dionne

- Ms. Dionne gave an update on the new city website; it is done! Training with Revize and at least 1 employee with each city department has been set for May 3. After this training she is going to give the

departments a week or so to review their info and change as necessary before giving the ok to go live with the site. The website will not be down at any point during this switchover.

- Ms. Dionne let everyone know that she will be speaking at the NPCCC luncheon April 25th at noon at the Hotel North Pole. She will be talking about elections, open seats and what it means to be a Council member.
- She also let the Council know that there will be a workshop before the next meeting on May 1, with Meritain to go over this year's insurance decisions.

The Mayor asked to take a look at the website again.

- Ms. Dionne brought it back up on screen and shared a few things about it.

ON GOING PROJECTS

- None

NEW BUSINESS

- Ordinance 23-07, An Ordinance of the City of North Pole Amending the User Fee Schedule and Title 15

Mr. Jacobson *moved* to approve the Ordinance

Seconded *by* Ms. Welch

On the Ordinance

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent:

- Resolution 23-06, A Resolution of the North Pole City Council Supporting Funding for an Interior Veterans Cemetery

Mr. Hank Bartos was with us tonight to talk about this Resolution. He shared the background of the project as well as pictures of the property they have purchased for the cemetery.

Mr. Jacobson *moved* to approve the Resolution

Seconded *by* Ms. Welch

On the Resolution

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent:

* The Council asked if they could all be added as sponsors of this Resolution

COUNCIL COMMENTS

- Ms. Welch shared that she had the Clerk send out a resolution that the borough and City of Fairbanks is considering regarding salmon fishing. The proposal would stop commercial fishing for a period of a few weeks to allow salmon to come up stream and spawn. Over the last few years, the number of salmon coming up the rivers has been less and less so time is of the essence for this resolution and she would like to see it on the agenda for the next meeting.
- Mr. Keller thanked Retired Lt. Colonel Bartos for speaking tonight, he said the property is beautiful and that he almost wishes he would have seen it first as it is a beautiful piece of land. He said that he is looking forward to seeing how the cemetery plays out and that it will be a wonderful tribute for those that have served and their dependents. With warmer weather equals crazy things at night, things are colling down and freezing again making everything slippery especially around the turns so please continue being safe. But he said that he is excited for some sun and summer breeze to come through.
- Mr. Cromer also said that he is thankful for the sun and looks forward to getting some vitamin E.
- Mr. Jacobson concurred with Ms. Welch and said that it is important for us to protect the salmon coming into our waters and to not be overly fished. Many of the commercial fishers are from foreign countries and it is affecting our subsistence lifestyle here in Alaska. He thanked Officer Churness who wrote a very compelling and grateful letter to the Council thanking them for supporting the police pay increase. He said that it is not often that you get recognition for doing the right thing and he appreciates it very much. He said that a few meetings back he had handed out some literature about the mobile crisis team that is housed in City Hall in Fairbanks and Brenda McFarlane with the crisis team asked him to facilitate a meeting with the police and fire chiefs from NP. They did that today and they are very excited about the potential to coordinate with the team. The partnership would alleviate some of the pressure of the fire and police personnel when they respond to a crisis and has been very successful in Fairbanks. Mr. Jacobson said he feels like this partnership with benefit the city a lot. He talked a little of the assembly setting the school funding so low at the beginning of negotiations because it forces the school district to let go of so many schoolteachers in the spring because their positions cannot be guaranteed for the next school year. Some of the teachers will stick around while they work on it, but others will leave and seek positions elsewhere. He said that we lose a lot of good teachers because of this.
- The Mayor said that he is looking forward to the summer, for the most part he will be staying here because who would want to leave here in the summertime, it is the most coveted time to be here he believes. However, he did say that he might be taking a trip to Florida, whether he wants to or not later in July/August. He shared a story about a teacher that he knew and remembers that just about a year ago he was also talking about the teachers in our community getting laid off in his closing comments. He said that he will do his best to stay put for the next 3 months or so and asked that everyone take care and before we know it the mosquitoes will be out, and mud splashed everywhere and we will all really be enjoying ourselves.

ADJOURNMENT

Ms. Welch *moved* to adjourn

Seconded *by* Mr. Jacobson

The regular meeting of Monday, April 17, 2023, adjourned at 8:22 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, April 17, 2023.

ATTEST:

Melissa Dionne, City Clerk

DRAFT

City Services Summer Projects List

	April	May	June	July	Aug	Sep	Oct
City Hall parking lot resurfacing and space layout adjustments				X			
Retaining wall (City Hall)			X	X	X		
Trail sign reinstallation	X						
Overhead sand/gravel cover					X	X	X
Light pole refresh (research/testing)			X	X	X		
City Services file digitization		X	X	X	X		
Downtown streetlight installation	X	X	X	X	X	X	X
Candy Cane LED Replacement	X	X	X	X	X	X	X
Doughchee Rd / Bridge planning	X	X	X	X	X	X	X
Drainage study	X	X	X	X	X	X	X
Flood mitigation	X	X					
External Door and trim repainting/touch up				X	X		
Trashcan fabrications and installation	X						
Clearing the Dump Lot (w/Utilities - Phil H)			X				
Valve Can Dig (for Utilities - 5th Ave)					X		
Paint and fix windows on old water plant (Utilities)				X			
Memorial Park Beautification (by 13 May / 19 May ceremony)		X					
Summer road maintenance		X	X	X	X	X	

Daily/Weekly Tasks: Parks maintenance/beautification, mowing/trimming, vehicle maintenance, equipment maintenance, grass watering, gravel removal, roundabout upkeep, flower planting, landscaping, trash removal, Dog Park maintenance, Park maintenance, Nature Trail cleanup and maintenance, brush cutting right-a-ways



[Home \(/\)](#) / [Professional Development \(/professional-development\)](#) / [On-Demand \(/professional-development/on-demand\)](#) / Communicating to Manage Performance Certificate Program

Communicating to Manage Performance Certificate Program

The Communicating to Manage Performance (CMP) Certificate Program is a dynamic skills-based certificate of completion course designed to empower managers, team leaders and supervisors to build performance every day, through effective, consistent workplace communication. This online course will enable you to take advantage of emerging management best practices that focus on day-to-day behavior and tangible high-performance results.

The CMP Certificate Program will fundamentally help you achieve three goals:

- Solid communication skills for developing and sustaining a core team.
- Manage competitive strength for communicating results.
- The ability to produce solutions in today's globally-networked environment through clear, thoughtful and comprehensive messaging.

Participants will gain or enhance skills that will allow them to set expectations, provide clear and timely redirection of performance or behavior that is ineffective (or inappropriate) and value the unique contribution of each employee through proven listening and encouraging techniques. After taking this course, you will be armed with substantive tools to enhance your career and provide immediate application at work.

The CMP Certificate Program provides the building blocks that emerging and experienced leaders need to make a powerful impact within their workplace.

The topics within this Certificate Program include: setting expectations, clear communication, ownership of performance behavior, positive performance feedback, active listening, acknowledgement of ideas and appropriate feedback for improvement.



[Home \(/\)](#) / [Professional Development \(/professional-development\)](#) / [On-Demand \(/professional-development/on-demand\)](#) / Crisis Communication Certificate Program

Crisis Communication Certificate Program

Effective crisis communication can help organizations maintain trust, inspire consumer confidence and build competitive advantage. Recent poorly handled crises in business, government and nonprofits show how ineffective crisis communication can set an organization back significantly. To provide more education and understanding surrounding crisis communication, PRSA has re-developed the Crisis Communication Certificate Program.

Designed as a certificate of completion program, the Crisis Communication Certificate Program will equip management-level communicators with best practices in industry perspectives by sharing resources and ideas and working through various crises.

