



CITY OF NORTH POLE
Regular Meeting
April 17, 2023
City Hall Chambers
125 Snowman Lane, North Pole, Alaska
www.northpolealaska.com

Monday, April 17, 2023
Committee of the Whole: 6:30 PM
Regular City Council Meeting: 7:00 PM

MAYOR

Michael Welch
907-488-8584

CITY CLERK

Melissa Dionne
907-488-8583

COUNCIL MEMBERS

Jeffrey Jacobson – Mayor Pro Tem	907-460-7733
DeJohn Cromer – Deputy Mayor Pro Tem	907-347-2808
Anton Keller – Alt. Deputy Mayor Pro Tem	907-987-2548
Chandra Clack	907-460-3767
Aino Welch	907-488-5834
David Skipps	907-750-5106

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Invocation
4. Approval of Agenda (Pgs. 1-2)
5. Approval of the Minutes from 4/3/2023 (Pgs. 3-10)
6. Communications from the Mayor
 - a. Student of the Month – Derrick Dewilde (Pg. 11)
7. Council Members Questions of the Mayor
8. Citizens Comments (Limited to five (5) minutes per Citizen)
9. Communications from Department Heads, HR, City Clerk and the Borough Representative
10. Ongoing Projects Report
11. Unfinished Business
 - a. Ordinance 23-05, An Ordinance of the City of North Pole Amending the Pay Scale for City of North Pole Police Department Employees (Pgs. 12-14)

- b. Ordinance 23-06, An Ordinance of the City of North Pole Amending the 2023 Budget to Accept Grant Funds (Pgs. 15-16)

12. New Business

- a. Ordinance 23-07, An Ordinance of the City of North Pole Amending the User Fee Schedule and Title 15 (Pgs. 17-21)
- b. Resolution 23-06, A Resolution of the North Pole City Council Supporting Funding for an Interior Veterans Cemetery (Pgs. 22-23)
- c. NPPD Professional Development Changes (Pgs. 24-26)
- d. NPFD Acceptance of Grant Funds from the Firehouse Subs Safety Foundation (Pgs. 27-30)
- e. Acceptance of Street Sweeping Bid (Pg. 31)

13. Council Comments

14. Adjournment



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, April 3, 2023, in the North Pole City Hall Chambers.

CALL TO ORDER/ROLL CALL

Mayor Welch called the regular City Council meeting of Monday, April 3, 2023, to order at 7:00 p.m.

Present:

Mayor Welch
Jeffrey Jacobson – Mayor Pro Tem
DeJohn Cromer – Deputy Mayor Pro Tem
Anton Keller -Alt. Deputy Mayor Pro Tem
Chandra Clack
David Skipps
Aino Welch

Absent/Excused:

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Melissa Dionne

INVOCATION

Given by Mr. Welch

APPROVAL OF AGENDA

Ms. Welch *moved* to approve the agenda of April 3, 2023

Seconded *by* Mr. Jacobson

Ms. Welch *moved* to amend the agenda of April 3, 2023, to consent the following items:

New Business

- b. Ordinance 23-06, An Ordinance of the City of North Pole Amending the 2023 Budget to Accept Grant Funds

Seconded *by* Ms. Clack

On the Amendment

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent: 0

On the Agenda as Amended

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent: 0

APPROVAL OF MINUTES

Mr. Jacobson *moved* to approve the minutes from the 3/20/2023 meeting

Seconded by Ms. Welch

On the Minutes

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent: 0

COMMUNICATIONS FROM THE MAYOR

- The Mayor passed out a flyer to the Council, it details the Joint Pacific Multinational Readiness Center as well as the Regaining Arctic Capability plans from the military. Last week he was with the local military forces as well as military from 11 other countries in an arctic exercise. He shared some details about his experience with them.
- On March 28 he was with Randy Hobbs and city attorney Zane Wilson to talk about the combined heat and power utility for the city. Mr. Wilson wants to model it after the IGU. They are considering going to Aurora Energy to contract with them to run the utility. They also met with GVEA on a nondisclosure agreement. There will be more about this later in the year. Mr. Wilson is working on a contract with Marathon Oil that will be voted on by the Council in the next few months.
- Hank Bartos will be coming to the Council at the next meeting asking for support for a Veterans cemetery here in the Interior out in Salcha.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

- Mr. Jacobson asked for clarification on the location of the Veterans cemetery.

The Mayor said that he would leave the details for Mr. Bartos to share, but there have been a few pieces of land in the area identified and for one reason or another they had not worked out. Now the piece of land they are planning for is in Salcha.

- Mr. Cromer asked about the combined heat and power and how that would run.

The Mayor said that it is recommended that there is a board. But there is at least another's years worth of work to be done before we get there.

- Mr. Cromer asked the Mayor to explain how things get onto the agenda for the Council to consider and if there are things that don't make it to the Council.

The Mayor explained that there is a staff meeting, with himself and the department heads, and each can bring forward things they would like on the agenda. We discuss them at that staff meeting and consider if they are ready for the Council or if they need more information before being presented. He said that if something does not make it to the Council it would be because it wasn't ready yet.

- Ms. Clack asked about the contract that Mr. Wilson is working on with Marathon Oil and when the Council would be seeing that.

The Mayor said that that contract is not ready yet but as soon as it is Mr. Wilson will come to the Council and explain it on the night that the Council will be voting on it.

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

- None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra

- I attended my second confirmation hearing today in front of Senate Judiciary.
- Lt. Smith along with Homer PD Lieutenant had a parents education meeting at NPHS on Friday night.
- Stanton is working on fixing the sheetrock cracks in the meeting room.
- Rep. Prax called me to tell me there is likely no chance the policy project will get funded.
- I have been asked by APOA Statewide board to attend a state board meeting, all expense paid to Anchorage to present the range project to the board, the first of May.
- We are preparing for Police Memorial Day at the Trooper Gabe Rich and Trooper Scott Johnson Memorial Park on May 19th at 11:00. Lunch will follow at NPPD.
- Lt. Smith is in Anchorage for leadership training again. LEMI is a very valuable leadership course.

The Mayor asked about the job openings with the department and if Chief has had any movement.

- Chief Dutra said that they have someone in the early stages for the detective position, but nothing so far for the Chena Lakes position.

Mr. Jacobson asked about the 'policy project' that he mentioned.

- Chief said that it is an Alaska Association of Police project. It is an effort to have a statewide police policy manual in every city and village in the state of Alaska. It is a manual that gets updated often depending on the area. This project is expensive and takes a lot of effort. It is going to take approximately \$550,000 to seed this program. He said that he would be happy to give the Council more information on this topic.
- Chief Dutra relayed some info to the Council about the accreditation process that his department is working towards and will be going through soon.

