



CITY OF NORTH POLE
Regular Meeting September 16, 2019
North Pole Council Chambers
125 Snowman Lane, North Pole, Alaska
www.northpolealaska.com

Monday, September 16, 2019
Committee of the Whole: 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

MAYOR

Michael Welch
488-8584

CITY CLERK

Judy Binkley
488-8583

COUNCIL MEMBERS

Doug Isaacson – Mayor Pro Tem	322-3133
Avery Thompson – Deputy Mayor Pro Tem	388-5351
Perry Walley – Alt Dep Mayor Pro Tem	347-0135
DeJohn Cromer	347-2808
Aino Welch	488-5834
David Skipps	750-5106

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance to the US Flag**
3. **Invocation**
4. **Approval of the Agenda**
5. **Approval of the Minutes**
 - a. September 03, 2019 (page 3)
6. **Communications from the Mayor**
7. **Council Member Questions of the Mayor**
8. **Communications from Department Heads, Borough Representative and the City Clerk**
9. **Ongoing Projects Report**

10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business

- a. Ordinance 19-16, An Ordinance of the City of North Pole, Alaska to Amend the 2019 Public Works and Utility Operating Budgets and Other Funds. (page 11)
- b. Ordinance 19-17, An Ordinance of the City of North Pole, Alaska Amending Title 4, Chapter 10. (page 14)

12. New Business

- a. Request to Accept the Recommendation to Renew the Snow Plowing Contract with Hubbard Excavation for the 2019-2020 Snow Removal Season. (page 17)

13. Council Comments

14. Adjournment

Detailed information and copies of agenda documents may be obtained at the Office of the City Clerk, 125 Snowman Lane or on the City website www.northpolealaska.com. Notice of Council Action is available at City Hall and on the City website following the meeting. Council Meetings are aired live via audio streaming from the City's website. Inquiries concerning ADA compliance or accommodations should be directed to the City Clerk.



NORTH POLE CITY COUNCIL
REGULAR MEETING MINUTES, SEPTEMBER 03, 2019
NORTH POLE CITY COUNCIL CHAMBERS
125 SNOWMAN LANE, NORTH POLE, ALASKA

Mayor Michael Welch called the regular City Council meeting of Tuesday, September 03, 2019 to order at 7:00 p.m with the following Council Members in attendance:

Council Members Present: Avery Thompson, Deputy Mayor Pro Tem
Aino Welch
David Skipps
DeJohn Cromer

Council Members Excused: Doug Isaacson, Mayor Pro Tem
Perry Walley, Alt Dep Mayor Pro Tem

Also Present: Judy Binkley, City Clerk/HR Manager
William Butler, Director of City Services
Tricia Fogarty, Chief Financial Officer
Steve Dutra, Police Chief
Chad Heineken, Deputy Fire Chief

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Welch asked everyone to join him in the Pledge of Allegiance.

INVOCATION

The Invocation was given by City Council Member Welch.

APPROVAL OF AGENDA

Mr. Thompson moved to approve the agenda of September 03, 2019.

Seconded by Ms. Welch.

Discussion

Mr. Thompson moved to consent the following items:

Old Business:

- a. Ordinance 19-15, An Ordinance of the City of North Pole, Alaska to Amend the 2019 General Fund Operating Budget.

New Business:

- a. Approval Request for the Election Judges and Canvass Board Members for the October 1, 2019 Regular Municipal Election.
- b. Request to Approve the DEA Task Force Officer Agreement.

Seconded by Ms. Welch.

Discussion

None

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND THE AGENDA OF SEPTEMBER 03, 2019 AS FOLLOWS:

YES: 5 – Skipps, Thompson, Cromer, Welch, Welch
NO: 0
ABSTAIN: 0
Mayor Welch declared the MOTION CARRIED

Discussion on the agenda as amended

None

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE AMENDED AGENDA OF SEPTEMBER 03, 2019 AS FOLLOWS:

YES: 5 – Skipps, Thompson, Cromer, Welch, Welch
NO: 0
ABSTAIN: 0
Mayor Welch declared the MOTION CARRIED

APPROVAL OF MINUTES

Mr. Thompson *moved to* approve the Minutes of August 19, 2019.

Seconded by Mr. Cromer.

