



CITY OF NORTH POLE
Regular Meeting October 1, 2018
North Pole Council Chambers
125 Snowman Lane, North Pole, Alaska
www.northpolealaska.com

Monday, October 1, 2018
Committee of the Whole: 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

MAYOR

Bryce Ward
888-4444

CITY CLERK

Judy Binkley
488-8583

COUNCIL MEMBERS

Avery Thompson – Mayor Pro Tem	388-5351
David Skipps – Deputy Mayor Pro Tem	750-5106
Aino Welch – Alt Dep Mayor Pro Tem	488-5834
Santa Claus	388-3836
Doug Isaacson	322-3133
Perry Walley	347-0135

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance to the US Flag**
3. **Invocation**
4. **Approval of the Agenda**
5. **Approval of the Minutes**
6. **Communications from the Mayor**
 - a. **Proclamation: Classic Santa Forever Stamp Day**
7. **Council Member Questions of the Mayor**
8. **Communications from Department Heads, Borough Representative and the City Clerk**
9. **Ongoing Projects Report**

10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business

- a. Ordinance 18-22, An Ordinance of the City of North Pole, Alaska to Amend the 2018 Operating Budget.

12. New Business

- a. Request to Approve the Purchase of a 2019 4x4 Ambulance.
- b. Request to Accept the 2018 Emergency Management Performance Grant, EMS-2018-EP-00002-S01 State Grant No.: 20EMPG-GY18.
- c. Request to Authorize the Mayor to Sign the Deed Transferring Ownership of the Land and Building at 101 East 5th Avenue – Lot 20, Block 31 Davis Subdivision – to the North Pole Santa’s Senior Center.
- d. Request to Approve the Proposal for Professional Services with Degerlund Engineering, LLC to Provide Professional Surveying Services for the City of North Pole Police Department.
- e. Resolution 18-11, A Resolution of the City of North Pole Authorizing and Ratifying the Formation of a Nonprofit Corporation Known as FAST Planning to Serve as the Metropolitan Planning Organization.
- f. Resolution 18-12, A Resolution of the City of North Pole Authorizing Full Payoff of District 1 Proceeds in Advancement of Collection to the Utility Account to Fulfill Obligations listed in Ordinance 96-11.

13. Executive Session

- a. To discuss personnel issues in the Police Department.

14. Council Comments

15. Adjournment

Detailed information and copies of agenda documents may be obtained at the Office of the City Clerk, 125 Snowman Lane or on the City website www.northpolealaska.com. Notice of Council Action is available at City Hall and on the City website following the meeting. Council Meetings are aired live via audio streaming from the City’s website. Inquiries concerning ADA compliance or accommodations should be directed to the City Clerk.



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, September 17, 2018 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, September 17, 2018 to order at 7:00 p.m.

There were present:

Avery Thompson – Mayor Pro Tem
David Skipps – Deputy Mayor Pro Tem
Aino Welch – Alt Dep Mayor Pro Tem
Santa Claus
Doug Isaacson
Perry Walley
Mayor Ward

Absent/Excused
Excused

Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Mr. Isaacson

APPROVAL OF AGENDA

Ms. Welch moved to approve the agenda of September 17, 2018

Seconded by Mr. Isaacson

DISCUSSION

None

Ms. Welch moved to consent the following items:

New Business:

- b. Approval Request to Extend the Heating Fuel Contract for the Period January 1 Through December 31, 2019 with Alaska Fuel Services at the Same Terms as the 2018 Contract.
- c. Ordinance 18-22, An Ordinance of the City of North Pole, Alaska to Amend the 2018 Operating Budget.

and removing the following item:

New Business:

- a. Request to Approve the MPO Operating Agreement

Seconded by Mr. Isaacson

Discussion

None

On the amendment

PASSED

Yes: 5 – Skipps, Claus, Isaacson, Welch, Ward

No: 0

Absent: 2 – Walley, Thompson

On the Agenda as amended

Discussion

None

PASSED

Yes: 5 – Skipps, Claus, Isaacson, Welch, Ward

No: 0

Absent: 2 – Walley, Thompson

APPROVAL OF MINUTES

Ms. Welch moved to approve the Minutes of September 04, 2018

Seconded by Mr. Isaacson

Discussion

None

PASSED

Yes: 5 – Skipps, Claus, Isaacson, Welch, Ward

No: 0

Absent: 2 – Walley, Thompson

COMMUNICATIONS FROM THE MAYOR (Audio 3:24)

- I was able to attend the Air Force Ball on the 8th of September on behalf of the City. The Air Force Ball Committee asked for the mock F-35 model and I was able to transport it to the event.
- The evening of September 8th, I was able to spend the night out with about 50 other participants in the One Homeless Night event put on by Fairbanks Youth Advocates and The Door. This is a fundraiser for The Door and I have a page set up for donations. It was a great experience to help grow compassion for our homeless youth.
- Last Saturday was the Mayors' Bowl, North Pole vs Lathrop. Unfortunately we lost and therefore I am wearing the winning teams jersey to our Council meeting (the wager was the losing Mayor wear the winning team colors), it was a staggering 0-70.
- September 20th at 6pm is the North Pole Chamber Candidate Forum and I encourage our residents to attend to hear the candidates for the City of North Pole Mayor and Council seats. This event is held at the newly finished North pole Senior Center.
- September 21st – 22nd is the third annual Clean the Air Conference held at the Wedgewood, Council you should have seen an invite go out. If you are attending even for one or two of the sessions, please RSVP.
- October 5th at 7pm I will be giving a State of the City to the Sunrisers Rotary of Fairbanks. They meet at the Carlson Center.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Dept., Chief Dutra (Audio 6:36)

- Officer Jed Smith received 2 commendations.
- Officer Phil McBroom received a commendation.
- Operation Glowstick is moving forward. We have upped the number of glowsticks to over 700 to be handed out to kids on Halloween. We have courted a sponsor from the Lions Club NP to cover the costs associated with this. They are donating \$1000 to support his project. Thank you Howard Rixie and their members.
- I taught ALiCE to FWW PD. Chief Dahlke asked us to conduct 2 sessions with his police officers so they can get a background on what to expect when they respond to these incidents. I conducted a 4 hour session and we will do another next week.
- Myself and Lt. Lindhag attended an event at the Food Bank on September 11th. This event was the kick off of "365 Days of Caring." I talked on radio and helped back 500 lunch bags. Some of which we brought back to NPPD to distribute to folks who wanted to pick up in NP.

- I am signed up for my 6th or 7th year of the Guys Read Program. I will be servicing NPE, Midnight Sun, and Ticasuk Brown. I firmly believe that setting an example for 4th grade boys and reaching out to them and showing them how important it is to read is a worthy cause. I would ask that if any of you are interested in participating, please let me know and we can get you in touch with Greg Hill.
- Our 16th National Drug Take Back Day is coming up on October 27, 2018 between 10-2.
- Received a letter from APSC on funding for academies in 2019-2020. The jist is no funding for academies in the foreseeable future. This is why you will see an increase in our costs for training in our 2019 budget. They will however pay for or sponsor courses that are beneficial to all.
- Coffee with a Cop – I cordially invite you to join me and others for coffee or tea on October 3, 2018 between 8-9am. We plan on doing one of these sooner rather than later on a Saturday. This is post-election and also National Coffee with a Cop Day. Great time for folks to chat with us.
- **Mr. Skipps** asked what time Coffee with a Cop was. Chief Dutra replied between 8 and 9 on the 3rd.
- **Ms. Welch** asked if Council could have copies of the Chief's report. Chief Dutra replied that he would provide them.

Fire Dept., Chief Coon (Audio 17:30)

- FF-1 is in full swing and has completed two weekends of training. This class is a partnership with the Community and Technical College, North Star Volunteer Fire Department and the North Pole Fire Department. We also have participation from Steese and Salcha Fire Departments.
- I am still heavily involved with the Interior Fire Chiefs Association where I serve as the Vice President and the Alaska State Chiefs Association where I am a board member. Membership in these two organizations allow me to have input in the Alaska Fire Service.
- I will be attending the 2018 Alaska State Fire Conference. I will be attending training classes and participating as a State Chief Board Member at meetings.
- Michelle is working with Laserfiche to electronically store some of our fire, EMS, and training records.
- FD budget looks good and we are expecting to be under budget in several areas. It would be good to transfer any under budget funds into the fleet replacement fund as we are expecting to spend everything in the fund to replace an ambulance this year.
- The Fire Department is working on purchasing a new ambulance and should have a packet to the Council by next meeting. We will be using a group purchasing agreement which should speed up the process by months. The cost of the new ambulance shall be approximately \$200,000. The FD has been working with the FNSB to standardize an ambulance spec to be used by both the Borough and the City of North Pole.
- Medic 21 has 98,045 miles, Medic 22 has 120,527 miles, and Medic 23 has 139,157 miles

- **Maintenance Report:**
 - B-Shift has completed repairs to Squad 24's brake system and parts have been ordered to retrofit a new forestry pump into it. The Squad has been down for most of the summer due to maintenance issues.
 - Pump testing is almost complete. All of the in-service vehicles have passed pump testing. The old ladder truck is the last to be tested. Ladder 21 is the reserve truck and could be placed back into service as a fire engine or truck if the need should arise.
 - Engine 23 is a reserve fire engine that stays outside year-round and could be placed back into service. It has developed substantial leaks and it was determined not to test it at this point. We are still evaluating the value of keeping it but this might signal the end of its usefulness. Engine 23 has served as our forestry engine and has earned the City a considerable sum when renting it out for forest fires in the past.
- **Mr. Skipps** asked if Chief Coon was still compiling information with similar cities about how they have gone about getting new funds. Chief Coon replied that he was and has learned that everyone does it a little differently.
- **Mr. Isaacson** asked what makes it so necessary to replace an ambulance. Chief Coon replied that GSA states no first out ambulance should be beyond 100,000 miles and these vehicles go from "zero to hero" all the time and spend time idling, which contribute to the wear and tear.

Director of City Services, Bill Butler (Audio 37:12)

Building Department

- 3 residential building permits issued (2 homes one foundation only).
- 1 commercial building permit issued (foundation only of a triplex).

Public Works

- Drainage at dog park installed.
- Public Works is constructing a gravel storage shed at their garage.
 - Utility had permitted storage at Utility Garage site, but this site left gravel unprotected, only had a gravel base leading to contamination of gravel (large rocks), and inconvenient for staff to load gravel.
 - New site will have concrete pad, concrete block walls and in the future, a roof.

Utility Department

- Sulfolane settlement.
 - Project dashboard attached to provide snapshot of project status.
 - Approximately 99% of all Zones 1 & 2 water mains have been installed.
 - Brush cutting in Zones 3 & 4 should be getting underway followed by limited additional pipe installation to take advantage of dropping ground water level.
 - Commissioning activities completed on all installed water mains and Interim Approval to Operate applications (9) submitted to ADEC for all parts of installed water system.

- One Interim Approval to Operate (IAO) has been issued (piping connected to Peridot Pump House) and a verbal notification of a second IAO has been provided (Zone 1).
 - State law allows application of City Municipal Code outside of city limits as it applies to the utility system.
 - Will be submitting code updates within the next two months to reflect utility functions outside the city limits.
- Request to extend Utility's sewer system service area to encompass entire city boundary submitted to and accepted by Alaska Regulatory Commission with decision date on or before January 19, 2019.
 - When finalizing Sulfolane Settlement Agreement, it was discovered the City's service areas for water and sewer systems had not been updated since first awarded in 1973.
 - Initially focused on updating water system service area in support of agreement before submitting sewer system application.
- **Mr. Isaacson** asked for clarification regarding the RCA since they have changed their views. Mr. Butler replied that they attorney originally stated we were not required to do this but when we talked to the RCA, they stated that we do need to do this.
- **Ms. Welch** stated she has spoken with several people and there are individuals on Facebook ranting and raving about the service contract for having water installed. Some stated it's against their will or are being told that they are now they are going to have water, claiming that the City is actually taking over their rights and they didn't have a choice in the matter. Mr. Butler replied that he's not sure who told them that. The State of Alaska represents the people outside of the City. The City's perspective was the City did a settlement for itself. There have a lot of rumors going around and I deal with the calls as they come in. There's no requirement to connect. People don't have to if they don't want to.

Natural Gas Utility Board

- Siemens Government Technologies, Inc., on behalf of Knik Tribe, will make a presentation on September 18 at the IGU Board meeting and respond to Board questions as part of the process to enter into an agreement with IGU to provide LNG to Fairbanks.
 - Meeting will start at 3:00 pm at IGU's office in the Key Bank Building on Cushman Street.
- **Mr. Claus** asked if Siemens was the potential turnkey one. Mr. Butler replied yes.

Finance, Tricia Fogarty (Audio50:53)

- Financials are before you tonight. I want to focus on the administrative budget amendments. There are four and these are the first ones that have come out of 2018.
- **Mr. Isaacson** asked for clarification on administrative amendment 18-03. Ms. Fogarty replied that that in an expense account, an increase is a debit and a credit is a decrease.

Borough Representative – Mr. Skipps (Audio 59:53)

- The majority of the meeting was just getting approval for new marijuana licenses within the Borough. There were five or six of them.
- **Ms. Welch** asked if there was a maximum number of allowed license. **Mr. Skipps** replied that that was not a question that was asked.

City Clerk's Office, Judy Binkley (Audio 1:00:34)

- In-person absentee voting is under way here at City Hall and will be available until Monday, October 1 at 5:00pm. We have both the City and Borough ballots.
- AML is coming up in November so if any Council members are interested in attending, please let me know and I will start planning and making arrangements. I will be sending out more details to Council as they are made available.
- Thank you to Mr. Walley who has signed up to attend the 9/27 and 10/25 FNSB Assembly meetings.
- **Mr. Isaacson** asked if it needed to be in writing if he wanted to attend AML. City Clerk Binkley replied that she has already received Mr. Isaacson's email regarding his desire to attend AML.

ONGOING PROJECTS

None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

None

OLD BUSINESS

None

Public Comment

None

NEW BUSINESS

Consented

Public Comment

None

COUNCIL COMMENTS

None

Ms. Welch moved to adjourn the meeting at 8:04 p.m.

Seconded by Mr. Isaacson

The regular meeting of Monday, September 17, 2018 adjourned at 8:05 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, October 1, 2018.

Bryce J. Ward, Mayor

ATTEST:

Judy Binkley, North Pole City Clerk

Office of the Mayor
City of North Pole

Proclamation

Classic Santa Forever Stamp Day

Whereas: more than a century ago, in 1912, United States Postmaster General Frank Hitchcock authorized Postmasters to allow postal employees and citizens to respond to the ever growing number of letters received every Christmas holiday season addressed to Santa Claus throughout the United States; and

Whereas: in the 1940's, the United States Postal Service continued the tradition that has become "Operation Santa" and extended the same invitation to charitable organizations, community groups, and corporations to help respond to letters addressed to Santa; and

Whereas: the City of North Pole became a first-class City in 1953, when Postmistress Nellie Miller oversaw North Pole's mail contact station within the Santa Claus House; and

Whereas: the United States Postal Service is releasing its new Classic Santa Forever Stamps on October 11, 2018, depicting Santa Claus as painted by artist Haddon Sundblom; and

Whereas: the City of North Pole's slogan is "Where the Spirit of Christmas Lives Year 'Round," and a 50' Santa Claus statue is featured at the Santa Claus House in North Pole; and

Whereas: Santa Claus is an elected City of North Pole Councilman who resides on Santa Claus Lane, across the street from the U.S. Post Office in North Pole (zip code 99705); and

Whereas: the United States Postal Service ensures children a positive and safe experience with Operation Santa; and

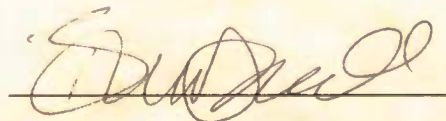
Whereas: Operation Santa has become a magical phenomenon, delighting generations of children and their families throughout the United States; and

Whereas: the City of North Pole and Santa Claus desire to recognize the United States Postal Service's Operation Santa and its exemplary, long-standing, and on-going service to millions of children, filling them with excitement, wonder, and joy.

Now, therefore I, Bryce J. Ward, Mayor of the City of North Pole, do hereby recognize the United States Postal Service's release of its newest Sparkling Holidays commemorative stamps and proclaim October 11, 2018


Classic Santa Forever Stamp Day


This proclamation is presented to Postmaster General of the United States, Megan Brennan, on October 1, 2018



Bryce J. Ward, Mayor

ATTEST:


Santa Claus, Councilman


Judy L. Binkley, North Pole City Clerk



**CITY OF NORTH POLE
ORDINANCE NO. 18-22**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA
TO AMEND THE 2018 OPERATING BUDGET**

WHEREAS, changes to the public services practices and policies is a continually changing requirement; and,

WHEREAS, the City of North Pole budget should be amended to conform to the requirements of the City; and,

WHEREAS, adjustment in the budget are necessary to remain compliant with council approved authorizations and budget management rules, and

WHEREAS, fiscal notes are the method prescribed by the code to amend a budget; and,

WHEREAS, fiscal notes have been reviewed by the Accountant and Mayor for accuracy and will be recorded as amendments to the budget upon approval,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that it approves changes as listed in the fiscal note to be attached to this ordinance for the purpose managing the City budget.

Section 1. This ordinance is of a general nature and shall not be codified.

Section. Effective date.

This ordinance shall become effective immediately upon passage.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this ____ day of ____, 2018.

Bryce J. Ward, Mayor

ATTEST:

Judy L. Binkley, North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:

City of North Pole, Alaska

Fiscal Note

Fiscal Year: 2018 Ordinance#: 18-22

Abbreviated Title: An Ordinance of the City of North Pole, To Amend 2018 Operating Budget

Originator/ Sponsor Name Mayor Ward/ Tricia Fogarty Date: September 17, 2018

Does the Ordinance Have a multiyear fiscal impact? Yes ☐ No ☒

Does the Ordinance add positions beyond the Budget? Yes ☐ No ☒

If yes, how many position? -0- If yes, what type of Position? _____
F- Full Time, P- Part time, T- Temporary

Financial Detail

FUND	Account Description	Account Number	Debits	Credits
01 - Gen	Wages - Full Time	01-51-1-001	21,000.00	
01 - Gen	PERS	01-51-1-004	3,700.00	
01 - Gen	IT Services	01-52-2-220	2,560.00	
01 - Gen	State Shared Taxes	01-00-3-315	930.00	
01 - Gen	Alcohol Tax	01-00-3-300	3,255.74	
01 - Gen	State Revenue Sharing	01-00-7-725		29,345.74
01 - Gen	Fire Department Revenue	01-00-9-900		2,100.00
	Total		31,445.74	31,445.74

SUMMARY: (Briefly describe the proposed alterations to the budget and why they are needed)

Increase 2018 budget to reflect projected expenses for administration full time wages, PERS & IT Services. Decrease state shared taxes, alcohol taxes and Increase state revenue sharing to reflect actual amount received.

Prepared by: Tricia Fogarty, Chief Financial Officer Date: Sep 10, 2018

City Accountant Approval: *Tricia Fogarty* Date: Sep 11, 2018

NOTE- Fiscal Notes are amendments to the budget, once approved

City of North Pole, Alaska

Fiscal Note

Fiscal Year: 2018 Ordinance#: 18-22

Abbreviated Title: An Ordinance of the City of North Pole, To Amend 2018 Operating Budget

Originator/ Sponsor Name Mayor Ward/ Chief Coon Date: September 17, 2018

Does the Ordinance Have a multiyear fiscal impact? Yes ☐ No ☒

Does the Ordinance add positions beyond the Budget? Yes ☐ No ☒

If yes, how many position? -0- If yes, what type of Position? _____
F- Full Time, P- Part time, T- Temporary

Financial Detail

FUND	Account Description	Account Number	Debits	Credits
01 - Gen	Travel & Training	01-54-5-505	4,000.00	
01 - Gen	Building Maintenance	01-54-7-700	5,000.00	
01 - Gen	Office Equipment & Supplies	01-54-3-335	700.00	
01 - Gen	Insurance	01-54-2-215		9,700.00
01 - Gen	Vehicle Maintenance	01-54-6-610	10,000.00	
01 - Gen	Uniforms	01-54-3-345	3,000.00	
01 - Gen	Wages - Full Time	01-54-1-001		13,000.00
	Total		22,700.00	22,700.00

SUMMARY: (Briefly describe the proposed alterations to the budget and why they are needed)

Prepared by: Tricia Fogarty, Chief Financial Officer Date: Sep 10, 2018

City Accountant Approval: *Tricia Fogarty* Date: *Sep 11, 2018*

NOTE- Fiscal Notes are amendments to the budget, once approved

Memo

To: Tricia
 From: Geoff Coon
 Date: 08/23/2018
 Re: Fiscal note



Transfer into:

From:

01-54-5-505 Travel & Training \$4000.00	01-54-2-215 Insurance
Expected overrun for Maintaining certifications	
01-54-7-700 Building Maintenance \$5000.00	01-54-2-215 Insurance
Continue LED replacement project	
01-54-3-335 Office Equip & Supplies \$700.00	01-54-2-215 Insurance
Laserfiche scanner and printing projects	
01-54-6-610 Vehicle Maintenance \$10000.00	01-54-1-001 Wages
S-24 pump, C-21 oil leak/low power	
01-54-3-345 Uniforms \$3000.00	01-54-1-001 Wages
One set of Bunker Gear	

Budget transfer

Transfer into:

From:

01-54-2-235 Professional Services \$2240.00	01-54-2-215 Insurance
Dumpster service	
01-00-9-900 Fire Dept Revenue	Increase from \$3500.00 to \$5600.00
Medic service at Moto Cross	

Memo

To: North Pole City Council

From: Chief Coon

Date: 09/19/2018

Re: Purchase of 2019 4X4 ambulance



The North Pole Fire department would like to request permission to purchase a 2019 F-350 6.7 L Diesel ambulance from Rocky Mountain Ambulance Sales & Service. For the purchase price of \$207,300.00 FOB to North Pole.

The North Pole Fire Department is a registered end user of the HGAC (Houston-Galveston Area Council) program with a Interlocal Contract for Cooperative purchasing. Our **ILC # is 18-7173**

The purchase will be through the HGACBuy contract. The HGACBuy program is a cooperative purchasing agreement program. The cooperative purchasing program went out to sealed bid for **AM10-16** and Wheeled Coach was a successful vender **#1833**. Rocky Mountain Ambulance Sales & Service is a distributor for Alaska.

The process moving forward with the purchase is to have the council approve the attached quote. The NPFD will execute the contract between us and the distributor. We will send the needed paperwork to HGACBuy and they will review it for accuracy and the correct pricing. HGACBuy will authorize the NPFD to initiate payment.

It is my recommendation to purchase under this agreement from Rocky Mountain. This would be the fifth ambulance purchased from Rocky Mountain. We have found the product, and responsiveness of service to be excellent. This would standardize our fleet with the FBNSB's ambulances.

Attached for consideration is:

Quote and drawings from Rocky Mountain Ambulance Sales & Service
HGACBuy AM10-16 bid for Ambulance, EMS & Other Special Vehicles.
Contract between HGAC and Wheeled Coach.
List of HGACBuy end users in Alaska.

Geoffrey L. Coon
Fire Chief



ROCKY MOUNTAIN

Ambulance Sales & Service, Inc.

J. Royce Barton, Dealer

CITY OF NORTH POLE - ALASKA

Chassis: 2019 Ford F-350 4x4, 6.7L diesel

HGACBuy AM 10-16 -Wheeled Coach vendor # 1833

FOB

Pre build

Final inspection 2 people

Cab flooring - black rubber mat

Box Size 153 x 95 x 72 Wheeled Coach ambulance conversion

Ford fin QN834

CAB TO MODULE MOUNTING / CHASSIS ADD ON's:

Pass-through window only

Undercoating - NEW sound-deadening with insulation package

Suspension, Liquid Springs FORD:

Rear Suspension, Liquid Spring 2018 F350 4x4

Control in front center console - Auto dump with Left Rear door & override switch to be recessed in curbside rear cabinet inside right rear entry door Ignition switch hot. To dump in park with the park brake set.

HEAT/ AC SYSTEM:

Heat/AC Pure Air system 3-filters: dust / charcoal / hepa filter

Heater Hoses, Insulated to rear #220324

Build to KKK

Wheel Covers, Phoenix installed

BATTERY SYSTEM:

Battery Sw, 5 min Timer, F1, Fig 5B, Batt under Hood - activated thru

OEM ignition switch timer function upon ignition off.

Momentary rocker sw on dr. side of cab console as shutoff and reactivate

CAB / BULKHEAD:

Console center - cab --with cup holders & Map book

Aisle space per KKK

Black anti-slip on curbside and rear stainless steel thresholds

Headroom increased to 72 inches -

Compartment coating, Scorpion X02 - exterior compartment

MODULE BODY:

Exterior compartments -

BODY Style:

A standard

B1,RAISED

B2, back board compartment

D Mid height compartment Std.

E, storage & retrieval for sharps & waste (under action area)

F, O2 tank storage area

Compt F-- with **dog leg** for stair chair storage

Fuel Fill Housing, Cast

EXTERIOR COMPARTMENT SHELVES/ DIVIDERS:

Divider, recessed, adjustable, in backboard compartment - B2

Shelf in compt B2 -- like Fairbanks ? ? ? ?

Shelf 1) in right front compartment A UPPER AREA

Shelf 1) additional in right front compartment A LOWER AREA

shelf, Fixed w/ **bio waste** -in exterior compartment E

Shelf, 1) additional in exterior compartment E

Flatbar, 2" backboard retainer, screwed to door jamb 65" up from floor

DOORS & WINDOWS:

Door windows: curbside door upper FIXED -Privacy Glass

(435) 477-3430 • FAX (435) 477-3796 - Box 600243 - 312 S Main • Paragonah, Utah 84760

rma2@scinternet.net

9/20/2018

1

Door windows/ rear upper fixed - Privacy glass

Window over Squad bench / Privacy glass - 11 x 17"

(will be smaller than previous windows - due to 6-point harness system)

Door handles - patient entry & compartment - Trimark with safe pass system

Switch, Stealth - hidden in grille to unlock cab doors only

Cast, Grabber grabber style for rear entry doors

Socket & plunger hold open /cmpt. A, B2 D, & F for full compartment access

Rubber bumpers fr compartment C on rear

Hold open gas strut, Exterior compartment B1, E

Hold open Gas strut curbside entry door 35#

Door panels curbside / rear doors upper & lower stainless

Chevron reflective tape on center door panels red/white

FENDERS / BUMPERS / RUNNING BOARDS / SKIRT RAILS:

Fender flares /Rubber ?? Or Bright finish

Rear bumper -- step with flip up center / with gator grip & LED lights

Running boards with Gator Grip

Step, Super Loop, below Module curbside door

Skirtrails, Extruded rubber with reflective tape

Skirtrail reflective tape: color red

Stone guard front diamond Plate 28"

Kickplate, rear with recess for license plate and & 3 tail lights

Tow eyes, black in rear kickplate

License plate holder, Cast

Mud flaps / rear

Mud flaps / front

PAINT / STRIPING:

Roof of modular box including upper drip rail WHITE

Paint remainder of vehicle & Cab / Sikkens FLNA 3062 (Coca-Cola Red)

3-M reflective striping - after market

Roof star installed

KKK Certification Label package Installed

COAX CABLES:

Coax cable 1)base antenna mount roof port w/ coax 1) driver seat base

Coax cable 1)base antenna mount roof port w/ coax 1) driver seat base

Coax cable 1) base antenna mount roof port w/ coax 1) circuit board

Coax cable 1) base antenna mount roof port w/ coax 1) circuit board

12VOLT OUTLETS / POWER SOURCE:

Diode protection 30 amp service for 12 volt outlets

Outlets: 12 volt Cigarette style in action area

Outlets: 12 volt Cigarette style 1) in right front cabinet

Outlet, Dual USB port, 5VDC, 2.1 amp output on forward side of front console

Outlet, Dual USB port, 5VDC, 2.1 amp output in Action Area

Power source, 12 volt - CONSTANT HOT --KNOX system

Hot & Ground - cabinet ?? - for customer installed KNOX box

Power source, 12 volt, 20A, Ignition/shoreline hot

1) circuit board / 1) driver seat base

SHORELINE / PLUGS / 110 OUTLETS :

Shoreline indicator light - located near shoreline inlet

Super Auto Eject 20 amp, w/ interrupter, RED cover

Outlet, 110 duplex 1) in Action Area 1) in Right front cabinet

Outlet 110 duplex 1) in telemetry area

Outlet, 110 duplex 1) Cabinet O for IV warmer

Outlet, 110 duplex 1) T box behind pass seat in cab

INVERTER:

Inverter / Battery Charger, Vanner 20-1050 CUL-DC

PRE-WIRES / ALARMS / METERS :

Prewire Driving lights 20A circuit -- Ignition HOT

Prewire switch - only in action area, wiring to terminate behind wiring trough w/ 6' tail for later installation of LED strip lights -- SR 218043F

Alarm, low voltage, Audio/visual - light & buzzer in cab console

Meter, Analog, Volts, In dash

OPTICOM:

pre-wire Opticom in drive gear

Note: End of wire in circuit board area label "opticom"

OPTICOM -- free standing .794 H (New LED) - installed after market

Switch, add 12VDC, 3 position rocker

Wired to the opticom to work in drive only

up position is to work thru master switch -- down position to work

without the master switch - center position OFF

Wedge - 1) small located driver side under 9L lights for mounting 3-M Opticom

SIREN SYSTEM / SWITCHES:

Switch, Emergency Master, Non sequencer

Siren speakers, Cast SAD/P3806-11FSD- **Ford** - thru front bumper

Siren: Whelen 295 HFS C9 self contained 200 watt **dual tone full function** siren

Siren switch thru horn ring

Switch, 12 v rocker (for front lights (no light bar) label "light bar"
for front red warning lights

Switch, 12 v rocker (for wig wag lights)

Alarm, Backup, Auto Reset cutoff

WARNING LIGHTS:

9L SUPER LED LIGHTS- Front in lieu of light bar - (seven total)

FRONT LIGHT WALL: Red/**Blue**/ Red/ Clear/ Red/ **Blue**/ Red

LENS COLORS ??

Light, 9L, Super LED, Whelen, Red, -

2) On front upper outer corners

4) 2- each side standard location

Light, 9L Super LED, Whelen, Red, IATS

2) on rear / **UPPER** area through rear **door windows**

action scan / primary secondary / internal flasher

(2 each side RED / on either side of center clear

action scan / primary/secondary/ internal flasher - on "lightbar switch"

Light, 9L Super LED, Whelen **BLUE** IATS

(2) **FRONT** INBOARD of upper outer corners / **BLUE**

action scan / primary/secondary/ internal flasher - on "lightbar switch"

Light, 9L Super LED, Whelen **BLUE** ILOS

2) on rear - upper outer corners

action scan / primary/ secondary / internal flasher

Light, 9L, Super LED, Whelen, Amber, Amber Lens, 90AA5FAR

1) Center rear, Primary/secondary, action scan / internal flasher

Light, 9L, Super LED, Whelen, Clear, 90CC5FCR -

1) Center front, Primary/ action scan / internal flasher

WIG WAG LIGHTS:

Light, Whelen, M2C Clear, Lens clear w/ flange

(2) in lower grille area - switch wig wags

Internal flashers Dbl Flash 75 (1) Phase 1 & (1) Phase 2

Light on driver side to alternate flash w/ light on pass side

wire to work in Gear/Disable in park

GRILLE & INTERSECTION LIGHTS:

Light, Whelen, M2D Red/Clear, Lens clear w/ flange (SO-LT4-351145)

(4) Upper front grille - lights on top rail in line

2) **RED** clear lens ILOS / 2) **BLUE** clear lens IATS

Primary only - Action scan - thru lights internal flasher

Light, Whelen, M2RC, **Red/ Clear**, Lense Clear, w/ flange (SO-LT9-361164)

(2) front intersection lights

Primary only -action scan / thru internal flasher

OTHER WARNING LIGHTS:

Light, Whelen, **M4R** Red, Lens red w/ flange

located over rear wheel wells

Primary secondary action scan

Whelen Ion T series lights: TL IR lights - located on interior of curbside entry door - to flash when door is opened. Wire ignition hot

MARKER / LOAD / SCENE LIGHTS:

Corner Cap lights: **LED style with flashing option** 2) amber 2) red

High intensity - flashers thru Primary/secondary Low intensity - marker lights

Light, **clearance** Red LED, on rear as clearance lights

Light, **Halogen**, Whelen, 9H, clear 8-32 degree

(4) 2 each side as scene lights

(2) On rear as load lights

Scene lights, Curbside to activate with c/s door

Rear Scene Lts 1) each side to activate w/ reverse gear

Automatic Secondary, Park/Neutral w/ momentary

Circuit, Neutral Power for opticom

LICENSE PLATE / STOP TAIL / TURN SIGNAL LIGHTS:

Light, **License tag** (2) trucklite # 15205 LED

Tailights, Whelen, LED stop/tail, halogen backup with sequential turn arrow

Tail lights / Trucklite, Red, Clear, Amber, **LED in rear kickplate**

Turn Signal, Whelen, Amber Arrow, 6LED, Pair located on front (sequential flash)

Flange, 6E series, (2) each for turn arrows on front of module

Driving lights wired thru headlight dimmer switch

MODULE INTERIOR & LIGHTS:

Headliner / module FLAT PVC - white smooth surface

Headliner/ NEW - with wiring trough

Interior Lights - Dome Whelen 8WC00EZR, (4) s/s (3) C/S LED --

Light, Stepwell, LED, Whelen #TOCACCCR, 2in

Light, Intertek ZY-PIR38 12v, **LED**, in action area

Spotlight, handheld, Novatech, Nighthawk 2000, 100,000 CP

EXTERIOR COMPARTMENT LIGHTS:

LED strip light ONE SIDE only in exterior compartments 1) each cmpt ILOS

LED light 2" for O2 viewing

Light, Flexshaft, Little Lite LF12ERR, 12" - Pass side of front console.

Timer momentary switch 15 minute, constant hot, std with 5 min battery switch

to operate: curbside domes on HIGH - with separate circuit

Circuit for check out lights

CLOCK:

Clock, Intellitec in action area - digital w/ count-down timer

SUCTION PUMP:

Suction Pump, for suction system 1) port in action area

INSULATION:

Insulation - Severe Weather Package - 1-inch block foam in walls and roof with reflective insulation on top. Under floor to be spray foam insulated after production assembly process - (this is a heavy undercoating/insulation)

RAILS:

Grab rail, overhead, 117" Stainless, handicap style
Handrails (3) custom "L" shape 1" on entry doors
Grabhandle, 1" x 13.5", aluminum 1) exterior (by c/s entry door) Painted RED

O2 SYSTEM:

Rack, Multiversal, #QR-MV, w/ straps for M or H cylinder
Track, Unistrut for Oxygen Rack (NEW requirement KKK Change notice #10)

O2 system, LF (2) O2 and 1) Vac port in action area, 1) O2 curbside
Regulator, oxygen cylinder, preset 50 psi installed

SUCTION SYSTEM:**Suction Containers:**

Regulator/Holder SSCOR 22000, with canister clip-CN 10 compliant

COT MOUNT:

Cot Mount FW 175-3 for Ferno 28Z cot
Note: this cot mount is not Change notice 8 compliant

IV Hooks - 6-point seat belts:

IV hooks: 2 Perko clip with straps / 1) curbside 1) streetside

Seatbelt, Assembly (6 point) for KKK change notice 8 compliancy 2) on squad bench 1) in CPR seating area required for any side seated personnel

Mat / Dri Deck

Dri deck, all compartment shelves & floors

STRAPS INSTALLED:

Seat belt-strap, across backboard compartment opening
Seat belt-strap, across Stair Chair opening

INTERIOR MICA / FLOORING:**INTERIOR COLORS:**

Mica, Gray Pampas # 4168-60 HIGH GLOSS over Pewter Brush
Flooring - Johnsonite, Optima Sidewalk, #866

ATTENDANT SEAT / UPHOLSTERY:

Seat, Attendant, EVS, CHILD- Gunmetal #1880CB, 3-point seat belt
Vacuum formed EVS 1880 CB seat - with child seat (mt 10" from BH)
Door, diamond plate, EVS seat base
Upholstery, Seamless, Gunmetal, With Bio Waste -- NO post & wheel cups

GLOVE BOX HOLDER:

Glove box holder over CS door- hold 3 glove boxes with gray lexan
hinged / top w/ holes for access to gloves.
Latch, Southco M1 non-locking for glove box holder.

RIGHT FRONT CABINET:

Door: Right Front cabinet, Modified VA style, dual wood upper doors with Lexan insert / lower cabine door wood, hinged right

M1 latches on each door - CN 10 certified

HARDWARE, LATCHES & LOCKS:

C-pull handle (right front cabinet (3)
Latch, Plunger Roller, installed (3) right front cabinets
C-pull handle 1) Cabinet L1
Latch, CN-10 NO key for EVS seat base door

Latch CN-10 WITH ?? KEY on RF cabinet doors E1 and E2 Upper door only
Lock, Cabinet L1 ?? Simplex??
Lock, Cabinet L1 CN-10 with key ??

SQUAD BENCH / CURBSIDE LAYOUT:

Squad Bench with Bio waste (sharps & waste drop)
Lid, Squad bench, SINGLE with sharps and waste drop
Red plexi door over both bio waste openings
Handle, Trimark, on squad bench
Gas strut hold open on squad bench - 60#

CURBSIDE SPLINT CABINET:

CS SPLINT cabinet 7" above squad bench with flip-up lexan flaps
M1 latches for overhead splint cabinet (2) each door CN 10 certified

CPR SEATING / BASEWALL CABINETS / STREETSIDE:

U Barrier Bar - in line with padded head cushion
Cabinet H standard 19.5" deep

Cabinet M 1/2 Height FULL Depth
Cabinet O Full height
CPR Side seat - FIXED back w/ 6-point harness system
CPR side seat, lift up seat base lid

Cabinet J/K, combined into one cabinet
fixed center divider with 1) adjustable shelf on each side of center divider

CABINETS ABOVE PRIMARY ACTION AREA:

Cabinet L1- 15-inches wide pass thru - L2 remaining area
fixed center divider in L2 with 1) adjustable shelf on each side of center divider
NOE: determine location of KNOX vault

ACTION AREA:

bio waste/Action Area poured acrylic gray, rounded corners
Action area & Telemetry work surface poured acrylic /gray
Cabinet O - restocking hinge bottom

STREETSIDE CABINET DOORS / DIVIDERS / SHELVES:

Shelf: Interior cabinets Adjustable:

- (1) Cabinet H
- (1) Cabinet O
- (2) Cabinet J/K 1 on each side of fixed divider
- (2) L2 one on each side of fixed divider

Shelf track, cabinets - Wheeled coach standard

Cabinet J/K, H, I, M, O, - Gray lexan slider
Cabinet L1 Wood door hinged left
Cabinet L2 Gray lexan slider

Divider, vertical streetside upper cabinet J/K and L2
Fire ext. 5 lb. ABC, shipped loose
Spare tire shipped Loose

MISC EQUIPMENT - SHIP LOOSE:

2-each Flowmeters w/ green tips
4-Additional SSCOR canisters / LOOSE
IV hooks: CAST fold down Locate: 2) over head and foot of primary patient

Smithworks Floor mount IV warmer 12VFM4L02 (cabinet O)
Driving lights installed - Rigid SRQ2 LED - installed
1- Pure air filter kit
2) sharps containers loose
3-M opticom INSTALLED
Intallation - LED strip light in headliner
Knox med vault - 5520 - shipped loose

COT:

Ferno Washington Model 28Z

mattress, straps, flip out handle long, flip out handle short, lead handle

STRIPING & EXTERIOR GRAPHICS:

Decal package, DOT - star of life

Custom Lettering:

3-M striping Skirtline and Center Belt W/ QRS

2019 Ford F-350 4x4 153 x 95 x 72 Wheeled Coach ambulance

Total: \$207,300.00

Price is good for 60 days - and pending chassis availability

NO taxes are included.