This Certificate Program is designed for:

- Manager and senior-level PR and communication professionals.
- Professionals who are responsible for corporate reputation.
- Any professional responsible for managing a corporate communications team.
- Leaders charged with advising leaders, lawyers and other executives.
- Professionals responsible for managing digital communications.
- Risk Management professionals.
- Managers with five or more years of experience.

By the end of this certificate program, participants will have learned how to:

- Master key skills and tools needed to understand the drivers of trust in the context of fulfilling expectations.
- Obtain forgiveness through the specific language of apologies.
- Understand the techniques for building and sustaining a corporate narrative.
- Effectively communicate how to persuade CEOs and other senior executives during a crisis.

ORDINANCE NO. 2023-07

**AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE
USER FEE SCHEDULE AND TITLE 15**

WHEREAS, changes to the North Pole Municipal Code are a continually
changing requirement; and

WHEREAS, the City of North Pole wishes to amend the Municipal Code to
confirm to the requirements of the City; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be
codified.

Section 2. Title 4 Chapter 4 section 10.020 User Fee Schedule and Title 15
Chapter 82, Fuel Gas Code is hereby amended in the North Pole Code of
Ordinances as follows: [new text in red, deleted text in ~~striketrough~~].

4.10.020 USERFEE SCHEDULE.

Ambulance Fee	\$1,100.00
Ambulance/Patient Transport Mileage (loaded miles)	\$15.00 per mile
Fire/Ambulance Run Reports	\$25.00
Building Permit Fees	Based on building evaluation and 1997 Uniform Administrative Code
City Annual Business License	\$75.00
Copies of Public Records	\$1.00 first pg; \$0.25 thereafter
Declaration of Candidacy Filing Fee	\$25.00

Event/Parade Permit	\$50.00
Faxes Send/Receive Local Calling Area (per page)	\$1.00
Faxes Send Long Distance in U.S. Only (per page)	\$2.00
Fingerprinting per Card	\$40.00
Fireworks Annual Permit to Retail Vendor of Class "C" Fireworks	\$3,000.00
Glass Mug	\$10.00
Hydrant Meter Charge	\$50.00/mo. (min)
Hydrant Meter Deposit – to be refunded upon return in good condition	\$500.00
Hydrant Meter Water Usage Rate	\$0.035/gallon
Impound Fee	\$500.00
Natural Gas Installation for buildings for main line	\$250 per installation (business or home) \$585 plus \$.35 per linear foot
North Pole stuffed bears	\$10.00
North Pole flag 12 x 18	\$30.00
North Pole pins	\$2.00 or 3/\$5.00
Notary Services per Document	\$10.00
Plan Specifications Copies @ cost + 10% Admin. fee	See Department Head
Police Reports	\$25.00
Photo Copy Fee (per page)	\$0.25
Residential and commercial properties water and sewer fees shall be the following (per NPMC 13.08.090(B)):	
Water tie-in fee – 3/4 inches to 2 inches	\$250.00
Sewer tie-in fee – 3/4 inches to 2 inches	\$250.00

Water tie-in fee – Greater than 2 inches up to 4 inches	\$300.00
Sewer tie-in fee – Greater than 2 inches up to 4 inches	\$300.00
Water – Greater than 4 inches	\$350.00
Sewer – Greater than 4 inches	\$350.00
Residential Water Meter Replacement	At replacement cost
Commercial Water Meter Replacement	At replacement cost
False/Nuisance Alarms (Police and Fire) For each alarm over 5 per calendar year	\$250.00

24 Chapter 15.82 FUEL GAS CODE.

25 Sections:

26 15.82.010 Adoption.

27 15.82.020 Modifications.

28 15.82.030 Appeals.

29 15.82.040 Local amendments to the International Fuel Gas Code, 2018
30 Edition.

31 15.82.050 Review/Inspect Installations

32
33 15.82.050 Review/Inspect Installations

34 The City of North Pole may require gas lines, fixtures, and appliance installations
35 within City limits to be inspected by a City representative to ensure the lines,
36 fixtures, or equipment comply with the International Fuel Gas Code. All
37 installations must be in good repair and in proper service.

38
39 **Section 3. Effective Date.** This ordinance shall become effective upon signing.

40
41 ADOPTED THE ____ DAY OF May 2023.

42

43

44

45

Mayor Michael W Welch

46 ATTEST:

47

48

49 _____
Melissa Dionne, City Clerk

PASSED/FAILED

Yes:

No:

Absent:

**CITY OF NORTH POLE
RESOLUTION 2023 - 07**

A RESOLUTION OF THE NORTH POLE CITY COUNCIL IN SUPPORT OF SB 128

WHEREAS, The average (1997-2022) summer chum salmon run as reported by Alaska Fish and Game at Pilot Station near the mouth of the Yukon River was 1,562,978; and

WHEREAS, The measured totals were 1,612,688 in 2018, 1,402,925 in 2019, 692,602 in 2020, 153,718 in 2021, and 463,806 in 2022; and

WHEREAS, The average (1997-2022) chinook salmon run as reported by Alaska Fish and Game at Pilot Station near the mouth of the Yukon River was 167,993; and

WHEREAS, The measured totals were 161,831 in 2018, 219,624 in 2019, 162,252 in 2020, 124,845 in 2021, and 48,439 in 2022; and

WHEREAS, The average (1997-2022) summer chum salmon run as reported by Alaska Fish and Game at the Chena River was 8,973; and

WHEREAS, The measured totals were 15,244 in 2018, 2,704 in 2019, 155 in 2020, 577 in 2021, and 897 in 2022; and

WHEREAS, The average (1997-2022) chinook salmon run as reported by Alaska Fish and Game at the Chena River was 4,989; and

WHEREAS, The measured totals were 6,100 in 2018, 2,018 in 2019, 502 in 2020, 1,417 in 2021, and 355 in 2022; and

WHEREAS, Local numbers of chinook and chum salmon in the Chena River and other interior rivers have fallen to very low levels and the salmon health in the drainage of the Yukon River is of significant recreational, economic, and cultural value to the people who live in the Fairbanks North Star Borough; and

WHEREAS, Area M is the main commercial fishery that the State of Alaska can impose regulations on to limit commercial harvest that will increase the escapement of our wild salmon resource into the Yukon River drainage; and

WHEREAS, The State of Alaska Board of Fisheries has failed to impose proposed new restrictions in the commercial harvest out of Area M at its February meeting as suggested in Proposal 140; and

WHEREAS, Article VIII - Natural Resources of the Alaska Constitution states that the natural resources of the State should be used for the "maximum benefit of the people" and that "whenever occurring in their natural state, fish... are reserved to the people for common use" and "fish... shall be utilized, developed, and maintained on the sustained yield principle,"

NOW THEREFORE BE IT RESOLVED that given the current health of the chum and chinook salmon runs in the Yukon River drainage, the State of Alaska must increase escapement of salmon to the Yukon River to comply with Article VIII of the Alaska Constitution and other international agreements.

BE IT FURTHER RESOLVED THAT that the City Council of the City of North Pole supports the timely passage of SB 128 to create a nearly 3-week escapement window in Area M by temporarily halting the commercial harvest from June 10 through June 30, 2023.

BE IT FURTHER RESOLVED THAT the Council directs the Clerk to distribute a copy of this resolution to the Honorable Governor Mike Dunleavy, Alaska Department of Fish and Game Board of Fisheries, the Honorable Senator Olson, and the Alaskan Interior Delegation.

Section 1. Effective date.

This resolution shall become effective immediately upon City Council approval.

PASSED by a duly constituted quorum of the North Pole City Council this __ day of May 2023.

