



CITY OF NORTH POLE *Alaska*

REGULAR CITY COUNCIL MEETING Monday, December 16, 2013

Committee of the Whole – 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

MAYOR

Bryce Ward 888-4444

CITY CLERK

Kathy Weber, MMC 488-8583

COUNCIL MEMBERS

Michael Welch- <i>Mayor Pro Tem</i>	488-5834
Sharron Hunter- <i>Dep Mayor Pro Tem</i>	488-4282
Elizabeth Holm – <i>Alt Dep Mayor Pro Tem</i>	488-6125
Kevin McCarthy-	590-0800
Thomas McGhee-	455-0010
Preston Smith -	488-8824

1. Call to Order/Roll Call

2. Pledge of Allegiance to the US Flag

National Anthem sung by NPMS – Shahiba Bhattarai, Lindsay Moisan, Ashley Roberts, Brittany Roberts

3. Invocation

4. Approval of the Agenda

5. Approval of the Minutes

6. Communications from the Mayor

- Reading of the U. S. Bill of Rights – Mr. Wade's 5th grade class from NPE
- Introduction of North Pole King & Queen – *Bryan & Maew White*
- Employee Service Recognition
 - Christine Boddy – 5 years*
 - Richard Hagen II – 5 years*

Tricia Fogarty – 10 years

- Community Holiday Reception

7. Council Member Questions of the Mayor

8. Communications from Department Heads, Borough Representative and the City Clerk

9. Ongoing Projects Report

- *North Pole Library Report*

10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business

- a. Ordinance 13-17, An Ordinance of the North Pole City Council amending the 2013 budget and levying the mil rate

12. New Business

- a. Ordinance 13-18, An Ordinance of the City of North Pole, Alaska to amend Title 4, Revenue and Finance, Chapter 4.16, Purchasing
- b. Ordinance 13-19, An Ordinance Introducing Title 4, Chapter 4.05, Fiscal Notes for Ordinances and Resolutions
- c. Resolution 13-20, A Resolution of the City of North Pole Authorizing a matching contribution of \$48,822 to the State of Alaska Department of Transportation & Public Facilities for the Fairbanks Metropolitan Area Transportation System Preventive Maintenance³ Surface Upgrades Project (AKSAS-Design #61324; Construction #63372)
- d. Resolution 13-21, A Resolution Amending the 2014 Capital Project Priorities for the City of North Pole

13. Council Comments

14. Adjournment

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours' notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$5.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.

**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, December 2, 2013 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, December 2, 2013 to order at 7:00 p.m.

There were present:

**Ms. Holm
Ms. Hunter
Mr. McCarthy
Mr. McGhee
Mr. Smith
Mr. Welch
Mayor Ward**

Absent/Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

National Anthem sung by NPMS student, Lindsay Moisan

INVOCATION

Invocation was given by Councilwoman Holm

APPROVAL OF AGENDA

Mr. McGhee moved to Approve the Agenda of November 4, 2013

Seconded by Mr. Welch

Discussion

None

Mr. McGhee moved to consent the following items under New Business as follows:

- a. Request from North Pole Community Chamber of Commerce for 2nd and 3rd quarter bed tax monies
- b. Recommendation to accept a professional services proposal from NTL for wastewater monitoring and sampling

Seconded by Ms. Holm

Discussion

None

On the Amendment

PASSED

YES – 7 –Hunter, Smith, Holm, McGhee, Welch, McCarthy, Ward

NO – 0

Absent – 0

On the main motion as amended

PASSED

YES – 7 –Hunter, Smith, Holm, McGhee, Welch, McCarthy, Ward

NO – 0

Absent – 0

APPROVAL OF MINUTES

Mr. McGhee moved to Approve the minutes of November 25, 2013

Seconded by Mr. Welch

Discussion

None

PASSED

YES – 7 –Hunter, Smith, Holm, McGhee, Welch, McCarthy, Ward

NO – 0

Absent – 0

COMMUNICATIONS FROM THE MAYOR

The proposed North Pole City budget was made public on the 29th of October. The Approved Budget will be made available on or before January 1st online at our website, www.northpolealaska.com and at City Hall.

December 2nd 2013 the 2013 amended budget has been made public, copies are available online at our website, www.northpolealaska.com and at City Hall.

I will be out of the office from December 17th to the 25th to spend time with my family, which means Muffins with the Mayor for the month of December will be cancelled.

I was able to give a proclamation at the community Thanksgiving service held this year at the Bradway Rd., Methodist Presbyterian Church. It was a wonderful service and there was lots of pie afterwards.

Christmas in Ice opened this past weekend and the slides are very fast. I did get the opportunity to Race the Previous Mayor Doug Isaacson, I lost but I am told he cheated. If you have the opportunity to go to the park it is a real treat for families of all ages, while you are there make sure and ask about "adopting" purchasing an Ice baby, they are great door attendants to homes and businesses.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

Mr. Smith asked about the PM2.5 readings

Mayor Ward stated that the borough has a link on their website concerning that.

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Accountant, Lisa Vaughn

FINANCIAL STATEMENTS

COMBINED CASH ACCOUNTS

The top part of the page is what I refer to as our "pie". This is the cash that the city

owns. Central Treasury

The city utilizes a sweep account in which we keep \$100,000 in our checking account. Every night money "sweeps" into or out of that account to maintain the \$100,000. This is all of the cash the city has available for operations.

The city does have one other bank account, for Gaming. This account is in fund 7 and holds a minimal amount.

Xpress Bill Pay ACH

Credit card payments come into this account, then are reconciled to Xpress Bill Pay and moved to Central Treasury.

CD - (Bonds) Time Value Investment

August 2012, the City set up a one-year CD with Time Value Investments. This CD holds the required Bond reserves.

Cash Clearing Accounts

These accounts are for the sub-systems: Improvement Districts Accounts Receivable Sales Tax
Utilities Business Licenses

During the month, monies that are taken in for these accounts go to Central Treasury but are not updated to the various general ledger revenue accounts. Therefore, the negative amounts are shown as a deduction from Central Treasury to equal the Combined Cash account. This gives you your total Combined Cash which should equal account 99-00-00-1000 – Cash Combined. At month end, each sub-system is updated to the general ledger – the Cash Clearing accounts should go to zero and the revenue is now reflected on the financial statements.

CASH ALLOCATION
RECONCILIATION

This shows the "pieces of the pie" or which fund owns the cash. In fund accounting, each fund must balance ie debits equal credits. The cash allocation account xx-xx-xx-1000 is the balancing account. The grant funded funds, ie Jag/AHSO and the capital projects funds receive the bulk of their money from grants. The expenses must be booked and paid for in order to get the grant reimbursements. Therefore, there is always a lag between when the expense is incurred and then reimbursed. At year end, we accrue revenue based on the year end expenses that will balance these funds.

Zero Proof if Allocations Balance

This should always be zero to show that all cash has been correctly allocated.

CITY OF NORTH POLE
COMBINED CASH INVESTMENT
DECEMBER 31, 2013

COMBINED CASH ACCOUNTS		
99-0000-1009	MT. MCKINLEY-CENTRAL TREASURY	3,314,923.75
99-0000-1011	XPRESSBILLPAY ACH	74,073.69
99-0000-1070	CD - (BONDS) TIME VALUE INVEST	162,000.00
99-0000-1175	CASH CLEARING - UTILITIES	134,906.93)
99-0000-1176	CASH CLEARING - ACCTS REC	5,001.25)
99-0000-1177	CASH CLEARING - IMPRV DIST	4,155.38)
99-0000-1178	CASH CLEARING BUSINESS LICENSE	250.00)
99-0000-1179	CASH CLEARING SALES TAX	203,131.33)
	TOTAL COMBINED CASH	3,203,552.55
99-0000-1000	CASH COMBINED	3,203,552.55)
	TOTAL UNALLOCATED CASH	.00

ALLOCATION TO GENERAL FUND	1,735,
2 ALLOCATION TO UTILITY FUND	970 26
3 ALLOCATION TO CAPITAL PROJECTS FUND	712,
4 ALLOCATION TO ASSESSMENT FUND	360
5 ALLOCATION TO BUILDING DEPARTMENT	336,
16 ALLOCATION TO FIRE DEPARTMENT FUND	707
17 ALLOCATION TO BUCK NYSTROM MEMORIAL FUND	192,
18 ALLOCATION TO NORTH POLE COMMUNITY ICE RINK	112,
20 ALLOCATION TO NORTH POLE FESTIVAL	3,
21 ALLOCATION TO ABADE - DEPT OF JUSTICE	56
22 ALLOCATION TO AHSO PROJECT AL2009-09-01-03	10,
23 ALLOCATION TO BYRNE GRANT JAG 13-023-D	073
24 ALLOCATION TO ABADE - STATE FORFEITURES	8,
25 ALLOCATION TO WATER RESERVES	75
27 ALLOCATION TO SEWER RESERVES	20,
31 ALLOCATION TO CAPITAL PJTS - GENERAL FUND	047
32 ALLOCATION TO SISTER CITY	56,2
33 ALLOCATION TO IRS FORFEITURES	15 6
36 ALLOCATION TO IMPOUND LOT	7,0
	02
	22,
	047
	255,
	176
	513,
	106
	7,9
	51
	1
	1
	6,
	44
	17,
	654
TOTAL ALLOCATIONS TO OTHER FUNDS	3,203,
ALLOCATION FROM COMBINED CASH FUND - 99-0000-1000	552 55
	3,203,
	552.55
ZERO PROOF IF ALLOCATIONS BALANCE	.00

Director of City Services, Bill Butler

Building Department

- Permit fess submitted to renovate fire damaged residential property on West 7th Avenue
 - Building permit pending plan review
 - This project brings year-to-date value of projects to \$11.7 million

Public Works

- Snow plowing
 - Approximately \$7,800 was remaining in 2013 Snow Plowing budget line prior to plowing conducted November 30th; requires a \$1,200 budget transfer
 - Additional plowings in 2013 will require additional budget transfers
 - Street Maintenance and FMATS budget lines most likely sources of transfers
 - Planning to do a hardpack removal effort, later this month on most heavily traveled roads (5th, 8th, North Pole High School Boulevard, Homestead and Perimeter) to combat deep ruts. Funding, road conditions and temperature will affect decision whether to proceed or not

Utility Department

- Loss of flow to discharge channel in Tanana River

- Had a meeting with ADEC and DNR representatives December 2.
- No simple, quick or inexpensive solutions
- Likely to be a three to five year project
- Most promising options appear to be: (1) allowed to use dry channel of Tanana River as a discharge channel, or (2) construct a discharge pond similar to process used at Eielson AFB
- No options are off the table
- Engineering , analysis, planning and permitting for any option are likely to be significant upfront costs for the City prior to any construction
- Sulfolane contamination is going to be a problem/cost regardless of the final solution implemented

Natural Gas Utility Board

- Nothing new to report since last meeting

Police Department, Chief Dutra

- Stats in front of you. Nothing alarming other than previously mentioned issues.
- Lt. Rathbun is attending the Executive Development conference this week. Several officers attending class on search and seizure and legal issue.
- Looks like AHSO is offering some HVE hours for Dec through January. We are looking to participate.
- Still down 3 officers, one injured in training. Unprecedented number of officers this year.

Mr. Welch asked how North Pole compared with other communities with crime and asked for stats at the end of the year.

Fire Department, Chief Lane

- No report

Mr. Welch asked about the vehicles in the Fire Department riding around on summer tires and if this was something that was being fixed.

Chief Lane said that they are going to buy the tires and use them on the current ambulance and change it over once the new ambulance arrives.

Borough Representative, Mayor Ward

- No Report

City Clerk

- Bobby Weaver of Younker-Keyes & Associates, who is a registered representative of Lincoln Financial, has set meeting times to come and give presentations to all departments and to meet with employees 1 on 1. I have a schedule and employees can email me or call my office to set up an appointment with Mr. Weaver.
- 23 days until Christmas!

ONGOING PROJECTS

North Pole Community Chamber of Commerce

Santa Claus gave a report on the NPCCC. Included in the council packet was a cover letter from the Chamber and the things that they had done in the past year. He thanked the Christmas in Ice program for helping to get the Winter Festival off the ground.

He read the following letter into the minutes:

As the brand new President of the North Pole Community Chamber of Commerce (NPCCC), I hereby request the outstanding 2013 City of North Pole quarterly grants to NPCCC.

I have attached our financial statements and accounting spreadsheets for your review and will be pleased to answer any questions you may have regarding them at the appropriate Council meeting. I have not been in office long enough to have prepared a 2014 budget, although I am prepared to discuss my and the Board's future plans for the NPCCC. We are considering hosting/producing Taste of North Pole in April, Visitors Center through the summer, Christmas in July, and WinterFest (bazaar, fireworks display, candle lighting, and coronation), community holiday street, home, and business lighting, as well as a variety of business seminars (perhaps, in conjunction with the Fairbanks Chamber) and open gatherings for local businesses during 2014. We will continue to maintain and update our NPCCC website and Facebook page.

The NPCCC completed 2013 with a slight positive financial balance; however, it appears it resulted at the expense of NPCCC's involvement in historic community events, namely: the coronation of the Regents King and Queen and a minor delay in this year's candle lighting ceremony, as well as publication of its Newsletter, and adequate support of its members' needs.

I am happy to report that it appears the Visitors Center will be located again near Santa Claus House this coming summer. And, NPCCC's WinterFest already has attracted more than 40 vendors for its Bazaar on November 30, 2013, in North Pole Mall and is presenting its annual fireworks display near Hotel North Pole at 5pm on November 30, 2013, thanks to Gorilla Fireworks' and Budget Fireworks' generous donations of their fireworks and manpower. NPCCC is presenting its Candle Lighting ceremony with KJNP at Christmas in Ice at 2pm on December 7, 2013, in the Ice Park. There is free admission to all NPCCC events. I also am aware that NPCCC has begun prompting, at this late date, local businesses and homeowners to participate again in the community holiday lighting/decorating event.

I recognize that the NPCCC has neglected its relationships with other non-profit organizations in the community, despite having the word, "community," in its name. I intend to remedy that

immediately. For instance, NPCCC plans to restore its relationships with Santa's Senior Center, North Pole Regents, local schools, KJNP, Friends of the Library, Christmas in Ice, the Grange, etc. Having just examined what transpired at NPCCC during 2013, I believe that that Board's decision not to continue retaining a part-time Administrator resulted in a variety of deficiencies. Had NPCCC taken the same path and not retained the Visitor Center Manager, I doubt the Visitor Center would have fared as well as it did this past summer.

So, I am here to pledge that I will focus on improving NPCCC's relationship to and within our community and provide a value to local business that has been lacking in the recent past. I've administered non-profit organizations and served on several non-profits' boards and realize the importance of accomplishing what each non-profit's mission statement and vision statement express. The NPCCC already is restoring relationships for the better.

I am requesting NPCCC's allotted portion of the Bed Tax, because I believe it will help enable NPCCC to get back on track and support the community as it should. I expect that the NPCCC will manage to secure new sponsors during 2014 that may enable it to become self-supporting by the end of 2014. And, we are actively exploring options for the rental or sale of our previous NPCCC building. Accomplishing those goals would enable the City of North Pole to allocate NPCCC's grant fund allocations to a variety of other deserving community non-profits and/or to municipal projects and personnel.

I respectfully request your continued understanding and support. You are welcome to contact me on my cell number: 907-388-3836. Our Board Members' direct contact information will be posted on our website shortly.

Best regards,

Santa Claus

CITIZENS COMMENTS

Ino Welch, 934 Les Rogers Turnaround

Ms. Welch asked for help from the North Pole Council to sign a resolution to make Alaska a right to mush state.

She read the following resolution into the minutes:

Affirm Alaska as "Right to Mush" State Resolution:

Title: A resolution supporting the protection of sled dog mushing in Alaska and to affirm Alaska as a "Right to Mush" state and to protect the customary and traditional activity of sled dog mushing for the spiritual, mental and physical health of Alaskans.

WHEREAS: the State sport of Alaska is mushing. It is embraced by naïve and non-Native persons alike, who continue to live with dogs, travel by dog team and perpetuate the culture and tradition of dog mushing that has been exercised for thousands of years in Alaska by Native Alaskans.

WHEREAS: Alaska is historically home to sled dogs and dog mushers. It is an important thread in the fabric of Alaskan life, an important aspect of the spiritual wellbeing and cultural identity.

WHEREAS: Sled Dog mushing is more than a sport. It is a way of life that has roots in ancient times when man first bonded with animals. This relationship helped Native Alaskans to live, hunt, thrive, and populate this state prior to the arrival of mechanized means of transportation.

WHEREAS: Mushing is under attack in Alaska. Sled dog mushers around the state are experiencing harassment through frivolous lawsuits, the hampering of kennel operations, sled dog training runs and obstruction of trails.

WHEREAS: Mushers all over the state are being bullied, intentionally disturbed and bothered by individuals who have no respect for the art of dog mushing, dog husbandry and the traditional Alaska way of life.

WHEREAS: Dog mushers contribute to the image of Alaska as the last frontier state; they contribute to state and local economies by providing popular tourist attractions; they contribute to the Alaskan sport scene by holding sled dog races that attract millions of fans worldwide and provide excitement and purpose locally; they contribute to the pride, spiritual and physical wellbeing and cultural identity of fans and mushers alike, whether be it through racing or recreationally mushing.

Therefore be it resolved that: the City of North Pole, Alaska support the creation of the Code of the North, which establishes Alaska as a “Right to Mush” state. The Code of the North entails that people who chose to live in Alaska should embrace the fact that sled dog mushing is still alive and practiced. The Code of the North is based on the honor that sled dog mushing brings, and the grit and tenacity learned from mushing miles through open wild country in harsh weather conditions. Mushers- provided that they honorably maintain their kennel and humanely treat the dogs – need the support of Alaskans so that they are able to perpetuate the tradition and culture of sled dog keeping in Alaska for future generations.

OLD BUSINESS

ORDINANCE 13-14, AN ORDINANCE ESTABLISHING THE 2014 BUDGET AND LEVYING THE MILL RATE, THIRD READING

Mayor Ward stated that this was the third and final reading of the 2014 budget.

