



# ***CITY OF NORTH POLE***

## **Regular Meeting**

**December 14, 2020**

**North Pole Council Chambers**

**125 Snowman Lane, North Pole, Alaska**

[www.northpolealaska.com](http://www.northpolealaska.com)

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***Monday, December 14, 2020***

**Committee of the Whole: 6:00 PM**

**Tyler Technologies Program**

**Presentation**

**Regular City Council Meeting: 7:00 PM**

### **MAYOR**

Michael Welch

488-8584

### **CITY CLERK**

Aaron M. Rhoades

488-8583

### **COUNCIL MEMBERS**

Thomas McGhee – Mayor Pro Tem 455-0010

Aino Welch – Deputy Mayor Pro Tem 488-5834

Perry Walley – Alt. Deputy Mayor Pro Tem 347-0135

DeJohn Cromer 347-2808

David Skipps 750-5106

Santa Claus 388-3836

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance to the US Flag**
- 3. Invocation**
- 4. Approval of the Agenda**
- 5. Approval of the Minutes**
  - a. November 16, 2020 and December 7, 2020
- 6. Communications from the Mayor**
  - a. **Student of the Month**
    - a. **Zada Lipari - Senior**
    - b. Shea Gibby – Sophomore
    - c. Wilson Wade – Sophomore
    - d. Madison Miller - Freshman
  - b. **Alaska Syngas Project Brent Sheets – North Pole**
- 7. Council Member Questions of the Mayor**

**8. Communications from Department Heads, Borough Representative and the City Clerk**

**9. Ongoing Projects Report**

- a. CARES Act Update

**10. Citizens Comments (Limited to five (5) minutes per Citizen)**

**11. Old Business:**

- a. Ordinance 20 - 26 An Ordinance of the City Of North Pole, Alaska Establishing the 2021 Operating Budget and Levying the Mill Rate.
- b. Ordinance 20 – 27 An Ordinance of the City of North Pole, Alaska to Amend Title 13, Public Services Utility Rates for 2021.
- c. Ordinance 20 – 28 An Ordinance of the City of North Pole, Alaska to Amend the 2020 Water Utility Operating Budget
- d. Ordinance 20 – 29 An Ordinance of the City of North Pole, Alaska to Amend the 2020 General Fund Operating Budget
- e. Ordinance 20 – 30 Amending Fire Department Shift Personnel Overtime Payment Time Period.

**12. New Business:**

- a. A Resolution establishing Love Inc. as the contracted provider for distribution of CARES Act Funds and establish the parameters for the Business Interruption Grant for the Business and Non-Profit entities. Also increase the Family and Individual Grant from \$10,000 to a maximum of \$15,000 dollars and move the consideration period from September 30, 2020 to November 30, 2020.
- b. Resolution to consider hazardous duty pay for first responders Fire Department and Police Department.
- c. Request To Write Off Tupperstuff Sales Tax Account In the Amount of \$3,639.49.

**13. Council Comments**

**14. Adjournment**

Detailed information and copies of agenda documents may be obtained at the Office of the City Clerk, 125 Snowman Lane or on the City website [www.northpolealaska.com](http://www.northpolealaska.com) . Notice of Council Action is available at City Hall and on the City website following the meeting.

**How to Offer Public Testimony at Council Meetings**

In response to the COVID-19 pandemic and local/state regulations requiring residents to stay at home, practice social distancing, and limit gatherings, the City of North Pole has created a process for citizens to stay connected with the Council regarding agenda items.

**Written testimony** is encouraged. You may submit your comments by calling the Clerk's Office at 488-8583 or by sending an email to [arhoades@northpolealaska.org](mailto:arhoades@northpolealaska.org) prior to 1:00 p.m. the day of the meeting. Please indicate which agenda item you are providing written testimony for. Examples: Ordinance or Resolution number, agenda item#, or description of subject.

To sign-up for **telephonic testimony** call the Clerk's Office at 488-8583 or email [arhoades@northpolealaska.org](mailto:arhoades@northpolealaska.org) prior to 1:00 p.m. the day of the meeting. Please indicate that you wished to be called, for what item you will provide testimony on, and what number you can be reached at.

Council Meetings are aired **live via audio streaming** from the City's website at <https://www.northpolealaska.com/citycouncil/page/council-meeting-audio-stream>.

Inquiries concerning ADA compliance or accommodations should be directed to the City Clerk.



NORTH POLE CITY COUNCIL  
REGULAR MEETING MINUTES, November 16, 2020  
NORTH POLE CITY COUNCIL CHAMBERS  
125 SNOWMAN LANE, NORTH POLE, ALASKA

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Mayor Welch called the regular City Council meeting of Monday, November 16, 2020 to order at 7:01 p.m. with the following Council Members in attendance:

Council Members Present: Mayor Welch – Zooming In  
Santa Claus - Zooming In  
Thomas McGhee - Zooming In  
David Skipps - Zooming In  
Aino Welch - Zooming In  
DeJohn Cromer - Zooming In  
Perry Walley – Zooming In

Absent:

Excused:

Also Present: Steve Dutra, Police Chief – Zooming In  
Geoff Coon, Fire Chief – Zooming In  
Tricia Fogarty, Chief Financial Officer – Zooming In  
Aaron M. Rhoades, City Clerk/HR Manager – Zooming In

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Clerk Rhoades asked everyone to join him in the Pledge of Allegiance.

**INVOCATION**

The Invocation was given by Councilwoman Welch.

**APPROVAL OF AGENDA**

**Mr. Walley *moved to approve the agenda of November 16, 2020.***

**Seconded by Mrs. Welch.**

**Discussion**

**Mr. Walley *moved to consent the following items:***

**Old Business:**

- a. None

**New Business:**

- b. Request to Approve Cost Proposal from Alaska Petroleum for 2021 Heating Fuel Contract.

**Seconded by Mrs. Welch**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO CONSENT OLD BUSINESS ITEMS NONE AND NEW BUSINESS ITEMS B:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley, Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

*On the Agenda as amended.*

**Discussion**

None

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE AGENDA AS AMENDED:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley, Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**APPROVAL OF MINUTES**

**Mrs. Welch** moved to approve the Minutes of November 2, 2020.

**Seconded by Mr. McGhee**

**Discussion**

None

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE MINUTES FROM THE NOVEMBER 2, 2020 NORTHPOLE CITY COUNCIL MEETING:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley, Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

### **COMMUNICATIONS FROM THE MAYOR**

- The City Council was reorganized Thomas McGhee was elected to be Mayor-Pro tem. Deputy Mayor Pro-tem Aino Welch. Alternate Deputy Mayor Pro-Tem.
- GRS Controls bids for North Pole Fire Department and City Hall for air handling and filtration systems.
- Fairbanks North Star Borough Fees and Requirements that may be hampering winter tourism here in North Pole.
- Municipal Solution is going to get the final report me by November 30, 2020.

### **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

- Mr. Claus expressed concerns about the GRS Controls not being put out to bid.

### **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

#### **Fire Department, Chief Coon**

- Today is my last day at NPF. I am retiring after 4 years of volunteer time and 25 years of paid time with the city of North Pole. It has been my honor to be apart of the North Pole Fire Department, I will continue to be a part of the FD as today the membership made me a “Life Member”. I wanted to thank the council for the continued support that we have received over the years. Chief Heineken and I have been working together for quite a while on succession planning and I know the department is in very good hands.
- We have gone on 1200 emergency calls this year.
- Alaska has had 23,240 Covid-19 cases with 6,516 total recovered and 98 deaths.
- The FNSB area has had 2,835 cases total. These numbers are sent out daily from Alaska Department of Health and Social Services.
- Free Covid-19 testing is available in North Pole on Monday, Wednesday, and Saturday, times are Noon until six pm. You will need your ID but no referral is needed.

Training:

- Firefighter 1 is still ongoing. Most of the remaining classes will be at NSVFD station 31.

Maintenance Report:

- Engine 22 has been down for over a week with a major water tank leak. Captain Hamlin and B-shift has gone above and beyond the call of duty with the repairs to this nearly 30-year-old apparatus. The entire lid of the tank had to be taken off, and repairs done inside the tank. Captain Hamlin thinks he can have it up and running tomorrow

#### **Police Department, Chief Dutra**

- Just received back our final quote for the bathroom remodel. Will likely seek CARES ACT funding for costs exceeding initial estimates.
- Draft site study for the Interior Training Facility is out. I can send a copy if you're interested.
- I will be out of office from the 24<sup>th</sup> through the 7<sup>th</sup>. Lt. Lindhag will be here if needed.
- We had our third shooting in so many months. Although one was not criminal having 2 in such a short period of time is concerning.
- The new patrol car is about half way done. It was shipped from Illinois and being assembled in CA. We will make arrangements for shipping next week.
- Stats from October –

#### **Building Department, Bill Butler**

None

#### **Finance, Tricia Fogarty**

- Budget will be discussed tonight. Had a couple checkout errors. Will send out revised version of the Financials.

#### **Borough Representative**

- Awarded rebid amount for Wescott Maintenance to Alcan Builders = 577,433.00
- Adopted: Res: 2020-44 Extension of emergency declaration. Amended and adopted. 2020-46
- Res: 2020-45 Supporting AML position on 2021 resolutions and policies
- Res: 2020-46 Identifying & Supporting Legislative priorities
- Res: 2020-47 The Transfer Of Certain Artifacts From The Pioneer Park Native Museum To The Morris Thompson, The University Of Alaska Museum Of The North And Other Appropriate Organizations.
- Organization of the Assembly
  - Mindy O'Neill elected Presiding Officer –
  - Aaron Lojewski elected Deputy Presiding Officer
- Memorandum from Mayor Ward recommending the appointment of Jomo Stewart, Kathy Mayo, and Doug Isaacson to the Alaska Gasline Port Authority Board of Directors

### **City Clerk**

- Continued efforts to facilitate Municipal Solutions/Dave Evertson. Work in Progress.
- Tyler Technologies needs to replace Casell. Casell functions very poorly.
- Working on hiring process with Directors.
- 90 Day review supposed to be handled today.
- Attended AML Newly Elected Officials Training

### **ONGOING PROJECTS**

- 500 Aid to Humanity Packets for distribution being stored in the City Council Chambers.
- Fairbanks North Star Borough increased level of BIG Grant to \$40,000 and City of North Pole will need to do the same. CARES Act funding distribution is going poorly. May need to find alternative entity other than Borough to help distribute the funds. Love Inc has 53 total applicants 28 approved and 24 denied. FNSB

### **CITIZEN'S COMMENTS – (Limited to Five (5) minutes per Citizen)**

None

### **MOTION TO INTRODUCE ORDINANCE 20-26, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA ESTABLISHING THE 2021 OPERATING BUDGET AND LEVYING THE MILL RATE**

**Mr. McGhee *moved to* Introduce Ordinance 20-26, An Ordinance of the City of North Pole, Alaska Establishing the 2021 Operating Budget and Levying the Mill Rate**

**Seconded by Mrs. Welch**

### **Discussion**

### **MOTION TO AMEND ORDINANCE 20-26, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA ESTABLISHING THE 2021 OPERATING BUDGET AND LEVYING THE MILL RATE**

**Mr. McGhee *moved to* Amend Ordinance 20-26, An Ordinance of the City of North Pole, Alaska Establishing the 2021 Operating Budget and Levying the Mill Rate to move the \$15,401.00 dollars in the Admin Vehicle Fund to the Fire Department Vehicle Fund.**

**Seconded by Mr. Cromer**



A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE 20-26, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA ESTABLISHING THE 2021 OPERATING BUDGET AND LEVYING THE MILL RATE:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**MOTION TO ADVANCE ORDINANCE 20-26, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA ESTABLISHING THE 2021 OPERATING BUDGET AND LEVYING THE MILL RATE**

**Mr. McGhee** *moved to Advance Ordinance 20-26, An Ordinance of the City of North Pole, Alaska Establishing the 2021 Operating Budget and Levying the Mill Rate.*

**Seconded by Mr. Welch**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO ADVANCE ORDINANCE 20-26, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA ESTABLISHING THE 2021 OPERATING BUDGET AND LEVYING THE MILL RATE:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**Mr. McGhee** *moved to adjourn the meeting at 8:29 p.m.*

**Seconded by Mrs. Welch**

The regular meeting of Monday, November 16, 2020 adjourned at 8:29p.m.

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Michael Welch, Mayor

**ATTEST:**

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Aaron M. Rhoades, City Clerk



NORTH POLE CITY COUNCIL  
REGULAR MEETING MINUTES, December 7, 2020  
NORTH POLE CITY COUNCIL CHAMBERS  
125 SNOWMAN LANE, NORTH POLE, ALASKA

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Mayor Welch called the regular City Council meeting of Monday, December 7, 2020 to order at 7:07 p.m. with the following Council Members in attendance:

Council Members Present: Mayor Welch – Zooming In  
Santa Claus - Zooming In  
Thomas McGhee - Zooming In  
David Skipps - Zooming In  
Aino Welch - Zooming In  
DeJohn Cromer - Zooming In  
Perry Walley – Zooming In

Absent:

Excused:

Also Present: Steve Dutra, Police Chief – Zooming In  
Chad Heineken, Fire Chief – Zooming In  
William Butler, Director of City Services– Zooming In  
Tricia Fogarty, Chief Financial Officer – Zooming In  
Aaron M. Rhoades, City Clerk/HR Manager – Zooming In

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Clerk Rhoades asked everyone to join him in the Pledge of Allegiance.

**INVOCATION**

The Invocation was given by Mr. McGhee.

**APPROVAL OF AGENDA**

**Mr. McGhee moved to approve the agenda of December 7, 2020.**

**Seconded by Mrs. Welch.**

**Discussion**

**Mr. McGhee moved to consent the following items:**

**Old Business:**

- a. Ordinance 20 - 26 An Ordinance of the City Of North Pole, Alaska Establishing the 2021 Operating Budget and Levying the Mill Rate.

**New Business:**

- a. Ordinance 20 – 27 An Ordinance of the City of North Pole, Alaska to Amend Title 13, Public Services Utility Rates for 2021.
- c. Ordinance 20 – 29 An Ordinance of the City of North Pole, Alaska to Amend the 2020 General Fund Operating Budget
- b. Ordinance 20 – 30 Amending Fire Department Shift Personnel Overtime Payment Time Period.

**Seconded by Mr. Claus**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO CONSENT OLD BUSINESS ITEMS A AND NEW BUSINESS ITEMS A, B and C:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley, Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

*On the Agenda as amended.*

**Discussion**

None

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE AGENDA AS AMENDED:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley, Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**APPROVAL OF MINUTES**

**Minutes of November 16, 2020 approval moved to December 14, 2020 City Council meeting due to City Clerk being out on leave.**

**COMMUNICATIONS FROM THE MAYOR**

- Chad Heineken is the newly selected City Fire Chief.
- Aaron M. Rhoades, City Clerk – HR Manager has passed his 90 Day review and will be placed at Range 11
  - Elected 2<sup>nd</sup> Vice President Alaska Association of Municipal Clerks
- Alaska Tiger Team 98% Capacity for on base Housing at Eielson.
- Airshow at Eielson Navy Blue Angels July 31-Aug1
- Health and Human Services big push to be ready for a vaccination program and North Pole will need to find a local solution to provide those vaccinations.
- FNSB Cares Act BIG Grant went to \$40K things are going poorly. Turned to Love Inc. to administer the Business Interruption Grant from December 1 to December 18, 2020.
- Speaking with Kohler and Hutchinson and moving Budget cycle from Calendar Year to Fiscal Year.
- Considering Hazard Pay Bonus for First Responders waiting for more information.

### **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

- None

### **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

#### **Building Department, Bill Butler**

##### **Building Department**

- Permits issued since last Council meeting: None.
- Petro Star submitted foundation permit application for expansion to produce heating fuel #1.

##### **Public Works**

- There have been five snowplowing events in the City this fall for a total of 11 for 2020 causing Public Works' snow removal budget to be negative.
- Christmas decorations went up last week. With some new lighting displays added this year.

##### **Utility Department**

- Utility Department routinely supports Moose Creek project activities related to connecting to City system.
- Efforts to help reduce number of seriously delinquent customers:
- Made an arrangement with Exclusive Paving to perform service line disconnections year-round. They have the equipment and experience to do this. Exclusive is also performs this function for Golden Heart Utilities.
- Planning to make installation of shut-off meters a condition of Confessions of Judgment.
- We have installed a flow reduction meter at one residence to date.

#### North Pole Expansion Project

- The North Pole Expansion is in the final close-out stage—paying final invoices for service line installations.

#### Moose Creek Water System Expansion Project.

- Interim Approvals to Operate granted for the transmission main from City to Moose Creek pump house; the pump house; water storage tank, and Northern Circulation Loop.
- Southern Circulation Loop water mains are installed, but too late in season to apply for Interim Approval to Operate because must do a full bore flush; pressure test; chlorinate the mains; flush the mains; and conduct bacteria testing.
- Collection of Environmental Covenants:
- Deadline to receive full compensation payments extended to March 31, 2021.

Number	Covenant Submissions as of December 7, 2020
336	Possible covenants
190	Number of possible water customers
209	Total covenants submitted
128	Number of water account applications
81	Vacant property covenants submitted
67%	Percent of possible water customers submitted account applications
61%	Percent of possible covenants submitted

#### Fire Department, Chief Heineken

- Things are continuing to run smoothly since Chief Coons retirement, this is largely due to the efforts Chief Coon made prior to leaving.
- As of November 30<sup>th</sup>, the fire department have gone on 1247 emergency calls this year.
- COVID vaccines will arrive in Alaska very soon. Our first responders are within the priority group for receiving vaccination.
- We have added two Lucas Devices to both ambulances. These devices provide continuous compression to a patient being treated for cardiac arrest.
- The open Firefighter position has been offered to Jenni Villarreal. FF Villarreal has been one of our part time staff and will be a welcome addition as she transitions to full time

status. This brings the fire department back to full staffing with exception of the open Fire Chief position.

#### Training:

- Firefighter 1 completed its State testing on November 21<sup>st</sup>. All personnel passed the hands-on portion of the testing and are awaiting written test results.

#### Maintenance Report:

- Engine 22 developed a sever leak in its water tank and has been out of service for several weeks. The tank has now been repaired by Captain Hamlin and the apparatus will be back in service soon. This apparatus is 27 years old and is quickly approaching the end of its serviceable life. NFPA recommends second line apparatus be retired after 30 years.

#### **Police Department, Lieutenant Lindhag**

- New Officer doing well half way through his field training.
- Received two public comments on Officer Wages an Officer Rosenbalm that thanked them for their excellent service while performing their duties.
- Chomp with the Cop is coming up this month. FBPd is putting things in place.
- Our new Vehicle should be done Wednesday. Dana Safety has been excellent.
- Attended FBI National Conference this past week.

#### **Finance, Tricia Fogarty**

- Sales tax update for October sales tax received in November 2019 \$261,918.69 2020 \$343,528.59. Year to date total \$3,272,683.00 Budgeted 4,114,136.00. We have 2 month left outstanding \$841,453 short.
- Last Thursday our department heads and select staff had a demo preview with Tyler Technologies. We had positive feedback from the staff that attended the demo.
- I have processed 4 administrative budget transfers to date, I attached them to this update if anyone has any questions please give me a call or send me an email.
  - Mayor asked for a Demo for Tyler Technologies for next December 14, 2020.

#### **Borough Representative**

- Nothing to Report.

#### **City Clerk**

- Glad to be back from Leave.

#### **ONGOING PROJECTS**

- CARES Act Update.
  - The City has Elected to contract with Love Inc. to administer both the BIG grant and FIG. The participation has been double what the FNSB has in 7 days which is

10 Businesses and Non-Profits. There is a need and going with Love Inc. appears to be the right choice based on the early results.

- Bed Tax Committee met on November 23, 2020 and made a recommendation that will be considered later in the meeting.
  - Mr. McGhee requested a report of who are the funds being paid to.

**MOTION TO REQUEST AND HAVE THE REPORTS PRESENTED TO THE CITY COUNCIL ON THE FINDINGS OF THE GREG RUSSEL INVESTIGATION AND THE MAY MARSH INVESTIGATION IN EXECUTIVE SESSION**

**Mr. McGhee *moved to* Request to have the Reports presented to the City Council on the findings of the Greg Russell Investigation and the May Marsh Investigation.**

**Seconded by Mr. Skipps**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO REQUEST AND HAVE THE REPORTS PRESENTED TO THE CITY COUNCIL ON THE FINDINGS OF THE GREG RUSSEL INVESTIGATION AND THE MAY MARSH INVESTIGATION IN EXECUTIVE SESSION:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**CITIZEN'S COMMENTS – (Limited to Five (5) minutes per Citizen)**

None

**MOTION TO INTRODUCE ORDINANCE 20-28, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING THE 2020 WATER UTILITY OPERATING BUDGET**

**Mr. McGhee *moved to* Introduce Ordinance 20-28, An Ordinance of the City of North Pole, Alaska Amending the 2020 Water Utility Operating Budget.**

**Seconded by Mrs. Welch**

**Discussion**



A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO INTRODUCE ORDINANCE 20-28, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND THE 2020 WATER UTILITY OPERATING BUDGET:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**MOTION TO AMEND RESOLUTION ESTABLISHING THE 2021 CITY OF NORTH POLE BED TAX GRANT DISTRIBUTION**

**Mr. McGhee** *moved to Amend the Resolution to Establishing the 2021 City of North Pole Bed Tax Grant Distribution by providing an additional \$2,534.52 from the administrative portion of the funds in the General Fund to the 2021 distribution.*

**Seconded by Mr. Welch**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND RESOLUTION ESTABLISHING THE 2021 CITY OF NORTH POLE BED TAX GRANT DISTRIBUTION:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**MOTION TO APPROVE A RESOLUTION ESTABLISHING THE 2021 CITY OF NORTH POLE BED TAX GRANT DISTRIBUTION**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE RESOLUTION ESTABLISHING THE 2021 CITY OF NORTH POLE BED TAX GRANT DISTRIBUTION:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**MOTION TO APPROVE REQUEST FOR WAGE DETERMINATION FOR NEW HIRE FOR NORTH POLE POLICE DEPARTMENT**

**Mr. McGhee** *moved to Approve request for Wage Determination for New Hire for North Pole Police Department.*

**Seconded by Mr. Welch**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE REQUEST FOR WAGE DETERMINATION FOR NEW HIRE FOR NORTH POLE POLICE DEPARTMENT:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**MOTION TO APPROVE REQUEST TO PURCHASE TYLER ENTERPRISE SYSTEMS SOFTWARE**

**Mr. McGhee** *moved to Approve Request to Purchase Tyler Enterprise Systems Software.*

**Seconded by Mr. Welch**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE REQUEST TO PURCHASE TYLER ENTERPRISE SYSTEMS SOFTWARE:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**MOTION TO APPROVE AND ACCEPT CESF GRANT FUNDS FOR COVID 19 REMODEL OF BATHROOMS/INTERVIEW ROOM FOR \$40,682.00 AND ACCEPT BID FROM SQUARED AWAY CONTRACTORS TO COMPLETE THE WORK**

**Mr. McGhee** *moved to Accept CESF Grant Funds for Covid 19 remodel of the bathrooms/interview room for \$40,682.00 and accept bid from Squared Away Contractors to complete the work.*

**Seconded by Mr. Welch**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE AND ACCEPT CESF GRANT FUNDS FOR COVID 19 REMODEL OF BATHROOMS/INTERVIEW ROOM FOR \$40,682.00 AND ACCEPTS BID FROM SQUARED AWAY CONTRACTORS TO COMPLETE THE WORK:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

### **MOTION TO MOVE TO INTO EXECUTIVE SESSION**

**Mr. McGhee** *moved to* go into Executive Session to discuss confidential legal advice on PFAS/PFOA and financial matters related to North Pole v Williams the knowledge of which would have an immediate and adverse impact on the finances of the City of North Pole and to give direction to the counsel on the same.

