



# CITY OF NORTH POLE *Alaska*

## **REGULAR CITY COUNCIL MEETING** **Monday, March 21, 2016**

**Committee of the Whole – 6:30 p.m.**  
**Regular City Council Meeting – 7:00 p.m.**

**MAYOR**

Bryce Ward  
888-4444

**CITY CLERK**

Kathy Weber, MMC  
488-8583

**COUNCIL MEMBERS**

Kevin McCarthy- Mayor Pro Tem	590-0800
Preston Smith – Dep Mayor Pro Tem	488-8824
Elizabeth Holm – Alt Dep Mayor Pro Tem	488-6125
Santa Claus	388-3836
Elyse Dawson	520-221-1340
Thomas McGhee	455-0010

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance to the US Flag**
  - National Anthem sung by NPMS Choir:
- 3. Invocation**
- 4. Approval of the Agenda**
- 5. Approval of the Minutes**
- 6. Communications from the Mayor  
Proclamations**
- 7. Council Member Questions of the Mayor**
- 8. Communications from Department Heads, Borough Representative and the City Clerk**
- 9. Ongoing Projects Report**

**10. Citizens Comments (Limited to Five (5) minutes per Citizen)**

**11. Old Business.**

- a. Ordinance 16-01, an Ordinance of the North Pole City Council amending Title 3, Elections, Chapter 3.16.020, Declaration of Candidacy and 3.16.080 Filling Vacancies

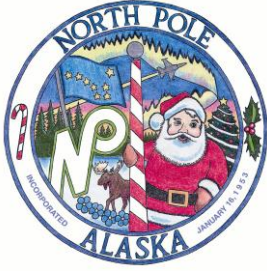
**12. New Business**

- a. Request sales tax filing from monthly to annual for Paparazzi, LLC.
- b. Ordinance 16-05, An Ordinance Amending the 2016 Budget
- c. Resolution 16-02, A Resolution in support of Senate Bill 8, an act relating to the regulation and production of industrial hemp.

**13. Council Comments**

**14. Adjournment**

*The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$10.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.*



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, March 7, 2016 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, March 7, 2016 to order at 7:00 p.m.

***There were present:***

**Mr. McCarthy – Mayor Pro Tem  
Mr. Smith – Deputy Mayor Pro Tem  
Ms. Holm – Alt. Deputy Mayor Pro Tem  
Ms. Dawson  
Mr. McGhee  
Mr. Claus  
Mayor Ward**

***Absent/Excused***

**CALL TO ORDER/ROLL CALL**

Mayor Pro Tem McCarthy called the regularly scheduled meeting of the North Pole City Council to order on Monday, March 7, 2016 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

National Anthem sung by NPMS Choir – Serinity Wright, Katie Hembree

**INVOCATION**

Invocation was given by Councilwoman Holm

**APPROVAL OF AGENDA**

**Mr. McGhee moved to approve the Agenda of March 7, 2016**

**Seconded by Mr. Claus**

**Discussion**

None

**Mr. McGhee moved to consent the following items on the agenda:**

- a. Request from Origami Owl to change sales tax filing from monthly to annual.
- b. Approval of quote from AlasConnect in the amount of \$17,190 for wiring of the NPPD to

include the EOC (Emergency Operations Center)  
c. Ordinance 16-01, an Ordinance of the North Pole City Council amending Title 3, Elections, Chapter 3.16.020, Declaration of Candidacy and 3.16.080 Filling Vacancies