Michael W. Welch
Mayor

ATTEST:

Melissa Dionne
City Clerk

PASSED/FAILED Yes: No: Absent:

Memo

To: North Pole City Council, Mayor Welch

From: Chad Heineken, Fire Chief

Date: 4/18/2023

Re: Request to Purchase, 2023 Ford Explorer Command Vehicle



North Pole Fire Department is requesting permission to purchase a 2023 Ford Explorer AWD fire department command vehicle. We have received the attached proposal from Kendall Ford with a price of \$49,740.00. We are fortunate that Kendal Ford ordered several units last fall to stay ahead of the market demand in Alaska. The prospective build week for this unit is the week of June 5th. I estimate this purchase will save approximately 1 year of wait time compared to if the dealer was placing a new order with the factory today.

The balance of the Fire Department Fleet Fund is \$584,468.69 as of April 2023. The proposed price does not include License and Registration Fees and we also estimate an additional \$15,000 to upfit the vehicle with radios, department insignia and miscellaneous equipment once it arrives.

North Pole Fire Department formally requests from City Council, the spending approval of \$64,740.00 from the Fire Department Fleet Fund for the purchase and upfit of this new command vehicle.

Prepared for: Chad Heineken, Northpole Fire department
Office: 907-488-2232
Email: cheineken@northpolefire.org

\$49,400.00
FOB FAIRBANKS
IF YOU WANT
KEYLESS ENTRY
ADD \$340.00

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350



Client Proposal

Prepared by:
TERESA WINTER
Office: 907-793-8216
Date: 04/14/2023



Kendall Ford Fleet | 431 Unga St, Anchorage, Alaska , 99501
Office: 907-793-8216 | Fax: 907-793-8255

Prepared for: Chad Heineken

Northpole Fire department

Prepared by: TERESA WINTER

04/14/2023



Kendall Ford Fleet | 431 Unga St Anchorage Alaska | 99501

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

As Configured Vehicle

Code	Description
Base Vehicle	
K8A	Base Vehicle Price (K8A)
Packages	
500A	Order Code 500A <i>Includes:</i> - 3.73 Axle Ratio - GVWR: 6,840 lbs (3,103 kgs) - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes polished stainless steel hub cover and center caps. - Radio: AM/FM/MP3 Capable Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.
Powertrain	
99B	Engine: 3.3L V6 Direct-Injection (FFV) (136-MPH top speed). Note: Deletes regenerative braking and lithium-ion battery pack; adds 250-Amp alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon.
44U	Transmission: 10-Speed Automatic (44U)
STDAX	3.73 Axle Ratio
STDGV	GVWR: 6,840 lbs (3,103 kgs)
Wheels & Tires	
STDTR	Tires: 255/60R18 AS BSW
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes polished stainless steel hub cover and center caps.
Seats & Seat Trim	
F	Unique HD Cloth Front Bucket Seats w/Cloth Rear Includes driver 6-way power track (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar) and passenger 2-way manual track (fore/aft, with manual recline).
Other Options	
PAINT	Monotone Paint Application

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Prepared for: Chad Heineken

Northpole Fire department

Prepared by: TERESA WINTER

04/14/2023



Kendall Ford Fleet | 431 Unga St Anchorage Alaska | 99501

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

As Configured Vehicle (cont'd)

Code	Description
119WB	119" Wheelbase
STDRD	Radio: AM/FM/MP3 Capable <i>Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.</i>
66A	Front Headlamp Lighting Solution Recommend using ultimate wiring package (67U). <i>Includes LED low beam/high beam headlamp, wig-wag function and (2) red/blue/white LED side warning lights in each headlamp (factory configured: driver's side white/red/passenger side white/blue). Wiring and LED lights included (in headlamps only; grille lights not included). Controller not included.</i> <i>Includes:</i> - Grille LED Lights, Siren & Speaker Pre-Wiring
66B	Tail Lamp Lighting Solution Recommend using ultimate wiring package (67U). <i>Includes LED lights plus (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps. LED lights only. Wiring and controller not included.</i>
66C	Rear Lighting Solution Recommend using ultimate wiring package (67U). <i>Includes (2) backlit flashing linear high-intensity LED lights (driver's side red/passenger side blue) mounted to inside liftgate glass and (2) backlit flashing linear high-intensity LED lights (driver's side red/passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open). LED lights only. Wiring and controller not included.</i>
67H	Ready for the Road Package <i>Includes Whelen Cencom light controller head with dimmable back light, Whelen Cencom relay center/siren/amp with traffic advisor control (mounted behind 2nd row seat), light controller/relay Cencom wiring (wiring harness) with additional input/output pigtails, high current pigtail, Whelen specific WECAN cable (console to cargo area) connects Cencom to control head and grille linear LED lights (red/blue) harness.</i> <i>Includes:</i> - Front Headlamp Lighting Solution <i>Includes LED low beam/high beam headlamp, wig-wag function and (2) red/blue/white LED side warning lights in each headlamp (factory configured: driver's side white/red/passenger side white/blue). Wiring and LED lights included (in headlamps only; grille lights not included). Controller not included.</i> - Grille LED Lights, Siren & Speaker Pre-Wiring - Tail Lamp Lighting Solution <i>Includes LED lights plus (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps. LED lights only. Wiring and controller not included.</i> - Rear Lighting Solution

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Northpole Fire department

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04/14/2023



Kendall Ford Fleet | 431 Unga St Anchorage Alaska | 99501

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

As Configured Vehicle (cont'd)

Code	Description
	Includes (2) backlit flashing linear high-intensity LED lights (driver's side red/passenger side blue) mounted to inside liftgate glass and (2) backlit flashing linear high-intensity LED lights (driver's side red/passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open). LED lights only. Wiring and controller not included.
	- Rear Console Plate Contours through 2nd row; channel for wiring.
	- 100 Watt Siren/Speaker w/Bracket & Pigtail
	- Hidden Door-Lock Plunger Includes rear-door controls inoperable (locks, handles and windows). Note: Can manually remove window or door disable plate with special tool. Note: Locks/windows operable from driver's door switches.
41H	Engine Block Heater
60A	Grille LED Lights, Siren & Speaker Pre-Wiring
52P	Hidden Door-Lock Plunger Includes rear-door controls inoperable (locks, handles and windows). Note: Can manually remove window or door disable plate with special tool. Note: Locks/windows operable from driver's door switches.
85R	Rear Console Plate Contours through 2nd row; channel for wiring.
549	Heated Sideview Mirrors
60R	Noise Suppression Bonds (Ground Straps)
18X	100 Watt Siren/Speaker w/Bracket & Pigtail
59W	4G LTE Wi-Fi Hotspot Credit
Emissions	
425	50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.
Exterior Color	
E4_01	Vermillion Red
Interior Color	
F6_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Cloth Rear

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Northpole Fire department

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04/14/2023



Kendall Ford Fleet | 431 Unga St Anchorage Alaska | 99501

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs

Dimensions

• Conventional Capacity: 5,000 lbs. • Vehicle body length: 199" • Vehicle body width: 79" • Vehicle body height: 69" • Wheelbase: 119" • Front track: 67" • Rear track: 67" • Interior cargo volume: 52 cu.ft. • Interior cargo volume with seats folded: 90 cu.ft. • Max interior cargo volume: 90 cu.ft. • Total passenger volume: 118.0 cu.ft. • Headroom first-row: 40.7" • Headroom second-row: 40.4" • Leg room first-row: 40.9" • Leg room second-row: 40.7" • Shoulder room first-row: 61.8" • Shoulder room second-row: 61.3" • Hip room first-row: 59.3" • Hip room second-row: 59.1"

Powertrain

* **3.3L V-6 gasoline direct injection, DOHC, variable valve control, engine with 285HP** • Engine cylinders: V-6 • Spark ignition system • Horsepower: 285 HP@6500 RPM • Torque: 260 lb.-ft.@4000 RPM • **Engine block heater** • Engine oil cooler • Heavy-duty radiator • 10-speed automatic • Automatic full-time AWD • All-wheel drive • Recommended fuel: regular unleaded • Easy Fuel capless fuel filler • All-speed ABS and driveline traction control • Permanent locking hub control