Public Comment

Dawn Murphy, FCVB

Ms. Murphy was concerned about the ordinance and if it passed the organizations that have been receiving the bed tax would suffer as they have already passed their budgets and are depending on those funds.

Mr. McGhee *moved to Approve Ordinance 13-14, An Ordinance Establishing The 2014 Budget And Levying The Mill Rate*

Seconded by Ms. Hunter

Discussion

Ms. Holm said that with the information that Mr. Butler had supplied to council that it would take over 10 – 15 years to pay for that equipment.

Mr. Welch asked if they would have a chance to discuss the backhoe with Mr. Butler. He referred back to the handout and stated that with the \$90,000 if they could push it off for another year.

Mr. Butler stated that this is a multi-use piece of equipment and that it is vital to both the Utility Dept. and Public Works. He spoke about different projects within the city that would be done in-house instead of bringing in someone from the outside. Currently the city does not disconnect anyone who doesn't pay their utility bill.

Mr. Welch asked if there was anything that the departments could be doing better or more aggressively if they had a backhoe and how much more it would cost the city to have a contractor do it.

Mr. Butler said that it costs the City \$40,000 to do certain jobs and that it would not always be able to do the work themselves or could take longer because they do not have the appropriate equipment. He said that the City holds the liability when they rent equipment and that if something happened to it, it may cost the City. Mr. Butler said that without the equipment they would not be able to do the ditching and utility replacements. He said the backhoe is a loader and an excavator.

Mr. Welch asked about the extra work for snow removal that the City is doing.

Mr. Butler said that we currently do the sidewalks, bike trail and cut back the snow berms. One of the skid steer loaders was bought back in 1995. He felt that the backhoe was something that was needed.

Mr. McGhee asked Mr. Butler if he realized that the council only borrowed the \$33,000 from the Public Works budget and that it would be put back in. He asked if it would save time to have their own backhoe and that every piece of equipment that they have bought that Mr. Butler has gotten improved the services of the City. He asked if it would be cost effective to own that piece of equipment.

Mr. Butler said that it definitely would and that usually when they need to rent something so does everyone else in town.

Mr. McGhee said that during the last budget session that the only people who talked about the backhoe was the one that the City rented it from.

Ms. Holm asked if this backhoe would zero out all the other purchases.

Mr. Butler said that it would not. If they needed larger equipment that they would need to rent something.

Ms. Holm asked how long the backhoe would last.

Mr. Butler said that he figured it would last approximately 10 years. He didn't think that the use of the backhoe would be as hard as that of a contractor. There would also be routine maintenance on the backhoe as has happened with our other equipment.

Ms. Holm said that he should start with the information provided next time.

Mr. Butler said they would have insurance and maintenance expenses with the equipment and they also have that with rental equipment.

Mr. Smith asked about the moral of the utility and public works department.

Mr. Butler said their attitude has always been that it would be nice to have it but they will do the job no matter what. They work here because they like working with the public. They have people come out of their houses and thank the workers for what they are doing.

Mr. McGhee asked Ms. Vaughn to have a new copy of the changes and not the whole budget and just the pages that we changed.

Ms. Vaughn stated that she did not have the capability to do a pdf file and that she and the Mayor have updated her computer.

Mr. McGhee said that this is the 5th budget that we have had to cut, cut, cut. The Mayor and departments have done a great job but it is hurting moral and performance. He will bring pass it tonight but they need to raise the revenues by raising the sales tax.

Mr. Smith said they have already come close to the plowing line item.

Mayor Ward said that one of the concerns he had was that it came out of the Maintenance and Road budget. He has concerns with that and that there could be additional costs and have dramatic effects on maintenance. The council has made cuts in the past that has been detrimental to the personnel. He would like to see that money goes back into street maintenance.

Mr. Smith asked about the remaining shortfall with the Fire Department.

Chief Lane stated that the shortfall is \$13,000 will be made up from overtime or just pay

overtime to the fulltime employees.

Mr. McGhee said they didn't fully fund that line item and would help to put the money back in the line item for the backhoe. He said we can't keep robbing Peter to pay Paul. In the near future the council is going to have to raise the revenue.

PASSED

YES – 7 – Hunter, Smith, McGhee, Welch, Holm, McCarthy, Ward

NO – 0 –

Absent – 0

ORDINANCE 13-16, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND TITLE 13, PUBLIC SERVICES

Mr. Butler spoke to this ordinance which is raising the utility rates. He said that the City needs to have reserves in case of a water or sewer break. They need to build up their Capital reserves for Capital projects.

Mr. Smith clarified that it would raise the average water bill \$6.00.

Public Comment

None

Mr. Welch *moved to Approve Ordinance 13-16, An Ordinance Of The City Of North Pole, Alaska To Amend Title 13, Public Services*

Seconded by Mr. McGhee

Discussion

Mr. McGhee thanked the Mayor and Mr. Butler for bringing this forward. He said that you have to pay for what you get and that this is a great way to do it. He thanked Mr. Butler for all the grants his department has been able to get.

Mayor Ward thanked Mr. Butler for bringing the utility back up to speed. The City has received approximately \$20 million dollars in grants due to Mr. Butler. He said the City has decent rates and that our utility bills are easy to read. He doesn't like the idea of raising costs but it is something that we need to do.

Ms. Holm said that EPA has the national rates which are around \$2 for 1000 gallons of water. The City of North Pole is at \$2.50 and that she is not going to support this and that \$8 is too much.

PASSED

YES – 6 – Hunter, Smith, McGhee, Welch, McCarthy, Ward

NO – 1 – Holm

Absent – 0

NEW BUSINESS

ORDINANCE 13-15, AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.09, SECTION 4.09.020, TAX LEVY

Ms. Hunter introduced this ordinance. She said that groups would be able to apply for grants from the City Council. The total amount that will be given out is \$15,000 and the city will use the remaining amount. The disbursement will be given in a lump sum with 10% being withheld until the end of the fiscal year. She stated that the City of North Pole will use the City of Fairbanks template.

Public Comment

Keith Fye, Christmas in Ice

Mr. Fye stated that they are recipients of the bed tax. He said that the City of Fairbanks module is not always the best thing to do. He said that Christmas in Ice has brought in money to the community.

Mr. Welch asked Mr. Fye if he was happy with getting his fair share from the City of North Pole.

Mr. Fye said that he didn't think so. He said there hasn't been much work done in the other organizations that receive bed tax monies. They had 40 Japanese visitors today that also went to Santa Claus House who does pay sales tax to the City.

Mayor Ward asked if they had applied for bed tax from Fairbanks or FNSB.

Mr. Fye said that they started to but it was too lengthy a process.

Santa Claus, NPCCC

Mr. Claus said he would be happy to participate in a workshop and that there are a lot of positive aspects to it. He does agree with Keith Fye.

Mr. McGhee asked what this would do to the Chamber.

Santa Claus said that he thought the Chamber should be able to stand alone.

Dawn Murphy, FCVB

Ms. Murphy spoke about a self-imposed tax for tourism. She said since its inception it has grown and given to NPEDC but the original committee wanted it used for economic growth.

Mr. McGhee *moved to* Advance Ordinance 13-15, An Ordinance Amending Title 4, Chapter 4.09, Section 4.09.020, Tax Levy

Seconded by Mr. Welch

Discussion

None

Mr. McGhee *moved to* Amend the dates on the Ordinance to Introduce on December 2 and Possible Adoption on December 16, 2013.

Seconded by Ms. Holm

Discussion

Mr. McGhee said he didn't like the ordinance. He wants to stand up for the Chamber and funding the Chamber. He gave a brief history on the City supporting the chamber. He doesn't think the \$15,000 is enough to give out. He can't recall anyone coming before council to bring in a sustainable business for tourism or economic development. To cut everything off, he can't support it as written. He said there is nowhere in the ordinance that says the council approves it and it is brought forward by the committee to the council. It is the Mayor controlling the monies to be given out. He said he can't support it the way it is written.

Ms. Holm asked if there could be a workshop before the next meeting.

Mr. Welch said that the City didn't have a bed tax before 2008. He believes that the City wants to have a bed tax like the City of Fairbanks and the FNSB. He echoed some of Councilman McGhee that some entities are not using it as they should. He felt that FCVB would have given us more bang for the buck than what we are getting. He wanted clarification on the distribution of \$15,000 and felt it was not enough. He asked about the remaining \$52,000. He said he wasn't clear on it.

Ms. Hunter said the intent was for a discretionary grant of \$15,000. She asked for them to vote for it this time and to have an opportunity to see the ordinance that the Mayor will present at the next meeting so they can see how the money will be spent for use of economic development. Then if they are dissatisfied and the amount increased then they can raise the \$15,000 if they desire.

Mayor Ward said that this is one part of the equation. They would like to have a workshop. The other funds would go to creating a part time position in marketing which is a 1 or 2 year position. He would be in favor of a workshop and that this is the life blood for some of these organizations. He explained that they took the format from Fairbanks and it is a very involved program and provided the intent for transparency. He wanted to make sure that all that is being spent as it should be. The intent is to make a good decision.

Mr. Smith agreed with Mr. McGhee and that we need to be good stewards of the community and that some of these organizations look forward to some of the monies. He likes the fireworks and

likes to see people in the malls and didn't like how the ordinance is written. Some of the application processes look hard and it needs to be simplified.

Mr. McCarthy said he was on council when they passed the bed tax. Using it for a money maker for the city was not the reason it was done. It was for keeping the organizations afloat. To only put \$15,000 out he is against that. Christmas in Ice is the best organization out there and getting the people from EAFB and he won't support anything that cuts out Christmas in Ice. He would like to see a workshop.

Mr. McGhee appreciate that this has come forward. He said there are a number of things with the dates and by then we have only budgeted \$15,000. By January any entity would have already put their budget together. FNSB works on a different FY. Council is putting the cart before the horse. He would like to see a committee put together and have discussion and bring it back to council. There are still a whole lot of questions and he will vote it down.

Mr. Welch said that knowing some of the people who would like to be on this committee, they are very busy and that we should wait until February to put this together. He would like to target this to first week of February.

Ms. Hunter said she wrote up a proposed amendment that would address the dates on the ordinance for 2014 and 2015.

Ms. Hunter *moved to Amend Ordinance 13-15 by deleting line 18 and add: Whereas for the first year deadlines will be set at the Mayors discretion to allow for implementation during Fiscal year 2014*

Seconded by Ms. Holm

Discussion

Ms. Hunter said that without moving this forward we would be going one year without making any changes and that with this small amount we could do a trial run and have one year to do it.

Ms. Holm asked for clarification on the motion.

Ms. Hunter said that in 2014 instead of putting information out in August, they would be doing it in February and receiving their money in March.

Ms. Holm asked when organizations start budgeting.

On the amendment

PASSED

YES – 1 –Hunter

NO – 6 – Smith, McGhee, Welch, Holm, McCarthy, Ward

Absent – 0

Mr. Welch *moved to suspend the rules for 3 minutes.*

Seconded by Mr. McGhee

Mayor Ward *brought the meeting back to order*

Ms. Hunter *moved to Postpone to gather further information until the meeting of January 6, 2014.*

Failed for lack of a second

Discussion

Mr. McGhee said that he would vote it down and that they should form a committee.

Mr. McCarthy said he is also with Mr. McGhee but is not voting it down because he doesn't agree but because it isn't the right time now.

On the main motion as amended

Yes: 0

No: 7 – Smith, Holm, Hunter, Welch, McGhee, McCarthy, Ward

Absent: 0

**ORDINANCE 13-17, AN ORDINANCE OF THE NORTH POLE CITY COUNCIL
AMENDING THE 2013 BUDGET AND LEVYING THE MIL RATE**

Mayor Ward introduced the ordinance.

Public Comment

None

Mr. McGhee *moved to Introduce and Advance Ordinance 13-17, An Ordinance Of The North Pole City Council Amending The 2013 Budget And Levying The Mil Rate*

Seconded by Mr. Welch

Discussion

None

PASSED

YES – 7 – Hunter, Smith, McGhee, Welch, Holm, McCarthy, Ward

NO – 0 –

Absent – 0

COUNCIL COMMENTS

Ms. Hunter – Congratulated Thomas McGhee on his article in the Newsminer and his business in the Spotlight. She looks forward to getting more input on the ordinance for the bed tax. Hopefully they will have a good ordinance to bring forward.

Mr. Smith – thanked everyone for coming out tonight. There are a lot of good things happening in the City.

Mr. McCarthy – glad that the council is going to do a workshop on the ordinance.

Mr. McGhee – thanked Ms. Hunter for her compliments. He is humbled by the article and is grateful for the opportunity to be able to do it. He is grateful to the employees and thanked Chief Lane for his help and understands about all the apparatus that comes before council. It won't change the way he votes on the budget though. His insurance agent told him that he would be saving money when he bought his house because of the fire department located within the City. What he enjoys most is the debating of the council. He thanked everyone for coming out tonight.

Mr. Welch – He complimented Mr. McGhee on the article and how many miles he has gotten out of his vehicles. He learned a lot from AML this last month by learning how we can save money with grants or buying equipment. He gave an example of a pellet stove and the savings it brought a senior center in Haines.

Ms. Holm – went to fire department for a birthday party. They children felt they were surrounded by super hero's with the firefighters. She thanked all the staff and insights into the budget and that she was met with various answers and take the correct gossip and rumors and correct it in her mind. She stated that this is a really great team, great staff and council members. Ms. Holm said that she is happy to be here and that it is going so well.

Mayor Ward – appreciates the discussion and how professional it is. He said it speaks to the character of the council and folks coming forward and giving testimony. He appreciates all the dedication to this, and we are here to help.

ADJOURNMENT

Mr. McGhee adjourned the meeting at

Seconded by Mr. Welch

The regular meeting of December 2, 2013 adjourned at 9:56 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, December 16, 2013.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

Bill of Rights

Amendment I

Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the government for a redress of grievances.

Amendment II

A well regulated militia, being necessary to the security of a free state, the right of the people to keep and bear arms, shall not be infringed.

Amendment III

No soldier shall, in time of peace be quartered in any house, without the consent of the owner, nor in time of war, but in a manner to be prescribed by law.

Amendment IV

The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and no warrants shall issue, but upon probable cause, supported by oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.

Amendment V

No person shall be held to answer for a capital, or otherwise infamous crime, unless on a presentment or indictment of a grand jury, except in cases arising in the land or naval forces, or in the militia, when in actual service in time of war or public danger; nor shall any person be subject for the same offense to be twice put in jeopardy of life or limb; nor shall be compelled in any criminal case to be a witness against himself, nor be deprived of life, liberty, or property, without due process of law; nor shall private property be taken for public use, without just compensation.

Amendment VI

In all criminal prosecutions, the accused shall enjoy the right to a speedy and public trial, by an impartial jury of the state and district wherein the crime shall have been committed, which district shall have been previously ascertained by law, and to be informed of the nature and cause of the accusation; to be confronted with the witnesses against him; to have compulsory process for obtaining witnesses in his favor, and to have the assistance of counsel for his defense.

Amendment VII

In suits at common law, where the value in controversy shall exceed twenty dollars, the right of trial by jury shall be preserved, and no fact tried by a jury, shall be

otherwise reexamined in any court of the United States, than according to the rules of the common law.

Amendment VIII

Excessive bail shall not be required, nor excessive fines imposed, nor cruel and unusual punishments inflicted.

Amendment IX

The enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people.

Amendment X

The powers not delegated to the United States by the Constitution, nor prohibited by it to the states, are reserved to the states respectively, or to the people.



Service Award

Presented to

Christine Boddy

in recognition of

5
years of service.

[Signature]

Signature

12/16/13

Date



Service Award

Presented to

Richard Hagen II

in recognition of

5
years of service.

Signature

[Signature]

Date

12/16/13



Service Award

Presented to

Tricia Fogarty

in recognition of

10
years of service.

Signature

[Signature]

Date

12/16/13



CITY OF NORTH POLE

Alaska

2014 Regular Scheduled Council Meetings

- * January 6
- * January 21
- * February 3
- * February 18
- * March 3
- * March 17
- * April 7
- * April 21
- * May 5
- * May 19
- * June 2
- * June 16
- * July 7
- * July 21
- * August 4
- * August 18
- * September 2
- * September 15
- * October 6
- * October 20
- * November 3
- * November 17
- * December 1
- * December 15

2014 City Holidays

<i>New Year's Day</i>	<i>Wednesday</i>	<i>January 1</i>
<i>Martin Luther King Jr. Day</i>	<i>Monday</i>	<i>January 20</i>
<i>President's Day</i>	<i>Monday</i>	<i>February 17</i>
<i>Memorial Day</i>	<i>Monday</i>	<i>May 26</i>
<i>Independence Day</i>	<i>Friday</i>	<i>July 4</i>
<i>Labor Day</i>	<i>Monday</i>	<i>September 1</i>
<i>Veterans Day</i>	<i>Tuesday</i>	<i>November 11</i>
<i>Thanksgiving Day</i>	<i>Thursday</i>	<i>November 27</i>
<i>Christmas Day</i>	<i>Thursday</i>	<i>December 25</i>
<i>Personal Holiday</i>		

"Where the Spirit of Christmas Lives Year Round"

125 Snowman Lane

North Pole, Alaska 99705

Tel: (907) 488-2281 Fax: (907) 488-3002

www.northpolealaska.com

PAST REGENTS

1977 – Charlie & Catherine Fulton	2001- Carl & Jeaneatte Gaul
1978 – Jack & Virginia Wright	2002 – Johnny & Patty McCoy
1979 – Don & Gen Nelson	2003 – Dennis & Jo Small
1980 – David Ainley & Grace Ford	2004 – Floyd Swenson & Bobby Logan
1981 – Charles & Elaine Hawks	2005 – Mike & Pat Thurman
1982 – Ralph & Lela LaSalle	2006 – Jeff Jacobson & Lucille Reese
1983 – Adrian Weber & Annie Hawkins	2007 – Leon & Mary LaSalle
1984 – Bob & Nita Baker	2008 – Willy & Francie Cork
1985 – Donald & Carletta Lewis	2009 – Frank Rose & Candy Clark
1986 – Roland & Iola Peretti	2010 – Jim & Denise Taylor
1987 – Ray & Kaye Baker	2011 – Phil Zastrow & Ethel Stoneman
1988 – Ray & Loretta Stuck	2012 – Carlo & Bonnie Zanazzo
1989 – Ruth Cunningham	2013- Gerry Million & Melissa Bidwell
1990 – Frank & Jane Walczyk	2014- Bryan & Maew White
1991 – Charles & Mary Holt	
1992 – Fred & Eleanor Barrett	
1993 – Kyle & Barbara Holladay	
1994 – Dick & Bev Olson	
1995 – William Lewis & Evelyn Melville	
1996 – Larry & Sharon White	
1997 – Walt & Mary Guzy	
1998 – Larry & Syd Swenson	
1999 – Charles & Virginia Howell	
2000 – James & Sharon Hunter	

December 2013 Library Report

TO: Library staff
Jeff Jacobson
Friends of North Pole Branch
Library Foundation
Library Commission

I never did expand on the November report, and now here we are in December.