**Seconded by Mr. Claus**

**Discussion**

None

**On the amendment**

**PASSED**

Yes: 7 –McGhee, Dawson, Claus, McCarthy, Holm, Smith, Ward

No: 0

Absent: 0

**On the motion as amended**

**PASSED**

Yes: 7 –McGhee, Dawson, Claus, McCarthy, Holm, Smith, Ward

No: 0

Absent: 0

**APPROVAL OF MINUTES**

**Mr. Smith moved to approve the minutes of February 16, 2016**

**Seconded by Ms. Dawson**

**Discussion**

None

**PASSED**

Yes: 7 –McGhee, Dawson, Claus, McCarthy, Holm, Smith, Ward

No: 0

Absent: 0

**COMMUNICATIONS FROM THE MAYOR**

I was able to travel to Juneau with the Fairbanks Chamber of Commerce last month and had a very productive trip. The Fairbanks Chamber of Commerce has many of the same priorities as

outlines in the City's 2016 capital priorities. Legislators were appreciative of the legislative packets we provided that outline the resolutions we have passed in the past several years that pertain to State legislation. Many were very glad we had the packet available for download on our new website. I have included some of the presentations in email for your information.

I also participated in the marijuana meeting held at the Fairbanks North Star Borough Chambers the 22<sup>nd</sup> and 24<sup>th</sup> of February. The meeting was planned and orchestrated by the FNSB Planning department. Unexpectedly there was standing room only each night. I was able to go over the City's requirements for establishments and share a draft version of our application.

As many of you may have heard the AIDEA review board has signaled that they are looking at the Cook Inlet for a supply of gas for the FNG and IGU systems. This is an exciting development and the next step to getting gas in the lines that were installed last summer.

The F-35 EIS is out and available at <http://www.pacaf-f35aeis.com/> The final decision regarding the F-35's is anticipated to be mid spring 2016. Eielson AFB is slated for over 200 million in military construction (MILCON) in the Presidents 2017 budget.

I have been working with the FNSB Mayor's Air Quality Working Group to help address some of the issues we are dealing with in regards to Air Quality. The group is simply advisory, however, there has been good discussion on ways to address the issues where they are needed and relay a consistent message about ways we can and cannot improve our air.

This week and next week the Arctic Council will be meeting in Fairbanks. The Arctic Council is an intergovernmental forum promoting cooperation, coordination and interaction among the Arctic states, Arctic Indigenous communities and other Arctic inhabitants on common Arctic issues, in particular on issues of sustainable development and environmental protection in the Arctic. There are meetings and seminars throughout the week. If you are interested in attending please visit their website at <http://www.arctic-council.org>

### **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

- None

### **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

#### **Fire Dept., Chief Lane**

- Narcan bill passed both House and Senate.
- Be extremely careful as it is very icy.
- The NFPD will be doing a dinner for the Red Cross and Fire Department next month.

- Active Shooter class will be on April 2<sup>nd</sup>.
- Saturday is Shave your Head for Kid Cancer. They have raised over \$500,000 over the last few years in the Interior.
- Sunday, March 13<sup>th</sup> is change your clock and change your batteries.

**Finance, Tricia Fogarty**

- None

**Police Department, Chief Dutra**

- None

**Director of City Services, Bill Butler**

**Building Department**

- Dental practice inquiry for former Key Bank building
- Building addition permit application submitted today (3/7)
- Expect acceleration of permit applications to begin in April

**Public Works**

- Low snowfall combined with weather conditions may make a spring hardpack removal unnecessary except in a few limited locations—money saving development
- Wayfinding map project
  - Directions maps planned for grassy space at Santa Claus Lane roundabout at interchange (also planned location of a Welcome to North Pole sign where visitors can take pictures). Second sign will be at City hall.
  - Other signs planned for 2016: Replace framing for signs on Beaver Springs Trail; Fitness trail directional signs; and if funds and time permit begin building and installing identification signs at City's parks and facilities.
  - Hoping to fund all services and materials with the \$10,000 Borough beautification grant.
- Expecting release of ITB for 2016 FMATS project (Resurface Dougchee Road from Badger Road to bridge; resurface 5<sup>th</sup> Avenue, Blanket Boulevard and 8<sup>th</sup> Avenue pedestrian paths; pave Snowman Lane pedestrian path 3<sup>rd</sup> Avenue to Kevin's Way; crack sealing throughout City as needed.)
- FMATS voted to make the construction of a pedestrian path along Homestead Road from Old Richardson Highway to Perimeter Road—funding to be determined.

