



# CITY OF NORTH POLE *Alaska*

## REGULAR CITY COUNCIL MEETING Monday, November 19, 2012

**Committee of the Whole – 6:30 p.m.**  
**Regular City Council Meeting – 7:00 p.m.**

### **COUNCIL MEMBERS**

Richard Holm -Alt. Dep. Mayor Pro Tem	488-1776
Sharron Hunter-Mayor Pro Tem	488-4282
Thomas McGhee	455-0010
Derrick Nelson	490-2446
Michelle Sikma -Dep. Mayor Pro Tem	378-5778
Preston Smith	488-8824

### **MAYOR**

Bryce Ward – 488-7314

### **CITY CLERK**

Kathy Weber, MMC 488-8583

1. Call to Order/Roll Call
2. Pledge of Allegiance to the US Flag –
3. Invocation
4. Approval of the Agenda
5. Approval of the Minutes
6. Communications from the Mayor
  - *Student of the Month - NPE*
7. Council Member Questions of the Mayor
8. Communications from Department Heads, Borough Representative and the City Clerk
9. Ongoing Projects Report

**10. Citizens Comments (Limited to Five (5) minutes per Citizen)**

**11. Old Business**

- a. Ordinance 12-23, An Ordinance Establishing the 2013 Budget and Levying the Mill Rate, Second Reading

**12. New Business**

- a. Acceptance of the MJTF Grant Funds in the Amount of \$60,776
- b. Acceptance of ASTEP Grant Funds in the Amount of \$11,807.64
- c. Acceptance of the SHSP Grant Funds from Homeland Security for the Amount of \$128,363
- d. Acceptance of the 2013 Heating Fuel Bid from The Fuel Company
- e. Request from NPPD to sell two 2011 Arctic Cat M8162 Snow Machines and one 2011 Aluma 14' Trailer
- f. Ordinance 12-24, An Ordinance Setting The 2013 Utility Rates

**13. Council Comments**

**14. Adjournment**

*The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$5.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.*

**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, November 5, 2012 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, November 5, 2012 to order at 7:00 p.m.

***There were present:***

**Mr. Holm**

**Ms. Hunter**

**Mr. McGhee**

**Mr. Nelson**

**Ms. Sikma**

**Mayor Ward**

***Absent/Excused***

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

**Led by Mayor Ward**

**INVOCATION**

**Invocation was given by Rob Schreckhise**

**APPROVAL OF AGENDA**

**Mr. McGhee moved to Approve the Agenda of November 5, 2012**

**Seconded by Mr. Holm**

**Discussion**

None

**Mr. McGhee moved to consent the following items on the agenda:**

**New Business**

- a. Liquor License Renewal for Pagoda Restaurant
- b. Request for 3<sup>rd</sup> Quarter Bed Tax from North Pole Community Chamber of Commerce
- c. Request for 3<sup>rd</sup> Quarter Bed Tax from Christmas In Ice
- d. Request for 3<sup>rd</sup> Quarter Bed Tax from North Pole Economic Development Corporation
- e. Appointment of Administrative Hearing Officer for NPPD
- f. Approval of 2013 Heating Fuel Bid to Northland Fuel & Energy

- g. Accept The Flint Hills Resources North Pole Refinery Industrial Force Sewer Main as Substantially Complete
- i. Resolution 12-24, A Resolution of the North Pole City Council Designating City Official Authorization to Sign on City of North Pole Accounts

**Seconded by Ms. Sikma**

**Discussion**

None

**On the amendment**

**PASSED**

**YES –6-** Holm, Hunter, Sikma, Nelson, McGhee, Ward

**NO – 0**

**Absent- 0**

**On the main motion as amended**

**PASSED**

**YES –6-** Holm, Hunter, Sikma, Nelson, McGhee, Ward

**NO – 0**

**Absent- 0**

**APPROVAL OF MINUTES**

**Mr. McGhee moved to Approve the minutes of October 15, 2012**

**Seconded by Mr. Holm**

**Discussion**

None

**PASSED**

**YES –6-** Holm, Hunter, Sikma, Nelson, McGhee, Ward

**NO – 0**

**Absent- 0**

**COMMUNICATIONS FROM THE MAYOR**

- Reorganization of Council
- Mayor Pro Tem – Sharron Hunter
- Deputy Mayor Pro Tem – Michelle Sikma
- Alt. Deputy Mayor Pro Tem – Dick Holm

**Council Member Questions of the Mayor**

Councilman McGhee asked Mayor Ward about the money approved in the amended budget for the Arctic Winter Games, International Sleddog Races, and purchasing the property from Monte Faye Lane. He asked if it needed to come forward in Resolution form or if it would automatically take place.

Mayor Ward said that he would be doing a purchase order for the Arctic Winter Games and International Sleddog Races but would not be bringing forth a Resolution for the purchase of property from Monte Faye Lane. He said that another council member could bring a Resolution forward if they so chose to do so.

Mr. McGhee asked why the purchase of the property would be any different.

Ms. Weber said that there wouldn't need to be a Resolution done because it was already approved in the amended budget.

Mr. McGhee clarified that the action was already approved and that it just needed to be acted upon.

**Communications from Department Heads, Borough Representative and the City Clerk**

**Police Department, Chief Dutra**

- New Detective vehicle arrived in Anchorage.
- We signed an MOU with Anchorage PD – ICAC - \$5,000 training funds
- Impound process with start effective midnight tonight, upon approval of Officer.
- Swear in James McBroom.

