



CITY OF NORTH POLE
Regular Meeting
July 18, 2022
Via Zoom
125 Snowman Lane, North Pole, Alaska
www.northpolealaska.com

Monday, July 18, 2022
Audit Workshop: 5:30 – 6:20 PM
Committee of the Whole: 6:30 PM
Regular City Council Meeting: 7:00 PM

MAYOR

Michael Welch
907-488-8584

CITY CLERK

Melissa Dionne
907-488-8583

COUNCIL MEMBERS

Santa Claus – Mayor Pro Tem	907-388-3836
DeJohn Cromer – Deputy Mayor Pro Tem	907-347-2808
Aino Welch – Alt. Deputy Mayor Pro Tem	907-488-5834
David Skipps	907-750-5106
Jeffrey Jacobson	907-460-7733
Anton Keller	907-987-2548

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Invocation
4. Approval of Agenda (Pgs. 1-2)
5. Approval of the Minutes from 7/5/2022 (pgs. 3-9)
6. Communications from the Mayor
 - a. Presentation of the Annual Audit by Alliance CPAs
 - b. Childhood Cancer Awareness Month Proclamation (Pg. 10)
 - c. Proclamation Supporting Fire On The Ice (Pg. 11)
7. Council Members Questions of the Mayor
8. Communications from Department Heads, Borough Representative, and the City Clerk
9. Ongoing Projects Report

10. Citizens Comments (Limited to five (5) minutes per Citizen)

11. Old Business

- a. Ordinance 22-14, An Ordinance of the City of North Pole to Adjust the Budget to Purchase Essential Police Equipment (Pgs. 12-15)

12. New Business:

- a. Ordinance 22-15, An Ordinance of the City of North Pole to Amend Title 3.16, Qualifications for Elective Office (Pgs. 16-18)
- b. Dispute of Customer Utility Bill (Pgs. 19-20)

13. Council Comments

14. Adjournment

How to Offer Public Testimony at Council Meetings

Written testimony is encouraged. You may submit your comments by calling the Clerk's Office at 907-488-8583 or by sending an email to MDionne@northpolealaska.org prior to 1:00 p.m. the day of the meeting. Please indicate which agenda item you are providing written testimony for. Examples: Ordinance or Resolution number, agenda item#, or description of subject.

To sign-up for **telephonic testimony** call the Clerk's Office at 907-488-8583 or email MDionne@northpolealaska.org prior to 1:00 p.m. the day of the meeting. Please indicate that you wished to be called, for what item you will provide testimony on, and what number you can be reached at.

All NPCC meetings are held virtually. We are live streaming to the City of North Poles' YouTube channel, and the recording will be available the next day on the City of North Poles' Facebook page.

Inquiries concerning ADA compliance or accommodations should be directed to the City Clerk.



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Tuesday, July 5, 2022, via Zoom.

CALL TO ORDER/ROLL CALL

Mayor Welch called the regular City Council meeting of Tuesday, July 5, 2022, to order at 7:00 p.m.

Present:

Michael Welch – Mayor
Santa Claus - Mayor Pro Tem
DeJohn Cromer - Deputy Mayor Pro Tem
Aino Welch – Alternate Deputy Mayor Pro Tem
Jeffrey Jacobson
David Skipps

Absent/Excused:

Anton Keller

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Melissa Dionne

INVOCATION

Given by Jeffrey Jacobson

APPROVAL OF AGENDA

Mr. Jacobson *moved* to approve the agenda of July 5, 2022

Seconded *by* Mr. Claus

Mr. Claus *moved* to amend the agenda of July 5, 2022 to consent the following items:

New Business:

- a. Ordinance 22-14, An Ordinance of the City of North Pole to Adjust the Budget to Purchase Essential Police Equipment
- b. NPFDP Request to Dispose of Asset via Auction
- c. Request for Permission to Set Up an Online Retail Store

