



# CITY OF NORTH POLE *Alaska*

## **REGULAR CITY COUNCIL MEETING** **Tuesday, September 3, 2013**

**Committee of the Whole – 6:30 p.m.**  
**Regular City Council Meeting – 7:00 p.m.**

### **COUNCIL MEMBERS**

Richard Holm -Alt. Dep. Mayor Pro Tem	488-1776
Sharron Hunter-Mayor Pro Tem	488-4282
Thomas McGhee	455-0010
Preston Smith	488-8824

### **MAYOR**

Bryce Ward – 488-7314

### **CITY CLERK**

Kathy Weber, MMC 488-8583

1. Call to Order/Roll Call
2. Pledge of Allegiance to the US Flag
3. Invocation
4. Approval of the Agenda
5. Approval of the Minutes
6. Communications from the Mayor  
Presentation on Business Retention & Expansion Plan by NPEDC
7. Council Member Questions of the Mayor
8. Communications from Department Heads, Borough Representative and the City Clerk
9. Ongoing Projects Report
10. Citizens Comments (Limited to Five (5) minutes per Citizen)

**11. Old Business**

- a. Ordinance 13-13, Repealing Ordinance 08-03, An Ordinance of the City of North Pole, Alaska Amending Title 2 and Introducing Section 2.26.010-2.26.110

**12. New Business**

- a. Liquor License transfer from Benny's Grill to Taco Azteca, Inc. dba Taco Azteca Mexican Restaurant
- b. Request from North Pole Economic Development Corporation for 1<sup>st</sup> and 2<sup>nd</sup>, 2013 Bed Tax Monies
- c. Approval of Surplus Sale items for City of North Pole Auction
- d. Recommendation to award 100' Rearmount Aerial Ladder Fire Apparatus with Equipment in the amount of \$980,000 to Smeal Fire Apparatus

**13. Council Comments**

**14. Adjournment**

*The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$5.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.*

**Utility Department Tour – 5:30 P.M.  
Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, August 19, 2013 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, August 19, 2013 to order at 7:00 p.m.

***There were present:***

**Mr. Holm  
Ms. Hunter  
Mr. McGhee  
Mr. Smith  
Mayor Ward**

***Absent/Excused***

**Excused**

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Mayor Ward

**APPROVAL OF AGENDA**

**Mr. McGhee moved to Approve the Agenda of August 19, 2013**

**Seconded by Mr. Smith**

**Discussion**

None

**PASSED**

YES – 4 –Hunter, Smith, McGhee, Ward

NO – 0

Absent – 1 – Holm

**APPROVAL OF MINUTES**

**Mr. McGhee moved to Approve the minutes of August 5, 2013**

**Seconded by Mr. Smith**

**Discussion**

None

**PASSED**

YES – 4 – Hunter, Smith, McGhee, Ward

NO – 0

Absent – 1 – Holm

**COMMUNICATIONS FROM THE MAYOR**

The Draft EIS (DEIS) public comment period has been extended to August 30<sup>th</sup>. Comments are being accepted through the EIS website [www.alaskaf-16eis.com](http://www.alaskaf-16eis.com)

Last week I met with Congressman Don Young on federal issues that pertain to business and government in North Pole and about how we can overcome these obstacles.

Had a great meeting with DOT and the FMATS coordinator Donna Gardino on our maintenance projects and addressed some of the issues we had this last year, hopefully we have worked out some of the issues.

On the 14<sup>th</sup> of August I was able to serve our armed forces lunch at Ft. Wainwright. Troops from Eielson and Wainwright were present.

August 28<sup>th</sup> I will be meeting with the regional director of EPA to discuss air quality and other issues we are facing in North Pole.

**COUNCIL MEMBER QUESTIONS OF THE MAYOR**

None

**COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

**Accountant, Lisa Vaughn**

- Ms. Vaughn presented council with financial statements. She is working on bank recs from June and July. Ms. Beckman has been working on the citation garnishments of PFD and cleaning up the business license program and A/P.
- Ms. Vaughn will be out of town until September 3, 2013. Ms. Weber will be doing payroll and handling the PERS audit.

**Police Department, Chief Dutra**

- CV 2000 had a rebuild transmission put into it. Also had another transmission issue on 2008 CV. Issues with the vehicles have been relatively low this year even with these two repairs.
- Our new reserve officer started, will work on date to have him come in front of council.
- Last week we had 3 officers on light duty. One returned to work this week. Two on light duty until late in Dec. One will return to work.
- Chena Lakes officer received excellent comments from Tim Favle regarding his work at the parks, Officer Fisher has been doing a great job.
- Ofc. Bean in in her last 2 days of FTO will be finally entering the schedule. She was hired in Feb.
- I am completing the IFB for our BDA. I will then finish IFB for DHS Grant for radios.
- We are currently trying to get ideas for heating and cooling

#### **Fire Department, Chief Lane**

- Chief Lane said the Dept. has lost another employee and they have started the advertising for a new position.
- The Dept. just finish testing for a driver/operator pumping class. They have also done the hydrant and hose testing this summer and all did well.
- Tomorrow at noon all Fire Chiefs will have a conference on the fireworks ban. Fireworks sales will resume from August 27 – September 3<sup>rd</sup>.
- There was a fire on 7<sup>th</sup> Ave and it was most likely started by a smoker by smoking fish. The roof of the structure was destroyed and will need to be replaced.

Mr. McGhee was concerned about “Fill the Boot” in the roundabouts and asked the Fire Chief to let his people know that they should not be in the intersection or to obstruct traffic.

Chief Lane said that he would rely Mr. McGhee’s concerns and that the firefighters are usually at the Safeway entrance or McDonalds entrance.

#### **Director of City Services, Bill Butler**

##### **Building Department**

- No new permits issued

##### **Public Works**

- Exercise trail
  - Equipment delivered last Thursday (8/15)
  - Start/End of trail lot cleared
- Lot cleared for planned North Pole Dog Park (adjacent to Tanana Apartments)
- Brush clearing of City roads
  - PW staff are currently clearing brush in Baker & North Star Subdivisions
  - Using one of new attachments for skid steer plus brush wackers

- Energy Efficiency grant application submitted August 12
  - Goal to replace lights in City buildings with LED lights
  - Requested \$150,000 with a proposed \$10,000 City cash match (dispersed across each department) and \$27,500 in-kind match (Public Works labor)
- Bus stop at North Pole Plaza Mall will not be built this year
  - Lowest bid was almost twice the engineer's estimate
  - Borough Transportation plans to re-release RFB this fall or winter

### **Utility Department**

- Sewer Lining Project
  - Lining of sewer mains proceeding on schedule
  - No major problems encountered to date
- Flint Hills Resources is continuing with final phase of the Industrial Sewer Main Project
  - Will line the beginning of the existing industrial sewer main (not replaced last year)
  - Will line the connection between the new industrial sewer main and treatment plant
  - To be done at no expense to City
  - Goal is to prevent leak of any possible sulfolane from industrial waste water stream
- Municipal Matching Grant funding request for sewer lift station rehabilitation submitted
  - To be eligible for 50 scoring points, resolution passed at last Council meeting needs to identify lift station project as City's #1 priority
  - Identifying as Utility #1 priority has been accepted the past three years

### **Natural Gas Utility Board**

- Regulatory Commission of Alaska (RCA)
  - Commission is requiring additional information from each applicant for overlapping service area (public utility—Interior Gas Utility and Fairbanks Natural Gas)
- Alaska Energy Authority (AEA)
  - Working with Interior Gas Utility and Fairbanks Natural Gas to establish compatible projections; for example, miles of gas main used in projections and clarification of gas storage needs

### **Borough Representative, Mayor Ward**

- Nothing to report

### **City Clerk**

### **Election News**

- The ads for the election on October 1, 2013 have started.

- The Municipal Election for the City of North Pole will be held Tuesday, October 1, 2013. The deadline for Declarations of Candidacy ended at 5:00 p.m. on August 16, 2013. The following is a list of the 6 candidates for 5 seats:
- Elizabeth Holm, Thomas McGhee, Kevin McCarthy, Preston Smith, John Boulette, and Michael Welch.
- **City Of North Pole Council Seats**
- (All offices serve at-large)
- City Council Seat.....3-year term Incumbent – Thomas McGhee
- City Council Seat.....3-year term Incumbent – Richard Holm
- City Council Seat.....1-year term Incumbent – Preston Smith
- City Council Seat.....1 year term Vacant -
- City Council Seat.....2-year term Vacant -

- **Qualifications**

A candidate for city mayor or city council must be a qualified voter of the State of Alaska who has resided within the city for a period of one (1) year preceding the period for filing a declaration of candidacy. An elected person may hold only one (1) elective seat at a time.

- **Required When Filing For All Elected City Offices**

- Completed Declaration of Candidacy obtained from the clerk's office
- Completed Public Financial Disclosure Statement that complies with state law. For more information contact APOC at <http://doa.alaska.gov/apoc/> or 800-478-4176
- A twenty five dollar (\$25) non-refundable filing fee shall accompany the declaration of candidacy and PFDS

\*Note: A candidate desiring to withdraw may do so by filing a written request with the clerk by August 23, 2013 at 5:00 p.m.

Please go to our website at [www.northpolealaska.com](http://www.northpolealaska.com) for more information and forms.

- Looking into having a legal review and recodification of the NPMC. The City is celebrating its 60<sup>th</sup> birthday and there has never been a legal review. Recodification would entail redoing the index, cross referencing the code and also having a complete review of it by Code Publishing.
- Will be meeting with Greg Berry tomorrow at 1:00 p.m. to go over Municibid. This is a program that allows governments to put their items online and people from all 50 states can bid on them. Pictures are uploaded to the site with unlimited information on the items listed. Item pages include a map, access to a shipping estimator for bidders, and unique page view counter. The City retains full control of the site and is able to put a starting bid price on items and to list it for as long as needed. Items will be properly marketed, locally and nationally, meaning greater exposure to the right buyers. This may require that we go back and amend the NPMC to allow us to part with our wares in a new way.
- Part of the grant monies that the state legislature award us for archiving involves helping to preserve our records. I am in the process of working with Jerry Handfield of KOFIE

Preservation. It is time to have our Minutes, Ordinances, and Resolutions bound in books and to create a security backup on 16/35mm security microfilm. This would also include digital imaging which is additional to microfilming as digital images are saved as TIFF, PDF or JPEG images. Employees and the public would be able to access records easily by searching for a word or phrase. I hope to be able to report back to you by the next council meeting.

Thomas McGhee stated that he would not be at the meeting of Tuesday, September 3, 2013 as he will be out of town.

## **ONGOING PROJECTS**

None

## **CITIZENS COMMENTS**

John Poirrier, North Pole Grange

- Reported that there was vandalism at the Grange this summer and it set them back financially. Volunteers helped to get it cleaned up and ready to go.
- 3<sup>rd</sup> Friday will be resuming this month.
- Will be having a festival for gardeners and farmers who are growing vegetables. They will be having a weigh-in for the largest cabbage and other fun activities.

