



# CITY OF NORTH POLE *Alaska*

## **REGULAR CITY COUNCIL MEETING** **Monday, April 3, 2017** **Committee of the whole 6:30 p.m.** **Regular City Council Meeting – 7:00 p.m.**

### **MAYOR**

Bryce Ward – Borough Rep  
888-4444

### **CITY CLERK**

Kathy Weber, MMC  
488-8583

### **COUNCIL MEMBERS**

Kevin McCarthy- Alt Dep Mayor Pro Tem	590-0800
Avery Thompson	388-5351
David Skipp	750-5106
Santa Claus	388-3836
Thomas McGhee – Mayor Pro Tem	455-0010
Doug Isaacson - Deputy Mayor Pro Tem	322-3133

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance to the US Flag**
3. **Invocation**
4. **Approval of the Agenda**
5. **Approval of the Minutes**
6. **Communications from the Mayor**
  - **Proclamation**  
Sgt. Doug Hanson
7. **Council Member Questions of the Mayor**
8. **Communications from Department Heads, Borough Representative and the City Clerk**
9. **Ongoing Projects Report**
10. **Citizens Comments (Limited to Five (5) minutes per Citizen)**
11. **Old Business**

- a. Ordinance 17-07, An Ordinance of the City of North Pole, Alaska to amend Title 4, Revenue and Finance, Chapter 08, Sales Tax, 4.08.020

## **12. New Business**

- a. Ordinance 17-08, An Ordinance amending Title 2, Personnel Code, section 2.36.230 training.
- b. Ordinance 17-09, An Ordinance of the North Pole City Council amending Title 2, Chapter 2.36 Personnel Code, Section .470 Pay.
- c. Ordinance 17-10, An Ordinance of the City of North Pole, Alaska to amend 2017 Police Department Budget.
- d. Substitute Resolution 17-05, A Resolution of the City of North Pole supporting the 2017 Fairbanks Metropolitan Area Transportation System Sidewalk Improvement Program for the construction of pedestrian paths on NPHS Blvd, Patriot Drive and Snowman Lane.
- e. Resolution 17-07, A Resolution supporting legislation to label genetically modified foods, and supporting labeling of all food products, ingredients, and seeds as to their genetically modified organism content.
- f. Resolution 17-08, A Resolution supporting SB 25 and HB 60 to raise the motor fuel tax in the State of Alaska.
- g. Resolution 17-09, A Resolution supporting SB 34 and HB 74 to create a voluntary compliance mechanism for Alaska residents to receive state identification and drivers licenses that comply with the REAL ID Act of 2005.
- h. Resolution 17-10, A Resolution supporting SB 48 creating a fund to provide payment for major medical insurance premiums for surviving dependents of certain Peace Officers or Firefighter's who die in the line of duty.
- i. Resolution 17-11, A Resolution of the City of North Pole pertaining to the buildout of the North Pole utility water system in the sulfolane plume per the settlement agreement between Flint Hills Resources Alaska, Flint Hills Resources, the State of Alaska and the City of North Pole

## **13. Council Comments**

## **14. Adjournment**

*The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$10.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.*



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, March 20, 2017 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, March 20, 2017 to order at 7:00 p.m.

***There were present:***

**Mr. McCarthy** – Alt Dep Mayor Pro Tem

**Mr. Isaacson** - Deputy Mayor Pro Tem

**Mr. Thompson**

**Mr. McGhee** - Mayor Pro Tem

**Mr. Claus**

**Mr. Skipps**

**Mayor Ward** – Borough Rep

***Absent/Excused***

**Excused**

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Deputy Mayor Pro Tem Isaacson

**APPROVAL OF AGENDA**

**Mr. Isaacson** *moved to approve the agenda of March 20, 2017*

**Seconded by Mr. Claus**

**DISCUSSION**

None

**Mr. Isaacson** *moved to consent the following items under New Business*

- a.** Annual Review and Appointment of Committee Memberships
- b.** Ordinance 17-07, An Ordinance of the City of North Pole, Alaska to amend Title 4, Revenue and Finance, Chapter 08, Sales Tax, 4.08.020

- c. Resolution 17-04, A Resolution of the City of North Pole supporting fair housing in support of the City's Community Development Block grant #16-CDBG-03 for the Santa's Senior Center Remodel Project

**Seconded by Mr. Thompson**

***On the amendment***

**Discussion**

None

**PASSED**

Yes: 6– Claus, Thompson, Skipps, McCarthy, Isaacson, Ward

No: 0

Absent: 1– McGhee

***On the Agenda as amended***

**Discussion**

None

**PASSED**

Yes: 6– Claus, Thompson, Skipps, McCarthy, Isaacson, Ward

No: 0

Absent: 1– McGhee

**APPROVAL OF MINUTES**

**Mr. Thompson *moved to* approve the Minutes of March 6, 2017**

**Seconded by Mr. McCarthy**

**Discussion**

None

**PASSED**

Yes: 6– Claus, Thompson, Skipps, McCarthy, Isaacson, Ward

No: 0

Absent: 1– McGhee

## **COMMUNICATIONS FROM THE MAYOR**

Tonight the Council will consider approval of Violations Committee. I would like to establish a schedule for meeting as we need to notice the meetings just like we would a council meeting. All committee meetings are open to the public and we encourage people to join the discussion.

4<sup>th</sup> of July Meetings are scheduled for the following dates until the event: March 27<sup>th</sup>, April 10<sup>th</sup>, April 24<sup>th</sup>, May 8<sup>th</sup>, May 22<sup>nd</sup>, June 12<sup>th</sup>, June 26<sup>th</sup>. All meetings will be at City Hall at 6pm and go till 7pm. The public is welcome to attend.

Fairbanks North Star Borough Air Quality Control Commission will be having a meeting tomorrow at the City of Fairbanks in their Council Chambers from 6-9pm on the new air quality control regulations. The Borough Commission will also be having a meeting in North Pole in our chambers April 4<sup>th</sup> from 6-9pm to go over the proposed changes. It may behoove the council to be present at one of these meetings.

FEDC and Eielson AFB put together a housing summit on March 9<sup>th</sup> at the Pipeline Training Center in Fairbanks to go over the estimated need and demand for housing units and the approximate area those houses would need to be built in order to serve the incoming units at Eielson AFB. The meeting was a big success and had over 200 people register. The presentation by the City of North Pole is available online at:

<https://www.youtube.com/watch?v=sGpLNFBSuTY&feature=youtu.be>

Sobering Center support pledge was signed by all the three Mayors at the TCC reception last week.

## **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

Mr. Thompson asked where the ideas came from for the phone survey and questions that were on the survey.

Mayor Ward stated that a meeting was had with the stake holders and staff. The phone surveys were generated by the contractors and the questions were created by the contractor.

## **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

### **Police Dept., Chief Dutra**

- Down 2 positions. Sgt. Bellant is injured and will be out for a year. They have pulled the detective position. There may be some extra overtime as it is a big impact to the department.

**Fire Dept., Chief Coon**

- Fire Apparatus Driver operator class starting in April. Members of the North Pole Fire Department will undertake a 80 hour class and be eligible for state testing at the end of the class. This training will be provided to staff members during duty hours and no overtime will be required to complete the class.
- NPFD open house will be on May 20th. The Shake house will be positioned at the department for the event.
- We have an open position at the Department. An Engineer with over five years of seniority gave notice that he is leaving to pursue other opportunities. Losing such a senior member is difficult but Deputy Chief Heineken is working on the schedule and has a plan for the vacancy.
- The NPFD is working on some mandatory training for work place violence and sexual harassment training. One member is on leave and when he gets back the department will be 100% in compliance.
- Chief Coon attended the Santa Seniors Lunch. Was able to meet with its members and talk about fire prevention and disaster preparedness.
- Thanked the Council for supporting the “GEMT” House bill 176 was introduced and will have a benefit on EMS in Alaska.

**Director of City Services, Bill Butler**

**Building Department**

- Two small permits issued during the previous period
  - Moody Blue’s BBQ
  - 427 East 5<sup>th</sup>—car museum
- Notified eligible for \$718,093 for renovation of Santa’s Senior Center.
  - Need to submit variety if supplemental documents before awarded grant.
- Planning to submit within the next several weeks updates to the City’s building codes (2015 National Codes and amendments generated by Fairbanks Building Department Building Code Committee).
- Planning to submit within the next several weeks ordinance amending the storm water management code reflecting changes to the City’s Storm Water Permit.