Seconded *by* Mr. Jacobson

On the amendments

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Claus, Cromer, Jacobson, Skipps, Welch

No: 0

Absent: 1 - Keller

On the agenda as amended

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Claus, Cromer, Jacobson, Skipps, Welch

No: 0

Absent: 1 - Keller

APPROVAL OF MINUTES

Ms. Welch *moved* to approve the minutes from the 7/5/22 meeting

Seconded by Mr. Skipps

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Claus, Keller, Jacobson, Skipps, Welch

No:

Absent: 1 - Cromer

COMMUNICATIONS FROM THE MAYOR

- The Mayor reported that back on June 11, he was with Ms. Welch and Ms. Glab and her husband at the military appreciation dinner. There were about 600 people in attendance, he felt it was a well-received event.
- This last weekend was the 4th of July weekend, it started here at City Hall at 7am with the 5K run, followed by a breakfast at the Santa's Senior Center. He said that he received a lot of compliments throughout the day on how the city looked with the flowers and landscaping. After noon there was a festival at the Grange, there were vendors and a band and other activities. He said that he participated in the watermelon eating contest and that it was a fun day.
- Last Friday he and Ms. Welch hosted 2 engineers talking about new construction methods for housing here in the Interior.
- Earlier today he was at the University with Brent Sheets putting the final touches on the product that goes to the Department of Energy.
- He let everyone know that the summer session of AML will be in Sitka this year and to talk to the Clerk about travel plans if they are interested in going.
- The same weekend of AML is the Energy Fair at the Chena Hot Springs Resort.
- He let the Council know that Mr. Packee is completing the soil samples for the Howard property.

- He gave everyone an update on the Chambers renovation project.
- Mayor Welch also shared cost rates of heating oil that the city has paid for this year in comparison to the last 2 years.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra

- The City Clerk gave the oath of office to new police officer Christian Pergande.
- Stats from May and June. Uptick in activity both self-initiated and calls for service. More disturbances and DUI but less fraud, +2 on Larceny.
- AACOP – just announced the 2021 Chief of the Year – Juneau Police Chief Ed Mercer. Well deserved, nominated by his Mayor.
- Mayor has been given quotes on speed trailers. For messaging and speed notifications around city.
- 4. We will be meeting with Sheriff Taylor from Alabama and his entourage to discuss a cold case homicide in North Pole from 2005.
- July 27th Fallen Heroes ceremony. We will move it to 4:00 pm so employees have time to clean up and close out for the day.
- Attended Julie Ritchie's retirement party. Want the council to know she served our city in the mid 90's and served our police department at FECC for 30 years. Congratulations to her and Kevin and we wish them well in their retirement. We did present Julie with a plaque from the citizens of NP thanking her.
- Governor meeting went well on the range. We are waiting to work with DPS on the getting it into the budget next year.
- We just received word that our SDEU/HIDTA Detective will be moving onto a promotion to Captain at FPD. Wish him the best in his new job.
- Officer Pergande has started his abbreviated FTO and is moving along nicely. Will be on the road next week hopefully.

Fire Department, Chief Heineken

- The fire department completed its annual pump testing over the last week of June. Each apparatus is tested annually to ensure proper operation and to track potential pump wear. All pumps passed the test without difficulty.
- Fireworks Sales within the City of North Pole were not allowed to open this summer season. Coordination with the vendors that intended to open continues throughout the last few weeks of June. The final decision to not allow fireworks sales was made last Tuesday afternoon.
- The Fairbanks International Airport conducted a mass casualty drill on Tuesday the 28th. This drill simulated a large passenger aircraft accident while taxiing. North Pole Fire Department participated in the drill by sending an ambulance, rescue engine and a chief officer.

- Annual hydrant testing has been scheduled for July 18th through the 29th. Fire department personnel will be operating each hydrant within the city to test its flow capabilities. High water flow through the mains has been known to cause some sediment to dislodge causing discoloration. The public should be aware of possible color and pressure changes in the system during this time period.

