

CITY OF NORTH POLE

REGULAR CITY COUNCIL MEETING Tuesday, January 19, 2016

Committee of the Whole – 6:30 p.m. Regular City Council Meeting – 7:00 p.m.

MAYOR

Bryce Ward 888-4444

CITY CLERK

Kathy Weber, MMC 488-8583

COUNCIL MEMBERS

Kevin McCarthy- Mayor Pro Tem	590-0800
Preston Smith – Dep Mayor Pro Tem	488-8824
Elizabeth Holm – Alt Dep Mayor Pro Te	em 488-6125
Santa Claus	388-3836
Elyse Dawson	520-221-1340
Thomas McGhee	455-0010

- 1. Call to Order/Roll Call
- 2. Pledge of Allegiance to the US Flag
 - National Anthem sung by NPMS Choir: Katlin Hembree, Adriane Milovano, Sheighlee Rosendahl Ramie Schramm
- 3. Invocation
- 4. Approval of the Agenda
- 5. Approval of the Minutes
- 6. Communications from the Mayor

Proclamations

- Student of the Month Lindsey Daml, NPHS
- Martin Luther King Day

7. Council Member Questions of the Mayor

8. Communications from Department Heads, Borough Representative and the City Clerk

9. Ongoing Projects Report

- Festival Committee Presentation
- Strategic Planning Update

10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business.

None

12. New Business

- a. Approval of liquor license renewal for Oaken Keg Spirit Shop, Loyal Order of Moose, and Grizzli's
- b. Ordinance 16-01, an Ordinance of the North Pole City Council amending Title 3, Elections, Chapter 3.16.020, Declaration of Candidacy and 3.16.080 Filling Vacancies.
- c. Ordinance 16-02, an Ordinance of the City of North Pole amending the 2016 budget to transfer necessary funding from the General Fund to the Public Works fleet fund to purchase a snowplow.
- d. Ordinance 16-03, an Ordinance of the North Pole City Council amending Title 4 Chapter 4.08, Sales Tax, by adding marijuana taxes.
- e. Ordinance 16-04, an Ordinance of the North Pole City Council amending Title 5, Business Licenses, Taxes and Regulations, and adding Chapter 5.09, Marijuana Establishment Regulations.
- f. Resolution 16-01, A Resolution of the North Pole City Council establishing City of North Pole legislative priorities for the 29th Legislature 2016 spring session.

13. Council Comments

14. Adjournment

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$10.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.



Committee of the Whole – 6:30 P.M. Regular City Council Meeting – 7:00 P.M.

A regular meeting of the North Pole City Council was held on Monday, January 4, 2016 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, January 4, 2016 to order at 7:05 p.m.

There were present:

Absent/Excused

Mr. McCarthy - Mayor Pro Tem

Excused

Mr. Smith - Deputy Mayor Pro Tem

Ms. Holm - Alt. Deputy Mayor Pro Tem

Ms. Dawson

Mr. McGhee

Mr. Claus

Mayor Ward

CALL TO ORDER/ROLL CALL

Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, January 4, 2016 at 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Councilwoman Holm

APPROVAL OF AGENDA

Mr. Claus moved to approve the Agenda of January 4, 2016

Seconded by Mr. McGhee

Discussion

None

Mr. McGhee moved to amend by consenting the following items under Old Business:

a. Ordinance 15-25, an ordinance of the City of North Pole, Alaska to amend the 2016 Budget to authorize a professional services agreement with Stantec Engineering to generate engineering and design documents to the sewer discharge main extension

- b. Ordinance 15-26, an ordinance amending Title 15, Building and Construction, Chapter 15.05 Administrative Code concerning valuation of building improvements for the determination of permit fees
- c. Ordinance 15-27, an ordinance amending Title 12, Streets, Sidewalks and Public Places, Chapter 12-04, Obstruction or Alteration of Streets, Sidewalks or City Property
- e. Ordinance 15-29, an ordinance amending Title 4, Chapter 4.10.010, User Fees

New Business

a. Request for NPPD to purchase two vehicles through the State of Alaska Fleet Vehicle bid awarded August 7, 2015

Seconded by Mr. Claus

Discussion

None

On the Amendment

PASSED

Yes: 6-Holm, Smith, McGhee, Dawson, Claus, Ward

No: 0

Absent: 1 - McCarthy

On the agenda as amended

PASSED

Yes: 6 -Holm, Smith, McGhee, Dawson, Claus, Ward

No: 0

Absent: 1 - McCarthy

APPROVAL OF MINUTES

Mr. Smith moved to approve the minutes of December 21, 2015

Seconded by Mr. McGhee

Discussion

None

PASSED

Yes: 6 -Holm, Smith, McGhee, Dawson, Claus, Ward

No: 0

Absent: 1 - McCarthy

COMMUNICATIONS FROM THE MAYOR

Every third Friday of the month is Muffins with the Mayor, Please mark your calendars for this special event January 15th, all are welcome from 8-10 am here at City Hall in the Council Chambers.

The Festival Committee has been hard at work and is finalizing recommendations for the council consideration. The final committee meeting before the presentation is tomorrow night at 6pm here at City Hall, the committee is requesting time to present to the council during the meeting of January 19th.

The new year came in with a bang over at Christmas in Ice this year, the much missed snowflake drop was back and even better than in the past. Approximately 1500 people showed up for the new year's festivities and everyone had a blast. If you haven't had a chance to check out the Ice Park this year tomorrow is the last day. I believe this year was the best year yet!

I intend to have my marijuana permitting and regulation ordinance release for its first reading on January 19th. This two part ordinance establishes a new marijuana tax and establishes a permit process for operating marijuana establishments in the City of North Pole.

I will be traveling to Juneau with the Fairbanks Chamber of Commerce for their Legislative Flyin and will be gone February 16th to the 19th.

Employee Recognition

Geoff Coon – 20 years

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Fire Dept., Deputy Coon

None

Finance, Tricia Fogarty

- We will be working on year end and preparing for the 2015 Audit. It usually takes a month, month and a half to get the previous year completed. There will be a transition period working in 2015 as well as 2016.
- Tomorrow morning we have a meeting with Gary Hutchinson to talk about the audit.
- I am still working on the suggested changes to the revised chart of accounts; I hope to get it completed by the end of the week.

Police Department, Chief Dutra

Mr. McGhee said there have been some problems with speeding on the Richardson Hwy and asked to have it looked into.

Mr. Smith said there had been some fuel thefts off of Peridot.

Ms. Holm asked why the pavilion was not made locally.

Borough Representative

None

Director of City Services, Bill Butler

None

City Clerk, Kathy Weber

- Reminder the second meeting of the month will be held on Tuesday, January 19th and City offices will be closed Monday, January 18th in observance of Martin Luther King Day.
- The newsletter has been a success and we have an email list going so if you would like to have it delivered by email please let us know. The City Facebook page has gone live and we are putting as much information and pictures as we can to keep everyone in the know. If you haven't had a chance to visit us, please go to our page; City of North Pole with the City seal next to it. If you have something of interest, please call us and let us know.
- Today is our first day back in 2016 and staff has begun working on the 2015 year end.

ONGOING PROJECTS

None

CITIZENS COMMENTS

Sharon Geese, 353 E 8th Ave – Santa's Senior Center

Ms. Geese gave a presentation on Friends of the North Pole Branch Library, Santa's Seior Center, 17 Mile Homemakers. She encouraged everyone to go to the Santa's Senior website

Goldie Southwood, Santa's Senior President

Ms. Southwood talked about the 1,000,000 pennies that helped to build the North Pole Library. She also talked about the FCE and what that organization does to help the community.

Jeannie Olsen, 1890 Hollowell Rd.

Ms. Olsen spoke on the air quality and against the division of the non-attainment area. She is opposed to the division and is a member of Citizens for Clean air, a non-profit group. If anyone has any questions they can contact the group. She would like to see the council do a resolution. There is an app that can be downloaded for air quality information.

OLD BUSINESS

ORDINANCE 15-28, AN ORDINANCE AMENDING TITLE 12, STREETS, SIDEWALKS AND PUBLIC PLACES, CHAPTER 12.08, EXCAVATIONS

Bill Butler talked about updating the chapter and making it more clear for the public.

Public Comment

None

Mr. McGhee moved to Adopt Ordinance 15-28, an ordinance amending Title 12, Streets, Sidewalks and Public Places, Chapter 12.08, Excavations

Seconded by

Discussion

None

Ms. Holm *moved to* amend ordinance 15-28, an ordinance amending Title 12, Streets, Sidewalks and Public Places, Chapter 12.08, Excavations on page 4, lines 136 and 17 striking the phrase "committee on streets and alleys or its" and replacing it with "*mayor or their*"

Seconded by Mr. McGhee

On the amendment

PASSED

Yes: 6-Holm, Smith, McGhee, Dawson, Claus, Ward

No: 0

Absent: 1 - McCarthy

On the main motion as amended

PASSED

Yes: 6-Holm, Smith, McGhee, Dawson, Claus, Ward

No: 0

Absent: 1 - McCarthy

Executive Session – To discuss employee wage issues in the NPPD

Mr. McGhee moved to go into executive session to discuss employee wage issues in the NPPD

Seconded by Mr. Claus

Mayor Ward moved to bring the meeting back into session at 8:50 p.m.

Mr. McGhee moved to instruct the police chief to go forward with the wage issue.

Seconded by Mr. Claus

PASSED

Yes: 6-Holm, Smith, McGhee, Dawson, Claus, Ward

No: 0

Absent: 1 - McCarthy

COUNCIL COMMENTS

None

ADJOURNMENT

Mr. McGhee moved to adjourn the meeting at 8:50 p.m.

Seconded by Mr. Smith

The regular meeting of January 4, 2016 adjourned at 8:50 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City

Regular City Council Meeting January 4, 2016 7:00 p.m.

Council on Monday, January 19, 2016.		
	Bryce J. Ward, Mayor	
ATTEST:		
Kathryn M. Weber, MMC		
North Pole City Clerk		



CERTIFICATE OF APPRECIATION

AWARDED TO

Buddy Lane

For 35 years of outstanding and dedicated service to the City of North Pole!

ATTEST:

Kathryn M. Weber, MMC



Bryce J. Ward, Mayor

December 18, 2015







CITY OF NORTH POLE

"Where the Spirit of Christmas Lives Year Round"

125 Snowman Lane • North Pole, Alaska 99705-7708 E-mail: mayor@northpolealaska.com • Website: www.northpolealaska.com

September 1, 2015

City Hall 907-488-2281 Fax: 907-488-3002

North Pole Community Organizations,

Mayor 907-488-8584 The North Pole Festival Committee is a committee formed by the City of North Pole to facilitate and operate community activities throughout the year. The primary focus of the Festival Committee has been the Fourth of July festival otherwise known as "SummerFest".

City Clerk 907-488-8583 During the past year the committee explored avenues to engage the community in activities which provide a service to our residents and give organizations an avenue to share information about themselves. This partnership helps facilitate community cohesion and allows us to share in our success. We want to build a stronger more viable North Pole and believe the more businesses and organizations we can turn into active partners the stronger and better our community will be.