### **Sister City**

Chief Lane reported on Sister City visit.

- Mr. Holm and Mayor Ward attended the dinner at the Lanes to welcome the Japanese visitors.
- It was well accepted by all that were involved.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **RECOMMENDATION TO AWARD AMBULANCE BID TO ROCKY MOUNTAIN AMBULANCE IN THE AMOUNT OF \$164,200**

Chief Lane said that the state legislature award the City of North Pole \$160,000 in grant funding for a new ambulance. Bid went out and the lowest bidder was Rocky Mountain Ambulance in the amount of \$164,200. A fiscal note for \$4,200 was attached.

### **Public Comment**

None



**Mr. McGhee *moved to* award the ambulance bid to Rocky Mountain Ambulance in the amount of \$164,200**

**Seconded by Ms. Hunter**

**Discussion**

None

**PASSED**

YES – 4 –Hunter, Smith, McGhee, Ward

NO – 0

Absent – 1 – Holm

**ORDINANCE 13-13, REPEALING ORDINANCE 08-03, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING TITLE 2 AND INTRODUCING SECTION 2.26.010-2.26.110**

Mayor Ward stated that this is housekeeping as NPEDC has fulfilled its role.

**Public Comment**

None

**Mr. McGhee *moved to* Introduce and Advance Ordinance 13-13, Repealing Ordinance 08-03, An Ordinance Of The City Of North Pole, Alaska Amending Title 2 And Introducing Section 2.26.010-2.26.110**

**Seconded by Mr. Smith**

**Discussion**

Mr. McGhee said that there is no funding made available and asked why there was no council member on the board of directors. He was concerned that if council repealed this that they would have no power of the board.

Mayor Ward stated that at this time the City did not have any powers over the organization as they were a separate entity and the only monies received from the City of North Pole were bed tax monies that they applied for.

**PASSED**

YES – 4 –Hunter, Smith, McGhee, Ward

NO – 0

Absent – 1 – Holm

**RESOLUTION 13-13, A RESOLUTION ESTABLISHING THE SEWER LIFT STATION REHABILITATION PROJECT PHASE 3 AS THE CITY OF NORTH POLE'S**

**PRIORITY CAPITAL PROJECT FOR CALENDAR YEAR 2014**

Mr. Butler stated that this was necessary for the City to pass this so they would be eligible for grant funding of this project.

**Public Comment**

None

**Ms. Hunter *moved to* Introduce and Adopt Resolution 13-13, A Resolution Establishing The Sewer Lift Station Rehabilitation Project Phase 3 As The City Of North Pole's Priority Capital Project For Calendar Year 2014**

**Seconded by Mr. McGhee**

**Discussion**

None

**PASSED**

YES – 4 –Hunter, Smith, McGhee, Ward

NO – 0

Absent – 1 – Holm

**COUNCIL COMMENTS**

**Mr. McGhee** – thanked the Utility Department for the tour and it was interesting to see that the City is keeping up to date and backup systems are in place. He is glad to know that the Mayor is working on the unsightly situation in the Homestead Park area. Mr. McGhee said he removed the signs tonight and does not want anyone advertising in the roundabouts and sidewalks. He will continue to remove them because it isn't allowed and will continue to do it and support anyone who takes down unlawful signs. He encouraged everyone to be careful as school is starting. He encouraged candidates that are running. Mr. McGhee said he is going on 14 years and will continue to serve his community.

**Ms. Hunter** – thanked Ms. Holm for coming on the tour and that it was interesting and she learned a lot. School is starting and she is hoping that everyone is safe. The sidewalks look really nice.

**Mr. Smith** - was glad they were able to go on the tour and asked everyone to be careful with school starting.

**Mayor Ward** – asked everyone to be careful with school starting. He encouraged the council and public to talk with the staff as they are knowledgeable about their departments.

**ADJOURNMENT**

**Mr. McGhee adjourned the meeting at 8:08 p.m.**

**Seconded by Mr. Smith**

The regular meeting of August 19, 2013 adjourned at 8:08 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Tuesday, September 3, 2013.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk

**CITY OF NORTH POLE**

**ORDINANCE 13-13**

**ORDINANCE 13-13, AN ORDINANCE REPEALING ORDINANCE 08-03, AN  
ORDINANCE OF THE CITY OF NORTH POLE, ALAKSA AMENDING TITLE 2 AND  
INTRODUCING SECTION 2.26.010 – 2.26.110**

1. **Classification.** This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.
2. **Repealing.**

In 2008, the North Pole City Council passed Ordinance 08-03 with the intention of establishing and creating the North Pole Department of Economic Development to provide leadership that would recruit and promote commercial, residential and tourism development in the region. The City of North Pole created a North Pole Development Authority (NPDA) and it was an entity of the City of North Pole. It was stated that within 18 months after the adoption of the ordinance that the NPDA shall be constituted as a 501C3 designation and shall become a separate public body, corporate and politic, exercising necessary public powers, and having all the powers, duties and functions conferred on it by applicable law in the promotion of economic development projects critical to the region.

The North Pole Economic Development Corporation has been established and therefore is no longer an entity of the City of North Pole. The repealing of this ordinance is to keep the NPMC up to date and in line with state and local statutes.

Section 3. Effective Date. This ordinance shall be effective at 5:00 p.m. on the first City business day following its adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 3<sup>rd</sup> day of September, 2013.

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Bryce J. Ward, Mayor

ATTEST:

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Kathryn M. Weber, MMC  
North Pole City Clerk

PASSED

Yes:

No:

Absent:

**CITY OF NORTH POLE**

**ORDINANCE 08-03**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA, AMENDING  
TITLE 2 AND INTRODUCING SECTION 2.26.010 -2.26.110**

**WHEREAS**, changes to the North Pole Municipal Code is a continually changing requirement; and

**WHEREAS**, the City of North Pole Municipal Code should be amended to conform to the requirements of the City and to provide clarification as needed.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. General Provisions of the North Pole Municipal Code of Ordinances are amended as follows:

**Section 2.26 North Pole Department of Economic Development**

**2.26.010. Mission**

The North Pole Department of Economic Development will provide leadership that recruits and promotes commercial, residential and tourism development in the region

**2.26.020. Declaration of Necessity**

The North Pole City Council hereby finds and declares the need for a regional economic development authority to promote economic development within the City of North Pole and surrounding communities by attracting new business and industry to the region and creating new jobs.

**2.26.030 Creation of North Pole Development Authority**

As permitted by Alaska statute is hereby created an economic development authority, which shall be known as the "North Pole Development Authority (NPDA). The NPDA during its start-up shall be an entity of the City of North Pole, the North Pole Department of Economic Development (NPDED). Within 18 months after the adoption of this ordinance the NPDA shall be constituted as Federal Internal Revenue Service designated 501C3 or equivalent entity. When the NPDA obtains 501C3 designation it shall become a separate public body, corporate and politic, exercising necessary public powers, and having all the powers, duties and functions conferred on it by applicable law in the promotion of economic development projects critical to the region.

## **2.26.040 Board of Directors**

### **A. Governance.**

The NPDA shall be governed by a Board of Directors (BOD) that shall consist of a minimum of five, but always an odd number. Until such time as the NPDA becomes a 501C3 the BOD shall serve in an advisory capacity to the mayor.

### **B. Appointment of Directors.**

The initial members of the Board of Directors shall be appointed by the Mayor of North Pole and confirmed by the North Pole City Council. The Directors shall have sufficient ability and experience in the fields of economic development.

### **C. Members of the Board of Directors and Officers**

1. Directors. The Board of Directors shall be composed of a minimum of five Directors.
  - a. One (1) Director shall be a member of the North Pole City Council and shall serve during their term of office as City Council member.
  - b. The remaining Directors shall reside or have expertise and/or interest in the economic development of the North Pole region.
2. Terms of Office
  - a. One-half of the initial Directors shall be appointed for term of one year, and
  - b. One-half of the initial Directors shall be appointed for a term of two (2) years, and
  - c. Thereafter, the terms of Directors who are not North Pole City Council members shall be for two years. A Director who is not a member of the Council shall hold office until his or her successor has been appointed and qualified, unless such Director's term ends earlier because of his or her change of residence, removal, resignation, incapacity or death.
3. Officers. The NPDA shall annually elect a Chairperson, Vice-Chairperson, and Secretary from among the Directors. Vacancies occurring in the office of Chairperson or Vice-Chairperson shall be filled from among the Directors for the unexpired portion of the term.
4. New Appointments, Vacancies and Reappointment among the Board of Directors
  - a. After the appointment of the original Directors have been made and confirmed, vacancies occurring during any term shall be filled for the unexpired portion of the term, and new appointments or reappointments of Director shall be made in the same manner in which the original appointments were made.
  - b. A letter of appointment or reappointment of any Director shall be filed with the City Clerk and shall be conclusive evidence of the due and proper appointment of such Director, if such Director has been duly confirmed as herein provided and has duly taken and filed the official oath before entering upon his or her office.
5. Executive Director.

- a. Hiring. Prior to designation of the NPDA as a 501C3, the Mayor shall hire the Executive Director and participate with the Board of Directors in his or her supervision. Upon receipt of 501C3 designation, transfer for hiring, evaluation and firing of the Executive Director shall transfer to the Board of Directors.
- b. Executive Director shall not be a member of the NPDA. The Executive Director shall be the chief administrative officer of NPDA and shall direct, manage and supervise the NPDA administrative operations and technical activities, in accordance with the directives of the Board of Directors.

#### **2.26.050 Powers and Duties**

- A. The NPDA shall have all powers, duties, and functions permitted by Alaska State Statue pertaining to economic development.
- B. Specific action taken related to the activities listed immediately below shall be subject to review and approval by the mayor and/or city council as appropriate:
  1. Acquisition of land;
  2. Expenditure of funds;
  3. Apply for grants, contracts and other sources of funding;
  4. Hiring and firing of staff

#### **2.26.060 Meetings, Quorum and By-Laws**

All meetings of the NPDA shall be held in compliance with the provisions of the open meeting law of the State of Alaska. A majority of Directors shall constitute a quorum for the purposes of conducting its business and exercising its powers and for all other purposes. Action may be taken by the NPDA upon the affirmative vote of a majority of the Directors present at any meeting. The NPDA may adopt and from time to time amend or repeal such bylaws or other rules or regulations not inconsistent with the applicable laws and this ordinance, as it deems necessary in the performance of its functions and duties.

#### **2.26.070 Budget and Annual Report**

- A. An annual budget shall be prepared by the NPDA and submitted to the mayor and shall be subject to approval by the Board of Directors.
- B. The NPDA shall prepare and file with the Mayor of North Pole and Board a report of its activities for the preceding calendar year on or before February 15 of the following year.

#### **2.26.080 Outside Assistance**

The NPDA may seek advice from technical experts as it may require from time to time in the performance of its duties and functions, within the limits of the funds available and its spending authority.