**Utility Department**

- Notice of Violation Update: March 1 the engineer conducted a site visit with ADEC and DNR to narrow the location of the path for the sewer main extension
- Lift Station Phase 3 Update
  - Engineer continues to develop the engineering and design documents with a planned ITB in spring 2016 with planned construction in summer 2016.
  - As part of the project the engineer has “thrown in” engineering the specifications for mobile generators that are funded with an existing ACWF loan

### **Natural Gas Utility Board**

- March 3, Alaska Industrial Development and Export Authority announced selection of Salix Inc. of Cook Inlet as the natural gas supplier for the Interior Gas Project.
  - Estimated at customer meter cost of gas \$15.74/mcf (thousand cubic feet)
  - IGU is discussing mixture of funding strategies to get cost to \$15.00/mcf at the customer meter.

### **Borough Representative**

- Assembly did approve the tax exemption from \$20,000 to \$50,000 to put on the ballot in October 2016.

### **City Clerk, Kathy Weber**

- Fairbanks Water & Soil Conservation will be holding a public meeting on Tuesday, March 8<sup>th</sup> at City Hall from 6 – 8 pm on eradicating Elodea, an invasive aquatic weed in Interior Alaska and why it is a threat to our waterways.
- Congressman Don Young will be at City Hall on Thursday, March 10<sup>th</sup> from 4:00 – 5:00 p.m. to meet with constituents to give an update and answer any questions they may have. Coffee and cookies will be served. He will be at the North Star Council on Aging on Friday, March 11<sup>th</sup> starting at 1:30 p.m.
- Daughters of the American Revolution (DAR) will be holding their conference at Pikes Waterfront Lodge on March 12<sup>th</sup> starting at 9:00 a.m.
- Robin Schmitt from the Social Security Administration will be in Fairbanks and North Pole on Thursday, April 14<sup>th</sup> to hold a workshop and answer questions regarding social security. These workshops will be held at the Noel Wein Library from 11:00 – 12:30 and at the North Pole Library from 2:30 – 4:00 p.m.
- The Harlem Globetrotters will be in Fairbanks on Sunday, May 1<sup>st</sup>. A flyer has been inserted in the packet for your convenience.
- There are 293 days until Christmas.

### **ONGOING PROJECTS**

- None

## **CITIZENS COMMENTS**

- None

## **OLD BUSINESS**

- None

## **NEW BUSINESS**

### **REQUEST FROM ORIGAMI OWL TO CHANGE SALES TAX FILING FROM MONTHLY TO ANNUAL**

#### **Consent Agenda**

## **COUNCIL COMMENTS**

Mr. Claus – thanked everyone for showing up tonight and have a safe trip home.

Mr. Smith – thanked the Scouts for coming out. Spring is here and looking forward to more daylight.

Mr. McGhee – thanked the Scouts for showing up and working on their badges.

Ms. Dawson – good night and be safe.

Ms. Holm – thanked clerk for representing the City at North Pole High School.

Mr. McCarthy – happy to see that NPFd is moving ahead with AlasConnect.

Mayor Ward – thanked everyone for coming out. You can call any of the council members if you have questions. Muffins with the Mayor is the 3<sup>rd</sup> Friday of every month.

## **ADJOURNMENT**

**Mr. McGhee *moved to* adjourn the meeting at 8:00 p.m.**

**Seconded *by* Mr. Claus**

The regular meeting of March 7, 2016 adjourned at 7:38 p.m.



