1. Call to Order/Roll Call

2. Pledge of Allegiance to the US Flag

3. Invocation

4. Approval of the Agenda

5. Approval of the Minutes

6. Communications from the Mayor

7. Council Member Questions of the Mayor

8. Communications from Department Heads, Borough Representative and the City Clerk

9. Ongoing Projects Report
10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business
   a. Ordinance 15-11, an Ordinance of the North Pole City Council to amend Title 5, Chapter 5.08 – Liquor Regulations, and introduce Section 5.08.030 – Council review of license issuance, renewal, transfer, relocation, or continued operation

12. New Business
   a. Request from Fairbanks Convention & Visitors Bureau dba Explore Fairbanks for 3rd and 4th quarter 2014 bed tax in the amount of $2,705.87
   b. Reimbursement request by Buddy Lane for damages sustained to personal ATV while performing City business.

13. Council Comments

14. Adjournment

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours’ notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD’s are available for listening or duplication at the City Clerk’s Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for $10.00 per CD. The City Clerk’s Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.
A regular meeting of the North Pole City Council was held on Monday, June 15, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL
Mayor Ward called the regular City Council meeting of Monday, June 15, 2015 to order at 7:00 p.m.

There were present: Absent/Excused
Ms. Holm
Ms. Hunter
Mr. McCarthy
Mr. McGhee
Mr. Smith
Mr. Welch
Mayor Ward

CALL TO ORDER/ROLL CALL
Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, June 15, 2015 at 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG
Led by Mayor Ward

INVOCATION
Invocation was given by Councilman McGhee

APPROVAL OF AGENDA
Mr. McGhee moved to Approve the Agenda of June 15, 2015

Seconded by Mr. Welch

Discussion
None

Mr. McGhee moved to amend the agenda to consent as follows:
Old Business
b. Ordinance 15-09, an Ordinance of the City of North Pole, Alaska to amend the 2015 budget to authorize purchase of a replacement pickup truck for the public works department

c. Ordinance 15-10, an Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services, and adding Chapter 32 – General provisions for drilling water wells, to update ordinance, and establish process for permitting the installation of water wells

New Business

c. Ordinance 15-11, an Ordinance of the North Pole City Council to amend Title 5, Chapter 5.08 – Liquor Regulations, and introduce Section 5.08.030 – Council review of license issuance, renewal, transfer, relocation, or continued operation.

d. Resolution 15-12, a Resolution establishing the water treatment plant emergency system improvements project as the City of North Pole’s priority capital project for the municipal matching grant program in State fiscal year 2017

Seconded by Mr. Welch

Discussion
None

On the amendment
PASSED
Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward
No: 0
Absent: 0

On the Agenda as Amended
PASSED
Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward
No: 0
Absent: 0

APPROVAL OF MINUTES
Mr. Welch moved to Approve the minutes of June 1, 2015.

Seconded by Mr. McGhee

Discussion
None
PASSED
Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward
No: 0
Absent: 0

COMMUNICATIONS FROM THE MAYOR
We are seeking donations for the Trooper Park. If you are interested in donating your time or resources please talk to me or Chief Dutra with the Police Dept. We had a great contractor meeting today and look forward to starting work when the road weight restrictions are lifted.

The 4th of July festival “A Patriots Christmas” is only 3 short weeks away. If you are interested please contact me or Katy Englund for details. Flint Hills Resources has graciously agreed to come on as title sponsor again this year, Thank YOU! The next meeting will be here at City Hall tomorrow evening at 6:15pm.

The ground breaking ceremony was a great success on the 5th. Governor Walker was present in North Pole for the fusing of the pipe and a short speech on this momentous event.

I was able to attend the change of command for Col. Snelson at FT. Wainwright last Friday. Col Snelson was in charge of the air brigade and is responsible for my introduction to golf. He was a great leader here in the Interior and is planning on staying because he loves it so much here.

I was also able to attend the ribbon cutting for the Tanana Trails housing project. This project was over 10 years in the making at it was great to tour the new buildings. It was interesting to see the change in the terrain from 15 years ago when me and my buddies used to play there.

The State announced last week that they are not going to make a determination on the cleanup level for sulfolane for 2 years citing the need for the results of the NTP study that will be completed in 2017. Not having a cleanup standard poses a significant challenge for the City and for the responsible parties to determine what needs to be done achieve a reasonable cleanup plan.

The Audit should be completed on Wednesday of this week. Staff met with the auditors last week and it was clear it would not be ready for this meeting. We have scheduled a special meeting for Monday June 29th at 6:00 p.m. for the presentation of the audit, per our charter. This year even with significant economic challenges we still managed to keep our expenditures under budget and our revenues came in over expected.