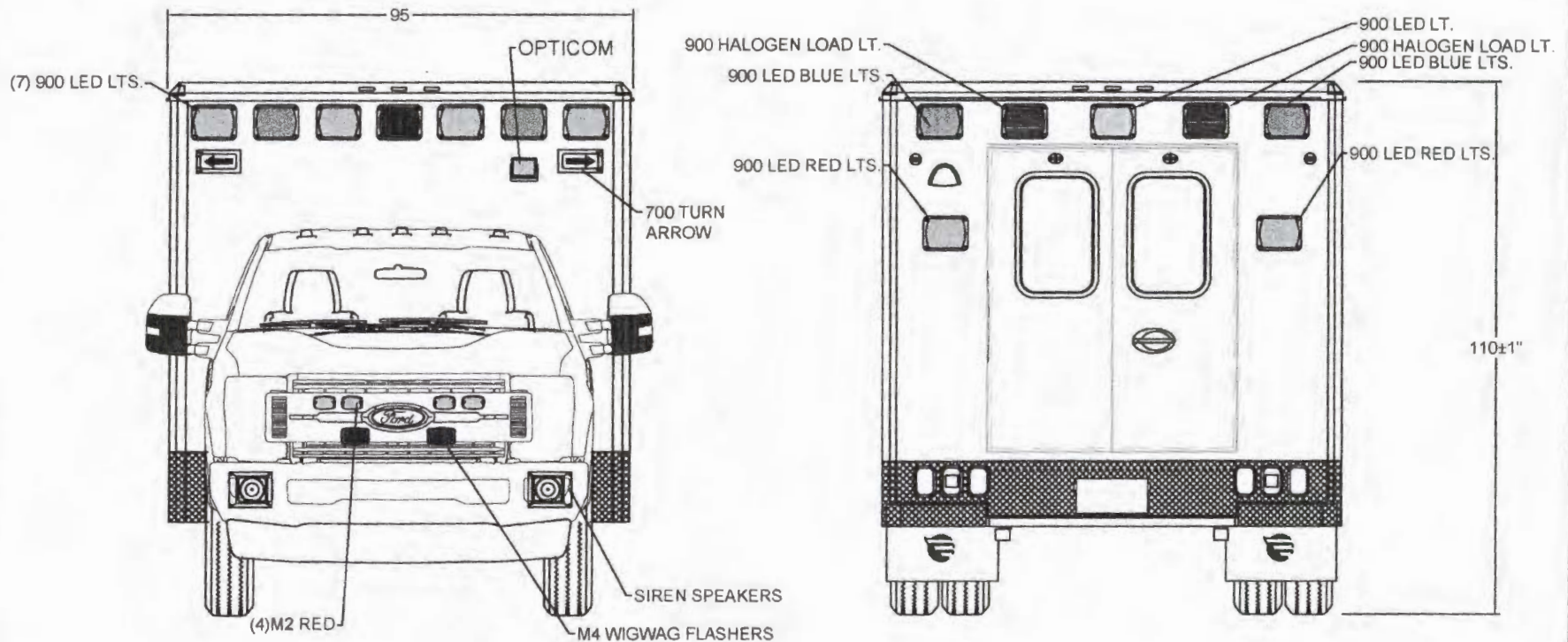
Terms: Net due upon delivery with signed acceptance

End of quote

CA165113

NORTH POLE

153 x 95 x 72



EXTERIOR COMPARTMENT DIMENSIONS IN INCHES

INTERIOR DIMENSIONS				PASS THRU		INTERIOR DIMENSIONS				JAMB OPENING	
COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH	COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH



TYPE 1 FORD 2018
FRONT / REAR
EXTERIOR VIEWS

DATE: 9/12/18

SCALE

DWN BY CJ

DWG NO 1 / 9

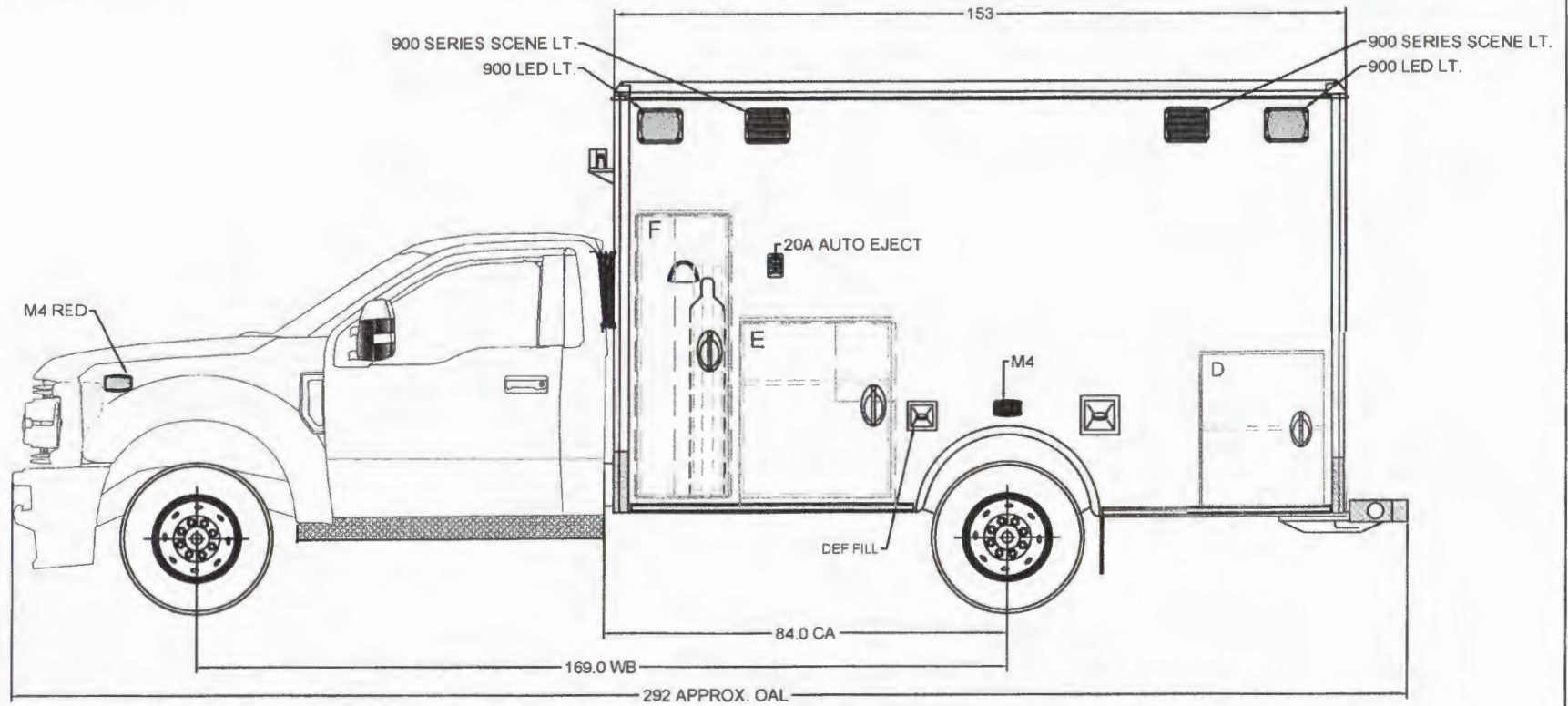
50" AISLE

BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING


CA165113

NORTH POLE

153 x 95 x 72



BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED
TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR
REFERENCE ONLY PRIOR TO FINAL ENGINEERING

EXTERIOR COMPARTMENT DIMENSIONS IN INCHES													
INTERIOR DIMENSIONS				JAMB OPENING		INTERIOR DIMENSIONS				JAMB OPENING			
COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH	COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH		
D	38.75	32.75	17.00	37.00	29.50								
E	38.75	32.25	17.00	36.00	30.00								
F	59.00	20.00	17.00	58.50	16.75								
50" AISLE												DATE 9/12/18	SCALE
												DRAWN BY CJ	DWG NO 2 / 9

50" AISLE


CA165113

NORTH POLE

153 x 95 x 72



BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

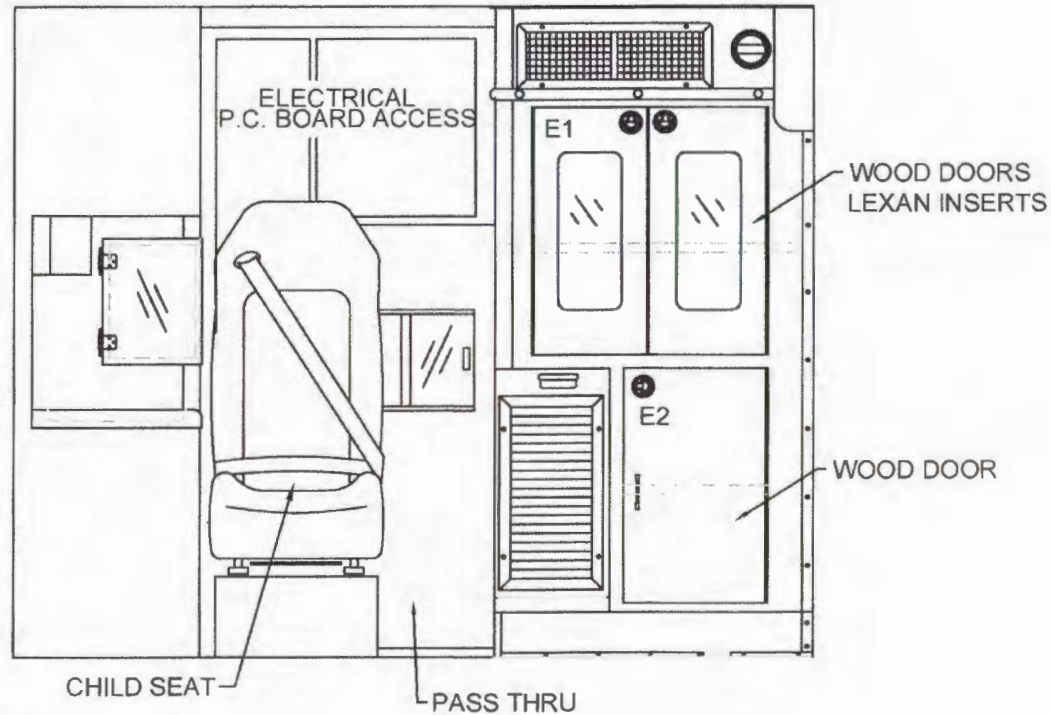
EXTERIOR COMPARTMENT DIMENSIONS IN INCHES													
INTERIOR DIMENSIONS				JAMB OPENING		INTERIOR DIMENSIONS				JAMB OPENING			
COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH	COMPT.	HEIGHT	WIDTH	DEPTH	HEIGHT	WIDTH		
A	50.00	20.75	33.50	65.50	16.75								
LOWER-A	15.50	20.00	19.00										
B1	22.50	25.00	19.00	19.25	22.75								
B2	85.00	15.25	18.50	81.75	13.00								
50" AISLE												DATE 9/12/18	SCALE
												DRAWN BY CJ	DWG NO 3 / 9

CA165113

NORTH POLE

153 x 95 x 72

NON CN-10



BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

CABINET WEIGHT RATINGS:
NON-RESTOCKING = 40 LBS.
RESTOCKING = 30 LBS.

INTERIOR CABINET DIMENSIONS IN INCHES

CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH
E1	29.25	33.50	22.25				
E2	26.75	20.50	22.25				



TYPE 1 FORD 2018
BULKHEAD INTERIOR

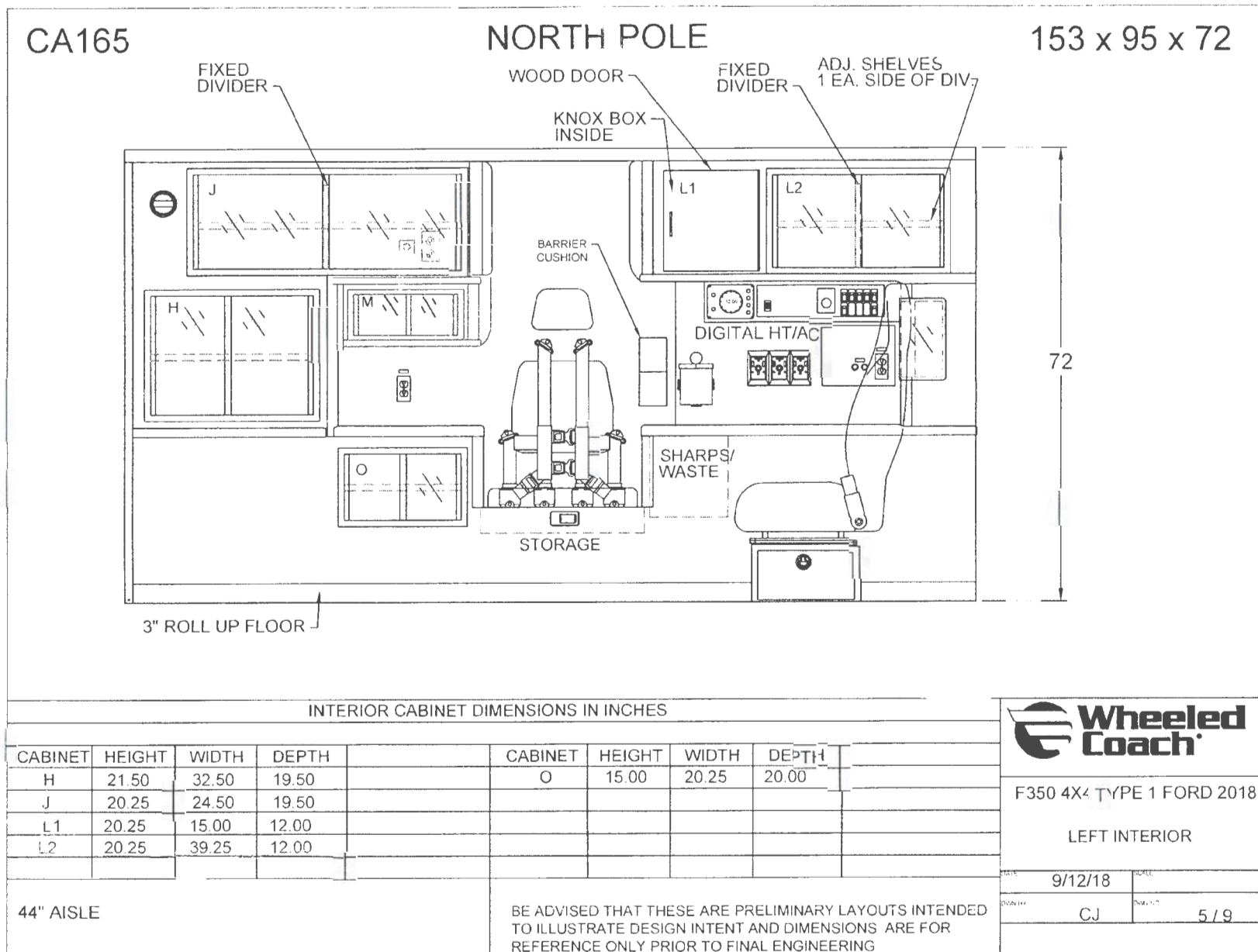
DATE 9/12/18

SCALE

DRAWN BY CJ

DWG NO 4 / 9

50" AISLE

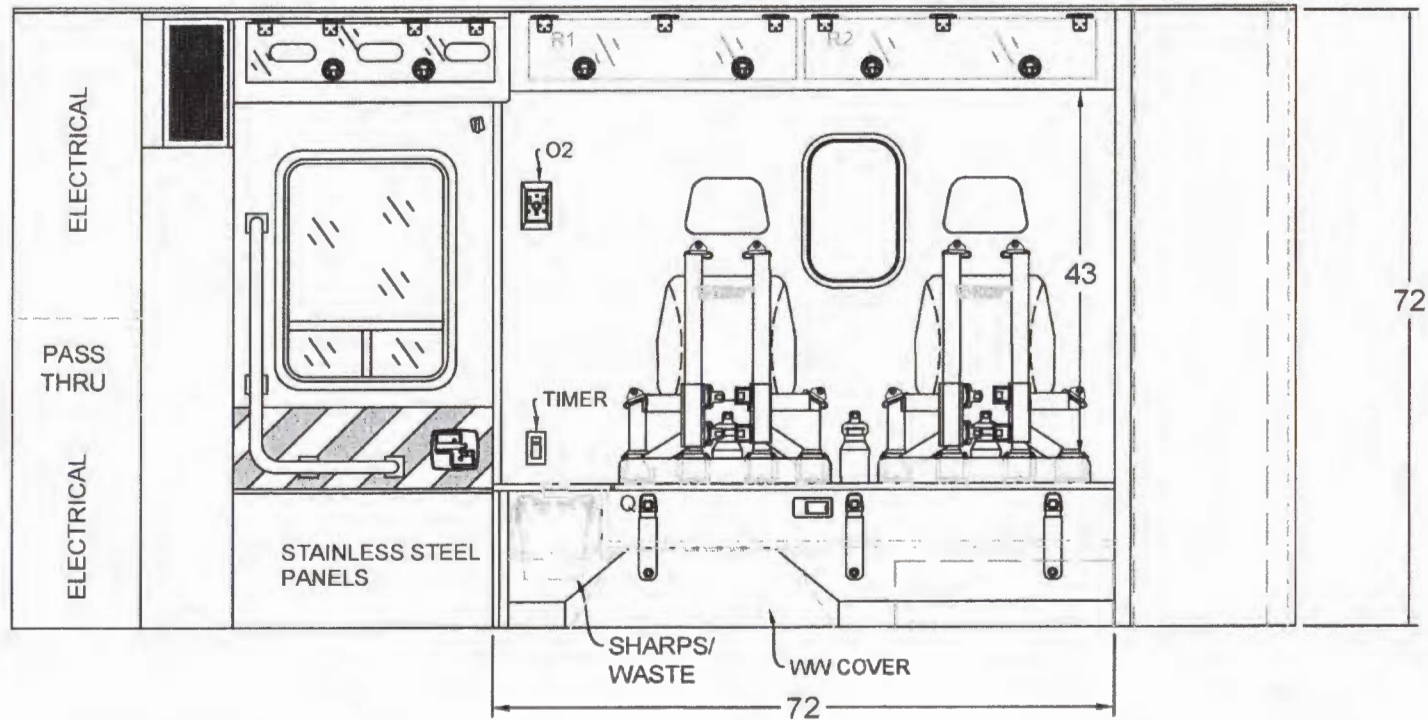


CA165113

NORTH POLE

153 x 95 x 72

NON CN-10



INTERIOR CABINET DIMENSIONS IN INCHES

COMPT.	HEIGHT	WIDTH	DEPTH		COMPT.	HEIGHT	WIDTH	DEPTH	
Q	6.00	58.00	16.75						
R1	7.00	31.00	8.00						
R2	7.00	31.00	8.00						
50" AISLE				<u>CABINET WEIGHT RATINGS:</u> NON-RESTOCKING = 40 LBS. RESTOCKING = 30 LBS.		BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING			



TYPE 1 FORD 2018

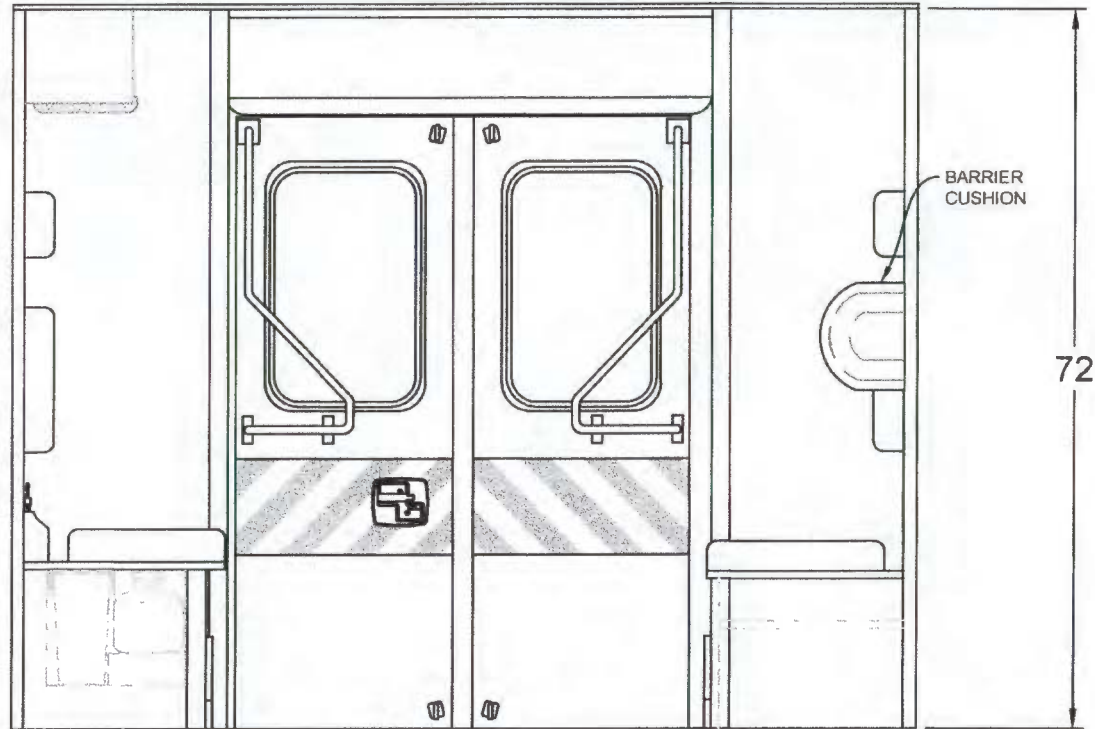
RIGHT INTERIOR

DATE	9/12/18	SCALE	
DRAWN BY	CJ	WORK BY	6 / 9

CA 165113

NORTH POLE

153 x 95 x 72



INTERIOR CABINET DIMENSIONS IN INCHES

COMPT.	HEIGHT	WIDTH	DEPTH		COMPT.	HEIGHT	WIDTH	DEPTH	
50" AISLE				CABINET WEIGHT RATINGS: NON-RESTOCKING = 40 LBS. RESTOCKING = 30 LBS.	BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING				



TYPE 1 FORD 2018

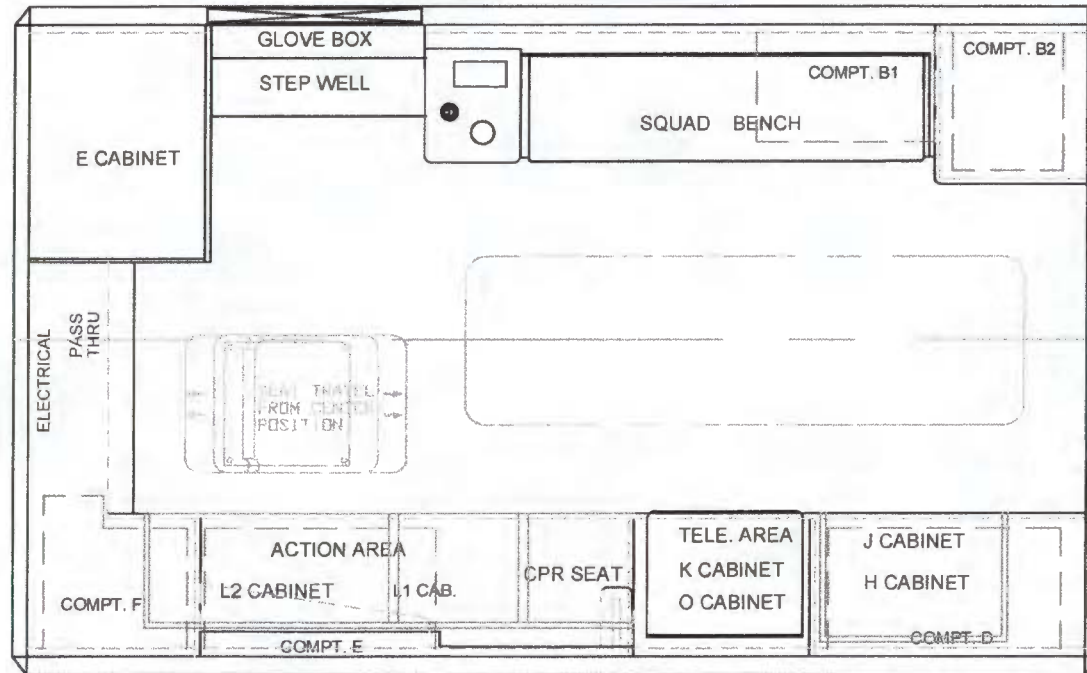
REAR BULKHEAD INTERIOR

DATE	9/12/18	SCALE	
DRAWN BY	CJ	DWG NO.	7 / 9


CA165113

NORTH POLE

153 x 95 x 72



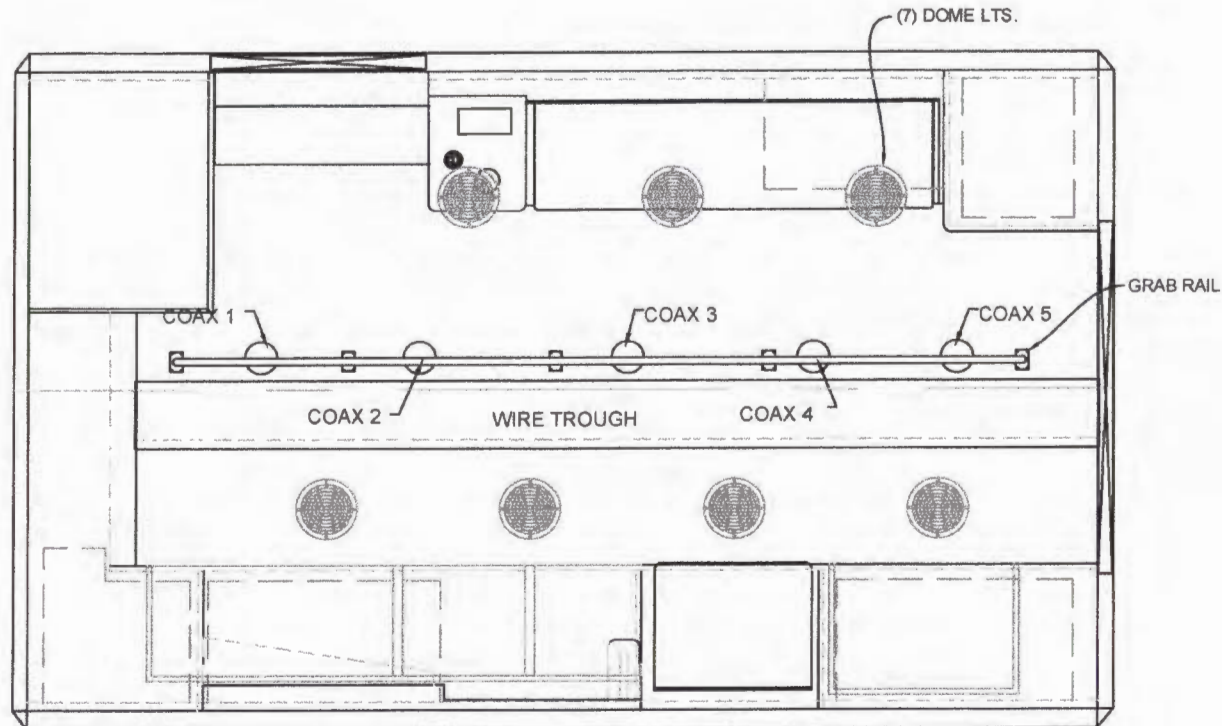
BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

	INTERIOR CABINET DIMENSIONS IN INCHES								
	CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH	
									TYPE 1 FORD 2018 FLOOR PLAN DATE: 9/12/18 SCALE: DWN BY: CJ DWG NO: 8 / 9
50" AISLE									


CA165113

NORTH POLE

153 x 95 x 72



BE ADVISED THAT THESE ARE PRELIMINARY LAYOUTS INTENDED TO ILLUSTRATE DESIGN INTENT AND DIMENSIONS ARE FOR REFERENCE ONLY PRIOR TO FINAL ENGINEERING

INTERIOR CABINET DIMENSIONS IN INCHES								
CABINET	HEIGHT	WIDTH	DEPTH	CABINET	HEIGHT	WIDTH	DEPTH	
								TYPE 1 FORD 2018 LINER
50" AISLE								DATE: 9/12/18 SCALE:
								DWN BY: CJ DWG NO: 9 / 9



COOPERATIVE PURCHASING PROGRAM
 Houston-Galveston Area Council of Governments
 3555 Timmons, Suite 120, Houston, TX 77027
 Phone: 800-926-0234 Fax: 713-993-4548
www.hgacbuy.org

INVITATION TO SUBMIT COMPETITIVE:

☒ **BIDS**

☐ **PROPOSALS**

INVITATION NO.: **AM10-16**

ISSUE DATE: **May 2, 2016**

CATEGORY: **Ambulances, EMS & Other Special Service Vehicles**

PURPOSE OF THIS INVITATION

The Cooperative Purchasing Program (**HGACBuy**) of the Houston-Galveston Area Council of Governments is soliciting offerings for the furnishing of products/services as described herein. These products/services may be purchased by any of more than 7,000 member local governments, districts, agencies in 49 states across the nation.

Responses must be submitted in an original and one (1) copy, and shall be subject to the terms, conditions, requirements and specifications detailed in the documents comprising this Invitation. Responses are scheduled to be opened publicly at **H-GAC** offices on the date indicated. For Bid Invitations, responses will be available for public review until 4:00 p.m. CT that day, and on subsequent days by appointment only. Any Responses submitted later than 1:00 p.m. on the due date will be returned unopened to the bidder/proposer.

PROCUREMENT SCHEDULE & DETAILS

DRAFT SPECIFICATION / INVITATION:	March 7, 2016
PRE-BID/PROPOSAL CONFERENCE:	April 12, 2016 @ 9:00 a.m. CT; Conference Room A
FINAL SPECIFICATION / INVITATION:	May 2, 2016
BID/PROPOSAL RESPONSES DUE:	May 31, 2016 @ 1:00 p.m. CT; H-GAC Clock
PUBLIC RESPONSE OPENING:	May 31, 2016 @ 2:00 p.m. CT; H-GAC Clock
RECOMMENDATIONS TO BOARD:	August 16, 2016
CONTRACT START DATE & TERM:	October 1, 2016 thru September 30, 2018
The documents comprising this Invitation are available via web download at: https://www.hgacbuy.org/bids/	
For assistance regarding this Invitation, please contact:	
Name: Bill Burton	Phone: 832-681-2514 E-mail: wburton@h-gac.com

CONTENTS OF THIS INVITATION

SECTION A - General Terms & Conditions

SECTION B - Product/Service Specific Requirements & Specifications (Final)

SECTION C - **HGACBuy** *FORMS* (Final)

SECTION D - Pro-Forma (Sample) Contract

This procurement conforms to government requirements for Competitive Procurement.

LABELING OF SEALED RESPONSE PACKAGE

IMPORTANT:

You must affix an identifying label to the outside of your Sealed Response Package to ensure proper identification and log-in at **HGACBuy** offices on receipt. **HGACBuy** is not responsible for any response that might be lost or misdirected due to improper or unclear labeling. Your label should look as follows and should be affixed conspicuously to the package.

H-GAC Cooperative Purchasing
Sealed Bid/Proposal No. AM10-16
DO NOT OPEN IN MAIL ROOM

Responses by E-mail or FAX will not be acceptable. Hard copies, as described herein, plus appropriate electronic media are required.

NOTICE REGARDING NATIONWIDE SALES POTENTIAL

HGACBuy is conducting this procurement with the objective of establishing one or more blanket type contracts for use by our Members. Because our Members are located not only in Texas, but throughout the country, we strongly urge you to participate in the process at the corporate level. If you do not sell direct, your dealer network may still service customers while you handle the administrative functions of providing quotes, accepting purchase orders, and collecting payments. If this is not feasible, we will work with you to subsequently assign your contract to your dealers as necessary to service customers.

Whatever approach you choose to take, there is considerable potential sales value because **HGACBuy** is being used not only in the State of Texas, but **NATIONWIDE**. This means that **HGACBuy** contractors will have a special advantage available to them in promoting sales to government agencies throughout the country... the ability to sell products without the need for the buyer to duplicate the competitive bidding process and expend the associated staff time and taxpayer dollars. We believe an **HGACBuy** contract would enhance your competitive position in the government marketplace, and are eager to work with you to promote the best interests of our participating local governments and qualifying non-profit organizations.

We look forward to your participation in our process. Please contact the **HGACBuy** staff member listed on the cover of this Invitation for additional information.



SECTION A
GENERAL TERMS & CONDITIONS
FOR BIDS AND PROPOSALS

INVITATION NO. AM10-16

DESCRIPTION: Ambulances, EMS & Other Special Service Vehicles

TABLE OF CONTENTS

1. INTRODUCTION	2
2. DEFINITIONS, ABBREVIATIONS & ACRONYMS	2
3. NON-BINDING ORAL COMMENTS	4
4. STRUCTURE OF RESPONSE	4
5. BASIC REQUIREMENTS & CONDITIONS.....	4
6. OFFEROR'S AUTHORIZED SIGNATORY	5
7. SURETY FOR INSURANCE	5
8. CONFIDENTIAL / PROPRIETARY MATERIALS	6
9. REFERENCES	6
10. INSURANCE	6
11. OFFEROR CERTIFICATIONS	6
12. HISTORICALLY UNDERUTILIZED BUSINESS (HUB) PARTICIPATION	7
13. NON-RESIDENT RECIPROCAL SALES ACT	7
14. TEXAS MOTOR VEHICLE COMMISSION CODE & LICENSING.....	8
15. INTENT AND SCOPE OF SPECIFICATIONS	8
16. REQUIREMENTS APPLICABLE TO PHYSICAL GOODS.....	8
17. PRODUCT CODES	8
18. SPECIFIC DESCRIPTIVE REFERENCES.....	9
19. MANUALS	9
20. STANDARD FEATURES & OPTIONS	9
21. WARRANTIES, SALES & SERVICE	10
22. H-GAC ORDER PROCESSING CHARGE	10
23. PRE-PAYMENTS AND DISCOUNTS	10
24. INSPECTION / TESTING	11
25. PRODUCT DELIVERY	11
26. OFFERED PRODUCT ITEM VARIANCES	11
27. REQUIREMENTS FOR SUBMISSION OF A RESPONSE.....	11
28. CLARIFICATION TO SPECIFICATIONS & REQUIREMENTS.....	13
29. INCONSISTENT INFORMATION.....	13
30. REJECTION OF RESPONSES.....	13
31. WITHDRAWAL OR MODIFICATION OF RESPONSES	14
32. RESPONSE EVALUATION	14
33. ORDER OF PRECEDENCE PRIOR TO CONTRACT AWARD	14
34. AWARD OF CONTRACT	14
35. PRO-FORMA CONTRACT	14
36. CONTRACT TERM	14
37. PERFORMANCE & PAYMENT BOND	15

38.	CHANGE ORDERS.....	15
39.	DUPLICATION OF TERMS OR STATEMENTS.....	15
40.	PUBLICITY	15
41.	TAXES	15
42.	DRUG FREE WORKPLACE	15
43.	PRODUCT NOTICES & MAILINGS	15
44.	HANDLING OF ORDERS & PAYMENTS.....	15
45.	PRICE CHANGES	16
46.	CONTRACT ITEM CHANGES	17
47.	FORCE MAJEURE.....	17
48.	PERFORMANCE UNDER CONTRACT	17
49.	IMPLEMENTATION OF INTERNET BASED E-COMMERCE	18
50.	CONTRACTOR ORIENTATION/TRAINING.....	18
51.	LEGAL & CONTRACTUAL REMEDIES	18
52.	NATIONWIDE SALES OPPORTUNITIES.....	19

1. INTRODUCTION

The Houston-Galveston Area Council (**H-GAC**) is a "Government-to-Government" procurement service for States, State Agencies, Local Governments, Districts, Authorities, and qualifying Not-for-Profit Corporations (**End Users**). End Users become **Members** of the **H-GAC** Cooperative Purchasing Program (**HGACBuy**) by executing an Interlocal Contract, which is free of cost and evergreen unless cancelled. **HGACBuy**, acting on behalf of **Members**, is soliciting competitive offerings for the furnishing of products and/or services, as described elsewhere, which MAY be purchased by **Members** during the contract term. **Members** using the Program issue purchase orders directly to **HGACBuy** contractors.

2. DEFINITIONS, ABBREVIATIONS & ACRONYMS

The following definitions, abbreviations and acronyms may be found in these specifications, and shall be interpreted herein as specified below.

Definitions and Abbreviations:

Acceptance. Acceptance takes place when the **End User** agrees with the **Contractor** that the terms and conditions of the contract have been met and verified. Acceptance is not the same as Receipt, and can only occur after intact shipping, inspection by **End User**, and any onsite testing that has been stipulated as part of the order

Aggregate/Single Occurrence. The term "*aggregate*" in insurance terms is the sum of all claims against a specific policy for a specific loss incident. The term "*single occurrence*" differentiates between multiple claims and single claims against a specific policy. The inherent value of a policy's aggregate value is less important to an **End User** than is the value of a single claim as stated under "*single occurrence*."

Approved. Acceptable to the "authority having jurisdiction."

ARO. "After Receipt of Order". Used in conjunction with a defined time period (usually days or weeks) to establish the delivery or lead time pursuant to any individual purchase transaction. In the case of orders for bodies which will be mounted on a customer furnished cab/chassis, the term ARO shall be construed to mean "After Receipt Of Cab/Chassis".

Authority Having Jurisdiction. The authority shall be either **H-GAC** or the relevant **End User** based on the requirements as stated in each specification item. Unless specifically stated, the authority shall be **H-GAC**.

Bidder. Any entity that submits a competitive bid to this Invitation. (See also "**Offeror**")

Change Order. Request by an **End User** for a change in the composition of an already submitted purchase order, for example to change quantity ordered, add or delete items, etc.

Contract. Specifically, a contract between **H-GAC** and a successful **Offeror** which is executed based on an award made pursuant this Invitation.

Contract Pricing Worksheet. The standard H-GAC form to be used by Contractor in preparing a quotation to an End User, upon which End User's purchase order will be based. Contractor may use another quotation form provided it contains required information, and only if approved by H-GAC.

Contractor. The contracted business entity responsible for fulfilling a contract executed pursuant to this Invitation.

Dealer/Distributor. A duly authorized and/or franchised business entity which sells and services a manufacturer's product in a specified marketing area.

Defect. A discontinuity in a part or a failure to function that interferes with the service or reliability for which the part was intended.

Electronic Media. As used herein, means computer based media such as 100mb Zip Disk, CDROM, e-mail, e-mail attachment, file downloaded from the web, etc.

End User. (See "Participant" and "Member")

Listed. Equipment or materials included in a list published by an organization, acceptable to the "Authority Having Jurisdiction" and concerned with product evaluation, that conducts periodic inspection of production of listed equipment or materials and whose listing states either that the equipment or materials meet appropriate standards or has been tested and found suitable for use in a specified manner. NOTE: The means for identifying listed equipment may vary for each organization concerned with product evaluation, some of which do not recognize equipment as listed unless it is also labeled. The "authority having jurisdiction" should utilize the system employed by the listing organization to identify a listed product.