Ms. Welch asked about the Council getting an abbreviated ALICE training course.

- Chief Dutra said that he would be happy to give one to the Council.

Fire Department, Chief Heineken

- The trip to the factory and the inspection of the new fire engine went well. The truck should be done the first week in May and he will be returning to do a final inspection before it starts to make its way to us. They do have contractors that will be driving it across the states to put it on a barge in Washington to head here.
- He has gotten a lot of feedback on the engine that will be given away by the department/city. He feels like there will be a good bunch of organizations to choose from.

Ms. Welch volunteered to be on the engine donation committee.

- Chief Heineken said that they should start working on putting that committee together in May to meeting in June/July to make that decision.

Finance, Michelle Peede

- Ms. Fogarty shared that she sent out financials on Friday and reminded everyone if they have any questions to feel free to ask her.
- They are gearing up and starting work on the audit. They had a few calls last week with their advisors. They are trying to get in touch with Alliance, but they have not responded yet and there is no letter of engagement with them yet either.
- They have a few more weeks to wrap up the 2022 books, after they are submitted, they can no longer go back and change anything.

The Mayor asked if things were working out with Altman and Rodgers.

- Ms. Fogarty said yes, they have had a lot of good conversations with them, and they have been very helpful.

Ms. Welch asked if not having the committal letter from Alliance has changed anything?

- Ms. Fogarty replied no that nothings has changed. They are still actively working on the audit, they know from past experience what they need to do.

Director of City Services, Danny Wallace

Special Topics

- Moose Creek
 - We continue to work on Moose Creek requirements; this week, they began installing new antennas on water systems to address communications problems. Respec is doing the work for those
 - We're also working on validating our reporting procedures with the Corps of Engineers. We're doing this in anticipation of continued payments to both HC and Respec
 - Ground work to address outstanding grading and hydroseeding issues will resume in May/June
 - The project end date is currently June 30th, although there might be administrative (AF-level review) issues that require an extension.
- Summer Hires

- We advertised all three positions today via contact and social media. We are not planning to pay for advertising. Closing date for these is April 19th and we anticipate a decision prior to 1 May.
- NW Manager's Conference
 - Email sent (refer to that). I was fortunate to participate in the NW Manager's Conference (sponsored by the Alaska Municipal Management Association) held here in Fairbanks this week. This organization provided a venue for communities to discuss municipal challenges in the Arctic and Pacific Northwest. The Alaska Municipal League helped host the conference, along with Jim Williams, FNSB Chief of Staff (de facto City Manager for FNSB). The conference also included attendees from Oregon, Washington, and the International City/County Manager's Association (ICMA), which provided a broad spectrum of experience and useful discussion.

Building Department

- We continue to work with the Wescott Pool project manager on building permit requirements. Today they returned the assessment worksheet and we're determining the permit requirements and costs.

Public Works Department

- We received only one bid for the Street Sweeping project, but we feel it will be sufficient. I'll present that information at the next Council Meeting.
- We're beginning work on the summer projects list. We have an internal meeting to review those on April 12th.
- We continue to push snow away from the roads throughout City in anticipation of future snow falls. Things continue to go well and the weather continues to cooperate..

Utility Department

- Utilities operations continue to go well and they are seeing typical events for this time of the year.

Ms. Welch asked about the water meters and who pays for that.

- Mr. Wallace said that the cost is rolled into the rate, but that there is a small fee for the upkeep on the new meters.

Mr. Jacobson asked about the pay for the summer hire positions.

- Mr. Wallace said it is the same as last year, \$20 an hour for both the summer hires and the intern. The position is a 12 week one and the dates of start and stop can be flexible based on school dates.

Human Resources, Ellen Glab

- Ms. Glab is out on maternity leave.

Borough Representative

Borough meeting 3/23/2023

- Mr. Jacobson attended this meeting.
- He thanked the borough assembly for the improvements on the Westcott pool.

- He also encouraged them to continue funding the grants to help people convert to natural gas to help with the air quality in the area.
- He shared that the NP council had passed the resolution not supporting the Mahn Cho Mine project.
- There were some assembly members who had expressed concern with the PFOS groundwater contamination in the NP area. Mr. Jacobson was able to give them some info on the direction that the PFOS travels.
- Most of the talks in the meeting were centered around the Mahn Cho min project. He said that they did finally pass something but that the outcome was very disheartening, and he felt that there was a lack of leadership.
- Mr. Jacobson also gave a rundown of the city's presentation at the NPCCC luncheon. Each of the department heads talked about their departments and he shared information about the Council and talked about some of the long-term challenges the city is facing along with the housing needs of the area. During this lunch he did get a question about why the city contracts out the snow removal instead of doing it ourselves. Mr. Jacobson explained to her that the idea of having all of that snow removal equipment plus operators to drive the equipment is a very expensive one and is something that the city cannot afford to do at this time.

City Clerk's Office, Melissa Dionne

- Ms. Dionne gave an update on the new city website; it is done and in the final quality assurance portion of the process. This portion should take no more than a week or two, at the end of that we will have the links to the new site and set up training on how to use it. She said that she would keep everyone updated.
- She let the Council know that she left a copy of the new bullying and harassment policy at their seat and asked them to please sign the acknowledgment and get it back to her. She also reminded the department heads that she needed them back as soon as possible.

The Mayor asked when the clerks training is this year.

- Ms. Dionne let him know that it was the 2nd week in June and that she would not be missing any meetings, only the staff meeting prior. She also said that she is looking into a PIO certificate program and would get the Council that info.

ON GOING PROJECTS

- Ms. Welch and Ms. Clack attended the grand opening of Timber Creek, a new retirement home in Fairbanks this last weekend. Ms. Welch said that it was a very well-thought-out community, with many amenities. Ms. Clack agreed she said that the facility was very nice, the staff was very friendly, and the amenities were lovely.
- The Mayor shared that on May 22 through the 25th is the Governors Sustainable Energy conference in Anchorage. More info can be found at alaskasustainableenergy.com.

NEW BUSINESS

- Ordinance 23-05, An Ordinance of the City of North Pole Amending the Pay Scale for City of North Pole Police Department Employees

Mr. Jacobson *moved* to approve the Ordinance

Seconded *by* Ms. Clack

On the Ordinance

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Jacobson, Cromer, Keller, Skipps, Mayor Welch

No: 0

Absent:

* Council Member Skipps asked to be added as a sponsor of this ordinance.