Discussion

None

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO APPROVE THE MINUTES OF AUGUST 19, 2019 AS FOLLOWS:

YES: 5 – Skipps, Thompson, Cromer, Welch, Welch

NO: 0

ABSTAIN: 0

Mayor Welch declared the MOTION CARRIED

COMMUNICATIONS FROM THE MAYOR (Audio 3:30)

- August 19 – Participated in the SOA roundtable discussion concerning environmental issues (PM 2.5, PFOS/PFOA, water, etc.) Chaired by U.S. Senator Dan Sullivan to include U.S. EPA Administrator Andrew Wheeler and ADEC Commissioner Jason Brune.
- August 19 – Attended and represented the CNP with testimony at the FNSB Public Commentary before Administrator Wheeler and Commissioner Brune. Meeting was co-chaired by Senators Murkowski and Sullivan.
- August 20 – Attended and participated in the CNP Finance Committee at NPCH.
- August 21 – The 3 Mayors Conference 1100-1200 followed by the FAST Policy Board meeting at Fairbanks City Hall to 1400.
- August 21 – Dedication/tour of the Buzz Otis Pump House on 2000 Peridot from 1730-1830.
- August 23 – Tiger Team Meeting at FNSB Salcha Room 1030-1200.
- August 27 – Explore Fairbanks with Deb Hickock, Dawn Murphy and Amy Geiger to discuss marketing and promotion for North Pole in 2020.
- August 28 – Visit and briefing at FEDCO 1220-1550 from Jim Dodson and Jomo Stewart regarding Port Authority ANC Airport & FNSB Housing Task Force, Part III.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Finance, Tricia Fogarty (Audio 11:17)

- The finance committee met and reviewed the user fee schedule that is before you tonight. Those are recommendations from the committee.
- We also took a look at the pay schedule and are working on that.

Police Department, Chief Dutra (Audio 13:27)

- Pizza with a PoPo at FPD on Saturday 1-3. Come and enjoy some free pizza.
- Only a few more applications since last meeting and nobody has made it past 4th phase.
- Met with Finance Committee and we have drafted a new pay scale and are vetting ideas on recruitment and retention changes with the Mayor.
- Sgt. Binkley has resigned effective September 11, 2019. Wish him the best.

- This places us exactly 3 positions down and 1 in academy and 1 injured. This could take years to recover from, but we will. We are preparing for a likelihood of 2 additional losses by the end of the year or early next year. We must fix the pay issue or we are going to be looking at huge overtime costs.

Fire Department, Deputy Chief Heineken (Audio 18:47)

- Chief Coon is on leave this week.
- Every fall, we do a joint firefighter 1 academy with the University CTC program and North Star volunteer fire department. For the next 2.5 months, we will be heavily involved with 30 recruits.
- We have an engineer's position that has been posted to the website. Engineer Rossow has given notice and his last day is the 13th of September.
- August 24th, we participated in the MDA fill the boot in the roundabouts. We were very successful and brought in over \$4000. That afternoon, we also had personnel at the Carlson Center participating in the Youth Safety Day.
- Our new employee, Lt. Sam Sanders has started.

Director of City Services, Bill Butler (Audio 21:02)

Building Department

- Since the August 19 Council meeting, two building permit applications were submitted for construction of single family homes in the Ford Subdivision.
- IGU has re-released invitations to bid to construct the regasification plant in North Pole. Site work is proposed for this fall with construction to begin in spring 2020.

Public Works

- Two temporary hires still on staff as we enter fall.
- Large dump truck in for hydraulic pump replacement and electrical work.
- We are investigating the purchase of two small parcels of land to address drainage issues on Cross Way.
- Plan to release an invitation to bid for heating fuel contract for calendar year 2020. Expect to make a recommendation of the preferred contractor at the October 7 Council meeting.

Utility Department

- Sulfolane settlement.
 - 161 new customers have been connected to the system to date. Project has begun installing customer connections in Zone 4.
 - All the gaskets of concern were replaced on the ductile iron pipe in Zone 3 and Zone 3 is going through bacterial testing that proceeds application for an approval to operate the water mains.
 - Project Steering Team has approved installing pipe insulation at a cost of approximately \$94,000 at the Peridot Pump House – an item that was missed in the original design.