**Public Works**

- Resolution before the Council this evening seeking support for pedestrian path construction through a FMATS project.
  - New boiler installed in Public Works Shop.
  - Plowing contractor will begin hard pack removal this week.

### **Utility Department**

- Sulfolane lawsuit settlement agreement
  - Drafted an application to the Regulatory Commission of Alaska for the Certificate of Public Convenience and Necessity (CPCN) to expand utility's service area for water service.
    - \* One of the requirements of the City as part of the settlement agreement.
    - \* Utility's original CPCN was issued in 1973 and was for half of a section and never updated to encompass any of the City's utility expansions since that time.
    - \* CPCN application will encompass the entire City's boundary and the water system expansion outside of the city limits.
  - Surveyors in the field in areas related to identifying locations for water mains.
- Had a sewer main freeze up on Minuteman Loop early this morning (Monday).
  - Utility suspects the limited fall snowpack permitted deep frost penetration.
  - Utility was notified by a thawing contractor early in the morning and prevent backups into homes.

### **Natural Gas Utility Board**

- Nothing new to report on IGU—negotiations still pending with gas supplier.

### **Finance, Tricia Fogarty**

- Meeting with KSH and Cook Haugeberg. Cook and Haugeberg are working as a third party and helping with grants.
- The AP position is open until filled.
- Kathy leaving on vacation and Tricia will do the payroll for PPE 4/3/17.

### **Borough Representative**

- The Fairbanks North Star Borough budgets on a Fiscal Year and therefore is working on their budget for 2017-2018.
- Ordinance 2017-18 Amended the PM 2.5 Program and Fine Schedule by making the fines and regulations more stringent and costly for violators.
- Ordinance 2017-25 Clarifies Title 11 to expressly provide borrowing powers to the IGU in order to further the IEP.
- LIDAR funding was approved by the FNSB and mapping should be occurring this summer

### **City Clerk's Office, Kathy Weber**

- Attended the Interior Clerks Luncheon March 7<sup>th</sup> in Fairbanks.

- Reviewed and scored state scholarships at the library.
- General Liability audit was on March 17<sup>th</sup>. The City will be getting a small refund as the estimates were very close to actuals.
- Thank you to all of you who filed their APOC statements on time.
- Santa's Senior luncheon on Wednesday, March 15<sup>th</sup>. They were very happy to see the police and fire chief in attendance.
- I will be on vacation from March 23<sup>rd</sup> – April 14<sup>th</sup>. If you need assistance you can contact Sally Terch at 488-8540.
- Next meeting is April 3<sup>rd</sup>.

**Mr. Thompson** moved to suspend the rules for 5 minutes.

**Seconded by Mr. Isaacson**

**Mayor Ward** called the meeting back to order at 7:40 p.m.

### **ONGOING PROJECTS**

- Shelly Wade, Agnew Beck gave an update on the Strategic Plan.

### **CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)**

- None

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **RESOLUTION 17-05, A RESOLUTION OF THE CITY OF NORTH POLE SUPPORTING THE 2017 FAIRBANKS METROPOLITAN AREA TRANSPORTATION SYSTEM SIDEWALK IMPROVEMENT PROGRAM FOR THE CONSTRUCTION OF PEDESTRIAN PATHS ON NPHS BLVD, PATRIOT DRIVE AND SNOWMAN LANE**

Mr. Butler updated council on the FMAT's project that included construction of pedestrian paths on NPHS Blvd, Patriot Drive & Snowman Lane. The City needs to give FMAT's some kind of direction on which sidewalks they would like to do as the City will need to contribute to it.

Mr. Thompson asked about NPHS Blvd sidewalk on the opposite side of the road.

Mr. Butler said that the original sidewalk does not have good drainage and that there is really no



place to push snow in the winter. The new sidewalk would go from the Richardson Hwy to Homestead. Part of this project would be to demolish the existing sidewalk.

Mr. Isaacson asked what happens to the shoulder and if there would be a ditch. His concern is that if there is too much of a sidewalk that kids would go down both sides. He asked if they could postpone the streetlights for the sidewalks.

Mr. Butler said that the City approved the streetlights. He doesn't know what FMAT's would be doing for requesting funding from the City. Council has the authority to move money from one project to the other.

Mr. Isaacson asked if they put out \$17,000 now, could they apply the \$17,000 on what project they wanted.

Mr. Butler said they couldn't reallocate the money. Mr. Butler said he is looking for the council to decide what projects they want to move forward with.

Mr. Thompson said that Patriot Drive is the most expensive project. He asked if sidewalks needed to be put on both sides.

Mr. Butler said that there is an entrance to the high school and there is a sidewalk in front of Stillmeyer Estates that is set back from the Richardson Hwy.

#### **Public Comment**

None

**Mr. McCarthy *moved to* approve Resolution 17-05, A Resolution of the City of North Pole supporting the 2017 Fairbanks Metropolitan Area Transportation System Sidewalk Improvement Program for the construction of pedestrian paths on NPHS Blvd, Patriot Drive and Snowman Lane**

**Seconded by Mr. Skipps**

#### **Discussion**

Mr. McCarthy said he lived in Stillmeyer Estates and gave his opinion on the sidewalks. He drives NPHS Blvd regularly and there is no place to safely walk.

Mr. Thompson said that they should not add sidewalks on the south side of Patriot Drive. He thought that the City could cut down their financial costs but not putting a sidewalk on the south side of Patriot Drive but only on the north side. He also likes the idea of adding the sidewalk on NPHS Blvd to the north side as well.

Mr. Isaacson asked if it is reasonable to budget next year with economics as it is to fund the entire

project, \$218,000.

Mayor Ward stated that the City has the money and could pull from the general fund. He doesn't like to do that. Mayor Ward gave suggestions on how the City could fund the projects.

Mr. Isaacson stated that he agrees. He asks if the FMAT's money will disappear if it's not spend all at once.

Mayor Ward explained the allocation of FMAT's funds to the council.

Mr. Isaacson asked that when looking for federal money and curtailing, we may not have sidewalk money next year.

Mayor Ward stated that Congress makes appropriations and they have shown that they are in support of infrastructure. That funding for the next two years has already been programmed. Trump has made a commitment to infrastructure funding. The issue has been the match. He sees this being more of an issue with us and not with the feds.

Mr. Isaacson stated in his opinion that he thinks the money is going to be at risk because the infrastructure the President is looking for is larger infrastructure than sidewalks. With congress, we might see further restrictions.

Mr. Thompson talked about cutting the cost of the sidewalks and stated that it will put the city in just under two years of capital funding. He stated budgeting in \$160,000 for two years of capital projects, it would put the liability under two years as opposed to three.

Mr. Isaacson asked for a point of clarification. He asked Mr. Thompson to put his thought into a motion so the council could debate it.

**Mr. Isaacson moved to suspend the rules for 5 minutes.**

**Seconded by Mr. Thompson**

**Mr. Isaacson moved to amend Resolution 17-05**

**Seconded by Mr. McCarthy**

**Mayor Ward brought the meeting back to order at 8:34 pm.**

**Mr. Thompson moved to amend Resolution 17-05 to limit the improvements to NPHS Blvd, Snowman Lane, and the North side of Patriot Drive and to reflect the change in project costs.**

**Seconded by Mr. Isaacson**

### **Discussion**

Mr. Thompson said that he would like to keep everything the same except on Patriot Drive only providing sidewalks on north side as opposed to the south side.

Mr. McCarthy said he lived in that area and that there are 100 – 150 kids that walk there during lunch. He can't see the kids walking on one side. He is not in favor of this amendment.

Mr. Isaacson said that there are 8 crossings in the south side. On the north side, there are 9 crossing to be developed on that road. In his experience in transportation, this is not being designed where they want to engineer people to move as much as keep people safe. This is just a matter of budget. If both sides can be done, he is in favor of both but if only one side, he is in favor of the south side.

Mr. Thompson asked if there is a right of way that that allows the sidewalk to be built.