COUNCIL COMMENTS

- Ms. Welch said that she has been enjoying some of the things going on in the community. She said that she recently had a conversation with someone from the University who does a lot of stuff with climate change. She shared some details about the combined heat and power plant and she said that he was pretty excited about that. He invited the Council to come up to the University to check out some of the projects that they are working on.
- Mr. Skipps thanked the police department and Chief Dutra for their professionalism. His son was recently pulled over by Officer Blum and what could have been a bad situation was handled very nicely and professionally by the officer. He asked Chief Dutra to extend that thank you to Officer Blum.
- Ms. Clack thanked everyone for their hard work toward the police pay increase and the seriousness of the city's needs for employees.
- Mr. Keller recently attended the parental education talking point that a Lieutenant from Homer gave. He said that he is excited that Lt. Smith will also be offering this training. He said that one statistic that came from this training that he would like to share was that 1/3 of high school girls have had thoughts/ideations of committing suicide. He said that it really hit home with him because he has 4 girls. He said his thought was holy crap what can I do to keep my girls safe? He said it comes to parenting. Having a relationship with your kids in your home so that they know they can come and talk to you and to not be scared. He said that he and his wife need to work on their reactions, that the reason kids don't want to talk to their parents is because of the parents' reaction to what they share, so their kids can feel better about talking to them. He said that he has a lot of contact with youth and adolescents and even people into their 20's who have those struggles with their self-doubt and their self-worth and that it is almost a pandemic, this thinking. He said that we need to shed light on this, that we need to open our minds and be an asset. On the phone 988 is the hotline that people can call to talk to someone, and the Fairbanks area has an emergency response mental health task force that locals can call. He said that there were not a lot of people in attendance at this talk, but the ones that were there had a great response to it. He said that knowledge is power, especially when we apply it and he said that this is something that he is taking back to his home and to his community because this number is just too high. He said that he is grateful for the warming weather and cannot wait to smell the BBQ. He asked everyone to continue to be safe on the

roads, they are slick with all the warming and freezing.

- Mr. Cromer thanked the Council for passing the new bullying and harassment policy last time we met. And asked the city employees to please come forward if they are feeling harassed or bullied. To please go to HR, no matter how big or small it is. It is important to the city to have that safe environment to work in.
- Mr. Jacobson reminded the Council to sign the acknowledgement of that policy and to return it to the Clerk. He said that it is important to lead by example and get that signed. He said that there are some exciting things happening in the community. The Polaris building in Fairbanks that has been abandoned for years will be torn down starting the second week in April. The initial tear down of the annex will be completed in mid-May. They will use that empty lot this summer as a location for outdoor events, food truck rallies or pop-up businesses. The rest of the building will come down in September. He shared some funny April Fools Day jokes that were going around about things in Fairbanks, like adding the debris from the Polaris building to the Chena river to make rapids in the water. He let everyone know that he has calendar packets for the Council that include the school calendar along a few other ones for their reference. Mr. Jacobson also gave a welcome to Mr. Keller's daughter who was in attendance tonight.
- The Mayor talked about the 11th airborne, and shared some things that he had learned about them. He said that they have a really rich history, while the flag was being raised over Hirojimi, the 11th airborne was bringing prisoners of war, like General Wainwright, back to the states. He got to listen the 4 star general of PACAF had to say about the to the 3 things that Chinese have right now that we could do something about one of them. He said that they have interior lines, that to the North, South, East and West of them they have allies. He said in that regard we could do something about that, new countries are being brought into NATO, he said that we have people in the Pacific and here in the Arctic giving us the Interior line. But 2 things we don't have is that the Chinese have 400 million people in their upper middle class, that is more people than we have in the US the other is weaponry, including everything from aircraft to bullets. His big take away was that the US has to do better with less people, and we have to have better equipment because we just don't have as much. He said that the military here is growing and expanding, EAFB and Wainwright are both growing. As we grow we need to keep our eyes open on how we grow and how we do it best.

ADJOURNMENT

Ms. Clack *moved* to adjourn

Seconded *by* Ms. Clack

The regular meeting of Monday, April 3, 2023, adjourned at 8:56 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, April 3, 2023.

ATTEST:

Melissa Dionne, City Clerk

Office of the Mayor
City of North Pole

Proclamation

WHEREAS, Derrick Dewilde is a senior at North Pole High School and is the son of Antoinette Roberts.

WHEREAS, Derrick has been actively involved in wrestling, track & field, poetry slam and the school newspaper.

WHEREAS, Derrick has spent his free time fund raising for the track & field team and has been awarded for his efforts in poetry slam and wrestling.

WHEREAS, the City of North Pole desires to recognize the outstanding students in the community.

NOW, THEREFORE, I, Michael W. Welch, Mayor of the City of North Pole, do hereby proclaim Derrick Dewilde the:

*North Pole City Council
High School Student of the Month
For April 2023.*

Michael W. Welch
Mayor, City of North Pole, Alaska

ATTEST:

Melissa Dionne
Melissa Dionne
City Clerk



Sponsored by: Mayor Welch and Council Members Jacobson, Cromer, Keller, Clack and Skipps
Introduced & Advanced: April 3, 2023

**CITY OF NORTH POLE
ORDINANCE 2023-05**

**AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE PAY
SCALE FOR CITY OF NORTH POLE POLICE DEPARTMENT EMPLOYEES**

WHEREAS, changes to the North Pole Municipal Code are a continually
changing requirement; and

WHEREAS, the City of North Pole continues to address pay inequities in order
to increase the police department's ability to attract new hires with a progressive
pay and benefits package that is consistent with other agencies in the state; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be
codified.

Section 2. Title 2 Chapter 36 section 470 Pay are hereby amended in the North
Pole Code of Ordinances as follows: [new text in red, deleted text in ~~strikethrough~~
red] see attached

Section 3. Effective Date. This ordinance shall become effective the next full pay
period after signing.

ADOPTED THE ____ DAY OF April 2023.