Manufacturer. The person or persons, company firm, corporation, partnership, or other organization responsible for taking raw materials or components and making a finished product.

May. A term indicating a permissive use or an acceptable alternative to a specified requirement.

Member. An authorized Participant in the Program. (See "Participant" and "End User")

Motor Vehicle. The meaning of this term shall be based on the legal definition ascribed to it by the laws and/or regulations of the state in which any specific sale made pursuant to a Contract takes place.

Must. A term indicating a mandatory requirement.

Offer or Offering. Any product or service offered in reply to this Invitation.

Offeror. Any entity that submits a competitive bid or proposal in response to this Invitation. Bidder or Proposer.

Participant. Generally, any qualifying governmental or non-profit entity which has executed an Interlocal Contract for cooperative purchasing services with H-GAC.

Product Liability Insurance. Failure of Components and/or assembled equipment resulting in personal injury, disability or death and/or property damage is covered under the product liability insurance provisions.

Product or Product Item. Any of the specific goods, materials, equipment or service(s) specified in this Invitation. This term encompasses the base line item itself, and any and all accessories, options, modifications, ancillary services, assembly, testing, etc. that may be included in the delivered Product.

Proposer. Any entity that submits a competitive proposal in response to this Invitation. (See also "Offeror")

Purchaser. The End User having responsibility for the specification, requisition, ordering and acceptance of the Product or Service. (See also "End User")

Purchasing Authority. The agency that has sole responsibility and authority for negotiating, placing and, if necessary, modifying any solicitation, purchase order, or other award issued by a governing body [H-GAC].

Quotation. See "Contract Pricing Worksheet".

Receipt. Receipt takes place when a Product or Service is delivered to an End User and a document is executed that establishes that the Product is now in the possession of the End User or that the Service has been completed. Receipt DOES NOT connote or imply Acceptance.

Response. All or part of any offering submitted in response to this Invitation.

Shall. A term indicating a mandatory requirement or action.

Should. A term indicating a recommended or advised response to a specified requirement.

Vendor. A manufacturer's representative or dealer authorized to make sales and supply parts and service.

Acronyms:

ANSI = American National Standards Institute

ASTM = American Society for Testing and Materials

ASME = American Society of Mechanical Engineers

CFR = U.S. Code of Federal Regulations

DOJ = U.S. Department Of Justice

DOT = U.S. Department Of Transportation

EPA = U.S. Environmental Protection Agency
FAA = Federal Aviation Addministration
FMVSS = U.S. Federal Motor Vehicle Safety Standards
H-GAC = Houston-Galveston Area Council of Governments
IEEE = Institute of Electrical and Electronics Engineers
MVD = Motor Vehicle Division of Texas Department of Transportation
NFPA = National Fire Protection Association
NHTSA = National Highway Traffic Safety Addministration
NIOSH = National Institute For Occupational Safety And Health
NIST = National Institute of Standards and Technology
NTEA = National Truck Equipment Association
OSHA = U.S. Occupational Safety and Health Addministration
RRC = Railroad Commission of Texas
SAE = Society of Automotive Engineers
TBPC = Texas Building and Procurement Commission (formerly GSC)
TxDOT = Texas Department Of Transportation
UL = Underwriter's Laboratories Inc.
VTCS = Vernon's Texas Civil Statutes

3. NON-BINDING ORAL COMMENTS

No oral comment, utterance or response made by any employee, member, or agent of H-GAC or any Member of the Cooperative Purchasing Program shall be considered factual or binding with regard to this Invitation, or any contract awarded as a result of this Invitation. Valid and binding terms, conditions, provisions, changes or clarifications, or requests thereof, shall ONLY be communicated written form.

4. STRUCTURE OF RESPONSE

Depending on the Product or Service, market structures and sales practices can differ substantially. For example, dealers may sell into any market or may be restricted to certain territories, manufacturers may sell direct or may be limited by law to selling thru independent dealerships, etc. H-GAC's objective is to ensure that **End Users**, no matter where located, can buy contracted products/services and receive quality and timely service and support, while at the same time allowing for the most appropriate and effective response to this Invitation. Therefore, responses to this Invitation will be accepted in conformance with the following scenarios and requirements:

A. Single Respondent Acting Alone Or As "Lead" For A Group:

Offeror shall complete and sign a **Form A** and, if contracted, shall be solely responsible for all contractual requirements including administration, processing of purchase orders and handling of payments for transactions which may involve other dealers who actually deliver the products or services.

B. Multiple Respondents Acting Jointly:

A single Response shall be submitted, and each party to the Response shall complete and sign a separate **Form A** to be included in the single Response. If the Response is successful each party shall sign a separate contract with H-GAC and shall be responsible for compliance with all terms and conditions. Only those which have executed a written contract with H-GAC may process purchase orders and payments.

In any event, Offeror may be a party to one, and only one, response.

5. BASIC REQUIREMENTS & CONDITIONS

- a. The final requirements and specifications contained herein may be different, perhaps materially, from those in the "Invitation To Attend Pre-Bid / Pre-Proposal Conference", if any. It is **Offeror's** sole responsibility to thoroughly examine and review all documentation associated with this Invitation, including any Addendums, and to insure that any response submitted complies in every respect with all requirements.
- b. Any Addendum to this Invitation which may be required prior to the Response due date will be delivered to those prospective Offerors of record who have previously obtained a copy of this Invitation from H-GAC. Prospective Offerors shall be responsible for obtaining all documents relating to submission of a Response.
- c. **Offeror** shall thoroughly examine any drawings, specifications, schedules, instructions and any other documents, supplied as a part of this Invitation, and is solely responsible for understanding and compliance.

- d. **H-GAC** shall not be liable for **Offeror's** incomplete documentation, or for any costs associated with preparation and submission of any Response hereto. Additionally, all components of any Response become the property of **H-GAC**, and shall be considered to be in the public domain.
- e. **Offeror** shall make all investigations necessary to become thoroughly informed regarding any plan and/or infrastructure that may be required to support delivery of any Product or Service covered by this Invitation. No plea of ignorance by **Offeror** stemming from failure to investigate conditions that may now or hereafter exist, shall be accepted as a basis for varying **H-GAC's** requirements, or **Offeror's/Contractor's** obligations or entitlements.
- f. Requests for changes to the requirements or specifications herein must be in writing (e-mail, fax, letter) and must be received by **H-GAC** no later than fifteen (15) calendar days prior to the Response Due Date. **H-GAC** will review such requests, but may or may not make changes at its sole discretion. Changes, if any, will only be made by written Addendum sent to addressees of record. In any event, it is **Offeror's** sole responsibility to insure that any and all Addendums which may have been issued have been received and addressed.
- g. By submission of a response, **Offeror** expressly understands and agrees that all terms and conditions herein will be part of any subsequent contract that is executed pursuant to this Invitation.
- h. **Offeror** is advised that all **H-GAC** contracts are subject to the legal requirements established in any applicable Local, State or Federal statute.
- i. **Offeror/Contractor** must be in compliance with all licensing, permitting, registration and other applicable legal or regulatory requirements imposed by any governmental authority having jurisdiction. It is **Offeror/Contractor's** responsibility to insure that this requirement is met, and to supply to **H-GAC** upon request, copies of any license, permit or other documentation bearing on such compliance.
- j. Unless otherwise established elsewhere in this Invitation, NO minimum purchase quantities or spending levels are provided or guaranteed by **H-GAC** or any **End User**.
- k. This Invitation is not meant to restrict competition, but rather is intended to allow for a wide range of responses.
- l. Responses which are 'qualified' with conditional clauses or alterations of or exceptions to any of the terms and conditions in this Invitation may be deemed non-compliant at **H-GAC's** sole discretion.
- m. The term '**Offeror**', or derivative thereof, shall become synonymous with '**Contractor**' for any successful **Offeror** recommended for a contract pursuant to this Invitation.
- n. **H-GAC** reserves the right to:
- Reject any and all offers received in response to this Invitation.
 - Reject any part of an offer received in response to this Invitation.
 - Determine the correct price and/or terminology in the event of any discrepancies in any response.
 - Accept a response from, and enter into agreement with, other than the lowest price **Offeror**.
 - Accept responses and award contracts to as many or as few **Offerors** as **H-GAC** may select.
 - Amend, waive, modify, or withdraw (in part or in whole) this Invitation, or any requirements herein.
 - Hold discussions with **Offerors**, although award may be made without discussion.
 - Request an **Offeror** to give a presentation of the Response at a time and place scheduled by **H-GAC**.
 - Exercise any of these rights at any time without liability to any **Offeror**.
- o. **H-GAC** reserves the right to determine that conditions exist which prevent the public opening of responses on the date and at the time advertised, and to reschedule the public opening for a future date and time. Responses received by **H-GAC** by the original deadline will be secured unopened until the rescheduled opening date and time, and those having timely submitted such responses will be notified.

6. OFFEROR'S AUTHORIZED SIGNATORY

The signatory shall be authorized to sign and contractually bind **Offeror**, and shall sign any and all Response documentation requiring a signature.

7. SURETY FOR INSURANCE

Contractor shall be responsible for using a surety company properly licensed by any and all states in which Contractor will do business with Participants. The surety company shall not expose itself to any loss on any one risk in an amount exceeding ten percent (10%) of its surplus to policy holders, provided any risk or portion of any risk shall have been reinsured, and such reinsurance shall be deducted in determining the limitation of risk applicable to **H-GAC's** insurance requirements.

8. CONFIDENTIAL / PROPRIETARY MATERIALS

All documentation submitted as part of **Offeror's** response to this Invitation will be considered to be in the public domain and may be made available to Members and others, after contract award, upon properly submitted request. If **Offeror** submits documents marked "confidential" or "proprietary", the Response may be deemed non-compliant.

9. REFERENCES

- a. **Offeror** shall list the names of at least five government agencies within the continental United States which have purchased from **Offeror** products or services similar to those covered by this Invitation, within the last two years. **H-GAC** reserves the right to determine if such products or services are appropriately similar.
- b. **Offeror** may provide reference information in whatever format desired, but each should include the following specific information:
 - Agency name
 - Contact person name
 - Address
 - Phone & Fax numbers
 - Description of product(s) or service(s) and date sold
- c. Other information, including criticism however learned, may be used by **H-GAC** in evaluation of responses.

10. INSURANCE

- a. Unless otherwise stipulated in Section B, **Offeror/Contractor** must have the following insurance and coverage minimums:

General liability insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit.

Product liability insurance with a Single Occurrence limit of at least \$1,000,000.00, and a General Aggregate limit of at least two times the Single Occurrence limit for all Products except Automotive Fire Apparatus. For Automotive Fire Apparatus, see Section B – Product Specific of this Invitation.

Property Damage or Destruction insurance is required for coverage of **End User** owned equipment while in **Contractor's** possession, custody or control. The minimum Single Occurrence limit is \$500,000.00 and the General Aggregate limit must be at least two times the Single Occurrence limit. This insurance may be carried in several ways, e.g. under an Inland Marine policy, as part of Automobile coverage, or under a Garage Keepers policy. In any event, this coverage must be specifically and clearly listed on insurance certificate(s) submitted to **H-GAC**.
- b. Insurance coverage shall be in effect for the length of any contract made pursuant to this Invitation, and for any extensions thereof, plus the number of days/months required to *deliver* any outstanding order after the close of the contract period.
- c. Original Insurance Certificates must be furnished to **H-GAC** on request, showing **Offeror/Contractor** as the insured and showing coverage and limits for the insurances listed above.
- d. If any Product(s) or Service(s) will be provided by parties other than **Offeror/Contractor**, all such parties are required to carry the minimum insurance coverages specified herein, and if requested by **H-GAC**, a separate insurance certificate must be submitted for each such party.
- e. **H-GAC** reserves the right to contact insurance underwriters to confirm policy and certificate issuance and document accuracy.

11. OFFEROR CERTIFICATIONS

Offeror, by submission of a Response hereto, makes the following certifications under penalty of perjury and possible contract termination if any of these certifications are found to be false.

Non-Collusive Response

- a. The prices in the Response have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other **Offeror** or potential competitor.

- b. The prices which have been quoted in the Response (unless otherwise required by law), have not been knowingly disclosed by **Offeror** and will not be knowingly disclosed by **Offeror** prior to the public response opening, either directly or indirectly, to any other **Offeror** or competitor.
- c. No attempt has been made or will be made by **Offeror** to induce any other person, partnership or corporation to submit or not to submit a response for the purpose of restricting competition.

Non-Biased Specifications

This Invitation contains no requirements considered to be unduly biased in favor of **Offeror** or any other **Offerors** that may be competing for this procurement.

No Financial Interest or Other Conflict

- a. No **H-GAC** officer, employee, Board of Directors member or member of any **H-GAC** board or commission, nor family member of any such person, has a financial interest, direct or indirect, in **Offeror** or in any contract **Offeror** might enter into with **H-GAC**.
- b. No economic or employment opportunity, gift, loan, gratuity, special discount, trip, favor or service has been, or will be, offered or given to any officer, employee, Board of Directors member, or member of any **H-GAC** board or commission, nor to any family member of any such person.

Debarment and Suspension Status

- a. **Offeror** is not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any government agency, nor is **Offeror** an agent of any person or entity that is currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any government agency.
- b. **Offeror** has not within a three year period preceding this Invitation been convicted of or had a civil suit judgement rendered against **Offeror** for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statement, or receiving stolen property.
- c. **Offeror** is not presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated above.
- d. **Offeror** has not, within a three year period preceding this Invitation, had any government (federal, state, or local) transactions terminated for cause or default.

Insurance Coverages

Offeror has and will maintain insurance coverage in accordance with the requirements of this Invitation.

Licensing & Permits

Offeror(s) has (have) all licenses and/or permits, required by any and all governmental entities having jurisdiction, to legally sell the products/services offered.

12. HISTORICALLY UNDERUTILIZED BUSINESS (HUB) PARTICIPATION

- a. To satisfy Texas' statutory requirements [Government Code, Chapter 2161, Subchapter D], **H-GAC** requires all **Offerors** to supply information in any bid/proposal response listing (1) the total number of subcontracts and (2) the total number of HUB contracts applicable to the Products or Services offered in the response. Local governments often require this information for their own reporting requirements prior to placing orders through the **H-GAC** Cooperative Purchasing Program.
- b. **Offeror** must complete **Form B** and include subcontracts with HUB's that provide any materials or services related to sales that may be made thru **H-GAC's** Cooperative Purchasing Program.

13. NON-RESIDENT RECIPROCAL SALES ACT

As required by Texas Civil Statutes in the award of contracts, an offeror which is not a Texas resident business must determine if its state of residence prohibits award of government contracts to Texas resident offerors without penalty. If **Offeror's** resident state DOES penalize Texas offerors, **Offeror** must provide this information along with a copy of its applicable resident state's statute in the Response.

14. TEXAS MOTOR VEHICLE COMMISSION CODE & LICENSING

Sales of motor vehicles in the State of Texas are subject to the Texas Motor Vehicle Commission Code. If this Invitation includes any motor vehicle to be sold in the State of Texas, **Offeror** certifies by submission of a response hereto that all required Texas Motor Vehicle Commission licenses are in place and current, and that copies of all such licenses have been submitted with the Response. Further, it shall be **Contractor's** responsibility to keep current all required Texas Motor Vehicle Commission licensing during the term of the contract, and to furnish license copies at any time on request by **H-GAC**. If **Contractor** does not maintain current licensing, **H-GAC** reserves the right to immediately terminate the contract.

NOTE: In accordance with the Texas Motor Vehicle Commission Code, contracts for motor vehicles to be sold within the state of Texas may be made ONLY with properly licensed Texas Motor Vehicle Dealers. Therefore, to be considered for a contract covering Texas End Users, the Response must include a **Form A** from a licensed Texas Motor Vehicle Dealer

15. INTENT AND SCOPE OF SPECIFICATIONS

- a. The intent of the specifications herein is to provide **Offeror** with sufficient information concerning the Products/Services to be contracted such that **Offeror** can prepare and submit an acceptable Response.
- b. The specifications may be detailed or general in nature with regard to any particular Product/Service. Where not otherwise specified, details of construction, materials, or the way in which services will be provided, are left to the discretion of the **Offeror**, provided only that any offering shall conform, as a minimum, to best Industry standards and practices and to what is currently being sold in the marketplace.
- c. Responses shall be considered only from **Offerors** that have established good reputations in their markets, and who furnish satisfactory evidence of ability to supply the Products/Services specified herein.
- d. **Offeror** shall show proof of ability to provide to **End Users** prompt and competent service, including parts if applicable, for all Products/Services covered by this Invitation, by proper completion of a Service Organization Document as described elsewhere herein.

16. REQUIREMENTS APPLICABLE TO PHYSICAL GOODS

In the case of physical goods (e.g. equipment, material, supplies, as opposed to services), all Products offered must, unless otherwise stipulated in Section B:

- a. Be new, unused, and not refurbished.
- b. Not be a prototype insofar as the general design, operation and performance. This requirement is NOT meant to preclude **Offeror** from offering new models or configurations which incorporate improvements in a current design or add functionality, but which in such new model or configuration may be new to the marketplace.
- c. Include any and all accessories which may or may not be specifically mentioned herein, but which are normally furnished or which are necessary to make a delivered Product ready for its intended use. Such accessories shall be assembled, installed and adjusted such that the Product is ready for continuous operation at time of delivery.
- d. Have assemblies, sub-assemblies and component parts that are standard and interchangeable throughout the entire quantity of a particular Product as may be purchased simultaneously by any individual **End User**.
 - a. Be designed and constructed using current industry accepted engineering and safety practices, and materials.
 - b. Be available for inspection at any time prior to or after procurement.

17. PRODUCT CODES

Unless otherwise addressed in Section B of this Invitation, the following requirements shall apply:

- a. Each Product/Service offered shall be uniquely identified using an **H-GAC** Product Code, which shall be determined as described in Section B of this Invitation. **Offeror** shall offer ONLY ONE Product for any particular Product Code. For example, **Offeror** may wish to submit a bid for Product Code ABC and may have another offering that also meets the requirements for ABC. **Offeror** MAY NOT submit two offerings for ABC. The alternate offering that also meets the requirements for ABC must be offered as an option "upgrade/downgrade" to ABC on **Form E**.
- b. Pricing for optional upgrades or downgrades to base bid items should be quoted as an "adder" or "deduct" amount as appropriate, to be applied to the offered price of the base Product Item listed on **Form D**.
- c. Base bid items and their associated HGACBuy Product Codes are included in the Section B and/or on **Form D**.

- d. Selection of Product Codes for which to submit an offer is at **Offeror's** sole discretion.

18. SPECIFIC DESCRIPTIVE REFERENCES

Except for Base Product Items listed on **Form D**, any reference to a specific catalog, data sheet, form, brochure, model name or number, etc. used herein to describe an item such as an option or accessory is only descriptive and is not to be considered restrictive unless otherwise noted. Such references are normally used only to indicate a type, general description, level of quality and/or required performance standards.

19. MANUALS

Unless otherwise specified or superceded herein, each Product delivered under an **H-GAC** contract, and if applicable any options thereto, shall be supplied with at least one (1) copy of a safety and operating manual. The cost of any such manuals must be included in the base price for any Product Item offered hereunder. If more detailed and technically orientated parts and maintenance manuals are available for a Product or option, at a cost, they shall be offered as options on the *FORM* designated herein for such options, or elsewhere in the Response as may be directed herein.

20. STANDARD FEATURES & OPTIONS

The following requirements are applicable primarily to physical goods.

Standard Features

- a. The stated minimum requirements for all Products listed herein include what **H-GAC** considers to be "standard" features. Even though such features might normally be offered as options rather than as standard, they are nonetheless considered to be standard in this Invitation, and must be included in the base price for any Product offered. Such features **SHOULD NOT be offered as options except as deducts for their omission from the base Product.**
- b. If it is unclear in the Response that an **H-GAC** standard feature is included in the base price, it will be assumed that such is the case. If awarded a contract **Offeror** will be expected to sell the Product with all **H-GAC** specified standard features included in the base price.
- c. Any feature or accessory normally offered by manufacturer as "standard" shall be considered a standard feature and shall be included in the base price of any offering, even though not specifically listed as a requirement in **H-GAC's** specifications. Such features **SHOULD NOT be offered as options except as deducts for their omission from the base Product.**

Options - General

- a. Options are considered to be any features or accessories, other than **H-GAC's** and Manufacturer's "standard" features or accessories.
- b. Options should be offered on the *FORMS* designated for quoting options. Each option should be listed and described on a separate line, and should include any Manufacturer's/Dealer's code number. If no Manufacturer's/Dealer's code number exists, **Offeror** should create one.
- c. Prices for all offered options shall be assumed to include any installation or mounting required to make it a fully functional component of the Product, unless otherwise stated in **Offeror's** response.

Required Options

- a. Product specifications in this Invitation may include **H-GAC** "Required Options". If so, **Offeror** must quote a price for ALL such options, and, if there is an **H-GAC** Option Code provided in this Invitation for such options, it **MUST** be used as part of the description.
- b. For any specific "Required Option", **Offeror** may quote an equivalent so long as its design and performance are as good as, or better than, the specified option item. Responses which do not include pricing for Required Options **may be considered non-compliant.**

Other Options

- a. "Suggested" or "Other" options may be listed for any particular Product in this Invitation, and **Offeror** is encouraged to quote pricing for such options. The extent of offered options in any response may be taken into consideration as part of the award criteria, at **H-GAC's** sole discretion.

- b. **Offeror** is encouraged to include options for non-equipment items that may be applicable to a sale, such as: Extended Warranties, Maintenance Agreements, Buy-back or Trade-In Agreements, Out-of-state Delivery Charges, Quantity or Special Discounts, Extended Training Classes, etc.

Published & Unpublished Options

- a. H-GAC Cooperative Purchasing Program (Program) contracts are awarded through a public competitive bid or proposal (RFP) process. Further to that process, Program policy considers an 'option' listed and priced in a bid or RFP Response: (1) To be a "**Published Option**"; (2) To be part of any awarded contract; and (3) To be available for purchase by Program members separately and independently from associated base line items. However, since Published Options may have not been subjected to the same scrutiny as the associated base line items, it cannot be concluded they were directly competed. Therefore, pursuant to Local Government Code 252.021(a), purchase of a published option costing more than \$50,000 shall not be allowed. Furthermore, **H-GAC** reserves the right at its sole discretion to disallow purchase of any Published Option through the Program if deemed contrary to the intent of the law.
- b. Any option that has not been listed and priced in the Response is considered to be an "**Unpublished Option**". Unpublished Options may be sold, but only in connection with the sale of a base Product Item, and only insofar as the total cost of all Unpublished Options remains below twenty five percent (25%) of the total summed cost of the base Product(s) plus any Published Options.
- c. No Published or Unpublished Option may be sold which essentially converts a Product such that it competes with a Product Item awarded to another contractor.

21. WARRANTIES, SALES & SERVICE

Unless otherwise addressed in Section B, the following requirements shall apply:

- a. Offeror must be a properly franchised dealer authorized to sell and service, including warranty service, all products offered and sold in response to the bid invitation or under any **H-GAC** contract.
- b. **Offeror** shall provide detailed Parts and Labor Warranty information with the Response. If **Offeror** submits a warranty with the Response which does not meet the minimum requirements herein, **Offeror** agrees by submission of a Response that such warranty shall be considered to be amended to meet those minimums.
- c. Warranties shall be manufacturer's standard and shall be inclusive of any other warranty requirements which may be stipulated elsewhere herein.
- d. Any warranties offered by a dealer shall be in addition to the manufacturer's standard warranty, and shall not be a substitute for such. **Offeror's** base price for any Product shall be inclusive of the standard warranty.
- e. Complete warranty information will be supplied to **End User** with each Product sold.
- a. Warranties need not apply to normal maintenance service or adjustments, or to any product reasonably shown to have been repaired or altered in any way so as to affect its stability, or to any product which has been subject to misuse, negligence, or accident.
- f. **Offeror/Contractor** is encouraged to offer extended warranties as an option.
- g. Neither **H-GAC** nor **End User** assume any warranty or liability on **Contractor's** behalf unless made or assumed in writing, initiated by **Contractor**, and agreed to in writing by **H-GAC** or the **End User** respectively.
- h. **Contractor** shall be responsible for the execution and effectiveness of all product warranty, and shall be the sole source for solution to problems arising from warranty claims. **Contractor** agrees to respond directly to correct warranty claims and to ensure reconciliation of warranty claims that have been assigned to a third party.

22. H-GAC ORDER PROCESSING CHARGE

H-GAC will levy an Order Processing Charge on **Contractor** for each sale done thru the **H-GAC** contract, with the exception of orders for motor vehicles. Any bid pricing submitted will be considered to include the Charge. The amount of the applicable charge shall be per the most current **H-GAC** schedule. For motor vehicle orders, the Processing Charge shall be levied on and paid by the **End User**.

23. PRE-PAYMENTS AND DISCOUNTS

- a. Progress, pre-payment and special discounts of any kind may be offered and detailed in the Response. Such discounts shall be clearly explained, but shall not be a determining factor in awarding contracts except in the case of tie offerings.
- b. Quantity discounts applicable to similar Products sold to one or more **End User** Departments may be offered. Determination as to product similarity shall rest solely with **Contractor**.
- c. For specific purchases, any proposed quantity, pre-payment or special discounts shall be clearly shown on the Contract Pricing Worksheet.

24. INSPECTION / TESTING

All Products sold pursuant to this Invitation shall be subject to inspection/testing by or at the direction of **H-GAC** and/or the ordering **End User**, either at the delivery destination or the place of manufacture. In the event a Product fails to meet or exceed all requirements of this Invitation, and unless otherwise agreed in advance, the cost of any inspection and/or testing, shall be borne by the **Contractor**.

25. PRODUCT DELIVERY

Unless otherwise addressed in Section B, the following requirements shall apply:

- a. Title to goods, and responsibility and liability for loss and/or damage in shipping pass to **End User** at the delivery destination after receipt and acceptance have taken place. Cost of shipping/delivery shall be paid by **End User** unless otherwise agreed to by **Contractor**. If **Contractor** will be paying for shipping/delivery, shipping terms must be "F.O.B. Destination, Freight Prepaid". If **End User** will be paying for shipping/delivery, shipping terms must be "F.O.B. Destination – Freight Collect".
- b. The details for the application and calculation of shipping and delivery charges must be stated in the Response on **Form E**. Any freight, shipping or delivery charged to **End User** will be prepaid and added to the invoice, and will be clearly shown on any Contract Pricing Worksheet or other quote presented to the **End User**.
- c. The estimated delivery time after receipt of order (ARO), inclusive of Saturdays, Sundays and holidays, for all Products offered must be stated in the Response. Actual delivery for any particular order must be confirmed with **End User** at time of order placement, and must be stated clearly on the Contract Pricing Worksheet.
- d. **Contractor** shall be responsible for delivery and Acceptance according to the requirements of the Contract and the Purchase Order.
- e. Contractor shall advise **End User** prior to making any shipment/delivery, and shall make such shipment/delivery in accordance with **End User's** requirements, providing only that such arrangements do not contravene any requirement of the **H-GAC** contract unless agreed to by **Contractor**.
- f. The execution of all required tests, certifications and/or licensing, and costs thereof, shall be the responsibility of **Contractor**. Upon request by **End User** or **H-GAC**, **Contractor** shall provide any documentation or certification related to such tests, certifications or licensing.

26. OFFERED PRODUCT ITEM VARIANCES

Any variance in the specifications or performance of Products offered pursuant to this Invitation shall be acceptable to **H-GAC** only insofar as it MEETS or EXCEEDS the specifications and requirements of this Invitation.

27. REQUIREMENTS FOR SUBMISSION OF A RESPONSE

Unless otherwise addressed in Section B, the following requirements shall apply:

- a. Responses shall be submitted in two complete printed sets including an Original and one (1) Copy in separate "hard side" three-ring binders. The outer spine of each binder shall be labeled showing this Invitation No., **Offeror** Name, and either "Original" or "Copy", as applicable. The Original printed response will be considered to be the binding Response in case of any conflicts between printed copies and electronic copies. Except for required forms, **H-GAC** Invitation documents should not be included in the Response.
- b. The Original and the Copy shall be submitted complete, except that the Electronic Media should be submitted only with the Copy.
- c. All required **H-GAC FORMS** and documents shall be properly completed, without exception or Offeror's Response may be deemed non-compliant. **Offeror** may not modify the format of any **H-GAC FORM** in any way. **Offeror** may photocopy or print blank **FORMS** as needed. Information submitted on the printed copies of the **FORMS** may not be handwritten except for signatures and initials. It is **Offeror's** responsibility to insure that printed **FORMS** are clear and legible. Handwritten and illegible entries may be rejected. **Offeror's** printed, stamped or typed name shall appear on every **FORM** submitted in the Response.
- d. The entire response submission shall also be submitted on electronic media, including all required **H-GAC FORMS**. **Offeror** is strongly advised to make and work with copies of the original electronic **FORMS**. The originals can then be used to make additional electronic or printed copies of the blank **FORMS**. Signatures are not required on the electronic **FORMS**.
- e. The Response shall include ample written evidence, in the form of technical specifications, cut/tear sheets, brochures, pictures, drawings, etc., to demonstrate that all specifications herein have been met and/or exceeded.

- f. The Response shall include, in any format desired, an overview of the Service Organization which will support Products sold under any **H-GAC** contract. The overview must include facility locations, phone numbers and Service Manager names, as well as the following:
 - The procedure to be used by an **End User** requiring repairs.
 - Typical turn-around time on repairs.
 - Service Department days and hours of operation.
 - Number of qualified / factory trained service personnel normally on hand.
 - Description of the parts inventory on hand.
 - Training services, facilities and personnel available.
- g. Responses shall be enclosed in a sealed package(s) addressed to the Houston-Galveston Area Council, Cooperative Purchasing. The following information shall be stated on the exterior of the package(s):
 - Name and address of **Offeror**.
 - Date and hour of public response opening.
 - Bid/Proposal Invitation number.
 - The statement: "**SEALED BID/PROPOSAL, DO NOT OPEN IN MAIL ROOM**".

H-GAC shall not be responsible for any Response not properly labeled.
- h. Submission of a **COMPLETE** Response by telegraphic or electronic transmission is not acceptable. However, Responses may be modified by telegraphic or electronic notice if such notice is received prior to the deadline for submission.
- i. Samples, when required, shall be submitted within the time specified and at no expense to **H-GAC**. If not destroyed or consumed during testing, samples will be returned upon request at **Offeror's** expense.
- j. **Offeror** shall provide firm contract pricing for all Products and Options being offered.
- k. If applicable, responses shall include copies of all current licensing which may be required by the Texas Motor Vehicle Division for execution of sales pursuant to any contract with **H-GAC**.
- l. Due to the complexity of responses and to aid in evaluation, the Response should contain **ALL** required information in tabbed sections as detailed below. Omission of any required **FORM** or information will be sufficient grounds for **H-GAC** to consider your response to be non-compliant.
- m. **First Section:**
 - **Form(s) A – Offeror Identification & Signatory:** Identifies the offering party(ies), and should be completed by each party to the Response. If awarded, a contract will be executed with each.
 - **Form B – Historically Underutilized Business Enterprises:** Used to collect information about disadvantaged and minority suppliers and subcontractors, and to commit **Offeror** to working with Participants toward their program goals.
 - **Form C – Response Checklist:** Certification, and also an aid, to insure that all required information has been included in your Response.
 - References, formatted as described elsewhere herein.
 - Service Organization Document, formatted as described elsewhere herein.

Second Section:

 - **Form D – Offered Items Pricing:** For Bids, contains the list of the Product Items covered by this Invitation. Select the items offered and fill in the price for each. (For RFPs, follow the instructions in Section B as this **Form** may or may not be used.)
 - **Form E – Published Options:** Used to list and price all offered options. List, each on a separate line, all upgrades, downgrades, optional equipment, features, accessories and services which you desire to sell thru the **H-GAC** contract, if awarded. Published catalogs/price sheets may be listed, along with the discount structure that will apply. (For RFPs, follow the instructions in Section B as this **Form** may or may not be used.)
 - **Form W-9 – Request for Taxpayer Identification Number and Certification:** Should be completed by each party to the response.

Third Section:

 - Technical Specifications, Product Brochures, Tear Sheets, Cut Sheets, Strippers, etc. which clearly list and show all the standard features and capabilities of each Product Item offered on **Form D**.

- Warranty Documentation, as described elsewhere herein, for all items offered.

Fourth Section:

- Copies of any applicable Texas MVD Licenses.
 - Electronic Media, containing the complete response including all required *FORMS*, stored in a pouch or an envelope such that it will not fall out of the binder. (Required in 'Copy' only, not in 'Original'.)
 - **Form CIQ – Conflict Of Interest Questionnaire:** Chapter 176 of the Texas Local Government Code requires vendors and consultants contracting or seeking to contract with **H-GAC** to file a Conflict of Interest Questionnaire (CIQ) if they have an employment or other business relationship with an **H-GAC** officer or an officer's close family member. The required questionnaire is located at the Texas Ethics Commission website: http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm. It is Bidder's responsibility to download the form and furnish a completed copy with the Response, if it is applicable.
- n. By submittal of Response, **Offeror** certifies to the best of its knowledge that all information is true and correct.

28. CLARIFICATION TO SPECIFICATIONS & REQUIREMENTS

- If **Offeror** is in doubt as to the meaning of any item in this Invitation, a written request for clarification may be submitted to **H-GAC** up to fifteen (15) calendar days prior to the deadline for response submission. **H-GAC** shall not be responsible for late delivery. Requests may be transmitted by FAX or e-mail to the assigned Specification Specialist, and should clearly reference this Invitation number and the specific page and paragraph in question. If there are multiple questions, they should be stated separately and numbered.
- Any interpretation of Invitation documents, if made, will be by written Addendum duly issued. A copy of such Addendum will be mailed or delivered to each person officially on record as having been sent a copy of this Invitation. **H-GAC** will not be responsible for any other explanation or interpretation of the Invitation documents made or given prior to the award of the contract.
- Any objections to the Invitation documents must be filed in writing with **H-GAC** on or before fifteen (15) calendar days prior to the deadline for submission of responses.
- Prospective offerors are advised that, after a draft specification has been issued, the Pre-Bid/Proposal Conference is the primary forum through which comments and suggestions may be offered for consideration by **H-GAC** prior to issuance of the final invitation and specifications.
- All best efforts have been made to insure that the product/service descriptions and associated specification information in Sections B & C are correct, and adequate time has been given to prospective Offerors to point out mistakes. However, if an error remains and is caught by Offeror before the scheduled bid/proposal opening, Offeror shall make note of the required correction in the Response, and shall also notify **H-GAC** prior to the opening of responses.

29. INCONSISTENT INFORMATION

H-GAC review of responses supplied on **H-GAC FORMS** is a significant part of the evaluation process. **Offeror** shall state clearly all information required on the *FORMS*. **Offeror's** information supplied on the *FORMS* shall take precedence in the event any standard "boilerplate" type language included in **Offeror's** response is inconsistent with the information supplied by **Offeror** on the **H-GAC FORMS**. In all cases, information on **H-GAC's** printed *FORMS* supplied as part of **Offeror's** response shall take precedence over information supplied on electronic media.

30. REJECTION OF RESPONSES

- H-GAC** may reject a response if:
 - **Offeror** misstates or conceals any material fact in the Response, or if,
 - **Offeror** does not strictly conform to law or the requirements of this Invitation.
- H-GAC** may reject any and all responses, and may reject any part of a response.
- H-GAC, at its sole discretion,** may also waive any formalities or irregularities in any response, or ask for corrected information except for pricing.

31. WITHDRAWAL OR MODIFICATION OF RESPONSES

Once received by **H-GAC**, responses may be modified or withdrawn prior to the submission deadline only if the request to do so is in writing submitted by **Offeror's** authorized representative. Responses and requests for modification received after the submission deadline will not be accepted. Requests for response withdrawal received after the submission deadline will be accepted if the request to do so is in writing submitted by **Offeror's** authorized representative.

32. RESPONSE EVALUATION

For Bid Responses:

- a. Section B will state whether the contract will be awarded to the lowest responsible bidder or to the bidder who provides goods or services at the best value for **H-GAC** and its participants.
- b. If the contract will be awarded based on best value, Section B will state any relevant criteria which **H-GAC** will consider.
- c. For each offered Product Item, **H-GAC** may use the offered price, prices for Required Options, and the prices of selected common Published Options to determine the lowest responsible offer.
- d. Failure of **Offeror** to submit pricing for **frequently purchased** options and any **H-GAC** required options may cause response to be considered non-compliant at **H-GAC's** sole discretion.

For Proposal Responses:

- e. **H-GAC** will evaluate proposals as detailed in Section B.
- f. By submission of a Response Offeror indicates acceptance of the evaluation technique, and recognizes and accepts that **H-GAC** may at its sole discretion make subjective judgments during the evaluation process.

33. ORDER OF PRECEDENCE PRIOR TO CONTRACT AWARD

In the event of conflict between this document and any references or documents cited herein, this document shall take precedence prior to contract award.

34. AWARD OF CONTRACT

- a. **H-GAC** reserves the right to accept or reject any Product Item or option offered. Additionally, all options included in Offeror's response and accepted by **H-GAC** are understood to be included in any contract.
- b. **H-GAC** shall award contract(s) for line items or groups of line items, at its sole discretion.
- c. With authority granted by the **H-GAC** Board of Directors, a written contract shall be presented to the successful **Offeror(s)** and shall be subject to acceptance by the successful **Offeror(s)** within thirty (45) calendar days after presentation by **H-GAC**. If a contract is not executed within thirty (45) calendar days, **H-GAC** may rescind the contract offer and award a contract to the next **Offeror** in order of rank as determined by **H-GAC**.
- d. Delivery time and prompt payment discounts, including time allowed for payment, may be considered in tie-breaking of offers which are judged by **H-GAC** to be equal in all other criteria.
- e. The contract shall include the following documents in the stated order of precedence:
 - 1st The contract document signed by **H-GAC** and **Offeror**.
 - 2nd This Invitation and all specifications referenced herein.
 - 3rd **Offeror's** response to this Invitation.

35. PRO-FORMA CONTRACT

This Invitation includes a Pro-Forma (sample) Contract which successful offerors will be expected to sign. The actual final contract will be the same or nearly the same as the Pro-Forma. NOTE: Successful Offerors MAY NOT process any purchase orders until the contract documents have been executed and returned to **H-GAC**.

36. CONTRACT TERM

The contract shall be in effect throughout the period stated elsewhere in the contract documents, and thereafter until such time as any outstanding orders against the contract have been fulfilled. The contract may be extended if deemed by **H-GAC** to be in the best interests of the Program, and subject to mutual agreement of the parties.

37. PERFORMANCE & PAYMENT BOND

H-GAC's contractual requirements DO NOT include a Performance & Payment Bond (PPB), and offered pricing should reflect this cost saving. However, **Contractor** must be prepared to offer a PPB to cover any specific order if so requested by **End User**. **Contractor** shall quote a price to **End User** for provision of any requested PPB, and agrees to furnish the PPB within ten business (10) days of receipt of **End User's** purchase order.

38. CHANGE ORDERS

End Users shall have the right to make additions by addenda for the purpose of clarification or inclusion of additional specifications, qualifications, conditions, etc. Any such addenda shall be made in writing and agreed upon by **Contractor** and the **End User** agency prior to issuance of any Change Order. A copy of any such Change Order shall be furnished by **Contractor** to **H-GAC**.

39. DUPLICATION OF TERMS OR STATEMENTS

Where statements or terms are duplicated or are extremely similar, **H-GAC** and the **End User** reserve the right to use the statement or term most favorable to **H-GAC** and/or the **End User**.

