



CITY OF NORTH POLE
Regular Meeting October 16, 2017
North Pole Council Chambers
125 Snowman Lane, North Pole, Alaska

MONDAY, October 16, 2017
Committee of the Whole: 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

MAYOR

Bryce Ward – Borough Rep
888-4444

CITY CLERK

Judy Binkley
488-8583

COUNCIL MEMBERS

Kevin McCarthy- Alt Dep Mayor Pro Tem	590-0800
Avery Thompson	388-5351
David Skippis	750-5106
Santa Claus	388-3836
Thomas McGhee – Mayor Pro Tem	455-0010
Doug Isaacson - Deputy Mayor Pro Tem	322-3133

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance to the US Flag**
- 3. Invocation**
- 4. Approval of the Agenda**
- 5. Approval of the Minutes**
- 6. Communications from the Mayor**
 - IGU Presentation
 - Certification of the October 3, 2017 Election
 - Oath of Office for newly elected officials
- 7. Council Member Questions of the Mayor**

- 8. Communications from Department Heads, Borough Representative and the City Clerk**
- 9. Ongoing Projects Report**
- 10. Citizens Comments (Limited to Five (5) minutes per Citizen)**
- 11. Old Business**
- 12. New Business**
- 13. Council Comments**
- 14. Adjournment**

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$10.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, October 2, 2017 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, October 2, 2017 to order at 7:00 p.m.

There were present:

Mr. McCarthy – Alt Dep Mayor Pro Tem
Mr. Isaacson - Deputy Mayor Pro Tem
Mr. Thompson
Mr. McGhee - Mayor Pro Tem
Mr. Claus
Mr. Skipps
Mayor Ward

Absent/Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Mr. McGhee

APPROVAL OF AGENDA

Mr. McGhee *moved to approve the agenda of October 2, 2017*

Seconded by Mr. Isaacson

DISCUSSION

None

Mr. McGhee *moved to consent the following items:*

Old Business:

None

New Business:

- a. Acceptance request of 2017 SHSP Grant EMW-2017-SS-00048-S01.
- b. Acceptance request of G2 Construction's proposal for \$604,229 to design and renovate the Santa's Senior Center funded by a Community Development Block Grant.
- c. Acceptance request of Hubbard Excavation's bid for the 2017-2018 snow removal contract.
- d. Authorize the purchase of a parcel of land from the University of Alaska Fairbanks for the construction of the Peridot Pump House for the water system extension project.
- e. Extend the heating fuel contract for the period January 1 through December 31, 2018 with Alaska Fuel Services at the same terms as the 2017 Contract.
- f. Authorize the special purchase of gravel from HC Contractors needed for the water system extension project winter construction activities.
- g. Amendment to the Developer Agreement for the Ford Subdivision – Fourth Addition to accept a Promissory Note secured by a Deed of Trust in lieu of a 1-year warranty bond.
- h. Resolution 17-17, A Resolution accepting ownership and maintenance responsibility for 1st Avenue from Rossons Cross Way to Homestead Road; 2nd and 3rd Avenues from Rossons Cross Way to Therron Street and Therron Street from 1st Avenue to 4th Avenue in the Ford Subdivision, Third Addition.

Seconded by Mr. Isaacson

Discussion

None

On the amendment

PASSED

Yes: 7 – McGhee, Isaacson, Skippis, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 0

On the Agenda as amended

Discussion

None

PASSED

Yes: 7 – McGhee, Isaacson, Skippis, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 0

APPROVAL OF MINUTES

Mr. McGhee moved to approve the Minutes of September 18, 2017

Seconded by Mr. Isaacson

Discussion

None

PASSED

Yes: 7 – McGhee, Isaacson, Skippis, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 0

COMMUNICATIONS FROM THE MAYOR

- Welcomed Kade to the family. We are now a family of 4.
- Wore a pink shirt for October and the “Real Men Wear Pink.”
- Wore the LHS jersey due to the lost bet with Mayor Matherly for the Mayors’ Bowl.
- Presented Jeremiah Scott with his proclamation for the October Student of the Month.

Mr. McGhee moved to suspend the rules for 10 minutes

Seconded by Mr. Isaacson

- Fallen Heroes Award & Check Presentation
 - Chief Dutra, Mr. Howard Rixie, and Mr. Michael Welch presented awards to many of the local businesses that contributed and volunteered their time and resources for the Memorial Park raffle.
 - Mr. Rixie presented a check to Chief Dutra for \$43,088.05 which will go to the fund for the Trooper Gabe Rich and Trooper Scott Johnson Memorial Park

Mr. McGhee moved to extend the meeting suspension

Seconded by Mr. Isaacson

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Fire Dept., Chief Coon

- The Fire Department is thinking of all those affected by the recent events in Las Vegas.
- Just got back from the Alaska Fire Conference in Sitka. Learned about new some new technology that is in the near future.
- Annex painting is wrapping up and getting other projects knocked out before winter.
- We have a Lt. vacancy and will be working through the process of filling that position.

Police Dept., Chief Dutra

- Got approval for an extension on the grant for the door lock system.
- Thanked the community for all the support for the Memorial Park raffle.

Finance, Tricia Fogarty

None

Director of City Services, Bill Butler

Building Department

- No new building permits issued since September 18th Council meeting.
- Issued a stop work order for project at 220 Park Way for beginning work without a permit.
- Proposal before Council this evening for the Senior Center Renovation project.

