



CITY OF NORTH POLE *Alaska*

REGULAR CITY COUNCIL MEETING Tuesday, September 8, 2015

Committee of the Whole – 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

MAYOR

Bryce Ward 888-4444

CITY CLERK

Kathy Weber, MMC 488-8583

COUNCIL MEMBERS

Michael Welch- <i>Mayor Pro Tem</i>	488-5834
Thomas McGhee- <i>Deputy Mayor Pro Tem</i>	455-0010
Preston Smith – <i>Alt. Deputy Mayor Pro Tem</i>	488-8824
Elizabeth Holm	488-6125
Sharron Hunter	978-5591
Kevin McCarthy	590-0800

1. Call to Order/Roll Call
2. Pledge of Allegiance to the US Flag
3. Invocation
4. Approval of the Agenda
5. Approval of the Minutes
6. Communications from the Mayor
Proclamations
 - Interior Alaska Community Preparedness Proclamation
7. Council Member Questions of the Mayor
8. Communications from Department Heads, Borough Representative and the City Clerk
9. Ongoing Projects Report

10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business

None

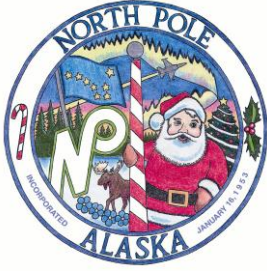
12. New Business

- a. Approval of 2015 Election Board
- b. Approval of Engineering Consulting Contracts for Plan Review and Inspections of Eagles Landing Senior Community Project
- c. Approval of 2015 State Homeland Security Program, EMW-2015-SS-00026-S01 State Program No.:20SHSP-GY15
- d. Ord 15-14, An Ordinance Amending the 2015 Budget

13. Council Comments

14. Adjournment

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$10.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, August 17, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, August 17, 2015 to order at 7:00 p.m.

There were present:

**Ms. Holm
Ms. Hunter
Mr. McCarthy
Mr. McGhee
Mr. Smith
Mr. Welch
Mayor Ward**

Absent/Excused

Excused

CALL TO ORDER/ROLL CALL

Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, August 17, 2015 at 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Councilman McGhee

APPROVAL OF AGENDA

Mr. McGhee moved to approve the Agenda of August 17, 2015

Seconded by Mr. Smith

Discussion

None

Mr. McGhee moved to amend by consenting the following items:

Old Business

- a. Ordinance 15-12, An Ordinance of the City of North Pole, Alaska to accept the Alaska Department of Environmental Conservation Municipal Matching Grant #63324 totaling \$1,960,000 for lift station rehabilitation
- b. Ordinance 15-13, An Ordinance of the City of North Pole, Alaska to allocate resources to repair City Hall \$1,960,000 for lift station rehabilitation.

Seconded by Mr. Smith

Discussion

None

On the Amendment

PASSED

Yes: 6 –Holm, Smith, McCarthy, Hunter, McGhee, Welch, Ward

No: 0

Absent: 1 - Welch

On the agenda as amended

PASSED

Yes: 6 –Holm, Smith, McCarthy, Hunter, McGhee, Welch, Ward

No: 0

Absent: 1 - Welch

APPROVAL OF MINUTES

Mr. McGhee moved to Approve the minutes of August 3, 2015

Seconded by Mr. Smith

Discussion

None

PASSED

Yes: 6 –Holm, Smith, McCarthy, Hunter, McGhee, Welch, Ward

No: 0

Absent: 1 - Welch

COMMUNICATIONS FROM THE MAYOR

During the last Assembly meeting the Fairbanks North Star Borough approved a grant to the City for \$15,000 toward the construction of the Gabe Rich and Scott Johnson Memorial Park. We have had great support from the community and local businesses.

The FNSB has released the Zoning Ordinance for Marijuana goes before the Planning Commission tomorrow evening at 7pm. If you are interested in the ordinance please visit the FNSB website and or attend the planning commission meeting to share your concerns. It will be before the FNSB Assembly on the 18th of August if you are interested in attending. NOTE: the FNSB has all zoning powers over the Cities and we are still in need of a planning commissioner for the City of North Pole.

Tomorrow from 4:30-7:00pm the Alaska Department Of Environmental Conservation (ADEC) will be hosting a sulfolane workshop at the North Pole Library. ADEC will be talking with the public about the Sulfolane standard, the ongoing health testing and the zoning overlay ordinance the City is working with the FNSB on.

Tomorrow from 5:00-8:00pm the CORE group will be meeting to go over strategic planning training and planning. If you are in the CORE group please mark your calendars and if you are just interested in attending please come.

Our Guest from our Sister City, Itadori, Japan, were here last week. Thank you to all of our community homestay families for helping to make our guest stay a wonderful experience. City Hall hosted the welcome and goodbye parties on Wednesday, Aug 5th and Monday, August 10th.

The state STIP (Statewide Transportation Improvement Plan) came out recently and there is concern about the funding allocated to the Northern Region. In the past Northern Region has received approx. 40% of statewide transportation funding. Under the proposed STIP the Northern Regions allocation is approximately 14%. Northern Region has 70% of all National Highway Road Miles in the state of Alaska.

This Friday is Muffins with the Mayor, Please mark your calendars and come have some muffins and coffee to start your day, we can and do talk about anything important to in your community.

Friday is also the Friends of the North Pole Library reception for Dr. Gianni who donated over 100 unique pieces of artwork to the Library foundation, several which are here at our new local library. The event is from 2:00-4:00pm at the New North Pole Library.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

**COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH
REPRESENTATIVE AND THE CITY CLERK**

Finance, Tricia Fogarty

I have financials for you today and as you review them you will see that we have gone over budget on a few line items. We will be getting together a budget amendment to bring forth to council.

The first week of August I attended a week long class given by GFOA (Government Finance Officers Association). It was an intensive introduction into GASB rules. The class went over the purpose of fund types. They took an hour to discussion internal controls. GFOA offers an eight hour class on internal controls, which I think that the Mayor or the Clerk should attend. It teaches what policy's we need to develop in order to be in compliance. This issue has been an audit finding for the City.

- Council members had questions of the accountant on the Accounts Receivable report on various accounts.
- Ms. Holm had a question on various utility accounts that were over on the budget
- Mr. McGhee asked about the outstanding business licenses.
- Mr. Smith asked about the borough property tax.
- Ms. Holm asked about the credit card fees in utilities.
- Ms. Hunter questioned some of the delinquent utility account that was no longer in business.

Police Department, Chief Dutra

- 1) Abduction case –
 - a. Lt. Rathbun, Sgt. Bellant, Officer McBroom, Officer Jed Smith, myself
 - b. FBI – SA Stone and Lambert
 - c. Agencies – FPD, AST, FWYPD, UAAPD, Eielson AFB 354th SF, DAO all assisted
 - d. Recognition and gratitude
 - e. Thankful the girls are safe. Parents for cooperation
- 2) Det. Kvittem is now gone and his position will be held open in patrol until Ofc. Phillip McBroom returns in November.
- 3) Drug take back September 26th 10-2. Please spread the word.
- 4) Delay in kicking off our anti-theft campaign
- 5) Memorial Park -

Fire Department, Chief Lane

- Preparedness Expo is Saturday, September 19, 2015.
- Class on Debris Management and other professional development classes.
- PIO class will be held in North Pole funded by DHS.
- ISO inspection on Friday. NPF is currently a 3. Chief Coon has been working diligently on getting all the paperwork together.
- Letter from Dr. Marshall is in the packet. He gave kudo's to our fire department.
- Captain Kevin Haywood was a spotlight in the Daily Newsminer.
- Richard Hagen and Tod Chambers received an award from American Heart Association for their exceptional work in CPR.

Mr. Smith commented about an accident on Badger Rd and spoke of how agencies work together.

Ms. Holm asked about the ISO inspection and what it would cost the City.

Mr. McGhee asked about the cancelled fireworks sales.

Chief Lane stated that the fireworks vendors will come forward and let the City know when they will open for sales.

Mr. Smith asked about volunteers in the Fire Department and how someone would go about attending.

Ms. Holm asked about how the ISO is funded. She also wanted to know if the 2nd ladder truck would make a difference in the ISO rating.

Chief Lane spoke about the how the ISO rating is obtained.

Borough Representative

- Accept money for memorial park
- School starts this week
- Ignition program implemented throughout the FNSBSD

Director of City Services

Building Department

- Three building permits issued since last Council meeting
- Plans have begun to be submitted for the senior housing project in Stillmeyer Subdivision
 - Contractor's goal is to install buried utilities this fall and construct foundations for three buildings in this first phase.

Public Works

- Musical Park equipment installed at Terry Miller Park.
 - Fairbanks News Miner ran a story about the park in this past Sunday's paper

- Planned “ribbon cutting” scheduled for Monday, August 24 at 11:00 am.
- Fish & Wildlife Service volunteer youth group has completed rain gardens at Police Station.
- Public Works staff are focusing on brush cutting around the City
- Additional road striping planned after brush clearing if the weather cooperates
 - DOT did some limited striping on Santa Claus Lane about a month ago.

Utility Department

- Request before the Council to accept \$1.9 million Municipal Matching Grant for third phase of sewer lift station rehabilitation.
 - If Council approves accepting the grant, the Utility will move immediately to amend the engineer’s contract from Phases 1 & 2 to include Phase 3.
- Senior housing project is proposing to build a water circulation loop through the new development and install new sewer mains.
 - The intention is to transfer ownership of the new water and sewer mains to the City
 - Final acceptance of such infrastructure will rest with the City Council.

Natural Gas Utility Board

- Gas line installation within the City is approximately 80% completed (they are on schedule to be substantially complete by October 1).
- On Tuesday, IGU will be interviewing for a General Manager
- IGU will be in discussions and making a decision this week if it wants to proceed with being the Local Control Entity to manage the combined Fairbanks Natural Gas and IGU service areas.

City Clerk, Kathy Weber

- The last 2 weeks have been spent in the archive room at the NPPD going through records, tagging records to be destroyed and cataloging. Aaron Jacobson has done an amazing job helping to get this part of the project completed. There is still a lot of work to be done we are seeing the light at the end of the tunnel. We were able to destroy over 100 boxes to help free up room for current records.
- We have received boxes of legal documents from Zane Wilson and will start to scan them into our laserfiche system. These will be categorized for easy access for future reference for the City Attorney and Council.
- Reminder – There is a Strategic Planning Workshop on Tuesday, August 18th from 5:00 pm – 8:00 pm. Dinner will be provided.

- Filing closed on Friday at 5:00 p.m. to candidates to file for elective office and be put on the October 6th ballot. Interested parties can still run a write-in campaign but must file paperwork with the clerk's office. Their name will not appear on the ballot and they must still adhere to APOC and the Declaration of Candidacy forms.

CITY OF NORTH POLE SEATS

Mayor3-year term
(all offices serve at-large)

City Council Seat.....3-year term
City Council Seat.....3-year term

The two council seats that are up are Ms. Hunter who is term limited and Mr. Welch.

QUALIFICATIONS

A qualified voter who has resided within the state and the City of North Pole for at least **one year** prior to filing his/her declaration of candidacy is eligible to be a candidate for the City Council.

- | |
|--|
| • All elected officials are elected at large. |
| |
| • A completed sworn Declaration of Candidacy and Public Official Financial Disclosure Statement must be filed with the clerk at the time of filing along with a \$25.00 non-refundable filing fee. Filers can file their POFD forms electronically via MyAlaska (https://myalaska.state.ak.us/apoc/form/), then print & sign a copy to file with the clerk. For more information contact APOC at http://doa.alaska.gov/apoc/ or 800-478-4176 |

Withdrawal Deadline: A candidate desiring to withdraw may do so by filing a written request with the clerk no later than Friday at 5:00 p.m., August 21, 2015.

- Reminder – the next council meeting will be held on Tuesday, September 8, 2015 as Monday September 7, 2015 is Labor Day and a City holiday.
- Working with the local schools again this year with Students of the Month.
- Will be attending a PIO class at the fire department on September 16,17,18, 2015.

ONGOING PROJECTS

Strategic Planning – Shelly Wade & Molly

- July participated in Summer Fest. 11 people submitted survey
- Would like all council members to fill out survey

- July & August things have moved slowly and been in process of reviewing background documents. Continue to learn about new things and have radius study in hand.
- Conducting a series of one on one interviews with people in the community. They will be doing 12 of those interviews this week.
- Hoping to speak with ARRC, DOT and other folks.
- Will be doing a presentation at the Senior Center and interviewing Karen Kubaki.
- Would like to interview council members and department heads.
- Will be asking to interview the NPEDC board.
- Corps team training will be held tomorrow.

CITIZENS COMMENTS

Santa Claus – PO Box 55122, North Pole, AK

Mr. Claus stated that he had picked up a packet to run for office and then decided not to. He said he was waiting to see what was going to happen with the strategic planning was going to go. He doesn't feel that the City is interested in growing and therefore it is a no win situation for candidates. Santa Claus said he will be interested in seeing where the strategic plan will be going.

Chief Lane gave kudo's to the Public Works Department for all their hard work at the Terry Miller Park and at City Hall grounds.

NEW BUSINESS

APPROVAL OF COUNCIL FOR TRANSFER OF LIQUOR LICENSE FROM FAIRBANKS TO PAGODA RESTAURANT

Ms. Weber explained the transfer of the liquor license from Fairbanks to Pagoda in North Pole. She recommended that the council make a motion of non-objection.

Public Comment

Santa Claus stated that he is in favor of the transfer of liquor license.

Mr. McGhee made a motion of Non-Objection to the transfer of liquor license from Fairbanks to Pagoda Restaurant

Seconded by Mr. McCarthy

Discussion

None

PASSED

Yes: 6 –Holm, Smith, McCarthy, Hunter, McGhee, Welch, Ward

No: 0

Absent: 1 - Welch

APPROVAL OF EXTENSION OF PREMISES FOR MOOSE LODGE #306

Ms. Weber informed council of the status regarding any outstanding debts owed to the City from the Moose Lodge. There were none. She recommended a motion of non-objection on those findings.

Public Comment

None

Ms. Holm *made a motion of non-objection for the extension of premises for Moose Lodge #306.*

Seconded by Ms. Hunter

Discussion

Mr. McGhee stated that he does not agree with this and would like to have partitions.

Mr. McCarthy stated that they could approve it with a stipulation that there be partitions

Ms. Hunter asked if this is something that the council can stipulate or what their hours would be as they are by a daycare center.

Mr. McCarthy said that with the planning department we could ask them to do that.

Mr. Smith said he liked the fact that they should approve it and then build it.

Mr. McGhee said that he spoke to the Moose about a privacy fence. His concern is that there is a daycare and apartment complex. With the issue of marijuana, he would like to , with there track record he would like to see someone here to represent the Moose Lodge .

Ms. Holm *moved to postpone until September 8, 2015*

Seconded by Mr. McCarthy

Discussion

Ms. Holm said this gives an opportunity to look into zoning laws and give the residents an opportunity to give feedback to the City.

Ms. Hunter said she wanted clarification and that she did not want to postpone on this issue. She wanted to see the council take action and request that a privacy fence be installed before the council would pass this.

Mr. McGhee agrees with Ms. Hunter and simply put felt the council should write a letter and tell the Moose Lodge that they need a privacy fence. He felt there was no point in postponing it until the next meeting.

On the motion to postpone

FAILED

Yes – 1 - Holm

No- 5 – Smith, McCarthy, Hunter, McGhee, Ward

Absent- 1 – Welch

Mr. McGhee *moved to* direct the Mayor to send a letter to the ABC Board to state the council's objection to the extension of the Moose Lodge #306 request unless a privacy fence is constructed to prevent viewing by the apartment complex and daycare center

Seconded by Ms. Hunter

Discussion

None

PASSED

Yes: 6 – McCarthy, Smith, Hunter, Holm, McGhee, Ward

No: 0

Absent: 1 - Welch

EXECUTIVE SESSION

Mr. McGhee *moved to* recess into executive session to discuss North Pole vs Flint Hills, LLC litigation

Seconded by Ms. Hunter

Passed by unanimous consent

Mayor Ward brought council out of executive session at 9: 27 p.m.

COUNCIL COMMENTS

None

ADJOURNMENT

Mr. McGhee *moved to adjourn the meeting at 9:27 p.m.*

Seconded by Mr. McCarthy

The regular meeting of August 17, 2015 adjourned at 9:27 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, September 8, 2015.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

Interior Alaska Community Preparedness Proclamation

WHEREAS, "National Preparedness Month" creates an important opportunity for every resident of our local community as well as throughout the state to prepare their homes, businesses, and communities for any type of emergency including natural and manmade disasters and potential terrorist attacks; and


WHEREAS, investing in the preparedness of ourselves, our families, businesses, and communities can reduce injuries and deaths and economic devastation in our communities and in our nation; and

WHEREAS, the Federal Emergency Management Agency's "Ready Campaign", Citizen Corps and other federal, state, local, tribal, territorial, private, and volunteer agencies are working to increase public activities in preparing for emergencies and to educate individuals on how to take action; and

WHEREAS, emergency preparedness is the responsibility of every citizen throughout the state of Alaska and all citizens are urged to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type; and

WHEREAS, citizens of communities in Interior Alaska are encouraged to participate in citizen preparedness activities and asked to review the Ready Campaign's website at www.Ready.gov and become more prepared.


Furthermore, let it be known that the Fairbanks North Star Borough, the City of Fairbanks, the City of North Pole, Eielson Air Force Base and Fort Wainwright Army Base in the State of Alaska proclaim September 2015 as National Preparedness Month, and encourage all citizens and businesses to develop their own emergency preparedness plans, and work together toward creating a more prepared society.




**Luke T. Hopkins, Mayor
Fairbanks North Star Borough, AK**




**John Eberhart, Mayor
City of Fairbanks, AK**



**Bryce Ward, Mayor
City of North Pole, AK**



**COL Sean C. Williams
U.S. Army Alaska
Garrison Commander
Fort Wainwright, AK**



**Colonel Michael P. Winkler
U.S. Air Force
Commander, 354th Fighter Wing
Eielson Air Force Base, AK**



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
WASHINGTON, D.C. 20224

Criminal Investigation

August 26, 2015

Chief of Police Steve Dutra
North Pole Police Department
125 Snowman Lane
North Pole, Alaska 99705

Chief Dutra,

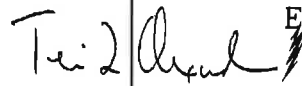
On behalf of the Seattle Field Office, I would like to express my appreciation for the ability, effort, and attitude of Detective John Stewart. Detective Stewart was instrumental in the investigation and prosecution of several of the highest level Drug Trafficking Organizations operating in the Fairbanks North Star Borough. All of the investigations were multi-state organizations and involved hundreds of thousands of dollars in money laundering and multi kilo levels of methamphetamine and heroin or thousands of OxyContin pills. Federal prosecutions were brought against residents of Fairbanks, North Pole, Anchorage as well as Las Vegas, Nevada and Denver, Colorado. Well over twenty individuals were prosecuted for federal drug and money laundering conspiracies. Detective Stewart's efforts also helped with the seizure and forfeiture of over \$500,000. The North Pole Police Department received several hundred thousand dollars on account of Detective Stewart's efforts.

Detective Stewart worked diligently with Anchorage based IRS-Criminal Investigation Special Agent Lawrence Calderone as well as agents from the Drug Enforcement Administration (DEA) in identifying potential witnesses and co-conspirators involved in drug trafficking and money laundering. Detective Stewart possessed detailed knowledge of local drug dealers, their associates, and their affiliations in the Fairbanks North Star Borough.

Detective Stewart was an integral part of all aspects of the investigations. He participated in interviews, surveillance, search warrants and arrests.

Thank you once again for the assistance your agency has provided. If you have any questions, please contact Supervisory Special Agent Kevin Key at (907) 271-6245.

Sincerely,

A handwritten signature in black ink, appearing to read "Teri L. Alexander", with a stylized flourish at the end.

Teri L. Alexander
Special Agent in Charge
IRS – Criminal Investigation
Seattle Field Office
915 – 2nd Avenue, Room 2301
Seattle, WA 98174

125 Snowman Lane
North Pole, AK 99705
P: 907-488-8583
F: 907-488-3002
C: 907-388-2728
Email: Kathy.Weber@northpolealaska.org

**City of North Pole
Office of the City Clerk/HR Mgr**

Memo

To: Mayor Ward
City Council Members
From: Kathy Weber, MMC
North Pole City Clerk
Date: 9/2/2015
Re: 2015 Election Board

Attached is a copy of the three election boards that the City of North Pole will have this year. They are as follows:

1. North Pole Precinct
2. Write-In Counting Team
3. Canvass Board

I recommend that council approve these three boards for the regular election of Tuesday, October 6, 2015 per NPMC 3.28.010 A;

3.28.010 Election officials.

A. Before each election, the City Clerk, subject to approval by the Council, shall appoint at least three judges in the precinct. The City Clerk shall designate one election judge from each precinct as the chairman, who shall be primarily responsible for administering the election in the precinct.

NORTH POLE ELECTION
October 6, 2015

NORTH POLE PRECINCT	
Chair	Barbara Sevier
Worker	Dianne Doody
Worker	Jo Small
Worker	Pattie Runnion

WRITE-IN COUNTING TEAM	
Chair	Aaron Jacobson
Worker	Angela Hutwagner
Worker	April Peterson
Worker	Tricia Fogarty

CANVASS BOARD	
Chair	Carolyn Mustard
Worker	Jackie (Patricia) Mitchell
Worker	Cezanne Cady
Worker	Nancy Dreydoppel
Worker	Lorice Ponsford
Worker	Deanna Morris
Worker	Linda Gregory (9 – 2:30)

125 Snowman Lane
North Pole, Alaska 99705
(907) 488-8593
(907) 488-3002 (fax)
bill.butler@northpolealaska.org

City of North Pole
Director of City Services

Memo

To: North Pole City Council
From: Bill Butler
Date: September 2, 2015
Subject: Professional services contracts for plan review and building inspection services for major construction project

Recommendation:

Approve subcontractor contracts with North Star Engineering and Inspection, Inc. and Meurlott Consulting, Inc. to provide plan review and inspection services on behalf of the City for the Eagles Landing Senior Community Project. See attached breakdown of permit fees and contract amounts. Also attached are the individual contracts.

Background

The City has had building codes and permitting since the 1970s. Prior to my tenure with the City, there was no Building Department—oversight of building projects was managed within the Public Works Department. The City collected building permit fees; however, oversight of construction appeared lax with limited or no plan review and limited or no building inspections. The City had experimented with subcontracting plan review and building inspection services, but the record and anecdotal feedback about the quality of these services was distressing.

Because the City is relatively small, it is not possible to collect sufficient fees to hire staff with the professional skills to perform plan reviews and building inspections during the short construction season when over 90 percent of this work occurs. When I was hired, I was tasked with making the plan review and building inspection process more professional. To address the need for highly skilled work on an on demand basis, I sought highly skilled engineers with plan review and building inspection experience as subcontractors. We have had as many as three such engineers as a pool of subcontracting engineers that we identified by a request for qualifications. It is critical that we have resources that we can quickly turn to to provide plan review and inspection services because contractors expect rapid turnaround when they submit a building permit application.

Currently we have two reliable and respected engineers who provide services for the City on a routine basis: Charlie Jeannet of North Star Engineering and Inspection, Inc. and Vince Meurlott of Meurlott Consulting, Inc. Both of these individuals are professional engineers with active plan review and

building inspection businesses. Both of these individuals also were formerly employed by the City of Fairbanks Building Department before they started their own businesses.

For large and complex commercial, industrial and institutional projects we have negotiated a rate with our contract engineers based upon fees collected. We have agreed for these types of projects to divide the fees collected based upon an 80% - 20% split—80% is used to contract for professional services and 20% is retained by the City for Building Department expenses.

Eagles Landing Senior Community Center Project

The Eagles Landing Senior Community Center Project is the largest construction project in the City since the construction of the turbine unit at GVEA. The estimated value of the project is between \$35 million to \$40 million to be built in phases over three years. It is planned to include a three-story, 39-unit assisted living building; seven three-story 32-unit apartment buildings; a community center with medial offices, dining and resident activity space; and nine heated parking structures. The development is expected to house over 300 residents. The project will also include an extension to the utility infrastructure—an extension of water and sewer mains within the development that the builder plans to turn over to the City after this infrastructure is completed.

This is a large and complex project that will require highly professional review of the architectural plans and ongoing building inspections from the soils in the footing of the foundations to the number and pattern of nailing of the roofing shingles. The project is sufficiently large that it will require the two professional engineers with whom we contract to manage the scale of the work involved in this project. Quality plan review and building inspections help to insure that construction meets the City's building codes that provide safe structures for city residents and visitors.

Plan Review and Inspection Contract Costs

Structure	Value	Building Permit	Plan Review	Total fees	North Star Contracts		Meurlott Contracts		City Share
					Building Inspections	Plan Review	Building Inspections	Plan Review	
Assisted Living	\$6,352,151	\$25,144	\$16,344	\$41,488	\$10,058	\$6,538	\$10,058	\$6,538	\$8,298
Community Center	\$628,687	\$3,845	\$2,499	\$6,344	\$1,538	\$1,000	\$1,538	\$1,000	\$1,269
P5-Apartments	\$4,355,348	\$17,856	\$11,606	\$29,462	\$7,142	\$4,642	\$7,142	\$4,642	\$5,892
P6-Apartments	\$4,355,348	\$17,856	\$2,902	\$20,758	\$7,142	\$1,161	\$7,142	\$1,161	\$4,152
Total	\$15,691,534	\$64,701	\$33,351	\$98,052	\$25,880	\$13,340	\$25,880	\$13,340	\$19,610

**Contract for Commercial Building Plan Review
and Building Inspection
for
Eagles Landing Senior Community Project: Assisted Living**

The firm of North Star Engineering and Inspection, Inc., (hereinafter North Star) a duly licensed inspection firm in the State of Alaska, agrees to perform structural plan/construction review and building inspections for the City of North Pole (hereinafter the City). North Star will review the plan sets for the Eagles Landing Senior Community Project: Assisted Living, 2664 Golden Eagle Court, North Pole in compliance with the applicable building codes contained in Title 15 of the City of North Pole Municipal Code and any state adopted codes that supersede City building codes and conduct initial building inspections.

North Star agrees to the following in its role as structural plan/construction drawings reviewer and building inspection:

1. Structural plan review and building inspections are performed by North Star acting as an independent contractor to the City. Plan review shall take place in the offices of North Star and at the building site and shall be conducted without supervision, control or direction by the City.
2. Structural plan review and building inspections will be performed on a lump sum basis totaling \$16,596 as follows:
 - a. \$6,538 for architectural plan review
 - b. \$10,058 for building inspections
3. The structural plan review and building inspections will be completed and the plan inspection reports provided to the City within 10 business days from receipt of the plans. If the plan review is going to require more than ten business days, North Star will contact the Director of City Services to explain the reasonable need for additional time.
4. North Star shall submit a structural plan inspection and building inspection reports to the City based upon the structural plan review and building inspections. The reports should indicate any deficiencies in the structural plans or construction that in the professional opinion of North Star should be corrected before a building permit is issued. The report should indicate if any of the issues or concerns is of such magnitude that North Star recommends that the structural plans be re-submitted for a second review after the applicant has responded to the concerns and updated the structural plans. The report shall also identify any concerns or issues that in the professional opinion of North Star the City should be aware, but are not of sufficient magnitude to recommend not issuing a building permit. Notations should be indicated directly on the structural plans and referenced in the structural plan inspection report.

5. Should the permit applicant request clarification that the City cannot adequately provide, North Star will make itself available for a personal consultation with the permit applicant. This consultation can occur electronically or in person and the North Star will be compensated \$150.00 per hour for the consultation. The City will schedule and mediate any such consultation.
6. If North Star has a conflict of interest related to the structural plan review and/or building inspection request, it shall identify the conflict in writing and submit the statement to the City. This statement will be shared with the applicant and become part of the permit application file. If the conflict precludes the North Star proceeding with the structural plan review and/or building inspections they shall not receive any compensation for their time incurred prior to their recusal.
7. Submission of invoices for payment.
 - a. Plan Review. North Star may submit an invoice for \$6,538 for plan review after plan review is complete; a plan review report is submitted and accepted and upon receipt of an invoice from North Star
 - b. Building Inspections. North Star may submit invoices for building inspection services rendered as follows: 25% (\$2,514.50) upon completion of the foundation inspections; 25% (\$2,514.50) upon completion of the framing/rough-in inspections with; 25% (\$2,514.50) upon completion of substantial completion of construction; and 25% (\$2,514.50) upon final inspection and submission of the final inspection report. If the project is not completed in a timely manner, North Star may invoice at a rate of \$250 for each inspection completed not to exceed \$10,058 unless under the terms of items 6 or 7 above.

The City of North Pole agrees to the following in its role as the contractor for structural plan/construction drawings review:

1. Supply North Star with a set of structural plans/construction drawings for the contracted project.
2. Collect all structural plan review fees from the permit applicant.
3. Be available for consultations with North Star related to the structural plan review project.
4. Be the intermediary between the permit applicant and the North Star.
5. Pay North Star's invoice for structural plan review services in 30 days or explain any delay in the payment.

This agreement is the entire agreement between the parties and shall not be modified except by written attachment hereto, signed by both parties.

Authorizing signatures

City of North Pole

Bryce J. Ward, Mayor

Date

North Star Engineering and Inspection, Inc.,

Charlie Jeannet, PE

Date

**Contract for Commercial Building Plan Review
and Building Inspection
for
Eagles Landing Senior Community Project: Apartment P5**

The firm of North Star Engineering and Inspection, Inc., (hereinafter North Star) a duly licensed inspection firm in the State of Alaska, agrees to perform structural plan/construction review and building inspections for the City of North Pole (hereinafter the City). North Star will review the plan sets for the Eagles Landing Senior Community Project: Apartment P-5, 2659 Golden Eagle Court, North Pole in compliance with the applicable building codes contained in Title 15 of the City of North Pole Municipal Code and any state adopted codes that supersede City building codes and conduct initial building inspections.

North Star agrees to the following in its role as structural plan/construction drawings reviewer and building inspection:

1. Structural plan review and building inspections are performed by North Star acting as an independent contractor to the City. Plan review shall take place in the offices of North Star and at the building site and shall be conducted without supervision, control or direction by the City.
2. Structural plan review and building inspections will be performed on a lump sum basis totaling \$11,784 as follows:
 - a. \$4,642 for architectural plan review
 - b. \$7,142 for building inspections
3. The structural plan review and building inspections will be completed and the plan inspection reports provided to the City within 10 business days from receipt of the plans. If the plan review is going to require more than ten business days, North Star will contact the Director of City Services to explain the reasonable need for additional time.
4. North Star shall submit a structural plan inspection and building inspection reports to the City based upon the structural plan review and building inspections. The reports should indicate any deficiencies in the structural plans or construction that in the professional opinion of North Star should be corrected before a building permit is issued. The report should indicate if any of the issues or concerns is of such magnitude that North Star recommends that the structural plans be re-submitted for a second review after the applicant has responded to the concerns and updated the structural plans. The report shall also identify any concerns or issues that in the professional opinion of North Star the City should be aware, but are not of sufficient magnitude to recommend not issuing a building permit. Notations should be indicated directly on the structural plans and referenced in the structural plan inspection report.

5. Should the permit applicant request clarification that the City cannot adequately provide, North Star will make itself available for a personal consultation with the permit applicant. This consultation can occur electronically or in person and the North Star will be compensated \$150.00 per hour for the consultation. The City will schedule and mediate any such consultation.
6. If North Star has a conflict of interest related to the structural plan review and/or building inspection request, it shall identify the conflict in writing and submit the statement to the City. This statement will be shared with the applicant and become part of the permit application file. If the conflict precludes the North Star proceeding with the structural plan review and/or building inspections they shall not receive any compensation for their time incurred prior to their recusal.
7. Submission of invoices for payment.
 - a. Plan Review. North Star may submit an invoice for \$4,642 for plan review after plan review is complete; a plan review report is submitted and accepted and upon receipt of an invoice from North Star
 - b. Building Inspections. North Star may submit invoices for building inspection services rendered as follows: 25% (\$1,785.50) upon completion of the foundation inspections; 25% (\$1,785.50) upon completion of the framing/rough-in inspections with; 25% (\$1,785.50) upon completion of substantial completion of construction; and 25% (\$1,785.50) upon final inspection and submission of the final inspection report. If the project is not completed in a timely manner, North Star may invoice at a rate of \$250 for each inspection completed not to exceed \$7,142 unless under the terms of items 6 or 7 above.

The City of North Pole agrees to the following in its role as the contractor for structural plan/construction drawings review:

1. Supply North Star with a set of structural plans/construction drawings for the contracted project.
2. Collect all structural plan review fees from the permit applicant.
3. Be available for consultations with North Star related to the structural plan review project.
4. Be the intermediary between the permit applicant and the North Star.
5. Pay North Star's invoice for structural plan review services in 30 days or explain any delay in the payment.

This agreement is the entire agreement between the parties and shall not be modified except by written attachment hereto, signed by both parties.

Authorizing signatures

City of North Pole

Bryce J. Ward, Mayor

Date

North Star Engineering and Inspection, Inc.

Charlie Jeannet, PE

Date

**Contract for Commercial Building Plan Review
and Building Inspection
for
Eagles Landing Senior Community Project: Assisted Living**

The firm of Meurlott Consulting, Inc., (hereinafter Meurlott) a duly licensed inspection firm in the State of Alaska, agrees to perform structural plan/construction review and building inspections for the City of North Pole (hereinafter the City). Meurlott will review the plan sets for the Eagles' Landing Senior Community Project: Assisted Living, 2664 Golden Eagle Court, North Pole in compliance with the applicable building codes contained in Title 15 of the City of North Pole Municipal Code and any state adopted codes that supersede City building codes and conduct initial building inspections.

Meurlott agrees to the following in its role as structural plan/construction drawings reviewer and building inspection:

1. Structural plan review and building inspections are performed by Meurlott acting as an independent contractor to the City. Plan review shall take place in the offices of Meurlott and at the building site and shall be conducted without supervision, control or direction by the City.
2. Structural plan review and building inspections will be performed on a lump sum basis totaling \$16,596 as follows:
 - a. \$6,538 for architectural plan review
 - b. \$10,058 for building inspections
3. The structural plan review and building inspections will be completed and the plan inspection reports provided to the City within 10 business days from receipt of the plans. If the plan review is going to require more than ten business days, Meurlott will contact the Director of City Services to explain the reasonable need for additional time.
4. Meurlott shall submit a structural plan inspection and building inspection reports to the City based upon the structural plan review and building inspections. The reports should indicate any deficiencies in the structural plans or construction that in the professional opinion of Meurlott should be corrected before a building permit is issued. The report should indicate if any of the issues or concerns is of such magnitude that Meurlott recommends that the structural plans be re-submitted for a second review after the applicant has responded to the concerns and updated the structural plans. The report shall also identify any concerns or issues that in the professional opinion of Meurlott the City should be aware, but are not of sufficient magnitude to recommend not issuing a building permit. Notations should be indicated directly on the structural plans and referenced in the structural plan inspection report.

5. Should the permit applicant request clarification that the City cannot adequately provide, Meurlott will make itself available for a personal consultation with the permit applicant. This consultation can occur electronically or in person and the Meurlott will be compensated \$150.00 per hour for the consultation. The City will schedule and mediate any such consultation.
6. If Meurlott has a conflict of interest related to the structural plan review and/or building inspection request, it shall identify the conflict in writing and submit the statement to the City. This statement will be shared with the applicant and become part of the permit application file. If the conflict precludes the Meurlott proceeding with the structural plan review and/or building inspections they shall not receive any compensation for their time incurred prior to their recusal.
7. Submission of invoices for payment.
 - a. Plan Review. Meurlott may submit an invoice for \$6,538 for plan review after plan review is complete; a plan review report is submitted and accepted and upon receipt of an invoice from Meurlott
 - b. Building Inspections. Meurlott may submit invoices for building inspection services rendered as follows: 25% (\$2,514.50) upon completion of the foundation inspections; 25% (\$2,514.50) upon completion of the framing/rough-in inspections with; 25% (\$2,514.50) upon completion of substantial completion of construction; and 25% (\$2,514.50) upon final inspection and submission of the final inspection report. If the project is not completed in a timely manner, Meurlott may invoice at a rate of \$250 for each inspection completed not to exceed \$10,058 unless under the terms of items 6 or 7 above.

The City of North Pole agrees to the following in its role as the contractor for structural plan/construction drawings review:

1. Supply Meurlott with a set of structural plans/construction drawings for the contracted project.
2. Collect all structural plan review fees from the permit applicant.
3. Be available for consultations with Meurlott related to the structural plan review project.
4. Be the intermediary between the permit applicant and the Meurlott
5. Pay Meurlott's invoice for structural plan review services in 30 days or explain any delay in the payment.

This agreement is the entire agreement between the parties and shall not be modified except by written attachment hereto, signed by both parties.

Authorizing signatures

City of North Pole

Bryce J. Ward, Mayor

Date

Meurlott Consulting, Inc.

Vince Meurlott, PE

Date

Plan Review and Inspection Contract Costs

Structure	Value	Building Permit	Plan Review	Total fees	North Star Contracts		Meurlott Contracts		City Share
					Building Inspections	Plan Review	Building Inspections	Plan Review	
Assisted Living	\$6,352,151	\$25,144	\$16,344	\$41,488	\$10,058	\$6,538	\$10,058	\$6,538	\$8,298
Community Center	\$628,687	\$3,845	\$2,499	\$6,344	\$1,538	\$1,000	\$1,538	\$1,000	\$1,269
P5-Apartments	\$4,355,348	\$17,856	\$11,606	\$29,462	\$7,142	\$4,642	\$7,142	\$4,642	\$5,892
P6-Apartments	\$4,355,348	\$17,856	\$2,902	\$20,758	\$7,142	\$1,161	\$7,142	\$1,161	\$4,152
Total	\$15,691,534	\$64,701	\$33,351	\$98,052	\$25,880	\$13,340	\$25,880	\$13,340	\$19,610

**Contract for Commercial Building Plan Review
and Building Inspection
for**

Eagles Landing Senior Community Project: Community Center Phase 1

The firm of North Star Engineering and Inspection, Inc., (hereinafter North Star) a duly licensed inspection firm in the State of Alaska, agrees to perform structural plan/construction review and building inspections for the City of North Pole (hereinafter the City). North Star will review the plan sets for the Eagles Landing Senior Community Project: Community Center Phase 1, 2654 Golden Eagle Court, North Pole in compliance with the applicable building codes contained in Title 15 of the City of North Pole Municipal Code and any state adopted codes that supersede City building codes and conduct initial building inspections.

North Star agrees to the following in its role as structural plan/construction drawings reviewer and building inspection:

1. Structural plan review and building inspections are performed by North Star acting as an independent contractor to the City. Plan review shall take place in the offices of North Star and at the building site and shall be conducted without supervision, control or direction by the City.
2. Structural plan review and building inspections will be performed on a lump sum basis totaling \$2,538 as follows:
 - a. \$1,000 for architectural plan review
 - b. \$1,538 for building inspections
3. The structural plan review and building inspections will be completed and the plan inspection reports provided to the City within 10 business days from receipt of the plans. If the plan review is going to require more than ten business days, North Star will contact the Director of City Services to explain the reasonable need for additional time.
4. North Star shall submit a structural plan inspection and building inspection reports to the City based upon the structural plan review and building inspections. The reports should indicate any deficiencies in the structural plans or construction that in the professional opinion of North Star should be corrected before a building permit is issued. The report should indicate if any of the issues or concerns is of such magnitude that North Star recommends that the structural plans be re-submitted for a second review after the applicant has responded to the concerns and updated the structural plans. The report shall also identify any concerns or issues that in the professional opinion of North Star the City should be aware, but are not of sufficient magnitude to recommend not issuing a building permit. Notations should be indicated directly on the structural plans and referenced in the structural plan inspection report.

5. Should the permit applicant request clarification that the City cannot adequately provide, North Star will make itself available for a personal consultation with the permit applicant. This consultation can occur electronically or in person and the North Star will be compensated \$150.00 per hour for the consultation. The City will schedule and mediate any such consultation.
6. If North Star has a conflict of interest related to the structural plan review and/or building inspection request, it shall identify the conflict in writing and submit the statement to the City. This statement will be shared with the applicant and become part of the permit application file. If the conflict precludes the North Star proceeding with the structural plan review and/or building inspections they shall not receive any compensation for their time incurred prior to their recusal.
7. Submission of invoices for payment.
 - a. Plan Review. North Star may submit an invoice for \$1,000 for plan review after plan review is complete; a plan review report is submitted and accepted and upon receipt of an invoice from North Star.
 - b. Building Inspections. North Star may submit invoices for building inspection services rendered as follows: 25% (\$384.50) upon completion of the foundation inspections; 25% (\$384.50) upon completion of the framing/rough-in inspections with; 25% (\$384.50) upon completion of substantial completion of construction; and 25% (\$384.50) upon final inspection and submission of the final inspection report. If the project is not completed in a timely manner, North Star may invoice at a rate of \$250 for each inspection completed not to exceed \$1,538 unless under the terms of items 6 or 7 above.

The City of North Pole agrees to the following in its role as the contractor for structural plan/construction drawings review:

1. Supply North Star with a set of structural plans/construction drawings for the contracted project.
2. Collect all structural plan review fees from the permit applicant.
3. Be available for consultations with North Star related to the structural plan review project.
4. Be the intermediary between the permit applicant and the North Star.
5. Pay North Star's invoice for structural plan review services in 30 days or explain any delay in the payment.

This agreement is the entire agreement between the parties and shall not be modified except by written attachment hereto, signed by both parties.

Authorizing signatures

City of North Pole

Bryce J. Ward, Mayor

Date

North Star Engineering and Inspection, Inc.,

Charlie Jeannet, PE

Date

**Contract for Commercial Building Plan Review
and Building Inspection
for
Eagles Landing Senior Community Project: Community Center Phase 1**

The firm of North Star Engineering and Inspection, Inc., (hereinafter North Star) a duly licensed inspection firm in the State of Alaska, agrees to perform structural plan/construction review and building inspections for the City of North Pole (hereinafter the City). North Star will review the plan sets for the Eagles Landing Senior Community Project: Community Center Phase 1, 2654 Golden Eagle Court, North Pole in compliance with the applicable building codes contained in Title 15 of the City of North Pole Municipal Code and any state adopted codes that supersede City building codes and conduct initial building inspections.

North Star agrees to the following in its role as structural plan/construction drawings reviewer and building inspection:

1. Structural plan review and building inspections are performed by North Star acting as an independent contractor to the City. Plan review shall take place in the offices of North Star and at the building site and shall be conducted without supervision, control or direction by the City.
2. Structural plan review and building inspections will be performed on a lump sum basis totaling \$2,538 as follows:
 - a. \$1,000 for architectural plan review
 - b. \$1,538 for building inspections
3. The structural plan review and building inspections will be completed and the plan inspection reports provided to the City within 10 business days from receipt of the plans. If the plan review is going to require more than ten business days, North Star will contact the Director of City Services to explain the reasonable need for additional time.
4. North Star shall submit a structural plan inspection and building inspection reports to the City based upon the structural plan review and building inspections. The reports should indicate any deficiencies in the structural plans or construction that in the professional opinion of North Star should be corrected before a building permit is issued. The report should indicate if any of the issues or concerns is of such magnitude that North Star recommends that the structural plans be re-submitted for a second review after the applicant has responded to the concerns and updated the structural plans. The report shall also identify any concerns or issues that in the professional opinion of North Star the City should be aware, but are not of sufficient magnitude to recommend not issuing a building permit. Notations should be indicated directly on the structural plans and referenced in the structural plan inspection report.

5. Should the permit applicant request clarification that the City cannot adequately provide, North Star will make itself available for a personal consultation with the permit applicant. This consultation can occur electronically or in person and the North Star will be compensated \$150.00 per hour for the consultation. The City will schedule and mediate any such consultation.
6. If North Star has a conflict of interest related to the structural plan review and/or building inspection request, it shall identify the conflict in writing and submit the statement to the City. This statement will be shared with the applicant and become part of the permit application file. If the conflict precludes the North Star proceeding with the structural plan review and/or building inspections they shall not receive any compensation for their time incurred prior to their recusal.
7. Submission of invoices for payment.
 - a. Plan Review. North Star may submit an invoice for \$1,000 for plan review after plan review is complete; a plan review report is submitted and accepted and upon receipt of an invoice from North Star.
 - b. Building Inspections. North Star may submit invoices for building inspection services rendered as follows: 25% (\$384.50) upon completion of the foundation inspections; 25% (\$384.50) upon completion of the framing/rough-in inspections with; 25% (\$384.50) upon completion of substantial completion of construction; and 25% (\$384.50) upon final inspection and submission of the final inspection report. If the project is not completed in a timely manner, North Star may invoice at a rate of \$250 for each inspection completed not to exceed \$1,538 unless under the terms of items 6 or 7 above.

The City of North Pole agrees to the following in its role as the contractor for structural plan/construction drawings review:

1. Supply North Star with a set of structural plans/construction drawings for the contracted project.
2. Collect all structural plan review fees from the permit applicant.
3. Be available for consultations with North Star related to the structural plan review project.
4. Be the intermediary between the permit applicant and the North Star.
5. Pay North Star's invoice for structural plan review services in 30 days or explain any delay in the payment.

This agreement is the entire agreement between the parties and shall not be modified except by written attachment hereto, signed by both parties.

Authorizing signatures

City of North Pole

Bryce J. Ward, Mayor

Date

North Star Engineering and Inspection, Inc.,

Charlie Jeannet, PE

Date

**Contract for Commercial Building Plan Review
and Building Inspection
for
Eagles Landing Senior Community Project: Apartment P6**

The firm of North Star Engineering and Inspection, Inc., (hereinafter North Star) a duly licensed inspection firm in the State of Alaska, agrees to perform structural plan/construction review and building inspections for the City of North Pole (hereinafter the City). North Star will review the plan sets for the Eagles Landing Senior Community Project: Apartment P-6, 2652 White Eagle, North Pole in compliance with the applicable building codes contained in Title 15 of the City of North Pole Municipal Code and any state adopted codes that supersede City building codes and conduct initial building inspections.

North Star agrees to the following in its role as structural plan/construction drawings reviewer and building inspection:

1. Structural plan review and building inspections are performed by North Star acting as an independent contractor to the City. Plan review shall take place in the offices of North Star and at the building site and shall be conducted without supervision, control or direction by the City.
2. Structural plan review and building inspections will be performed on a lump sum basis totaling \$8,303 as follows:
 - a. \$1,161 for architectural plan review
 - b. \$7,142 for building inspections
3. The structural plan review and building inspections will be completed and the plan inspection reports provided to the City within 10 business days from receipt of the plans. If the plan review is going to require more than ten business days, North Star will contact the Director of City Services to explain the reasonable need for additional time.
4. North Star shall submit a structural plan inspection and building inspection reports to the City based upon the structural plan review and building inspections. The reports should indicate any deficiencies in the structural plans or construction that in the professional opinion of North Star should be corrected before a building permit is issued. The report should indicate if any of the issues or concerns is of such magnitude that North Star recommends that the structural plans be re-submitted for a second review after the applicant has responded to the concerns and updated the structural plans. The report shall also identify any concerns or issues that in the professional opinion of North Star the City should be aware, but are not of sufficient magnitude to recommend not issuing a building permit. Notations should be indicated directly on the structural plans and referenced in the structural plan inspection report.

5. Should the permit applicant request clarification that the City cannot adequately provide, North Star will make itself available for a personal consultation with the permit applicant. This consultation can occur electronically or in person and the North Star will be compensated \$150.00 per hour for the consultation. The City will schedule and mediate any such consultation.
6. If North Star has a conflict of interest related to the structural plan review and/or building inspection request, it shall identify the conflict in writing and submit the statement to the City. This statement will be shared with the applicant and become part of the permit application file. If the conflict precludes the North Star proceeding with the structural plan review and/or building inspections they shall not receive any compensation for their time incurred prior to their recusal.
7. Submission of invoices for payment.
 - a. Plan Review. North Star may submit an invoice for \$1,161 for plan review after plan review is complete; a plan review report is submitted and accepted and upon receipt of an invoice from North Star.
 - b. Building Inspections. North Star may submit invoices for building inspection services rendered as follows: 25% (\$1,785.50) upon completion of the foundation inspections; 25% (\$1,785.50) upon completion of the framing/rough-in inspections with; 25% (\$1,785.50) upon completion of substantial completion of construction; and 25% (\$1,785.50) upon final inspection and submission of the final inspection report. If the project is not completed in a timely manner, North Star may invoice at a rate of \$250 for each inspection completed not to exceed \$7,142 unless under the terms of items 6 or 7 above.

The City of North Pole agrees to the following in its role as the contractor for structural plan/construction drawings review:

1. Supply North Star with a set of structural plans/construction drawings for the contracted project.
2. Collect all structural plan review fees from the permit applicant.
3. Be available for consultations with North Star related to the structural plan review project.
4. Be the intermediary between the permit applicant and the North Star.
5. Pay North Star's invoice for structural plan review services in 30 days or explain any delay in the payment.

This agreement is the entire agreement between the parties and shall not be modified except by written attachment hereto, signed by both parties.

Authorizing signatures

City of North Pole

Bryce J. Ward, Mayor

Date

North Star Consulting, Inc.,

Charlie Jeannet, PE

Date

**Contract for Commercial Building Plan Review
and Building Inspection
for
Eagles Landing Senior Community Project: Community Center Phase 1**

The firm of Meurlott Consulting, Inc., (hereinafter Meurlott) a duly licensed inspection firm in the State of Alaska, agrees to perform structural plan/construction review and building inspections for the City of North Pole (hereinafter the City). Meurlott will review the plan sets for the Eagles' Landing Senior Community Project: Community Center Phase 1, 2654 Golden Eagle Court, North Pole in compliance with the applicable building codes contained in Title 15 of the City of North Pole Municipal Code and any state adopted codes that supersede City building codes and conduct initial building inspections.

Meurlott agrees to the following in its role as structural plan/construction drawings reviewer and building inspection:

1. Structural plan review and building inspections are performed by Meurlott acting as an independent contractor to the City. Plan review shall take place in the offices of Meurlott and at the building site and shall be conducted without supervision, control or direction by the City.
2. Structural plan review and building inspections will be performed on a lump sum basis totaling \$2,538 as follows:
 - a. \$1,000 for architectural plan review
 - b. \$1,538 for building inspections
3. The structural plan review and building inspections will be completed and the plan inspection reports provided to the City within 10 business days from receipt of the plans. If the plan review is going to require more than ten business days, Meurlott will contact the Director of City Services to explain the reasonable need for additional time.
4. Meurlott shall submit a structural plan inspection and building inspection reports to the City based upon the structural plan review and building inspections. The reports should indicate any deficiencies in the structural plans or construction that in the professional opinion of Meurlott should be corrected before a building permit is issued. The report should indicate if any of the issues or concerns is of such magnitude that Meurlott recommends that the structural plans be re-submitted for a second review after the applicant has responded to the concerns and updated the structural plans. The report shall also identify any concerns or issues that in the professional opinion of Meurlott the City should be aware, but are not of sufficient magnitude to recommend not issuing a building permit. Notations should be

indicated directly on the structural plans and referenced in the structural plan inspection report.

5. Should the permit applicant request clarification that the City cannot adequately provide, Meurlott will make itself available for a personal consultation with the permit applicant. This consultation can occur electronically or in person and the Meurlott will be compensated \$150.00 per hour for the consultation. The City will schedule and mediate any such consultation.
6. If Meurlott has a conflict of interest related to the structural plan review and/or building inspection request, it shall identify the conflict in writing and submit the statement to the City. This statement will be shared with the applicant and become part of the permit application file. If the conflict precludes the Meurlott proceeding with the structural plan review and/or building inspections they shall not receive any compensation for their time incurred prior to their recusal.
7. Submission of invoices for payment.
 - a. Plan Review. Meurlott may submit an invoice for \$1,000 for plan review after plan review is complete; a plan review report is submitted and accepted and upon receipt of an invoice from Meurlott.
 - b. Building Inspections. Meurlott may submit invoices for building inspection services rendered as follows: 25% (\$384.50) upon completion of the foundation inspections; 25% (\$384.50) upon completion of the framing/rough-in inspections with; 25% (\$384.50) upon completion of substantial completion of construction; and 25% (\$384.50) upon final inspection and submission of the final inspection report. If the project is not completed in a timely manner, Meurlott may invoice at a rate of \$250 for each inspection completed not to exceed \$1,538 unless under the terms of items 6 or 7 above.

The City of North Pole agrees to the following in its role as the contractor for structural plan/construction drawings review:

1. Supply Meurlott with a set of structural plans/construction drawings for the contracted project.
2. Collect all structural plan review fees from the permit applicant.
3. Be available for consultations with Meurlott related to the structural plan review project.
4. Be the intermediary between the permit applicant and the Meurlott.

5. Pay Meurlott's invoice for structural plan review services in 30 days or explain any delay in the payment.

This agreement is the entire agreement between the parties and shall not be modified except by written attachment hereto, signed by both parties.

Authorizing signatures

City of North Pole

Bryce J. Ward, Mayor

Date

Meurlott Consulting, Inc.

Vince Meurlott, PE

Date



THE STATE
of **ALASKA** COPY
GOVERNOR BILL WALKER

Department of Military and
Veterans Affairs

Division of Homeland Security and
Emergency Management

P.O. Box 5750
JBER, AK 99505-0750
Main: 907.428.7000
Fax: 907.428.7009
www.ready.alaska.gov

August 31, 2015

The Honorable Bryce Ward, Mayor
City of North Pole
125 Snowman Lane
North Pole, AK 99705

RE: 2015 State Homeland Security Program, EMW-2015-SS-00026-S01
State Program No.: 20SHSP-GY15

Certified Mail #: 9171 9690 0935 0076 7847 33

Dear Mayor Ward:

The Division of Homeland Security and Emergency Management (DHS&EM) received funds from the U.S. Department of Homeland Security under the 2015 State Homeland Security Program (SHSP). We are pleased to award the City of North Pole the amount of \$180,740.92 under this grant. Funding from this program is provided to support, build, and sustain the ability of states, territories, and urban areas to prevent, protect against, mitigate, respond to, and recover from terrorist attacks and other all-hazards events.

Please review the Grant Requirements and Program Terms and Conditions as articles have changed to incorporate the provisions of 2 CFR Part 200. All changes to these items will be discussed at the 2015 Grant Kick-Off Meetings. Participation at a Kick-Off Meeting is required.

Please review project budget details (PBDs) for Environmental and Historical Preservation (EHP) requirements and approved project specifics. As a reminder, all procurement transactions must be conducted in a manner providing full and open competition. To ensure this, DHS&EM requires a Procurement Method Report with every expense (with the exception of local advertising, legal notices, and travel arrangements) submitted for reimbursement under this grant. In addition, all service contracts, purchases over \$25,000.00, and non-competitive/sole source purchases must be pre-approved by DHS&EM. Please see the Procurement Method Report for additional details.

Attached are two pre-signed Obligating Award Documents. Please review the information for accuracy and review any Special Conditions. Sign both obligating documents, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency (SAA) Point of Contact
PO Box 5750
JBER, AK 99505

COPY

Mayor Ward
August 31, 2015
Page 2 of 2

If the Obligating Award Documents cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form and instructions are available for download on DHS&EM's Grants website, <http://ready.alaska.gov/grants.htm>.

If signatory points of contacts have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed Obligating Award Document. The Signatory Authority Form is available for download on DHS&EM's Grants website. If needed, Electronic Payment (EDI) enrollment forms are also available upon request.

If you have questions or need further assistance, please contact the Division Project Manager for this grant, Adrian Avey, at 907-428-7027, 800-478-2337, or by email at mva.grants@alaska.gov.

Sincerely,

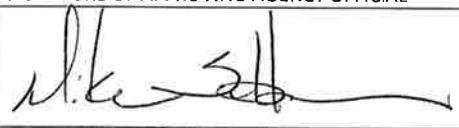



Michael J. Sutton
Deputy Director

mjs:ama:tdp

Enclosures: Obligating Award Document (2 originals)
Project Budget Details Report
Quarterly Activities Plan
EHP Screening Memo

CC: Buddy Lane, Jurisdiction Project Manager
Tricia Fogarty, Jurisdiction Chief Financial Officer

State of Alaska Division of Homeland Security and Emergency Management Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate						Page 1 of 7	
						FEDERAL AWARD DATE	
						August 10, 2015	
						FEDERAL GRANT PROGRAM	
						2015 State Homeland Security Program	
OBLIGATING AWARD DOCUMENT						FEDERAL GRANT NUMBER	
						EMW-2015-SS-00026-S01	
RECIPIENT NAME AND ADDRESS		PERFORMANCE PERIOD		AMENDMENT		CFDA: 97.067	
City of North Pole 125 Snowman Lane North Pole, AK 99705		FROM:	September 01, 2015	AMENDMENT #:		AWARD AMOUNT	
		TO:	September 30, 2017	EFFECTIVE DATE:		\$180,740.92	
		STATE PROGRAM NUMBER				20SHSP-GY15	
DUNS NUMBER	082506569		FUNDING ALLOCATION				
EIN	92-6001585		PLANNING		EXERCISE	\$18,842.00	
METHOD OF PAYMENT	Electronic		TRAINING	\$38,238.00	EQUIPMENT	\$123,660.92	
PURPOSE OF AWARD							
The attached Project Budget Details is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.							
GRANT REQUIREMENTS AND PROGRAM TERMS AND CONDITIONS							
The acceptance of a grant from the United States government creates a legal duty on the part of the recipient to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)] See attached for continued Grant Requirements and Program Terms and Conditions							
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obligating Award for details)							
See Attached							
			AGENCY INFORMATION				
ADDRESS	Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750			WEBSITE	http://ready.alaska.gov		
				EMAIL	mva.grants@alaska.gov		
				PHONE	907-428-7000		
				FAX	907-428-7009		
STATE PROJECT MANAGER		PHONE	FAX	EMAIL			
Adrian Avey		907-428-7027	907-428-7009	adrian.avey@alaska.gov			
AGENCY APPROVAL				RECIPIENT ACCEPTANCE			
NAME AND TITLE OF APPROVING AGENCY OFFICIAL				NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL			
Michael J. Sutton, Deputy Director				Bryce Ward, Mayor			
SIGNATURE OF APPROVING AGENCY OFFICIAL				SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL			
			DATE				DATE
			21 Aug 15				
FOR STATE USE ONLY							
AR UNIT	LOC CODE			DIVISION FILE NUMBER			
99160010	2202			1.6.2.13		DATE RETURNED	

Project Budget Details Report

2015 State Homeland Security Grant Program (SHSP) / SHSP

North Pole, City of

COPY

Reported Category = ALL. Reported Revision = 0 of 0.

<u>PBD#</u>	<u>Expense Category</u>	<u>Solution Area</u>	<u>Discipline</u>	<u>Qty</u>	<u>Budgeted Cost</u>	<u>PBD# Amt Spent</u>	<u>PBD# Balance</u>
1	Training	OverTime	LE				
EHP							
Item:							
<input type="checkbox"/> EHP							
AS16 Active Shooter Training							
Description							
Overtime and backfill to attend Active Shooter training							

2	Training	Course: Dev,Del,Eval	EMA				
EHP							
Item:							
<input type="checkbox"/> EHP							
Fall and Spring Preparedness Conference - Travel							
Description							
Travel costs to attend the Fall and Spring Preparedness Conferences							

3	Training	Course: Dev,Del,Eval					
EHP							
Item:							
<input type="checkbox"/> EHP							
Preparedness Expo							
Description							
Rent facility and media expenses for annual "Preparedness Expo"							

4	Equipment	Phys.Security	LE				
EHP							
Item:							
<input checked="" type="checkbox"/> EHP							
Door Security System Upgrade							
Description							
Purchase and installation of security access control doors							

5	Exercise	OverTime	LE				
EHP							
Item:							
<input type="checkbox"/> EHP							
AS16 Exercise Participation							
Description							
Overtime and backfill for fire and police personnel to attend Active Shooter exercise							

**CITY OF NORTH POLE
ORDINANCE 15-14**

**AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING
THE 2015 OPERATING AND CAPITAL BUDGET**

WHEREAS, pursuant to City of North Pole Home Rule Charter, Section VI – Budget Procedures and General Finance Procedures, the Mayor has proposed an amendment to the operating budget with anticipated income and expenditures of the City of North Pole for this fiscal year; and

WHEREAS, pursuant to Title 4, Revenue and Finance, Chapter 25, the Mayor has proposed capital and vehicle fleet- reserve fund budgets for the City of North Pole and the North Pole Utility; and

WHEREAS, the City of North Pole operates a water and sewer utility through an enterprise fund and thus the mayor has proposed an amended operating budget for the Utility with anticipated income and expenditures of the City during this fiscal year; and

WHEREAS, the City of North Pole has amended budgets for restricted, committed and assigned funds that are outside of the general operating, capital and vehicle fleet- reserve budgets; and

WHEREAS, all fiscal notes are included in the amended budget numbers up to ordinance 15-13; and

WHEREAS, the budget is a living document that needs to be adjusted to reflect actual conditions.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.

Section 2. There is hereby appropriated to the 2015 General Fund Operating Budget (Fund 1) from the following sources of revenue for the City of North Pole in the amount indicated to the departments named for the purpose of conducting the business of said departments of the City of North Pole, Alaska, for the fiscal year commencing January 1, 2015 and ending December 31, 2015.

Revenue Source	Approved 2015 Budget	Proposed Budget	Change in Budget
Taxes: Property	870,000	870,000	0
Taxes: General Sales	2,796,514	2,796,514	0
Taxes: Alcohol	263,000	263,000	0
Taxes: Tobacco	159,000	159,000	0
Taxes: Hotel- Motel	90,000	21,250	(68,750)
Taxes: State collected Shared Taxes	57,000	57,000	0
Fees: Licenses, fee schedule	113,500	128,500	15,000
Contracts: FNSB, ARMY COPRS	493,000	495,637	2,637
Citations: Current and Prior Year	94,000	94,000	0
Fire: Other	4,500	4,500	0
Police: Other	6,500	1,500	(5,000)
State: Revenue Sharing-Assistance	530,283	196,434	(333,849)
Interest	2,750	2,750	0
Other: Miscellaneous	30,000	18,000	(12,000)
Grants: Small non-capital grants	10,000	10,000	0
Intergovernmental Transfers	44,947	106,060	61,113
Total	5,579,494	5,235,145	(344,349)

Section 3. There is hereby appropriated to the 2015 General Fund Operating Budget (Fund 1) expenditures for the City of North Pole in the amount indicated.

Department Expenditures	Approved 2015 Budget	Proposed Budget	Change in Budget
Administration	573,951	542,623	(28,328)
Professional Services	449,750	408,750	(41,000)
Police Department	1,923,715	1,795,620	(128,095)
Fire Department	2,009,737	1,881,511	(128,226)
Public Works	622,341	606,641	(15,700)
Total	5,235,145	5,235,145	(344,349)

Section 4. There is hereby appropriated to the 2015 Water and Sewer Utility Operating Budget (Fund 2) from the following sources of revenue for the City of North Pole Utilities in the amount indicated to the departments named for the purpose of conducting the business of said Utility Departments of the City of North Pole, Alaska, for the fiscal year commencing January 1, 2015 and ending December 31, 2015.

Description	Approved 2015 Budget	Proposed Budget	Change in Budget
Water Sales (all sources)	723,488	723,488	0
Water Fees	4,000	4,000	0
Fund Transfer Water	3,750	3,750	0
PERS Relief Water	21,110	0	(22,110)
Water Base & FRR	0	0	0
Sewer Sales (all sources)	473,913	473,913	0
Sewer Fees	70,000	70,000	0
Fund Transfer Sewer	91,474	91,474	0
Sewer Base & FRR	45,750	45,750	0
PERS Relief Sewer	21,457	0	(21,457)
Total	1,455,942	1,412,375	(43,567)

Section 5. There is hereby appropriated to the 2015 Operating Budget for North Pole Utilities (Fund 2) expenditures for the City of North Pole Utility in the amount indicated.

Department Expenditures	Approved 2015 Budget	Proposed Budget	Change in Budget
Water	753,348	729,544	(23,804)
Sewer	702,594	682,831	(19,763)
Total	1,455,942	1,412,375	(43,567)

Section 6. There is hereby appropriated to the 2015 North Pole Utility Budget revenue and expenditures for the following capital and vehicle replacement-reserve funds in the amount indicated.

Fund #	Description	Approved Budget 2015		Proposed Budget	
		Revenue	Expenditures	Revenues	Expenditures
25	Water Reserve	182,690	182,690	182,690	182,690
27	Sewer Reserve	178,949	178,949	178,949	178,949
3	Capital Projects	4,693,666	4,693,666	4,693,666	4,693,666
55	Utility Fleet Reserve	22,500	22,500	22,500	22,500
Total		5,077,805	5,077,805	5,077,805	5,077,805

Section 7. There is hereby appropriated to the 2015 North Pole City Budget revenue and expenditures for the following capital and vehicle replacement-reserve funds in the amount indicated. The following Funds are committed by Ordinance and can only be used for the specific purpose as defined by City Code.

Fund #	Description	Approved 2015 Budget		Proposed Budget	
		Revenue	Expenditures	Revenues	Expenditures
50	Fire Fleet Res	13,975	13,975	13,975	13,975
51	Police Fleet Res	13,975	13,975	13,975	13,975
52	Admin Fleet Res	5,375	5,375	5,375	5,375
53	Public Works Fleet Res	9,675	9,675	9,675	9,675
54	Capital Projects Res	43,000	43,000	43,000	43,000
Total		86,000	86,000	86,000	86,000

Section 8. There is hereby appropriated to the 2015 North Pole City Budget revenue and expenditures for the following Assigned Funds in the amounts indicated. Assigned Funds are intended to be used for specific purposes or intent.

Fund	Description	Approved 2015 Budget		Proposed Budget	
		Revenue	Expenditures	Revenues	Expenditures
5	Building Dept.	649,000	649,000	649,000	649,000
36	Impound Lot	36,000	36,000	36,000	36,000
7	Gaming Fund	0	0	0	0
16	Fire Fund	0	0	0	0
37	Bed Tax Fund	0	0	90,000	90,000
Total		775,000	775,000	775,000	775,000

Section 9. The Following Restricted Funds can only be spent for the specific purpose stipulated by external parties either constitutionally or through enabling legislation (E.G. grants or donations). It is the Mayors responsibility to ensure all funds are disbursed according to the intent of each fund.

Fund	Description	Approved 2015 Budget		Proposed Budget	
		Revenue	Expenditures	Revenues	Expenditures
4	Assessment Fund				
18	Ice Rink Fund	0	0	10,962	10,962
20	North Pole Festival	7,500	7,500	9,000	9,000
21	ABADE (Justice)	35,410	35,410	135,926	135,926
22	AHSO Fund	0	0	0	0
23	JAG (Byrne) Fund	50,000	50,000	50,000	50,000
24	State Forfeitures	0	0	11,954	11,954
31	Capital Projects (Grants)	601,000	601,000	729,000	729,000
32	Sister City Fund	0	0	1,000	1,000
33	IRS Forfeiture Fund	0	0	78,034	78,034
Total		693,910	693,910	1,025,876	1,025,876

Section 10. Supplemental: See appendix 2015-A for the budget breakdown of revenues and expenditures per individual account line.

Section 11. Effective date. This ordinance shall become effective on the first business day following its adoption.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 21st day of September, 2015.

Bryce J. Ward, Mayor

ATTEST:

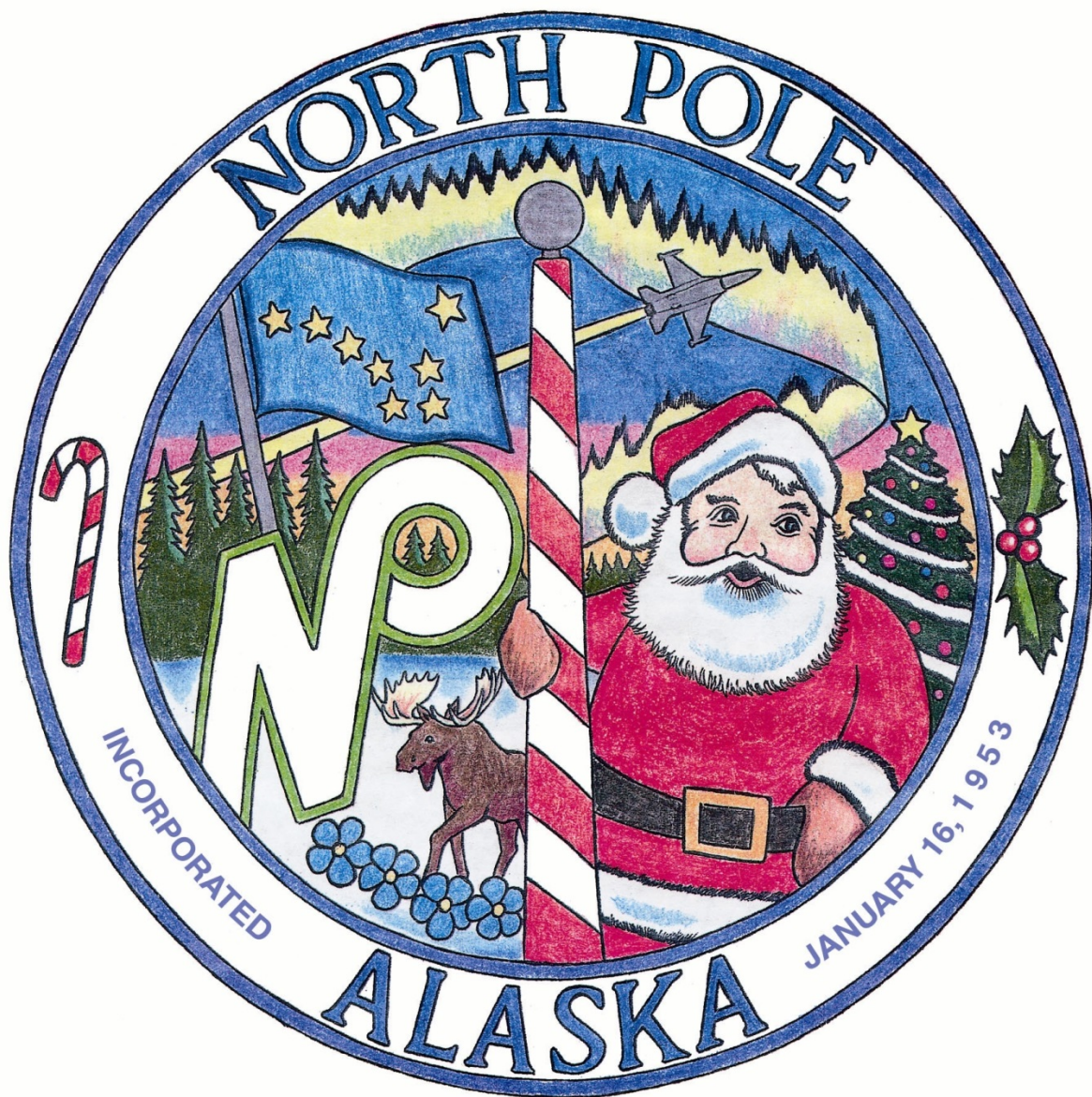
Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:



2015
MID YEAR BUDGET
AMENDMENTS

APPENDIX 2015-A

125 Snowman Lane
North Pole, Alaska 99705
www.northpolealaska.com

AMENDED BUDGET

OF THE

CITY OF NORTH POLE

FOR

CALENDAR YEAR 2015

BRYCE WARD
CITY MAYOR

TRICIA FOGARTY
CHIEF FINANCIAL OFFICER

CITY CLERK
KATHY WEBER

City of North Pole, Alaska

2015 Alaska PERS Relief Summary Statement

The PERS fiscal year actuarially determined rates are found on the PERS Actuarial Valuation Report which can be found on the state of Alaska's Retirement and Benefits webpage at: http://doa.alaska.gov/drb/employer/employer_contribution_rates/index.html

PERS Rates

PERS Rates are calculated on a fiscal year budget so rates are split for contribution from organizations operating on a calendar year budget.

2014 Fiscal Year Rate 42.41%

2015 Fiscal Year Rate 5.19%

		Budgeted		PERS Relief	
Fund	Department	Salaries	City Rate	State Rate 2014	State Rate 2015
			22%	42.41%	5.19%
1	Administration	277,703	61,095	58,887	7,206
1	Police	858,431	188,855	182,030	22,276
1	Fire	867,521	190,855	183,958	22,512
1	Public Works	146,443	32,217	31,053	3,800
2	Utility	311,201	68,464	65,990	8,076
23	JAG	30,000	6,600	6,362	779
	Total	2,491,299	548,086	528,280	64,649
		State of Alaska 'on behalf amount'		592,929	

Subject to Alaska Statute 39.35.255 "Contributions by employers" establishes the uniform contribution rate for PERS employers at 22 percent, with the State contributing the difference between total PERS actuarial required contributions and the amount employers contribute at 22 percent of payroll.

Employer 'on-behalf' is determined by applying the on-behalf amount to the employee's gross salary. On-behalf is the difference between the Actuarially Determined Rate and the Employer Effective Rate.

GENERAL FUND REVENUE - FUND 01

Line #	Account Number	Account Title	2011 Actual	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments		2015 Amended Budget	% of Budget
1	01-00-00-4002	Taxes: Property	959,554	954,545	1,030,386	1,031,500	870,000				870,000	16.6%
2	01-00-00-4140	Taxes: State collected shared Taxes	59,353	56,805	53,124	57,000	57,000				57,000	1.1%
3	01-00-00-5000	Taxes: Sales	2,452,042	2,463,477	2,585,385	2,603,001	2,796,514				2,796,514	53.4%
4	01-00-00-5802	Taxes: Alchohol	193,166	207,515	216,078	212,500	263,000				263,000	5.0%
5	01-00-00-5817	Taxes: Hotel-Motel	83,173	85,894	55,273	67,500	90,000	(68,750)			21,250	0.4%
6	01-00-00-5818	Taxes: Tobacco	126,556	117,771	124,062	125,000	159,000				159,000	3.0%
7	01-00-00-4005	Fees: Ambulance transportation	27,801	49,127	64,949	63,000	85,000	3,000			88,000	1.7%
8	01-00-00-4045	Fees: Made In North Pole			-	1,000					-	0.0%
9	01-00-00-4018	Fees: FingerPrinting	10,295	11,495	10,620	12,000	12,500				12,500	0.2%
10	01-00-00-4141	Fees: Business License	15,495	14,830	18,465	16,500	16,000				16,000	0.3%
11	01-00-00-4009	Fees: Fireworks Licences						12,000			12,000	0.2%
12	01-00-00-4003	Contracts: Ambulance Service	358,946	365,968	383,469	402,000	411,000	2,637			413,637	7.9%
13	01-00-00-4163	Contracts: Corps of Engineers	52,307	67,388	72,652	84,000	82,000				82,000	1.6%
14	01-00-00-4017	Citations: Police Current Year	58,985	44,353	38,464	50,000	56,000				56,000	1.1%
15	01-00-00-4021	Citations: police Prior Year	51,680	32,436	22,840	32,000	38,000				38,000	0.7%
16	01-00-00-4008	Fire: Other	36,080	6,911	6,947	7,500	4,500				4,500	0.1%
17	01-00-00-4014	Police: Other	11		60						-	0.0%
18	01-00-00-4019	Police: Reports	6,368	3,015	1,775	2,000	1,500				1,500	0.0%
19	01-00-00-4024	Police: Impound Lot		5,760	768		5,000	(5,000)			-	0.0%
20	01-00-00-4025	Police: Take Home Cars	383	899	9						-	0.0%
21	01-00-00-5820	Police: DEA Reimbursement	81,133		-						-	0.0%
22	01-00-00-5822	Police: IRS Reimbursement	1,667	5,320	4,159						-	0.0%
23	01-00-00-5823	Police: Marijuana Eradication				800					-	0.0%
24	01-00-00-4062	State: Municipal Assistance	67,592	82,196	-						-	0.0%
25	01-00-00-4142	State: Liquor License	5,200	4,800	4,600	4,800	4,800	400			5,200	0.1%
26	01-00-00-4162	State Revenue Sharing	200,737	200,000	198,860	200,000	200,000	(8,766)			191,234	3.7%
27	01-00-00-4165	State: PERS Relief	241,360	253,763	300,319	263,851	325,483	(325,483)			-	0.0%
28	01-00-00-5085	Grants: CVI Grant	3,360	3,255	4,301	4,375	3,500	(3,500)			-	0.0%
29	01-00-00-5809	Grants: ASTEP HVE Grants	14,173	9,297	5,427	12,900	11,000				11,000	0.2%
30	01-00-00-5807	Grants: EMPG			8,854	10,000	10,000				10,000	0.2%
31	01-00-00-5800	Interest	3,183	2,621	2,312	2,750	2,750				2,750	0.1%
32	01-00-00-5801	Miscellaneous	60,326	30,325	203,912	30,000	30,000	(12,000)			18,000	0.3%
33	01-00-00-5900	Transfer In: Fund Balance	-	1,822	-		39,947	56,113			96,060	1.8%
34	01-00-00-5900	Transfer In: Forfeitures									-	0.0%
35	01-00-00-5900	Transfer In: (Utilities)					5,000				5,000	0.1%
36	01-00-00-5901	Transfer In: Fund 10 (Beautification)			1,788	-					-	0.0%
37	01-00-00-5901	Transfer In :Fund 24 (SOA Forfeitures)				17,632					-	0.0%
38	01-00-00-5901	Transfer in: Fund 36 (Impounds)			17,630	36,000		5,000			5,000	0.1%
39	01-00-00-5901	Transfer In: Fund 16 (Fire)			13,500	-					-	0.0%
		Total	5,170,925	5,081,590	5,450,986	5,349,609	5,579,494	(344,349)	-	-	5,235,145	100.0%

NOTE: In 2013 the City transfered in \$10,000 (from fund balance) for a Beautifiaction grant recieved in previous years

NOTE: in 2013, the City received \$23,205, from GVEA, as a refund on overcharges (from prior years) for electricty for street lights; along with \$147,518 for sales tax (from prior years) that was not charged, but should have been charged to various accounts around town. Both amounts were posted to Miscellaneous Revenue.

NOTE: In 2014, Impound Lot revenues have been moved to Impound Lot (Fund 36) and are seen as a transfer in from Fund 36, to better account for cost associated with impounds

NOTE: In 2014, the City has budgeted for payments to PERS made by the State, on behalf of the City. While there is no direct revenue or expense to the City, we are required by GASB to book these amounts. The revenue has been booked into account 01-00-00-4165 and the expenses have been booked to each department as PERS Relief account. In previous years, the expense side was booked to the PERS expense for each department; this budget breaks out that portion of the total PERS expense and moves it to the new accounts that were set up for this expense.

2015		
Department	% of Budget	Approved Budget
Administration	10%	542,623
Professional Services	8%	408,750
Police	34%	1,795,620
Fire	36%	1,881,511
Public Works	12%	606,641
Total General Fund Expenses		5,235,145
General Fund Revenue		5,235,145
expenses equal revenue		-

ADMINISTRATION EXPENDITURES

Line #	Account Number	Account Title	2011 Actual	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
1	01-01-00-6000	Wages: Full Time	267,147	274,244	274,256	273,368	277703			277,703
2	01-01-00-6060	Wages: Council	14,950	16,100	14,625	18,000	16000			16,000
3	01-01-00-6090	Overtime: Regular	295	1,145	614	750	750	600.00		1,350
4	01-01-00-6091	Holiday Pay		182	277					-
5	01-01-00-6097	Workman's Comp	1,602	1,778	1,489	1,894	1777			1,777
6	01-01-00-6098	FICA	462	682	583	578	600			600
7	01-01-00-6099	Medicare	4,093	4,378	4,188	3,975	4028			4,028
8	01-01-00-6100	PERS	60,349	63,293	61,498	62,286	62580			62,580
9	01-01-00-6102	Insurance: Health & Disability	80,507	86,013	76,943.99	81,000	78085			78,085
10	01-01-00-6103	Annual Leave	4,375	6,028	7,493.11	4,000	2000			2,000
11	01-01-00-6100	PERS: Relief	31,186	33,791	38,997.91	33,351	33628	(33,628.00)		-
12	01-01-00-7001	Publications & Advertising	20,469	18,908	13,622.20	20,000	20000			20,000
13	01-01-00-7002	Election Expense	3,879	7,152	2,011.62	4,500	3000			3,000
14	01-01-00-7003	Promotion	7,403	3,688	1,482	3,000	2500			2,500
15	01-01-00-7004	Council: Travel	11,641	16,896	10,658	7,000	7000			7,000
16	01-01-00-7006	Sales Tax Rebates	4,648	4,800	788	800	800	(800.00)		-
17	01-01-00-7007	Maint. Contracts/Equipment	41,377	35,665	39,933	23,500	25000			25,000
18	01-01-00-7009	Council: Supplies	4,892	1,904	6,092	1,800	1500			1,500
19	01-01-00-7015	Vehicle: Gas	1,061	2,674	301	2,250	1500			1,500
20	01-01-00-7016	Vehicle: Maintenance	863		773	500	500			500
21	01-01-00-7022	Office Supplies	9,294	12,506	6,160	10,500	10500			10,500
22	01-01-00-7029	Miscellaneous	6,135	6,444	5,880	6,000	5000	1,500.00		6,500
24	01-01-00-7030	Office Equipment	5,557		4,959	3,000		3,000.00		
25	01-01-00-7039	Postage/Meter Rental	6,409	5,054	2,141	6,500	7500	(5,000.00)		2,500
26	01-01-00-7041	Bad Debts			-					-
27	01-01-00-7049	Training/ Classes/Manuals	9,884	5,876	6,265	12,000	12000	6,000.00		18,000
28	01-01-00-8055	Arctic Winter Games		15,000	-		-			-
29	01-01-00-8056	Sled Dog Races		20,000	-		-			-
		TOTAL	598,478	644,204	582,030	580,551	573,951	(28,328)	-	542,623
										545,623

NOTE: In 2014, staff travel has been included in training/ classes/ manuals Acct# 01-01-00-7049

NOTE: Acct# 01-01-00-7004 (travel / administration) was renamed to (Travel Council) to better represent the cost of Council travel.

NOTE: In 2014, Maintainance Contracts and Equipments (01-01-00-7007) was reduced because IT support was consolidated to a new account in Professional Services

Administration Breakout of Expenses

	Actual 2011	Actual 2012	Actual 2013	Budgeted 2014	Proposed 2015
PERSONNEL COSTS					
Salaries	267,147	274,244	274,256	273,368	277,703
Salaries - Council	14,950	16,100	14,625	18,000	16,000
Overtime	295	1,145	614	750	1,350
Holiday Pay		182	277	-	-
Medicare	4,093	4,378	4,188	3,975	4,028
SS	462	682	583	578	600
Pers	60,349	63,293	61,498	62,286	62,580
Pers - State					
Leave Cash Out	4,375	6,028	7,493	4,000	2,000
Health Insurance	80,507	86,013	76,944	81,000	78,085
TOTAL COST OF PERSONNEL	433,781	453,845	441,968	445,850	444,123
(percent of operating budget)	76%	74%	81%	81%	82%
NON PERSONNEL COSTS	133,511	156,568	101,064	101,350	98,500
(percent of operating budget)	24%	26%	19%	19%	18%
TOTAL OPERATING BUDGET	567,292	610,412	543,032	547,200	542,623
PERS RELIEF	31,186	33,791	38,998	33,351	-
TOTAL BUDGET	598,478	644,203	582,030	580,551	542,623

PROFESSIONAL SERVICES EXPENSE

Line #	Account Number	Account Title	2011 Actual	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments		2015 Amended Budget
1	01-02-00-6104	Insurance: General	19,997	20,770	23,026	22,000	23000				23,000
2	01-02-00-7004	Fees: Audit & Accounting	20,783	25,539	24,754	26,000	25500	10,500			36,000
3	01-02-00-7005	Fees: Legal	4,641	7,122	7,038	11,000	11000	9,000			20,000
4	01-02-00-7012	CH: Building Maintenance	1,557		5,648	4,000	3500	2,000			5,500
5	01-02-00-7016	CH: Electricity	9,976	10,588	10,448	12,000	12500				12,500
6	01-02-00-7017	CH: Heating Fuel	7,997	11,800	11,782	12,000	12500				12,500
7	01-02-00-7019	CH: Phone	8,548	10,367	9,485	8,750	8750				8,750
8	01-02-00-7020	Santa Seniors: Fuel		(2,027)	576						-
9	01-02-00-7025	Fees: Dispatch Services		85,841	90,133	104,000	140500				140,500
10	01-02-00-7035	Ordinance Codification	860	5,464	1,522	5,000	3000				3,000
11	01-02-00-7042	Citations: Admin Fees	3,954	3,902	3,415	3,500	3500				3,500
12	01-02-00-7043	Citations: SOJ Fees	8,322	3,675	2,625	7,500	3500				3,500
13	01-02-00-7050	Fees: Credit Card User	3,932	4,615	5,796	4,000	5500				5,500
14	01-02-00-7055	Preparedness			-	2,000	2000	(2,000)			-
15	01-02-00-7071	Fees: Website Design & Maintenance	2,039	2,498	1,996	3,000	3000	(3,000)			-
16	01-02-00-7201	Bed Tax: NP Chamber	21,209	21,903	14,095	17,212					-
17	01-02-00-7203	Bed Tax: Christmas In Ice	10,605	10,951	7,047	8,606					-
18	01-02-00-7204	Bed Tax: NPEDC	35,348	36,505	21,856	28,687					-
19	01-02-00-7205	Bed Tax: FCVB	3,535	3,651	2,349	2,869					-
20	01-02-00-7024	Fees: AK Railroad			8,000	8,000	8000				8,000
21	01-02-00-7007	Fees: IT Contract				12,500	38000	2,500			40,500
22	01-02-00-7091	Transfer To: Fund 50 (Fire Fleet)			14,352	13,975	13975				13,975
23	01-02-00-7091	Transfer To: Fund 51 (Police Fleet)			14,352	13,975	13975				13,975
24	01-02-00-7091	Transfer To: Fund 53 (Public Works Fleet)			9,936	9,675	9675				9,675
25	01-02-00-7091	Transfer To: Fund 52 (Admin Fleet)			5,520	5,375	5375				5,375
26	01-02-00-7091	Transfer To: Fund 54 (GG Reserves)			44,159	43,000	43000				43,000
27	01-02-00-7999	Transfer To: Fund Balance				27,411					-
	01-02-00-5900	Transfer to Bed Tax Fund 37					60000	(60,000)			-
		TOTAL	163,301	263,163	339,910	416,035	449,750	(41,000)	-	-	408,750
											408,750

NOTE: In 2013, the Council adopted ordinance 13-11 (Designated funds) that created funds for vehicle replacement and capital projects. These funds are required to be funded with a percentage of property tax.

NOTE: In 2013, Ak Railroad Permit Fees were added to Professional Services

NOTE: In 2013, IT suport was added to Professional Services

NOTE: In 2013, Transfer to Fund Balance was moved to Professional Services

POLICE DEPARTMENT EXPENSES

Line #	Account Number	Account Title	2011 Actual	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
1	01-03-00-6000	Wages: Full Time	737,745	738,161	759,984	805,035	858,431	(10,000)		848,431
2	01-03-00-6019	Uniform Expense	5,078	5,736	6,684	6,000	6,000	1,000		7,000
3	01-03-00-6020	Investigative Expense	2,220	2,583	3,430	7,000	7,000			7,000
4	01-03-00-6022	Overtime: Training	6,512	3,929	6,262	6,000	6,000			6,000
5	01-03-00-6030	Dispatch Contract	36,130		-		-			-
6	01-03-00-6090	Overtime: Regular	18,795	19,550	26,654	29,000	43,040			43,040
7	01-03-00-6091	Holiday Pay	8,341	9,574	7,766	7,500	7,500			7,500
8	01-03-00-6095	Overtime: HVE & IRS	13,522	12,517	8,075	10,000	10,000			10,000
9	01-03-00-6096	Overtime: CVI	2,320	1,383	3,044	3,500	3,500			3,500
10	01-03-00-6097	Workman's Comp	24,138	26,543	25,974	39,463	42,651			42,651
11	01-03-00-6098	FICA	19	50	50	-	-			-
12	01-03-00-6099	Medicare	7,984	11,130	11,970	12,089	13,267			13,267
13	01-03-00-6100	PERS	186,701	183,095	177,808	188,971	202,833			202,833
14	01-03-00-6102	Insurance: Health & Disability	225,777	231,405	241,670	188,235	256,620			256,620
15	01-03-00-6103	Annual Leave	25,818	18,995	6,601	6,000	10,000	10,000		20,000
16	01-03-00-6105	Insurance: General	98,383	99,343	103,938	125,000	123,000			123,000
17	01-03-00-6100	PERS: Relief	96,787	99,345	112,754	100,971	128,095	(128,095)		-
18	01-03-00-6106	Unemployment	5,550	2,960	-		-			-
19	01-03-00-7001	Subscriptions & Publications	437	1,513	830	1,000	2,000			2,000
20	01-03-00-7007	Maintenance Contracts	3,462	2,559	1,518	3,500	3,500			3,500
21	01-03-00-7008	Police Training	12,442	13,781	12,314	18,000	15,000			15,000
22	01-03-00-7009	Equipment Outlay	13,537	9,033	12,546	18,000	15,000	1,000		16,000
23	01-03-00-7010	Equipment Maintenance	7,056	3,087	3,201	5,500	5,500			5,500
24	01-03-00-7011	Building Maintenance	3,510	8,308	5,824	7,000	5,000			5,000
25	01-03-00-7014	Vehicle: Maintenance	10,834	16,640	18,730	21,000	19,500			19,500
26	01-03-00-7015	Vehicle: Gas & Oil	46,520	52,595	39,032	46,500	43,178			43,178
27	01-03-00-7016	Electricity	22,898	17,987	20,170	19,000	20,000			20,000
28	01-03-00-7017	Heating Fuel	9,711	12,254	9,495	14,000	14,000			14,000
29	01-03-00-7018	Telephone	19,339	19,281	17,931	19,500	19,000			19,000
30	01-03-00-7022	Office Supplies	1,586	4,867	4,048	5,000	5,000			5,000
31	01-03-00-7028	Operational Supplies	3,813	3,773	5,178	5,000	5,000			5,000
32	01-03-00-7029	Miscellaneous	2,049	5,193	4,998	5,000	5,000			5,000
33	01-03-00-7031	Recruitment	1,797	2,494	3,109	3,850	3,500	(2,000)		1,500
34	01-03-00-7039	Postage	990	925	676	1,100	1,100			1,100
35	01-03-00-7055	DEA Reimbursables	81,133		-	-	-			-
36	01-03-00-7061	Equipment Lease: Payments	29,779	46,076	14,250	14,250	-			-
37	01-03-00-7062	Equipment Lease: Interest.	3,949	2,036	134	500	-			-
38	01-03-00-7091	Transfer To: Fund 51 (Police Fleet)	-	-	-	10,000	24,500			24,500
39	01-03-00-7199	Wages: Police Reserves	-	-	478					-
		TOTAL	1,776,661	1,688,699	1,677,126	1,752,464	1,923,715	(128,095)	-	1,795,620
										1,795,620

NOTE: In 2011, the City received \$81,133 from the DEA to purchase equipment on their behalf. This is a one-time occurrence. The revenue is under General Fund Revenues, the expense is listed above in 01-03-00-7055.

NOTE: In the past, the wages/benefits for the JAG and AHSO officers have been budgeted in the Police Department. In 2011, these positions are being budgeted in Funds 22 and 23.

NOTE: In 2014, the City dropped the AHSO officer (as of October 1st) and assumed the full cost of the personnel in patrol wages/benefits.

Police Department Breakout of Expense

	Actual 2011	Actual 2012	Actual 2013	Budgeted 2014	Proposed 2015
PERSONNEL COSTS					
Salaries	737,745	738,161	760,462	805,035	848,431
Salaries - OT	25,307	23,479	32,916	35,000	49,040
Holiday Pay	8,341	9,574	7,766	7,500	7,500
Grant Overtime	15,842	13,500	11,119	13,500	13,500
Taxes	8,002	11,180	12,020	12,089	13,267
Pers	186,701	183,095	177,808	188,971	202,833
Leave Cash Out	25,818	18,995	6,601	6,000	20,000
Workman's Comp	24,138	26,543	25,974	39,463	42,651
Health and Disability Insurance	225,777	231,405	241,670	188,235	256,620
TOTAL COST OF PERSONNEL	1,257,671	1,255,931	1,276,337	1,295,793	1,453,842
(percent of operating budget)	79%	79%	82%	79%	81%
NON PERSONNEL COSTS	341,071	330,064	288,035	345,700	341,778
(percent of operating budget)	21%	21%	18%	21%	19%
TOTAL OPERATING BUDGET	1,598,741	1,585,995	1,564,372	1,641,493	1,795,620
PERS RELIEF	96,787	99,345	112,754	100,971	-
DEA Reimbursable Expenses	81,133	-	-	-	-
TOTAL BUDGET	1,776,661	1,685,340	1,677,126	1,742,464	1,795,620

FIRE DEPARTMENT EXPENSE

Line #	Account Number	Account Title	2011 Actual	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments		2015 Amended Budget
1	01-04-00-6000	Salaries	894,531	916,386	887,129	911,266	915,902	(53,231)			862,671
2	01-04-00-6030	Dispatch Contract	36,130		-	-	-				-
3	01-04-00-6032	Ambulance Billing Fees	1,914	3,717	4,261	2,500	2,500	2,600			5,100
4	01-04-00-6090	Overtime	23,164	38,238	20,702	36,000	36,000				36,000
5	01-04-00-6091	Holiday Pay	11,753	14,764	17,122	15,000	15,000				15,000
6	01-04-00-6092	Overtime - Forestry	9,949	893	-	-	-				-
7	01-04-00-6094	Straight Time - Forestry	658		-	-	-				-
8	01-04-00-6097	Workers Comp. Ins.	67,157	75,907	70,150	99,660	98,099				98,099
9	01-04-00-6098	FICA	4,505	4,764	4,855	5,000	5,000				5,000
10	01-04-00-6099	Medicare	13,122	13,566	13,528	15,417	14,332				14,332
11	01-04-00-6100	PERS	294,708	301,852	202,685	216,318	201,499				201,499
12	01-04-00-6102	Health & Disability Insuarnce	143,143	157,049	220,878	247,000	279,584				279,584
13	01-04-00-6103	Leave Cash Out	10,988	16,483	35,416	20,000	20,000				20,000
14	01-04-00-6105	Insurance	47,230	47,498	48,938	55,000	55,000				55,000
15	01-04-00-6106	Unemployment	1,031		-	-	-				-
16	01-04-00-6100	PERS Relief	101,658	105,062	128,529	112,502	128,226	(128,226)			-
17	01-04-00-7007	Maintenance Contracts	3,366	7,401	8,021	8,200	11,000				11,000
18	01-04-00-7008	Fire Training/Education	18,139	13,132	8,440	12,000	12,000				12,000
19	01-04-00-7009	Equipment Outlay	5,159	1,523	(2,996)	-	5,000	1,000			6,000
20	01-04-00-7010	Equipment Maintenance	7,388	10,370	7,492	6,500	6,500				6,500
21	01-04-00-7011	Base Station/Radio Mnt.	515	1,030	3,143	1,500	1,500				1,500
22	01-04-00-7014	Vehicle Maintenance	9,815	8,292	8,428	9,000	9,000				9,000
23	01-04-00-7015	Vehicle Gas & Oil	23,436	22,813	22,699	22,000	22,000				22,000
24	01-04-00-7022	Office Supplies	1,395	558	817	2,900	2,900				2,900
25	01-04-00-7029	Fire Dept/Miscellaneous	3,283	3,493	4,138	3,000	3,000				3,000
26	01-04-00-7030	Building Supplies	2,191	3,174	2,820	2,600	2,600				2,600
27	01-04-00-7035	PY Ambulance Fees Return		958	352	-					-
28	01-04-00-7039	Postage	695	446	267	650	650				650
29	01-04-00-7040	Ambulance Supplies	19,986	15,353	18,701	17,500	20,000	1,000			21,000
30	01-04-00-7050	Part Time Labor	66,517	70,490	76,205	54,000	36,000	41,531			77,531
31	01-04-00-7051	Part Time Labor - Forestry	2,323		-	-	-				-
32	01-04-00-7061	Equipment Lease Payments	37,681	39,953	46,944	46,945	46,945				46,945
33	01-04-00-7062	Equipment Lease -interest.	9,263	6,991	-	-	-				-
34	01-04-00-7065	Fire Supplies (Expendables)	198		-	-	-				-
35	01-04-00-7075	Volunteer Incentive	964	1,607	-	1,600	-				-
36	01-04-00-7085	Prevention/Public Education	2,254	2,717	50	2,500	2,500				2,500
37	01-04-00-7095	Employee Health Protection	635	1,700	3,818	-	-	1,100			1,100
38	01-04-00-7099	NFPA Station Uniforms	2,319	894	706	2,500	2,500				2,500
39	01-04-01-7011	Fire Dept. Maintenance	2,015	3,219	885	3,000	3,000				3,000
40	01-04-01-7016	Fire Dept. Electricity	16,188	17,252	17,120	17,000	17,000				17,000
41	01-04-01-7017	Fire Dept. Heat	15,466	17,869	13,374	15,000	15,000				15,000

[illegible]

Fire Department Breakout of Expenses

PERSONNEL COSTS	Actual 2011	Actual 2012	Actual 2013	Budgeted 2014	Proposed 2015
Salaries	894,531	916,386	887,129	911,266	862,671
Holiday Pay	11,753	14,764	17,122	15,000	15,000
Part Time Employees	66,517	70,490	76,205	54,000	77,531
Unemployment	1,031	-	-	-	-
Taxes	17,627	18,330	18,383	20,417	19,332
Pers	294,708	301,852	202,685	216,318	201,499
Accrued Vacation Pay	10,988	16,483	35,416	20,000	20,000
Workman's Comp	67,157	75,907	70,150	99,660	98,099
Health Insurance	143,143	157,049	220,878	247,000	279,584
TOTAL COST OF PERSONNEL	1,543,550	1,610,392	1,548,669	1,619,661	1,609,716
(percent of operating budget)	84%	86%	87%	87%	86%
NON PERSONNEL COSTS	288,103	255,050	240,880	252,195	260,095
(percent of operating budget)	16%	14%	13%	13%	14%
TOTAL OPERATING BUDGET	1,831,653	1,865,441	1,789,549	1,871,856	1,869,811
PERS RELIEF	101,658	105,062	128,529	112,502	128,226
TOTAL BUDGET	1,933,311	1,970,503	1,918,078	1,984,358	1,998,037

PUBLIC WORKS DEPARTMENT EXPENSE

[illegible]

Public Works Department Breakout of Expenses

	Actual 2011	Actual 2012	Actual 2013	Budgeted 2014	Proposed 2015
PERSONNEL COSTS					
Salaries	99,702	127,153	139,083	139,562	146,443
Salaries - OT	2,239	4,863	5,118	5,000	5,000
Holiday Pay	311	-	-	500	500
Part Time Employees	30,502	39,110	35,135	26,640	43,000
Taxes	2,745	4,780	4,753	5,328	4,604
Pers	22,815	29,155	31,599	31,913	31,934
Leave Cash Out	3,901	1,154	1,269	3,000	2,000
Workman's Comp	3,761	7,789	9,076	14,831	8,582
Unemployment	-	-	114	3,000	3,000
Health Insurance	16,918	40,294	36,593	45,000	43,178
TOTAL COST OF PERSONNEL	182,895	254,298	262,740	274,774	288,241
(percent of operating budget)	41%	43%	43%	46%	48%
NON PERSONNEL COSTS	268,065	336,422	343,938	324,400	318,400
(percent of operating budget)	59%	57%	57%	54%	52%
TOTAL OPERATING BUDGET	450,959	590,720	606,677	599,174	606,641
PERS RELIEF	11,729	15,565	20,038	17,027	-
TOTAL BUDGET	462,688	606,285	626,715	616,201	606,641

WATER / SEWER ENTERPRISE FUND - Fund 02 - Water-10 & Sewer-12

WATER - 12-10		SEWER - 12-12		TOTAL WATER & SEWER	
Revenues	-	Revenues	681,137	Revenues	681,137
Expenses	729,544	Expenses	682,831	Expenses	1,412,375
Difference	(729,544)	Difference	(1,694)	Difference	(731,238)

Utility Department Water Revenue

			2011	2012	2013	2014	2015	Proposed			2015
Line	Account Number	Account Title	Actual	Actual	Actuals	Budget	Budget	Amendments	Council		Amended
#							ORD 14-25	ORD 15-14	Amendments		Budget
1	02-10-00-4165	PERS Relief	16,481	17,518	21,264	20,326	22,110	(22,110)			-
2	02-10-00-5000	Water Utility Revenue	610,467	629,529	703,722	598,857	723,488				723,488
3	02-10-00-5800	Interest on Deposits	-	-			-				-
4	02-10-00-5801	Miscellaneous Revenue	48,545	6,274	8,294		-				-
5	02-10-00-5802	Reimburseable Water Breaks	2,290	15,367			-				-
6	02-10-00-5810	Bulk Water Sales Revenue	800	-			-				-
7	02-10-00-5815	Tie-in Fees	2,250	200	500		-				-
8	02-10-00-5820	Interfund Trans.from General	-	-			-				-
9	02-10-00-5825	Water FRR Residential/Com'l	5,470	-			-				-
10	02-10-00-5830	Water Base	5,919	-			-				-
11	02-10-00-5835	Lab Testing	13,711	19,914	3,435	4,000	4,000				4,000
12	02-10-00-5900	Transfer In				29,000					-
13	02-10-00-5901	Transfer In - FRR Water	53,501	5,625	5,250	30,500	3,750				3,750
		TOTAL	759,434	694,427	742,465	682,683	753,348	(22,110)	-	-	
											731,238
						1,365,366	1,506,696				

NOTE: In 2011, Water FRR Residential and Water Base Revenues were transferred to Fund 25

UTILITY DEPARTMENT WATER EXPENSE

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments		2015 Amended Budget
1	02-10-00-6000	Salaries	142,375	147,208	151,074	147,478	157,933				157,933
2	02-10-00-6090	Overtime	3,725	2,344	1,950	4,000	4,000				4,000
3	02-10-00-6091	Holiday Pay	-			-	-				-
4	02-10-00-6097	Workers Comp. Ins.	4,600	4,928	4,432	7,074	5,367				5,367
5	02-10-00-6098	Fica		9	10	15	-				-
6	02-10-00-6099	Medicare	2,157	2,197	2,285	1,987	2,290				2,290
7	02-10-00-6100	PERS	48,327	50,330	33,532	29,191	34,304				34,304
8	02-10-00-6102	Health & Disability Insurance	31,169	34,354	41,091	38,862	41,471				41,471
9	02-10-00-6103	Leave Cash Out	4,323	3,514	4,171	5,500	5,500				5,500
10	02-10-00-6105	Insurance	17,017	19,288	17,684	25,000	25,000				25,000
11	02-10-00-6106	Unemployment	1,998	555		-	-				-
12	02-10-00-61xx	PERS Relief			21,264	20,326	22,110	(22,110.00)			-
13	02-10-00-6500	Interest Expense ADWF	5,564	5,625	5,250	5,250	5,500	475.00			5,975
14	02-10-00-7001	Publications & Advertising	371	667	726	3,000	3,000				3,000
15	02-10-00-7003	Billing Service	-	1,621	1,983	3,000	3,000				3,000
16	02-10-00-7004	Audit/Accounting Fees	10,039	9,216	8,977	6,000	9,750	1,694.10			11,444
17	02-10-00-7005	Legal Fees	2,591	2,726	2,012	5,000	5,000				5,000
18	02-10-00-7006	Professional Services	(26)		989	2,500	2,500				2,500
19	02-10-00-7007	Safety Equipment	235	945	239	2,500	2,500				2,500
20	02-10-00-7009	Equipment Outlay/Repair	32,459	35,148	52,000	19,400	10,000				10,000
21	02-10-00-7011	System Supplies	3,604	33,074	11,118	20,000	15,000				15,000
22	02-10-00-7012	Water Treatment Chemicals	7,152	7,319	5,041	15,000	15,000				15,000
23	02-10-00-7014	Vehicle Maintenance	4,582	1,124	207	3,000	3,000				3,000
24	02-10-00-7015	Vehicle Gas/oil	5,343	7,178	5,341	5,500	5,500				5,500
25	02-10-00-7019	Laboratory	22,029	11,340	7,305	10,000	10,000				10,000
26	02-10-00-7022	Office Supplies	2,098	3,905	1,952	3,000	2,500	1,000.00			3,500
27	02-10-00-7029	Miscellaneous	5,989	3,634	1,759	2,000	2,000				2,000
28	02-10-00-7039	Postage	3,572	1,234	549	3,000	3,500				3,500
29	02-10-00-7041	Bad Debt Expense	2,906	260		2,000	2,000				2,000
30	02-10-00-7045	Training	-	321	1,977	2,500	2,500				2,500
31	02-10-00-7050	Debt Retirement-AK.Drinking Water	-			25,000	25,000				25,000
32	02-10-00-7051	Credit Card User Fees	5,933	6,643	8,107	6,000	7,500				7,500
33	02-10-00-7060	Accumulated Annual Leave	2,308	(113)	1,917	-	-				-
34	02-10-00-7092	Transfer Out - FRR	5,470				-				-
35	02-10-00-7094	Transfer Out - Water Base	5,919			-	-				-
36	02-10-00-7097	Transfer Out - Capital Projects	2,144	64,745			-				-
37	02-10-00-7400	Deferred Maintenance Expense	4,218		1,200	15,000	5,000				5,000
38	02-10-00-7500	Utility Truck Replacement	-				-				-
39	02-10-00-7802	Reimburseable Water Breaks	-	1,020			-				-

UTILITY DEPARTMENT WATER EXPENSE

[illegible]

Water Department Breakout of Expenses

	Actual 2011	Actual 2012	Actual 2013	Budgeted 2014	Proposed 2015
PERSONNEL COSTS					
Salaries	142,375	147,208	151,074	147,478	157,933
Salaries - OT	3,725	2,344	1,950	4,000	4,000
Holiday Pay	-	-	-	-	-
Taxes	2,157	2,206	2,295	2,002	2,290
Pers	48,327	50,330	33,532	29,191	34,304
Leave Cash Out	4,323	3,514	4,171	5,500	5,500
Workman's Comp	4,600	4,928	4,432	7,074	5,367
Health Insurance	31,169	34,354	41,091	38,862	41,471
TOTAL COST OF PERSONNEL	236,677	244,884	238,545	234,107	250,865
(percent of operating budget)	40%	41%	42%	35%	37%
NON PERSONNEL COSTS	349,962	349,469	330,852	428,250	427,955
(percent of operating budget)	60%	59%	58%	65%	63%
TOTAL OPERATING BUDGET	586,639	594,352	569,397	662,357	678,820
DEPRECIATION EXPENSE	371,492	389,612	522,984		
TRANSFERS OUT	13,533	64,745	-	-	50,724
PERS RELIEF	-	-	21,264	20,326	22,110
ACCRUED LEAVE	2,308	(113)	1,917	-	-
TOTAL BUDGET	973,971	1,048,596	1,115,561	682,683	751,654

Utility Department Water Reserve (Fund 25)

Line #	Account Number	REVENUES	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
1	25-10-00-5825	FRR Residential Water	65,235	63,818	65,064	81,120	101,810			101,810
2	25-10-00-5830	Water Base	70,438	71,512	71,662	106,128	80,880			80,880
3	25-10-00-5900	Transfer in from Retained Earnings				179,000				-
		TOTAL	135,673	135,330	136,726	366,248	182,690	-	-	182,690
										182,690
EXPENSES										
4	25-10-00-7091	Transfer out Fund 3 (Capital Projects)				289,248				-
5	25-10-00-7091	Transfer out Fund 55 (Utility Fleet)				48,000	11,250			11,250
6	25-10-00-7091	Transfer out Fund 2 (Utility)				29,000				-
7	25-10-00-7092	Transfer Out - FRR	-	104,180	24,486		3,750			3,750
8	25-10-00-7093	Transfer Out - Water Base		134,805	54,018					-
9	25-10-00-7999	Transfer To Retained Earnings					167,690			167,690
		TOTAL	-	238,985	78,504	366,248	182,690	-	-	182,690
										182,690

NOTE: Expenses to this fund will be for the repair and replacement of water utility infrastructure. These expenses will need to have the approval of council.

NOTE: Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC water loans.

NOTE: 2010 and 2011 Budget Actuals vary slightly from financials: In the budget, amounts in the Transfer From accounts have been combined with the normal revenue accounts
25-10-00-5901 - has been combined with 25-10-00-5825
25-10-00-5902 - has been combined with 25-10-00-5830
This makes it easier to compare revenues year to year.

NOTE: In 2014, the City began transferring to Utility Fleet (Fund 55) at a 50% match rate from Fund 25 (water reserves) and Fund 27 (Sewer reserves)

Water Reserves (Fund 25)		
	Retained Earnings	Balance
Account Balance as of	8/17/15	132,902

Utility Department Sewer Revenue

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
1	02-12-00-4165	PERS Relief	20,484	22,004	26,805	22,288	21,457	(21,457)		-
2	02-12-00-5000	Sewer Utility Revenue	496,780	571,804	625,436	549,710	473,913			473,913
3	02-12-00-5002	Flint Hills Lab Testing			6,361	-	-			-
4	02-12-00-5005	SID Pretreatment Program	-	196,502	58,611	75,000	70,000			70,000
5	02-12-00-5010	Construction Permits		39,873		-	-			-
6	02-12-00-5800	Interest on Deposits	309	248	138	-	-			-
7	02-12-00-5801	Miscellaneous Revenue	8,032	1,158	5,245	-	-			-
8	02-12-00-5802	Industrial SID Lab Tests	94,001	45,995		-	-			-
9	02-12-00-5805	Facility Repair & Replacement	7,204			-	-			-
10	02-12-00-5815	Tie-In Fees	750	200		-	-			-
11	02-12-00-5820	Interfund Trans.from General				-	-			-
12	02-12-00-5825	Sewer FRR Com'l & Residential	5,007			-	33,802			33,802
13	02-12-00-5830	Sewer Base	5,464			-	11,948			11,948
14	02-12-00-5900	Transfer In		26,495	25,978	65,965	40,750			40,750
15	02-12-00-5900	Transfer In From Retained Earnings					50,724			50,724
		TOTAL	638,031	904,280	748,574	712,963	702,594	(21,457)	-	681,137
										681,137

NOTE: In 2014, SID Lab Test account# (02-12-00-5802) was consolidated with the SID Pretreatment Program account# (02-12-00-5005)

NOTE : In 2011, Sewer FRR and Sewer Base revenues were transfered to Fund 27

Sewer Expense

Line			2011	2012	2013	2014	2015	Proposed	Council		2015
#	Account Number	Account Title	Actual	Actual	Actual	Budget	Budget	Amendments	Amendments		Amended
							ORD 14-25	ORD 15-14			Budget
1	02-12-00-6000	Salaries	177,617	185,096	190,588	163,562	153,268				153,268
2	02-12-00-6090	Overtime	4,280	2,709	2,310	5,000	5,000				5,000
3	02-12-00-6091	Holiday Pay	-				-				-
4	02-12-00-6097	Workers Comp. Ins.	6,656	7,185	6,288	8,025	5,097				5,097
5	02-12-00-6098	Fica		11	11	-	-				-
6	02-12-00-6099	Medicare	2,692	2,750	2,867	2,228	2,222				2,222
7	02-12-00-6100	PERS	60,040	63,220	42,270	32,950	33,277				33,277
8	02-12-00-6102	Health & Disability Insurance	58,784	65,267	60,973	56,862	41,471				41,471
9	02-12-00-6103	Leave Cash Outs	6,283	4,302	4,978	5,000	5,000				5,000
10	02-12-00-6105	Insurance	17,255	10,461	16,034	17,500	18,000				18,000
11	02-12-00-6106	Unemployment	4,662	1,295		-	-				-
12	02-12-02-6107	WWTP Land Acquisition	-			-	-				-
13	02-12-00-6xxx	PERS Relief			26,805	22,288	21,457	(21,457)			-
14	02-12-00-6500	Rev. Bond Int. (HwyPkSewer)	26,074	26,495	25,978	-	25,000				25,000
15	02-12-00-6501	Interest Expense - ACWF Loans	-			-	-				-
16	02-12-00-6600	Rev. Bond Princ.(HwyPkSewer)	-			36,965	11,500				11,500
17	02-12-00-6601	Principal Payment - ACWE Loans	-			-	33,802				33,802
18	02-12-00-7001	Publications & Advertising	1,439	260	776	2,500	2,000				2,000
19	02-12-00-7003	Billing Service	-	1,621	1,983	3,000	3,000				3,000
20	02-12-00-7004	Audit/Accounting Fees	10,039	9,216	8,977	6,000	9,750	1,694			11,444
21	02-12-00-7005	Legal Fees	4,131	3,487	2,510	5,000	5,000				5,000
22	02-12-00-7006	Professional Services	181	9,645	5,293	2,500	2,500				2,500
23	02-12-00-7007	Safety Equipment	1,490	1,894	360	2,500	2,000				2,000
24	02-12-00-7008	Pretreatment Program	13,550	39,040	61,322	75,000	70,000				70,000
25	02-12-00-7009	Equipment Outlay/Repair	63,849	10,734	15,423	13,100	10,000	8,500			18,500
26	02-12-00-7010	Utility Truck Replacement	-		25		-				-
27	02-12-00-7011	System Supplies	6,998	9,675	15,761	15,000	10,000				10,000
28	02-12-00-7012	I & I Evaluation & Repair	-			-	-				-
29	02-12-00-7013	WWTP Chemicals	21,231	23,180	16,539	20,000	20,000				20,000
30	02-12-00-7014	Vehicle Maintenance	1,325	2,575	950	4,000	4,000				4,000
31	02-12-00-7015	Vehicle Gas & Oil	6,715	7,487	6,074	7,000	7,000				7,000
32	02-12-00-7017	Heating Fuel - WWTP	-				-				-
33	02-12-00-7019	Laboratory	112,535	89,093	44,697	40,000	35,000				35,000
34	02-12-00-7023	Laboratory - Industrial Pretreatment				-	-				-
35	02-12-00-7021	Liability Insurance	-			-	-				-
36	02-12-00-7022	Office Supplies	187	2,490	4,653	2,500	2,500				2,500
37	02-12-00-7029	Miscellaneous	4,466	2,616	(756)	3,000	2,500	4,000			6,500
38	02-12-00-7039	Utillity Postage	3,587	1,750	578	3,000	3,000				3,000
39	02-12-00-7042	Bad Debt Expense	2,140	86		1,000	1,000				1,000

Sewer Expense

Line			2011	2012	2013	2014	2015	Proposed	Council		2015
#	Account Number	Account Title	Actual	Actual	Actual	Budget	Budget	Amendments	Amendments		Amended
							ORD 14-25	ORD 15-14			Budget
40	02-12-00-7045	Training	218	321	160	2,000	2,000				2,000
41	02-10-00-7050	Credit Card User Fees	5,787	6,491	8,107	6,000	7,500				7,500
42	02-12-00-7060	Accumulated Annual Leave	2,308	(113)	2,192	-	-				-
43	02-12-00-7092	Transfer Out - FRR	5,007				-				-
44	02-12-00-7094	Transfer Out - Sewer Base	5,464				-				-
45	02-12-00-7096	Transfer Out - FRR Industrial	7,204				-				-
46	02-12-00-7097	Transfer Out - Capital Projects	2,144				-				-
47	02-12-00-7300	Richardson Hwy. Dawson Crossing	-				-				-
48	02-12-00-7400	Deferred Maintenance Expense	273		1,200	10,000	5,000	(3,000)			2,000
49	02-12-00-7600	Transfer FRR			249,296						
50	02-12-00-7905	Energy Reserve				-	5,000	(5,000)			-
51	02-12-00-8100	Sewer - Depreciation Expense	689,913	723,565	971,256		-				-
52	02-12-04-7016	Electricity -WWTP	55,730	61,115	63,247	60,000	65,000				65,000
53	02-12-04-7017	Heating Fuel -WWTP	15,931	15,087	13,752	11,000	16,000				16,000
54	02-12-04-7018	Telephone - WWTP	3,575	2,612	4,486	3,500	3,750				3,750
55	02-12-04-7020	Building Maintenance - WWTP	-			1,000	1,000				1,000
56	02-12-05-7018	Telephone - SCADA	-		6,788	7,500	7,500				7,500

Sewer Expense

[illegible]

Utility Department Sewer Breakout of Expenses

	Actual 2011	Actual 2012	Actual 2013	Budgeted 2014	Proposed 2015
PERSONNEL COSTS					
Salaries	177,617	185,096	190,588	163,562	153,268
Salaries - OT	4,280	2,709	2,310	5,000	5,000
Holiday Pay	-	-	-	-	-
Pers	60,040	63,220	42,270	32,950	33,277
Taxes	2,692	2,762	2,878	2,228	2,222
Leave Cash Out	6,283	4,302	4,978	5,000	5,000
Workman's Comp	6,656	7,185	6,288	8,025	5,097
Unemployment	4,662	1,295	-	-	-
Health Insurance	58,784	65,267	60,973	56,862	41,471
TOTAL COST OF PERSONNEL	321,014	331,835	310,285	273,627	245,335
(percent of operating budget)	44%	47%	34%	40%	36%
NON PERSONNEL COSTS	416,095	371,328	603,492	414,665	435,802
(percent of operating budget)	56%	53%	66%	60%	64%
TOTAL OPERATING BUDGET	737,109	703,163	913,777	688,292	681,137
DEPRECIATION EXPENSE	689,913	723,565	971,256	-	-
TRANSFERS OUT	19,819	-	-	2,383	-
PERS RELIEF	-	-	26,805	22,288	21,457
ACCRUED LEAVE	2,308	(113)	2,192	-	-
TOTAL BUDGET	1,449,149	1,426,615	1,914,030	712,963	702,594

Utility Fund Sewer Reserves (Fund 27)

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments		2015 Amended Budget
REVENUES											
1	27-12-00-5801	Miscellaneous Revenue		3,399	-		-				-
2	27-12-00-5805	FRR Industrial Sewer	67,714	71,749	320,472	25,000					-
3	27-12-00-5825	FRR Sewer	58,993	57,607	58,198	63,511	105,389				105,389
4	27-12-00-5830	Sewer Base	64,262	65,458	65,540	72,000	73,560				73,560
5	27-12-00-5900	Transfer from Retained Earnings				430,173					-
		TOTAL	190,969	198,211	444,210	590,684	178,949	-	-	-	178,949
											178,949
EXPENSES											
6	27-12-00-7091	Transfer out Fund 3 (Capital Projects)				451,021					-
7	27-12-00-7091	Transfer out Fund 55 (Utility Fleet)				48,000	11,250				11,250
8	27-12-00-7091	Transfer out Fund 02 (Utility)				91,662	11,948				11,948
9	27-12-00-7092	Transfer Out - FRR	227,382	107,436	32,210		3,750				3,750
10	27-12-00-7093	Transfer Out - Sewer Base		105,710	24,440		-				-
11	27-10-00-7999	Transfer To Retained Earnings					152,001				152,001
		TOTAL	227,382	213,147	56,650	590,684	178,949	-	-	-	178,949
											178,949

NOTE: Expenses to this fund will be for the repair and replacement of water utility infrastructure. These expenses will need to have the approval of council.

NOTE: Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC water loans.

NOTE: 2010 and 2011 Budget Actuals vary slightly from financials: In the budget, amounts in the Transfer From accounts have been combined with the normal revenue accounts

27-10-00-5901 - has been combined with 27-12-00-5825

27-10-00-5902 - has been combined with 27-12-00-5830

27-12-00-5903 - has been combined with 27-12-00-5805

This makes it easier to compare revenues year to year.

NOTE : In 2014, the City began transferring to Utility Fleet (Fund 55) at a 50% match rate from Fund 25 (Water reserves) and Fund 27 (Sewer reserves)

NOTE: In 2014, we also began including the YTD account Balance with the published budget

Sewer Reserves (Fund 27)		
	Retained Earning	Balance
Account Balance as of	8/17/15	202,485

Building (Fund 05)

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	05-00-00-4001	Residential Plan Check Fee	7,946	1,000	2,908	5,000	5,000			5,000
2	05-00-00-4002	Residential Building Permit Fee	14,193	2,388	5,075	7,500	5,000			5,000
3	05-00-00-4003	Commercial Plan Check Fee	8,766		15,737	10,000	5,000			5,000
4	05-00-00-4004	Commerical Building Permit Fee	28,852		40,155	12,000	5,000			5,000
5	05-00-00-4005	Industrial Plan Check Fee			-	3,000	5,000			5,000
6	05-00-00-4006	Industrial Building Permit Fee			8,925	5,000	5,000			5,000
7		Institutional Plan Review Fee					32,000			32,000
8		Institutional Building Permit					25,000			25,000
9	05-00-00-4007	Road Excavation Bond				1,000	500,000			500,000
10	05-00-00-4008	Storm Water Plan Inspection Fee				1,000	1,000			1,000
11	05-00-00-4009	Storm Water Permit Fee				1,000	1,000			1,000
12	05-40-00-4010	Special Inspection Fee								-
13	05-00-00-5900	Transfer In From Fund Balance				70,000	60,000			60,000
		TOTAL	59,757	3,388	72,801	115,500	649,000	-	-	649,000
										649,000

EXPENSES										
14	05-00-00-7000	Road Excavation Bond Return	-			1,000	500,000			500,000
15	05-00-00-7001	Residential Plan Review	4,000	500	3,000	6,000	6,000			6,000
16	05-00-00-7002	Residential Inspections	6,150	5,250	2,000	10,500	5,000			5,000
17	05-00-00-7003	Commercial Plan Review	9,298	697	10,060	10,000	10,000			10,000
18	05-00-00-7004	Commercial Inspections	25,113		20,314	12,000	17,000			17,000
19	05-00-00-7005	Industrial Plan Review			3,024	8,000	7,500			7,500
20	05-00-00-7006	Industrial Inspections	1,437		5,715	13,000	12,500			12,500
21	05-00-00-7005	Institutional Plan Review				-	15,000			15,000
22	05-00-00-7006	Institutional Inspections				17,000	42,000			42,000
23	05-00-00-7007	Storm Water Plan Inspections				-				-
24	05-00-00-7008	Storm Water Site Inspections				-	-			-
25	05-01-00-7001	Publications & Advertising		260		2,000	2,000			2,000
26	05-01-00-7005	Legal Fees	75		100	1,000	1,000			1,000
27	05-01-00-7006	Professional Services		1,350		25,000	15,000			15,000
28	05-01-00-7022	Office Supplies/Software	1,607	422	277	2,000	7,500			7,500
29	05-01-00-7029	Admin/Misc. Expenses		262		2,500	2,500			2,500
30	05-01-00-7041	Bad Debt Expense				-	-			-
31	05-01-00-7049	Training Classes/Manuals		819		5,500	6,000			6,000
		TOTAL	47,680	9,561	44,490	114,500	649,000	-	-	649,000
										649,000

Building (Fund 05)		
Date		Fund Balance
Account Balance as of	8/17/2015	134,051

NOTE : A portion of the revenue from Fund Balance Transfer In is from revenues recieved in prior years; but the correlating expenses are not projected until 2015.

NOTE: Institutional Plan Review and Inspections are for ongoing NPHS renovations and the Interior Gas Utility Project.
NOTE: Road Excavation Bond is much higher as it is anticipated that construction for the Gas Distribution Project will occur in North Pole in 2015.

Gaming (Fund 07)

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	07-00-00-5000	Bed Tax Revenue			-	-	-			-
					-	-	-			-
					-	-	-		-	-

EXPENSES										
2	07-00-00-7999	City Retainage			-	-	-			-
3	07-00-00-7000	Transfer to G Fund			-	-	-			-
4	07-00-00-7003	NPEDC			-	-	-			-
5	07-00-00-7005	NP Chamber of Commerce			-	-	-			-
6	07-00-00-7006	FCVB			-	-	-			-
7	07-00-00-7007	NP Christmas in Ice			-	-	-			-
							-		-	-

NOTE : The City has a seperate bank account tied to this fund as required by state law.

NOTE : This Fund has remained inactive for multiple years

Gaming (Fund 07)		
Date		Fund Balance
Account Balance as of	8/17/2015	-

FIRE DEPARTMENT FUND - Fund 16

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	16-00-00-5900	Transfer in from fund balance				3,500	-			-
2	16-00-00-4001	Revenue	24,897				-			-
3	16-00-00-5100	Donations - Volunteer Dinner	7,000				-			-
		TOTAL	31,897	-	-	3,500				

EXPENSES										
4	16-00-00-7901	Transfer to General Fund			13,500		-			-
5	16-00-00-7000	Expenses	9,285	19,665	9,828	3,500	-			-
6	16-00-00-7001	Volunteer Dinner	5,840				-			-
		TOTAL	15,126	19,665	23,328	3,500				

NOTE - This fund is funded by Dept of Forestry use of city fire trucks and by special donations. It is used by the Fire Department for expenses related to upgrading the fire department and their annual dinner.

Fire (Fund 16)		
Date		Fund Balance
Account Balance as of	8/17/2015	(28)

NORTH POLE COMMUNITY ICE RINK FUND - Fund 18

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
		REVENUES					-			-
1	18-00-00-4001	North Pole Community Ice Rink	50		-		-			-
2	18-00-00-5900	Transfer in					-	10,961		10,961
		Total	50	-	-	-	-	10,961	-	10,961
		EXPENSES					-			-
3	18-00-00-7000	North Pole Community Ice Rink	-	190	-		-	10,961		10,961
		Total	-	190	-	-	-	10,961	-	10,961

NOTE: This fund is used for repairs/maintenance at the North Pole High School Hockey Rink. A community member makes the repairs and submits his invoices for reimbursement.
Reimbursement is contingent on funds available - the city periodically receives donations for this specific purpose.

North Pole Community Ice Rink (Fund 18)		
Date	Fund Balance	
Account Balance as of	8/17/2015	10,962

NORTH POLE FESITVAL FUND - Fund 20

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	20-00-00-4001	North Pole Festival donations	10,648	9,650	6,005	7,500	7,500			7,500
2	20-00-00-4002	City Funds		200	-		-			-
	20-00-00-5900	Transfer from Fund Balance						1,500		1,500
		TOTAL	10,648	9,850	6,005	7,500	7,500	1,500	-	9,000

EXPENSES										
3	20-00-00-7000	Expenditures	(65)	1,200	-	-	-			-
4	20-00-00-7001	Summerfest and	7,708	3,584	5,563	7,500	7,500			7,500
5	20-00-00-7002	Other Festivals	1,281	1,616	-			1,500		1,500
		TOTAL	8,925	6,400	5,563	7,500	7,500	1,500	-	9,000

NOTE: This fund is used for expenses related to Summer Fest and the Mayor's Labor Day Picnic. Revenues are received from community donations for this purpose.

North Pole Fesitval (Fund 20)		
Date		Fund Balance
Account Balance as of	8/17/2015	11,918

ABADE - Fund 21

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Fiscal Note Amendments ORD 15-04	Proposed Amendments ORD 15-14	Council Amendments		2015 Amended Budget
REVENUES												
1	21-00-00-4001	Revenues	60,384	6,382	26,747				30,496			30,496
2	21-00-00-5900	Transfer In			2,665	17,296		35,410	70,020			105,430
		TOTAL	60,384	6,382	29,412	17,296	-	35,410	100,516			135,926
EXPENSES												
3	21-00-00-7000	Expenditures	3,995	31,505	10,931				100,516			100,516
4	21-00-00-7001	Vehicle Purchase		23,936		17,296		35,410				35,410
5	21-00-00-7002	Equipment		22,547		-						-
6	21-00-00-7091	Transfer Out			6,311							-
		TOTAL	3,995	77,987	17,242	17,296	-	35,410	100,516			135,926

NOTE: This fund is for drug forfeiture monies that come to the City through the Federal Government. These monies must be accounted for separately in their own fund. There are very tight restrictions as to the use of these monies. All expenses must be approved by the federal department of justice.

Abade (Fund 21)		
Date		Fund Balance
Account Balance as of	8/27/2015	100,516

AHSO TRAFFIC OFFICER - Fund 22

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	22-00-00-4001	Grant Revenue	91,357	75,989	84,550	76,800				-
2	22-00-00-4165	PERS Relief	4,256	3,279	6,960	3,456				-
3		TOTAL	95,613	79,269	91,510	80,256		-	-	-

EXPENSES										
4	22-00-00-6000	Salaries	47,043	37,130	46,305	44,928				-
5	22-00-00-6022	Training Overtime	1,192							-
6	22-00-00-6090	Overtime	2,735	2,558	2,648	-				-
7	22-00-00-6091	Holiday Pay	1,047	433	935	-				-
8	22-00-00-6097	Workers Comp. Ins.	2,225	2,154	2,152	2,008				-
9	22-00-00-6099	Medicare	744	682	694	651				-
10	22-00-00-6100	PERS	15,735	12,407	10,976	9,857				-
11	22-00-00-6102	Health & Disability Insurance	19,649	23,904	20,839	19,355				-
12	22-00-00-6103	Leave Cash Out	1,387							-
13	22-00-00-6105	Insurance								-
14	22-00-00-7000	Expenditures	3,855							-
15	20-00-00-6100	Pers Relief			6,960	3,456				-
		TOTAL	95,613	79,269	91,509	80,256		-	-	-

NOTE: In the past, expenses and revenues, for the AHSO Traffic Officer, were budgeted in the General Fund even though the actual revenues and expenses were booked to Fund 22. Starting in 2011, the City of North Pole will begin budgeting all revenues and expenses from this program in Fund 22.

NOTE: The City has received a state grant for 100% funding of this position through September 30, 2013.

NOTE: The AHSO Grant was a 90% match for the salary of the officer in 2014

NOTE: The AHSO Grant will be a 75% match for the salary of the officer in 2015.

NOTE: The AHSO Grant is expected to lower the match in future years. It is expected that if the Grant is not awarded this position will be paid for through the General Fund.

NOTE: 2013 budget did not have the Grant amount prior to council approval and will be updated with the 2013 revised budget.

BYRNE/JAG OFFICER - Fund 23

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	23-00-00-4001	Grant Revenue	40,353	72,704	45,662	50,000	50,000			50,000
2	23-00-00-4165	PERS Relief	3,263	6,529	2,299					-
		TOTAL	43,616	79,233	47,961	50,000	50,000	-	-	50,000
			-							50,000

EXPENSES										
3	23-00-00-6022	Training Overtime	-	-	-					-
4	23-00-00-6000	Salaries	20,460	44,583	25,807	29,963	30,000			30,000
5	23-00-00-6022	Training Overtime		38	-					-
6	23-00-00-6090	Overtime	1,839	2,407	1,692					-
7	23-00-00-6091	Holiday Pay	517	567	-					-
8	23-00-00-6095	Grant Overtime	-	534	-					-
9	23-00-00-6097	Workers Comp. Ins.	1,070	2,451	1,204	1,339	1,410			1,410
10	23-00-00-6099	Medicare	354	784	(2,582)	434	435			435
11	23-00-00-6100	PERS	12,064	18,759	3,625	6,565	6,600			6,600
12	23-00-00-6102	Health & Disability Insurance	7,312	9,111	15,916	11,699	11,555			11,555
13	23-00-00-6103	Leave Cash Out	-	-	-					-
14	23-00-00-6108	Pers Relief			2,299					-
15	23-00-00-7000	Expenditures	-	-	-					-
				-	-					-
		TOTAL	43,616	79,233	47,961	50,000	50,000	-	-	50,000
										50,000

NOTE: In the past, expenses and revenues, for the JAG Officer, were budgeted in the General Fund even though the actual revenues and expenses were booked to Fund 23. Starting in 2011, the City of North Pole will begin budgeting all revenues and expenses for this program in Fund 23.

NOTE: The City receives a State grant that covers part of the cost of a JAG Police Officer. We have received a percentage of the cost of the position in the past, however; in 2014, we have been awarded a set dollar amount.

NOTE: This grant is for the term of July 1, 2013 through June 30th, 2014. It is assumed that the City will receive continued grant support from the State, however; if not, the City will need to cover the cost of this position from the General Fund.

NOTE: It should be noted that this position is a normal, full-time, position within the Police Department, it was created under the General fund. The JAG grant was received at a later time to help offset the costs of this officer.

STATE FORFEITURES FUND - Fund 24

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	24-00-00-4001	Transfer In			3,696	26,738		11,954		11,954
2	24-00-00-4001	State Forfeiture Revenue	1,356	4,341	34,273					-
		TOTAL	1,356	4,341	37,968	26,738	-	11,954	-	11,954
										11,954

EXPENSES										
3	24-00-00-7000	Expenses		927	4,776	9,106		11,954		11,954
4	24-00-00-7091	Transfer to General Fund				17,632				-
		TOTAL	-	927	4,776	26,738	-	11,954	-	11,954
										11,954.00

State Forfeitures (Fund 24)		
Date		Fund Balance
Account Balance as of	8/27/2015	8,422

NOTE: This Fund account is for assets recieved in State of Alaska forfeitures (Police) this fund is not as restricted as the ABADE fund.

CAPITAL PROJECTS FUND - 03-XX and 31-XX

FUND	PROJECT	Expense	Revenue	Revenue Source
3	Mixing Zone Compliance Plan	500,000	500,000	Legislative Grant 15-DC-114
3	Well Rehabilitation and Adjustment Control Panel	147,500	147,500	State DCCED #09-DC-505
3	Waste Water Treatment Rehabilitation Phase 1	1,075,140	1,075,140	State MMG
3	Waste Water Treatment Rehabilitation Phase 1	708,526	708,526	State capital funding request
3	Emergency Generators	302,500	302,500	State ACWF
3	Lift Station Rehab Phase 3 MMG 63324	1,960,000	1,960,000	Combined Utility Cash Match
	Total Utility Fund 3	4,693,666	4,693,666	

31	Community Strategic Planning (reappropriated IFFS)	80,000	80,000	Legislative Grant 15-RR-006 Previously IFSS
31	Strategic Community Plan	71,000	71,000	Legislative Grant 15-DC-117
31	Redesign of City Hall and Police Station	300,000	300,000	Legislative Grant 15-DC-116
31	Archiving for City of North Pole	150,000	150,000	
31	Homeland Security, Training, Equipment	128,000	128,000	EMW-2015-SS-00026-S01
	TOTAL General Fund 31	729,000	729,000	
	Total All Capital Projects	5,422,666	5,422,666	

Ordinance 15-12

Sister City (Fund 32)

Line #	Account Number	Account Title	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES									
1	32-00-00-5001	Travel to Japan					200.00		200.00
2	32-00-00-5900	Transfer In					300.00		300.00
		Total	-	-	-	-	1,000.00	-	500.00
EXPENSES									
2	32-00-00-7001	EXPENSES					1,000.00		1,000.00
		Total	-	-	-	-	1,000	-	1,000

NOTE: This fund was created in 2012 to account for expenses/donations for Sister City travel and hosting.

Sister City (Fund 32)		
	Date	Fund Balance
Account Balance as of	8/27/2015	500

IRS FORFEITURES - Fund 33

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	33-00-00-4001	IRS Forfeitures		6,417						-
2	33-00-00-5900	Transfer In From Fund Balance			2,615	6,367		78,034		78,034
	TOTAL			6,417	2,615	6,367	-	78,034	-	78,034

EXPENSES										
3	33-00-00-7000	Expense						78,034		78,034
4	33-00-00-7091	Transfer Out			2,665	6,367				-
	TOTAL				2,665	6,367	-	78,034	-	78,034

NOTE: This fund was created in 2012 to account for forfeitures from IRS case work.

IRS Forfeitures (Fund 33)			
	Date		Fund Balance
Account Balance as of	8/27/2015		24,209

IMPOUND LOT FUND - FUND 36

Line #	Account Number	Account Title	2011 Actuals	2012 Actuals	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	36-00-00-4024	Administration Fees			20,352	36,000	36,000			36,000
2	36-00-00-4025	Transfer to General Fund								-
3	36-00-00-5900	Transfer from Fund Balance								-
		TOTAL			20,352	36,000	36,000	-	-	36,000
										36,000

EXPENSES										
4	36-00-00-7105	Hearing Fees								-
5	36-00-00-7106	Attorney Fees								-
6	36-00-00-7107	Towing Fees								-
7	36-00-00-7108	Bad Debt								-
8	36-00-00-7109	Refund to Vehicle Owner			384					-
9	36-00-00-7092	Transfer to General fund			17,630	36,000	5,000			5,000
10	36-00-00-7029	Miscellaneous			1,930					-
11	36-00-00-7039	Postage			408					-
12	30-00-00-7901	Transfer to Fund Balance					31,000			31,000
		TOTAL			20,352	36,000	36,000	-	-	36,000
										36,000

NOTE - This fund was created in 2012, by ordinance, to collect impound lot fees. It was the intention to build funds in order for the City to have a impound lot of our own for seizures. In 2013, impound lot fees were budgeted as revenue in the general fund.

At year end, we will do a transfer, from the Impound Lot Fund to the General Fund for all fees received, minus expenses.

NOTE - In 2015 we are reducing the transfer to General Fund to only \$5,000

Impound (Fund 36)				
			Date	Fund Balance
Account Balance as of			8/27/2015	9,600

Bed Tax - Fund 37

Line #	Account Number	Account Title	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES										
1	37-00-00-7000	Bed Taxes Collected						90,000		90,000
2										-
	TOTAL						-	90,000	-	90,000

EXPENSES										
3	33-00-00-7000	Grant Disbursements Expense						41,455		41,455
4	33-00-00-7091	City Administration Fee						21,250		21,250
		Transfer to Fund Balance						27,295		27,295
	TOTAL								-	90,000

NOTE: This fund was created in 2015 for Bed Tax Grants

IRS Forfeitures (Fund 33)			
	Date		Fund Balance
Account Balance as of	8/27/2015		920

VEHICLE FLEET FUND - FIRE - Fund 50

Line #	Account Number	Account Title	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES								
1	50-00-00-5900	Transfer From General Fund	14,352	13,975	13,975			13,975
2	50-00-00-5005	Other Revenue		10,000				-
		TOTAL	14,352	23,975	13,975	-	-	13,975
								13,975

EXPENSES								
3	50-00-00-7901	Transfer to Fund Balance		23,975	13,975			13,975
4								-
		TOTAL		23,975	13,975	-	-	13,975
								13,975

NOTE: Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE: This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax.

NOTE: Monies from this Fund may only be spent by budget approval of the Council.

Vehicle Fleet Fund - Fire (Fund 50)		
	Date	Fund Balance
Account Balance as of	8/17/2015	24,430

VEHICLE FLEET FUND - POLICE - Fund 51

Line #	Account Number	Account Title	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES								
1	51-00-00-5900	Transfer From General Fund	14,352	23,975	38,475			38,475
2								-
		TOTAL	14,352	23,975	38,475	-	-	38,475
								38,475
EXPENSES								
3	51-00-00-7901	Transfer to Fund Balance		23,975				-
4	51-00-00-7000	Police Vehicle Purchase			38,475			38,475
		TOTAL		23,975	38,475	-	-	38,475
								38,475

NOTE: Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE: This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax

NOTE: Monies from this Fund may only be spent by budget approval of the Council

Vehicle Fleet Fund - Police (Fund 51)		
	Date	Fund Balance
Account Balance as of	8/17/2015	23,630

VEHICLE FLEET FUND - ADMIN - Fund 52

Line #	Account Number	Account Title	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES								
1	52-00-00-5900	Transfer From General Fund	5,520	5,375	5,375			5,375
2								-
		TOTAL	5,520	5,375	5,375	-	-	5,375
								5,375

EXPENSES								
3	52-00-00-7901	Transfer to Fund Balance		5,375	5,375			5,375
4								-
								-
		TOTAL		5,375	5,375	-	-	5,375
								5,375

NOTE: Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE: This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax.

NOTE: Monies from this Fund may only be spent by budget approval of the Council

Vehicle Fleet Fund - Admin (Fund 51)		
	Date	Fund Balance
Account Balance as of	8/17/2015	15,405

VEHICLE FLEET FUND - PUBLIC WORKS - Fund 53

Line #	Account Number	Account Title	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES								
1	53-00-00-5900	Transfer From General Fund	9,936	9,675	9,675			9,675
2								-
		TOTAL	9,936	9,675	9,675	-	-	9,675
								9,675

EXPENSES								
3	53-00-00-7001	Expenses		3,000				-
4	53-00-00-7901	Transfer to Fund Balance		6,675	9,675			9,675
		TOTAL	-	9,675	9,675	-	-	9,675
								9,675

NOTE: Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE: This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax.

NOTE: Monies from this Fund may only be spent by budget approval of the Council

Vehicle Fleet Fund - Public Works (Fund 53)		
	Date	Fund Balance
Account Balance as of	8/17/2015	12,427

VEHICLE FLEET FUND - UTILITY - Fund 55

Line #	Account Number	Account Title	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES								
1	55-00-00-5900	Transfer From Fund 25 Water Reserve			11,250			11,250
2	55-00-00-5900	Transfer From Fund 27 Sewer Reserve			11,250			11,250
3	55-00-00-5900	Transfer From Fund 25 Water Reserve (operator truck)		15,000				-
4	55-00-00-5900	Transfer From Fund 27 Sewer Reserve (operator truck)		10,000				-
								-
		TOTAL		25,000	22,500	-	-	22,500
								22,500

EXPENSES								
5	55-00-00-7901	Transfer to Retained Earnings (Utility Truck)		-				-
6	55-00-00-7901	Transfer to General Fund Balance (Jet Vac)		-				-
7	55-00-00-7901	Transfer to General Fund Balance (Crane Truck)		-				-
8	55-00-00-7901	Purchase Utility Truck		30,000				-
9	55-00-00-7901	Purchase Backhoe		99,000				-
10	55-00-00-7901	Transfer to Retained Earnings		(104,000)	22,500			22,500
		TOTAL		25,000	22,500	-	-	22,500
								22,500

NOTE - This fund was created in 2013, by Ordinance 13-11, and is funded by allocations from Fund 25 (Water Reserves) and Fund 27 (Sewer Reserves).

NOTE - Monies from this Fund may only be spent by budget approval of the Council.

Vehicle Fleet Fund - Utility (Fund 55)		
	Date	Fund Balance
Account Balance as of	8/17/2015	25,963

CAPITAL PROJECTS - GENERAL GOVERNMENT RESERVES - Fund 54

Line #	Account Number	Account Title	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Fiscal Note Amendments Ord 15-13	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES									
1	54-00-00-5900	Transfer From General Fund	44,159	43,000	43,000				43,000
2									-
		TOTAL	44,159	43,000	43,000	-	-	-	43,000
									43,000

EXPENSES									
3	54-00-00-7001	Expense		37,000		7,000			7,000
4	54-00-00-7901	Transfer to Fund Balance		6,000	43,000	(7,000)			36,000
									-
		TOTAL	-	43,000	43,000	-		-	43,000
									43,000

NOTE: Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE: This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax.

NOTE: Monies from this Fund may only be spent by budget approval of the Council.

General Projects Reserves (Fund 54)		
	Date	Fund Balance
Account Balance as of	8/17/2015	57,303

HEALTH INSURANCE RESERVES - Fund 56

Line #	Account Number	Account Title	2013 Actuals	2014 Budget	2015 Budget ORD 14-25	Proposed Amendments ORD 15-14	Council Amendments	2015 Amended Budget
REVENUES								
1	56-00-00-xxxx	RX Rebates						-
2	56-00-00-xxxx	Stop Loss						
3	56-00-00-xxxx	Transfer In: General Fund						-
		TOTAL	-	-	-	-	-	-
								-
EXPENSES								
4	56-00-00-xxxx	Transfer To: General Fund						-
5	56-00-00-xxxx	Transfer To: Utility Fund						-
								-
		TOTAL	-	-	-	-	-	-
								-

NOTE: This is a new fund in 2015. All receipts from RX Rebates, Stop Loss Payments and any other receipts related to the City Health Insurance Program will be booked to this fund.

NOTE: At year end, any expenses booked that are in excess of payments to the Health Insurance Carrier will be transferred to this fund - to help build a reserve. Transfer out, from this fund, will be made to the General Fund if payments to the health insurance carrier are in excess of expenses booked.

Health Insurance Reserves (Fund 55)		
	Date	Fund Balance
Account Balance as of	8/17/2015	85,725