Mayor Ward stated he believes there is right of way on both sides.

Mr. McCarthy said that it is right of way.

Mr. Isaacson asked the Mayor or Mr. Butler to find the width of sidewalk.

Mr. Thompson talked about how many properties would be affected on the south side with the sidewalks being put in.

Mayor Ward said he didn't care what side of the road the sidewalk is on. He would let the designers decide what side of the road the sidewalk should be on. If you build it you should have the money for it. The amount of cash flow to carry us through that time may be difficult. He stated that if this project cannot be done with the 2017 FMAT's then maybe Patriot drive should be done at a later time.

### **On the amendment**

#### **FAILED**

Yes: 1– Thompson

No: 5 – Isaacson, Skipps, Claus, McCarthy, Ward

Absent: 1– McGhee

**Mr. Isaacson moved to postpone the meeting to April 3, 2017**

**Seconded by Mr. Thompson**

#### **PASSED**

Yes: 6– Claus, Thompson, Skipps, McCarthy, Isaacson, Ward

No: 0

Absent: 1– McGhee

**RESOLUTION 17-06, A RESOLUTION AUTHORIZING THE UTILITY DEPARTMENT TO COMMIT TO CONTRIBUTE UP TO \$350,000 OF WATER DIVISION RESERVES TO ADD 250,000 GALLONS OF RESERVOIR CAPACITY AS PART OF THE SULFOLANE SETTLEMENT WATER SYSTEM EXTENSION PROJECTMR. BUTLER GAVE A BRIEF UPDATE TO THE RESOLUTION AND EXPLAINED HOW IT WOULD WORK**

Mr. Butler updated council on the resolution. He explained as part of the settlement agreement they are planning on 500,000 gallons of water storage in the northern part of the new service area to serve that area. There are other alternatives that people could consider for other resources. One alternative is to make the take larger and add 250,000 gallons more storage for the cost that should not exceed \$350,000. He proposes that they at least dedicate or express willingness to spend that additional money. We are short on reservoir capacity. We would have well over a million gallons of water we would have in our reservoir.

Mr. Thompson asked if the City ever looked at adding fire service to the outlying area.

Mr. Butler said that they could be used as fill up sites but because of the pipe size you could not get the same fire coverage in the new area as you could in town.

Mr. Thompson asked about the fire hydrants and could the hydrants be installed now.

Mr. Butler said they will be installed as part of the construction. The plans call for every mile to be a hydrant in the new area.

Mr. Thompson asked why the hydrants cannot be closer.

Mr. Butler stated that they can't support the pressure for flows that connect.

Mayor Ward said that the entire system would have to be upgraded, the size of the pipe would have to be increased. That is something that Flint Hills is not going to pay for.

Mr. Thompson asked about one fire hydrant supporting a fire 3 miles away, why can't it support five fire hydrants in-between those two points if only one is in use.

Mr. Butler said that it doesn't have the pressure for firefighting flow at the hydrant. The pressure capacity is different but it can fill up the truck closer to where they are than having to drive into the City to fill the truck.

Mr. Thompson asked if the cost to change that is significant.

Mr. Butler said it is hugely so and not agreed to in the settlement.

Mayor Ward said that it would cost 10's of millions of dollars.

Mr. Isaacson asked what affect this would have on an ISO rating.

Chief Coon gave his opinion on ISO rating. Third of the rating comes from water. The Flint Hills upgrade should have no effect on the citizens outside for the ISO.

**Public Comment**

Geoff Coon, Fire Chief

He would support this resolution to have another tool in the toolbox. On a commercial we will routinely flow from two fire engines at the same time, so 1,500 gallons a minute times 1,500 gallons a minute. That is about 180,000 gallons an hour. There is still a potential for a large commercial fire within the City of North Pole, larger than Hectors fire. Very large threats inside the city, these could easily be 400,000 - 500,000 gallon fire. He would absolutely support more reserves in water that could be used on commercial fires at a relatively low expense.

**Mr. Isaacson *moved to* Approve Resolution 17-06, A Resolution authorizing the Utility Department to commit to contribute up to \$350,000 of water division reserves to add 250,000 gallons of reservoir capacity as part of the sulfolane settlement water system extension project**

**Seconded by Mr. McCarthy**

**Discussion**

None

**PASSED**

Yes: 6– Claus, Thompson, Skipps, McCarthy, Isaacson, Ward

No: 0

Absent: 1– McGhee

**COUNCIL COMMENTS**

**Mr. Thompson** – good discussion, maybe look into our municipal code and see what the water services requirements for the additional customers that are going to be connecting to the municipality.

**Mr. McCarthy** – No comment

**Mr. Isaacson** – today is spring equinox. Thanked council to allow his to go to Juneau. He was very impressed with how Mayor Ward presented to the various Senate and Representatives. It was fun to see him down there working. Appreciates the email links and hopefully the council is sending over 130 volunteers in North Pole and top 5 in various categories. Will bring forward a resolution.

**Mr. Skipps** – No comment

**Mr. Claus** – wishing everyone a happy and healthy April 1<sup>st</sup>.

**Mayor Ward** – has 19 months left in office. Short period of time and he will be termed out. A privilege to serve and hopes we can bring it to close with a strong finish.

**Mr. Thompson** *moved to adjourn the meeting at 9:10 p.m.*

**Seconded by Mr. Isaacson**

The regular meeting of Monday, March 20, 2017 adjourned at 9:10 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, April 3, 2017.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk



Office of the Mayor  
City of North Pole

# Proclamation

*In Remembrance of Sgt. Doug Hanson, a North Pole Patriot*

*WHEREAS, Sgt. Doug Hanson, 33, passed away Saturday, February 4, 2017 succumbing to injuries received while serving his country as a United States Army Ranger; and,*

*WHEREAS, Sgt. Doug Hanson is survived by his wife of 12 years, Bonnie, and his 2 children, Easton, and Emmalyn; and,*

*WHEREAS, Sgt. Doug Hanson graduated from North Pole High School in 2001 where he loved participating in karate, archery, football, hockey and North Pole High School JROTC; and,*

*WHEREAS, soon after graduating from High school, Doug joined the Army as an infantryman; and,*

*WHEREAS, while serving in Iraq in 2004 Doug sustained multiple injuries to his spine only to return to continue to serve in 2005 and medically retire from another injury in 2009 as a two time Purple Heart recipient; and,*

*WHEREAS, Sgt. Doug Hansen was a true American hero who took the time to minister to other members of the military through programs that fostered comradery with others who had similar experiences in the military; and,*

*WHEREAS, his family is deeply appreciative for the physicians and programs that have been so instrumental in helping members of our military recover from war; and,*

*WHEREAS, Sgt. Doug Hansen was an avid hunter and fisher and loved the outdoors; and,*

*WHEREAS, Sgt. Doug Hansen passed away on February 4th 2017 waiting for an emergency surgery due to his injuries received while serving; and,*

*WHEREAS, Sgt. Doug Hansen was loved by his friends, family and community and will be greatly missed; and,*

*WHEREAS, Sgt. Doug Hansen would have celebrated his 34th birthday, April 12th 2017;*

*NOW THEREFORE I, Bryce J. Ward, Mayor for the City of North Pole, do hereby proclaim April 12th 2017 as a day of remembrance for Sgt. Doug Hansen, a North Pole Patriot and true American Hero.*

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*Bryce J. Ward, Mayor*

*ATTEST:*

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*Sally Terch, Acting North Pole City Clerk*



**CITY OF NORTH POLE**

**ORDINANCE 17-07**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO  
AMEND TITLE 4, REVENUE AND FINANCE, CHAPTER 08, SALES  
TAX, 4.08.020**

**WHEREAS**, changes to the practices, regulations and policies is a continually changing requirement; and

**WHEREAS**, the City of North Pole Municipal Code should be amended to conform to the requirements of the City; and

**WHEREAS**, the North Pole Municipal Code should be amended to reflect the change in law as voted on by the citizens; and

**WHEREAS**, no legal marijuana business are operating within the City of North Pole; and

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole:

**Section 1.** This ordinance is of a general and permanent nature and shall be codified.

**Section 2.** Title 4 Revenue and Finance, Chapter 8, Sales Tax is hereby amended in the North Pole Code of Ordinances as follows: [new text in *italicized, underlined red font*; deleted text in ~~red strikethrough~~ font];.