Finance

- Ms. Fogarty gave an update to the Council on the audit. It is completed and she has a final draft of it. She will be sending it out soon to everyone. There will be a discussion with the CPA firm at the next meeting outlining the whole thing.
- They are finalizing some bank reconciliations, so she did not send out financials.
- She gave an update about the interests' rates that we are getting from AML and Mt. McKinley Bank.
- She also said that we are up on sales taxes consistently each month.

The Mayor asked that next time M.s Fogarty has things to share to make sure that they go to the Clerk so that they can be shared on screen during the meeting.

Director of City Services, Danny Wallace

- NPPD PFAS Testing Proposal - The proposal involves a PFAS site assessment in and around the NP Fire Dept. DEC detected PFAS/PFOA at the site and has requested the City to do an assessment of both soil and water (you should see this in your packet). We've got a proposal from Shannon and Wilson - which will include testing both the soil and groundwater at that location
- There might be funding available for this through the Bipartisan Infrastructure Bill, but we have not been given any details on that. But Amber Masters at Shannon and Wilson have offered to assist with grant applications, if those opportunities become available. Ms Fogarty has done a fiscal note on this request.
- He has been working with Stantec and Respect on proposals for the replacement of the old water mains in the downtown area. He has been looking into different funding options with DEC also. He hopes to bring this before the Council soon.
- He toured that water treatment and wastewater facilities of the city last week with Utility Supervisor Paul Trissel. He said that was amazed by the facility and the process involved. He encouraged the Council to take this tour as well.
- He said that Public Works has been busy working on the chamber's renovation project as well as the beautification projects around the city.
- Mr. Wallace assured everyone that they have been keeping an eye on the air quality for our workers who are outside. When the numbers get too high, they have been moving inside to work on projects.
- PW is also working on reestablishing the light poles that were disabled during construction.
- PW and Utilities are exploring options for conversions of our boilers to natural gas. Hopefully there will be more to come on that later.

- He met with the community planner from the FNSB, they talked about the strategic plan for the borough and North Pole and it was very good information regarding rezoning questions.
- He will be out of the office the last 2 weeks of July doing some leadership training at the US Army War College, this was a carry over from his previous position. He will not be here for the next meeting, Paul Trissel will fill in for him.

Mr. Jacobson asked what the timeline for replacing the water mains in the city.

- Mr. Wallace said that they are still in the planning phase and will have more information on this as the proposals come in.

Human Resources, Ellen Glab

- Ms. Glab has been at home the last 2 weeks, today was her first day back in the office. She has been working from home and helping out some of the other departments as she could.
- She reported that the new administrative assistant started training with the Fire Dept today.
- She also gave a report on the Military Appreciation dinner that she and her husband attended in June with the Mayor and his wife.
- Due to being out of the office Ms. Glab said that the safety meeting for June had to be rescheduled until this week. She reported that the safety meetings have been going well.

Borough Representative

- Ms. Welch attended the meeting via zoom on the 23rd of June.
- Mayor Ward talked about the fire district in the Pleasant Valley area and that they are still having issues hiring people in the borough.
- She said that the City of Fairbanks is increasing the garbage fees by \$5 a month.
- She said that the city is looking for people to part of their Diversity counsel, you do not have to be a city resident to apply.
- She reported that the borough passed an ordinance on compensating the volunteers who work in the elections. The State recently passed one as well, hoping that finding workers to work the elections will be easier.
- The borough purchased a new bus that is electric.
- The restaurant at Pioneer Park is going up for competitive bid, possibly replacing the Salmon Bake. Ms. Welch said that people were really angry at the idea of the Salmon Bake not being there after being there for 30 plus years. She said that there are many restrictions on the businesses that could put in a bid.

