



CITY OF NORTH POLE
Regular Meeting
December 19, 2022
City Hall Chambers
125 Snowman Lane, North Pole, Alaska
www.northpolealaska.com

Monday, December 19, 2022
Committee of the Whole: 6:30 PM
Regular City Council Meeting: 7:00 PM

MAYOR

Michael Welch
907-488-8584

CITY CLERK

Melissa Dionne
907-488-8583

COUNCIL MEMBERS

Jeffrey Jacobson – Mayor Pro Tem	907-460-7733
DeJohn Cromer – Deputy Mayor Pro Tem	907-347-2808
Anton Keller – Alt. Deputy Mayor Pro Tem	907-987-2548
Chandra Clack	907-460-3767
Aino Welch	907-488-5834
David Skipps	907-750-5106

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Invocation
4. Approval of Agenda (Pgs. 1-2)
5. Approval of the Minutes from 12/12/22 (Pgs.3-11)
6. Communications from the Mayor
 - a. Student of the Month – Noah Connelly (Pg. 12)
 - b. Fairbanks Economic Development Corporation Presentation - President/CEO Jomo Stewart
7. Council Members Questions of the Mayor
8. Communications from Department Heads, HR, City Clerk and the Borough Representative
9. Ongoing Projects Report
 - a. Interior Gas Utility Update – General Manager Dan Britton
10. Citizens Comments (Limited to five (5) minutes per Citizen)
11. Old Business

- a. Ordinance 22-27, An Ordinance of the City of North Pole Amending the Pay Scale for City of North Pole Employees (Pgs. 13-14)
- b. Ordinance 22-28, An Ordinance of the City of North Pole Amending the 2022 Budget (Pgs. 15-16)

12. New Business:

- a. Ordinance 22-29, An Ordinance of the City of North Pole Changing the Order of Business (Pgs. 17-18)
- b. Ordinance 22-30, An Ordinance of the City of North Pole Amending the 2022 Year End Budget (Pgs. 19-23)
- c. Resolution 22-18, A Resolution of the North Pole City Council Establishing the 2022 Bed Tax Grant Distribution (Pg. 24)
- d. Resolution 22-19, A Resolution of the North Pole City Council Reappointing Mike Miller to the Fairbanks Northstar Borough Interior Gas Utility Board (Pg. 25)

13. Council Comments

14. Adjournment



Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.

A regular meeting of the North Pole City Council was held on Monday, December 12, 2022, in the North Pole City Hall Chambers.

CALL TO ORDER/ROLL CALL

Mayor Member Welch called the regular City Council meeting of Monday, December 12, 2022, to order at 7:00 p.m.

Present:

DeJohn Cromer – Deputy Mayor Pro Tem
Anton Keller -Alt. Deputy Mayor Pro Tem
Chandra Clack
Aino Welch
David Skipps

Absent/Excused:

Jeffrey Jacobson – Mayor Pro Tem

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Melissa Dionne

INVOCATION

Given by Ms. Welch

APPROVAL OF AGENDA

Ms. Welch *moved* to approve the agenda of December 12, 2022

Seconded *by* Mr. Skipps

Ms. Welch *moved* to amend the agenda of December 12, 2022, to consent the following items:

Old Business:

- b. Ordinance 22-26, An Ordinance of the City of North Pole Amending the Fee Schedule

New Business

- b. Ordinance 22-28, An Ordinance of the City of North Pole Amending the 2022 Budget
- e. NPPD Acceptance of Additional JAG Funds
- f. Request for Utility Write Off

Seconded *by* Mr. Skipps

On the amendments

DISCUSSION

None

PASSED

Yes: 6 – A. Welch, Clack, Cromer, Skipps, Keller, Welch

No: 0

Absent: 1 - Jacobson

On the agenda as amended

DISCUSSION

None

PASSED

Yes: 6 – A. Welch, Clack, Cromer, Skipps, Keller, Welch

No: 0

Absent: 1 - Jacobson

APPROVAL OF MINUTES

Ms. Welch *moved* to approve the minutes from the 11/21/22 meeting

Seconded *by* Ms. Clack

DISCUSSION

None

PASSED

Yes: 6 – A. Welch, Clack, Cromer, Skipps, Keller, Welch

No: 0

Absent: 1 - Jacobson

COMMUNICATIONS FROM THE MAYOR

- The Mayor shared that he was at the community Christmas event on Saturday, December 3rd. There were kids crafts, the tree festival and live music. Volunteers were able to make tie blankets that were given away to the local fire departments, they also gave away domestic violence sacks to local police departments.
- Last week he was in Anchorage at the Alaska Municipal League conference and the Conference of Mayors. He said the weather was crazy driving down and Anchorage had record breaking snowfall last week. The number of mayors that were able to make it to the conference of mayors was very low compared to normal years. AML started on Wednesday, they had over 600 people participating, along with many vendors. He had a private lunch with Meade Treadwell on Thursday, where he was able to get a head start on talking to legislatures on the city's legislative priorities for the upcoming session. He was able to participate in many different education sessions throughout the week. He talked to Rodgers and Altman about possibly consulting with the fiscal staff here at the city.
- Coming up this week he has a few medical appointments this week. He also is trying to fit in a meeting with the auditors.
- Mayor Welch reminded the council that the first meeting in January has been changed from January 3rd to the 4th due to members traveling and not being available.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