- Utility hire a new Utility Assistant, Randy Binkley, who will start with the Utility Monday, September 16.
- Moose Creek Water System Expansion Project.
 - PDC delivered the 65% design documents and is proceeding with engineering and design for the 95% design documents.
 - On August 27, the Regulatory Commission of Alaska publicly noticed in the News-Miner the City's request for an expanded service area to encompass the community of Moose Creek.

Borough Representative, Council Member Welch (Audio 31:10)

- Everything seemed to have been consented except for one thing – pertaining to flooding and flooding maps.

City Clerk, Judy Binkley (Audio 32:12)

- In-person absentee voting will begin by September 17th here at City Hall. Our notice of elections was published in the News-Miner this past weekend.
- I will be taking a week off after the meeting tonight but can be reached by email or phone.

ONGOING PROJECTS

None

CITIZEN'S COMMENTS – (Limited to Five (5) minutes per Citizen) (Audio 32:40)

- **Thomas McGhee**, 1152 North Star Drive, North Pole: Stated he was disappointed in the Council and the fact that he emailed everyone concerns over public records request about department heads and elected officials ignoring City ordinance. Also stated he has never seen a Mayor try to publicly out a Council Member. Finally, stated he recommends before Council increases the pay scales of any employees in any department, they speak to employees under anonymity so they can speak freely and may learn that the departments are not as happy as everyone thinks.
- **Howard Rixie**, 5631 Old Valdez Trail, Salcha: Spoke on behalf of the North Pole Lions and the community events marquee that has been put up on the North Pole Safeway Mall property.
- **Jerry Koerner**, 1141 Lake Drive, North Pole: Spoke to the completion of 2 major corridors, Blanket Boulevard and Psalms Boulevard. Clearwater Court has been upgraded and last fall, Glory Court was completed.
- **Laura White**, PO Box 58743, Fairbanks: Spoke to the low turnout for applications for the US Census this year in North Pole. Wanted to touch base and see if the Council had any ideas or suggestions on how to get out there and start informing North Pole residents how important it is.
- **Santa Claus**, PO Box 55122, North Pole: Spoke to being a candidate for City Council.

OLD BUSINESS

Consented

NEW BUSINESS

ORDINANCE 19-16, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND THE 2019 PUBLIC WORKS AND UTILITY OPERATING BUDGETS AND OTHER FUNDS. (Audio 1:00:00)

Mr. Butler introduced the ordinance.

Public Comment

None

Mr. Thompson *moved to* Introduce and Advance Ordinance 19-16, An Ordinance of the City of North Pole, Alaska to Amend the 2019 Public Works and Utility Operating Budgets and Other Funds.

Seconded by Ms. Welch.

Discussion

None

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO INTRODUCE AND ADVANCE ORDINANCE 19-16, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND THE 2019 PUBLIC WORKS AND UTILITY OPERATING BUDGETS AND OTHER FUNDS AS FOLLOWS:

YES: 5 – Skipps, Thompson, Cromer, Welch, Welch

NO: 0

ABSTAIN: 0

Mayor Welch declared the MOTION CARRIED

ORDINANCE 19-17, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING TITLE 4, CHAPTER 10. (Audio 1:09:00)

Ms. Fogarty introduced the ordinance.

Public Comment (Audio 1:17:49)

- **Santa Claus**, PO Box 55122, North Pole: Spoke to the benefits for businesses who get a business license and their option to be included in the City's business directory.

Mr. Thompson moved to Introduce and Advance Ordinance 19-17, An Ordinance of the City of North Pole, Alaska Amending Title 4, Chapter 10.

Seconded by Ms. Welch.

Discussion (Audio 1:18:55)

Mr. Thompson moved to Amend Ordinance 19-17, An Ordinance of the City of North Pole, Alaska Amending Title 4, Chapter 10 by Leaving the Current City Annual Business License Fee at \$50.00.

Seconded by Ms. Welch.

Discussion on the amendment (Audio 1:19:37)

Mr. Thompson stated we can address increases to City business license fees at a later time when we have more information as to what other municipalities are doing.