**4.08.020 Imposition of rate.**

There is levied a tax equal to four percent of the selling price upon buyers of all retail sales, and rentals made, and all services performed within the corporate limits of the City, unless specifically exempted in this chapter or a different tax rate is specifically set forth in this chapter.

- A. There is hereby levied an alcoholic beverage tax on the retail sale of alcoholic beverages equal to six percent times the selling price of all sales made within the City of North Pole.
- B. 1. There is hereby levied an excise tax on the distribution of tobacco products brought into the City limits measured at the rate of ten percent times the wholesale price of such tobacco products.  
2. It is the intent and purpose of this chapter to provide for the collection of the excise tax from:
  - a. A person *who* brings, or causes to be brought, tobacco products into the City limits from outside the City limits for sale; or
  - b. a person *who* ships or transports cigarettes or tobacco products to a retailer in the City limits for sale by a retailer.
  - c. retail tobacco sales are subject to the general sales tax rates as outlined in subsection E of this section.



- 40 ~~E.~~ C. The maximum tax on any single transaction shall be 10\$ ten dollars except on the  
41 retail sale of alcoholic beverages, wholesale tobacco products, and the hotel-motel room  
42 tax, all of which shall not have any maximum tax.
- 43 ~~F.~~ D. Vendors shall compute the tax on each sale by multiplying the price by the aggregate  
44 rate of taxes for the type of transaction listed in this section. The computation shall be  
45 carried out to three decimal places. If the result is a fractional amount of a cent, the  
46 calculated tax shall be rounded to a whole cent using a method that rounds up to the next  
47 cent whenever the third decimal place is greater than four.
- 48 ~~G.~~ E. Coin-operated machines shall remit five percent of the gross receipts derived from  
49 sales using the following formula:

Receipts divided by 1.05 = Sales  
Receipts minus Sales = Sales tax due

50  
51 **Section 3.** Effective date. This ordinance shall be effective at 5:00 p.m. on the first day of business  
52 following its adoption.

53  
54 **PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this  
55 3<sup>rd</sup> day of April, 2017.

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60 Bryce J. Ward, Mayor

61  
62 ATTEST:

63  
64  
65 \_\_\_\_\_  
66 Kathryn M. Weber, MMC  
67 North Pole City Clerk

PASSED Yes: No: Absent:
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## CITY OF NORTH POLE

### Ordinance 17-08

#### AN ORDINANCE AMENDING TITLE 2, PERSONNEL CODE, SECTION 2.36.230 TRAINING

**WHEREAS**, changes to the North Pole Municipal Code is a continually changing requirement; and

**WHEREAS**, the City of North Pole Municipal Code should be amended to conform to the requirements of the City and to clarify questionable areas.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of North Pole:

**Section 1.** This ordinance is of a general and permanent nature and shall be codified.

**Section 2.** Amend Title 2, Personnel Code, Training is hereby amended in the North Pole Code of Ordinances as follows: [new text in *italicized, underlined red font*; deleted text in ~~red strikethrough~~ font];

#### **2.36.230 Training.**

A. It is the policy of the City to encourage employees to avail themselves of training/education opportunities directly applicable to their City position in order that employees may render more effective service to the public. The department head is the approval authority on training requests.

B. All requests for training or additional education shall include scope of training, be accompanied by a detailed cost breakdown, and shall be directed through the department chief to the Chief Executive or his designee. In order to receive consideration, all such requests shall clearly identify how the proposed training/education will benefit the City and enhance the employees' performance of current functions.

*C. All employees hired to fill police officer positions must meet the requirements of 13AAC 85.040(a)(b)(4); and will be considered a Police Officer Recruit while attending the police academy. While attending the academy, all employees will be paid at the Police Officer Recruit pay range per NPMC 2.36.470 Pay.*

~~C~~ D. Approval of such training/education assistance shall be contingent upon current budgetary funding, and operational requirements of the department.

~~D~~ E. Employees who have been employed with the City less than three years will agree to reimburse the City for fifty percent of the cost of training, specifically: registration and class fees, per diem, travel and lodging expenses if the employee leaves City employment within twelve months from the date of completion of the course/training. Reimbursement will be

prorated based on the number of months remaining. An exception will be for the termination of at-will employees, reduction in workforce, retirement, waiver by the City Council as requested by the department head, deaths in the family, or family medical reasons. "Family" is defined to include parents, spouses, children, or siblings. (Ord. 01-08 § 2, 2001)

Section 3. **Effective Date.** This ordinance shall be effective at 5:00 pm on the first City business day following its adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 17<sup>th</sup> day of April, 2017.

---

Bryce J. Ward, Mayor

ATTEST:

---

Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:
---

## CITY OF NORTH POLE

### ORDINANCE 17-09

#### AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 2, CHAPTER 2.36 PERSONNEL CODE, SECTION .470 PAY

**WHEREAS**, changes to the North Pole Municipal Code is a continually changing requirement; and

**WHEREAS**, the City of North Pole Municipal Code should be amended to conform to the requirements of the City and to clarify questionable areas.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Amend Title 2, Personnel Code, Pay is hereby amended in the North Pole Code of Ordinances as follows: [new text in *italicized, underlined red font*; deleted text in ~~red strikethrough~~ font];

#### **2.36.470 Pay.**

*See attached revised Unified Pay Scale*

Section 3. **Effective Date.** This ordinance shall become effective at 5:00 pm on the first city business day following its adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 17<sup>th</sup> day of April, 2017.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:
---