Several library staff members received service awards from the Borough during a recent ceremony. Library staff were recognized for anywhere from 5 years to 30 years of employment.

The Alaska State Library hosted a workshop on videoconferencing with the OWL project and digital literacy. It was very worthwhile, and I look forward to sharing and applying what I learned.

I am starting to work on what I am calling a “service plan”. This past Friday, I met with Jeff Jacobson to share my ideas on this. Once I create a basic outline, I look forward to working with all of you on this, so we can set a continued direction for library services. One example is to identify specific ways we can contribute to digital literacy for our community. We can build on what we are already doing in that regard.

The Conference Room will be used by the State of Alaska for a disaster assistance center to help people affected by the storm and power outage we had in November. They will set up on December 12, and be available to assist people from December 13-16 (9a-7p).

We will be interviewing an applicant for the Public Services Manager position on December 11.

The Rasmuson Foundation has awarded a \$500,000 grant for the new North Pole Branch. The award is contingent on \$100,000 in local contributions, of which \$30,000 has been raised. This is very exciting for everyone involved in the project and will allow for further enhancements inside and outside of the new facility. The Library Foundation and the Friends of the North Pole Branch are working hard to raise the additional local funds.

When the fire alarm was upgraded at Noel Wien Library it became apparent that the public address feature did not meet our needs. We now have a very effective PA system. We can make announcements from any phone, and our regular announcements are automated. We can also customize announcements as needed.

Library staff are meeting to work on the new Bookmobile and the new North Pole Branch furnishings, colors, etc.

Some tasks, such as monthly statistics, are late, due to being short-staffed. In addition to the Public Services Manager vacancy, a few staff have needed to be off to attend to personal matters. We will continue to prioritize and we will catch up when we can.

I am including a summary of an article I saw about who is and who is not online (Internet use and email). I found it interesting in light of the increasing focus on digital literacy.

Thank you all for all your help to deliver library services to the community.
Very best wishes for happy holidays and a wonderful new year.

Submitted by
Mary Ellen Baker

Who's Not Online and Why

by [Kathryn Zickuhr](#)

Sep 25, 2013

Overview

As of May 2013, 15% of American adults ages 18 and older do not use the internet or email.

Asked why they do not use the internet:

- 34% of non-internet users think the internet is just not relevant to them, saying they are not interested, do not want to use it, or have no need for it.
- 32% of non-internet users cite reasons tied to their sense that the internet is not very easy to use. These non-users say it is difficult or frustrating to go online, they are physically unable, or they are worried about other issues such as spam, spyware, and hackers. This figure is considerably higher than in earlier surveys.
- 19% of non-internet users cite the expense of owning a computer or paying for an internet connection.
- 7% of non-users cited a physical lack of availability or access to the internet.

Even among the 85% of adults who do go online, experiences connecting to the internet may vary widely. For instance, even though 76% of adults use the internet at home, 9% of adults use the internet but lack home access. These internet users cite many reasons for not having internet connections at home, most often relating to issues of affordability—some 42% mention financial issues such as not having a computer, or having a cheaper option outside the home.

About the Survey

The findings in this report are based on data from telephone interviews conducted by Princeton Survey Research Associates International from April 17 to May 19, 2013, among a sample of 2,252 adults ages 18 and older. Telephone interviews were conducted in English and Spanish by landline and cell phone. For results based on the total sample, one can say with 95% confidence that the error attributable to sampling is plus or minus 2.3 percentage points. More information is available in the [Methods](#) section at the end of this report.

**CITY OF NORTH POLE
ORDINANCE 13-17**

**AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING
THE 2013 BUDGET AND LEVYING THE MIL RATE**

Section 1. Classification. This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.

Section 2. General Fund Operating Budget. The anticipated general fund revenues of ~~\$5,092,873~~ **\$5,436,033** are hereby appropriated to fund January 1, 2013 to December 31, 2013 operations as follows:

Administration	568,131 585,873
Professional Services	285,515 554,131
Police Department	1,659,037 1,713,189
Fire Department	1,907,550 1,942,141
Public Works	664,822 640,699
Total	5,085,055 5,436,033

Section 3. Effective Date. This ordinance shall be effective on January 1, 2013.

Section 4. Utility Fund Operating Budget. The anticipated utility fund revenues of ~~\$1,536,682~~ **\$1,578,666** are hereby appropriated to fund January 1, 2013 to December 31, 2013 operations as follows:

Utility Department Water Operating Budget	746,806 766,808
Utility Department Sewer Operating Budget	789,876 811,858
Total	1,536,682 1,578,666

Section 5. Water Reserves Fund. This fund accounts for the revenues that are received from the FRR and Water Base portions of the water bills and expenses related to capital projects for water.

Transfer from Water Dept (FRR)	63,000
Transfer from Water Dept (Water Base)	81,120
Total	144,120

Section 6. Sewer Reserves Fund. This fund accounts for the revenues that are received from the FRR and Water Base portions of the sewer bills and expenses related to capital projects for sewer.

Transfer from Sewer Dept (FRR)	63,720
Transfer from Sewer Dept (FRR-Industrial)	64,610
Transfer from Sewer Dept (Sewer Base)	72,000
Total	200,330

Section 7. Building Fund Operating Budget. The anticipated building fund revenues of **\$76,085** are hereby appropriated to fund January 1, 2012 to December 31, 2012 operations as follows:

Building Fund-Revenue	68,000
Building Fund-Expenditures	68,000

Section 8. Special Revenues. Special Revenue Fund Accounts exist for Abade, AHSO Traffic Officer, Byrne JAG Officer, and State Forfeiture. These accounts are similar in nature to the capital fund, revenues and expenditures may carry over from one fiscal year to the next.

Section 9. Mill Rate. The assessed valuation of all taxable property in the City of North Pole has been estimated at \$332,587,860 **306,907,429** for 2013. The rate of levy on each dollar of taxable property is hereby fixed at 3.50 mills for municipal purposes. The tax levies are due, delinquent, and subject to penalties prescribed by law and by the Fairbanks North Star Borough.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 16th day of December, 2013.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

CITY OF NORTH POLE

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CITY OF NORTH POLE
2013 BUDGET

CITY OF NORTH POLE - 2013 BUDGET

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENSES</u>
General Fund	5,436,033	5,436,033
Water/Sewer Fund	1,578,666	1,578,666
Building Fund	108,500	108,500
AHSO Officer	57,707	57,707
Jag	117,933	117,933
Total	<u><u>7,298,839</u></u>	<u><u>7,298,839</u></u>

CITY OF NORTH POLE - Expenses (variance)

Fund #	General Fund	2011			2012			2013		
		2010	Actuals	Difference	2011	Actuals	Difference	2012	Budget	Difference
1	Administration	561,670	598,478	36,808	598,478	644,204	45,726	644,204	585,873	(58,331)
1	Professional Services	234,656	163,301	(71,354)	163,301	263,163	99,861	263,163	554,131	290,968
1	Police	1,603,300	1,776,661	173,361	1,776,661	1,688,699	(87,962)	1,688,699	1,713,189	24,490
1	Fire	1,808,289	1,933,311	125,022	1,933,311	1,970,503	37,193	1,970,503	1,942,141	(28,362)
1	Public Works	551,144	462,689	(88,456)	462,689	606,285	143,596	606,285	640,699	34,414
	Total General Fund	4,759,059	4,934,440	175,380	4,934,440	5,172,854	238,414	5,172,854	5,436,033	263,179
	Enterprise Fund									
2	Water	1,035,764	973,971	(61,794)	973,971	1,001,369	27,398	1,001,369	766,808	(234,561)
22	Sewer	1,387,372	1,449,149	61,776	1,449,149	1,448,619	(530)	1,448,619	811,858	(636,761)
25	Water Reserves	-	135,673	135,673	135,673	238,985	103,312	238,985	144,120	(94,865)
27	Sewer Reserves	30,567	227,382	196,815	227,382	213,147	(14,236)	213,147	447,330	234,183
	Total Utilities	2,453,704	2,786,175	332,471	2,786,175	2,902,120	115,945	2,902,120	2,170,116	(732,004)
	Other Funds									
5	Building	1,990	1,682	(308)	1,682	2,295	613	2,295	108,500	106,205
22	AHSO Officer	147,400	95,613	(51,786)	95,613	79,269	(16,345)	79,269	57,707	(21,562)
23	BYRNE - Jag	72,637	43,616	(29,021)	43,616	79,233	35,618	79,233	117,933	38,700

PERSONNEL EXPENSES - GENERAL & UTILITY FUNDS				
Department	2010	2011	2012	Budget 2013
Administration	415,230	433,781	453,845	441,847
Professional Services	-	-	-	-
Police	1,156,467	1,263,221	1,259,291	1,286,914
Fire	1,463,995	1,543,550	1,610,392	1,584,845
Public Works	227,327	182,895	254,298	254,640
Total General Fund	3,263,019	3,423,447	3,577,825	3,568,246
(percent of operating budget)	70%	74%	73%	69%
Water	226,638	236,677	244,884	265,568
Sewer	315,422	321,014	331,835	301,962
Total Utility Fund	542,060	557,690	576,718	567,530
(percent of operating budget)	33%	33%	34%	36%
Total Personnel Costs	3,805,079	3,981,137	4,154,544	4,135,776
(percent of operating budget)	60%	63%	63%	61%

NON PERSONNEL EXPENSES - GENERAL & UTILITY FUNDS				
Department	2010	2011	2012	Budget 2013
Administration	131,141	133,511	156,568	110,614
Professional Services	234,656	163,301	263,163	554,131
Police	403,502	335,521	330,064	328,700
Fire	291,385	288,103	255,050	245,915
Public Works	316,660	268,065	336,422	369,182
Total General Fund	1,377,343	1,188,500	1,341,266	1,610,555
(percent of operating budget)	30%	26%	27%	31%
Water	701,854	721,454	739,081	481,240
Sewer	414,774	436,579	393,332	509,896
Total Utility Fund	1,116,628	1,158,033	1,132,413	991,136
(percent of operating budget)	67%	67%	66%	64%
Total Operating Costs	2,493,970	2,346,533	2,473,679	2,601,691

TOTAL OPERATING EXPENSES - GENERAL & UTILITY FUNDS				
Department	2010	2011	2012	Budget 2013
Administration	546,371	567,292	610,413	552,461
Professional Services	234,656	163,301	263,163	554,131
Police	1,559,969	1,598,741	1,589,355	1,615,614
Fire	1,755,379	1,831,653	1,865,441	1,830,760
Public Works	543,987	450,959	590,720	623,822
Total General Fund	4,640,362	4,611,947	4,919,091	5,176,788
Water	928,492	958,131	983,964	746,808
Sewer	730,196	757,593	725,167	811,858
Total Utility Fund	1,658,688	1,715,724	1,709,131	1,558,666
Total Operating Costs	6,299,049	6,327,671	6,628,223	6,735,454

NOTE - These are operating expenses only. They do not include depreciation expenses and transfer expenses.

CITY OF NORTH POLE - BREAKOUT OF REVENUES

OPERATING REVENUES - GENERAL & UTILITY FUNDS				
Department	Actuals 2010	Actuals 2011	Actuals 2012	Budget 2013
General Fund				
Sales/Bed Taxes	2,793,448	2,854,936	2,874,657	3,002,105
Business Licenses -Fees	10,025	15,495	14,830	17,000
Property Taxes	913,593	959,554	954,545	1,024,930
State Grants/Contracts	86,472	69,840	76,312	96,301
State Assistance	292,807	332,882	343,801	256,585
Fairbanks North Star Borough	357,639	358,946	365,968	383,469
Police Revenues	154,545	127,721	97,959	77,110
Fire Revenues	18,460	63,882	56,038	71,000
Interest	5,121	3,183	2,621	3,000
PERS Relief	118,698	241,360	253,763	259,245
Miscellaneous	21,687	60,326	30,325	198,000
Federal Grants/Contracts	-	82,800	5,320	-
Total General Fund Revenue	4,772,495	5,170,925	5,076,139	5,388,745
Transfers Into General Fund	30,676	-	1,822	47,288
Grand Total General Fund	4,803,171	5,170,925	5,077,962	5,436,033
Utility Fund				
Water				
Water Sales	642,159	611,267	629,529	721,556
State Assistance	8,374	16,481	17,518	-
FRR/Water Base	108,197	11,389	-	-
Tie In Fees	19,900	2,250	200	-
Lab Testing	69,267	13,711	19,914	15,001
Miscellaneous	28,156	50,835	21,641	-
Total Water	876,053	705,933	688,802	736,557
Transfers into Utility Fund	-	53,501	5,625	30,251
Grand Total Water	876,053	759,434	694,427	766,808
Sewer				
Sewer Sales	579,399	496,780	571,804	662,912
State Assistance	11,103	20,484	22,004	-
FRR/Sewer Base	180,559	17,675	-	-
Tie In Fees	6,100	750	200	-
SID Treatment/Testing	126,479	94,001	242,497	90,000
Miscellaneous	14,498	8,341	1,406	-
Total Sewer	918,138	638,031	837,911	752,912
Transfers into Utility Fund	30,567	-	26,495	36,965
Grand Total Sewer	948,706	638,031	864,407	789,877
Total Utility Fund	1,824,759	1,397,465	1,558,833	1,556,685
Total Revenues	6,566,687	6,514,889	6,602,853	6,878,214
Total revenues with Transfers	6,627,930	6,568,390	6,636,795	6,992,718

GENERAL FUND REVENUE - FUND 01

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actuals	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3	% of Budget
1	01-00-00-4002	Property Tax	913,593	959,554	954,545	1,024,930			1,024,930	18.9%
2	01-00-00-4003	Ambulance Service	357,639	358,946	365,968	385,000	(1,531)		383,469	7.1%
3	01-00-00-4005	Ambulance Fees	-	27,801	49,127	60,000	5,000		65,000	1.2%
4	01-00-00-4008	Fire Department Revenue	18,460	36,080	6,911	6,000			6,000	0.1%
5	01-00-00-4014	Police Department Revenue	-	11		-	60		60	0.0%
6	01-00-00-4017	Citation Revenue	85,663	58,985	44,353	62,500	(23,000)		39,500	0.7%
7	01-00-00-4018	FingerPrinting	8,226	10,295	11,495	12,000			12,000	0.2%
8	01-00-00-4019	Police Reports	937	6,368	3,015	2,750			2,750	0.1%
9	01-00-00-4021	Citation Revenue - Prior Year Collect.	59,556	51,680	32,436	48,000	(25,200)		22,800	0.4%
10	01-00-00-4024	Impound Lot Fees	-		5,760	36,000	(36,000)		-	0.0%
11	01-00-00-4025	Police Vehicle Revenue	163	383	899	-			-	0.0%
12	01-00-00-4045	Made In North Pole				4,000	(4,000)		-	0.0%
13	01-00-00-4062	Municipal Assistance	15,128	67,592	82,196	-			-	0.0%
14	01-00-00-4140	Shared Taxes	67,145	59,353	56,805	57,000	(3,875)		53,125	1.0%
15	01-00-00-4141	Business License	10,025	15,495	14,830	17,000			17,000	0.3%
16	01-00-00-4142	Liquor License Revenue Sharing	4,200	5,200	4,800	4,800	(200)		4,600	0.1%
17	01-00-00-4162	State Revenue Sharing	206,334	200,737	200,000	200,000	(1,140)		198,860	3.7%
18	01-00-00-4163	Corps of Engineers Contract	68,476	52,307	67,388	80,000			80,000	1.5%
19	01-00-00-4165	PERS Relief	118,698	241,360	253,763	-	259,245		259,245	4.8%
20	01-00-00-5000	Sales Tax Revenue	2,502,922	2,452,042	2,463,477	2,594,105			2,594,105	47.7%
21	01-00-00-5001	Sales Tax Penalties		-		-			-	0.0%
22	01-00-00-5085	DOT Safety (CVI)	4,220	3,360	3,255	3,500	801		4,301	0.1%
23	01-00-00-5800	Interest on Deposits	5,121	3,183	2,621	3,000			3,000	0.1%
24	01-00-00-5801	Miscellaneous Revenue	21,687	60,326	30,325	28,000	170,000		198,000	3.6%
25	01-00-00-5802	Alcohol Beverage Tax	206,588	193,166	207,515	224,000	(9,000)		215,000	4.0%
26	01-00-00-5809	AHSO (HVE)	13,776	14,173	5,668	11,000	(4,000)		7,000	0.1%
27	01-00-00-5807	Fire Grants					5,000		5,000	0.1%
28	01-00-00-5816	FNSB- Economic Dev. Funds		-		-			-	0.0%
29	01-00-00-5817	Bed Tax	83,938	83,173	85,894	83,000	(16,000)		67,000	1.2%
30	01-00-00-5818	Tobacco Tax		126,556	117,771	121,000	5,000		126,000	2.3%
31	01-00-00-5820	DEA Reimbursement		81,133		-			-	0.0%
32	01-00-00-5822	IRS Reimbursement		1,667	5,320	-			-	0.0%
33	01-00-00-5900	Transfer In From Fund Balance	30,676	-	1,822	10,000			10,000	0.2%
34	01-00-00-5901	Transfer In From Fund 10 (Beautification)				1,788			1,788	0.0%
35	01-00-00-5901	Transfer in From Fund 36 (Impounds)					22,000		22,000	0.4%
36	01-00-00-5901	Transfer in From Fund 16 (Fire)				13,500			13,500	0.2%
		Total	4,803,171	5,170,925	5,077,962	5,092,873	343,160	-	5,436,033	
									5,436,033	