#### **2.26.090 Compensation**

The Directors shall receive no compensation for their services, but may be entitled to reimbursement for their actual and necessary expenses, including travel expenses incurred in the discharge of their duties.

**2.26.100 Severability.**

In the event any section, subsection, clause, phrase or portion of this ordinance is for any reason held illegal, invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of this ordinance. It is the legislative intent of the North Pole City Council that this ordinance would have been adopted if such illegal provision had not been included or any illegal application had not been made.

**2.26.110 Effective date.**

This ordinance shall become effective upon passage and publication.

Section 3. Effective Date. This ordinance shall be effective at 5:00 pm on the first City business day following its adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 7<sup>th</sup> day of April, 2008.

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DOUGLAS W. ISAACSON, Mayor

ATTEST:

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KATHRYN M WEBER, CMC, City Clerk



# SAMPLE BALLOT



## REGULAR ELECTION - OCTOBER 1, 2013 CITY OF NORTH POLE

☐ COMPLETELY FILL IN THE OVAL NEXT TO YOUR CHOICE.

### NORTH POLE CITY COUNCIL

2 - 3 Year Terms (2013-2016)

1 - 2 Year Remaining On Term (2013-2015)

2 - 1 Year Remaining On Term (2013-2014)

Vote For Not More Than Five

- ☐ Elizabeth Holm
- ☐ Preston Smith
- ☐ John J. Boulette
- ☐ Thomas R. McGhee
- ☐ B. Kevin McCarthy
- ☐ Michael W. Welch
- ☐ Write-in \_\_\_\_\_
- ☐ Write-in \_\_\_\_\_
- ☐ Write-in \_\_\_\_\_
- ☐ Write-in \_\_\_\_\_
- ☐ Write-in \_\_\_\_\_

END OF BALLOT

## Interior Alaska Community Preparedness Proclamation

**WHEREAS**, "National Preparedness Month" creates an important opportunity for every resident of our local community as well as throughout the state to prepare their homes, businesses, and communities for any type of emergency including natural & manmade disasters and potential terrorist attacks; and

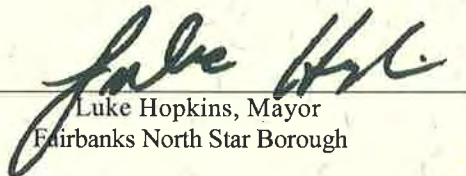
**WHEREAS**, investing in the preparedness of ourselves, our families, businesses, and communities can reduce injuries & deaths and economic devastation in our communities and in our nation; and

**WHEREAS**, the Federal Emergency Management Agency's Ready Campaign, Citizen Corps and other federal, state, local, tribal, territorial, private, and volunteer agencies are working to increase public activities in preparing for emergencies and to educate individuals on how to take action; and

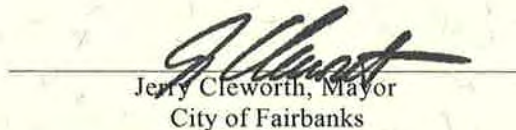
**WHEREAS**, emergency preparedness is the responsibility of every citizen throughout the State of Alaska and all citizens are urged to make preparedness a priority and work together, as a team, to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type; and

**WHEREAS**, citizens of communities in Interior Alaska are encouraged to participate in citizen preparedness activities and asked to review the Ready campaign's websites at [Ready.gov](http://Ready.gov) and become more prepared.

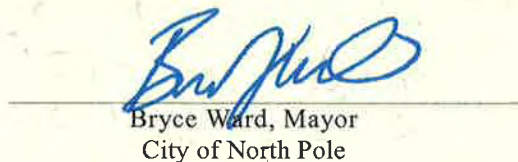
**FURTHERMORE**, LET IT BE KNOWN that the North Pole, Fairbanks, Eielson AFB, Fort Wainwright, Fairbanks North Star Borough and the State of Alaska proclaim September 2013 as National Preparedness Month, and encourages all citizens and businesses to develop their own emergency preparedness plan, and work together toward creating a more prepared society.



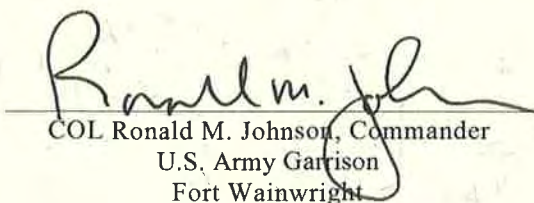
\_\_\_\_\_  
Luke Hopkins, Mayor  
Fairbanks North Star Borough



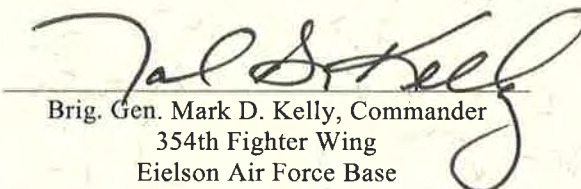
\_\_\_\_\_  
Jerry Cleworth, Mayor  
City of Fairbanks



\_\_\_\_\_  
Bryce Ward, Mayor  
City of North Pole



\_\_\_\_\_  
COL Ronald M. Johnson, Commander  
U.S. Army Garrison  
Fort Wainwright



\_\_\_\_\_  
Brig. Gen. Mark D. Kelly, Commander  
354th Fighter Wing  
Eielson Air Force Base

## Kathy Weber

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**From:** Steve Dutra  
**Sent:** Tuesday, August 27, 2013 4:04 PM  
**To:** Kathy Weber; Amanda Bean; Bill Bellant; Bruce Milne; Chad Rathbun; Dave Stevenson; Emily Durny; James McBroom; Jedidiah Smith; John Stewart; Kylie Gore; Randy Binkley; Scott Kvitem; Steve Dutra; Steven Fisher; Terri Nelson  
**Cc:** Bryce Ward  
**Subject:** FW: Wallet Theft at the Refinery Bar

Good job Ofc. Bean and Ofc. Smith. If anyone else was involved please let me know. Thanks for a job well done.

Ofc. Bean please find out who Petty Officer Places's commander is and make sure they get cc'd this email. Sounds like he deserves the credit.

v/r

Chief Steve Dutra  
North Pole Police Department  
125 Snowman Lane  
North Pole, Alaska 99705  
Business Phone : (907) 488-6902  
Business Voice Mail : (907) 488-8456  
Business Fax : (907) 488-5299  
E-mail : [sdutra@northpolepolice.org](mailto:sdutra@northpolepolice.org)  
Website : [www.northpolealaska.com](http://www.northpolealaska.com)

-----Original Message-----

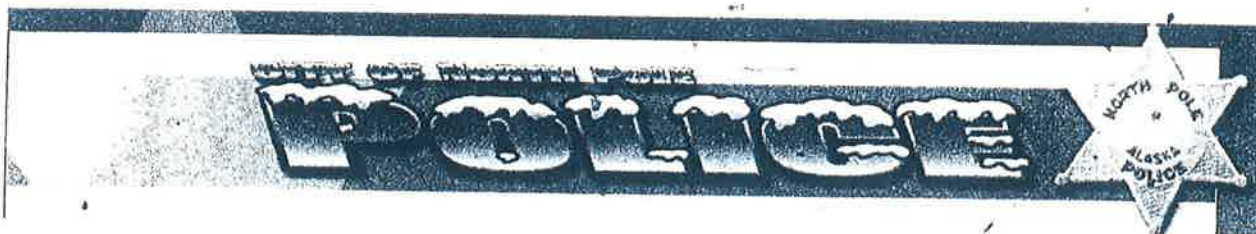
**From:** McMurrain, Jack AME VFA 113, AME Shop [<mailto:jack.mcmurrain1@navy.mil>]  
**Sent:** Tuesday, August 27, 2013 3:57 PM  
**To:** NPPD  
**Subject:** FW: Wallet Theft at the Refinery Bar

To whom it may concern,

Last weekend I was the victim of a wallet theft in North Pole, AK at the Refinery Bar. Thankfully, through the efforts of the North Pole Police Department and a sailor who caught the thief in the act (pursued the suspect on foot until police arrived) all of my belongings/identification cards were recovered.

First and foremost I wanted to thank the North Pole Police Department for recovering my credit cards and drivers' licenses. Secondly, I was curious if there is any possible way to give recognition to the sailor who caught the wallet thief and prevented any further criminal acts from taking place. His name is Nevin Place and he is a Petty Officer in the Navy. He is a junior sailor and I think it would mean a lot for him to receive recognition for his good deed.

Very respectfully,  
AME2(AW) McMurrain, Jack D.



## Letter of Recognition

RECEIVED  
CITY OF NORTH POLE

Sgt. Stevenson,

I have observed your excellent performance over the past year. Having recently joined NPPD, your experience, attitude and demeanor have proven to be a true asset to the North Pole Police Department.

As you rapidly promoted from Officer to Sergeant, you have accepted numerous additional duties, to include Field Training Supervisor, Hiring Background Supervisor, Computer support, in addition to assuming a supervisor position within the department.

Most recognizable is your dedicated efforts and success in re-acquiring the Motor Unit for the North Pole Police Department. The Motor Unit is an invaluable public relations tool, directly supporting the department's mission and commitment to service of the North Pole community.

All of your achievements in your short tenure here, are additional to, regular patrol duties and managing you shift operations, which alone can be extremely difficult.

Your efforts and positive contribution deserve recognition. I greatly appreciate your dedication and commitment to the North Pole Police Department and want to thank you.

Lieutenant Chad Rathbun

# Memo

**To:** Council Members  
**From:** Kathy Weber, MMC  
**CC:** Mayor Ward  
**Date:** 8/23/2013  
**Re:** Transfer of Liquor License

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The Alcohol Beverage Control Board has received an application from Taco Azteca, Inc. dba Taco Azteca Mexican Restaurant – License #4905 for the transfer of liquor license from Benny's Grill. This notice is required under AS 04.11.520.

Attached is the letter from the Department of Commerce, Community, and Economic Development/Alcoholic Beverage Control Board, explaining the process.

It is my recommendation, after reading all material submitted to the Clerk's Office, that the council make a formal motion of "non-objection" to the ABC Board.



THE STATE  
of **ALASKA**  
GOVERNOR SEAN PARNELL

Department of Commerce, Community,  
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

2400 Viking Drive  
Anchorage, Alaska 99501  
Main: 907.263.5900  
TDD: 907.465.5437  
Fax: 907.263-5930

August 23, 2013

City of North Pole (kathy@northpolealaska.com)  
Fairbanks North Star Borough (pPhillips@co.fairbanks.ak.us)

**Taco Azteca, Inc. dba Taco Azteca Mexican Restaurant – License #4905**

☐ New Application                      ☒ Transfer of Ownership                      ☐ Transfer of Location  
☒ Restaurant Designation Permit                      ☒ DBA Name Change

We have received an application for the above listed licenses (see attached application documents) within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.



AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 304.145, Local Governing Body Protest.