Police Department 907-488-6902

Fire Department 907-488-2232

Utilities 907-844-6111

Director of City Services 907-488-8593

Finance 907-488-8594

Over the next few months the Festivals Committee is embarking on a quest to identify, by calendar quarter, all of the events and activities that occur in the North Pole area in a given year. Once the committee has identified the local activities that occur we want to work with the local organizations and businesses in the community to create a network of support for these activities. With a network of support, the committee then wants to help create "bite size" pieces for the different events and help facilitate local buy in. The idea is that people are more likely to help with a project if they can understand their piece of the whole puzzle.

You have been contacted and identified as an active community member or organization that could help with this process. The committee is requesting your presence at two - one hour a month meetings starting in October through December, 2015. Our kickoff meeting will be September 22nd. The meetings will be held at City Hall on the first and third Tuesday of the month at 6pm. All members of the public are invited.

Please consider attending or sending a representative from your organization or business to help identify each North Pole community event, define the major tasks or elements involved, and identify targeted opportunities to match specific partners with specific event.

If you are interested in more information please contact committee Chair, Katy Englund at 978-2282.

Sincerely,

City of North Pole Festival Committee 2015

Contact	EVENT	DATE	TIME	LOCATION	POC	Organization
				Santa Claus		
Katy	Christmas in Ice	Nov 28- Jan 65		House	Rikki 378-6065/ Marilyn	Christmas in Ice
			10am-			
Katy	Winter Fest Bazzar	12/5/15	6pm	Safeway Mall	Marlene 590-3334	North Pole Chamber
Katy	Winter Fest Fireworks	12/5/15	5pm	Safeway Lot	Marlene 590-3334	North Pole Chamber
Katy	Candle Lighting Ceremony	12/6/15	2pm	NPHS	Marlene 590-3334	North Pole Chamber
				N. Pole City		
Bryce	Tree Lighting	12/6/15	4pm	Hall	Bryce Ward 488-8584	City of North Pole
Katy	North Pole Elementary Concert					NP Elementary
Katy	North Pole Middle Holiday Concert					NP Middle
Katy	North Pole High School Concert	12/10/2015	7pm	NPHS	Jana Hessen/Linore Borb	NP High School
Bryce	NP Fire Dept 12 days of Christmas	12/12- 12/24	Night	North Pole	Buddy Lane 488-2232	NP Fire Department
			11pm-	Santa Claus		
Bryce	New Years Eve	12/31/15	1230am	House	Rikki 378-6065/ Marilyn	Christmas in Ice
Dawn	Yukon Quest Start	2/6/16	11am	Fairbanks	Marti Stery 452-7954	
Dawn	Snow Travelers Rondy				Corps of Engineers	
				Morning Star		
Howard	Junior North American Sled Dog	March 3-5 2016		Park	Howard Rixie	North Pole Lions
				Morning Star		
Howard	MMB Sled Dog Races	March 3-5 2016		Park	Howard Rixie	North Pole Lions
	DEC, JAN, FEB, MAR					

Project Planning Worksheet

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COMMITTEE COMPOSITION

HERETTE TRUETZ FRANC		
Howard Rixie – NP Lions	Katy Englund – July 4th Festival	Bryce Ward – Mayor
Ricki Homchick – Christmas in Ice	Dawn Murphy- Explore Fairbanks	Larnetia Skipps- NPHS Booster Club
Goldie Southwood – Santa Seniors	Marisa Sharrah- Flint Hills	Santa Claus – City Council
Stacy Harvill- Madden Real Estate	David Skipps – NPHS Booster Club	Marilyn Fye- Christmas In Ice
Sharron Hunter- Friends of the Library	Phil Zastrow- NPCCC	Carolyn Gripper- Citizen

COMMITTEE FOCUS

- THE NORTH POLE FESTIVAL "SUMMERFEST" COMMITTEE IS A COMMITTEE FORMED BY THE CITY OF NORTH POLE
 - THE PRIMARY FOCUS OF THE FESTIVAL COMMITTEE HAS BEEN THE FOURTH OF JULY FESTIVAL
 - DURING THE PAST YEAR THE COMMITTEE EXPLORED AVENUES TO ENGAGE THE COMMUNITY IN ACTIVITIES -- WHICH PROVIDE A SERVICE TO OUR RESIDENTS
 - GIVE ORGANIZATIONS AN AVENUE TO SHARE INFORMATION ABOUT THEMSELVES
- THIS PARTNERSHIP HELPS FACILITATE COMMUNITY COHESION AND ALLOWS US TO SHARE IN OUR SUCCESS
- BUILD A STRONGER MORE VIABLE NORTH POLE

COMMITTEE FOCUS

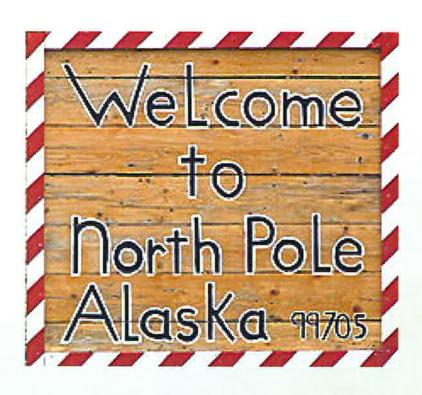
- BELIEVE THE MORE BUSINESSES AND ORGANIZATIONS WE CAN TURN INTO ACTIVE PARTNERS THE STRONGER AND BETTER OUR COMMUNITY WILL BE
- A QUEST TO IDENTIFY, BY CALENDAR QUARTER, ALL OF THE EVENTS AND ACTIVITIES THAT OCCUR IN THE NORTH POLE AREA IN A GIVEN YEAR
- CREATE A NETWORK OF SUPPORT FOR THESE ACTIVITIES
 - CREATE "BITE SIZE" PIECES FOR THE DIFFERENT EVENTS AND HELP FACILITATE LOCAL BUY IN.
 - PEOPLE ARE MORE LIKELY TO HELP WITH A PROJECT IF THEY CAN UNDERSTAND THEIR PIECE OF THE WHOLE PUZZLE.
 - DEFINE THE MAJOR TASKS OR ELEMENTS INVOLVED EACH NORTH POLE COMMUNITY EVENT,
 - IDENTIFY TARGETED OPPORTUNITIES TO MATCH SPECIFIC PARTNERS WITH SPECIFIC EVENT.

MOTIVATION & NEEDS

Calendar of Events	Access to Event Information	Market Events
Synchronize, Deconflict and Coordinate Events	Coordinate/Recruit Volunteers	Highlight Volunteer Opportunities
Highlight Sponsorship Opportunities	Better Planning Efforts- Efficiency	Stronger Working Relationships
Marketing Sponsorships: Advertisement and Visibility	Coordinate Efforts Across all Planning Phases	Make Bite Size Pieces More Visual
Retain Individuality	Increase Awareness opportunities for assistance	Be Responsive to City Strategic Plan
Highlighting Organization Internal Opportunities	Sharing Contact Information	

STRENGTHS

- REASONABLE AND AVID SPONSORS
- FAITHFUL FOLLOWERS
- SUCCESSFUL EVENTS
- EFFECTIVE MARKETING
 - 'WE ARE NORTH POLE'
 - BRING IN OTHER COMMUNITIES
 - NEW CUSTOMERS FOR LOCAL BUSINESSES
- LOCATION BETWEEN FT. WAINWRIGHT AND EIELSON AIR FORCE BASE



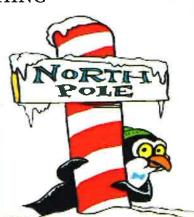
WEAKNESSES

- ABSENCE OF STAKEHOLDER SUPPORT
 - NORTH POLE CITY COUNCIL MEMBERS
 - LOCAL BUSINESSES
- RESISTANCE TO CHANGE,
 - "STUCK IN THE MUD" KILLS NEW IDEAS
 - IMPACTS VOLUNTEER PARTICIPATION



WEAKNESSES

- SMALL COMMITTEES FOR EVENTS SAME VOLUNTEERS DO EVERYTHING
 - VOLUNTEER 'BURN OUT'
- EVENT INFORMATION
 - "KEEPER OF INFORMATION" COMPROMISES COORDINATION
 - NOT HAVING A COMMUNITY REFERENCE LIBRARY
 - LACK OF PROCEDURES OR POLICIES



CHALLENGES

- NURTURING NEW IDEAS
- CAPITALIZING ON SOCIAL MEDIA MEDIUMS
- BUILDING LARGER POOL OF VOLUNTEERS
- BUILDING COMMUNITY AWARENESS IN SURROUNDING AREAS
- COMMUNITY EVENTS COMPETING FOR THE SAME PARTICIPANTS
- OVERCOMING OLD MINDSETS SAME PEOPLE, SAME APPROACHES
- CHOOSING EFFECTIVE MARKETING STRATEGIES FOR EACH EVENT
- COMMUNICATION WITH EVENT PLANNERS- MANAGING EXPECTATIONS



OPPORTUNITIES

- STRONGER PARTICIPATION IN EVENTS
 - NORTH POLE ECONOMIC DEVELOPMENT
 - NORTH POLE CHAMBER OF COMMERCE
 - NORTH POLE BUSINESSES
 - NORTH POLE CITY COUNCIL
 - COMMUNITY LEADERS
 - OTHER COMMUNITY ORGANIZATIONS
- EDUCATING POTENTIAL SPONSORS
- DEVELOP A COMMUNITY EVENTS REFERENCE LIBRARY
 - POLICIES AND PROCEDURES
 - ACTIVITY DATABASE
 - VOLUNTEER WEBSITE IE 'VOLUNTEER SPOT'
 - PLANNING WORKSHEETS



OPPORTUNITIES

- STRATEGIC MARKETING
 - BROADEN SOCIAL MEDIA
 - EXPLORE FAIRBANKS RESOURCES
 - PARTICIPATE IN COMMITTEES
 - NP SECTION IN VISITOR GUIDE
 - MORE VISIBLE CALENDAR
 - COMMUNITY CALENDAR
 - CITY ADMIN CALENDAR
 - COMMUNITY MARQUEE
 - LINKED TO COMMUNITY CALENDAR



ACCOMPLISHMENTS

- EVENT PLANNING WORKSHEET
- ITEMIZED RECURRING EVENTS BY QUARTER
- COMMUNITY EVENT CALENDAR
- SOCIAL MEDIA
 - FACEBOOK
 - TWITTER





RECOMMENDATIONS

- ESTABLISH PERMANENT CITY COMMUNITY EVENTS COMMITTEE
 - MEMBERS
 - CITY COUNCIL- CHAIR
 - BED TAX GRANT RECIPIENTS
 - ORGANIZATIONS & COMMUNITY MEMBERS
 - STAFF SUPPORT TO COMMITTEE
 - FUNCTIONS
 - IMPLEMENT RECOMMENDATIONS
 - FURTHER DEVELOP OPPORTUNITIES
 - DRIVE BUSINESS PARTICIPATION IN EVENTS
 - RELOOK ANNUALLY REFRESH SWOT ASSESSMENT & STRATEGIES

RECOMMENDATIONS

- LINK CITY COMMUNITY CALENDAR TO EXPLORE FAIRBANKS (REDIRECTS)
- EXPAND CITY ADMINISTRATIVE CALENDAR
- ADVOCATE NORTH POLE BUSINESSES TO PURSUE NORTH POLE SECTION IN EXPLORE FAIRBANKS VISITOR GUIDE
- PROMOTE NORTH POLE BUSINESSES IN NPCCC VISITOR GUIDE
- CAPITALIZE ON PROGRAMS LIKE "VOLUNTEER SPOT"
- COMMUNICATIONS PLAN
 - ALL MEDIUMS
 - "MULTI" GENERATION FRIENDLY
 - CONTEMPORARY INNOVATION
 - NORTH POLE EVENT DIRECTORY

125 Snowman Lane North Pole, AK 99705 P: 907-488-8583

F: 907-488-3002 C: 907-388-2728

Email: Kathy@northpolealaska.com

City of North Pole Office of the City Clerk/HR Mgr

Memo

To:

NP City Council

From: Kathy Weber, CMC – City Clerk

Date:

1/8/2016

Re:

Liquor License Renewal

The ABC Board has contacted the City of North Pole as the following businesses are renewing their licenses within our jurisdiction. They are as follows:

Lic.#	Doing Business As	License Type	Licensee	Premises Address
1821	Oaken Keg Spirit Shop	Package Store	Carr-Gottstein Foods Co	301 N Santa Claus Lane
3177	Loyal Order of Moose #306	Club	North Pole Loyal Order of Moose #306	300 S Santa Claus Lane
5347	Grizzli's	Restaurant/Eating Place – Pubic Convenience	Wilde Berry, LLC	211 Cross Way

The ABC Board is required under Alaska Statute to notify the City in writing that these establishments are renewing their liquor license so the city council can file a "protest" if they so desire.