**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, March 21, 2016.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk

## CITY OF NORTH POLE

### Ordinance 16-01

#### AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 3, ELECTIONS, CHAPTER 3.16.020, DECLARATION OF CANDIDACY AND 3.16.080 FILLING VACANCIES

WHEREAS, the current mid-August deadline for filing for local office shortens local campaigns and the time period available to learn about candidates; and

WHEREAS, the Tanana Valley fair, typically held in early August before the local filing deadlines, would otherwise provide an excellent opportunity for candidates to meet, hear and interact with borough citizens; and

WHEREAS, the Fairbanks North Star Borough has already adopted this filing deadline and encourages the City of Fairbanks and the City of North Pole similarly change their filing deadlines as this change would continue to keep local elections streamlined.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of North Pole:

**Section 1.** This ordinance is of a general and permanent nature and shall be codified.

**Section 2.** Title 3 Elections, Chapter 3.16.020, Declaration of candidacy, is hereby amended in the North Pole Code of Ordinances as follows: [new text in italicized *red font*; deleted text in ~~striketrough~~ font].

#### **3.16.020 Declaration of candidacy.**

A. A candidate for municipal office is nominated by executing a declaration of candidacy under oath and a properly and fully completed public financial disclosure statement that complies with the requirements of State law.

B. A declaration of candidacy shall be in a form provided by the City Clerk and shall state the following:

1. The full name of the candidate and the manner in which he/she wishes his/her name to appear on the ballot;
2. The full residence and mailing addresses of the candidate;
3. The office for which the candidate declares;
4. That the candidate is qualified for the office as provided by law;
5. The candidate shall certify information contained in the declaration of candidacy is true and accurate;
6. The date and notarized statement of the candidate;
7. Any other information that the City Clerk reasonably requires to determine whether the

candidate is qualified for the office as provided by law.

C. Declarations of candidacy shall be provided by the City Clerk.

*D. Filing for elective offices of mayor or city council shall be made by filing a declaration of candidacy with the city clerk from July 15<sup>th</sup> through July 29<sup>th</sup>, 5:00 p.m. Should July 15<sup>th</sup> be a Saturday or Sunday, candidates shall begin filing the declaration on the first Monday following the weekend. Should July 29<sup>th</sup> be a Saturday or Sunday, candidates shall have until 5:00 p.m. on the first Monday following to file their declaration.*

~~D.~~**E** Any candidate desiring to withdraw his declaration of candidacy may do so at any time during the period for filing a declaration of candidacy and at any time during the next five days after the filing deadline. All declarations of candidacy which are not withdrawn shall be preserved by the Clerk for one year.

~~E.~~ **F** A person may not occupy more than one office at one time. A person shall not be a candidate for more than one seat on a body.

~~F.~~ **G** A \$25 (twenty-five-dollar) nonrefundable filing fee shall accompany the declaration of candidacy. (Ord. 05-09 § 2, 2005)

### **3.16.080 Filling vacancies.**

A. The City Clerk shall publish in one or more papers of general circulation in the City borough a notice of offices to be filled at the election and the procedure for filing a declaration of candidacy for the offices.

B. Notice shall be published the first and third weeks of ~~July~~ **June** for regular elections.

C. If a vacancy occurs in an elective office during the term of office, except in the case of recall or the office of the mayor, the council shall fill the vacancy by appointment. See Charter Section 2.14. (Ord. 05-09 § 2, 2005)

**Section 3. Effective Date.** This ordinance shall be effective at 5:00 p.m. of the first City business day following its adoption

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 21<sup>st</sup> day of March, 2016.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn M Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes; No: Absent:
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Office of the Mayor  
City of North Pole

# Proclamation

*WHEREAS, Samantha Haines is a senior at North Pole High School and is the daughter of Francis Lee & Sarah Haines of Fairbanks; and*

*WHEREAS, Samantha is involved in her school and is a member of the National Honor Society and is on the hockey team; and*

*WHEREAS, Samantha is involved in the Interior Youth Hockey program and coaches 8 and Under, helps with the Learn to Skate program, and Try Hockey for Free; and*

*WHEREAS, Samantha's team was the Pacific District Champions for 2015 and 2016. She was also awarded the Presidential Award for Academics; and*

*WHEREAS, Samantha is described as a team player, hardworking, dedicated and competitive individual. She is passionate about everything she undertakes; and*