COUNCIL MEMBER QUESTIONS OF THE MAYOR
Ms. Hunter asked where the Tanana Trails housing was located. She also asked about the Amazing Race during the July 4th celebration.
• Presentation by Water & Soil Conservation on Elodea

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra

•

Fire Department, Chief Lane

• None

Finance, Tricia Fogarty

•

Director of City Services, Bill Butler

Building Department

• July 14: FNSB Planning Department will be reviewing the conditional use application for the proposed senior housing project in Stillmeyer Estates Subdivision)
  ▪ Public will be able to comment at the meeting

Public Works

• FMATS 2014 repaving project in final stages (3rd and 4th Avenues by the Elementary; School; West 6th Avenue; Manley Street; Owens Street; & Blanket Boulevard)
• Hurst Road: City section nearing completion
• City’s annual road patching work completed

Utility Department

• Complaints about odor from wastewater plant declining
  ▪ Chemistry of lagoon 1 appears to be shifting to “normal” (color change from dark to more normal green—algal bloom)
• $1.9 million for Sewer Lift Station Rehabilitation Project still in the 2016 Capital Budget
  ▪ Waiting for governor’s signature on budget
• Five of Utility’s grants audited last week.
  ▪ 2 ½ days scheduled for audit, but lasted approximately one day
• Passing audits important because ADEC withholds 5-10% of reimbursable funds until pass audit
• Utility has approximately $100,000 being withheld

Natural Gas Utility Board
• Gas pipeline installation continues at approximately 1,000 to 1,500 feet/day
• State approved purchase of Fairbanks Natural Gas
  ▪ What this specifically holds for IGU not yet determined
  ▪ One possible outcome is the consolidation of the two entities into a single public utility
• ADIEA release a request for proposals to for a natural gas supplier
• Focused on Cook Inlet but also gave flexibility to get natural gas from any cost-effective source, including the North Slope

Mr. McGhee asked about the striping on Badger Rd.

Mr. Welch stated that his wife heard that there weren’t many qualified people to do with the IGU.

Mr. Smith asked if Mr. Butler could put something on the website concerning the difference between an easement and utility easement.

Borough Representative
• Ordinance in regards to the vote by mail did not garner enough votes.

City Clerk, Kathy Weber
• There will be a Special Meeting on Monday, June 29, 2015 at 6:00 p.m. Kohler, Schmitt, & Hutchison will be presenting the 2014 Annual Audit.
• Aaron Jacobson has been hired as the new archivist under the grant. He is helping to continue to research data that needs to be archived for the City.
• The City has long talked of possibly getting a museum in the area. I have been in contact with borough officials and they are interested in talking with us about the use of the old library. I will be coming before council in the weeks to come with a business plan and more information.
• I will be on vacation from Thursday, June 18 – Friday, June 26, 2015. I will have email and cell phone service if you need to contact me.
ONGOING PROJECTS

None

CITIZENS COMMENTS

None

OLD BUSINESS

Ordinance 15-07, An Ordinance of the City Of North Pole, Alaska to amend Title 2, Personnel System, Chapter 36, Section.480 Insurance and Disability Benefits

Mayor Ward stated that this ordinance changes the contribution amount for employees from $0 to $45 per month and for dependents to go from $100 per month to $175 per month. This works out to be approximately $101 per month for a family.

Public Comment

Steve Dutra – 125 Snowman Lane

Mr. Dutra finished his presentation that he didn’t get to finish at the last meeting. He felt that the contribution would be a significant impact to some of the employees’ wages. He felt that with the healthcare renewal coming in the middle of the year that it doesn’t let the Department Heads come up with budgetary fixes. He felt there could have been other alternative to consider.

Mr. Smith asked if we are asking the right questions to the broker for what we need for the employees. He asked if the NPPD could put together a wellness program for the officers.

Ms. Holm asked if he could give his presentation to Agnew:Beck.

Mr. Welch asked how many employees the NPPD had hired this past year and what their expectations would be toward paying for their benefits. He asked Chief Dutra what would be fair for his employees.

Mr. McGhee said that every year he puts forth raising the sales tax and he doesn’t have the support of the employees. He said the surplus he was proposing at the last budget session was shot down. The council needs the support of the employees at the budget session. He said we need to be proactive and the cost of doing business is going up for everyone.

Ms. Hunter asked if these were voted down would there be things that department heads would be able to do to decrease their budgets.

Mayor Ward asked if Chief Dutra thought 5% of the cost of healthcare was unreasonable.
Chief Dutra said he is speaking for the people at the lower end of the payscale and that it is a lot of money.

Mayor Ward asked if he knew that 81% of the NPPD budget was personnel.

Mr. Welch asked if Chief Dutra was aware of the fact that this was going up from $100 to $120 before this was released.