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO AMEND ORDINANCE 19-17, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING TITLE 4, CHAPTER 10 BY LEAVING THE CURRENT CITY ANNUAL BUSINESS LICENSE FEE AT \$50.00 AS FOLLOWS:

YES: 5 – Skippis, Thompson, Cromer, Welch, Welch

NO: 0

ABSTAIN: 0

Mayor Welch declared the MOTION CARRIED

Discussion on the motion as amended

None

A ROLL CALL VOTE WAS TAKEN ON THE MOTION TO INTRODUCE AND ADVANCE ORDINANCE 19-17, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING TITLE 4, CHAPTER 10 AS AMENDED AS FOLLOWS:

YES: 5 – Skippis, Thompson, Cromer, Welch, Welch

NO: 0

ABSTAIN: 0

Mayor Welch declared the MOTION CARRIED

COUNCIL COMMENTS

None

Ms. Welch moved to adjourn the meeting at 8:25 p.m.

Seconded by Mr. Thompson.

The regular meeting of Tuesday, September 03, 2019 adjourned at 8:26 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, September 16, 2019.

Michael W. Welch, Mayor

ATTEST:

Judy L. Binkley, City Clerk

**CITY OF NORTH POLE
ORDINANCE 19-16**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO
AMEND THE 2019 PUBLIC WORKS AND UTILITY OPERATING
BUDGETS AND OTHER FUNDS**

WHEREAS, changes to the public services practices and policies is a continually changing requirement; and,

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and,

WHEREAS, adjustment in the budget are necessary to remain compliant with council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and,

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the fiscal notes attached to this ordinance for the purpose managing the City budget.

Section 1. This ordinance is of a general nature and shall not be codified.

Section. Effective date.
This ordinance shall become effective immediately upon passage.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this ____ day of ____, 2019.

Michael W. Welch, Mayor

ATTEST:

Judy L. Binkley, City Clerk

PASSED/FAILED Yes: No: Absent:



City of North Pole, Alaska

Fiscal Note Year: 2019

Accompanying Ordinance/Resolution: **Ordinance 19-16**

Originator / Sponsor: **Bill Butler, Director of City Services**

Date: **August 26, 2019**

Does the Ordinance or Resolution have a fiscal impact? Yes

FUND	ACCOUNT NAME	ACCOUNT #	DEBIT	CREDIT
01-Gen	Overtime	01-58-1-007	3,000.00	
01-Gen	ESC	01-58-1-012	4,000.00	
01-Gen	Professional Services	01-58-2-235		7,000.00
01-Gen	Street Lights Electric	01-58-3-309	5,000.00	
01-Gen	Street Light Maintenance	01-58-7-405		5,000.00
	TOTAL		12,000.00	12,000.00

Summary: (Brief description of proposed alterations as defined by accompanying ordinance or resolution. Where did the money come from and how will it be used).

Mid-Year Budget Adjustments for Public Works Department.

Prepared and Approved By: Tricia Fogarty  **Date:** August 27, 2019

NOTE- Fiscal notes attached to an ordinance are considered amendments to the budget and do not require an additional approval for insertion into the budget document.



City of North Pole, Alaska

Fiscal Note Year: 2019

Accompanying Ordinance/Resolution: **Ordinance 19-16**

Originator / Sponsor: **Bill Butler, Director of City Services**

Date: August 26, 2019

Does the Ordinance or Resolution have a fiscal impact? Yes

FUND	ACCOUNT NAME	ACCOUNT #	DEBIT	CREDIT
41-WF	Legal Fees	41-10-2-225	1,000.00	
41-WF	Professional Services	41-10-2-235	20,000.00	
41-WF	Operational Supplies	41-10-3-340	18,000.00	
41-WF	Travel & Training	41-10-5-510	2,000.00	
41-WF	Deferred Maintenance	41-10-9-900		41,000.00
42-SF	Insurance	42-12-2-215	7,271.00	
42-SF	Deferred Maintenance	42-12-9-900		7,271.00
42-SF	Legal Fees	42-12-2-225	2,000.00	
42-SF	Operational Supplies	42-12-3-340	8,000.00	
42-SF	Professional Services	42-12-2-235		10,000.00
	TOTAL		58,271.00	58,271.00

Summary: (Brief description of proposed alterations as defined by accompanying ordinance or resolution. Where did the money come from and how will it be used).