- None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra

- Chief Dutra just returned from being in Anchorage last week as well. He was attending his annual police conference. He said it was a good week, there were a lot of great trainings that he was able to attend. The annual AACOP meeting and was voted in as the president of the statewide chief's association again. He also attended the Alaska police standards council meeting. There was a lot of talk on regulations and being able to suspend officers and keep them from doing police work while the council is considering taking their certificate away if they have done something bad. Currently the state of Alaska has no authority over to suspend police certificates, whereas most states do. Changing these standards will also let them have authority over officers who are not in compliance with the police regulations (as in they are missing a training or something similar).
- Earlier today he taught ALICE training at the Tanana Middle school, it was a great training.
- Shop with a Cop is coming up this weekend. They have 5 officers participating in that, it is an amazing event and is a great way for the officers to interact with the community.
- They had an officer quit last week for personal reasons. That puts the department down 2 officers and there are 3 more leaving in the next few months.
- Chief Dutra said that he planned to come to the council after the new year with a presentation about the department. He would like to get the council involved a little more in the department and what the future looks like for them. He has some tools in mind that he would like the council to hear that involves ways to add to the longevity of the staff.
- He said they department received about \$18,000 that they believe is from forfeitures. He is going to talk to Ms. Fogarty about that tomorrow.
- He also thanked the LDS church for the gifts from the community Christmas event.

Mayor Welch asked the chief about his outreach at the conference with other chiefs from other communities and if they were all reporting that same types of problems with their departments. He said that there was a lot of talk at his AML events about PERS and what it is lacking. The mayor also thanked him for letting him know about the officer that quit last week because he hadn't been informed yet.

- Chief Dutra said yes that all around the state departments are dealing with the same issues.

Mr. Cromer asked if there was an update to the citizens yard clean up from a few meetings ago, the deadline for him to have the vehicles out of the front yard was the beginning of December

- Chief said that he had no further info except what came from the hearing where he agreed to comply with the deadlines that the Council agreed to.

Ms. Welch offered Chief Dutra a congratulations on being voted in as president again. And she said that she had driven past the house on 5th and that all the vehicles had been removed from the front yard.

Ms. Clack said with Chief Dutra that she has brought back some materials from AML that she wanted to bring back to share.

Fire Department, Chief Heineken

- The Fire Department has received the Ford Explorer Command vehicle we ordered back in February. The vehicle came from the factory with the lights and siren installed. The remaining radio install and upfit will be completed by Auto Trim Design in Fairbanks.
- The Fire Chief attended a community Christmas event held at the LDS church on 8th avenue. This event brought community members together from all around the interior to North Pole where they hand tied fleece blankets. These blankets were then donated to area fire and police departments to use and distribute during emergency calls.
- Each year North Pole Fire Department partners with North Star Vol. Fire Department and the UAF/CTC emergency services program to provide a Firefighter1 academy. On Saturday December 3rd we hosted the State certification testing for the 22 students of this year's academy. As always, this academy was a big success, and we look forward to having the additional certified firefighters within our community.
- The Fire Departments Squad truck has been fully decorated and is patiently awaiting Thursday night when we continue the long tradition of caroling along each road inside of the City. Each evening between December 15th and 25th the caroling truck will leave the fire station at 6:30pm and will drive the same route each night. We look forward to spreading Christmas cheer throughout the city.

Finance, Tricia Fogarty

- Ms. Fogarty is also just back from Anchorage; she and Michelle Peede were there for their portion of AML which was the Government Finance Officers Association. She said that she was able to hear a presentation from Rodgers and Altman about preparing for an audit and feels like that accounting firm would be a good fit to be a consultant for us. She was also able to talk to the CFO from Fairbanks, who has the same auditing firm that we do, and they have also reported having issues with them. She said it is always good to be with your peers, who do that same jobs that you do, and to see that they are having the same problems that you do.
- She let the Council know that she is working on a larger fiscal note for the next meeting, moving around year end funds.

The Mayor asked Ms. Fogarty to explain to the Council what having someone at Altman and Rodgers would mean to her.

- Ms. Fogarty said that during the year questions come up, there are new rules that may or may not apply to us. Having someone available to answer those questions as they come up is important. Our auditors are not able to answer those types of questions for us because it could become a conflict.

Director of City Services, Danny Wallace

- As the Mayor mentioned, I spent last week at the Alaska Mayor's Conference in Anchorage. This was a good introduction to the overarching discussions that go on between Alaskan leaders and I spent most of the time absorbing the information presented. There were professional development sessions, focused on state priorities and characteristics of the new Legislature, Civility in communication and interactions, and grant opportunities. We survived Anchorage's "Snowmagedden" in which they had 24" in one day.

They have challenges with DOT, driver shortages and equipment issues that we have not seen this far this year in NP.

- I'll also provide a brief update for the City Services areas.

Building Dept – Indoor projects only right now; we concluded fee discussions with our contract building inspectors and are working on getting their contract drafts (for the Mayor's signature) ready. We've had success integrating our part time employee (Tresa Parsons) into Building, Utility Billing, and other operations. This has allowed our Utilities Accounting Specialist (Melanie Swanson) to begin focusing on Utilities accounting tasks.