**Note:** Applications applied for under AS 04.11.400(g), 3 AAC 304.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

SHIRLEY A. COTÉ  
Director



Maxine Andrews  
Business Registration Examiner  
Direct line: 907-263-5922  
Email: maxine.andrews@alaska.gov

State of Alaska  
**Alcoholic Beverage Control Board**

Date of Notice: August 23, 2013

Application Type: **NEW**\_\_\_\_\_

☒ **TRANSFER**  
☒ Ownership  
\_\_\_\_ Location  
☒ Name Change

Governing Body: **City of North Pole (kathy@northpolealaska.com)**  
**Fairbanks North Star Borough (pphillips@co.fairbanks.ak.us)**

Community Councils: None

**License #:** 4905  
**License Type:** Restaurant / Eating Place  
**D.B.A.:** Taco Azteca Mexican Restaurant  
**Licensee/Applicant:** Taco Azteca Inc.  
**Physical Location:** 101 Santa Claus Lane, North Pole  
**Mail Address:** PO Box 74708  
Fairbanks, AK  
**Telephone #:** 907-350-6047  
**EIN:** 26-1881950

Corp/LLC Agent:	Address	Phone	Date and State of Incorporation	Good standing?
Taco Azteca Inc.	PO Box 74708 Fairbanks, AK 99707	907-350-6047	2/8/2008	Yes

*Please note: the Members/Officers/Directors/Shareholders (principals) listed below are the principal members. There may be additional members that we are not aware of because they are not primary members. We have listed all principal members and those who hold at least 10% shares.*

Member/Officer/Director:	DOB	Address	Phone	Title/Shares (%)
Wilfredo Gallo	9/29/1978	PO Box 74708 Fairbanks, AK 99707	907-350-6047	President/%100

If **transfer** application, current license information:

License #: 49105  
Current D.B.A.: Benny's Grill  
Current Licensee: 08 Capital, Inc.  
Current Location: same



A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

Protest under AS 04.11.480 and the prohibition of sale or consumption of alcoholic beverages as required by zoning regulation or ordinance under AS 04.11.420(a) are two separate and distinct subjects. Please bear that in mind in responding to this notice.

AS 04.21.010(d), if applicable, requires the municipality to provide written notice to the appropriate community council(s).

If you wish to protest the application referenced above, please do so in the prescribed manner and within the prescribed time. Please show proof of service upon the applicant. For additional information please refer to 3 AAC 304.145, Local Governing Body Protest.

**Note:** Applications applied for under AS 04.11.400(g), 15 AAC 104.335(a)(3), AS 04.11.090(e), and 3 AAC 304.660(e) must be approved by the governing body.

Sincerely,  
SHIRLEY A. COTÉ  
Director

Sincerely,

  
Maxine Andrews  
Business Registration Examiner

10200

Alcoholic Beverage Control Board  
2400 Viking Drive  
Anchorage, AK 99501

## Transfer Liquor License

(907) 263-5900  
Fax: (907) 263-5930  
<http://commerce.alaska.gov/dnn/abc/Home.aspx>

License is:

☒ Full Year

OR

☐ Seasonal

List Dates of Operation: \_\_\_\_\_

SECTION A - LICENSE INFORMATION			FEEs
License Year: <b>2012 - 2013.</b>	License Type: <b>Rest - Eating place</b>	Statute Reference Sec. 04.11.100.	Filing Fee: \$100.00
License #: <b>4905</b>			Rest. Desig. Permit Fee: (\$50.00) \$ <b>50.00</b>
Local Governing Body: (City, Borough, or Unorganized) <b>North Pole AK</b>	Community Council Name(s) & Mailing Address: <b>N/A.</b>		Fingerprint: \$ (\$51.50 per person)
Name of Applicant (Corp/LLC/LP/LLP/Individual/Partnership): <b>Taco Azteca Inc.</b>	Doing Business As (Business Name): <b>Taco Azteca Mexican Rest.</b>	Business Telephone Number: <b>907-350-6047</b>	TOTAL <b>150.00</b>
Mailing Address: <b>P.O. Box 74708</b>	Street Address or Location of Premises: <b>101 Santa Claus Lane</b>	Business Fax Number: <b>907-457-1496</b>	Email Address: <b>bouprost.com</b>
City, State, Zip: <b>Fairbanks AK 99707</b>	<b>North Pole</b>		
SECTION B - TRANSFER INFORMATION			
<input checked="" type="checkbox"/> Regular Transfer <input type="checkbox"/> Transfer with security interest: Any instrument executed under AS 04.11.670 for purposes of applying AS 04.11.360(4)(b) in a later involuntary transfer, must be filed with this Application. Real or personal property conveyed with this transfer must be described. Provide security interest documents. <input type="checkbox"/> Involuntary Transfer. Attach documents which evidence default under AS 04.11.670.		Name and Mailing Address of CURRENT Licensee: <b>08 Capital Inc.</b> Business Name (dba) BEFORE transfer: <b>Benny's Grill</b> Street Address or Location BEFORE transfer: <b>Same</b>	
SECTION C - PREMISES TO BE LICENSED			
Distance to closest school grounds: <b>.05 (M)</b>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No.	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input checked="" type="checkbox"/> Not applicable	
Distance to closest church: <b>.04 (M)</b>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No.		
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building		<input checked="" type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) <input checked="" type="checkbox"/> Diagram of premises attached	

10200

Alcoholic Beverage Control Board  
2400 Viking Drive  
Anchorage, AK 99501

## Transfer Liquor License

(907) 263-5900  
Fax: (907) 263-5930  
<http://commerce.alaska.gov/dna/abc/Home.aspx>

License is: ☒ Full Year OR ☐ Seasonal List Dates of Operation: \_\_\_\_\_

SECTION A - LICENSE INFORMATION			FEES
License Year: <b>2012 - 2013.</b>	License Type: <b>Rest - Eating place</b>	Statute Reference Sec. 04.11. <b>100.</b>	Filing Fee: \$100.00
License #: <b>4905</b>			Rest. Desig. Permit Fee: (\$50.00) <b>\$ 50</b>
Local Governing Body: (City, Borough or Unorganized) <b>North Pole AK</b>	Community Council Name(s) & Mailing Address: <b>N/A.</b>		Fingerprint: \$ (\$51.50 per person)
Name of Applicant (Corp/LLC/LP/Individual/Partnership): <b>Taco Azteca Inc.</b>	Doing Business As (Business Name): <b>Taco Azteca Mex &amp; Mexican Rest.</b>	Business Telephone Number: <b>907-350-6047</b>	TOTAL <b>150<sup>00</sup></b>
Mailing Address: <b>10 Box 74708</b>	Street Address or Location of Premises: <b>101 Santa Claus Lane</b>	Fax Number: <b>907-457-1496</b>	Email Address: <b>boxprost.com</b>
City, State, Zip: <b>Fairbanks AK 99707</b>	<b>North Pole</b>		
SECTION B - TRANSFER INFORMATION			
<input checked="" type="checkbox"/> Regular Transfer <input type="checkbox"/> Transfer with security interest: Any instrument executed under AS 04.11.670 for purposes of applying AS 04.11.360(4)(b) in a later involuntary transfer, must be filed with this Application. Real or personal property conveyed with this transfer must be described. Provide security interest documents. <input type="checkbox"/> Involuntary Transfer. Attach documents which evidence default under AS 04.11.670.		Name and Mailing Address of CURRENT Licensee: <b>08 Capital Inc.</b> Business Name (dba) BEFORE transfer: <b>Benny's Grill</b> Street Address or Location BEFORE transfer: <b>Same</b>	
SECTION C - PREMISES TO BE LICENSED			
Distance to closest school grounds: <b>.05 (M)</b>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No.	<input type="checkbox"/> Premises is GREATER than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input type="checkbox"/> Premises is LESS than 50 miles from the boundaries of an incorporated city, borough, or unified municipality. <input checked="" type="checkbox"/> Not applicable	
Distance to closest church: <b>.04 (M)</b>	Distance measured under: <input checked="" type="checkbox"/> AS 04.11.410 OR <input type="checkbox"/> Local ordinance No.		
Premises to be licensed is: <input type="checkbox"/> Proposed building <input checked="" type="checkbox"/> Existing facility <input type="checkbox"/> New building		<input checked="" type="checkbox"/> Plans submitted to Fire Marshall (required for new & proposed buildings) - <b>See</b> <input checked="" type="checkbox"/> Diagram of premises attached	

Alcoholic Beverage Control Board  
2400 Viking Drive  
Anchorage, AK 99501

## Transfer Liquor License

(907) 263-5900  
Fax: (907) 263-5930  
<http://commerce.alaska.gov/dnn/abc>

### SECTION D - LICENSEE INFORMATION

1. Does any individual, corporate officer, director, limited liability organization member, manager or partner named in this application have any direct or indirect interest in any other alcoholic beverage business licensed in Alaska or any other state?

☒ Yes ☐ No If Yes, complete the following. Attach additional sheets if necessary.

Name	Name of Business	Type of License	Business Street Address	State
<del>Taco Aztec</del>				
Wilfredo Gallo	Taco Azteca Mex.	Beverage Disp.	3401 Airportway	AK 99709
Taco Azteca Inc.				
Wilfredo Gallo	Gallantino's Ital	Beverage Disp.	1452 S. Cushman	AK 99701
Gallantino's Inc.				

2. Has any individual, corporate officer, director, limited liability organization member, manager or partner named in this application been convicted of a felony, a violation of AS 04, or been convicted as a licensee or manager of licensed premises in another state of the liquor laws of that state?

☐ Yes ☒ No If Yes, attach written explanation.

### SECTION E - OWNERSHIP INFORMATION - CORPORATION

*Corporations, LLCs, LLPs and LPs must be registered with the Dept. of Community and Economic Development.*

Name of Entity (Corporation/LLC/LLP/LP) (or N/A if an individual ownership):		Telephone Number:	Fax Number:
Business Corporation		(907) 350-6047	(907) 457-1496
Corporate Mailing Address:	City:	State:	Zip Code:
Po box 74708	Fairbanks	Alaska	99707
Name, Mailing Address and Telephone Number of Registered Agent:		Date of Incorporation OR Certification with DCED:	State of Incorporation:
Wilfredo Gallo. (907) 350-6047 Po box 74708 FBX AK 99707		2/8/2008	Alaska.
Is the Entity in "Good Standing" with the Alaska Division of Corporations? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If no, attach written explanation. Your entity must be in compliance with Title 10 of the Alaska Statutes to be a valid liquor licensee.			

Entity Members (Must include President, Secretary, Treasurer, Vice-President, Manager and Shareholder/Member with at least 10%)					
Name	Title	%	Home Address & Telephone Number	Work Telephone Number	Date of Birth
Wilfredo Gallo.	President	100%	Po box 74708 FBX AK (907) Cell 350-6047	455-8226	9/29/78



Alcoholic Beverage Control Board  
2400 Viking Drive  
Anchorage, AK 99501

## Transfer Liquor License

(907) 263-5900  
Fax: (907) 263-5930  
<http://commerce.alaska.gov/dnn/abc/Home.aspx>

NOTE: If you need additional space, please attach a separate sheet.