Mid-Year Budget Adjustments for the Water and Sewer Fund.

Prepared and Approved By: Tricia Fogarty ^{TF} Date: August 27, 2019

NOTE- Fiscal notes attached to an ordinance are considered amendments to the budget and do not require an additional approval for insertion into the budget document.

**CITY OF NORTH POLE
ORDINANCE 19-17**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA
AMENDING TITLE 4, CHAPTER 10.020**

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement;
and,

WHEREAS, the City desires to better reflect the actual cost associated with EMS transport and
is advocating for other mechanisms to help cover the ever increasing cost of rural EMS
transportation; and,

WHEREAS, the residential discount is not intended to help generate an insurance discount
associated with the use of the ambulance service; and,

WHEREAS, residential and commercial tie in fees include the inspection fee of \$50.00; and,

WHEREAS, the annual business license fee to be increased to \$100.00 per year, not to be
prorated; and,

WHEREAS, the increase in fingerprinting per card to be increased to \$35.00 per card; and,

WHEREAS, the City of North Pole Municipal Code should be amended to conform to the
requirements of the City and to provide clarification as needed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of permanent nature and shall be codified in the North Pole Code of
Ordinances.

Section 2. General provisions of the North Pole Municipal Code of Ordinances are amended as
follows by inserting the text underlined and in red, and removing the language that has been
~~stricken~~.

4.10.010 Establishment of User Fees.

The mayor shall examine the services provided by the City and establish a user fee schedule with
Council concurrence. The Council shall periodically review the user fee schedule and set user
fees as appropriate.

4.10.020 User Fee Schedule

Ambulance Fee	\$1000
Ambulance Fee (discounted for North Pole residents)	\$900
Ambulance/Patient Transport Mileage (loaded miles)	\$12.00 per mile

Fire/Ambulance Run Reports	\$25.00
Audio Recording of Public Meetings or Any Other CD/DVD (fee collected when ordering, per tape)	\$10.00
Building Permit Fees	Based on building evaluation and 1997 Uniform Administrative Code
City Annual Business License	\$50.00
Copies of Public Records	\$1.00 first pg; \$0.25 thereafter
Declaration of Candidacy Filing Fee	\$25.00
Faxes Send/Receive Local Calling Area (per page)	\$1.00
Faxes Send Long Distance in U.S. Only (per page)	\$2.00
Fingerprinting per Card	\$25.00 <u>\$35.00</u>
Fireworks Annual Permit to Retail Vendor of Class "C" Fireworks	\$3000.00
Hydrant Meter Charge	\$50.00/mo. (min)
Hydrant Meter Deposit – to be refunded upon return in good condition	\$500.00
Hydrant Meter Water Usage Rate	\$0.02/gallon
North Pole stuffed bears	\$10.00
North Pole flag	\$75.00
North Pole pins	\$4.00
Notary Services per Document	\$10.00
Plan Specifications Copies @ cost + 10% Admin. Fee	See Department Head
Police Reports	\$25.00
Photo Copy Fee (per page)	\$0.25
Water/Sewer Connection Inspection Fee	\$50.00 each
Residential and commercial properties water and sewer fees shall be the following (per NPMC 13.08.090(B)):	
Water tie-in fee – ¾ inches to 2 inches	\$200.00 <u>\$250.00</u>
Sewer tie-in fee – ¾ inches to 2 inches	\$200.00 <u>\$250.00</u>
Water tie-in fee – Greater than 2 inches up to 4 inches	\$250.00 <u>\$300.00</u>
Sewer tie-in fee – Greater than 2 inches up to 4 inches	\$250.00 <u>\$300.00</u>
Water – Greater than 4 inches	\$300.00 <u>\$350.00</u>
Sewer – Greater than 4 Inches	\$300.00 <u>\$350.00</u>
Residential Water Meter Replacement	At replacement cost
Commercial Water Meter Replacement	At replacement cost
Water Meter Monitor Replacement	\$100.00
False/Nuisance Alarms (Police and Fire)	\$250.00
For each alarm over 5 per calendar year	

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Section 3. Effective date.
 This ordinance shall become effective immediately upon passage.

47 **PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this
48 _____day of _____, 2019.