**Seconded by Mrs. Welch**

### **MOTION TO MOVE OUT OF EXECUTIVE SESSION**

**Mr. McGhee** *moved to* move out of Executive Session and back into regular session.

**Seconded by Mrs. Welch**

### **MOTION FOR THE MAYOR TO MAKE A DISBURSEMNT FROM THE FUNDS TO COUNSELOR WILSON IN THE AMOUNT REQUESTED.**

**Mr. McGhee** *moved to* Approve the Mayor to make disbursement from the funds to Counselor Wilson in the amount requested.

**Seconded by Mrs. Welch**

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE MAYOR TO MAKE DISBURSEMENT FROM THE FUNDS TO COUNSELOR WILSON IN THE AMOUNT REQUESTED:

YES: 7 – Mr. McGhee, Mr. Skipps, Mr. Claus, Mrs. Welch, Mr. Cromer, Mr. Walley Mayor Welch

NO: 0

ABSTAIN:

**Mayor Welch** declared the MOTION CARRIED

**Mr. McGhee** *moved to adjourn the meeting at 9:50 p.m.*

**Seconded by Mr. Cromer**

The regular meeting of Monday, December 7, 2020 adjourned at 9:50p.m.

---

Michael Welch, Mayor

**ATTEST:**

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Aaron M. Rhoades, City Clerk





**Modular Gasification for  
Syngas/Engine Combine Heat and Power Applications in  
Challenging Environments**

(Funding by DOE/NETL Contract DE-FE0031446)

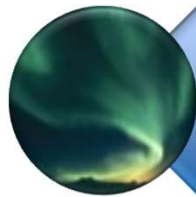
# **MAKING COAL RELEVANT FOR SMALL SCALE APPLICATIONS**

UAF is an AA/EO employer and educational institution and prohibits illegal discrimination against any individual: [www.alaska.edu/nondiscrimination/](http://www.alaska.edu/nondiscrimination/).





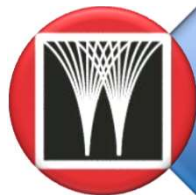
# PROJECT PARTNERS



SLR & PDC:  
Permitting and Environmental Assessments



HMI:  
Intellectual Property  
Decades Experience



WorleyParsons:  
Detailed Engineering  
Cost Estimating Service



Others: Chena Power, Aurora Energy, UAF,  
Sotacarbo, HMI, GVEA, Innio, Western  
Energy Services



# PROJECT DESCRIPTION AND OBJECTIVE

Demonstrate small scale coal gasification to fuel reciprocating engine generators

- Cost effective coal generating capacity for small applications
- Provides load following services
- Ideal for islanding systems
- Local jobs





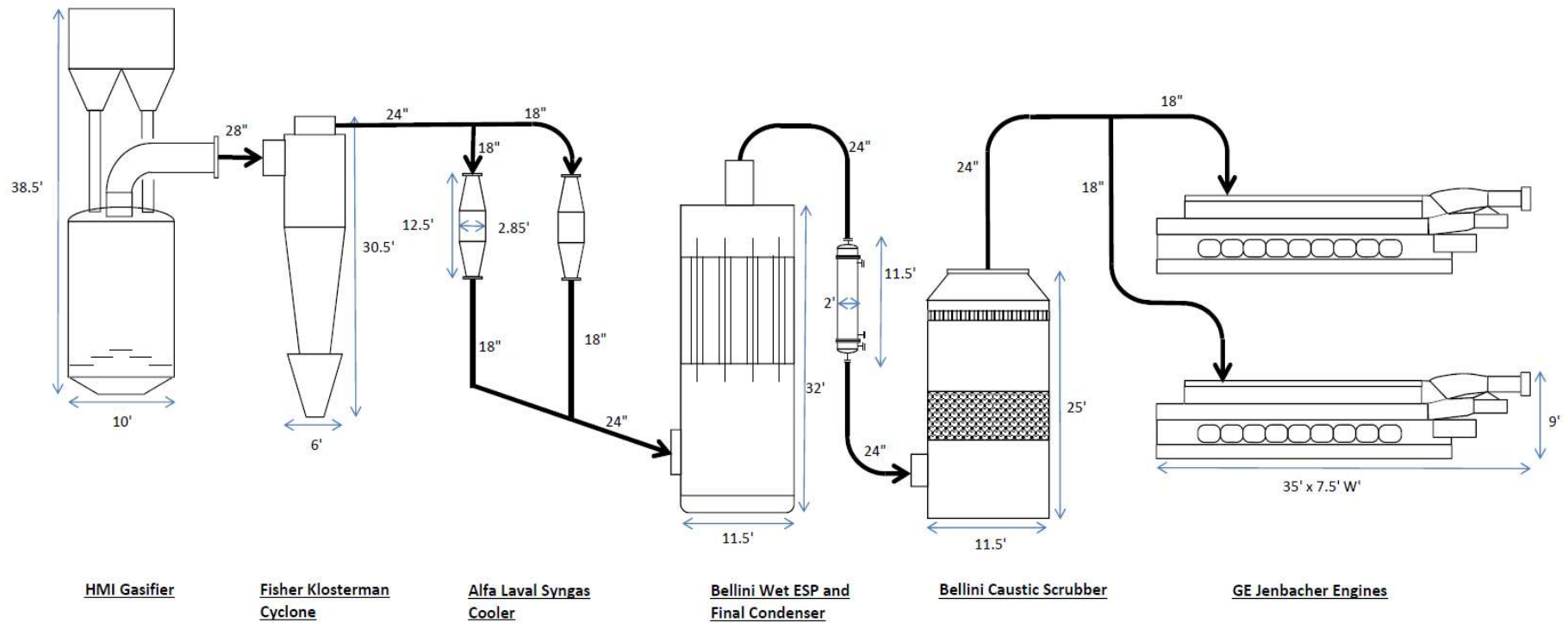
# ALIGNMENT WITH DOE GOALS

- ✓ Small—50-350 MW
    - ✓ This project: 18 MWe
    - ✓ First step toward “modularizing”
  - ✓ Near Zero Emissions
    - ✓ Built in a “Serious non-Attainment area for PM2.5”
  - ✓ Minimize water usage
    - ✓ Water cleaned up for greenhouse use
  - ✓ Capable of natural gas co-firing
    - ✓ Engines are easily convertible to firing natural gas or propane
  - ✓ Capable of high ramp rates
    - ✓ Designed for wind regulation
- Not specifically part of DOE’s stated goals, but noteworthy:
- ✓ Pyrolysis tars/oils can be used in diesel engines
  - ✓ Deigned to co-fire biomass



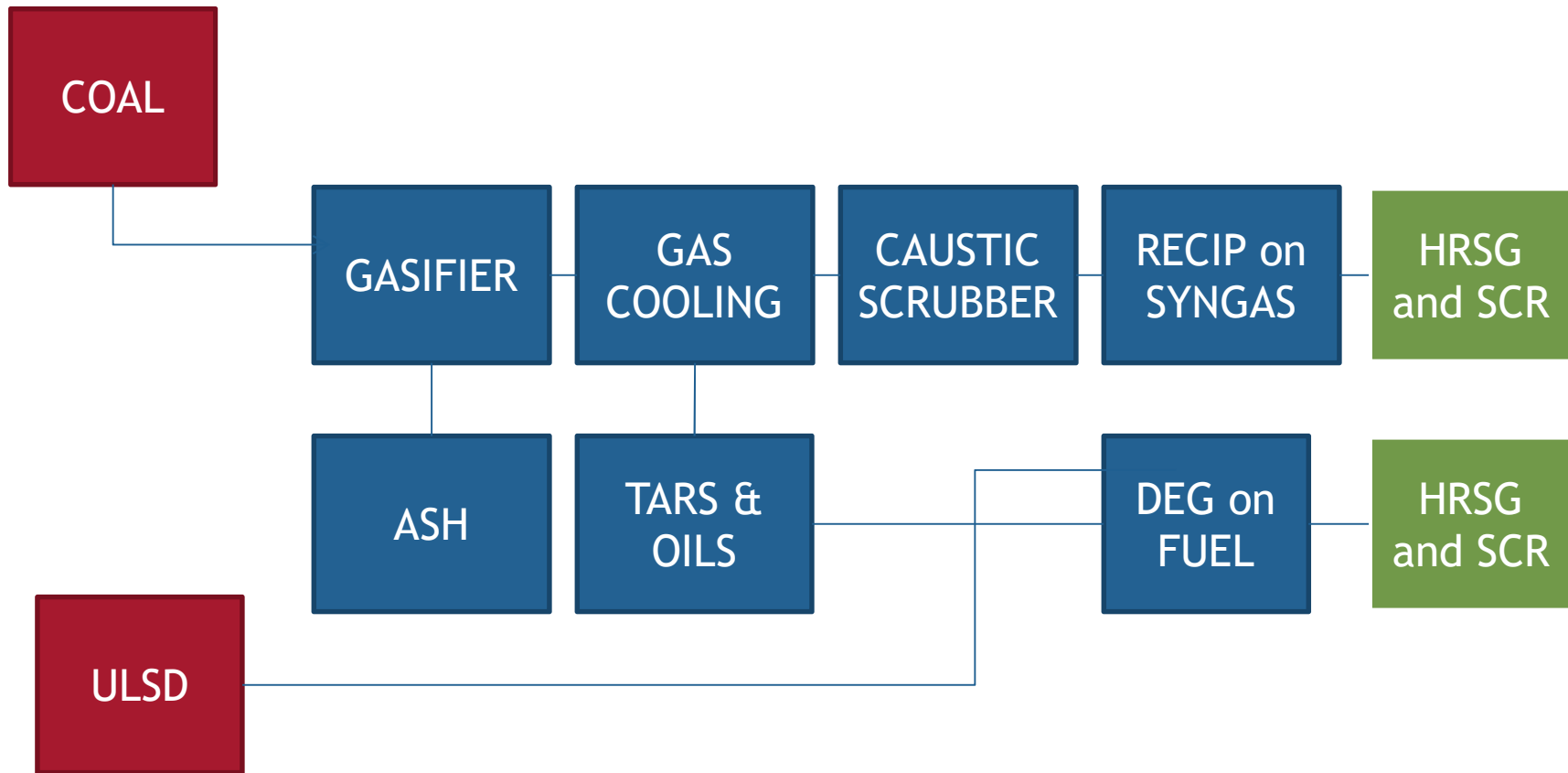


# UAF'S MODIFIED DESIGN



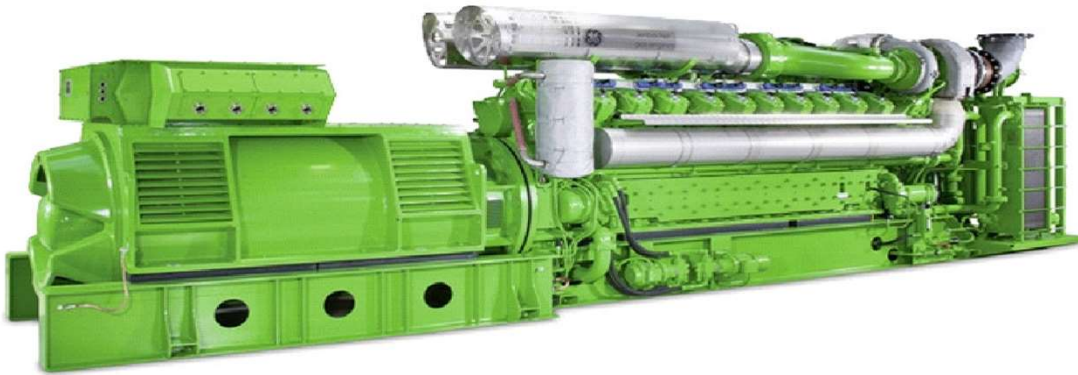


# UAF'S MODIFIED DESIGN





# THE EQUIPMENT







# FOUND A HOME?





# WHY COAL GASIFICATION?

## COSTS FOR REGULATING 10 MWe OF WIND POWER

We will have updated numbers by Dec 31	Syngas Project (UAF)	Diesel (GVEA)	Natural Gas (not an option)
Capital Cost (option 3)	\$85 million	--	--
Fuel Costs + other O&M for 18 MWe	\$76.6/MWh (\$10/mmbtu)	\$147.2/MWh (\$15/mmbtu)	\$200/MWh (\$20/mmbtu)
Wind Regulation Costs (10 MWe regulating capacity)	\$3.1 M/yr (GVEA's cost to regulate wind with syngas)	\$6.5 M/yr (avoidable costs)	--
Total Generation (syngas and liquid fuels)	18 MW 10.0 MW avg 5 to 18 MW swing	240 MW 43.2 MW avg 35 to 48 MW swing	--
Efficiency, HHV	39%	<15% (turbines)	--



# CITY FUEL USAGE

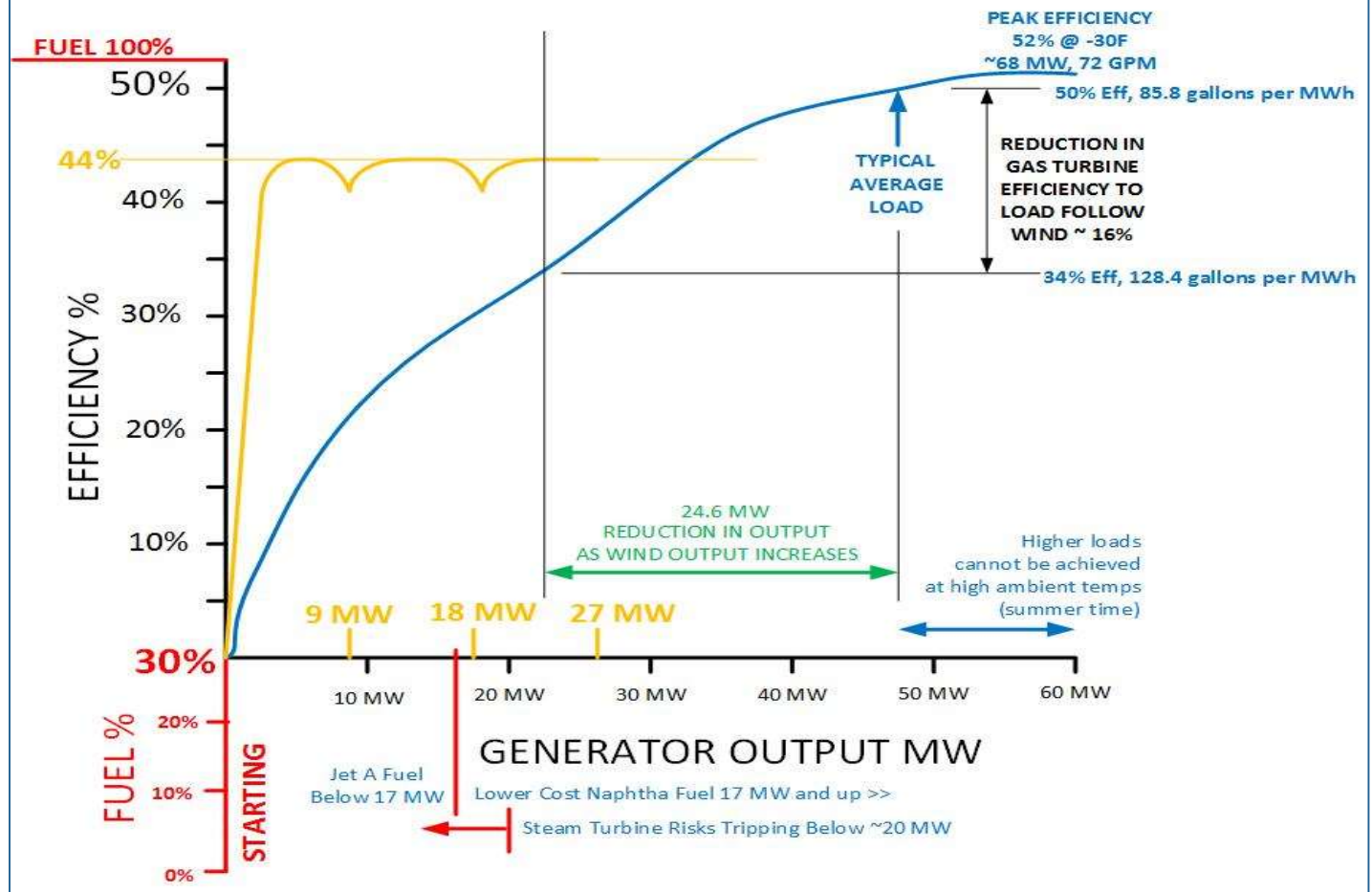
## (FEB 2020)

<b>City of North Pole Heating Fuel Usage (March 2020)</b>	source: CNP & FNSB	<i>calculated</i>	<i>calculated</i>
<b>Location</b>	<b>12 month usage (gallons)</b>	<b>Cost</b>	<b>MMBtu</b>
City Hall, 125 Snowman Lane	5,026	\$ 12,565	704
Eighth Ave. Fire Well, 110 East 8th Avenue	1,599	\$ 3,998	224
Highway Park Pump Station, 2696 Mockler Avenue	1,659	\$ 4,148	232
North Pole Fire Department Garage, 113 Lewis Street	-	\$ -	0
North Pole Fire Station Annex, 243 1st Avenue	3,204	\$ 8,010	449
North Pole Fire Station, 110 Lewis Street	8,922	\$ 22,305	1,249
Police Station, 120 Snowman Lane	2,948	\$ 7,370	413
Public Works Building, 133 Lewis Street	3,761	\$ 9,403	527
Santa's Seniors Center, 101 E. 5th Avenue	3,735	\$ 9,338	523
Stillmeyer Water Pump Station, 810 Refinery Loop	1,474	\$ 3,685	206
Utility Garage, 2389 Homestead Road	4,732	\$ 11,830	662
Wastewater Treatment Plant, 961 Shellinger Street	7,412	\$ 18,530	1,038
Water Treatment Plant, 401 Snowman Lane	10,517	\$ 26,293	1,472
Well House, 791 Clear Water Court	1,273	\$ 3,183	178
<b>Subtotal City of North Pole</b> (reported in gallons)	<b>56,262</b>	<b>\$ 140,655</b>	<b>7,877</b>
<b>Subtotal Westcott, NPHS, NPMS</b> (CY 2019, reported in MMBtu)	<b>85,257</b>	<b>\$ 213,143</b>	<b>11,936</b>
<b>Total Fossil Fuel Usage</b>	<b>141,519</b>	<b>\$ 353,798</b>	<b>19,813</b>
	<i>Assumptions</i>	<i>\$2.50/gallon</i>	<i>0.14 MMBtu/gallon</i>