Fuel Economy and Emissions

• Gasoline secondary fuel type • ULEV II emissions • **E85 additional fuel types**

Suspension and Handling

• Standard ride suspension • Gas-pressurized front shock absorbers • Gas-pressurized rear shock absorbers

Driveability

• 4-wheel disc brakes • Front and rear ventilated disc brakes • 4-wheel antilock (ABS) brakes • Four channel ABS brakes • Brake assist system • Hill start assist • Independent front suspension • Strut front suspension • Front anti-roll bar • Front coil springs • Independent rear suspension • Multi-link rear suspension • Rear anti-roll bar • Electric power-assist steering system • Rack-pinion steering • 2-wheel steering system

Body Exterior

• Trailer wiring harness • 4 doors • Clearcoat paint • Monotone paint • Body-coloured bodyside cladding • Black wheel well trim • Black side window trim • Black windshield trim • Black door handles • Body-coloured front bumper • Black front bumper rub strip • Front tow hook • Body-coloured rear bumper • Black rear bumper rub strip • Black grille • Black door mirrors • Standard style side mirrors • Convex spotter in driver and passenger side door mirrors • Conventional left rear passenger door • Conventional right rear passenger door • Liftgate rear cargo door • P255/60RW18 AS BSW front and rear tires • 18 x 8-inch front and rear black steel wheels

Convenience

• Power door locks • Power tailgate/rear door lock • Cruise control with steering wheel mounted controls • Day/Night rearview mirror • Power first-row windows • Cargo area tray/organizer • Driver foot rest • Power cargo area access release • Fixed interval rear windshield wipers • Heated rear wiper park • Rear window defroster • Fixed rear windshield • Locking glove box • 2 beverage holders • Driver and passenger door bins • Dashboard storage • Retained accessory power • PRND in IP • Trip computer

Comfort

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Northpole Fire department

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

• Automatic climate control • Dual-zone front climate control • Cabin air filter • Rear under seat climate control ducts • Cloth headliner material • Full headliner coverage • Full vinyl floor covering • Full floor coverage • **Cloth rear seat upholstery** • Carpet rear seatback upholstery • Manual tilting steering wheel • Manual telescopic steering wheel • Urethane steering wheel

Seats and Trim

• Seating capacity: 5 • Bucket front seats • Driver seat with 8-way directional controls • Front passenger seat with 4-way directional controls • Height adjustable front seat head restraints • Manual front seat head restraint control • Manual reclining driver seat • Power height adjustable driver seat • Power driver seat fore/aft control • Power driver seat cushion tilt • Manual reclining passenger seat • Manual passenger seat fore/aft control • Fixed rear seats • Split-bench rear seat • Height adjustable rear seat head restraints • Manual driver seat lumbar • Cloth front seat upholstery

Entertainment Features

• 1 total number of 1st row displays • 4.2 inch primary LCD display • AM/FM stereo radio • Seek scan • External memory control • Speakers number: 4 • Standard grade speakers • Steering wheel mounted audio controls • Speed sensitive volume • Integrated roof audio antenna

Lighting, Visibility and Instrumentation

• Metal-look instrument panel insert • Analog instrumentation display • Trip odometer • In-radio display clock • Vehicle systems monitor • Redundant digital speedometer • Tachometer • Engine/electric motor temperature gauge • Engine hour meter • Traction battery level gauge • Deep tinted windows • Projector beam headlights • LED low and high beam headlights • Auto on/off headlight control • Multiple enclosed headlights • Variable intermittent front windshield wipers • Speed sensitive wipers • Front reading lights • Rear reading lights • Variable instrument panel light • High mounted center stop light • LED brake lights • Fade interior courtesy lights

Technology and Telematics

• Bluetooth handsfree wireless device connectivity • Fleet Telematics Modem selective service internet access • 1 USB port

Safety and Security

• Driver front impact airbag • Seat mounted side impact driver airbag • Curtain first and second-row overhead airbags • Passenger front impact airbag • Seat mounted side impact front passenger airbag • Airbag occupancy sensor • Passenger side knee airbag • 7 airbags • Rear seat center 3-point seatbelt • Front height adjustable seatbelts • Front seatbelt pretensioners • 2 seatbelt pre-tensioners • External acoustic pedestrian alert • Rear camera with washer • Electronic stability control system with anti-roll • Manual rear child safety door locks

Dimensions

General Weights

GVWR	6,840 lbs.	Payload	1,670 lbs.
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Trailing Weights

Conventional capacity	5,000 lbs.
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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)*Off Road*

* Min ground clearance	7.6"	Loading floor height	30.9 "
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Exterior Measurements

Vehicle body length	199"	Vehicle body width	79"
Vehicle body height	69"	Wheelbase	119"
Front track	67"	Rear track	67"

Interior Measurements

Interior cargo volume	52 cu.ft.	Max interior cargo volume	90 cu.ft.
Interior cargo area max width	48 "	Interior cargo volume with seats folded	90 cu.ft.
Length to rear seat	46 "		

Interior Volume

Total passenger volume	118.0 cu.ft.
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Headroom

Headroom first-row	40.7"	Headroom second-row	40.4"
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Legroom

Leg room first-row	40.9"	Leg room second-row	40.7"
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Shoulder Room

Shoulder room first-row	61.8"	Shoulder room second-row	61.3"
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Hip Room

Hip room first-row	59.3"	Hip room second-row	59.1"
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Powertrain*Engine*

* Engine	3.3L V-6 gasoline direct injection, DOHC, variable valve control, engine with 285HP	Valves per cylinder	4
Engine cylinders	V-6	Engine location	Front mounted engine
Ignition	Spark ignition system	Engine mounting direction	Longitudinal mounted engine
Engine block material	Iron engine block	Cylinder head material	Aluminum cylinder head

Engine Specs

Displacement	3.3L	cc	204 cu.in.
Bore	3.56"	Stroke	3.41"
Compression ratio	12.0		

Engine Power

Horsepower	285 HP@6500 RPM	Torque	260 lb.-ft.@4000 RPM
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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)**Alternator**

* Alternator amps	250A	* Alternator type	Regular duty alternator
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Battery

Battery amps	80Ah	* Battery type	Lead acid battery
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* Battery rating	730CCA
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Engine Extras

* Block heater	Engine block heater	Engine cooler	Engine oil cooler
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Radiator	Heavy-duty radiator
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Transmission

Transmission	10-speed automatic	Transmission electronic control	Transmission
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Overdrive transmission	Overdrive transmission	Lock-up transmission	Lock-up transmission
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First gear ratio	4.696	Second gear ratio	2.985
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Third gear ratio	2.146	Fourth gear ratio	1.769
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Fifth gear ratio	1.52	Sixth gear ratio	1.275
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Reverse gear ratio	4.866	Seventh gear ratio	1
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Eighth gear ratio	0.854	Ninth gear ratio	0.689
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Tenth gear ratio	0.636	Transmission oil cooler	Transmission oil cooler
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Drive Type

4WD type	Automatic full-time AWD	Drive type	All-wheel drive
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Drivetrain

Axle ratio	3.73
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Exhaust

Tailpipe	Stainless steel dual exhaust
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Fuel

Fuel type	regular unleaded
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Fuel Tank

Capless fuel filler	Easy Fuel capless fuel filler	* Fuel tank capacity	21.40 gal.
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Drive Feature

Traction control	All-speed ABS and driveline	Locking hub control	Permanent locking hub
traction control		control	

Electric Powertrain

Number of electric motors	1
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Provisions

Provisions	Police/fire provisions
------------	------------------------

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)**Fuel Economy and Emissions***Fuel Economy*