40. PUBLICITY

H-GAC encourages contractors to "market" the Program, and can provide some information and artwork to be used in published promotional materials. However, any publicity or published material released by **Contractor** referencing the contract, whether in the form of a press release, brochure, photographic coverage, or verbal announcement, shall be issued only with prior review and approval by H-GAC.

41. TAXES

HGAC and **End User** participants are either units of government or qualified non-profit agencies, and are generally exempt from Federal and State sales, excise or use taxes. **Offeror** shall not include any such taxes in the Response. Further, it shall be the responsibility of **Contractor** to determine the applicability of any taxes to a particular order and act accordingly. Exemption certificates will be provided upon request.

42. DRUG FREE WORKPLACE

Contractor shall provide notice to its employees and sub-contractors, as required under the Drug-Free Workplace Act of 1988. A copy of **Contractor's** Drug-Free Workplace policy shall, on request, be furnished to any **End User**.

43. PRODUCT NOTICES & MAILINGS

H-GAC is NOT the owner of Products sold pursuant to this Invitation, but acts only in the capacity of purchasing agent. In that regard, **Contractor** accepts sole responsibility for insuring that notices and mailings, such as Safety Alerts, Safety Recall Notices and Customer Surveys, are sent directly to the **End User** of record.

44. HANDLING OF ORDERS & PAYMENTS

In general, orders and payments will be handled as described below. More specific instructions and information regarding handling of purchase orders and the Order Processing Charge may be provided after contract award. Established procedures may be changed at any time by **H-GAC** as may be dictated by efficient business practice. The particulars of any sale, e.g. specific products, pricing, delivery, warranty, etc., will be in strict accordance with the terms and conditions of this Invitation and the specific contract awarded to **Contractor**. Beyond that:

- a. For any particular procurement to be made under the provisions of an **H-GAC** contract, **End User** and **Contractor** will discuss requirements and agree as to what will be provided.
- b. **Contractor** will prepare a Contract Pricing Worksheet and provide it to **End User**. The Worksheet will list everything being purchased including the base bid item(s), all published and unpublished options and the delivery date. All pricing shall be per the current contract.
- c. **End User** will send a purchase document to **Contractor**, which **Contractor** will send **H-GAC** together with the Contract Pricing Worksheet. **NOTE: Contractor** agrees not to offer, agree to or accept from **End User** any terms or conditions that conflict with or contravene those in **Contractor's** **H-GAC** contract, except for pricing discounts.

- d. **H-GAC** will prepare an "Order Confirmation" and send it to **End User** and to **Contractor**. The Order Confirmation verifies that **Contractor** has a valid **H-GAC** contract and that the order is in compliance with the requirements of the **H-GAC** Cooperative Purchasing Program. **Contractor** will not ship any goods before receipt of both **End User's** purchase document and **H-GAC's** Order Confirmation.
- e. On notification that **Contractor** has received an order, **H-GAC** will invoice **Contractor** for the applicable Order Processing Charge. **NOTE:** The Order Processing Charge is charged to **Contractor**, **EXCEPT in the case of motor vehicles**. For all sales of motor vehicles the Order Processing Charge is levied on the **End User**, collected by **Contractor**, and remitted to **H-GAC** by **Contractor**.
- f. **Contractor** will deliver products/services ordered, and will invoice **End User** for products/services accepted by **End User**. (See other Sub-Section herein dealing with Product Delivery.) **Contractor** will not invoice before shipment has been made.
- g. **End User** will pay **Contractor** for those products and/or services ordered which have been received and accepted. Under no circumstances shall any check be made payable to a representative or agent. Should a representative or agent submit an invoice to **End User** for any cost related to a purchase order issued to **Contractor** for products/services covered by an **H-GAC** contract, such invoice shall be forwarded to **Contractor** and **Contractor** will take action to correct the error.
- h. Upon delivery of any product/service by **Contractor** and acceptance by **End User**, **Contractor** shall remit to **H-GAC** the full amount of the applicable Order Processing Charge in accordance with the payment terms established in the **H-GAC** contract. Note, the Order Processing Charge is due whether or not **Contractor** has ever received an invoice from **H-GAC**. Sales executed based on the particulars of **Contractor's H-GAC** contract, without payment of the Order Processing Charge, may constitute fraud.

45. PRICE CHANGES

- a. Any permanent increase or decrease in offered pricing for a base contract item or published option is considered to be a price change. Temporary increases in pricing by whatever name (e.g. 'surcharge', 'adjustment', 'equalization charge', 'compliance charge', 'recovery charge', etc.), are also considered to be price changes.
- b. Except in the case of contracted published catalogs and price sheets, prices for Base Bid Items and Published Options are expected to be held firm for a minimum of 90 days from the date an awarded Offeror signs the **H-GAC** contract. Thereafter, changes will be considered if accompanied by justifying documentation satisfactory to **H-GAC**. For published catalogs and price sheets which are on an **H-GAC** contract, requests to amend the contract to reflect any new published catalog or price sheet may be submitted whenever the manufacturer publishes the new document. Any such request must include the new catalog or price sheet.
- c. If **Contractor** routinely offers discounted contract pricing, **H-GAC** may request **Contractor** to accept amended contract pricing equivalent to the routinely discounted pricing.
- d. No price change will be allowed unless it has been reviewed and approved by **H-GAC** in writing. **Contractor** must have received **H-GAC's** written approval of any change prior to charging the new price or using it in any quotation prepared for an **End User**.
- e. Price change requests must be submitted to **H-GAC** in writing and must be received by **H-GAC** at least thirty (30) calendar days prior to the requested effective date of the change, and must state the time period for which the requested pricing will remain firm.
- f. Price change requests shall include **H-GAC Forms D** and **E**, or whatever documentation was used to submit pricing in the original Response hereto, showing all affected items with current contract price, requested price, and percentage change shown clearly for each. This documentation should be submitted in MSExcel format to facilitate analysis and updating of the website.
- g. Price change requests **MUST** be supported with substantive documentation (e.g. manufacturer's price increase notices, copies of invoices from suppliers, etc.) showing that **Contractor's actual costs** have increased. The Producer Price Index (PPI) may be used as partial justification, subject to approval by **H-GAC**, but no price increase based solely on an increase in the PPI will be allowed.
- h. All Products shall, at time of sale, be equipped as may be required under any then current applicable local, state, and federal government requirements. If, during the course of any contract, changes are made to such government requirements which cause a manufacturer's costs of production to increase, **Contractor** may increase Product pricing to the extent of **Contractor's** actual cost increase. The increase must be substantiated with support documentation acceptable to **H-GAC** prior to taking effect. Modifications to a Product required to comply with such requirements which become effective after the date of any sale shall be the responsibility of the **End-User**.

- i. In cases involving contract extensions exceeding sixty-one (61) days beyond the stated expiration date of the contract, **Contractor** may request a price change based on the same conditions as stated above. However the thirty (30) day prior notice is waived and **H-GAC** will consider the request immediately on receipt.
- j. **H-GAC** reserves the right to accept or reject any price change request. Acceptance, if granted, will be in writing and the approved changes will become part of the contract.

46. CONTRACT ITEM CHANGES

- a. If a manufacturer discontinues a contracted item, that item will automatically be considered to be deleted from the contract with no penalty to Contractor. However, **H-GAC** may at its sole discretion elect to make a contract award to the next low offeror for the item, or take any other action deemed by **H-GAC** to be in the best interests of **End Users**, at its sole discretion.
- b. If a manufacturer makes any change in a contracted item which does not affect the contract price, Contractor shall advise **H-GAC** of the details. If the 'new' item is equal to or better than the originally contracted item, the 'new' item shall be approved as a replacement. Otherwise **H-GAC** may allow or reject the change, or take any other action deemed by **H-GAC** to be in the best interests of **End Users**, at its sole discretion. If the change is rejected there will be no penalty to Contractor.
- c. If a manufacturer makes any kind of change in a contracted item which affects the contract price, Contractor shall advise **H-GAC** of the details. **H-GAC** may allow or reject the change at its sole discretion. If the change is rejected there will be no penalty to Contractor. However, **H-GAC** may elect to make a contract award to the next low offeror for the item, or take any other action deemed by **H-GAC** to be in the best interests of **End Users**, at its sole discretion.
- d. In the case of specifically identified catalogs or price sheets which have been contracted as base bid items or as published options, routine published changes to products and pricing shall be automatically incorporated into the contract. However, **Contractor** must still provide thirty (30) calendar days written notice and an explanation of the changes to products and pricing. **H-GAC** will respond with written approval.

47. FORCE MAJEURE

If either party shall be wholly or partially prevented from the performance of any contractual obligation or duty by reason of or through strikes, stoppage of labor, riot, fire, flood, acts of war, insurrection, accident, order of any court, act of God, or specific cause reasonably beyond the party's control and not attributable to its neglect or nonfeasance, in such event, the time for the performance of such obligation or duty shall be suspended until such disability to perform is removed. Determination of Force Majeure shall rest solely with **H-GAC**.

48. PERFORMANCE UNDER CONTRACT

H-GAC is committed to insuring that **Contractor** provides effective and efficient service to all Participants in the Cooperative Purchasing Program, and expects that certain Performance Conditions must be met. Failure to meet these conditions may result in contract termination. In that regard, **Contractor shall:**

- a. Appoint a dedicated representative to be the contact person and focal point for all matters relating to End User quotations and orders. The representative shall have: A toll free phone number with voice mail; A fax number; A working e-mail address; and A postal address.
- b. Insure that the representative timely monitors all communication modes listed above, and promptly responds to communications from **End Users** and **H-GAC** in any of these modes. Phone calls will be promptly returned, in any event not later than the next business day. Acceptable failure will be due only to Force Majeure.
- c. Maintain sufficient qualified staff to promptly process all communications from **H-GAC** or **End Users**, and to efficiently, effectively and accurately service all requirements of the contract.
- d. As may be requested by **H-GAC**, replace any staff members who are not providing the service and expertise deemed necessary by **H-GAC** for acceptable support of **End Users**.
- e. Properly prepare and provide to **End User** a Contract Pricing Worksheet, or a quotation in other format as approved by **H-GAC**, for each and every order that is to be executed.
- f. Furnish, on request of **H-GAC**, reasonable data, forms and graphic material to be used in brochures or other print media, or on **H-GAC's** website.
- g. Allow access to **H-GAC** authorized personnel for inspection of operating facilities, and auditing of purchase orders during the contract period, and for a period extending thru the completion of any outstanding orders. Site inspection may be arranged not less than ten (10) calendar days prior, shall include the names of all participants, and shall be at no expense to **Contractor**.

h. **Reporting Requirements:**

- **Contractor** agrees to submit written quarterly reports to **H-GAC** detailing all transactions during the previous three month period. Such reports shall include, but are not limited to the following:
- **End User** name
- Product/Service purchased, including Product Code if applicable
- End User Purchase Order Number
- Purchase Order Date
- Product/Service dollar amount
- **HGACBuy** Order Processing Charge amount
- Reports must be provided to **H-GAC** in MSExcel or other acceptable electronic format, and are due by the 30th day of the month following the applicable quarter being reported.

- i. Should **Contractor** default in providing Products or Services as required by this Invitation and the contract, recourse may be exercised thru cancellation of the contract and other legal remedies as may be appropriate.

49. IMPLEMENTATION OF INTERNET BASED E-COMMERCE

H-GAC Cooperative Purchasing has adopted E-Commerce as part of its business model and maintains an internet website at www.HGACBuy.org. At any point in time, various information and process functions may be implemented and made operational thru the website, including but not limited to items such as:

Information Items

- | | |
|--|--|
| • Contract information | • Product and option item catalog listings |
| • Procurement schedules | • End User & Contractor information |
| • Response requirements & specifications | |

Functions

- | | |
|--|-----------------------------|
| • End User product inquiries | • Shipping/Delivery notices |
| • Product configuration and price quotes | • Invoice generation |
| • Purchase Orders and Confirmations | • Payment remittances, etc. |

All **H-GAC Contractors**, as a condition of contract, will be required to work with **H-GAC** and it's E-Commerce provider(s) to maximize use of E-Commerce within the context of **H-GAC Cooperative Purchasing** business. **Offeror** is encouraged to refer to **H-GAC's** Cooperative Purchasing web site where additional information can be found. If you have any questions, please contact **H-GAC** for assistance.

50. CONTRACTOR ORIENTATION/TRAINING

H-GAC believes that **Contractor's** familiarity with the operational policies and requirements of the Cooperative Purchasing Program is a key factor in achieving **End User** satisfaction. In that regard, the Contact Person listed on **Form A**, or an alternate, shall be required to participate in an **H-GAC** vendor orientation/training as soon as possible after contract award. In addition, any other of Contractor's staff who will be involved in any way with the HGACBuy Program should participate in orientation. The orientation may be presented as a teleconference or webinar, or may be held in **H-GAC's** offices as may be determined by **H-GAC** and Contractor to be the most efficient and effective form of delivery.

51. LEGAL & CONTRACTUAL REMEDIES

RESOLUTION OF PROTESTED SOLICITATIONS AND AWARDS

Procedure

Any actual or prospective **Offeror** or **Contractor** who is aggrieved in connection with a purchase transaction may file a grievance. The grievance may be filed at any phase of the procurement. In order for an above mentioned party to enter the grievance process, a written complaint must be sent to the Office Services Manger of **H-GAC** by certified mail which identifies the following:

1. Name, mailing address and business phone number of the complainant.
2. Appropriate identification of the procurement being questioned.
3. A precise statement of reasons for the protest.
4. Supporting exhibits evidence or documents to substantiate any claims.

The grievance must be based on an alleged violation of **H-GAC's** Procurement Procedures, a violation of State or Federal law (if applicable), or a violation of applicable grant or contract agreements to which **H-GAC** is a

party. Failure to receive a procurement award from **H-GAC** in and of itself does not constitute valid grievance. Upon receipt of grievance, the Office Services Manager will initiate the informal resolution process.

Expedited Resolution

The Procurement Officer or Departmental Manager responsible for the solicitation shall contact the complainant and all interested parties and attempt to resolve the allegations informally within ten (10) working days from date of complaint. If the allegations are successfully resolved by mutual agreement, documentation will be forwarded to the Office Service Manager of the resolution with specifics on each point addressed in the original complaint.

If the Procurement Officer or Departmental Manager is not successful in resolving the allegations, the complaint along with the comments will be forwarded to the Office Service Manager immediately. The Office Service Manager will review all documentation. All interested parties will be given written notice of the date, time, and place of the hearing and an opportunity to present evidence. A written decision will be issued within five (5) working days after the hearing along with notice of appeal rights.

Appeals

The complainant may appeal the Office Service Manager's decision by submitting a written appeal, within five (5) working days, to the Executive Director of **H-GAC**. The Executive Director, upon receipt of a written notice of appeal, shall contact the complainant and schedule a hearing within ten (10) working days. The Executive Director of **H-GAC** has the option of appointing a Hearing Officer to preside over the hearing. If appointed, the Hearing Officer shall conduct a hearing and forward a summary and recommended resolution to the Executive Director.

The decision reached by the Executive Director or his designee shall be final and conclusive. This decision will be forwarded to the complainant in writing within thirty (30) working days.

The **Contractor** may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a Court of competent jurisdiction.

RESOLUTION OF CONTRACT DISPUTES

Upon breach or default, **H-GAC** shall give the **Contractor** written notice of default. If the default is not remedied, within a reasonable specified time from date of notification, to the satisfaction and approval of **H-GAC**, default will be declared.

Upon breach of contract or default, **H-GAC** may exercise any and all of its rights afforded by law, including but not limited to those referenced in the General Contract Provisions.

SOLICITATIONS OR AWARDS IN VIOLATION OF THE LAW

Contracts awarded in violation of the competitive process or otherwise in violation of the law are voidable by **H-GAC**.

52. NATIONWIDE SALES OPPORTUNITIES

HGACBuy provides purchasing services to local governments qualifying non-profits throughout the nation, and desires to make established contracts available to them wherever and whenever practicable. Therefore, once a contract is awarded, **Contractor** is expected to expand the scope of its marketing effort to include sales to **End Users** in all areas of the United States, and/or to assign any **H-GAC** contract to another contractor(s) as deemed appropriate by **H-GAC** in the interest of its End Users.

- **Contractor** may sell through **HGACBuy** anywhere subject to compliance with applicable laws and regulations. If the market structure in which **Contractor** operates requires a contract assignment for any particular sale, **H-GAC** will expect **Contractor** to assign the contract to a Manufacturer or to another Dealer(s). Such assignment must be approved by **H-GAC**.
- **Contractor's** differential costs (e.g. transportation & delivery charges) and allowances (e.g. manufacturer's sales incentives) related to any sale may be charged to buyer.

End of Section A
GENERAL TERMS & CONDITIONS

SECTION B - PRODUCT SPECIFIC REQUIREMENTS
For
AMBULANCES, EMS & OTHER SPECIAL SERVICE VEHICLES

Table Of Contents

1. PURPOSE & SCOPE	1
2. EQUIPMENT CATEGORIES & PRODUCT CODES.....	1
3. GENERAL REQUIREMENTS.....	1
4. ABBREVIATIONS, ACRONYMS & DEFINITIONS.....	2
5. SAFETY INSPECTION AND LICENSES.....	2
6. EQUIPMENT MANUFACTURER'S SUPPORT.....	3
7. FACTORY TESTING.....	3
8. WARRANTY PERIOD.....	3
9. DELIVERY DOCUMENTATION	3
10. ELECTRICAL AND MECHANICAL REQUIREMENTS & FEATURES.....	4
11. TRADE IN CREDIT	5
12. STANDARDS ON BLOOD BORNE DISEASES	5
13. KKK-A-1822F-FEDERAL AMBULANCE SPECIFICATIONS	5
14. MINIMUM CAB/CHASSIS SPECIFICATIONS FOR AMBULANCES	5
15. OPTIONS AND ACCESSORIES FOR AMBULANCES	6
16. REMOUNT SERVICES ONLY	6
17. REMOUNT ON CONTRACTOR SUPPLIED CHASSIS	6
18. REFURBISHED SERVICES	7
19. OPTIONS & ACCESSORIES FOR VEHICLES OTHER THAN AMBULANCES	7
20. REQUIREMENTS FOR EQUIPMENT OTHER THAN AMBULANCES	7
21. COMPETITIVE PRICING.....	7
22. RESCUE UNITS	7
23. AWARDS.....	7

1. PURPOSE & SCOPE

Members of H-GAC's Cooperative Purchasing Program periodically have need of a variety of Ambulances, EMS and Other Specialty Vehicles, and may choose to buy them thru the Program. This Invitation and the specifications included and referenced herein are meant to establish minimum design and performance standards for such equipment, which shall be offered to members thru term contract(s).

2. EQUIPMENT CATEGORIES & PRODUCT CODES

The basic equipment categories included in this Invitation are listed below. Specific base bid items and associated H-GAC Product Codes are listed on **Form D**.

Equipment Categories (1st Character of Product Code)

- A. Ambulance
- B. Light/Medium Rescue Vehicle
- C. Other Specialty Vehicle or Equipment
- D. EMS Vehicle Conversions
- E. Remounts

3. GENERAL REQUIREMENTS

- This Invitation is designed to obtain bids that will:
 - A) Provide component prices for Emergency Medical Service Equipment and Units, and
 - B) Provide a pricing structure or formula for services associated with the design, development, delivery, and installation of the equipment.

At the direction of each End User Agency, Contractor shall develop individual, unit specific recommendations using the contractual component price list and service formulas.

Contractor shall honor purchase orders for supply of new units and installation of Products on existing units, but will not be obligated to supply items such as stretchers, disposable medical supplies and oxygen tanks.

- **Form A's**

*An originally signed **Form A** from the all entities who are party to this submission and who should be offered a contract if this submission is successful. These entities should include the **Ambulance Manufacturer and / or Converter and the Franchised Texas Dealer**. **Form A's will be accepted from those dealers outside Texas who have current or past sales through the program (Note: All other sales outside Texas should be coordinated through the manufacturer when possible).** In those cases where sales must go through a dealer due to franchise agreements, **Form A's will be accepted from those out-of-state dealers. For those only bidding conversions (i.e. mobile command, light rescues), Form A's from in-state commercial chassis dealers for the underlying chassis make being quoted must be provided in order to sell in Texas.***

- **Spec/Quote Sheet**

*Bidder shall supply a spec/quote sheet for each product code bid on **Form D (including remounts)**. These sheets should call out the **H-GAC Product Code** and detail what features are included in the price quoted on **Form D**.*

*Note: The spec/quote sheet supplied in the solicitation for complete units should provide vehicle model year/date and/or the price level information. This information is needed in order to process price change request on vehicles bid on **Form D**.*

- **Fees**

For all complete vehicles (Ambulances, EMS and Special Service) excluding remounts, there will be a flat fee of \$1,000.00 assessed per purchase order. There will be a flat fee of \$600.00 assessed per purchase order for remounts.

Note: For all non-vehicle products (boats, trailers etc.) there will be a fee of 1.5% of the total Purchase Order amount (Published Items) per purchase order. Offerors are responsible for taking this into account in determining bid pricing.

4. **ABBREVIATIONS, ACRONYMS & DEFINITIONS**

In addition to abbreviations, acronyms and definitions defined elsewhere herein, the following may also be found in these specifications:

AMD = **A**mbulance **M**anufacturers **D**ivision of the National Truck Equipment Association

Gallons. United States gallons.

PTO. Power takeoff.

Aluminum Constructed Body – patient module with all aluminum construction **including** structural components, cabinets, floors (no wood products used in construction).

General Constructed Body – patient module with aluminum structural components and other marine or exterior grade construction materials.

Chassis Powered – ambulance module powered by chassis electrical system.

Generator Powered – ambulance module including module mounted warning equipment and scene lights powered by on-board generator.

5. **SAFETY INSPECTION AND LICENSES**

A. **Safety Inspection**

Any vehicle bid to **H-GAC** shall include in the bid price, the cost of providing whatever Safety Inspection is required in the state of purchase, including documentation and windshield sticker.

B. **State Licenses**

Offeror must have all licensing required by any state in which business is conducted under an **H-GAC** Contract, and in particular the State of Texas, Department of Transportation, Motor Vehicle Division Code, if applicable. **Offeror must provide, in any response hereto, a copy of its current Texas MVD Motor Vehicle Dealers License and any other licenses (Converter, Trailer ect.) that may be required to sell their bid items in Texas.** Further, Contractor must provide licensing documentation for other states to **H-GAC** whenever requested.

6. EQUIPMENT MANUFACTURER'S SUPPORT

- A. The Contractor shall be prepared to offer replacement parts and/or service at prevailing rates **Equipment and Units** shall maintain replacement parts and service for all equipment. An ample stock of individual components shall be carried for a minimum of seven (7) years after dates of acceptance by End Users of **Emergency Medical Service Equipment and Units**.
- B. If any component becomes obsolete or unavailable, the Contractor shall be responsible for providing a device which will functionally replace the component if replacement parts are ordered. Ultimately, the Contractor shall, if required, replace the item with equipment of current manufacture which will provide the same functions.
- C. Offeror shall certify by submission of this bid the capability to supply replacement parts (for ambulance conversions) as may be required for a period of at least seven (7) years after **Emergency Medical Service Equipment and Units** have been accepted by End User Agencies.

7. FACTORY TESTING

Emergency Medical Service Equipment and Units shall undergo extensive factory testing prior to shipment to End Users. Testing shall encompass all phases of **Emergency Medical Service Equipment and Units** equipment from board or modular component level, to fully assembled status. Houston-Galveston Area Council shall be furnished documentation on request.

Note: End User Agency shall be responsible for travel and expenses related to factory inspections. Offeror may provide this travel as an option to End User Agency where permitted.

8. WARRANTY PERIOD

The warranty period for all equipment and accessories shall be, at a minimum, at least as per the standard warranty period normally offered by the manufacturer. This shall supercede any requirement related to warranty period stated in Section A.

- A. The patient compartment, all modifications to the OEM chassis by Offeror on the accepted unit, equipment and parts shall be guaranteed for a minimum period of ONE (1) years against defects in design, materials, and workmanship. The warranty period shall begin upon final acceptance of the equipment. This warranty shall cover parts and labor expenses.
- B. On type I & III emergency medical service MODULE the warranty period shall be **fifteen (15) years**.
- C. This warranty shall be upgraded to its original status each time the module is remounted by Contractor or a Contractor authorized remount facility, not to exceed five (5) years above the original warranty.
- D. Warranty of all system equipment shall be the sole responsibility of the Contractor under contract, but may be performed by their certified, designated agent.
- E. In the event any component part of equipment or materials furnished under these specifications, or it's subsequent contract(s), becomes defective by reason of material or workmanship during said period, and the end user agency immediately notifies Contractor of such defect, Contractor shall at no expense to the End User agency or **H-GAC**, repair or replace equipment or component with new equipment or component.
- F. Contractor shall furnish copies of warranties for all installed or otherwise provided equipment upon delivery of vehicle(s) to end user agencies. "On site" service shall be furnished for minor repairs and electrical problems by the contractor, but may be performed by their certified, designated agent emergency medical service units.

9. DELIVERY DOCUMENTATION

- A. **User's Manual**
At least one (1) user or operators manual shall be furnished with each delivered piece of equipment. Manuals shall provide basic operational description of all equipment and other pertinent operational details. Manuals shall be concise, simple, and shall include pictures showing various operator controls.
- B. **Installation / Service Manual & Schematics**
The Installation/Service Manual shall describe proper **Emergency Medical Service Equipment and Units** installation procedures. The manual shall include those details which are unique to the unit. The Installation/Service Manual shall also include a maintenance section with board overlays, schematic diagrams, and theories of operation. Explanation of diagnostic display interpretations shall also be included. All drawings shall be accurate, to a scale sufficiently large to show all pertinent features of

unit/system items and method of connection, detailing components. Two each to be provided with each EMS unit delivered.

C. Equipment Documentation

Contractor shall deliver to End User Agency a complete set of manuals, warranties, warranty registration, instructions, etc. associated with any equipment installed or provided with the supplied Emergency Medical Service Equipment and Unit(s). This includes documentation for items such as sirens, lighting, siren speakers, oxygen devices, stretchers and cab-chassis.

10. ELECTRICAL AND MECHANICAL REQUIREMENTS & FEATURES

A. Ergonomic Design

Operator control functions, switches, buttons, and displays shall be designed to aid and enhance operator capabilities by minimizing efforts required to control equipment. Each function shall be labeled in a manner which minimizes operator error. Each major equipment function shall have an individual switch and associated indicator.

B. Electrical Features

1. Electronic circuitry employed throughout the **Emergency Medical Service Equipment and Units** may utilize integrated, solid state circuitry, and may utilize Very Large Scale Integration. The only exception allowed shall be relays for external interfaces and switches. Switches shall be rated for a minimum of one million (1,000,000) operations. On printed circuit boards, all active devices shall have designations screened onto the circuit board at each device location. All optional and auxiliary circuit output connections shall be screened onto the board for easy reference.

2. All **Emergency Medical Service Equipment and Units** electrical components should be of plug-in modular design. The plating material on circuit board edges, where plug-in contact is made, shall provide maximum reliability. All Copper traces on circuit boards shall be covered with protective materials which provide both isolation and non-conductivity.

C. Equipment Interchange Ability

For ease of service and reduction of spare parts, all components and similar equipment shall be interchangeable excepting minor adjustments, where applicable. The exchange of equipment by personnel of the End User Agency shall in no way constitute a violation of the warranty if performed according to basic steps listed in User's Manual or Installation/Service Manual. **Emergency Medical Service Equipment and Units** shall have all essential, standard maintenance areas located to provide ease of access.

D. Standard Electrical Feature Expansion

Field enhancement and expansion of standard electrical features shall be accomplished by modification or addition of required components to control the added features.

E. General Installation Requirements

1. The installation procedures for all equipment shall be accomplished in a complete and professional manner.

2. To conform with manufacturers' warranties, all equipment installed under this agreement having a manufacturer's warranty shall be installed by, or under the direction of, the manufacturer or his certified agent. All such manufacturers' warranties shall be forwarded to the End User Agency.

3. All work involving manufactured goods or products shall be performed in accordance with manufacturer's recommendations. Any and all items of work referred to by the specifications, unless specified to the contrary in writing, shall be the responsibility of the Contractor and shall be included in submitted bid.

4. Installations shall include all related costs to interface equipment to the **Emergency Medical Service Equipment and Units** sources. Contractor shall be responsible for freight, handling, unpacking, placement, cabling, and final configuration of all proposed equipment; and all of these costs shall be identified in the bid.

5. Contractor shall be responsible for maintaining safe, clean work area, removing associated debris as needed.

F. Installation / Assembly Acceptance

Each **Emergency Medical Service Equipment and Unit** installation/assembly shall be completed and thereafter accepted in written form by the End User Agency, with copy forwarded to the H-GAC for final acceptance.

11. TRADE IN CREDIT

Contractor may offer reduction in price through credit for trade-in of End User Agency equipment at market value negotiated between Contractor and End User Agency. However, Trade-In credit shall be used to reduce End User cost only after applicable totals are tabulated.

12. STANDARDS ON BLOOD BORNE DISEASES

All **Emergency Medical Service Equipment and Units** sold thru the Program executed shall be compliant with Occupational Safety and Health Administration BLOOD BORNE pathogen standards, National Fire Protection Association, Inc standards, and Center for Disease Control recommendations.

Emergency Medical Service Units shall be designed to expedite the removal of blood and other body fluids, provide isolated disposal areas for needle sharps and infected material, and eliminate use of materials in the manufacturing of units which provides a growth media for BLOOD BORNE pathogens.

13. KKK-A-1822F – FEDERAL AMBULANCE SPECIFICATIONS

All Ambulance equipment offered and sold hereunder must meet Federal Ambulance Specification KKK-A-1822F, and all modifications and enhancements to that specification as detailed in this Invitation. A copy of the Federal Ambulance Specifications may be downloaded at no cost from the internet at:

[FSS.GSA.GOV/VEHICLES/BUYING](http://www.tea.com/Downloads/AMD_KKK-A-1822F.pdf). (http://www.tea.com/Downloads/AMD_KKK-A-1822F.pdf).

Note: Class 2 (four wheel driven - 4X4), Configuration A for all Types (as referenced in KKK A-1822F) can be included in the manufacturing options (**Form E**). All units are to be bid with **ALS Configuration** compliance. Offerors may offer a CREDIT on **Form E** for End User Agency choice of a **BLS Configuration** as an option as well.

14. MINIMUM CAB/CHASSIS SPECIFICATIONS FOR AMBULANCES

Offered commercial cab-chasses shall meet all specification herein, including the following:

- **All cab/chassis shall be current model Ford, Dodge, Chevrolet, GMC, International, Freightliner or other compliant cab & chassis**, with 47A ambulance prep-package, where applicable, to be included in the base unit price.
- Chassis OEM engine suitable for proposed units intended use with automatic transmission and drive train, with spin-on oil filter, dry paper element type air filter, minimum one-half inch clearance between fan blades and radiator, and radiator with heavy duty coolant recovery system.
- Multi-speed automatic w/auxiliary transmission cooler
- Power steering
- Brakes, dual hydraulic power, rear anti-lock braking system on type I, II, and III.
- Dual parking brake, cable actuated operated on type I, II, and III
- Factory air conditioning with engine driven compressor and environmentally safe freon, heavy duty cooling package and heavy duty radiator
- OEM tinted glass
- Dual wheels, if applicable - wide track rear axle
- Unless specified by the end user, on Type I or III Modular Ambulance and Type II Van, single rear axle shall be the minimum specifications or according to payload requirements as indicated in the NFPA 1917 specification.
- Rear axle ratio suitable for intended use
- Heavy duty front springs with front stabilizer bar
- Heavy duty gas shock absorbers front and rear
- Heavy duty rear springs designed for intended use
- Radial tires with highway tread
- Spare tire and wheel as above
- Chrome front bumper
- OEM Exterior mirrors suitable for intended use
- Dual heavy duty batteries providing cold cranking amperage suitable for intended use
- Mud flaps in compliance with Texas state law.
- Factory dual horns, electric
- Windshield wipers, with intermittent feature
- Factory installed fuel tanks
- Unless specified by the end user, paint should be Ford Polar White or approved equal
- Aero or equal halogen headlights w/impact-resistant lenses.

▪ **Electrical generating system**

At minimum the ambulance shall be equipped with an OEM standard DC power from either a single or dual OEM alternator. Another brand of alternator may be substituted, provided the manufacturer of the alternator has a local service center and the alternator has been certified by a certified testing authority that the generating system meets the requirements of NFPA 1917. Increase to the capacity of the electrical system shall grow in accordance to the demand in the final electrical design of the system and the electrical load thereto. Exception to this requirement is an emergency medical service unit with an auxiliary generator set with electronic ignition, then the OEM cab-chassis 100 ampere or greater alternator is acceptable.

15. OPTIONS AND ACCESSORIES FOR AMBULANCES

Bidder shall provide a thorough listing of options on **Form E** for the categories listed below. Bidder may list/price these options individually or provide a catalog specifying the pricing/discount structure. All catalogs must be identified (name, effective date, year) on **Form E**. If catalog is submitted, bidder shall provide a copy of this catalog w/bid. The catalog/retail price book bid shall be the one in effect at the time of bid submittal. In any event, manufacturers' descriptions, part numbers, and pricing must be provided. Pricing must include installation on the vehicle when part of original vehicle order. Where one of these options is standard equipment, buyer may choose to take a credit in lieu of the required option, provided omission of the item does not make the unit non-compliant with NFPA, QVM and/or any other applicable certifications. This list is not meant to be restrictive or all inclusive. Offeror is expected to provide a complete listing of options/accessories with the response.

Required Option (To be bid on Form E) – (SAE J3027) – Ambulance Litter Integrity, Retention and Patient Restraint must be provided where the states or end users request it. The Cot Fastener Assembly shall be bid as an option by the contractor (Form E).

Note: Bidder is encouraged to list chassis credits (where applicable) on Form E.

Option and Accessory Categories

- Emergency Lighting & Light Bars
- Audible Warning Devices
- Bumpers, Guards & Trim
- Cab/chassis Options & Accessories
- Electrical Options & Accessories
- Operator Control Panel Options & Accessories
- Patient Module Exterior/Construction Options & Accessories
- Patient Module Interior Options & Accessories
- Patient Module Window Options
- Patient Transport/Restraint Options & Accessories

Note: All priced options (Form E) may be offered for separate purchase to End Users. Individual purchase orders for these options cannot exceed \$50,000.00 (H-GACBuy Fee – 1.5%)

16. REMOUNT SERVICES ONLY

Remount Services have been added to **Form D** as a base bid line item. Bid pricing for this service shall include the cost of removing an existing body and reinstalling it on a different chassis, **only**. This service would apply where the chassis was supplied by the end user.

Note: Remounting Services are to be performed by an authorized dealer/remounter. Any specific certifications or warranties that may be requested by an end user regarding remounts is the end users responsibility and shall be negotiated between the end user and the supplier/contractor when services are quoted.

17. REMOUNT ON CONTRACTOR SUPPLIED CHASSIS

Remounts on Contractor Supplied Chassis have been added to **Form D** as a base bid line item. Bid pricing for this line item shall include the cost of the chassis plus the removal and reinstallation of the body, **only**.

Note: Remounting Services are to be performed by an authorized dealer/remounter. Any specific certifications or warranties that may be requested by an end user regarding remounts is the end users responsibility and shall be negotiated between the end user and the supplier/contractor when services are quoted.

18. REFURBISHED SERVICES

Refurbishing parts/services are to be bid as published options on **Form E**. These published options are available for purchase by members separately and independently from associated base line items. The cost cannot exceed \$50,000.00. If quoting refurbishing services where the price exceeds \$50,000.00, it must be tied to a base bid line item (Remounts) listed on Form D.

19. OPTIONS & ACCESSORIES FOR VEHICLES OTHER THAN AMBULANCES

Offeror shall quote a wide variety of upgrades and accessories to insure that End Users may be able to configure any purchased vehicle to meet their requirements.

20. REQUIREMENTS FOR EQUIPMENT OTHER THAN AMBULANCES

Equipment other than ambulances shall be built to standard published OEM specifications for the specific equipment offered, and must meet the requirements of any applicable federal (FMVSS), state (TxDOT) or local law or regulation. All emergency vehicles, chassis, modular body equipment, devices, accessories, and electronic equipment delivered under this contract shall carry the manufacturers' standard warranty for a minimum of 1 year against defects in materials, workmanship and performance.

21. COMPETITIVE PRICING

By submission of a response, **Offeror** certifies that offered pricing is as good as or better than pricing offered to local government customers individually or thru any other program under normal circumstances. If such is not the case, **Offeror** shall explain how offered pricing differs from "best" pricing, and by how much.

22. RESCUE UNITS

Units not having firefighting capabilities (water tanks or pressurized foam tanks) shall be in accordance with the latest revision of NFPA 1901. The rescue vehicle, chassis rescue body, equipment, rescue accessories and electronic equipment to be delivered under this contract shall be standard commercial products, tested and certified to meet this specification. The vehicle shall comply with all Federal Motor Vehicle Safety Standards (FMVSS) and United States regulations applicable or specified for the year of manufacturer.

23. AWARDS

Consistent with Texas bid award statutes, for each specific Form-D line item, H-GAC will recommend a single award to the lowest responsible Offeror. Once approved by our Board of Directors, Offerors will be notified of H-GAC management's final award recommendations by email, and then followed by a final, formal signature request from our Contracts group.

Specifications prepared by
Houston-Galveston Area Council
Cooperative Purchasing Program

This is the end of the Section B



SECTION C - H-GAC FORMS

For Use In Responding To Competitive Bid And Proposal Invitations

Invitation No.: AM10-16

Title: Ambulances, EMS & Other Special Service Vehicles

This Section contains the following **H-GAC FORMS**.

FORM	DESCRIPTION
Form A:	Offeror Identification and Authorized Signatory
Form B:	Historically Underutilized Business Enterprises
Form C:	Response Checklist
Form D:	Offered Items Pricing
Form E:	Published Options

These *FORMS* are hereby made available in electronic format. They should be copied to Offeror's computer for completion and/or printout as required. The *FORMS* **may not** be changed or altered in any way, except as may be specified on the *FORM*.

ALL completed *FORMS* must also be submitted electronically on CD-ROM, excepting of course for signatures. The printed "Original" of the response will be considered as the official copy in case of any discrepancy between the electronic version and the printed Original.

FORM A - OFFEROR IDENTIFICATION & AUTHORIZED SIGNATORY
(DO NOT handwritten this Form. Information must be typed in.)

Invitation No.: AM10-16

Invitation Title: Ambulances, EMS & Other Special Service Vehicles

Offeror Company:

(Legal name of business which will appear on contract, if awarded)

Offeror Status: ☐ Manufacturer

☐ Dealer/Distributor

☐ Other

Response Type(1): ☐ Single Offeror Acting
Alone Or As Lead

☐ Multiple Offerors
Acting Jointly

Contract Signatory(2):

Title:

Mailing Address(3):

Street/PO Box

City

State & Zip

Physical Address:

Street

City

State & Zip

Phone:

Fax:

Email Address:

Federal Tax ID No.:

Web Page URL:

(1) If Joint Offering, all parties must submit a signed Form A. A contract will be offered to each.

(2) Person who will sign final contract documents if an award is made.

(3) Address to which final contract documents would be sent for signature.

Member Contact Information

Contact Person(4):

Title:

Mailing Address:

Street/PO Box

City

State & Zip

Physical Address:

Street

City

State & Zip

Toll Free Phone:

Fax:

Email Address:

(4) Person who End Users will contact for product information and to get pricing quotes.

