



# CITY OF NORTH POLE *Alaska*

## **REGULAR CITY COUNCIL MEETING** **Tuesday, February 16, 2016**

**Committee of the Whole – 6:30 p.m.**  
**Regular City Council Meeting – 7:00 p.m.**

**MAYOR**

Bryce Ward  
888-4444

**CITY CLERK**

Kathy Weber, MMC  
488-8583

**COUNCIL MEMBERS**

Kevin McCarthy- Mayor Pro Tem	590-0800
Preston Smith – Dep Mayor Pro Tem	488-8824
Elizabeth Holm – Alt Dep Mayor Pro Tem	488-6125
Santa Claus	388-3836
Elyse Dawson	520-221-1340
Thomas McGhee	455-0010

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance to the US Flag**
  - National Anthem sung by NPMS Choir:
- 3. Invocation**
- 4. Approval of the Agenda**
- 5. Approval of the Minutes**
- 6. Communications from the Mayor**

**Proclamations**

  - Student of the Month  
Agustin Pineda – NPMS  
Justin Patsy - NPMS
- 7. Council Member Questions of the Mayor**
- 8. Communications from Department Heads, Borough Representative and the City Clerk**

**9. Ongoing Projects Report**

**10. Citizens Comments (Limited to Five (5) minutes per Citizen)**

**11. Old Business.**

**12. New Business**

- a. Request for tuition reimbursement from Sgt. Bellant per NPMC 2.36.231

**13. Council Comments**

**14. Adjournment**

*The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$10.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.*



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, February 1, 2016 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, February 1, 2016 to order at 7:00 p.m.

*There were present:*

**Mr. McCarthy – Mayor Pro Tem  
Mr. Smith – Deputy Mayor Pro Tem  
Ms. Holm – Alt. Deputy Mayor Pro Tem  
Ms. Dawson  
Mr. McGhee  
Mr. Claus  
Mayor Ward**

*Absent/Excused*

**Excused**

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, February 1, 2016 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Councilwoman Dawson

**APPROVAL OF AGENDA**

**Mr. McGhee moved to approve the Agenda of February 1, 2016**

**Seconded by Mr. Claus**

**Discussion**

None

**Mr. McGhee moved to amend Agenda by consenting under the following items under Old Business:**

- **A: Ordinance 16-02, An Ordinance Of The City Of North Pole Amending the 2016 Budget To Transfer Necessary Funding From The General Fund To The Public Works Fleet Fund To Purchase A Snowplow**
- **C: Ordinance 16-04, An Ordinance Of The North Pole City Council Amending Title 5, Business License, Taxes And Regulations, And Adding Chapter 5.09, Marijuana Establishment Regulations.**

**Seconded by Mr. Claus**

**Discussion**

None

**On the Amendment to the Agenda**

**PASSED**

Yes: 5 –McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 2 – Holm, Smith

**On the agenda as amended**

**PASSED**

Yes: 5 –McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 2 - Holm, Smith

**APPROVAL OF MINUTES**

**Mr. McGhee moved to approve the minutes of February 1, 2016**

**Seconded by Mr. Claus**

**Discussion**

None

**PASSED**

Yes: 5 –McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 2 – Holm, Smith

## **COMMUNICATIONS FROM THE MAYOR**

Muffins with the Mayor will be cancelled for the month of February as the Mayor will be in Juneau with the Fairbanks Chamber of Commerce.

Mayor will be traveling to Juneau with the Fairbanks Chamber of Commerce for their Legislative Fly-in and will be gone February 16<sup>th</sup> to the 19<sup>th</sup>.

Mayor will be giving opening remarks at the winter tourism conference hosted by Explore Fairbanks on January 27<sup>th</sup> at the Westmark Hotel.

Last Friday was the third Friday art show at the North Pole Grange. The artist was Makara who runs Painting with Pigments, a business that does art parties. After the art show at the Grange she did a class and my wife and I were able to join and painted our own paintings. I highly recommend this wonderful opportunity to explore your creativity.

Tomorrow FMATS is considering a resolution in support of the State's effort to break the PM2.5 non-attainment area into two pieces. The Mayor is not in favor of this as he believes it will cost the State more and will not address the issues relevant to fixing the problem

## **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

None

## **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

### **Fire Dept., Deputy Coon**

- None

### **Finance, Tricia Fogarty**

- None

### **Police Department, Chief Dutra**

- None

### **Questions**

Mr. McGhee asked Chief Dutra if our police department is on top of everything as far as the thefts and such in the City of North Pole.

Chief Dutra said the police department has a lot going on with that topic.