NOTE - In 2013, the City Transferred in \$10,000 (from fund balance) for a Beautifiacion grant recieved in previous years
In 2013, the City increased the mil rate to 3.5 mils (an increase of .5 mils) This increase was used to transfer monies to the reserve funds and general fund fund balance.
In 2013, the City experienced a permanent decrease in property taxes of \$80,000 due to commerical property devaluation by the FNSB. In addition, the State did not fund the extra amount of revenue sharing (01 00 00 4062) as they had in the past few years. Due to these decreases in revenue, the City cut \$168,000 in expenses

2013		
Department	% of Budget	Approved Budget
Administration	11%	585,873
Professional Services	10%	554,131
Police	32%	1,713,189
Fire	36%	1,942,141
Public Works	12%	640,699
Total General Fund Expenses		5,436,033
Total General Fund Revenue		5,436,033
Difference (revenue over expenses)		-

NOTE: The City has budgeted for the PERS Relief payments, made by the State, on behalf of the City. While there is no direct revenue or expense to the City, we are required by GASB to book these amounts. The revenue has been booked into account 01-00-00-4165 and the expenses have been booked to each department PERS Relief account. In previous years, the expense side was booked to the PERS expense for each department; this budget breaks out that portion of the total PERS

ADMINISTRATION EXPENDITURES

[illegible]

Administration Breakout of Expenses

	Actual 2010	Actual 2011	Actual 2012	Budgeted 2013	Amended 2013	
PERSONNEL COSTS						
Salaries - Admin	263,876	267,147	274,244	273,265	271,407	
Salaries - OT	1,020	295	1,145	750	750	
Holiday Pay			182	-	277	
Salaries - Council	12,805	14,950	16,100	18,000	15,000	
Medicare	3,925	4,093	4,378	4,292	4,292	
SS	652	462	682	1,134	1,134	
Pers	61,273	60,349	63,293	64,243	64,243	
Leave Cash Out	4,133	4,375	6,028	4,000	6,800	
Workman's Comp	1,866	1,602	1,778	1,944	1,944	
Disability Insurance						
Health Insurance	65,680	80,507	86,013	81,000	76,000	
TOTAL COST OF PERSONNEL	415,230	433,781	453,845	448,628	441,847	
(percent of operating budget)	74%	72%	70%	80%	75%	
NON PERSONNEL COSTS	131,141	133,511	156,568	110,802	110,614	
(percent of operating budget)	23%	22%	24%	20%	19%	
PERS RELIEF	15,299	31,186	33,791	-	33,412	
TOTAL BUDGET	561,670	598,478	644,204	559,430	585,873	

CITY OF NORTH POLE
2013 BUDGET

PROFESSIONAL SERVICES EXPENSE

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actuals	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
1	01-02-00-6104	Insurance	21,364	19,997	20,770	21,500	1,530		23,030
2	01-02-00-7004	Audit & Accounting	20,702	20,783	25,539	24,790	(626)		24,164
3	01-02-00-7005	Legal Fees	12,318	4,641	7,122	8,000	-		8,000
4	01-02-00-7012	City Hall Bldg. Maintenance	15,121	1,557		2,000	3,400		5,400
5	01-02-00-7016	CH Electricity	9,817	9,976	10,588	12,000			12,000
6	01-02-00-7017	CH Heating Fuel	13,522	7,997	11,800	12,000			12,000
7	01-02-00-7019	Telephone, City Hall	9,528	8,548	10,367	8,750			8,750
8	01-02-00-7020	Fuel - Santa Seniors			(2,027)				-
9	01-02-00-7025	Dispatch Services			85,841	94,425			94,425
10	01-02-00-7035	Ordinance Codification	180	860	5,464	6,000	(2,500)		3,500
11	01-02-00-7042	Citation Court Admin Fees	4,634	3,954	3,902	5,000	(1,000)		4,000
12	01-02-00-7043	Citation SOJ Fees	15,225	8,322	3,675	10,000	(7,000)		3,000
13	01-02-00-7050	Credit Card User Fees	10,172	3,932	4,615	3,500	1,500		5,000
14	01-02-00-7055	Preparedness				-			-
15	01-02-00-7071	Website Design & Maintenance	20,775	2,039	2,498	3,000	500		3,500
16	01-02-00-7201	Bed Tax to - Chamber	24,390	21,209	21,903	21,165	(4,080)		17,085
17	01-02-00-7203	Bed Tax to - Christmas in Ice	12,195	10,605	10,951	10,583	(2,041)		8,542
18	01-02-00-7204	Bed Tax to - Economic Develop.	40,650	35,348	36,505	35,274	(6,799)		28,475
19	01-02-00-7205	Bed Tax to - FCVB	4,065	3,535	3,651	3,528	(681)		2,847
20	01-02-00-7024	AK Railroad Permits Fees				8,000			8,000
21	01-02-00-7091	Transfer out to Fund 50 (Fire Fleet)				13,975			13,975
22	01-02-00-7091	Transfer out to Fund 51 (Police Fleet)				13,975			13,975
23	01-02-00-7091	Transfer out to Fund 53 (Public Works Fleet)				9,675			9,675
24	01-02-00-7091	Transfer out to Fund 52 (Admin Fleet)				5,375			5,375
25	01-02-00-7091	Transfer out to Fund 54 (GG Reserves)				43,000			43,000
26	01-02-00-7999	Move to Fund Balance				54,904	141,509		196,413
		TOTAL	234,656	163,301	263,163	430,419	123,712	-	554,131
									554,131

NOTE - in 2013, the Council adopted ordinance 13-11 (Designated funds) that created funds for vehicle replacement and capital projects. These funds are required to be funded with a percentage of property tax.

NOTE - in 2013, Ak Railroad Permit Fees were added to Professional Services

NOTE - in 2013, IT suport was added to Professional Services

NOTE - in 2013, Transfer to Fund Balance was moved to Professional Services

CITY OF NORTH POLE
2013 BUDGET

POLICE DEPARTMENT EXPENSES

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actuals	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
1	01-03-00-6000	Salaries	728,713	737,745	738,161	774,155	(19,099)		755,056
2	01-03-00-6019	Uniform Expense	3,235	5,078	5,736	6,000	807		6,807
3	01-03-00-6020	Investigative Expense	3,721	2,220	2,583	7,000			7,000
4	01-03-00-6022	Training Overtime	1,011	6,512	3,929	6,000	262		6,262
5	01-03-00-6030	Dispatch Contract	36,130	36,130		-			-
6	01-03-00-6090	Overtime	15,289	18,795	19,550	29,000			29,000
7	01-03-00-6091	Holiday Pay	4,662	8,341	9,574	7,500			7,500
8	01-03-00-6095	Grant Overtime - ASTEP	6,804	13,522	12,517	11,808			11,808
9	01-03-00-6096	Grant Overtime - CVI	5,132	2,320	1,383	3,500			3,500
10	01-03-00-6097	Workers Comp. Ins.	26,598	24,138	26,543	36,195			36,195
11	01-03-00-6098	FICA	-	19	50	51			51
12	01-03-00-6099	Medicare	10,591	7,984	11,130	12,151			12,151
13	01-03-00-6100	PERS	183,395	186,701	183,095	183,032			183,032
14	01-03-00-6102	Health & Disability Insurance	170,155	225,777	231,405	195,000	41,359		236,359
15	01-03-00-6103	Leave Cash Out	4,119	25,818	18,995	6,000			6,000
16	01-03-00-6105	Insurance	122,359	98,383	99,343	125,000			125,000
17	01-03-00-6100	PERS Relief	43,332	96,787	99,345	-	97,575		97,575
18	01-03-00-6303	Salary-Police Officer	-	-		-			-
19	01-03-00-6106	Unemployment		5,550	2,960	-			-
20	01-03-00-7001	Subscriptions & Publications	-	437	1,513	750			750
21	01-03-00-7007	Maintenance Contracts	3,142	3,462	2,559	3,500			3,500
22	01-03-00-7008	Police Training	11,532	12,442	13,781	18,000			18,000
23	01-03-00-7009	Equipment Outlay	14,271	13,537	9,033	13,100			13,100
24	01-03-00-7010	Equipment Maintenance	4,647	7,056	3,087	5,500			5,500
25	01-03-00-7011	Building Maintenance	6,408	3,510	8,308	6,500			6,500
26	01-03-00-7014	Vehicle Maintenance	7,957	10,834	16,640	19,000	(8,310)		10,690
27	01-03-00-7015	Vehicle Gas & Oil	41,278	46,520	52,595	46,500			46,500
28	01-03-00-7016	Electricity	18,159	22,898	17,987	18,000	2,327		20,327
29	01-03-00-7017	Heating Fuel	4,901	9,711	12,254	14,000	(3,053)		10,947
30	01-03-00-7018	Telephone	21,685	19,339	19,281	21,500	(2,121)		19,379
31	01-03-00-7022	Office Supplies	4,312	1,586	4,867	5,000			5,000
32	01-03-00-7028	Operational Supplies	4,002	3,813	3,773	5,000			5,000
33	01-03-00-7029	Police/Miscellaneous	15,156	2,049	5,193	5,000			5,000
34	01-03-00-7031	Recruitment	2,521	1,797	2,494	3,950			3,950
35	01-03-00-7039	Postage	466	990	925	1,000			1,000
36	01-03-00-7055	DEA Reimbursable Expenses		81,133		-			-
37	01-03-00-7061	Equipment Lease Payments	75,351	29,779	46,076	14,250			14,250
38	01-03-00-7062	Equipment Lease -interest.	2,268	3,949	2,036	500			500
39	01-03-00-7091	Transfer out to Fund 51 (Police Fleet)		-	-	-			-
		TOTAL	1,603,300	1,776,661	1,688,699	1,603,442	109,747	-	1,713,189
									1,713,189

NOTE - In 2011, the City received \$81,133 from the DEA to purchase equipment on their behalf. This is a one-time occurrence. The revenue is under General Fund Revenues, the expense is listed above in 01-03-00-7055.

NOTE - In the past the wages/ benefits for the JAG and AHSO officers have been budgeted in the Police Department. In 2011, these positions are being budgeted in Funds 22 and 23.

CITY OF NORTH POLE
2013 BUDGET

Police Department Breakout of Expense						
	Actual 2010	Actual 2011	Actual 2012	Budgeted 2013	Amended 2013	
PERSONNEL COSTS						
Salaries	728,713	737,745	738,161	774,155	755,056	
Salaries - OT	16,300	25,307	23,479	50,308	50,570	
Holiday Pay	4,662	8,341	9,574	7,500	7,500	
Grant Overtime	11,936	15,842	13,899	-	-	
Taxes	10,591	8,002	11,180	12,202	12,202	
Pers	183,395	186,701	183,095	183,032	183,032	
Unemployment		5,550	2,960	-	-	
Leave Cash Out	4,119	25,818	18,995	6,000	6,000	
Workman's Comp	26,598	24,138	26,543	36,195	36,195	
Health and Disability Insurance	170,155	225,777	231,405	195,000	236,359	
TOTAL COST OF PERSONNEL	1,156,467	1,263,221	1,259,291	1,264,392	1,286,914	
(percent of operating budget)	72%	71%	75%	79%	75%	
NON PERSONNEL COSTS	403,502	335,521	330,064	339,050	328,700	
(percent of operating budget)	25%	19%	20%	21%	19%	
PERS RELIEF	43,332	96,787	99,345		97,575	
DEA Reimbursable Expenses	-	81,133	-	-	-	
TOTAL OPERATING BUDGET	1,603,300	1,776,661	1,688,699	1,603,442	1,713,189	

FIRE DEPARTMENT EXPENSE

Line			2010	2011	2012	2013			2013
#	Account Number	Account Title	Actual	Actual	Actuals	Amended Budget - #2	Meeting #1	Meeting #2	Amended Budget - #3
1	01-04-00-6000	Salaries	877,739	894,531	916,386	922,145	(33,440)		888,705
2	01-04-00-6030	Dispatch Contract	36,130	36,130		-			-
3	01-04-00-6032	Ambulance Billing Fees		1,914	3,717	2,500	350		2,850
4	01-04-00-6090	Overtime	36,559	23,164	38,238	35,700	(10,000)		25,700
5	01-04-00-6091	Holiday Pay	15,660	11,753	14,764	13,770			13,770
6	01-04-00-6092	Overtime - Forestry		9,949	893	-			-
7	01-04-00-6094	Straight Time - Forestry		658		-			-
8	01-04-00-6097	Workers Comp. Ins.	60,788	67,157	75,907	94,152			94,152
9	01-04-00-6098	FICA	3,530	4,505	4,764	3,778	700		4,478
10	01-04-00-6099	Medicare	12,455	13,122	13,566	15,399	600		15,999
11	01-04-00-6100	PERS	198,736	294,708	301,852	216,041			216,041
12	01-04-00-6102	Health & Disability Insuarnc	193,597	143,143	157,049	247,000	(30,000)		217,000
13	01-04-00-6103	Leave Cash Out	15,214	10,988	16,483	20,000	14,000		34,000
14	01-04-00-6105	Insurance	50,498	47,230	47,498	55,080			55,080
15	01-04-00-6106	Unemployment		1,031		-			-
16	01-04-00-6100	PERS Relief	52,910	101,658	105,062	-	111,381		111,381
17	01-04-00-7007	Maintenance Contracts	7,541	3,366	7,401	8,200			8,200
18	01-04-00-7008	Fire Training/Education	15,972	18,139	13,132	8,000			8,000
19	01-04-00-7009	Equipment Outlay	7,751	5,159	1,523	-			-
20	01-04-00-7010	Equipment Maintenance	3,026	7,388	10,370	6,500	300		6,800
21	01-04-00-7011	Base Station/Radio Mnt.	406	515	1,030	1,500			1,500
22	01-04-00-7014	Vehicle Maintenance	11,988	9,815	8,292	9,000			9,000
23	01-04-00-7015	Vehicle Gas & Oil	16,219	23,436	22,813	22,000			22,000
24	01-04-00-7022	Office Supplies	981	1,395	558	2,900	(1,000)		1,900
25	01-04-00-7029	Fire Dept/Miscellaneous	3,830	3,283	3,493	3,000			3,000
26	01-04-00-7030	Building Supplies	2,636	2,191	3,174	2,600			2,600
27	01-04-00-7035	PY Ambulance Fees Return			958	-			-
28	01-04-00-7039	Postage	258	695	446	650			650
29	01-04-00-7040	Ambulance Supplies	19,335	19,986	15,353	17,500	1,000		18,500
30	01-04-00-7050	Part Time Labor	49,716	66,517	70,490	49,000	26,000		75,000
31	01-04-00-7051	Part Time Labor - Forestry		2,323		-			-
32	01-04-00-7061	Equipment Lease Payments	35,983	37,681	39,953	46,945			46,945
33	01-04-00-7062	Equipment Lease -interest.	10,962	9,263	6,991	-			-
34	01-04-00-7065	Fire Supplies (Expendables)	-	198		-			-
35	01-04-00-7075	Volunteer Incentive	2,561	964	1,607	-			-
36	01-04-00-7085	Prevention/Public Education	2,509	2,254	2,717	-	50		50
37	01-04-00-7095	Employee Health Protection	446	635	1,700	2,000	850		2,850
38	01-04-00-7099	NFPA Station Uniforms	5,493	2,319	894	-	510		510
39	01-04-01-7011	Fire Dept. Maintenance	3,368	2,015	3,219	3,000			3,000
40	01-04-01-7016	Fire Dept. Electricity	15,251	16,188	17,252	17,000			17,000
41	01-04-01-7017	Fire Dept. Heat	13,278	15,466	17,869	15,000			15,000
42	01-04-01-7018	Fire Dept. Telephone	13,591	11,965	12,065	9,800	180		9,980
43	01-04-02-7011	Annex Maintenance Expense	1,391		153	1,500			1,500
44	01-04-02-7016	Annex Electricity	2,344	2,305	3,136	3,000			3,000
45	01-04-02-7017	Annex Heat costs	5,010	5,219	7,510	5,500			5,500
46	01-04-03-7016	Dorm Electricity	318	334	228	-	500		500
47	01-04-03-7017	Dorm Heat costs	2,309	655	-	-			-
		TOTAL	1,808,289	1,933,311	1,970,503	1,860,160	81,981	-	1,942,141
									1,942,141

Fire Department Breakout of Expenses

	Actuals	Actuals	Actuals	Budgeted	Amended	
	2010	2011	2012	2013	2013	
PERSONNEL COSTS						
Salaries	877,739	894,531	916,386	922,145	888,705	
Salaries - OT	36,559	23,164	38,238	35,700	25,700	
Forestry Pay	-	12,931	893	-	-	
Holiday Pay	15,660	11,753	14,764	13,770	13,770	
Part Time Employees	49,716	66,517	70,490	49,000	75,000	
Unemployment	-	1,031	-	-	-	
Taxes	15,985	17,627	18,330	19,177	20,477	
Pers	198,736	294,708	301,852	216,041	216,041	
Accrued Vacation Pay	15,214	10,988	16,483	20,000	34,000	
Workman's Comp	60,788	67,157	75,907	94,152	94,152	
Health Insurance	193,597	143,143	157,049	247,000	217,000	
TOTAL COST OF PERSONNEL	1,463,995	1,543,550	1,610,392	1,616,985	1,584,845	
(percent of operating budget)	81%	80%	82%	87%	87%	
NON PERSONNEL COSTS	291,385	288,103	255,050	243,175	245,915	
(percent of operating budget)	16%	15%	13%	13%	13%	
PERS RELIEF	52,910	101,658	105,062	-	111,381	
TOTAL OPERATING BUDGET	1,808,289	1,933,311	1,970,503	1,860,160	1,830,760	