Michael W. Welch
Mayor

ATTEST:

Melissa Dionne
City Clerk

Current Payscale

Position		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
Chief	Hourly	39.53	40.72	41.94	43.20	44.49	45.83	47.20	48.62	50.08	Year/Step	51.58	52.35	53.14	52.93	54.74	55.56	56.40	57.24	58.10	58.97	59.86
	Monthly	6852	7,057	7,269	7,487	7,712	7,943	8,181	8,427	8,680	8,940	9,074	9,210	9,349	9,489	9,631	9,776	9,922	10,071	10,222	10,375	
	Yearly	82,222	84,689	87,230	89,847	92,542	95,318	98,178	101,123	104,157	107,282	108,891	110,524	112,182	113,865	115,573	117,306	119,066	120,852	122,665	124,505	
Lieutenant		36.01	36.01	37.09	38.20	39.35	40.53	41.75	43.00	44.29	45.62	46.30	47.00	47.70	48.42	49.14	49.88	50.63	51.39	52.16	52.94	53.73
		6242	6,429	6,622	6,821	7,025	7,236	7,453	7,677	7,907	8,025	8,146	8,268	8,392	8,518	8,646	8,775	8,907	9,041	9,176	9,314	
		74,901	77,148	79,462	81,846	84,302	86,831	89,435	92,119	94,882	96,305	97,750	99,216	100,704	102,215	103,748	105,304	106,884	108,487	110,115	111,766	
Sergeant		33.00	33.00	33.99	35.01	36.06	37.14	38.26	39.40	40.59	41.80	43.06	43.70	44.36	45.02	45.70	46.39	47.08	47.79	48.50	49.23	49.97
		5720	5,892	6,068	6,250	6,438	6,631	6,829	7,035	7,246	7,463	7,575	7,689	7,804	7,921	8,040	8,161	8,283	8,407	8,533	8,661	
		68,640	70,699	72,820	75,005	77,255	79,573	81,960	84,419	86,951	89,560	90,903	92,267	93,651	95,055	96,481	97,928	99,397	100,888	102,402	103,938	
Detective Corporal																						
	31.00	31.00	31.93	32.89	33.87	34.89	35.94	37.02	38.13	39.27	40.45	41.05	41.67	42.29	42.93	43.57	44.22	44.89	45.56	46.24	46.94	
	31.00	31.00	31.93	32.89	33.87	34.89	35.94	37.02	38.13	39.27	40.45	41.05	41.67	42.29	42.93	43.57	44.22	44.89	45.56	46.24	46.94	
		5373	5,524	5,700	5,871	6,047	6,229	6,416	6,608	6,806	7,011	7,116	7,222	7,331	7,441	7,552	7,666	7,781	7,897	8,016	8,136	
Officer																						
		64,476	66,410	68,403	70,455	72,568	74,745	76,988	79,297	81,676	84,127	85,388	86,669	87,969	89,289	90,628	91,988	93,367	94,768	96,189	97,632	
	28.00	28.00	28.84	29.71	30.60	31.51	32.46	33.43	34.44	35.47	36.53	37.08	37.64	38.20	38.78	39.36	39.95	40.55	41.15	41.77	42.40	
		4853	4,999	5,149	5,303	5,462	5,626	5,795	5,969	6,148	6,332	6,427	6,524	6,622	6,721	6,822	6,924	7,028	7,134	7,241	7,349	
		58,240	59,987	61,787	63,640	65,550	67,516	69,542	71,628	73,777	75,990	77,130	78,287	79,461	80,653	81,863	83,091	84,337	85,602	86,886	88,189	
Recruit Officer		26.00	26	27																		
			4,507	4,642																		
Evidence Custodian																						
	24.00	24.00	24.72	25.46	26.23	27.01	27.82	28.66	29.52	30.40	31.31	31.78	32.26	32.74	33.24	33.73	34.24	34.75	35.28	35.80	36.34	
		4,160	4,285	4,413	4,546	4,682	4,823	4,967	5,116	5,270	5,428	5,509	5,592	5,676	5,761	5,847	5,935	6,024	6,114	6,206	6,299	
Executive Assistant																						
		49,920	51,418	52,960	54,549	56,185	57,871	59,607	61,395	63,237	65,134	66,111	67,103	68,110	69,131	70,168	71,221	72,289	73,373	74,474	75,591	
Administrative Assistant																						
	22.60	22.60	23.28	23.98	24.70	25.44	26.20	26.99	27.80	28.63	29.49	29.93	30.38	30.83	31.30	31.77	32.24	32.73	33.22	33.72	34.22	
		3,917	4,035	4,156	4,281	4,409	4,541	4,678	4,818	4,962	5,111	5,188	5,266	5,345	5,425	5,506	5,589	5,673	5,758	5,844	5,932	
Administrative Assistant																						
		47,008	48,418	49,871	51,367	52,908	54,495	56,130	57,814	59,548	61,335	62,255	63,189	64,136	65,098	66,075	67,066	68,072	69,093	70,130	71,182	
												10										
Administrative Assistant																						
	19.00	19.00	19.57	20.16	20.76	21.38	22.02	22.68	23.37	24.07	24.79	25.16	25.54	25.92	26.31	26.70	27.10	27.51	27.92	28.34	28.77	
		3,293	3,392	3,494	3,598	3,706	3,817	3,932	4,050	4,171	4,297	4,361	4,426	4,493	4,560	4,629	4,698	4,769	4,840	4,913	4,986	
		39,516	40,701	41,923	43,180	44,476	45,810	47,184	48,600	50,058	51,559	52,333	53,118	53,915	54,723	55,544	56,377	57,223	58,081	58,953	59,837	