The City Council has been provided information on any complaints regarding the establishments from the Police Department, Fire Department, and also if they are up to date with City business licenses, water & sewer, and all sales tax.

As of this date there are no violations against any of the establishments up for renewal and recommendation is for a vote of non-objection for the above businesses. Please contact me if you have any further questions.

Thank you.

5.08.030 Council review of license issuance, renewal, transfer, relocation, or continued operation. Share

- A. The Council may protest the issuance, renewal, transfer, relocation, or continued operation of an alcoholic beverage license as provided in State law. The protest shall cite any of the following criteria which the Council determines to be pertinent:
- 1. The character and public interests of the surrounding neighborhood;
- 2. Actual and potential law enforcement problems, including the proximity of the premises to law enforcement stations and patrols;
- 3. The concentration of other licenses of the same and other types in the area;
- 4. Whether the surrounding area experiences an unacceptable rate of alcohol abuse or of crime or accidents in which the abuse of alcohol is involved;
- 5. The adequacy of parking facilities;
- 6. The safety of ingress to and egress from the premises;
- 7. Compliance with State and local fire, health and safety codes;
- 8. The degree of control the licensee has or proposes to have over the conduct of the licensed business;
- 9. The history of convictions of the applicants and affiliates of the applicants for:
- a. Any felony involving moral turpitude;
- b. Any violation of AS Title <u>04</u>; and
- c. Any violation of the alcoholic beverage control laws of another state as a licensee of that state:
- 10. Whether the applicant or the applicant's affiliates are untrustworthy, unfit to conduct a licensed business or constitute a potential source of harm to the public;
- 11. Any other factor the Council determines is generally relevant or is relevant to a particular application.
- B. The Council may also protest the issuance, transfer, renewal, relocation, or continued operation of a license as provided in State law if it determines any of the following conditions exist:

- 1. The business operated under the license is, on the date the Council considers the license, delinquent in the payment of any sales tax or penalty or interest on sales tax arising out of the operation of the licensed premises;
- 2. There are delinquent water and sewer charges or penalty or interest thereon arising out of the operation of the licensed premises;
- 3. There is a delinquent charge or assessment owing the City of North Pole by the licensee for a municipal service provided for the benefit of the business conducted under the license or for a service or an activity provided or conducted by the municipality at the request of or arising out of an activity of the business conducted under the license;
- 4. If the license requested is for a beverage dispensary and is requested under AS 04.11.400(d)(1), unless the tourist facility will contain thirty or more rooms;
- 5. The business operated under the license is, on the date the Council considers the application, in violation of State or local fire, health, or safety codes. A criminal conviction of the violation is not a prerequisite for a protest under this section.
- C If the Council recommends protest of the issuance, renewal, transfer, relocation, or continued operation of a license it shall state the basis of the protest and the applicant shall be afforded notice and an opportunity to be heard at an abbreviated informal hearing before the Council to defend the application. For the purposes of this subsection, notice shall be sufficient if sent at least ten days prior to the hearing by certified first class mail to the address last provided by the applicant to the City Clerk. At the conclusion of the hearing, the Council decision to protest the application shall stand unless the majority of the Council votes to withdraw the protest. (Ord. 15-11 § 2, 2015)



Department of Commerce, Community, and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

Sarah Daulton Oates 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501 Phone: 907.269.0350 alcohol.licensing@alaska.gov

January 6, 2016

City of North Pole Attn: Kathy Weber

VIA Email: kathy.weber@northpolealaska.org

Cc:

kmajor@fnsb.us

Re: Notice of 2016/2017 Liquor License Renewal Applications

Dear Ms. Weber,

We have received a renewal application for each of the following licenses within your jurisdiction:

Lic. #	Doing Business As	License Type	Licensee	Premises Address
	Oaken Keg Spirit Shop			
778	#1821	Package Store	Carr-Gottstein Foods Co.	301 N Santa Claus Lane
	Loyal Order of Moose		North Pole Loyal Order of	
3177	#306	Club	Moose #306	300 S Santa Claus Lane
		Restaurant/Eating		
		Place-Public		
5347	Grizzli's	Convenience	Wilde Berry, LLC	211 Cross Way

A local governing body as defined under AS 04.21.080(b)(18) may protest the approval of an application(s) pursuant to AS 04.11.480 by providing the board and the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is arbitrary, capricious, and unreasonable. Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or

ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify our office and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind when responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application(s) referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information regarding local governing body protests, please refer to 3 AAC 304.145.

If you have any questions or concerns or require additional information, please feel free to contact our licensing unit at alcohol.licensing@alaska.gov.

Sincerely,

Sarah Daulton Oates

Records & Licensing Supervisor sarah.oates@alaska.gov

Alcoholic (____ 'erage Control Board 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501

License is:

Full Year OR

Renewal Liquor License 2016/2017

☐ Seasonal

Phone: (907) 269-0350 Email: alcohol.licensing@alaska.gov http://commerce.alaska.gov/web/abc/Home.aspx

If seasonal, list dates of operation: _____

License Number:	License Type:		Statute Reference:
778	Package Store		Sec. 04.11.150
Local Governing Body: North Pole Fairbanks North Star Borough		Community Council (if	applicable):
Name of Licensee:		Doing Business As (DBA	A):
Carr Cattataia Enode Co		Oaken Keg Spirit Shop #	#1821
Carr-Gottstein Foods Co. Mailing Address:	0x 29094 Wis 658	Street Address or Locat	tion of Premises:
	1/AZ 85038-996		
			Service Co.
623 869-3513	Fax: 623 869-135	ig 10114.3	ackson a Savening ear
		(,0)	
N B – OWNERSHIP INFORMATIO			SECTION C)
			SECTION C)
ations, LLCs, LLPs and LPs m			SECTION C)
Entity (Corporation/LLC/LLP/LP): ststein Foods Co. tity in "Good Standing" with the Ala	ust be registered with the	Alaska Division of Corpor	SECTION C) rations.
Entity (Corporation/LLC/LLP/LP): ttstein Foods Co. tity in "Good Standing" with the Alach written explanation. Your entit	ust be registered with the ska Division of Corporations? y must be in compliance with Til	Alaska Division of Corpor	SECTION C) rations. rations a valid liquor licensee.
Entity (Corporation/LLC/LLP/LP): ststein Foods Co. tity in "Good Standing" with the Ala	ust be registered with the ska Division of Corporations? y must be in compliance with Til	Alaska Division of Corpor	SECTION C) Tations. Tations a valid liquor licensee. Member with 10% or more of stock)
Entity (Corporation/LLC/LLP/LP): ttstein Foods Co. tity in "Good Standing" with the Alach written explanation. Your entit	ust be registered with the ska Division of Corporations? y must be in compliance with Til	Alaska Division of Corpor	SECTION C) rations. a valid liquor licensee. Wember with 10% or more of stock)

NOTE: If you need additional space, please attach a separate sheet.

SECTION C - OWNERSHIP INFORMATION				
ndividual Licensees/Affiliates (The ABC E	Board delines an "affiliate" as the spouse	or significant other of a lic	ensee. Each	affiliate must be listed.)
vanne: Address:	Applicant Affiliate	Name:		Applicant
.oui 633.	Date of Birth:	Address:		Affiliate 🗅
hone:	31.311.			Oate of Birth:
Name:	Applicant 🖸	Phone:		
Address:	Affillate 🖸	Name: Address:		Applicant □ Affiliate □
	Date of Birth:	e tradel Sealar		Oate of Birth:
hone:		Phone:		
SECTION D - SUPPLEMENTAL (DUESTIONS			
	40-10-11-0			
Was your business open at least 30	days for 8 hours each day in 2014?	D Yes	□ No	
Was your business open at least 30	days for 8 hours each day in 2015?	Ø Yes	_ 110	
	cation been convicted of a felony or Title 4			
If yes, attach a written explana		violation?	13 No	
Has the licensed premises changed	from the last diagram submitted?	□ Yes	E No	
If yes, attach a new diagram w	th designated premises areas outlined in re	ed.	G 110	
	rages in response to a written order?	☐ Yes	E No	
		1/3 163	12140	
I declare under penalty of perjury that of my knowledge and bellef it is true, I hereby certify that there have been Board. The undersigned certifles on application or revocation of any licent I further certify that I have read and a AS 04.11.450, no person other than the lagree to provide all information required as a licensee (sole proprietor or particular particular and the sole proprietor or particular an	no changes in officers or stockholders no changes in officers or stockholders behalf of the organized entity, it is und se issued. If a familiar with Title 4 of the Alaska st he licensee(s) has any direct or indirect ulred by the Alcoholic Beverage Controller). Lettify that I have regived discharge.	s that have not been repo derstood that a misrepres tatutes and its regulations at financial interest in the ol Board in support of this	entation of i, and that in licensed but application	Alcoholic Beverage Contro fact is cause for rejection in accordance with siness.
I declare under penalty of perjury that of my knowledge and bellef it is true, I hereby certify that there have been Board. The undersigned certifies on application or revocation of any licent I further certify that I have read and a AS 04.11.450, no person other than to I agree to provide all information requests a licensee (sole proprietor or parthy as a corporate/LLC licensee, I certify of alcoholic beverages have received shareholders, officers, directors, or makoholic beverages are not Alaska alcansee, I certify that all of my and the solution of the second control of the second con	no changes in officers or stockholders behalf of the organized entity, it is und see issued. If it is und see issued, am familiar with Title 4 of the Alaska state licensee(s) has any direct or indirect ulred by the Alcoholic Beverage Controler), I certify that I have received Alask that all agents and employees who see Alaska alcohol server training and the isembers of the entity who are not directed in the cohol server training certified and with over the cohol server.	that have not been repo derstood that a misrepres tatutes and its regulations it financial interest in the of Board in support of this calcohol server training ive, sell, or are otherwise ir certification is currently ectly or indirectly responsi	rted to the a entation of is, and that in licensed bu- is application and my cert responsible valid. I furt ble for the s	Alcoholic Beverage Control fact is cause for rejection in accordance with siness. It. Ification is currently valid for the service, sale, or sher certify that certain tervice, sale, or storage of
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I declare under penalty of perjury that of my knowledge and bellef it is true, I hereby certify that there have been Board. The undersigned certifles on application or revocation of any licent I further certify that I have read and a AS 04.11.450, no person other than to lagree to provide all information requested as a licensee (sole proprietor or partreas a corporate/LLC licensee, I certify of alcoholic beverages have received shareholders, officers, directors, or malcoholic beverages are not Alaska alcas a licensee, I certify that all of my a and their certification is currently valid	no changes in officers or stockholders behalf of the organized entity, it is und see issued. If it is und see issued, am familiar with Title 4 of the Alaska state licensee(s) has any direct or indirect ulred by the Alcoholic Beverage Controler), I certify that I have received Alask that all agents and employees who see Alaska alcohol server training and the isembers of the entity who are not directed in the cohol server training certified and with over the cohol server.	that have not been repo derstood that a misrepres tatutes and its regulations it financial interest in the of Board in support of this calcohol server training ive, sell, or are otherwise ir certification is currently ectly or indirectly responsi	rted to the a entation of is, and that in licensed bu- is application and my cert responsible valid. I furt ble for the s	Alcoholic Beverage Control fact is cause for rejection in accordance with siness. If it is currently valid for the service, sale, or siner certify that certain tervice, sale, or storage of
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declare under penalty of perjury the of my knowledge and bellef it is true, I hereby certify that there have been Board. The undersigned certifies on application or revocation of any licen. I further certify that I have read and a AS 04.11.450, no person other than I lagree to provide all information req. As a licensee (sole proprietor or partr. As a corporate/LLC licensee, I certify of alcoholic beverages have received shareholders, officers, directors, or malcoholic beverages are not Alaska alc. As a licensee, I certify that all of my a and their certification is currently valid License Fee Filling Fee TOTAL Late Fee of \$500.00 - If Fingerprint Fee - \$49.75 GRAND TOTAL	no changes in officers or stockholders behalf of the organized entity, it is und see issued. In familiar with Title 4 of the Alaska st he licensee(s) has any direct or indirect ulred by the Alcoholic Beverage Controler), I certify that I have received Alask that all agents and employees who ser Alaska alcohol server training and the improvements of the entity who are not directed in the interpretation of the entity who are not directed and employees tasked with patricular and employees and employees tasked with patricular	that have not been reporters that the sand its regulations of the sand its regulations of the sand in support of this calcohol server training over the sand in support of the support of the support of the sand in support of the s	rted to the entation of it, and that in licensed but application and my cert responsible valid. I furt ble for the stiffied.	Alcoholic Beverage Control fact is cause for rejection in accordance with siness. b. iffication is currently valid for the service, sale, or si her certify that certain service, sale, or storage of served alcohol server train \$ 1500.00 \$ 200.00 \$ 1700.00 \$