CITY OF NORTH POLE
2013 BUDGET

PUBLIC WORKS DEPARTMENT EXPENSE

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actuals	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
1	01-08-00-6000	Salaries	146,913	99,702	127,153	135,139			135,139
2	01-08-00-6003	Leave Cash Out	-	-		-			-
3	01-08-00-6090	Overtime	4,402	2,239	4,863	5,000			5,000
4	01-08-00-6091	Holiday Pay	-	311		500			500
5	01-08-00-6097	Workers Comp. Ins.	4,838	3,761	7,789	11,612			11,612
6	01-08-00-6098	FICA	651	1,739	2,329	2,798			2,798
7	01-08-00-6099	Medicare	1,121	1,007	2,451	2,750			2,750
8	01-08-00-6100	PERS	34,591	22,815	29,155	30,941			30,941
9	01-08-00-6102	Health & Disability Insurance	21,000	16,918	40,294	42,000	(16,000)		26,000
10	01-08-00-6103	Leave Cash Out	2,220	3,901	1,154	4,000			4,000
11	01-08-00-6105	Insurance	13,661	11,966	13,242	14,500			14,500
12	01-08-00-6xxx	PERS Relief	7,157	11,729	15,565		16,877		16,877
13	01-08-00-7000	Summer Hire	11,591	30,502	39,110	45,000	(9,100)		35,900
14	01-08-00-7029	Unemployment summer hire							-
15	01-08-00-7001	Parks/Trails/Grounds Supplies	4,067	5,095	5,972	6,500	1,600		8,100
16	01-08-00-7008	Training	-	213	3,366	2,000			2,000
17	01-08-00-7009	Equipment Outlay	1,256	1,487	9,964	20,000	(1,500)		18,500
18	01-08-00-7011	Building Maintenance	1,360	10,345	19,208	10,000	2,500		12,500
19	01-08-00-7012	Street Maintenance	182,464	81,499	66,758	101,582	500		102,082
20	01-08-00-7013	Street Lights Maintenance	3,070	6,520	6,606	5,000			5,000
21	01-08-00-7014	Vehicle Maintenance	836	1,270	8,998	8,000			8,000
22	01-08-00-7015	Vehicle Gas & Oil	5,475	5,165	8,379	10,000			10,000
23	01-08-00-7016	Electricity	4,434	5,567	5,551	7,000			7,000
24	01-08-00-7017	Heating Fuel	10,695	13,680	15,617	14,500			14,500
25	01-08-00-7018	Telephone, Public Works	1,308	1,095	2,578	3,000			3,000
26	01-08-00-7020	Snow Removal	25,963	47,100	49,470	50,000			50,000
27	01-08-00-7024	ARRC Permits		200		-			-
28	01-08-00-7029	Public Works Misc	10,129	6,290	2,121	5,000	6,000		11,000
29	01-08-00-7031	FMATS Match Participation	7,500	32,006	63,384	60,000			60,000
30	01-08-00-7032	Electricity -Street lights	39,441	35,019	35,582	25,000			25,000
31	01-08-00-7033	Christmas Decorations	5,000	3,548	2,678	3,000			3,000
32	01-08-00-7035	Backhoe (1/3 of expense)				-			-
33	01-08-00-7034	Beautification			13,316	15,000			15,000
34	01-08-00-7092	Transfer Out			3,631	-			
		TOTAL	551,144	462,689	606,285	639,822	877	-	640,699
									640,699

CITY OF NORTH POLE
2013 BUDGET

Public Works Department Breakout of Expenses

	Actual	Actual	Actual	Budgeted	Amended	
	2010	2011	2012	2013	2013	
PERSONNEL COSTS						
Salaries	146,913	99,702	127,153	135,139	135,139	
Salaries - OT	4,402	2,239	4,863	5,000	5,000	
Holiday Pay	-	311	-	500	500	
Part Time Employees	11,591	30,502	39,110	45,000	35,900	
Taxes	1,773	2,745	4,780	5,548	5,548	
Pers	34,591	22,815	29,155	30,941	30,941	
Leave Cash Out	2,220	3,901	1,154	4,000	4,000	
Workman's Comp	4,838	3,761	7,789	11,612	11,612	
Unemployment	-	-	-	-	-	
Health Insurance	21,000	16,918	40,294	42,000	26,000	
TOTAL COST OF PERSONNEL	227,327	182,895	254,298	279,740	254,640	
(percent of operating budget)	41%	40%	42%	44%	40%	
NON PERSONNEL COSTS	316,660	268,065	336,422	360,082	369,182	
(percent of operating budget)	57%	58%	55%	56%	58%	
PERS RELIEF	7,157	11,729	15,565	-	16,877	
TOTAL OPERATING BUDGET	551,144	462,689	606,285	639,822	640,699	

CITY OF NORTH POLE
2013 BUDGET

WATER / SEWER ENTERPRISE FUND - Fund 02 - Water-10 & Sewer-12

WATER - 12-10		SEWER - 12-12		TOTAL WATER & SEWER	
Revenues	766,808	Revenues	811,858	Revenues	1,578,666
Expenses	766,808	Expenses	811,858	Expenses	1,578,666
Difference	-	Difference	-	Difference	-

CITY OF NORTH POLE
2013 BUDGET

Utility Department Water Revenue

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
1	02-10-00-4165	PERS Relief	8,374	16,481	17,518	-			-
2	02-10-00-5000	Water Utility Revenue	642,159	610,467	629,529	701,556	20,000		721,556
3	02-10-00-5800	Interest on Deposits	-	-	-	-			-
4	02-10-00-5801	Miscellaneous Revenue	23,261	48,545	6,274	-			-
5	02-10-00-5802	Reimbursable Water Breaks	4,896	2,290	15,367	-			-
6	02-10-00-5810	Bulk Water Sales Revenue	-	800	-	-			-
7	02-10-00-5815	Tie-in Fees	19,900	2,250	200	-			-
8	02-10-00-5820	Interfund Trans.from General	-	-	-	-			-
9	02-10-00-5825	Water FRR Residential/Com'l	43,308	5,470	-	-			-
10	02-10-00-5830	Water Base	64,889	5,919	-	-			-
11	02-10-00-5835	Lab Testing	69,267	13,711	19,914	15,001			15,001
12	02-10-00-5901	Transfer In - FRR Water		53,501	5,625	30,251			30,251
		TOTAL	876,053	759,434	694,427	746,808	20,000	-	766,808
									766,808

NOTE - In 2011, Water FRR Residential and Water Base Revenues were transferred to Fund 25

CITY OF NORTH POLE
2013 BUDGET

UTILITY DEPARTMENT WATER EXPENSE

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
1	02-10-00-6000	Salaries	145,926	142,375	147,208	163,435			163,435
2	02-10-00-6090	Overtime	1,266	3,725	2,344	4,000			4,000
3	02-10-00-6091	Holiday Pay	-	-		-			-
4	02-10-00-6097	Workers Comp. Ins.	5,095	4,600	4,928	6,269			6,269
5	02-10-00-6098	Fica			9	10	10.00		20
6	02-10-00-6099	Medicare	2,060	2,157	2,197	2,508			2,508
7	02-10-00-6100	PERS	40,716	48,327	50,330	36,836			36,836
8	02-10-00-6102	Health & Disability Insurance	25,900	31,169	34,354	47,000			47,000
9	02-10-00-6103	Leave Cash Out	5,676	4,323	3,514	5,500			5,500
10	02-10-00-6105	Insurance	19,148	17,017	19,288	22,000			22,000
11	02-10-00-6106	Unemployment		1,998	555	-			-
12	02-10-00-61xx	PERS Relief	8,374	16,480	17,518		20,000		20,000
13	02-10-00-6500	Interest Expense ADWF	7,956	5,564	5,625	5,250			5,250
14	02-10-00-7001	Publications & Advertising	150	371	667	3,000			3,000
15	02-10-00-7003	Billing Service		-	1,621	3,000			3,000
16	02-10-00-7004	Audit/Accounting Fees	9,833	10,039	9,216	9,000			9,000
17	02-10-00-7005	Legal Fees	5,737	2,591	2,726	3,000			3,000
18	02-10-00-7006	Professional Services		(26)		2,500			2,500
19	02-10-00-7007	Safety Equipment	-	235	945	2,500			2,500
20	02-10-00-7009	Equipment Outlay/Repair	67,771	32,459	35,148	30,000	25,000.00		55,000
21	02-10-00-7011	System Supplies	8,469	3,604	33,074	10,000	2,500.00		12,500
22	02-10-00-7012	Water Treatment Chemicals	15,455	7,152	7,319	15,000	(2,500.00)		12,500
23	02-10-00-7014	Vehicle Maintenance	1,832	4,582	1,124	5,000			5,000
24	02-10-00-7015	Vehicle Gas/oil	3,839	5,343	7,178	5,500			5,500
25	02-10-00-7019	Laboratory	52,618	22,029	11,340	15,000			15,000
26	02-10-00-7021	Liability Insurance	12,559	-		-			-
27	02-10-00-7022	Office Supplies	899	2,098	3,905	5,000			5,000
28	02-10-00-7029	Miscellaneous	3,372	5,989	3,634	2,500			2,500
29	02-10-00-7039	Postage	1,931	3,572	1,234	3,000			3,000
30	02-10-00-7041	Bad Debt Expense	5,022	2,906	260	5,000			5,000
31	02-10-00-7045	Training		-	321	2,500			2,500
32	02-10-00-7050	Debt Retirement-AK.Drinking Water	-	-		25,000			25,000
33	02-10-00-7051	Credit Card User Fees		5,933	6,643	5,000	2,000.00		7,000
34	02-10-00-7060	Accumulated Annual Leave	(924)	2,308	(113)	-			-
35	02-10-00-7092	Transfer Out - FRR	43,308	5,470		-			-
36	02-10-00-7094	Transfer Out - Water Base	64,889	5,919		-			-
37	02-10-00-7097	Transfer Out - Capital Projects		2,144		-			-
38	02-10-00-7400	Deferred Maintenance Expense	38,012	4,218		30,000	(29,510.00)		490
39	02-10-00-7500	Utility Truck Replacement	-	-		-			-

CITY OF NORTH POLE
2013 BUDGET

UTILITY DEPARTMENT WATER EXPENSE

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
40	02-10-00-7802	Reimbursable Water Breaks	-	-	1,020	-			-
41	02-10-00-7905	Energy Reserve				25,000	(10,500.00)		14,500
42	02-10-00-8100	Water - Depreciation Expense	263,116	371,492	389,612	-			-
43	02-10-04-7016	Electricity WTP	67,620	52,007	48,803	55,000			55,000
44	02-10-04-7017	Heating Fuel WWTP	56,902	81,932	53,466	75,000			75,000
45	02-10-04-7018	Telephone WTP	6,295	9,687	8,458	2,000	2,500.00		4,500
46	02-10-04-7020	Building Maintenance WTP	224	122		2,000			2,000
47	02-10-05-7018	Telephone - SCADA					8,000.00		8,000

CITY OF NORTH POLE
2013 BUDGET

UTILITY DEPARTMENT WATER EXPENSE

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
48	02-10-06-7016	Electricity - Highway Park	20,322	21,140	21,719	25,000			25,000
49	02-10-06-7017	Heating Fuel - Highway Park	4,364	3,809	5,463	6,000			6,000
50	02-10-06-7018	Telephone - Hiway Park	401	406	403	500			500
51	02-10-06-7020	Building Maintenance - Highway Park	-	-		500			500
52	02-10-08-7016	Electricity - 8th Avenue	8,332	8,896	10,352	11,500			11,500
53	02-10-08-7017	Heating Fuel - 8th Avenue	2,906	3,813	3,289	4,000			4,000
54	02-10-08-7020	Building Maintenance - 8th Avenue	220	243	765	500			500
55	02-10-10-7016	Electricity - Stillmeyer	14,089	14,740	14,881	21,500			21,500
56	02-10-10-7017	Heating Fuel - Stillmeyer	2,000	2,039	3,574	5,000			5,000
57	02-10-10-7018	Telephone - Stillmeyer	458	472	459	500			500
58	02-10-10-7020	Building Maintenance - Stillmeyer	-	-		500			500
59	02-10-11-7016	Electricity - Well House		9,190	12,084	10,500			10,500
60	02-10-11-7017	Heating Fuel - Well House		1,871	6,606	7,500			7,500
61	02-10-11-7018	Telephone - Well House		1,920	2,942	4,000			4,000
62	02-10-00-7999	Move to Retained Earnings	-	-		-			-
63	02-10-12-7016	Electricity - Utility Shop				3,500	2,500.00		6,000
64	02-10-12-7017	Heating Fuel - Utility Shop			3,247	7,500			7,500
65	01-10-12-7018	Telephone SCDA							-
66	02-10-12-7018	Telephone - Utility Shop			115	5,000			5,000
67	02-10-12-7031	Snow Removal							-
68	02-10-12-7020	Building Maintainance - Utility Shop							-
		TOTAL	1,044,138	990,451	1,001,369	746,808	20,000	-	766,808
									766,808

CITY OF NORTH POLE
2013 BUDGET

Utility Department Water Breakout of Expenses						
	Actual	Actual	Actual	Budgeted	Amended	
PERSONNEL COST	2010	2011	2012	2013	2013	
Salaries	145,926	142,375	147,208	163,435	163,435	
Salaries - OT	1,266	3,725	2,344	4,000	4,000	
Holiday Pay	-	-	-	-	-	
Taxes	2,060	2,157	2,206	2,518	2,528	
Pers	40,716	48,327	50,330	36,836	36,836	
Leave Cash Out	5,676	4,323	3,514	5,500	5,500	
Workman's Comp	5,095	4,600	4,928	6,269	6,269	
Health Insurance	25,900	31,169	34,354	47,000	47,000	
TOTAL COST OF PERSONNEL	226,638	236,677	244,884	265,558	265,568	
(percent of operating budget)	22%	24%	25%	36%	36%	
NON PERSONNEL COSTS	701,854	721,454	739,081	481,250	481,240	
(percent of operating budget)	68%	74%	75%	64%	64%	
TOTAL OPERATING BUDGET	1,044,138	990,451	1,001,369	746,808	746,808	
DEPRECIATION EXPENSE						
PERS RELIEF	8,374	16,480	17,518	-	20,000	
TRANSFERS OUT	108,197	13,533	-	-	-	
TOTAL BUDGET	1,036,689	971,663	983,964	746,808	746,808	

CITY OF NORTH POLE
2013 BUDGET

Utility Department Water Reserve (Fund 25)

Line #	Account Number	REVENUES	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
1	25-10-00-5825	FRR Residential Water	43,308	65,235	63,818	63,000			63,000
2	25-10-00-5830	Water Base	64,889	70,438	71,512	81,120			81,120
3	25-10-00-5900	Transfer in from Retained Earnings							-
		TOTAL	108,197	135,673	135,330	144,120	-	-	144,120

EXPENSES

4	25-10-00-7091	Transfer out Fund 3 (Capital Projects)							-
5	25-10-00-7091	Transfer out Fund 55 (Utility Fleet)							-
6	25-10-00-7092	Transfer Out - FRR	-	-	104,180				-
7	25-10-00-7093	Transfer Out - Water Base			134,805				-
8	25-10-00-7999	Transfer To Retained Earnings					144,120		144,120
		TOTAL	-	-	238,985		144,120	-	144,120

ATTENTION: This is a new fund, set up in 2010, to account for the revenues that are received from the FRR and Water Base portions of the Water bills.

NOTE - Expenses to this fund will be for the repair and replacement of water utility infrastructure. These expenses will need to have the approval of council.

NOTE - Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC water loans.

NOTE - 2010 and 2011 Budget Actuals vary slightly from financials: In the budget, amounts in the Transfer From accounts have been combined with the normal revenue accounts

25-10-00-5901 - has been combined with 25-10-00-5825

25-10-00-5902 - has been combined with 25-10-00-5830

This makes it easier to compare revenues year to year.

(in 2010 and early 2011, we were transferring the revenue, each month from the Water Department. In mid-2011, we set up the water/sewer billings to automatically post these revenues to this fund.)