	Step	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
											Year/Step										
Chief	Hourly	\$43.53	\$44.84	\$46.18	\$47.57	\$48.99	\$50.46	\$51.98	\$53.54	\$55.14	\$56.80	\$57.65	\$58.51	\$59.39	\$60.28	\$61.19	\$62.10	\$63.04	\$63.98	\$64.94	\$65.91
	Monthly	\$7,545	\$7,772	\$8,005	\$8,245	\$8,492	\$8,747	\$9,009	\$9,280	\$9,558	\$9,845	\$9,992	\$10,142	\$10,294	\$10,449	\$10,606	\$10,765	\$10,926	\$11,090	\$11,256	\$11,425
	Yearly	\$90,542	\$93,259	\$96,056	\$98,938	\$101,906	\$104,963	\$108,112	\$111,356	\$114,696	\$118,137	\$119,909	\$121,708	\$123,534	\$125,387	\$127,267	\$129,176	\$131,114	\$133,081	\$135,077	\$137,103
Lieutenant	\$40.01	\$40.01	\$41.21	\$42.45	\$43.72	\$45.03	\$46.38	\$47.77	\$49.21	\$50.68	\$52.20	\$52.99	\$53.78	\$54.59	\$55.41	\$56.24	\$57.08	\$57.94	\$58.81	\$59.69	\$60.58
		\$6,935	\$7,143	\$7,357	\$7,578	\$7,805	\$8,040	\$8,281	\$8,529	\$8,785	\$9,049	\$9,184	\$9,322	\$9,462	\$9,604	\$9,748	\$9,894	\$10,043	\$10,193	\$10,346	\$10,501
		\$83,221	\$85,717	\$88,289	\$90,938	\$93,666	\$96,476	\$99,370	\$102,351	\$105,422	\$108,584	\$110,213	\$111,866	\$113,544	\$115,247	\$116,976	\$118,731	\$120,512	\$122,319	\$124,154	\$126,016
Sergeant	\$37.00	\$37.00	\$38.11	\$39.25	\$40.43	\$41.64	\$42.89	\$44.18	\$45.51	\$46.87	\$48.28	\$49.00	\$49.74	\$50.48	\$51.24	\$52.01	\$52.79	\$53.58	\$54.38	\$55.20	\$56.03
		\$6,413	\$6,606	\$6,804	\$7,008	\$7,218	\$7,435	\$7,658	\$7,888	\$8,124	\$8,368	\$8,493	\$8,621	\$8,750	\$8,881	\$9,015	\$9,150	\$9,287	\$9,426	\$9,568	\$9,711
		\$76,960	\$79,269	\$81,647	\$84,096	\$86,619	\$89,218	\$91,894	\$94,651	\$97,491	\$100,415	\$101,922	\$103,450	\$105,002	\$106,577	\$108,176	\$109,798	\$111,445	\$113,117	\$114,814	\$116,536
Detective/Corporal	\$35.00	\$35.00	\$36.05	\$37.13	\$38.25	\$39.39	\$40.57	\$41.79	\$43.05	\$44.34	\$45.67	\$46.35	\$47.05	\$47.75	\$48.47	\$49.20	\$49.93	\$50.68	\$51.44	\$52.22	\$53.00
		\$6,067	\$6,249	\$6,436	\$6,629	\$6,828	\$7,033	\$7,244	\$7,461	\$7,685	\$7,916	\$8,034	\$8,155	\$8,277	\$8,401	\$8,527	\$8,655	\$8,785	\$8,917	\$9,051	\$9,186
		\$72,800	\$74,984	\$77,234	\$79,551	\$81,937	\$84,395	\$86,927	\$89,535	\$92,221	\$94,987	\$96,412	\$97,858	\$99,326	\$100,816	\$102,329	\$103,863	\$105,421	\$107,003	\$108,608	\$110,237
Officer	\$32.00	\$32.00	\$32.96	\$33.95	\$34.97	\$36.02	\$37.10	\$38.21	\$39.36	\$40.54	\$41.75	\$42.38	\$43.01	\$43.66	\$44.31	\$44.98	\$45.65	\$46.34	\$47.03	\$47.74	\$48.46
		\$5,547	\$5,713	\$5,884	\$6,061	\$6,243	\$6,430	\$6,623	\$6,822	\$7,026	\$7,237	\$7,346	\$7,456	\$7,568	\$7,681	\$7,796	\$7,913	\$8,032	\$8,153	\$8,275	\$8,399
		\$66,560	\$68,557	\$70,614	\$72,732	\$74,914	\$77,161	\$79,476	\$81,860	\$84,316	\$86,846	\$88,148	\$89,471	\$90,813	\$92,175	\$93,557	\$94,961	\$96,385	\$97,831	\$99,299	\$100,788
Recruit	\$30.00	\$30.00	\$30.90																		
		\$4,507	\$4,642																		
Evidence Custodian	\$24.00	\$24.00	\$24.72	\$25.46	\$26.23	\$27.01	\$27.82	\$28.66	\$29.52	\$30.40	\$31.31	\$31.78	\$32.26	\$32.74	\$33.24	\$33.73	\$34.24	\$34.75	\$35.28	\$35.80	\$36.34
		\$4,160	\$4,285	\$4,413	\$4,546	\$4,682	\$4,823	\$4,967	\$5,116	\$5,270	\$5,428	\$5,509	\$5,592	\$5,676	\$5,761	\$5,847	\$5,935	\$6,024	\$6,114	\$6,206	\$6,299
		\$49,920	\$51,418	\$52,960	\$54,549	\$56,185	\$57,871	\$59,607	\$61,395	\$63,237	\$65,134	\$66,111	\$67,103	\$68,110	\$69,131	\$70,168	\$71,221	\$72,289	\$73,373	\$74,474	\$75,591
Executive Assistant	\$22.60	\$22.60	\$23.28	\$23.98	\$24.70	\$25.44	\$26.20	\$26.99	\$27.80	\$28.63	\$29.49	\$29.93	\$30.38	\$30.83	\$31.30	\$31.77	\$32.24	\$32.73	\$33.22	\$33.72	\$34.22
		\$3,917	\$4,035	\$4,156	\$4,281	\$4,409	\$4,541	\$4,678	\$4,818	\$4,962	\$5,111	\$5,188	\$5,266	\$5,345	\$5,425	\$5,506	\$5,589	\$5,673	\$5,758	\$5,844	\$5,932
		\$47,008	\$48,418	\$49,871	\$51,367	\$52,908	\$54,495	\$56,130	\$57,814	\$59,548	\$61,335	\$62,255	\$63,189	\$64,136	\$65,098	\$66,075	\$67,066	\$68,072	\$69,093	\$70,130	\$71,182
Administrative Assistant	\$19.00	\$19.00	\$19.57	\$20.16	\$20.76	\$21.38	\$22.02	\$22.68	\$23.37	\$24.07	\$24.79	\$25.16	\$25.54	\$25.92	\$26.31	\$26.70	\$27.10	\$27.51	\$27.92	\$28.34	\$28.77
		\$3,293	\$3,392	\$3,494	\$3,598	\$3,706	\$3,817	\$3,932	\$4,050	\$4,171	\$4,297	\$4,361	\$4,426	\$4,493	\$4,560	\$4,629	\$4,698	\$4,769	\$4,840	\$4,913	\$4,986
		\$39,516	\$40,701	\$41,923	\$43,180	\$44,476	\$45,810	\$47,184	\$48,600	\$50,058	\$51,559	\$52,333	\$53,118	\$53,915	\$54,723	\$55,544	\$56,377	\$57,223	\$58,081	\$58,953	\$59,837

ORDINANCE 23-06

**AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE
2023 BUDGET TO ACCEPT GRANT FUNDS**

WHEREAS, changes to practices and policies is a continually changing requirement; and

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and

WHEREAS, adjustment in the budget are necessary to remain compliant with Council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the attached fiscal note accepting grant funds from The State of Alaska, Division of Forestry for \$6000 and the State of Alaska Department of Environmental Conservation for the North Pole stormwater drainage study for \$46,905. The NRA pass through grant was unexpended in 2022, the fiscal note will budget to expend the funds in 2023.