Revised Unified Pay Scale @ 3% - Ordinance 14-23

Position	Range 1	Range 2	Range 3	Range 4	Range 5	Range 6	Range 7	Range 8	Range 9	Range 10	Range 11	Range 12	Range 13	Range 14	Range 15	Range 16	Range 17	Range 18	Range 19	Range 20
Mayor	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750
Police Chief	4558	4695	4836	4981	5130	5284	5442	5606	5774	5947	6126	6309	6499	6694	6894	7101	7314	7534	7760	7992
Fire Chief	4558	4695	4836	4981	5130	5284	5442	5606	5774	5947	6126	6309	6499	6694	6894	7101	7314	7534	7760	7992
City Clerk/HR	4558	4695	4836	4981	5130	5284	5442	5606	5774	5947	6126	6309	6499	6694	6894	7101	7314	7534	7760	7992
City Acct	4558	4695	4836	4981	5130	5284	5442	5606	5774	5947	6126	6309	6499	6694	6894	7101	7314	7534	7760	7992
Director of City Svs	4558	4695	4836	4981	5130	5284	5442	5606	5774	5947	6126	6309	6499	6694	6894	7101	7314	7534	7760	7992
	26.30	27.09	27.90	28.74	29.60	30.49	31.40	32.35	33.32	34.32	35.35	36.41	37.50	38.62	39.78	40.97	42.20	43.47	44.77	46.12
Police Lt.	4100	4223	4350	4480	4615	4753	4896	5042	5194	5350	5510	5675	5846	6021	6202	6388	6579	6777	6980	7189
Dep Fire Chief	4100	4223	4350	4480	4615	4753	4896	5042	5194	5350	5510	5675	5846	6021	6202	6388	6579	6777	6980	7189
	23.65	24.36	25.09	25.84	26.62	27.42	28.24	29.09	29.96	30.86	31.78	32.74	33.72	34.73	35.77	36.85	37.95	39.09	40.26	41.47
Position	Range 1	Range 2	Range 3	Range 4	Range 5	Range 6	Range 7	Range 8	Range 9	Range 10	Range 11	Range 12	Range 13	Range 14	Range 15	Range 16	Range 17	Range 18	Range 19	Range 20
Records Mgr/Archivist	3124	3218	3314	3414	3516	3622	3730	3842	3957	4076	4198	4324	4454	4588	4725	4867	5013	5163	5318	5478
AR, AP,																				
Utility Billing Clerk	3124	3218	3314	3414	3516	3622	3730	3842	3957	4076	4198	4324	4454	4588	4725	4867	5013	5163	5318	5478
Admin Asst																				
Evidence Cust/Dispr	3124	3218	3314	3414	3516	3622	3730	3842	3957	4076	4198	4324	4454	4588	4725	4867	5013	5163	5318	5478
	18.02	18.56	19.12	19.69	20.28	20.89	21.52	22.16	22.83	23.51	24.22	24.94	25.69	26.46	27.26	28.07	28.92	29.78	30.68	31.60
Position	Range 1	Range 2	Range 3	Range 4	Range 5	Range 6	Range 7	Range 8	Range 9	Range 10	Range 11	Range 12	Range 13	Range 14	Range 15	Range 16	Range 17	Range 18	Range 19	Range 20
Public Works Supervisor	4100	4223	4350	4480	4615	4753	4896	5042	5194	5350	5510	5675	5846	6021	6202	6388	6579	6777	6980	7189
	23.65	24.36	25.09	25.84	26.62	27.42	28.24	29.09	29.96	30.86	31.78	32.74	33.72	34.73	35.77	36.85	37.95	39.09	40.26	41.47
Public Works Assistant	3515	3620	3729	3841	3956	4075	4197	4323	4453	4586	4724	4866	5012	5162	5317	5476	5641	5810	5984	6164
	20.27	20.88	21.50	22.15	22.81	23.50	24.20	24.93	25.68	26.45	27.24	28.06	28.90	29.77	30.66	31.58	32.53	33.50	34.51	35.54
Utility Supervisor	4100	4223	4350	4480	4615	4753	4896	5042	5194	5350	5510	5675	5846	6021	6202	6388	6579	6777	6980	7189
	23.65	24.36	25.09	25.84	26.62	27.42	28.24	29.09	29.96	30.86	31.78	32.74	33.72	34.73	35.77	36.85	37.95	39.09	40.26	41.47
Utility Operator	3708	3819	3934	4052	4173	4299	4428	4560	4697	4838	4983	5133	5287	5445	5609	5777	5950	6129	6313	6502
	21.39	22.03	22.69	23.37	24.07	24.80	25.54	26.31	27.10	27.91	28.75	29.61	30.50	31.41	32.35	33.32	34.32	35.35	36.42	37.51
Utility Assistant	3515	3620	3729	3841	3956	4075	4197	4323	4453	4586	4724	4866	5012	5162	5317	5476	5641	5810	5984	6164
	20.27	20.88	21.50	22.15	22.81	23.50	24.20	24.93	25.68	26.45	27.24	28.06	28.90	29.77	30.66	31.58	32.53	33.50	34.51	35.54
Position	Range 1	Range 2	Range 3	Range 4	Range 5	Range 6	Range 7	Range 8	Range 9	Range 10	Range 11	Range 12	Range 13	Range 14	Range 15	Range 16	Range 17	Range 18	Range 19	Range 20
Police Sergeant	4077	4199	4325	4455	4589	4726	4868	5014	5165	5320	5479	5644	5813	5987	6167	6352	6542	6739	6941	7149
	23.52	24.23	24.95	25.70	26.47	27.27	28.08	28.93	29.79	30.69	31.61	32.56	33.53	34.54	35.58	36.64	37.74	38.87	40.04	41.24

## Revised Unified Pay Scale @ 3% - Ordinance 14-23

[illegible]

**CITY OF NORTH POLE  
ORDINANCE NO. 17-10**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO  
AMEND 2017 POLICE DEPARTMENT BUDGET**

**WHEREAS**, changes to the public services practices and policies is a continually changing requirement; and,

**WHEREAS**, the City of North Pole budget should be amended to conform to the requirements of the City; and,

**WHEREAS**, the police department budget is not to be increased in this adjustment, and

**WHEREAS**, adjustments are needed to increase PERS contribution and allocate more funding for new hires and overtime for training; and,

**WHEREAS**, the proposed changes are within the department however they are across categories and their fore cannot be made without council approval,

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole that it approves the police department changes as listed in the fiscal note to be attached to this ordinance for the purpose of increasing PERS, recruitment, overtime and training.

**Section 1.** This ordinance is of a general nature and shall not be codified.

**Section.** Effective date.

This ordinance shall become effective immediately upon passage.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 17th day of April, 2017.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:
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# City of North Pole, Alaska

**Fiscal Note Year:** 2017

Accompanying Ordinance/Resolution #: Ordinance 17-10

Originator / Sponsor Name: Mayor Bryce Ward

Date: 3-28-17

Does the Ordinance or Resolution have a fiscal impact? ☒ yes ☐ no

Fund- Dept. Title	Account Description	Account #	Debit	Credit
General Fund	Police Wages	01-53-1-001		35,764.72
General Fund	Police OT Training	01-53-1-008	6,500	
General Fund	Police PERS	01-53-1-004	16,264.72	
General Fund	Police Recruitment	01-53-5-505	3,000	
General Fund	Police Training	01-53-5-510	10,000	
General Fund				

**Summary:** (Brief description of proposed alterations as defined by accompanying ordinance or resolution. Where did the money come from and how will it be used). Changes are to reduce wages (due to increase in funding for the JAG position) to increase PERS (incorrect amount budgeted) and increase training, recruitment and training OT to account for new hires training and training OT.

**Prepared By:** Bryce Ward **Date:** 3-28-17

**Finance Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**NOTE-** Fiscal notes attached to an ordinance are considered amendments to the budget and do not require an additional approval for insertion into the budget document.



125 Snowman Ln  
North Pole, Alaska  
99705  
907-888-4444  
907-488-8584

**City of North Pole  
Office of the Mayor**

# Memo

**To:** North Pole City Council  
**From:** Mayor Ward  
**cc:**  
**Date:** March 27, 2017  
**Re:** FMATS sidewalk improvement project 2017

---

Council,

Please consider the substitute to resolution 17-05 which removes the Patriot Drive sidewalk project from the 2017 sidewalk project. The City is still committed to the Patriot Sidewalks and will ask that the Patriot Drive sidewalks be moved to another calendar year when the City will be able to make the necessary appropriations.

All projects listed will be funded with 2018 capital project funding, however we will be paying for Phase 7 (utilities) with 2017 dollars that will be replaced in by capital project funding for 2018.

Sincerely,

Mayor Bryce J. Ward

**CITY OF NORTH POLE  
RESOLUTION 17-05  
(Substitute)**

**A RESOLUTION OF THE CITY OF NORTH POLE SUPPORTING THE 2017 FAIRBANKS  
METROPOLITAN AREA TRANSPORTATION SYSTEM SIDEWALK IMPROVEMENT  
PROGRAM FOR THE CONSTRUCTION OF PEDESTRAIN PATHS ON NPHS BOULEVARD  
AND SNOWMAN LANE**

**WHEREAS:** the City of North Pole in interested in providing safe and convenient pedestrian paths throughout the City, and;

**WHEREAS:** the City has a number of city streets with no pedestrian facilities and disconnected pedestrian facilities within the city limits, and;

**WHEREAS:** the Fairbanks Metropolitan Transportation System (FMATS) Sidewalk Improvement Program dedicates funding to rehabilitate existing pedestrian paths and to construct new paths, and;

**WHEREAS:** NPHS Boulevard and the southern end of Snowman Lane are located in the vicinity of schools and they have no pedestrian facilities unsafe pedestrian facilities, and

**WHEREAS:** the pedestrian projects listed above will be designed in late 2017 for construction planned for as early as summer 2018, and

**WHEREAS:** the value of the design and construction of these three pedestrian paths is estimated to cost \$872,288 and the City's total required match is \$93,742, and;

**WHEREAS:** for these projects to proceed to design scheduled to begin in fall 2017, the City must make an initial payment of \$13,545 and pay the balance of \$80,197 in early 2018 for the projects to proceed to construction, and;

**WHEREAS:** the city council is committing to fund a transfer into the capital projects fund of no less than \$93,742 for the 2018 year.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of North Pole that it supports the 2017 FMATS Sidewalk Improvement Program that will construct pedestrian paths on NPHS Boulevard and Snowman Lane with a City matching contribution of \$93,742. Further, the Council supports the partial payment in 2017 totaling \$13,545 required for the project to proceed to design.