City Clerk's Office, Melissa Dionne

- Ms. Dionne thanked the Council again and that she received her education points from PD1 just today.
- She said that she will be working with Revize on initial set up of the new website and getting that going.
- Ms. Dionne also thanked the COuncil for the online store that they approved tonight on the consent agenda. She feels that having the access to North Pole gear with the minimal amount of work that we will

be doing for it is going to be very valuable. We will be able to advertise this site on the cities FaceBook page and YouTube channel and it will be great incentives for employees and visitors as well.

- She shared that she has been working with the Borough and City of Fairbanks clerks to get information out there on elections and seats that are open. They will be walking in the Golden Days Parade as well to start getting information out to citizens.

ON GOING PROJECTS

- Howard Rixie, with the NPCCC, reminded everyone that the Lions club has the marque over at the NP Plaza mall and if we need anything advertised on it to please send him an email to northpolelions@gmail.com. He said that the Firecracker Run was a big success, they had around 70 people walking in it. He gave a progress report on the idea of the visitors center that the NPCCC is proposing and asking for the NPCC's help with. He will have something more formal for the Council for the next meeting.
- Misty Posekany, with the NPCCC, was with us as well and thanked the Council for their support and for everything that they do.

The Mayor asked when the next NPCCC meeting was.

- Ms. Posekany said that meetings are always the 2nd Thursday of the month at the Mt McKinley bank here in North Pole and that everyone is welcome.

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

- None

Old Business

- a. Ordinance 22-13, An Ordinance of the City of North Pole to Fund Shannon & Wilson's Proposal for the PFAS Clean Up Described in the 2022 Work Plan

Ms. Dionne called a Point of Information. The title of this Ordinance should have been 'PFAS Site Assessment' instead of 'PFAS Clean Up', none of the wording the Ordinance itself is changing.

Ms. Welch *moved* to approve Ordinance 22-13

Seconded *by* Mr. Jacobson

DISCUSSION

None

PASSED

Yes: 7 – A. Welch, Claus, Cromer, Jacobson, Skipps, Welch

No:

Absent: 1 - Keller

COUNCIL COMMENTS

- Mr. Jacobson congratulated everyone for the successful events over the 4th of July weekend. He said that there were some families that were lining up and expecting a 4th of July parade and that he stopped and let them know that there was no parade and directing them to the Grange. He also thanked the Mayor

for representing the City of North Pole so well and doing all of the public things that he does and the visibility that he gives the city.

- Ms. Welch wished everyone a happy 4th of July. She shared that becoming a citizen was one of the proudest days of her life and welcomed all of the new citizens to the US. She also gave a thank you to the Santa's Senior Center for the breakfast and to the NPCC for the run and the Grange for the festival.
- Mr. Skipps congratulated and welcomed Officer Pergande to the NPPD.
- Mr. Claus also thanked everyone for the July 4th events, he said that he had fun judging the watermelon eating contest.
- Mr. Cromer said that he hopes that everyone had a great 4th of July and that the weather is clearing up and told everyone to get out and enjoy the summer.
- The Mayor shared that tomorrow is his 49th anniversary as active duty member in the Air Force, it is also the 23rd anniversary of him moving with his family to North Pole. He spoke for a few minutes about the military conflicts that are happening in the world right now. He wished everyone well for the rest of the summer and said that we should all pray for a little rain.

ADJOURNMENT

Mr. Claus *moved* to adjourn

Seconded *by* Ms. Welch

The regular meeting of Tuesday, July 5, 2022 adjourned at 8:23 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Tuesday, July 5, 2022.

ATTEST:

Melissa Dionne, City Clerk

Office of the Mayor
City of North Pole

Proclamation

Childhood Cancer Awareness Month

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection report that cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in nearly 16,000 of our country's young people each and every year; and

WHEREAS, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

WHEREAS, founded almost thirty years ago by Steven Firestein, a member of the philanthropic Max Factor cosmetics family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Providence Alaska Medical Center in Anchorage, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid Recognition Awards, pet assisted therapy, family sailing programs, KCC Supercar Experience and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.


NOW, THEREFORE, I, Michael Welch, Mayor of the City of North Pole, do hereby proclaim September 2022 as

Childhood Cancer Awareness Month

In the City of North Pole to increase understanding of children with cancer and the importance of early detection, and to acknowledge the advances made to eliminate this disease.


Mayor, City of North Pole, Alaska

ATTEST:


Melissa Dionne
City Clerk, City of North Pole

Office of the Mayor
City of North Pole

Proclamation

Whereas, the City of North Pole, Alaska welcomes our friends from all over the United States to minister freely to the lost, sick, and hurting; and,

Whereas, we as a City of North Pole join in with Groundbreaker International and King Jesus North Pole Radio to break the spiritual strongholds in this region; and,

Whereas, we hereby renounce every spiritual work of darkness surrounding North Pole, and we proclaim every captive to be set free; and,

Whereas, we realize that the synergy to make this successful is the collaboration of Eric Burton from Groundbreaker International, Pastor Randall Burton of Northview Church in Columbus and Edinburg, Indiana, Pastor Keith Taylor of Cross Tabernacle in Terre Haute, Indiana, Jordan Cunningham the President of Redemption Project Ministries with his wife Kacey, Dale and Linda Tierney of Bibles for Others Ministry from Grand Rapids, Minnesota, Host Dick Olsen of KJNP Radio, and last but not least Fire on the Ice Revival Coordinator Brigitte Dennis from River of Life in Lakewood, Colorado;

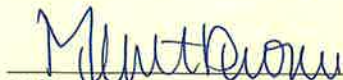
Now therefore on this day, JULY 18, 2022, I, Michael Welch, Mayor of the City of North Pole, Alaska, speak an awakening over this city and the surrounding regions. Today, I declare a revival over the people of North Pole, Alaska that extends beyond our border from July 18-23, 2022.

***God have Your way with us and move freely among Your people.
And let there be a Holy Fire on the Ice.***



Michael Welch
Mayor, City of North Pole

ATTEST:



Melissa Dionne
City Clerk, City of North Pole

**CITY OF NORTH POLE
ORDINANCE 22-14
AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO
ADJUST THE BUDGET TO PURCHASE ESSENTIAL POLICE
EQUIPMENT**

WHEREAS, changes to practices and policies is a continually changing requirement; and

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and

WHEREAS, adjustment in the budget are necessary to remain compliant with Council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the attached fiscal note to pay for essential equipment for the North Pole Police Department.

Section 1. This ordinance is of a general nature and shall not be codified.

Section 2. Effective date.

This ordinance shall become effective immediately upon passage.

ADOPTED THE ____ DAY OF July 2022.

Mayor: Michael W. Welch

ATTEST:

Melissa Dionne, North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:



City of North Pole, Alaska
Fiscal Note Year: 2022
Ordinance: 22-14

Originator/Sponsor: Chief Dutra

Date: June 29, 2022

Does the Ordinance or Resolution have a fiscal impact? **Yes**

Fund- Dept. Title	Account Description	Account #	Debit	Credit
General Fund	Equipment Outlay	01-53-9-9050	20,911.00	
General Fund	Travel & Training	01-53-5-5100	5,000.00	
General Fund	Wages: Full Time	01-53-1-0010		25,911.00

Prepared By: Tricia Fogarty **Date:** June 29, 2022

Finance Approval: Tricia Fogarty **Date:** June 29, 2022



North Pole Police Department



Chief Steve Dutra
125 Snowman Ln.
North Pole, AK 99705
907-488-6902
Northpolepolice.org

June 27, 2021

To: North Pole City Council

Re: Budget adjustment for essential equipment in the amount of \$21,000.00.

Honorable Mayor Welch and Councilmembers:

The recent events in Uvalde, Texas have thrown the debate on whether breaching tools should be part of the standard equipment issued to LEO's while on patrol. Although the door, did appear to be unlocked, but unchecked, it still raises the question of preparedness. NPPD is very prepared and trained to respond to active killer events. But we have some minor improvements to make to make us the most prepare.

Once I found heard about the breaching "problem" question from Uvalde, TX, I started working with our tactical officers to come up with a solution. One that would help us in a crisis to open doors NOW! We have calculated that outfitting patrol officers would be approximately \$10,000.00. This will get us breaching tools and bags to carry them. When you need them, seconds count!

The second item which needs to addressed is the deployment of the new Taser 7. I spoke to the council about the "new technology," and unfortunately, I was not educated on the product, nor had I used the product. Once I sat through the training and actually used the T7, I was amazed at the new technology. These new systems, over their rival, which we purchased 4 years ago, is leaps and bounds beyond the old technology.

The new Taser 7's has a better cycle rate, which makes the Taser many times more effective against muscle disruption. The dual cartridge functions are a significant advancement as well. Many officers do not like to carry two cartridges because it is bulky and cumbersome, and the protective plates fall off. The new T7 has all this built in along with the new laser targeting system. The cost of replacement for the entire department is \$38,308.50. This will be spread of 5 years. I am asking for a budget boost, of \$7,661.00 to Equipment Outlay from Wages: Full Time, to cover this initial year's cost and will budget accordingly next year.

Lastly, positional asphyxiation, having seen the problems across the nation with department poorly trained to handle combative individuals who may or may not be under the influence, has brought this discussion to our doorstep. These situations require carful handling and transporting tactics to safely resolve these interactions. We have found a solution called "the Wrap." This device allows two people to carefully restrain an individual, so they won't hurt themselves, the officers, or others during the transportation to the hospital or jail facility. We believe the most effective way for us to have enough,

to complete the task, is if we purchase 2 devices. At \$1,574.12 each this will add an additional \$3,248.24 to the request. This will give us one to have mobile and one at the station that may be retrieved by the fire department if needed on scene for a peace officer.

The North Pole Police Department has experienced significant hiring shortfalls which has generated unexpected surplus of unspent funds in our Wages: Full Time GL and we would like to ask the council to approve the movement of funds in the amount of \$21,000.00 from Wage: Full Time to Equipment Outlay 01-52-9-9050, so that we may purchase these items and get them deployed as soon as possible.

Lastly, we would like to boost our Travel and Training GL 01-53-5-5100 in order to accommodate some annual training coming up at the end of the year. We would like to move \$5,000 from Wages: Full Time to Travel Training GL 01-53-5-5100.

Thank you for your time.

Sincerely,

Chief Steve Dutra

**CITY OF NORTH POLE
ORDINANCE 22-15
AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO
AMEND TITLE 3.16, QUALIFICATIONS FOR ELECTIVE OFFICE**

WHEREAS, the City Clerk's Office receives inquiries from voters every year asking if there is information available about local candidates; and

WHEREAS, it is in the best interest of the City of North Pole to provide biographical and non-partisan information to voters; and

WHEREAS, regular City elections are held in conjunction with Borough elections, and the City has sought to keep its election codes and procedures as similar as possible to that of the Borough to ensure consistency for voters; and

WHEREAS, the Fairbanks North Star Borough Assembly, as well as the City of Fairbanks City Council, are both considering Ordinances which would allow candidates for Mayor, Borough Assembly, City Council, School Board, and the Interior Alaska Natural Gas Utility Board (IGU) to provide biographical and non-partisan information to the Clerk's Office for incorporation into a pamphlet; and

WHEREAS, offering candidates an opportunity to share biographical and non-partisan position statements in coordination with the borough and the City of Fairbanks in a shared pamphlet is a cost-effective way to help educate voters.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole, Alaska, as follows:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 3, Chapter 16 be amended as follows: [new text in red]

3.16.090 - Candidate biographical information and nonpartisan position statement.

A. Qualified candidates for city mayor and city council may provide biographical and non-partisan information in accordance with this section to be compiled by the city clerk into a candidate pamphlet.

B. On a form prescribed by the city clerk, candidates may submit their biographical information, non-partisan position statement, and recent photograph to the City Clerk's Office. In order to be included in the

1 candidate pamphlet, submissions must be received no later than 5 p.m.,
2 ten business days following the close of the filing period for a regular city
3 election and no later than 5 p.m., five business days following the close of
4 the filing period for a special city election.

5 C. The biographical information may not exceed 150 words, the non-partisan
6 position statement may not exceed 250 words or no more than 400 words
7 combined. Articles such as “a,” “an,” and “the” will be counted as words.
8 Biographical information and non-partisan position statements must be
9 typewritten and may be submitted in person, by mail, or electronically.

10 D. Candidate photographs should be a clear image of only the candidate,
11 taken recently, and be of a quality suitable for reproduction. Photographs
12 may be submitted in person, by mail, or electronically.

13 E. The city clerk shall reject any information or photograph that is not in
14 compliance with this section. The city clerk shall reject any portion of a
15 candidate’s biographical information or position statement deemed by the
16 city clerk to be obscene, libelous, profane, defamatory, or affiliated with
17 any political party.

18 F. The city clerk shall compile and make available to the public a candidate
19 pamphlet containing all information submitted in accordance with this
20 section. The pamphlet will be available to the public no later than 30 days
21 prior to a regular election and no later than 15 days prior to a special
22 election and will, at a minimum, be published on the city website. Paper
23 copies will be available at the City Clerk’s Office.

24 G. The city clerk will add a disclaimer to the candidate pamphlet noting that
25 the candidate information and photograph is presented as submitted by
26 the candidate without any changes to grammar, spelling, or punctuation
27 and that the city has not verified the accuracy of the information provided
28 by candidates.

29
30 **Section 3.** Effective date. This ordinance shall become effective immediately
31 upon passage.

32
33 ADOPTED THE ____ DAY OF August 2022.

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39 _____
40 Mayor: Michael W. Welch

41
42 ATTEST:

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6

Melissa Dionne, North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:

Memo

To: Melissa Dionne, North Pole City Clerk
From: Melanie Swanson, Utilities Billing Clerk
Date: July 14, 2022
Re: William Watson Jr. Utility Account 00-007280-01

I notified the Watson's of a leak detected by our system on May 5, 2022, that started at their location on May 3, 2022.

MarySue called about the bill and why it was so high. I reminded her of the leak in May, and when MarySue asked for credit, I sent an email referencing our city code about how to dispute a utility bill.

MarySue called again in July, and she had forgotten how to dispute her bill, so I sent another email with detailed information on how to dispute her utility bill. I was then sent an email through our bill pay portal with a message from MarySue requesting a dispute. Again, I referred this to our City Director to call MarySue and explain what needs to be done, and again, the same verbiage was sent to our Clerk's email regarding MarySue's dispute.

This is a north expansion customer. They only have water service, there are no sewer service charges to be forgiven, and I am not authorized to issue credits without some level of approval. The bill in question was \$459, which has since been paid. The average monthly billing for the Watson household is approximately \$160.00.

Respectfully Submitted,



Melanie Swanson

Utility Billing Clerk

Melissa A. Dionne

From: Mary Sue Minetola-Watson <marysue_minetola@yahoo.com>
Sent: Monday, July 11, 2022 10:36 AM
To: Melissa A. Dionne
Subject: Dispute

Good morning. I am writing this in reference to account number 00-007280-01 for 459.00. I wasn't aware of this at the time. My husband just told me when the outside faucet while in the off position was still leaking. He eventually turned it off from the inside. The faucet was modified/installed at the time the water system was installed. You are more than welcome to come and inspect this.

Thank you for your time.

Mary Sue Minetola-Watson