- Public Works – Snowplowing continues to go well and tonight at 2am, Hubbard Construction (our contract snow plow firm) will begin plowing all areas for the City. This will be the fourth plowing for the year. We've also been in discussions with DOT on their operations – they've done well in communicating when they plow in the North Pole area and this has assisted with coordination of efforts. DOT acknowledged that the intersection of St. Nick and 5th Avenue needed attention and that they would do that when time allows. Additionally, we just received a text from them stating that their night shift (starts at 6pm and runs until 6am) would be plowing Badger Rd, Santa Claus Lane and their portion of 5th Ave.
- Utilities – Utilities continue to work behind the scenes to ensure clean water and sewer operations. No significant issues from their perspective. We did have one of our employees (Mr. Skipps) recognized by a customer for excellent service
- Otherwise, things are going well for City Services.

Human Resources, Ellen Glab

- Ms. Glab said that most of her focus has been on her SHRM training, the test is the 22nd and she has been working through pretests and the couple of things that she didn't do so great on.
- She was recently contacted by NBC about doing a live show here in North Pole for the solstice. She has put them in contact with Mr. Claus and also offered the contact info to the council.

Ms. Clack asked which days the news crew was going to be here.

- Ms. Glab said that they would be here the 20th/21st through the 23rd. They were interested in visiting Fairbanks and the Santa Claus house.

Mayor Welch asked if she had heard from Megan Alexander about the Small-Town Christmas special that was filmed here.

- Ms. Glab said that she would make some calls and see if she could find that to share with everyone.

Borough Representative

- Ms. Welch was unable to attend the meeting, as she was in Anchorage for AML.

City Clerk's Office, Melissa Dionne

- Ms. Dionne thanked the Council for their support in her attending the AAMC conference in Anchorage last week. She shared that she had a good time and learned a lot. She said that it is always nice to be around other clerks and to hear that they are all dealing with the same types of issues with their cities and to ask advice from them and to offer it to them as well.
- She let the Council know that the audio/visual install is just about wrapped up. Jonathan Huff with Universal Productions was here in working last Thursday and Sunday and again this morning finishing up the project. He will be back after the holiday to finish up a few programming things and cleaning up cords, etc. The public works department will be working on getting permanent power to the cameras to finish that up.

ON GOING PROJECTS

- None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

- David Brandt was with us tonight. Mr. Brandt shared his thoughts about the city budget. He feels that it is too high and encouraged the Council to rethink taxes and caps due to the overall increases of gas and fuel, etc. Mr. Brandt also spoke again during the Budget talks sharing specifics that he wanted to Council to consider.

Old Business

- Ordinance 22-24, An Ordinance of the City of North Pole, Alaska, Establishing the 2023 Operating and Capital Budget and Levying the Mill Rate

Ms. Welch *moved* to amend 22-25 to change the sales tax rate to 5.0%, with a \$15.00 cap
Seconded by Mr. Skipps

On the Ordinance as Amended

DISCUSSION

None

FAILED

Yes: 3 – A. Welch, Skipps, Welch

No: 3 – Cromer, Keller,

Absent: 1 - Jacobson

Mr. Keller *moved* to amend 22-25 to keep the sales tax at 5.5% with a \$200.00/\$11.00 cap
Seconded by Ms. Clack

On the Ordinance as Amended

DISCUSSION

None

FAILED

Yes: 3 – Cromer, Clack, Keller
No: 3. A. Welch, Skipps, Welch
Absent: 1 - Jacobson

On the Ordinance

DISCUSSION

None

PASSED

Yes: – A. Welch, Clack, Cromer, Skipps, Keller
No: Welch
Absent: 1 - Jacobson

New Business

- Ordinance 22-27, An Ordinance of the City of North Pole Amending the Pay Scale for City of North Pole Employees

Ms. Welch *moved* to approve 22-27
Seconded *by* Mr. Cromer

On the Ordinance

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Clack, Cromer, Skipps, Keller, Welch
No: 0
Absent: 1 - Jacobson

- Resolution 22-16, A Resolution Establishing a Transfer of Funds from Mt. McKinley Bank to the City of North Pole AML Investment Pool Account

Ms. Welch *moved* to amend Resolution 22-16 to change \$2,500,000 to \$3,500,000
Seconded *by* Mr. Skipps

On the Resolution as Amended

DISCUSSION

None

PASSED

Yes: – A. Welch, Clack, Cromer, Skipps, Keller, Welch
No: 0
Absent: 1 – Jacobson

- Resolution 22-17, A Resolution Establishing the City of North Legislative Priorities for the 33rd Legislature 2023 Regular Session