**PASSED and APPROVED** by a duly constituted quorum of the North Pole City Council this 3<sup>rd</sup> day of April, 2017.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:
---

**CITY OF NORTH POLE  
RESOLUTION 17-05**

**A RESOLUTION OF THE CITY OF NORTH POLE SUPPORTING THE 2017 FAIRBANKS  
METROPOLITAN AREA TRANSPORTATION SYSTEM SIDEWALK IMPROVEMENT  
PROGRAM FOR THE CONSTRUCTION OF PEDESTRIAN PATHS ON NPHS BOULEVARD,  
PATRIOT DRIVE AND SNOWMAN LANE**

**WHEREAS:** the City of North Pole is interested in providing safe and convenient pedestrian paths throughout the City, and;

**WHEREAS:** the City has a number of city streets with no pedestrian facilities and disconnected pedestrian facilities within the city limits, and;

**WHEREAS:** the Fairbanks Metropolitan Transportation System (FMATS) Sidewalk Improvement Program dedicates funding to rehabilitate existing pedestrian paths and to construct new paths, and;

**WHEREAS:** NPHS Boulevard, Patriot Road and the southern end of Snowman Lane are located in the vicinity of schools and they have no pedestrian facilities unsafe pedestrian facilities, and

**WHEREAS:** the pedestrian projects listed above will be designed in late 2017 for construction planned for as early as summer 2018, and

**WHEREAS:** the value of the design and construction of these three pedestrian paths is estimated to cost \$2,067,445 and the City's total required match is \$218,802, and;

**WHEREAS:** for these projects to proceed to design scheduled to begin in fall 2017, the City must make an initial payment of \$17,609 and pay the balance of \$201,193 in early 2018 for the projects to proceed to construction.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of North Pole that it supports the 2017 FMATS Sidewalk Improvement Program that will construct pedestrian paths on NPHS Boulevard, Patriot Road and Snowman Lane with a City matching contribution of \$218,802. Further, the Council supports the partial payment in 2017 totaling \$17,609 required for the project to proceed to design.

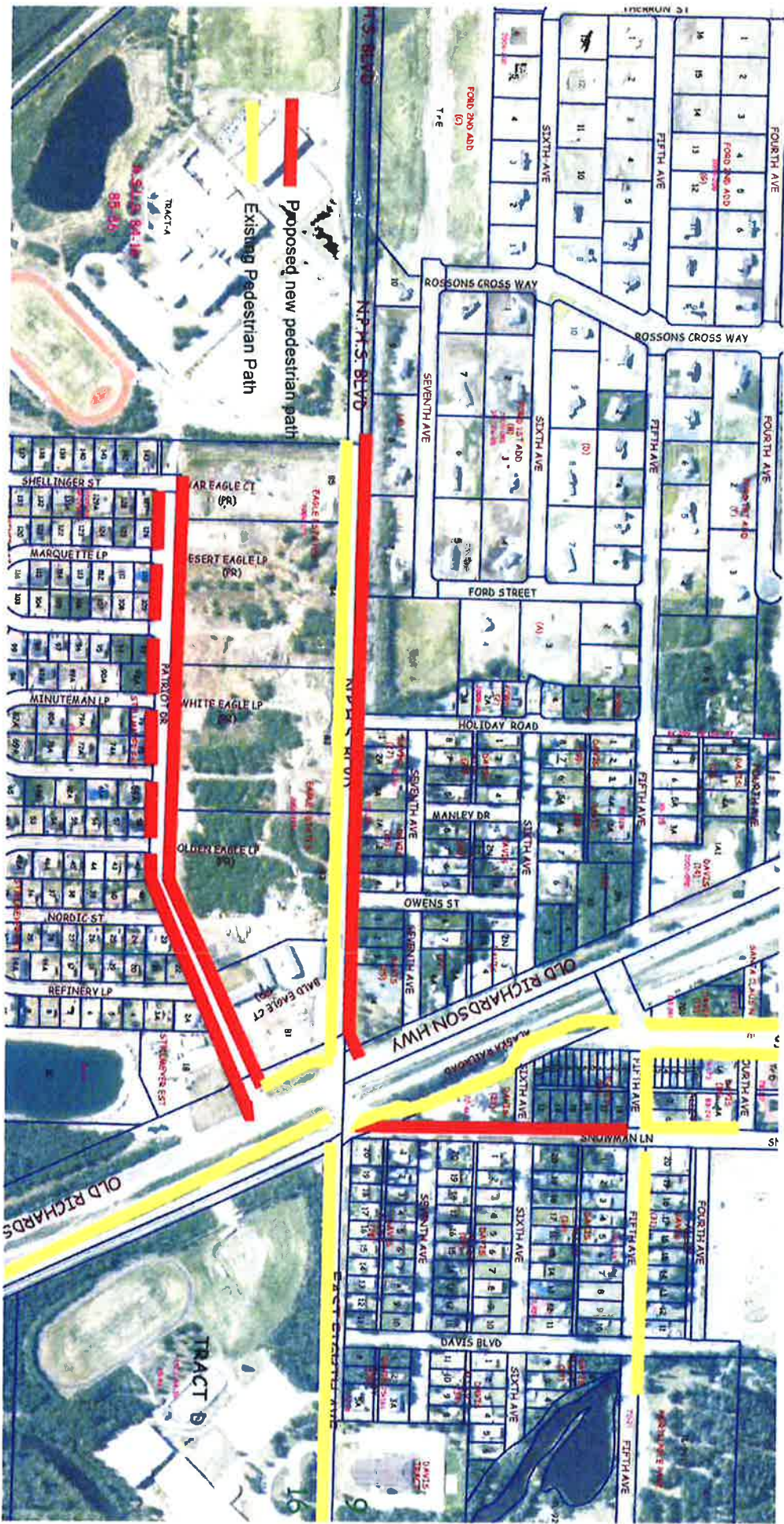
**PASSED and APPROVED** by a duly constituted quorum of the North Pole City Council this 20<sup>th</sup> day of March, 2017.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:
---



**Memorandum of Agreement  
for the**

**Maintenance  
of the**

**2017 FMATS Sidewalk Improvement Program  
IRIS # NFHWY00138**

**Between**

**The State of Alaska Department of Transportation and Public Facilities  
(ADOT&PF)**

**and**

**The City of North Pole (CONP)**

**I. PURPOSE:**

The purpose of this agreement is to provide for the future maintenance of facilities built under the FMATS Sidewalk Improvement Program.

The description of the CONP portion of this project is:

**NPHS Boulevard Separated Pedestrian Path** -Remove existing sidewalk and construct a new separated path adjacent to the road, and relocate utilities as required to accommodate new construction between the school and the Old Richardson Highway.

**Patriot Drive (Both Sides)** – Construct new sidewalks, reconstruct the road surface to accommodate drainage, install drainage structures, and relocate utilities as required to accommodate new construction between the school and the Old Richardson Highway.

**Snowman Lane Sidewalk (5<sup>th</sup> Avenue – 8<sup>th</sup> Avenue)** –Install new sidewalk and reconstruct the road surface to accommodate drainage between East 5<sup>th</sup> and East 8<sup>th</sup> Avenues.

**II. THE CONP AGREES TO THE FOLLOWING:**

The CONP manages and maintains the facilities within the scope of this project. After completion of this project, the CONP will continue to manage and maintain these facilities and the new construction.

The CONP will manage these facilities in conformance with all Federal Highway Administration requirements including all applicable management responsibilities of rights of way within the extent of the project.

*"Keep Alaska Moving through service and infrastructure."*



The CONP will be responsible for permitting all utilities within the CONP managed rights of way included in this project, in accordance with 23 C.F.R. §645.209(g).

III. IT IS MUTUALLY AGREED THAT:

The above parties will coordinate and participate in the review of the final design plans prior to construction.

The above parties will coordinate and participate in the Final Inspection of the construction project. The purpose of this inspection is to ensure that the project is constructed in reasonable conformance with the design plans.

This agreement shall remain in effect until terminated in writing by both parties. Intent to cancel this agreement requires a 30-day written notice.

This agreement may be revised with the mutual consent of both agencies, by issuance of a written amendment, signed and dated by both agencies.

Each agency agrees that it will be responsible for its own acts and results thereof, and each agency shall not be responsible for the acts of the other agency.

Each agency will comply with all applicable laws, regulations, and executive orders.