The Signatory below, on behalf of Offeror:

- Acknowledges having thoroughly reviewed the Invitation;
- Attests to having the authority to sign this response and commit Offeror to honor all requirements;
- Makes, under penalty of perjury, all required Offeror Certifications as detailed in General Terms;
- Certifies that all information provided in this Response is true and correct.

Signature:

Title:

Printed Name:

Date:

FORM B - HISTORICALLY UNDERUTILIZED BUSINESS ENTERPRISES

Procurement No.: AM10-16

Title: Ambulances, EMS & Other Special Service Vehicles

Offeror: _____

Most, if not all, of the Members of HGACBuy are subject to various requirements relative to purchasing goods and services from Historically Underutilized Business Enterprises (HUBs)(See Note 1). These requirements are promulgated by federal and state governmental authorities, and include measureable criteria such as 'percentage of total dollars spent directed to HUBs', 'number of HUB contractors used', 'HUB subcontractors employed by primary contractors', etc. These requirements are generally formalized in goal oriented programs.

HGACBuy is comitted to promoting full and equal business opportunities for HUB contractors, and to assisting Cooperative Purchasing Program (COOP) Members in meeting mandated HUB goals. In that regard, Contractor shall make a good faith effort to use the services of Certified/Listed (See Note 2) HUBs whenever possible.

As part of a good faith effort, Contractor agrees to work with and assist HGACBuy Members in meeting HUB targets and goals, as may be required by any rules, processes or programs they might have in place. Such assistance may include such things as compliance with reporting requirements, provision of documentation, consideration of 'Certified/Listed' subcontractors, provision of documented evidence that an active participatory role for a HUB entity was considered in a procurement transaction, etc.

Note 1: There are many designations other than "HUB" used across the country within various jurisdictions. Examples include, terms such as Disadvantaged Business Enterprise (DBE), Minority Owned Business Enterprise (MBE), Woman Owned Business Enterprise (WBE), Small Disadvantaged Business (SDB), Small, Woman or Minority-owned Business (SWAM), etc. Regardless of the formal designation, the overall objective of the relavant programs is basically the same, i.e. to insure that disadvantaged and underutilized members of the business community receive a fair share of public spending. The term HUB as used herein shall be understood to encompass all such programs/business enterprises, no matter what terminology is used by the Member.

Note 2: The terms "Certified" and "Listed" as used in conjunction with HUB programs relate to the process of HUB qualification review. Jurisdictions usually require that companies claiming HUB status be reviewed and confirmed as meeting certain minimum requirements to claim that status, and that the review and confirmation process be carried out by certain designated entities. They are then "Certified" or "Listed" by having their name included on an official listing published by the Certifying or Listing Authority.

Accepted and Agreed By: _____

Title: _____

Date: _____

HUB Status Of Offeror☐ Offeror is a HUB, as detailed below.☐ Offeror is not a HUB.

Designation(s):

☐ HUB☐ DBE☐ MBE☐ WBE☐ Other

Certifying/Listing Authority(s): _____

Subcontracts

On a separate sheet, list any subcontractors that would be employed in providing products or services related to this procurement. Include subcontractor name, designation (HUB, DBE, etc.) and certifying/listing authority.

☐ Subcontractor List attached.☐ No Subcontractors will be used.

FORM C - RESPONSE CHECKLIST

Procurement No.: AM10-16

Title: Ambulances, EMS & Other Special Service Vehicles

Offeror: _____

This *FORM* is provided to help insure that all required Response elements have been completed and included, or certified as being available upon request. **Responses that do not comply with all requirements may be considered non-compliant.** Offeror's signatory must review each item below, and certify by initialing in the space to the right.

This Response Includes:	Init.
1 An "Original" of all required <i>FORMS</i> and documents, plus one copy, each in a separate hard-sided 3-ring binder.	
2 A completed electronic copy of <u>ALL</u> Forms, and any other documents required by this Invitation to be submitted electronically, on electronic media, e.g. CD-ROM. Forms D & E are to be provided in an excel format.	
3 All required Form A's have been submitted with the bid package (Dealer, Mfg., Converter & Texas Commercial Chassis/vehicle dealers) where applicable.	
4 A Form W-9 - Request for Taxpayer Identification Number and Certification shall be provided from each entity that has submitted a Form A for this submission.	
5 The required list of References .	
6 A complete description of Offeror's "Service Organization", detailing support locations, hours, personnel and parts/service availability.	
7 Complete Warranty Documentation for all Products offered.	
8 If the Non-Resident Reciprocal Bid Act applies, a copy of your state statute and a determination of the status of Texas bidders/proposers in your home state. If not applicable, indicate "N/A"	
9 If offer includes motor vehicles to be sold in Texas, copies of all current licenses as required by the Texas Motor Vehicle Commission Code (ambulance, converter and trailer licenses) where applicable.	
10 The manufacturer's latest Specification Documents detailing standard features, operating characteristics, etc., for each Base Product Item offered. Note: Bidder shall supply a spec/quote sheet for each product code bid on Form D (including remounts). These sheets should detail what features are included in bid unit the quoted on Form D.	
11 Form CIQ , if required by law, completed and signed. Go to http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm to get instructions and download the Form.	
12 A Bid/Proposal Bond , or Cashier's Check in the amount of \$3000 . (A percentage bond is NOT acceptable.)	Not Required

FORM D - OFFERED ITEMS PRICING		Procurement No.:	AM10-16
Offeror Name:			
H-GAC Product Code	Item Description (Offeror may not change any description or add items)	Offered Price	
A. American Emergency Vehicles			
A. Ambulance			
AA01	TYPE I, FORD F350 TRAUMAHAWK DR92		
AA02	TYPE I, FORD F350 TRAUMAHAWK 148"		
AA03	TYPE I, FORD F450 TRAUMAHAWK 172"		
AA04	TYPE I, FORD F550 TRAUMAHAWK 172"		
AA05	TYPE I, DODGE RAM 4500 TRAUMAHAWK		
AA06	TYPE I, DODGE RAM 5500 TRAUMAHAWK		
AA07	TYPE II, FORD TRANSIT		
AA08	TYPE II SPRINTER		
AA09	TYPE II, FORD E350 TRAUMAHAWK		
AA10	TYPE III, SPRINTER DR86		
AA11	TYPE III, FORD E350 TRAUMAHAWK DR92		
AA12	TYPE III, FORD E350 TRAUMAHAWK 148"		
AA13	TYPE III, FORD E450 TRAUMAHAWK 164"		
AA14	TYPE III, FORD E450 TRAUMAHAWK Z-5 164"		
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)			
AE01	GM G3500 TYPE III BASE AMBULANCE REMOUNT		
AE02	GM G4500 TYPE III BASE AMBULANCE REMOUNT		
AE03	FORD E350 GAS TYPE III BASE AMBULANCE REMOUNT		
AE04	FORD E450 GAS TYPE III BASE AMBULANCE REMOUNT		
AE05	FORD F350 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT		
AE06	FORD F450 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT		
AE07	FORD F550 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT		
AE08	DODGE RAM 4500 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT		
AE09	DODGE RAM 5500 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT		
B. Braun			
A. Ambulance			
BA01	Express Plus - Type I - Ford F-350 - 165" Wheelbase- 72" Headroom - 150"L Full Seam Welded Module - Sliding Side Door - Diesel		
BA02	Express-Type III-Ford E-350 - 138" Wheelbase - 68" Headroom - 144"L Full Seam Welded Module - Sliding Side Door - Gas		
BA03	Express- Type III - Chev G-3500 - 139" Wheelbase - 68" Headroom - 144"L Full Seam Welded Module - Sliding Side Door - Gas		
BA04	Responder - Type III - Freightliner Sprinter - 144" Wheelbase - 72" Headroom - 150"L Full Seam Welded Module - Sliding Side Door - Diesel		
BA05	Signature Series Express - Type III - Ford E-350 - 138" Wheelbase - 68" Headroom - 150" L Full Seam Welded Module - Sliding Door - Gas		
BA06	Signature Series Express - Type III - Chevy G-3500 - 139" Wheelbase - 68" Headroom - 150"L Full Seam Welded Module - Sliding Side Door - Gas		
BA07	Signature Series Express - Type I - Ford F-350 - 165" Wheelbase - 68" Headroom - 150" L Full Seam Welded Module - Sliding Side Door - Diesel		
BA08	Liberty - Type I - RAM 4500 - 168.5" Wheelbase - 72" Headroom - 156" L Full Seam Welded Module - Sliding Side Door - Diesel		

BA09	Liberty - Type I - Ford F-450 - 165" Wheelbase - 72" Headroom - 156" L Full Seam Welded Module - Sliding Side Door - Diesel	
BA10	Chief XL - Type III - Chev G-4500 - 159" Wheelbase - 72" Headroom - 169" L Full Seam Welded Module - Sliding Side Door - Gas	
BA11	Chief XL - Type III - Ford E-450 - 158" Wheelbase - 72" Headroom - 169" L Full Seam Welded Module - Sliding Side Door - Gas	
BA12	Chief XL - Type I - Ford F450 - 189" Wheelbase - 72" Headroom - 169" L Full Seam Welded Module - Sliding Side Door - Diesel	
BA13	Chief XL - Type I RAM 4500 - 192.5" Wheelbase - 72" Headroom - 169" L Full Seam Welded Module - Sliding Side Door - Diesel	
BA14	Chief XL - Type I International Terra Star - 183" Wheelbase - 72" Headroom - 169" Full Seam Welded Module - Sliding Side Door - Diesel	
BA15	Super Chief - Type I Medium Duty - International Durastar - 175" Wheelbase - 73" Headroom - 170" L Full Seam Welded Module - Sliding Side Door - Diesel	
BA16	Super Chief - Type I Medium Duty - Spartan MetroStar - 162" Wheelbase - 73" Headroom - 170" Full Seam Welded Module - Sliding Side Door - Diesel	
BA17	Super Chief - Type I Medium Duty - Ford F-650 - 182" Wheelbase - 73" Headroom - 170" Full Seam Welded Module - Sliding Side Door Diesel	
BA18	Super Chief - Type I Medium Duty - Freightliner M2 - 174" Wheelbase - 73" Headroom - 170" L Full Seam Welded Module - Sliding Side Door - Diesel	
BA19	Patriot - Type I Medium Duty - Spartan Metro Star - 190" Wheelbase - 73.5" Headroom - 49"/170" L Full Seam Welded Module - Sliding Side Door - Diesel	

E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)

BE01	Remount Only - Type I	
BE02	Remount Only - Type III	
BE03	Remount Only - Medium Duty	
BE04	Remount on Chassis - Express Module Ford E350 Gas Chassis Type III	
BE05	Remount on Chassis - Express Module Chevy G3500 Gas Chassis Type III	
BE06	Remount on Chassis - Express Module Ford F350 Diesel Chassis Type I	
BE07	Remount on Chassis - Express Module Ram 3500 Chassis Type I	
BE08	Remount on Chassis - Raider Module Ford E450 Gas Chassis Type III	
BE09	Remount on Chassis - Raider Module Ford F450 Diesel Chassis Type I	
BE10	Remount on Chassis - Raider Module Ram 4500 Type I	
BE11	Remount on Chassis - Liberty Module Ford E450 Gas Chassis Type III	
BE12	Remount on Chassis - Liberty Module Ford F450 Diesel Chassis Type I	
BE13	Remount on Chassis - Liberty Module Ram 4500 Chassis Type I	
BE14	Remount on Chassis - Chief/Chief XL Ford E450 Gas Chassis Type III	
BE15	Remount on Chassis - Chief/Chief XL Chevy G4500 Gas Chassis Type III	
BE16	Remount on Chassis - Chief/Chief XL Ford F450 Diesel Chassis Type I	
BE17	Remount on Chassis - Chief/Chief XL Ram 4500 Chassis Type I	
BE18	Remount on Chassis - Super Chief International Durastar Type I	
BE19	Remount on Chassis - Super Chief Freightliner M2 Type I	

C. Braun Northwest

A. Ambulance

CA01	North Star - Type 1 - Ford F350 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	
CA02	North Star - Type 1 - RAM 3500 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	
CA03	North Star - Type 1 - GMC K3500 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	
CA04	North Star - Type 1 - Ford F450 4x4 - Diesel Engine - 147"L x 94"W x 72" HR	
CA05	North Star - Type 1 - Ford F450 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	
CA06	North Star - Type 1 - RAM 4500 4x4 - Diesel Engine - 167"L x 94"W x 72" HR	

CA07	North Star - Type 1 - Medium Duty - Ford F650 4x2 - Diesel Engine - 167"L x 96"W x 72" HR	
CA08	North Star - Type 1 Medium Duty - International - Diesel Engine - 167"L x 96"W x 72" HR	
CA09	North Star - Type 1 Medium Duty - Freightliner - Diesel Engine - 167"L x 96"W x 72" HR	
CA10	North Star - Type 2 - MB Sprinter Van	
CA11	North Star - Type 3 - Ford E350 - Gas Engine - 147"L x 94"W x 72" HR	
CA12	North Star - Type 3 - GMC G3500 - Gas Engine - 147"L x 94"W x 72" HR	
CA13	North Star - Type 3 - Ford E450 - Gas Engine - 167"L x 94"W x 72" HR	
CA14	North Star - Type 3 - GMC G4500 - Gas Engine - 167"L x 94"W x 72" HR	
B. Light/Medium Rescue Vehicle		
CB01	North Star - Fire Rescue - Ford F550 4x4 Crew Cab - Diesel Engine - 116"L x 94"W	
CB02	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 116"L x 94"W	
CB03	North Star - Fire Rescue - RAM 5500 4x4 Crew Cab - Diesel Engine - 116"L x 94"W	
CB04	North Star - Fire Rescue - RAM 5500 4x4 Regular Cab - Diesel Engine - 116"L x 94"W	
CB05	North Star - Fire Rescue - Ford F550 4x4 Crew Cab - Diesel Engine - 147"L x 94"W	
CB06	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 147"L x 94"W	
CB07	North Star - Fire Rescue - RAM 5500 4x4 Crew Cab - Diesel Engine - 147"L x 94"W	
CB08	North Star - Fire Rescue - RAM 5500 4x4 Regular Cab - Diesel Engine - 147"L x 94"W	
CB09	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 167"L x 94"W	
CB10	North Star - Fire Rescue - RAM 5500 4x4 Regular Cab - Diesel Engine - 167"L x 94"W	
CB11	North Star - Fire Rescue - Ford F550 4x4 Regular Cab - Diesel Engine - 192"L x 94"W	
CB12	North Star - Fire Rescue - RAM 5500 4x4 Regular Cab - Diesel Engine - 192"L x 94"W	
C. Other Specialty Vehicle or Equipment		
CC01	North Star - Prisoner Transport - Ford E350 - Gas Engine - 138"L x 94"W x 57.875"HR	
CC02	North Star - Prisoner Transport - Ford F350 4x4 - Diesel Engine - 143"L x 94"W x 57.75"HR	
CC03	North Star - Prisoner Transport - Ford F450 4x2 Regular Cab - Diesel Engine - 191"L x 94"W x	
CC04	North Star - Prisoner Transport - Ford F550 4x2 - Regular Cab - Diesel Engine - 197"L x 94"W	
CC05	North Star - Prisoner Transport - Freightliner 4x2 - Regular Cab - Diesel Engine - 197"L x 94"	
CC06	North Star - Prisoner Transport - Ford F650 4x2 - Super Cab - Diesel Engine - 197"L x 94" W x	
CC07	North Star - Prisoner Transport - RAM 4500 4x2 Regular Cab - 197"L x 94"W x 72 "HR	
CC08	North Star - EOD Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 191"L x 94" W x	
CC09	North Star - EOD Command - International 4400 4x2 - Diesel Engine - 222"L x 100"W x 84"HR	
CC10	North Star - SWAT Command - Ford F550 4x4 - Regular Cab - Diesel Engine - 192"L x 94" W	
CC11	North Star - Hazardous Materials Command - Ford F550 4x4 - Regular Cab - Diesel Engine -	
CC12	North Star - Crime Scene Command - Ford F350 4x4 - Diesel Engine - 147"L x 94"W x 72"HR	
CC13	North Star - Mobile Command - Ford F650 4x2 - Diesel Engine - 196"L x 94"W x 76"HR	
CC14	North Star - Wildland Crew Body - 198"L x 98"W x 78" HR	
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)		
CE01	North Star - Remount of Northstar Module	
CE02	North Star - Remount of Northstar Module - Ford F350 4x4	
CE03	North Star - Remount of Northstar Module - Ford F450 4x4	
CE04	North Star - Remount of Northstar Module - Ford E350	
CE05	North Star - Remount of Northstar Module - Ford E450	
CE06	North Star - Remount of Northstar Module - GMC G3500	
CE07	North Star - Remount of Northstar Module - GMC G4500	
CE08	North Star - Remount of Northstar Module - RAM 3500 4x4	
CE09	North Star - Remount of Northstar Module - RAM 4500 4x4	
CE10	North Star - Remount of Northstar Module - International	
CE11	North Star - Remount of Northstar Module - Freightliner	

D. Crestline Coach Ltd**A. Ambulance**

DA01	Summit 170, Type III - 96"W x 170"L - Ford E450 Gas	
DA02	Summit 170, Type III - 96"W x 170"L - Chev G4500 Gas	
DA03	Summit 170, Type III - 96"W x 170"L - Chev G4500 Diesel	
DA04	Summit 170, Type I - 96"W x 170"L - Ford F-450 Diesel	
DA05	Summit 170, Type I - 96"W x 170"L - Dodge 4500 Diesel	
DA06	Summit 150, Type I - 96"W x 154"L - Ford F-350 Diesel	
DA07	Summit 150, Type I - 96"W x 154"L - Ford F-450 Diesel	
DA08	Commander, Type III - 94"W x 164"L - Ford E-450 Gas	
DA09	Commander, Type III - 94"W x 164"L - Chevy G4500 Diesel	
DA10	Commander, Type III - 94"W x 164"L - Chevy G4500 Gas	
DA11	Commander, Type III - 94"W x 164"L - Ford E350 Gas	
DA12	Commander, Type III - 94"W x 164"L - Chev G3500 Diesel	
DA13	Commander, Type III - 94"W x 164"L - Chev G3500 Gas	
DA14	FleetMax, Type III - 88"W x 164"L - Ford E350 Gas	
DA15	FleetMax, Type III - 88"W x 164"L - Chev G3500 Gas	
DA16	Fleetmax, Type III - 88"W x 164"L - Chev G3500 Diesel	
DA17	Apex, Type III - 90"W x 151"L - Ford E350 Gas	
DA18	Apex, Type III - 90"W x 151"L - Chev G3500 Gas	
DA19	Apex, Type III - 90"W x 151"L - Chev G3500 Diesel	
DA20	Icon, Type III - 82"W x 151"L - Mercedes Sprinter Diesel	

E. Demers**A. Ambulance**

EA01	Type I, MXP150E FORD Diesel V8 P-up 2x4 F350 150"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA02	Type I, MXP150E FORD Diesel V8 P-up 4x4 F350 150"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA03	Type I, MXP150E FORD Diesel V8 P-up 4x4 F450 150"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA04	Type I, MXP150E GM Diesel V8 P-up 4x 4 3500 150"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA05	Type I, MXP150E Dodge Diesel P-up 2x 4 4500 150"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA06	Type I, MXP150E Dodge Diesel P-up 4x 4 4500 150"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA07	Type I, MXP170E FORD Diesel V8 P-up 4x F450 170"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA08	Type I, MXP170E Dodge Diesel V8 P-up 4x4 4500 170"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA09	Type I, MXP170E Freightliner M2 Diesel P-up 2x4 170"L x 95"W x 72"HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA10	Type II, EXE Mercedes Diesel Van Sprinter 2500 76"HR Multiplex, Heads up console, LED light package, Aerodynamic roof design	
EA11	Type II, TSE Ford Transit Diesel Mid Height Roof Van Multiplex, Aerodynamic roof design	
EA12	Type II, TSE Ford Transit Diesel Height Roof Van Multiplex, Aerodynamic roof design	

EA13	Type III, MX152E Mercedes Diesel C/W Sprinter 3500, 152"L x 86"W x 72"HR Multiplex, Heads up console, LED Light package Ecosmart	
EA14	Type III, MX164 FORD Gas V8 C/W E350 164"L x 95"W x 72"HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA15	Type III, MX164 FORD Gas V8 C/W E450 164"L x 95"W x 72"HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA16	Type III, MX164 FORD Gas V10 C/W E450 164"L x 95"W x 72"HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA17	Type III, MX164 GM Diesel V8 C/W 3500 164"L x 95"W x 72"HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA18	Type III, MX164 GM Diesel V8 C/W 4500 164"L x 95"W x 72"HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA19	Type III, MX164 GM Gas V8 C/W 4500 164"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA20	Type III, MX170 FORD Gas V8 C/W E450 170"L x 95"W x 72"HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA21	Type III, MX170 FORD Gas V10 C/W E450 170"L x 95"W x 72"HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA22	Type III, MX170 GM Diesel V8 C/W 4500 170"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
EA23	Type III, MX170 GM Gas V8 C/W 4500 170"L x 95"W x 72" HR Multiplex, Heads up console, Emergency LED light package, Ecosmart, Autoboot	
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)		
EE01	Type III REMOUNT, MX160 Ford gas C/W E350 160"long x 95" wide x 68"HR Multiplex, Heads up console, Emergency LED package,	
EE02	Type III REMOUNT, MX160 GM gas C/W 3500 160"long x 95" wide x 68"HR Multiplex, Heads up console, Emergency LED package	
EE03	Type III REMOUNT, MX144 Ford gas C/W E350 144"long x 89" wide x 64"HR Multiplex, Heads up console, Emergency LED package	
EE04	Type III REMOUNT, MX144 GM gas C/W 3500 144"long x 89" wide x 64"HR Multiplex, Heads up console, Emergency LED package	
F. Excellence		
A. Ambulance		
FA01	GE-T1 Ford F350 4x2 Type1 Golden Eagle Diesel 146L" x 96"W x 69"HR	
FA02	GE T1 Ford F450 4x2 Type1 Golden Eagle Diesel 146L" x 96"W x 69"HR	
FA03	GE-T1 Ford F550 4x2 Type1 Golden Eagle Diesel 146L" x 96"W x 69"HR	
FA04	GE T1-L Ford F450 4x2 Type1-L Golden Eagle Diesel 172"L x 96"W X69"HR	
FA05	GE-T1-L Ford F550 4x2 Type1-L Golden Eagle Diesel 172"L x 96"W X69"HR	
FA06	GE-T1 Ford F350 4x4 Type1 Golden Eagle Diesel 146L" x 96"W x 69"HR	
FA07	GE T1 Ford F450 4x4 Type1 Golden Eagle Diesel 146L" x 96"W x 69"HR	
FA08	GE-T1 Ford F550 4x4 Type1 Golden Eagle Diesel 146L" x 96"W x 69"HR	
FA09	GE T1-L Ford F450 4x4 Type1-L Golden Eagle Diesel 172"L x 96"W x 69"HR	
FA10	GE-T1-L Ford F550 4x4 Type1-L Golden Eagle Diesel 172"L x 96"W x 69"HR	
FA11	GE-T III Ford E350 Type III Golden Eagle Gas 146" x 96" x 69"HR	
FA12	GE-T-III Ford E450 Type III Golden Eagle Gas 146" x 96" x 69"HR	
FA13	GE-T-III-L Ford E450 Type III Golden Eagle Gas 166" x 96" x 69"HR	
FA14	GE-T-III GM G3500 Type III Golden Eagle Gas 146" x 96" x 69"HR	
FA15	GE-T-III GM G3500 Type III Golden Eagle Diesel 146" x 96" x 69"HR	
FA16	GE-T-III-L GM G4500 Type III-L Golden Eagle Gas 166" x 96" x 69"HR	

FA17	GE-T-III-L GM G4500 Type III-L Golden Eagle Diesel 166" x 96" x 69"HR	
FA18	GE-T-1 RAM 4500 4x2 Golden Eagle Diesel Type1 146" x 96" x 69"HR	
FA19	GE-T-1 RAM 5500 4x2 Golden Eagle Diesel Type1 146" x 96" x 69"HR	
FA20	GE-T-1 RAM 4500 4x4 Golden Eagle Diesel Type1 146" x 96" x 69"HR	
FA21	GE-T-1 RAM 4500 4x4 Golden Eagle Diesel Type1 146" x 96" x 69"HR	
FA22	GE-T-1-L RAM 4500 4x2 Golden Eagle Diesel Type1L 172" x 96" x 69"HR	
FA23	GE-T-L-1 RAM 5500 4x2 Golden Eagle Diesel Type1L 172" x 96" x 69"HR	
FA24	GE-T-L-1 RAM 4500 4x4 Golden Eagle Diesel Type1L 172" x 96" x 69"HR	
FA25	GE-T-1-L RAM 5500 4x4 Golden Eagle Diesel Type1L 172" x 96" x 69"HR	
FA26	GE-EHD International Terrastar EHD Golden Eagle 172"L x 96"L x 72" HR	
FA27	GE-EHD International 4300 EHD Golden Eagle 166"L x 96"L x 72" HR	
FA28	GE-EHD Freightliner M2 EHD Golden Eagle 166"L x 96"L x 72" HR	
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)		
FE01	Base Remount Only Type1 Excellance	
FE02	Base Remount TypeIII Excellance	
FE03	Base Remount TypeIII-L Excellance	
FE04	Base Remount Only EHD Excellance	
FE05	Base Remount Ford F350 4x2 Type1 Diesel	
FE06	Base Remount Ford F450 4x2 Type1 Diesel	
FE07	Base Remount Ford F550 4x2 Type1 Diesel	
FE08	Base Remount Ford F350 4x2 Type1-L Diesel	
FE09	Base Remount Ford F450 4x2 Type1-L Diesel	
FE10	Base Remount Ford F550 4x2 Type1-L Diesel	
FE11	Base Remount Ford F450 4x4 Type1 Diesel	
FE12	Base Remount Ford F550 4x4 Type1Diesel	
FE13	Base Remount Ford F450 4x4 Type1-L Diesel	
FE14	Base Remount Ford F550 4x4 Type1-L Diesel	
FE15	Base Remount Ford F450 4x4 Type1-L Diesel	
FE16	Base Remount Ford F550 4x4 Type1L Diesel	
FE17	Base Remount Ford E350 Type III Gas	
FE18	Base Remount Ford E450 Type III Gas	
FE19	Base Remount Ford E350 Type IIIL Gas	
FE20	Base Remount Ford E450 Type IIIL Gas	
FE21	Base Remount GM G3500 Type III Gas	
FE22	Base Remount GM G3500 Diesel	
FE23	Base Remoun GM G4500 Type III Gas	
FE24	Base Remount GM G4500 Type III Diesel	
FE25	Base Remount GM G4500 Type III Gas	
FE26	Base Remount GM G4500 Type III-L Diesel	
FE27	Base Remount RAM 4500 4x2 Diesel Type1	
FE28	Base Remount RAM 5500 4x2 Diesel Type1	
FE29	Base Remount RAM 4500 4x4 Diesel Type1	
FE30	Base Remount RAM 4500 4x4 Diesel Type1	
FE31	Base Remount RAM 4500 4x2 Diesel Type1L	
FE32	Base Remount RAM 5500 4x2 Diesel Type1L	
FE33	Base Remount RAM 4500 4x4 Diesel Type1L	
FE34	Base Remount RAM 5500 4x4 Diesel Type1L	
FE35	Base Remount International Terrastar EHD	

FE36	Base Remount International 4300 EHD	
FE37	Base Remount Freightliner M2 EHD	
G. FastLane Emergency Vehicles		
B. Light/Medium Rescue Vehicle		
GB01	XMR-108-F450 Light Rescue, Ford F450, 9ft walk around body, 7-compartments w/ LED light package.	
GB02	XMR-108-F550 Light Rescue, Ford F550, 9ft walk around body, 7-compartments w/ LED light package.	
GB03	XMR-132-F550 Light Rescue, Ford F550, 11ft walk around body, 7-compartments w/ LED light package.	
GB04	XMR-108-R450 Light Rescue, Dodge Ram 4500, 9ft walk around body, 7-compartments w/ LED light package.	
GB05	XMR-108-R550 Light Rescue, Dodge Ram 5500, 9ft walk around body, 7-compartments w/ LED light package.	
GB06	XMR-132-R550 Light Rescue, Dodge Ram 5500, 11ft walk around body, 7-compartments w/ LED light package.	
C. Other Specialty Vehicle or Equipment		
GC01	FL-SUV-C-EEL Ford Expedition EL, Command Unit, Console, Rear Command Cabinet, LED Lighting Package	
GC02	FL-SUV-C-EXP Ford Expedition, Command Unit, Console, Rear Command Cabinet, LED Lighting Package	
GC03	FL-SUV-C-TAH Chevrolet Tahoe, Command Unit, Console, Rear Command Cabinet, LED Lighting Package	
GC04	FL-SUV-C-SUB Chevrolet Suburban, Command Unit, Console, Rear Command Cabinet, LED Lighting Package	
GC05	FL-SUV-E-EXE Ford Expedition EL, EMS Response Unit, Console, Rear Storage Cabinet, LED Lighting Package	
GC06	FL-SUV-E-EXP Ford Expedition, EMS Response Unit, Console, Rear Storage Cabinet, LED Lighting Package	
GC07	FL-SUV-E-TAH Chevrolet Tahoe, EMS Response Unit, Console, Rear Storage Cabinet, LED Lighting Package	
GC08	FL-SUV-E-SUB Chevrolet Suburban, EMS Response Unit, Console, Rear Storage Cabinet, LED Lighting Package	
GC09	FL-FPU-C Ford F350, Command, Console, Rear Cap Topper, Rear Slide Out Command Center, LED Lighting Package	
GC10	FL-RPU-C Dodge Ram 3500, Command, Console, Rear Cap Topper, Rear Slide Out Command Center, LED Lighting Package	
GC11	FL-CPU-C Chevrolet 3500, Command, Console, Rear Cap Topper, Rear Slide Out Command Center, LED Lighting Package	
GC12	FL-FPU-R Ford F350, Response Unit, Console, Rear Cap Topper, Rear Slide Out Storage Unit, LED Lighting Package	
GC13	FL-RPU-R Dodge Ram 3500, Response Unit, Console, Rear Cap Topper, Rear Slide Out Storage Unit, LED Lighting Package	
GC14	FL-CPU-R Chevrolet 3500, Response Unit, Console, Rear Cap Topper, Rear Slide Out Storage Unit, LED Lighting Package	
GC15	FL-VAN-S-CSU Crime Scene Van, Sprinter 2500, Rear Finished Work Area with Cabinetry, Rear HVAC, LED Lighting Package	
GC16	FL-VAN-R-CSU Crime Scene Van, Ram ProMaster, Rear Finished Work Area with Cabinetry, Rear HVAC, LED Lighting Package	
GC17	FL-VAN-S-SUR Surveillance Van, Sprinter 2500, Rear Finished Work Area with Cabinetry, Rear HVAC, LED Lighting Package	
GC18	FL-VAN-R-SUR Surveillance Van, Ram ProMaster, Rear Finished Work Area with Cabinetry, Rear HVAC, LED Lighting Package	
GC19	FL-MARC-F350 Ford F350, Mobile Aluminum Remountable Command vehicle with LED Lighting Package	

GC20	FL-MARC-C350 Chevrolet 3500, Mobile Aluminum Remountable Command Vehicle with LED Lighting Package	
GC21	FL-MARC-R350 Ram 3500, Mobile Aluminum Remountable Command Vehicle with LED Lighting Package	
GC22	FL-SIB-F350 Ford F350, Slide In Fiberglass Body Responder Unit, LED Lighting Package	
GC23	FL-SIB-C350 Chevrolet 3500, Slide In Fiberglass Body Responder Unit, LED Lighting Package	
GC24	FL-SIB-R350 Ram 3500, Slide In Fiberglass Body Responder Unit, LED Lighting Package	
H. Frazer		
C. Other Specialty Vehicle or Equipment		
HC01	Urban Command Vehicle 8'9" on Chevrolet C2500 Gas SRW Crew Cab/Chassis	
HC02	Urban Command Vehicle 8'9" on Chevrolet C2500 Diesel SRW Crew Cab/Chassis	
HC03	Urban Command Vehicle 8'9" on Chevrolet C3500 Gas SRW Crew Cab/Chassis	
HC04	Urban Command Vehicle 8'9" on Chevrolet C3500 Diesel SRW Crew Cab/Chassis	
HC05	Urban Command Vehicle 8'9" on Ford F-350 Gas SRW SuperCab/Chassis	
HC06	Urban Command Vehicle 8'9" on Ford F-350 Gas SRW Crew Cab/Chassis	
HC07	Urban Command Vehicle 8'9" on Ford F-350 Diesel SRW SuperCab/Chassis	
HC08	Urban Command Vehicle 8'9" on Ford F-350 Diesel SRW Crew Cab/Chassis	
HC09	Urban Command Vehicle 8'9" on Dodge Ram 3500 Gas SRW Crew Cab/Chassis	
HC10	Urban Command Vehicle 8'9" on Dodge Ram 3500 Diesel SRW Crew Cab/Chassis	
HC11	Urban Command Vehicle 9'9" on Chevrolet C3500 Gas DRW Crew Cab/Chassis	
HC12	Urban Command Vehicle 9'9" on Chevrolet C3500 Diesel DRW Crew Cab/Chassis	
HC13	Urban Command Vehicle 9'9" on Ford F-350 Gas DRW SuperCab/Chassis	
HC14	Urban Command Vehicle 9'9" on Ford F-350 Gas DRW Crew Cab/Chassis	
HC15	Urban Command Vehicle 9'9" on Ford F-350 Diesel DRW SuperCab/Chassis	
HC16	Urban Command Vehicle 9'9" on Ford F-350 Diesel DRW Crew Cab/Chassis	
HC17	Urban Command Vehicle 9'9" on Ford F-450 Diesel DRW SuperCab/Chassis	
HC18	Urban Command Vehicle 9'9" on Ford F-450 Diesel DRW Crew Cab/Chassis	
HC19	Urban Command Vehicle 9'9" on Ram 3500 Gas DRW Crew Cab/Chassis	
HC20	Urban Command Vehicle 9'9" on Ram 3500 Diesel DRW Crew Cab/Chassis	
HC21	Urban Command Vehicle 9'9" on Ram 4500 Diesel DRW Crew Cab/Chassis	
HC22	Urban Command Shell on Chevrolet C3500 Diesel SRW Crew Cab/Chassis	
HC23	Urban Command Shell on Ford F-350 Diesel SRW Crew Cab/Chassis	
HC24	Urban Command Shell on Ram 3500 Diesel SRW Crew Cab/Chassis	
HC25	Urban Command Vehicle 8'9"	
HC26	Urban Command Vehicle 9'9"	
HC27	Mobile Health or Command Vehicle on Chevrolet G4500 Cutaway Gas DRW Cab/Chassis	
HC28	Mobile Health or Command Vehicle on Ford E-450 Cutaway Gas DRW Cab/Chassis	
HC29	Mobile Health or Command Vehicle on Ford F-450 Diesel DRW Cab/Chassis	
HC30	Mobile Health or Command Vehicle on Ram 4500 Diesel DRW Cab/Chassis	
HC31	Mobile Health or Command Vehicle on International TerraStar Diesel DRW Cab/Chassis	
HC32	Mobile Health or Command Vehicle on International 4300LP Diesel DRW Cab/Chassis	
HC33	Mobile Health or Command Vehicle on Freightliner Diesel DRW Cab/Chassis	
D. EMS Vehicle Conversion		
HD01	Type I 12' on Chevrolet C3500 Gas DRW Cab/Chassis, Gen Pwr Mod	
HD02	Type I 12' on Chevrolet C3500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD03	Type I 12' on Ford F-350 Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD04	Type I 12' on Ford F-450 Diesel DRW Cab/Chassis, Gen Pwr Mod	

HD05	Type I 12' on Ram 3500 Gas DRW Cab/Chassis, Gen Pwr Mod	
HD06	Type I 12' on Ram 4500 Gas DRW Cab/Chassis, Gen Pwr Mod	
HD07	Type I 12' on Ram 3500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD08	Type I 12' on Ram 4500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD09	Type I 14' on Ford F-450 Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD10	Type I 14' on Ford F-550 Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD11	Type I 14' on Ram 4500 Gas DRW Cab/Chassis, Gen Pwr Mod	
HD12	Type I 14' on Ram 4500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD13	Type I 14' on Ram 5500 Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD14	Type I 14' on Freightliner Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD15	Type I 14' on International 4300LP Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD16	Type I 14' on International TerraStar Diesel DRW Cab/Chassis, Gen Pwr Mod	
HD17	Type III 12' on Chevrolet G-cutaway Gas DRW Cab/Chassis, Gen Pwr Mod	
HD18	Type III 12' on Ford E-350 Gas DRW Cab/Chassis, Gen Pwr Mod	
HD19	Type III 14' on Chevrolet G4500 Cutaway Gas DRW Cab/Chassis, Gen Pwr Mod	
HD20	Type III 14' on Ford E-450 Gas DRW Cab/Chassis, Gen Pwr Mod	
HD21	Type I 12', Gen Pwr Mod	
HD22	Type I 14', Gen Pwr Mod	
HD23	Type III 12', Gen Pwr Mod	
HD24	Type III 14', Gen Pwr Mod	

E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)

HE01	Rmt. of Type I 12' Frazer conversion on Chevrolet C3500 Gas DRW Cab/Chassis	
HE02	Rmt. of Type I 12' Frazer conversion on Chevrolet C3500 Diesel DRW Cab/Chassis	
HE03	Rmt. of Type I 12' Frazer conversion on Ford F-350 Diesel DRW Cab/Chassis	
HE04	Rmt. of Type I 12' Frazer conversion on Ford F-450 Diesel DRW Cab/Chassis	
HE05	Rmt. of Type I 12' Frazer conversion on Ram 3500 Gas DRW Cab/Chassis	
HE06	Rmt. Of Type I 12' Frazer conversion on Ram 4500 Gas DRW Cab/Chassis	
HE07	Rmt. of Type I 12' Frazer conversion on Ram 3500 Diesel DRW Cab/Chassis	
HE08	Rmt. of Type I 12' Frazer conversion on Ram 3500 Diesel DRW Cab/Chassis	
HE09	Rmt. of Type I 12' Frazer conversion on Ram 4500 Diesel DRW Cab/Chassis	
HE10	Rmt. of Type I 14' Frazer conversion on Ford F-450 Diesel DRW Cab/Chassis	
HE11	Rmt. of Type I 14' Frazer conversion on Ford F-550 Diesel DRW Cab/Chassis	
HE12	Rmt. Of Type I 14' Frazer conversion on Ram 4500 Gas DRW Cab/Chassis	
HE13	Rmt. of Type I 14' Frazer conversion on Ram 4500 Diesel DRW Cab/Chassis	
HE14	Rmt. of Type I 14' Frazer conversion on Ram 5500 Diesel DRW Cab/Chassis	
HE15	Rmt. of Type I 14' Frazer conversion on Freightliner Diesel DRW Cab/Chassis	
HE16	Rmt. of Type I 14' Frazer conversion on International 4300LP Diesel DRW Cab/Chassis	
HE17	Rmt. of Type I 14' Frazer conversion on International TerraStar Diesel DRW Cab/Chassis	
HE18	Rmt. of Type III 12' Frazer conversion on Chevrolet G-cutaway Gas DRW Cab/Chassis	
HE19	Rmt. of Type III 12' Frazer conversion on Ford E-350 Gas DRW Cab/Chassis	
HE20	Rmt. of Type III 14' Frazer conversion on Chevrolet G4500 Cutaway Diesel DRW Cab/Chassis	
HE21	Rmt. of Type III 14' Frazer conversion on Ford E-450 Gas DRW Cab/Chassis	
HE22	Rmt. of UCV on Chevrolet C2500 Gas SRW Crew Cab/Chassis	
HE23	Rmt. of UCV on Chevrolet C3500 Diesel SRW Crew Cab/Chassis	
HE24	Rmt. of UCV on Ford F-350 Gas DRW SuperCab/Chassis	
HE25	Rmt. of UCV on Ram 3500 Diesel DRW Crew Cab/Chassis	
HE26	Rmt. only of Type I 12' or 14' Frazer conversion	
HE27	Rmt. only of Type III 12' or 14' Frazer conversion	
HE28	Rmt. only of UCV	

I. Frontline Communications

C. Other Specialty Vehicle or Equipment

IC01	C-17 Chevrolet Suburban-4x4	
IC02	C-23 Mercedes Sprinter 3500HC diesel van - 11,030 GVWR	
IC03	C-24 Hostage Negotiations Vehicle Mercedes Sprinter 3500HC diesel van - 11030 GVWR	
IC04	F-450 EOD, 4 Door, 4x4, 22' Modular aluminum body.	
IC05	F-550 2 Door Rescue, 10' Modular aluminum body	
IC06	F-550 4 Door Rescue, 10' Modular aluminum body	
IC07	F-550 2 Door Rescue, 12' Modular aluminum body	
IC08	F-550 4 Door Rescue 12' Modular aluminum body	
IC09	C-25 F-650 - 26,000 GVWR - 25 feet approximate length - Modular aluminum body.	
IC10	C-30 Freightliner M2-106 - 33,000 GVWR - 30 feet approximate length - Modular aluminum body.	
IC11	C-33 SWAT, Ford F-750 - 26,000 GVWR, 33 feet approximate length - Modular aluminum body.	
IC12	C-35 Freightliner M2-106 - 33,000 GVWR - 35 feet approximate length - Modular aluminum body.	
IC13	C-35 Marine Rescue Freightliner M2-106 - 33,000 GVWR - 35 feet approximate length - Modular aluminum body.	
IC14	C-40 Incident Support Freightliner M2-106 - 35,600 GVWR - 40 feet 9 inches approximate length - Modular aluminum body.	
IC15	C-40 Freightliner M2-106 - 54,000 GVWR - 40 feet 9 inches approximate length - Modular aluminum body.	
IC16	C-40 SWAT Freightliner M2-106 - 54,000 GVWR - 40 feet 9 inches approximate length - Modular aluminum body.	
IC17	C-40 Arrow XT Command/Communications, 40 feet 9 inches approximate length - Modular aluminum body.	
IC18	C-40 Velocity Command/Communications, 40 feet 9 inches approximate length - Modular aluminum body.	
IC19	C-20T Custom Trailer - 20 foot body, swing down ramp door	
IC20	C-42T-X Custom Trailer - 42 foot, Modular aluminum body, 1 slideout.	
IC21	C-53T-X Custom Trailer, 53 body, Modular aluminum body, 1 slideout.	

