



# CITY OF NORTH POLE *Alaska*

## REGULAR CITY COUNCIL MEETING Monday, August 17, 2015

**Committee of the Whole – 6:30 p.m.**  
**Regular City Council Meeting – 7:00 p.m.**

**MAYOR**

Bryce Ward 888-4444

**CITY CLERK**

Kathy Weber, MMC 488-8583

**COUNCIL MEMBERS**

Michael Welch- <i>Mayor Pro Tem</i>	488-5834
Thomas McGhee- <i>Deputy Mayor Pro Tem</i>	455-0010
Preston Smith – <i>Alt. Deputy Mayor Pro Tem</i>	488-8824
Elizabeth Holm	488-6125
Sharron Hunter	978-5591
Kevin McCarthy	590-0800

1. Call to Order/Roll Call
2. Pledge of Allegiance to the US Flag
3. Invocation
4. Approval of the Agenda
5. Approval of the Minutes
6. Communications from the Mayor
7. Council Member Questions of the Mayor
8. Communications from Department Heads, Borough Representative and the City Clerk
9. Ongoing Projects Report
10. Citizens Comments (Limited to Five (5) minutes per Citizen)

**11. Old Business**

- a. Ordinance 15-12, An Ordinance of the City of North Pole, Alaska to accept the Alaska Department of Environmental Conservation Municipal Matching Grant #63324 totaling \$1,960,000 for lift station rehabilitation
- b. Ordinance 15-13, An Ordinance of the City of North Pole, Alaska to allocate resources to repair City Hall

**12. New Business**

- a. Approval of council for transfer of liquor license from Fairbanks to Pagoda Restaurant
- b. Approval of Extension of Premises for Moose Lodge #306

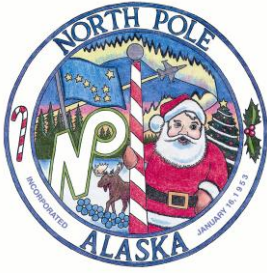
**13. Executive Session**

- a. To discuss North Pole vs Flint Hills, LLC litigation

**14. Council Comments**

**15. Adjournment**

*The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$10.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.*



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, August 3, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, August 3, 2015 to order at 7:00 p.m.

***There were present:***

**Ms. Holm  
Ms. Hunter  
Mr. McCarthy  
Mr. McGhee  
Mr. Smith  
Mr. Welch  
Mayor Ward**

***Absent/Excused***

**Excused**

**Excused**

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, August 3, 2015 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Councilman Smith

**APPROVAL OF AGENDA**

**Mr. Smith *moved to* approve the Agenda of August 3, 2015**

**Seconded by Mr. McCarthy**

**Ms. Holm *moved to* amend by consenting the following items:**

**New Business**

- a. Request from North Pole Police Department to purchase a 2016 Ford Explorer from Seekins Ford in the amount of \$29,098.46
- b. Ordinance 15-12, An Ordinance of the City of North Pole, Alaska to accept the Alaska Department of Environmental Conservation Municipal Matching Grant #63324 totaling

1

\$1,960,000 for lift station rehabilitation

- c. Ordinance 15-13, An Ordinance of the City of North Pole, Alaska to allocate resources to repair City Hall
- d. Resolution 15-13, A Resolution establishing the Water Treatment Plant Emergency System Improvements Project as the City of North Pole's number one priority capital project for State funding in State fiscal year 2017

**Seconded by McCarthy**

**Discussion**

None

**On the Amendment**

**PASSED**

Yes: 5 –Holm, Smith, McCarthy, Hunter, Ward

No:

Absent: 2 – Welch, McGhee

**On the agenda as amended**

**PASSED**

Yes: 5 –Holm, Smith, McCarthy, Hunter, Ward

No:

Absent: 2 – Welch, McGhee

**APPROVAL OF MINUTES**

**Mr. Smith *moved to* Approve the minutes of June 15, 2015 an July 6, 2015**

**Seconded by Mr. McCarthy**

**Discussion**

None

**PASSED**

Yes: 5 –Holm, Smith, McCarthy, Hunter, Ward

No:

Absent: 2 – Welch, McGhee

### **COMMUNICATIONS FROM THE MAYOR**

The Fairbanks North Star Borough is considering an ordinance that would grant the City \$15,000 toward the construction of the Gabe Rich and Scott Johnson Memorial Park. The Ordinance will be before the Finance Committee this Thursday evening in the FNSB Assembly Chambers. I will be presenting on the status and process for the memorial park.

The North Pole Senior Center deserves a big thanks for all of their help in putting together a grand North Pole float and presentation for the Golden Days Parade in Fairbanks on July 25<sup>th</sup>. The Senior Center float won the Best Non-Commercial award and even had the Christmas Train set up for other North Pole Organizations! The Seniors even made room for the North Pole Mayor and everyone's favorite, Santa from the Santa Claus House!

This last week I had a meeting with DEC Air Quality staff in regards to North Pole and the Non-Attainment area. EPA has recently designated the Hurst Road Fire Station air monitoring station a permanent monitor for air quality in North Pole. We discussed the issues this poses for the North Pole area to reach attainment and the reality is not good. The levels at the North Pole Hurst Road Station are so high that they informed me they cannot show attainment without more draconian measures. I have additional meetings scheduled in regards to the impact this will create for the City of North Pole and our industrial businesses who will have to meet new standards if we are deemed a Serious Non-Attainment areas, which at this point is inevitable.

Last Saturday Chief Lane and myself were present at a work session called by the presiding officer Karl Kassel of the FNSB. The meeting was discussing the issues with Fire Service areas and the EMS services provided through contract with the Fire Service INCS. The Assembly did not take and action at the meeting but hinted that they are going to work on creating a better contractual relationship with the non-profit INCS who service the FNSB for Fire and EMS.

The FNSB has released the Zoning Ordinance for Marijuana several weeks ago and it goes before the Planning Commission tomorrow evening at 6pm. If you are interested in the ordinance please visit the FNSB website and or attend the planning commission meeting to share your concerns. It will be before the FNSB Assembly on the 18<sup>th</sup> of August if you are interested in attending. NOTE: the FNSB has all zoning powers over the Cities and we are still in need of a planning commissioner for the City of North Pole.

### **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

Ms. Hunter asked if the Mayor had seen the article in the Newsminer on the beautiful flowers in the round-about. She asked the Mayor to read it into the record.

Fairbanks Daily Newsminer

August 2, 2015

North Pole flowers impress

To the editor: It has been such a blessing to drive through North Pole this summer and soak in the beauty of the stunning flower arrangements in the roundabouts and planters along the main

3

section of town. Fairbanks and Pioneer Park have long held the “gorgeous flower” award for Interior Alaska, consistently impressing visitors from around the world. But I can honestly say, as a professional gardener for many years, that North Pole is a tough competitor that has easily matched if not surpassed them this summer. I want to extend a huge shout out to Mayor Bryce Ward and his excellent staff of gardeners and landscapers. Bravo, and thank you for your quality efforts on behalf of our fine city.

Andie Rice  
North Pole

Mr. Smith thanked the Mayor for making the outside of City Hall look so good this year.

Mayor Ward said that the credit should go to Public Works.

Ms. Holm asked what INCS stood for.

### **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

#### **Police Department, Chief Dutra**

- Two compliments for Det. Gibson from the District Attorney’s Office for a job well done on her testimony and case preparation on a big case. Ofc. Stewart also received a citizen compliment on his professionalism.
- Two of our officers participated in the Run from the Cops fund raiser.
- As of Saturday our migration process started. Can’t say there haven’t been any hiccups but AlasConnect is on top of the issues and are being very responsive.
- Our new vehicle has arrived back from Alaska Safety. Equipment configuration is in the works.
- The abduction report inside the city looks to be credible at this point in the investigation. I would always encourage parents to be mindful of their children’s whereabouts.
- Detective Gibson is now officially our new detective. She will be attending classes to improve her skills.
- We renewed our MOU with Anchorage PD and ICAC. We were able to secure \$3,000 on this agreement to pay for our annual UFED license.
- Our JAG grant for 2015-16 has been submitted and our final funds have been distributed for last quarter.
- We did get acknowledgment of a \$19,000 asset forfeiture check but it apparently was paid to North slope Borough PD and are awaiting for that to be corrected.
- We had a few significant repairs on vehicles. One had air conditioning issues and another needed new bands in the transmission.

- I'm excited to announce an area wide anti theft campaign that we are spearheading. I will give a presentation at the next council meeting.
- Stats – I will have them for you at the next council meeting due to RMS down.
- Training – we are about to have use of force and DT training for PD. Also an active shooter with multiple agencies. Det. Gibson attending a very extensive child forensic interview class in Anchorage. According to her it was very intense.
- We also participated in Fort Wainwrights active shooter drill at Bassett. A lot was learned and great opportunity for interagency training.
- We are finishing up our final round of body camera testing next month and will decide on system shortly after.
- Memorial Park update. Electrical service is in, had a contractors meeting, pavilion pricing at 24k.  
Entrance sign basic design is in the works. Fund raising efforts under way with GVEA Goodcents and FNSB ordinance. GVEA also waived the \$600 fee for service to site. \$2800 to date in funds.

**Fire Department, Chief Lane**

- None

**Finance, Tricia Fogarty**

- None

**Borough Representative**

- The marijuana zoning ordinance is coming up tomorrow night.
- The grant for the Troopers Gabe Rich and Sgt. Scott Johnson Memorial park is coming up at next meeting.

**Director of City Services**

**Building Department**

- On July 14, the FNSB Planning Department approved conditional use application zoning permit for the senior housing project in Stillmeyer Estates Subdivision.
  - Project architect has submitted preliminary plans and permit application for the project.
  - City needs additional information before it can proceed with processing permit. (See attached concept drawing of the project.)