\_\_\_\_\_  
Ryan F. Anderson, P.E., Northern Region Director  
Department of Transportation & Public Facilities

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bryce Ward, Mayor  
City of North Pole

\_\_\_\_\_  
Date

**Memorandum of Agreement  
for the**

**Local Match Contribution  
for the**

**2017 FMATS Sidewalk Improvement Program**

**IRIS # NFHWY00138**

**Between**

**The State of Alaska Department of Transportation and Public Facilities  
and**

**The City of North Pole**

**Local Match Contribution**

The City of North Pole (CONP) hereby agrees to provide two hundred eighteen thousand, eight hundred two dollars (\$218,802) to the State of Alaska Department of Transportation and Public Facilities (ADOT&PF) to fulfill the CONP share of the local match contribution required for the construction of the 2017 FMATS Sidewalk Improvement Program. The local contribution shall be lump sum payments made by the CONP to ADOT&PF for each project phase prior to obligation of Federal funds for that phase of the project. The funding schedule is provided below.

This project is part of the 2017 FMATS Sidewalk Improvement Program currently listed in the FMATS 2015 – 2018 TIP. ADOT&PF has agreed to provide the local match on the design phase of the project.

The local match for construction is based on the amount of matching funds required for federal-aid highway funding and the estimated right of way, utility and construction cost within the City of North Pole totaling \$2,067,445. The local match percentage is 9.03%, for a sum of \$186,690. A 50% pre-construction contingency fee of \$5,870 and a 15% construction contingency fee of \$26,243 are added to the local match. **The total local match contribution for this project is \$218,802.**

The ADOT&PF and the CONP will execute an amendment to this Memorandum of Agreement (MOA) if changes are needed to the scope, schedule and budget. The CONP will be required to provide additional match funds associated with an increased budget. Upon project completion and final project closeout, if the final cost is less than the current estimated total cost, the local contribution will be recalculated and any excess local cash contribution will be refunded to the CONP.

ADOT&PF hereby agrees to construct this project in accordance with the following project description and schedule:

*"Keep Alaska Moving through service and infrastructure."*

**Project Description:**

**NPHS Boulevard Separated Pedestrian Path** -Remove existing sidewalk and construct a new separated path adjacent to the road, and relocate utilities as required to accommodate new construction between the school and the Old Richardson Highway.

**Schedule:**

This project is scheduled for obligation of funds as follows:

Phase	FFY	ESTIMATED PHASE NEEDS (TOTAL \$)	9.03% MATCH REQUIRED	MATCH CONTINGENCY REQUIRED**	TOTAL MATCH CONTRIBUTED
7	18	\$100,000	\$9,030	\$4,515	\$13,545
4	18	\$451,410	\$40,762	\$6,114	\$46,876
<b>Total</b>		<b>\$551,410</b>	<b>\$49,792</b>	<b>\$10,629</b>	<b>\$60,421</b>
** 50% Contingency required for Phase 2-Design, Phase 3-ROW, and Phase 7-Utilities.					
** 15% Contingency required for Phase 4-Construction.					

**Project Description:**

**Patriot Drive (Both Sides)** – Construct new sidewalks, reconstruct the road surface to accommodate drainage, install drainage structures, and relocate utilities as required to accommodate new construction between the school and the Old Richardson Highway.

**Schedule:**

This project is scheduled for obligation of funds as follows:

Phase	FFY	ESTIMATED PHASE NEEDS (TOTAL \$)	9.03% MATCH REQUIRED	MATCH CONTINGENCY REQUIRED**	TOTAL MATCH CONTRIBUTED
7	18	\$30,000	\$2,709	\$1,355	\$4,064
4	18	\$1,165,157	\$105,214	\$15,782	\$120,996
<b>Total</b>		<b>\$1,195,157</b>	<b>\$107,923</b>	<b>\$17,137</b>	<b>\$125,060</b>
** 50% Contingency required for Phase 2-Design, Phase 3-ROW, and Phase 7-Utilities.					
** 15% Contingency required for Phase 4-Construction.					

**Project Description:**

**Snowman Lane Sidewalk (5<sup>th</sup> Avenue – 8<sup>th</sup> Avenue)** –Install new sidewalk and reconstruct the road surface to accommodate drainage between East 5<sup>th</sup> and East 8<sup>th</sup> Avenues.

*"Keep Alaska Moving through service and infrastructure."*



**Schedule:**

This project is scheduled for obligation of funds as follows:

Phase	FFY	ESTIMATED PHASE NEEDS (TOTAL \$)	9.03% MATCH REQUIRED	MATCH CONTINGENCY REQUIRED**	TOTAL MATCH CONTRIBUTED
7	18	\$0	\$0	\$0	\$0
4	18	\$320,878	\$28,975	\$4,346	\$33,321
<b>Total</b>		<b>\$320,878</b>	<b>\$28,975</b>	<b>\$4,346</b>	<b>\$33,321</b>
** 50% Contingency required for Phase 2-Design, Phase 3-ROW, and Phase 7-Utilities.					
** 15% Contingency required for Phase 4-Construction.					

**Total CONP Sidewalk Improvement Projects:**

Phase	FFY	ESTIMATED PHASE NEEDS (TOTAL \$)	9.03% MATCH REQUIRED	MATCH CONTINGENCY REQUIRED**	TOTAL MATCH CONTRIBUTED
7	18	\$130,000	\$11,739	\$5,870	\$17,609
4	18	\$1,937,445	\$174,951	\$26,243	\$201,193
<b>Total</b>		<b>\$2,067,445</b>	<b>\$186,690</b>	<b>\$32,112</b>	<b>\$218,802</b>
** 50% Contingency required for Phase 2-Design, Phase 3-ROW, and Phase 7-Utilities.					
** 15% Contingency required for Phase 4-Construction.					

ADOT&PF may modify this funding schedule for reasons that are beyond its control, including, but not limited to elimination or restriction of funds at the state and federal level. The CONP and the ADOT&PF may amend this agreement by mutual consent.

Ryan F. Anderson, P.E., Acting Northern Region Director  
Alaska Department of Transportation & Public Facilities

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bryce Ward, Mayor  
City of North Pole

\_\_\_\_\_  
Date

*"Keep Alaska Moving through service and infrastructure."*

**CITY OF NORTH POLE**

**RESOLUTION 17-07**

**A RESOLUTION SUPPORTING LEGISLATION TO LABEL GENETICALLY MODIFIED FOODS, AND SUPPORTING LABELING OF ALL FOOD PRODUCTS, INGREDIENTS, AND SEEDS AS TO THEIR GENETICALLY MODIFIED ORGANISM CONTENT**

**WHEREAS**, over 50 countries around the world, including countries of the European Union, Australia, New Zealand, Japan, and China, require labeling of genetically engineered food; and

**WHEREAS**, genetically modified organisms (GMOs) produced by genetic engineering or genetic modification, sometimes also known as transgenic organisms, may pose serious health risks to the general population but especially to children; and

**WHEREAS**, the number of basic foods available in the regular markets in the United States, Alaska, and in the City of North Pole that are known or suspected of containing GMOs is increasing at an alarming rate, it is reported that since introduction of GMO's in the early 1990s, genetically modified foods now constitute about 80% of the foods in the typical supermarket; and

**WHEREAS**, the Institute for Responsible Technology estimates that in the US about 95% of the commercial sugar beet crop, 94% of the soy crop, 90% of the cotton and canola crops, 88% of the corn crop, and more than 50% of the Hawaiian papaya crop is genetically modified; and

**WHEREAS**, while the FDA and major agricultural corporations such as Monsanto, maintain that there is no evidence that GMOs pose serious health risks, these claims are largely based on short-term studies done or sponsored by corporations with large financial interests in GMO technology; and

**WHEREAS**, various independent feeding studies in animals showed potentially precancerous cell growth, damaged immune systems, smaller brains, livers and testicles, partial atrophy or increased density of the liver, odd shaped cell nuclei and other unexplained anomalies, false pregnancies, and higher death rates; and

**WHEREAS**, based on these and other animal studies, the American Academy of Environmental Medicine (AAEM) recently published a position paper on GMOs in which it is stated that, "... several animal studies indicate serious health risks associated with GM food consumption including infertility, immune dysregulation, accelerated aging, dysregulation of genes associated with cholesterol synthesis, insulin regulation, cell signaling, and protein formation, and changes in the liver, kidney, spleen and gastrointestinal system ..." and that "There is more than a casual association between GM foods and adverse health effects. There is causation ..."; and

**WHEREAS**, more than thirty countries around the world have banned the sale of foods containing GMOs, and more than sixty countries around the world have enacted GMO labeling laws; and

**WHEREAS**, according to a 2010 Thomson Reuters poll, more than 90% of Americans think foods containing GMOs should be labeled; and

**WHEREAS**, millions of Americans including thousands in Alaska and hundreds in the Fairbanks-North Pole area have marched calling for labeling of GMOs in our supermarkets, saying that people have a right to know what is in their food and decide for themselves if they want to eat it;

**NOW THEREFORE BE IT RESOLVED** that the North Pole City Council Supports the Federal Drug Administration (FDA). And the State of Alaska to enact rules requiring labeling of foods, food ingredients, and seeds that are genetically modified or which contain GMOs

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 3rd day of April, 2017.