Secondary fuel type	Gasoline secondary fuel type
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Emissions

Emissions	ULEV II emissions	Emissions tiers	Tier 2 Bin 5 emissions
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Fuel Economy (Alternate 1)

* Additional fuel types	E85 additional fuel types
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Suspension and Handling*Suspension*

Suspension	Standard ride suspension	Front shock absorbers	Gas-pressurized front shock absorbers
Rear shock absorbers	Gas-pressurized rear shock absorbers		

Driveability*Brakes*

Brake type	4-wheel disc brakes	Ventilated brakes	Front and rear ventilated disc brakes
ABS brakes	Four channel ABS brakes	ABS brakes	4-wheel antilock (ABS) brakes

Brake Assistance

Hill start assist	Hill start assist	Brake assist system	Brake assist system
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Front Suspension

Anti-roll bar front	Front anti-roll bar	Suspension ride type front	Independent front suspension
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Suspension type front	Strut front suspension
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Front Spring

Regular front springs	Regular front springs	Springs front	Front coil springs
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Rear Spring

Springs rear	Rear coil springs	Rear springs	Regular grade rear springs
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Rear Suspension

Anti-roll bar rear	Rear anti-roll bar	Suspension type rear	Multi-link rear suspension
Suspension ride type rear	Independent rear suspension		

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)**Steering**

Steering Electric power-assist steering system
Steering type number of wheels 2-wheel steering system

Steering type

Rack-pinion steering

Exterior**Front Wheels**

Front wheels diameter

18"

Front wheels width

8"

Rear Wheels

Rear wheels diameter

18"

Rear wheels width

8"

Front And Rear Wheels

Appearance

black

Material

steel

Front Tires

Aspect

60

Diameter

18"

Sidewalls

BSW

Speed

W

Tread

AS

Type

P

Width

255mm

Rear Tires

Aspect

60

Diameter

18"

Sidewalls

BSW

Speed

W

Tread

AS

Type

P

Width

255mm

Body Exterior**Trailer**

Towing capability

Trailer towing capability

Towing class

Class III tow rating

Towing hitch

Trailer hitch

Towing wiring harness

Trailer wiring harness

Exterior Features

Number of doors

4 doors

Body

Body panels Galvanized steel and aluminum
body panels with side impact beams

Mirrors

Convex spotter Convex spotter in driver and
passenger side door mirrors

Spare Tire

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Spare tire Full-size spare tire with steel wheel

Spare tire location Spare tire mounted under the cargo floor

Aerodynamics

Spoiler

Rear lip spoiler

Wheels

Dual rear wheels

Dual rear wheels

Wheel covers

Wheel hub covers

Convenience**Door Locks**

Door locks

Power door locks

Tailgate control

Power tailgate/rear door lock

Cruise Control

Cruise control Cruise control with steering wheel mounted controls

Rear View Mirror

Day/Night rearview mirror mirror

Day/Night rearview

Exterior Mirrors

Door mirrors

Power door mirrors

Folding door mirrors

Manual folding door mirrors

* Heated door mirrors

Heated driver and

passenger side door mirrors

Front Side Windows

First-row windows

Power first-row windows

Overhead Console

Overhead console

Mini overhead console

Overhead console storage storage

Overhead console storage

Driver Visor

Visor driver mirror

Driver visor mirror

Passenger Visor

Visor passenger mirror

Passenger visor mirror

Power Outlets

12V power outlets

2 12V power outlets

Cargo Features

Cargo tie downs

Cargo area tie downs

Cargo light

Cargo area light

Cargo Trim

Cargo floor type

Carpet cargo area floor

Trunk lid trim

Plastic trunk lid trim

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2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)***Pedals***

Driver foot rest

Driver foot rest

Remote ReleasesCargo access
release

Power cargo area access

Rear WindshieldRear window defroster
Rear windshield wipers
windshield wipersRear window defroster
Fixed interval rearRear windshield
Heated wiper areaFixed rear windshield
Heated rear wiper park***Storage***Door bins front Driver and passenger door bins
Glove box Locking glove boxNumber of beverage holders 2 beverage holders
Dashboard storage Dashboard storage***Windows Feature***One-touch up window Driver and passenger
one-touch up windowsOne-touch down window Driver and passenger
one-touch down windows***Windows Rear Side***Second-row windows Power second-row
windows

Third-row windows Fixed third-row windows

MiscellaneousTrip computer Trip computer
Accessory power Retained accessory power

PRND in IP

PRND in IP

Comfort***Climate Control***

Climate control Automatic climate control

Dual-zone front climate control Dual-zone front
climate control

Cabin air filter Cabin air filter

Rear under seat ducts Rear under seat climate
control ducts***Headliner***

Headliner material Cloth headliner material

Headliner coverage Full headliner coverage

Door Trim

Door panel insert Metal-look door panel insert

Floor Trim

Floor covering Full vinyl floor covering

Floor coverage

Full floor coverage

Second-Row Seat Trim

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Price Level: 350

Selected Equip & Specs (cont'd)*** Rear seat upholstery
upholstery****Cloth rear seat**Rear seatback upholstery Carpet rear seatback
upholstery**Steering Wheel**Steering wheel telescopic
steering wheel

Manual telescopic

Steering wheel material Urethane steering wheel

Steering wheel tilt Manual tilting steering wheel

Seats and Trim**Seat Capacity**

Seating capacity

5

Front SeatsDriver seat direction
directional controls

Driver seat with 8-way

Height adjustable driver seat
adjustable driver seat

Power height

Driver seat fore/aft control
fore/aft control

Power driver seat

Driver seat cushion tilt Power driver seat cushion
tiltPassenger seat direction
with 4-way directional controls

Front passenger seat

Split front seats

Bucket front seats

Reclining passenger seat
passenger seat

Manual reclining

Passenger seat fore/aft control Manual passenger
seat fore/aft controlFront head restraints
seat head restraints

Height adjustable front

Front head restraint control

Manual front seat

Reclining driver seat Manual reclining driver seat

Rear Seats

Bench seats

Split-bench rear seat

Rear seats fixed or removable

Fixed rear seats

Folding second-row seats
seats

35-30-35 folding rear

Rear seat direction

Front facing rear seat

Rear seat folding position
seatback

Fold forward rear

Rear head restraints Height adjustable rear seat
head restraintsRear head restraint control
head restraint control

Manual rear seat

Number of rear head restraints 3 rear seat head
restraints**Lumbar Seats**

Driver lumbar

Manual driver seat lumbar

Front Seat Trim

Front seat upholstery Cloth front seat upholstery

Front seatback upholstery
upholstery

Vinyl front seatback

Interior Accents

Interior accents

Metal-look interior accents

Gearshifter Material

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Chad Heineken

Northpole Fire department

Prepared by: TERESA WINTER

04/14/2023



Kendall Ford Fleet | 431 Unga St Anchorage Alaska | 99501

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)Gearshifter material
material

Urethane gear shifter

Entertainment Features**LCD Displays**Number of first-row LCD displays 1 total number of
1st row displaysLCD primary display size 4.2 inch primary LCD
display**Radio Features**

External memory External memory control

Seek scan Seek scan

Speakers

Speakers Standard grade speakers

Speakers number 4

Audio FeaturesSteering mounted audio control Steering wheel
mounted audio controls

Speed sensitive volume Speed sensitive volume

Lighting, Visibility and Instrumentation**Instrument Panel Trim**

Panel insert Metal-look instrument panel insert

Instrumentation

Trip odometer Trip odometer

Instrumentation display Analog instrumentation
display**Instrumentation Displays**Speedometer Redundant digital speedometer
Clock In-radio display clock

Systems monitor Vehicle systems monitor

Instrumentation Gauges

Tachometer Tachometer

Engine/electric motor temperature
gauge Engine/electric motor temperature
gaugeTraction battery level gauge Traction battery level
gauge