*WHEREAS, the City of North Pole desires to recognize the outstanding students in the community;*

*NOW, THEREFORE I, Bryce J. Ward, Mayor of the City of North Pole, do hereby proclaim Helen Hutchinson:*

*The North Pole City Council*

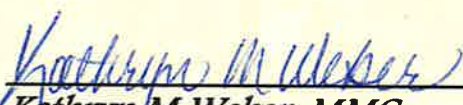
*"Student of the Month"*

*For the Month of March, 2016*



*Bryce J. Ward, Mayor*

**ATTEST:**



*Kathryn M Weber, MMC  
North Pole City Clerk*





Office of the Mayor  
City of North Pole

# Proclamation

*WHEREAS, Shirley Zhu is in the 8<sup>th</sup> grade at North Pole Middle School and is the daughter of Lingbin Zhu & Jiango Wu; and*

*WHEREAS, Shirley is an awesome soccer player and is on the North Pole Middle School team. She also is fascinated with the making of movies and is in the Digital Productions program at North Pole Middle School; and*

*WHEREAS, Shirley is striving to be a camera operator. She has made her own movies and written a book. She is a dedicated student and is liked by everyone; and*

*WHEREAS, Shirley is an avid volunteer and has participated in the Champions 4 Charity Tournament, is an outstanding student and has great attendance; and*

*WHEREAS, the City of North Pole desires to recognize the outstanding students in the community;*


*NOW, THEREFORE, I Bryce J. Ward, Mayor of the City of North Pole, do hereby proclaim Shirley Zhu the:*

*North Pole City Council  
Student of the Month  
For March 2016.*



  
Bryce J. Ward, Mayor

ATTEST:

  
Kathryn M. Weber, MMC  
North Pole City Clerk



# Memo

**To:** Kathy Weber  
**From:** Stephanie DeCristo, Sales Tax Administrator/AP/Business license admin  
**cc:**  
**Date:** 03/08/2016  
**Re:** Change filing status to Annual Acct# 2105

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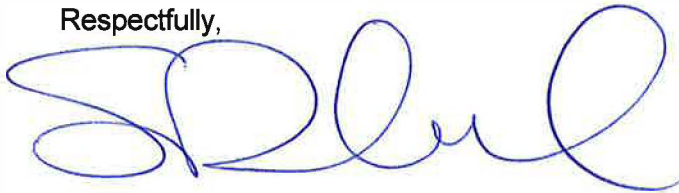
Good Morning Kathy,

I received a letter from Paparazzi LLC and they are requesting that their sales tax filing status be changed from Monthly to Annual. I have attached a screen shot of their filed tax returns. They have filed a total of \$143.80 for the year of 2015 and they have never been late.

Being as their account is current and has been current with no issues I think it would be okay for them to switch to Annual pending council approval.

Please let me know if you have any questions. Thank you.

Respectfully,



Stephanie DeCristo

Business License Admin

City of North Pole

Paparazzi LLC #2105

We'd like to request a longer filing frequency, such as Annual Filing Frequency for the enclosed accounts. Please reply with reassignment authorization of the filing frequency to:

States Sales Tax  
747 E. Boughton Rd, #260  
Bolingbrook, IL 60440

**CITY OF NORTH POLE**

**RESOLUTION 16-02**

**A RESOLUTION IN SUPPORT OF SENATE BILL 8, AN ACT RELATING TO THE  
REGULATION AND PRODUCTION OF INDUSTRIAL HEMP**

**WHEREAS**, Alaska State Senator Johnny Ellis has introduced SB 8, An Act relating to the regulation and production of industrial hemp, known as the Alaska Grown Industrial Hemp Act; and

**WHEREAS**, a copy of the Senator Ellis' sponsor statement is attached to this resolution; and

**WHEREAS**, industrial hemp should not be confused with marijuana or varieties of the Cannabis plant that have high levels of THC ( delta-9 tetrahydrocannabinol); industrial hemp refers to varieties of the Cannabis plant that have a low level of THC; and