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Bryce J. Ward, Mayor

ATTEST:

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Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent
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**CITY OF NORTH POLE**

**RESOLUTION 17-08**

**A RESOLUTION SUPPORTING SB 25 AND HB 60 TO RAISE THE MOTOR FUEL TAX  
IN THE STATE OF ALASKA**

**WHEREAS**, the State of Alaska has had a reduction in revenues from low oil prices; and

**WHEREAS**, lawmakers are considering increases to the states motor fuels tax to be implemented over a two year period; and

**WHEREAS**, the State of Alaska motor fuels tax has not been adjusted from 8 cents per gallon since 1970, (47 years); and

**WHEREAS**, adjusted for inflation, the 8 cent per gallon tax when approved in 1970 would have equaled a 50 cent per gallon tax in 2107 dollars; and

**WHEREAS**, despite the proposed increase in gasoline taxes to 24 cents per gallon, Alaska would still be below the National average of 26.6 cents per gallon; and

**WHEREAS**, the average driver would pay \$143.74 additional fuel tax per year; and

**WHEREAS**, the increase in road fuel taxes would raise an extra 81 million dollars per year; and

**WHEREAS**, the proposed legislation would create a “transportation maintenance fund” to collect gas tax proceeds; and

**WHEREAS**, the “transportation maintenance fund” would be used for direct capital, operating, or maintenance cost of highways and highway infrastructure; and

**WHEREAS**, the State of Alaska must maintain and care for its roads, highways and bridges;

**NOW THEREFORE BE IT RESOLVED** that the North Pole City Council Supports the passing of Senate Bill 25 and House Bill 60 to raise the motor fuel tax to 24 cents per gallon and to make these changes permanent.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 3rd day of April, 2017.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

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Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent
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**CITY OF NORTH POLE**

**RESOLUTION 17-09**

**A RESOLUTION SUPPORTING SB 34 AND HB 74 TO CREATE A VOLUNTARY COMPLIANCE MECHANISM FOR ALASKA RESIDENTS TO RECEIVE STATE IDENTIFICATION AND DRIVERS LICENSES THAT COMPLY WITH THE REAL ID ACT OF 2005**

**WHEREAS**, the Federal REAL ID Act of 2005 imposes stricter requirements for proof of legal U.S. residency in order to obtain state driver's licenses; and

**WHEREAS**, the State of Alaska is currently noncompliant with the Act; and

**WHEREAS**, the US Department of Security has issued the State of Alaska multiple extensions to come into compliance before enforcement of the Act begins: and,

**WHEREAS**, in June of 2017 military installations will begin to deny access or have to provide escort to Federal Military Installations for entrants who have non-compliant forms of ID; and

**WHEREAS**, Alaska residents should be given the option to obtain a state drivers license that complies with the REAL ID Act of 2005; and

**WHEREAS**, Alaskans will not be able to use state identification and or drivers licenses to board aircraft after December 31<sup>st</sup> 2017; and

**WHEREAS**, the legislature has a mechanism through proposed legislation to create the option for residents to purchase REAL ID compliant IDs; and

**WHEREAS**, and extension is necessary to allow time for the legislation to be approved and implemented; and

**WHEREAS**, the only option for REAL ID compliance without state IDs is to acquire a passport which can take over 8 weeks and cost \$55-\$165; and

**WHEREAS**, not offering state compliant REAL ID's will have an economic impact to contractors working on federal installations and to Alaskans who wish to fly;

**NOW THEREFORE BE IT RESOLVED** that the North Pole City Council supports the passing of Senate Bill 34 and House Bill 74 to allow Alaskans to select or decline a REAL ID Act compliant drivers' license or ID

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 3rd day of April, 2017.

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Bryce J. Ward, Mayor

33 ATTEST:

34 \_\_\_\_\_

35 Kathryn M. Weber, MMC

36 North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent

**CITY OF NORTH POLE**

**RESOLUTION 17-10**

**A RESOLUTION SUPPORTING SB 48 CREATING A FUND TO PROVIDE PAYMENT  
FOR MAJOR MEDICAL INSURANCE PREMIUMS FOR SURVIVING DEPENDENTS OF  
CERTAIN PEACE OFFICERS OR FIREFIGHTERS WHO DIE IN THE LINE OF DUTY**

**WHEREAS**, Public Safety employees put their lives on the line every day to serve and protect the community; and

**WHEREAS**, Peace Officers and Firefighters must act without hesitation in order to provide safety to the public; and

**WHEREAS**, in the unfortunate event that a Peace Officer or Firefighter's life is taken, provisions should be in place to provide for their families after death; and

**WHEREAS**, Fire and Police employees of the State of Alaska and local municipalities need to have the assurances that their family will be taken care of if they are killed while performing their job; and

**WHEREAS**, Senate bill 48 of the 30<sup>th</sup> legislature creates a peace officer and firefighter survivors fund; and

**WHEREAS**, Municipalities may elect to participate in the program to ensure coverage of their peace officer and firefighter employees; and

**NOW THEREFORE BE IT RESOLVED** that the North Pole City Council supports the passing of Senate Bill 48 and creation of the "peace officer and firefighter survivors fund"

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 3rd day of April, 2017.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

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Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent
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**CITY OF NORTH POLE  
RESOLUTION 17-11**

**A RESOLUTION OF THE CITY OF NORTH POLE PERTAINING TO THE BUILDOUT OF  
THE NORTH POLE UTILITY WATER SYSTEM IN THE SULFOLANE PLUME PER THE  
SETTLEMENT AGREEMENT BETWEEN FLINT HILLS RESOURCES ALASKA, FLINT  
HILLS RESOURCES, THE STATE OF ALASKA AND THE CITY OF NORTH POLE**

**WHEREAS:** the City of North Pole is committed to providing safe and clean water through the North Pole Utilities Water System, and;

**WHEREAS:** High Density Polyethylene (HDPE) is used in many different capacities including carrying potable water, wastewater, slurries, chemicals, hazardous waste, compressed gasses, plastic bottles, corrosion resistant piping, geomembranes, plastic lumber and many other uses, and;

**WHEREAS;** the City will accept construction of the expanded water system under the settlement agreement be built with HDPE pipe, and;

**WHEREAS;** the City will require that the project avoid placement of HDPE pipe in groundwater where feasible, and;

**WHEREAS:** the City will release Flint Hills Resources Alaska, Flint Hills Resources and the State of Alaska of any liability associated with sulfolane contact with the HPDE pipe, and;

**WHEREAS:** the City will require that the portion of the water system expansion to be constructed within the City of North Pole be built with HDPE pipe with the capacity of a 12"inch Ductile Iron Pipe (DIP), and;

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of North Pole that it agrees to release Flint Hills Resources Alaska, Flint Hills Resources and the State of Alaska of any liability associated with sulfolane contact with the HPDE pipe if the system is constructed with HDPE and if the portions of the water system expansion to be constructed within the City of North Pole are built with HDPE Pipe with capacity of a 12" inch DIP.

**PASSED and APPROVED** by a duly constituted quorum of the North Pole City Council this 3<sup>rd</sup> day of April, 2017.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

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Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:
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