Mr. McGhee said he was concerned about what Chief Dutra meant by cutting services and if it would be wiser to raise sales tax to pay for those services.

Mr. McGhee moved to Adopt Ordinance 15-07, an Ordinance of the City of North Pole, Alaska to amend Title 2, Personnel System, Chapter 36, Section.480 Insurance and Disability Benefits

Seconded by Mr. Welch

Discussion
Mr. McGhee said he supports Chief Dutra in what he wants for costs. He hopes to see the sales tax raised to help see these services kept. He asked to move this forward and

Mr. Welch said he has talked with other employees and department heads and said that they have said they were all right with lower pay because they had better benefits. He said that for employees that will be

Mr. Welch move to amend line 33 amend to employees shall pay a $25 monthly premium and $150 for dependent coverage

Seconded by Mr. McCarthy

Discussion
Mr. Welch

Mr. Smith commented on the ambulance fee for the residents and the changes over the years.

Mr. McCarthy stated that he is in favor of the amendment.

Ms. Hunter

Ms. Holm said that the average employee makes about $60,000 a year. She has a good feeling that with getting Agnew:Beck on board that there will be

Mr. McGhee asked how this amendment will affect the budget
Mr. Smith asked about increasing the deductible.

Mr. Kestram said that the City did increase the deductible from $300 to $375.

Ms. Hunter said she is in favor of the amendment and using the approach of Ms. Holm in reverse and if we have to increase it next year we have more time. The best solution goes with Councilman McGhee on the proposal for sales tax and hopes the council will consider that. They need the support of the residents and the council is the body that needs to look at this and keep a balance with the services that the City needs to provide.

Mr. Smith asked if the City could put together a wellness program and capitalize on these gains.

Mayor Ward said he has ran some of the numbers. He state that and look at how they manage the City in a responsible way. With the number the employee would be paying $46.15 per pay period. With the changes as present it would increase to 102 and implement $68.09 per PP. The reason why we brought this forward is $200,000 from FHR and double digit increase in health insurance. 80% of costs are wages and affects the vehicles they drive and not in the best interest of the City and look after the well being of our employees. The 5% is in the best interest. Looking at a change and piece meal it together and reduce the amount that employees and wider gap in the budget and where they are going to find it. To find 430,000 – 40,00 I the budget is to cut personnel. That is the only way he sees this happening. It is difficult and a challenge. He as not in favor of the amendment.

Mr. Welch said his numbers were based on 30 families and approximately 12 other employees instead of 540 a year 340 a year and 19,000 instead of $30,000. Keep in mind that we don’t know how much the spousal coverage would be barred in the contract before us.

Ms. Holm said she ran the numbers she came up with different numbers.

Mr. Welch said that $220 per family a $2640 a year. Under his plan it would be $2100 a year. At the same token looking at dependents. Would be 300 a year instead of 540 a year it brings it to 80% without the amendment and 55 for the employee.

Mr. McGhee said he supports the Mayor on this and if we support this amendment we need to look at cutting services. We need to look at our budget for 2016 and support what the mayor has brought forward. Right now is not the time to do this amendment.

**On the amendment**

**FAILED**

**On the main motion**
Discussion
Mr. McGhee said we should be talking about this during the budget session and see the City become more proactive and see increases in our revenues and need to stop being dependent on what the bases are doing and start looking at what the City does. In regards to what he means by their support is not losing job and going somewhere else but when City residents are.

Ms. Hunter

Ms. Holm said that

Ms. Hunter moved to amend line 33 – shall pay .5% of their salary for healthcare coverage and .5% for dependent coverage.

Seconded by Mr. Welch

Discussion
Ms. Hunter said this will address the Chiefs comments that people that make a larger salary can afford and have a more disposable income and not putting a

Mr. McGhee said he doesn’t think this is a fair deal. It doesn’t matter what the cost is the same for a doctor visit and to pay more he can’t. The mayor has already set up what the cost of this is and not over charger and it’s ok to charge them more and is not a fair system.

Ms. Holm said her numbers didn’t make sense.

Mr. Kestram said this would put us over and the City would lose their grandfather rights.

Ms. Hunter withdrew her amendment

Mr. Welch removed his second.

NEW BUSINESS

Renewal of 2015-2016 City of North Pole Health Insurance With AW Rehn
Mayor Ward

Public Comment
Steve Dutra – 125 Snowman Lane
Mr. Dutra said he liked to see all the discussion and hoped to see that. He doesn’t think the denial of spousal coverage is fair. He said that the $100,000 for spousal coverage and dependents and the 2nd is that what if a person works at Walmart and that business offers a
healthcare plan and purchase that health insurance because they, and not what you thought. Work to the benefit of our families. Does not and not what it is going to save us. Pull the spousal out of the contract.