J. General Truck Body

C. Other Specialty Vehicle or Equipment

JC01	Disaster Rapid Response Truck on a Ford Transit Connect Chassis	
JC02	Disaster response Unit on a Ford Transit	
JC03	Prisoner Transport on a Ford Transit Passenger Van	
JC04	RCV Response Command Vehicle 8FT, Ram 2500 Reg Cab 4x2	
JC05	T-REX D-3500, Reg Cab 9FT, Walk-Around Rescue/Extraction	
JC06	Rapid Response Vehicle 10FT, D5500, Aluminum body, 1 work station w/ overhead cabinet, (1) 13,500btu AC w / heatstrip	

JC07	Mobile Command Vehicle 14FT, D-5500, Aluminum body, (2) work station's w/ overhead cabinet's, (2) 13,500btu AC's w / heatstrip	
JC08	Mobile Surveillance Unit 14FT, D-5500 (2) Solid surface work station's w/ overhead cabinet's, (2) 13,500btu AC's w / heatstrip	
JC09	BATVAN, DUI Mobile Breath Analyzer Van, 2 work stations, roof top air, external lighting, 2 holding cells, Promaster LWB	
JC10	CSIU - Crime Scene Investigative Unit - Enclosed compartmentalized body to provide transportation and storage of crime scene investigation equipment 1 work station. Promaster Cirt	
JC11	CSIU - Crime Scene Investigative Unit - 9FT Enclosed compartmentalized body to provide transportation and storage of crime scene investigation equipment. D-3500 Reg Cab Gas/Diesel	
JC12	ELU - Emergency Lighting Unit - Compartmental body designed to provide self-contained illumination via generator to an emergency or disaster area. D-5500 Reg Cab Diesel	
JC13	DAV - Disaster Assessment Vehicle designed to asses an emergency or disaster situation from an elevated vantage point. D-5500 Reg Cab	
JC14	DPU - Disaster Power Unit, 11FT Compartment body with generator power and hook ups designed to power up a command station or medical unit within a disaster area. D-5500 Reg Cab	
JC15	ETAU - Emergency Transport Aid Unit - 12FT Temperature controlled body w/roof mounted A/C, compartments and bench seating to move and provide aid to emergency personnel from the	
JC16	EPEU - Emergency Patient Evacuation Unit -12FT Temperature controlled body with wall mounted gurneys and life support to remove multiple casualties from a disaster ridden area. D-	
JC17	CEU - Cadaver Evacuation Unit - 12FT Refrigerated to morgue level designed to remove or provide storage for disaster fatalities, D-5500 Reg Cab	

K. Horton

A. Ambulance

KA01	TYPE I, FORD F550, PE 603	
KA02	TYPE I, FORD F350, MODEL 453	
KA03	TYPE I, FORD F450, MODEL 457	
KA04	TYPE I, DODGE RAM 4500 457	
KA05	TYPE I, FORD F550, MODEL 603	
KA06	TYPE I, DODGE RAM 4500 MODEL 603	
KA07	TYPE I, DODGE RAM 5500 MODEL 603	
KA08	TYPE I, NAVISTAR 4300 MODEL 603	
KA09	TYPE I, NAVISTAR TERRASTAR MODEL 603	
KA10	TYPE I, FREIGHTLINER M2 MODEL 603	
KA11	TYPE I, FORD F550, MODEL 623	
KA12	TYPE I, DODGE RAM 4500 MODEL 623	
KA13	TYPE I, DODGE RAM 5500 MODEL 623	
KA14	TYPE I, NAVISTAR 4300 MODEL 623	
KA15	TYPE I, NAVISTAR TERRASTAR MODEL 623	
KA16	TYPE I, FREIGHTLINER M2 MODEL 623	
KA17	TYPE III, FORD E450, PE 553	
KA18	TYPE III, GM G4500 PE 553	
KA19	TYPE III, FORD E350, MODEL 453	
KA20	TYPE III, GM G3500, MODEL 453	
KA21	TYPE III, FORD E450, MODEL 533	
KA22	TYPE III, GM G4500, MODEL 533	
KA23	TYPE III, FORD E450, MODEL 553	
KA24	TYPE III, GM G4500, MODEL 553	

E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)

KE01	GM G3500 TYPE III BASE AMBULANCE REMOUNT	
KE02	GM G4500 TYPE III BASE AMBULANCE REMOUNT	
KE03	FORD E350 GAS TYPE III BASE AMBULANCE REMOUNT	
KE04	FORD E450 GAS TYPE III BASE AMBULANCE REMOUNT	
KE05	FORD F350 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT	
KE06	FORD F450 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT	
KE07	FORD F550 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT	

KE08	DODGE RAM 4500 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT	
KE09	DODGE RAM 5500 4X2 DIESEL TYPE I BASE AMBULANCE REMOUNT	
I. ICS		
B. Light/Medium Rescue Vehicle		
LB01	ICS-LRWA-F9 Light RSQ & ESU, Ford F550, diesel, 9' walk around alum body, 7 compartments	
LB02	ICS-LRWI-F9 Light RSQ & ESU Ford F550, diesel, 9' walk in alum body, 6 comp & interior	
LB03	ICS-LRWA-R9 Light RSQ & ESU, Ram 5500, diesel, 9' walk around alum body, 7 compartments	
LB04	ICS-LRWI-R9 Light RSQ & ESU Ram 5500, diesel, 9' walk in alum body, 6 comp & interior	
LB05	ICS-LRWI-GM9 Light RSQ & ESU GM 4500 cutaway, diesel, 9' walk in alum body, 6 comp & interior	
LB06	ICS-MRWA-F16 Medium RSQ & ESU, Ford F650, diesel, 16' walk around alum body, 9 compartments	
LB07	ICS-LRWI-F16 Medium RSQ Ford F650, diesel, 16' walk in alum body, 8 comp & interior	
LB08	ICS-U-SWAT-F9 Deployment utility, Ford E350, gas, 9' steel body, 6 compartments, insulated interior, HVAC, benches w/storage	
LB09	ICS-U-SWAT-R9 Deployment utility, Ram 4500, gas, 9' steel body, 6 compartments, insulated interior, HVAC, benches w/storage	
LB10	ICS-U-SWAT-GM9 Deployment utility, GM 4500 cutaway, gas, 9' steel body, 6 compartments, insulated interior, HVAC, benches w/storage	
LB11	ICS-MRWA-I16 Medium RSQ & ESU, International, diesel, 16' walk around alum body, 9 compartments	
LB12	ICS-LRWI-F16 Medium RSQ Ford F650, diesel, 16' walk in alum body, 6 comp & interior	
LB13	ICS-MRWA-I16 Medium RSQ, International, diesel, 16' walk around alum body, 9 compartments	
LB14	ICS-MRWI-I16 Medium RSQ, International, diesel, 16' walk in alum body, 8 comp & interior	
LB15	ICS-MRWA-FL16 Medium RSQ, Freightliner, diesel, 16' walk around alum body, 9 compartments	
LB16	ICS-MRWI-FL16 Medium RSQ, Freightliner, diesel, 16' walk in alum body, 8 comp & interior	
C. Other Specialty Vehicle or Equipment		
LC01	ICS-SUV-C-S1 Suburban 4x4, Command, console, rear command center, emergency lighting	
LC02	ICS-SUV-EOD-S1 Suburban 4x4, Bomb Tech, console, rear equipment storage, covert lighting	
LC03	ICS-SUV-IO-S1 Suburban, 4x4, Communications Unit, antenna array, Interior comm center	
LC04	ICS-SUV-K9-S1 Suburban 4x4, K9 kennel, temperature control, emergency lighting	
LC05	ICS-SUV-EMS-S1 Suburban 4x4, Tactical Extraction, patient transport, equipment storage	
LC06	ICS-SUV-SURV-S1 Suburban 4x4, Surveillance, covert, counter, cameras, audio	
LC07	ICS-SUV-SURV-E1 Expedition 4x4, Surveillance, covert, counter, cameras, audio	
LC08	ICS-GMPU-R1 GM 2500 Pickup, Responder, std cab, gas, 8' bed, cap, rear pull out equipment unit	
LC09	ICS-FPU-R1 Ford F250 Pickup, Responder, std cab, gas, 8' bed, cap, rear pull out equipment unit	
LC10	ICS-RPU-R1 Ram 2500 Pickup, Responder, std cab, gas, 8' bed, cap, rear pull out equipment unit	
LC11	ICS-VAN-CS-F1 Crime Scene Van, Ford Transit, 2500, gas, insulated, cabinets, scene lighting	

LC12	ICS-VAN-CS-GM1 Crime Scene Van, GM 2500, gas, insulated, cabinets, scene lighting	
LC13	ICS-VAN-CS-S1 Crime Scene Van, Sprinter 2500, diesel, insulated, cabinets, scene lighting	
LC14	ICS-VAN-CS-N1 Crime Scene Van, Nissan NV-2500, gas, insulated, cabinets, scene lighting	
LC15	ICS-VAN-PT-F1 Prisoner Transport Van, Ford Transit, 2500, gas, insulated, seating	
LC16	ICS-VAN-PT-GM1 Prisoner Transport Van, GM 2500, gas, insulated, seating	
LC17	ICS-VAN-PT-S1 Prisoner Transport Van, Sprinter 2500, diesel, insulated, seating	
LC18	ICS-VAN-PT-N1 Prisoner Transport Van, Nissan NV-2500, gas, insulated, seating	
LC19	ICS-VAN-SWAT-F1 Deployment Van, Ford Transit, 2500, gas, insulated, benches, rear AC	
LC20	ICS-VAN-SWAT-GM1 Deployment Van, GM 2500, gas, insulated, benches, rear AC	
LC21	ICS-VAN-SWAT-S1 Deployment Van, Sprinter 2500, diesel, insulated, benches, rear AC	
LC22	ICS-VAN-SWAT-N1 Deployment Van, Nissan NV-2500, gas, insulated, benches, rear AC	
LC23	ICS-VAN-SURV-F1 Surveillance Van, Ford Transit, gas, insulated, Cameras, recorder, HVAC	
LC24	ICS-VAN-SURV-GM1 Surveillance Van, GM van, gas, insulated, Cameras, recorder, HVAC	
LC25	ICS-VAN-SURV-S1 Surveillance Van, Sprinter 2500, diesel, insulated, Cameras, recorder, HVAC	
LC26	ICS-VAN-SURV-N1 Surveillance Van, Nissan NV-1500, gas, insulated, Cameras, recorder, HVAC	
LC27	ICS-BOX-CCI-F1 Command/Communication, Investigation, Ford F550, gas, 12' commercial body	
LC28	ICS-BOX-CCI-R1 Command/Communication, Investigation, Ram 5500, gas, 12' commercial body	
LC29	ICS-BOX-CCI-I1 Command/Communication, Investigation, International, gas, 16' commercial body	
LC30	ICS-BOX-CCI-FL1 Command/Communication, Investigation, Freightliner, gas, 16' commercial body	
LC31	ICS-SV-CCI-F1 Command/Communication, Investigation, Step Van, gas, 18' aluminum body	
LC32	ICS-BOX-EOD-F1 Bomb Tech Unit, Ford F550, gas, 12' commercial body	
LC33	ICS-BOX-EOD-R1 Bomb Tech Unit, Ram 5500, gas, 12' commercial body	
LC34	ICS-BOX-EOD-I1 Bomb Tech Unit, International, gas, 16' commercial body	
LC35	ICS-BOX-EOD-FL1 Bomb Tech Unit, Freightliner, gas, 16' commercial body	
LC36	ICS-TRL-COM Command & Communications trailer, work stations, HVAC, 120 VAC power	
LC37	ICS-TRL-SCT OSPREY/RAVEN Satellite Connectivity Trailer, generator, 161"L x 87"W x 75"H	
LC38	ICS-VTR Vehicle Technology update, retrofit and evaluation	
LC39	ICS-TRL-RHB Rehab trailer, benches, galley, HVAC, 120 VAC power	
LC40	ICS-TRL-DECON Decon trailer, male-female, four station, HVAC, plumbing, 120 VAC power	
LC41	ICS-TRL-MCI Trailer, rear ramp, shelving, storage bins, equipment	
M. LDV		
C. Other Specialty Vehicle or Equipment		
MC01	SS23EEQ-10CC, 23' Equipment/EOD/SWAT/DIVE/MCC Vehicle on a FORD E450 14500lb GVWR Gas chassis with a 13' load space	

MC02	SS23RDV-10CC, 23' Rapid Deployment Vehicle on a FORD E450 14500lb GVWR Gas chassis with a 13' load space	
MC03	SS28EEQ-10SV, 28' Equipment/EOD/SWAT/DIVE/MCC Vehicle on a Freightliner MT-55 25,500-lb. GVWR diesel chassis with spring rear suspension hydraulic brakes and a 18' load space stepvan	
MC04	SS34FC-10SV, 34' Mobile Command Center on a Freightliner MT-55 26,000-lb GVWR diesel chassis with Air Ride Suspension Hydraulic Brakes and a 24' load space stepvan	
MC05	SS36FC-10SV, 36' Mobile Command Center on a Freightliner MT-55 26,000-lb GVWR diesel chassis with Air Ride Suspension Hydraulic Brakes and a 26' load space stepvan.	
MC06	SS40FC1S-10CC, 40' Mobile Command Center with 1 slideout on a Freightliner M2 106 33,000-lb. GVWR diesel chassis with air ride suspension air brakes and a 30' load space	
MC07	SS40FC1S-10SV, 40' Mobile Command Center with 1 slideout on a Freightliner MT-55 30,000-lb GVWR diesel chassis with air ride suspension air brakes and a 30' load space stepvan.	
MC08	SS40FC-10SV, 40' Mobile Command Center on a Freightliner MT-55 30,000-lb GVWR diesel chassis with air ride suspension air brakes and a 30' load space stepvan.	
MC09	SS40RC1S-10SV, 40' Mobile Command Center with 1 slideout on a Freightliner MT-55 30,000-lb GVWR diesel chassis with air ride suspension air brakes and a 30' load space stepvan.	
MC10	C28MED18-14, 28' 1 Room Mobile Clinic on a Ford F550 4x2 19,500-lb. GVWR gas chassis with spring suspension hydraulic brakes and a 18' load space.	
MC11	C34MED24-14, 34' 1 Room Mobile Clinic on a Ford F650 25,999-lb. GVWR gas chassis with spring suspension hydraulic brakes and a 24' load space	
MC12	S32MED22-14, 32' 2 Room Mobile Clinic on a Ford F59 22,000-lb GVWR gas chassis with spring suspension hydraulic brakes and a 22' load space stepvan.	
MC13	MCC302990-10, 28' Mobile Command Center on a ATC Cargo Series 11,440-lb. GVWR tandem axle trailer.	
MC14	T35MCC32-10, 35' Mobile Command Center with 1 slideout on a ATC Quest series 19,800-lb GVWR triple axle trailer.	

N. Life Line

A. Ambulance

NA01	Type I Superliner 167" Body Ford F450	
NA02	Type I Superliner 171" Body Ford F450	
NA03	Type I Superliner 167" Body Ford F550	
NA04	Type I Superliner 171" Body Ford F550	
NA05	Type I Superliner 167" Body RAM 4500	
NA06	Type I Superliner 171" Body RAM 4500	
NA07	Type I Superliner 167" Body RAM 5500	
NA08	Type I superliner 171" Body RAM 5500	
NA09	Type I Highliner 171" Freightliner M2	
NA10	Type I Highliner 171" International 4300	
NA11	Type I Highliner 171" International 4400	
NA12	Type I Paraliner 147" Body Ford F350	
NA13	Type I Paraliner 147" Body Ford F450	
NA14	Type III Paraliner 147" Body Ford E350	
NA15	Type III Paraliner 147" Body Chevy G3500	
NA16	Type III Superliner 167" Body Ford E450	
NA17	Type III Superliner 171" Body Ford E450	
NA18	Type III Superliner 167" Body Chevy G4500	

NA19	Type III Superliner 171" Body Chevy G4500	
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)		
NE01	Remount Only, Type I Life Line Body	
NE02	Remount Only, Type III Life Line Body	
NE03	Remount Only, Medium duty Life Line Body	
NE04	Remount type I Life Line body Ford F-350	
NE05	Remount type I Life Line body Ford F-450	
NE06	Remount type III Life Line Body Ford E-350	
NE07	Remount type III Life Line Body Ford E-450	
NE08	Remount type I Life Line body Chevy C-3500	
NE09	Remount tupe III Life Line body Chevy G-3500	
NE10	Remount type III Life Line body Chevy G-4500	
NE11	Remount type I Life Line body RAM 4500	
NE12	Remount type I Life Line body RAM 5500	
NE13	Remount type I Life Line body International 4300	
NE14	Remount type I Life Line body Freightliner -M2	
O. Marque		
O. Ambulance		
OA01	Type I 148 Commando F350	
OA02	Type I 148 Commando F450	
OA03	Type I 148 Commando Chevy 3500	
OA04	Type I 148 Commando Ram 4500	
OA05	Type I 170 Commando F450	
OA06	Type I 170 Commando Ram 4500	
OA07	Type I 170-MD Commando International 4300	
OA08	Type I 170-MD Commando International TerraStar	
OA09	Type I 170-MD Brigadier International 4300	
OA10	Type I 170-MD Brigadier International TerraStar	
OA11	Type II Squad II E350 - V8 Gas	
OA12	Type II Squad II Transit - Diesel	
OA13	Type II Squad II Transit - Gas	
OA14	Type II Squad II G3500 - Diesel	
OA15	Type II Squad II G3500 - V8 Gas	
OA16	Type II Sprinter- Diesel	
OA17	Type III 148 Commando E350	
OA18	Type III 148 Commando G3500	
OA19	Type III 164 Commando E450	
OA20	Type III 164 Commando G4500	
OA21	Type III 170 Brigader E450	
OA22	Type III 170 Brigader G4500	
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)		
OE01	Remount only - Type I	
OE02	Remount only - Type III	
OE03	Remount only - Medium Duty	
OE04	Remount on chassis- Type I Ford F-350	
OE05	Remount on chassis - Type I Ford F-450	
OE06	Remount on chassis - Type I Chevrolet C3500	
OE07	Remount on chassis - Type I Ram 3500	
OE08	Remount on chassis - Type I Ram 4500	
OE09	Remount on chassis - Type I International 4300	
OE10	Remount on chassis - Type I Terra Star	
OE11	Remount on chassis - Type III Ford E-350	
OE12	Remount on chassis - Type III Ford E-450	

OE13	Remount on chassis - Type III Chevrolet G3500	
OE14	Remount on chassis - Type III Chevrolet G4500	
P. Matthews Specialty Vehicles, Inc.		
C. Other Specialty Vehicle or Equipment		
PC01	MSV-CC-500, Freightliner Sprinter Mobile Command	
PC02	MSV-CC-1000-16, Ford E-450 Mobile Command Unit	
PC03	MSV-CC-3000-102-22, Freightliner M2 Mobile Command Unit	
PC04	MSV-CC-3000-102-24, Freightliner M2 Mobile Command Unit	
PC05	MSV-CC-3000-102-26, Freightliner M2 Mobile Command Unit	
PC06	MSV-CC-3000-102-28, Freightliner M2 Mobile Command Unit	
PC07	MSV-CC-3000-102-30, Freightliner M2 Mobile Command Unit	
PC08	MSV-CC-3000-102-32, Freightliner M2 Mobile Command Unit	
PC09	MSV-CC-3000-102-34, Freightliner M2 Mobile Command Unit	
PC10	MSV-CC-4000-102-37, Thomas Mobile Command Unit	
PC11	MSV-CC-4000-102-40, Thomas Mobile Command Unit	
PC12	MSV-CC-5000-102-40 -V1, Freightliner XC Mobile Command Unit	
PC13	MSV-CC-5000-102-40 -V2, Freightliner XC Mobile Command Unit	
PC14	MSV-CC-5000-102-45 - V1, Freightliner XC Mobile Command Unit	
PC15	MSV-CC-5000-102-45 - V2, Freightliner XC Mobile Command Unit	
PC16	MSV-CC-6000-32, Mobile Command Trailer	
PC17	MSV-CC-6000-53, KT Mobile Command Trailer	
PC18	MSV-CC-2000-20, Freightliner MT-45 Mobile Command Unit	
PC19	MSV-CC-2000-24, Freightliner MT-55 Mobile Command Unit	
PC20	MSV-CC-2000-30, Freightliner MT-55 Mobile Command Unit	
PC21	MSV-EOD-500, Sprinter Bomb Unit	
PC22	MSV-EOD-1000-16, Ford F550 Bomb Vehicle	
PC23	MSV-EOD-3000-23, Freightliner M2 Bomb Vehicle	
PC24	MSV-EOD-3000-26, Freightliner M2 Bomb Vehicle	
PC25	MSV-SWAT-500, Sprinter SWAT Unit	
PC26	MSV-SWAT-2000-22, Freightliner MT-45 SWAT	
PC27	MSV-SWAT-2000-26, Freightliner MT-55 SWAT	
PC28	MSV-HNT-3000-24, Freightliner M2 Hostage Negotiations Vehicle	
PC29	MSV-BAT-2000-22, Freightliner MT-45 DUI Processing Vehicle	
PC30	MSV-BAT-2000-26, Freightliner MT-55 DUI Processing Vehicle	
PC31	MSV-BAT-3000-24, Freightliner M2 DUI Processing Vehicle	
PC32	MSV-BAT-4000-102-40, Thomas DUI Processing Vehicle	
PC33	MSV-BAT-5000-102-40, Freightliner XC DUI Processing Vehicle	
PC34	MSV-BAT-5000-102-45, Freightliner XC DUI Processing Vehicle	
PC35	MSV-MORGUE-3000-102, Freightliner M2 Mobile Morgue/Evac	
PC36	MSV-MORGUE-4000-102, Freightliner M2 Mobile Morgue/Evac	
Q. McCoy Miller		
A. Ambulance		
QA01	Type I Medic 142 Ford F-350 XL 165" WB - Diesel	
QA02	Type I Medic 142 Ram 3500 - 167.5" WB - Diesel	
QA03	Type I Medic 142 Chevy C3500 Silverado 162" WB - Diesel	
QA04	Type I Medic 146 Ford F-350XL 165" WB - Diesel	
QA05	Type I AD Medic 146 Ram 4500 167.5" WB - Diesel	
QA06	Type I AD Medic 163 Ford F-450XL 189" WB - Diesel	
QA07	Type I AD Medic 163 Ram 4500 192.5" WB - Diesel	

QA08	Type I AD Medic 170 Ford F-450XL 189" WB - Diesel	
QA09	Type I AD Medic 170 Ram 4500 192.5" WB - Diesel	
QA10	Type I ResqMedic 170 Freightliner M2 - Diesel	
QA11	Type II Guardian Ford 250 Transit Mid Roof, 148" WB - 9,000 GVWR- Gas	
QA12	Type II Guardian Ford 250 Transit High Roof, 148" WB - 9,000 GVWR - Gas	
QA13	Type II Guardian Ford 350 Transit High Roof, 148" WB - 9,500 GVWR - Gas	
QA14	Type II Guardian Ford 350 Transit High Roof, 148" WB - 9,500 GVWR - Diesel	
QA15	Type II Guardian Chevy G3500, 155" WB - 9,600 GVWR - V8 Gas	
QA16	Type II Guardian Sprinter 2500 High Roof, 144" WB - 8,550 GVWR - Diesel	
QA17	Type III Medic 142 Ford E-350 XL 138" WB - V10 Gas	
QA18	Type III Medic 142 Chevrolet G3500 139" WB - V8 Gas	
QA19	Type III Medic 146 Ford E-350 XL 138" WB - V10 Gas	
QA20	Type III Medic 146 Chevrolet G3500 139" WB - V8 Gas	
QA21	Type III AD Medic 163 Ford E-450 XL 158" WB - V10 Gas	
QA22	Type III AD Medic - 163SE Chevy G4500 159"WB - V8 Gas	
QA23	Type III AD Medic 170 Ford E-450 XL 158" WB - V10 Gas	
QA24	Type III AD Medic 170 Chevy G4500 159"WB - V8 Gas	

E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)

QE01	Remount only - Type I	
QE02	Remount only - Type III	
QE03	Remount only - Medium Duty	
QE04	Remount on chassis- Type I Ford F-350	
QE05	Remount on chassis - Type I Ford F-450	
QE06	Remount on chassis - Type I Chevrolet C3500	
QE07	Remount on chassis - Type I Ram 3500	
QE08	Remount on chassis - Type I Ram 4500	
QE09	Remount on chassis - Type I International 4300	
QE10	Remount on chassis - Type I Terra Star	
QE11	Remount on chassis - Type III Ford E-350	
QE12	Remount on chassis - Type III Ford E-450	
QE13	Remount on chassis - Type III Chevrolet G3500	
QE14	Remount on chassis - Type III Chevrolet G4500	

R. Medix

A. Ambulance

RA01	Type I Metro Express 150LTD Ford F-350 SD 4x2 XLT 6.7L V-8 Diesel	
RA02	Type I Metro Express 150LTD Ford F-350 SD 4x4 XLT 6.7L V-8 Diesel	
RA03	Type I Metro Express 150LTD Chevy C-3500HD 4x2 Silverado 6.6L Duramax Diesel	
RA04	Type I Metro Express 150LTD Chevy K-3500HD 4x4 Silverado 6.6L Duramax Diesel	
RA05	Type I Metro Express 150LTD RAM 3500 4x2 6.7L Cummins Diesel	
RA06	Type I Metro Express 150LTD RAM 3500 4x4 6.7L Cummins Diesel	
RA07	Ford Transit SRH-148 Type II Gas	
RA08	Ford Transit SRH-148 Type II Diesel	
RA09	Type II Siverhawk Chevy G-30 Van Express 6.6L Duramax Diesel	
RA10	Type II Siverhawk Chevy G-30 Van Express 6.0L Vortex Gas	
RA11	Type II Siverhawk Sprinter 2500 SHC Van std 3.0L CRD V-6 Diesel	
RA12	Type III MN86 Metro Express Ford E-350 Cut XL 6.0L V-8 Diesel	
RA13	Type III MN86 Metro Express Ford E-350 Cut XL 6.8L V-10 Gas	
RA14	Type III MN86 Metro Express Chevy G-3500 Cut Express 6.6L Duramax Diesel	
RA15	Type III MN86 Metro Express Chevy G-3500 Cut Express 6.0L Vortex Gas	
RA16	Type III MN86 Metro Express Sprinter 3500 C/C std 3.0L CRD V-6 Diesel	
RA17	Type III RP90 Metro Express Ford E-350 Cut XL 6.0L V-8 Diesel	

RA18	Type III RP90 Metro Express Ford E-350 Cut XL 6.8L V-10 Gas	
RA19	Type III RP90 Metro Express Chevy G-3500 Cut Express 6.6L Duramax Diesel	
RA20	Type III RP90 Metro Express Chevy G-3500 Cut Express 6.0L Vortex Gas	
RA21	Type III 150 Metro Express Ford E-350 Cut XL 6.0L V-8 Diesel	
RA22	Type III 150 Metro Express Ford E-350 Cut XL 6.8L V-10 Gas	
RA23	Type III 150 Metro Express Chevy G-3500 Cut Express 6.6L Duramax Diesel	
RA24	Type III 150 Metro Express Chevy G-3500 Cut Express 6.0L Vortex Gas	
RA25	Type III 166 Metro Express Ford E-450 Cut XL 6.8L V-10 Gas	
RA26	Type III 166 Metro Express Chevy G-4500 Cut Express 6.6L Duramax Diesel	
RA27	Type III MSVII Ford E-450 Cut XL 6.8L V-10 Gas	
RA28	Type III MSVII Chevy G-4500 Cut Express 6.6L Duramax Diesel	
RA29	Type I MSV II Dodge 4500 4x2 6.7L Cummins Diesel	
RA30	Type I MSV II Dodge 4500 4x4 6.7L Cummins Diesel	
RA31	Type I MSV II Ford F450 4x2 6.7 L Diesel	
RA32	Type I MSV II Ford F 450 4x4 6.7L Diesel	
RA33	Type I MSV II Ford F550 4x2 6.7L Diesel	
RA34	Type I MSV II Ford F550 4x4 6.7L Diesel	
RA35	Type I Metro Express 150 LTD Ford F450 4x2 Diesel	
RA36	Type I Metro Express 150 LTD Ford F450 4x4 Diesel	
RA37	Type III PC90 Metro Express Ford E350 Cut XL 6.8 L V-10 Gas	
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)		
RE01	Remount only - Type I	
RE02	Remount only - Type III	
RE03	Remount only - Medium Duty	
RE04	Remount on chassis- Ford F-350 Type I	
RE05	Remount on chassis - Ford F-450 Type I	
RE06	Remount on chassis - Ford E-350 Type III	
RE07	Remount on chassis - Ford E-450 Type III	
RE08	Remount on chassis - Chevrolet C3500 Type I	
RE09	Remount on chassis - Chevrolet G3500 Type III	
RE10	Remount on chassis - Chevrolet G4500 Type III	
RE11	Remount on chassis - RAM B3500 Type I	
RE12	Remount on chassis - RAM B4500 Type I	
RE13	Remount on chassis - International 4300 Type I	
RE14	Remount on chassis - Terra Star Type I	
RE15	Remount on chassis - Freightliner M2 Type I	
S. Odyssey		
B. Light/Medium Rescue Vehicle		
SB01	RSQ-ERU-F9 Emergency Response Unit & ESU, Ford F550, diesel, 9' walk around alum body, 7 compartments	
SB02	UTIL-DP-F1-9 Deployment utility & ESU, Ford E350, gas, 9' steel commercial body, insulated, HVAC, benches w/storage	
SB03	RSQ-ERU-I18 Emergency Response Unit & ESU, International, diesel, 18' walk around alum body, 7 compartments	
SB04	RSQ-WIR-I18 Walk in rescue, International, diesel, 18' alum body, 6 compartments, insulated interior	
SB05	UTIL-DP-F1-12 Deployment utility & ESU, Ford E350, gas, 12' steel commercial body, insulated, HVAC, benches w/storage	
SB06	RSQ-ERU-F12 Emergency Response Unit & ESU, Ford F550, diesel, 12ft walk around alum body, 7 compartments	
C. Other Specialty Vehicle or Equipment		
SC01	SUV-C-S1 Command SUV, Chevrolet Suburban, 4x4, rear command center, console, emergency lighting	
SC02	SUV-H-S1 Medical SUV, Chevrolet Suburban, 4x4, rear medical temperature controlled storage, console, emergency lighting	

SC03	PU-C-C1 Response pickup, Chevrolet 3500, std cab, diesel, 8' bed, commercial cap, rear pull out equipment and command unit	
SC04	VAN-CS-C1 Response Van, Chevrolet 3500, gas, insulated, cabinets & storage , 120 volt power, emergency lighting	
SC05	VAN-IO-C1 Interoperability Van, Chevrolet E350 ext, gas, insulated, communications center, antenna array, 120 VAC power	
SC06	VAN-PT-C1 Prisoner transport, Chevrolet E350 ext, gas, insulated, prisoner transport system	
SC07	VAN-SV-C1 Surveillance van, Chevrolet 3500 ext, gas, IP system with WAN, periscope, onboard and remote cameras	
SC08	VAN-MO-SP Mobile office van, Freightliner Sprinter 3500 ext, diesel, insulated, cabinets, desks, 120 volt power	
SC09	BQR - Quick Response Vehicle	
SC10	SUV-C-S2 Command SUV, Chevrolet Tahoe 4x4, rear command center, console, emergency lighting	
SC11	SUV-C-S3 Command SUV, Chevrolet Expedition 4x4, rear command center, console, emergency lighting	
SC12	SUV-TR-S1 Patient Transport SUV, Chevrolet Suburban, 4x4, storage cabinet with backboard patient transport area, emergency lighting.	
SC13	SUV-K9-S1 K9 Transport SUV, Chevrolet Suburban, 4x4, Equipment storage and k9 kennel system, emergency lighting.	
SC14	VAN-K9-SP Mobile K9 transport van, Freightliner Sprinter 3500 ext, diesel, multi passenger seating, Work area, K9 transport kennels, 120 VAC power, emergency lighting.	
SC15	VAN-CS-SP Mobile crime scene van, Freightliner Sprinter 3500 ext, diesel, insulated interior, storage cabinets, work counters, sink, 120 VAC power, emergency lighting.	
SC16	VAN-RD-SP Mobile raid & deploy van, Freightliner Sprinter 3500 ext, diesel, insulated interior, bench seating, covert appearance, , emergency lighting.	
SC17	VAN-CTR-SP Contractor storage van, Freightliner Sprinter 3500 ext, diesel, aluminum tradesman package, partition..	