Engine hour meter Engine hour meter

Instrumentation WarningsEngine temperature warning Engine temperature
warning

Oil pressure warning Oil pressure warning

Low fuel warning Low fuel warning

Low washer fluid warning Low washer fluid
warningLow brake fluid warning Low brake fluid warning
Headlights on reminder Headlights on reminder
Door ajar warning Door ajar warningBattery charge warning Battery charge warning
Key in vehicle warning Key in vehicle warning
Trunk warning Rear cargo ajar warning

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Chad Heineken

Northpole Fire department

Prepared by: TERESA WINTER

04/14/2023



Kendall Ford Fleet | 431 Unga St Anchorage Alaska | 99501

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Service interval warning Service interval indicator

Low tire pressure warning
pressure warning

Tire specific low air

Glass

Tinted windows

Deep tinted windows

Headlights

Headlights LED low and high beam headlights

Headlight type

Projector beam headlights

Auto headlights Auto on/off headlight control

Multiple headlights Multiple enclosed headlights

Front WindshieldWipers Variable intermittent front windshield
wipers

Speed sensitive wipers

Speed sensitive wipers

Interior LightingVariable panel light Variable instrument panel
light

Front reading lights

Front reading lights

Rear reading lights

Rear reading lights

LightsInterior courtesy lights Fade interior courtesy
lights

LED brake lights

LED brake lights

High mount stop light High mounted center stop
light**Technology and Telematics****Connectivity**Handsfree Bluetooth handsfree wireless
device connectivity**Internet Access**Internet access Fleet Telematics Modem
selective service internet access**USB Ports**

USB ports 1 USB port

Safety and Security**Airbags**Front impact airbag driver Driver front impact
airbag

Number of airbags

7 airbags

Front impact airbag passenger Passenger front
impact airbag

Knee airbag

Passenger side knee airbag

Front side impact airbag driver Seat mounted side
impact driver airbagFront side impact airbag passenger Seat mounted
side impact front passenger airbag

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Chad Heineken

Northpole Fire department

Prepared by: TERESA WINTER

04/14/2023



Kendall Ford Fleet | 431 Unga St Anchorage Alaska | 99501

2023 Police Interceptor Utility AWD Base (K8A)

Price Level: 350

Selected Equip & Specs (cont'd)

Occupancy sensor Airbag occupancy sensor

Overhead airbags Curtain first and second-row
overhead airbags***Seatbelts***3-point seatbelt Rear seat center 3-point
seatbeltSeatbelt pretensioners Front seatbelt
pretensionersHeight adjustable seatbelts Front height
adjustable seatbeltsSeatbelt pretensioners number 2 seatbelt pre-
tensioners***Active Driving Assistance***External acoustic pedestrian alert External
acoustic pedestrian alert***Cameras***

Rear camera Rear camera with washer

Traction ControlElectronic stability control Electronic stability
control system with anti-roll***Occupant Safety***Child door locks Manual rear child safety door
locks

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



North Pole Police Department

**125 Snowman Ln.
North Pole, AK 99705
907-488-6902
Northpolepolice.org**



April 24, 2023

Re: Approval of Contract for Accreditation

Honorable City Council,

Please find the first step in the accreditation process for the North Pole Police Department. This contract allows us to start the process to become accredited. Our city Attorney has approved the language and all changes submitted were implemented.

This process will take approximately 1-2 years to conclude.

Thank you.

Chief Steve Dutra



Oregon Accreditation Alliance

10135 NW Coyner Ave
Redmond, Oregon 97756
(503) 881-5566

scott.hayes@oreconaccreditation.org

ACCREDITATION AGREEMENT

This Agreement is entered into between the **North Pole Police Department**, with Principal offices at 125 Snowman Ln, North Pole, AK 99705, telephone number (907) 488-6902, hereafter referred to as the "Agency," and the **Oregon Accreditation Alliance**, with principal offices at 10135 NW Coyner Ave, Redmond, Oregon 97756, telephone number (503) 881-5566, a function of the Oregon Accreditation Alliance Board, a standing Committee of the Oregon Association Chiefs of Police, the Oregon State Sheriff's Association, and the Oregon Association of Public Safety Communications Officers (APCO/NENA) hereafter referred to as the "Board".

The Agency and the Oregon Accreditation Alliance for and in consideration of the mutual covenants as outlined in this Agreement and the fees to be paid to the Oregon Accreditation Alliance as hereafter specified agree to be bound by the provisions, terms, and covenants contained herein.

WHEREFORE, each party covenants and agrees as follows:

INTRODUCTION

Oregon's law enforcement and emergency communications Oregon Accreditation Alliance is a joint effort of the Oregon Association Chiefs of Police, the Oregon State Sheriff's Association, and the Oregon Association Public Safety Communications Officers. The accreditation program provides for voluntary participation of Oregon and Alaska law enforcement and emergency communications agencies to comply with established professional standards of police and emergency communications practices.

1. PURPOSE OF THIS AGREEMENT

- 1.1. The purpose of this Agreement is to establish the relationships between and set the responsibilities of the Parties of the Agreement (a) by the Oregon Accreditation Alliance are assessing the Agency's compliance with applicable standards established by the Board in order for the Oregon Accreditation Alliance to determine if the Agency is eligible for designation as accredited and (b) by the Agency maintaining compliance with those standards by which they were accredited.

2. AGENCY'S RESPONSIBILITIES

Agency agrees to:

- 2.1. Provide all information, using its best and honest judgment in good faith, as requested by the Oregon Accreditation Alliance.
- 2.2. Provide all documents, files, records, and other data as required by the Oregon Accreditation Alliance so far as the same may be provided in accordance with laws, regulations, and ordinances of the state, county, locality, or municipality in which the agency is located.
- 2.3. Conduct a self-assessment on compliance with established standards and provide complete and accurate results to the Oregon Accreditation Alliance.
- 2.4. Provide one or more persons to assist the Oregon Accreditation Alliance's representatives, hereafter referred to as the "Assessors," in making the necessary inquiries and assessments of agency information relative to compliance with applicable standards.
- 2.5. Respond to all communications from the Oregon Accreditation Alliance within thirty (30) business days from the receipt thereof.
- 2.6. Purchase the PowerDMS accreditation module for the agency's accreditation Records Management System (RMS).
- 2.7. Provide the Assessor "Rights" to access PowerDMS and conduct an assessment.

3. OREGON ACCREDITATION ALLIANCE'S RESPONSIBILITIES:

The Oregon Accreditation Alliance agrees to:

- 3.1. Provide necessary documentation, forms, and instructions regarding the accreditation process.
- 3.2. Provide Assessors to conduct an on-site assessment of Agency's compliance with applicable standards.
- 3.3. Analyze compliance data and advise Agency of the results of the on-site assessment and the need for additional information, if any.
- 3.4. Conduct a hearing and nominate Agency to its respective Association for accreditation if the relevant standards are complied with.
- 3.5. If Agency is accredited, (a) provide a certificate, and (b) make available an indication of accreditation.
- 3.6. If the Agency is not accredited following an examination of compliance with applicable standards, provide Agency with reasons for the Board's decision.

4. TIME PERIOD COVERED BY THIS AGREEMENT

- 4.1. The Agreement shall take effect when the Agency's authorized representative, and the Executive Director of the Oregon Accreditation Alliance, acting on its behalf, sign the Agreement. This Agreement shall be effective upon signing by the second party.

4.2. The terms and covenants of this Agreement shall terminate in the following circumstances:

1. Upon execution of a modified Accreditation Agreement between the Agency and Oregon Accreditation Alliance; or
2. Upon written notice by the Agency; or
3. Upon expiration or revocation of the Agency's accredited status.