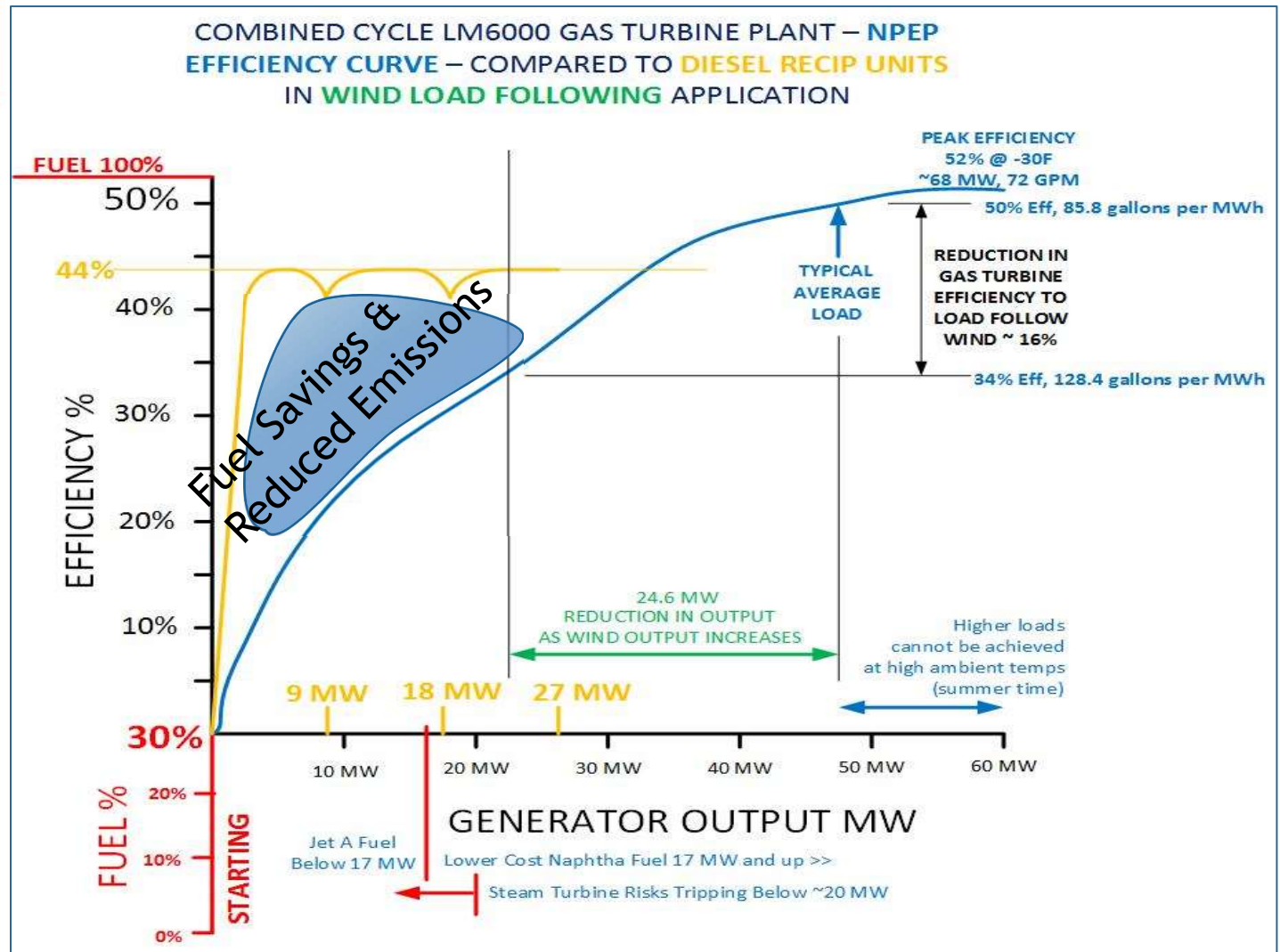


# EFFICIENCY vs. LOAD

COMBINED CYCLE LM6000 GAS TURBINE PLANT – NPEP  
EFFICIENCY CURVE – COMPARED TO DIESEL RECIP UNITS  
IN WIND LOAD FOLLOWING APPLICATION



# EFFICIENCY vs. LOAD







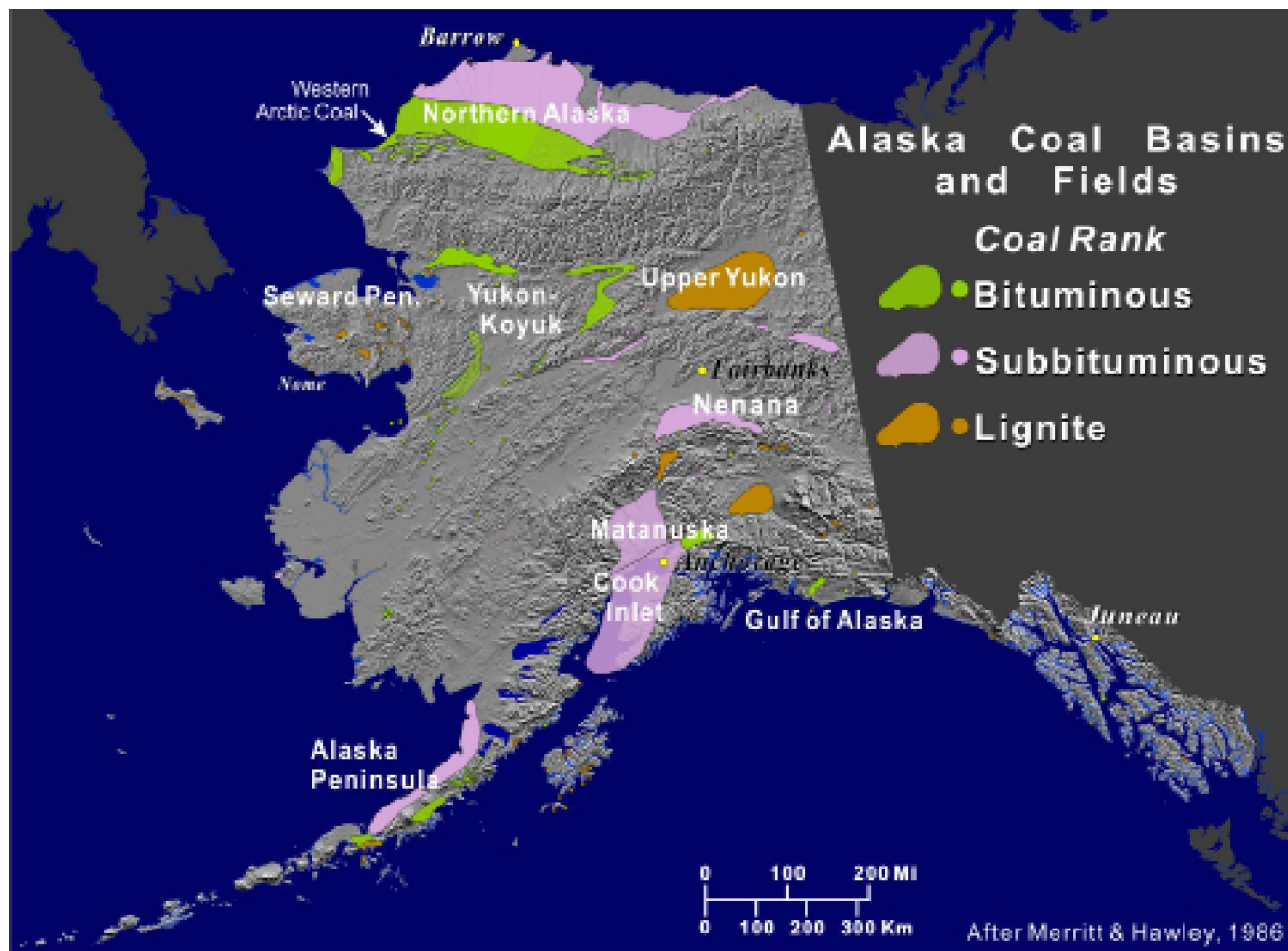
# REGULATORY/PERMITTING

The EPA designated the Fairbanks vicinity as a “serious nonattainment area for PM<sub>2.5</sub>”

- PM<sub>2.5</sub> and precursors (NO<sub>x</sub>, SO<sub>2</sub>, volatile organic compounds, and ammonia) will be regulated under the nonattainment New Source Review
- Even with the most expensive emission control technology, this project is economical



# AK-DGGS IDENTIFIED 37 VILLAGES WITH COAL NEARBY





# RADICALLY ENGINEERED SYSTEM



- Make it work at 10 to 18 MWe
  - Economies of Scale working against us
- Make it work at village scale <2MWe
- Integrate with diesel infrastructure
- Make it work with biomass and waste products





# USEFUL IN LOWER-48, TOO!



- Coal plants are best suited for baseload operation because it requires a long period to ramp up and to ramp down
- Syngas/Engine combinations has the potential for making coal a cost competitive resource meeting flexible energy demand and fluctuating generation



## BUT MOST IMPORTANTLY ...POWER ALASKA'S INTERIOR





# RISK FACTORS

- Except for the HMI Gasifier, all components are available commercially
  - HMI gasifier components are well understood and documented
- Emission controls could be *the* key factor to be addressed
  - Fairbanks is in an EPA designated “Serious non-attainment area for PM 2.5”
- Target price for selling to GVEA is 10¢-12¢ per kWhr; \$12/MMBtu for heat.





# MEET THE TEAM

- Diane Revay Madden, NETL
- Brent J Sheets, UAF
- Rolf Maurer & Team, HMI
- Harvey Goldstein & Team, WorleyParsons
- Chilkoot Ward & David Fish, Aurora Energy
- Randy Hobbs, Hobbs Industries
- Alberto Pettinau, Sotacarbo
- Isaac Bertschi & Courtney Kimball, SLR
- Erica Betts, PDC





# QUESTIONS?



**Brent J Sheets**

**907-750-0650**

**[bjsheets2@alaska.edu](mailto:bjsheets2@alaska.edu)**

**<http://pdl.uaf.edu/>**



**CITY OF NORTH POLE  
ORDINANCE 20-26**

**AN ORDINANCE OF THE NORTH POLE CITY COUNCIL  
ESTABLISHING THE 2021 OPERATING AND CAPITAL BUDGET AND  
LEVYING THE MILL RATE**

**WHEREAS**, pursuant to City of North Pole Home Rule Charter Section VI the Mayor has proposed an operating budget with anticipated income and expenditures of the City during the next fiscal year; and

**WHEREAS**, pursuant to Title 4 Revenue and Finance Chapter 25 the Mayor has proposed capital and vehicle fleet- reserve fund budgets for the City and City Utility that are contingent upon council approval of the ordinance reinstating the funding mechanism; and

**WHEREAS**, The City of North Pole operates a water and sewer utility through an enterprise fund and thus the Mayor has proposed an operating and capital budget for the Utility with anticipated income and expenditures of the City during the next fiscal year; and

**WHEREAS**, The City of North Pole has established budgets for the City Debt Service, Non-Major and Community Funds that are outside of the general operating, capital and vehicle fleet-reserve budgets; and

**WHEREAS**, The Budget is a living document that needs to be adjusted as needed to reflect actual conditions; and,

**WHEREAS**, The 2021 Budget establishes the Mill Rate at 4.0 Mills; and

**WHEREAS**, The 2021 Budget establishes the sales tax rate at 5.5 percent.

**WHEREAS**, The 2021 Budget establishes the maximum tax on any single transaction shall be \$11.00 eleven dollars and zero cents.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole:

**Section 1.** This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.

**Section 2.** There is hereby appropriated to the 2021 General Fund Operating Budget (Fund 1) from the following sources of revenue for the City of North Pole in the amount indicated to the departments named for the purpose of conducting the business of said departments of the City of North Pole, Alaska, for the fiscal year commencing January 1, 2021 and ending December 31, 2021

33

<b>Revenue Source</b>	<b>Mayor Recommended</b>	<b>Council Appropriation</b>
Taxes: Property	1,040,000	1,040,000
Taxes: General Sales	3,842,500	3,842,500
Taxes: Alcohol	300,000	300,000
Taxes: Online	120,000	120,000
Taxes: Tobacco	135,000	135,000
Taxes: State collected Shared Taxes	16,000	16,000
Licenses and Permits	32,000	32,000
Fees & Services	601,500	601,500
Fines & Penalties	178,000	178,000
Intergovernmental Revenue	212,000	212,000
Other: Miscellaneous	65,000	65,000
Transfers in From Fund Balance (FB)	0	0
Transfer In (from other funds)	7,000	7,000
<b>Total</b>	<b>6,549,000</b>	<b>6,549,000</b>

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**Section 3.** There is hereby appropriated to the 2021 General Fund Operating Budget (Fund 1) expenditures for the City of North Pole in the amount indicated.

<b>Department Expenditures</b>	<b>Mayor Recommended</b>	<b>Council Appropriated</b>
Administration	577,260	577,260
Clerk & HR	260,614	260,614
Police Department	2,374,153	2,374,153
Fire Department	2,431,263	2,431,263
Public Works	905,710	905,710
<b>Total</b>	<b>6,549,000</b>	<b>6,549,000</b>

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**Section 4.** There is hereby appropriated to the 2021 Major Enterprise Operating, Capital and Fleet Budget from the following sources of revenue for the City of North Pole Utilities in the amount indicated to the departments named for the purpose of conducting the business of said Utility Departments of the City of North Pole, Alaska, for the fiscal year commencing January 1, 2021 and ending December 31, 2021. A Major Enterprise Fund is used to account for operations that are financed and operated in a manner similar to a private business enterprise.

46

		<b>Mayors Recommendations</b>		<b>Council Appropriations</b>	
<b>Fund #</b>	<b>Description</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>
25	Utility Fund Fleet				
41	Utility Fund Water	1,095,019	1,095,019	1,095,019	1,095,019
42	Utility Fund Sewer	1,333,465	1,333,465	1,333,465	1,333,465
43	Utility Capital Projects				
51	Water Fund Reserves	172,035	172,035	172,035	172,035
52	Sewer Fund Reserves	177,144	177,144	177,144	177,144
<b>Total</b>		<b>2,777,663</b>	<b>2,777,663</b>	<b>2,777,663</b>	<b>2,777,663</b>

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48 **Section 5.** There is hereby appropriated to the 2021 North Pole City Budget revenue and  
49 expenditures for the following Capital and Vehicle Replacement-Reserve Funds in the amount  
50 indicated. The following Funds are committed by Ordinance and can only be used for the  
51 specific purpose as defined by City Code.  
52

		<b>Mayors Recommendations</b>		<b>Council Appropriations</b>	
<b>Fund #</b>	<b>Description</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>
20	Capital Projects Reserves	41,000	41,000	41,000	41,000
21	Admin Fleet Fund	15,401	15,401	0	0
22	Fire Fleet Fund	125,000	125,000	136,488	136,488
23	Police Fleet Fund	68,000	68,000	68,000	68,000
24	Public Works Fleet Fund	23,280	23,280	23,280	23,280
<b>Total</b>		<b>268,768</b>	<b>268,768</b>	<b>268,768</b>	<b>268,768</b>

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54 **Section 6.** There is hereby appropriated to the 2021 North Pole City Budget revenue and  
55 expenditures for the following Non-Major Funds in the amounts indicated. Non-Major Funds  
56 are established to finance a particular activity and are created from receipts of designated and  
57 restricted funds.  
58

		<b>Mayors Recommendations</b>		<b>Council Appropriations</b>	
<b>Fund</b>	<b>Description</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Revenues</b>	<b>Expenditures</b>
04	Building Department	245,802	245,802	245,802	245,802
10	Litigation Fund	75,000	75,000	75,000	75,000
12	ABADE- Dept of Justice	55,300	55,300	55,300	55,300
13	ABADE – State Forfeitures	14,263	14,263	14,263	14,263
15	Impound Lot	55,832	55,832	55,832	55,832
<b>Total</b>		<b>446,197</b>	<b>446,197</b>	<b>446,197</b>	<b>446,197</b>

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**Section 7.** There is hereby appropriated to the 2021 North Pole City Budget revenue and expenditures for the following Debt Service Fund in the amounts indicated. The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general obligation bond and special assessment debt principle, interest and related cost for issuance that are not accounted for elsewhere.

Fund	Description	Mayor Recommendation		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
3	Assessment Fund	123,500	123,500	123,500	123,500
<b>Total</b>		<b>123,500</b>	<b>123,500</b>	<b>123,500</b>	<b>123,500</b>

**Section 8.** There is hereby appropriated to the 2021 North Pole City Budget revenue and expenditures for the following Community Purpose Funds in the amounts indicated. Community Purpose Funds are established to finance a particular activity or event and are created from receipts of designated funds.

Fund	Description	Mayors Recommendations		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
05	Bed Tax Grant Fund	45,750	45,750	45,750	45,750
08	North Pole Festival Fund	0	0	0	0
<b>Total</b>		<b>45,750</b>	<b>45,750</b>	<b>45,750</b>	<b>45,750</b>

**Section 9.** There is hereby appropriated to the 2021 North Pole City Budget revenue and expenditures for the following Grant Funds in the amounts indicated. The Grant Funds are used to account for the tracking of Grant projects and revenues and expenditures.

Fund	Description	Mayors Recommendations		Council Appropriations	
		Revenue	Expenditures	Revenues	Expenditures
30	Administration Grants	0	0	0	0
31	Fire Department Grants	0	0	0	0
32	Police Department Grants	75,621	75,621	75,621	75,621
33	Public Works Grants	65,000	65,000	65,000	65,000
11	Bryne Jag Grant	125,072	125,072	125,072	125,072
<b>Total</b>		<b>265,693</b>	<b>265,693</b>	<b>265,693</b>	<b>265,693</b>

**Section 10. Supplemental:** See appendix 2021 A for the budget breakdown of revenues and expenditures per individual account line.

**Section 11. Effective date.** This ordinance shall become effective January 1, 2021.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this  
\_\_\_\_ day of December, 2020.

\_\_\_\_\_  
Michael W. Welch, Mayor

ATTEST:

\_\_\_\_\_  
Aaron M. Rhoades, City Clerk

PASSED/FAILED Yes: No: Absent:
---

Requested Budget - 1 Revenue Source	Account Description	ACCOUNT ID	FY18 Actuals	FY19 Actuals	FY20	Requested	Mayor	Council	Approved
					Budgeted				
Taxes									
	Alcohol Tax	01-00-3-300	281,024	278,294	275,000	275,000	300,000		
	Property Tax	01-00-3-305	602,892	634,340	640,000	1,025,000	1,040,000		
	Sales Tax	01-00-3-310	3,864,533	3,681,074	4,114,136	3,600,000	3,840,000		
	Sales Tax Misc Vendors	01-00-3-315	10,684	2,891	-	2,500	2,500		
	Sales Tax Online	01-00-3-316				100,000	120,000		
	State: Shared Taxes	01-00-3-318	16,668	15,450	16,000	16,000	16,000		
	Tobacco Tax	01-00-3-320	168,211	163,863	125,000	135,000	135,000		
Total Taxes:			4,944,013	4,775,912	5,170,136	5,153,500	5,453,500		
Licenses and Permits									
	Business Licenses	01-00-4-400	25,435	22,589	20,000	20,000	20,000		
	Fireworks Permit	01-00-4-405	12,000	12,000	9,000	12,000	12,000		
Total Licenses and Permits:			37,435	34,589	29,000	32,000	32,000		
Fees and Services									
	Ambulance Fees CY	01-00-5-500	124,698	121,657	120,000	120,000	120,000		
	Ambulance Fees PY	01-00-5-502	-	-	-	-	-		
	Ambulance Services	01-00-5-505	441,956	460,796	465,000	480,000	480,000		
	Fingerprinting	01-00-5-510	14,200	12,824	15,000	-	-		
	Fire Reports	01-00-5-515	355	175	300	500	500		
	Police Reports	01-00-5-520	1,295	1,365	1,000	1,000	1,000		
Total Fees and Services:			582,503	596,816	601,300	601,500	601,500		
Fines and Penalties									
	Citations CY	01-00-6-600	44,794	80,287	138,000	100,000	138,000		
	Citations PY	01-00-6-605	69,058	41,884	40,000	40,000	40,000		
Total Fines and Penalties:			113,852	122,171	178,000	140,000	178,000		
Intergovernmental Revenue									
	Corp of Engineers Contract	01-00-7-700	64,750	100,347	86,920	88,000	88,000		
	Bed Tax Fee	01-00-7-705	-	-	-	-	-		
	EMPG Grant	01-00-7-710	31,308	26,111	25,000	25,000	25,000		
	IRS Investigation Reimb	01-00-7-715	-	-	-	-	-		
	Liquor License Sharing	01-00-7-720	9,800	4,600	9,000	9,000	9,000		
	State Revenue Sharing	01-00-7-725	115,846	104,753	104,000	90,000	90,000		
Total Intergovernmental Revenue:			221,703	235,812	224,920	212,000	212,000		
Other									
	Fire Department Revenue	01-00-9-900	5,600	5,600	5,000	5,000	5,000		
	Fire Dept. Code Blue Revenue	01-00-9-902	-	-	-	-	-		
	Interest Income	01-00-9-905	5,988	27,978	60,000	24,000	35,000		
	Miscellaneous Revenue	01-00-9-910	4,664	18,601	22,000	25,000	25,000		
	COVID 19 Relief Revenue	01-00-9-919	-	-	4,063,980	-	-		
Total Other:			16,253	52,179	4,150,980	54,000	65,000		
Transfers									
	Transfer In	01-00-9-998	-	-	-	-	7,000		
	Transfer In Fund Balance	01-00-9-998	-	2	-	-	-		
	Transfer In	01-00-9-999	22,565	24,725	15,000	3,000	-		
Total Transfers:			22,565	24,727	15,000	3,000	7,000		
Total Revenue Source:			5,938,324	5,842,204	10,369,336	5,958,380	6,549,000		
Expenditures									
Administrative									
Salaries and Benefits									
	Wages: Full Time	01-51-1-001	219,582	221,711	218,250	292,000	290,000		
	Wages: Holiday Pay	01-51-1-002	-	-	-	-	-		
	Benefits	01-51-1-003	5,531	3,603	6,553	7,110	7,110		
	PERS	01-51-1-004	39,624	48,330	48,100	64,250	64,250		
	Leave Cash Out	01-51-1-006	4,308	5,517	6,200	6,200	6,200		
	Overtime: Regular	01-51-1-007	-	32	500	500	500		
	Temp/Overhire	01-51-1-008	-	10,413	32,000	500	500		