T. Osage

A. Ambulance

TA01	Type I Warrior Ford F-350	
TA02	Type I Warrior Ford F-450 (2x2)	
TA03	Type I Warrior Ford F-450 (4x4)	
TA04	International Super Warrior	
TA05	Freightliner Super Warrior	
TA06	Ford Travois Type II Transit Gasoline	
TA07	Ford Travois Type II Transit Diesel	
TA08	Chevy Travois Type II 3500	
TA09	Sprinter Travois Type II	
TA10	Ford Warrior Type III E-350	
TA11	Ford Super Warrior Type III E-450	
TA12	Type I Super Warrior Ford F450 4x2	
TA13	Type I Super Warrior Ford F450 4x4	
TA14	Type I Warrior RAM 3500 2x2	
TA15	Type I Warrior Ram 3500 4x4	
TA16	Type I Warrior RAM 4500	
TA17	Type I Warrior Ram 4500 4x4	
TA18	Type I Super Warrior RAM 4500 2x2	
TA19	Type I Super Warrior RAM 4500 4x4	
TA20	Type III Warrior GMC G3500	
TA21	Type III Super Warrior GMC G4500	

E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)

TE01	Remount only - Type I	
------	-----------------------	--

TE02	Remount only - Type III	
TE03	Remount only - Medium Duty	
TE04	Remount on chassis- Type I Ford F-350	
TE05	Remount on chassis - Type I Ford F-450	
TE06	Remount on chassis - Type I Chevrolet C3500	
TE07	Remount on chassis-Type I Chevrolet K3500	
TE08	Remount on chassis - Type I Ram 3500	
TE09	Remount on chassis - Type I Ram 4500	
TE10	Remount on chassis - Type I International 4300	
TE11	Remount on chassis - Type III Ford E-350	
TE12	Remount on chassis - Type III Ford E-450	
TE13	Remount on chassis - Type III GMC G3500	
TE14	Remount on chassis - Type III GMC G4500	
U. Oshkosh		
C. Other Specialty Vehicle or Equipment		
UC01	Oshkosh Defense Tactical Protector Vehicle (TPV) – high mobility protected tactical vehicle. NIJ Level 4.	
V. Peach State		
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)		
VE01	PSAI Ruby Remount Only	
VE02	PSAI Emerald Remount Only	
VE03	PSAI Diamond Remount Only	
VE04	PSAI Ruby Remount on chassis - Ford F-350 Cab Chassis	
VE05	PSAI Emerald Remount on chassis - Ford F-350 Cab Chassis	
VE06	PSAI Ruby Remount on chassis - Ford F-350 4 x 4 Cab Chassis	
VE07	PSAI Emerald Remount on chassis - Ford F-350 4 x 4 Cab Chassis	
VE08	PSAI Ruby Remount on chassis - Ford F-450 Cab Chassis	
VE09	PSAI Emerald Remount on chassis - Ford F-450 Cab Chassis	
VE10	PSAI Ruby Remount on chassis - Ford F-450 4 x 4 Cab Chassis	
VE11	PSAI Emerald Remount on chassis - Ford F-450 4 x 4 Cab Chassis	
VE12	PSAI Ruby Remount on chassis - Ford E-350 RV Cutaway Chassis	
VE13	PSAI Emerald Remount on chassis - Ford E-350 RV Cutaway Chassis	
VE14	PSAI Ruby Remount on chassis - Ford E-450 RV Cutaway Chassis	
VE15	PSAI Emerald Remount on chassis - Ford E-450 RV Cutaway Chassis	
VE16	PSAI Ruby Remount on chassis - Chevrolet 3500 HD Cab Chassis	
VE17	PSAI Emerald Remount on chassis - Chevrolet 3500 HD Cab Chassis	
VE18	PSAI Ruby Remount on chassis - Chev 3500 HD 4 x 4 Cab Chassis	
VE19	PSAI Emerald Remount on chassis - Chev 3500 HD 4 x 4 Cab Chassis	
VE20	PSAI Ruby Remount on chassis - Chev G-3500 Cutaway Chassis	
VE21	PSAI Emerald Remount on chassis - Chev G-3500 Cutaway Chassis	
VE22	PSAI Ruby Remount on chassis - Chev G-4500 Cutaway Chassis	
VE23	PSAI Emerald Remount on chassis - Chev G-4500 Cutaway Chassis	
VE24	PSAI Ruby Remount on chassis - RAM 3500 Cab Chassis	
VE25	PSAI Emerald Remount on chassis - RAM 3500 Cab Chassis	
VE26	PSAI Ruby Remount on chassis - RAM 4500 Cab Chassis	
VE27	PSAI Emerald Remount on chassis - RAM 4500 Cab Chassis	
VE28	PSAI Diamond Remount on chassis - International 4300 Cab Chassis	
VE29	PSAI Diamond Remount on chassis - Internat. Terrastar Cab Chassis	
VE30	PSAI Diamond Remount on chassis - Freightliner M2 Cab Chassis	
VE31	PSAI Diamond Remount on chassis - Ford F-550 Cab Chassis	

VE32	PSAI Diamond Remount on chassis - Ford F-650 Cab Chassis	
W. Pierce		
B. Light/Medium Rescue Vehicle		
WB01	Pierce F-550 2 Door Rescue, 10' Body n/walk-in with roll-up	
WB02	Pierce F-550 2 Door Rescue, 12' Body n/walk-in with roll-up	
WB03	Pierce F-550 4 Door Rescue 12' Body n/walk-in with roll-up	
WB04	Pierce F-550 2 Door, 13' Encore Rescue n/walk-in body, roll-up	
C. Other Specialty Vehicle or Equipment		
WC01	Pierce Saber FR Command/Communications, 400 hp motor, 30 feet approximate length - Modular aluminum body - 20kW diesel generator.	
WC02	Pierce Arrow XT Command/Communications, 450 hp motor, 30 feet approximate length - Modular aluminum body - 20kW diesel generator.	
WC03	Pierce Arrow XT Command/Communications, 450 hp motor, 40 feet 9 inches approximate length - Modular aluminum body - 20kW diesel generator.	
WC04	Pierce Velocity Command/Communications, 450 hp motor, 40 feet 9 inches approximate length - Modular aluminum body - 20kW diesel generator.	
X. PL Custom Emergency Vehicles		
A. Ambulance		
XA01	Type III Medallion 170, Ford E450 (GAS Engine), Body Length 170"	
XA02	Type III Medallion 170, Chev G4500, Body Length 170" (Diesel)	
XA03	Type III Medallion 170, Chev G4500, Body Length 170" (GAS)	
XA04	Type III Medallion 80 Chev C3500, Body Length 147" (GAS)	
XA05	Type III Medallion 80 Ford E350 (GAS Engine), Body Length 147"	
XA06	Type I Ford F350 4x2 165" WB, Body Length 147"	
XA07	Type I Ford F350 4x4 165" WB, Body Length 147"	
XA08	Type I Ford F450 4x2 165" WB, Body Length 156	
XA09	Type I Ford Ford F450 4x4 , 165" WB, Body Length 156	
XA10	Type I Ford F450 4x2 189" WB, Body Length 170"	
XA11	Type I Ford F450 4x4 189" WB, Body Length 170"	
XA12	Type I Ford F550 4x2 165" WB, Body Length 156"	
XA13	Type I Ford F550 4x4 , 165" WB, Body Length 156	
XA14	Type I Ford F550 4x2 189" WB, Body Length 170"	
XA15	Type I Ford F550 4x4 189" WB, Body Length 170"	
XA16	Type I RAM 4500 4x2 165" WB, Body Length 156	
XA17	Type I RAM 4500 4x4 , 165" WB, Body Length 156	
XA18	Type I RAM 4500 4x2 192" WB, Body Length 170"	
XA19	Type I RAM 4500 4x4 , 192" WB, Body Length 170"	
XA20	Type I RAM 5500 4x2 165" WB, Body Length 156"	
XA21	Type I RAM 5500 4x4 165" WB, Body Length 156"	
XA22	Type I RAM 5500 4x2 189" WB, Body Length 170"	
XA23	Type I RAM 5500 4x4 189" WB, Body Length 170"	
XA24	Medium Duty Type I Ford F650, Body Length 170"	
XA25	Medium Duty Titan International 4300, 168" Wb, Body Length 170"	
XA26	Medium Duty Titan International Terrastar, 168" Wb, Body Length 170"	
XA27	Medium Duty Titan Freightliner M2, 168" WB, Body Length 176"	
B. Light/Medium Rescue Vehicle		
XB01	Non Walk In with Upper storage, 16' 3" Rescue, Custom Chassis	
XB02	Non Walk In with Upper storage, 18' 9" Rescue, Custom Chassis	
XB03	Non Walk In with Upper storage, 20' Rescue, Custom Chassis	
XB04	Non Walk In with Upper storage, 22' 4" Rescue, Custom Chassis	
XB05	Walk In Front Crew Cab 16' 3" Rescue, Commercial Chassis	
XB06	Walk In Front Crew Cab 18' 9" Rescue, Commercial Chassis	

XB07	Walk In Front Crew Cab 20' Rescue, Commercial Chassis	
XB08	Walk In Front Crew Cab 22' 4" Rescue, Commercial Chassis	
XB09	Walk In 18' 9" Rescue, Commercial Chassis	
XB10	Walk In 20" Rescue, Commercial Chassis	
XB11	Walk-Around with Upper Storage 14'-6" Rescue, Commercial Chassis	
XB12	Walk-Around with Upper Storage 16'-3" Rescue, Commercial Chassis	
XB13	Walk-Around with Upper Storage 18'-9" Rescue, Commercial Chassis	
XB14	Walk-Around with Upper Storage 20' Rescue, Commercial Chassis	
XB15	Walk-Around with Upper Storage 22'-4" Rescue, Commercial Chassis	
XB16	Walk-Around with Upper Storage 25' Rescue, Commercial Chassis	
XB17	Walk-Around with Upper Storage 25' Rescue, Custom Chassis	
XB18	Walk-Around 12'-6" Rescue, Ford Chassis	
XB19	Walk-Around USAR 22'-4" Rescue, Custom Chassis	
XB20	Walk-In Front Crew Cab 25' Rescue, Commercial Chassis	
XB21	Walk-In 16'-3" Rescue, Commercial Chassis	
XB22	Walk-In 22'-4" Rescue, Commercial Chassis	
XB23	Walk-In 25' Rescue, Commercial Chassis	
XB24	Walk-In 18'-9" Rescue, Custom Chassis	
XB25	Walk-In 20' Rescue, Custom Chassis	
XB26	Walk-In 22'-4" Rescue, Custom Chassis	
XB27	Walk-In 25' Rescue, Custom Chassis	
XB28	Command Unit 22' 7" Commercial 4400 Chassis	
XB29	Bomb Unit 18' 9" 2 Door Commercial 4400 Chassis	
XB30	ESU Unit 10' 6" 2 Door Ford F550 Chassis	

E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)

XE01	Remount Only - Type I	
XE02	Remount Only - Type III	
XE03	Remount only - Medium Duty	
XE04	Type III Remount to Ford E-Series Chassis	
XE05	Type III Remount to Chev G-Series Chassis	
XE06	Type I Remount to Ford F-Series Chassis	
XE07	Type I Remount to Ram Chassis	
XE08	Medium Duty Remount to International Chassis	
XE09	Medium Duty Remount to Freightliner Chassis	

Y. Road Rescue

A. Ambulance

YA01	Duramedic III, 150" X 92", Chevrolet CG33503	
YA02	Duramedic I, 150" X 92", PT, Ford F450 (4 x 2), w/Air Ride	
YA03	Duramedic I, 150" X 92", PT, Ford F450 (4 x 4), w Air Ride	
YA04	Duramedic I, 150" X 92", PT, RAM 4500 (4 x 2), w/Air Ride	
YA05	Duramedic I, 150" X 92", PT, RAM 4500 (4 x 4), w Air Ride	
YA06	Promedic III, 150" X 96", Chevrolet CG33503	
YA07	Promedic I, 150" X 96", PT, Ford F450 (4 x 2), w/Air Ride	
YA08	Promedic I, 150" X 96", PT, Ford F450 (4 x 4), w/Air Ride	
YA09	Promedic I, 150" X 96", PT, RAM 4500 (4 x 2), w/Air Ride	
YA10	Promedic I, 150" X 96", PT, RAM 4500 (4 x 4), w/Air Ride	
YA11	Ultramedic III, 168" X 96", Ford E450 (V-10, Gas) Cutaway	
YA12	Ultramedic III, 170" X 96", Chevrolet G4500 (Diesel) Cutaway	
YA13	Ultramedic I, 168" X 96", PT, Ford F450 (4 x 2), w/Air Ride	
YA14	Ultramedic I, 168" X 96", PT, Ford F450 (4 x 4), w/Air Ride	
YA15	Ultramedic I, 168" X 96", PT, RAM 4500 (4 x 2), w/Air Ride	
YA16	Ultramedic I, 168" X 96", PT, RAM 4500 (4 x 4), w/Air Ride	
YA17	Ultramedic MD, 168" x 96", PT, Internation HX, w/Air Ride	
YA18	Ultramedic MD, 168" x 96", PT, International Durastar 4300, w/Air Ride,	
YA19	Ultramedic MD, 168" x 96", Freightliner M2, w/Air Ride,	

YA20	MetroMedic I, 146" X 90", PT, Ford F350 (4 X 2)	
YA21	MetroMedic I, 146" X 90", PT, Ford F350 (4 X 4)	
YA22	MetroMedic I, 146" X 90", PT, Cheverlot C3500 (4 X 2)	
YA23	MetroMedic I, 146" X 90", PT, Cheverlot K3500 (4 X 4)	
YA24	MetroMedic I, 146" X 90", PT, RAM 3500 (4 X 2)	
YA25	MetroMedic I, 146" X 90", PT, RAM 3500 (4 X 4)	
YA26	MetroMedic I, 153" X 95", PT, Ford F350 (4 X 2)	
YA27	MetroMedic I, 153" X 95", PT, Ford F350 (4 X 4)	
YA28	MetroMedic I, 153" X 95", PT, Ford F450 (4 X 2) w/Air Ride	
YA29	MetroMedic I, 153" X 95", PT, Ford F450 (4 X 4) w/Air Ride	
YA30	MetroMedic I, 153" X 95", PT, RAM 4500 (4 X 2) w/Air Ride	
YA31	MetroMedic I, 153" X 95", PT, RAM 4500 (4 X 4) w/Air Ride	
YA32	MetroMedic I, 170" X 95", PT, Ford F450 (4 X 2) w/Air Ride	
YA33	MetroMedic I, 170" X 95", PT, Ford F450 (4 X 4) w/Air Ride	
YA34	MetroMedic I, 170" X 95", PT, RAM 4500 (4 X 2) w/Air Ride	
YA35	MetroMedic I, 170" X 95", PT, RAM 4500 (4 X 4) w/Air Ride	
YA36	MetroMedic VII, 146 x 90", Ford E350	
YA37	MetroMedic VII, 146 x 90", Chevrolet CG33503	
YA38	MetroMedic III, 153" X 95", Ford E350	
YA39	MetroMedic III, 153" X 95", Chevrolet CG33503	
YA40	MetroMedic III, 165" X 95", Ford E450	
YA41	MetroMedic III, 165" X 95", Chevrolet G4500 Cutaway	
YA42	MetroMedic III, 170" X 95", Ford E450 (V-10 Gas)	
YA43	MetroMedic III, 170" X 95", Chevrolet G4500 Cutaway	
YA44	MetroMedic MD, 160" X 95", International Durastar 4300 W/Air Ride	
YA45	MetroMedic MD, 160" X 95", Freightliner M2 W/Air Ride	
YA46	MetroMedic MD, 170" X 95", International Durastar 4300 W/Air Ride	
YA47	MetroMedic MD, 170" X 95", Freightliner M2 W/Air Ride	
YA48	MetroMedic MD, 170" X 95", International HX W/Air Ride	
YA49	TransMedic II, Cheverlot G-Seires	
YA50	TransMedic II, Ford Transit - Silver	
YA51	TransMedic II, Ford Transit - Gold	
YA52	TransMedic II, Ford Transit - Platinum	
YA53	TransMedic II, Mercedes Sprinter	

E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)

YE01	Remount only - Type I	
YE02	Remount only - Type III	
YE03	Remount only - Medium Duty	
YE04	Remount on chassis- Ford F-350 Type I	
YE05	Remount on chassis - Ford F-450 Type I	
YE06	Remount on chassis - Ford E-350 Type III	
YE07	Remount on chassis - Ford E-450 Type III	
YE08	Remount on chassis - Chevrolet C3500 Type I	
YE09	Remount on chassis - Chevrolet G3500 Type III	
YE10	Remount on chassis - Chevrolet G4500 Type III	
YE11	Remount on chassis - RAM 3500 Type I	
YE12	Remount on chassis - RAM 4500 Type I	
YE13	Remount on chassis - International Terra Star Type I	
YE14	Remount on chassis - International Durastar 4300 Type I	
YE15	Remount on chassis - Freightliner M2 Type I	

Z. SeaLegs

C. Other Specialty Vehicle or Equipment

ZC01	SEALEGS, 6.1 m RIB Amphibious Rescue Craft	
ZC02	SEALEGS, 6.1 m D TUBE Amphibious Rescue Craft	
ZC03	SEALEGS, 7.1 m RIB Amphibious Rescue Craft	

AA. Supreme Corporation**C. Other Specialty Vehicle or Equipment**

AAC01	Avenger Armored Tactical Support Vehicle with room for 10-12 Tactical Responders. Includes full armored protection on a Ford F550 4X4 chassis	
AAC02	Supreme Rapid Deployment Vehicle; 14' x 78" x 96" FRP Body with Swat Bench Seating and Related Equipment on a Ford E450 Cutaway chassis.	
AAC03	10' Dual Compartment Prisoner Transport Van built on a Ford E350 Cutaway Chassis with an FRP body.	
AAC04	12' Quick Response Bomb Squad Command Center built on a Ford F450 chassis.	
AAC05	24' Custom Built Mobile Command Center built on a Ford F650 Chassis.	
AAC06	10' Crime Scene Response [CSI] vehicle mounted on a Ford E350 chassis	
AAC07	Supreme Rapid Deployment Vehicle; 14' x 78" x 96" FRP Body with Swat Bench Seating and Related Equipment on a Ford E450 Cutaway chassis.	
AAC08	Hostage Negotiation Vehicle on a Ford E450 chassis	
AAC09	Terra Hawk Surveillance System on a Ford F550	

BB. Taylor Made**A. Ambulance**

BBA01	Type I, F-350 DRW, 144" Module	
BBA02	Type I, F-450 DRW, 144" Module	
BBA03	Type I, F-550 DRW, 144" Module	
BBA04	Type I, GM DRW, 144" Module	
BBA05	Type I-HD, F-650, 164" Module	
BBA06	Type I-HD, FL-M2, 164" Module	
BBA07	Type I-HD, LP-4300, 164" Module	
BBA08	Type I-HD, Terra Star, 164" Module	
BBA09	Type II Sprinter, Diesel HT Van	
BBA10	Type II XL, GM, Diesel HT Van	
BBA11	Type II XL, GM Gas, HT Van	
BBA12	Type III, E-350 DRW Gas, 144" Module	
BBA13	Type III E-450 Gas DRW, 164" Module	
BBA14	Type III, GM-G3500 Diesel, 144" Module	
BBA15	Type III-HD, GM-G4500 Diesel, 164" Module	

CC. Wheeled Coach**A. Ambulance**

CCA01	Type I Custom Series, Ford F-350 DRW	
CCA02	Type I Custom Series, Ford F-450 DRW	
CCA03	Type I Custom Series, RAM 3500, Cummins Diesel DRW	
CCA04	Type I Custom Series, RAM 4500, Cummins Diesel DRW	
CCA05	Type I CitiMedic, Ford F-350 DRW	
CCA06	Type I CitiMedic, Chevrolet 3500 Diesel DRW	
CCA07	Type I CitiMedic, RAM 3500, Cummins Diesel DRW	
CCA08	Type I Custom Series, Chevrolet CK3500	
CCA09	Type I Custom Series, Ford F-350 DRW Generator Powered	
CCA10	Type I Custom Series, Ford F-450 DRW Generator Powered	
CCA11	Type II, Transit, Ford (Mid-roof)	
CCA12	Type II, Transit, Ford (High-roof)	
CCA13	Type II Crusader Plus, Chevrolet G-30 SRW	
CCA14	Type II Sprinter Plus	
CCA15	Type III Custom Series, Ford E-350 DRW	
CCA16	Type III Custom Series, Chevrolet Cutaway Diesel DRW - G3500	
CCA17	Type III Custom Series, Chevrolet Cutaway Diesel DRW - G4500	
CCA18	Type III Custom Series, Ford E-450 DRW	
CCA19	Type III, Sprinter Series	
CCA20	Type VII CitiMedic, Ford E-350 DRW	
CCA21	Type VII CitiMedic, Chevrolet Cutaway Diesel DRW	

CCA22	Type IX, MAV, International 4300, Diesel DRW	
CCA23	Type IX, MAV, Freightliner M2, Diesel DRW	
CCA24	Type IX, MAV, Ford F-650	
C. Other Specialty Vehicle or Equipment		
CCC01	SRV, Ford F-350 Diesel DRW	
CCC02	SRV, Ford F-450 Diesel DRW	
CCC03	SRV, Ford F-550 Diesel DRW	
CCC04	SRV, RAM 3500 DRW	
CCC05	SRV, RAM 4500 DRW	
CCC06	SRV, Chevrolet, C 3500 DRW	
CCC07	SRV, Medium Duty, Ford F-650	
CCC08	SRV, Medium Duty, International 4300	
CCC09	SRV, Medium Duty, Freightliner M2	
CCC10	SRV, Heavy Duty, International 4300	
CCC11	SRV, Heavy Duty, Freightliner M2	
CCC12	MAV Mobile Command Unit/Special Operations Freightliner Custom	
CCC13	MAV Mobile Command Unit/Special Operations International Custom	
E. Remounts (See Section B, p. 8 Items 17-18 for specifics regarding "Remount" pricing)		
CCE01	Remount only - Type I	
CCE02	Remount only - Type III	
CCE03	Remount only - Medium Duty	
CCE04	Remount on chassis- Ford F-350 Type I	
CCE05	Remount on chassis - Ford F-450 Type I	
CCE06	Remount on chassis - Ford E-350 Type III	
CCE07	Remount on chassis - Ford E-450 Type III	
CCE08	Remount on chassis - Chevrolet C3500 Type I	
CCE09	Remount on chassis - Chevrolet G3500 Type III	
CCE10	Remount on chassis - Chevrolet G4500 Type III	
CCE11	Remount on chassis - RAM 3500 Type I	
CCE12	Remount on chassis - RAM 4500 Type I	
CCE13	Remount on chassis - International 4300 Type I	
CCE14	Remount on chassis - Freightliner M2 Type I	

[illegible]

AM10-16

**Offeror
Name:**

Notes:
(Important)

- 1) Use a single **Form E** for ALL Option/Accessory items and quote each on a single, separate line. **DO NOT** use multiple **Form E's**... Add or insert additional lines as necessary.
- 2) Completely describe each item. Include the manufacturer's code or part number. Each item listed **MUST** have a unique code or part number so that it can be identified in any subsequent contract.
- 3) Options which replace standard equipment on a **Form D** Item should be priced net of any credit due for the replaced item.
- 4) Options which are upgrades/downgrades of a **Form D** Item should be priced at the differential amount between the cost of the **Form D** Item and the upgrade/downgrade option.

Code or
Part No.

Option Description

Offered
Price

A CONTRACT BETWEEN
HOUSTON-GALVESTON AREA COUNCIL
Houston, Texas
AND
WHEELED COACH
Winter Park, Florida

This Contract is made and entered into by the **Houston-Galveston Area Council of Governments**, hereinafter referred to as **H-GAC**, having its principal place of business at 3555 Timmons Lane, Suite 120, Houston, Texas 77027, AND, **Wheeled Coach**, hereinafter referred to as the **CONTRACTOR**, having its principal place of business at 2737 North Forsyth Road, Winter Park, Florida 32792.

ARTICLE 1:**SCOPE OF SERVICES**

The parties have entered into an **Ambulances, EMS & Other Special Service Vehicles** Contract to become effective as of October 1, 2016, and to continue through September 30, 2018 (the "Contract"), subject to extension upon mutual agreement of the **CONTRACTOR** and **H-GAC**. **H-GAC** enters into the Contract as Agent for participating governmental agencies, each hereinafter referred to as **END USER**, for the purchase of **Ambulances, EMS & Other Special Service Vehicles** offered by the **CONTRACTOR** in states other than Texas. The **CONTRACTOR** agrees to sell **Ambulances, EMS & Other Special Service Vehicles** through the **H-GAC** Contract to **END USERS** in states other than Texas.

ARTICLE 2:**THE COMPLETE AGREEMENT**

The Contract shall consist of the documents identified below in order of precedence:

1. The text of this Contract form, including but not limited to, Attachment A
2. General Terms and Conditions
3. Bid Specifications No: **AM10-16**, including any relevant suffixes
4. **CONTRACTOR's** Response to Bid No: **AM10-16**, including but not limited to, prices and options offered

All of which are either attached hereto or incorporated by reference and hereby made a part of this Contract, and shall constitute the complete agreement between the parties hereto. This Contract supersedes any and all oral or written agreements between the parties relating to matters herein. Except as otherwise provided herein, this Contract cannot be modified without the written consent of both parties.

ARTICLE 3:**LEGAL AUTHORITY**

CONTRACTOR and **H-GAC** warrant and represent to each other that they have adequate legal counsel and authority to enter into this Contract. The governing bodies, where applicable, have authorized the signatory officials to enter into this Contract and bind the parties to the terms of this Contract and any subsequent amendments thereto.

ARTICLE 4:**APPLICABLE LAWS**

The parties agree to conduct all activities under this Contract in accordance with all applicable rules, regulations, directives, issuances, ordinances, and laws in effect or promulgated during the term of this Contract.

ARTICLE 5:**INDEPENDENT CONTRACTOR**

The execution of this Contract and the rendering of services prescribed by this Contract do not change the independent status of **H-GAC** or **CONTRACTOR**. No provision of this Contract or act of **H-GAC** in performance of this Contract shall be construed as making **CONTRACTOR** the agent, servant or employee of **H-GAC**, the State of Texas or the United States Government. Employees of **CONTRACTOR** are subject to the exclusive control and supervision of **CONTRACTOR**. **CONTRACTOR** is solely responsible for employee payrolls and claims arising therefrom.

ARTICLE 6:**END USER AGREEMENTS**

H-GAC acknowledges that the **END USER** may choose to enter into an End User Agreement with the **CONTRACTOR** through this Contract and that the term of said Agreement may exceed the term of the **H-GAC** Contract. However this acknowledgement is not to be construed as **H-GAC's** endorsement or approval of the End User Agreement terms and conditions. **CONTRACTOR** agrees not to offer to, agree to or accept from **END USER** any terms or conditions that conflict with or contravene those in **CONTRACTOR's H-GAC** contract. Further, termination of this Contract for any reason shall not result in the termination of the underlying End User Agreements entered into between **CONTRACTOR** and any **END USER** which shall, in each instance, continue pursuant to their stated terms and duration. The only effect of termination of this Contract is that **CONTRACTOR** will no longer be able to enter into any new End User Agreements with **END USERS** pursuant to this Contract. Applicable **H-GAC** order processing charges will be due and payable to **H-GAC** on any End User Agreements surviving termination of this Contract between **H-GAC** and **CONTRACTOR**.

ARTICLE 7:**SUBCONTRACTS & ASSIGNMENTS**

CONTRACTOR agrees not to subcontract, assign, transfer, convey, sublet or otherwise dispose of this Contract or any right, title, obligation or interest it may have therein to any third party without prior written notice to H-GAC. H-GAC reserves the right to accept or reject any such change. **CONTRACTOR** shall continue to remain responsible for all performance under this Contract regardless of any subcontract or assignment. H-GAC shall be liable solely to **CONTRACTOR** and not to any of its Subcontractors or Assignees.

ARTICLE 8:**EXAMINATION AND RETENTION OF CONTRACTOR'S RECORDS**

CONTRACTOR shall maintain during the course of its work, complete and accurate records of items that are chargeable to **END USER** under this Contract. H-GAC, through its staff or its designated public accounting firm, the State of Texas, or the United States Government shall have the right at any reasonable time to inspect copy and audit those records on or off the premises of **CONTRACTOR**. Failure to provide access to records may be cause for termination of this Contract. **CONTRACTOR** shall maintain all records pertinent to this Contract for a period of not less than five (5) calendar years from the date of acceptance of the final contract closeout and until any outstanding litigation, audit or claim has been resolved. The right of access to records is not limited to the required retention period, but shall last as long as the records are retained. **CONTRACTOR** further agrees to include in all subcontracts under this Contract, a provision to the effect that the subcontractor agrees that H-GAC'S duly authorized representatives, shall, until the expiration of five (5) calendar years after final payment under the subcontract or until all audit findings have been resolved, have access to, and the right to examine and copy any directly pertinent books, documents, papers, invoices and records of such subcontractor involving any transaction relating to the subcontract.

ARTICLE 9:**REPORTING REQUIREMENTS**

CONTRACTOR agrees to submit reports or other documentation in accordance with the General Terms and Conditions of the Bid Specifications. If **CONTRACTOR** fails to submit to H-GAC in a timely and satisfactory manner any such report or documentation, or otherwise fails to satisfactorily render performance hereunder, such failure may be considered cause for termination of this Contract.

ARTICLE 10:**MOST FAVORED CUSTOMER CLAUSE**

If **CONTRACTOR**, at any time during this Contract, routinely enters into agreements with other governmental customers within the State of Texas, and offers the same or substantially the same products/services offered to H-GAC on a basis that provides prices, warranties, benefits, and or terms more favorable than those provided to H-GAC, **CONTRACTOR** shall notify H-GAC within ten (10) business days thereafter of that offering and this Contract shall be deemed to be automatically amended effective retroactively to the effective date of the most favorable contract, wherein **CONTRACTOR** shall provide the same prices, warranties, benefits, or terms to H-GAC and its **END USER**. H-GAC shall have the right and option at any time to decline to accept any such change, in which case the amendment shall be deemed null and void. If **CONTRACTOR** is of the opinion that any apparently more favorable price, warranty, benefit, or term charged and/or offered a customer during the term of this Contract is not in fact most favored treatment, **CONTRACTOR** shall within ten (10) business days notify H-GAC in writing, setting forth the detailed reasons **CONTRACTOR** believes aforesaid offer which has been deemed to be a most favored treatment, is not in fact most favored treatment. H-GAC, after due consideration of such written explanation, may decline to accept such explanation and thereupon this Contract between H-GAC and **CONTRACTOR** shall be automatically amended, effective retroactively, to the effective date of the most favored agreement, to provide the same prices, warranties, benefits, or terms to H-GAC.

The Parties accept the following definition of routine: A prescribed, detailed course of action to be followed regularly; a standard procedure.

EXCEPTION: *This clause shall not be applicable to prices and price adjustments offered by a bidder, or contractor, which are not within bidder's control [example; a manufacturer's bid concession], or to any prices offered to the Federal Government and its agencies.*

ARTICLE 11:**SEVERABILITY**

All parties agree that should any provision of this Contract be determined to be invalid or unenforceable, such determination shall not affect any other term of this Contract, which shall continue in full force and effect.

ARTICLE 12:**DISPUTES**

Any and all disputes concerning questions of fact or of law arising under this Contract, which are not disposed of by agreement, shall be decided by the Executive Director of H-GAC or his designee, who shall reduce his decision to writing and provide notice thereof to **CONTRACTOR**. The decision of the Executive Director or his designee shall be final and conclusive unless, within thirty (30) days from the date of receipt of such notice, **CONTRACTOR** requests a rehearing from the Executive Director of H-GAC. In connection with any rehearing under this Article, **CONTRACTOR** shall be afforded an opportunity to be heard and offer evidence in support of its position. The decision of the Executive Director after any such rehearing shall be final and conclusive. **CONTRACTOR** may, if it elects to do so, appeal the final and conclusive decision of the Executive Director to a court of competent jurisdiction. Pending final decision of a dispute hereunder, **CONTRACTOR** shall proceed diligently with the performance of this Contract and in accordance with H-GAC'S final decision.

ARTICLE 13:**LIMITATION OF CONTRACTOR'S LIABILITY**

Except as specified in any separate writing between the CONTRACTOR and an END USER, CONTRACTOR's total liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, but excluding its obligation to indemnify H-GAC described in Article 14, is limited to the price of the particular products/services sold hereunder, and CONTRACTOR agrees either to refund the purchase price or to repair or replace product(s) that are not as warranted. In no event will CONTRACTOR be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. CONTRACTOR understands and agrees that it shall be liable to repay and shall repay upon demand to END USER any amounts determined by H-GAC, its independent auditors, or any agency of State or Federal government to have been paid in violation of the terms of this Contract.

ARTICLE 14:**LIMIT OF H-GAC'S LIABILITY AND INDEMNIFICATION OF H-GAC**

H-GAC's liability under this Contract, whether for breach of contract, warranty, negligence, strict liability, in tort or otherwise, is limited to its order processing charge. In no event will H-GAC be liable for any loss of use, loss of time, inconvenience, commercial loss, lost profits or savings or other incidental, special or consequential damages to the full extent such use may be disclaimed by law. Contractor agrees, to the extent permitted by law, to defend and hold harmless H-GAC, its board members, officers, agents, officials, employees, and indemnities from any and all claims, costs, expenses (including reasonable attorney fees), actions, causes of action, judgments, and liens arising as a result of CONTRACTOR's negligent act or omission under this Contract. CONTRACTOR shall notify H-GAC of the threat of lawsuit or of any actual suit filed against CONTRACTOR relating to this Contract.

ARTICLE 15:**TERMINATION FOR CAUSE**

H-GAC may terminate this Contract for cause based upon the failure of CONTRACTOR to comply with the terms and/or conditions of the Contract; provided that H-GAC shall give CONTRACTOR written notice specifying CONTRACTOR'S failure. If within thirty (30) days after receipt of such notice, CONTRACTOR shall not have either corrected such failure, or thereafter proceeded diligently to complete such correction, then H-GAC may, at its option, place CONTRACTOR in default and the Contract shall terminate on the date specified in such notice. CONTRACTOR shall pay to H-GAC any order processing charges due from CONTRACTOR on that portion of the Contract actually performed by CONTRACTOR and for which compensation was received by CONTRACTOR.

ARTICLE 16:**TERMINATION FOR CONVENIENCE**

Either H-GAC or CONTRACTOR may cancel or terminate this Contract at any time by giving thirty (30) days written notice to the other. CONTRACTOR may be entitled to payment from END USER for services actually performed; to the extent said services are satisfactory to END USER. CONTRACTOR shall pay to H-GAC any order processing charges due from CONTRACTOR on that portion of the Contract actually performed by CONTRACTOR and for which compensation is received by CONTRACTOR.

ARTICLE 17:**CIVIL AND CRIMINAL PROVISIONS AND SANCTIONS**

CONTRACTOR agrees that it will perform under this Contract in conformance with safeguards against fraud and abuse as set forth by H-GAC, the State of Texas, and the acts and regulations of any funding entity. CONTRACTOR agrees to notify H-GAC of any suspected fraud, abuse or other criminal activity related to this Contract through filing of a written report promptly after it becomes aware of such activity.

ARTICLE 18:**GOVERNING LAW & VENUE**

This Contract shall be governed by the laws of the State of Texas. Venue and jurisdiction of any suit or cause of action arising under or in connection with this Contract shall lie exclusively in Harris County, Texas. Disputes between END USER and CONTRACTOR are to be resolved in accord with the law and venue rules of the state of purchase. CONTRACTOR shall immediately notify H-GAC of such disputes.

ARTICLE 19:**PAYMENT OF H-GAC ORDER PROCESSING CHARGE**

CONTRACTOR agrees to sell its products to END USERS based on the pricing and other terms of this Contract, including, but not limited to, the payment of the applicable H-GAC order processing charge. On notification from an END USER that an order has been placed with CONTRACTOR, H-GAC will invoice CONTRACTOR for the applicable order processing charge. Upon delivery of any product/service by CONTRACTOR and acceptance by END USER, CONTRACTOR shall, within thirty (30) calendar days or ten (10) business days after receipt of payment, whichever is less, pay H-GAC the full amount of the applicable order processing charge, whether or not CONTRACTOR has received an invoice from H-GAC. For sales made by CONTRACTOR based on this contract, including sales to entities without Interlocal Contracts, CONTRACTOR shall pay the applicable order processing charges to H-GAC. Further, CONTRACTOR agrees to encourage entities who are not members of H-GAC's Cooperative Purchasing Program to execute an H-GAC Interlocal Contract. H-GAC reserves the right to take appropriate actions including, but not limited to, contract termination if CONTRACTOR fails to promptly remit H-GAC's order processing charge. In no event shall H-GAC have any liability to CONTRACTOR for any goods or services an END USER procures from CONTRACTOR.

ARTICLE 20:**LIQUIDATED DAMAGES**

Any liquidated damages terms will be determined between CONTRACTOR and END USER at the time END USER's purchase order is placed.

ARTICLE 21:**PERFORMANCE AND PAYMENT BONDS FOR INDIVIDUAL ORDERS**

H-GAC's contractual requirements DO NOT include a Performance & Payment Bond (PPB), and offered pricing should reflect this cost saving. However, CONTRACTOR must be prepared to offer a PPB to cover any specific order if so requested by END USER. CONTRACTOR shall quote a price to END USER for provision of any requested PPB, and agrees to furnish the PPB within ten business (10) days of receipt of END USER's purchase order.

ARTICLE 22:**CHANGE OF CONTRACTOR STATUS**

CONTRACTOR shall immediately notify H-GAC, in writing, of ANY change in ownership, control, dealership/franchisee status, Motor Vehicle license status, or name, and shall also advise whether or not this Contract shall be affected in any way by such change. H-GAC shall have the right to determine whether or not such change is acceptable, and to determine what action shall be warranted, up to and including cancellation of Contract.

ARTICLE 23:**LICENSING REQUIRED BY TEXAS MOTOR VEHICLE BOARD [IF APPLICABLE]**

CONTRACTOR will for the duration of this Contract maintain current licenses that are required by the Texas Motor Vehicle Commission Code. If at any time during this Contract period, any CONTRACTOR'S license is not renewed, or is denied or revoked, CONTRACTOR shall be deemed to be in default of this Contract unless the Motor Vehicle Board issues a stay or waiver. Contractor shall promptly provide copies of all current applicable Texas Motor Vehicle Board documentation to H-GAC upon request.


IN WITNESS WHEREOF, the parties have caused this Contract to be executed by their duly authorized representatives.

Signed for Houston-Galveston
Area Council, Houston, Texas:



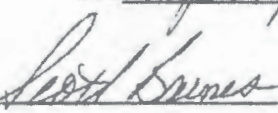
Jack Steele, Executive Director

Attest for Houston-Galveston
Area Council, Houston, Texas:



Deidre Vick, Director of Public Services
Date: Sept. 1, 2016

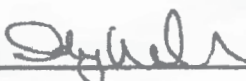
Signed for Wheeled Coach
Winter Park, Florida:



Printed Name & Title: Vice President - Sales Scott Barnes

Date: August 30 20 16

Attest for Wheeled Coach
Winter Park, Florida:



Printed Name & Title: Idy Moelke Sales Support

Date: August 30 20 16

Attachment A
Wheeled Coach
Ambulances, EMS & Other Special Service Vehicles
Contract No.: AM10-16

CC. Wheeled Coach		
A. Ambulance		
CCA01	Type I Custom Series, Ford F-350 DRW	\$ 124,073.00
CCA02	Type I Custom Series, Ford F-450 DRW	\$ 138,142.00
CCA03	Type I Custom Series, RAM 3500, Cummins Diesel DRW	\$ 120,145.00
CCA04	Type I Custom Series, RAM 4500, Cummins Diesel DRW	\$ 143,173.00
CCA05	Type I CitiMedic, Ford F-350 DRW	\$ 117,472.00
CCA06	Type I CitiMedic, Chevrolet 3500 Diesel DRW	\$ 113,160.00
CCA07	Type I CitiMedic, RAM 3500, Cummins Diesel DRW	\$ 113,589.00
CCA08	Type I Custom Series, Chevrolet CK3500	\$ 119,698.00
CCA09	Type I Custom Series, Ford F-350 DRW Generator Powered	\$ 151,301.00
CCA10	Type I Custom Series, Ford F-450 DRW Generator Powered	\$ 163,668.00
CCA11	Type II, Transit, Ford (Mid-roof)	\$ 79,479.00
CCA12	Type II, Transit, Ford (High-roof)	\$ 82,472.00
CCA13	Type II Crusader Plus, Chevrolet G-30 SRW	\$ 72,492.00
CCA14	Type II Sprinter Plus	\$ 84,906.00
CCA15	Type III Custom Series, Ford E-350 DRW	\$ 114,260.00
CCA16	Type III Custom Series, Chevrolet Cutaway Diesel DRW - G3500	\$ 121,569.00
CCA17	Type III Custom Series, Chevrolet Cutaway Diesel DRW - G4500	\$ 127,557.00
CCA18	Type III Custom Series, Ford E-450 DRW	\$ 119,489.00
CCA19	Type III, Sprinter Series	\$ 121,133.00
CCA20	Type VII CitiMedic, Ford E-350 DRW	\$ 102,447.00
CCA21	Type VII CitiMedic, Chevrolet Cutaway Diesel DRW	\$ 111,312.00
CCA22	Type IX, MAV, International 4300, Diesel DRW	\$ 150,846.00
CCA23	Type IX, MAV, Freightliner M2, Diesel DRW	\$ 172,453.00
CCA24	Type IX, MAV, Ford F-650	\$ 165,784.00
E. Remounts		
CCE01	Remount only - Type I	\$ 32,175.00
CCE02	Remount only - Type III	\$ 32,175.00
CCE03	Remount only - Medium Duty	\$ 33,605.00
CCE04	Remount on chassis- Ford F-350 Type I	\$ 85,164.00
CCE05	Remount on chassis - Ford F-450 Type I	\$ 88,944.00
CCE06	Remount on chassis - Ford E-350 Type III	\$ 73,907.00
CCE07	Remount on chassis - Ford E-450 Type III	\$ 76,103.00
CCE08	Remount on chassis - Chevrolet C3500 Type I	\$ 82,178.00
CCE09	Remount on chassis - Chevrolet G3500 Type III	\$ 83,250.00
CCE10	Remount on chassis - Chevrolet G4500 Type III	\$ 80,255.00
CCE11	Remount on chassis - RAM 3500 Type I	\$ 79,995.00
CCE12	Remount on chassis - RAM 4500 Type I	\$ 84,445.00
CCE13	Remount on chassis - International 4300 Type I	\$ 87,555.00

CCE14	Remount on chassis - Freightliner M2 Type I	\$ 88,765.00
-------	---	--------------



List of HGACBuy End Users

Select a State to See a List of End Users From That State

Alaska ▼

Filter by Name:

Agency Name	City
Alaska Gateway School District (AK)	Tok
Central Peninsula General Hospital (AK)	Soldotna
City and Borough of Juneau (AK)	Juneau
City and Borough of Wrangell (AK)	Wrangell
City of Fairbanks (AK)	Fairbanks
City of Kenai (AK)	Kenai
City of Ketchikan (AK)	Ketchikan
City of North Pole (AK)	North Pole
City of Seward (AK)	Seward
City of Unalaska (AK)	Unalaska
City of Valdez (AK)	Valdez
Kenai Peninsula Borough (AK)	Soldotna
Kenai Peninsula Borough School District (AK)	Soldotna
Ketchikan Gateway Borough (AK)	Ketchikan
Municipality of Anchorage (AK)	Anchorage

North Star Volunteer Fire Department Incorporated (AK)	North Pole
Petersburg Borough (AK)	Petersburg
Steese Volunteer Fire Department Inc. (AK)	Fairbanks
The Center for Community, Inc. (AK)	Sitka

News & Events

Contractor Orientation (/events/event-details.aspx?eventid=50)

Join us for a Contractor Orientation Webinar (/events/event-details.aspx?eventid=50)

The orientation will discuss:

- Our cooperative environment
 - Requirements for Member participation
 - Preparing Contract Pricing Worksheets
 - Purchase orders and Order Confirmations
 - Quarterly Activity Reporting
- <http://www.hgacbuy.org/About%2Fend-users.aspx&title=List%20of%20HGACBuy%20End%20Users%20-%20HGACBuy>

End User Orientation (/events/event-details.aspx?eventid=51)

Join us for an HGACBuy End User Orientation (/events/event-details.aspx?eventid=51)

The HGACBuy End User Orientation objective is to introduce End Users to the HGACBuy program:

- Who is HGACBuy?
 - Discuss what HGACBuy Cooperative does
 - The advantages of using HGACBuy
 - Discuss the purchasing process
 - HGACBuy Website
- <http://www.hgacbuy.org/About%2Fend-users.aspx&title=List%20of%20HGACBuy%20End%20Users%20-%20HGACBuy>

End User Orientation (/events/event-details.aspx?eventid=52)

Join us for an HGACBuy End User Orientation (/events/event-details.aspx?eventid=52)

The HGACBuy End User Orientation objective is to introduce End Users to the HGACBuy program:

- Who is HGACBuy?
- Discuss what HGACBuy Cooperative does
- The advantages of using HGACBuy
- Discuss the purchasing process
- HGACBuy Website
(<https://www.facebook.com/share#url=http%3A%2F%2Fwww.hgacbuy.org%2Fabout%2Fend-users.aspx&title=List%20of%20HGACBuy%20End%20Users%20-%20HGACBuy>)



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Military and
Veterans' Affairs**

Division of Homeland Security
and Emergency Management

P.O. Box 5750
JBER, AK 99505-0750
Main: 907.428.7000
Fax: 907.428.7009
www.ready.alaska.gov

September 21, 2018

The Honorable Bryce Ward, Mayor
City of North Pole
125 Snowman Lane
North Pole, AK 99705

RE: 2018 Emergency Management Performance Grant, EMS-2018-EP-00002-S01
State Grant No.: 20EMPG-GY18

Certified Mail: 9171 9690 0935 0210 4268 88

Dear Mayor Ward:

We received funds from the Federal Emergency Management Agency (FEMA) under the 2018 Emergency Management Performance Grant (EMPG). We are pleased to award the City of North Pole the amount of \$25,000.00 under this grant.