### **Borough Representative**

- I was unable to attend the last borough meeting.
- There were a couple of things that were addressed one being the ordinance regarding the new requirements for shooting range facilities that will be opened up in the borough. It was passed with several amendments made to it. Please go to the borough website to get more information on that Ordinance.

### **Director of City Services, Bill Butler**

#### **Building Department**

- We did issue our first building permit for the 2016 season. The Santa Claus House is going to be putting in covers over their sidewalks to make it easier for the customers to move to the building.
- We have begun to receive inquiries about building permits. The person who bought the majority of the lots on Desert Eagle Loop has come in to inquire about the permit process.
- There is a meeting with Petro Star at the end of the week for the Plant that Petro Star plans to put in.

#### **Public Works**

- We have begun moving forward with the way finding signs. We have discussed with the graphic artist to develop the base map that will be the foundation of our way finding which will identify our key locations throughout the city. We will actually construct the signs themselves using a grant that came from the Borough.
- Cody Lougee will be gone for the month of February.

#### **Utility Department**

- We have submitted additional information to Representative Wilson to carry forward with our legislative request.
- We completed and submitted our Alaska Clean Water Fund Loan Questionnaire. This is the first step in the process of applying for a loan. They will look at that and if we are eligible then they will make the offers for the loans in the spring.
- It has been a mild winter but we did finally receive our first report about a customer service line freeze up. It was not a Utility Department issue, it was an issue with an

individual being out of town for two months and their circulation pump failed. Hopefully they can thaw the line without rupturing but we won't know until the spring time.

### **Natural Gas Utility Board**

- Nothing new to report but there will be a meeting tomorrow.

### **City Clerk, Kathy Weber**

- None

### **ONGOING PROJECTS**

- None

### **CITIZENS COMMENTS**

**Doug Isaacson 1003 Shirley Turnaround** – Doug wanted to commend the council on all of the budget stuff they are doing and wanted to say thank you for being proactive. He did have a concern about the street lights not always being on in the Hurst Area. He also thinks that we need to sit down and decide on what kind of city we want to be. Mr. Isaacson thinks that the city might be jumping the gun on the Marijuana Ordinances because the state hasn't even come to a conclusion on what they are going to do yet. We also need to think about the safety for our community.

### **Questions**

Mr. McGhee asked if he was aware that the city went through the process LAST year about approving the selling of marijuana within the city limits of North Pole and if he did was he aware that being as it was preapproved that naturally the taxes and permits where naturally to follow thereafter so that we stay within the legal ramifications of what the state is already bringing forward.

Mr. Isaacson said that he understood that action needed to be followed up but that he is saying that this action was perhaps premature and could have been postponed a little bit longer until the action of the state and your own strategic survey had been finished.

Mr. McCarthy asked if he had considered going onto the planning commission. We really need to find someone to fill that spot.

Mr. Isaacson said yes he would consider it, right now he is busy doing business for Minto but if it is not conflicting he would consider that.

## **OLD BUSINESS**

### **ORDINANCE 16-03, AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 4 CHAPTER 4.08, SALES TAX, BY ADDING MARIJUANA TAXES**

Mayor Ward gave an introduction on this ordinance about adding marijuana sales tax.

#### **Questions**

None

#### **Public Comment**

None

**Mr. Claus *moved to Adopt Ordinance 16-03, an Ordinance of the North Pole City Council Amending Title 4 Chapter 4.08, Sales Tax, by Adding Marijuana Taxes***

**Second by McGhee**

#### **Discussion:**

**Mr. Claus *moved to Amend Ordinance 16-03 by adding to line 69 as follows:***

**“Marijuana Product” means any item made from, or that is combined with the plant (genus) Cannabis or any resin or oil extracted from any part of the cannabis plant and contains THC**

**Seconded by McGhee**

#### **Discussion**

Ms. Holm said we talked about this amendment coming forth and there being a problem with things like soaps, will this do that? There is no THC content obviously...

Mr. McGhee told her she was correct.

Mayor Ward said the city did contact the attorney in reference to the question about THC or hemp products. This would exempt the products that do not contain THC. So if it does contain THC it would fall under this section of code.



**PASSED**

Yes: 6 –Holm, McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 1 - Smith

**Discussion**

Mr. McGhee would just like to address the fact that he is very grateful with the council. Last year's council and the current council both have done much research on this topic.

Mr. McCarthy would like to say thank you.

**Ordinance 16-03 as Amended**

**PASSED**

Yes: 6 –Holm, McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 1 - Smith

**COUNCIL COMMENTS**

Ms. Dawson – No Comment.