**Public Works**

- Musical Park equipment installed at Terry Miller Park.

- Equipment purchased with \$25,000 donation from the Snedden Family Foundation.
- Fairbanks News Miner is interested in running a story about the park.
- Dog park is complete.
  - Parking completed two weeks ago.
  - Only amenities remain to be installed; for example, two fire hydrants and signage.
- Fish & Wildlife Service volunteer youth group has begun planning rain gardens at the Police Station.
- Terraced gardens installed on west side of City Hall.
  - Fairbanks Soil and Water Conservation Service funded gutters and downspouts on City Hall for a rain garden in the terrace.

### **Utility Department**

- Request before the Council to accept \$1.9 million Municipal Matching Grant for third phase of sewer lift station rehabilitation.
  - Utility only one of four utilities to receive a MMG this year.
- Progress Report submitted to ADEC in response to Notice of Violation requirements.
  - Final copy of the report is due August 28.
  - Report will drive ADEC's requirements for Utility to resolve the sewer outfall issue.

### **Natural Gas Utility Board**

- Natural Gas installation work continues within City (see back for latest construction schedule).
- Gas line installation within the City is approximately 66% completed (they are on schedule).
  - Discussions continue related to a "local control entity" that would manage a public gas utility in the FNSB (combined IGU and Fairbanks Natural Gas).
  - Local Control Entity could be IGU, GVEA or an entirely new entity.

### **City Clerk, Kathy Weber**

- We have been working very hard with scanning of records and organization of the archive room. We hope to start destroying some of the records next Tuesday. Aaron Jacobson has been a wonderful asset to the archives and in the preparing of documents.
- Reminder – There is a Strategic Planning Workshop on Tuesday, August 18<sup>th</sup> from 5:00 pm – 8:00 pm. Dinner will be provided.
- If you are interested in running for City Council you can come by City Hall and pick up a packet. Filing opened today at 8:00 a.m. and will close on Friday, August 14, 2015 at 5:00 p.m.



• **NOTICE OF ELECTION**  
**DECLARATION OF CANDIDACY & FILING DATES**  
**CITY OF NORTH POLE**

The Municipal Election for the City of North Pole will be held Tuesday, October 6, 2015. Declaration of Candidacy may be filed with the North Pole Clerk's Office at 125 Snowman Lane, from August 3, 2015 at 8:00 a.m. through August 14, 2015 at 5:00 p.m. for the following:

**CITY OF NORTH POLE COUNCIL SEATS**

Mayor .....3-year term  
(all offices serve at-large)

City Council Seat.....3-year term  
City Council Seat.....3-year term

The two council seats that are up are Ms. Hunter who is term limited and Mr. Welch.

**QUALIFICATIONS**

A qualified voter who has resided within the state and the City of North Pole for at least **one year** prior to filing his/her declaration of candidacy is eligible to be a candidate for the City Council.

- |  |
|--|
| • All elected officials are elected at large.  |
|  |
| • A completed sworn Declaration of Candidacy and Public Official Financial Disclosure Statement must be filed with the clerk at the time of filing along with a \$25.00 non-refundable filing fee. Filers can file their POFD forms electronically via MyAlaska ( <a href="https://myalaska.state.ak.us/apoc/form/">https://myalaska.state.ak.us/apoc/form/</a> ), then print & sign a copy to file with the clerk. For more information contact APOC at <a href="http://doa.alaska.gov/apoc/">http://doa.alaska.gov/apoc/</a> or 800-478-4176 |



**Withdrawal Deadline:** A candidate desiring to withdraw may do so by filing a written request with the clerk no later than Friday at 5:00 p.m., August 21, 2015.

**ONGOING PROJECTS**

**Sister City – Karen Lane**

Friends from Itadori arrived in Alaska today at 2:30 pm. They will be spending time in Seward and then to Fairbanks on Wednesday. There will be a Welcome Party here at City Hall at & 7:00 p.m. on Wednesday evening. Saturday is the traditional adult dinner so please RSVP if you are planning on attending. Monday evening at 6:30 is the goodbye party at City Hall. There are 8 9<sup>th</sup> graders, 6 8<sup>th</sup> graders and, 4 adults. A group will be going to Itadori in May of 2016. Anyone wishing to volunteer or travel to Itadori can contact Ms. Lane.

## **CITIZENS COMMENTS**

None

## **NEW BUSINESS**

### **RESOLUTION 15-14, A RESOLUTION TO APPROVE AN AFFIRMATIVE ACTION PLAN FOR THE CITY OF NORTH POLE, ALASKA FOR THE CONTINUED IMPROVEMENT OF THE EQUAL EMPLOYMENT OPPORTUNITY PROGRAM**

Mrs. Weber stated that this ordinance is something that the City is expanding on and will come into compliance with the State and Federal government for grant monies received.

#### **Public Comment**

None

**Ms. Holm *moved to* Adopt Resolution 15-14, a Resolution to approve an Affirmative Action Plan for the City of North Pole, Alaska for the continued improvement of the Equal Employment Opportunity Program**

**Seconded *by* Mr. Smith**

#### **Discussion**

None

**Ms. Holm *moved to* amend line 97 to strike the words “including minorities and women”.**

**Seconded *by* Mr. McCarthy**

#### **Discussion**

Ms. Holm said she wanted to strike that wording since it singled out minorities and women.

Ms. Holm asked if it included any special language that the state sent.

Ms. Weber stated that all of the language was sent from the state to use in the Resolution. She said that they could include more classes if they would like.

Ms. Hunter said that she would like to see the wording stay in the Resolution and it adds a reminder that it does include minorities and women.

Council asked for a paper copy of the Resolution.

**Ms. Holm** *moved to rescind her motion*

**Seconded by Mr. McCarthy**

Ms. Hunter said she didn't like the way the GOALS read and wanted to add to it.

**Ms. Hunter** *moved to amend to continue line 25 as follows: In addition, the City of North Pole will eliminate any and all restrictions based on sexual orientation with respect to the aforementioned activities.*

**FAILED** for lack of a second

On the main motion

**PASSED**

Yes: 5 –Holm, Smith, McCarthy, Hunter, Ward

No: 0

Absent: 2 – Welch, McGhee

### **COUNCIL COMMENTS**

Mr. McCarthy – No comment

Mr. Smith – great to see the progress with the IGU and replacement of the bike paths. School starts in 2 weeks and we'll be able to see some football games. It's also nice to see the exercise trials utilized.

Ms. Hunter – happy to see we are receiving compliments on our flowers and hopes to see some feedback on the harmony park at Terry Miller Park. With that and the parade it seems that North Pole is receiving good publicity and citizens are feeling good about their community. Thanks to the Mayor and the people at the Senior Center for all their work on the festivities. She is also happy to see all the progress on the Trooper Gabe Rich and Sgt. Scott Johnson Park.

Ms. Holm - has been traveling and every time they leave there is nothing better than coming home. She is very thankful to be living in the Interior of Alaska

Mayor Ward - Amend to that.

**ADJOURNMENT**

**Ms. Hunter** *moved to adjourn the meeting at 8:31 p.m.*

**Seconded by Mr. Smith**

The regular meeting of August 3, 2015 adjourned at 8:31 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, August 17, 2015.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk

**PETER MARSHALL, M.D.**

145 SANTA CLAUS LANE ~ NORTH POLE, ALASKA 99705

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20	15

MAYOR BRYCE WARD  
CITY OF NORTH POLE  
NORTH POLE, ALASKA 99705

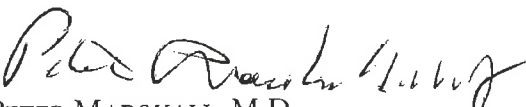
Dear Mayor Ward:

I am writing to commend our North Pole Fire Department and its ambulance crew for outstanding professionalism and quick response. In my case, I suddenly and without warning suffered a severe heart attack early in the morning of June 4th. Within minutes of dialing 911, volunteers from the Fire Department and then the ambulance, commanded by Kevin Haywood, arrived at my house. Kevin accurately diagnosed my condition, applied immediate and appropriate emergency medical treatment and then transported me quickly and safely to the hospital. The rapid response of our ambulance personnel and the subsequent treatment at the Porter Heart Center saved my life that day and for this I will always be grateful.

Our city can be justly proud of these men and women who serve. Many are volunteers who respond quickly and professionally in times of emergency and crisis. Fire and ambulance services are typically under appreciated until they are needed but then, when they are needed they are vital and essential.

I have enclosed a letter I wrote as a letter to the editor of the Fairbanks Daily News Miner, intending that it would be a way of thanking all those who participated in my care but for some reason it has never been published. For this reason I am writing this letter to you, which I invite you to share with the City Council and the Fire Department and ambulance personnel. Please convey to all my sincere thanks and admiration for the essential and compassionate work that they do!

SINCERELY,

  
PETER MARSHALL, M.D.

**PETER MARSHALL, M.D.**

145 SANTA CLAUS LANE ~ NORTH POLE, ALASKA 99705

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FAIRBANKS DAILY NEWS MINER

TO THE EDITOR:

I am writing to express my gratitude and to commend our Interior EMS, The North Pole Fire Department, Fairbanks Memorial Hospital and The Porter Heart Center for their personal gift to me: immediate lifesaving medical care. I have spent my entire medical career, 40 years, as a physician in the Fairbanks area. In this time I have had many opportunities to witness the triumphs and tragedies of illness in the lives of my patients and friends but until last Thursday morning I have been blessed with good health, free of personal health crisis.