On the Resolution

DISCUSSION

None

PASSED

Yes: – A. Welch, Clack, Cromer, Skipps, Keller, Welch

No: 0

Absent: 1 – Jacobson

COUNCIL COMMENTS

- Ms. Clack said that she enjoyed her time at AML and the training that she had. She said she feels that what she learned there and see here was an alignment, that it was good perspective.
- Mr. Keller shared some specifics from the community Christmas event that was held at the LDS church. They ended up with 212 blankets that where tied to donate, he said that it was fantastic have the police and fire department there. People from all over the area showed up to help. He asked everyone to be mindful of the road conditions and asked everyone to look out for their neighbors.
- Ms. Welch said that AML was an interesting place to be again. She said talking with people and hearing that they are having similar issues as we are. She said that she heard a lot of stories of communities were stepping up and doing things outside the box for their citizens. When she returned home, she got to enjoy her grandchildren preforming a music recital and a ballet one later that same night. She said that after seeing the snow in Anchorage last week that she really appreciates our snow contractor and Public Works department for keeping our roads clear and clean. She thanked them both for everything they do.
- Mr. Skipps thanked everyone for all that they do.
- Mr. Cromer said that he liked the set up of the chambers and being able to see everyone. He said that it was nice having a citizen come and talk to us tonight and getting back to normal and having in person meetings.
- Mayor Welch said that he is not sure how much Mr. Wallace got from the Conference of Mayors this year, he said that the turn out was very poor and realizes that getting to the conference from some cities is very difficult and expensive. He too said that just about everyone there was reporting the same generic problems, just a different flavor based on size and that we get good value for what we do. He said that he was happy that the gift that the city donated to the auction made some good money for the organization, they use that money for outreach and to support people who cannot afford to come otherwise. He said that the next time they all meet will be at the legislative session. He made some good contacts with a few members of the incoming legislature and has made them aware of the things that the city needs.

ADJOURNMENT

Ms. Welch *moved* to adjourn

Seconded by Ms. Clack

The regular meeting of Monday, December 12, 2022 adjourned at 10:30 p.m.

These minutes **passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, December 12, 2022.

ATTEST:

Melissa Dionne, City Clerk

DRAFT

Office of the Mayor
City of North Pole

Proclamation

WHEREAS, Noah Connelly is a senior at North Pole High School and is the son of Michelle and Adam Connelly.

WHEREAS, Noah is involved in Track and Field and the CNA Program, is a member of the Student Council and is also the school mascot.

WHEREAS, Noah spends his time volunteering as a mentor for incoming freshman with the Ignite Program, is a Leader of the Young Men's Quorum, and is a part of the Eagle Scout Project and Unified Sports.


WHEREAS, Noah has been honored with awards from both the Eagle Scouts and the American Legion.

WHEREAS, the City of North Pole desires to recognize the outstanding students in the community.

NOW, THEREFORE, I, Michael W. Welch, Mayor of the City of North Pole, do hereby proclaim Noah Connelly the:

*North Pole City Council
High School Student of the Month
For December 2022.*

ATTEST:


Melissa Dionne
City Clerk


Mayor, City of North Pole, Alaska



**CITY OF NORTH POLE
ORDINANCE NO. 2022-27**

**AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE PAY
SCALE FOR CITY OF NORTH POLE EMPLOYEES**

WHEREAS, changes to the North Pole Municipal Code are a continually
changing requirement; and

WHEREAS, the City of North Pole wishes to remain competitive with its
compensation for it's employees; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be
codified.

Section 2. Title 2 Chapter 36 section 470 Pay is hereby amended in the North
Pole Code of Ordinances as follows: [new text in red, deleted text in ~~strikethrough~~
red] see attached

Section 3. Effective Date. This ordinance shall become effective on the first day
of January 2022.

ADOPTED THE ____ DAY OF JANUARY 2022.

Mayor: Michael W. Welch

ATTEST:

Melissa Dionne
City Clerk

PASSED/FAILED Yes: No: Absent:

		1	2	3	4	5	6	7	8	9	Year/Step 10	11	12	13	14	15	16	17	18	19	20
Director of City Services	Hourly	39.53	40.72	41.94	43.20	44.49	45.83	47.20	48.62	50.08	51.58	52.35	53.14	53.93	54.74	55.56	56.40	57.24	58.10	58.97	59.86
	Monthly	6,851.87	7,057.42	7,269.15	7,487.22	7,711.84	7,943.19	8,181.49	8,426.93	8,679.74	8,940.13	9,074.23	9,210.35	9,348.50	9,488.73	9,631.06	9,775.53	9,922.16	10,070.99	10,222.06	10,375.39
	Annual	82,222.40	84,689.07	87,229.74	89,846.64	92,542.04	95,318.30	98,177.85	101,123.18	104,156.88	107,281.58	108,890.81	110,524.17	112,182.03	113,864.76	115,572.73	117,306.32	119,065.92	120,851.91	122,664.69	124,504.66
Public Works Supervisor		36.01	37.09	38.20	39.35	40.53	41.75	43.00	44.29	45.62	46.98	47.69	48.41	49.13	49.87	50.62	51.38	52.15	52.93	53.72	54.53
		6,241.73	6,428.99	6,621.85	6,820.51	7,025.13	7,235.88	7,452.96	7,676.54	7,906.84	8,144.05	8,266.21	8,390.20	8,516.05	8,643.79	8,773.45	8,905.05	9,038.63	9,174.21	9,311.82	9,451.50
		74,900.80	77,147.82	79,462.26	81,846.13	84,301.51	86,830.56	89,435.47	92,118.54	94,882.09	97,728.56	99,194.48	100,682.40	102,192.64	103,725.53	105,281.41	106,860.63	108,463.54	110,090.49	111,741.85	113,417.98
Public Works Assistant		26.00	26.78	27.58	28.41	29.26	30.14	31.05	31.98	32.94	33.92	34.43	34.95	35.47	36.01	36.55	37.09	37.65	38.22	38.79	39.37
		4,506.67	4,641.87	4,781.12	4,924.56	5,072.29	5,224.46	5,381.20	5,542.63	5,708.91	5,880.18	5,968.38	6,057.91	6,148.77	6,241.01	6,334.62	6,429.64	6,526.09	6,623.98	6,723.34	6,824.19
		54,080.00	55,702.40	57,373.47	59,094.68	60,867.52	62,693.54	64,574.35	66,511.58	68,506.93	70,562.13	71,620.57	72,694.87	73,785.30	74,892.08	76,015.46	77,155.69	78,313.03	79,487.72	80,680.04	81,890.24
Utility Supervisor		36.01	37.09	38.20	39.35	40.53	41.75	43.00	44.29	45.62	46.98	47.69	48.41	49.13	49.87	50.62	51.38	52.15	52.93	53.72	54.53
		6,241.73	6,428.99	6,621.85	6,820.51	7,025.13	7,235.88	7,452.96	7,676.54	7,906.84	8,144.05	8,266.21	8,390.20	8,516.05	8,643.79	8,773.45	8,905.05	9,038.63	9,174.21	9,311.82	9,451.50
		74,900.80	77,147.82	79,462.26	81,846.13	84,301.51	86,830.56	89,435.47	92,118.54	94,882.09	97,728.56	99,194.48	100,682.40	102,192.64	103,725.53	105,281.41	106,860.63	108,463.54	110,090.49	111,741.85	113,417.98
Utility Operator		31.00	31.93	32.89	33.87	34.89	35.94	37.02	38.13	39.27	40.45	41.05	41.67	42.30	42.93	43.57	44.23	44.89	45.56	46.25	46.94
		5,373.33	5,534.53	5,700.57	5,871.59	6,047.73	6,229.17	6,416.04	6,608.52	6,806.78	7,010.98	7,116.15	7,222.89	7,331.23	7,441.20	7,552.82	7,666.11	7,781.10	7,897.82	8,016.29	8,136.53
		64,480.00	66,414.40	68,406.83	70,459.04	72,572.81	74,749.99	76,992.49	79,302.27	81,681.33	84,131.77	85,393.75	86,674.66	87,974.78	89,294.40	90,633.82	91,993.32	93,373.22	94,773.82	96,195.43	97,638.36
Utility Assistant		26.00	26.78	27.58	28.41	29.26	30.14	31.05	31.98	32.94	33.92	34.43	34.95	35.47	36.01	36.55	37.09	37.65	38.22	38.79	39.37
		4,506.67	4,641.87	4,781.12	4,924.56	5,072.29	5,224.46	5,381.20	5,542.63	5,708.91	5,880.18	5,968.38	6,057.91	6,148.77	6,241.01	6,334.62	6,429.64	6,526.09	6,623.98	6,723.34	6,824.19
		54,080.00	55,702.40	57,373.47	59,094.68	60,867.52	62,693.54	64,574.35	66,511.58	68,506.93	70,562.13	71,620.57	72,694.87	73,785.30	74,892.08	76,015.46	77,155.69	78,313.03	79,487.72	80,680.04	81,890.24
Utility & Building Clerk		22.00	22.66	23.34	24.04	24.76	25.50	26.27	27.06	27.87	28.71	29.14	29.57	30.02	30.47	30.92	31.39	31.86	32.34	32.82	33.31
		3,813.33	3,927.73	4,045.57	4,166.93	4,291.94	4,420.70	4,553.32	4,689.92	4,830.62	4,975.54	5,050.17	5,125.92	5,202.81	5,280.85	5,360.06	5,440.47	5,522.07	5,604.90	5,688.98	5,774.31
		45,760.00	47,132.80	48,546.78	50,003.19	51,503.28	53,048.38	54,639.83	56,279.03	57,967.40	59,706.42	60,602.02	61,511.05	62,433.71	63,370.22	64,320.77	65,285.58	66,264.87	67,258.84	68,267.72	69,291.74
Utility Accountant/Accounts Specialist		29.97	30.87	31.80	32.75	33.73	34.74	35.79	36.86	37.97	39.10	39.69	40.29	40.89	41.50	42.13	42.76	43.40	44.05	44.71	45.38
		2397.60	2469.53	2543.61	2619.92	2698.52	2779.48	2862.86	2948.75	3037.21	3128.32	3175.25	3222.88	3271.22	3320.29	3370.09	3420.65	3471.95	3524.03	3576.89	3630.55
		62337.60	64207.73	66133.96	68117.98	70161.52	72266.36	74434.35	76667.39	78967.41	81336.43	82556.48	83794.82	85051.74	86327.52	87622.43	88936.77	90270.82	91624.88	92999.26	94394.25

**CITY OF NORTH POLE
ORDINANCE 22-28
AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO
ADJUST THE 2022 OPERATING BUDGET**

WHEREAS, changes to practices and policies is a continually changing requirement; and

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and

WHEREAS, adjustment in the budget are necessary to remain compliant with Council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the attached fiscal note to move funds to purchase Motorola APX mobile radios for the Fire Department as well as a 2022 Ford Explorer to be used as command vehicle

Section 1. This ordinance is of a general nature and shall not be codified.