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Michael W. Welch, Mayor

ATTEST:

Judy L. Binkley, City Clerk

PASSED/FAILED

Yes:

No:

Absent:

125 Snowman Lane
North Pole, Alaska 99705
(907) 488-8593
(907) 488-3002 (fax)
bill@northpolealaska.com

City of North Pole
Director of City Services

Memo

To: North Pole City Council
From: William Butler
Date: September 3, 2019
Subject: Renewal of Snow Plowing contract with Hubbard Excavation

RECOMMENDATION

Accept the request from Hubbard Excavation to extend the snow removal contract for a third year for the period October 1, 2019 to September 30, 2020 as is permitted in the original contract. In addition, approve an increase of \$200 per city-wide snow removal from \$9,000 to \$9,200. The new contract will include approximately 300 feet of new two-lane road. Hubbard Excavation is not requesting increases in any other of the agreed upon rates in the 2017-2018 Snow Removal contract that will carry forward to the 2019-2020 contract. (See attached bid submission for the 2017-18 Snow Removal contract for these rates.)

BACKGROUND

The contract for snow plowing includes a clause that allows the City to renew the contract for up to two additional years in one-year increments. The contract permits the contractor to request a modification in the contract price to reflect changes in their costs. Hubbard's \$200 increase is only a 2.2% increase. As a comparison, the previous snowplow contractor's per event snow plow charge in 2016-17 was \$9,500.

There is presently \$49,800 remaining in the 2019 Public Works budget for snow removal through December 31, 2019. The remaining 2019 snow plow budget is sufficient to fund 5.4 city-wide snow plowings. The current proposed 2020 Public Works snow removal budget is the same as the 2019 budget--\$81,000—sufficient funds for 8.8 city-wide snow plowings in 2020.

The period of the current contract is October 1, 2018 to September 30, 2019. The contract amendment will extend the contract from October 1, 2019 through September 30, 2020 and will require a new bond, proof of insurance and new State and City business licenses for 2020. Rebidding the contract would require a minimum of two weeks. The cost to rebid the contract would be approximately \$500 for advertising expenses. There is no guarantee the City would receive a lower cost bid. In addition, it typically takes one season for a snowplow contractor to familiarize themselves with the City's streets—contracting with a new contractor requires a “breaking-in” period.

During the 2018-19 snow removal contract, Hubbard has been a responsive and reliable contractor and he has performed well. The City has received few resident complaints related to Hubbard's snow plowing. His use of a wing gate has shortened the time it takes him to complete a city-wide plowing to average 18 hours, while previous contractors used the full three days allowed by the contract. Hubbard is a business located within the City of North Pole and he is able to respond quickly to call-outs to plow the City's streets and for special snow plowing requests.

CITY OF NORTH POLE 2016-2017 SNOW REMOVAL BID FORM

BASE BID

Snow removal areas	Amount in word	Amount in figures
(1) Snow removal from City streets and facilities	<i>eight thousand eight hundred</i>	<i>8800.00</i>
(2) Hardpack removal from City streets and facilities	<i>Thirteen thousand Two hundred</i>	<i>13200.00</i>
(3) Hourly call-out rate with 8 hour advanced notice	<i>Two hundred</i>	<i>200.00</i>
(4) Hourly call-out rate with less than 8 hours advance notice	<i>Two hundred Fifty</i>	<i>250.00</i>

List equipment to be used (Specify size and brand; please type or print)

Volvo 960 motor Grader 242 hp 38690 lbs
Case 721 Wheel loader 165hp 30,000 lbs 3 1/2 x d

Bidder Information

Name of Company *Hubbard Excavation*
 Address *P.O. Box 58004*
 City, State & ZIP *Fairbanks Alaska 99711*
 Telephone number *907 322-7000* Email *hubbard excavation @ yahoo.com*
 Authorized individual (type or print) *Lloyd P. Hubbard*
 Authorized signature *Lloyd P. Hubbard*

Acknowledgement of Addenda

The undersigned acknowledges receipt of the following Addenda. If no Addenda were received, write the word "None" on the first line.

Addendum number	Received by ¹
_____	_____
_____	_____
_____	_____

1. Signature for "Received by" should be same as "Authorized Individual".