Geoff Coon – 110 Lewis Street
Mr. Coon said he is also affected by this. It is not clear to him and not clear to other employees. This is a small City and should have gotten a phone call and is a fine print and if he didn’t get it then they didn’t get it. He would like to have it dropped as well and make a comment on and council member who talked about the squeaky wheel. He likes the fact that your elected for your opinion and everyone that elected you.

Buddy Lane, 110
Echoed chief dutra and coon you will penalize a spouse at home or at work and not treating all your employees the same. Thank the council for their work and encouraged them to drop that portion.

Bill Bellant, 125 Snowman Lane
He objected to the removal of the spousal coverage. The children can be double covered and the spouse cannot. Its not fair.

Chad Rathbun, 125 Snowman Lane
Mr. Rathbun said that this is a guestiment and that this is and more public testimony that this would need to have to give back as the employees and his wife is not covered by other insurance and he wouldn’t want to see this.

Tricia Fogarty, 125 Snowman Lane
Encouraged that part of the contract if our spouse lost their coverage they wouldn’t be able to get health insurance.

Mr. McGhee moved to Approve the Renewal of 2015-2016 City of North Pole Health Insurance with AW Rehn

Seconded by Mr. Welch

Discussion
None

Mr. Welch moved to amend with the following:
To barre language on denial of spousal coverage in the contract

Seconded by Ms. Hunter
Discussion
Mr. McGhee asked for clarification on the verbiage on the spousal coverage. He asked if a person was an American native if they would be

On the amendment

PASSED
Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward
No: 0
Absent: 0

On the main motion as amended

PASSED
Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward
No: 0
Absent: 0

Fairbanks North Star Borough and City of North Pole Emergency Medical Services and Ambulance Contract
Deputy Chief Coon stated that this contract is for $419,750

Public Comment

Mr. Welch moved to Approve Fairbanks North Star Borough and City of North Pole Emergency Medical Services and Ambulance Contract

Seconded by Mr. McCarthy

Discussion
Ms. Holm said that this contract was not for enough money and that the City

Ms. Hunter said that she would like to send some sort of message to the FNSB. Year after year receiving this as a take it or leave it the borough is trying to take advantage of us and other fire services. She will vote for this as it was recommended by Deputy Chief Coon.

Ms. Holm said they just went through this with the dispatch contract. They had to decide to charge us more or end the contract.
Maor Ward said that we can work with them to make it better and has been working with the borough mayor. He has learned that a little finesse is better. If the city wishes to provide this service to the borough it will take an effort on our part and the borough.

**PASSED**
Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward
No: 0
Absent: 0

**COUNCIL COMMENTS**

Ms. Holm – would like to give a shout out to the North Pole Worship Center to assisted living home and giving out water and a great outreach.

Mr. Welch – nice to see us back in the 80’s ad have 22 hours of daylight. Wont get dark until July 27th. Nice to see employees come out and give their. looking forward to the 4th of July and look forward to the June 29th meeting on the audit.

Mr. McGhee – awesome weekend and brought in 280 motorcycles from shanghai, venezuela. Filled the riverboat discovery with motorcyclist and visited outside the refinery and outside the Santa Claus House and economic impact on City of Fairbaks and City of North Ple. Looking forward to . Be careful and look out for the other guy. Give the right of way.

Mr. McCarthy – glad to see people in the audience stay until the end. A lot of the things they heard them say and said a lot of things and when second reading were not hear and roasted over the fire. It literally was night and day and missed the boat.

Mr. Smith – thanks to all the guys that came out and appreciates all the people using the bike paths.

Ms. Hunter – apologize to all the employees and first session and discussed the insurance and put it on consent agenda instead of opening to public comment. Thanked for coing out and testifying and makes a big difference.

Mayor Ward – reminder of special meeting of June 29th and not another meeting until after July 4th.

**ADJOURNMENT**
Mr. McGhee adjourned the meeting at 9:21 p.m.

Seconded by Mr. McGhee
The regular meeting of June 15, 2015 adjourned at 9:21 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, July 6, 2015.

____________________________________
Bryce J. Ward, Mayor

ATTEST:

_________________________________________
Kathryn M. Weber, MMC
North Pole City Clerk
ORDINANCE 15-11

AN ORDINANCE OF THE NORTH POLE CITY COUNCIL TO AMEND TITLE 5, CHAPTER 5.08 – LIQUOR REGULATIONS, AND INTRODUCE SECTION 5.08.030 – COUNCIL REVIEW OF LICENSE ISSUANCE, RENEWAL, TRANSFER, RELOCATION, OR CONTINUED OPERATION

WHEREAS, changes to the practices, regulation and policies is a continually changing requirement; and

WHEREAS, the North Pole Municipal Code should be amended to conform to the requirements of the City; and

WHEREAS, the City of North Pole desires to give clarity to the North Pole Municipal Code:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 5 - Business Licenses, Taxes and Regulations, Chapter 5.08 – Liquor Regulations, Introducing Section 5.08.030 Council review of license issuance, renewal, transfer, relocation, or continues operation is hereby amended as follows [new text in italicized red font; deleted text in strikethrough font]:

5.08.030 Council review of license issuance, renewal, transfer, relocation, or continued operation.

A. The council may protest the issuance, renewal, transfer, relocation, or continued operation of an alcoholic beverage license as provided in state law. The protest shall cite any of the following criteria which the council determines to be pertinent:

1. The character and public interests of the surrounding neighborhood;

2. Actual and potential law enforcement problems, including the proximity of the premises to law enforcement stations and patrols;

3. The concentration of other licenses of the same and other types in the area;

4. Whether the surrounding area experiences an unacceptable rate of alcohol abuse or of crime or accidents in which the abuse of alcohol is involved;

5. The adequacy of parking facilities;

6. The safety of ingress to and egress from the premises;

7. Compliance with state and local fire, health and safety codes;
8. The degree of control the licensee has or proposes to have over the conduct of the licensed business;

9. The history of convictions of the applicants and affiliates of the applicants for:
   a. Any felony involving moral turpitude;
   b. Any violation of AS Title 04; and
   c. Any violation of the alcoholic beverage control laws of another state as a licensee of that state;

10. Whether the applicant or the applicant’s affiliates are untrustworthy, unfit to conduct a licensed business or constitute a potential source of harm to the public;

11. Any other factor the council determines is generally relevant or is relevant to a particular application.

B. The council may also protest the issuance, transfer, renewal, relocation, or continued operation of a license as provided in state law if it determines any of the following conditions exist:

1. The business operated under the license is, on the date the council considers the license, delinquent in the payment of any sales tax or penalty or interest on sales tax arising out of the operation of the licensed premises;

2. There are delinquent water & sewer or penalty or interest thereon arising out of the operation of the licensed premises;

3. There is a delinquent charge or assessment owing the City of North Pole by the licensee for a municipal serviçod provided for the benefit of the business conducted under the license or for a service or an activity provided or conducted by the municipality at the request of or arising out of an activity of the business conducted under the license;

4. If the license requested is for a beverage dispensary and is requested under AS 04.11.400(d)(1), unless the tourist facility will contain 30 or more rooms;

5. The business operated under the license is, on the date the council considers the application, in violation of state or local fire, health, or safety codes. A criminal conviction of the violation is not a prerequisite for a protest under this section.

C. If the council recommends protest of the issuance, renewal, transfer, relocation, or continued operation of a license it shall state the basis of the protest and the applicant shall be afforded notice and an opportunity to be heard at an abbreviated informal hearing before the council to defend the application. For the purposes of the subsection, notice shall be sufficient if sent at least ten days prior to the hearing by certified first class mail to the address last provided by the applicant to the City Clerk. At the conclusion of the hearing, the council decision to protest the application shall stand unless the majority of the council votes to withdraw the protest.

Section 3. Effective Date
This ordinance shall become effective at 5:00 p.m. on the first City business day following its adoption.
PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 6th day of July, 2015.

____________________
Bryce J. Ward, Mayor

ATTEST:

__________________________
Kathryn M. Weber, MMC
North Pole City Clerk

PASSSED/FAILED
Yes:
No:
Absent:
June 12, 2015

City of North Pole
125 Snowman Lane
North Pole AK 99705

Dear Mayor Ward and City Council Members:

This letter is in regards to Fairbanks Convention and Visitors Bureau dba Explore Fairbanks requesting the 3rd and 4th Quarter 2014 allotment of the North Pole City bed tax. The total request is for $2,705.87. Please find attached the Year-to-Date Bed Tax Summary Report for the FNSB region as well as the North Pole specific data.

In 2014, our Tourism team attended eight domestic consumer and travel trade shows and 12 international trade shows and sales missions. They hosted 18 familiarization tours which included over 100 tour operators, travel agents and transportation representatives from around the world. They also launched a Spanish-language website to target the growing Latin American audience, bringing the number of foreign-language websites to five.

Explore Fairbanks Visitor Services personnel greeted more than 114,000 visitors in 2014. The Golden Heart Greeter volunteers assisted with 29 conventions and community events with 274 hours of service in 2014.

The Advertising and Public Relations team, in conjunction with the CEO, embarked on the new destination video project in 2014. In October during the Alaska Travel Industry Association Convention the new video was released. In early 2015 Explore Fairbanks won the Silver award in the Destination Videos category from the North American Travel Journalists Association. This award competition, now in its 23rd year, honors the “best of the best” in travel writing, photography and promotion that covers all aspects of the travel industry worldwide. They hosted 26 media tours with 40 participants in 2014.

In 2015 we are working on increasing our footprint in the China market as well as developing a new website which is accessible across multiple platforms. At Explore Fairbanks we continue to market the region through participation in consumer and travel tradeshows, sales missions, press trips, collateral material and offering visitor services including trip planning to help optimize the visitor’s experience.

Thank you again for reinvesting Hotel/Motel Tax dollars into destination marketing which has shown a proven ability to help generate revenue for your community members. If there are questions, please contact me at my direct line 459-3774 or at dmurphy@explorefairbanks.com.

Sincerely,

Dawn Murphy
Finance and Administrative Director
### Bed Tax Year To Date Dollar Change through December 2014

<table>
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<tr>
<th>Government Bed Tax Collections</th>
<th>Month</th>
<th>Month Net Gain/Loss</th>
<th>Month % +/-</th>
<th>Year-to-Date (YTD)</th>
<th>YTD Net Gain/Loss</th>
<th>Year % +/-</th>
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<tbody>
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<td>2013</td>
<td>2014</td>
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<tr>
<td>FNSB (other than cities)</td>
<td>38,964</td>
<td>41,916</td>
<td>2,952</td>
<td>7.58%</td>
<td>1,918,329</td>
<td>-190,166</td>
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<tr>
<td>City of Fairbanks</td>
<td>103,367</td>
<td>110,906</td>
<td>7,540</td>
<td>7.25%</td>
<td>2,632,839</td>
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<tr>
<td>City North Pole</td>
<td>2,164</td>
<td>2,891</td>
<td>726</td>
<td>33.56%</td>
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<tr>
<td><strong>Totals</strong></td>
<td><strong>144,495</strong></td>
<td><strong>155,713</strong></td>
<td><strong>11,218.28</strong></td>
<td><strong>7.76%</strong></td>
<td><strong>4,603,200</strong></td>
<td><strong>58.3%</strong></td>
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| Month Net Gain/Loss | 11,218.28  | 7.76%                | YTD Net Gain/Loss | -72,207  | -1.57%                |

*FNSB figures subject to change due to fiscal year-end adjustments

### Cumulative Monthly Bed Tax Comparative 2013/2014

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<td>197,372</td>
<td>231,066</td>
<td>239,004</td>
<td>280,731</td>
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<td>485,992</td>
<td>453,886</td>
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## NORTH POLE CITY HOTEL/MOTEL BED TAX COLLECTION

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<td>1,972.50</td>
<td>1,313.34</td>
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<td>2,291.49</td>
<td>2,279.70</td>
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<td>2,998.96</td>
<td>2,977.66</td>
<td>2,086.60</td>
<td>1,531.38</td>
<td>4,839.01</td>
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<tr>
<td>APR</td>
<td>2,870.45</td>
<td>4,762.62</td>
<td>2,797.63</td>
<td>1,188.13</td>
<td>1,774.93</td>
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<td>4.13%</td>
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<tr>
<td>MAY</td>
<td>11,754.16</td>
<td>7,446.07</td>
<td>8,919.01</td>
<td>3,733.12</td>
<td>9,221.77</td>
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<td>17.36%</td>
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<tr>
<td>JUN</td>
<td>7,566.02</td>
<td>17,553.31</td>
<td>11,802.77</td>
<td>16,056.34</td>
<td>7,222.81</td>
<td>18,647.27</td>
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<tr>
<td>JUL</td>
<td>11,036.93</td>
<td>12,389.02</td>
<td>17,884.73</td>
<td>14,518.28</td>
<td>8,027.79</td>
<td>10,707.62</td>
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<td>3.65%</td>
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<td>AUG</td>
<td>6,487.05</td>
<td>15,567.30</td>
<td>12,120.83</td>
<td>16,300.60</td>
<td>12,196.38</td>
<td>10,498.13</td>
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<td>36.59%</td>
</tr>
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<td>6,649.40</td>
<td>7,386.97</td>
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<td>6,938.78</td>
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<td>10.56%</td>
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<tr>
<td>OCT</td>
<td>4,478.40</td>
<td>7,052.50</td>
<td>6,888.37</td>
<td>8,144.94</td>
<td>3,781.43</td>
<td>3,687.16</td>
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<td>NOV</td>
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<td>2,266.56</td>
<td>1,970.34</td>
<td>2,769.59</td>
<td>2,181.27</td>
<td>1,297.97</td>
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<td>-8.84%</td>
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<tr>
<td>DEC</td>
<td>1,941.47</td>
<td>886.35</td>
<td>1,070.68</td>
<td>2,083.75</td>
<td>2,164.28</td>
<td>2,890.65</td>
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<td>19.70%</td>
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<td>TOTAL</td>
<td>-40,576.67</td>
<td>83,937.79</td>
<td>83,172.71</td>
<td>85,894.07</td>
<td>52,031.93</td>
<td>82,373.81</td>
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</tbody>
</table>

**Annual % of Change**

|       | 106.35% | -0.91% | 3.27% | -39.42% | 58.31% |        |        |        |        |        |        |        |                      |

6/12/2015
### Fairbanks Convention and Visitors Bureau (FCVB)
### Adv Classified Balance Sheet, Comparative 2015-2014
### 4/30/2015

<table>
<thead>
<tr>
<th>Assets</th>
<th>YTD 2015</th>
<th>2014 Year-End</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>$124,627</td>
<td>$686,529</td>
</tr>
<tr>
<td>Receivables</td>
<td>$30,371</td>
<td>$221,356</td>
</tr>
<tr>
<td>Inventory</td>
<td>$0</td>
<td>$78,170</td>
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<tr>
<td>Prepaid Expenses</td>
<td>$59,163</td>
<td>$175,322</td>
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<tr>
<td>Due From Accounts</td>
<td>$182,665</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$396,826</td>
<td>$1,161,377</td>
</tr>
<tr>
<td><strong>Property &amp; Equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property &amp; Equipment</td>
<td>$285,749</td>
<td>$285,749</td>
</tr>
<tr>
<td>Less accumulated depreciation</td>
<td>-$182,552</td>
<td>-$182,552</td>
</tr>
<tr>
<td><strong>Total Property &amp; Equipment</strong></td>
<td>$103,196</td>
<td>$103,197</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td><strong>$500,022</strong></td>
<td><strong>$1,264,574</strong></td>
</tr>
</tbody>
</table>

| Liabilities                 |           |               |
| Current Liabilities         |           |               |
| Accounts Payable            | $36,420   | $140,648      |
| Conference Fee Payable      | $0        | $0            |
| Payroll Liabilities         | $96,621   | $64,993       |
| Deferred Income             | $0        | $57,633       |
| Unearned Revenues           | $47,315   | $144,470      |
| Line of Credit              | $75,000   | $0            |
| Due to Account              | $182,665  | $0            |
| **Total Current Liabilities** | $438,022  | $407,744      |

| Net Assets                  |           |               |
| Investments in Property & Equipment | $103,196  | $103,196      |
| Board Designated for Subsequent Years | $285,300  | $208,578      |
| Board Designated Working Capital Reserve | $320,000  | $256,000      |
| Undesignated                | $148,335  | $289,056      |
| **Net Change in Net Assets** | -$794,831 | $0            |
| **Total Net Assets**        | $62,001   | $856,830      |

| Total Liabilities and Net Assets | **$500,022** | **$1,264,574** |
## Fairbanks Convention and Visitors Bureau (FCVB)

**Advance Classified Revenue Statement**

**April 2015**

### Operating Revenue

<table>
<thead>
<tr>
<th></th>
<th>April 15</th>
<th>Year To Date 2015</th>
<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Amended Budget</td>
<td>Variance</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Actual</td>
</tr>
<tr>
<td></td>
<td>$108,708</td>
<td>$104,025</td>
<td>4.50%</td>
</tr>
<tr>
<td>Bed Tax/Grant Revenue</td>
<td>$150</td>
<td>$0</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>Advertising Revenue</td>
<td>$9,857</td>
<td>$4,000</td>
<td>146.43%</td>
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<tr>
<td>Membership Revenue</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Meetings &amp; Convention Revenue</td>
<td>$0</td>
<td>$0</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>Tourism Revenue</td>
<td>$0</td>
<td>$0</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>Visitors Services Revenue</td>
<td>$0</td>
<td>$0</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>$0</td>
<td>$0</td>
<td>#DIV/0!</td>
</tr>
</tbody>
</table>

#### Total Revenue

|                      | $120,596 | $109,820 | 8.22%        | $370,796       | $292,237 | 11.68% | $3,213,492 | 10.16% |

### Total Operating Revenue

|                      | $120,596 | $109,820 | 8.22%        | $370,796       | $292,237 | 11.68% | $3,213,492 | 10.16% |

### Operating Expenses

#### Personnel Expenses

|                      |          |          |              | $448,719       | $462,397 | -2.96% | $1,408,544 | 31.86% |
|                      | $108,529 | $112,022 | -3.12%       | $24,363        | $24,002 | 1.43%  | $81,900     | 23.40% |

#### Total Personnel Expenses

|                      | $108,529 | $112,022 | -3.12%       | $448,719       | $462,397 | -2.96% | $1,408,544 | 31.86% |

### Direct Marketing Expenses

|                      |          |          |              | $24,180        | $24,002 | 0.67%  | $62,788     | 26.48% |
|                      | $2,154   | $2,000   | -7.30%       | $14,180        | $14,000 | -0.71% | $44,122     | 20.19% |

#### Total Direct Marketing Expenses

|                      | $71,148  | $131,028 | -47.03%      | $587,842       | $728,501 | -25.40% | $1,504,591 | 36.12% |

### Indirect Marketing Expenses

|                      | $4,511   | $4,931   | -8.52%       | $18,198        | $19,724 | -7.74% | $62,072     | 29.32% |
|                      | $2,050   | $2,050   | 0.00%        | $1,284         | $4,350  | -70.48% | $7,140      | 17.99% |
|                      | $1,032   | $1,763   | -41.46%      | $3,821         | $7,052  | -48.52% | $21,156     | 18.06% |
|                      | $1,775   | $1,500   | -15.02%      | $5,082         | $6,000  | -15.30% | $18,000     | 28.23% |
|                      | $412     | $412     | 100.00%      | $3,218         | $3,800  | -15.32% | $11,500     | 27.98% |
|                      | $2,100   | $2,100   | 100.00%      | $16,100        | $18,600 | -15.34% | $22,400     | 71.88% |
|                      | $17,892  | $17,892  | 0.00%        | $71,567        | $71,592 | -0.30% | $214,776    | 33.32% |
|                      | $1,138   | $800     | 42.28%       | $8,717         | $8,200  | 6.30%  | $16,600     | 59.70% |
|                      | $1,080   | $1,080   | 0.00%        | $1,080         | $1,080  | 0.00%  | $92,730     | 3.30%  |

|                      | $0       | $0       | #DIV/0!      | $0             | $0      | #DIV/0! | $0         | #DIV/0! |

#### Total Indirect Marketing Expenses

|                      | $27,429  | $32,408  | -15.36%      | $129,066       | $141,399 | -8.62% | $414,758    | 31.17% |

### Total Operating Expenses

|                      | $207,106 | $275,458 | -25.45%      | $1,165,627     | $1,332,137 | -15.83% | $3,327,893  | 33.69% |

### Income from Operations

|                      | -$86,510 | -$165,638 |              | -$794,381      | -$1,039,900 |            | -$114,401   |            |
Memo

To: Mayor Ward
From: Chief Lane
CC:
Date: 6/30/2015
Re: Damage to ATV

Mayor,

As we discussed, on June 19th early morning we were dispatched to a large column of black smoke behind North Pole High School. We discovered that the smoke was outside the city across the Tanana slough, but do to the extreme fire danger it we felt we needed to find out if the fire was going to spread into the city. The slough was pretty much dry. We did not want to take the heavy trucks onto the river bed, so I responded with my ATV. While trying to gain access to where the fire was burning we were traveling in about 6 inches of water at a very slow speed when we fell into an unseen hole that completely sunk my ATV under water.

After about two hours we were able to retrieve my ATV from the water and towed it to my trailer. I dropped the ATV off at Phillips Recreation to have the fluids changed just after 10 am the same day. Getting the water out of the motor and drives as quickly as possible is very important. Phillips recreation was able to change all of the fluids and remove all of the water from the ATV. The electronic gauge was also damaged beyond repair, but they did not replace it as it had to be ordered.

Attached you find the bills associated with the incident. The bills total 1009.99. I am requesting to be reimbursed for these expenses due to the fact that they occurred while being used for city response. As we discussed the Fire Department does not own assets that would allow us to complete this response.

The extreme fire danger was the drive behind investigating the location of this fire. It ended up being a full size pick up sitting in the middle of the slough on fire. Luckily it was in the middle of the slough and did not spread into the black spruce that surrounded it. If it would have spread into the black spruce we would have had a major fire that would have spread into the city.

Please let me know if you have any questions.
<table>
<thead>
<tr>
<th>Sold</th>
<th>S/O</th>
<th>Lay</th>
<th>PU</th>
<th>PartNumber</th>
<th>2nd Part #</th>
<th>Src</th>
<th>Cat</th>
<th>Description</th>
<th>Extended Bin</th>
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</thead>
<tbody>
<tr>
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<td></td>
<td></td>
<td></td>
<td>3280479</td>
<td>3280479</td>
<td>PO</td>
<td>POP</td>
<td>ASM-CLUSTER,110MM,W/FUEL</td>
<td>$377.99</td>
</tr>
</tbody>
</table>

Sub-Total $0.00
Less Discount $42.00
Quote Total $377.99