**WHEREAS**, due to hemp's illegal status, little research has been done on the viability of hemp crops in Alaska, but British Columbia, Ontario and Manitoba have thriving commercial hemp operations, and Canadian studies offer promise for the production of hemp in Alaska; and

**WHEREAS**, the United States currently imports around \$2 billion in hemp products annually from Canada and China; and

**WHEREAS**, given the state of Alaska's economy and the need to diversify it, Alaska should be at the forefront of this potential new industry;

**NOW THEREFORE BE IT RESOLVED**, that the North Pole City Council urges the Alaska State Legislature to pass Senate Bill 8, the Alaska Grown Industrial Hemp Act.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 21<sup>st</sup> day of March, 2016.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED Yes: No: Absent:
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# ALASKA STATE LEGISLATURE

*While in Session*  
State Capitol  
Juneau, AK 99801  
(907) 465-3704  
Fax: (907) 465-2529



*While in Anchorage*  
716 W. 4<sup>th</sup> Ave  
Anchorage, AK  
(907) 269-0169  
Fax: (907) 269-0172

SENATOR JOHNNY ELLIS

## **SB 8: Alaska Grown Industrial Hemp Act**

Industrial hemp is an ancient and versatile crop that was commonly grown in the United States until the 1930s. In fact, the first U.S. flag and early blue jeans were both made from hemp fiber. Recent changes to federal law give states more freedom to research and farm industrial hemp. This legislation defines industrial hemp, requires growers be licensed with the state and allows an individual to plant, grow, harvest, possess, sell, or buy industrial hemp if the industrial hemp does not contain more than .3% tetrahydrocannabinol.

Industrial hemp should not be confused with marijuana or varieties of the *Cannabis* plant that have high levels of THC (delta-9 tetrahydrocannabinol). Industrial hemp refers to varieties of the *Cannabis* plant that have a low level of THC, for example, in Kentucky an industrial hemp plant is defined as having a THC concentration of less than 1%. In this legislation and in Montana, Maine, and other states it is defined as a concentration of less than .3% THC.

The spectrum of possible hemp products is impressive. Besides traditional paper or fiber products, industrial hemp can be used for building materials such as carpet and insulation and even be made into "hempcrete." Hemp oil can be used for plastics, paint, and cosmetic and pharmaceutical applications.

Due to hemp's illegal status, little research has been done on the viability of arctic hemp crops in Alaska. However, British Columbia, Ontario and Manitoba have thriving commercial hemp operations and Canadian studies offer promise for the production of industrial hemp in northern climates.

Allowing farmers the freedom to farm this versatile and profitable agricultural commodity is a bipartisan issue. For years, Representative Ron Paul (R-TX) pushed to allow the farming of industrial hemp. His first bill in 2005 had 11 co-sponsors and his last bill in 2011 had 37 co-sponsors from both sides of the aisle.

More recently, Senators Mitch McConnell(R-KY) and Rand Paul(R-KY) championed a provision included in the 2014 Farm Bill that would allow institutions of higher education and State Departments of Agriculture to grow or cultivate industrial hemp. The most recent federal spending bill also included a bipartisan amendment that prohibits the DEA from blocking implementation of the federal law allowing hemp cultivation for academic and agricultural research purposes in states that allow it.

According to the National Conference of State Legislatures (NCSL), 19 states currently have laws to provide for pilot studies and/or for hemp production as stipulated in the Farm Bill. Eight states have laws to promote the growth and marketing of industrial hemp. In 2000, the NCSL adopted a policy in support of the reintroduction of industrial hemp into American agriculture.

Currently the U.S. imports around \$2 billion annually in hemp products from Canada and China. States that lead on allowing their farmers and entrepreneurs to explore the free market potential of industrial hemp will have the opportunity to be at the forefront of an entirely new industry that could help bolster our farm communities and the Alaskan economy.