Section 1. This ordinance is of a general nature and shall not be codified.

Section 2. Effective date.

This ordinance shall become effective immediately upon passage.

ADOPTED THE ____ DAY OF APRIL 2023.

Mayor: Michael W. Welch

ATTEST:

Melissa Dionne, North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:



City of North Pole, Alaska
Fiscal Note Year: 2023
Ordinance: 23-06

Originator/Sponsor: Chief Dutra and Chief Heineken

Date: March 29, 2023

Does the Ordinance or Resolution have a fiscal impact? **Yes** **X**

<u>Fund- Dept.</u>	<u>Account Description</u>	<u>Account #</u>	<u>Debit</u>	<u>Credit</u>	<u>Effect</u>
PD Grant Fund	NRA Grant Exp	32-09-9-9006	10,000		Increase
PD Grant Fund	NRA Grant Rev	32-39-9021		10,000	Increase
PD Grant Fund	SHSP 2022 Training	32-09-9-9005	5,000		Increase
PD Grant Fund	SHSP 2022 Rev	32-39-9030		5,000	Increase
FD Grant Fund	Volunteer Fire Grant Exp	31-09-9-9000	6,000		Increase
FD Grant Fund	Volunteer Fire Grant Rev	31-38-0100		6,000	Increase
PW Grant Fund	ADEC Admin/Indirect Cost	33-01-9-5011	4,264		Increase
PW Grant Fund	ADEC Stormwater Drainage Study	33-01-9-5012	42,641		Increase
PW Grant Fund	ADEC Grant Revenue	33-38-3001		46,905	Increase

Prepared By: Tricia Fogarty **Date:** March 29, 2023

Finance Approval: Tricia Fogarty **Date:** March 29, 2023

The City of North Pole recommended a fee schedule for IGU Gas installs and conversions within City Limits.

When a customer or business converts to natural gas, we (CNP) take the project's cost (usually provided by the contractor or customer) and cross-reference the charge with our Building Permit Fees as outlined in the 1997 Uniform Administrative code book. We give the cost of the permit fee to the customer. In addition, we provide the customer with a "Certificate of Compliance" form that is filled out once the job is complete. This Certificate of Compliance is a form the customer or installer signs off on to ensure the job was completed to standard. When that is turned in, the City issues a Certificate of Completion.

The theory of this process was set in motion by the former Director of City Services to keep permitting costs low by not having to assign the inspection to a contracted engineer, which could increase costs significantly. In addition, the two current engineers the city contracts with are not versed in such inspections.

With a new season approaching, some information has been gathered to provide a more structured and straightforward way to charge customers who want to convert to natural gas.

Recommended fees are as follows:

- For Buildings - \$250 per installation (business or home)
- For Main Lines - \$585 plus \$0.35 per linear foot (similar to what Matsu Valley charges)

In addition, having a contractor or a self-installed conversion fill out the Certificate of Compliance is one-sided, as we (CNP) do not currently inspect the work. The City proposes that final inspections be conducted by our Public Works Supervisor, Cody Lougee

ORDINANCE NO. 2023-07

**AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE
USER FEE SCHEDULE AND TITLE 15**

WHEREAS, changes to the North Pole Municipal Code are a continually
changing requirement; and

WHEREAS, the City of North Pole wishes to amend the Municipal Code to
confirm to the requirements of the City; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be
codified.

Section 2. Title 4 Chapter 4 section 10.020 User Fee Schedule and Title 15
Chapter 82, Fuel Gas Code is hereby amended in the North Pole Code of
Ordinances as follows: [new text in red, deleted text in ~~strikethrough~~].

4.10.020 USERFEE SCHEDULE.

Ambulance Fee	\$1,100.00
Ambulance/Patient Transport Mileage (loaded miles)	\$15.00 per mile
Fire/Ambulance Run Reports	\$25.00
Building Permit Fees	Based on building evaluation and 1997 Uniform Administrative Code
City Annual Business License	\$75.00
Copies of Public Records	\$1.00 first pg; \$0.25 thereafter
Declaration of Candidacy Filing Fee	\$25.00

Event/Parade Permit	\$50.00
Faxes Send/Receive Local Calling Area (per page)	\$1.00
Faxes Send Long Distance in U.S. Only (per page)	\$2.00
Fingerprinting per Card	\$40.00
Fireworks Annual Permit to Retail Vendor of Class "C" Fireworks	\$3,000.00
Glass Mug	\$10.00
Hydrant Meter Charge	\$50.00/mo. (min)
Hydrant Meter Deposit – to be refunded upon return in good condition	\$500.00
Hydrant Meter Water Usage Rate	\$0.035/gallon
Impound Fee	\$500.00
Natural Gas Installation for buildings for main line	\$250 per installation (business or home) \$585 plus \$.35 per linear foot
North Pole stuffed bears	\$10.00
North Pole flag 12 x 18	\$30.00
North Pole pins	\$2.00 or 3/\$5.00
Notary Services per Document	\$10.00
Plan Specifications Copies @ cost + 10% Admin. fee	See Department Head
Police Reports	\$25.00
Photo Copy Fee (per page)	\$0.25
Residential and commercial properties water and sewer fees shall be the following (per NPMC 13.08.090(B)):	
Water tie-in fee – 3/4 inches to 2 inches	\$250.00
Sewer tie-in fee – 3/4 inches to 2 inches	\$250.00

Water tie-in fee – Greater than 2 inches up to 4 inches	\$300.00
Sewer tie-in fee – Greater than 2 inches up to 4 inches	\$300.00
Water – Greater than 4 inches	\$350.00
Sewer – Greater than 4 inches	\$350.00
Residential Water Meter Replacement	At replacement cost
Commercial Water Meter Replacement	At replacement cost
False/Nuisance Alarms (Police and Fire) For each alarm over 5 per calendar year	\$250.00

24 Chapter 15.82 FUEL GAS CODE.

25 Sections:

26 15.82.010 Adoption.

27 15.82.020 Modifications.

28 15.82.030 Appeals.

29 15.82.040 Local amendments to the International Fuel Gas Code, 2018
30 Edition.

31 15.82.050 Review/Inspect Installations

32

33 15.82.050 Review/Inspect Installations

34 The City of North Pole may require gas lines, fixtures, and appliance installations
35 within City limits to be inspected by a City representative to ensure the lines,
36 fixtures, or equipment comply with the International Fuel Gas Code. All
37 installations must be in good repair and in proper service.

38

39 **Section 3. Effective Date.** This ordinance shall become effective upon signing.

40

41 ADOPTED THE ____ DAY OF May 2023.

42

43

44

45

Mayor Michael W Welch

46 ATTEST:

47

48

49 _____
Melissa Dionne, City Clerk

PASSED/FAILED

Yes:

No:

Absent:

**CITY OF NORTH POLE
RESOLUTION 2023 - 06**

**A RESOLUTION OF THE NORTH POLE CITY COUNCIL SUPPORTING
FUNDING FOR AN INTERIOR VETERAN'S CEMETARY**

WHEREAS, in 1978 the Department of Veterans Affairs (VA) established the Veterans Cemetery Grants Program through the National cemetery Administration (NCA) to assist states, territories, and federally recognized tribal governments in providing gravesites for Veterans in those areas where VA's national cemeteries cannot fully satisfy their burial needs: and

WHEREAS, the VA may provide up to 100 percent of development costs of approved projects, but does not fund acquisition of land. Cemeteries established under the grant program must conform to VA site selection, planning, and construction standards; if VA grant funds are used, cemeteries must also be maintained and operated according to NCA standards; and

WHEREAS, in 2009 the Alaska State Legislature authorized the establishment of an Interior Alaska Veterans Cemetery (IAVC); then-Governor Palin signed the enabling legislation; and

WHEREAS, in 2011 the legislature authorized receipt of \$6 million in federal funds for cemetery construction; and

WHEREAS, in 2012 the State of Alaska received a federal grant to establish the cemetery. The land held by the state was not suitable for construction and the funds were deferred to another NCA Project; and

WHEREAS, the state from 2012 through 2021 reviewed many parcels of land which non met the NCA standards for developing a State Veterans Cemetery; and

WHEREAS, in 2022 the State of Alaska purchased suitable land in Salcha which meets and exceeds the NCA standards for a State of Veterans Cemetery; and

WHEREAS, in 2020 there were over 71,454 Veterans living in the State of Alaska and NCA has awarded grant totaling \$992 million to establish, expand, improve, operate and maintain Veteran Cemeteries in 40 states and territories including tribal trust lands since its creation.

NOW, THEREFORE, BE IT RESOLVED we respectfully request that federal funding be released in the amount of \$16 million to complete an Interior Veteran Cemetery so our veterans can be honored for their ultimate sacrifice.

BE IT FURTHER RESOLVED that the Council directs the Clerk to distribute a copy of this resolution to the Honorable Governor Mike Dunleavy, Alaska Interior Delegation, and the Alaska Congressional Delegation.

Section 1. Effective date.
This resolution shall become effective immediately upon City Council approval.

PASSED by a duly constituted quorum of the North Pole City Council this ____ day of ____ 2023.

Michael W. Welch, Mayor

ATTEST:

Melissa Dionne
City Clerk

PASSED/FAILED Yes: No: Absent:



North Pole Police Department

125 Snowman Ln.
North Pole, AK 99705
907-488-6902
Northpolepolice.org



April 4, 2023

To: North Pole City Council

Re: Professional Development Changes

Honorable North Pole Council members:

In an attempt to overhaul our entire hiring process, we have had many meetings and sought input from the department members and are now seeking a small change to the professional development for the police officers.

We have moved some requirements around so that they can be achieved at an earlier time frame. This will help our recruitment abilities by enhancing our professional developments in the early stages of the hiring process. Step one and two are very hard and take an enormous amount of education and achievement for an officer to reach. These milestones are worthy of acknowledgement and are now the starting point for a great career.

The final two professional developments are a little more difficult to achieve than before but will benefit the city in many ways. I believe these small changes will help us retain officers who have achieved these significant milestones and encourage them to remain in our department.

Thank you for your support.

Chief Steve Dutra

Criteria for Professional Development

All new police officers will enter their employment with the North Pole Police Department as a Recruit Police Officer. The following are the minimum criteria that must be met to advance in the Professional Development ranks: Lateral hires may be brought in according to the same criteria. Variations will be determined by the Chief of Police. PO III Instructor certification must be maintained in order to keep PO III status.

Police Officer I

- Completion of FTO and;
- Reid Interview and Interrogation or similar course and;
- 4 hours of Single Officer Active Killer response training and;
- De-escalation training and;
- Have no disciplinary action (written reprimand or higher) in the previous 12 months.

Police Officer II

- Successfully complete the 12 months probationary period with the North Pole Police Department.
- Have at least a Basic Alaska Police Standards Council Basic Police Certificate and;
- Methods of Instruction or MOI and;
- Have no disciplinary action (written reprimand or higher) in the previous 12 months.

Police Officer III

- Must have received an Alaska Police Standards Council Intermediate Police Certification and;
- Current Instructor Certification or 300 hours of department approved training beyond PO I and II requirements and;
- Have no disciplinary action (written reprimand or higher) in the previous 24 months.

Police Officer IV

- Must have received an Alaska Police Standards Council Advanced Police Certificate and;
- 40 hour Leadership course and;
- Have no disciplinary action (written reprimand or higher) in the previous 24 months.

Presented with the Professional Development step changes and Adopted 1/17/23

Criteria for Professional Development

All new police officers will begin their employment with the North Pole Police Department as a Recruit Police Officer. The following categories reflect the minimum criteria that must be met to advance in the professional development ranks: Lateral hires may be brought in according to the same criteria. Any deviations from these standards will be determined on a case-by-case basis by the Chief of Police in consultation with the Mayor.

Police Officer I

- Completion of FTO and;
- Complete a basic Interview and Interrogation course and;
- Complete 4 hours of Single Officer Active Killer response training and;
- Complete a basic de-escalation course and;
- Receive no disciplinary action (written reprimand or higher) during this period.

Police Officer II

- Successfully complete a 12-month probationary period with the North Pole Police Department and;
- Possess an Alaska Police Standards Council Basic Police Certificate and;
- Receive no disciplinary action (written reprimand or higher) in the previous 12 months.

Police Officer III

- Possess an Alaska Police Standards Council Intermediate Police Certificate and;
- Complete an advanced interview and interrogation course. (Reid / Kaminsky or similar)
- Complete a Methods of Instruction or MOI course and;
- Complete a Field Training Officer course and;
- Receive no disciplinary action (written reprimand or higher) in the previous 24 months.

Police Officer IV

- Possess an Alaska Police Standards Council Advanced Police Certificate and;
- Complete a 40-hour leadership course and;
- Receive and maintain current Instructor Certification in an approved Law Enforcement discipline or complete 400 hours of approved training beyond the requirements of PO 1-3.
- Receive no disciplinary action (written reprimand or higher) in the previous 24 months.

Memo

To: North Pole City Council

From: Chad Heineken, Fire Chief

Date: 4/11/2023

Re: Request to accept Grant Funds



North Pole Fire Department requests approval from the City Council to accept \$30,876.05 in grant funds from the Firehouse Subs Public Safety Foundation.

The Fire Department has received notification of a \$30,876.05 grant award to be used for the purchase of new firefighting nozzles, valves, hydrant tools and hydrant bags. The Firehouse Subs Public Safety Foundation Grant is made possible through local donations to first responders by patron donations at our local Firehouse Sub restaurant in Fairbanks. The attached quote for the requested equipment show a total cost of \$33,276.05 The fire departments equipment outlay budget will provide the additional \$2400.00 to make the complete purchase.

Ph: 206-622-2875
TF: 800-426-6633
Fax: 253-236-2997
nwsales@lncurtis.com
UEI#: DDLSADSWN7U7

CURTIS

TOOLS FOR HEROES

Northwest Division
6507 South 208th Street
Kent, WA 98032
www.LNCurtis.com
Quotation No. 233510

Quotation

CUSTOMER:	SHIP TO:	QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
North Pole City Fire Department 125 Snowman Lane North Pole AK 99705	North Pole City Fire Department 110 Lewis Street North Pole AK 99705	233510	11/16/2022	05/31/2023
	MARK FOR:	SALESPERSON	CUSTOMER SERVICE REP	
	Attn: Chief Chad Heineken	Robert Briggs rbriggs@lncurtis.com 907-483-0117	Michael Duncan mduncan@lncurtis.com 206-596-7904	

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	Chief Chad Heineken	C30724	Net 30	FR

F.O.B.	SHIP VIA	DELIVERY REQ. BY
SP	Standard Shipping	

SPECIAL INSTRUCTIONS

Shipping is an estimate only, actual charges may vary.

NOTES & DISCLAIMERS

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

Safety Warning Notice: Products offered, sold, or invoiced herewith may have an applicable Safety Data Sheet (SDS) as prepared by the manufacturer of the product. Any handlers or users of product should refer to applicable SDS prior to handling or utilizing the product. Applicable SDS are included with shipment of products. For other important product notices and warnings, or to request an SDS, please contact Curtis or visit <https://www.lncurtis.com/product-notices-warnings>

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
1	1	EA	KOCHEK CUSTOM	As Below: PN# 80K05451-H52 HYD VALVE 5 STZ X 5 STZ X 4.5 NH SW LH F		\$2,781.00	\$2,781.00
2	8	EA	KOCHEK CUSTOM	As Below: PN# 09K25225M-H52 GATE VALVE 2.5 NH SW RL F X 2.5 NH M		\$480.50	\$3,844.00

Ph: 206-622-2875
 TF: 800-426-6633
 Fax: 253-236-2997
nwsales@lncurtis.com
 UEI#: DDLSADSWN7U7

CURTIS

TOOLS FOR HEROES

Northwest Division
 6507 South 208th Street
 Kent, WA 98032
www.LNCurtis.com
 Quotation No. 233510

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
3	4	EA	KOCHEK CUSTOM	As Below: PN#12K45105-H52 GATE VALVE 4.5 NH SW LH F X 5 STORZ		\$1,331.00	\$5,324.00
4	4	EA	K08-P18 KOCHEK	Black Powder Coat Adjustable Storz Hydrant Wrench	OM	\$63.00	\$252.00
5	4	EA	K07-P18 KOCHEK	Black Powder Coat Adjustable Hydrant Wrench Single Head Spanner	OM	\$54.25	\$217.00
6	8	EA	K01-P09 KOCHEK	Silvadillo Powder Coat Universal Single Spanner Wrench	OM	\$26.25	\$210.00
7	8	EA	KS3-P09 KOCHEK	Silvadillo Powder Coat 4" & 5" Storz X Universal Spanner Wrench	OM	\$24.50	\$196.00
8	4	EA	442RD RBFAB	Red Hydrant Bag		\$125.70	\$502.80
9	17	EA	F140FP TFT	1.5NHF X 1.5NHM Ball Valve Shutoff with Grip	OM	\$389.25	\$6,617.25
10	8	EA	WF1TF-173 TFT	1.5NH 150GPM @75PSI Working Fire Tip Only with Fixed Rubber Teeth	OM	\$696.00	\$5,568.00

Ph: 206-622-2875
TF: 800-426-6633
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Quotation No. 233510

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	PL	UNIT PRICE	TOTAL PRICE
11	9	EA	TASK FORCE TIPS CUSTOM	As Below:		\$696.00	\$6,264.00

PN# WF1TF-226
1.5NH 160GPM @50PSI Working Fire
Tip Only with Fixed Rubber Teeth

Small Business
CAGE Code: 5E720
SIC Code: 5099
Federal Tax ID: 94-1214350
UEI #DDLSADSWN7U7

This pricing remains firm until 05/31/2023. Contact us for updated pricing after this date.

Due to market volatility and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

Subtotal	\$31,776.05
Estimated Tax Total	\$0.00
Transportation*	\$1,500.00
*(to be added when order ships)	
Total	\$33,276.05

[View Terms of Sale and Return Policy](#)

CITY OF NORTH POLE 2023 STREET SWEEPING BID FORM

Street Sweeping (per time)	Amount in words	Amount in numbers
Sweep all City streets and parking lots	Nineteen Thousand Five-Hundred Eighty $\frac{50}{100}$	19,580.00
Hourly call-out rate with 2 (two) hour advanced notice	Three Hundred Eighty-Five and $\frac{25}{100}$	385.25
Hourly call-out rate with 4 (four) hour advanced notice	Three Hundred Thirty-Five and $\frac{50}{100}$	335.00

List of equipment to be used (Specify size and brand; please type or print)

Elgin Eagle Mechanical Sweeper Truck
International Tymer Regenerative Sweeper Truck
Autocar Water Truck, 4000 Gallon
90842 w/ 10 ft. Angle Brush (Optional)

Bidder Information

Name of Company Groundhogs, LLC

Address 925 Aurora Dr.

City, State & ZIP Fairbanks, AK 99709

Telephone number (907) 474-4647 Email grandhogsllc@gmail.com

Authorized individual (type or print) Alex Greer

Authorized signature 

Acknowledgement of Addenda

The undersigned acknowledges receipt of the following Addenda. If no Addenda were received, write the word "None" on the first line.

Addendum number

Received b y

Signature for "Received by" should be same as "Authorized Individual"