Page 2 of 2

rev. 09/21/2015

"A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document."

State	-5	C-	li£~	-i-	
SIMIP	OI		ши		

County of Alameda

Subscribed and sworn to (or affirmed) before me on this 23nd day of December, 2015, by **Robert A. Gordon**, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature

(Seal)

ANGELA PARLIAMENT
Commission # 2110759
Notary Public - California
Alameda County
My Comm. Expires Jun 5, 2019

ENTITY INFORMATION - CARR GOTTSTEIN FOODS CO. & Safeway, Inc.

NAME	TITLE	HOME ADDRESS	SHARE %	WORK PHONE
		5918 STONERIDGE MALL RD		
ROBERT L. EDWARDS	PRESIDENT & CEO	PLEASANTON, CA 94588	0%	925.467.3700
		5918 STONERIDGE MALL RD		
BRADLEY S. FOX	VP & TREASURER	PLEASANTON, CA 94588	0%	925.467.3700
		5918 STONERIDGE MALL RD		
SSI-AK HOLDINGS, INC		PLEASANTON, CA 94588	100%	925.467.3700
Robert A. Gordon				
100011 /1. 30100			0%	

13401

If seasonal, list dates of operation:

3515 GREENSTONE ED AVERTI POZE 947 -188 - 2728

2717 PARKLUAY, NORTH ANS

Alcoholic Beverage Control Board 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501

License is:

⊈Full Year

OR

□ Seasonal

Renewal Liquor License 2016/2017

Phone: (907) 269-0350 Email: alcohol.licensing@alaska.gov

http://commerce.alaska.gov/web/abc/Home.aspx

	License Ty	pe:		Statute Reference:	
3177	Club			Sec. 04.11.110	
Local Governing Body: North Pole Fairbanks North Star Borough			Community Council	(if applicable):	
Name of Licensee:			Doing Business As (C	DBA):	
North Pole Loval Order of I	Moose #306	- 1	Loyal Order of Moos	e #306	
North Pole Loyal Order of Moose #306 Mailing Address: 300 5. SAMTA CLAUS LN		S LH	Street Address or Lo		
NORTH POLE,	1911 99705		300 S Santa Claus Lane Email: LONGE 344 D MONTE CS ANTS. ORC		
907 48K-27	74 907-488.	114	ONZE 30X Z	manda conits	. ORL
700 700		(
ON B – OWNERSHIP INFORMA	TION – CORPORATION ((if owner is a	sole proprietor, skip	to SECTION C)	
ON B — OWNERSHIP INFORMA Orations, LLCs, LLPs and LPs of Entity (Corporation/LLC/LLP/LP)	TION – CORPORATION (must be registered w	(if owner is a	sole proprietor, skip	to SECTION C)	
ON B – OWNERSHIP INFORMA	TION – CORPORATION (must be registered w	if owner is a s	sole proprietor, skip	to SECTION C)	

NOTE: If you need additional space, please attach a separate sheet.

SECTION C - OWNERSHIP INFORMATION - SOLE	PROPRIETORSHIP (INDIV	IDUAL OWNER & SPO	DUSE)		
Individual Licensees/Affiliates (The ABC Board de	fines on "offiliate" as the co	ours or cignificant oth	or of a lice	ncoo Fach af	filiate must be listed)
Name:	Applicant	Name:	el Olalice	insee. Lacin at	Applicant
Address:	Affiliate 🗆	Address:			Affillate 🗆
Address.	Date of Birth:	7,021,020			Date of Birth:
Phone:		Phone:			
Name:					Applicant □ Affiliate □
Address:	Affiliate Date of Birth:	Address:			Date of Birth:
					Sale of Silvini
Phone:	ne: Phone:				
SECTION D — SUPPLEMENTAL QUESTION Was your business open at least 30 days for was your business open at least	r 8 hours each day in 2014?		Ves	□ No	
Has any person named in this application b	een convicted of a felony or	Title 4 violation?	□ Yes	No.	
 If yes, attach a written explanation. 			_		
Has the licensed premises changed from th	•		☐ Yes	No	
If yes, attach a new diagram with design	nated premises areas outline	ed in red.			
DECLARATION					
 I hereby certify that there have been no chall Board. The undersigned certifies on behalf application or revocation of any license issue. I further certify that I have read and am fam AS 04.11.450, no person other than the lice. I agree to provide all information required behalf as a licensee (sole proprietor or partner), I does not also a corporate/LLC licensee, I certify that all of alcoholic beverages have received Alaska shareholders, officers, directors, or member alcoholic beverages are not Alaska alcoholis. As a licensee, I certify that all of my agents a and their certification is currently valid. 	of the organized entity, it ed. illiar with Title 4 of the Alansee(s) has any direct or it by the Alcoholic Beverage certify that I have received agents and employees with alcohol server training arms of the entity who are never training certified and server training serve	is understood that a naska statutes and its renderect financial inter- Control Board in supplication of the control Board in supplication is serve, sell, or are conditional their certification is set directly or indirectly will not be required	misrepres egulations est in the port of this r training otherwise s currently y responsi	entation of fa s, and that in licensed busi s application. and my certif responsible to valid. I furth ible for the se tified.	act is cause for rejection of this accordance with ness. Fication is currently valid. for the service, sale, or storage her certify that certain ervice, sale, or storage of
License Fee					\$ 1200.00
Filing Fee					\$ 200.00
TOTAL .					\$ 1400.00
Late Fee of \$500.00 - if rece	ived or postmarked	d after 12/31/20	15		\$ ~
					\$ 49.75
Fingerprint Fee - \$49.75 per person (only for new owners/members) \$ 거인. GRAND TOTAL \$ / 4시일.					
	HERINE A. COMPTON				1.114
Licensee Signature Notary Signature Notary Signature	SION EXPIRES October 01, 2019	subscribed and sworr	1 y	722	BIZEY BIER 2015
Notary Public in and for the State of: My commission expires: 10-01-3019					

13 654

Alcoholic Beverage Control Board 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501

Renewal Liquor License 2016/2017

Phone: (907) 269-0350 Email: alcohol.licensing@alaska.gov http://commerce.alaska.gov/web/abc/Home.aspx

License is: Full Year OR Seasonal If seasonal, list dates of operation:

SECTION A - LICENSE INFORMATION						
License Number:	License Type:		Statute Reference:			
5347	Restaurant/Eating Place-Public Convenience		Sec. 04.11.400(g)			
Local Governing Body:		Community Council (if applicable):				
North Pole						
Fairbanks North Star Borough		Doing Business As (DBA):				
Name of Licensee:		Doing Duameter (
Wilde Berry, LLC		Grizzli's				
Mailing Address:		Street Address or Location of Premises:				
P.O. Box 70508						
FAR SAUKS, HK 99707		211 Cross Way				
Phone: Fax:		Email:				
907-978-0709		R1,453 6	MSD. CON			

SECTION B – OWNERSHIP INFORMATION – CORPORATION (if owner is a sole proprietor, skip to SECTION C)					
Corporations, LLCs, LLPs and LPs mu	st be registere	d with th	ne Alaska Division of Corporations.		
Name of Entity (Corporation/LLC/LLP/LP):					
Wilde Berry, LLC					
Is the Entity in "Good Standing" with the Alasi If no, attach written explanation. Your entity	ka Division of Corp must be in compli	oorations? iance with 1	☐ Yes ☐ No Fitle 10 of the Alaska Statutes to be a valid liquor licensee.		
Entity Members (Must include President, So	ecretary, Treasure	r, Vice-Pres	ident, Manager and Shareholder/Member with 10% or more of s	tock)	
Name	Title	%	Mailing Address	Lelephone Number	
Roboter Hannum	Owner	95%	PO Box 70508 Facilities, AL 94707	907-978-0194	
AMBGIR Hannum	Owner	75%	PC Box 70508 Tope Brooks HK 99707	907-978-0109	
0					
NOTE: If you need additional space, please a	ttach a separate	sheet.			