### SECTION F – OWNERSHIP INFORMATION – SOLE PROPRIETORSHIP (INDIVIDUAL OWNER & SPOUSE)

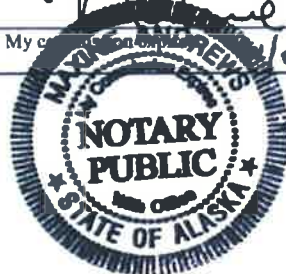
**Individual Licensees/Affiliates** (The ABC Board defines an "Affiliate" as the spouse or significant other of a licensee. Each Affiliate must be listed.)

Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:
Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>	Name: Address:	Applicant <input type="checkbox"/> Affiliate <input type="checkbox"/>
Home Phone: Work Phone:	Date of Birth:	Home Phone: Work Phone:	Date of Birth:

#### Declaration

- I declare under penalty of perjury that I have examined this application, including the accompanying schedules and statements, and to the best of my knowledge and belief it is true, correct and complete, and this application is not in violation of any security interest or other contracted obligations.
- I hereby certify that there have been no changes in officers or stockholders that have not been reported to the Alcoholic Beverage Control Board. The undersigned certifies on behalf of the organized entity, it is understood that a misrepresentation of fact is cause for rejection of this application or revocation of any license issued.
- I further certify that I have read and am familiar with Title 4 of the Alaska statutes and its regulations, and that in accordance with AS 04.11.450, no person other than the licensee(s) has any direct or indirect financial interest in the licensed business.
- I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

Signature of Current Licensee(s) Signature	Signature of Transferee(s) Signature
Signature	Signature
Name & Title (Please Print) X1 BIN Lin	Name & Title (Please Print) Wilfredo Gallo, President
Subscribed and sworn to before me this 13th day of October, 2013	Subscribed and sworn to before me this 12 day of July, 2013
Notary Public in and for the State of Alaska	Notary Public in and for the State of Alaska
My commission expires	My commission expires



# TACO AZTECA

## MEXICAN RESTAURANT

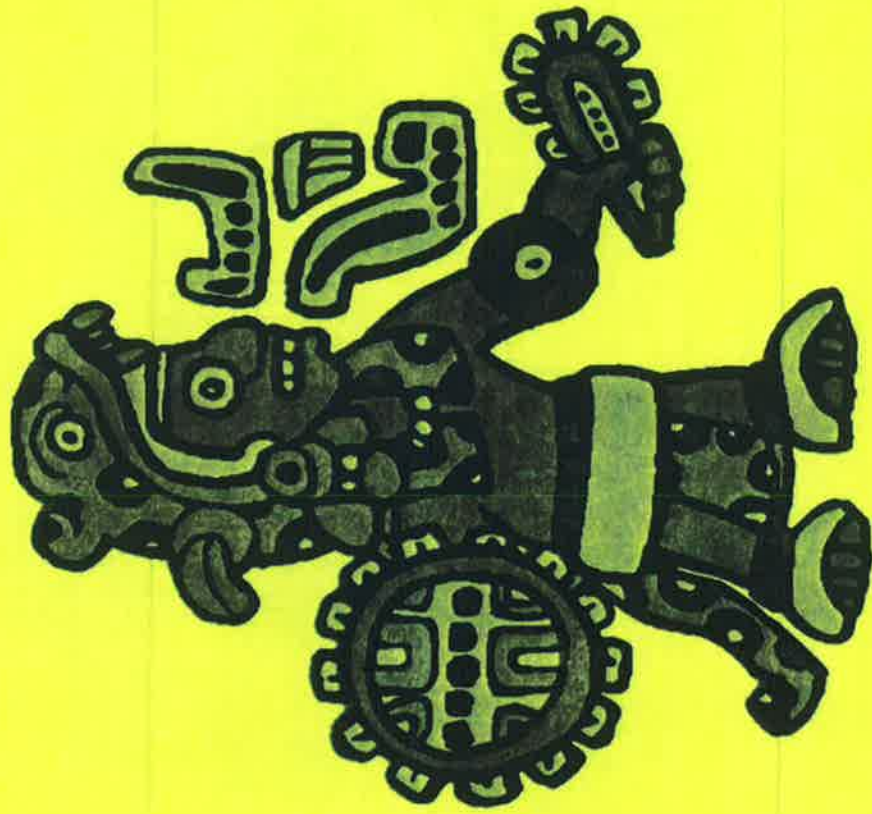
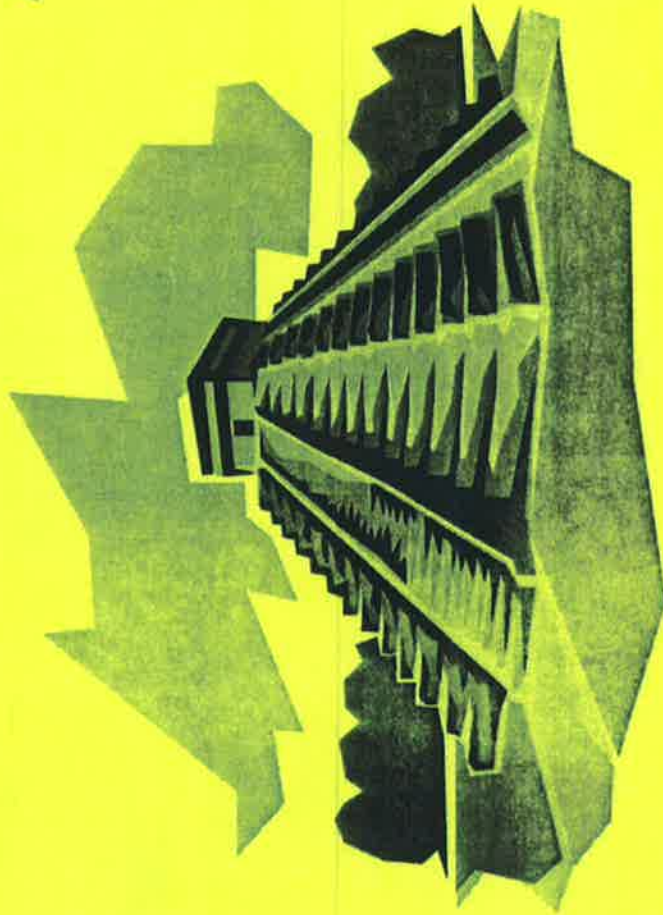
### Deserts

• Flan .....	\$4.75
• Bunuelos .....	\$4.75
• Fried Ice Cream .....	\$4.75
• Apple Chimi .....	\$6.25

### Drinks

Pepsi, Diet Pepsi, Mountain Dew, Sierra Mist, Root Beer .....	\$2.25
Lemonade, Raspberry Iced Tea, Iced Tea, Horchala .....	\$2.50

AUG 22 '13 PM 2:24



**Always Fresh, Fast & Affordable!**  
**Come on in!**



## Appetizers

• <b>Artaca Nachos</b> .....	\$9.25
Chips topped with beans, beef or chicken, lettuce, tomato sauce & guacamole	
• <b>Queso Dip</b> .....	\$8.50
• <b>Nachos</b> .....	\$7.25
Chips topped with melted cheese	
• <b>Quesadillas</b> .....	\$8.25
Beef and cheese or chicken and cheese	
• <b>Quesadillas</b> .....	\$6.75
Cheese (No meat)	
• <b>Bean Dip</b> .....	\$6.75

## Ala Carte

	One	Two
• <b>Artaca Tacos</b> .....	\$3.75	\$7.25
Azada, chicken, lengua, or chili verde		
• <b>Enchiladas</b> .....	\$3.75	\$7.25
Beef, chicken or cheese		
• <b>Tacos, Crisp or Soft</b> .....	\$3.75	\$6.75
Beef or chicken		
• <b>Small Burritos</b> .....	\$3.75	\$7.25
Bean, beef or chicken		
• <b>Flautas</b> .....	\$8.75	

## House Specials

• <b>Dinners</b> .....	\$10.25
Azada, chicken, chili verde, shrimp or lengua. Comes with rice, beans, & tortilla shell	
• <b>Tortas (Mexican Sandwich)</b> .....	\$9.95
Choice of chicken, azada, or lengua	
• <b>Chimichangas</b> .....	\$10.25
Choice of chicken, beef, or chili verde topped with guacamole & sour cream	
• <b>Gorditas</b> .....	\$7.75
Choice of chicken, steak or lengua, topped with lettuce & hot sauce	
• <b>Deluxe Tostada</b> .....	\$8.25
Beef or chicken topped with lettuce, tomato sauce, cheese, sour cream & guacamole	
• <b>Artaca Tostada</b> .....	\$9.25
Flour tortilla bowl filled with beans, chicken or beef, plus lettuce, tomato sauce & sour cream	
• <b>Fish Tacos</b> .....	Two \$6.75 Four \$10.25

## Sides

<b>Rice</b> .....	Chicken .....	\$7.50
<b>Beans</b> .....	Beef .....	\$7.50
<b>Rice &amp; Beans</b> .....	*Guacamole .....	\$3.25
<b>Jalapenos</b> .....	*Salsa .....	\$5.75
<b>Shrimp</b> .....	*Chips .....	\$2.25

## Combinations

	One	Two
• <b>Artaca Tacos</b> .....	\$8.95	\$9.95
Azada, chicken, lengua or chili verde topped with onions, cilantro & hot sauce		
• <b>Soft Taco or Crispy Taco</b> .....	\$8.95	\$9.95
• <b>Small Burritos</b> .....	\$8.95	\$9.95
Bean, beef or chicken		
• <b>Enchiladas</b> .....	\$8.95	\$9.95
Beef, chicken or cheese		

## Burritos

	Ala Combo
• <b>Deluxe Burrito</b> .....	\$8.25
Choice of chicken, beef or chili verde topped with lettuce, cheese & sour cream	
• <b>Veggie Burrito</b> .....	\$7.75
• <b>Artaca Burrito</b> .....	\$10.25
Choice of chicken, azada, or chili verde. Comes with onions, cilantro, hot sauce, guacamole, sour cream, rice and beans	
• <b>California Burrito</b> .....	\$10.50
Comes with rice, beans, azada, pico de gallo sauce & guacamole - it's a dry burrito	
• <b>Burrito Artaca Grande</b> .....	\$16.75
Chicken, beef, pork, beans, rice, cheese, pico de gallo sauce, guacamole and sour cream	
- All except the sink!	