4.3 The Board may recommend revocation of accredited status in the following circumstances:

1. Failure to maintain compliance with the standards.
2. Failure to pay annual fees; or
3. Any other failure to comply with the terms and covenants as determined by the Board.

5. MODIFICATION

- 5.1. There shall be no modifications of this Agreement except in writing, signed by both parties, and executed with the same formalities as this document.
- 5.2. The Agency recognizes and acknowledges that it will be necessary for the Oregon Accreditation Alliance to make reasonable modifications and amendments to the accreditation standards, procedures, and written documentation and agrees to endorse all changes and revisions.

6. TIME AND MANNER OF PAYMENT:

- 6.1. Annual fees are assessed per Exhibit A, Schedule of Fees. The Agency shall remit the first-year payment no later than thirty (30) days after the Agency signs this Agreement. Subsequent annual fees will be due on the anniversary date for each year the Agreement is in effect. Payment does not include on-site assessment costs if any. Projected agency on-site assessment costs and arrangements for payment will be determined before the on-site assessment.
- 6.2. If the Agency's initial on-site assessment is not successful (i.e., work after the initial on-site assessment is required to achieve compliance with applicable standards), any additional costs for follow-up assessment work shall be determined, and arrangements for payment made at the time of scheduling follow-up work.

7. CONFIDENTIALITY:

- 7.1 The Oregon Accreditation Alliance shall receive and hold confidential any and all reports, files, records, and other data obtained from the Agency under this Agreement. The Oregon Accreditation Alliance shall not disclose, distribute, or release to any person or organization, except authorized Agency officials, employees, or agents, or upon order of any court, state or federal, any materials or contents thereof, either provided by the Agency or developed by the Oregon Accreditation Alliance in the furtherance of its responsibilities under this Agreement. Notwithstanding anything in this Agreement to the contrary, including

the above, the Oregon Accreditation Alliance is authorized, but not required, in the exercise of its sole discretion, to conduct an open meeting regarding the Agency's candidacy for state accreditation or its continued assessment, appraisal, and determination of state accreditation, and all comments which form a basis for the opinion either in favor of or against accreditation unless specifically notified by the Agency in writing to the contrary, in which case such meeting shall be closed to the public. Nothing herein shall be construed to require the Oregon Accreditation Alliance to conduct all or part of its meeting in public, including but not limited to the right of the Oregon Accreditation Alliance, in the exercise of its sole discretion, to terminate an open meeting at any time and conclude such meeting in a closed session.

- 7.2. In response to inquiries concerning the Agency, the Oregon Accreditation Alliance's reply will be to identify the Agency's status in the accreditation process. All other requests for information will be directed to the Agency's attorney (City or County Counsel).

8. NEWS RELEASES

- 8.1. Notwithstanding any provision of this Agreement to the contrary, the Oregon Accreditation Alliance shall have the right to identify the Agency in news releases and its publicity program after the Agency's on-site assessment has been scheduled; the purpose of the said news release, and to identify the Agency as seeking accreditation. Where specific mention of the Agency is used in this regard, a copy of the news release or publicity material will be provided to the Agency for its information.

9. THE OREGON ACCREDITATION ALLIANCE AS AN INDEPENDENT CONTRACTOR

- 9.1. In all matters pertaining to this Agreement, the Oregon Accreditation Alliance shall be acting as an independent contractor and neither the Oregon Accreditation Alliance nor any officer, employee, or agent of the Oregon Accreditation Alliance will be deemed an employee of the Agency. The selection and designation of the personnel of the Oregon Accreditation Alliance in performance of its responsibilities under this Agreement shall be made by the Oregon Accreditation Alliance.
- 9.2. In all matters pertaining to this Agreement and the relationship between the Parties hereto, the Executive Director of the Oregon Accreditation Alliance will act in the name of the Oregon Accreditation Alliance Board.

10. INDEMNIFICATION:

- 10.1. To the extent permitted by Alaska law each party shall be legally responsible for all claims, demands, suits or actions arising from any negligence or wrongful acts or omissions of that party..
- 10.2. Each party shall be solely responsible for any contract claims, delay damage, or similar items arising from or caused by the action or inaction of the party under this Agreement.

- 10.3. To the extent permitted by Alaska law, each party shall also be legally responsible for its all claims, lawsuits or actions for damages, costs and expenses arising from the the acts of their officers, employees and agents torts, as the term "tort" is defined in Alaska law.
- 10.4. The person signing on behalf of the law enforcement Agency hereby represents and warrants that they have the power and authority to execute this Agreement and to bind said Agency to all terms and covenants contained herein, including, but not limited to, the provisions of this Section 10.

11. INTEGRATION

- 11.1. This instrument embodies the whole agreement of the parties. The parties warrant that there are no promises, terms, conditions, or obligations other than those contained herein. This Agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties hereto.

12. SEVERABILITY

- 12.1. If any provision of this agreement or the application of such provision to any person or circumstance shall be held invalid, the remainder of this Agreement and the application of such provisions to persons or circumstances other than those to which it is held invalid shall not be affected thereby.

13. CHOICE OF LAW:

- 13.1. This Agreement and the rights of the parties hereunder shall be governed by and interpreted in accordance with the law of the State of Alaska.

14. MAINTAINING THE AGENCY'S ACCREDITATION STATUS:

- 14.1. When the Agency is awarded accreditation by its respective Association, the term of accreditation is for three years, beginning the date of the Board approval and nomination to the respective Association. During the three-year accredited period, the Agency agrees to maintain compliance with those standards under which the award was made. After the award of accreditation, the Agency agrees to notify the Oregon Accreditation Alliance when it cannot or does not maintain compliance with applicable standards.
- 14.2. As regards maintaining the agency's state accreditation status, the Agency, and the Oregon Accreditation Alliance acknowledge and agree to be bound by the provisions of the Oregon Accreditation Alliance process as established by the Oregon Accreditation Alliance Board.

15. WARRANTY NOT INTENDED OR IMPLIED:

- 15.1. It is understood that the Oregon Accreditation Alliance's award of accreditation does not constitute a warranty, expressed or implied, of total or continued compliance by the Agency with all applicable standards of accreditation and further, that it is not a substitute for the Agency's ongoing and in-depth monitoring and evaluation of its activities and the quality of its services.

16. WAIVER:

- 16.1. Any waiver by either party of any breach of this Agreement shall relate only to that breach and shall not amount to a general waiver.

17. NOTICE:

- 17.1. Any notices between the Parties shall be in writing sent via email or postage.

18. CONSENT TO BE BOUND

- 18.1. The Agency has read the following documents and agrees to and accepts them:

1. Oregon Accreditation Alliance Standards for Law Enforcement Agencies or the Standards for Communications Agencies.

IN WITNESS WHEREOF, The Agency has caused this Agreement to be executed
on _____, 2023

By _____

IN WITNESS WHEREOF, the Oregon Accreditation Alliance has caused this Agreement to be executed by the Executive Director of the Oregon Accreditation Alliance, acting on its behalf, on April 20TH, 2023.

By 

Scott Hayes, Executive Director
Oregon Accreditation Alliance

EXHIBIT A
SCHEDULE OF FEES FOR LAW ENFORCEMENT AND STAND-ALONE EMERGENCY COMMUNICATIONS AGENCIES

SIZE AGENCY	FTE	Annual Fee
A	1-10	1,028.50
B	11-25	1,963.50
C	26-75	2,975.00
D	76-200	3,833.50
E	201+	4,853.50

Law enforcement agencies with their own communications component who wish to pursue concurrent accreditation for both law enforcement and emergency communications will not include those persons assigned to communications as part of the "Authorized Full Time Employees" fee structure. The communications component will be assessed according to 50% of the fee structure based upon the number of "Authorized Full-Time Employees" assigned to that component.