Section 2. Effective date.

This ordinance shall become effective immediately upon passage.

ADOPTED THE ____ DAY OF December 2022.

Mayor Michael W. Welch

ATTEST:

Melissa Dionne, North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:



City of North Pole, Alaska

Fiscal Note Year: 2022

Ordinance: 22-28

Originator/Sponsor: City Department Heads

Date: December 7, 2022

Does the Ordinance or Resolution have a fiscal impact? **Yes** **X**

Fund- Dept. Title	Account Description	Account #	Debit	Credit
Fire Fleet Fund	Vehicle Purchase	22-10-9-9220	70,000.00	
Fire Fleet Fund	Transfer Out – Fund Balance	22-10-9-9980	51,087.00	
Fire Fleet Fund	Transfer In	22-39-9990		121,087.00

Prepared By: Tricia Fogarty **Date:** December 7, 2022

Finance Approval: Tricia Fogarty **Date** December 7, 2022

**CITY OF NORTH POLE
ORDINANCE NO. 2022-29**

**AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE ORDER
OF BUSINESS**

WHEREAS, changes to the North Pole Municipal Code are a continually
changing requirement; and

WHEREAS, the City of North Pole wishes to amend the order of business for the
City Council meetings to make it easier and more sensible for citizen's to testify
to the Council; and

WHEREAS, the City of North Pole wishes to update the phrasing it uses to
confirm to industry standards; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be
codified.

Section 2. Title 2 Chapter 12 section 060 Order of Business is hereby amended
in the North Pole Code of Ordinances as follows: [new text in red, deleted text in
~~strikethrough-red~~]:

2.12.060 Order of business.

Unless changed by a vote of four of the Council members, the business of the
Council will be disposed of in the following order:

A. Roll call;

B. Pledge of allegiance to the U.S. flag;

- 33 C. Invocation;
- 34 D. Approval of the agenda;
- 35 E. Approval of the minutes;
- 36 F. Communications from the Mayor;
- 37 G. Council member questions of the Mayor;
- 38 **H. Citizen's comments**
- 39 **H. I.** Communications from department heads, Borough representative(s), and
40 the City Clerk;
- 41 ~~I. J.~~ Ongoing projects report;
- 42 ~~J. —Citizen's comments;~~
- 43 K. ~~Old Unfinished~~ business;
- 44 L. New business;
- 45 M. Council comments;
- 46 N. Adjournment. (Ord. 98-13 § 2, 1998; Ord. 94-8 § 2, 1994; Ord. 94-4 § 2,
47 1994; Ord. 92-17 § 2, 1992; Ord. 92-7 § 2, 1992; Ord. 82-3 § 2-6(7), 1982)

48
49 **Section 3. Effective Date.** This ordinance shall become effective on the first day
50 of January 2022.

51
52 ADOPTED THE ____ DAY OF JANUARY 2022.

53
54
55
56
57

Mayor: Michael W. Welch

58 ATTEST:

59
60
61 _____
Melissa Dionne

PASSED/FAILED Yes: No: Absent:

**CITY OF NORTH POLE
ORDINANCE 22-30
AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA
AMENDING THE 2022 YEAR END BUDGET**

WHEREAS, changes to practices and policies is a continually changing requirement; and

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and

WHEREAS, adjustment in the budget are necessary to remain compliant with Council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the attached fiscal note to move funds to balance the year end 2022 operating budget.

Section 1. This ordinance is of a general nature and shall not be codified.

Section 2. Effective date.

This ordinance shall become effective immediately upon passage.

ADOPTED THE ____ DAY OF JANUARY 2032.

Mayor Michael W. Welch

ATTEST:

Melissa Dionne, North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:



City of North Pole, Alaska

Fiscal Note Year: 2022

Ordinance: 22-30

Originator/Sponsor: City Department Heads

Date: December 13, 2022

Does the Ordinance or Resolution have a fiscal impact? Yes X

Fund- Dept. Title	Account Description	Account #	Debit	Credit
General Fund	Building Maintenance	01-52-7-7000	18,000.00	
General Fund	Alcohol Tax	01-31-3000		18,000.00
General Fund	Tobacco Tax	01-31-3200	30,000.00	
General Fund	Business License	01-34-4000	20,000.00	
General Fund	Maintenance Contracts - Admin	01-51-2-2300	10,000.00	
General Fund	Professional Services – Clerk	01-52-2-2350	11,500.00	
General Fund	Office Equipment & Supplies - HR	01-52-3-3350	1,650.00	
General Fund	Memberships – Admin	01-51-5-5000	2,500.00	
General Fund	COVID Local Fiscal Recovery	01-39-9195	19,000.00	
General Fund	COVID Local Fiscal – Expenses	01-51-9-9180	244,850.00	
General Fund	Electricity – Admin	01-51-3-3050	2,000.00	
General Fund	Heating Fuel – Admin	01-51-3-3100	5,000.00	
General Fund	Heating Fuel – PD	01-53-3-3100	2,500.00	
General Fund	Heating Fuel – FD	01-54-3-3100	10,000.00	
General Fund	Heating Fuel – PW	01-58-3-3100	6,500.00	
General Fund	Property Tax	01-31-3050		150,000.00
General Fund	Online Sales Tax	01-31-3160		100,000.00
General Fund	Ambulance Services	01-35-5050		85,500.00
General Fund	Interest Income	01-39-9050		30,000.00
	Total		383,500.00	383,500.00