Utility Department Water Reserves (Fund 25)		
	Date	Cash Balance
Account Balance as of	11/22/2013	255,127

CITY OF NORTH POLE
2013 BUDGET

Utility Department Sewer Revenue

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
1	02-12-00-4165	PERS Relief	11,103	20,484	22,004	-	21,981		21,981
2	02-12-00-5000	Sewer Utility Revenue	579,399	496,780	571,804	662,912			662,912
3	02-12-00-5002	Flint Hills Lab Testing	-			-			-
4	02-12-00-5005	SID Pretreatment Program	-	-	196,502	15,000			15,000
5	02-12-00-5010	Construction Permits			39,873	-			-
6	02-12-00-5800	Interest on Deposits	393	309	248	-			-
7	02-12-00-5801	Miscellaneous Revenue	14,106	8,032	1,158	-			-
8	02-12-00-5802	Industrial SID Lab Tests	126,479	94,001	45,995	75,000			75,000
9	02-12-00-5805	Facility Repair & Replacement	79,548	7,204		-			-
10	02-12-00-5815	Tie-In Fees	6,100	750	200	-			-
11	02-12-00-5820	Interfund Trans.from General	-			-			-
12	02-12-00-5825	Sewer FRR Com'l & Residential	40,662	5,007		-			-
13	02-12-00-5830	Sewer Base	60,348	5,464		-			-
14	02-12-00-5900	Transfer In	30,567		26,495	36,965			36,965
		TOTAL	948,706	638,031	904,280	789,877	21,981	-	811,858
									811,858

NOTE - In 2011, Sewer FRR and Sewer Base revenues were transfered to Fund 27

CITY OF NORTH POLE
2013 BUDGET

Sewer Expense

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
1	02-12-00-6000	Salaries	186,593	177,617	185,096	178,182			178,182
2	02-12-00-6090	Overtime	8,564	4,280	2,709	5,000			5,000
3	02-12-00-6091	Holiday Pay	-	-		-			-
4	02-12-00-6097	Workers Comp. Ins.	7,317	6,656	7,185	7,739			7,739
5	02-12-00-6098	Fica			11	12			12
6	02-12-00-6099	Medicare	2,708	2,692	2,750	2,729			2,729
7	02-12-00-6100	PERS	53,846	60,040	63,220	40,300			40,300
8	02-12-00-6102	Health & Disability Insurance	50,064	58,784	65,267	63,000			63,000
9	02-12-00-6103	Leave Cash Outs	6,330	6,283	4,302	5,000			5,000
10	02-12-00-6105	Insurance	20,012	17,255	10,461	22,000			22,000
11	02-12-00-6106	Unemployment		4,662	1,295	-			-
12	02-12-02-6107	WWTP Land Acquisition	-	-		-			-
13	02-12-00-6xxx	PERS Relief	11,103	20,484	22,004		21,981		21,981
14	02-12-00-6500	Rev. Bond Int. (HwyPkSewer)	27,349	26,074	26,495	-			-
15	02-12-00-6501	Interest Expense - ACWF Loans	-	-		-			-
16	02-12-00-6600	Rev. Bond Princ.(HwyPkSewer)	-	-		36,965			36,965
17	02-12-00-6601	Principal Payment - ACWE Loans	-	-		-			-
18	02-12-00-7001	Publications & Advertising	748	1,439	260	3,000			3,000
19	02-12-00-7003	Billing Service		-	1,621	3,000			3,000
20	02-12-00-7004	Audit/Accounting Fees	9,833	10,039	9,216	9,000			9,000
21	02-12-00-7005	Legal Fees	7,705	4,131	3,487	4,000			4,000
22	02-12-00-7006	Professional Services	1,512	181	9,645	2,500			2,500
23	02-12-00-7007	Safety Equipment	166	1,490	1,894	2,500			2,500
24	02-12-00-7008	Pretreatment Program	38,460	13,550	39,040	15,000	75,000		90,000
25	02-12-00-7009	Equipment Outlay/Repair	16,285	63,849	10,734	20,000			20,000
26	02-12-00-7010	Utility Truck Replacement	-	-		-			-
27	02-12-00-7011	System Supplies	9,588	6,998	9,675	10,000	6,000		16,000
28	02-12-00-7012	I & I Evaluation & Repair	-	-		-			-
29	02-12-00-7013	WWTP Chemicals	13,994	21,231	23,180	20,000			20,000
30	02-12-00-7014	Vehicle Maintenance	2,455	1,325	2,575	4,000			4,000
31	02-12-00-7015	Vehicle Gas & Oil	5,286	6,715	7,487	7,000			7,000
32	02-12-00-7017	Heating Fuel - WWTP	-	-		-			-
33	02-12-00-7019	Laboratory	130,586	112,535	89,093	40,000			40,000
34	02-12-00-7023	Laboratory - Industrial Pretreatment				75,000	(75,000)		-
35	02-12-00-7021	Liability Insurance	10,000	-		-			-
36	02-12-00-7022	Office Supplies	436	187	2,490	5,000			5,000
37	02-12-00-7029	Miscellaneous	2,755	4,466	2,616	3,000			3,000
38	02-12-00-7039	Utillity Postage	2,097	3,587	1,750	3,000			3,000
39	02-12-00-7042	Bad Debt Expense	627	2,140	86	1,000			1,000

**CITY OF NORTH POLE
2013 BUDGET**

Sewer Expense

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
40	02-12-00-7045	Training		218	321	2,000			2,000
41	02-10-00-7050	Credit Card User Fees		5,787	6,491	5,000	2,000		7,000
42	02-12-00-7060	Accumulated Annual Leave	(924)	2,308	(113)	-			-
43	02-12-00-7092	Transfer Out - FRR	40,662	5,007		-			-
44	02-12-00-7094	Transfer Out - Sewer Base	60,348	5,464		-			-
45	02-12-00-7096	Transfer Out - FRR Industrial	79,548	7,204		-			-
46	02-12-00-7097	Transfer Out - Capital Projects		2,144		-			-
47	02-12-00-7300	Richardson Hwy. Dawson Crossing	-	-		-			-
48	02-12-00-7400	Deferred Maintenance Expense	-	273		50,000	(9,000)		41,000
49	02-12-00-7905	Energy Reserve				12,500	(2,500)		10,000
50	02-12-00-8100	Sewer - Depreciation Expense	488,645	689,913	723,565	-			-
51	02-12-04-7016	Electricity -WWTP	53,050	55,730	61,115	55,000			55,000
52	02-12-04-7017	Heating Fuel -WWTP	10,303	15,931	15,087	10,000	2,500		12,500
53	02-12-04-7018	Telephone - WWTP	3,227	3,575	2,612	3,000	500		3,500
54	02-12-04-7020	Building Maintenance - WWTP	220	-		2,500			2,500
55	02-12-05-7018	Telephone - SCADA	89	-		5,000	500		5,500

CITY OF NORTH POLE
2013 BUDGET

Sewer Expense

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
56	02-12-06-7016	Electricity - Generator Storage	230	244	230	-			-
57	02-12-06-7017	Heating Fuel - Generator Storage	-	-		-			-
58	02-12-70-7016	Electricity -Lift Station 1A - Holiday	4,772	5,009	3,496	5,500			5,500
59	02-12-70-7018	Telephone - Lift Station 1A	600	94	534	1,000			1,000
60	02-12-71-7016	Electricity - Lift Station 2A - Yukon	5,687	4,334	2,424	5,500			5,500
61	02-12-71-7018	Telephone - Lift Station 2A - Yukon		94	579	1,000			1,000
62	02-12-72-7016	Electricity - Lift Station 3A - Kitt	1,096	1,845	1,197	2,500			2,500
63	02-12-72-7018	Telephone - Lift Station 3A - Kitt		94	583	1,000			1,000
64	02-12-73-7016	Electricity - Lift Station 3B - 8th Ave	649	594	569	750			750
65	02-12-73-7018	Telephone - Lift Station 3B	428	571	513	750			750
66	02-12-74-7016	Electricity - Lift Station 3C - N Blanket	2,908	3,065	2,740	3,000			3,000
67	02-12-74-7018	Telephone - Lift Station 3C	390	533	419	750			750
68	02-12-75-7016	Electricity - Lift Station 4B - S Blanket	1,276	1,169	1,150	-			-
69	02-12-75-7018	Telephone - Lift Station 4B	459	472	417	-			-
70	02-12-76-7016	Electricity - Lift Station 4C - Black Bear	3,063	2,527	2,758	-			-
71	02-12-76-7018	Telephone - Lift Station 4C	459	472	417	-			-
72	02-12-77-7016	Electricity - Lift Station 4F - H&H	4,648	5,163	5,838	5,500			5,500
73	02-12-77-7018	Telephone - Lift Station 4F	345	533	513	1,000			1,000
74	02-12-78-7016	Electricity - Lift Station 5A - Finnel	1,671	683	722	750			750
75	02-12-78-7018	Telephone - Lift Station 5A	390	533	513	750			750
76	02-12-79-7016	Electricity - Lift Station 5B - Hurst	1,268	1,458	966	1,200			1,200
77	02-12-80-7016	Electricity - Lift Station 6A - Old Richardson	921	1,899	1,124	2,000			2,000
78	02-12-80-7018	Telephone - Lift Station 6A - Old Richardson		94	534	1,500			1,500
79	02-12-81-7016	Electricity - Lift Station 6B - Tanana	803	770	836	1,000			1,000
80	02-12-82-7016	Electricity - Lift Station Mockler	589	644	745	1,000			1,000
81	02-12-83-7016	Electricity - Lift Station Stillmeyer	3,823	4,063	3,661	4,000			4,000
82	02-12-83-7018	Telephone - Stillmeyer	421	434	417	500			500
83	02-12-84-7016	Electricity - Utility Shop				3,500			3,500
84	02-12-84-7017	Heating Fuel - Utility Shop				7,500			7,500
85	02-12-84-7018	Telephone - Utility Shop				5,000			5,000
86	02-12-10-7020	Building Maintenance -Utility Shop							-
87	02-12-00-7031	Snow Removal							-
88	02-12-00-7999	Move to Retained Earnings		-		-			-
		TOTAL	1,398,475	1,469,633	1,448,619	789,877	21,981	-	811,858
									811,858

CITY OF NORTH POLE
2013 BUDGET

Utility Department Sewer Breakout of Expenses						
	Actual 2010	Actual 2011	Actual 2012	Budgeted 2013	Proposed 2014	Approved
PERSONNEL COSTS						
Salaries	186,593	177,617	185,096	178,182	178,182	
Salaries - OT	8,564	4,280	2,709	5,000	5,000	
Holiday Pay	-	-	-	-	-	
Pers	53,846	60,040	63,220	40,300	40,300	
Taxes	2,708	2,692	2,762	2,741	2,741	
Leave Cash Out	6,330	6,283	4,302	5,000	5,000	
Workman's Comp	7,317	6,656	7,185	7,739	7,739	
Unemployment	-	4,662	1,295	-	-	
Accumulated annual leave	-					
Health Insurance	50,064	58,784	65,267	63,000	63,000	
TOTAL COST OF PERSONNEL	315,422	321,014	331,835	301,962	301,962	
(percent of operating budget)	23%	22%	23%	38%	37%	
NON PERSONNEL COSTS	414,774	436,579	393,332	487,915	509,896	
(percent of operating budget)	30%	30%	27%	62%	63%	
DEPRECIATION EXPENSE	488,645	689,913	723,565	-		
PERS RELIEF	11,103	20,484	22,004	-	21,981	
TRANSFERS OUT	180,559	19,819	-	-	-	
TOTAL BUDGET	1,399,399	1,467,325	1,448,732	789,877	811,858	

CITY OF NORTH POLE
2013 BUDGET

Utility Fund Sewer Reserves (Fund 27)

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	27-12-00-5801	Miscellaneous Revenue			3,399	-			-
2	27-12-00-5805	FRR Industrial Sewer	79,548	67,714	71,749	64,610	247,000		311,610
3	27-12-00-5825	FRR Sewer	40,662	58,993	57,607	63,720			63,720
4	27-12-00-5830	Sewer Base	60,348	64,262	65,458	72,000			72,000
5	27-12-00-5900	Transfer from Retained Earnings							-
		TOTAL	180,559	190,969	198,211	200,330	247,000	-	447,330

EXPENSES									
6	27-12-00-7091	Transfer out Fund 3 (Capital Projects)							-
7	27-12-00-7091	Transfer out Fund 55 (Utility Fleet)							-
8	27-12-00-7092	Transfer Out - FRR	30,567	227,382	107,436				-
9	27-12-00-7093	Transfer Out - Sewer Base			105,710				-
10	27-10-00-7999	Transfer To Retained Earnings				200,330	247,000		447,330
		TOTAL	30,567	227,382	213,147	200,330	247,000	-	447,330

ATTENTION: This is a new fund set up in 2010 to account for the revenues that are received from the FRR and Sewer Base portions of the Water bills.

NOTE - Expenses to this fund will be for the repair and replacement of water utility infrastructure. These expenses will need to have the approval of council.

NOTE - Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC water loans.

NOTE - 2010 and 2011 Budget Actuals vary slightly from financials: In the budget, amounts in the Transfer From accounts have been combined with the normal revenue accounts

27-10-00-5901 - has been combined with 27-12-00-5825

27-10-00-5902 - has been combined with 27-12-00-5830

27-12-00-5903 - has been combined with 27-12-00-5805

This makes it easier to compare revenues year to year. (in 2010 and early 2011, we were transferring the revenue, each month from the Water Department. In mid-2011, we set up the water/sewer billings to automatically post these revenues to this fund.)

Utility Department Water Reserves (Fund 25)		
	Date	Cash Balance
Account Balance as of	11/22/2013	513,195

CITY OF NORTH POLE
2013 BUDGET

Building Department (Fund 5)

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	05-00-00-4001	Residential Plan Check Fee	3,526	7,946	1,000	6,000			6,000
2	05-00-00-4002	Residential Building Permit Fee	17,646	14,193	2,388	10,000			10,000
3	05-00-00-4003	Commercial Plan Check Fee	8,523	8,766		6,000	10,000		16,000
4	05-00-00-4004	Commercial Building Permit Fee	7,148	28,852		10,000	30,500		40,500
5	05-00-00-4005	Industrial Plan Check Fee	14,670	-		3,000			3,000
6	05-00-00-4006	Industrial Building Permit Fee	23,255	-		5,000			5,000
7	05-00-00-4007	Road Excavation Bond	5,000	-		5,000			5,000
8	05-00-00-4008	Storm Water Plan Inspection Fee	720	-		2,000			2,000
9	05-00-00-4009	Storm Water Permit Fee	-	-		1,000			1,000
10	05-40-00-4010	Special Inspection Fee	-	-		-			-
11	05-00-00-5900	Transfer In From Fund Balance	-	-		20,000			20,000
		TOTAL	80,488	59,757	3,388	68,000	40,500	-	108,500
			-						108,500

EXPENSES									
12	05-00-00-7000	Road Excavation Bond Return	5,500	-		5,000			5,000
13	05-00-00-7001	Residential Plan Review	3,800	4,000	500	6,000			6,000
14	05-00-00-7002	Residential Inspections	7,808	6,150	5,250	10,000			10,000
15	05-00-00-7003	Commercial Plan Review	5,700	9,298	697	6,000	4,500		10,500
16	05-00-00-7004	Commercial Inspections	2,774	25,113		16,000	2,000		18,000
17	05-00-00-7005	Industrial Plan Review	10,225	-		3,000			3,000
18	05-00-00-7006	Industrial Inspections	18,281	1,437		5,000			5,000
19	05-00-00-7005	Institutional Plan Review							-
20	05-00-00-7006	Institutional Inspections							-
21	05-00-00-7007	Storm Water Plan Inspections	960	-		2,000			2,000
22	05-00-00-7008	Storm Water Site Inspections	-	-		1,000			1,000
23	05-01-00-7001	Publications & Advertising	-	-	260	1,500			1,500
24	05-01-00-7005	Legal Fees	-	75		500			500
25	05-01-00-7006	Professional Services	-	-	1,350	9,000			9,000
26	05-01-00-7022	Office Supplies/Software	1,030	1,607	422	1,000			1,000
27	05-01-00-7029	Admin/Misc. Expenses	-	-	262	1,000			1,000
28	05-01-00-7041	Bad Debt Expense		-		-			-
29	05-01-00-7049	Training Classes/Manuals				1,000			1,000
30	05-00-00-7xxx	Transfer to Fund Balance	-	-	-		91,500	-	91,500
		TOTAL	1,990	1,682	2,295	17,000	91,500	-	108,500
									108,500

Building Department (Fund 5)		
	Date	Cash Balance
Account Balance as of	11/22/2013	112,276

In 2013, we received revenues that will have correlating expenses in 2014. Therefore, those excess revenues will be transferred to fund balance, to be used in 2014.

CITY OF NORTH POLE
2013 BUDGET

Gaming (Fund 7)

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	07-00-00-5000	Bed Tax Revenue				-			-
						-			-
						-			-
EXPENSES									
2	07-00-00-7999	City Retainage				-			-
3	07-00-00-7000	Transfer to G Fund				-			-
4	07-00-00-7003	NPEDC				-			-
5	07-00-00-7005	NP Chamber of Commerce				-			-
6	07-00-00-7006	FCVB				-			-
7	07-00-00-7007	NP Christmas in Ice				-			-
						-			-

NOTE - The City has a seperate bank account tied to this fund as required by state law.

NOTE - This Fund has remained inactive for multiple years

Gaming (Fund 7)		
	Date	Fund Balance
Account Balance as of	10/24/2013	38

CITY OF NORTH POLE
2013 BUDGET

FIRE DEPARTMENT FUND - Fund 16

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	16-00-00-5900	Transfer in from fund balance				-	-		-
2	16-00-00-4001	Revenue	16,512	24,897	-	-			-
3	16-00-00-5100	Donations - Volunteer Dinner	-	7,000	-	-			-
TOTAL			16,512	31,897	-	-	-	-	-
EXPENSES									
4	16-00-00-7901	Transfer to General Fund				13,500.00			13,500
5	16-00-00-7000	Expenses	12,490	9,285	19,665	-	9,828		9,828
6	16-00-00-7001	Volunteer Dinner		5,840					-
TOTAL			12,490	15,126	19,665	-	9,828	-	23,328

NOTE - This fund is funded by Dept of Forestry use of city fire trucks and by special donations. It is used by the Fire Department for expenses related to upgrading the fire department and their annual dinner.

Fire Department (Fund 16)		
	Date	Cash Balance
Account Balance as of	11/22/2013	3,567

CITY OF NORTH POLE
2013 BUDGET

NORTH POLE COMMUNITY ICE RINK FUND - Fund 18

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
		REVENUES							-
1	18-00-00-4001	North Pole Community Ice Rink	12,660	50		-			-
		EXPENSES							-
2	18-00-00-7000	North Pole Community Ice Rink	2,170	-	190	-			-

NOTE - This fund is used for repairs/maintenance at the North Pole High School Hockey Rink. A community member makes the repairs and submits his invoices for reimbursement.
Reimbursement is contingent on funds available - the city periodically receives donations for this purpose.

NP Ice Rink (Fund 19)		
	Date	Cash Balance
Account Balance as of	11/22/2013	10,973

CITY OF NORTH POLE
2013 BUDGET

NORTH POLE FESTIVAL FUND - Fund 20

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	20-00-00-4001	North Pole Festival donations	32,265	10,648	9,650	-	6,005		6,005
2	20-00-00-4002	City Funds			200	-			-
		TOTAL	32,265	10,648	9,850	-	6,005		6,005

EXPENSES									
3	20-00-00-7000	Expenditures	25,100	(65)	1,200	-			-
4	20-00-00-7001	Summerfest and	4,820	7,708	3,584	-	5,563		5,563
5	20-00-00-7002	Other Festivals	386	1,281	1,616	-			-
6	20-00-00-7xxx	Transfer to Fund Balance					442		442
		TOTAL	30,307	8,925	6,400	-	6,005	-	6,005

NOTE - This fund is used for expenses related to Summer Fest and the Mayor's Labor Day Picnic. Revenues are received from community donations for this purpose.

North Pole Festival (Fund 20)		
	Date	Cash Balance
Account Balance as of	11/22/2013	8,252

CITY OF NORTH POLE
2013 BUDGET

ABADE - Fund 21

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	21-00-00-4001	Revenues	6,137	60,384	6,382	-	26,747.00		26,747
		TOTAL	6,137	60,384	6,382		26,747		26,747
EXPENSES									
2	21-00-00-7000	Expenditures	2,012	3,995	31,505	-	10,931.00		10,931
3	21-00-00-7001	Vehicle Purchase			23,936	-			-
4	21-00-00-7002	Equipment			22,547	-			-
5	21-00-00-7xxx	Transfer to Fund Balance					15,816.00		15,816
		TOTAL	2,012	3,995	77,987	-	26,747	-	26,747

NOTE - This fund is for drug forfeiture monies that come to the City through the Federal Government. These monies must be accounted for separately in their own fund. There are very tight restrictions as to the use of these monies. All expenses must be approved by the federal department of justice.