That morning it took me a few minutes to recognize that I was having a heart attack, but once I called 911 I was swept swiftly and professionally into a well organized system of transport and treatment that saved my life. Within minutes of my call, North Pole Fire Department's ambulance arrived at my house, headed with great skill by Kevin Haywood. Kevin immediately assessed my condition, found conclusive EKG evidence of a heart attack and initiated appropriate emergency treatment. I was then transported safely and quickly to the FMH E.R. where I was prepped and taken to the Porter Heart Center Catheterization Lab. There, Dr. Carson Webb and Dr. Romel Wrenn performed the cardiac cath, located the blockages and placed two stents which opened the occluded arteries and restored proper circulation to the heart muscle. All this was accomplished within 40 minutes of my arrival at the hospital - an amazing feat!

After my catheterization, I was transferred to the Intensive Care Unit and the expert and compassionate care of the critical care nurses. Fairbanks has much to be thankful for in the skill and professionalism of our hospital nurses, but I am especially grateful for their exceptional kindness and positive attitude.

SINCERELY,



PETER MARSHALL

# Memo

To: North Pole City Council  
From: Bill Butler  
Date: July 28, 2015  
Subject: Accept an ADEC Municipal Matching Grant for sewer lift station

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## Recommendation

Accept \$1,960,000 Municipal Matching Grant for Sewer Lift Station Rehabilitation Phase 3 from the Alaska Department of Environmental Conservation (ADEC). The MMG requires a 30% match that totals \$840,000 for a total project cost of \$2.8 million.

## Background

The Utility Department has received over \$5 million in state and federal grants to rehabilitate eight sewer lift stations. The Utility has conducted sewer lift station rehabilitation in phases. Phase 1 addressed the lift stations in greatest need of upgrading; for example, the lift station that serves the industrial park had seriously corroded pipes and undersized pumps. Phase 2 addressed the next set of lift stations in need of rehabilitation. A significant upgrade incorporated in Phases 1 & 2 was modernization of the lift stations' controls that included electronic controls that provide energy efficient pump management; remote system monitoring; detailed operational data; historical data collection; and telephonic emergency notifications.

The Utility has five remaining lift stations not rehabilitated in Phases 1 or 2. These include Cary (adjacent to City Hall), Hurst Road, Tanana Road, Mockler Road and Stillmeyer lift stations. The Utility built the Stillmeyer lift station in 2004, and it is in relatively good condition. Upgrading the electronic controls and telephonic warning notifications would be useful upgrades for this lift station, but these upgrades to the Stillmeyer lift station are not as high a priority as the total overhaul of the other four lift stations. The Utility's plan is to solicit bids to upgrade the Cary, Hurst, Tanana and Mockler lift stations to the standards developed in Phases 1 & 2. Upgrades to the Stillmeyer lift station would be included in a request for bids as an added alternate that would occur only if the cost was within the project budget of \$2.8 million.

The Utility plans to amend the professional services agreement with Stantec (formerly USKH) that provided engineering services for the Utility for Phases 1 & 2. Stantec will provide engineering and

design services, generate and manage the bidding process and provide construction management services.

The City of North Pole was one of only four communities awarded MMGs in the State 2016 capital budget—there were 51 grant applications. Of the four communities awarded grants, the State awarded only three their full request, North Pole was one of these three communities.

The Utility will pay the required 30% match from its Utility Fund reserves. As of July 28, the Utility had total Utility Reserves of \$910,445. The Utility will continue to routinely collect capital revenues with its Facility Repair and Replacement and Base Charge utility rates. These capital revenues will continue to grow the Utility's capital reserves.



**ORDINANCE 15-12**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO ACCEPT THE  
ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION MUNICIPAL  
MATCHING GRANT #63324 TOTALING \$1,960,000 FOR LIFT STATION  
REHABILITATION**

**WHEREAS**, the Utility has completed two phases of sewer lift station rehabilitation funded with state and federal grants and loans and Utility matching cash contributions, and

**WHEREAS**, Phases 1 and 2 sewer lift station rehabilitation efforts have rehabilitated eight sewer lift stations; and

**WHEREAS**, four of the five remaining sewer lift stations require complete rehabilitation, and

**WHEREAS**, the Alaska Department of Environmental Conservation has offered the Utility a Municipal Matching Grant totaling \$1,960,000 to rehabilitate four sewer lift stations, and

**WHEREAS**, to receive the grant, the Utility must provide a 30 percent matching contribution totaling \$840,000, and

**WHEREAS**, the Utility's capital reserves total \$910,445 as of July 27, 2015 and the water and sewer reserve funds will continue to accumulate additional revenue growing the Utility's capital reserves.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole:

- Accepts the Alaska Department of Environmental Conservation MMG #63324 in the amount \$1,960,000
- Accepts the conditions contained in the grant award (attached)
- Accepts responsibility to operate and maintain the improvements funded with MMG #63324
- Approves a cash match to MMG #63323 totaling \$840,000 drawn from Utility Department funds as indicated in the attached fiscal note

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 17th day of August, 2015.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn M. Weber, MMC  
North Pole City Clerk

PASS/FAIL Yes: No: Absent
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**CITY OF NORTH POLE  
ORDINANCE NO. 15-13**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO ALLOCATE  
RESOURCES TO REPAIR CITY HALL**

**WHEREAS**, the North Pole City Hall building is ageing and in need of repair; and

**WHEREAS**, the windows located on the second level of City Hall leak during periods of rain;  
and

**WHEREAS**, water leaking into the wall cavity is causing damage to the wall structure and wall  
covering; and

**WHEREAS**, the Mayor and North Pole City Council are responsible for protecting the assets of  
the City; and

**WHEREAS**, the Capital Projects Fund was created to fund needed projects such as the repair of  
City hall; and

**WHEREAS**, The Capital Projects Fund has \$57,303.44 in fund balance.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of North Pole:

**Section 1.** This ordinance is of a general and permanent nature and shall not be codified.

**Section 2.** Amend the 2015 hudget to reflect \$7,000 in expenditures for repair of City Hall.

**Section 3. Effective date.** This ordinance shall be effective at 5:00 p.m. on the first City  
business day following its adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this  
17<sup>th</sup> day of August, 2015.

\_\_\_\_\_  
Bryce J. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED/FAILED Yes: No: Absent"
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# City of North Pole, Alaska

## Fiscal Note Year:

<b>Accompanying Ordinance Resolution:</b>	Ordinance 15-12	
<b>Originator/Sponsor:</b>	Mayor Bryce Ward	
<b>Date:</b>	July 29, 2015	
<b>Does the Ordinance or Resolution have a fiscal impact?</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

FUND	Account Description	Account No.	2015 Budget Amendments
Capital Proj	Capital Expense	54-00-00-7001	7,000
Capital Proj	Transfer to Fund Balance	54-00-00-7901	-7,000

Authorize up to \$7,000 for roof-window repairs for North Pole City Hall. Window sill seals have failed and water is entering the wall cavity causing damage to drywall and wall structure. Repairs would include interior work and new water protection for wall on the roof. Repairs will be done by public works staff this fall.

Prepared By: Bryce Ward Date: 7/29/2015

Finance Approval: *Lucian Lopez* Date: 7/29/2015

**NOTE-** Fiscal notes attached to an ordinance are considered amendments to the budget and do not require an additional approval for insertion into the budget document.

Sales Person:



Customer  
Acknowledgement

Quote Date  
7/28/2015

Date Ordered

Quote Not Ordered

Customer Name:

756450 SPENARD FAIRBANKS MILLWORK T/L

Customer Number:

Bill To:

Ship To:

Order Notes:

Delivery Notes:

Phone: (907) 450-2200

Fax:

Quote Name:

Project Name:

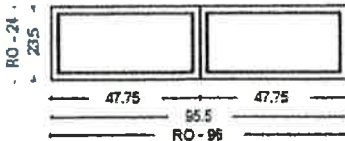
Cody 7-28-15

City of North Pole

QUOTE #		RUSH		STATUS		PO#	
TBD		No		None			
Line Item #	Qty	Width x Height	UI	Description	Price	Extended	
1-1	4	95.5" X 23.5"	120		\$495.00	\$1,980.00	

Overall Rough Opening 96" X 24"

A680-80 Series Picture / Picture 95 1/2 x 23 1/2  
Frame Width = 47.75, Frame Height = 23.5  
Operation / Venting = Picture  
NFS 1 3/8", Vent Wrap  
Frame Color = White  
Glazing = Triple Glaze, SolarTherm TG2 Plus  
Common Frame Operation = Picture::Picture  
Corner Wrap, Rough Opening  
Vertical Common Frame 0" thick, 23.5" length  
**Line Item Notes:**



Comment / Room:

None Assigned

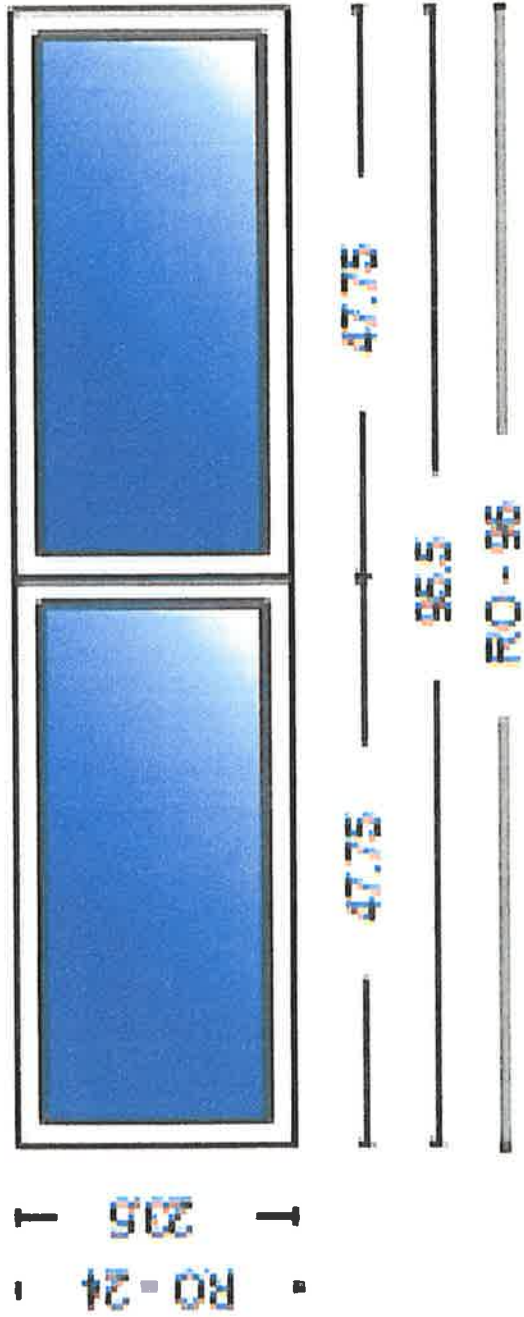
**ATTENTION**

Please note that all weights provided are estimates and subject to change based on actual order shipment.

I have reviewed this order and certify that it is correct. I understand that this order is noncancellable, nonreturnable, and nonrefundable.

By \_\_\_\_\_ Authorized Representative

Total Unit Count	8
SUB-TOTAL:	\$1,980.00
LABOR:	\$0.00
FREIGHT:	\$0.00
SALES TAX 1:	\$0.00
SALES TAX 2:	\$0.00
<b>TOTAL:</b>	<b>\$1,980.00</b>



# Memo

**To:** Council Members  
**From:** Kathy Weber, MMC  
**CC:** Mayor Ward  
**Date:** 8/13/2015  
**Re:** Transfer of Liquor License for Pagoda Restaurant

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The ABC Board has contacted the City as required under AS 04.11.520 on the Transfer of Location, Ownership, Restaurant Designation Permit, and DBA Name Change from Tiffany Park West, Inc. d.b.a. Shenanigan's to First Security Investments, Inc. d.b.a Pagoda Restaurant. Information regarding this transaction is attached to this memo. The ABC Board is required under Alaska Statute to notify the City in writing that this establishment is renewing their liquor license so the city can file a "protest" if they so desire.

The North Pole Police Department, North Pole Fire Department, Accounts Receivable clerk, Renee Beckman, and Sales Tax Administrator, Stephanie DeCristo, have all been given a copy of the notification. There are no outstanding debts owed to the City from this establishment.

It is my recommendation that the council make a motion of non-objection to this notification.



THE STATE  
of **ALASKA**

GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

ALCOHOLIC BEVERAGE CONTROL BOARD

550 West 7<sup>th</sup> Ave., Ste. 1600  
Anchorage, Alaska 99501  
Main: 907.269.0350  
TDD: 907.465.5437  
Fax: 907.334.2285

July 7, 2015

Kathy Weber VIA EMAIL: kathy.weber@northpolealaska.org

Nanci A. Ashford-Bingham VIA EMAIL: nashford-bingham@fnsb.us

D. Danyielle Snider VIA EMAIL: ddsnider@ci.fairbanks.ak.us

**First Security Investments, Inc.**

**d.b.a. Pagoda Chinese Restaurant – License #2851**

☐ **New Application**

☒ **Transfer of Ownership**

☒ **Transfer of Location**

☒ **Restaurant Designation Permit**

☒ **DBA Name Change**

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b)

municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 304.145, Local Governing Body Protest.

**Note:** Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.



Maxine Andrews  
Business Registration Examiner  
Direct line: 907-269-0358  
Email: maxine.andrews@alaska.gov



State of Alaska  
**Alcoholic Beverage Control Board**

Date of Notice: July 7, 2015

Application Type:        **New**

  x   **TRANSFER**  
  x   Ownership  
  x   Location  
  x   Name Change

Governing Body:	City of North Pole
Community Councils:	n/a
License #:	2851
License Type:	Beverage Dispensary
D.B.A.:	Pagoda Chinese Restaurant
Licensee/Applicant:	First Security Investments, Inc.
Physical Location:	431 Santa Claus Lane, North Pole
Mail Address:	431 Santa Claus Lane North Pole, AK 99705
Telephone #:	907-488-3338
EIN:	92-0130811

Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
First Security Investments, Inc.	431 Santa Claus Lane North Pole, AK 99705	907-488-3338	8/29/1994 Alaska	yes

*Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.*

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Xi Bin Lin	8/5/1965	3211 Wyatt Road North Pole, AK 99705	907-388-7000	President/100%

Transfer of ownership from Tiffany Park West, Inc. d.b.a. Shenanigan's located 2406 South Cushman Street, Fairbanks.

Note: This license transfers under AS 04.11.400(k) (from inside the City of Fairbanks to the City of North Pole).

The board may allow the relocation of an existing beverage dispensary license under AS 04.11.090 to a restaurant, eating place, or hotel, motel, resort, or similar business that contains a restaurant or eating place, in a borough with a population of 60,000 or more if the governing body of the borough approves the relocation. However, if the relocation of the license is into or within an incorporated city in the borough, the board may not approve the relocation unless the governing bodies of both the borough and the incorporated city approve the relocation. The board may allow not more than three relocations in a borough under this subsection each decade. In this subsection, "decade" means each 10-year period beginning April 1 in a year ending in zero.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 104.145, Local Governing Body Protest.

**Note:** Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.



Maxine Andrews  
Business Registration Examiner  
Direct line: 907-269-0358  
Email: maxine.andrews@alaska.gov

## Transfer Liquor License

License is: ☒ Full Year OR ☐ Seasonal List Dates of Operation: \_\_\_\_\_

SECTION A - LICENSE INFORMATION			FEES
License Year: <b>2015</b>	License Type: <b>Beverage Dispensary</b>	Statute Reference Sec. 04.11.400	Filing Fee: \$100.00
License #: <b>2851</b>			Rest. Desig. Permit Fee: (\$50.00) \$ <b>50</b>
Local Governing Body: (City, Borough or Unorganized) <b>City of North Pole</b>	Community Council Name(s) & Mailing Address: <b>North Pole City Council 125 Snowman Lane North Pole, Alaska 99705</b>		Fingerprint: \$ <b>49.75</b> (\$49.75 per person)
Name of Applicant (Corp/LLC/LP/LLP/Individual/Partnership): <b>First Security Investments, Inc.</b>	Doing Business As (Business Name): <b>Pagoda Chinese Restaurant</b>	Business Telephone Number: <b>(907)488-3338</b> Fax Number: <b>(907)488-3183</b>	TOTAL <b>199.75</b>
Mailing Address: <b>431 Santa Claus Lane</b>	Street Address or Location of Premises: <b>Same as mailing address</b>	Email Address: <b>ben@pagodanorthpole.com</b>	
City, State, Zip: <b>North Pole, Alaska 99705</b>			
Is any shareholder related to the current owner? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "yes" please state the relationship _____			
<b>SECTION B - TRANSFER INFORMATION</b>			
<input checked="" type="checkbox"/> Regular Transfer <input type="checkbox"/> Transfer with security interest: Any instrument executed under AS 04.11.670 for purposes of applying AS 04.11.360(4)(b) in a later involuntary transfer, must be filed with this Application. Real or personal property conveyed with this transfer must be described. Provide security interest documents. <input type="checkbox"/> Involuntary Transfer. Attach documents which evidence default under AS 04.11.670.		Name and Mailing Address of <b>CURRENT</b> Licensee: <b>Tiffany Park West, Inc. 912 Sixth Avenue, Fairbanks, Alaska 99705</b>	
		Business Name (dba) <b>BEFORE</b> transfer: <b>Shenanigan's</b>	
		Street Address or Location <b>BEFORE</b> transfer: <b>2406 South Cushman Street Fairbanks, Alaska 99705</b>	
<b>SECTION C - PREMISES TO BE LICENSED</b>			
Distance to closest school grounds: <b>North Pole Elementary, 1/4 mile</b>	<b>Distance measured under:</b> <input checked="" type="checkbox"/> AS 04.11.410 <b>OR</b> <input type="checkbox"/> Local ordinance No.	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input checked="" type="checkbox"/> Not applicable	
Distance to closest church: <b>North Pole Worship Center, 1/4 mile</b>	<b>Distance measured under:</b> <input checked="" type="checkbox"/> AS 04.11.410 <b>OR</b> <input type="checkbox"/> Local ordinance No.		
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building	<input type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) <input checked="" type="checkbox"/> Diagram of premises attached		

## Transfer Liquor License

### SECTION D – LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

☒ Yes ☐ No If Yes, complete the following. Attach additional sheets if necessary.

Name	Name of Business	Type of License	Business Street Address	State
First Security Investments, Inc.	Pagoda Chinese Restaurant	Eating Places, License #2985	431 N. Santa Claus Lane	Alaska

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

☐ Yes ☒ No If Yes, attach written explanation.

### SECTION E – OWNERSHIP INFORMATION - CORPORATION

*Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.*

Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an Individual ownership): <b>First Security Investments, Inc.</b>		Telephone Number: <b>(907)488-3338</b>	Fax Number: <b>(907)488-3183</b>
Corporate Mailing Address: <b>431 N. Santa Claus Lane</b>	City: <b>North Pole</b>	State: <b>Alaska</b>	Zip Code: <b>99705</b>
Name, Mailing Address and Telephone Number of Registered Agent: <b>Xi Bin Lin, (907)388-7000</b> <b>431 N. Santa Claus Lane, North Pole, AK 99705</b>		Date of Incorporation OR Certification with DCED: <b>1990</b>	State of Incorporation: <b>Alaska</b>
Is the Entity in "Good Standing" with the Alaska Division of Corporations? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, attach written explanation Your entity <i>must</i> be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.			

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with at least 10%)					
Name	Title	%	Home Address & Telephone Number	Work Telephone Number	Date of Birth
Xi Bin Lin	President	100	3211 Wyatt Road; North Pole, AK 99705	(907)388-7000	Aug. 5, 1965

## Transfer Liquor License

### SECTION F – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

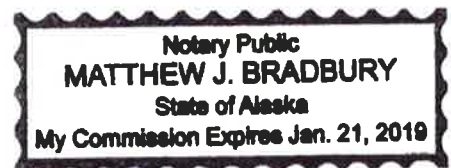
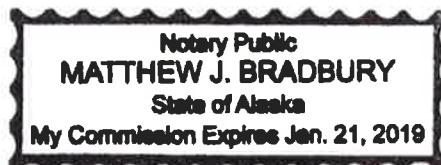
**Individual Licensees/Affiliates** (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)

Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:
Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:

#### Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Current Licensee(s) Signature	Signature of Transferee(s) Signature
Signature	Signature
Name & Title (Please Print) T. Lin, Resident	Name & Title (Please Print) T. Lin, Resident
Subscribed and sworn to before me this 4 <sup>th</sup> day of June, 2015	Subscribed and sworn to before me this 4 <sup>th</sup> day of June, 2015
Notary Public in and for the State of Alaska	Notary Public in and for the State of Alaska
My commission expires: Jan 21 2019	My commission expires: Jan 21 2019



## PAGODA CHEF SPECIALTIES

全家福	HAPPY FAMILY	19.95
Combinations of shrimp, scallops, beef, chicken, pork and mixed vegetables sauteed in Peking sauce.		
炒三鮮	THREE INGREDIENTS	19.95
Combinations of shrimp, scallops and chicken with assorted vegetables sauteed in Peking sauce.		
豉椒明蝦	SHANGHAI VELVET SHRIMP	18.95
Fresh jumbo shrimp sauteed with fresh broccoli, green pepper, onions and marinated in black home to give the perfect symphony of textures.		
醬爆雙丁	SHRIMP AND CHICKEN PEKING STYLE	18.95
A fine selection of chicken breasts and baby shrimp sauteed with green peppers, celery, bamboo shoots, water chestnuts and carrots in a sophisticated plum sauce.		
大三元	TRIPLE CROWN	18.95
Combinations of shrimp, pork and chicken sauteed with mixed vegetables.		
四川牛	SZECHUAN BEEF	16.95
Prime slices of beef seared and quickly sauteed with green peppers, carrots and cabbage in a famous northern Szechuan sauce.		
茄子雞	EGGPLANT AND CHICKEN IN GARLIC SAUCE	16.95
Fresh slices of eggplant and chunks of chicken are carefully chosen to sauteed with water chestnuts, carrots, black fungus and green onions, blended in delicately flavored garlic sauce.		
本樓鴨	PAGODA ROAST DUCK	Whole 32.00
This traditional Peking dish is truly raised by our chef with five spices, garlic powder and our homemade seasonings to bring out its natural flavors. It is carefully cut and placed on a bed of mixed vegetables that blended in delicious gentle sauce.		
本樓芥蘭	HOUSE BROCCOLI	19.95
Combinations of shrimp, chicken and beef with assorted vegetables sauteed in house sauce.		
草菇雞片	CHICKEN WITH FRESH MUSHROOMS	16.95
Fresh cuts of chicken breasts toss cooked in garden greens and fresh white mushrooms.		
海鮮大會	SEAFOOD COMBO	19.95
A delicious combination of scallops, shrimp and squid sauteed with house vegetables and blended in a special Chef's sauce with Thai basil.		
魚香大會	SEAFOOD COMBO WITH GARLIC SAUCE	19.95
A delicious combination of scallops, shrimp and squid sauteed with house vegetables blended in a delicately flavored garlic sauce.		
椒鹽豬扒	SALT AND PEPPERED PORK CHOPS	13.95
Sliced pork chops tossed cooked in a wok with scallions, salt and peppered seasoning, and jalapeno pepper added for spice.		
豉汁炒蜆	MUSSELS IN BLACK BEAN SAUCE	16.95
Fresh mussels sauteed with broccoli, onion peas, onions, green peppers and ginger marinated in a rich black bean sauce.		
金都牛扒	PAGODA STEAK	31.95
Prime cuts of rib-eye steak first seared medium rare then quickly toss cooked in a wok with garden vegetables and black ground pepper.		

(All dishes are freshly cooked to order. Those who would like to eliminate salt, starch, or any other ingredients from their diet, please make request at the time of ordering.)

## APPETIZERS

春捲	EGG ROLL (1)	1.95
炸蝦	FRIED SHRIMP (6)	11.95
雲吞	FRIED WONTON (10)	9.95
叉燒	BARBECUED PORK	11.95
鍋貼	POT STICKER (8)	11.95
寶盆	DU-PU PLATTER (for 2 persons)	15.95
Fried shrimp, egg roll, fried wonton, teriyaki beef, barbecued pork, and paper wrapped chicken.		
紙包雞	PAPER WRAPPED CHICKEN	11.95
炸魚	FRIED SQUID RINGS	11.95
牛肉串	TERIYAKI BEEF (4)	11.95
炸雞翅	FRIED CHICKEN WINGS (10)	11.95
炸蟹球	CRAB RANGOON (12)	13.95
生菜包	CHICKEN LETTUCE WRAP	13.95
核桃蝦	WALNUT SHRIMP	16.95

\* Hot and Spicy

## SOUPS

雲吞湯	WONTON SOUP (2)	9.95
酸辣湯	HOT AND SOUR SOUP (2)	9.95
白菜豆腐湯	BEAN CURD AND VEGETABLE SOUP (2)	10.95
鍋巴湯	HOUSE SPECIAL SOUP WITH SIZZLING RICE (2)	12.95
Shrimp, chicken, beef and vegetables		
三鮮湯	THREE DELICACIES SOUP (2)	13.95
Shrimp, chicken, scallops and vegetables		

## COMBINATION DINNER FOR ONE

Mandarin Style		Cantonese Style	
A. Soup of the Day	16.95	C. Soup of the Day	16.95
Egg Roll		Egg Roll	
Mongolian Beef *		Chicken Chow Mein	
Pork Fried Rice		Sweet and Sour Pork	
Hot Tea and Fortune Cookie		Pork Fried Rice	
		Hot Tea and Fortune Cookie	
B. Soup of the Day	16.95	D. Soup of the Day	16.95
Fried Shrimp		Egg Roll	
Almond Chicken		Egg Foo Young	
Pork Fried Rice		Sweet and Sour Pork	
Hot Tea and Fortune Cookie		Pork Fried Rice	
		Hot Tea and Fortune Cookie	

## SEAFOOD

四川蝦	SZECHUAN SHRIMP *	17.95
Fresh shrimp seared and quickly sauteed with green peppers, carrots and cabbage in a famous northern Szechuan sauce.		
腰果蝦	SHRIMP WITH CASHEW NUT	17.95
Shrimp, water chestnut and vegetables topped with cashew nut.		
雪豆蝦	SHRIMP WITH FRESH SNOW PEAS	17.95
Shrimp toss fried in light sauce with abundance of fresh snow peas.		
鍋巴蝦	SHRIMP WITH SIZZLING RICE	17.95
Shrimp cooked with chicken broth and vegetables served over hot platter.		
蝦龍糊	SHRIMP WITH LOBSTER SAUCE	17.95
Vegetables toss cooked shrimp enriched with sauce of green peas and whipped egg.		
魚香蝦	SHRIMP WITH GARLIC SAUCE *	17.95
Shrimp marinated with black tree mushrooms, and seasoned to perfection.		
宮保蝦	KUNG PAO SHRIMP *	17.95
Shrimp cooked with bamboo shoots, crisp peanuts and hot chili peppers.		
咖喱蝦	CURRY SHRIMP *	17.95
Shrimp marinated with fresh green peppers, carrots and green onions in mild curry.		
蠔油干貝	SEA SCALLOPS WITH OYSTER SAUCE	18.95
Fresh sea scallops marinated with broccoli, mushrooms and bamboo shoots in tasty oyster sauce.		
魚香干貝	SEA SCALLOPS WITH GARLIC SAUCE *	18.95
Fresh sea scallops cooked with imported black tree mushroom and seasoned to perfection.		
炒蝦球	SHRIMP WITH MIXED VEGETABLES	17.95
Shrimp seasoned and toss cooked in light sauce with assortment of vegetables.		
芥蘭蝦	SHRIMP WITH FRESH BROCCOLI	17.95
Fresh jumbo shrimp sauteed with garden fresh broccoli and with chef's seasoning.		
草菇蝦	SHRIMP WITH FRESH WHITE MUSHROOMS	17.95
A fine selection of jumbo shrimp sauteed and toss cooked with greens and fresh white mushrooms.		
椒鹽蝦	SALT AND PEPPERED SHRIMP *	18.95
宮保鮮魷	KUNG PAO SQUID *	17.95
Fresh squid toss fried with Szechuan spices, dry chili peppers and house vegetables, topped with peanuts.		

\* Hot and Spicy

## POULTRY

左宗雞	GENERAL TSO CHICKEN *	15.95
Crispy, tender chicken sauteed in a spicy brown sauce with broccoli, carrots and mushrooms.		
四川雞	SZECHUAN CHICKEN *	16.95
Cubes of chicken seared and quickly sauteed with green pepper, carrots and cabbage in a famous northern Szechuan sauce.		
磨菇雞片	MOO GOO GAI PAN	15.95
Cubes of tender chicken toss cooked with mushrooms, carrots, bamboo shoots and snow peas. A great combination.		
杏仁雞丁	ALMOND CHICKEN	15.95
Diced chicken, water chestnut and vegetables, topped with almonds.		
宮保雞丁	KUNG PAO CHICKEN *	15.95
Diced chicken files toss fried with Szechuan spices and dry chili peppers, topped with peanuts.		
杏仁炸雞片	BREADED ALMOND CHICKEN	15.95
Sliced deep fried chicken filet, topped with house sauce and almonds.		
白菜雞	CHICKEN WITH CHINESE GREENS	15.95
Cubes of chicken blended with vegetables in delicious dark sauce.		
芥蘭雞	CHICKEN WITH FRESH BROCCOLI	15.95
Cubes of chicken sauteed with garden fresh broccoli.		
雪豆雞	CHICKEN WITH SNOW PEAS	15.95
A great combination!		
魚香雞	CHICKEN WITH GARLIC SAUCE *	15.95
Cubes of tender chicken toss cooked with imported black tree mushroom and seasoned to perfection.		
腰果雞	CHICKEN WITH CASHEW NUT	15.95
Diced chicken, water chestnut and vegetables, topped with cashew nuts.		
咖喱雞	CURRY CHICKEN *	15.95
Cubes of chicken marinated with fresh green peppers, carrots and green onion in mild curry.		
檸檬雞	LEMON CHICKEN	15.95
Sliced deep fried chicken, served with fresh lemon sauce.		
芝麻雞	SESAME CHICKEN *	15.95
Cubes of deep fried white chicken breasts cooked in a light, sweet and spicy sauce, topped with sesame seeds.		
蒙古雞	MONGOLIAN CHICKEN *	16.95
Cubes of chicken marinated, toss cooked in the tradition of Mongolian nomads.		
椰菜雞	CHICKEN WITH CABBAGE *	16.95
Cubes of chicken sauteed with cabbage, carrots, bamboo shoots and snow peas in a spicy sauce.		
香菜雞	BASIL CHICKEN	16.95
Cubes of tender chicken sauteed with Thai basil and house vegetables.		

## BEEF

蒙古牛	MONGOLIAN BEEF *	16.95
Thin slices of tenderloin, marinated toss cooked in the tradition of Mongolian nomads.		
雪豆牛	BEEF WITH SNOW PEAS	15.95
青椒牛	BEEF WITH GREEN PEPPER	15.95
芥蘭牛	BEEF WITH BROCCOLI	15.95
Sliced beef tenderloin sauteed with garden fresh broccoli and with chef's seasoning.		
魚香牛	BEEF WITH GARLIC SAUCE *	15.95
Thinly sliced tenderloin toss cooked with imported black tree mushrooms, and seasoned to perfection.		
湖南牛	HUNAN HOT BEEF *	15.95
Tender sliced beef cooked in delicious dark sauce.		
鍋巴牛	BEEF WITH SIZZLING RICE	15.95
Tender sliced beef cooked in chicken broth and vegetables served over sizzling rice.		
宮保牛	KUNG PAO BEEF *	15.95
Tender sliced beef toss cooked with Szechuan spices and dry chili pepper, topped with peanuts.		

\* Hot and Spicy



PORK		
宫保肉	KUNG PAO PORK ★	15.95
	<i>Cubes of pork toss fried with Szechuan spices and dry chili pepper, topped with peanuts.</i>	
芥蘭肉	PORK WITH FRESH BROCCOLI	15.95
	<i>Sliced pork sauteed with garden fresh broccoli and with chef's seasoning.</i>	
雪豆肉	PORK WITH FRESH SNOW PEAS	15.95
白菜肉	PORK WITH CHINESE GREENS	15.95
	<i>Sliced pork blended with vegetables in delicious dark sauce.</i>	
青椒肉	PORK WITH GREEN PEPPER	15.95
回鍋肉	TWICE COOK PORK ★	15.95
	<i>Sliced pork marinated with Chinese cabbage in hot spicy sauce.</i>	
魚香肉	PORK WITH GARLIC SAUCE ★	15.95
	<i>Sliced pork toss cooked with imported black tree mushroom, and seasoned to perfection.</i>	

VEGETARIAN		
素什錦	DELUXE VEGETABLES	13.95
草菇芥蘭	MUSHROOMS WITH FRESH BROCCOLI	13.95
魚香芥蘭	BROCCOLI WITH GARLIC SAUCE ★	13.95
	<i>Fresh broccoli cooked with imported black tree mushroom and seasoned to perfection.</i>	
宮保豆腐	KUNG PAO BEAN CURD ★	13.95
	<i>Bean curd toss fried with Szechuan spices and dry chili pepper, topped with peanuts.</i>	
草菇豆腐	MUSHROOMS WITH BEAN CURD	13.95
魚香茄子	EGGPLANT WITH GARLIC SAUCE ★	13.95
魚香什錦	ASSORTED VEGETABLES WITH GARLIC SAUCE ★	13.95
粟米芥蘭	BABY CORN WITH FRESH BROCCOLI	13.95

FRIED RICE		
VEGETABLE	12.95	
CHICKEN	14.95	
BEEF	14.95	
PORK	14.95	
SHRIMP	15.95	
HOUSE	16.95	
(Beef, Chicken and Shrimp)		
CHOW MEIN OR CHOP SUEY		
	<i>(Chow Mein Served with Crispy Noodles Chop Suey Served with Steamed Rice)</i>	
VEGETABLES	12.95	
CHICKEN	14.95	
BEEF	14.95	
PORK	14.95	
SHRIMP	15.95	
HOUSE	16.95	
(Beef, Chicken and Shrimp)		

EGG FOO YOUNG		
VEGETABLES	11.95	
CHICKEN	12.95	
BEEF	12.95	
PORK	12.95	
SHRIMP	15.95	
HOUSE	16.95	
(Chicken, Beef and Shrimp)		
LO MEIN		
VEGETABLES	12.95	
CHICKEN	14.95	
BEEF	14.95	
PORK	14.95	
SHRIMP	15.95	
HOUSE	16.95	
(Beef, Chicken and Shrimp)		

MU-SHU		
<i>Each Dish shredded and sauteed with assorted vegetables and eggs, especially delicious rolled in paper thin crepes with special sauce. Served with four crepes. Extra crepes \$1.00 each.</i>		
素木須	VEGETABLE	12.95
木須雞	CHICKEN	14.95
木須牛	BEEF	14.95
木須肉	PORK	14.95
木須蝦	SHRIMP	15.95

★ Hot and Spicy

SWEET AND SOUR		
甜酸雞	CHICKEN	13.95
甜酸肉	PORK	13.95
甜酸蝦	SHRIMP	14.95

FAMILY STYLE DINNER	
<i>Minimum for Two or More (Price Per Person)</i>	
1. MONGOLIAN SPECIAL 17.95	2. CANTONESE SPECIAL 18.95
Wonton Soup	Wonton Soup
Egg Roll, Fried Wonton	Egg Roll, Fried Wonton
Mongolian Beef ★	Barbecued Pork
Sweet and Sour Pork	Chicken Chow Mein
Pork Fried Rice	Egg Foo Young
Hot Tea and Fortune Cookie	Sweet and Sour Pork
	Pork Fried Rice
	Hot Tea and Fortune Cookie
3. MANDARIN SPECIAL 18.95	4. SHANGHAI SPECIAL 22.95
Wonton Soup or	Wonton Soup or
Hot and Sour Soup ★	Hot and Sour Soup ★
Egg Roll, Fried Shrimp	Egg Roll, Barbecued Pork
Barbecued Pork	Fried Shrimp
Sweet and Sour Pork	Sesame Chicken ★
Egg Foo Young	Mongolian Beef ★
Mongolian Beef ★	Shrimp with Cashew Nut
Pork Fried Rice	Pork Fried Rice
Hot Tea and Fortune Cookie	Hot Tea and Fortune Cookie
5. PAKODA SPECIAL 20.95	6. PEKING SPECIAL 20.95
Wonton Soup or	Wonton Soup or
Hot and Sour Soup ★	Hot and Sour Soup ★
Egg Roll, Barbecued Pork	Egg Roll, Barbecued Pork
Fried Shrimp	Fried Shrimp
Mongolian Beef ★	Kung Pao Chicken ★
Sweet and Sour Pork	Mongolian Beef ★
Shrimp with Mixed Vegetables	Sizzling Rice Shrimp
Pork Fried Rice	Pork Fried Rice
Hot Tea and Fortune Cookie	Hot Tea and Fortune Cookie
7. CHIEF SPECIAL 20.95	8. HAPPY FAMILY SPECIAL 21.95
Wonton Soup or	Wonton Soup or
Hot and Sour Soup ★	Hot and Sour Soup ★
Egg Roll, Barbecued Pork	Egg Roll, Barbecued Pork
Fried Shrimp	Fried Shrimp
Beef with Oyster Sauce	Chicken with Garlic Sauce ★
Sweet and Sour Shrimp	Beef with Chinese Greens
Kung Pao Chicken ★	Sweet and Sour Shrimp
Pork Fried Rice	Pork Fried Rice
Hot Tea and Fortune Cookie	Hot Tea and Fortune Cookie

★ Hot and Spicy - We take the special occasion to make it hot

All A La Carte entrees are served with steamed rice, hot tea and fortune cookie.  
Not responsible for lost articles. We reserve the right to refuse services to anyone.

金都酒家



PAGODA

Chinese Restaurant

Mandarin & Szechuan Cuisine & Cantonese Cuisine

Lunch • Dinner • Food To Go  
Beer & Wine  
Banquet Facilities

Open 7 Days

Fri. & Sat. 11:30 a.m. - 10:00 p.m.

Sun. - Thur. 11:30 a.m. - 9:30 p.m.

Delivery available in North Pole and Eielson

431 Santa Claus Lane  
North Pole, AK 99705

Tel: (907) 488-3338

www.pagodanorthpole.com

JUL 2 '15 11:55

STATE OF ALASKA  
ALCOHOLIC BEVERAGE CONTROL BOARD  
APPLICATION FOR RESTAURANT DESIGNATION PERMIT  
AS 04.16.049 & 3 AAC 304.715 - 794

The granting of this permit allows access of persons under 21 years of age to designated licensed premises for purposes of dining, and persons between the ages of 16 - 20 for employment. If for employment, please indicate in detail what the employment duties will be in question #3.

License Number: 2857 Type: Beverage Dispensary

This application is for designation of premises where: (Please check the appropriate items below)

- |  |  |
|--|--|
| 1. <input checked="" type="checkbox"/> | Bona fide restaurant pursuant to 3 AAC 304.305 & 3 AAC 304.715-794         |
| 2. <input checked="" type="checkbox"/> | Persons 16 - 20 years of age may dine unaccompanied                        |
| 3. <input checked="" type="checkbox"/> | Persons under 16 may dine accompanied by a person 21 years of age or older |
| 4. <input checked="" type="checkbox"/> | Persons between 16 - 20 years of age may be employed. *(See note below)    |

Licensee's Name: First Security Investments, Inc

Name of Business: Pagoda Chinese Restaurant

Business Address: 431 N. Santa Clara Lane City: North Pole, AK 99705

1. Hours of operation 11:30 to 10:00 Telephone Number: (907) 488-3338

2. Have police been called to your premises for any reason? ☒ Yes [ ] No  
(If you answered yes, please explain below)

Parking lot accidents. False alarm on burglar alarm.

3. \* Duties of employment: Dussing / cleaning tables, seating & customers

4. Are video games available to the public on your premises? [ ] Yes ☒ No

5. Do you provide live entertainment, such as live music, pool tables, karaoke, dancing, sports or pin-ball?  
[ ] Yes ☒ No

6. How is food served? ☒ Table Service [ ] Buffet Service [ ] Counter Service [ ] Other \_\_\_\_\_

7. Is an owner, manager or supervisor 21 years of age or older always present during business hours? ☒ Yes [ ] No

\*\*\* A MENU AND DETAILED PREMISES DIAGRAM MUST ACCOMPANY THIS APPLICATION \*\*\*

\*Employees 16 and 17 years of age must have a valid work permit and a letter maintained in your files from a parent or guardian authorizing employment at your establishment.

\*\*Please attach additional sheets of paper if more space is needed to describe food service, entertainment, etc.

Licensee Signature [Signature]

Local Governing Body Approval \_\_\_\_\_

Subscribed and sworn to before me this 4th day of June 2015

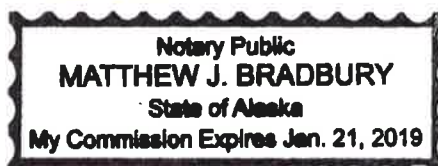
Date \_\_\_\_\_

Notary Public in and for Alaska

My Commission expires: Jan 21 2019

Director, ABC Board \_\_\_\_\_

Date \_\_\_\_\_





11:30 AM-2:30 PM  
**\$13.99**

488-3338

Monday to Saturday  
**\$13.99**

## PAGODA LUNCH SPECIAL

*All Entrees are Served with Soup, Egg Roll and Pork Fried Rice.*

- M-1 Mongolian Beef ★
- M-2 Sweet and Sour Shrimp
- M-3 Sweet and Sour Pork
- M-4 Beef with Green Pepper
- M-5 Egg Foo Young
- M-6 Chicken with Cashew Nut
- M-7 Kung Pao Chicken ★
- M-8 Breaded Almond Chicken
- M-9 Almond Chicken
- M-10 Chicken with Garlic Sauce ★
- M-11 Sweet and Sour Chicken
- M-12 Chicken Chow Mein
- M-13 Beef with Fresh Broccoli
- M-14 Chicken with Fresh Broccoli
- M-15 Lemon Chicken
- M-16 Shrimp Chow Mein
- M-17 Beef Chow Mein
- M-18 Kung Pao Shrimp ★
- M-19 Hunan Hot Beef ★
- M-20 Shrimp with Mixed Vegetables
- M-21 Beef with Garlic Sauce ★
- M-22 Shrimp with Cashew Nuts
- M-23 Shrimp with Spicy Peking Sauce ★
- M-24 Shrimp with Garlic Sauce ★
- M-25 Szechuan Beef ★
- M-26 Sesame Chicken ★
- M-27 Sesame Shrimp ★
- M-28 Deluxe Vegetables
- M-29 Mongolian Chicken ★
- M-30 Beef or Chicken Lo Mein
- M-31 Moo Goo Gaipan
- M-32 General Tso Chicken ★
- M-33 Szechuan Chicken ★
- M-34 Shrimp with Broccoli
- M-35 Kung Pao Beef ★

★ Hot & Spicy

STATE OF ALASKA  
ALCOHOL BEVERAGE CONTROL BOARD  
Licensed Premises Diagram

**INSTRUCTIONS:**

Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc.

DBA: PAGODA Restaurant

PREMISES LOCATION: 431 Santa Claus Lane NP

Indicate scale by x after appropriate statement or show length and width of premises. \_\_\_\_\_ 1 SQ. = 4 FT.

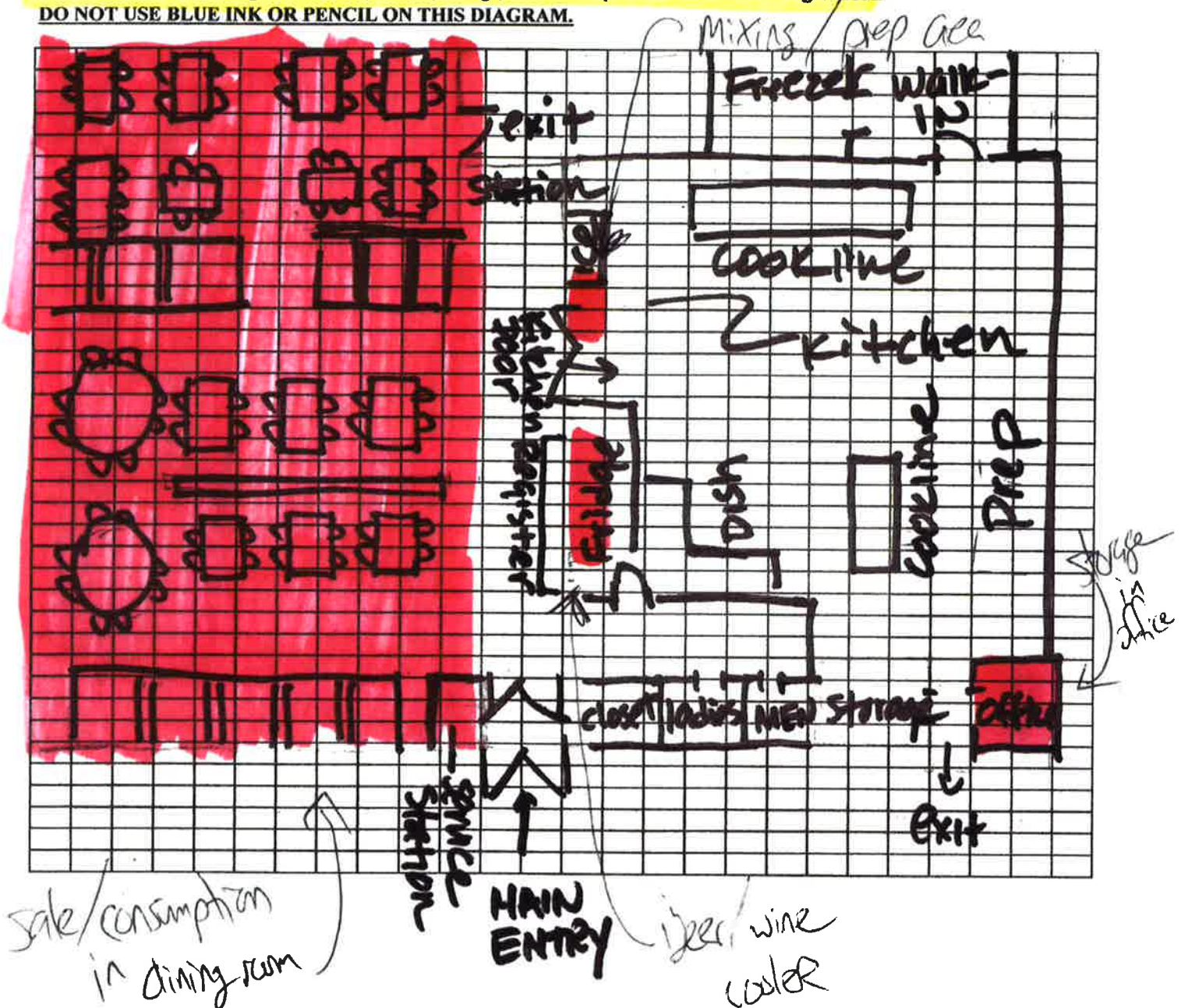
SCALE A: X 1 SQ. = 1 FT.

SCALE B:

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red.

**DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.**





**North Pole Police Dept.  
125 Snowman Ln.  
North Pole, AK 99705**

**Chief Steve Dutra  
Phone: 907-488-8459  
Fax: 907-488-5299**

July 22, 2015

To: Kathy Weber, MMC

Re: Pagoda Liquor License

The North Pole Police Department has no objections to the renewal of the Pagoda Restaurants liquor license. The North Pole Police Department has had no documented problems at this establishment.

Respectfully,

Chief Dutra



125 Snowman Lane  
North Pole, Alaska 99705  
(907) 488-8538  
(907) 488-3002 (fax)  
renee.beckman@northpolealaska.org

City of North Pole  
Accounts Receivable/Utility  
Billing

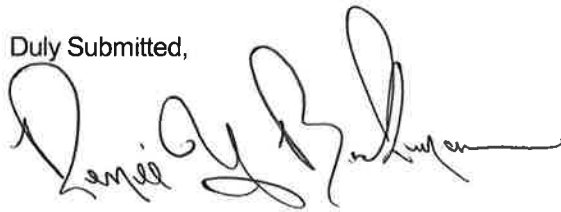
# MEMO

August 13, 2015

To: Kathy Weber, CMC-City Clerk  
CC:  
From: Renee Beckman  
Re: Pagoda Restaurant

As of today, August 13, 2015, Pagoda Restaurant is current on their utility account, with no delinquent notices or outstanding payments. Additionally, there are no active liens or assessments due for 431 N Santa Claus Lane, location of the Pagoda Restaurant.

Duly Submitted,



Renee Y. Beckman  
Accounts Receivable/Utility Billing  
City Of North Pole

# Memo

**To:** Council Members  
**From:** Kathy Weber, MMC  
**CC:** Mayor Ward  
**Date:** 8/13/2015  
**Re:** Request for extension of Premises for Moose Lodge #306

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The ABC Board has contacted the City as required under AS 04.11.520 on the request for extension of premises for Moose Lodge #306. Information regarding this transaction is attached to this memo. The ABC Board is required under Alaska Statute to notify the City in writing that this establishment is renewing their liquor license so the city can file a "protest" if they so desire.

The North Pole Police Department, North Pole Fire Department, Accounts Receivable clerk, Renee Beckman, and Sales Tax Administrator, Stephanie DeCristo, have all been given a copy of the notification. There are no outstanding debts owed to the City from this establishment.

It is my recommendation that the council make a motion of non-objection to this notification.

## Kathy Weber

---

**From:** Andrews, Maxine R (CED) <maxine.andrews@alaska.gov>  
**Sent:** Friday, August 07, 2015 2:44 PM  
**To:** Kathy Weber  
**Subject:** premises extension request for Moose Lodge (Club Liquor License # 3177)  
**Attachments:** #3177 premises extension request.pdf

Kathy,  
Attached is a request for an extension of premises for Moose Lodge #306.  
Please respond approved or object to this request.

**Maxine Andrews**

Business Registration Examiner | Dept. of Commerce and Economic Development | Alcoholic Beverage & Marijuana Control Boards  
550 W. 7<sup>th</sup> Ave. Ste. 1600 Anchorage, AK 99501 | 907.269.0358 | fax 907.334.2285



Please consider the environment before printing this e-mail.

Less paper is better for us and our environment.

# **LOYAL ORDER OF MOOSE**



**ADMINISTRATOR LODGE NO. 306 300 SOUTH SANTA CLAUD LANE NORTH POLE, AK 99705-7705 (907) 466-3774**

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08/05/2015

ABC Board,

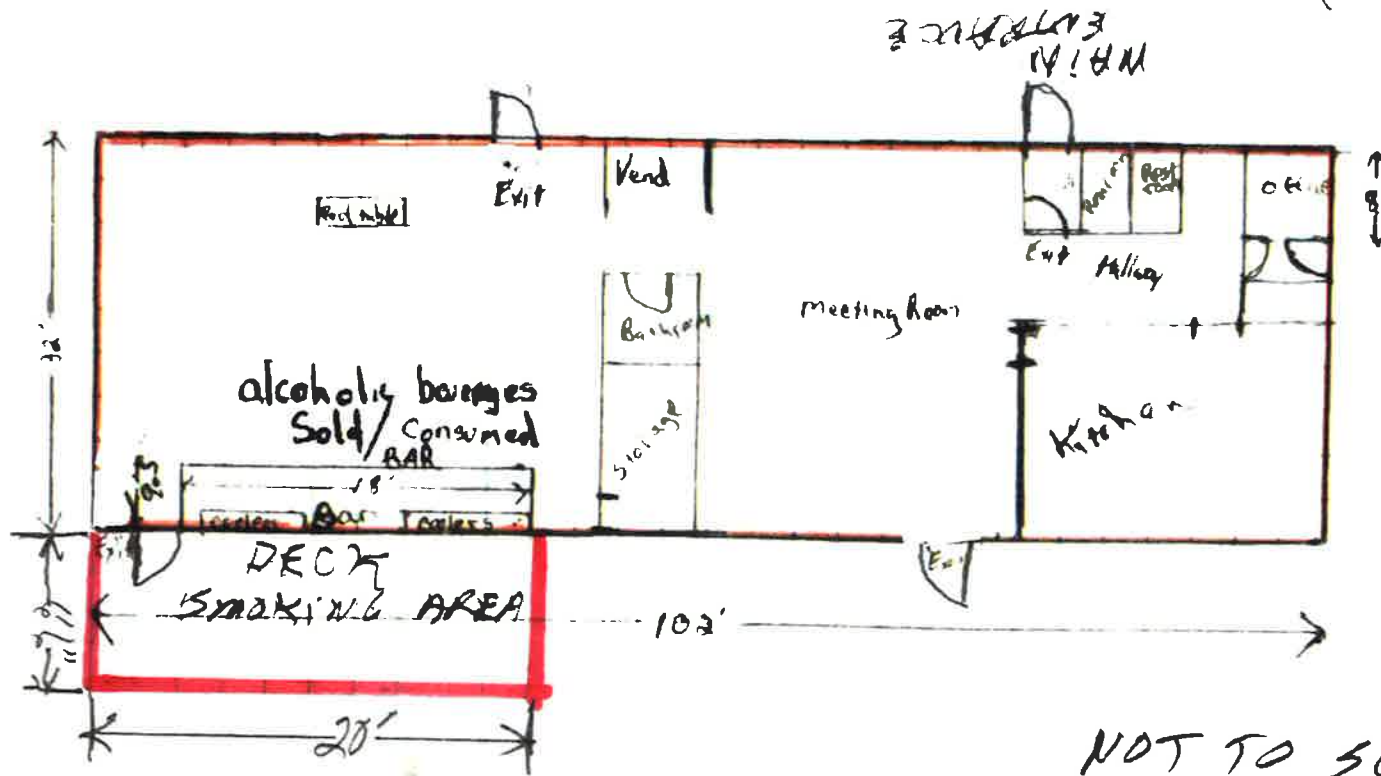
North Pole Moose Lodge #306 license # 3177 went non - smoking 06/01/2015. We have set up a smoking area outside on the deck by the bar back door. We are going to put 2 small tables and chairs in this area. What needs to be done to allow alcohol in this area? Attached is a building diagram and pictures of the deck.

A handwritten signature in cursive script, appearing to read "Michael Riley".

Michael Riley, Administrator

North Pole Moose Lodge 306

PARK 106



Moose Lodge  
306 Bldg.

300 S Santa Clara Ln  
North Park AR 72455

NOT TO SCALE





## Kathy Weber

---

**From:** Buddy Lane <BLane@northpolefire.org>  
**Sent:** Thursday, August 13, 2015 9:29 AM  
**To:** Kathy Weber  
**Subject:** Moose Lodge

Kathy,

The Fire Department has had no negative interactions with the North Pole Moose Lodge.

Buddy Lane  
Fire Chief

125 Snowman Lane  
North Pole, Alaska 99705  
(907) 488-8538  
(907) 488-3002 (fax)  
renee.beckman@northpolealaska.org

City of North Pole  
Accounts Receivable/Utility  
Billing

# MEMO

August 13, 2015

To: Kathy Weber, CMC-City Clerk

CC:

From: Renee Beckman

Re: North Pole Moose Lodge #306

As of today, August 13, 2015, North Pole Moose Lodge #306 is current on their utility account, with no delinquent notices or outstanding payments. Additionally, there are no active liens or assessments due for 300 S Santa Claus Lane, location of the Moose lodge.

Duly Submitted,

A handwritten signature in black ink, appearing to read "Renee Y. Beckman", with a long horizontal flourish extending to the right.

Renee Y. Beckman  
Accounts Receivable/Utility Billing  
City Of North Pole

# Memo

**To:** Kathy Weber  
**From:** Stephanie DeCristo, Sales Tax Administrator/AP  
**cc:**  
**Date:** 08/13/2015  
**Re:** North Pole Moose Lodge Sales Tax. Account # 1065

---

Kathy,

I have checked their account and it appears that they do have the 7/31/2015 tax return to file still but it is not yet past due.

Other than that their account is current.

Respectfully,

A handwritten signature in black ink, appearing to read 'SDCristo', with a stylized, cursive script.

Stephanie DeCristo

Sales Tax Administrator/AP

City of North Pole



Kathy Weber,

08-13-2015

In regards to the Moose Lodge expansion, the North Pole Police department has had very little involvement with calls for service at the Moose lodge. NPPD has no issue with the expansion or alteration to the Moose Lodges liquor license.

Lt. Chad Rathbun