Health Insurance	01-51-1-013	56,933	42,193	41,600	41,600	41,600
<b>Total Salaries and Benefits:</b>		<b>325,978</b>	<b>331,799</b>	<b>353,203</b>	<b>412,160</b>	<b>410,160</b>
<b>Purchased Services</b>						
Advertising	01-51-2-200	3,506	5,883	9,000	4,000	4,000
Audit & Finance	01-51-2-205	23,317	38,348	40,000	32,000	32,000
Credit Card Fees	01-51-2-210	7,754	8,797	10,000	10,000	10,000
Insurance	01-51-2-215	12,862	11,312	12,000	13,000	13,000
IT Services	01-51-2-220	7,873	8,308	10,000	10,000	10,000
Legal Fees	01-51-2-225	7,485	17,680	20,000	16,000	16,000
Maintenance Contracts	01-51-2-230	10,420	10,346	12,500	12,500	12,500
Professional Services	01-51-2-235	2,208	16,007	3,500	4,500	4,500
Advertising, Publications - Co	01-51-2-800	-	-	-	-	-
<b>Total Purchased Services:</b>		<b>75,425</b>	<b>116,679</b>	<b>117,000</b>	<b>102,000</b>	<b>102,000</b>
<b>Operational Expenses</b>						
Bad Debt	01-51-3-300	-	-	-	-	-
Electric	01-51-3-305	7,583	9,766	12,000	9,000	9,000
Heating Fuel	01-51-3-310	13,070	8,603	12,000	9,000	9,000
Senior Center Fuel	01-51-3-315	(2,553)	-	-	-	-
Phone/ Data	01-51-3-320	4,993	3,619	4,000	2,500	2,500
Postage	01-51-3-330	1,452	731	1,500	1,500	1,500
Office Equipment & Supplies	01-51-3-335	22,139	7,224	10,000	7,000	7,000
Operational Supplies	01-51-3-340	2,374	1,756	1,800	2,000	2,000
Uniforms	01-51-3-345	-	-	-	-	-
Promotions & Apparel	01-51-3-350	-	3,000	3,000	1,500	1,500
Publications & Subscriptions	01-51-3-355	238	238	500	500	500
<b>Total Operational Expenses:</b>		<b>49,295</b>	<b>34,936</b>	<b>44,800</b>	<b>33,000</b>	<b>33,000</b>
<b>Leases and Rentals</b>						
Lease & Rentals Payments	01-51-4-400	5,197	5,818	5,750	5,750	5,750
Lease Interest	01-51-4-401	-	-	-	-	-
<b>Total Leases and Rentals:</b>		<b>5,197</b>	<b>5,818</b>	<b>5,750</b>	<b>5,750</b>	<b>5,750</b>
<b>Travel, Training and Membership</b>						
Memberships & Dues	01-51-5-500	970	548	800	3,500	3,500
Recruitment	01-51-5-505	174	83	250	250	250
Travel & Training	01-51-5-510	6,588	7,529	12,000	14,000	14,000
<b>Total Travel, Training and Membership:</b>		<b>7,732</b>	<b>8,160</b>	<b>13,050</b>	<b>17,750</b>	<b>17,750</b>
<b>Vehicle and Equipment Expense</b>						
Equipment Repair & Maintenance	01-51-6-600	-	-	-	-	-
Vehicle Gas & Oil	01-51-6-605	898	1,688	2,000	600	600
Vehicle Repair & Maintenance	01-51-6-610	-	-	-	-	-
<b>Total Vehicle and Equipment Expense:</b>		<b>898</b>	<b>1,688</b>	<b>2,000</b>	<b>600</b>	<b>600</b>
<b>Infrastructure Outlay</b>						
Building Maintenance	01-51-7-700	6,760	10,088	12,000	3,000	3,000
<b>Total Infrastructure Outlay:</b>		<b>6,760</b>	<b>10,088</b>	<b>12,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Other</b>						
COVID 19 Expense	01-51-9-919	-	-	4,063,980	-	-
Miscellaneous Expense	01-51-9-920	1,938	3,144	4,500	5,000	5,000
Transfer Out	01-51-9-999	3,434	40,614	-	-	-
<b>Total Other:</b>		<b>5,372</b>	<b>43,758</b>	<b>4,068,480</b>	<b>5,000</b>	<b>5,000</b>
<b>Total Administrative:</b>		<b>476,658</b>	<b>552,928</b>	<b>4,616,283</b>	<b>579,260</b>	<b>577,260</b>
<b>City Clerk and Human Resources</b>						
<b>Salaries and Benefits</b>						
Wages: Full Time	01-52-1-001	77,187	76,063	93,000	75,500	75,500
Benefits	01-52-1-003	2,790	3,249	3,000	4,500	4,500
PERS	01-52-1-004	20,167	22,275	25,500	20,000	20,000
Leave Cash Out	01-52-1-006	25	10,893	3,500	1,414	1,414
Overtime: Regular	01-52-1-007	-	154	750	750	750
Health Insurance	01-52-1-013	22,930	21,803	27,625	20,800	20,800
Wages: Council	01-52-1-050	20,675	22,150	26,100	26,100	26,100

Total Salaries and Benefits:			143,773	156,587	179,475	149,064	149,064
Purchased Services							
Advertising	01-52-2-200	9,322	7,091	10,400	10,400	10,400	
Audit & Finance	01-52-2-205	1,500	3,000	3,000	3,000	3,000	
Credit Card Fees	01-52-2-210	-	-	-	-	-	
Insurance	01-52-2-215	10,830	11,026	12,000	13,000	13,000	
IT Services	01-52-2-220	9,219	11,159	14,500	12,000	12,000	
Legal Fees	01-52-2-225	2,152	8,802	3,500	5,000	5,000	
Maintenance Contracts	01-52-2-230	6,489	6,647	7,500	7,500	7,500	
Professional Services	01-52-2-235	589	1,015	1,000	10,000	10,000	
Ordinance Codification	01-52-2-805	3,799	1,487	6,000	6,000	6,000	
Total Purchased Services:		43,900	50,226	57,900	66,900	66,900	
Operational Expenses							
Electric	01-52-3-305	-	-	-	-	-	
Heating Fuel	01-52-3-310	-	-	-	-	-	
Phone/ Data	01-52-3-320	1,630	2,544	2,500	2,000	2,000	
Postage	01-52-3-330	-	32	500	600	600	
Office Equipment & Supplies	01-52-3-335	2,207	642	5,000	6,500	6,500	
Operational Supplies	01-52-3-340	34	-	-	-	-	
Promotions & Apparel	01-52-3-350	-	-	-	-	-	
Publications & Subscriptions	01-52-3-355	515	441	1,000	1,000	1,000	
Council Supplies	01-52-3-800	2,500	111	2,000	2,000	2,000	
Total Operational Expenses:		6,885	3,769	11,000	12,100	12,100	
Leases and Rentals							
Lease & Rentals Payments	01-52-4-400	-	-	-	-	-	
Total Leases and Rentals:		-	-	-	-	-	
Travel, Training and Membership							
Memberships & Dues	01-52-5-500	562	409	750	750	750	
Recruitment	01-52-5-505	-	-	-	-	-	
Travel & Training	01-52-5-510	4,685	5,731	7,500	7,500	7,500	
Council Travel & Training	01-52-5-800	3,806	2,002	7,000	10,000	10,000	
Total Travel, Training and Membership:		9,053	8,142	15,250	18,250	18,250	
Vehicle and Equipment Expense							
Vehicle Gas & Oil	01-52-6-605	-	150	150	300	300	
Vehicle Repair & Maintenance	01-52-6-610	-	-	-	-	-	
Total Vehicle and Equipment Expense:		-	150	150	300	300	
Other							
Election Expense	01-52-9-800	1,750	4,626	10,000	11,000	11,000	
Miscellaneous Expense	01-52-9-920	695	2,000	2,000	3,000	3,000	
Total Other:		2,445	6,626	12,000	14,000	14,000	
Total City Clerk and Human Resources:		206,056	225,501	275,775	260,614	260,614	
Police							
Salaries and Benefits							
Wages: Full Time	01-53-1-001	859,987	916,451	1,001,315	1,062,159	1,062,159	
Wages: Holiday Pay	01-53-1-002	8,646	12,014	15,000	15,000	15,000	
Benefits	01-53-1-003	65,198	56,457	66,555	69,077	80,898	
PERS	01-53-1-004	179,680	213,677	221,609	252,793	245,115	
PERS on Behalf	01-53-1-005	-	-	-	-	-	
Leave Cash Out	01-53-1-006	23,210	39,191	24,000	24,000	24,000	
Overtime: Regular	01-53-1-007	25,197	27,320	31,000	31,000	31,000	
Overtime: Training	01-53-1-008	3,689	9,705	21,000	21,000	21,000	
Overtime: Grant	01-53-1-009	-	-	-	-	-	
ESC	01-53-1-012	-	-	-	-	-	
Health Insurance	01-53-1-013	243,718	261,514	291,200	291,200	291,200	
Temp/Overhire	01-53-1-020	-	-	-	-	-	
Total Salaries and Benefits:		1,409,324	1,536,328	1,671,679	1,766,229	1,770,372	
Purchased Services							
Advertising	01-53-2-200	426	139	300	300	300	



Audit & Finance	01-53-2-205	1,500	3,000	3,000	3,000	3,000
Credit Card Fees	01-53-2-210	309	288	775	700	700
Insurance	01-53-2-215	105,961	110,690	115,000	115,000	115,000
IT Services	01-53-2-220	22,273	23,113	25,000	25,000	25,000
Legal Fees	01-53-2-225	2,681	5,094	1,500	2,500	2,500
Maintenance Contracts	01-53-2-230	3,587	4,256	3,600	4,000	4,000
Professional Services	01-53-2-235	2,239	2,581	2,000	2,000	2,000
Dispatch Contract	01-53-2-250	126,000	133,093	140,000	150,906	150,906
Total Purchased Services:		264,975	282,254	291,175	303,406	303,406
Operational Expenses						
Bad Debt	01-53-3-300	-	-	-	-	-
Electric	01-53-3-305	15,097	16,662	18,000	18,000	18,000
Heating Fuel	01-53-3-310	6,977	7,432	9,000	9,000	9,000
Phone/Data	01-53-3-320	17,745	22,312	21,000	18,500	18,500
Postage	01-53-3-330	749	616	1,200	850	850
Office Equipment & Supplies	01-53-3-335	3,499	1,274	3,000	3,000	3,000
Operational Supplies	01-53-3-340	4,431	2,872	4,000	4,000	4,000
Uniforms	01-53-3-345	5,234	6,837	7,000	7,000	7,000
Promotions & Apparel	01-53-3-350	1,002	350	1,000	1,000	1,000
Publications & Subscriptions	01-53-3-355	2,495	2,468	2,000	4,000	4,000
Total Operational Expenses:		57,230	60,824	66,200	65,350	65,350
Leases and Rentals						
Lease & Rentals Payments	01-53-4-400	1,783	1,635	1,800	1,800	1,800
Leases Interest	01-53-4-401	-	-	-	-	-
Total Leases and Rentals:		1,783	1,635	1,800	1,800	1,800
Travel, Training and Membership						
Memberships & Dues	01-53-5-500	936	890	1,000	1,000	1,000
Recruitment	01-53-5-505	4,715	9,238	6,000	6,000	6,000
Travel & Training	01-53-5-510	22,306	26,849	56,000	44,500	44,500
Total Travel, Training and Membership:		27,957	36,976	63,000	51,500	51,500
Vehicle and Equipment Expense						
Equipment Repair & Maintenance	01-53-6-600	5,213	1,784	3,500	3,500	3,500
Vehicle Gas & Oil	01-53-6-605	29,676	27,671	30,000	30,000	30,000
Vehicle Repair & Maintenance	01-53-6-610	5,747	7,694	15,000	20,000	20,000
Total Vehicle and Equipment Expense:		40,635	37,149	48,500	53,500	53,500
Infrastructure Outlay						
Building Maintenance	01-53-7-700	18,319	3,322	7,500	6,000	6,000
Total Infrastructure Outlay:		18,319	3,322	7,500	6,000	6,000
Other						
Citations State Admin Fee	01-53-9-900	4,154	7,484	5,000	5,000	5,000
Equipment Outlay	01-53-9-905	44,394	31,203	45,375	45,375	45,375
Investigation Expense	01-53-9-915	7,687	9,350	7,000	7,000	7,000
Miscellaneous Expense	01-53-9-920	2,933	9,073	5,000	5,000	5,000
Transfer Out	01-53-9-999	58,000	56,960	59,850	59,850	59,850
Total Other:		117,169	114,070	122,225	122,225	122,225
Total Police:		1,937,393	2,072,556	2,272,079	2,370,010	2,374,153
Fire						
Salaries and Benefits						
Wages: Full Time	01-54-1-001	962,490	986,614	1,030,553	1,061,470	1,061,470
Wages: Holiday Pay	01-54-1-002	17,231	17,164	18,000	18,540	18,540
Benefits	01-54-1-003	108,569	83,281	104,000	90,000	90,000
PERS	01-54-1-004	203,043	225,459	238,623	245,782	245,782
PERS on Behalf	01-54-1-005	-	-	-	-	-
Leave Cash Out	01-54-1-006	19,946	27,873	25,000	30,000	30,000
Overtime: Regular	01-54-1-007	26,719	29,163	36,000	38,000	38,000
Wages: Part Time	01-54-1-008	71,546	74,786	75,000	97,024	97,024
ESC	01-54-1-012	-	92	100	300	300
Health Insurance	01-54-1-013	275,465	288,618	312,000	312,000	312,000
Overtime Forestry	01-54-1-020	-	-	-	-	-

Total Salaries and Benefits:			1,685,008	1,733,050	1,839,276	1,893,115	1,893,116
Purchased Services							
Advertising	01-54-2-200	81	234	100	350	350	
Audit & Finance	01-54-2-205	1,500	3,000	3,000	3,000	3,000	
Credit Card Fees	01-54-2-210	-	15	400	400	400	
Insurance	01-54-2-215	42,820	41,874	44,000	44,000	44,000	
IT Services	01-54-2-220	16,607	18,539	22,000	22,000	22,000	
Legal Fees	01-54-2-225	83	1,517	3,500	3,500	3,500	
Maintenance Contracts	01-54-2-230	4,801	6,767	11,000	11,000	11,000	
Professional Services	01-54-2-235	3,132	5,091	6,000	6,000	6,000	
Ambulance Billing Service	01-54-2-240	7,463	7,670	7,500	7,500	7,500	
Ambulance Fee Refund	01-54-2-241	239	775	-	-	-	
Dispatch Contract	01-54-2-250	84,000	88,729	88,729	101,000	101,000	
Total Purchased Services:		160,725	174,212	186,229	198,750	198,750	
Operational Expenses							
Bad Debt	01-54-3-300	-	-	-	-	-	
Electric	01-54-3-305	17,621	21,153	22,000	22,000	22,000	
EMS Supplies	01-54-3-307	-	25,412	24,000	25,000	25,000	
Heating Fuel	01-54-3-310	14,858	14,074	20,500	20,500	20,500	
Phone/Data	01-54-3-320	9,504	17,893	18,360	18,360	18,360	
Postage	01-54-3-330	421	28	650	650	650	
Office Equipment & Supplies	01-54-3-335	3,253	4,952	7,000	7,000	7,000	
Operational Supplies	01-54-3-340	27,155	3,569	9,000	9,000	9,000	
Uniforms	01-54-3-345	8,477	9,296	9,000	9,000	9,000	
Promotions & Apparel	01-54-3-350	-	-	-	-	-	
Publications & Subscriptions	01-54-3-355	266	413	400	400	400	
Total Operational Expenses:		81,557	96,789	110,910	111,910	111,910	
Leases and Rentals							
Lease & Rentals Payments	01-54-4-400	-	-	-	-	-	
Leases Interest	01-54-4-401	-	-	-	-	-	
Total Leases and Rentals:		-	-	-	-	-	
Travel, Training and Membership							
Memberships & Dues	01-54-5-500	345	535	500	500	500	
Recruitment	01-54-5-505	9,012	14,800	16,000	17,400	17,400	
Travel & Training	01-54-5-510	19,154	14,567	19,000	19,000	19,000	
Total Travel, Training and Membership:		28,511	29,901	35,500	36,900	36,900	
Vehicle and Equipment Expense							
Equipment Repair & Maintenance	01-54-6-600	8,311	6,493	8,000	8,000	8,000	
Vehicle Gas & Oil	01-54-6-605	19,127	16,623	18,000	18,000	18,000	
Vehicle Maintenance	01-54-6-610	20,495	15,158	15,000	15,000	15,000	
Total Vehicle and Equipment Expense:		47,933	38,274	41,000	41,000	41,000	
Infrastructure Outlay							
Building Maintenance	01-54-7-700	16,831	10,838	16,000	16,000	16,000	
Total Infrastructure Outlay:		16,831	10,838	16,000	16,000	16,000	
Other							
Code Blue Expense	01-54-9-902	-	-	-	-	-	
Equipment Outlay	01-54-9-905	45,155	5,823	6,000	6,000	6,000	
Prevention & Public Education	01-54-9-910	1,791	2,421	2,500	2,500	2,500	
COVID-19 Expenses	01-54-9-919	-	-	-	-	-	
Miscellaneous Expense	01-54-9-920	2,543	2,722	4,000	4,000	4,000	
Transfer Out	01-54-9-999	87,371	101,960	104,197	200,000	121,087	
Total Other:		136,860	112,926	116,697	212,500	133,587	
Total Fire:		2,157,424	2,195,990	2,345,612	2,510,175	2,431,263	
Public Works							
Salaries and Benefits							
Wages: Full Time	01-58-1-001	159,507	167,633	212,408	212,020	212,020	
Wages: Holiday Pay	01-58-1-002	479	-	500	500	500	
Benefits	01-58-1-003	24,011	19,384	24,682	17,675	17,675	

PERS	01-58-1-004	38,414	39,005	46,730	46,650	46,650
PERS on Behalf	01-58-1-005	-	-	-	-	-
Leave Cash Out	01-58-1-006	6,127	4,667	11,830	5,375	5,375
Overtime: Regular	01-58-1-007	11,124	12,756	20,000	5,000	5,000
Temp/Overhire	01-58-1-008	57,407	47,063	46,080	39,760	39,760
ESC	01-58-1-012	-	1,262	5,000	2,200	2,200
Health Insurance	01-58-1-013	42,157	43,035	66,100	66,300	66,300
Total Salaries and Benefits:		339,227	334,806	433,330	395,480	395,480
Purchased Services						
Advertising	01-58-2-200	185	48	750	750	750
Audit & Finance	01-58-2-205	1,500	2,000	2,500	2,500	2,500
Credit Card Fees	01-58-2-210	-	-	-	-	-
Insurance	01-58-2-215	14,421	13,335	15,000	15,000	15,000
IT Services	01-58-2-220	-	-	500	500	500
Legal Fees	01-58-2-225	303	344	750	750	750
Maintenance Contracts	01-58-2-230	1,779	1,725	2,000	2,000	2,000
Professional Services	01-58-2-235	3,067	4,299	3,500	3,500	3,500
Snow Removal	01-58-2-240	75,350	71,200	81,000	100,000	100,000
Total Purchased Services:		96,604	92,950	106,000	125,000	125,000
Operational Expenses						
Bad Debt	01-58-3-300	-	-	-	-	-
Electric	01-58-3-305	1,399	5,079	6,000	4,500	4,500
Radar Signs Electric	01-58-3-307	239	356	300	300	300
Street Lights Electric	01-58-3-309	28,151	35,583	36,000	35,000	35,000
Heating Fuel	01-58-3-310	7,218	6,256	7,000	6,500	6,500
Phone/Data	01-58-3-320	4,378	5,220	6,500	5,000	5,000
Postage	01-58-3-330	47	2	200	200	200
Office Equipment & Supplies	01-58-3-335	-	14	500	500	500
Operational Supplies	01-58-3-340	11,607	10,320	12,000	12,000	12,000
Uniforms	01-58-3-345	138	162	500	500	500
Promotions & Apparel	01-58-3-350	-	-	-	-	-
Publications & Subscriptions	01-58-3-355	-	-	100	100	100
Total Operational Expenses:		53,177	62,993	69,100	64,600	64,600
Leases and Rentals						
Lease & Rentals Payments	01-58-4-400	-	-	-	-	-
Leases Interest	01-58-4-401	-	-	-	-	-
Total Leases and Rentals:		-	-	-	-	-
Travel, Training and Membership						
Memberships & Dues	01-58-5-500	40	76	250	250	250
Recruitment	01-58-5-505	-	173	500	500	500
Travel & Training	01-58-5-510	92	-	2,500	1,000	1,000
Total Travel, Training and Membership:		132	249	3,250	1,750	1,750
Vehicle and Equipment Expense						
Equipment Repair & Maintenance	01-58-6-600	5,416	2,500	7,500	8,000	8,000
Vehicle Gas & Oil	01-58-6-605	9,258	8,955	10,000	9,000	9,000
Vehicle Repair & Maintenance	01-58-6-610	2,180	8,591	7,500	7,500	7,500
Total Vehicle and Equipment Expense:		16,854	20,045	25,000	24,500	24,500
Infrastructure Outlay						
Building Maintenance	01-58-7-700	8,863	2,948	7,500	7,500	7,500
Street Light Maintenance	01-58-7-705	4,587	2,143	10,000	12,000	12,000
Street Maintenance	01-58-7-710	53,608	93,754	110,000	200,000	200,000
Total Infrastructure Outlay:		67,059	98,844	127,500	219,500	219,500
Other						
Fees: AK RR Permits	01-58-9-900	8,000	8,000	8,000	8,000	8,000
Beautification	01-58-9-903	13,489	16,927	15,000	15,000	15,000
Christmas Decorations	01-58-9-904	2,272	2,067	3,000	3,000	3,000
Equipment Outlay	01-58-9-905	5,160	6,422	10,000	10,000	10,000
FMATS Match Participation	01-58-9-912	7,500	3,750	588	600	600
Miscellaneous Expense	01-58-9-920	2,149	1,993	1,500	1,500	1,500

Parks/Trails/Grounds Supplies	01-58-9-950	12,590	14,224	15,000	15,000	15,000
Transfer Out	01-58-9-999	20,529	29,619	44,250	-	21,780
Total Other:		71,690	83,002	97,338	53,100	74,880
Total Public Works:		644,741	692,889	861,518	883,930	905,710
Total Expenditures:		5,422,272	5,739,864	10,371,267	6,603,989	6,549,000