## Soups and Salads

• <b>Bowl of Chicken Soup</b> .....	\$7.75
Side of onions, tomatoes and chips	
• <b>Mexican Soup</b> .....	\$7.25
Beef honey comb	
• <b>Taco Salad</b> .....	\$8.50
Beef or chicken on a bed of lettuce, topped with chips, tomato sauce, cheese & tomatoes	
• <b>Garden Salad</b> .....	\$6.25
Bed of lettuce topped with pico de gallo sauce & cheese	
• <b>Shrimp Salad</b> .....	\$9.95
Bed of lettuce, fresh lime topped with shrimp, pico de gallo sauce, cheese & tomatoes	

## Seafood

• <b>Shrimp Cocktail</b> .....	\$9.95
• <b>Seafood Cocktail</b> .....	\$9.95
• <b>Ceviche</b> .....	\$9.75



STATE OF ALASKA  
ALCOHOL BEVERAGE CONTROL BOARD  
Licensed Premises Diagram

**INSTRUCTIONS:** Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers, stages, etc

**DBA:** TACO Azteca Mexican Restaurant

**PREMISES LOCATION:** 101 Santa Claus Lane North Pole

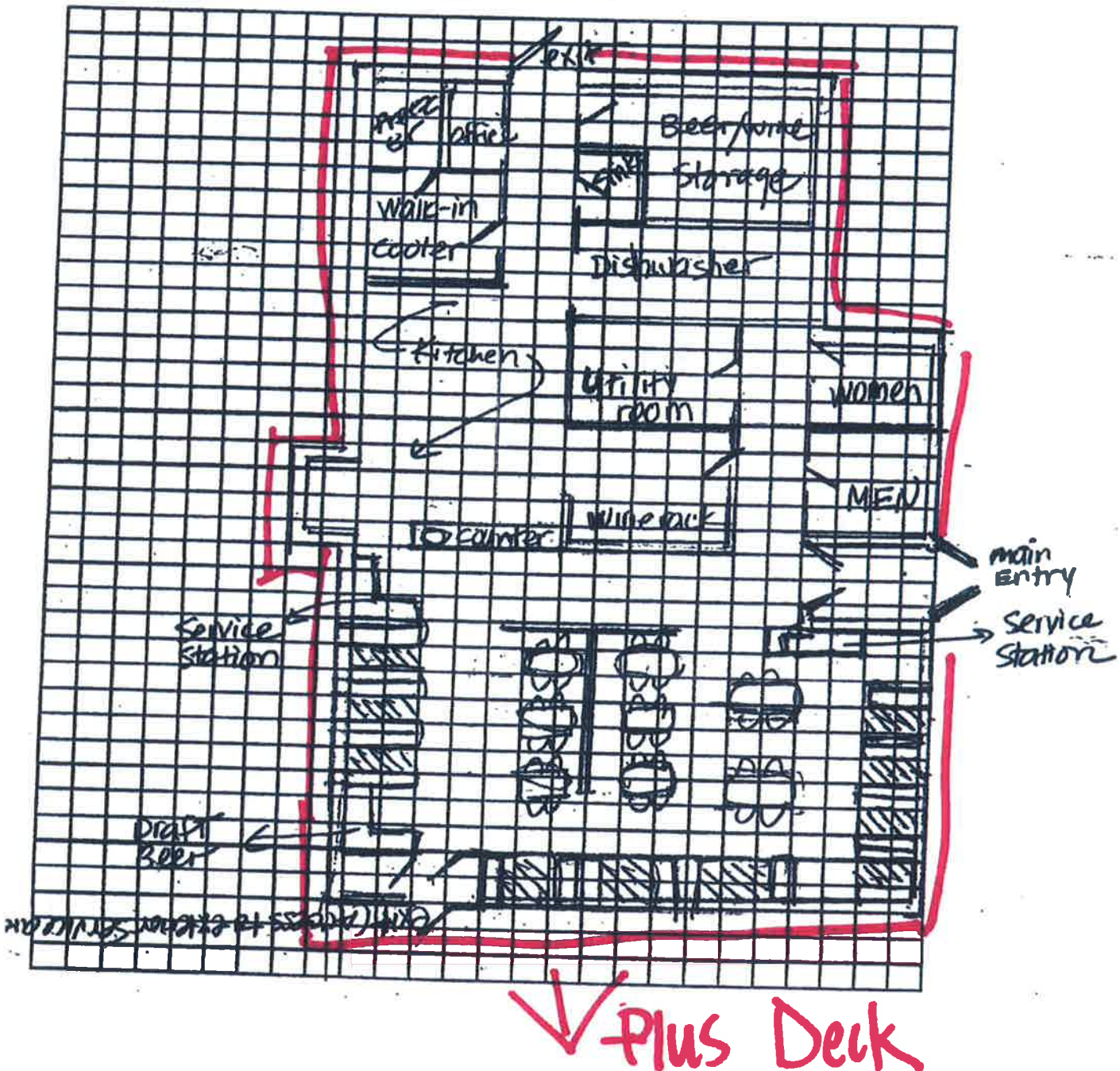
Indicate scale by x after appropriate statement or show length and width of premises. 1 SQ. = 4 FT.

**SCALE A:** 1 SQ. = 1 F

**SCALE B:** 1 SQ. = 4 FT

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages in red.  
**DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.**





STATE OF ALASKA  
ALCOHOL BEVERAGE CONTROL BOARD  
Licensed Premises Diagram

**INSTRUCTIONS:** Draw a detailed floor plan of your present or proposed licensed premises on the graph below; show all entrances and exits, and all fixtures such as tables, booths, games, counters, bars, coolers,

DBA: Taco Azteca Mexican Restaurant

PREMISES LOCATION: 101 Santa Claus Lane North Pole

Indicate scale by x after appropriate statement or show length and width of premises.

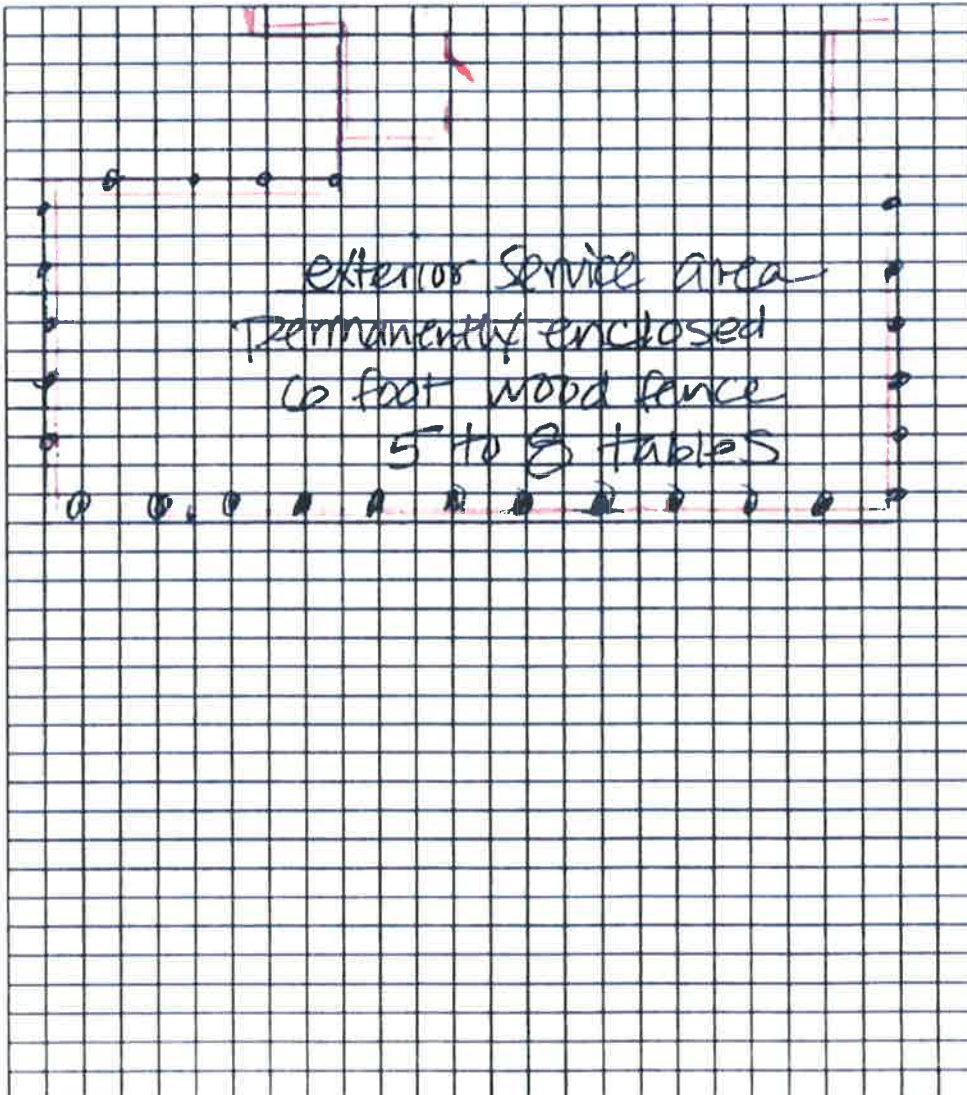
SCALE A: \_\_\_\_\_ 1 SQ. = 1ft

SCALE B: X 1SQ. = 4ft

Length and width of premises in feet:

Outline the area to be designated for sale, service, storage, and consumption of alcoholic beverages  
**DO NOT USE BLUE INK OR PENCIL ON THIS DIAGRAM.**

Deck





**STATE OF ALASKA  
ALCOHOLIC BEVERAGE CONTROL BOARD  
APPLICATION FOR RESTAURANT DESIGNATION PERMIT - AS 04.16.049 & 5 AAC 304.715-714  
FEE: \$95.00**

The granting of this permit allows access of persons under 21 years of age to designated licensed premises for purposes of dining, and persons under the age of 20 for employment. If for employment, please state in detail, how the person will be employed, duties, etc.

This application is for designation of premises where: (please mark desired items).

- 1 ☒ Under 5 AAC 304.305 Home style restaurant/eating place. License Number 4905  
 2 ☒ Persons age 16 to 20 may dine unaccompanied.  
 3 ☒ Persons under 16 may dine accompanied by a person 21 years or older.  
 4 ☒ Persons between 16 and 20 years of age may be employed. \*(See note below).

**LICENSEE:** Taco Azteca Inc.

**D/B/A:** Taco Azteca Mexican Restaurant

**ADDRESS:** 101 Santa Clause Lane Northpole

1. Hours of Operation: 11:00am to 10:00pm Telephone #: 907-350-6047

2. Have police ever been called to your premises by you or anyone else for any reason: ☐ Yes ☒ No  
If yes, date(s) and explanation(s).

3. \* Duties of employment: dish washing, bus tables

4. Are video games available to the public on your premises? no

5. Do you provide entertainment: ☐ Yes ☒ No If yes, describe.

6. How is food served? ☒ Table Service ☐ Buffet Service ☐ Counter Service ☐ Other\*

7. Is the owner, manager, or assistant manager always present during business hours? ☒ Yes ☐ No

\*\*\* A MENU AND A DETAILED LICENSED PREMISE DIAGRAM MUST ACCOMPANY THIS APPLICATION \*\*\*

I have read and am familiar with Title 4 of the Alaska statutes and its regulations.