	MATION - SOLE PROPRIETORSHIP (INDI		ee. Each affiliate must be (isted.)
naividuai Licensees/Armiates (17 Name: Address:	Applicant D Affiliate	Name: Address:	Applicant Affiliate
Phone:	Date of Birth:	Phone:	Date of Birth:
lame:	Applicant □ Affiliate □	Name: Address:	Applicant □ Affiliate □
Phone:	Date of Birth:	Phone:	Date of Birth:

SECTION D - SUPPLEMENTAL QUESTIONS		
Was your business open at least 30 days for 8 hours each day in 2014?	Exyes	El No
Was your business open at least 30 days for 8 hours each day in 2015?	Pres	ON E
Has any person named in this application been convicted of a felony or Title 4 violation?	□ Yes 🟃	No
If yes, attach a written explanation.	S	/
Has the licensed premises changed from the last diagram submitted?	T Yes	No
If yes, attach a new diagram with designated premises areas outlined in red.		
Were your gross receipts from the sale of food at least 50% of your total gross receipts for 2014 and 2015?	Yes	□ No

DECLARATION

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best
 of my knowledge and belief it is true, correct, and complete.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.
- As a licensee (sole proprietor or partner), I certify that I have received Alaska alcohol server training and my certification is currently valid.
- As a corporate/LLC licensee, I certify that all agents and employees who serve, sell, or are otherwise responsible for the service, sale, or storage of alcoholic beverages have received Alaska alcohol server training and their certification is currently valid. I further certify that certain shareholders, officers, directors, or members of the entity who are not directly or indirectly responsible for the service, sale, or storage of alcoholic beverages are not Alaska alcohol server training certified and will not be required to be certified.
- As a licensee, I certify that all of my agents and employees tasked with patron identification verification have received alcohol server training
 and their certification is currently valid.

License Fee	\$ 600.00
Filing Fee	\$ 200.00
TOTAL	\$ 800.00
Late Fee of \$500.00 - if received or postmarked after 12/31/2015	\$
Fingerprint Fee – \$49.75 per person (only for new owners/members)	\$
GRAND TOTAL	\$ 800.0

Licensee/Signature	Printed Name & Title:
Oth P. AL	AMBER HANNUM, DWNER PARTING Subscribed and sworn to before me this
Notary Signatury NOTA	Subscribed and sworn to before me this / 357 day of December 2015
Notary Public in and for the State of:	My commission expires:
THE OF	annua.



North Pole Police Dept. 125 Snowman Ln. North Pole, AK 99705

Chief Steve Dutra Phone: 907-488-8459

Fax: 907-488-5299

January 11, 2016

To:

Kathy Weber, MMC

Re:

Liquor License

The North Pole Police Department has no reason to object the issuing of liquor license to the following establishments. We have had no cases that would support opposition.

Lic.#	Doing Business As	License Type	Licensee	Premises Address
1821	Oaken Keg Spirit Shop	Package Store	Carr-Gottstein Foods Co	301 N Santa Claus Lane
3177	Loyal Order of Moose #306	Club	North Pole Loyal Order of Moose #306	300 S Santa Claus Lane
5347	Grizzli's	Restaurant/Eating Place – Pubic Convenience	Wilde Berry, LLC	211 Cross Way

Thanks

Chief Steve Dutra

Memo

To:

Kathy Weber

From:

Stephanie DeCristo, Sales Tax Administrator/AP/Business license admin

CC:

Date:

01/11/2016

Re:

Liquor license renewals

Kathy,

Oaken Keg Spirit Shop, Loyal Order of Moose #306 and Grizzli's are all up to date and current on their sales tax and business license.

Respectfully,

Stephanie DeCristo

Business License Admin

City of North Pole

Kathy Weber

From:

Buddy Lane <blane@gci.net>

Sent:

Friday, January 08, 2016 2:47 PM

To: Cc: Kathy Weber

Subject:

Buddy Lane; Geoff Coon Re: Liquor License renewals

Kathy,

There are no issues from the Fire Department with the renewal of the liquor licenses.

Buddy Lane
Blane@gci.net
907-322-2193
Sent from my iPhone

On Jan 8, 2016, at 10:18 AM, Kathy Weber < Kathy.Weber@northpolealaska.org wrote:

Please see attached memo and respond before Wednesday, January 13th.

Thanks,

Kathy Weber, MMC 125 Snowman Lane North Pole, Alaska 99705

P: 907-488-8583 F: 907-488-3002

<Liquor Lcense Renewal Memo.doc>

125 Snowman Lane North Pole, Alaska 99705 (907) 488-8538 (907) 488-3002 (fax) renee.beckman@northpolealaska.org City of North Pole Accounts Receivable/Utility Billing

MEMO

January 8, 2016

To:

Kathy Weber, CMC-City Clerk

CC:

From:

Renee Beckman

Re:

Oaken Keg Spirit Shop, Loyal Order of Moose #306, Grizzli's

As of today, January 8, 2016, Oaken Keg Spirit Shop, Loyal Order of Moose #306, and Grizzli's are current on their utility accounts, with no delinquent notices or outstanding payments. Additionally, there are no active liens or assessments due for the locations of the above referenced establishments.

Duly Submitted,

Renee Y. Beckman

Accounts Receivable/Utility Billing

City Of North Pole

Sponsored by: Mayor Ward Introduced & Advanced: January 19, 2016

Adopted: February 1, 2016

CITY OF NORTH POLE

Ordinance 16-01

AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 3, ELECTIONS, CHAPTER 3.16.020, DECLARATION OF CANDIDACY AND 3.16.080 FILLING VACANCIES

WHEREAS, the current mid-August deadline for filing for local office shortens local campaigns and the time period available to learn about candidates; and

WHEREAS, the Tanana Valley fair, typically held in early August before the local filing deadlines, would otherwise provide an excellent opportunity for candidates to meet, hear and interact with borough citizens; and

WHEREAS, the Fairbanks North Star Borough has already adopted this filing deadline and encourages the City of Fairbanks and the City of North Pole similarly change their filing deadlines as this change would continue to keep local elections streamlined.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole: **Section 1.** This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 3 Elections, Chapter 3.16.020, Declaration of candidacy, is hereby amended in the North Pole Code of Ordinances as follows: [new text in italicized *red font*; deleted text in strikethrough font].

3.16.020 Declaration of candidacy.

- A. A candidate for municipal office is nominated by executing a declaration of candidacy under oath and a properly and fully completed public financial disclosure statement that complies with the requirements of State law.
- B. A declaration of candidacy shall be in a form provided by the City Clerk and shall state the following:
- 1. The full name of the candidate and the manner in which he/she wishes his/her name to appear on the ballot;
- 2. The full residence and mailing addresses of the candidate;
- 3. The office for which the candidate declares;
- 4. That the candidate is qualified for the office as provided by law;
- 5. The candidate shall certify information contained in the declaration of candidacy is true and accurate:
- 6. The date and notarized statement of the candidate;
- 7. Any other information that the City Clerk reasonably requires to determine whether the

candidate is qualified for the office as provided by law.

- C. Declarations of candidacy shall be provided by the City Clerk.
- D. Filing for elective offices of mayor or city council shall be made by filing a declaration of candidacy with the city clerk from July 15th through July 30th, 5:00 p.m. Should July 30th be a Saturday or Sunday, candidates shall have until 5:00 p.m. on the first Monday following to file their declaration.
- **D.** Any candidate desiring to withdraw his declaration of candidacy may do so at any time during the period for filing a declaration of candidacy and at any time during the next five days after the filing deadline. All declarations of candidacy which are not withdrawn shall be preserved by the Clerk for one year.
- E. F A person may not occupy more than one office at one time. A person shall not be a candidate for more than one seat on a body.
- F. G. A \$25 (twenty-five-dollar) nonrefundable filing fee shall accompany the declaration of candidacy. (Ord. 05-09 § 2, 2005)

Section 3. Title 3 Elections, Chapter 3.16.080, Filling vacancies, is hereby amended in the North Pole Code of Ordinances as follows: [new text in italicized *red font*; deleted text in strikethrough font].

3.16.080 Filling vacancies.

- A. The City Clerk shall publish in one or more papers of general circulation in the City borough a notice of offices to be filled at the election and the procedure for filing a declaration of candidacy for the offices.
- B. Notice shall be published the first and third weeks of July June for regular elections.
- C. If a vacancy occurs in an elective office during the term of office, except in the case of recall or the office of the mayor, the council shall fill the vacancy by appointment. See Charter Section 2.14. (Ord. 05-09 § 2, 2005)

Section 4. Effective Date. This ordinance shall be effective at 5:00 p.m. of the first City business day following its adoption

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 1st day of February, 2016.

	Bryce J. Ward, Mayor
ATTEST:	
Kathryn M Weber, MMC North Pole City Clerk	PASSED/FAILED Yes; No: Absent:

1 2 3 4 5		By: Introduced: Advanced: Adopted:	Lance Roberts 09/24/2015 09/24/2015 10/08/2015
6	FAIRBANKS NORTH STAR	BOROUGH	
7 8 9	ORDINANCE NO. 20	15-57	
10 11 12	AN ORDINANCE AMENDING FNSBC 2.12.190 AN PERIOD FOR DECLARATION OF CANDIDAC		
13 14 15	WHEREAS, the current mid-August dea local campaigns and the time period available to learn	•	
16 17 18 19	WHEREAS, the Tanana Valley fair, typ local filing deadlines, would otherwise provide an exmeet, hear and interact with borough citizens; and		
20 21 22	WHEREAS, if the City of Fairbanks a change their filing deadlines, the benefit of this change		
23 24 25	NOW, THEREFORE, BE IT ORDAINE North Star Borough:	D by the Assembly o	of the Fairbanks
26 27 28	Section 1. This ordinance is of a general codified.	al and permanent nat	ure and shall be
29 30	Section 2. FNSBC 2.12.190, Declaration as follows:	on of candidacy, is h	ereby amended
31 32 33	A. A candidate for municipal office is nomina candidacy under <i>oath</i> and a properly and fully constatement that complies with the requirements of state	ompleted public fina	
34 35	B. A declaration of candidacy shall be in a form pr state the following:		h clerk and shall
36 37	1. The full name of the candidate, and the to appear on the ballot;	manner in which he v	vishes his name
38	2. The full residence and mailing addresse	s of the candidate:	
39	3. The office for which the candidate declar		
40	4. That the candidate is qualified for the off		v;
41	The date and notarized statement of the		
42	The candidate shall certify information	on contained in the	declaration of
43	candidacy is true and accurate;		
44	7. Any other information that the borough of	•	es to determine
45 46	whether the candidate is qualified for the office as prov C. Declarations of candidacy shall be provided by	•	
	CODE AMENDMENTS ARE SHOWN IN LE		

- D. Filing for elective offices of mayor, assembly, school board, or Interior Alaska Natural Gas Utility Board (IGU) shall be made by filing a declaration of candidacy with the *borough clerk* from July 15th through July 30th [AUGUST 1ST THROUGH AUGUST 15TH], 4:30 p.m. Should July 30th [AUGUST 15TH] be a Saturday or Sunday, candidates shall have until 4:30 p.m. on the first Monday following to file their declaration. A candidate shall pay a \$25.00 nonrefundable filing fee to have the declaration of candidacy filed.

 E. Declarations of candidacy may be filed with the *borough clerk* by *electronic*
 - E. Declarations of candidacy may be filed with the *borough clerk* by *electronic transmission*. If filed electronically, the forms must be electronically received by 4:30 pm on <u>July 30th [AUGUST 15TH]</u> and the original signed and notarized statement, a properly and fully completed public financial disclosure statement that complies with the requirements of state law, and filing fee must be postmarked on or before <u>July 30th [AUGUST 15TH]</u> and received or hand delivered to the *borough clerk* by Tuesday following the filing period deadline. If the original is not postmarked and received by or hand delivered to the *borough clerk* on the Tuesday following the filing period, the candidate's name shall not appear on the ballot.

Section 3. FNSBC 2.12.270, **Notice of vacancies**, is hereby amended as follows:

- A. The *borough clerk* shall publish in one or more papers of general circulation in the borough a notice of offices to be filled at the *election* and the procedure for filing a declaration of candidacy for the offices.
- B. Notice shall be published the first and third week of <u>June</u> [JULY].

Section 4. <u>Effective Date.</u> This ordinance shall be effective at 5:00 p.m. of the first Borough business day following its adoption.

PASSED AND APPROVED THIS 8TH DAY OF OCTOBER, 2015.

Karl Kassel Presiding Officer

ATTEST:

Nanci Ashford-Bingham, MMC

Borough Clerk

Ayes: Golub, Sattley, Hutchison, Roberts, Lawrence, Dodge, Quist, Kassel

88 Noes: None89 Excused: Davies

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is <u>underlined</u>

Text to be deleted is [BRACKETED AND CAPITALIZED]

Memo

To:

North Pole City Council

From:

Bill Butler

Date:

January 13, 2016

Subject:

Purchase a snowplow for new Public Works pickup truck

Recommendation

Transfer \$7,400.00 from the General Fund to the Public Works Vehicle Fleet Fund to purchase a snowplow costing \$7,800.00 for the new pickup truck.

•	Public Works Fleet Fund balance end of 2015	\$432.00
•	General Fund transfer	\$7,400.00
•	New Public Works Fleet Fund balance	\$7.832.00

Background

In May 2015, the City Council approved Public Works purchasing a replacement pickup truck--Ford F350 4x4. Public Works purchased this model pickup truck to accommodate a snowplow, but there were insufficient funds in the vehicle fleet fund for the purchase of a snowplow at that time. Public Works' practice is to retain an "emergency balance" of unspent funds through the end of the year if possible should unforeseen circumstances occur; for example, heavy snowfall, damaged equipment, or a building maintenance emergency.

Public Works was conservative in its spending in 2015 and ended the fiscal year with expenditures \$40,000 under its approved budget. There is no mechanism for Public Works to reallocate unspent funds from one account to another without Council approval so it was not possible to purchase the snowplow at the end of the fiscal year. Public Works is requesting that \$7,400.00 that was returned from the Public Works operating budget to the General Fund be transferred to the Public Works Vehicle Fleet Fund so it can purchase a snowplow.

Supporting documentation

- Public Works 2015 budget as of January 12, 2016
- Snowplow quote

1 **ORDINANCE NO. 16-02** 2 3 AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO 4 AMEND THE 2016 BUDGET TO TRANSFER NECESSARY FUNDING 5 FROM THE GENERAL FUND TO THE PUBLIC WORKS FLEET FUND 6 TO PURCHASE A SNOWPLOW 7 8 WHEREAS, changes to the public services practices and policies is a continually changing requirement; 9 10 11 WHEREAS, the City of North Pole Municipal Code should be amended to conform to the requirements 12 of the City, and 13 14 WHEREAS, at the end of 2015 the Public Works Department had operating fund expenditures more than 15 \$40,000 under its authorized budget, and 16 17 WHEREAS, the Public Works Department purchased a model Ford F350 4x4 pickup truck in 2015 with 18 the intention that it could accommodate a snowplow, and 19 20 WHEREAS, the Public Works Vehicle Fleet Fund balance at the end of 2015 was \$432, and 21 22 WHEREAS, with a limited Public Works staff of two full-time employees, two vehicles will improve the 23 efficiency of the staff clearing snow from pedestrian paths and City property, and 24 25 WHEREAS, Public Works as solicited quotes and the cost of the snowplow that will best meet the 26 Department's needs cost \$7,800.00 27 28 WHEREAS, to purchase the snowplow will require the transfer \$7,400.00 from the General Fund to the 29 Public Works Vehicle Fleet Fund and the attached fiscal NOTE details the fund transfer. 30 31 NOW, THEREFORE, BE IT ORDAINED by the North Pole City Council: 32 33 Section 1. This ordinance is of a special nature and shall not be included in the North Pole Code of 34 Ordinances. 35 36 Section 2. Effective date. This ordinance shall become effective at 5:00 PM on the first City business day 37 following its adoption. 38 39 PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 1st day of 40 February, 2016. 41 42 43 Bryce J. Ward, Mayor 44 ATTEST: 45 46 47 Kathryn M Weber, MMC 48 North Pole City Clerk

City of North Pole, Alaska

Fiscal Note Year: 2016

Originate Date: 1/1:	or / sponsor: Bill Butler 3/2016			
Does the	Ordinance or Resolution h	nave a fiscal impact?	yes	no
FUND	Account Description	Account #	Debit	Credit
01	General Fund	01-00-00-1000	\$7,400	
53	Public Works Vehicle Fleet	53-00-00-5900		\$7,400.00
ordinance Requestin Works had	y: (Brief description of proper or resolution. Where did the general to transfer funds from the General a budget balance in excess of \$4 anding to the Fleet Fund at the end	e money come from a ral Fund to the Public Wo.0,000 at the end of 2015,	and how will orks Fleet Fund but there was	it be used). Public no means to
Prepared	By: Bill Buth	Date	: 1/13/2016	

Pick List



MAIN LOCATION 1301 East 64th Avenue

Phone (907) 563-3238 Parts Fax (907) 562-6963 Office Fax (907) 561-4995

FAIRBANKS LOCATION 2143 Van Horn Road ANCHORAGE, ALASKA 99518 FAIRBANKS, ALASKA 99701 Phone (907) 451-0033 Fax (907) 374-0980

Date / Time: 12/21/2015 12:53:06PM

Parts Order: 14369 Customer: 60414 Branch: 3

Page 1 of 1

Bill To: PREFERRED CASH ACCOUNT ***CASH ACCOUNT ONLY*** ANCHORAGE, AK 99518

Ship To: PREFERRED CASH ACCOUNT ***CASH ACCOUNT ONLY*** ANCHORAGE, AK 99518

Parts Order:	14369	Inside Sism: johnd	Cust P/O:			Delivery Method	d:	
Pulled Supplier	Item		Description	U/M	Quantity B/O	Location	Price	Ext Price
WP	MVP3SS9	5	9.5' MVP3 STAINLESS STEEL PL	CEA	1		7,200.00	7,200.00
		r your purchase at www	anty work can be performed. .westernplows.com 3 PORT ISOLATION MODULE	EA		004	Acous Dodo'l	
8		•			90	G31	Assy Detail	
-	WP-74300		MVP3 BIG BOX ASSY W/ULTRAM	TEA	1	DISPLAY	Assy Detail	
	WP-74695	5 X	9.5 MVP3 STAINLESS STEEL BLA	A EA	1		Assy Detail	
	WP-96500	\$	WO&MVP CABCOMMAND HAND	IEA	1	G31	Assy Detail	
							=	7,200.00
	Plow Labo	r	Labor - Plow Install		1		600.00	600.00
								7,800.00

CITY OF NORTH POLE REVENUES AND EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 12 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEX	PENDED	PCNT
	PUBLIC WORKS						
01-08-00-6000	WAGS: FULL TIME	157,304.70	157,304.70	146,443.00	ě	10,861.70)	107.4
01-08-00-6090	OVERTIME: REGULAR	5,812.02	5,812.02	5,000.00	ì	812.02)	116.2
01-08-00-6091	HOLIDAY PAY	.00	.00	500.00	V	500.00	.0
01-08-00-6097	WORKMAN'S COMP	9,595,58	9,595.58	8,582.00	(1,013,58)	111.8
01-08-00-6098	FICA	2,069,04	2,069.04	2,500,00		430.96	82.8
01-08-00-6099	MEDICARE	2,815,12	2,815.12	2,104.00	(711.12)	133.8
01-08-00-6100	PERS	35,327.60	35,327.60	31,934.00	(3,393.60)	110.6
01-08-00-6102	HEALTH & DISABILITY INSURANCE	41,585,32	41,585.32	43,178,00		1,592.68	96.3
01-08-00-6103	LEAVE CASH OUT	76.88	76.88	2,000.00		1,923.12	3.8
01-08-00-6105	INSURANCE	13,298.09	13,298.09	16,000.00		2,701.91	83.1
01-08-00-6106	UNEMPLOYMENT	1,210.00	1,210.00	3,000.00		1,790.00	40.3
01-08-00-7000	WAGES: SUMMER HELP	32,118.40	32,118.40	43,000.00		10,881.60	74.7
01-08-00-7001	PARKS/TRAILS/GROUNDS SUPPLIES	10,209.28	10,209.28	10,000.00	(209.28)	102.1
01-08-00-7009	EQUIPMENT OUTLAY	9,683.88	9,683,88	10,000.00		316.12	96.8
01-08-00-7011	PW: BLDG MAINTENANCE	10,692.06	10,692.06	11,000.00		307.94	97,2
01-08-00-7012	STREET MAINTENANCE	65,118.58	65,118.58	72,477.00		7,358.42	89.9
01-08-00-7013	STREET LIGHTS: MAINTENANCE	6,927.63	6,927,63	6,000.00	(927,63)	115.5
01-08-00-7014	VEHICLE: MAINTENANCE	9,984.65	9,984.65	10,000.00	1190	15.35	99.9
01-08-00-7015	VEHICLE: GAS & OIL	9,232.94	9,232.94	9,000.00	(232.94)	102.6
01-08-00-7016	PW: ELECTRICITY	2,955.64	2,955.64	5,000.00		2,044,36	59.1
01-08-00-7017	PW: HEAT	4,285.92	4,285,92	15,000.00		10,714.08	28.6
01-08-00-7018	PW: PHONE	4,229.45	4,229.45	4,500.00		270.55	94.0
01-08-00-7019	RADAR SIGNS: ELECTRICITY	188.04	188.04	400.00		211.96	47.0
01-08-00-7020	SNOW REMOVAL	57,000.00	57,000.00	66,500.00		9,500.00	85.7
01-08-00-7029	MISCELLANEOUS	5,056.95	5,056.95	5,500.00		443.05	91.9
01-08-00-7031	FMATS MATCH PARTICIPATION	35,023.00	35,023.00	35,023.00		.00	100.0
01-08-00-7032	STREET LIGHTS: ELECTRICITY	17,884,80	17,884.80	25,000,00		7,115.20	71.5
01-08-00-7033	CHRISTMAS DECORATIONS	2,941.18	2,941.18	3,000.00		58,82	98,0
01-08-00-7034	BEAUTIFICATION	14,445.82	14,445.82	15,000.00		554,18	96.3
	TOTAL PUBLIC WORKS EXPENDITURES	567,072.57	567,072.57	607,641.00		40,568.43	93.3
	NET REVENUE OVER EXPENDITURES	(567,072.57)	(567,072.57)	(607,641.00)	(40,568.43)	(93.3)

CITY OF NORTH POLE 2 3 **ORDINANCE 16-03** 4 5 AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING 6 7 TITLE 4 CHAPTER 4.08, SALES TAX BY ADDING MARIJUANA TAXES 8 9 WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and 10 11 12 WHERAS, the City of North Pole wishes to establish clear tax regulations for the 13 operation of marijuana establishments; and 14 WHEREAS, the personal use of marijuana as described in Alaska Statute 17.38.020 will 15 16 not be affected by this ordinance; and 17 WHEREAS, the City of North Pole desires to make changes to the Sales Tax Code of 18 19 the North Pole Municipal Code to raise revenues. 20 21 NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North 22 Pole: 23 Section 1. This ordinance is of a general and permanent nature and shall codified. 24 25 Section 2. Title 4, Chapter 4.08, Sales Tax, is hereby amended in the North Pole Code of Ordinances as follows: [new text in italicized *red font*; deleted text in strikethrough font]. 26 27 28 Chapter 4.08 **SALES TAX** 29 Sections: 30 31 4.08.005 Purpose and intent. 4.08.010 Definitions. 32 4.08.015 Business licenses required. 33 4.08.020 Imposition of rate. 34 4.08.030 Obligations of seller. 35 4.08.040 Taxed transactions. 36 4.08.045 Sales of bingo, lotteries and pull-tabs. 37 4.08.050 Exemptions. 38 4.08.055 Repealed. 39

- 40 4.08.060 Promulgation of forms.
- 41 <u>4.08.070</u> Confidentiality of sales tax returns.
- 42 <u>4.08.080</u> Recordkeeping.
- 43 4.08.090 Submittal of forms and remittance.
- 44 <u>4.08.100</u> Delinquency, fees, penalties, interest and application of payment.
- 45 <u>4.08.105</u> Estimated taxes.
- 46 <u>4.08.110</u> Exemptions, exceptions and refunds.
- 47 <u>4.08.120</u> Lien for tax, interest and penalties.
- 48 <u>4.08.130</u> Criminal liability.
- 49 <u>4.08.140</u> Sale of business, final tax returns, liability of purchaser.
- 50 <u>4.08.150</u> No cause of action against the City.
- $51 \quad \underline{4.08.160} \quad \text{Severability.}$
- **4.08.005 Purpose and intent.**
- The purpose and intent of the tax imposed under this chapter is to raise revenues. The
- scope of the tax levied shall be broadly interpreted and exemptions shall be allowed only
- when the rental, sales or service clearly falls within an exemption defined in this chapter.
- 56 (Ord. 14-26 § 2, 2014; Ord. 99-29 § 2, 1999)
- 58 **4.08.010 Definitions.**

- For the purpose of this chapter, the following words and phrases shall have the meanings
- 60 respectfully ascribed to them by this section:
- 61 "Buyer, consumer or person" means, without limiting the scope thereof, every individual,
- assignee, association, business trust, club, company, corporation, estate trust, firm, joint
- venture, partnership, co-partnership, receiver, society, trustee in bankruptcy, or any group
- or combination acting as a unit whether mutual, cooperative, fraternal, nonprofit, or
- otherwise who is a purchaser or renter of tangible or intangible goods or services.
- "Marijuana "means the seeds, leaves, buds and flowers of the plant (genus) Cannabis,
- 67 whether growing or not.
- 68 "Marijuana product" means any item made from, or that is combined with, the plant
- 69 (genus) Cannabis or any resin or oil extracted from any part of the cannabis plant.
- "Mayor" means chief administrative official of the City or the Mayor's designee.
- 71 "Property" means any tangible personal or real possession.

- "Rent" means the conditional use of personal or real property by a consumer for
- 73 consideration.
- "Retail sale" means the transfer of any kind of goods or services to consumers, for
- 75 consideration, regardless of quantity or price.
- "Sale" means the exchange of any real or personal property, or of any goods or services
- for consideration including barter, installment credit, conditional sales, and rental
- 78 transactions for any purpose other than resale in the regular course of business.
- "Sale for resale (wholesale)" means the act of selling tangible personal or real property to
- a buyer for reselling in its original form for consideration.
- "Sales price" means the amount of consideration paid by the buyer in terms of monetary
- value. The exchange or sale price of real estate is based on the current fair market value.
- "Sales Tax Administrator" means the Accounts Receivable Clerk or whoever performs
- the daily operations of administering the sales tax program for the City.
- "Seller" means all work done or duties performed, provided, or furnished for others for
- so compensation whether in conjunction with the sale of goods or not, but does not include
- services rendered by an employee to an employer.
- "Services" means all work done or duties performed, provided or furnished for others for
- so compensation whether in conjunction with the sale of goods or not, but does not include
- services rendered by an employee to an employer.
- "Transaction made within the City" means the buyer takes possession of the purchased,
- 92 rented, or leased property or service provided within the corporate limits of the City.
- 93 (Ord. 14-26 § 2, 2014; Ord. 99-29 § 2, 1999)

95 4.08.015 Business licenses required.

- All sellers shall secure a City business license as required in NPMC 5.02.020 and a State
- of Alaska business license.
- A. The City business license must be prominently displayed at the place of business of
- every seller. Any seller who has no regular place of business shall display such license on
- 100 request.

- B. Before issuing a business license to a seller, the City may require the applicant to
- post a bond, furnish a statement of net worth, or furnish additional security to insure the
- full and prompt payment of taxes to be collected under this chapter.
- 104 C. The business license of any seller is automatically suspended when such seller fails
- to pay delinquent taxes, penalty and interest within thirty days after notice of delinquency
- is given or mailed. It is unlawful for a seller to engage in sales without a current City
- business license or to engage in sales when such license is suspended.
- D. Each seller who obtains or should obtain a City business license in accordance with
- NPMC <u>5.02.020</u> consents to the inspection of their Federal or State business tax returns

in order to facilitate the accomplishment of the provisions and objectives of this chapter.

(Ord. 14-26 § 2, 2014; Ord. 14-20 § 2, 2014; Ord. 99-29 § 2, 1999)

4.08.020 Imposition of rate.

- There is levied a tax equal to four percent of the selling price upon buyers of all retail sales, and rentals made, and all services performed within the corporate limits of the City, unless specifically exempted in this chapter or a different tax rate is specifically set forth in this chapter.
 - A. There is hereby levied an alcoholic beverage tax on the retail sale of alcoholic beverages equal to six percent times the selling price of all sales made within the City of North Pole.
 - B. There is hereby levied an excise tax on the distribution of tobacco products brought into the City limits measured at the rate of ten percent times the wholesale price of such tobacco products.
 - a. A person brings, or causes to be brought, tobacco products into the City limits from outside the City limits for sale; or
 - b. a person ships or transports cigarettes or tobacco products to a retailer in the City limits for sale by a retailer.
 - c. retail tobacco sales are subject to the general sales tax rates as outlined in subsection (D) <u>E</u> of this section.
 - C. There is hereby levied an excise tax on marijuana products brought into the City limits measured at the rate of six percent times the wholesale price of such marijuana products.
 - a. A person brings, or causes to be brought, marijuana products into the City limits from outside the City limits for sale if a person ships or transports marijuana or marijuana products to a retailer in the City limits for sale by a retailer.
 - b. Retail marijuana sales are subject to the marijuana sales tax rates as outlined in subsection D of this section.
 - D. There is hereby levied a marijuana use tax on the retail sale of marijuana and marijuana products equal to 6% percent times the selling price of all sales made within the City of North Pole.
 - E. The maximum tax on any single transaction shall be \$8 (eight dollars) except on the retail sale of alcoholic beverages, wholesale tobacco products, <u>marijuana</u>, and the hotel-motel room tax, all of which shall not have any maximum tax.
 - F. On all sales except the sale of alcohol and hotel-motel rooms the seller shall add the tax imposed by this section to the sale price in accordance with the following schedule:

Sales	Tax
Under \$0.24	\$0.01
\$0.25 through \$0.50	0.02
\$0.51 through \$0.75	0.03
\$0.76 through \$1.00	0.04
\$1.01 through \$1.25	0.05
\$1.26 through \$1.50	0.06
\$1.51 through \$1.75	0.07
\$1.76 through \$2.00	0.08
\$2.01 through \$2.25	0.09
\$2.26 through \$2.50	0.10
\$2.51 through \$2.75	0.11
\$2.76 through \$3.00	0.12

\$3.00 and over, continue on the same scale up to the maximum.

148		
149	Section 2. Effective Date. This or	dinance shall be effective February 1, 2016.
150		
151	PASSED AND APPROVED by a duly co	onstituted quorum of the North Pole City
152	Council this 1 st day of February, 2016.	•
153		
154		
155		Bryce J. Ward, Mayor
156	ATTEST:	
157		
158		PASSED/FAILED
159	Kathryn M. Weber, MMC	Yes:
160	North Pole City Clerk:	No:
	-	Absent:

Sponsored by: Mayor Bryce J. Ward Co-Sponsored By: Councilman McGhee Introduced & Advanced: January 19th 2016 Possible Adoption: February 1st 2016

2 3

ORDINANCE 16-04

AN ORDINANCE OF THE NORTH POLE CITY COUNCIL INTRODUCING CHAPTER 5.09 MARIJUANA ESTABLISHMENT REGULATIONS

CITY OF NORTH POLE

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

WHEREAS, the City of North Pole Municipal Code should be amended to conform to the requirements of the City and to provide clarification as needed; and

WHEREAS, the voters of Alaska passed Ballot Measure 2, An Act to Tax and Regulate the Production, Sale, and Use of Marijuana, and which will be codified as Alaska Statute 17.38 *et seq.*; and

WHEREAS, The State of Alaska is responsible for issuing licenses for marijuana establishments; and

WHERAS, Alaska Statute 17.38.210, in subsection (b) provides: "A local government may enact ordinances or regulations not in conflict with this chapter or with regulations enacted pursuant to this chapter, governing the time, place, manner, and number of marijuana establishment operations. A local government may establish civil penalties for violation of an ordinance or regulation governing the time, place, and manner of a marijuana establishment that may operate in such local government; and

WHEREAS, the City Council wishes to establish process to be able to protest the issuance, renewal, transfer, relocation, or continued operation of a marijuana license as provide d in state law; and

WHERAS, the City of North Pole will issue permits to marijuana entrepreneurs who meet the requirements set forth to operate a marijuana establishment as set forth in state law and local ordinance; and

WHERAS, the City of North Pole wishes to establish clear and consistent regulations for the operation of marijuana establishments; and

WHERAS, North Pole Municipal Code section 8.04.005 prohibits marijuana extraction using flammable extraction methods; and

WHERAS, North Pole Municipal Code section 12.03.010 states it is unlawful for any person to knowingly consume marijuana in a public place, which includes but is not limited to places of business; and

Sponsored by: Mayor Bryce J. Ward Co-Sponsored By: Councilman McGhee Introduced & Advanced: January 19th 2016 Possible Adoption: February 1st 2016

45 WHERAS, Marijuana clubs or places to consume in public, including a place of business are not listed as a permitted business under this ordinance; and 46 47 48 WHEREAS, the personal use of marijuana as described in Alaska Statute 17.38.020 will not be 49 affected by this ordinance; and 50 51 **NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of North Pole: 52 Section 1. This ordinance is of a general and permanent nature and shall be codified. 53 Section 2. Amend Title 5, Business Licenses, Taxes and Regulations of the North Pole 54 Municipal Code and adding Chapter 5.09, Marijuana Establishment Regulations as 55 follows: 56 Chapter 5.09 57 Marijuana Establishment Regulations 58 5.09.010 Protesting State License Issuances. 59 A. The Council may protest the issuance, renewal, transfer, relocation, or continued operation of 60 a marijuana license as provided in State law. The protest shall cite any of the following criteria 61 which the Council determines to be pertinent: 62 The character and public interests of the surrounding neighborhood: 63 Actual and potential law enforcement problems, including the proximity of the premises to 64 law enforcement stations and patrols; 65 The concentration of other licenses of the same and other types in the area; Whether the surrounding area experiences an unacceptable rate of marijuana abuse or of 66 67 crime or accidents in which the abuse of marijuana is involved; The adequacy of parking facilities; 68 5. 69 6. The safety of ingress to and egress from the premises; 70 Compliance with State and local fire, health and safety codes; 7. 71 The degree of control the licensee has or proposes to have over the conduct of the licensed 72 business; 73 The history of convictions of the applicants and affiliates of the applicants for: 74 a. Any felony involving moral turpitude; 75 b. Any violation of AS Title <u>04</u>; and