Ms. Holm – I am anti-drugs but I hope that the community understands that there was much research done before making these decisions.

Mr. Claus - I hope everyone has a good night and safe travels home. Thanks to public safety.

Mr. Smith – Be safe and drive careful

Mr. McCarthy – I was saddened today to learn about a young man that died on Ft. Wainwright.

Mr. McGhee – I am not a fan of climate change but we are definitely having some. Please don't underestimate the road conditions. Thank you.

Mayor Ward – I do appreciate everyone desire to make this community a better place.

**ADJOURNMENT**

**Mr. McGhee *moved to* adjourn the meeting at 8:00 p.m.**

**Seconded by Ms. Holm**

The regular meeting of February 1, 2016 adjourned at 8:00 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, February 1, 2016.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk

Office of the Mayor  
City of North Pole

# Proclamation

*WHEREAS, Justin Patsy is in the 7<sup>th</sup> grade at North Pole Middle School and is the son of James and Victoria Patsy of North Pole; and*

*WHEREAS, Justin is an all-around nice student who has a quiet strength about him. He is consistent in getting his work done works hard and is well liked by others; and*

*WHEREAS, Justin's thoughts are held until the appropriate time and his contribution move the class forward as a whole; and*

*WHEREAS, the City of North Pole desires to recognize the outstanding students in the community.*

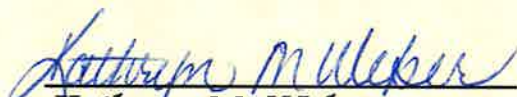
*NOW, THEREFORE, I, Bryce J. Ward, Mayor of the City of North Pole, do hereby proclaim Justin Patsy the:*

*North Pole City Council  
Middle School Student of the Month  
for the Month of February 2016.*



*Bryce J. Ward, Mayor*

ATTEST:

  
*Kathryn M. Weber, MMC  
North Pole City Clerk*





Office of the Mayor  
City of North Pole

# Proclamation

*WHEREAS, Agustin Pineda is a senior at North Pole High School and is the son of Jonathan and Chelsea Sellers of North Pole; and*

*WHEREAS, Agustin is focused and self disciplined which makes him a great student and athlete. He is on the honor roll, plays in the jazz band and is a member of the soccer team; and*

*WHEREAS, Agustin has received many awards and honors through his high school years. He is a member of the National Honor Society, attended the National Future Farmers of America convention, received 2<sup>nd</sup> place for Agricultural Mechanics at the 2015 Alaska FFA Convention, 1<sup>st</sup> chair euphonium at All State music 2015, and is currently the President of the North Pole FFA; and*

*WHEREAS, Agustin volunteers his time to the Food Bank packing and repacking food boxes and also to the Denali Health Center; and*

*WHEREAS, the City of North Pole desires to recognize the outstanding students in the community.*


*NOW, THEREFORE, I, Bryce J. Ward, Mayor of the City of North Pole, do hereby proclaim Agustin Pineda the:*

*North Pole City Council  
High School Student of the Month  
For February 2016*



*Bryce J. Ward, Mayor*

**ATTEST:**



*Kathryn M Weber, MMC  
North Pole City Clerk*





**North Pole Police Dept.  
125 Snowman Ln.  
North Pole, AK 99705**

**Chief Steve Dutra  
Phone: 907-488-8459  
Fax: 907-488-5299**

December 17, 2015

To: Sgt. Bill Bellant

Re: Request for tuition reimbursement

I have reviewed your request for tuition reimbursement for your political science 100x in January for the amount of \$570.00. As you know I am very supportive of furthering your education and I will commit to reimbursement for this course.

Once you have completed the course satisfactorily please submit a letter through me to the city council with documentation showing successful completion and we can schedule your appearance in front of council to request reimbursement.

Again thank you for seeking further education, I am confident it will be beneficial to you and the department.



### **2.36.231 Tuition reimbursements.**

A. An employee who registers for course work to be taken on personal time that is considered to be of benefit to the City may be reimbursed up to one hundred percent of the tuition expense. In order to be considered for reimbursement, the employee must, prior to enrollment, obtain the written concurrence of his or her department head that the proposed course will be of mutual benefit to the City and the employee and that funds are available in the department's budget.

B. Upon completion of the course, the employee shall submit evidence of successful completion and a brief written summary of the outcome of the course to the City Council which will authorize the reimbursement. The employee shall sign an agreement that the tuition will be returned to the City if the employee leaves City employment within twelve months from date of completion of the course. (Ord. 02-01 § 2, 2002; Ord. 00-04 § 2, 2000)



**North Pole Police Dept.  
125 Snowman Ln.  
North Pole, AK 99705**

**Sergeant Bill Bellant  
Phone: 907-488-6902  
Fax: 907-488-5299**

# Memorandum

**To: Chief Dutra  
Subject: Tuition reimbursement  
Date: 1/21/16**

Chief,

Attached is a copy of my transcript show my grade for the Political Economy class I recently completed at UAF. I am requesting reimbursement in the amount of \$549.00. I finished the class with a B-.