If a second component of a member agency decides to also seek accredited status, the fee for the additional component will be one-half of the regular fee based on the total FTE of the second component. As an example, if the ABC Police Department has a total FTE of 70, their annual fee would be \$2,975.00. If that department has a 911/communications division that also wishes to seek accredited status independent of the law enforcement agency, and their 911 FTE was 10 personnel, their annual fee would be \$514.00.



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Why is this form needed?

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met. A menu or expected menu listing the meals, including entrées prepared on-site and offered to patrons, and copy of the DEC Food Service Permit (or corresponding DHHS documentation for licenses located in the Municipality of Anchorage) must accompany this form. Applicants should review AS 04.16.049 – AS 04.16.052 and 3 AAC 304.715 – 3 AAC 304.795. All fields of this form must be completed. The required \$50 permit fee may be made by credit card, check, or money order.

Section 1 – Establishment Information

Enter information for licensed establishment.

Licensee:	Uyen Nguyen				
License Type:	Restaurant Eating Place	License Number:	10200966		
Doing Business As:	Sai Gon Garden LLC				
Premises Address:	301 N Santa Claus Lane Unit 7				
City:	North Pole	State:	AK	ZIP:	99705
Contact Name:	Uyen Nguyen	Contact Phone:			

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

1. ☐ Dining after standard closing hours: AS 04.16.010(c)
2. ☒ Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
3. ☒ Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
4. ☒ Employment for any persons under 21 years of age: AS 04.16.049(c)

NOTE: Under AS 04.16.049(d), a Department of Labor and Workforce Development work permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY	
Transaction #:	Initials:



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Minors will only be allowed in the dining area and kitchen area.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

There will be a Manager or supervisor at all times on the premises to ensure minors do not gain access to bar area. Cameras will be installed over bar area, and "No Underage Drinking" signs will be posted on the grounds.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes No
☒ ☐

Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: <http://dec.alaska.gov/eh/fss/food/>

Please follow this link to the Municipality Food Safety Website:

<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

IF you are unable to certify the below statement, please discuss the matter with the AMCO office:

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.

U.N

*Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 5 – Hours of Operation

Review AS 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

Monday - Sunday open 8am - closed 10pm

Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes

No

☐☒

If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

Food and beverage service offered or anticipated is:

☒

table service

☐

buffet service

☐

counter service

☐

other

If "other", describe the manner of food and beverage service offered or anticipated:



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application**Section 7 – Certifications and Approvals**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

There are tables or counters at my establishment for consuming food in a dining area on the premises.

U.N

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons.
This menu includes entrées that are regularly sold and prepared by the licensee at the licensed premises.

U.N

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site,
golf course, or restaurant or eating place license.

U.N

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted.

U.N

*(AB-03 applications that accompany a new or transfer license application will
not be required to submit an additional copy of their premises diagram.)*

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

U.N

UNEN NGUEN

Printed name of licensee

Signature of licensee

Local Government Review (to be completed by an appropriate local government official):

Approved

Denied

☐☐

Signature of local government official

Date

Printed name of local government official

Title



Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review:

Enforcement Recommendation:

Approve

Deny

☐☐

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

Date

Enforcement Recommendations:

AMCO Director Review:

Approved

Denied

☐☐

Signature of AMCO Director

Printed name of AMCO Director

Date

Limitations:

Certificate of Occupancy



City of North Pole Building Department

This structure has been inspected and complies with the applicable codes in effect when the permit was issued. All final inspections have been completed, and this dwelling is approved for occupancy.

Use Classification:	Restaurant	Permit Number:	C009-2022 BLDG
Group:	A2	Type Construction:	VB
Occupant Load:		Subdivision:	North Pole Plaza 1st
Building owner and address	Gavora, Inc. PO Box 70021 Fairbanks, AK. 99707	Project address	301 N Santa Claus Lane Ste. 7 North Pole, AK 99705
		Lot:	Tract A
		Block:	
		Zoning:	GC

Building Official

January 19, 2023

Date

State of Alaska
Department of Commerce, Community, and Economic Development
Corporations, Business, and Professional Licensing

Certificate of Organization

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

Sai Gon Garden LLC



IN TESTIMONY WHEREOF, I execute the certificate and affix the Great Seal of the State of Alaska effective **July 12, 2022**.

A handwritten signature in black ink, appearing to read "Julie Sande".

Julie Sande
Commissioner



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Why is this form needed?

This new license application form is required for all individuals or entities seeking to apply for a new liquor license. Applicants should review **Title 04** of **Alaska Statutes** and **Chapter 304** of the **Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 304.105.

This form must be completed and submitted to AMCO's Anchorage office, along with all other required forms and documents, before any license application will be considered complete.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to be licensed.

Licensee:	Uyen Nguyen				
License Type:	Restaurant Eating Place	Statutory Reference:	04.11.100		
Doing Business As:	Saigon Garden Restaurant LLC				
Premises Address:	301 N Santa Claus Lane Unit 7				
City:	North Pole	State:	AK	ZIP:	99705
Local Governing Body:	North Star Borough				
Community Council:					

Mailing Address:	301 N Santa Claus Lane Unit 2				
City:	North Pole	State:	AK	ZIP:	99705

Designated Licensee:	Uyen Nguyen				
Contact Phone:		Business Phone:	907-385-0338		
Contact Email:	saisaigongarden10@gmail.com				

Seasonal License? ☐ Yes ☒ No ☒ If "Yes", write your six-month operating period: _____

OFFICE USE ONLY					
Complete Date:		License Years:		License #:	
Board Meeting Date:		Transaction #:			
Issue Date:		Examiner:			



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 2 – Premises Information

Premises to be licensed is:

☒ an existing facility ☐ a new building ☐ a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

N/A

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

N/A

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4.
If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:	Uyen Nguyen				
Address:	301 N Santa Claus Lane Unit 7				
City:	North Pole	State:	AK	ZIP:	99705

This individual is an: ☒ applicant ☐ affiliate

Name:					
Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 4 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #:	10200966	AK Formed Date:	11/17/2022	Home State:	AK
Registered Agent:	Uyen Nguyen		Agent's Phone:		
Agent's Mailing Address:	301 N Santa Claus Lane Unit 2				
City:	North Pole	State:	AK	ZIP:	99705

Residency of Agent: 810 Country Club Dr Yakima, WA 98901-1521 Yes No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

☐ ☒

Section 5 – Other Licenses

Ownership and financial interest in other alcoholic beverage businesses:

Yes No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

☐ ☒

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

Section 6 – Authorization

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

☐ ☒

If "Yes", disclose the name of the individual and the reason for this authorization:



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

U.N

I certify that all proposed licensees have been listed with the Division of Corporations.

U.N

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

U.N

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.


U.N

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

U.N

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

U.N


Signature of licenseeUYEN NGUYEN
Printed name of licensee
Signature of Notary PublicNotary Public and for the State of WashingtonMy commission expires: 7-16-2024Subscribed and sworn to before me this 18th day of November, 2022



Alaska Food Code 2023 Establishment Permit

Division of Environmental Health
Food Safety & Sanitation Program

Permit Number: 13541
Issued to: **UYEN NGUYEN**
For: **Saigon Garden**
For Operation of: **FF-1 Food Service**
Located at: **301 N Santa Claus LN North Pole, AK 99705**

This permit, issued under the provisions of 18 AAC 31, is valid until the noted expiration date or unless suspended or revoked by the department.

This permit is not transferable for change of ownership, facility location, or type of operation. It must be posted in plain view in the establishment and is the property of the State of Alaska.

Expiration Date:
December 31, 2023

Program Manager:

A handwritten signature in black ink, appearing to read "Kimberly 80V", is written over the printed name of the Program Manager.

**If you have questions or concerns regarding
safe food handling practices call toll free:**

1-87-SAFE-FOOD

(in Anchorage call 334-2560)



EXHIBIT A
Outline of the Premises