Sponsored by: Mayor Bryce J. Ward Co-Sponsored By: Councilman McGhee Introduced & Advanced: January 19th 2016

Possible Adoption: February 1st 2016

- 76 c. Any violation of the marijuana control laws of another state as a licensee of that state;
- 78 10. The business operated under the license is, on the date the Council considers the license,
- delinquent in the payment of any sales tax or penalty or interest on sales tax arising out of the
- 80 operation of the licensed premises;
- 81 11. There are delinquent water and sewer charges or penalty or interest thereon arising out of
- the operation of the licensed premises;
- 83 12. There is a delinquent charge or assessment owing the City of North Pole by the licensee for
- a municipal service provided for the benefit of the business conducted under the license or for a
- service or an activity provided or conducted by the municipality at the request of or arising out of
- an activity of the business conducted under the license;
- 87 13. Any other factor the Council determines is generally relevant or is relevant to a particular
- 88 application.
- 89 C. If the Council recommends protest of the issuance, renewal, transfer, relocation, or
- continued operation of a license it shall state the basis of the protest and the applicant shall be
- afforded notice and an opportunity to be heard at an abbreviated informal hearing before the
- 92 Council to defend the application. For the purposes of this subsection, notice shall be sufficient if
- 93 sent at least ten days prior to the hearing by certified first class mail to the address last provided
- by the applicant to the City Clerk. At the conclusion of the hearing, the Council decision to
- protest the application shall stand unless the majority of the Council votes to withdraw the
- 96 protest.
- 97 5.09.020 Marijuana Establishments in City limits
- The operation of marijuana establishments as defined by AS 17.38.900, shall be permitted within
- 99 the corporate boundaries of the city when all state and local regulations and the provisions of this
- 100 chapter have been complied with.
- 101 5.09.030 Marijuana Establishment-Permit Required
- 102 Upon issuance of a state license, or concurrently, prospective marijuana establishment may apply
- for a City permit under the following terms and conditions;
- A. Payment of applicable permit fees as identified in Chapter 5.09 Marijuana Establishment
- 105 Regulation per state license location within the City limits;
- a. In the case of vertically integrated business, permit fees will be capped at \$1,500;
- b. If an applicant concurrently applies for a permit and their license is denied with the State, then 50% of permit fees paid will be refunded.

Sponsored by: Mayor Bryce J. Ward Co-Sponsored By: Councilman McGhee Introduced & Advanced: January 19th 2016 Possible Adoption: February 1st 2016

- 109 B. Payment of applicable business license fees under Chapter 5.02 Business Licenses 110 C. Registration for the collection and payment of sales tax as required by Chapter 4.08 of the 111 North Pole Code of Ordinances: 112 D. Review by the mayor or his designee(s) of establishments plans for: Security, waste disposal, and signage and advertising 113 114 E. Permit applications must be accompanied by a completed Fairbanks North Star Borough 115 (F.N.S.B.) Zoning Permit. 116 F. A permit issued under authority of this section may not be transferred and shall expire at 117 midnight on December 31st of the year of issue; 118 G. 119 5.09.040 Marijuana Retail Sales—Permit Fee. A prospective retail vendor of marijuana shall pay an annual permit fee of \$1,000 (One thousand 120 121 dollars) per state license location within the City limits: 122 5.09.050 Marijuana Cultivation Facilities—Permit Fee. 123 A prospective marijuana cultivation facility shall pay an annual permit fee of \$500 (Five 124 Hundred dollars) per state license location within the City limits; 125 5.09.060 Marijuana Product Manufacturing Facilities—Permit Fee. 126 A prospective marijuana product manufacturing facility shall pay an annual permit fee of \$500 127 (Five Hundred dollars) per state license location within the City limits. 128 5.09.070 Marijuana Testing Facilities—Permit Fee. 129 A prospective marijuana testing facility shall pay an annual permit fee of \$500 (Five Hundred 130 dollars) per state license location within the City limits; 131 5.09.080 Promulgation of forms. 132 When necessary or appropriate the Mayor or designee shall implement or revise the use of forms 133 for the purpose of efficiency within administration. 134 5.09.090 Penalty for violation. 135 A person or corporation violating the provisions of this chapter may be punished by a fine of not 136 more than \$1,500 (one thousand five hundred dollars) per violation, in addition to all other 137 remedies available in law or equity. A separate violation shall be deemed committed on each day
- Section 3. Effective Date. This ordinance shall be effective at 5:00 pm on the first City business day following its adoption.

during or on which a violation occurs or continues.

Sponsored by: Mayor Bryce J. Ward Co-Sponsored By: Councilman McGhee Introduced & Advanced: January 19th 2016 Possible Adoption: February 1st 2016

PASSED AND APPROVED by a du	lly constituted quorum of the North Pole City
Council this 1st day of February, 2016	
	Bryce J. Ward, Mayor
ATTEST:	
	_
Kathryn M. Weber, MMC	
North Pole City Clerk	
	PASSED/FAILED
	Yes:
	No:
	Absent:

1	CITY OF NORTH POLE
2	RESOLUTION 16-01
3 4	A RESOLUTION ESTABLISHING CITY OF NORTH POLE LEGISLATIVE PRIORITIES FOR THE 29th LEGISLATURE 2016 SPRING SESSION
5 6	WHEREAS, the City of North Pole considers resolutions through the year to support legislative and policy actions of the State and other local governments; and
7 8	WHEREAS, the City of North Pole is concerned with Statewide and Federal issues that affect the City and its residents; and
9 10	WHEREAS, the following list is a list of issues that the City feels are important to residents of the City of North Pole, State of Alaska and citizens of the United States.
11 12	#1 Priority; Reduce the high cost of energy in the Interior and develop a long term energy goal.
13 14 15 16 17 18 19 20 21	Reducing the high cost of energy in Interior Alaska requires a short, mid, and long term solution. A significant amount of work has been done already, but much work is still needed. Gas trucking received unanimous support from the 28 th legislature for initial financing but additional support is needed to ensure this project comes to fruition. Despite the current lower cost of some forms of energy, development of a long term energy plan is still needed to ensure we leave a respectable legacy for our future residents and encourage economic development in the Interior. The City of North Pole supports the natural gas trucking project as a short to midterm project and construction of a gas pipeline from the North Slope to local and statewide markets as a long term project.
23 24 25 26 27 28 29	Supporting Resolution: CNP Resolution 14-22 (\$15 Natural Gas to Interior) Supporting Resolution: CNP Resolution 13-02 (Natural Gas & distribution to Interior) Supporting Resolution: CNP Resolution 13-01 (Natural Gas Pipeline) Supporting Resolution: CNP Resolution 15-09 (AIDEA support for interior gas) Supporting Resolution: CNP Resolution 15-10 (Support of HB 118 and SB 56) Supporting Resolution: CNP Resolution 15-11 (Support of Pentex acquisition)
30 31	#2 Priority; Encourage oil production, refining and other extraction and value added industries in Alaska.
32 33 34 35 36 37	The City of North Pole encourages the 29 th Alaska State Legislature and the Walker Administration to establish competitive investment opportunities through taxation and regulatory policies that will facilitate additional natural resource exploration and extraction, development, and increased production of existing facilities to include viscous, heavy oils and mining. Alaska exports most of its natural resources without any value added processes.
39 40	Encouraging development of value added industries will be a key to establishing diversified, stable, and consistent economies for the State of Alaska. Oil refining is one

41 42 43 44 45 46 47	of the value added industries that is finding it challenging in our current economic condition. Some of the items that could be considered to alleviate the oil refinery issues are: -Reducing high cost of Energy -Addressing quality bank disparities -Consider lower or comparable cost of AK royalty oil to instate refiners -Encourage local industries to make investment in Alaska
48 49	Supporting Resolution: CNP Resolution 13-04 (FHR royalty contract)
50 51 52	#3 Priority; Encourage the state of Alaska to adopt an offsite cleanup standard for sulfolane that is the lowest practical level of contamination based on the protection of human health, safety and welfare and the environment.
53 54 55 56 57 58 59	Approximately half of the City is located above the sulfolane contaminated groundwater plume that originates at the Flint Hills Resources,- North Pole Refinery site. The sulfolane contamination plume extends beyond the City's boundaries affecting properties in the Fairbanks North Star Borough. The plume is roughly 2.5 miles by 3 miles in size and up to 300 feet deep. Sulfolane levels in the groundwater under the City (outside of the Flint Hills fence line) range from non-detectable to 500 parts per billion (ppb) (500 mg/L).
60 61 62 63 64 65 66	ADEC (Alaska Department of Environmental Conservation) has vacated its cleanup standard as previously established and currently has no standard for offsite contamination. ADEC asserts that studies are ongoing to determine a MCL (Maximum Contaminate Level). However, these studies are years away from completion. The City stresses that correct classification of sulfolane and determination of even an interim cleanup standard is needed to give stability to the economic environment in North Pole.
67 68 69 70	Supporting Resolution: CNP Resolution 14-07 (sulfolane positions) Supporting Resolution: CNP Resolution 15-16 (Sulfolane standard) Supporting Resolution: CNP Resolution 15-17 (Water-Sewer Expansion)
71	#4 Priority; Support military personnel and installation structure in Alaska
72 73 74 75 76 77 78 79	With force structure changes coming to all branches of the military, it is important that Alaska lead the nation in supporting our military leader's ability to structure their forces to become as efficient as possible. Energy consumption, base, and post facility usefulness and community support are key to achieving the maximum practicality from any installation. Supporting additional missions and supporting force efficiency will be critical as our military looks to maximize the utility of all installations across the country. Any legislative action to support our military in Alaska will be critical to all installations and personnel. Continued support for Section 331 initiatives will help strengthen the mission in Alaska.
80	Supporting Resolution: CNP Resolution 12-07 (unmanned aerial systems)

Sponsored by: Mayor Bryce Ward **Introduced and Adopted:** January 19, 2016

Supporting Resolution: CNP Resolution 15-15 (F-35's at Eielson AFB)
Other issues; The City has passed the following resolutions that have significance to State and Federal legislative actions.
CNP Resolution 15-02 PERS CNP Resolution 15-01 Revenue sharing CNP Resolution 15-03 FMATS FUNDING CNP Resolution 15-04 speed limit on Richardson Highway CNP Resolution 15-15 Support F-35 basing at Eielson AFB CNP Resolution 15-17 Water and Sewer expansion support
NOW THEREFORE BE IT RESOLVED , that the North Pole City Council request the 29 th legislature consider timely and appropriate action on the issues mentioned.
PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 19 th day of January, 2016.
Bryce J. Ward, Mayor
ATTEST:
Kathryn M. Weber, MMC North Pole City Clerk
PASSED/FAILED Yes: No: Absent