Thank You!

Sgt. Bill Bellant

A handwritten signature in black ink, appearing to read "Bill Bellant", written over the typed name.

02/02/2016

University of Alaska  
STUDENT SCHEDULE/BILL  
Spring Semester 2016(201601)

P CRN SUBJ CRSE SEC C COURSE TITLE CRED LV ST DAYS START/STOP BUILD ROOM INSTRUCTOR  
FQ 38424 PS F100X FQ1 F Political Econo 3.00 UF RE MTWRF 1000-0300pm BUNN 410 Lovecraft, A.

Course Credits: 3.00

CHARGES		CREDITS/ANTICIPATED CREDITS	
General Technology Fee	15.00	Credit Card Payment/Visa	549.00
Parking Single Car/8 or less	41.00	Credit Card Payment/Visa	287.00
SSLL Lower Level Tuition	549.00		
UA Network Charge-F	21.00		
UAF Athletics Fee	30.00		
UAF Facilities Fee	18.00		
UAF Student Government Fee	42.00		
UAF Student Sustainability Fee	20.00		

Don't Get Dropped! Pay your account in full or enroll in a payment plan by the deadline to avoid late fees and being dropped from your courses.

Have you checked UAOnline lately? Log in for the most updated information at [uaonline.alaska.edu](http://uaonline.alaska.edu)

Payments may be mailed to: UAF Office of the Bursar, PO Box 757640  
Fairbanks, AK 99775  
"LIKE" us on Facebook at [facebook.com/UAFOfficeoftheBursar](https://www.facebook.com/UAFOfficeoftheBursar)  
Follow us on Twitter @UAFBursar  
Questions about your account? Email us at [UAF-bursar@alaska.edu](mailto:UAF-bursar@alaska.edu)  
or call 907-474-7384.

Did you know you have a UAF generated email address? Visit UAOnline for more information or contact the OIT Support Center at [helpdesk@alaska.edu](mailto:helpdesk@alaska.edu).

Billy T. Bellant  
Student ID: 30178707  
Campus: F  
Total Current Term Charges: 736.00  
Total Current Term Credits: 836.00  
Previous/Other Term Balance: 100.00  
Current Term Balance: -100.00  
AMOUNT DUE: 0.00  
Future Balance: 0.00

----- Return Bottom Portion With Payment -----

Billy T. Bellant  
PO Box 56825  
North Pole, AK 99705

Student ID: 30178707  
Term: 201601  
DATE DUE: 02-FEB-2016  
AMOUNT DUE: 0.00

Amount Paid: \$ \_\_\_\_\_



	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	6.000	6.000	12.00	2.00
Cumulative:	20.000	20.000	48.00	2.40

Term: Fall Semester 2007

College: Non-Matriculated  
 Major: Non-Degree Seeking

Academic Standing:

Campus	Subj	Course Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R
UAF - Fairbanks Campus	ART	F200X UF	Interrelation Art/Drama/Music	A	3.000	12.00		

	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	3.000	3.000	12.00	4.00
Cumulative:	23.000	23.000	60.00	2.60

Term: 2007-08 Indp Learn Year Long

College: Non-Matriculated  
 Major: Non-Degree Seeking

Academic Standing:

Campus	Subj	Course Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R
UAF - Correspondence Study	ENGL	F200X UF	World Literature	W	( 3.000)	0.00		

	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	0.000	0.000	0.00	0.00
Cumulative:	23.000	23.000	60.00	2.60

Term: Spring Semester 2016

College: UAF School of Management  
 Major: Business Administration

Academic Standing:

Campus	Subj	Course Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R
UAF - Fairbanks Campus	PS	F100X UF	Political Economy	B-	3.000	8.10		

	Earned Hours	GPA Hours	Quality Points	GPA
Current Term:	3.000	3.000	8.10	2.70
Cumulative:	26.000	26.000	68.10	2.61

TRANSCRIPT TOTALS (UNDERGRADUATE - UAF) -Top-

	Earned Hours	GPA Hours	Quality Points	GPA
Total Institution:	26.000	26.000	68.10	2.61
Total Transfer:	21.000	0.000	0.00	0.00
Overall:	47.000	26.000	68.10	2.61

RELEASE: 8.7.1