ABADE (Fund 21)		
	Date	Cash Balance
Account Balance as of	11/22/2013	20,942

CITY OF NORTH POLE
2013 BUDGET

AHSO TRAFFIC OFFICER - Fund 22

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	22-00-00-4001	Grant Revenue	144,256	91,357	75,989	-	57,707.00		57,707
2	22-00-00-4165	PERS Relief	3,144	4,256	3,279	-			-
3		TOTAL	147,400	95,613	79,269	-	57,707.00	-	57,707
			-						57,707

EXPENSES									
4	22-00-00-6000	Salaries	49,168	47,043	37,130	-	46,514.00		46,514
5	22-00-00-6022	Training Overtime		1,192	-	-			-
6	22-00-00-6090	Overtime	6,092	2,735	2,558	-	2,477.00		2,477
7	22-00-00-6091	Holiday Pay	898	1,047	433	-	701.00		701
8	22-00-00-6095	Grant Overtime		-	-	-			-
9	22-00-00-6095	Grant Overtime			-	-			-
10	22-00-00-6097	Workers Comp. Ins.	2,357	2,225	2,154	-	2,120.00		2,120
11	22-00-00-6099	Medicare	804	744	682	-	679.00		679
12	22-00-00-6100	PERS	15,615	15,735	12,407	-	1,859.00		1,859
13	22-00-00-6102	Health & Disability Insurance	16,644	19,649	23,904	-	3,357.00		3,357
14	22-00-00-6103	Leave Cash Out		1,387	-	-			-
15	22-00-00-6105	Insurance	679		-	-			-
16	22-00-00-7000	Expenditures	55,143	3,855	-	-			-
	20-00-00-6100	Pers Relief							-
		TOTAL	147,400	95,613	79,269	-	57,707	-	57,707
									57,707

NOTE - In the past, expenses and revenues, for the AHSO Traffic Officer, were budgeted in the General Fund even though the actual revenues and expenses were booked to Fund 22. Starting in 2011, the City of North Pole will begin budgeting all revenues and expenses from this program in Fund 22.

NOTE - The City has received a state grant for 100% funding of this position through September 30, 2014.

NOTE - The AHSO Grant is a 90% match for the salary of the officer.

NOTE - The AHSO Grant is expected to lower the match in future years. It is expected that if the Grant is not awarded this position will be paid for through the General Fund.

CITY OF NORTH POLE
2013 BUDGET

BYRNE/JAG OFFICER - Fund 23

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	23-00-00-4001	Grant Revenue	69,819	40,353	93,194	60,787	57,145		117,932
2	23-00-00-4165	PERS Relief	2,818	3,263	6,529	-			-
		TOTAL	72,637	43,616	99,723	60,787	57,145	-	117,932
			-	-					117,932

EXPENSES									
3	23-00-00-6022	Training Overtime		-	-	-			-
4	23-00-00-6000	Salaries	38,010	20,460	44,583	42,730	33,178.00		75,908
5	23-00-00-6022	Training Overtime			38	-	1,275.00		1,275
6	23-00-00-6090	Overtime	11,459	1,839	2,407	2,000			2,000
7	23-00-00-6091	Holiday Pay	53	517	567	-			-
8	23-00-00-6095	Grant Overtime		-	534	-			-
9	23-00-00-6097	Workers Comp. Ins.	2,049	1,070	2,451	1,899	1,540.00		3,439
10	23-00-00-6099	Medicare	743	354	784	649	492.00		1,141
11	23-00-00-6100	PERS	13,701	12,064	18,759	9,841	7,227.00		17,068
12	23-00-00-6102	Health & Disability Insurance	4,503	7,312	9,111	3,669	13,433.00		17,102
13	23-00-00-6103	Leave Cash Out	2,118	-	-	-			-
14	23-00-00-7000	Expenditures		-	-	-			-
				-	-	-			-
		TOTAL	72,637	43,616	79,233	60,788	57,145	-	117,933
									117,933

NOTE - Note: In the past, expenses and revenues, for the JAG Officer, were budgeted in the General Fund even though the actual revenues and expenses were booked to Fund 23. Starting in 2011, the City of North Pole will begin budgeting all revenues and expenses for this program in Fund 23.

NOTE - The City receives a State grant that covers part of the cost of a JAG Police Officer. We have received a percentage of the cost of the position in the past, however; in 2014, we have been awarded a set dollar amount.

NOTE - It should be noted that this position is a normal, full-time, position within the Police Department, it was created under the General fund. The JAG grant was received at a later time to help offset the costs of this officer.

CITY OF NORTH POLE
2013 BUDGET

STATE FORFEITURES FUND - Fund 24

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES									
1	24-00-00-5900	Transfer in from Fund Balance							-
2	24-00-00-4001	State Forfeiture Revenue	-	1,356	4,341	-	19,816		19,816
		TOTAL		1,356	4,341	-	19,816	-	19,816
			-	-					19,816
EXPENSES									
3	24-00-00-7000	Expenses		-	927		2,544		2,544
4	24-00-00-7091	Transfer to General Fund							-
5	24-00-00-7xxx	Transfer to Fund Balance					17,272		17,272
		TOTAL	-	-	927	-	19,816	-	19,816
			-	-					19,816

NOTE - This Fund account is for assets recieved in State of Alaska forfeitures (Police)

State Forfeitures (Fund 24)		
	Date	Cash Balance
Account Balance as of	11/22/2013	22,042

CITY OF NORTH POLE
2013 BUDGET

CAPITAL PROJECTS FUND - 03-XX and 31-XX

Line	Project	Expense	Revenue	Revenue Source
1	Water Treatment Plant Engineering and Design	125,000	125,000	State MMG# 63321
2	Water Treatment Plant Engineering and Design	375,000	375,000	USDA Planning Grant
3				
4	Waste Water Treatment Plant Engineering and Design	125,000	125,000	State MMG# 63320
5	Waste Water Treatment Plant Engineering and Design	375,000	375,000	USDA Planning Grant
6				
7	Well Rehabilitation and Adjustment Control Panel	147,500	147,500	State DCCED #09-DC-505
8				
13	Techite Sewer Main and Manhole Rehabilitation	2,515,000	2,515,000	State MMG# 63322
14	Inflow and Infiltration Reduction	1,416,500	1,416,500	State ACWF# 633291
15				
16	Waste Water Treatment Rehabilitation Phase 1	1,075,140	1,075,140	State MMG (waiting approval of grant application)
17	Waste Water Treatment Rehabilitation Phase 1	708,526	708,526	State capital funding request
	Utility 30% match for MMG's	764,428	764,428	
18	Emergency Generators	302,500	302,500	State ACWF (waiting approval of loan application)
19	Utility Garage	545,093	712,311	State MMG# 63319
20		233,611	534,096	City match
21				
22	Waste Water Treatment Plant Land Acquisition	110,000	110,000	Water-Sewer Fund
23				
24	Utility truck replacement	25,000	25,000	Restricted Operator Truck Replacement Fund
25				
26	Backhoe	99,000	66,000	Water-Sewer Fund
27			33,000	Public Works
28				
29	Restricted Jet Vac Replacement Fund	30,000	30,000	Water-Sewer Fund
30	10 year replacement			
31	Restricted Crane Truck Replacement Fund	20,000	20,000	Water-Sewer Fund
32	10 year replacement			
33	Restricted Operator Truck Replacement Fund	7,500	7,500	Water-Sewer Fund
34	5 year replacement			
35	USDA Loan 92.06 payment (sewer)	37,000	37,000	Assessments: 04-00-00-4500; 04-00-00-4600; 04-00-00-4700
36	ADWF Loan 633011 payment (water)	33,000	33,000	Water-Sewer Fund
37	ADWF Inflow and Infiltration Reduction	40,000	40,000	Water-Sewer Fund
38				
39				
40	Accumulated Restricted Funds			
41	Restricted Jet Vac Replacement Fund	90,000		
	10 year replacement			
	Restricted Crane Truck Replacement Fund	60,000		
	10 year replacement			
42	Restricted Operator Truck Replacement Fund	25,000		
43	5 year replacement			
44	Backhoe	0		
45	10 year replacement			
46				
47				

Sister City (Fund 32)

Line #	Account Number	Account Title	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES							
1	32-00-00-5001	Travel to Japan					-
EXPENSES							
2				-			-

NOTE - This fund was created in 2012 to account for expenses/donations for Sister City travel and hosting.

Sister City (Fund 32)			
		Date	Cash Balance
Account Balance as of		11/22/2013	300

IRS FORFEITURES - Fund 33

Line #	Account Number	Account Title	2012 Actual	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES							
1	33-00-00-4001	IRS Forfeitures	6,417				-
EXPENSES							
2				-			-

NOTE - This fund was created in 2012 to account for forfeitures from IRS case work.

IRS Forfeitures (Fund 33)			
		Date	Cash Balance
Account Balance as of		11/22/2013	6,417

CITY OF NORTH POLE
2013 BUDGET

IMPOUND LOT FUND - FUND 36

Line #	Account Number	Account Title	2012 Actuals	2013 Amended Budget - #2	Meeting #1	Meeting #2	2013 Amended Budget - #3
REVENUES							
1	36-00-00-4024	Administration Fees			22,000		22,000
2	36-00-00-4025	Transfer to General Fund		-			-
3	36-00-00-5900	Transfer from Fund Balance					-
		TOTAL		-	22,000	-	22,000
							22,000

EXPENSES							
4	36-00-00-7029	Miscellaneous Fees		-	1,930		1,930
5	36-00-00-7105	Hearing Fees		-			-
6	36-00-00-7106	Attorney Fees		-			-
7	36-00-00-7107	Towing Fees		-			-
8	36-00-00-7108	Bad Debt		-			-
9	36-00-00-7109	Refund to Vehicle Owner		-	384		384
10	36-00-00-7092	Transfer to General fund					-
11	36-00-00-7901	Transfer to Fund Balance			19,686		19,686
		TOTAL		-	22,000		22,000
							22,000

NOTE - This fund was created in 2012, by ordinance, to collect impound lot fees. It was the intention to build funds in order for the City to have a impound lot of our own for seizures. Currently, in 2013, impound lot fees are budgeted in the general fund. At year end, we will do a transfer, from the Impound Lot Fund to the General Fund for all fees received, minus expenses.

Impound (Fund 36)			
		Date	Cash Balance
Account Balance as of		11/22/2013	17,270

VEHICLE FLEET FUND - FIRE - Fund 50

Line #	Account Number	Account Title	2013 Amended Budget - #1	Meeting #1	Meeting #2	2013 Amended Budget - #2
REVENUES						
1	50-00-00-5900	Transfer From General Fund	13,975			13,975
2			-			-
3		TOTAL	13,975	-	-	13,975

EXPENSES						
4	50-00-00-7901	Transfer to Fund Balance	13,975			13,975
5			-			-
6			-			-
7		TOTAL	13,975	-	-	13,975

NOTE - Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE - This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax.

NOTE - Monies from this Fund may only be spent by budget approval of the Council.

Vehicle Fleet Fund Fire (Fund 50)			
		Date	Fund Balance
Account Balance as of		11/22/2013	-

VEHICLE FLEET FUND - POLICE - Fund 51

Line #	Account Number	Account Title	2013 Amended Budget - #1	Meeting #1	Meeting #2	2013 Amended Budget - #2
REVENUES						
1	51-00-00-5900	Transfer From General Fund	13,975			13,975
2			-			-
3		TOTAL	13,975	-	-	13,975

EXPENSES						
7	51-00-00-7901	Transfer to Fund Balance	13,975			13,975
8			-			-
9			-			-
10		TOTAL	13,975	-	-	13,975

NOTE - Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE - This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax

NOTE - Monies from this Fund may only be spent by budget approval of the Council

Vehicle Fleet Fund Police (Fund 51)			
		Date	Fund Balance
Account Balance as of		11/22/2013	-

VEHICLE FLEET FUND - ADMIN - Fund 52

Line #	Account Number	Account Title	2013 Amended Budget - #1	Meeting #1	Meeting #2	2013 Amended Budget - #2
REVENUES						
1	52-00-00-5900	Transfer From General Fund	5,375			5,375
2			-			-
3		TOTAL	5,375	-	-	5,375

	EXPENSES					
4	52-00-00-7901	Transfer to Fund Balance	5,375			5,375
5			-			-
6			-			-
7		TOTAL	5,375	-	-	5,375

NOTE - Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE - This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax.

NOTE - Monies from this Fund may only be spent by budget approval of the Council

Vehicle Fleet Fund Admin (Fund 52)			
		Date	Fund Balance
Account Balance as of		11/22/2013	-

VEHICLE FLEET FUND - PUBLIC WORKS - Fund 53

Line #	Account Number	Account Title	2013 Amended Budget - #1	Meeting #1	Meeting #2	2013 Amended Budget - #2
REVENUES						
1	53-00-00-5900	Transfer From General Fund	9,675			9,675
2			-			-
3		TOTAL	9,675	-	-	9,675

EXPENSES						
4	53-00-00-7901	Transfer to Fund Balance	9,675			9,675
5			-			-
6			-			-
7		TOTAL	9,675	-	-	9,675

NOTE - Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE - This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax.

NOTE - Monies from this Fund may only be spent by budget approval of the Council

Vehicle Fleet Fund Public Works (Fund 53)			
		Date	Fund Balance
Account Balance as of		11/22/2013	-

VEHICLE FLEET FUND - UTILITY - Fund 55

Line #	Account Number	Account Title	2013 Amended Budget - #1	Meeting #1	Meeting #2	2013 Amended Budget - #2
REVENUES						
1	55-00-00-5900	Transfer From Fund 25 Water Reserve (Jet Vac)	-			-
2	55-00-00-5900	Transfer From Fund 27 Sewer Reserve (Jet Vac)	-			-
3	55-00-00-5900	Transfer From Fund 25 Water Reserve (Crane truck)	-			-
4	55-00-00-5900	Transfer From Fund 27 Sewer Reserve (Crane truck)	-			-
5	55-00-00-5900	Transfer From Fund 25 Water Reserve (operator truck)	-			-
6	55-00-00-5900	Transfer From Fund 27 Sewer Reserve (operator truck)	-			-
7	55-00-00-5900	Transfer From Fund 25 Water Reserve (Backhoe 1/3 EXP)	-			-
8	55-00-00-5900	Transfer From Fund 27 Sewer Reserve (Backhoe 1/3 EXP)	-			-
9	55-00-00-5900	Transfer From Public Works (Backhoe 1/3 EXP)	-			-
			-			-
		TOTAL	-	-	-	-

EXPENSES						
10	55-00-00-7901	Transfer to Retained Earnings (Utility Truck)	-			-
11	55-00-00-7901	Transfer to General Fund Balance (Jet Vac)	-			-
12	55-00-00-7901	Transfer to General Fund Balance (Crane Truck)	-			-
13	55-00-00-7901	Purchase Utility Truck	-			-
14	55-00-00-7901	Purchase Backhoe	-			-
15	55-00-00-7901	Transfer to Retained Earnings	-			-
		TOTAL	-	-	-	-

NOTE - This fund was created in 2013, by Ordinance 13-11, and is funded by allocations from Fund 25 (Water Reserves) and Fund 27 (Sewer Reserves).

NOTE - Monies from this Fund may only be spent by budget approval of the Council.

Vehicle Fleet Fund (Fund 55)		
	Date	Fund Balance
Account Balance as of	11/22/2013	-

CAPITAL PROJECTS - GENERAL GOVERNMENT RESERVES - Fu

Line #	Account Number	Account Title	2013 Amended Budget - #1	Meeting #1
REVENUES				
1	54-00-00-5900	Transfer From General Fund	43,000	
2			-	
3		TOTAL	43,000	-

EXPENSES				
4	54-00-00-7901	Transfer to Fund Balance	43,000	
5			-	
6			-	
7		TOTAL	43,000	-

NOTE - Budgeted transfers into this fund will be done at year end, once all property tax has been collected.

NOTE - This fund was created in 2013, by Ordinance 13-11, and is funded by a percentage of Property Tax.

NOTE - Monies from this Fund may only be spent by budget approval of the Council.

Capital Projects General Government Reserves (Fund 54)			
		Date	Fund Balance
Account Balance as of		11/22/2013	-

and 54

Meeting #2	2013 Amended Budget - #2
	43,000
	-
-	43,000

	43,000
	-
	-
-	43,000

]

CITY OF NORTH POLE

ORDINANCE 13-18

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO
AMEND TITLE 4, REVENUE AND FINANCING, CHAPTER 4.16
PURCHASING**

WHEREAS, changes to the practices, regulations and policies is a continually changing requirement; and

WHEREAS, the City of North Pole Municipal Code should be amended to conform to the requirements of the City; and

WHEREAS, the City of North Pole desires to save the taxpayer money by expediting the bidding process and avoiding additional advertisement charges; and

WHEREAS, the use of other entities bid process is an accepted process for procurement among other municipalities as a way of saving money and leveraging economies of scale; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 4 Revenue and Financing, Chapter 4.16 Purchasing is amended in the North Pole Code of Ordinances as by inserting the text in red:

4.16.040 Competitive Sealed Bidding.

A. Competitive Sealed Bidding.

1. All items purchased by the city in excess of \$20,000 (twenty thousand dollars) shall be awarded by competitive sealed bidding. (Ord. 00-15 §2, 2000)
2. An invitation for bids shall be issued and shall include specifications, and all contractual terms and conditions applicable to the procurement.
3. Adequate public notice of the invitation for bids shall be given a reasonable time prior to the date set forth therein for the opening of bids which shall provide for a minimum of at least fifteen calendar days. Such notice may include publication in a newspaper of general circulation a reasonable time prior to bid opening. The public notice shall state the date and time of the bid opening.
4. Bids shall be opened publicly in the presence of one or more witnesses at the time and place designated in the invitation for bids. The amount of each bid, together with the

name of each bidder shall be recorded; the record and each bid shall be opened to public inspection.