Applicant signature

Subscribed and sworn to before me this

23rd day of August 2013

Kelly Buchanan  
Notary Public in and for Alaska

My Commission expires 04/12/2016

Local Governing Body Approval

Date:

Director, ABC Board

Date:

\*Employees 16 and 17 years of age must have a valid work permit and a letter maintained in your files from a parent or guardian authorizing employment at your establishment.  
 \*\* If more space is required, to explain food service, entertainment, etc., please add on back or attach additional page(s).

Update: 8/18/2013

ABC Board  
2400 Viking Drive  
Anchorage AK 99507

Phone: 907-263-8800  
Fax: 907-263-8830





## BOARD OF DIRECTORS

**PAUL BROWN**

SANTA CLAUS HOUSE



**WES MADDEN**

WES MADDEN REAL ESTATE



**KAREN LIDSTER**



**PHIL COCHRANE**

BP EXPLORATION (ALASKA) INC.



**JIM JOHNSEN**

ALASKA COMMUNICATION SYSTEMS



**RAVEN RIDDLE**

WELLS FARGO BANK



**KATHERINE HOOD**

HOOD AGENCY



**EX-OFFICIO**

**BRYCE WARD**

NORTH POLE CITY MAYOR

**EXECUTIVE DIRECTOR**

**NADINE WINTERS**

(907) 590-0024

NADINE@ACSalaska.NET



PO Box 55872

NORTH POLE, ALASKA 99705

PHONE: (907) 488-4558

FAX: (907) 488-3665

WWW.NPEDC.COM

# North Pole

## ECONOMIC DEVELOPMENT CORPORATION

August 19, 2013

Mayor Bryce Ward & North Pole City Council Members

125 Snowman Lane

North Pole, AK 99705

RE: NPEDC 1<sup>st</sup> Quarter Bed Tax Request

Dear Mayor Ward and Council Members,

Pursuant to North Pole City Ordinance 4.09, North Pole Economic Development Corporation is providing an overview of 1<sup>st</sup> quarter 2013 activities.

We continue to represent the North Pole community on a local, regional and statewide level in furtherance of our goal of encouraging and fostering responsible economic development in the North Pole area. Towards that end, staff and board members participated in and collaborated with other economic development entities within the FNSB and the state – Fairbanks Regional Economic Partnership, the Economic Opportunity Task Force, Fairbanks Economic Development Corporation, Anchorage Economic Development Corporation, and the Support Industry Alliance. Partnerships with other economic development organizations provide access to data and trends NPEDC wouldn't otherwise have available.

Activities in the first quarter of 2013 were largely focused on final preparations and conducting the International Federation of Sleddog Sports (IFSS) 2013 Winter World Championships. With the generous support of public and private entities, NPEDC was able to host a successful event that brought racers, their families, their handlers and their dogs for three weeks of racing, generating an estimated \$1,000,000 economic impact.

IFSS WCh events started in North Pole on February 26<sup>th</sup> with the Junior North American held in North Pole, a first for our community. We had international, national, and local teams participate in the event. Events continued with the March 1<sup>st</sup> world championship races with women's and men's 2 dog skijoring competitions and the 4 dog, 6 dog and 8 dog mushing races. On March 3<sup>rd</sup>, there was a 4 dog mass start event with twenty competitors leaving the start line at the same time, another first for the Interior mushing community and North Pole. This was followed by four days of Nordic skijoring races in Salcha,

whose trails were deemed to be among the best in the country. The races were accompanied by special social and awards events at various venues in North Pole and Fairbanks that were attended by racers, their families and their handlers.

Competitors from 13 countries attended the IFSS WCh. Represented in this year's events were competitors from Australia, Canada, Finland, France, Germany, the Netherlands, New Zealand, Norway, Russian, South Korea, Spain, Sweden and the United States. There were more than 120 competitors; many of them racing more than one event. Accompanying the racers was a couple hundred support crew and families (not to mention 500 dogs). The 19 days of racing activities culminated with eight IFSS mushers racing in the Open North American March 15-17. As a result of NPEDC's efforts with IFSS, the Fairbanks Convention and Visitors Bureau awarded NPEDC the 2013 Raven Award for its outstanding contribution to winter tourism in the Interior.

Please consider this our request for disbursement of NPEDC's portion of bed tax funds collected by the City of North Pole during the first quarter of 2013. As always, we appreciate the mayor's and council's continued support of NPEDC. Please do not hesitate to contact me or any board member with thoughts or suggestions.

Respectfully,



Nadine Winters

Executive Director



**North Pole Economic Development Corp.**  
**Profit & Loss**  
 January through March 2013

	Jan - Mar 13
Ordinary Income/Expense	
Income	
2000 - Ordinary Income	
2040 - Sponsorships	92,420.00
2050 - Donations	
2051 In-Kind Donations	2,535.00
2050 - Donations - Other	75.00
Total 2050 - Donations	2,610.00
2060 - Program Income	250.00
2065 - Sales	5,507.03
Total 2000 - Ordinary Income	100,787.03
Other Types of Income	
Miscellaneous Revenue	9,204.85
Total Other Types of Income	9,204.85
Program Income	
Program Service Fees	500.00
Total Program Income	500.00
Total Income	110,491.88
Cost of Goods Sold	
2500 - Cost of Goods Sold	8,867.42
Total COGS	8,867.42
Gross Profit	101,624.46
Expense	
3000 - Administration	
3010 - Executive Director	5,000.00
3030 - Vehicle & Mileage Reimb.	1,000.00
Total 3000 - Administration	6,000.00
4000 - Operations	
4020 - Office Supplies	424.21
4030 - Dues & Subscriptions	250.00
4200 - Insurance	847.00
Total 4000 - Operations	1,521.21
4100 - Travel & Entertainment	
4140 - Parking Fees	15.00
4160 - Meals & Entertainment	1,768.23
Total 4100 - Travel & Entertainment	1,783.23
5000 - Facilities & Equipment	
5010 - Rent	1,000.00
5030 - Repair & Maintenance	426.48
Total 5000 - Facilities & Equipment	1,426.48
5100 - Utilities	
5110 - Electricity	100.00
5130 - Phones & Internet	910.40
Total 5100 - Utilities	1,010.40
6100 - Events	
6110 - Catering	5,297.08
Gas	1,942.57
6100 - Events - Other	25,101.66
Total 6100 - Events	32,341.31

5:06 PM  
08/21/13  
Accrual Basis

**North Pole Economic Development Corp.**  
**Profit & Loss**  
**January through March 2013**

	Jan - Mar 13
6200 - Programs	
6220 - Beautification Projects	3,290.00
6200 - Programs - Other	3,500.00
Total 6200 - Programs	6,790.00
Awards and Grants	12,150.00
Contract Services	
Outside Contract Services	2,535.00
Total Contract Services	2,535.00
Operations	
Banking Service Charges	35.00
Printing and Copying	1,202.57
Supplies	438.40
Telephone, Telecommunications	54.04
Total Operations	1,730.01
Other Types of Expenses	
Advertising Expenses	
Website	3,300.00
Advertising Expenses - Other	1,989.61
Total Advertising Expenses	5,289.61
Memberships and Dues	-250.00
Total Other Types of Expenses	5,039.61
Payroll Expenses	
FICA	702.15
Gross Wages	11,325.00
Med	164.22
SUTA	414.50
Payroll Expenses - Other	57.59
Total Payroll Expenses	12,663.46
Pending	-1,950.00
Travel and Meetings	
Conference, Convention, Meeting	50.00
Travel	2,442.61
Total Travel and Meetings	2,492.61
Total Expense	85,533.32
Net Ordinary Income	16,091.14
Net Income	16,091.14



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WWW.NPEDC.COM

# North Pole

## ECONOMIC DEVELOPMENT CORPORATION

August 19, 2013

Mayor Bryce Ward

North Pole City Council Members

125 Snowman Lane

North Pole, AK 99705

RE: NPEDC 2<sup>nd</sup> Quarter Bed Tax Request

Dear Mayor Ward and Council Members,

Pursuant to North Pole City Ordinance 4.09, an overview of NPEDC second quarter 2013 activities is provided for your review.

We continue to advocate for economic development in our community. This quarter we participated in meetings, forums workshops with the Economic Development CEO group, Fairbanks Economic Development Corporation and others. We participated in the Economic Opportunity Task Force and provided input into the Alaska Science and Technology Plan which was developed through a collaborative effort of the UAF Office of Intellectual Property and Commercialization and the Fairbanks Economic Development Corporation.

In April, NPEDC participated in a two-day training conducted by the International Economic Development Corporation and the University Of Alaska Office Of Economic Development. The training outlined how to create and operate a Business Retention and Expansion (BRE) program. NPEDC is working with the University of Alaska and Fairbanks Economic Development to create a BRE – this program will be vital to job retention and job creation, since existing firms typically create 30-80% of all new jobs in a region (nationally). NPEDC intends to strengthen local BR&E efforts where needed to achieve benefits and synergies through a coordinated approach. This approach will have two core goals. The first is to address unmet needs or issues individual businesses face. Secondly through the interview and data collection process, develop long-term strategies that will help our existing businesses thrive and grow. NPEDC is also working with Anchorage Economic Development Corporation as they too are creating a BR&E program. It is hoped that by coordinating with other economic development organizations, resources can be pooled, and thus extended.



April also saw NPEDC doing follow-up administrative and other tasks associated with the successful completion of the IFSS World Championships.

On May 30<sup>th</sup>, the Air Force released the draft EIS on Relocating the F-16s from Eielson to JBER. Much of June was spent working with members of the FNSB Mayor's Tiger Team preparing responses for the draft EIS public hearings and coordinating the public response to the draft EIS. By the time the Air Force held public hearings in July, they had already received over 2000 postcards from the residents of the borough objecting to the relocation of the move.

NPEDC appreciates your continued support as we try to develop and facilitate business opportunities that result in sustainable growth, new investment and increased employment for the City of North Pole. If you have suggestions or comments on any of our activities, please do not hesitate to contact me or any of our board members.

Respectfully,

A handwritten signature in blue ink, appearing to read 'N. Winters', with a long, sweeping horizontal line extending to the right.