EMPG performance includes but is not limited to the following:

- Accomplishment of activities identified in the jurisdiction's 2018 EMPG Work Plan.
- Update or completion of the Alaska Assessment.
- Required attendance at the State's multi-year Training and Exercise Plan Workshop (TEPW), to be held in conjunction with the 2019 Preparedness Conference, and development of a local jurisdiction Multi-Year Training and Exercise Plan to be submitted to us at the TEPW.
- EMPG-funded personnel should make every attempt to participate in no less than three exercises during the performance period. Exercises may be discussion-based (seminars, workshops, tabletop simulations), or operations-based (drills, functional exercises, full scale exercises). Sponsored opportunities by us may be available during the performance period to meet the requirement. Real world events may not always count as exercise participation.
- Continued utilization and work towards adoption and implementation of the National Incident Management System (NIMS). The Alaska Assessment is the required means to report NIMS adoption and implementation.
- Complete the FEMA Independent Study Professional Development Series.
- Timely quarterly progress report submissions.
- Dollar-for-dollar, in-kind match.

EMPG funding allocations to local jurisdictions are a direct result of continued reporting on actual funds spent at the local level on emergency management activities. With that in mind, we encourage reporting all funds spent on emergency management activities even if they exceed the required match.

Mayor Ward
September 21, 2018
Page 2 of 2

Enclosed are two pre-signed Obligating Award Documents (OADs). Please review the information for accuracy. Sign the obligating documents, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency Point of Contact
PO Box 5750
JBER, AK 99505

If the OAD cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form must be submitted. The form and instructions are available for download on our Grants website, <http://ready.alaska.gov/grants>.

If signatory points of contact have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed OAD. The Signatory Authority Form is available for download on our Grants website. If needed, electronic payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Douglas Albrecht, at (907) 428-7042 or by email at douglas.albrecht@alaska.gov.


Sincerely,



Paul L. Nelson
Deputy Director

Enclosure(s): (2 originals) Obligating Award Document
Project Budget Details Report

cc: Geoffrey Coon, Jurisdiction Project Manager
Tricia Fogarty, Jurisdiction Chief Financial Officer

State of Alaska Division of Homeland Security and Emergency Management Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate						Page 1 of 6	
						FEDERAL AWARD DATE	
						August 17, 2018	
						FEDERAL GRANT PROGRAM	
						2018 Emergency Management Performance Grant	
OBLIGATING AWARD DOCUMENT						FEDERAL GRANT NUMBER	
						EMS-2018-EP-00002-S01	
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT		CFDA:	97.042
City of North Pole 125 Snowman Lane North Pole, AK 99705		FROM	July 01, 2018	AMENDMENT #:	#	AWARD AMOUNT	
		TO:	June 30, 2019	EFFECTIVE DATE:		\$25,000.00	
		STATE PROGRAM NUMBER				20EMPG-GY18	
DUNS NUMBER	082506569		FUNDING ALLOCATION				
EIN	92-6001585		ORGANIZATION	\$25,000.00			
METHOD OF PAYMENT	Electronic	PLANNING		EXERCISE			
		TRAINING		EQUIPMENT			
PURPOSE OF AWARD							
Federal Awarded Amount, Organization Funds: \$25,000.00 Minimum Required Local Match, Organization Funds: \$25,000.00 Total Program Amount: \$50,000.00							
The attached Project Budget Details is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT TERMS AND CONDITIONS				GRANT REQUIREMENTS, ASSURANCES AND AGREEMENTS (all previous Grant Requirements, Assurances and Agreements still apply)			
All previous Grant Terms and Conditions still apply.				The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)]			
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
None							
AGENCY INFORMATION							
ADDRESS	Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750			WEBSITE	http://ready.alaska.gov		
				EMAIL	mva.grants@alaska.gov		
				PHONE	907-428-7000		
				FAX	907-428-7009		
STATE PROJECT MANAGER	PHONE	FAX	EMAIL				
Douglas Albrecht	(907) 428-7042	(907) 428-7009	douglas.albrecht@alaska.gov				
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Paul L. Nelson, Deputy Director				Bryce Ward, Mayor			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
			DATE	DATE			
9-19-18							
FOR STATE USE ONLY							
Division File Number:		18 EMPG 1.6.9.12		Date Returned			
Fund	Unit	AR Unit	Object	Activity	Function	Program	PPC
1004	2001	090000200	7001	2012	18 EMPG NP	2EMPG2018	GYEMPG

Project Budget Details Report

2018 Emergency Management Performance Grant / EMPG

North Pole, City of

Reported Category = ALL. Reported Revision = 0 of 0.

PBD#	Expense Category	Solution Area	Discipline	Qty	Budgeted Cost	PBD# Amt Spent	PBD# Balance
1	Plan.Org	Prog: Dev,Coord,Imp,Eval	EMA				
	EHP	Item:			State		
	<input type="checkbox"/> EHP	Salary & Benefits			Federal	\$25,000.00	\$25,000.00
	Description	Salary & Benefits For Emergency Management Personnel					

Adjusted Grant Award

State	
Federal	\$25,000.00

Total Budgeted Allocated (Fed & State)

\$25,000.00

PBD Total Allocations:

State	
Federal	\$25,000.00

Total Expenses: State

Federal

Summary Balance: State

Federal

\$25,000.00

PBD Non-Budgeted Funds: \$0.00

125 Snowman Lane
North Pole, Alaska 99705
(907) 488-8593
(907) 488-3002 (fax)
bill.butler@northpolealaska.org

City of North Pole
Director of City Services

Memo

To: North Pole City Council
From: Bill Butler
Date: September 26, 2018
Subject: Transfer of City land to Santa's Senior Center

Recommendation

Authorize Mayor Ward to sign the Statutory Quickclaim Deed to facilitate the transfer of the City owned property at 101 East 5th Avenue—Lot 20, Block 31 Davis Subdivision—to the Santa's Senior Center.

Background

The City-owned building that houses the Santa's Senior Center was built in the 1960s and has served many purposes including formerly being the Fire Department. In the 1980s, the City started renting the build to the Santa's Seniors to serve as their meeting space. The terms of the lease was \$10 annual rent and the Center paid for all maintenance and operational expenses. As with any aging structure adapted to a variety of functions over time, the building needed significant renovations, maintenance cost were growing over time, and the building as organized did not meet the Senior's needs. Neither the City nor Center had the resources to make the needed renovations to the building.

A Community Development Block Grant (CDBG) was identified as a funding source to make needed renovations to the building; however, the grant required a 25 percent match. Neither the City nor the Center was able to satisfy the match with cash. In 2016, the North Pole City Council approved by resolution the transfer of city-owned property to the North Pole Santa's Senior to fulfill the match requirement of a Community Development Block Grant. The City received the grant, the interior of the building was renovated with guidance from the Seniors about modifications they wanted and the last of the renovation work was completed in September.

With all planned renovation work completed, the final step is to transfer ownership of the land and building to the Center. The City Attorney prepared a Statutory Quickclaim Deed to facilitate the property transfer.

Attachments

- Quickclaim deed
- Resolution 16-09 authorizing donation of City property to Santa's Senior Center as a matching contribution to a Community Development Block Grant
- Santa's Senior Center Articles of Incorporation
- FNSB Property description for Lot 20, Block 31 Davis Subdivision
- Ordinance 18-21 amending section 14-19 of the Municipal Code to allow City to donate property to non-profit organizations

(Fairbanks Recording District)
STATUTORY QUITCLAIM DEED

The Grantor, the City of North Pole, a home rule municipality, of 125 Snowman Lane, North Pole, AK 99705, for the consideration of ten dollars (\$10.00), and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, hereby quitclaims to Santa's Senior Center Corporation, Inc., a non-profit corporation, (hereinafter "Grantee") of 101 E. 5th Avenue, North Pole, Alaska 99705, all right, title, and interest, if any, in and to the real property situated in the Fairbanks Recording District, Fourth Judicial District, State of Alaska described as follows:

Lot 20, Block 31 of Davis Subdivision, according to the plat filed August 23, 1952, as Instrument Number 133.925, Fairbanks Recording District, Fourth Judicial District, State of Alaska.

Physical address: 101 East 5th Avenue, North Pole, AK 99705.

DATED at Fairbanks, Alaska this ____ day of _____ 2018.

CITY OF NORTH POLE

By: _____
Bryce Ward
Its: Mayor

STATE OF ALASKA)
) ss.
FOURTH JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on the ____ day of _____ 2018, before me, the undersigned Notary Public in and for the State of Alaska, duly commissioned and sworn, personally appeared Mayor Bryce Ward for the City of North Pole, Grantor, to me known to be the identical person mentioned in and who executed the within and foregoing Quitclaim Deed, and he acknowledged to me that he signed said instrument as his free and voluntary act and deed, for the uses and purposes therein mentioned.

WITNESS my hand and official notarial seal on the day, month and year in this certificate first above written.

(SEAL)

Notary Public in and for Alaska

My Commission Expires:_____

Return to:
Zane D. Wilson
CSG, Inc.
714 4th Avenue, Suite 200
Fairbanks, AK 99701

CITY OF NORTH POLE

RESOLUTION 16-09

A RESOLUTION FOR THE CITY OF NORTH POLE TO CONDITIONALLY DONATE THE BUILDING AND LAND AT 101 EAST 5TH AVENUE, LOT 20, BLOCK 31 OF THE DAVIS SUBDIVISION TO THE SANTA'S SENIOR CENTER, A 501(C)(3), TO SATISFY THE MATCHING REQUIREMENT OF A COMMUNITY DEVELOPMENT BLOCK GRANT THAT WILL BE USED TO RENOVATE THE BUILDING AND GROUNDS WHERE TRANSFER OF OWNERSHIP OF THE PROPERTY IS CONTINGENT UPON AWARD OF THE GRANT; SUCCESSFUL COMPLETION OF THE RENOVATIONS; AND SATISFYING ALL REQUIREMENTS OF THE FUNDING AGENCY IN THE GRANT AWARD

WHEREAS: the City of North Pole is the owner of the land and building located at 101 East 5th Avenue, Lot 20, Block 31 of the Davis Subdivision; and

WHEREAS: the Santa's Senior Center is a federally recognized 501(c)(3), non-profit organization; and

WHEREAS: the City rents the property to the Santa's Senior Center for a nominal fee of \$10 per year for the purpose of operating a senior center; and

WHEREAS: the City's lease with the Center requires the Center to be responsible for all operational and management costs responsible for operating the Center; and

WHEREAS: the building and grounds at 101 East 5th Avenue are in need of significant rehabilitation and neither the Center nor the City have the funds available to finance the needed renovations; and

WHEREAS: a federally-funded Community Development Block Grant (CDBG) is a feasible mechanism to finance the needed renovations at the Center because senior citizens are a pre-qualified eligible population for the purposes of a CDBG application; and

WHEREAS: to be competitive a CDBG requires a minimum of a 25 percent match that can be in the form of cash or in-kind contributions; and

WHEREAS: the donation of the property at 101 East 5th Avenue is a viable mechanism to satisfy the CDBG matching requirement; and

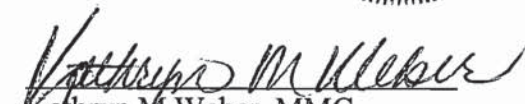
NOW, THEREFORE, BE IT RESOLVED by the North Pole City Council of the City of North Pole will contribute the city-owned property at 101 East 5th Avenue to satisfy the matching requirement of a Community Development Block Grant that will be used to rehabilitate the building and grounds at 101 East 5th Avenue where transfer of ownership of the property from the City to the Center to can occur only after receipt of a CDBG; successful completion of the


renovations approved in the grant award; and satisfying all requirements stipulated by the
funding agency in the grant award.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this
19th day of September, 2016.



ATTEST:


Kathryn M Weber, MMC
North Pole City Clerk


Bryce J. Ward, Mayor

PASSED

Yes: 6 – McGhee, McCarthy, Smith, Claus, Holm, Ward

No: 0

Absent: 0

Alaska Entity #: 34864D

State of Alaska
Department of Commerce, Community, and
Economic Development
Corporations, Business and Professional Licensing

**CERTIFICATE
RESTATED ARTICLES
Nonprofit Corporation**

THE UNDERSIGNED, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that Restated Articles of Incorporation, duly signed and verified pursuant to the provisions of Alaska Statutes, have been received in this office and have been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

Santa's Senior Center Corporation, Inc.

and attaches hereto the original copy of the Restated Articles of Incorporation.



IN TESTIMONY WHEREOF, I execute this certificate and affix the Great Seal of the State of Alaska on January 8, 2010.

Emil Notti

Emil Notti
Commissioner

SANTA'S SENIOR CENTER CORPORATION, INC.

An Alaska Nonprofit Corporation

RESTATED ARTICLES OF INCORPORATION

The Board of Directors of Santa's Senior Center Corporation, Inc., acting on behalf of corporation under the Alaska Nonprofit Corporation Act, AS 10.20, adopts the following Restated Articles of Incorporation for such corporation, pursuant to AS 10.20.196.

ARTICLE I

The Corporation shall be known as Santa's Senior Center Corporation, Inc.

ARTICLE II

The period of its duration is perpetual.

State of Alaska
Filing Changes 3 Page(s)

ARTICLE III

The purposes of the Corporation shall be as follows

(a) To develop and maintain an active senior citizen program in the North Pole area that creates an atmosphere, provides opportunities and encourages older adults to use their skills, develop their potential and continue their involvement in the community; to promote independent living for senior adults so as to maintain their visibility and contributions within the community.

(b) To create senior programs that will be inviting, enjoyable and will include nutrition, recreational activities, entertainment, educational, informational programs, health and welfare programs, designed to overcome the patterns of isolation and depression. These programs shall be offered to senior citizens aged fifty (50) years and older living in the North Pole area and provided at a location to be set by the Board of Directors of the Corporation and will also include lectures, discussions, art and other social opportunities.

(c) To serve as a focal point for senior services by providing transportation, outreach, information and assistance, by coordination and scheduling cooperating agency services and programs.

(d) To develop volunteer opportunities for individuals interested in any aspect of the program.

This Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Alaska Nonprofit Corporation Act for public and charitable purposes. The Corporation is organized exclusively for religious, charitable, scientific, literary and educational purposes within the meaning of §501(c)(3) of the Internal Revenue Code of 1986, as now in effect or as may hereafter be amended (the "Code").

In furtherance thereof, the Corporation may receive property by gift, devise or bequest, invest or reinvest the same, and apply the income and principal thereof, as the Board of Directors may from time to time determine, either directly or through contributions to any charitable organization or organizations, exclusively for religious, charitable, scientific, literary or educational purposes, and engage in any lawful act or activity for which corporations may be organized under the Alaska Nonprofit Corporation Act.

In furtherance of its corporate purposes, the Corporation shall have all the general powers enumerated in AS 10.20.011 of the Alaska Nonprofit Corporation Act, as now in effect or as may hereafter be amended, together with the power to solicit grants and contributions for such purposes.

ARTICLE IV

The Corporation shall have the number of directors set forth in the By-Laws.

ARTICLE V

The Corporation shall be a membership corporation, and the membership shall be as provided for in the By-Laws.

ARTICLE VI

Notwithstanding any other provision of these Articles of Incorporation, the Corporation shall not directly or indirectly carry on any activity which would prevent it from obtaining exemption from Federal income taxation as a corporation described in §501(c)(3) of the Code, or cause it to lose such exempt status, or carry on any activity not permitted to be carried on by a corporation, contributions to which are deductible under §170(c)(2) of the Code.

ARTICLE VII

The property of the Corporation is irrevocably dedicated to charitable, scientific, religious, literary and educational purposes meeting the requirements for exemption under §501(c)(3) of the Code. No part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to any director or officer of the Corporation, or any other private person, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered to or for the Corporation and to make payments and distributions in furtherance of the purposes set forth in Article III hereof.

In the event of dissolution or final liquidation of the Corporation, all of the remaining assets and property of the Corporation shall, after paying or making provision for the payment of all of the liabilities and obligations of the Corporation and for necessary expenses thereof, be distributed to such organization or organizations organized and operated exclusively for charitable or educational purposes meeting the requirements for exemption under §501(c)(3) of the Code as the Board of Directors shall determine. In no event shall any of such assets or property be distributed to any director or officer, or any private individual. Upon the dissolution of Santa's Senior Center Corporation, Inc. the disposition of net proceeds from charitable gaming conducted under AS 05.15 will go to a permittee, other than a multiple-beneficiary permittee.

ARTICLE VIII

The board of directors may indemnify a director, officer or former director or officer of the corporation, or a person who has served at its request as a director or officer of another corporation in which it owns shares of capital stock or of which it is a creditor, against expenses actually and reasonably incurred by that person in connection with the defense of any action, suit or proceeding, civil or criminal, in which that person is made a party by reason of being or having been a director or officer, except in relation to matters in which that person was adjudged, in the action, suit or proceeding, to be liable for negligence or misconduct in the performance of corporate duties and

make any other indemnification authorized by the By-Laws.

ARTICLE IX

The directors of the corporation shall not be personally liable to the Corporation for monetary damages for the breach of fiduciary duty as a director. This does not eliminate or limit the liability of a director for (1) a breach of a director's duty of loyalty to the corporation; (2) acts or omissions not in good faith or that involve intentional misconduct or a knowing violation of law; or (3) a transaction from which the director derives an improper personal benefit.

DATED at Fairbanks, Alaska this 16th day of December, 2009.

Lynette Bergh, President
Lynette Bergh, President

Patricia A. Thurman
Patricia A. Thurman, Secretary

VERIFICATION

We, the President and Secretary of Santa's Senior Center Corporation, Inc., hereby verify as follows:

A. The Restated Articles of Incorporation were presented to the Board of Directors on the 9th day of December, 2009 at a regular meeting of the Board and were unanimously approved by the directors in office at that meeting; and

B. The Restated Articles of Incorporation were presented to the Members at a special meeting on the 16th day of December, 2009, duly called for that purpose and for which a quorum was presented and passed by a two-thirds' vote, to wit: 22 in favor, 1 opposed;

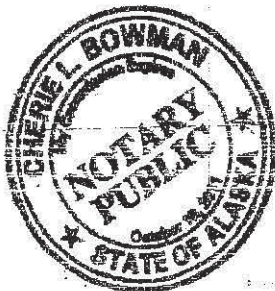
B. These Restated Articles correctly set forth the provisions of the Articles being amended and also correctly set forth the provisions of those Articles not amended.

C. This instrument supersedes the original Articles (filed for record on January 30, 1985) and the amendment to the original Articles (filed for record on August 4, 2008).

Lynette Bergh, President
Lynette Bergh, President

Patricia A. Thurman
Patricia A. Thurman, Secretary

SUBSCRIBED AND SWORN to before me this 16th day of December, 2009.



Cherie L. Bowman
Notary Public in and for Alaska
My commission expires: October 18, 2011

Property Summary

back to [Search Page](#)

PAN	PROPERTY PHYSICAL DESCRIPTION - DO NOT RELY ON AS A LEGAL DESCRIPTION	
0112691	LOT 20 BLOCK 31 DAVIS INSTRUMENT 133.925 8-23-52	
NEIGHBORHOOD	BUSINESS	PROPERTY CLASS
0200 North Pole City	SANTAS SENIOR CENTER	Exempt
MILLAGE GROUP	MOST RECENT MILLAGE RATE	STATUS
0215 DAVIS	16.8830	NORTH POLE, CITY OF
FIRE SERVICE AREA	ADDITIONAL INFORMATION	
CITY OF NORTH POLE	Building Details View Property Location	
LAND AREA		
Parcel		
1	13499 Square Feet	

OWNER

NAME	INTEREST
NORTH POLE CITY OF,	OWNERSHIP

ADDRESS

SITUS ADDRESS
101 E FIFTH AVE

Assessment History

For questions regarding assessments, contact the FNSB Department of Assessing at 907-459-1428.

**CITY OF NORTH POLE
ORDINANCE NO. 18-21**

**AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING SECTION
4.19 PROPERTY DISPOSAL**

WHEREAS: changes to the practices, regulations and policies is a continually changing requirement; and

WHEREAS: Section 4.19 of the Municipal Code states that "The City Council may grant or devote real property no longer held for public purpose to the United States, the State, a local subdivision of the State, or an agency of any of these governments, for consideration agreed upon between the City and the grantee, without a public sale, if the grant or devotion is advantageous to the City." and;

WHEREAS: in Resolution 16-09 (see attached) the City Council approved donating the building and land at 101 East 5th Avenue to the Santa's Senior Center Corporation, Inc.; and

WHEREAS: the Santa's Senior Center Corporation, Inc. is not "United States, the State, a local subdivision of the State, or an agency of any of these governments," but is an Alaska Non-Profit Organization (see attached article of incorporation), and

WHEREAS: the North Pole Municipal Code needs to be amended to make possible donation of the building and land to the Senior Center to fulfill the intent of Resolution 16-09.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified in the North Pole Code of Ordinance.

Section 2. Chapter 4.19, Section 4.19.010 (F) is amended in the North Pole Code of Ordinances as follows by inserting the text underlined, and removing the lines that have been ~~stricken~~:

4.19.010 Disposal of City owned real or personal property.

(F) The City Council may grant or devote real property no longer held for public purpose to the United States, the State, a local subdivision of the State, ~~or~~ an agency of any of these governments, or a federally recognized 501(c)(3) non-profit organization or State of Alaska certified Alaska Nonprofit Corporation for consideration agreed upon between the City and the grantee, without a public sale, if the grant or devotion is advantageous to the City.

Section 3. Effective date.

This ordinance shall become effective upon passage.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this
4th day of September, 2018.




Bryce J. Ward, Mayor

ATTEST:


Judy L. Binkley, North Pole City Clerk

PASSED
Yes: 7 – Skipps, Walley, Thompson, Claus, Isaacson, Welch, Ward
No: 0
Absent: 0



North Pole Police Department

Chief Steve Dutra
125 Snowman Ln.
North Pole, AK 99705
907-488-6902
Northpolepolice.org



September 27, 2018

Mayor Ward & North Pole City Council:

I have solicited a proposal for survey work of 4.39 acres of land attached to the utility land and I am seeking your approval to proceed with this project.

The Description of the parcel to be surveyed and separated is Tract I-1, ASLS 2006-70 and Tract F-1-B, ASLS 2003-50. The main tract is 30.36 acres. The North Pole City Council authorized the purchase of the 4.39 by the Impound Lot Funds on 7/10/17 for \$16,687, see ordinance 17-18.

In order to facilitate this sale the 4.39 acres must be surveyed and subdivided from the original 30.36 acres.

We have received a Proposal for Professional Services from Degerlund Engineering LLC. to conduct the survey work. This proposal is attached and has been reviewed by the City Attorney and recommended changes have been made and agreed upon by Degerlund Engineering LLC. The amount of proposals is \$10,165 with some minor cost variables depending on filing costs.

According to NPMC 4.16.060 Innovative and special procurements, this proposal falls under the Mayors procurement limit and would be acceptable for him to authorize the expense but we felt considering the type of agreement and complexity of the transaction it would be prudent to seek council approval. Degerlund Engineering LLC. has been used by the City for North Pole for many projects over the years and has always provided professional quality work at reasonable prices.

I have sought other quotes but at the time of this letter have not received a response. I will update the council if this changes. I have been reassured by the Director of City Services that the proposal given by Degerlund Engineering LLC is well below what other professional survey organizations charge for similar work. This is a somewhat small project and there are funds available to pay for these services.

I would ask that the council authorize the Mayor to sign the attached proposal for services with Degerlund Engineering LLC.

Thank you for your time.

Chief Steve Dutra

City of North Pole, Alaska

Fiscal Note

Fiscal Year: 2017 Ordinance#: 17-18

Abbreviated Title: Transfer of Utility Land for Impound Lot

Originator/ Sponsor Name Bill Butler Date: 7/10/2017

Does the Ordinance Have a multiyear fiscal impact? Yes ☐ No ☒

Does the Ordinance add positions beyond the Budget? Yes ☐ No ☒

If yes, how many position? _____ If yes, what type of Position? _____

F- Full Time, P- Part time, T- Temporary

Financial Detail

FUND	Account Description	Account Number	Debits	Credits
15	Impound Lot	15-10-9-999	\$16,687	
43	Source Water Protection	43-00-3-306		\$16,687

SUMMARY: (Briefly describe the proposed alterations to the budget and why they are needed)

Transfer of Utility land (an asset) to the City for use by the Police Department for an impound lot.

Prepared by: William Butth Date: 7/10/17

City Accountant Approval: [Signature] Date: 7-10-17

NOTE- Fiscal Notes are amendments to the budget, once approved

Ordinance No. 17-18

**AN ORDINANCE TRANSFERRING THE ASSET OF 4.39 ACRES OF LAND FROM
THE UTILITY DEPARTMENT TO THE CITY FOR THE POLICE DEPARTMENT TO
CONSTRUCT AN IMPOUND LOT**

WHEREAS, in 2014 the City of North Pole Utility Department purchased Tract I-1, ASLS 2006-70 and Tract F-1-B, ASLS 2003-50 totaling approximately 30.36 acres at a cost of \$3,801 per acre from the State of Alaska for \$115,400 for future possible expansion of the wastewater treatment plant (WWTP). The plat of the land is attached, and

WHEREAS, the Utility Department is an enterprise fund and upon finalization of the land sale, the land became an asset of the Utility Department, and

WHEREAS, approximately 4.39 acres of the purchased land is located to the west of the exiting WWTP, is separated from the existing WWTP by the Fairbanks North Star Borough transfer site and the land is not directly accessible from the current WWTP, and

WHEREAS, these 4.39 acres have limited usefulness for future expansion of the WWTP, and

WHEREAS, the North Pole Police Department needs land to construct a lot and facilities where it can securely store impounded vehicles, and

WHEREAS, the cost of subdividing shall be the responsibility of the Police Department Impound Lot Fund, and

WHEREAS, the Police Department has \$40,119 in its 2017 budget appropriated for costs associated with developing an impoundments lot, and

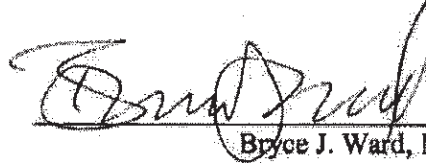
WHEREAS, the value of the 4.39 acres of land based upon the 2014 purchase prices \$16,687,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole that the Utility Department is authorized to remove 4.39 acres of land as depicted in the attached map from the Utility Department's assets to become an asset of the City for the purposes of the Police Department developing the land as an impoundment lot upon transfer of \$16,687 from the Police Department to the Utility Department.

PASSED AND FORWARDED by a duly constituted quorum of the North Pole City Council this 21st day of August 2017.

Sponsored by: Mayor Bryce J. Ward
Introduced & Advanced: August 7, 2017
Adopted: August 21, 2017




Bryce J. Ward, Mayor

ATTEST:


Judy L. Binkley
North Pole City Clerk

PASSED

Yes: 6 – McGhee, Isaacson, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 1 – Skipps

DEGERLUND ENGINEERING, LLC

3900 Plack Road
North Pole, Alaska 99705

PROPOSAL FOR PROFESSIONAL SERVICES

This Proposal describes the scope of work and terms for Degerlund Engineering, LLC, hereinafter called “Degerlund Engineering”, to provide professional surveying services for the City of North Pole Police Department, hereinafter called “Client”:

SCOPE OF SERVICES

Degerlund Engineering agrees to:

1. Provide land surveying services to subdivide Tract F-1B of Alaska State Land Survey 2003-50, recorded as plat 2004-37 in the Fairbanks Recording District, and within Section 16, T.2S., R.2E., F.M., Alaska, according to Fairbanks North Star Borough (FNSB) Title 17 standards.

DELIVERABLES

1. Degerlund Engineering will provide one copy of the recorded Final Plat to Client.
2. Client will provide any available information about the property to Degerlund Engineering for use in preparing the plat.
3. Degerlund Engineering will complete all professional services by 2-24-19.

FEE

Degerlund Engineering proposes to accomplish the Scope of Services according to the following fee schedule:

Preliminary Plat: \$5,140

Final Plat: \$1,010

These fees do not include Reimbursable Expenses, described below.

REIMBURSABLE EXPENSES

In addition to payment for services, Client shall reimburse Degerlund Engineering, LLC for:

- 1) All fees required by the FNSB (approximately \$3300),
- 2) Preparation of a current Title Report (approximately \$350),

All reimbursable expenses to be paid to Degerlund Engineering plus a 10% handling fee.

PROVISIONS

The Proposal is subject to the following provisions:

1. Degerlund Engineering shall start and complete work as set forth in the Statement of Services and conduct the work in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of the control of Degerlund Engineering.
2. The standard of care for all professional land surveying and related services performed or furnished by Degerlund Engineering under this Proposal will be the care and skill ordinarily used by members of the subject profession practicing under

similar circumstances at the same time and in the same locality. Degerlund Engineering makes no warranties, express or implied, under this Proposal or otherwise, in connection with Degerlund Engineering's services.

3. Degerlund Engineering shall not be liable for damages resulting from the actions or inactions of government agencies.
4. In the event that Client initiates a suit against Degerlund Engineering because of any alleged failure to perform, error, omission, or negligence, and if such suit is not successfully prosecuted, Prevailing party shall be reimbursed for any and all costs and fees related to the defense.
5. Degerlund Engineering makes no warranties and offers no opinions as to matters of unwritten title such as adverse possession, acquiescence, estoppels, etc.
6. Degerlund Engineering may retain such Sub consultants as it deems necessary to assist in the performance or furnishing of services, subject to reasonable, timely, and substantive objections by Client.
7. Nothing under this Proposal shall be construed to give any rights or benefits in this Proposal to anyone other than Client and Degerlund Engineering, and all duties and responsibilities pursuant to this Proposal will be for the sole and exclusive benefit of Client and Degerlund Engineering and not for the benefit of any other party. All reports, field notes, drawings and any other documents, data or information prepared by Degerlund Engineering in conjunction with the services provided under Proposal shall remain the sole property of Degerlund Engineering.
8. If accepted, the terms of this Proposal are binding on the partners, successors, executors, administrators and assigns of both parties.
9. *Termination.* The obligation to provide further services under this Proposal may be terminated:
 - 1) For cause,
 - i. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms of this Proposal through no fault of the terminating party.
 - ii. By Degerlund Engineering:
 1. upon seven days written notice if Degerlund Engineering's services are delayed or suspended for more than 90 days for reasons beyond Degerlund Engineering's control.
 2. Degerlund Engineering shall have no liability to Client on account of such termination.

2) For convenience,

- i. By Client effective upon Degerlund Engineering's receipt of notice from Client.

10. *Payments Upon Termination.*

- 1) In the event of any termination under Paragraph 9, Degerlund Engineering will be entitled to invoice Client and to receive full payment for all services satisfactorily performed or furnished in accordance with this Proposal, and for all Reimbursable Expenses incurred through the effective date of termination. This clause in no way limits the right of either party to pursue any remedy available to them under Alaska law for breach of contract.

11. *Suspension of work.* Should Degerlund Engineering discover any conflict due to ambiguity, uncertainty, or dispute regarding the boundary location of the subject property, Degerlund Engineering will notify Client of the discovery and if necessary suspend work by written notice, help Client resolve the conflict according to a negotiated amendment to this Proposal, then proceed to complete the original Scope of Services as defined in this Proposal. In the event of any suspension under this paragraph, Degerlund Engineering will be entitled to invoice Client and to receive full payment for all services satisfactorily performed or furnished in accordance with this Proposal, and for all Reimbursable Expenses incurred through the effective date of suspension.

This Proposal constitutes the entire Proposal by Degerlund Engineering for the Client and supersedes all prior written or oral understandings related thereto.

IN WITNESS HEREOF, the parties have accepted the terms and conditions stated above.

CLIENT:

DEGERLUND ENGINEERING, LLC

Name:

Nils J. Degerlund, P.E., P.L.S.

Title:

President

Date:

Date:

Appendix:

Statement of Limits of General Liability and Professional Liability Insurance.

Statement of Limits Automobile Insurance.



DEGEENG-01

EWEBER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/14/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Northwest LLC PO Box 72249 Fairbanks, AK 99707-2249	CONTACT NAME: PHONE (A/C, No, Ext): (907) 456-6646		FAX (A/C, No): (907) 452-5445
	E-MAIL ADDRESS:		
INSURED Degerlund Engineering, LLC 3900 Plack Rd North Pole, AK 99705	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Markel Insurance Company		38970
	INSURER B : American Fire and Casualty Company		24066
	INSURER C : Continental Casualty Company		20443
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	8502AK100057-6	04/28/2018	01/01/2019	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N N	N / A	XWA58411083	01/01/2018	01/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ 100,000
							E.L. DISEASE - EA EMPLOYEE \$ 100,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000
C	Errors & Omissions			SFH288327773	04/28/2016	04/28/2019	Aggregate \$ 300,000

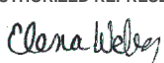
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is listed as Additional Insured, primary and noncontributory with a Waiver of Subrogation on the General Liability policy per written contract only.

Cancellation Notice is Subject to AS 21.36.220(b).

CERTIFICATE HOLDER

CANCELLATION

City of North Pole 125 Snowman Lane North Pole, AK 99705	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

**CITY OF NORTH POLE
RESOLUTION 18-11**

**A RESOLUTION OF THE CITY OF NORTH POLE AUTHORIZING AND RATIFYING
THE FORMATION OF A NONPROFIT CORPORATION KNOWN AS FAST
PLANNING TO SERVE AS THE METROPOLITAN PLANNING ORGANIZATION**

WHEREAS, the City of North Pole is currently a party to the Fairbanks Metropolitan Area Transportation System (FMATS) Inter-Governmental Operating Agreement and Memorandum of Understanding for Transportation and Air Quality Planning (hereinafter the “FMATS Operating Agreement”), which designates the City of Fairbanks as the host agency for the Metropolitan Planning Organization’s Coordinator’s Office; and

WHEREAS, the FMATS Operating Agreement established a Policy Committee with overall responsibility for implementation of that agreement; and

WHEREAS, the FMATS Policy Committee passed a motion to reorganize FMATS as an independent organization on September 27, 2017 and then passed a motion to Transition FMATS to a 501 (C) 3 nonprofit corporation on March 21, 2018; and

WHEREAS, the Council adopted through the 2018 budget funds for a one time membership fee in support of the new organizational structure; and

WHEREAS, the Policy Committee has taken additional steps, including passing a motion to rename FMATS as Fairbanks Area Surface Transportation Planning (FAST Planning), adopted Articles of Incorporation, revised and readopted the Articles of Incorporation, and on June 20, 2018, filed with the State of Alaska Department of Commerce, Community, and Economic Development Division of Corporations, Business and Professional Licensing to become a nonprofit corporation; and

WHEREAS, it is logical that a new organization be established so that FMATS can transition to the new operating model, but this new organization must be approved by the governing bodies of the parties to the FMATS Operating Agreement.

NOW THEREFORE BE IT RESOLVED, by the North Pole City Council, that the North Pole City Council hereby authorizes and ratifies the formation of the nonprofit corporation known as Fairbanks Area Surface Transportation Planning (FAST Planning), and agrees to pursue a new Intergovernmental Operating Agreement and Memorandum of Understanding to transition the operation of FMATS to an independent nonprofit corporation.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this
____ day of _____, 2018.

Bryce J. Ward, Mayor

ATTEST:

Judy L. Binkley, North Pole City Clerk

PASSED/FAILED Yes: No: Absent
--

**CITY OF NORTH POLE
RESOLUTION 18-12**

**A RESOLUTION OF THE CITY OF NORTH POLE AUTHORIZING FULL PAYOFF
OF DISTRICT 1 PROCEEDS IN ADVANCEMENT OF COLLECTION TO THE
UTILITY ACCOUNT TO FULFILL OBLIGATIONS LISTED IN ORDINANCE 96-11**

WHEREAS, the City General Fund paid off the remaining bond balance on District One through ordinance 89-01; and

WHEREAS, Ordinance 96-11 allocated the remaining revenue collected through District One to be assigned to the Utility Fund for payment of the bond approved for the Highway Park Wastewater Project (USDA 92.06); and

WHEREAS, the remaining balance on district one collections is \$18,037.88; and

WHEREAS, property owners have 8 years left to pay off the assessments; and,

WHEREAS, it is the desire of the City to make one final payment to the Utility Fund to fulfill the obligations outlined in Ordinance 96-11; and,

WHEREAS, the loan payments for USDA revenue bond 92.06 are approximately \$36,965 per year; and,

WHEREAS, it is the intent of the council to include this transfer in the 2019 budget; and,

WHEREAS, any remaining funds collected from District One such as late fees shall remain within the Assessment Fund and all obligation to the utility shall be satisfied once the transfer has been made.

NOW THEREFORE BE IT RESOLVED, by the North Pole City Council, that the North Pole City Council hereby authorizes full payoff of District One Assessment Fund obligations outlined in Ordinance 96-11.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this ____ day of ____, 2018.

Bryce J. Ward, Mayor

ATTEST:

Judy L. Binkley, North Pole City Clerk

PASSED/FAILED Yes: No: Absent
--