Public Works

- All of the summer hires have ceased working for the City as of September 29.
- Recommendation for the 2017-2018 Snow Removal Contract before the Council this evening.
- Recommendation for extending the heating fuel contract with Alaska Fuel Services through 2018 at the same rates as the 2017 contract is before the Council this evening.
- Recommendation to accept the roads recently paved in the Ford Subdivision Phase 3 is before the Council this evening.

Utility Department

- Sulfolane settlement
 - Recommendation for approval of gravel supplier for planned 2018 winter construction project is before Council this evening.
 - Recommendation to purchase land from University of Alaska as site for new pump house for the water system extension project is before Council this evening.
 - Plan to release during the 3rd week of October to Request for Proposals for the construction of the water system extension project.
 - The Regulatory Commission of Alaska (RCA) approved the expanded service area encompassed by the water system extension project and the areas of the City where there were unauthorized expansions in the past.

Natural Gas Utility Board

- IGU Board to meet Tuesday, October 3 to consider ADIEA's final requirements related to IGU assuming ownership of Pentex or ADIEA assuming the role of the gas utility in the Interior.

Borough Representative

None

City Clerk's Office, Judy Binkley

- In-person absentee voting is now closed.
- The municipal elections are tomorrow. Polls open at 7am and close at 8pm. If you are able, please stay after the meeting to help set up for the election tomorrow.
- The next Council meeting is October 16th and we will be swearing in new Council members.
- The AML Annual Local Government Conference is November 15-17th. If Council members are interested in attending, please let me know and I'll sign you up for the conference and book your hotel and airfare.
- The records manager/archivist tendered her resignation and we are not filling the position right now. I have spoken with both Mayor Ward and Mr. Butler and we are in agreement that at this time, there is not enough work to justify filling that full-time position. Jamie Duncan has stepped up to the plate and will be assuming the responsibilities of that position in addition to her current duties.
- Finally, I encourage everyone to take a look at the City of North Pole's Facebook page. We recently created the "CNP Network" and would like to post a video prior to every Council meeting to engage our community and inform them of what they can expect during that meeting. The goal is to make this a regular occurrence for everyone to look forward to.

ONGOING PROJECTS

None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

None

OLD BUSINESS

None

Public Comment

None

NEW BUSINESS

Consented

Public Comment

None

COUNCIL COMMENTS

Mr. Isaacson – Will be out of town for his son’s para-rescue graduation, will also be in Anchorage, and D.C. so will be missing the next couple Council meetings. Thanked Mr. McGhee and Mr. McCarthy for their service.

Mr. Skipps – none

Mr. Claus – Vote, vote, vote!

Mr. Thompson – none

Mr. McCarthy – Thanked Mr. Isaacson for his kind words.

Mr. McGhee – Since Mr. Isaacson won’t be here the next couple meetings, he won’t be here for the reorganization meeting. He knows Mr. Isaacson would like to be Mayor Pro Tem so would appreciate it if someone would nominate him. Also reminded all those listening to get out and vote tomorrow. Thanked everyone who came to the meeting today. It was a tough day with the events of Las Vegas and is amazed by the individuals who stayed and helped those around them.

Mr. McGhee *moved to adjourn the meeting at 8:04 p.m.*

Seconded by Mr. Isaacson

The regular meeting of Monday, October 2, 2017 adjourned at 8:05 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, October 16, 2017.

Bryce J. Ward, Mayor

ATTEST:

Judy Binkley, North Pole City Clerk



REPORT OF ELECTION CANVASS BOARD

October 3, 2017 Municipal Election

We, the undersigned, served as canvass board judges in the Municipal Election of October 3, 2017, do hereby certify that we have examined in detail all absentee and questioned ballots, original and questioned registers, for the 1 precinct of the City of North Pole.

Upon completion of the canvass, it is our opinion that the attached summary of election returns, as compiled by the Borough Clerk, accurately reflects the total shown on the Certificate of Election Returns by the election board of each voting precinct.

Valerie Arnold

B. Digdon

Synda Gregson

Kelly Church

Ramona Reeves

Nancy Dwyer
Canvass Board Chair

Deanna Rhymer

Election Summary Report
2017 Regular Election
October 3, 2017

Date:10/12/17
Time:09:53:43
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Summary For City of North Pole, All Counters, City of North Pole
UNOFFICIAL RESULTS

Registered Voters 1582

Num. Report Precinct 3 - Num. Reporting 3 100.00%

North Pole City Council	CNP	Total
Number of Precincts		3
Precincts Reporting	3	100.0 %
Times Counted	317/1582	20.0 %
Total Votes		356
Aino Welch	126	35.39%
Sharon Hedding	200	56.18%
Write-in Votes	30	8.43%

Election Summary Report
2017 Regular Election
October 3, 2017

Date:10/12/17
Time:09:25:05
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Summary For Absentee, All Counters, City of North Pole
UNOFFICIAL RESULTS

Registered Voters 1582

Num. Report Precinct 1 - Num. Reporting 1 100.00%

North Pole City Council	CNP	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	26/1582		1.6 %
Total Votes		30	
Aino Welch		11	36.67%
Sharon Hedding		17	56.67%
Write-in Votes		2	6.67%

Election Summary Report
2017 Regular Election
October 3, 2017

Date:10/12/17
Time:09:24:54
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Summary For Question, All Counters, City of North Pole
UNOFFICIAL RESULTS

Registered Voters 1582

Num. Report Precinct 1 - Num. Reporting 1 100.00%

North Pole City Council	CNP	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	1/1582		0.1 %
Total Votes		1	
Aino Welch		0	0.00%
Sharon Hedding		1	100.00%
Write-in Votes		0	0.00%