Water Fund		Account Description	ACCOUNT ID	FY19 Actuals	FY20 Budgeted	Requested	Mayor	Council	Approved
Revenue Source									
Taxes									
	Water Usage Revenue	41-00-3-301	779,808	709,883	900,000	900,000			
	Lab Testing	41-00-3-306	0	2,000	2,000	2,000			
	Reimbursable Water Breaks	41-00-3-311	50	0	5,000	5,000			
	Reimbursable Legal Fees	41-00-3-316	1,272	2,000	2,000	2,000			
	Roundup Program	41-00-3-318	106	0	0	0			
	Miscellaneous	41-00-3-321	3,272	1,000	1,000	1,000			
Total Taxes:			784,507	714,883	910,000	910,000			
Fees and Services									
	Tie-in Fees	41-00-5-501	2,368	1,000	1,000	1,000			
Total Fees and Services:			2,368	1,000	1,000	1,000			
Fines and Penalties									
	Water Base	41-00-5-601	0	0	0	0			
	Water FRR	41-00-5-606	0	0	0	0			
	Late Fees / LD	41-00-6-600	3,267	1,000	3,000	3,000			
Total Fines and Penalties:			3,267	1,000	3,000	3,000			
Other									
	Contract Payments	41-00-4-001	0	0	0	0			
	PERS on Behalf	41-00-9-901	0	0	0	0			
	Water Settlement Revenue	41-00-9-902	0	62,000	0	0			
Total Other:			0	62,000	0	0			
Transfers									
	Transfer In Fund Balance	41-00-9-998	0	0	0	0			
	Transfer In	41-00-9-999	2,089,186	78,375	181,019	181,019			
Total Transfers:			2,089,186	78,375	181,019	181,019			
Total Revenue Source:			2,879,329	857,258	1,095,019	1,095,019			
Expenditures									
Utility Department									
Water Utility									
Salaries and Benefits									
	Wages: Full Time	41-10-1-001	198,828	193,035	345,365	345,365			
	Benefits	41-10-1-003	8,468	10,962	12,239	12,239			
	PERS	41-10-1-004	43,910	41,148	75,980	75,980			
	PERS on Behalf	41-10-1-005	0	0	0	0			
	Leave Cash Out	41-10-1-006	13,085	6,500	16,977	16,977			
	Overtime: Regular	41-10-1-007	1,628	4,000	2,000	2,000			
	Health Insurance	41-10-1-013	51,096	49,238	79,708	79,708			
	Temp/Overhire	41-10-1-020	0	2,000	500	500			
	Wages: Holiday Pay	41-10-1-091	0	1,000	1,000	1,000			
Total Salaries and Benefits:			317,015	307,883	533,769	533,769			
Purchased Services									
	PERS Gasb 68	41-10-2-004	57,662	0	0	0			
	OPED Gasb 75	41-10-2-005	-60,214	0	0	0			
	Advertising	41-10-2-200	426	2,500	2,500	2,500			
	Audit & Finance	41-10-2-205	10,000	10,000	10,000	10,000			
	Billing Service Fees	41-10-2-207	2,786	3,000	4,000	4,000			
	Credit Card Fees	41-10-2-210	16,354	15,000	15,000	15,000			
	Insurance	41-10-2-215	29,759	23,000	30,000	30,000			
	IT Services	41-10-2-220	836	1,000	1,000	1,000			
	Laboratory Services	41-10-2-222	12,948	10,000	11,000	11,000			
	Legal Fees	41-10-2-225	11,179	6,000	4,000	4,000			
	Maintenance Contracts	41-10-2-230	6,604	5,000	5,000	5,000			
	Professional Services	41-10-2-235	52,632	10,000	40,000	40,000			
Total Purchased Services:			140,972	85,500	122,500	122,500			
Operational Expenses									
	Bad Debt	41-10-3-300	7,606	5,000	2,000	2,000			
	Electric	41-10-3-305	181,182	175,000	165,000	165,000			
	Heating Fuel	41-10-3-310	47,515	100,000	65,000	65,000			
	Phone/Data	41-10-3-320	13,774	14,000	11,000	11,000			
	Postage	41-10-3-330	439	2,500	1,500	1,500			
	Office Equipment & Supplies	41-10-3-335	2,077	2,000	2,000	2,000			
	Operational Supplies	41-10-3-340	70,137	30,000	50,000	50,000			
	Uniforms	41-10-3-345	320	500	500	500			
	Promotions & Apparel	41-10-3-350	0	0	0	0			
	Publications & Subscriptions	41-10-3-355	79	750	750	750			
Total Operational Expenses:			323,129	329,750	297,750	297,750			
Leases and Rentals									
	Legal Expense from Settlement	41-10-4-003	510,814	0	0	0			
	Lease & Rentals Payments	41-10-4-400	0	0	0	0			
	Lease Interest	41-10-4-401	0	0	0	0			
Total Leases and Rentals:			510,814	0	0	0			
Travel, Training and Membership									
	Memberships & Dues	41-10-5-500	929	750	3,000	3,000			
	Recruitment	41-10-5-505	0	1,000	1,000	1,000			
	Travel & Training	41-10-5-510	6,429	3,000	2,500	2,500			
Total Travel, Training and Membership:			7,359	4,750	6,500	6,500			
Vehicle and Equipment Expense									
	Equipment Repair & Maintenance	41-10-6-600	2,746	5,000	5,000	5,000			
	Vehicle Gas & Oil	41-10-6-605	7,029	6,000	7,500	7,500			
	Vehicle Repair & Maintenance	41-10-6-610	48	5,000	10,000	10,000			
Total Vehicle and Equipment Expense:			9,823	16,000	22,500	22,500			
Infrastructure Outlay									
	Building Maintenance	41-10-7-700	0	10,000	10,000	10,000			
	Equipment Outlay	41-10-7-705	24,522	10,000	15,000	15,000			
Total Infrastructure Outlay:			24,522	20,000	25,000	25,000			
Other									
	Deferred Maintenance Expense	41-10-9-900	0	60,000	50,000	50,000			
	Depreciation	41-10-9-910	1,283,449	0	0	0			
	Utility Readiness	41-10-9-915	0	0	0	0			
	Water System Extension Reservi	41-10-9-916	0	0	0	0			
	Miscellaneous	41-10-9-920	1,371	5,000	5,000	5,000			
	Reimbursable Water Breaks	41-10-9-925	4,955	0	5,000	5,000			
	ADWF Loan #633011 Pincipal	41-10-9-929	0	25,000	25,000	25,000			
	ADWF Loan #633011 Interest	41-10-9-930	3,000	3,375	2,000	2,000			
	Vehicle Purchase	41-10-9-996	0	0	0	0			
	Transfer to Fund Balance	41-10-9-998	0	0	0	0			
	Transfer Out	41-10-9-999	0	0	0	0			
Total Other:			1,292,775	93,375	87,000	87,000			
Total Water Utility:			2,626,409	857,258	1,095,019	1,095,019			
Total Utility Department:			2,626,409	857,258	1,095,019	1,095,019			
Total Expenditures:			2,626,409	857,258	1,095,019	1,095,019			

Sewer Fund Revenue Source	Account Description	ACCOUNT ID	FY19 Actuals	FY20		Requested	Mayor	Council	Approved
				Budgeted					
Taxes									
	Sewer Usage Revenue	42-00-3-301	588,746	601,160	601,160	601,160			
	Lab Testing	42-00-3-306	20	1,000	1,000	1,000			
	SID Pretreatment Program	42-00-3-308	76,824	60,000	60,000	60,000			
	Reimbursable Legal Fees	42-00-3-316	1,272	2,000	2,000	2,000			
	Miscellaneous	42-00-3-321	5	500	500	500			
	Total Taxes:		666,866	664,660	664,660	664,660			
Fees and Services									
	Tie-in Fees	42-00-5-501	1,213	1,000	1,000	1,000			
	Sewer Base	42-00-5-830	0	0	0	0			
	Total Fees and Services:		1,213	1,000	1,000	1,000			
Fines and Penalties									
	Sewer Base	42-00-5-601	0	0	0	0			
	Sewer FRR	42-00-5-606	0	0	0	0			
	Sewer FRR Industrial	42-00-5-609	9,533	0	0	0			
	Late Fees / LD	42-00-6-600	3,267	0	0	0			
	Total Fines and Penalties:		12,799	0	0	0			
Other									
	ACWF Loan 633031 - Debt Forgi	42-00-9-900	0	0	0	0			
	PERS Relief	42-00-9-901	0	0	0	0			
	Total Other:		0	0	0	0			
Transfers									
	Transfer In Fund Balance	42-00-9-998	0	0	0	0			
	Transfers In	42-00-9-999	18,038	156,140	167,805	667,805			
	Total Transfers:		18,038	156,140	167,805	667,805			
	Total Revenue Source:		698,916	821,800	833,465	1,333,465			
Expenditures									
Utility Department									
Sewer Utility									
Salaries and Benefits									
	Wages: Full Time	42-12-1-001	203,753	193,035	213,394	213,394			
	Benefits	42-12-1-003	9,950	12,239	8,186	8,186			
	PERS	42-12-1-004	45,542	41,148	46,947	46,947			
	PERS on Behalf	42-12-1-005	60,015	0	0	0			
	Leave Cash Out	42-12-1-006	5,194	5,000	7,361	7,361			
	Overtime: Regular	42-12-1-007	1,844	4,000	200	200			
	OPED Expense	42-12-1-008	-62,671	0	0	0			
	OPEB Expense	42-12-1-010	0	0	0	0			
	Health Insurance	42-12-1-013	51,096	49,238	49,238	49,238			
	Temp/Overhire	42-12-1-020	0	0	0	0			
	Wages: Holiday Pay	42-12-1-069	48	1,000	1,000	1,000			
	Total Salaries and Benefits:		314,771	305,660	326,325	326,325			
Purchased Services									
	Accumulated Annual Leave	42-12-2-006	0	0	0	0			
	FRR Expense	42-12-2-050	0	0	0	0			
	Advertising	42-12-2-200	139	2,500	1,000	1,000			
	Audit & Finance	42-12-2-205	10,000	10,000	10,000	10,000			
	Billing Service Fees	42-12-2-207	2,507	3,000	3,000	3,000			
	Credit Card Fees	42-12-2-210	15,626	15,000	15,000	15,000			
	Insurance	42-12-2-215	29,270	22,000	35,000	35,000			
	IT Services	42-12-2-220	1,336	2,500	1,000	1,000			
	Laboratory Services	42-12-2-222	39,614	30,000	25,000	25,000			
	Legal Fees	42-12-2-225	7,402	2,500	3,500	3,500			
	Maintenance Contracts	42-12-2-230	5,163	5,000	5,000	5,000			
	Professional Services	42-12-2-235	19,093	75,000	25,000	25,000			
	Total Purchased Services:		130,150	167,500	123,500	123,500			
Operational Expenses									
	Bad Debts	42-12-3-300	3,892	2,500	2,500	2,500			
	Electric	42-12-3-305	80,185	85,000	75,000	75,000			
	Heating Fuel	42-12-3-310	13,811	20,000	15,000	15,000			
	Phone/Data	42-12-3-320	22,049	15,000	15,000	15,000			
	Postage	42-12-3-330	287	2,500	2,000	2,000			
	Office Equipment & Supplies	42-12-3-335	1,403	1,500	1,500	1,500			
	Operational Supplies	42-12-3-340	54,902	30,000	50,000	50,000			
	Uniforms	42-12-3-345	320	500	500	500			
	Promotions & Apparel	42-12-3-350	0	0	0	0			
	Publications & Subscriptions	42-12-3-355	0	500	500	500			
	Total Operational Expenses:		176,847	157,500	162,000	162,000			
Leases and Rentals									
	Lease & Rentals Payments	42-12-4-400	0	0	0	0			
	Lease Interest	42-12-4-401	0	0	0	0			
	Total Leases and Rentals:		0	0	0	0			
Travel, Training and Membership									
	Memberships & Dues	42-12-5-500	718	500	1,000	1,000			
	Recruitment	42-12-5-505	0	1,000	1,000	1,000			
	Travel & Training	42-12-5-510	1,554	2,500	2,500	2,500			
	Total Travel, Training and Membership:		2,272	4,000	4,500	4,500			
Vehicle and Equipment Expense									
	WWTP Land Acquisition Trans	42-12-6-107	0	0	0	0			
	Equipment Repair & Maintenance	42-12-6-600	2,538	5,000	5,000	5,000			
	Vehicle Gas & Oil	42-12-6-605	6,874	6,500	8,500	8,500			
	Vehicle Repair & Maintenance	42-12-6-610	7,031	5,000	10,000	10,000			
	Total Vehicle and Equipment Expense:		16,442	16,500	23,500	23,500			
Infrastructure Outlay									
	Building Maintenance	42-12-7-700	0	5,000	7,500	7,500			
	Equipment Outlay	42-12-7-705	7,335	10,000	10,000	10,000			
	Total Infrastructure Outlay:		7,335	15,000	17,500	17,500			
Other									
	Deferred Maintenance Expense	42-12-9-900	0	7,500	25,000	25,000			
	PERS on Behalf	42-12-9-901	0	0	0	0			
	Depreciation	42-12-9-910	2,383,548	0	0	0			
	Loss on Disposal of Assets	42-12-9-912	0	0	0	0			
	Utility Readiness	42-12-9-915	0	0	0	0			
	River Flow Analysis	42-12-9-916	0	0	0	0			
	Miscellaneous Expenses	42-12-9-920	110	2,000	5,000	5,000			
	Pretreatment Program	42-12-9-922	70,222	60,000	60,000	60,000			
	Sludge Disposal	42-12-9-925	0	0	0	500,000			
	Hwy Park Bond Principal 92-06	42-12-9-930	0	13,624	13,624	13,624			
	Hwy Park Bond Interest 92-06	42-12-9-931	22,989	23,341	23,341	23,341			
	ACWF Loan #633291 - Principal	42-12-9-935	0	27,000	27,000	27,000			
	ACWF Loan #633291 - Interest	42-12-9-936	6,765	7,250	7,250	7,250			
	ACWF Loan #633031 - Principal	42-12-9-940	0	11,600	11,600	11,600			
	ACWF Loan #633031 - Interest	42-12-9-941	3,129	3,325	3,325	3,325			
	Vehicle Purchase	42-12-9-996	0	0	0	0			
	Transfer to Retained Earnings	42-12-9-998	0	0	0	0			
	Transfer Out	42-12-9-999	0	0	0	0			
	Total Other:		2,486,764	155,640	176,140	676,140			
	Total Sewer Utility:		3,134,582	821,800	833,465	1,333,465			
	Total Utility Department:		3,134,582	821,800	833,465	1,333,465			
	Total Expenditures:		3,134,582	821,800	833,465	1,333,465			

<b>Water Reserves Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Taxes								
	Miscellaneous	51-00-5-321	164,872	0	0	0	0	
Total Taxes:			164,872	0	0	0	0	
Fines and Penalties								
	Water Base	51-00-5-601	86,243	75,540	75,540	75,540	75,540	
	Water FRR	51-00-5-606	99,268	96,495	96,495	96,495	96,495	
Total Fines and Penalties:			185,512	172,035	172,035	172,035	172,035	
Other								
	Settlnent Reserves	51-00-9-900	0	0	0	0	0	
Total Other:			0	0	0	0	0	
Transfers								
	Transfer In	51-00-9-999	0	0	0	0	0	
Total Transfers:			0	0	0	0	0	
Total Revenue Source:			350,383	172,035	172,035	172,035	172,035	
Expenditures								
Utility Department								
Water Utility Reserve								
Other								
	Transfer to Fund Balance	51-10-9-998	0	78,660	78,660	78,660	78,660	
	Transfer Out	51-10-9-999	0	93,375	93,375	93,375	93,375	
Total Other:			0	172,035	172,035	172,035	172,035	
Total Water Utility Reserve:			0	172,035	172,035	172,035	172,035	
Total Utility Department:			0	172,035	172,035	172,035	172,035	
Total Expenditures:			0	172,035	172,035	172,035	172,035	

<b>Sewer Reserves Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Fines and Penalties								
	Sewer Base	52-00-5-601	69,697	64,200	64,200	64,200		
	Sewer FRR	52-00-5-606	85,342	82,763	82,763	82,763		
	Sewer FRR Industrial	52-00-5-609	-	13,181	13,181	13,181		
Total Fines and Penalties:			155,039	160,144	160,144	160,144		
Transfers								
	Transfers In	52-00-9-999	17,000	17,000	17,000	17,000		
Total Transfers:			17,000	17,000	17,000	17,000		
Total Revenue Source:			172,039	177,144	177,144	177,144		
Expenditures								
Utility Department								
Sewer Utility Reserve								
Other								
	Transfer to Retained Earnings	52-12-9-998	-	24,042	24,042	24,042		
	Transfer Out	52-12-9-999	-	153,102	153,102	153,102		
Total Other:			-	177,144	177,144	177,144		
Total Sewer Utility Reserve:			-	177,144	177,144	177,144		
Total Utility Department:			-	177,144	177,144	177,144		
Total Expenditures:			-	177,144	177,144	177,144		



<b>Capital Project Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Other								
	Misc Revenue	20-00-9-910	9,084	-	-	-		
Total Other:			9,084	-	-	-		
Transfers								
	Transfer In Fund Balance	20-00-3-998	-	75,000	-	-		
	Transfer In	20-00-3-999	40,614	39,250	41,000	41,000		
Total Transfers:			40,614	114,250	41,000	41,000		
Total Revenue Source:			49,698	114,250	41,000	41,000		
Expenditures								
Capital Projects Reserve								
Other								
	Expense	20-10-9-911	126,688	114,250	41,000	41,000		
	Transfer Out	20-10-9-999	-	-	-	-		
Total Other:			126,688	114,250	41,000	41,000		
Total Capital Projects Reserve:			126,688	114,250	41,000	41,000		
Total Expenditures:			126,688	114,250	41,000	41,000		

Admin Fleet Fund	Account Description	ACCOUNT ID	FY19 Actuals	FY20		Mayor	Council	Approved
				Budgeted	Requested			
Revenue Source								
Other								
	Vehicle Sale	21-00-3-900	-	-	-			
Total Other:			-	-	-			
Transfers								
	Transfer In Fund Balance	21-00-3-998	-	15,401	-			
	Transfer In	21-00-3-999	-	-	-			
Total Transfers:			-	15,401	-			
Total Revenue Source:			-	15,401	-			
Expenditures								
Admin Fleet								
Other								
	Vehicle Purchase	21-10-9-922	-	15,401	-			
	Transfer Out	21-10-9-999	-	-	-			
Total Other:			-	15,401	-			
Total Admin Fleet:			-	15,401	-			
Total Expenditures:			-	15,401	-			

<b>Fire Fleet Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Budgeted</b>	<b>FY20 Budgeted</b>	<b>Requested Budget - 1</b>	<b>Mayor</b>	<b>Council</b>	<b>Mayor</b>
Revenue Source								
	Other							
	Vehicle Sale	22-00-3-900	10,000	10,000	10,000	-		
	Total Other:		10,000	10,000	10,000	-		
	Transfers							
	Transfer In	22-00-3-998	10,000	-	-	-		
	Transfer In	22-00-3-999	240,000	200,000	200,000	200,000		
	Total Transfers:		250,000	200,000	200,000	200,000		
	Total Revenue Source:		260,000	210,000	210,000	200,000		
Expenditures								
	Fire Fleet							
	Other							
	Vehicle Purchase	22-10-9-922	260,000	220,000	220,000	-		
	Transfer Out Fund Balance	22-10-9-998	-	-	-	200,000		
	Transfer Out	22-10-9-999	-	-	-	-		
	Total Other:		260,000	220,000	220,000	200,000		
	Total Fire Fleet:		260,000	220,000	220,000	200,000		
	Total Expenditures:		260,000	220,000	220,000	200,000		

<b>Police Fleet Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Other								
	Vehicle Sale	23-00-3-900	595	2,500	2,500	2,500		
Total Other:			595	2,500	2,500	2,500		
Transfers								
	Transfer In Fund Balance	23-00-3-998	46,960	-	-	-		
	Transfer In	23-00-3-999	-	65,500	65,500	65,500		
Total Transfers:			46,960	65,500	65,500	65,500		
Total Revenue Source:			47,555	68,000	68,000	68,000		
Expenditures								
Police Fleet								
Other								
	Expenditure	23-10-9-911	-	-	-	-		
	Vehicle Purchase	23-10-9-922	-	68,000	68,000	68,000		
	Transfer Out	23-10-9-999	-	-	-	-		
Total Other:			-	68,000	68,000	68,000		
Total Police Fleet:			-	68,000	68,000	68,000		
Total Expenditures:			-	68,000	68,000	68,000		

Public Works Fleet Fund	Account Description	ACCOUNT ID	FY19 Actuals	FY20	Requested	Mayor	Council	Approved
				Budgeted				
Revenue Source								
Other								
	Vehicle Sale	24-00-3-900	4,783	1,500	1,500	1,500		
Total Other:			4,783	1,500	1,500	1,500		
Transfers								
	Transfer In Fund Balance	24-00-3-998	-	58,500	-	-		
	Transfer In	24-00-3-999	21,576	20,000	21,780	21,780		
Total Transfers:			21,576	78,500	21,780	21,780		
Total Revenue Source:			26,359	80,000	23,280	23,280		
Expenditures								
Public Works Fleet								
Other								
	Vehicle Purchase	24-10-9-922	-	80,000	-	-		
	Transfer Out Fund Balance	24-10-9-998	-	-	23,280	23,280		
	Transfer Out	24-10-9-999	-	-	-	-		
Total Other:			-	80,000	23,280	23,280		
Total Public Works Fleet:			-	80,000	23,280	23,280		
Total Expenditures:			-	80,000	23,280	23,280		