Prepared By: Tricia Fogarty **Date:** December 13, 2022

Finance Approval: Tricia Fogarty **Date:** December 13, 2022

	A	B	C	D	E
1	Fiscal Note - Ordinance 22-30				
2					
3	Clerk & HR Department				
4					
5	FUND	Account Title	Account Number	Debit	Credit
6	General Fund	Wages Full Time	01-52-1-0010	5,650.00	
7	General Fund	Insurance	01-52-2-2150		5,650.00
8	General Fund	Leave Cash Out	01-52-1-0060	1,185.00	
9	General Fund	Advertising	01-52-2-2000		1,185.00
10	General Fund	Office Equipment & Supplies	01-52-3-3350	2,285.00	
11	General Fund	Insurance	01-52-2-2150		2,285.00
12	General Fund	Council Supplies	01-52-3-8000	100.00	
13	General Fund	Insurance	01-52-2-2150		100.00
14	General Fund	Membership & Dues	01-52-5-5000	150.00	
15	General Fund	Insurance	01-52-2-2150		150.00
16	General Fund	Election Expence	01-52-9-8000	850.00	
17	General Fund	Insurance	01-52-2-2150		850.00
18		Total		10,220.00	10,220.00
19					
20	Police Department				
21					
22	General Fund	Vehicle Gas & Oil	01-53-6-6050	4,000.00	
23	General Fund	OT Training	01-53-1-0080		4,000.00
24	General Fund	Phone & Data	01-53-3-3200	3,000.00	
25	General Fund	OT Training	01-53-1-0080		3,000.00
26	General Fund	Citation Fees	01-53-9-9000	3,500.00	
27	General Fund	OT Training	01-53-1-0080		3,500.00
28		Total		10,500.00	10,500.00
29					
30	Fire Department				
31					
32	General Fund	Recruitment	01-54-5-5050	4,000.00	
33	General Fund	Wages Full Time	01-54-1-0010		4,000.00
34	General Fund	Travel & Training	01-54-5-5100	1,000.00	
35	General Fund	Wages Full Time	01-54-1-0010		1,000.00
36	General Fund	Equipment Repair	01-54-6-6000	2,000.00	
37	General Fund	Wages Full Time	01-54-1-0010		2,000.00
38	General Fund	Vehicle Gas & Oil	01-54-6-6050	15,000.00	
39	General Fund	Wages Full Time	01-54-1-0010		15,000.00
40	General Fund	Vehicle Repair & Maint.	01-54-6-6100	25,000.00	
41	General Fund	Wages Full Time	01-54-1-0010		25,000.00
42		Total		47,000.00	47,000.00
43					
44	Public Works Department				

	A	B	C	D	E
45					
46	General Fund	Overtime Regular	01-58-1-0070	12,000.00	
47	General Fund	Snow Removal	01-58-2-2400		12,000.00
48	General Fund	Temp/Overhire	01-58-0080	15,000.00	
49	General Fund	Snow Removal	01-58-2-2400		15,000.00
50	General Fund	Membership & Dues	01-58-5-5000	3,000.00	
51	General Fund	Snow Removal	01-58-2-2400		3,000.00
52	General Fund	Vehicle Gas & Oil	01-58-6-6050	7,000.00	
53	General Fund	Snow Removal	01-58-2-2400		7,000.00
54	General Fund	Alaska RR Permits	01-58-9-9000	17,500.00	
55	General Fund	Snow Removal	01-58-2-2400		17,500.00
56					
57		Total		54,500.00	54,500.00
58					
59	Building Department				
60					
61	Building Fund	Recruitment	04-10-5-5050	1,600.00	
62	Building Fund	Industrial Inspections	04-10-9-9060		1,600.00
63	Building Fund	Developer Expenses	04-10-9-9020	2,500.00	
64	Building Fund	Industrial Inspections	04-10-9-9060		2,500.00
65		Total		4,100.00	4,100.00
66					
67	Water Department				
68					
69	Water Fund	Overtime Regular	41-10-1-0070	1,500.00	
70	Water Fund	Professional Services	41-10-2-2350		1,500.00
71	Water Fund	Temp/Overhire	41-10-1-0080	6,000.00	
72	Water Fund	Deferred Maintenance	41-10-9-9000		6,000.00
73	Water Fund	Office Equipment & Supplies	41-10-3-3350	3,700.00	
74	Water Fund	Reimbursable Water Breaks	41-10-9-9250		3,700.00
75	Water Fund	Operational Supplies	41-10-3-3400	43,500.00	
76	Water Fund	Deferred Maintenance	41-10-9-9000		43,500.00
77	Water Fund	Recruitment	41-10-5-5050	500.00	
78	Water Fund	Deferred Maintenance	41-10-9-9000		500.00
79	Water Fund	Equipment Outlay	41-10-7-7050	83,000.00	
80	Water Fund	Transfer In	41-39-9990		83,000.00
81	Water Fund	Permits	41-10-9-9210	4,000.00	
82	Water Fund	Vehicle Repair & Maint.	41-10-6-6100		4,000.00
83	Water Fund	Vehicle Purchase	41-10-9-9960	51,510.00	
84	Water Fund	Transfer In	41-39-9990		51,510.00
85		Total		193,710.00	193,710.00
86					
87	Sewer Department				
88					
89	Sewer Fund	Benefits	42-12-1-0030	4,800.00	