5. All bid awards shall be made by the city council. Written notice shall be sent to the selected bidder who meets the criteria and requirements as outlined in the invitation for bids.

6. Correction or withdrawal of inadvertently erroneous bids before or after bid opening or cancellation of awards or contracts based on such bid mistakes, may be permitted where appropriate. Mistakes discovered before bid opening may be modified or withdrawn by written or telegraphic notice received in the office designated in the invitation for bids prior to the time set for bid opening. After bid opening, corrections in bids shall be permitted only to the extent that the bidder can show by clear and convincing evidence that mistake was made, the nature of the mistake and the bid price actually intended. However, downward correction of a bid, which would displace the apparent low bidder shall only be permitted if the error made and the intended bid price can be determined solely from the bid documents. Upward correction of a bid, established from the bid documents or other evidence, shall be permitted only if the corrected bid is not within two percent (2%) of the next low responsive bid. All decision to permit the correction or withdrawal of bids, or to cancel awards of contracts based on bid mistakes, shall be supported by a written determination made by the city.

7. The contract shall be awarded with responsible promptness by written notice to the lowest responsible and responsive bidder whose bid meets the requirement and criteria set forth in the invitation for bids. In the event all bids for a construction project exceed available funds and the low responsive and responsible bid does not exceed such funds by more than five percent (5%), the city is authorized when time or economic considerations preclude re-solicitation or work of a reduced scope, to negotiate an adjustment of the bid price with the low responsive and responsible bidder. (Ord. 99-13, §2, (part), 1999)

B. Competitive Sealed Proposals.

1. When the city council determines that the use of competitive sealed bidding is either not practicable or not advantageous to the city, a contract may be entered into by use of the competitive sealed proposals method.

2. Proposals shall be solicited through a request for proposals.

3. Adequate public notice of the request for proposals shall be given including publication in a newspaper of general circulation at least fifteen days prior to the deadline for proposals.

75 4. No proposals shall be handled so as to permit disclosure of the identity of any offeror or
76 the contents of any proposal to competing offers during the process of negotiation. The
77 proposals shall be open for public inspection only after contract award by the city
78 council.

79 5. The request for proposals shall state the relative importance of price and other evaluation
80 factors.

81 6. Award shall be made to the responsible offeror whose proposal is determined in writing
82 to be the most advantageous to the city taking into consideration price and the evaluation
83 factors set forth in the request for proposals. No other factors or criteria shall be used in
84 the evaluation. The contract file shall contain the basis on which the award is made.

85 C. Cancellation of Invitations for Bids or Requests for Proposals. An invitation for bids, a
86 request for proposals or other solicitation may be cancelled, or any or all bids or proposals
87 may be rejected in whole or in part as may be specified in the solicitation, when it is for good
88 cause and in the contract file. Each solicitation issued by the city shall state that the whole or
89 part may be rejected for good cause when in the best interest of the city. Notice of
90 cancellation shall be sent to all businesses solicited. The notice shall identify the solicitation,
91 explain the reasons for cancellation and, where appropriate, explain that an opportunity will
92 be given to compete on any resolicitation or any future procurement of similar items.

93 D. If a bidder or offeror who otherwise would have awarded a contract is found nonresponsible,
94 a written determination of nonresponsibility setting forth the basis of the finding shall be
95 prepared by the city. The unreasonable failure of a bidder or offeror to promptly supply
96 information in connection with an inquiry with respect to responsibility may be grounds for a
97 determination of nonresponsibility with respect to such bidder or offeror. A copy of the
98 determination shall be sent promptly to the nonresponsible bidder or offeror. The final
99 determination shall be made part of the contract file and be made a public record.

100
101 E. The City Council may award contracts based upon requests for bids or requests for proposals
102 issued by another entity provided the requests for bids or requests for proposals meet the
103 minimum requirements detailed in section A above for bids or section B above for proposals
104 provided:

105 1. The Mayor or his designee certify in writing to the City Council that the request for bids or
106 request for proposal process of the entity issuing the request satisfy the minimum
107 requirements detailed in sections A above for bids or section B above for proposals.

108 2. The submitting party to whom a contract is to be awarded agrees to honor the prices and
109 conditions contained in their original submission in response to the request for bids or
110 request for proposals.

3. The submitting party agrees that North Pole Ordinance 4.16.040 Competitive Sealed Bidding; award of contracts; and purchasing supersedes those of the party to whom they originally submitted the bid or proposal and shall apply to the submitting party.

Section 3. Effective date.

This ordinance shall become effective January 1, 2014.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 6th of January, 2014.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent:

CITY OF NORTH POLE

ORDINANCE 13-19

**AN ORDINANCE INTRODUCING TITLE 4, CHAPTER 4.05, FISCAL NOTES
FOR ORDINANCES AND RESOLUTIONS**

WHEREAS, the State of Alaska and many municipalities require fiscal notes to accompany proposed legislation; and

WHEREAS, fiscal notes are a great aid to a legislative body considering legislation that has financial consequences; and

WHEREAS, fiscal notes provide the public with valuable information and promote open and responsible government; and

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. Title 4, Chapter 05 Section .010 of the North Pole Municipal Code of Ordinances is introduced as follows:

4.05.010 Fiscal notes for ordinances and resolutions.

- (a) A summary of the financial effects of an ordinance or a resolution must be submitted to the council accompanying the first reading of an ordinance or resolution before it can be considered.
- (b) The fiscal note on an ordinance or a resolution includes:
 - 1. changes in expenditures;
 - 2. changes in revenue;
 - 3. the source of funds to be used; and
 - 4. Any additional fiscal information that may be useful to the council in its deliberations.
- (c) A fiscal note is required for all ordinances and resolutions that affect revenues, expenses, assets or liabilities.
- (d) The fiscal note, once the ordinance has passed, shall result in an amended budget.

Section 3. **Effective Date.** This ordinance shall be effective January 6, 2014.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 6th day of January, 2014.

Bryce J. Ward, Mayor

ATTEST:

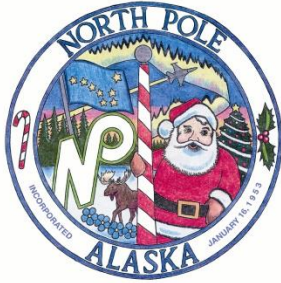
Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED

YES:

NO:

ABSENT:



City of North Pole, Alaska

Fiscal Note

2014

Accompanying Ordinance/Resolution:

Originator / sponsor:

Date:

Does the Ordinance or Resolution have a fiscal impact? yes no

Fund- Dept. Title	Account Description	Account #	Increase/(Decrease)

Summary: (Brief description of proposed alterations as defined by accompanying ordinance or resolution. Where did the money come from and how will it be used).

Prepared By: _____ **Date:** _____

Finance Approval: _____ **Date:** _____

NOTE- Fiscal notes attached to an ordinance are considered amendments to the budget and do not require an additional approval for insertion into the budget document.

CITY OF NORTH POLE

RESOLUTION 13-20

**A RESOLUTION OF THE CITY OF NORTH POLE AUTHORIZING A MATCHING CONTRIBUTION OF \$48,822 TO THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR THE FAIRBANKS METROPOLITAN AREA TRANSPORTATION SYSTEM PREVENTIVE MAINTENANCE SURFACE UPGRADES PROJECT
(AKSAS-Design #61324; Construction #63372)**

WHEREAS, the City of North Pole is interested in providing safe and convenient transportation throughout the City; and

WHEREAS, the City of North Pole has a number of aging roads within the city limits in need of repair; and

WHEREAS, the Alaska Department of Transportation and Public Facilities has authorized \$470,140 to resurface roads within the City of North Pole during 2014 as part of the Preventative Maintenance Program; and

WHEREAS, the roads planned for resurfacing will include, but are not limited to, Owens Street, North Pole High School Boulevard to West 6th Avenue, Manley Street, West 7th Avenue to West 6th Avenue, Davis Boulevard, between 5th Avenue and 4th Avenue, 3rd Avenue, from Santa Claus Lane to Snowman Lane, 4th Avenue, from Santa Claus Lane to Davis Boulevard, West 6th Avenue, from Old Richardson Highway to Holiday Road and Blanket Boulevard, the entire length of southbound and northbound lanes and connectors; and

WHEREAS, the Alaska Department of Transportation and Public Facilities requires the City of North Pole to contribute a local match of 9.03 percent of the total project funding totaling \$42,454 plus a contingency of 15 percent of the match totaling \$6,368 for a total required City of North Pole contribution of \$48,822; and

WHEREAS, sufficient funding is included in the 2014 Public Works Department budget to pay this FMATS matching funding requirement; and

WHEREAS, as a condition of the Preventative Maintenance Project, the City of North Pole is required to accept maintenance responsibilities for the resurfaced roads.

NOW THEREFORE BE IT RESOLVED that the North Pole City Council authorizes the payment of General Funds in the amount of \$48,822 as detailed in the attached Memorandum of Agreement between the City of North Pole and Alaska Department of Transportation and Public Facilities. Further, the North Pole City Council authorizes the Mayor to enter into this Matching Agreement on behalf of the City of North Pole. In addition, the North Pole City Council authorizes the Mayor to sign the associated Maintenance Agreement on behalf of the City of North Pole.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council on this 16th day of December, 2013

Bryce J. Ward

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

**Memorandum of Agreement
for the**

**Local Match Contribution
for the**

**FMATS 2014 Preventive Maintenance Surface Upgrades Project
(AKSAS-Design #61324; Construction # 63372)**

Between

**The State of Alaska Department of Transportation and Public Facilities
and**

The City of North Pole

Local Match Contribution

The City of North Pole (CONP) hereby agrees to provide forty-eight thousand, eight hundred twenty-two dollars (\$48,822.00) to the State of Alaska Department of Transportation and Public Facilities (ADOT&PF) to fulfill the CONP's share of the local match contribution required for the construction of the FMATS 2014 Preventive Maintenance Surface Upgrades Project. The local contribution shall be a lump sum payment made by the CONP to ADOT&PF prior to obligation of Federal funds for the construction phase of the project. The funding schedule is provided below.

This project is part of the FMATS Preventive Maintenance Project currently listed in the FMATS 2012 – 2015 TIP. ADOT&PF has agreed to provide the local match on the design phase of the project. The local match for construction is based on the amount of matching funds required for federal-aid highway funding participation and the estimated construction cost within the City of North Pole totaling \$470,140.00. The local match percentage is 9.03%, for a sum of \$42,454.00. A 15% contingency fee of \$6,368.00 is added to the local match amount. **The total local match contribution for this project is \$48,822.00.**

The ADOT&PF and the CONP will execute an amendment to this Memorandum of Agreement (MOA) if changes are needed to the scope, schedule and budget. The CONP will be required to provide additional match funds associated with an increased budget. Upon project completion and final project closeout, if the final cost is less than the current estimated total cost, the local contribution will be recalculated and any excess local cash contribution will be refunded to the CONP.

ADOT&PF hereby agrees to construct this project in accordance with the following project description and schedule:

Project Description:

Resurface roadways within the City of North Pole. Roads will include, but are not limited to Owens Street, North Pole High School Boulevard to West 6th Avenue, Manley Street, West 7th

"Keep Alaska Moving through service and infrastructure."

Avenue to West 6th Avenue, Davis Boulevard, between 5th Avenue and 4th Avenue, 3rd Avenue, from Santa Claus Lane to Snowman Lane, 4th Avenue, from Santa Claus Lane to Davis Boulevard, West 6th Avenue, from Old Richardson Highway to Holiday Road and Blanket Boulevard, the entire length of southbound and northbound lanes and connectors.

Schedule:
This project is scheduled for obligation of construction funds as follows:

Surface Upgrades
Construction schedule: 2014
CONP share:

Phase	FFY	ESTIMATED PHASE NEEDS (TOTAL \$)	9.03% MATCH REQUIRED	15% MATCH CONTINGENCY REQUIRED	TOTAL MATCH CONTRIBUTED
4	14	\$470,140	\$42,454	\$6,368	\$48,822

ADOT&PF may alter this funding schedule for reasons that are beyond its control, including, but not limited to elimination or restriction of funds at the federal level. If ADOT&PF does not otherwise maintain its commitment to this funding schedule, the CONP may have the option of withdrawing from this Agreement with reimbursement for its local contribution, subject to a meeting with the ADOT&PF to determine the appropriate course of action.

The CONP and the ADOT&PF may amend this agreement by mutual consent.

Steve Titus, P.E., Regional Director

Department of Transportation & Public Facilities

Bryce Ward, Mayor

City of North Pole

“Keep Alaska Moving through service and infrastructure.”

**Memorandum of Agreement
for the**

**Maintenance
of the**

**FMATS 2014 Preventive Maintenance Surface Upgrades Project
(AKSAS-Design #61324; Construction # 63372)**

Between

**The State of Alaska Department of Transportation and Public Facilities (ADOT&PF)
and**

The City of North Pole (CONP)

1. THE ADOT&PF AGREES TO THE FOLLOWING:

- Coordinate all funding for design and construction through the Fairbanks Metropolitan Area Transportation System (FMATS) Transportation Improvement Program (TIP).

2. THE CONP AGREES TO THE FOLLOWING:

- The CONP owns and maintains the residential streets within the CONP and within the scope of this project. After completion of this project, the CONP will continue to own and maintain these streets.
- Roads will include Owens Street, North Pole High School Boulevard to West 6th Avenue, Manley Street, West 7th Avenue to West 6th Avenue, Davis Boulevard, between 5th Avenue and 4th Avenue, 3rd Avenue, from Santa Claus Lane to Snowman Lane, 4th Avenue, from Santa Claus Lane to Davis Boulevard, West 6th Avenue, from Old Richardson Highway to Holiday Road and Blanket Boulevard, the entire length of southbound and northbound lanes and connectors.

“Keep Alaska Moving through service and infrastructure.”

3. IT IS MUTUALLY AGREED THAT:

- The above parties will coordinate and participate in the review of the final design plans prior to construction.
- The above parties will coordinate and participate in the final inspection of the construction project.

Steve Titus, P.E., Regional Director
Department of Transportation & Public Facilities

Date

Bryce Ward, Mayor
City of North Pole

Date

"Keep Alaska Moving through service and infrastructure."

CITY OF NORTH POLE

RESOLUTION 13-21

**A RESOLUTION AMENDING THE 2014 CAPITAL PROJECT PRIORITIES
FOR THE CITY OF NORTH POLE**

WHEREAS, the City of North Pole seeks to provide its residents with a high quality level of service and has levied property and sales tax to cover the cost of operations; and

WHEREAS, The City of North Pole is requesting funding from the State of Alaska and the Federal Government for local capital projects designated as the most urgent; and

WHEREAS, The City of North Pole is matching all capital projects with a 10% match; and

WHEREAS, Resolution 13-15 established the priority Utility project request for calendar year 2014 as the North Pole Waste Water Treatment Plant Rehabilitation Project and this Resolution establishes other Departmental priority and Community projects as follows:

STRATEGIC PLANNING NORTH POLE: The City of North Pole would like help in executing and implementing a comprehensive strategic planning process for the City of North Pole.

Cost: \$300,000

Description and Justification: The City of North Pole would like to complete a comprehensive strategic plan for the City of North Pole. The Strategic Plan would include a third party expert who could assess the strengths and weaknesses of our community to include but not limited to, city government, commercial businesses and social services. The Strategic plan would use a involved public process to identify the goals of the community as well as any future plans. The process would then disseminate a plan that outlines the vision and goals of the community and how to best implement them. The Strategic plan would include a guide to the process so that it can be updated as goals are accomplished or change.

REDESIGN OF CITY HALL AND POLICE STATION:

Cost: \$400,000

Description and Justification: The City of North Pole would like to have a completed set of plans for the expansion of City hall and the Police Station. The Police Station was originally City Hall until 1985 when the new City hall was built next door. The two buildings have seen substantial renovations since their initial construction and are slowly becoming too small for the needs of the City. A shelf ready set of plans for expansion would help the City of North prepare for the construction of these much needed facilities. The design and engineering for this project would include connecting the two buildings and include some of the following aspects.

- New office space for our Clerk with secure doors for personnel information
- Archiving and storage space at City Hall
- New evidence locker for Police department
- Warm Storage for Police Department equipment
- Redesign the roof to match the two building and
- New entry for police and City Hall with enhanced security for Admin staff.

NEW SKID STEER LOADER FOR PUBLIC WORKS:

Cost: \$80,000

Description and Justification: The City of North Pole would like to add a new Skid steer loader to its fleet for the purpose of clearing pedestrian facilities. The City is committed to providing school children, adults and visitors with safe and accessible pedestrian and bicycle paths throughout the year. Pedestrian paths are also seen by the City as means to attract more visitors, promote healthier life styles and to reduce air pollution by encouraging walking and biking for short trips. The Public Works Department has received positive feedback from City residents for its sidewalk maintenance work. The construction of the 1.7 mile Saint Nicholas pedestrian path in 2014 will significantly increase the miles of paths the City will be routinely sweeping and clearing of snow. The Public Works Department does not have enough equipment to adequately perform the needed tasks in a timely fashion. The City will support the project by providing all maintenance, fuel, insurance and labor to operate the skid steer loader. The funding request includes the purchase of the skid steer loader, snow plow blades, snow blower, street sweeper, brushes, loader forks and trailer.

Sulfoline De-watering methodology study

Cost: \$500,000

Description and Justification: The State of Alaska DEC has regulated that the cleanup level for Sulfoline contaminated ground water is 14 PPB and has not provided methodology or a BMP for treating water from dewatering wells contaminated with Sulfolane. Without approved methodologies or best practices for dewatering within the Sulfolane-contaminated groundwater plume there is the potential to inhibit large-scale construction projects within the plume. The limitation on dewatering has the potential to negatively affect the City of North Pole's utility department. The City is requesting the resources to develop best practices to treat large volumes of dewatering groundwater contaminated with Sulfolane. The City would work in cooperation with ADEC to select an independent third party contractor to develop best practices for the

treatment of dewatering groundwater to the 14 ppb cleanup standard. The City would receive and manage the funding.

NOW THEREFORE BE IT RESOLVED, that the North Pole City Council endorses and requests consideration by the Governor and the Alaska State Legislature for the projects herein.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 16th day of December, 2013.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk

PASSED/FAILED

Yes:

No:

Absent