Building Department	Account Description	ACCOUNT ID	FY19 Actuals	FY20 Budgeted	Requested	Mayors	Council	Approved
Revenue Source								
Taxes								
	Commercial Plan Check Fee	04-00-3-300	47,433	11,250	17,500	17,500		
	Commerical Building Permit Fee	04-00-3-305	39,590	15,000	22,903	22,903		
	Developer Agreement Revenue	04-00-3-308	4,832	10,000	5,000	5,000		
	Residential Plan Check Fee	04-00-3-310	20,433	11,250	20,000	20,000		
	Residential Building Permit Fe	04-00-3-315	37,583	15,000	28,000	28,000		
	Industrial Plan Check Fee	04-00-3-320	-	7,500	22,500	22,500		
	Industrial Building Permit Fee	04-00-3-325	-	10,500	30,000	30,000		
	Institutional Plan Check Fee	04-00-3-327	-	7,500	1,500	1,500		
	Institutionall Building Permit	04-00-3-329	19,000	10,000	3,000	3,000		
	Storm Water Plan Check Fee	04-00-3-330	480	2,000	7,500	7,500		
	Storm Water Permit Fee	04-00-3-335	240	4,000	10,000	10,000		
	Road Excavation Bond	04-00-3-340	-	5,000	20,000	20,000		
	Special Inspection Fee	04-00-3-345	-	-	1,000	1,000		
	Miscellaneous Revenue	04-00-3-350	1,711	-	1	-		
Total Taxes:			171,302	109,000	188,904	188,903		
Transfers								
	Transfer In Fund Balance	04-00-3-998	-	79,904	-	56,899		
	Transfer In	04-00-3-999	-	-	-	-		
Total Transfers:			-	79,904	-	56,899		
Total Revenue Source:			171,302	188,904	188,904	245,802		
Expenditures								
Building Department								
Salaries and Benefits								
	Wages: Full Time	04-10-1-001	28,740	27,377	29,046	29,046		
	Benefits	04-10-1-003	606	654	636	636		
	PERS	04-10-1-004	6,188	6,023	6,390	6,390		
	PERS on Behalf	04-10-1-005	-	-	-	-		
	Leave Cash Out	04-10-1-006	869	1,000	929	929		
	Overtime: Regular	04-10-1-007	22	-	-	-		
	Temp/Overhire	04-10-1-008	-	-	-	-		
	Health Insurance	04-10-1-013	5,090	5,850	5,051	5,051		
	Director of City Services	04-10-1-215	-	-	-	-		
Total Salaries and Benefits:			41,513	40,904	42,052	42,052		
Purchased Services								
	Advertising	04-10-2-200	-	-	-	-		
	Audit & Finance	04-10-2-205	-	1,000	1,500	1,500		
	Credit Card Fees	04-10-2-210	1,171	3,000	3,000	3,000		
	Insurance	04-10-2-215	-	-	-	-		
	IT Services	04-10-2-220	-	-	-	-		
	Legal Fees	04-10-2-225	2,364	1,500	1,500	1,500		
	Maintenance Contracts	04-10-2-230	2,165	2,000	2,000	2,000		
	Professional Services	04-10-2-235	350	5,000	2,500	2,500		
Total Purchased Services:			6,050	12,500	10,500	10,500		
Operational Expenses								
	Bad Debt	04-10-3-300	-	-	-	-		
	Postage	04-10-3-330	1	1,000	500	500		
	Office Equipment & Supplies	04-10-3-335	1,374	5,000	5,000	5,000		
	Operational Supplies	04-10-3-340	-	1,000	1,000	1,000		
Total Operational Expenses:			1,375	7,000	6,500	6,500		
Leases and Rentals								
	Lease & Rentals Payments	04-10-4-400	-	-	-	-		
	Leases Interest	04-10-4-401	-	-	-	-		
Total Leases and Rentals:			-	-	-	-		
Travel, Training and Membership								
	Memberships & Dues	04-10-5-500	-	1,000	500	500		
	Travel & Training	04-10-5-510	128	1,000	1,000	1,000		
Total Travel, Training and Membership:			128	2,000	1,500	1,500		
Other								
	Commercial Plan Review	04-10-9-900	24,991	10,000	15,000	15,000		
	Commercial Inspections	04-10-9-901	48,706	15,000	20,000	20,000		
	Developer Agreement Expence	04-10-9-902	1,422	15,000	5,000	5,000		
	Residential Plan Review	04-10-9-903	12,157	10,000	18,750	18,750		
	Residential Inspections	04-10-9-904	26,661	15,000	25,000	25,000		
	Industrial Plan Review	04-10-9-905	-	10,000	22,500	22,500		
	Industrial Inspections	04-10-9-906	-	15,000	30,000	30,000		
	Storm Water Plan Review	04-10-9-908	300	1,500	1,500	1,500		
	Storm Water Inspections	04-10-9-909	480	3,000	3,000	3,000		
	Insitutional Plan Review	04-10-9-910	4,997	10,000	7,500	7,500		
	Institutional Inspections	04-10-9-911	663	15,000	10,000	10,000		
	Road Excavation Bond Return	04-10-9-912	3,000	5,000	25,000	25,000		
	Special Inspections	04-10-9-915	-	1,000	1,000	1,000		
	Miscellaneous Expense	04-10-9-920	-	1,000	1,000	1,000		
	Transfer Out Fund Balance	04-10-9-998	-	-	-	-		
	Transfer Out	04-10-9-999	-	-	-	-		
Total Other:			123,377	126,500	185,250	185,250		
Total Building Department:			172,444	188,904	245,802	245,802		
Total Expenditures:			172,444	188,904	245,802	245,802		

<b>Litigation Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Council</b>	<b>Approved</b>
Revenue Source							
Other							
	Settlement Revenue	10-00-3-900	-	-	-		
Total Other:			-	-	-		
Transfers							
	Transfer In Fund Balance	10-00-3-998	-	75,000	75,000		
	Transfer In	10-00-3-999	-	-	-		
Total Transfers:			-	75,000	75,000		
Total Revenue Source:			-	75,000	75,000		
Expenditures							
Litigation							
Purchased Services							
	Legal Fees	10-10-2-225	1,320	-	1,800		
	PFOS/PFOA Legal Fees	10-11-2-225	688	-	70,000		
Total Purchased Services:			2,008	-	71,800		
Other							
	Settlement Litigation Expense	10-10-9-902	-	-	-		
	Miscellaneous Expense	10-10-9-920	25,093	75,000	3,200		
	Transfer Out	10-10-9-999	2,089,186	-	-		
Total Other:			2,114,279	75,000	3,200		
Total Litigation:			2,116,287	75,000	75,000		
Total Expenditures:			2,116,287	75,000	75,000		

<b>Justice Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Other								
	Revenue	12-00-3-900	38,685	-	-	30,000		
	Interest Income	12-00-3-905	-	-	-	-		
Total Other:			38,685	-	-	30,000		
Transfers								
	Transfer In Fund Balance	12-00-3-998	-	38,555	38,555	25,300		
	Transfer In	12-00-3-999	10,000	-	-	-		
Total Transfers:			10,000	38,555	38,555	25,300		
Total Revenue Source:			48,685	38,555	38,555	55,300		
Expenditures								
Justice Asset Forfeiture								
Other								
	Bank Fees	12-10-9-910	-	-	-	-		
	Expenses	12-10-9-920	22,707	38,555	38,555	55,300		
	Equipment	12-10-9-925	-	-	-	-		
	PERS on Behalf	12-10-9-928	-	-	-	-		
	Vehicle Purchase	12-10-9-930	-	-	-	-		
	Transfer Out	12-10-9-999	-	-	-	-		
Total Other:			22,707	38,555	38,555	55,300		
Total Justice Asset Forfeiture:			22,707	38,555	38,555	55,300		
Total Expenditures:			22,707	38,555	38,555	55,300		

State Forfeiture Fund	Account Description	FY19 Actuals	FY20 Budgeted	Requested	Mayor	Council	Approved
Revenue Source							
Other							
	State Forfe 13-00-3-90	0	0	0	5000		
Total Other:		0	0	0	5000		
Transfers							
	Transfer In 13-00-3-99	0	18000	18000	9263		
	Transfer In 13-00-3-99	0	0	0	0		
Total Transfers:		0	18000	18000	9263		
Total Revenue Source:		0	18000	18000	14263		
Expenditures							
State Forfeiture							
Other							
	State Forfe 13-10-9-60	6600.61	18000	18000	14263		
	Transfer Out 13-10-9-99	0	0	0	0		
	Transfer Out 13-10-9-99	0	0	0	0		
Total Other:		6600.61	18000	18000	14263		
Total State Forfeiture:		6600.61	18000	18000	14263		
Total Expenditures:		6600.61	18000	18000	14263		

<b>Impound Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Other								
	Impound Fee	15-00-3-900	18,782	20,000	10,000	10,000		
	Admin Fees - General Fund	15-00-3-910	-	-	-	-		
Total Other:			18,782	20,000	10,000	10,000		
Transfers								
	Transfer In Fund Balance	15-00-3-998	-	40,000	45,832	45,832		
Total Transfers:			-	40,000	45,832	45,832		
Total Revenue Source:			18,782	60,000	55,832	55,832		
Expenditures								
Impound Lot								
Purchased Services								
	Advertising	15-10-2-200	-	-	-	-		
	Credit Card Fees	15-10-2-210	276	1,000	500	500		
	Hearing Fees	15-10-2-212	-	500	500	500		
	Legal Fees	15-10-2-225	413	2,000	2,000	2,000		
	Professional Services	15-10-2-235	1,444	36,750	40,000	40,000		
	Towing Fees	15-10-2-245	-	500	500	500		
Total Purchased Services:			2,132	40,750	43,500	43,500		
Operational Expenses								
	Bad Debt	15-10-3-300	-	-	-	-		
	Postage	15-10-3-330	-	250	250	250		
Total Operational Expenses:			-	250	250	250		
Other								
	Miscellaneous Fees	15-10-9-920	-	1,000	1,082	1,082		
	Impound Refund	15-10-9-925	-	1,000	1,000	1,000		
	Transfer Out Fund Balance	15-10-9-998	-	-	10,000	10,000		
	Transfer Out	15-10-9-999	17,000	17,000	-	-		
Total Other:			17,000	19,000	12,082	12,082		
Total Impound Lot:			19,132	60,000	55,832	55,832		
Total Expenditures:			19,132	60,000	55,832	55,832		



Assessment Fund	Account Description	ACCOUNT ID	FY19 Actuals	FY20 Budgeted	Requested	Mayor	Council	Approved
Revenue Source								
Taxes								
	Assessment Principal Dist 1	03-00-3-300	10,611	3,000	800	800		
	Assessment Principal Dist 2	03-00-3-301	8,982	6,000	3,350	3,350		
	Assessment Principal Dist 3	03-00-3-302	52,533	95,000	45,405	45,405		
	Assessment Interest Dist 1	03-00-3-305	603	1,000	250	250		
	Assessment Interest Dist 2	03-00-3-306	3,039	4,750	6,250	6,250		
	Assessment Interest Dist 3	03-00-3-307	11,341	20,000	20,000	20,000		
	Assessment Penalty Dist 1	03-00-3-310	(193)	250	100	100		
	Assessment Penalty Dist 2	03-00-3-311	700	500	1,550	1,550		
	Assessment Penalty Dist 3	03-00-3-312	2,167	3,500	5,500	5,500		
	Interest Earned	03-00-3-313	-	-	-	-		
	Reimbursable Legal Fees	03-00-3-320	666	-	-	-		
Total Taxes:			90,449	134,000	83,205	83,205		
Other								
	Interest Income	03-00-9-905	3,499	3,500	1,500	1,500		
Total Other:			3,499	3,500	1,500	1,500		
Transfers								
	Transfer In	03-00-3-999	-	-	-	-		
	Transfer In Fund Balance	03-00-9-998	-	8,788	38,795	38,795		
	Transfer In	03-00-9-999	-	-	-	-		
Total Transfers:			-	8,788	38,795	38,795		
Total Revenue Source:			93,948	146,288	123,500	123,500		
Expenditures								
Assessment Fund								
Purchased Services								
	Credit Card Fees	03-10-2-210	1,464	750	1,500	1,500		
	Legal Fees	03-10-2-225	5,630	3,500	3,000	3,000		
Total Purchased Services:			7,094	4,250	4,500	4,500		
Operational Expenses								
	Bad Debt	03-10-3-300	621	-	-	-		
Total Operational Expenses:			621	-	-	-		
Other								
	Highway Park Rev. Bond Princ.	03-10-9-900	15,033	16,000	16,000	16,000		
	Highway Park Rev. Bond Int.	03-10-9-901	856	1,000	1,000	1,000		
	Stillmeyer Bond Principle	03-10-9-910	75,000	70,000	70,000	70,000		
	Stillmeyer Bond Interest	03-10-9-911	27,650	32,000	32,000	32,000		
	Miscellaneous Expense	03-10-9-920	33	-	-	-		
	Transfer Out Fund Balance	03-10-9-998	-	5,000	-	-		
	Transfer Out	03-10-9-999	18,038	18,038	-	-		
Total Other:			136,610	142,038	119,000	119,000		
Total Assessment Fund:			144,325	146,288	123,500	123,500		
Total Expenditures:			144,325	146,288	123,500	123,500		

<b>Bed Tax Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Other								
	Bed Taxes	05-00-3-900	83,115	79,500	45,750	45,750		
	Total Other:		83,115	79,500	45,750	45,750		
Transfers								
	Transfer In	05-00-3-999	-	-	-	-		
	Total Transfers:		-	-	-	-		
Total Revenue Source:			83,115	79,500	45,750	45,750		
Expenditures								
Bed Tax								
	Purchased Services							
	Advertising	05-10-2-200	1,273	-	300	300		
	Total Purchased Services:		1,273	-	300	300		
	Other							
	Grant Disbursement Expense	05-10-9-500	57,315	59,574	42,450	42,450		
	Transfer Out Fund Balance	05-10-9-998	-	4,941	-	-		
	Transfer Out	05-10-9-999	20,779	14,985	3,000	3,000		
	Total Other:		78,094	79,500	45,450	45,450		
	Total Bed Tax:		79,367	79,500	45,750	45,750		
Total Expenditures:			79,367	79,500	45,750	45,750		

<b>Festival Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>FY21 (In Progress)</b>	<b>Council</b>	<b>Approved</b>
Revenue Source							
Other							
	Summer-Festival	08-00-3-900	1,370	3,500	-		
	City Funds	08-00-3-902	-	-	-		
	Other- Festivals	08-00-3-905	-	-	-		
Total Other:			1,370	3,500	-		
Total Revenue Source:			1,370	3,500	-		
Expenditures							
North Pole Festival							
Other							
	Summer - Festival Expenditures	08-10-9-900	4,748	3,500	-		
	Other-Festivals Expenses	08-10-9-905	-	500	-		
	Transfer Out Fund Balance	08-10-9-998	-	2,500	-		
	Transfer Out	08-10-9-999	-	-	-		
Total Other:			4,748	6,500	-		
Total North Pole Festival:			4,748	6,500	-		
Total Expenditures:			4,748	6,500	-		

<b>Police Department Grant Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Other								
	SHSP ENW-2017-SS-00048-S01	32-00-3-002	699	8,298	8,298	8,298		
	SHSP ENW-2018-SS-00045-S01	32-00-3-003	27,475	67,323	67,323	67,323		
	SB142 Crime Prevention - Rev	32-00-3-004	13,700	-	-	-		
Total Other:			41,874	75,621	75,621	75,621		
Transfers								
	Transfer In	32-00-3-999	-	-	-	-		
Total Transfers:			-	-	-	-		
Total Revenue Source:			41,874	75,621	75,621	75,621		
Expenditures								
Police Department Grant								
Other								
	SHSP 2017 Portable Radios	32-04-9-900	-	-	-	-		
	SHSP 2017 Overtime	32-04-9-902	-	4,848	4,848	4,848		
	SHSP 2017 Alaska Shield Travel	32-04-9-903	699	3,450	3,450	3,450		
	SHSP 2018 Security Cameras	32-05-9-900	-	35,000	35,000	35,000		
	SHSP 2018 Mobile Radios	32-05-9-901	27,475	27,475	27,475	27,475		
	SHSP 2018 AK Shield 2019 OT	32-05-9-902	-	4,848	4,848	4,848		
	SB142 Crime Prevention - Exp	32-06-9-900	13,700	-	-	-		
Total Other:			41,874	75,621	75,621	75,621		
Total Police Department Grant:			41,874	75,621	75,621	75,621		
Total Expenditures:			41,874	75,621	75,621	75,621		

Public Works Grant Fund	Account Description	ACCOUNT ID	FY19 Actuals	FY20	Requested	Mayor	Council	Approved
				Budgeted				
Revenue Source								
Taxes								
	FNSB Beautification Grant Rev	33-00-3-300	-	10,000	10,000	10,000		
	FNSB Memorial Park Grant Reven	33-00-3-305	-	-	-	-		
	Exercise Trail Donations	33-00-4-310	-	-	-	-		
	NP Memorial Park Donations	33-00-4-315	125	-	-	-		
	Terry Miller Park Donations	33-00-4-320	-	-	-	-		
Total Taxes:			125	10,000	10,000	10,000		
Transfers								
	Transfer In Fund Balance	33-00-9-998	-	55,000	55,000	55,000		
Total Transfers:			-	55,000	55,000	55,000		
Total Revenue Source:			125	65,000	65,000	65,000		
Expenditures								
Public Works Grant								
Other								
	FNSB Beautification 2017/2018	33-01-9-500	-	-	-	-		
	FNSB Beautification 2019/2020	33-01-9-501	-	10,000	10,000	10,000		
	FNSB Memorial Park Expenses	33-02-9-505	-	-	-	-		
	Exercise Trail - Expenses	33-03-9-510	-	-	-	-		
	NP Memorial Park Expenses	33-04-9-515	1,554	55,000	55,000	55,000		
	Terry Miller Park Expenses	33-05-9-520	-	-	-	-		
Total Other:			1,554	65,000	65,000	65,000		
Total Public Works Grant:			1,554	65,000	65,000	65,000		
Total Expenditures:			1,554	65,000	65,000	65,000		



<b>JAG Grant Fund</b>	<b>Account Description</b>	<b>ACCOUNT ID</b>	<b>FY19 Actuals</b>	<b>FY20 Budgeted</b>	<b>Requested</b>	<b>Mayor</b>	<b>Council</b>	<b>Approved</b>
Revenue Source								
Other								
	Grant Revenue	11-00-3-900	81,409	40,000	125,072	125,072		
	Total Other:		81,409	40,000	125,072	125,072		
Total Revenue Source:			81,409	40,000	125,072	125,072		
Expenditures								
JAG Grant								
Salaries and Benefits								
	Wages: Full Time	11-10-1-001	-	-	78,204	78,204		
	Wages: Holiday Pay	11-10-1-002	-	-	-	-		
	Benefits	11-10-1-003	-	-	6,042	6,042		
	PERS	11-10-1-004	-	-	17,206	17,206		
	Overtime: Regular	11-10-1-007	-	-	2,820	2,820		
	Health Insurance	11-10-1-013	-	-	20,800	20,800		
	Wages: Full Time	11-19-1-001	48,869	24,800	-	-		
	Benefits	11-19-1-003	3,740	3,200	-	-		
	PERS	11-19-1-004	5,497	5,500	-	-		
	Overtime: Regular	11-19-1-007	1,133	550	-	-		
	Health Insurance	11-19-1-013	18,226	5,950	-	-		
	Total Salaries and Benefits:		77,465	40,000	125,072	125,072		
Other								
	Miscellaneous Expense	11-10-9-920	-	-	-	-		
	Total Other:		-	-	-	-		
Total JAG Grant:			77,465	40,000	125,072	125,072		
Total Expenditures:			77,465	40,000	125,072	125,072		

**CITY OF NORTH POLE  
ORDINANCE NO. 20-27**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO  
AMEND TITLE 13, PUBLIC SERVICES UTILITY RATES FOR 2021**

**WHEREAS**, changes to the public services practices and policies is a continually changing requirement; and

**WHEREAS**, the City of North Pole Municipal Code should be amended to conform to the requirements of the City.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole:

**Section 1.** This ordinance is of a general and permanent nature and shall be codified.

**Section 2.** Title 13 is amended in the North Pole Code of Ordinances as follows in the attached table:

**Section 3.** Effective date.

This ordinance shall become effective January 1, 2021.

**PASSED AND FORWARDED** by a duly constituted quorum of the North Pole City Council this 7<sup>th</sup> day of December 2020.

\_\_\_\_\_  
Michael W. Welch, Mayor

ATTEST:

\_\_\_\_\_  
Aaron Rhoades, City Clerk

PASSED/FAILED

Yes:

No:

Absent:

## Title 13

### PUBLIC SERVICES

#### Chapters: 13.24 Utility Rates

##### 13.24.020 Metered Water and Sewer Utility Rates

Monthly water and sewer utility rates beginning January 1, ~~2020~~, 2021 shall be the following:

Customer class	Per gallon water	Monthly base water charge	Monthly electronic meter charge <sup>1</sup>	Per gallon sewer charge <sup>2</sup>	Monthly base sewer charge	FRR <sup>3,4</sup> - Water per gallon charge	FRR <sup>3</sup> - Sewer per gallon charge	FRR <sup>3</sup> Significant industrial discharger, sewer
Single-family residential	\$0.01880	\$5	\$0.95	<del>\$0.01830</del> \$0.01880	\$5	\$0.0025	\$0.0025	--
Senior single-family residential	\$0.0094	\$5	\$0.95	<del>\$0.00915</del> \$0.0094	\$5	\$0.0025	\$0.0025	--
Multifamily residential	\$0.01880	\$25	\$0.95	<del>\$0.01830</del> \$0.01880	\$25	\$0.0025	\$0.0025	--
Commercial	\$0.01880	\$25	\$0.95	<del>\$0.01830</del> \$0.01880	\$25	\$0.0025	\$0.0025	--
Commercial/significant industrial discharger	\$0.01880	\$25	\$0.95	<del>\$0.01830</del> \$0.01880	\$25	--	--	\$0.003911
Bulk water charge	\$0.03							
Fire Hydrant Meter	\$0.03	\$500 deposit <sup>5</sup>						

1. Monthly charge assessed to customers with electronic ultrasonic meters to offset cellular support charge assessed to the Utility.
2. The monthly sewer charge for the months of May, June, July and August will be capped at an amount not to exceed the average of the water usage during the months September through April for Single Family and Senior Single-Family residential customers only.
3. Facility Repair and Replacement: Funds generated to repair and replace utility capital infrastructure.
4. According to the February 2017 legal settlement between the State of Alaska, Flint Hills Resources and City, the water FRR is to be waived for eligible customers in the Water System Expansion area through December 31, 2022.

- 1 5. Fire Hydrant Meter deposit: The deposit is returned if the equipment is returned in good
- 2 working order with no damages. Any damages to the equipment are deducted from the deposit.
- 3 Any damages in excess of the deposit are added to the customers bulk water charges invoice.

125 Snowman Lane  
North Pole, Alaska 99705  
(907) 488-8593  
(907) 488-3002 (fax)  
bill.butler@northpolealaska.org

City of North Pole  
Director of City Services

# Memo

To: North Pole Mayor & City Council  
From: Bill Butler  
Date: November 25, 2020  
Subject: Approve the purchase of a natural gas emergency generator and transfer switch for the Utility Shop.

---

## Recommendation

Approve the purchase of natural gas emergency generator and transfer switch for the Utility Shop from Totem Equipment Supply, Inc. for \$28,925.

## Background

In the 2020 Utility Capital Budget, the Council approved the Utility Readiness initiative for \$200,000. The initiative requested authority for four projects:

1. Purchase two mobile generators and modify the electrical systems at the pump houses so they can be “plugged into” a generator. Being mobile, the Utility could also use the generators at our sewer lift stations. The Utility has received delivery of the two generators for \$115,600
2. Purchase an all-terrain, all season two-person vehicle with cargo capacity to haul moderate amounts of tools and equipment to access remote infrastructure not directly accessible by road including miles of water mains installed in wetlands that cannot be accessed by truck except when the ground is frozen. The Utility has purchased the vehicle of \$19,869. The Utility will need to purchase a winter windshield and cab enclosures to make the vehicle more functional in winter conditions.
3. Purchase and install a natural gas generator at the Utility Shop. The Utility Shop has a natural gas connection because it agreed be a monitoring point for the pipeline. Natural gas is expected to become available in the City in late fall 2020 or early 2021. A natural gas generator and transfer switch will cost \$28,925 from Totem Equipment & Supply. (See attached quote.) The Utility was only able to obtain a single quote for a natural gas generator useable at the Utility shop.
4. Contract for an assessment of the Utility’s survivability resulting from natural or human-caused disasters by conducting a thorough review of our infrastructure, staffing, preparedness planning and best management practices for responding to likely emergency situations. The Utility will not be able to fund this activity with the remaining budget.

Attached to this recommendation is the text from the 2020 Utility budget describing each of the four approved Utility Readiness projects.



# Totem Equipment & Supply Inc.

2536 Commercial Drive, Anchorage, Alaska 99501

(907) 276-2858 Phone (907) 258-4623 Fax

E-mail: [sales@toteminc.com](mailto:sales@toteminc.com)

On The Web: [www.toteminc.com](http://www.toteminc.com)

QUOTATION			Date:	11/25/20
City of NorthPole			Delivery:	2-3 weeks or march
			Attn.:	Paul Trissel
Phone:	388-1907	Email:		
Quantity	Description	List Price	Monthly Rental	Outright Purchase
1ea	WincoPSS30 natural gas or propane fueled 120/240 volt single phase generator set. Skid mount, radiator cooled with: <ul style="list-style-type: none"> <li>• Auto start controller</li> <li>• Mounted circuit breaker</li> <li>• Engine block heater</li> <li>• Battery rack and cables</li> <li>• Battery</li> <li>• Factory load tested on natural gas</li> </ul> In stock at the factory for 2-3 week delivery no housing			\$21,500
	Optional weather housing and snowhoods March delivery			\$24,700
	Thompson 200amp TS913A0200 auto transfer switch, NEMA 3R			\$3500
	OR Thompson 400amp TS913A0400 auto transfer switch, NEMA 3R			\$4225
	Pick a transfer switch to match the shop service amps			
**	We can also rental-purchase items with 85% of the rental going towards final purchase price or "30 Days same as cash" on purchases. Ask for details...			
This quotation is valid for 40 Days Mike Huston President		Total:		\$28,925

Construction, industrial, turf, and maintenance equipment for Alaska since 1961

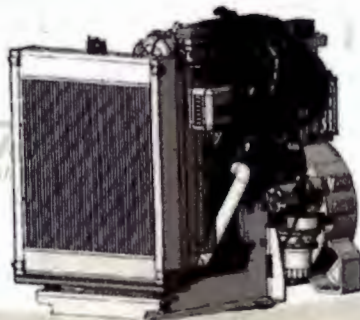


# WINCO<sup>®</sup> GENERATORS

## STANDBY



Industrial Ford Engine



Brushless Industrial Genend.



# PSS30

28,000 WATTS LP  
27,000 WATTS NG



### An American Company

We produce our products in our 200,000ft<sup>2</sup> facility located in Le Center, Minnesota, equipped with modern engineering, fabrication and assembly capabilities.



### Full Load Tested

Every generator is 100% load tested



### DSE 7310 Controller

Provides immediate performance information



### Coolant Heater

120V in-line Hotstart coolant heater with thermostat



### Battery Charger

5 Amp, smart marine charger standard



### Galvanealed Steel Enclosure

Durable design with powder coat paint

### UL2200 Listed

A safety standard for the design, construction, and performance of stationary generators



# SPECIFICATIONS

## ELECTRICAL

VOLTS	POWER FACTOR	LP			NG			MAIN CIRCUIT BREAKER AMPS
		WATTS	KVA	AMPS	WATTS	KVA	AMPS	
120/240 1-PH	1.0	28,000	28	116	27,000	27	112	125
120/208 3-PH	0.8	28,000	35	97	27,000	33.7	93	100
120/240 3-PH	0.8	28,000	35	84	27,000	33.7	81	100
277/480 3-PH	0.8	28,000	35	42	27,000	33.7	40	45
346/600 3-PH	0.8	28,000	35	33	27,000	33.7	32	45

## ENGINE

ENGINE MANUFACTURER	FORD
ENGINE MODEL	MSG-425
ENGINE STARTER	12V ELECTRIC
ENGINE SPEED	1800 RPM
ENGINE CYLINDERS	4
HP RATING	
NG	47
LP	49
FREQUENCY	60 HZ
TORQUE	
NG	70 FT/LBS
LP	63 FT/LBS
ALTERNATOR	95 AMPS
FLYWHEEL	10"
ROTATION	CCW
ASPIRATION	NATURAL
EXHAUST OUTLET	3"
BORE/STROKE	89 mm x 100 mm
DISPLACEMENT/TYPE	2.5 L
LOW OIL PROTECTION	STANDARD
RECOMMENDED OIL <sup>(1)</sup>	5W-30 SAE
OIL CAPACITY	7 QT
GOVERNOR	ELECTRONIC
COMPRESSION RATIO	9.7:1
FAN TYPE	PUSHER
COOLANT CAPACITY	6.6 QT
HIGH COOLANT TEMP PROTECTION	STANDARD
COMBUSTION AIR	67.54 CFM
RADIATOR COOLING AIR	4420 CFM

NOTES: (1) The recommended oil is for normal applications. See operator's manual for the recommended oil for your needs.

## PSS30

MOTOR STARTING (CODE G)	10 HP
DBA @ 7 METERS	75
TOTAL HARMONIC DISTORTION	< 5%
FLOATING NEUTRAL	YES
ASSEMBLED IN	USA
UL CERTIFICATION	UL2200 LISTED
EPA APPROVED	STANDBY ONLY
CSA APPROVED	YES
UNIT WARRANTY <sup>(1)</sup>	2 YR/2000 HRS

NOTES: (1) For more generator warranty, see operator's manual.

## GENERATOR END

WINDING	
SINGLE PHASE	4 LEAD
THREE PHASE	12 LEAD
WINDING NUMBER	
SINGLE PHASE	706
THREE PHASE	711
VOLTAGE REGULATION	AVR +/- 1%
AVR TYPE	AS540
TEMPERATURE RISE	125/40° C
TYPE	REVOLVING FIELD
BRUSHLESS	YES
SPEED	1800 RPM
ROTOR	2/3 PITCH
WINDINGS	100% COPPER
STATOR WINDING	
706	SINGLE LAYER CONCENTRIC
711	DOUBLE LAYER CONCENTRIC
COUPLING	DIRECT/FLEXIBLE DISC
BEARINGS	SINGLE (MAINTENANCE FREE)
EFFICIENCY PEAK	
SINGLE PHASE 1.0 PF	84.1
THREE PHASE 0.8 PF	79.4
INSULATION	CLASS H
INGRESS PROTECTION	IP23

# SPECIFICATIONS

## DERATES

ABOVE SEA LEVEL	
PER 1,000 FT	4%
TEMPERATURE	
EVERY 42°F ABOVE 77°F	2%

## DBA @ 7 METERS

FULL LOAD	73
-----------	----

## FUEL

INLET PRESSURE	4-6 OZ/7-11" WATER COLUMN
FUEL INLET SIZE	3/4"
FUEL CONSUMPTION NG	
100%	306 FT <sup>3</sup> /HR - 321,576 BTU/HR
75%	248 FT <sup>3</sup> /HR - 267,524 BTU/HR
50%	191 FT <sup>3</sup> /HR - 205,787 BTU/HR
25%	134 FT <sup>3</sup> /HR - 144,050 BTU/HR
0%	71 FT <sup>3</sup> /HR - 82,312 BTU/HR
FUEL CONSUMPTION LP	
100%	3.6 GAL/HR - 327,600 BTU/HR
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50%	2.25 GAL/HR - 204,750 BTU/HR
25%	1.58 GAL/HR - 143,780 BTU/HR
0%	0.90 GAL/HR - 81,900 BTU/HR

## SHIPPING

SHIPPING DIMENSIONS (L x W x H)	86" x 40" x 51"
SHIP WEIGHT	1,570 LBS
FREIGHT CLASS	70

## BATTERY

DC SYSTEM	12V
DC ALTERNATOR	ENGINE MOUNTED
BATTERY RACK/CABLE	INCLUDED
BATTERY CHARGER	5 AMP INCLUDED
REQUIRED BATTERY <sup>(1)</sup>	GROUP 24 650 CC

Notes: (1) Battery not included

## OPTIONAL ACCESSORIES

GENERATOR STRIP HEATER
AUTOMATIC TRANSFER SWITCH
VAPOR FUEL STRAINER
BATTERY CHARGER UPGRADE
BATTERY HEATER
NFPA 110 LEVEL 1
WEBNET
LP LIQUID WITHDRAWAL

## DSE 7310 CONTROLLER

### ENGINE DISPLAY/PROTECTION

ENGINE RPM	YES
LOW OIL PRESSURE	YES
HIGH COOLANT TEMP	YES
LOW COOLANT	OPTIONAL
OVER/UNDER SPEED	YES
OVER CRANK	YES
CAN ECU SHUTDOWN	YES
ENGINE MAINTENANCE CODES	YES

### GENSET DISPLAY/PROTECTION

VOLTAGE (L-N & L-L)	YES
OVER/UNDER VOLTAGE	YES
FREQUENCY	YES
OVER/UNDER FREQUENCY	YES
AMP DISPLAY/SHUTDOWN	YES
PHASE IMBALANCE	DISABLED
KW, KVA, KVAR DISPLAY	YES
KWH, KVAH, KVARH DISPLAY	YES
GENERATOR PHASE SEQUENCE	OPTIONAL

### ADDITIONAL DISPLAYS/PROTECTIONS

EXTERNAL E-STOP	CUSTOMER SUPPLIED
BATTERY VOLTAGE	YES
BATTERY OVER/UNDER VOLTAGE	YES

### COMMUNICATIONS

USB CONNECTABLE	YES
RS232/RS485	YES
REMOTE DISPLAY PANEL	OPTIONAL
DSE WEB NET	OPTIONAL

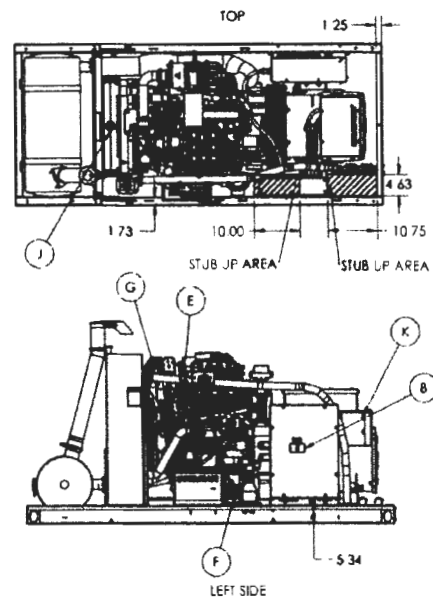
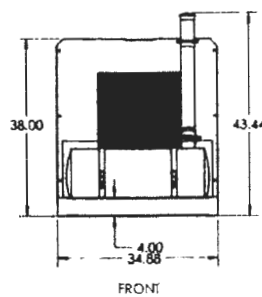
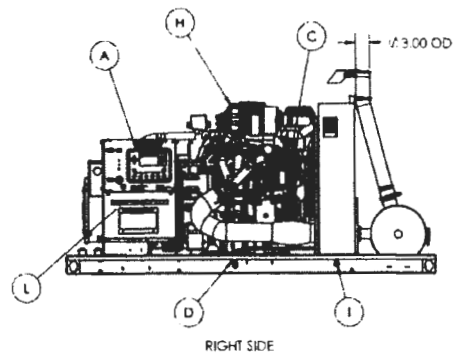
### ADDITIONAL FEATURES

AUDIBLE ALARM	YES
ENGINE EXERCISER	DISABLED
MAINTENANCE INTERVAL TIMER	DISABLED
LOAD SHEDDING/DUMMY	DISABLED
CONFIGURABLE INPUTS	4 (EXPANDABLE)
CONFIGURABLE OUTPUTS	4 (EXPANDABLE)
EVENT LOG	250

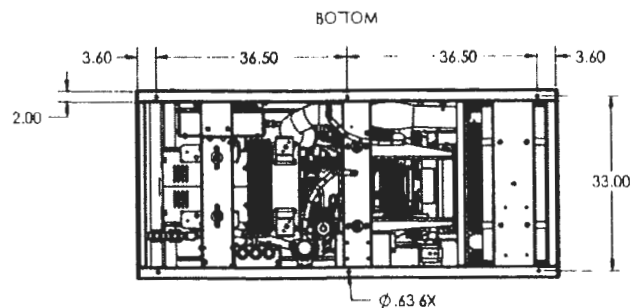
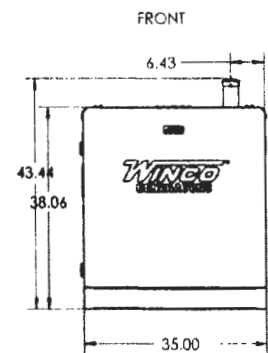
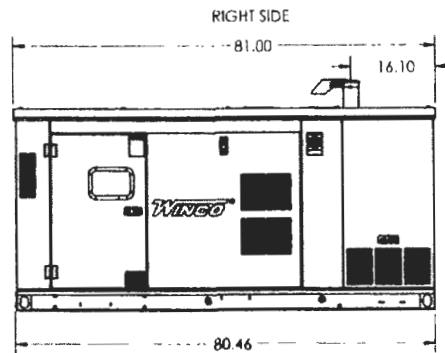
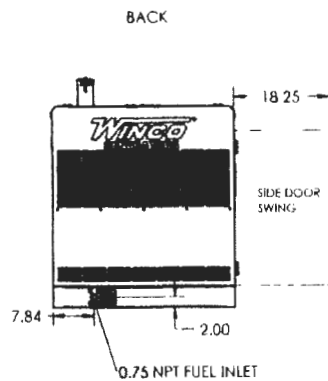
# DRAWINGS

## OPEN SKID

KEY COMPONENTS	
A	ENGINE CONTROL
B	MAIN LINE CIRCUIT BREAKER
C	OIL FILL
D	OIL DRAIN
E	OIL DIPSTICK
F	OIL FILTER
G	FUEL INLET
H	AIR FILTER
I	COOLANT DRAIN
J	COOLANT FILL
K	AVR
L	BATTERY CHARGER



## ENCLOSED



BOTTOM VIEW

## 2020 Utility Budget Narrative

**Utility Readiness:** An ongoing effort of the Utility has been to make the department better prepared to respond to challenging and emergency situations. The Utility's capital budget includes \$200,000 (50% water and 50% sewer) for the Utility Readiness Project. Most of our stationary facilities have backup generators—water treatment plant, well house, sewer treatment plant, Peridot Pump House and emergency fire wells. The planned pump house in Moose Creek will have a backup generator. The Utility has three relatively new mobile generators to power sewer lift stations in the event of power outages. We plan to surplus two aging and unreliable mobile generators and two salvaged stationary generators. Two critical facilities do not have backup generators—Stillmeyer Pump House and Highway Park Pump House. Our original plan was to expand each of these pump houses and install backup generators or locate “generators in a box” generators at each site. These two alternatives are overly expensive and limit the Utility's flexibility. Our plan is to purchase two 65 kilowatt (KW) mobile generators and modify the electrical systems at the pump houses so they can be “plugged into” a generator. Being mobile, the Utility could also use the 65 KW generators at our sewer lift stations.

The Utility garage is critical infrastructure for the City, not just the Utility. In addition to being a garage, the building houses office space, our central electronic control network and work shop. The Utility garage does not have a backup generator and when there is a power outage many of the functions at the shop are halted. The electronic control network has battery backup, but those batteries cannot provide power if there is an extended power outage. The Interior Gas Utility connected the garage to the natural gas pipeline to function as a data monitoring site. Our plan is to wait for natural gas to become available in late 2020 and install a natural gas generator.

The North Pole Expansion will potentially more than double the water customer base; however, the geographic footprint of the utility is now approximately five times larger than prior to the expansion. The Moose Creek Expansion will add miles of buried water mains in areas where there are no roads. Much of the newly installed utility infrastructure is or will be accessible by road. Prior to the expansions, the Utility included water mains in the southern most section of the City that are in undeveloped land with limited road access. This access is more problematic in winter because even the limited roads in this area are unplowed in winter. We debated over the past few years the value of getting a snow machine or off-road vehicle to access our remote infrastructure, but the “economics” did not make sense. The economics have changed. We have more remote infrastructure not directly accessible by road including miles of water mains installed in wetlands that cannot be accessed by truck except when the ground is frozen. The Utility intends to purchase an all-terrain, all season two-person vehicle with cargo capacity to haul moderate amounts of tools and equipment.

The Utility lacks an assessment of its survivability resulting from natural or human-caused disasters. This is a complex specialized assessment that our staff lack the skills to perform. Our goal is to hire a firm with the expertise to conduct a thorough review of our infrastructure, staffing, preparedness planning and best management practices for responding to likely emergency situations. The assessment should provide the Utility with emergency response plans for likely scenarios, recommendations of essential emergency supplies, infrastructure upgrades, and staff development needs. One potential outcome may be the need to have a staff

member whose job duties include being responsible for emergency preparedness and other related issues like OSHA compliance.

**CITY OF NORTH POLE  
ORDINANCE 20-28  
AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO  
AMEND THE 2020 WATER UTILITY OPERATING BUDGET**

**WHEREAS**, changes to the public services practices and policies is a continually changing requirement; and,

**WHEREAS**, the City of North Pole budget should be amended to conform to the requirements of the City; and,

**WHEREAS**, adjustment in the budget are necessary to remain compliant with council approved authorizations and budget management rules, and

**WHEREAS**, fiscal notes are the method prescribed by the code to amend a budget; and,

**WHEREAS**, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval,

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole that it approves changes as listed in the fiscal notes attached to this ordinance for the purpose managing the City budget.

**Section 1.** This ordinance is of a general nature and shall not be codified.

**Section.** Effective date.

This ordinance shall become effective immediately upon passage.

**PASSED AND ADVANCED** by a duly constituted quorum of the North Pole City Council this 7<sup>th</sup> day of December, 2020.

\_\_\_\_\_  
Michael W. Welch, Mayor

ATTEST:

\_\_\_\_\_  
Aaron Rhoades, North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:

125 Snowman Lane  
North Pole, Alaska 99705  
(907) 488-8593  
(907) 488-3002 (fax)  
bill.butler@northpolealaska.org

City of North Pole  
Director of City Services

# Memo

To: North Pole Mayor & City Council  
From: Bill Butler  
Date: November 25, 2020  
Subject: Approve the purchase of a natural gas emergency generator and transfer switch for the Utility Shop.

---

## Recommendation

Approve the purchase of natural gas emergency generator and transfer switch for the Utility Shop from Totem Equipment Supply, Inc. for \$28,925.

## Background

In the 2020 Utility Capital Budget, the Council approved the Utility Readiness initiative for \$200,000. The initiative requested authority for four projects:

1. Purchase two mobile generators and modify the electrical systems at the pump houses so they can be “plugged into” a generator. Being mobile, the Utility could also use the generators at our sewer lift stations. The Utility has received delivery of the two generators for \$115,600
2. Purchase an all-terrain, all season two-person vehicle with cargo capacity to haul moderate amounts of tools and equipment to access remote infrastructure not directly accessible by road including miles of water mains installed in wetlands that cannot be accessed by truck except when the ground is frozen. The Utility has purchased the vehicle of \$19,869. The Utility will need to purchase a winter windshield and cab enclosures to make the vehicle more functional in winter conditions.
3. Purchase and install a natural gas generator at the Utility Shop. The Utility Shop has a natural gas connection because it agreed be a monitoring point for the pipeline. Natural gas is expected to become available in the City in late fall 2020 or early 2021. A natural gas generator and transfer switch will cost \$28,925 from Totem Equipment & Supply. (See attached quote.) The Utility was only able to obtain a single quote for a natural gas generator useable at the Utility shop.
4. Contract for an assessment of the Utility’s survivability resulting from natural or human-caused disasters by conducting a thorough review of our infrastructure, staffing, preparedness planning and best management practices for responding to likely emergency situations. The Utility will not be able to fund this activity with the remaining budget.

Attached to this recommendation is the text from the 2020 Utility budget describing each of the four approved Utility Readiness projects.





# Totem Equipment & Supply Inc.

2536 Commercial Drive, Anchorage, Alaska 99501

(907) 276-2858 Phone (907) 258-4623 Fax

E-mail: [sales@toteminc.com](mailto:sales@toteminc.com)

On The Web: [www.toteminc.com](http://www.toteminc.com)

## QUOTATION

Date: 11/25/20

City of NorthPole

Delivery: 2-3 weeks or march

Attn.: Paul Trissel

Phone: 388-1907

Email:

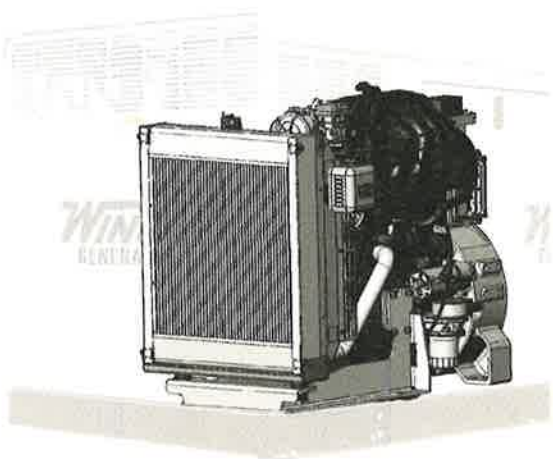
Quantity	Description	List Price	Monthly Rental	Outright Purchase
1ea	WincoPSS30 natural gas or propane fueled 120/240 volt single phase generator set. Skid mount, radiator cooled with: <ul style="list-style-type: none"><li>• Auto start controller</li><li>• Mounted circuit breaker</li><li>• Engine block heater</li><li>• Battery rack and cables</li><li>• Battery</li><li>• Factory load tested on natural gas</li></ul> In stock at the factory for 2-3 week delivery no housing			\$21,500
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	Pick a transfer switch to match the shop service amps			
**	We can also rental-purchase items with 85% of the rental going towards final purchase price or "30 Days same as cash" on purchases. Ask for details...			
This quotation is valid for 40 Days Mike Huston President		Total:		\$28,925

# WINGO<sup>®</sup> GENERATORS

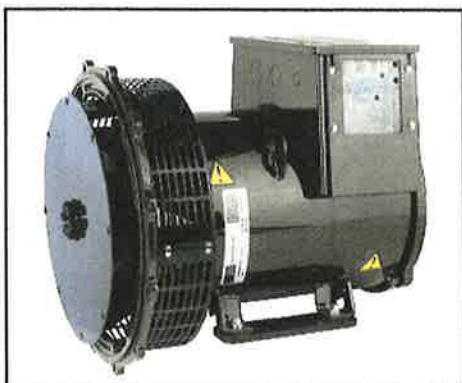
## STANDBY



Industrial Ford Engine



Brushless Industrial Genend.



# PSS30

28,000 WATTS LP  
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### An American Company

We produce our products in our 200,000ft<sup>2</sup> facility located in Le Center, Minnesota, equipped with modern engineering, fabrication and assembly capabilities.



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Every generator is 100% load tested



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120V in-line Hotstart coolant heater with thermostat



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TORQUE	
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BATTERY HEATER
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WEBNET
LP LIQUID WITHDRAWAL

## DSE 7310 CONTROLLER

### ENGINE DISPLAY/PROTECTION

ENGINE RPM	YES
LOW OIL PRESSURE	YES
HIGH COOLANT TEMP	YES
LOW COOLANT	OPTIONAL
OVER/UNDER SPEED	YES
OVER CRANK	YES
CAN ECU SHUTDOWN	YES
ENGINE MAINTENANCE CODES	YES

### GENSET DISPLAY/PROTECTION

VOLTAGE (L-N & L-L)	YES
OVER/UNDER VOLTAGE	YES
FREQUENCY	YES
OVER/UNDER FREQUENCY	YES
AMP DISPLAY/SHUTDOWN	YES
PHASE IMBALANCE	DISABLED
KW, KVA, KVAR DISPLAY	YES
KWH, KVAH, KVARH DISPLAY	YES
GENERATOR PHASE SEQUENCE	OPTIONAL

### ADDITIONAL DISPLAYS/PROTECTIONS

EXTERNAL E-STOP	CUSTOMER SUPPLIED
BATTERY VOLTAGE	YES
BATTERY OVER/UNDER VOLTAGE	YES

### COMMUNICATIONS

USB CONNECTABLE	YES
RS232/RS485	YES
REMOTE DISPLAY PANEL	OPTIONAL
DSE WEB NET	OPTIONAL

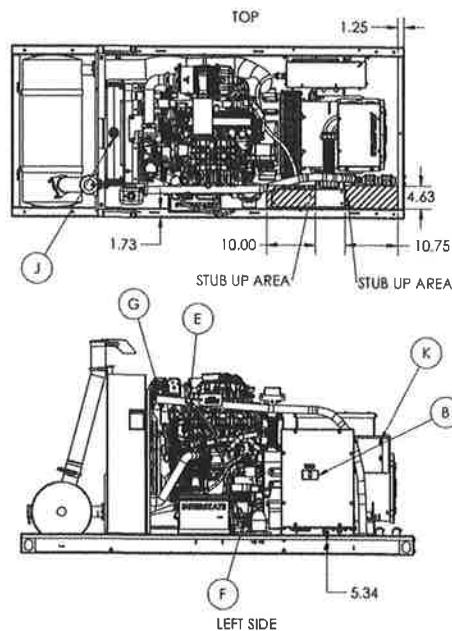
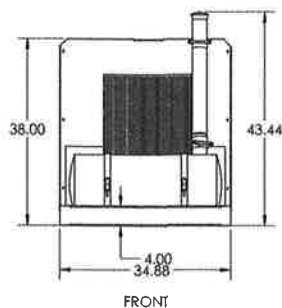
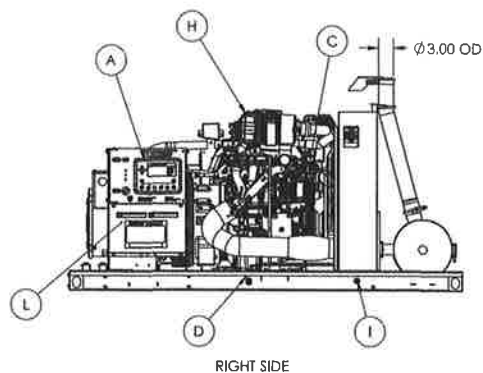
### ADDITIONAL FEATURES

AUDIBLE ALARM	YES
ENGINE EXERCISER	DISABLED
MAINTENANCE INTERVAL TIMER	DISABLED
LOAD SHEDDING/DUMMY	DISABLED
CONFIGURABLE INPUTS	4 (EXPANDABLE)
CONFIGURABLE OUTPUTS	4 (EXPANDABLE)
EVENT LOG	250

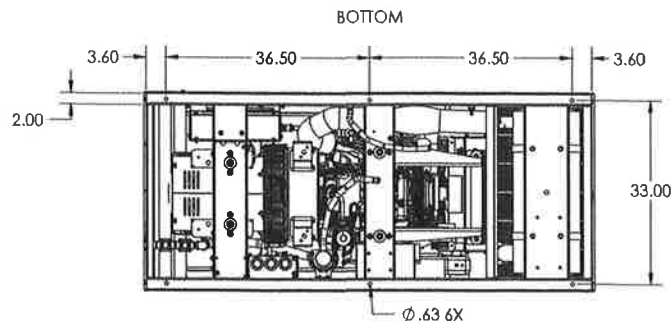
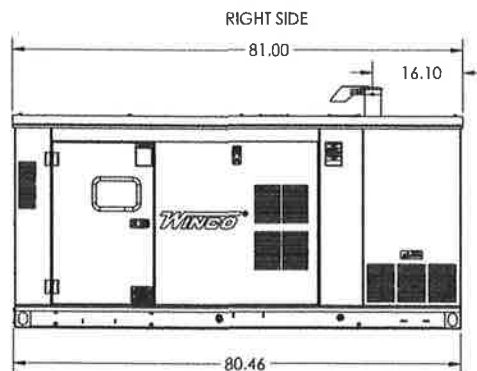
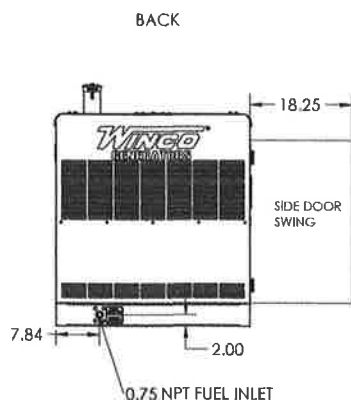
# DRAWINGS

## OPEN SKID

KEY COMPONENTS	
A	ENGINE CONTROL
B	MAIN LINE CIRCUIT BREAKER
C	OIL FILL
D	OIL DRAIN
E	OIL DIPSTICK
F	OIL FILTER
G	FUEL INLET
H	AIR FILTER
I	COOLANT DRAIN
J	COOLANT FILL
K	AVR
L	BATTERY CHARGER



## ENCLOSED



## 2020 Utility Budget Narrative

**Utility Readiness:** An ongoing effort of the Utility has been to make the department better prepared to respond to challenging and emergency situations. The Utility's capital budget includes \$200,000 (50% water and 50% sewer) for the Utility Readiness Project. Most of our stationary facilities have backup generators—water treatment plant, well house, sewer treatment plant, Peridot Pump House and emergency fire wells. The planned pump house in Moose Creek will have a backup generator. The Utility has three relatively new mobile generators to power sewer lift stations in the event of power outages. We plan to surplus two aging and unreliable mobile generators and two salvaged stationary generators. Two critical facilities do not have backup generators—Stillmeyer Pump House and Highway Park Pump House. Our original plan was to expand each of these pump houses and install backup generators or locate “generators in a box” generators at each site. These two alternatives are overly expensive and limit the Utility's flexibility. Our plan is to purchase two 65 kilowatt (KW) mobile generators and modify the electrical systems at the pump houses so they can be “plugged into” a generator. Being mobile, the Utility could also use the 65 KW generators at our sewer lift stations.

The Utility garage is critical infrastructure for the City, not just the Utility. In addition to being a garage, the building houses office space, our central electronic control network and work shop. The Utility garage does not have a backup generator and when there is a power outage many of the functions at the shop are halted. The electronic control network has battery backup, but those batteries cannot provide power if there is an extended power outage. The Interior Gas Utility connected the garage to the natural gas pipeline to function as a data monitoring site. Our plan is to wait for natural gas to become available in late 2020 and install a natural gas generator.

The North Pole Expansion will potentially more than double the water customer base; however, the geographic footprint of the utility is now approximately five times larger than prior to the expansion. The Moose Creek Expansion will add miles of buried water mains in areas where there are no roads. Much of the newly installed utility infrastructure is or will be accessible by road. Prior to the expansions, the Utility included water mains in the southern most section of the City that are in undeveloped land with limited road access. This access is more problematic in winter because even the limited roads in this area are unplowed in winter. We debated over the past few years the value of getting a snow machine or off-road vehicle to access our remote infrastructure, but the “economics” did not make sense. The economics have changed. We have more remote infrastructure not directly accessible by road including miles of water mains installed in wetlands that cannot be accessed by truck except when the ground is frozen. The Utility intends to purchase an all-terrain, all season two-person vehicle with cargo capacity to haul moderate amounts of tools and equipment.

The Utility lacks an assessment of its survivability resulting from natural or human-caused disasters. This is a complex specialized assessment that our staff lack the skills to perform. Our goal is to hire a firm with the expertise to conduct a thorough review of our infrastructure, staffing, preparedness planning and best management practices for responding to likely emergency situations. The assessment should provide the Utility with emergency response plans for likely scenarios, recommendations of essential emergency supplies, infrastructure upgrades, and staff development needs. One potential outcome may be the need to have a staff

member whose job duties include being responsible for emergency preparedness and other related issues like OSHA compliance.





# City of North Pole, Alaska

**Fiscal Note Year:**

Accompanying Ordinance/Resolution:

Originator / sponsor:

Date:

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**Does the Ordinance or Resolution have a fiscal impact?**      **yes**                      **no**

FUND	Account Description	Account #	Debit	Credit

**Summary:** (Brief description of proposed alterations as defined by accompanying ordinance or resolution. Where did the money come from and how will it be used).

**Prepared By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Finance Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NOTE-** Fiscal notes attached to an ordinance are considered amendments to the budget and do not require an additional approval for insertion into the budget document.

**ORDINANCE NO. 20-29**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA  
TO AMEND 2020 OPERATING BUDGET AND OTHER FUNDS**

**WHEREAS**, changes to the public services practices and policies is a continually changing requirement; and,

**WHEREAS**, the City of North Pole budget should be amended to conform to the requirements of the City; and,

**WHEREAS**, adjustment in the budget are necessary to remain compliant with council approved authorizations and budget management rules, and 15

**WHEREAS**, fiscal notes are the method prescribed by the code to amend a budget; and,

**WHEREAS**, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval,

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole that approves changes as listed in the fiscal note to be attached to this ordinance for the purpose managing the City budget.

**Section 1.** This ordinance is of a general nature and shall not be codified.

**Section.** Effective date.

This ordinance shall become effective immediately upon passage.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council

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Michael W. Welch, Mayor

ATTEST:

47 \_\_\_\_\_  
48 Aaron M. Rhoades, City Clerk

PASSED/FAILED

Yes:

No:

Absent:

# Memo



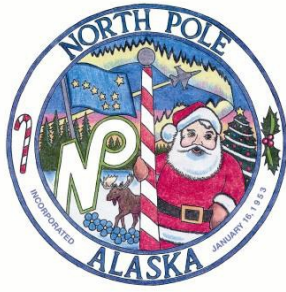
To: Tricia  
From: Chad Heineken  
Date: 11/18/2020  
Re: Budget Amendments and Fiscal notes

## Budget Amendments

Transfer into:	From:
01-54-1-006 Leave Cash Out <b>\$15,000.00</b>	01-54-1-003 Benefits
Due to COVID-19 less leave was taken this year increasing the amount of leave cashed and Chief Coons final leave cash out.	
01-54-1-007 Overtime: Regular <b>\$4000.00</b>	01-54-1-008 Wages: Part Time
01-54-3-335 Office Equipment <b>\$1000.00</b>	01-54-3-310 Heating Fuel
01-54-3-307 EMS Supplies <b>\$2000.00</b>	01-54-3-310 Heating Fuel
01-54-9-905 Equipment Outlay <b>\$167.75</b>	01-54-9-920 Miscellaneous Expense
01-54-6-600 Equipment repair/maint <b>\$1000.00</b>	01-54-6-605 Vehicle Gas & Oil

## Fiscal Notes

Transfer into:	From:
01-54-9-999 FD Fleet Fund <b>\$85,000.00</b>	01-54-1-001 Wages: Full Time
Surplus from wages due to 2020 budget included two higher cost employees leaving at the end of 2019 and end of the year Fire Chief Vacancy.	
01-54-7-700 Building Maint. <b>\$10,000.00</b>	0154-10-004 PERS
Replacement of damaged bay door	



# City of North Pole, Alaska

## Fiscal Note Year: 2020 Ordinance: 20-29

Originator / Sponsor Name: Acting Chief

Date: November 30, 2020

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**Does the Ordinance or Resolution have a fiscal impact?** **Yes**

Fund- Dept. Title	Account Description	Account #	Debit	Credit
01 - General Fund	Transfer Out – Fleet Fund	01-54-9-999	85,000.00	
01 - General Fund	Wages Full Time	01-54-1-001		85,000.00
01- General Fund	Building Maintains	01-54-7-700	10,000.00	
01- General Fund	PERS	01-54-1-004		10,000.00

**Summary:** FD - Surplus in Wages to be transferred to the Fire Department Fleet Fund. Replace damaged bay door.

**Prepared By:** Tricia Fogarty **Date:** 12-2-2020

**Finance Approval:** Tricia Fogarty **Date:** 12-2-2020

**CITY OF NORTH POLE  
ORDINANCE 20-30**

**AN ORDINANCE OF THE NORTH POLE CITY COUNCIL TO AMEND  
TITLE 2, ADMINISTRATION IN PERSONNEL CHAPTER 36  
PERSONNEL SYSTEM, SECTION 470 REGARDING FIRE  
DEPARTMENT OVERTIME PAY**

**WHEREAS**, changes to the practices, regulations and policies is a continually changing requirement; and

**WHEREAS**, overtime pay for Fire Department is currently on a nineteen day kelly pay cycle which creates confusion and difficulty in paying employees correctly for time worked; and

**WHEREAS**, the City of North Pole desire accuracy in paying employees and a pay cycle that accomplishes this with the least amount of confusion and errors; and

**WHEREAS**, the City Council will change the current nineteen day Kelly pay cycle to a 14 day pay cycle the same as all other City employees

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole:

**Section 1.** This ordinance is of a general and permanent nature and shall be codified in the North Pole Code of Ordinances.

**Section 2.** Title 2 Administration and Personnel, Chapter 36 Personnel System is amended in the North Pole Code of Ordinances as by inserting the text in underlined red font:

**2.36.470 Pay.**

I. Overtime Pay. (excluding fire department 24 hours shift personnel) All time worked over the number of hours in the prescribed normal work week shall be compensated at one and one-half times the regular rate of pay. Employees who take leave during their prescribed work week are not eligible for overtime pay that week until they have actually worked over the number of hours normally scheduled to work.

1. Fire Department employees working a 19-day Fair Labor Standards Act (FLSA) firefighter schedule shall be compensated at one and one-half times the regular rate of pay for any hours worked in addition to the employees regularly scheduled shift.

**Section 3. 11. Effective date.** This ordinance shall become effective the first pay period of 2021.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this \_\_\_\_ day of December, 2020.

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ATTEST:

\_\_\_\_\_  
Aaron M. Rhoades, City Clerk

\_\_\_\_\_  
Michael W. Welch, Mayor

PASSED/FAILED Yes: No: Absent:
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**CITY OF NORTH POLE  
RESOLUTION 20-10**

**A RESOLUTION OF THE NORTH POLE CITY COUNCIL TO SELECT LOVE INC. TO  
ADMINISTER THE BUSINESS AND NON-PROFIT INTERRUPTION GRANT (BIG) AND  
ESTABLISH GRANT AMOUNTS AND TO INCREASE THE FAMILY AND INDIVIDUAL  
INTERRUPTION GRANT MAXIMUM.**

**WHEREAS**, Love Inc. has been administering the Family and Individual Interruption Grant (FIG) for the City of North Pole and getting the desired results in distributing funds the City desires to also have Love Inc. administer the Business and Non-Profit Interruption Grant (BIG) from December 1, 2020 till December 30, 2020.

**WHEREAS**, Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was created to provide support for communities impacted by the Covid -19 Pandemic; and,

**WHEREAS**, the City of North Pole wants to disburse CARES Act funds to the community where needs exist; and,

**WHEREAS**, the Business and Non-Profit Interruption Grant amounts will be minimum \$3,000 to the maximum \$84,000; and

**WHEREAS**, the Family and Individual Grant eligible expenses period end date will be moved to from September 30, 2020 to November 30, 2020 and maximum grant amount will be increased from \$10,000 to \$15,000 maximum allowable grant; and

**NOW THEREFORE BE IT RESOLVED**, that the North Pole City Council approves of these changes and wishes to help all individuals, families, business and non-profits to endure the financial impacts of this Covid – 19 Pandemic.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 14th day of December, 2020.

\_\_\_\_\_  
Michael W. Welch, Mayor

ATTEST:

\_\_\_\_\_  
Aaron M. Rhoades, City Clerk

PASSED Yes: No: Absent:
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# Memorandum

**To:** *Mayor Welch & North Pole City Council*

**From:** *Tricia Fogarty, CFO*

**Date:** 12/10/2020

**Re:** Request to write off Tupperstuff sales tax account in the amount of \$3,639.49.

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Tupperstuff was opened in 2013 and closed in April 2016.

From what I recall the business was open for a short time and was closed for a while due to the owner's medical issues. After which the owner opened the business when she could, they did not have standard hours or days of operation. This made it difficult to get ahold of the owner to address the issue of late sales tax filing. She had filed out her sales tax returns but never sent them into City Hall for several months. By the time we posted the returns she had accumulated \$3,432.85 in late fees for \$206.64 of actual sales tax.

The balance of the account is uncollectable, it is my recommendation to write off this account and not carry the debt forward into 2021.

Thank you,  
Tricia Fogarty, CFO

## Summary Detail

Tax Period End Date	Tax Return Type	Return Status	Tax Return Due Date	Tax Amount	Total Return Amount	Amended	Return Amende...	Balance
12/31/2015	Sales Tax - Monthly	Filed	01/31/2016	12.00	208.20	No		208.20
11/30/2015	Sales Tax - Monthly	Filed	12/31/2015	6.00	32.57	No		32.57
10/31/2015	Sales Tax - Monthly	Completed	11/30/2015	.00	.00	No		.00
09/30/2015	Sales Tax - Monthly	Filed	10/31/2015	2.00	133.42	No		133.42
08/31/2015	Sales Tax - Monthly	Filed	09/30/2015	4.48	136.02	No		136.02
07/31/2015	Sales Tax - Monthly	Filed	08/31/2015	4.88	136.42	No		136.42
06/30/2015	Sales Tax - Monthly	Filed	07/31/2015	3.00	134.46	No		134.46
05/31/2015	Sales Tax - Monthly	Filed	06/30/2015	6.62	138.28	No		138.28
04/30/2015	Sales Tax - Monthly	Filed	05/31/2015	9.20	140.98	No		140.98
03/31/2015	Sales Tax - Monthly	Filed	04/30/2015	3.42	134.92	No		134.92
02/28/2015	Sales Tax - Monthly	Filed	03/31/2015	37.69	170.89	No		170.89
01/31/2015	Sales Tax - Monthly	Filed	02/28/2015	1.96	133.38	No		133.38
12/31/2014	Sales Tax - Monthly	Filed	01/31/2015	4.12	657.48	No		657.48
11/30/2014	Sales Tax - Monthly	Filed	12/31/2014	9.67	141.46	No		141.46
10/31/2014	Sales Tax - Monthly	Filed	11/30/2014	16.92	149.08	No		149.08
09/30/2014	Sales Tax - Monthly	Filed	10/31/2014	3.29	134.75	No		134.75
08/31/2014	Sales Tax - Monthly	Filed	09/30/2014	5.28	136.86	No		136.86
07/31/2014	Sales Tax - Monthly	Filed	08/31/2014	3.33	134.79	No		134.79
06/30/2014	Sales Tax - Monthly	Filed	07/31/2014	18.28	150.51	No		150.51
05/31/2014	Sales Tax - Monthly	Filed	06/30/2014	2.00	133.42	No		133.42
04/30/2014	Sales Tax - Monthly	Filed	05/31/2014	12.68	144.62	No		144.62
03/31/2014	Sales Tax - Monthly	Filed	04/30/2014	20.00	152.32	No		152.32
02/28/2014	Sales Tax - Monthly	Filed	03/31/2014	19.82	152.13	No		152.13
01/01/2014	Sales Tax - Monthly	Filed	02/28/2014	.00	52.53	No		52.53
12/31/2013	Sales Tax - Monthly	Completed	01/31/2014	18.71	43.71	No		.00