	A	B	C	D	E
90	Sewer Fund	Depreciation	42-12-9-9100		4,800.00
91	Sewer Fund	Leave Cash Out	42-12-1-0060	4,000.00	
92	Sewer Fund	Depreciation	42-12-9-9100		4,000.00
93	Sewer Fund	IT Services	42-12-2-2200	1,300.00	
94	Sewer Fund	Health Insurance	42-12-1-0130		1,300.00
95	Sewer Fund	Professional Services	42-12-2-2350	22,000.00	
96	Sewer Fund	Transfer In	42-39-9990		22,000.00
97	Sewer Fund	Electric	42-12-33050	28,000.00	
98	Sewer Fund	River Flow Analysis	42-12-9-9160		28,000.00
99	Sewer Fund	Operational Supplies	42-12-3-3400	52,000.00	
100	Sewer Fund	Transfer In	42-39-9990		52,000.00
101	Sewer Fund	Heating Fuel	42-12-3-3100	4,200.00	
102	Sewer Fund	Transfer In	42-39-9990		4,200.00
103	Sewer Fund	Travel & Training	42-12-5-5100	3,000.00	
104	Sewer Fund	River Flow Analysis	42-12-9-9160		3,000.00
105	Sewer Fund	Equipment Repair & Maint.	42-12-6-6000	5,000.00	
106	Sewer Fund	River Flow Analysis	42-12-9-9160		5,000.00
107	Sewer Fund	Vehicle Gas & Oil	42-12-6-6050	5,500.00	
108	Sewer Fund	River Flow Analysis	42-12-9-9160		5,500.00
109	Sewer Fund	Equipment Outlay	42-12-7-7050	16,000.00	
110	Sewer Fund	Transfer In	42-39-9990		16,000.00
111		Total		145,800.00	145,800.00

**CITY OF NORTH POLE
RESOLUTION 22-18**

**A RESOLUTION OF THE NORTH POLE CITY COUNCIL ESTABLISHING THE 2022 BED
TAX GRANT DISRIBUTION**

WHEREAS, the purpose of the Bed Tax Grant is to aid in community efforts to contribute significantly to the growth and promotion of the City of North Pole; and

WHEREAS, the purpose of the Bed Tax Grant is to supplement an ongoing program or aid in a new program that meets the grant criteria; and

WHEREAS, the City Council has created a competitive process for disbursing bed tax monies; and

WHEREAS, the 2022 applicants have requested \$207,893 in disbursements; and

WHEREAS, the 2022 allocation for disbursement is \$138,000; and

WHEREAS, the applicants have been awarded the following amounts for 2022 based on calculations determined by North Pole City Code and the Bed Tax Committee.

The Literacy Council of Alaska	\$2,000
Santa's Letters	\$11,000
North Pole Chamber of Commerce	\$58,000
Explore Fairbanks	\$38,000
The Grange	\$4,000
The Grange Gallery	\$11,000
World's Biggest Backpack	\$14,000
<hr/>	
Total	\$138,000

NOW THEREFORE BE IT RESOLVED, that the North Pole City Council allocates the disbursement of the 2022 Bed Tax Grant to be available January 2023.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of North Pole, Alaska this ____ day of December, 2022.

Michael W. Welch, Mayor

ATTEST:

Melissa Dionne, North Pole City Clerk

PASSED/FAILED Yes: No: Absent:

**CITY OF NORTH POLE
RESOLUTION NO. 22-19**

**A RESOLUTION OF THE NORTH POLE CITY COUNCIL TO
REAPPOINT MIKE MILLER TO THE FAIRBANKS NORTHSTAR
BOROUGH INTERIOR GAS UTILITY BOARD**

WHEREAS, the Fairbanks Northstar Borough maintains commission's and board's that act to advise and direct various activities of our local government; and

WHEREAS, the Interior Gas Utility Board of Directors was created and approved by the Fairbanks Northstar Borough Assembly and is authorized to manage and operate in accordance with prevailing industry practices and general standards common to utilities providing the same service; and

WHEREAS, the City of North Pole appoints a board member from the area to represent the city's interests to the Interior Gas Utility, and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of North Pole that it approves Mike Miller, as its representative on the Fairbanks Northstar Borough Interior Gas Utility.

Section 1. Effective date.

This resolution shall become effective immediately upon City Council approval.

PASSED by a duly constituted quorum of the North Pole City Council this ____ day of December 2022.

Michael W. Welch, Mayor

ATTEST:

Melissa A. Dionne, North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent: