



CITY OF NORTH POLE *Alaska*

REGULAR CITY COUNCIL MEETING Monday, October 20, 2014

Committee of the Whole – 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

MAYOR

Bryce Ward 888-4444

CITY CLERK

Kathy Weber, MMC 488-8583

COUNCIL MEMBERS

Michael Welch- <i>Mayor Pro Tem</i>	488-5834
Sharron Hunter- <i>Dep Mayor Pro Tem</i>	978-5591
Elizabeth Holm – <i>Alt Dep Mayor Pro Tem</i>	488-6125
Kevin McCarthy-	590-0800
Thomas McGhee-	455-0010
Preston Smith -	488-8824

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance to the US Flag**
 - NPMS Choir Students – National Anthem
3. **Invocation**
4. **Approval of the Agenda**
5. **Approval of the Minutes**
6. **Communications from the Mayor**
 - *Proclamations*
Student of the Month - NPHS
Extra Mile Day
 - *Recognition of 2014 City of North Pole Election Board*

- *Certification of the October 7, 2014 Municipal Election*
- *Oath of Office for Newly Elected Officials*
- *Reorganization of Council*
- *Community Reception*

7. Council Member Questions of the Mayor

8. Communications from Department Heads, Borough Representative and the City Clerk

9. Ongoing Projects Report

10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business

None

12. New Business

- Approval to purchase two Zoll X series Defibrillators from Zoll Medical Corporation in the amount of \$58,253
- Ordinance 14-22, An Ordinance of the North Pole City Council amending Title 2, Chapter 2.36 Personnel Code, Section .470 B. and C. - Pay
- Ordinance 14-23, An Ordinance of the City of North Pole amending Title 2, Chapter 2.36 Personnel Code, Section .470 Pay –
- Ordinance 14-24, An Ordinance of the City of North Pole repealing Title 4, Section 4.08.055 Senior/disabled sales tax refund
- Resolution 14-19, A Resolution of the North Pole City Council designating City officials authorization to sign on City of North Pole accounts

13. Executive Session

- To discuss legal issues concerning the City of North Pole
- To discuss financial matters concerning legal fees

14. Council Comments

15. Adjournment

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$5.00 per CD. The City Clerk's Office is located in City Hall at, 125 Snowman Lane, North Pole, Alaska.

**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, October 6, 2014 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Pro Tem Welch called the regular City Council meeting of Monday, October 6, 2014 to order at 7:00 p.m.

There were present:

**Ms. Holm
Ms. Hunter
Mr. McCarthy
Mr. McGhee
Mr. Smith
Mr. Welch
Mayor Ward**

Absent/Excused

dismissed at 9:05 p.m.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Councilman Smith

APPROVAL OF AGENDA

Mr. McGhee *moved to* Approve the Agenda of October 6, 2014

Seconded by Mr. Welch

Discussion

None

Mr. McGhee *moved to* consent the following items on the agenda:

Old Business

- b. Ordinance 14-19, An Ordinance of the City of North Pole amending Title 3, Chapter 3.16, Section .060, Prohibitions
- c. Ordinance 14-20, An Ordinance of the City of North Pole amending Title 4, Chapter 4.04.020 Budget Process and Chapter 4.08.015 Business Licenses Required

- d. Ordinance 14-21, An Ordinance of the City of North Pole amending Title 2, Chapter 2.36, Section .020, Scope of Coverage

New Business

- a. Renewal of snow plowing contract with Hawks Enterprises
- b. Request from North Pole Community Chamber of Commerce for 2nd and 3rd quarter 2014 Bed Tax
- f. Resolution 14-18, A Resolution of the North Pole City Council rescheduling the November 17, 2014 Council meeting to November 24, 2014 due to the AML conference in Anchorage, Alaska

Seconded by Mr. Welch

Discussion

None

On the amendment

PASSED

YES – 7 – McCarthy, Smith, Holm, Hunter, McGhee, Welch, Ward

NO – 0

Absent – 0

On the main motion as amended

Discussion

None

PASSED

YES – 7 – McCarthy, Smith, Holm, Hunter, McGhee, Welch, Ward

NO – 0

Absent – 0

APPROVAL OF MINUTES

Mr. Welch moved to Approve the minutes of September 15, 2014

Seconded by Mr. McGhee

Discussion

None

PASSED

YES – 7 – McCarthy, Smith, Holm, Hunter, McGhee, Welch, Ward

NO – 0

Absent – 0

COMMUNICATIONS FROM THE MAYOR

I will be out of the state for my brother's wedding this month and will miss the next council meeting. I will be out of the office from October 14 (around noon) through October 23rd. I will have my phone and laptop if I am needed.

It may be difficult to notice but we have a new City Christmas tree in the parking lot. Two weeks ago Phil Zastrow and myself went and transplanted the 35' tree from a gentleman in Salcha. Ward Alaska (my construction company) donated the equipment and personnel to move the tree here to North Pole City Hall. Hopefully we were able to save enough of the root ball to save the tree, but only time will tell. Nonetheless, we will have a beautiful tree for a tree lighting ceremony this December.

The Alaska Railroad is also changing the change-out time for rail cars in North Pole to days. With the decreased rail car traffic, due to the refinery being shut down, the possibility to switch out cars in a shorter period of time is now possible. I met with Jeff Cook and Marisa Sharrah last week and they are sponsoring a "stay alive" campaign with the Middle and High Schools to make sure kids are aware of the dangers of the train when it is moving. You might have noticed some of the signs already.

Several weeks ago I was the guest speaker at North Pole Elementary School during Constitution Day. It was a great time where the students gave presentations on the importance of the constitution and the Bill of Rights; they even sang the old School House Rock song about the Constitution.

I would like to say a special thanks to Councilman McGhee for participating in the POW-MIA ceremony at Eielson AFB. He was there on his motorcycle and I was privileged to introduce him to Colonel Winkler. Special thanks to you and your support of our POW-MIA Soldiers.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

Mr. Smith asked about the equipment at the pump house.

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra

- Stats – Not a lot of major issues
- We have seen increases in a lot of crimes in short order. Officer assaulted, burglaries, trespasses, thefts and school related problems. Please be aware of the safety rule, keep your doors locked and make sure your vehicles are locked. Be aware of your surroundings and call 911 if you notice anything suspicious.
- We are scheduling two classes for now, for parents to help educate them on kids and smart phone apps. These classes will be held at city hall on Oct 13 at 7pm and Oct 26 at 7pm. I encourage parents with children of all ages to attend.
- The work has begun on our heating system upgrades. We are excited to finally have a solution to our hot building. I want to thank Gov. Parnell and the legislators for their efforts in securing the funding to fix this problem.
- We just had a meeting last week with the Memorial park committee and we are progressing on plans from Design Alaska. Very excited.
- We have completed our obligations to the Chena Lakes contract. It was a successful year and the Chena Lakes staff was very happy with Officer Fisher's efforts this year. He did a great job.
- Lt. Rathbun, Sgt. Bellant, Ofc. Fisher and Rangers from Corp of Engineers retrieved a trailer near the Tanana River. The owner was extremely happy we retrieved his trailer stolen from high school. I want to thank all these officers for their efforts.
- I attended the dedication ceremonies at the Ice Dog game on Saturday in honor of Trooper Gabe Rich. His Ice Dog Jersey was retired and placed on display with a plaque honoring him for his service and his time with the Ice Dogs.
- Our semi annual DEA drug take back produced a record number 23.11 lbs of prescription drugs. The best ever.
- Sourdough had an alarm. Officers got there quick enough they caught the suspect inside. Ofc. Missimer our brand new officer was first to site the suspect inside. Suspect apprehended with help of FPD's canine. Officers did a great job.

Mr. McGhee thanked the police department for their attendance at the Preparedness Expo. He asked about some of the coding on the police statistics.

Mr. Welch asked about the sexting on cell phones and if there was something going on in Fairbanks. He also wanted to know if there was any assistance from the FNSB or from the State.

Ms. Holm said that she called 911 when her daughter was choking and there was no answer. They did call her back 5 minutes later and she wanted to know how often that happens.

Chief Dutra stated that he would look into it.

Mr. Smith asked about the new roof. He also asked about the body and car cameras.

Mr. McGhee said that during business hours there was a man on the side of the road and he called 911 and there was a recording. He had called twice and received the same recording. He also wanted to know if there was a fail-safe on the camera's as the ones in Ferguson were donated but turned off at the time of the incident.

Chief Dutra said that he didn't know for sure. He suggested that it would be nice to have 4-way's installed on the cars and then have a body camera for the officer.

City Accountant, Lisa Vaughn

- Report on bed tax was given to council members and we are \$24,000 ahead of last year.
- September 2014 has been the highest yet since 2009.\
- Chart of accounts is moving forward. Working with auditors to implement that.
- Will be working on vendors and business licenses.
- Work Comp was audited last week.
- The first check was received from the state for the PFD garnishment in the amount of \$35,000.
- Received a check from FNSB for 1st portion of property tax for over \$400,000.

Fire Department, Chief Lane

- Attendance was down from last year at the Preparedness Expo. There were over 40 vendors.
- Platform truck is finally in. It was displayed at the Expo.
- Training will start on Wednesday. A representative from Smeal will be here to help with that.

Director of City Services, Bill Butler

Building Department

- No new building permits issued since September 2
- Website project
 - Received a proposed new webpage design from contractor
 - Photo contest initiated to generate pictures for website and other City promotions

Public Works

- 2014-2015 Snow plowing contract renewal before Council this evening
- Other snow-related work
 - Public Works staff clearing the sidewalks but only have one functional skid steer loader so clearing will be slower (other skid steer is down for service)
 - Started sanding intersections this past Sunday and did some additional sanding this afternoon
- New loader: bids due October 13 (purchasing with state grant)
 - Dog park
 - Fence installation and dirt work largely completed
 - Will hydro-seed next spring
 - Contractor completed brush cutting in Highway Park Subdivision, part of Ford Subdivision and along 8th Avenue
 - Striping of high priority intersection radii was focus of striping this year

Utility Department

- River flow to sewer outfall is dropping
- Wastewater treatment plant is moving forward with building modifications
 - Lift station and submerged piping completed and flow out of the treatment plant began two weeks ago
 - Major remaining work includes installation of new blowers, completion of heating system and installation of new emergency generator
 - Preliminary Municipal Grant Application scores released
 - Total possible score: 1,165 points
 - Lift Station Phase 3: 935 points (last year 860)
 - Water Treatment Plant Renovation Phase 1: 840 points
 - Last year's funding score cut was at 885 points

Natural Gas Utility Board

- Election for two board member on the October 7 ballot for two members who have chosen to retire from the board
- Design work continues on the 65% engineering of gas lines in North Pole area
- Interviewing of a contract operator of the utility is scheduled in the next several weeks
- Holding pattern waiting for the State to move forward with commitment to build the liquefaction plant

Borough Representative

- Gave a report to the assembly.

City Clerk, Kathy Weber

- Laserfiche workflow is continuing. Michelle Myhill has been an extreme asset to us and is working diligently to get all records into Laserfiche. We attended a records preservation class hosted by the City of Fairbanks last week that was very informative and brought back good information. Please take a minute and go over the Executive proclamation by Gov. Parnell for designating October as Archives Month.
- Laserfiche is up and running for the public. You can go on to our website at www.northpolealaska.com and at the bottom of the front page is a link called Records Search. Click on the link and access all of our public records.
- Local elections will be held tomorrow. City of North Pole precinct opens at 7:00 a.m. and will close at 8:00 p.m.
- Please let me know ASAP if you will be attending AML this year. The date for Newly elected officials is November 17 & 18 and the AML Annual Local Government Conference is November 19-21. The sooner you book your flight and hotel, the better the rate we get.
- The Expo was a success this year. Working as the PIO for the City of North Pole, I was able to talk with vendors, of which there were 35, and had the opportunity to contact and organize with the media on the importance of Emergency Preparedness.
- I will have travel packets ready this week for council members and will send it out via email to each of you.
- FNSB Clerks office has asked that the City of North Pole send someone to their meetings to give updates to assembly members if the Mayor is unable to attend
- The security system for the doors are now operating in their normal mode.
- 2014 Budget Presentations will be held October 28 - 30. He is the schedule:
 - Tuesday, October 28 - Utility, Building Dept, Public Works & Revenues
 - Wednesday, October 29 – Administration, Police Dept

- Thursday, October 30 – Fire Dept
- Orientation for new employees will take place on Wednesday, October 8, 2014 at 1:00 p.m.
- Please help to get things set up for the elections workers tomorrow.

ONGOING PROJECTS

- North Pole Community Chamber of Commerce – Santa Claus

Mr. Claus thanked the council for approving the bed tax monies for Chamber. He asked if council had any questions and looks forward to a great Winterfest.

Mr. McGhee thanked the Mayor and Mr. Zastrow for a real live Christmas tree and that the electronic one was disappointing.

CITIZENS COMMENTS

- Phil Zastrow – 2299 Peridot

Mr. Zastrow read the following statement into the minutes:

I want to thank the City Council for their service to our community and their involvement in the betterment of our community.

I also want to thank Santa for the excellent job he's doing as President of the North Pole Chamber of Commerce. This year we had about 4000 visitors to our Visitor's Center. Sharron and others welcomed them to our great city of North Pole with true Alaskan hospitality. I am very impressed by the way they presented our community.

The Winterfest this year is well organized, thanks to a combined effort of the City of North Pole, Christmas in Ice, North Pole Economic Development, Santa's Seniors, and North Pole Community Chamber of Commerce. I want to thank I want to thank the people who donated a centralized Christmas tree for our tree lighting and a special thanks to Mayor Ward and the NPCCC for transplanting this wonderful 35 foot tree.

Personally I like what's happening in North Pole. I do have a couple of suggestions.

1. Paint the back of the City Hall sign
2. Take down the Welcome to North Pole sign (Now!) I will refinish it for free
3. Pursue the land adjacent to the dog park. (That way we could have enough property to have a North Pole Christmas Park with a real unique visitors center that people would drive from Fairbanks to come and see.

The parcel had debris buried on it years ago and its undesirable for new construction but would be perfect for a Christmas light park and summer beautification gardens.

Mr. McGhee thanked Mr. Zastrow for all of his contributions to the City of North Pole

- Jeannie Olsen - 1890 Hollowell, North Pole AK

Ms. Olsen spoke on the air quality in North Pole. She presented posters on the air quality with statistics for January 7 and February 21, 2014.

Mr. McCarthy said he would like to have Ms. Olsen do a presentation for the City of North Pole.

Mr. McGhee said that the majority of the problem is north of the City.

Ms. Olsen said that they are mandated to go to the schools and test but there is only one person who operates as a sniffer. She said we need to clean our air up. For more information go to www.citizensforcleanair.com

OLD BUSINESS

ORDINANCE 14-18, AN ORDINANCE AMENDING TITLE 8, SECTION 8.04.080, UNWHOLESOME WELLS OR GROUNDWATER AND SECTION 8.04.710 ABATEMENT – NOTICES – COSTS – FINES

This is the second reading of this ordinance. Our attorney was here at the last meeting to go over the ordinance.

Public Comment

None

Mr. McGhee moved to Approve Ordinance 14-18, An Ordinance amending Title 8, Section 8.04.080, Unwholesome Wells or Groundwater and Section 8.04.710 Abatement – Notices – Costs- Fines

Seconded by Mr. Welch

Discussion

None

Mr. McGhee moved to Amend Ordinance 14-18, An Ordinance amending Title 8, Section 8.04.080, Unwholesome Wells or Groundwater and Section 8.04.710 Abatement – Notices – Costs- Fines as follows: Add to line 72, and shall apply to civil actions commences on or after the effective date of this ordinance regardless of when the cause of action may have arisen

Seconded by Mr. Welch

Discussion

None

On the Amendment

PASSED

Yes – 7 – McGhee, Welch, Holm, Hunter, Smith, McCarthy, Ward

No – 0

Absent - 0

On the main motion as amended

PASSED

Yes – 7 – McGhee, Welch, Holm, Hunter, Smith, McCarthy, Ward

No – 0

Absent - 0

NEW BUSINESS

**APPROVE 2014 STATE HOMELAND SECURITY PROGRAM GRANT
NO.14SHSP-GR34094 IN THE AMOUNT OF \$58,337.50**

Chief Lane gave an update on the ordinance.

Public Comment

Chief Dutra said that part of the grant, approximately \$38,000, is for the Police Dept for the server for the EOC. This is something that the City needs.

**Mr. McGhee *moved to* Approve 2014 State Homeland Security Program Grant
No.14SHSP-GR34094 in the amount of \$58,337.50**

Seconded *by* Mr. Welch

Discussion

Ms. Holm urged the council to vote no on this since this is a basic need for equipment. As for the Preparedness Expo she felt that this was something the City could find in their budget for next year and reflects poorly on us as a City if we need to take money from the federal government, who has to borrow from China who has to print it.

PASSED

Yes – 6 – McCarthy, Smith, Hunter, McGhee, Welch, Ward

No – 1 - Holm

Absent – 0

APPROVE 2014-15 ALASKA HIGHWAY SAFETY GRANT IN THE AMOUNT OF \$66,292.44

Chief Dutra gave a presentation to the City Council on the grant.

There were a lot of questions from council for Chief Dutra.

Public Comment

None

Mr. McGhee moved to Approve 2014-15 Alaska Highway Safety Grant In The Amount Of \$66,292.44

Seconded by Mr. Welch

Discussion

None

Mr. McGhee moved to Postpone to November 3, 2014

Seconded by Mr. McCarthy

Ms. Holm was dismissed at 9:05 p.m.

Discussion

Mr. McGhee felt that it was important to postpone this until November 3rd as to give the council an opportunity to hear the presentations from Department Heads during the budget workshops before council makes a decision on this issue.

Mr. Welch wanted clarification of why we were postponing until November 3rd and to reconsider to move to October 20th or if this was to wait for the budget workshops.

Ms. Hunter asked if it was decided tonight, would Chief Dutra make changes to the budget now or after the workshops.

Mayor Ward explained how this was going to affect the City and said he has spoken extensively with Chief Dutra about this.

Mr. McGhee was concerned about making a decision tonight. He wanted Chief Dutra to make the necessary calls and let council know by November 3rd.

PASSED

Yes – 4 – McCarthy, Smith, Hunter, McGhee

No – 2 – Welch, Ward
Absent – 1- Holm

Mr. McGhee *moved to suspend the rules for 5 minutes.*

Seconded by Mr. McCarthy

Mayor ward brought the meeting back to order at 9:20 p.m.

RESOLUTION 14-17, A RESOLUTION PRESERVING A FREE AND OPEN INTERNET

Mayor Ward showed a video from YouTube on the resolution.

Public Comment

None

Mr. McGhee *moved to Introduce and Approve Resolution 14-17, A Resolution preserving a free and open internet*

Seconded by Mr. Welch

Discussion

Mr. McGhee said that he liked the resolution and is grandfathered in to AT&T unlimited data use. He has been told by AT&T that if he changes his plan they will slow his plan down. He said it's time to step up and say "stop".

Mr. Welch echoed Mr. McGhee's comments. He said this seems to be an issue and pay and extreme amount more in Alaska and he is also a grandfathered user.

PASSED

YES – 6– McCarthy, Smith, Hunter, McGhee, Welch, Ward

NO – 0

Absent – 1 - Holm

COUNCIL COMMENTS

None

ADJOURNMENT

Mr. McGhee adjourned the meeting at 9:41 p.m.

Seconded by Mr. Welch

The regular meeting of October 6, 2014 adjourned at 9:41 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, October 20, 2014.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

FRIENDS OF THE NORTH POLE BRANCH LIBRARY ANNUAL MEETING

Santa Senior Center
101 E. 5th Ave. North Pole, AK 99705
September 30, 2014
MINUTES

OUR purpose shall be to support the programs and events which fulfill the literary, educational, technological, community and cultural purposes of the North Pole Branch Library.

Meeting was Called to Order by Sharron Hunter, President, at 6:37 pm

Roll Call - Jennifer Armstrong (2015) Stacy Brandon (2014), Sharron Hunter (2014), Denise Taylor (2015), Patricia Thurman (2014), Barbara Sevier (2015) and Tami Busch (2015)

Quorum was established

Denise Taylor moved Stacy Brandon Seconded Agenda be approved as printed.
Carried.

Notice of Meeting - Members and other interested parties were informed of this meeting via e-mail, Friends Facebook and the Santa Seniors Newsletter.

Membership Report: 68 members, Business - Ghemm Co. Corporations
Bettisworth North Architects and Planners, Inc. and North Pole Physical
Therapy

Treasurer's Report - Stacy Brandon, Treasurer, Total \$12,983.30. "The Year in Review Report is attached to these Minutes. Patricia Thurman moved Report be filed for audit. Seconded. Carried

Reports:

2014 - Updates

Friends of the North Pole Branch Library 2014 Events - attached
Update 2014 Goals and Objectives - attached
NPBLibrarian update - September 2014 - attached

President's Report - Sharron Hunter

Logo Selection - Discussion
Web/Facebook Page - Several Board Members have begin working on this project.
Display of Donor Names - After much discussion it was decided to address this issue after the new Library was up and running and a location for this Display could be selected.
Library docents orientation guides - Discussion stage
Professional sign/banner for advocacy or sales events - On going
8th Street/NPHS Blvd. safety concerns are being addressed and support is needed. Watch for Updates and how you can help.
Gold Shovel Donations

Library Move - Francie Cork asked for volunteers to help with the Library move the week of October 6 - 10. Tami Busch is coordinating the refreshments for the volunteers. Our Membership and supporters have been contacted.

Important Events:

Grand Opening new North Pole Branch Library - November 23, 2014

Planning is ongoing for November 23.

November 25, 2014 - First Board Meeting, new NPBL - 6:30 pm

Election of Board of Directors. As per our ByLaws, nominations will be taken from the floor. ARTICLE 5- Board of Directors - Section 4 - Election of Board of Directors - A. Election to the Board shall be at large, with seats designed as 1-7. Odd number seats will be up for election in the odd years and the even numbered seats will be up for election in the even years.

President Hunter appointed Francie Cork and Renee VanNort to the Teller Committee.

Denise Taylor, Nominations Committee Chair, stated there were five (5) nominees for the Board. Sharron Hunter, Stacy Brandon, Oe White, Tammy Stewart and Rachel Howe. Rachel was unable to attend, but Denise had her letter of intent. The nominees were asked to make comments. Stacy Brandon, Oe White and Tammy Steward were elected for the 2015-2016 term. The new Board Members will take office at the January, 2015 meeting.

Unfinished Business: There was no unfinished business

New Business: There was no new business

Board Comments: Update bookmarks

Member Comments: Sue Sherif - Ribbons for Grand Opening,

Meeting was adjournment at 7:40 PM

Patricia A. Thurman Secretary

EVENTS CALENDAR ON BACK

Friends Events - October - December Please Join Us

October 4 - North Pole Middle School Close UP Craft Bazaar 10 am - 4 pm.

October 18 - North Pole Health Fair 8 am - Noon

October 18 - Art Show - North Pole Grange Art Gallery

October 25 - Santa's Bazaar/Bake Sale 9 - 4

October 28 - Board Meeting - 6:30 pm Santa Senior Center

November 25 - Board Meeting - NPBL - 6:30 pm
November 29 - Library Foundation Fall Book Sale - 9 - 3
December - Happy New Year!

THANK YOU FOR ATTENDING THE ANNUAL MEETING

**Friends of the North Pole Branch Library
2014 Events**

Due to our Annual Meeting being held in September, this report covers Events from October 2013 - September 2014.

The volunteer hours are from July, 2013 - June, 2014 There were 88 volunteers = 3300 hours x \$26.50 (hourly volunteer wage Alaska) = \$87,450. This information is reported each month to the NPBL for their statistical report.

The following are the major functions in which the Friends participated. As with all organizations, it's the willing volunteers and planning which contribute to a successful organization.

October 2013

**Regularly Scheduled Board Meeting
North Pole Middle School Bazaar**

November 2013

**Regularly Scheduled Board Meeting
Library Foundation Book Sale**

December, 2013

No Board Meeting Scheduled

January, 2014

Regularly Scheduled Board Meeting

February, 2014

**Regularly Scheduled Board Meeting
Hawkeye, the Library Turtle's
Birthday Party**

March, 2014

**Regularly Scheduled Board Meeting
Santa's Spring Fling Bazaar/Bingo
Arctic Winter Games - North Pole Grange
Art Gallery**

April, 2014

Regularly Scheduled Board Meeting

May, 2014

**Regularly Scheduled Board Meeting
Library Foundation Book Sale
FNSB Senior Recognition Day
2014 Charity Walk**

June, 2014

**Regularly Scheduled Board Meeting
Wine Tasting - RoundUp Steakhouse
Quilt Raffle**

July, 2014

**Regularly Scheduled Board Meeting
North Pole 4th of July Celebration
West Fred Meyer's Community Event
Christmas in July Bazaar
NPBL Summer Reading Celebration -
Fizz, Boom, Finale. Estimated 400
kids, parents and pets attended.
Grand celebration.**

August, 2014

**Regularly Scheduled Board Meeting
Library Foundation Booth - 2014 Tanana
State Fair
North Pole Backpack Giveaway**

September, 2014

Annual Meeting

Prepared by Patricia A. Thurman, Secretary

2014 GOALS AND OBJECTIVES FOR THE FRIENDS OF THE NORTH POLE BRANCH LIBRARY

Annual Meeting Update

Goal A. To maintain an association of persons interested in libraries.

Object A1: Maintain an active and engaged Friends of the North Pole Branch Library Board of Directors in accordance with our organization's By-laws.

Our Articles of Incorporation are very generic. Article V vested the Board with the authority to conduct the business of the Corporation via the Articles, By-Laws and federal and state laws governing nonprofits. All the Board members should have copies of both the Articles and By-Laws.

Action: Hold quarterly and special meetings (as needed) to conduct our normal business; recruit for and fill board vacancies; carry out committee assignments; fulfill legal and financial management responsibilities; employ professional services as needed.

Monthly Board Meetings were held, as well as Special Electronic Board Meetings to address issues which came up between meetings which needed an immediate decision.

Object A2: Meet the legal obligations of the Friends of the North Pole Branch Library by submitting the required annual report to the IRS and State of Alaska, as per the Alaska Nonprofit Corporation Act.

Action: Prepare and submit necessary IRS and Alaska forms. Appoint a budget committee to prepare an annual budget and conduct the annual budget review; maintain list of current officers.

When required, the appropriate IRS and State of Alaska reports were filed in a timely fashion.

Objective A3: Maintain an active and engaged membership and supporters.

Actions: Recruit members to fill board positions and serve on committees; hold annual membership meeting.

The Nomination Committee was appointed and a Board Job Description was drafted and approved.

A job description for a volunteer, non-voting Youth representative to serve on the Board was also approved. Since time was limited, we only sent information to NPHS, but intend to broaden our approach next year.

Electronic Notification of the 2014 Annual meeting was sent September 6th

Action: Keep members up to date by continuous posting of upcoming Board meeting, agendas, minutes, events and the latest newsletter, when one is available.

The Membership was kept up to date via e-mail.

Objective A4: Update the Friends of the North Pole Branch Library's membership list.

Action: Continually update the membership data base, acknowledge new and renewing members as directed via the Board.

2014 voting Members: 68; Business Member - Ghemm Co.; Corporations - Bettisworth North Architects and Planners, Inc. and North Pole Physical Therapy

Objective A5: Appoint a Membership Committee.

Action: Recruit and organize a Membership Committee.

Barbara Sevier was appointed the Membership Committee Chair. She organized several membership drives. Membership forms were available at the various events at which the Friends were participants.

GOAL B: Develop an informational plan to make the best use of traditional sources and social media.

Objective B1: Maintain a Friends website.

Action: Establish a Friends Website; update, maintain and monitor the Friends Facebook site.

This is goal in progress. Social media moves much more quickly than we do.

GOAL C: To focus public attention on the North Pole Branch Library services, facilities and needs.

Objective C1: Continue to support the North Pole Branch Library.

Action: Assist in the planning of the Grand Opening of the new North Pole Branch Library.

The Grand Opening for the new library will be November 23, 2014. A Committee has been appointed and is planning a memorable event.

Objective C2: In consultation with the library staff determine the needs of the North Pole Branch Library.

A Pride Go-Go Elite Traveller Scooter for use by patrons when browsing the shelves has been ordered. Puzzle pieces for the Magnetic Board in the Children's Room have will be purchased. The staff will be suggesting other purchases as they "settle-in".

Action: Organize members to attend City and Borough Assembly meetings, candidate forums and other community events to provide public support for the library. Use Friend's website and other websites developed for the specific purpose to share information with the public.

Objective C3: To receive and encourage gifts, endowments and bequests on behalf of the North Pole Branch Library.

Actions: Develop sustained donor program; draft and publish a pamphlet to provide information for anyone thinking of gifting the North Pole Branch Library through the Friends.

On Going

Objective C4: Support the Fairbanks Library Foundation to encourage gifts, endowments and bequests to the North Pole Branch Library. Participate in joint activities to raise awareness of the services provided by the FNSB Library System, the Library Foundation donor programs and the capital campaign programs.

Actions: Coordinate with Fairbanks Library Foundation Capital Campaign regarding fundraising.

Provided assistance at the Library Foundation Tanana Valley Fair booth.

Assisted the Foundation with various events when requested.

Objective C5: To support and cooperate with the Fairbanks North Star Borough Library System in developing library services and facilities for the community.

Action: Continue to respond positively to the Library staff's requests for program support, as they are received.

Our advocacy for the North Pole Branch Library strengthens the community's knowledge of the library services and programs available throughout the Borough. We have a good working relationship with the Borough Librarian, Mary Ellen Baker, and staff. The City of North Pole and the Borough staffs have also been very helpful.

GOAL D: Other Related Objectives

Objective D1 : Establish Friends of the North Pole Branch Library permanent archival record and keep it up to date, including any paper or media type items. Find a suitable storage location.

The Friends Archival Records will be housed at the North Pole Branch Library.

Actions: Review current records and bring them up to date.

A Document Retention and Destruction Policy has been adopted and is being implemented.

Objective D2: Review and update Friends of the North Pole By-Laws and Standing Rules to keep them current.

Actions: "Article XII - By-Laws state the By-Laws shall be reviewed every two (2) years by the Board. A Committee may be appointed to suggest revisions that the Board shall place before the Membership for their approval at the Annual Meeting."

The By-Laws were approved in 2013, therefore according to our By-Laws they should be reviewed in 2015.

**Prepared by
Patricia A. Thurman, Secretary**

Office of the Mayor
City of North Pole

Proclamation

WHEREAS, Katherine Dykes is a senior at North Pole High School and is the daughter of Bob & Jasmine Dykes of North Pole, Alaska; and

WHEREAS, Katherine is a member of the National Honor Society, is secretary of the Key Club, and plays varsity softball; and

WHEREAS, Katherine is friendly and positive in all circumstances and is compassionate and tolerant of others beliefs. She is a determined and competitive young person but conscientious in her schoolwork and all other aspects of her life; and

WHEREAS, Katherine has worked hard for her academic success. She is an intelligent, athletic, kind, and compassionate person who will succeed at whatever she puts her mind to; and

WHEREAS, the City of North Pole desires to recognize the outstanding students in the community.

NOW, THEREFORE I, Bryce J. Ward, Mayor of the City of North Pole, do hereby proclaim Katherine Dykes:

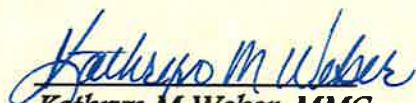
The North Pole City Council

"Student of the Month"

For the Month of October 2014


Bryce J. Ward, Mayor

ATTEST:


Kathryn M. Weber, MMC
North Pole City Clerk



Office of the Mayor
City of North Pole

Proclamation

“Extra Mile Day”

WHEREAS, the City of North Pole is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, the City of North Pole is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

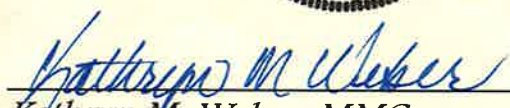
WHEREAS, the City of North Pole is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

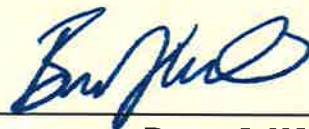
WHEREAS, the City of North Pole acknowledges the mission of Extra Mile America to create 500 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2014.

NOW THEREFORE, I, Mayor of the City of North Pole, Alaska do hereby proclaim November 1, 2014 to be Extra Mile Day. I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.



ATTEST:


Kathryn M. Weber, MMC
North Pole City Clerk



Bryce J. Ward, Mayor



REPORT OF ELECTION CANVASS BOARD

October 7, 2014 Municipal Election

We, the undersigned, served as canvass board judges in the Municipal Election of October 7, 2014, do hereby certify that we have examined in detail all absentee and questioned ballots, original and questioned registers, for the 1 precinct of the City of North Pole.

Upon completion of the canvass, it is our opinion that the attached summary of election returns, as compiled by the Borough Clerk, accurately reflects the total shown on the Certificate of Election Returns by the election board of each voting precinct.

<u>Cyrene Cook</u>	<u>J. Gregory</u>
<u>Lorice A. Pensford</u>	<u>Patricia J. Mitchell</u>
<u>Carolyn Musten</u>	<u>Deanna R. Morris</u>
Canvass Board Chair	

Election Summary Report

2014 Regular Election

October 7, 2014

Summary For City of North Pole, All Counters, City of North Pole

Unofficial

Date:10/14/14

Time:15:58:37

Page:1 of 1

Registered Voters 67776

Num. Report Precinct 3 - Num. Reporting 3 100.00%

North Pole City Council	CNP	Total	
Number of Precincts		3	
Precincts Reporting		3	100.0 %
Times Counted	201/1557		12.9 %
Total Votes		227	
Thomas R. McGhee		116	51.10%
B. Kevin McCarthy		95	41.85%
Write-in Votes		16	7.05%

CONP Proposition 1 (Charter Amendment)	CNP	Total	
Number of Precincts		3	
Precincts Reporting		3	100.0 %
Times Counted	201/1557		12.9 %
Total Votes		191	
YES		150	78.53%
NO		41	21.47%

Election Summary Report
2014 Regular Election
October 7, 2014

Date:10/14/14
Time:15:59:07
Page:1 of 1

Summary For 03-175 North Pole, All Counters, City of North Pole
Unofficial

Registered Voters 1557

Num. Report Precinct 1 - Num. Reporting 1 100.00%


North Pole City Council	CNP	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	190/1557	12.2	%
Total Votes		216	
Thomas R. McGhee		110	50.93%
B. Kevin McCarthy		90	41.67%
Write-in Votes		16	7.41%

CONP Proposition 1 (Charter Amendment)	CNP	Total	
Number of Precincts		1	
Precincts Reporting		1	100.0 %
Times Counted	190/1557	12.2	%
Total Votes		181	
YES		141	77.90%
NO		40	22.10%



North Pole Fire Department
125 Snowman Lane - North Pole, Alaska 99705
Phone: 907.488.2232 Fax: 907.488.3747

Memo

To: Mayor Ward
From: Chief Lane 
Date: October 15, 2014
Re: Defibrillator

Mayor,

I would like to purchase two (2) Zoll X series Defibrillators from Zoll Medical Corporation at a cost of \$58,253.00. Our currently defibrillators are 13 years old and two models out of what is currently being used by other ambulances services in the area. AHA recommends that defibrillators be replaced every five to eight years. We have two grants to use to replace them, A \$30,000 Code Blue grant and our State of Alaska equipment grant.

The new model has upgrades and features that will improve patient care over our current model. Some of those features are:

- See thru CPR With feed back
- Pulse Oximetry that reads carbon monoxide
- End Tidal carbon dioxide monitoring on reparatory patients
- Able to monitor more than one lead at a time
- Able to transmit EKG to hospital

Attached is paper work showing the Zoll X series participating in the National Association of State Procurement officials (NASPO) and the State of Alaska participation in NASPO. Also included is the Cities purchasing ordinance that allows us the purchase under NASPO.

Please let me know if there are any questions.

**ZOLL Medical Corporation**

Worldwide Headquarters
 269 Mill Rd
 Chelmsford, Massachusetts 01824-4105
 (978) 421-9655 Main
 (800) 348-9011
 (978) 421-0015 Customer Support
 FEDERAL ID#: 04-2711626

TO: North Pole Fire Department

125 Snowman Lane
 North Pole, AK 99705

Attn: **Chief Buddy Lane**email: blane@northpolefire.org

Tel: 907-488-0444

QUOTATION 157866 V:4

DATE: October 03, 2014

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
1	601-2221011-01	X Series® Manual Monitor/Defibrillator \$14,995 with 4 trace tri-mode display monitor/ defibrillator/ printer, comes with Real CPR Help®, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth, USB cellular modem capable) USB data transfer capable and large 6.5" (16.5cm) diagonal screen, full 12 ECG lead view with both dynamic and static 12-lead mode display. Accessories Included: <ul style="list-style-type: none"> • Six (6) foot 3- Lead ECG cable • MFC cable • MFC CPR connector • A/C power adapter/ battery charger • A/C power cord • One (1) roll printer paper • 6.6 Ah Li-ion battery • Carry case • Declaration of Conformity • Operator's Manual • Quick Reference Guide • One (1)-year EMS warranty Advanced Options: Real CPR Help Expansion Pack \$ 995 CPR Dashboard quantitative depth and rate in real time, release indicator, interruption timer, perfusion performance indicator (PPI) • See - Thru CPR artifact filtering ZOLL Noninvasive Pacing Technology: \$2,550 Masimo Pulse Oximetry	2	\$37,275.00	\$30,565.50	\$61,131.00

This quote is made subject to ZOLL's standard commercial terms and conditions (ZOLL T's + C's) which accompany this quote. Any purchase order (P.O.) issued in response to this quotation will be deemed to incorporate ZOLL T's + C's. Any modification of the ZOLL T's + C's must be set forth or referenced in the customer's P.O. No commercial terms or conditions shall apply to the sale of goods or services governed by this quote and the customer's P.O unless set forth in or referenced by either document.

Page 1 Subtotal**\$61,131.00**

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. PRICES QUOTED ARE VALID FOR 60 DAYS.
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. FAX PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT 978-421-0015 OR EMAIL TO ESALES@ZOLL.COM.
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING www.zollwebstore.com.

Jonathan Erickson
 Senior EMS Territory Manager
 509-863-6279

**ZOLL Medical Corporation**

Worldwide Headquarters
 269 Mill Rd
 Chelmsford, Massachusetts 01824-4105
 (978) 421-9655 Main
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Tel: 907-488-0444

QUOTATION 157866 V:4

DATE: October 03, 2014

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
		SP02 \$1,795 • Signal Extraction Technology (SET) • Rainbow SET NIBP Welch Allyn includes: \$3,495 • Smartcuff 10 foot Dual Lumen hose • SureBP Reusable Adult Medium Cuff End Tidal Carbon Dioxide monitoring (ETCO2) Orion Microstream Technology: \$4,995 Order required Microstream tubing sets separately Interpretative 12- Lead ECG: \$8,450 • 12-Lead one step ECG cable- includes 4- Lead limb lead cable and removable precordial 6- Lead set				
2	8000-0330	SpO2 Rainbow Reusable Patient Cable: Connects to LNCS Single Use and Reusable Sensors (4 ft)	2	\$295.00	\$241.90	\$483.80 *
3	8000-0294	SpO2 LNCS Adult Reusable Sensor (1 each)	2	\$295.00	\$241.90	\$483.80 *
4	8000-0580-01	Six hour rechargeable Smart battery	2	\$495.00	\$405.90	\$811.80 *
5	8300-0500-01	SurePower 4 Bay Charging System including 4 Battery Charging adapters	1	\$2,583.00	\$2,118.06	\$2,118.06 *
6	8300-0520-01	Filterline Set Adult/Pediatric, Case of 25	1	\$275.00	\$225.50	\$225.50 *

This quote is made subject to ZOLL's standard commercial terms and conditions (ZOLL T's + C's) which accompany this quote. Any purchase order (P.O.) issued in response to this quotation will be deemed to incorporate ZOLL T's + C's. Any modification of the ZOLL T's + C's must be set forth or referenced in the customer's P.O. No commercial terms or conditions shall apply to the sale of goods or services governed by this quote and the customer's P.O. unless set forth in or referenced by either document.

Page 2 Subtotal**\$65,253.96**

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Jonathan Erickson
 Senior EMS Territory Manager
 509-863-6279

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TO: North Pole Fire Department

125 Snowman Lane
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Attn: Chief Buddy Laneemail: blane@northpolefire.org

Tel: 907-488-0444

QUOTATION 157866 V:4**DATE:** October 03, 2014**TERMS:** Net 30 Days**FOB:** Shipping Point**FREIGHT:** Prepay and Add

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
7	4001-9918	ZOLL M Series Monophasic w/Pacing Trade-In	2		(\$3,500.00)	(\$7,000.00) **
<div>*Reflects WSCA-NASPO# SW300 Contract Pricing.*</div> <div>**Trade-In Value valid if all units purchased are in good operational and cosmetic condition, and include all standard accessories such as paddles, cables, etc. Customer assumes responsibility for shipping trade-in equipment to ZOLL Chelmsford within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.</div>						

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TOTAL \$58,253.96

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Jonathan Erickson
Senior EMS Territory Manager
509-863-6279

reduced scope, to negotiate an adjustment of the bid price with the low responsive and responsible bidder.

B. Competitive Sealed Proposals.

1. When the City Council determines that the use of competitive sealed bidding is either not practicable or not advantageous to the City, a contract may be entered into by use of the competitive sealed proposals method.
2. Proposals shall be solicited through a request for proposals.
3. Adequate public notice of the request for proposals shall be given including publication in a newspaper of general circulation at least fifteen days prior to the deadline for proposals.
4. No proposals shall be handled so as to permit disclosure of the identity of any offeror or the contents of any proposal to competing offers during the process of negotiation. The proposals shall be open for public inspection only after contract award by the City Council.
5. The request for proposals shall state the relative importance of price and other evaluation factors.
6. Award shall be made to the responsible offeror whose proposal is determined in writing to be the most advantageous to the City taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain the basis on which the award is made.

C. Cancellation of Invitations for Bids or Requests for Proposals. An invitation for bids, a request for proposals or other solicitation may be cancelled, or any or all bids or proposals may be rejected in whole or in part as may be specified in the solicitation, when it is for good cause and in the contract file. Each solicitation issued by the City shall state that the whole or part may be rejected for good cause when in the best interest of the City. Notice of cancellation shall be sent to all businesses solicited. The notice shall identify the solicitation, explain the reasons for cancellation and, where appropriate, explain that an opportunity will be given to compete on any resolicitation or any future procurement of similar items.

D. If a bidder or offeror who otherwise would have awarded a contract is found nonresponsive, a written determination of nonresponsibility setting forth the basis of the finding shall be prepared by the City. The unreasonable failure of a bidder or offeror to promptly supply information in connection with an inquiry with respect to responsibility may be grounds for a determination of nonresponsibility with respect to such bidder or offeror. A copy of the determination shall be sent promptly to the nonresponsive bidder or offeror. The final determination shall be made part of the contract file and be made a public record.

E. The City Council may award contracts based upon requests for bids or requests for proposals issued by another entity provided the requests for bids or requests for proposals meet the minimum requirements detailed in subsection (A) of this section for bids or subsection (B) of this section for proposals and provided:

Buddy Lane

From: Polk, Linda L (DOA) [linda.polk@alaska.gov]
Sent: Friday, September 19, 2014 4:39 PM
To: blane@gci.net
Subject: Defibrillator contract

Hi Buddy, You can use the attached contract to purchase defibrillators from without having to do your own solicitation as the procurement has already been done by the State. I attached a link to our agreement. There are three vendors you can purchase from, you can choose which one at random as long as they have a YES under PA signed.

<http://doa.alaska.gov/dgs/cam/docs/09-Automated-External-Defibrillators.pdf>

I will be out of the office next week but if you need anything else you can reach Matt Pegues at 465-5681 he will be watching my desk while I am out.

Linda Polk

Contracting Officer
Division of General Services
907 465-8292 | <http://doa.alaska.gov/dgs/purchasing/>



Automated External Defibrillators

The National Association of Procurement Officials (NASPO) leverages the buying power of all 50 states to offer exceptional pricing for participating states and their political subdivision. Alaska is an active member of NASPO. In order to use a NASPO contract, the state must sign a Participating Addendum (PA).

The following non-mandatory Automated External Defibrillators contracts are available to Alaska state agencies and Alaska political subdivisions:

Contractor	Price Agreement Number	PA Signed
<i>Cardiac Science</i>	<i>SW60300-750</i>	<i>Yes</i>
<i>Medtronic Physio-Control</i>	<i>SW60300-752</i>	<i>Yes</i>
<i>Philips Medical Systems</i>	<i>SW60300-751</i>	<i>No</i>
<i>Zoll Medical Corporation</i>	<i>SW60300-850</i>	<i>Yes</i>

PLACING ORDERS: With most contractors, agencies have the option to place orders via phone, fax or online. Always identify the Price Agreement Number to receive the NASPO discount.

F.O.B. Point: The F.O.B. point for all orders is Final Destination. All prices include shipping anywhere within the boundaries of the State of Alaska. No additional freight charges will apply unless the ordering agency requests expedited shipping.

The original solicitation and contract terms and conditions for this contract can be found at the following website:

<https://www.ok.gov/dcs/solicit/app/solicitationDetail.php?sollID=121>

If you have any questions regarding the Alaska's participation in this contract, please contact:

Linda Polk
Contracting Officer
Desk: (907) 465-8292
Fax: (907) 465-2189
Linda.Polk@alaska.gov

Last Updated 02/27/2013



**State of Oklahoma
Department of Central Services
Central Purchasing**

Statewide Contract Addendum

This addendum is added to and is to be considered part of the subject contract.

Contract Issuance Date: 04/01/2011

Statewide Contract #: SW300

Contract Title: AED - Automated Electronic Defibrillators

Addendum Date: 04/16/2012

Addendum #: 12

Zoll is adding a new line to their price list. The EMS X Series has been added to their contract. All other terms, pricing and conditions remain the same. See the attached for pricing.

For questions regarding this contract, please contact:

Laura Bybee
High-Tech Contracting and Procurement Officer
laura_bybee@dcs.state.ok.us
Phone: 405-522-1037

Solicitation Detail

Please use the 'Notify Me' button to be automatically made aware of any amendments to this particular solicitation. If you would like to be electronically notified of future opportunities for this or other type commodities, you will need to register with Central Purchasing by clicking on 'Vendor Registration' link.

Agency: Central Purchasing Division
Contract Type: Mandatory Statewide

Solicitation Number: SW300
SW Number: CPSW300
Status: Awarded
Closing Date Status: Original

Description:
 Automated External Defibrillator (AED).

Buyer:
 Laura Bybee

Closing Date:
 04/01/2011

Award Date:
 04/01/2011

Contract Period Starting Date: 04/01/2011
Contract Period Ending Date: 03/31/2015

Agreement Period Starting Date: 04/01/2011
Agreement Period Ending Date: 03/31/2017

Attachments:

Attachment Title	Attachment Type	File Type	Comments
<u>SW300-Contract</u>	Contract	pdf	Original Contract.
<u>SW300-NASPO-Model-Participating-Addendum</u>	Other	doc	NASPO Model Participating Addendum Form.
<u>SW300-Cardiac-Science-Response</u>	Other	pdf	Cardiac Science RFP Response.
<u>SW300-Defibtech-Response</u>	Other	pdf	Defibtech RFP Response.
<u>SW300-Heartsine-Response</u>	Other	pdf	Heartsine RFP Response.
<u>SW300-Philips-Response</u>	Other	pdf	Philips RFP Response.
<u>SW300-Physio-Control-Response</u>	Other	pdf	Physio-Control RFP Response.
<u>SW300-Zoll-Response</u>	Other	pdf	Zoll RFP Response.
<u>SW300-Addendum#1</u>	Addendum	pdf	Clarification of Expiration Dates.
<u>SW300-Addendum#2</u>	Addendum	pdf	Addition of School Health as a vendor for Cardiac Science.
<u>SW300-Addendum#3</u>	Addendum	pdf	Addition of ADS as an authorized vendor for Cardiac Science.
<u>SW300-Addendum#4</u>	Addendum	pdf	Addition of Marely AED's as a distributor for Zoll for the State of Missouri only. Addition of American First Response as a distributor for Zoll for the State of Arkansas only.
<u>SW300-Addendum#5</u>	Addendum	pdf	Addition of AED Everywhere as a distributor for Cardiac Science.
<u>SW300-Addendum#6</u>	Addendum	pdf	Updated Pricing for Philips.
<u>SW300-Addendum#7</u>	Addendum	pdf	Addition of Zee Medical as a distributor for Zoll.
<u>SW300-Addendum#8</u>	Addendum	pdf	Updated pricing for Physio-Control.
<u>SW300-Addendum#9</u>	Addendum	pdf	Addition of AED Everywhere as a distributor for Cardiac Science in the States of Wyoming and North Dakota.
<u>SW300-Addendum#10</u>	Addendum	pdf	Addition of School Health as a distributor for Zoll.
<u>SW300-Addendum#11</u>	Addendum	pdf	Renewal for Contract Period of 4/1/12 through 3/31/13. Updated price lists for Philips, Physio-Control and Zoll. Addition of School Health as a distributor for Physio-Control. Updated State Contact Information for Philips. Addition of City of Frisco, TX for Physio-Control. Addition of State of Utah for Zoll.
<u>SW300-Addendum#12</u>	Addendum	pdf	Addition of Zoll EMS X Series.
<u>SW300-Addendum-#13</u>	Addendum	pdf	Addition of State of Washington for Physio-Control.
<u>SW300-Addendum-#14</u>	Addendum	pdf	Addition of the State of Nevada for Physio-Control and updated item #'s. Updated contact information for Cardiac Science and update item #'s.
<u>SW300-Addendum-#15</u>	Addendum	pdf	Renewal of Contract for Contract Period of April 1, 2013 through March 31, 2014. Updated Contact Information for Philips Healthcare. Updated Price Lists for Philips Healthcare, Zoll Medical, Physio-Control, and Cardiac Science. Addition of Distributors for Zoll Medical and Cardiac Science.

SW300-Addendum-#16	Addendum	pdf	Renewal of Contract for the period of April 1, 2014 through March 31, 2015. Several vendors announced Pricing Updates and Distributor changes.
SW300-Addendum-#17	Addendum	pdf	Additional Distributors for Physio-Control, Defibtech, Heartsine and Zoll for the following States: Virginia, Delaware, Missouri, Arkansas and Florida as listed.
SW300-Addendum-#18	Addendum	pdf	Addition of Distributors for Philips and Physio-Control.

Comments

For Certified AED/CPR Training Contact William Justice, AHA BLS Regional Faculty (Telephone) 642-3383 or WilliamJustice@cox.net
Dolly Rolland or Catherine Haynes AHA CPR/AED Instructors (Telephone) 580-762-5815

Categories:**42170000 Emergency and field medical services products**

42172100 Emergency medical services resuscitation products

42172105 Automated external defibrillator AED accessories

42172101 Automated external defibrillators AED or hard paddles

- **Receive solicitation notifications automatically for all solicitations in this commodity!** - register your organization with the State of Oklahoma at www.vendors.ok.gov.

Note: beginning July 1st, 2010, Central Purchasing will require suppliers to register with Central Purchasing prior to completion of award (read more). Failure to do so will delay contract award.

- **Reminder:** It is the Bidder's responsibility to check the OMES/Central Purchasing website frequently for any possible amendments that may be issued. Central Purchasing is not responsible for a bidder's failure to download any amendment documents required to complete a solicitation.
 - If documents listed on this page do not meet your accessibility requirements, please contact OMES at (405) 522-0955 and appropriate accommodations will be made.
 - If you are looking for a Contracting Officer's contact information, please click Buyers Contact List.
 - We recommend you use the latest version of Adobe Reader. If you need to download Adobe Reader, here is a link to the Adobe WebSite.
-

CITY OF NORTH POLE

ORDINANCE 14-22

AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 2, CHAPTER 2.36 PERSONNEL CODE, SECTION .470 B. and C. - PAY

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

WHEREAS, the City of North Pole Municipal Code should be amended to conform to the requirements of the City and to clarify questionable areas.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Amend Title 2, Chapter 36 Personnel Code, Section .470 Pay, as follows [new text in *italicized red font*; deleted text in ~~striketrough~~ font :

2.36.470 Pay.

B. Employees (excluding Fire Department personnel) working a regularly scheduled evening shift shall earn a pay differential hourly rate of \$0.25 *\$1.00* (~~twenty-five cents~~ *one dollar*) an hour for hours worked from 4:00 *3:00* p.m. to 12:00 a.m. *10:00 p.m.*

C. Employees (excluding Fire Department personnel) working a regularly scheduled night shift shall earn a pay differential hourly rate of \$0.50 *\$2.00* (~~fifty cents~~ *two dollars*) an hour for hours worked from 12:00 a.m. *10:00 p.m.* to 8:00 a.m.

Section 3. **Effective Date.** This ordinance shall become effective on January 1, 2015.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 3rd day of November, 2014.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:

CITY OF NORTH POLE

ORDINANCE 14-23

AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 2, CHAPTER 2.36 PERSONNEL CODE, SECTION .470 PAY

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

WHEREAS, the City of North Pole Municipal Code should be amended to conform to the requirements of the City and to clarify questionable areas.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Amend Title 2, Chapter 36 Personnel Code, Section .470 Pay, as follows [new text in *italicized red font*; deleted text in ~~strikethrough~~ font :

2.36.470 Pay.

D. The City Council shall review periodically the pay scale to recommend cost of living increase adjustments as warranted and shall communicate back to the employees the outcome of the review.

E. Employees will advance to the next pay step on January 1st of each year, except for those new employees hired within the last quarter of the year. Employees hired within the last quarter of the year will not be eligible for their annual step salary increases until the next January following their one-year anniversary.

F. Professional development step salary increases. Employees may earn horizontal step increases for professional development as follows:

Accounts Receivable/Receptionist Clerk:

Clerk I	2 Steps
Clerk II	2 Steps
Clerk III	2 Steps

City Accountant:

Certified Public Accountant (CPA)	2 Steps
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City Clerk:

Certified Municipal Clerk (CMC)	2 Steps
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Certificate in Human Resource Management	2 Steps
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Master Municipal Clerk (MMC)	2 Steps
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Dispatch/Evidence Technician:

Dispatch/Evidence Technician I	2 Steps
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Dispatch/Evidence Technician II	2 Steps
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Dispatch/Evidence Technician III	2 Steps
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Firefighter Personnel:

Meets requirements for rank advancement	2 Steps
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Firefighter Personnel (continued)

(Engineer, Lieutenant, Captain, Deputy Fire Chief)

Police Officer:

Police Officer I	2 Steps
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Police Officer II	2 Steps
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Police Officer III	2 Steps
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Public Works Assistant:

Public Works Assistant I	2 Steps
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Public Works Assistant II	2 Steps
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Utility Assistant:

Utility Assistant I 2 Steps

Utility Operator I 2 Steps

Utility Operator II 2 Steps

Water Treatment Level III 1 Step

Criteria for professional development will be developed by department heads coordinated with the Mayor and approved by the City Council. Current employees who meet the professional development criteria for advancement at the time of adoption of Ordinance 04-05 will be grandfathered in for longevity requirements. Initial placement in professional development track will not be cumulative and will result in two step advancements only. Police Sergeants are eligible for professional development advancement.

G. Newly hired employees shall be employed at the starting rate of the appropriate salary range. However, in the case where unusual difficulty has been experienced in filling a vacancy, or when the applicant is exceptionally qualified, on approval of Council the Mayor may direct the starting salary above the minimum. Credit for prior years of similar service may be granted at the rate of two prior years of experience for one horizontal step increment. ~~Employees hired in 1999 to present will be eligible for this credit.~~

H. Promotions. An employee who has received a promotion shall move vertically to the position classification slot designated in the step code promotion title. No vertical promotion shall exceed \$500 (five hundred dollars) a month increase. An employee shall be moved to the next highest slot under the promotion limit.

I. Overtime Pay. All time worked over the number of hours in the prescribed normal work week shall be compensated at one and one-half times the regular rate of pay. Employees who take leave during their prescribed work week are not eligible for overtime pay that week until they have actually worked over the number of hours normally scheduled to work.

J. Holiday Pay. Any employee who is required to work on a City-approved holiday will be paid two times the regular rate of pay (double time). When an employee works over the hours of a prescribed duty day (overtime) on a City-approved holiday, the employee will only be compensated at the double time rate.

(Ord. 10-09 §2, 2010; Ord. 10-02 §2, 2010; Ord. 08-13 §2(part), 2008; Ord 04-05 §2(part), 2004; Ord. 01-12 §2(part), 2001; Ord. 01-09 §2(part), 2001; Ord. 00-3 §2(part), 2000; Ord. 99-1 §2, 1999; Ord. 98-12 §2(part), 1998)

See attached revised Unified Pay Scale

Section 3. **Effective Date.** This ordinance shall become effective on January 1, 2015.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 3rd day of November, 2014.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:

City of North Pole
Ordinance 10-09

12% COLA value	1.12																			
POSITION	Range 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000	4000
Mayor	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750	5750
Police Chief	4246	4402	4558	4713	4869	5025	5180	5336	5492	5648	5803	5959	6115	6270	6426	6582	6737	6893	7049	7200
Fire Chief	4246	4402	4558	4713	4869	5025	5180	5336	5492	5648	5803	5959	6115	6270	6426	6582	6737	6893	7049	7200
Police Lt.	3820	3960	4100	4240	4380	4520	4660	4800	4940	5080	5220	5360	5500	5640	5780	5920	6060	6200	6340	6480
Deputy Fire Chief	22.03	22.84	23.65	24.46	25.26	26.07	26.88	27.69	28.50	29.30	30.11	30.92	31.73	32.53	33.34	34.15	34.96	35.76	36.57	37.38
Director of City Services	4246	4402	4558	4713	4869	5025	5180	5336	5492	5648	5803	5959	6115	6270	6426	6582	6737	6893	7049	7200
City Clerk	3461	3583	3705	3828	3950	4072	4194	4316	4438	4560	4682	4804	4926	5048	5170	5292	5415	5537	5659	5791
City Accountant	3461	3583	3705	3828	3950	4072	4194	4316	4438	4560	4682	4804	4926	5048	5170	5292	5415	5537	5659	5791
Accts Payable/Sales Tax	3005	3066	3124	3185	3243	3302	3363	3421	3481	3540	3600	3658	3718	3778	3836	3897	3955	4016	4074	4133
Receptionist Clerk	17.33	17.68	18.02	18.37	18.70	19.05	19.40	19.73	20.08	20.42	20.76	21.10	21.45	21.79	22.13	22.48	22.81	23.16	23.50	23.84
Accts Rcv/ & Permits	3005	3066	3124	3185	3243	3302	3363	3421	3481	3540	3600	3658	3718	3778	3836	3897	3955	4016	4074	4133
Utility Billing Clerk	17.33	17.68	18.02	18.37	18.70	19.05	19.40	19.73	20.08	20.42	20.76	21.10	21.45	21.79	22.13	22.48	22.81	23.16	23.50	23.84
	Range 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Public Works	3820	3960	4100	4240	4380	4520	4660	4800	4940	5080	5220	5360	5500	5640	5780	5920	6060	6200	6340	6480
Supervisor	22.03	22.84	23.65	24.46	25.26	26.07	26.88	27.69	28.50	29.30	30.11	30.92	31.73	32.53	33.34	34.15	34.96	35.76	36.57	37.38
Public Works	3300	3408	3515	3623	3730	3838	3945	4053	4160	4268	4375	4483	4590	4698	4805	4913	5020	5128	5235	5334
Assistant	19.03	19.66	20.27	20.90	21.51	22.14	22.75	23.38	24.00	24.62	25.24	25.86	26.48	27.10	27.72	28.34	28.96	29.58	30.20	30.77
Utility Supervisor	3820	3960	4100	4240	4380	4520	4660	4800	4940	5080	5220	5360	5500	5640	5780	5920	6060	6200	6340	6480
	22.03	22.84	23.65	24.46	25.26	26.07	26.88	27.69	28.50	29.30	30.11	30.92	31.73	32.53	33.34	34.15	34.96	35.76	36.57	37.38
Utility Operator	3461	3584	3708	3831	3954	4077	4200	4324	4447	4570	4693	4816	4940	5063	5186	5309	5432	5556	5679	5791
	19.96	20.67	21.39	22.10	22.81	23.52	24.23	24.94	25.65	26.36	27.07	27.78	28.50	29.20	29.91	30.62	31.33	32.05	32.76	33.40
Utility Assistant	3300	3408	3515	3623	3730	3838	3945	4053	4160	4268	4375	4483	4590	4698	4805	4913	5020	5128	5235	5334
	19.03	19.66	20.27	20.90	21.51	22.14	22.75	23.38	24.00	24.62	25.24	25.86	26.48	27.10	27.72	28.34	28.96	29.58	30.20	30.77
	Range 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Police Sergeant	3461	3584	3708	3831	3954	4077	4200	4324	4447	4570	4693	4816	4940	5063	5186	5309	5432	5556	5679	5791
	19.96	20.67	21.39	22.10	22.81	23.52	24.23	24.94	25.65	26.36	27.07	27.78	28.50	29.20	29.91	30.62	31.33	32.05	32.76	33.40
Police Detective	3408	3515	3623	3730	3838	3945	4053	4160	4268	4375	4483	4590	4698	4805	4913	5020	5128	5235	5334	5432
	19.66	20.27	20.90	21.51	22.14	22.75	23.38	24.00	24.62	25.24	25.86	26.48	27.10	27.72	28.34	28.96	29.58	30.20	30.77	31.33
Police Officer	3300	3408	3515	3623	3730	3838	3945	4053	4160	4268	4375	4483	4590	4698	4805	4913	5020	5128	5235	5334
	19.03	19.66	20.27	20.90	21.51	22.14	22.75	23.38	24.00	24.62	25.24	25.86	26.48	27.10	27.72	28.34	28.96	29.58	30.20	30.77
Admin.Assistant/ Dispatcher/Evidence	3005	3066	3124	3185	3243	3302	3363	3421	3481	3540	3600	3658	3718	3778	3836	3897	3955	4016	4074	4133
	17.33	17.68	18.02	18.37	18.70	19.05	19.40	19.73	20.08	20.42	20.76	21.10	21.45	21.79	22.13	22.48	22.81	23.16	23.50	23.84

City of North Pole
Ordinance 10-09

	<u>Range 1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	<u>20</u>
Fire Captain	3461	3584	3708	3831	3954	4077	4200	4324	4447	4570	4693	4816	4940	5063	5186	5309	5432	5556	5679	5791
19 day cycle	15.01	15.54	16.08	16.62	17.15	17.68	18.22	18.75	19.29	19.82	20.36	20.89	21.43	21.96	22.49	23.03	23.56	24.10	24.63	25.12
Fire Lieutenant	3355	3470	3586	3701	3816	3932	4047	4162	4278	4393	4508	4624	4739	4855	4970	5085	5201	5316	5431	5552
	14.55	15.05	15.55	16.05	16.55	17.05	17.55	18.05	18.55	19.05	19.55	20.06	20.55	21.06	21.56	22.06	22.56	23.06	23.56	24.08
Fire Engineer	3300	3408	3515	3623	3730	3838	3945	4053	4160	4268	4375	4483	4590	4698	4805	4913	5020	5128	5235	5334
	14.31	14.78	15.24	15.71	16.18	16.65	17.11	17.58	18.04	18.51	18.98	19.44	19.91	20.38	20.84	21.31	21.77	22.24	22.71	23.14
Firefighter	2888	2980	3072	3163	3255	3347	3439	3531	3623	3714	3806	3898	3990	4082	4174	4265	4357	4449	4541	4631
	12.52	12.92	13.32	13.72	14.12	14.52	14.91	15.31	15.71	16.11	16.51	16.91	17.31	17.70	18.10	18.50	18.90	19.30	19.70	20.09

CITY OF NORTH POLE

Ordinance 14-24

AN ORDINANCE REPEALING TITLE 4 CHAPTER 4.08, SECTION .055 SALES
TAX REFUND

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

WHEREAS, the City of North Pole desires to make changes to the Sales Tax Code of the North Pole Municipal Code to bring it into compliance with existing laws.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and temporary nature and shall be codified.

Section 2. Title 4, Chapter 4.08.055 of the North Pole Municipal Code of Ordinances is as follows [new text in *italicized red font*; deleted text in ~~strikethrough font~~]:

Chapter 4.08
SALES TAX

4.08.055 Senior/disabled sales tax refund

~~Senior or disabled citizens who are residents of the city shall receive refunds from the sales tax imposed by the city in the amount not to exceed sixty *eighty* dollars per annum. Any eligible applicant with a delinquent account with the City of North Pole shall have their refund applied to delinquent account. Applicants must meet the following requirements:~~

- ~~_____ A. The citizen is a resident of the city at least sixty-five years of age; or~~
- ~~_____ B. The citizen is a resident of the city and is one hundred percent disabled by virtue of the disability standards set by the Social Security Act of the United States.~~

~~In addition to meeting any of the requirements of this subsection, citizens must apply for the refund beginning January 1st and ending March 31st of the year refund is sought.~~

~~(Ord. 00-10 §2, 2000; Ord. 99-29 §2(part), 1999)~~

Section 3. **Effective Date.** This ordinance shall be effective at 50 p.m. on the first City business day following its adoption..

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 3rd day of November, 2014.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED Yes: No: Absent:

COPY

CITY OF NORTH POLE

Ordinance 04-15

AN ORDINANCE AMENDING TITLE 4 CHAPTER 4.08, SALES TAX REFUND

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

WHEREAS, the City of North Pole desires to make changes to the Sales Tax Code of the North Pole Municipal Code to bring it into compliance with existing laws.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and temporary nature and shall be in effect for two years.

Section 2. Title 4, Chapter 4.08 of the North Pole Municipal Code of Ordinances is as follows:

Section 3. **Effective Date.** This ordinance shall be effective January 1, 2005 and sunset December 31, 2006. Applicants will be eligible to receive higher refunds in 2006 and 2007.

Chapter 4.08
SALES TAX

4.08.055 Senior/disabled sales tax refund

Senior or disabled citizens who are residents of the city shall receive refunds from the sales tax imposed by the city in the amount not to exceed ~~sixty~~ **eighty** dollars per annum. Any eligible applicant with a delinquent account with the City of North Pole shall have their refund applied to delinquent account. Applicants must meet the following requirements:

- A. The citizen is a resident of the city at least sixty-five years of age; or
- B. The citizen is a resident of the city and is one hundred percent disabled by virtue of the disability standards set by the Social Security Act of the United States.

In addition to meeting any of the requirements of this subsection, citizens must apply for the refund beginning January 1st and ending March 31st of the year refund is sought.

(Ord. 00-10 §2, 2000; Ord. 99-29 §2(part), 1999)

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 20th day of December, 2004.

COPY

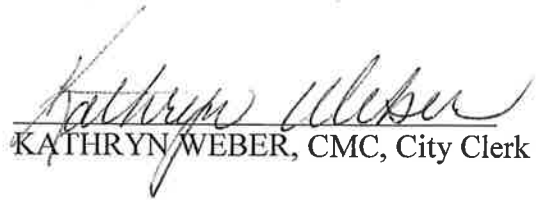
Sponsored by: Mayor Jacobson and David Pieczynski

Introduced & Advanced: December 6, 2004, 2004

Approved: December 20, 2004


JEFFREY JAMES JACOBSON, Mayor

ATTEST:


KATHRYN WEBER, CMC, City Clerk

**CITY OF NORTH POLE
RESOLUTION 14-19**

**A RESOLUTION OF THE NORTH POLE CITY COUNCIL DESIGNATING CITY OFFICIALS
AUTHORIZATION TO SIGN ON CITY OF NORTH POLE ACCOUNTS**

WHEREAS, in order to carry out the financial responsibilities of city government the City Council must designate two or more city officials to sign and endorse checks, drafts or other orders on behalf of the City of North Pole; and

WHEREAS, there is a change in personnel on the North Pole City Council and it is necessary for the City Council to designate city officials who will be authorized to sign and endorse checks, drafts or other orders on all City of North Pole accounts; and

WHEREAS, it is prudent for the City to seek financial services that safeguard the financial resources of the City providing the highest level of service at the most affordable cost and best interest rates.

THEREFORE, BE IT RESOLVED that the following city officials are hereby designated and authorized to sign and endorse checks, drafts or other orders on behalf of the City of North Pole. This authority will remain in effect until revoked in writing.

BE IT FURTHER RESOLVED that the city officials listed below are authorized to receive information pertaining only to deposits, balances, items paid or items returned on City accounts. This authority will remain in effect until revoked in writing.

Bryce J. Ward

Sharron J. Hunter

Elizabeth Holm

Thomas R. McGhee

Preston Smith

B. Kevin McCarthy

Michael Welch

Kathryn M. Weber

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of North Pole, Alaska this 20th day of October, 2014.

BRYCE J. WARD, Mayor

ATTEST:

**Kathryn M. Weber, MMC
North Pole City Clerk**