Nadine Winters

Executive Director

3:54 PM  
08/19/13  
Accrual Basis

**North Pole Economic Development Corp.**  
**Profit & Loss**  
April through June 2013

	Apr - Jun 13
Ordinary Income/Expense	
Income	
2000 - Ordinary Income	
2040 - Sponsorships	2,500.00
Total 2000 - Ordinary Income	2,500.00
Other Types of Income	
Miscellaneous Revenue	3,732.88
Total Other Types of Income	3,732.88
Total Income	6,232.88
Cost of Goods Sold	
2500 - Cost of Goods Sold	568.00
Total COGS	568.00
Gross Profit	5,664.88
Expense	
3000 - Administration	
3010 - Executive Director	7,500.00
3020 - Administrative Support	2,500.00
3030 - Vehicle & Mileage Reimb.	2,000.00
3000 - Administration - Other	0.00
Total 3000 - Administration	12,000.00
4000 - Operations	
4010 - Office Expense	250.00
4020 - Office Supplies	347.66
4200 - Insurance	1,809.00
Total 4000 - Operations	2,406.66
4100 - Travel & Entertainment	
4140 - Parking Fees	15.00
4150 - Registration Fees	525.00
4160 - Meals & Entertainment	245.75
Total 4100 - Travel & Entertainment	785.75
5000 - Facilities & Equipment	
5010 - Rent	1,550.00
Total 5000 - Facilities & Equipment	1,550.00
5100 - Utilities	
5110 - Electricity	150.00
5130 - Phones & Internet	783.96
Total 5100 - Utilities	933.96
6000 - Marketing & Outreach	
6010 - Advertising	2,150.00
6040 - Donations & Sponsorships	1,000.00
6000 - Marketing & Outreach - Other	92.92
Total 6000 - Marketing & Outreach	3,242.92
6100 - Events	
Gas	6.93
6100 - Events - Other	6,104.22
Total 6100 - Events	6,111.15
6200 - Programs	
6220 - Beautification Projects	1,911.00
6200 - Programs - Other	3,675.34
Total 6200 - Programs	5,586.34
Awards and Grants	1,200.00

3:54 PM  
08/19/13  
Accrual Basis

**North Pole Economic Development Corp.**  
**Profit & Loss**  
April through June 2013

	Apr - Jun 13
Business Expenses	
Business Registration Fees	88.10
Total Business Expenses	88.10
Facilities and Equipment	
Rent, Parking, Utilities	500.00
Total Facilities and Equipment	500.00
Operations	
Postage, Mailing Service	13.75
Telephone, Telecommunications	372.22
Total Operations	385.97
Other Types of Expenses	
Advertising Expenses	
Website	500.00
Advertising Expenses - Other	2,203.00
Total Advertising Expenses	2,703.00
Insurance - Workers Compensatio	1,038.00
Reimbursable Expenses	403.00
Total Other Types of Expenses	4,144.00
Payroll Expenses	
FICA	99.20
Gross Wages	1,600.00
Med	23.20
SUTA	65.76
Payroll Expenses - Other	0.00
Total Payroll Expenses	1,788.16
Pending	-256.72
Travel and Meetings	
Conference, Convention, Meeting	2,960.00
Travel	824.65
Total Travel and Meetings	3,784.65
Total Expense	44,250.94
Net Ordinary Income	-38,586.06
Net Income	-38,586.06

125 Snowman Lane  
North Pole, AK 99705  
P: 907-488-8583  
F: 907-488-3002  
C: 907-388-2728  
Email: Kathy@northpolealaska.com

**City of North Pole  
Office of the City Clerk/HR Mgr**

# Memo

**To:** North Pole City Council  
**From:** Kathy Weber  
**Date:** 8/29/2013  
**Re:** 2013 City Surplus Items

---

Attached is the list of items presented to the city council for approval to be sold at the City Surplus Sale. This year we have registered with Public Surplus, an online auction house which is now serving the State of Alaska, Fairbanks North Star Borough, Wasilla, Palmer, Unalaska, and the Matanuska-Susitna Borough.

These communities have found that this is a much better way to deal with surplus items and to receive more cash from assets that they no longer need or are replacing with newer models. This also allows the City departments to surplus their items throughout the year without having to take up precious space to store items in the winter months or to wait until the City has enough items to merit a sale.

Property will be posted to the online auction, with pictures, and will be available for viewing upon request. No warranty is made as to the operation or condition of the items. All items are sold strictly on an "as is, where is" basis.

We are looking forward to this process and are confident that this will be a smooth transition that will be beneficial to the public and the City of North Pole.

**AUCTION 2013 (Police Dept)**

<u>QTY</u>	<u>ITEM</u>
1	ACER Monitor Model AL1714b
2	2004 Samsung Monitor SyncMaster 713V
1	Epson Scanner GT-1500
1	2008 Samsung Monitor SyncMaster 2233SW
1	2008 Samsung Monitor SyncMaster 932BW
1	Fantom Drives DVD Multi Recorder
1	Pacific Digital DVD Recorder
1	Minolta 35MM Camera with flash & case
1	Metal Target
1	Varda Silent Alarm & Accessories Model S150BE
1	Chiefmaster BBQ Toolset with case
1	Kwikset Security Demonstration Kit
1	Visioneer OneTouch Scanner Model 9420USB
1 Box	Box of VHS tapes, Disks, Cassette Tapes
9	AirLink 101 Wireless Routers (sold individually)
1	Sony Cassette Recorder Model TCM-323
1	Sony Cassette Recorder Model TCM-20DV
1	GE Micro Cassette Recorder Model 3-5371
1	Samsung Desktop Printer Model ML-2150
1	AOC LCD Monitor
1	Sony CD/DVD Player with remote Model DVP-NS45P
1	Sensory Science Dual VCR Model DDV2110
1 Box	Box of electronics, cables

Photos

- 1 Portable GoLight
- 1 Plextor CDRW Drive Model PX-W4012TU
- 1 PYRO 1394DV Firewall (NIB)
- 1 Bag Bag of used baseballs (13 count)
- 2 Boxes Leather Belts & Accessories
- 3 Boxes Bowling Pins (10 per box)
- 1 ASUS Hard Drive
- 1 LG Hard Drive
- 1 14K Diamond Ring (Appraised \$2,500) Minimum bid: \$ ~~1,250~~

2500  
JH

**Auction 2013 (Police Dept- Terri)** No Photos

[illegible]



## North Pole Fire Department

125 Snowman Lane - North Pole, Alaska 99705

Phone: 907.488.2232 Fax: 907.488.3747

# Memo

**To:** Mayor Ward  
**From:** Chief Lane  
**Date:** 8/28/2014  
**Re:** Plat Form purchase

---

Mr. Mayor,

I am requesting the City Council approve the purchase of a new 100' rear mount Aerial Ladder Plat Form. Four bids were received after a four week advertisement. The Bid amounts were:

True North Equipment	\$1,105,173.00
Kovatch Mobile Equipment Corp.	\$1,078,296.00
*Smeal Fire Apparatus	\$977,907.00
General Fire Apparatus	\$986,102.00

I recommend that the bid be awarded to Smeal Fire Apparatus for an amount of \$977,907.00. A review of the submitted bid specs shows that all intention of our bid request are met.

Funding sources for this purchase:

2013 State Grant	\$980,000
------------------	-----------

Please let me know if you have any questions.



## ADDENDUM #2

# Invitation for Bids 100' REARMOUNT AERIAL LADDER FIRE APPARATUS WITH EQUIPMENT

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705  
907-488-2232

### General Information

The City of North Pole is releasing this request for bids (RFB) in anticipation to purchase one (1) new and unused 100' Rearmount Aerial Ladder Fire Apparatus with equipment.

### Notice to Bidders

Any response not meeting the requirements of the bidding documents shall be considered non-responsive.

Offers made in accordance with the bidding documents must be good and firm for a period of sixty (60) days from the date of bid opening unless otherwise noted.

**Bids must be received by ~~Tuesday, August 6, 2013~~ Monday, August 26, 2013 by 1:00 PM, Alaska Standard Time at the North Pole City Hall.** It is the sole responsibility of the bidder to see that his/her bid is submitted on time. Any bid received after the scheduled opening time will not be considered and will be held unopened. No responsibility will be attached to any officer or City employee for the premature opening of or failure to open a bid not properly addressed and identified.

The City of North Pole reserves the right to reject any or all bids, to waive any informalities in the procedures, or to cancel the solicitation if it is in the best interest of the City. The City of North Pole shall have the right to reject any bid from a bidder determined by the City, at its discretion, to be not responsible or not qualified to perform the bid specifications. A determination that a bidder is not responsible may be made solely on the basis of previous failure to perform properly or to complete contracts.

If any Addenda are issued pertaining to the bidding documents and subject Addenda are not acknowledged, the bid will be considered non-responsive.

Telegraphic or electronic bids will not be accepted.

Each bid shall be made on the form provided by the City of North Pole or copy thereof and shall be signed by the bidder with signature in full. Each bid shall be enclosed in an envelope and clearly marked **IFB # 13-100' REARMOUNT AERIAL LADDER FIRE APPARATUS SPECIFICATION.**

Any bidder may withdraw, modify, or correct his/her bid after it has been deposited with the City of North Pole. Such requests for withdrawal, modifications, or correction must be received by the City of North Pole in writing or by electronic telecommunication before the time set for opening bids. The original bid, as modified by such written or electronic telecommunications will be considered as the bid

**Invitation for Bids**  
**100' REARMOUNT AERIAL LADDER FIRE**  
**APPARATUS WITH EQUIPMENT**

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705  
907-488-2232

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2013 08 06 09:00

## **Invitation for Bids**

### **100' REARMOUNT AERIAL LADDER FIRE APPARATUS WITH EQUIPMENT**

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705  
907-488-2232

#### **General Information**

The City of North Pole is releasing this request for bids (RFB) in anticipation to purchase one (1) new and unused 100' Rearmount Aerial Ladder Fire Apparatus with equipment.

#### **Notice to Bidders**

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## ADDENDUM #2

# **Invitation for Bids 100' REARMOUNT AERIAL LADDER FIRE APPARATUS WITH EQUIPMENT**

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705  
907-488-2232

### **General Information**

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### **Notice to Bidders**

Any response not meeting the requirements of the bidding documents shall be considered non-responsive.

Offers made in accordance with the bidding documents must be good and firm for a period of sixty (60) days from the date of bid opening unless otherwise noted.

**Bids must be received by ~~Tuesday, August 6, 2013~~ Monday, August 26, 2013 by 1:00 PM, Alaska Standard Time at the North Pole City Hall.** It is the sole responsibility of the bidder to see that his/her bid is submitted on time. Any bid received after the scheduled opening time will not be considered and will be held unopened. No responsibility will be attached to any officer or City employee for the premature opening of or failure to open a bid not properly addressed and identified.

The City of North Pole reserves the right to reject any or all bids, to waive any informalities in the procedures, or to cancel the solicitation if it is in the best interest of the City. The City of North Pole shall have the right to reject any bid from a bidder determined by the City, at its discretion, to be not responsible or not qualified to perform the bid specifications. A determination that a bidder is not responsible may be made solely on the basis of previous failure to perform properly or to complete contracts.

If any Addenda are issued pertaining to the bidding documents and subject Addenda are not acknowledged, the bid will be considered non-responsive.

Telegraphic or electronic bids will not be accepted.

Each bid shall be made on the form provided by the City of North Pole or copy thereof and shall be signed by the bidder with signature in full. Each bid shall be enclosed in an envelope and clearly marked **IFB # 13-100' REARMOUNT AERIAL LADDER FIRE APPARATUS SPECIFICATION.**

Any bidder may withdraw, modify, or correct his/her bid after it has been deposited with the City of North Pole. Such requests for withdrawal, modifications, or correction must be received by the City of North Pole in writing or by electronic telecommunication before the time set for opening bids. The original bid, as modified by such written or electronic telecommunications will be considered as the bid