**Fire Department, Chief Lane**

- Homeland security has given the City a grant and they attended a meeting last Thursday. It will be before council at the next meeting.
- Chief Lane attended the State Preparedness Conference and toured the State EOC last week in Anchorage.

**Accountant, Lisa Vaughn**

- As Chief Lane mentioned, I attended the Homeland Security Kickoff meeting on Thursday.
- The week before, Chief Dutra and I attended a couple of telephone conferences for the AHSO Grant.
- Please feel free to come to talk to me about the budget. I'd be very happy to answer any questions or take any suggestions.
- I will be leaving town on Thursday and will be back later next week. I will be attending the AGFOA Conference Anchorage.

**Director of City Services, Bill Butler**

**Building Department**

- No new building permits issued

**Public Works**

- Gravel truck repaired and functional
- First snow plowing of season was completed last week
  - Only one customer complaint
- Begun routine clearing of pedestrian paths
- Beautification, lighting in place for season
- Six street lights out across city and have contracted to have them repaired/bulbs replaced
- Santa's Senior Center Kitchen Renovation project is close to completion

**Utility Department**

- Utility Garage Project
  - Utility staff has moved into their new garage
- Recommendation before Council concerning acceptance of industrial force sewer main constructed by Flint Hills Resources
- PDC Engineers has conducted initial inspections of manholes in preparation for developing sewer lining and manhole repair project
- Working on Alaska Pollutant Discharge Elimination System permit
  - This is the permit that allows City to discharge treated waste water to the Tanana River
  - Due December 3, 2012
  - Permit will run from June 2012 to May 2017
  - Encompasses the City's Industrial Pretreatment Program
- North Pole received two awards at the 14<sup>th</sup> annual Alaska Rural Water Association meeting:
  - North Pole was awarded the 14<sup>th</sup> Annual ARWA Water Treatment System of the Year (Over 1,000 in population).

Paul Trissel was recognized for receiving the National Rural Water Association Utility Management Certification (UMC). Paul studied and passed an online examination for the UMC, and his name will be placed on the national register of certified utility managers.

**City Clerk**

**City Clerk/HR Manager Report to Council– November 5, 2012**

- Recognized the election board for the October 2, 2012 election; Sandy Bellmay, Bonnie Arnold, Diane Doody, Barbara Sevier, Jo Small,
- A new police officer started today. James McBroom will complete the CTC Law Enforcement Academy in February, 2013.

- The City will be closed on Monday, November 12, 2013 in observance of Veterans Day which fell on Sunday, November 11<sup>th</sup>.
- The City of North Pole is now web streaming all of the council meetings. The audio stream is available on our website: [www.northpolealaska.com](http://www.northpolealaska.com). You can also access it on the main page under “For Residents” Council Meeting Audio Stream or if you want to type the address in you can get to the stream by going to: [www.tiny.cc/npstream.com](http://www.tiny.cc/npstream.com). It is also listed under City Government/City Council/Council Meeting and Web Streaming. Many thanks for the City of Fairbanks IT Department. Also many thanks to Paul Brown for his help with the web site.
- Reminder: There will be a special meeting on Wednesday, November 7, 2013 for the council interview process. At 7 pm the council will vote to select a new council member. The City has two applicants, Preston Smith, and Christina Worland. The successful applicant will be sworn in immediately after council voting.
- Don’t forget to vote tomorrow. Polls are open from 7 am – 8 pm.
- Please stay and help our election workers to set up for tomorrow.

## **ONGOING PROJECTS**

- Santa’s Senior Center Kitchen Renovation – Public Comment  
Bill Butler updated council on the progress of the Santa’s Senior Center kitchen renovation and opened it up to public comment.

### **Public Comment**

None

## **CITIZENS COMMENTS – 5 Minutes**

- None

## **OLD BUSINESS**

### **REQUEST CONFIRMATION OF APPOINTMENT OF HANK BARTOS TO THE INTERIOR ALASKA NATURAL GAS UTILITY (IANGU) BOARD**

Mayor Ward stated that this was postponed at the meeting of October 15, 2012 so that he would have time to weigh in on it.

**Mr. Holm moved to Replace The Appointment Of Hank Bartos with Bill Butler To The Interior Alaska Natural Gas Utility (IANGU) Board**

**Seconded by Ms. Hunter**

**Discussion**

Mr. McGhee commented that he was against the appointment of Mr. Butler because Mr. Bartos has the longevity and will do the utmost job for not only the citizens in the city limits but the immediate surrounding area which is the main goal of this whole entity.

Mayor Ward said he chose Mr. Butler as the North Pole representative as his choice to the IANGU Board. Mr. Butler has an impressive resume which includes operating and maintaining the City of North Pole utilities owned and operated by the City of North Pole. His expertise in the operation of the public utility and his employment as the Director of City Services at the City of North Pole would prove to be a great asset to the North Pole community and the IANGU Board. His dedication to his work and professionalism has been shown in the community and will help to insure that North Pole's best interests are considered in the creation and operation of the Board. Mayor Ward stated that he felt Mr. Butler was the person for the job.

Ms Hunter agreed with the selection of Mr. Butler. She felt he brings a unique perspective of someone who has experience as operating a utility. She said that people that come forth to run for an elective office that is is not too likely to have someone with that experience and that is would be useful to the City of North Pole to have that perspective. She said that Mr. Bartos would probably have a good chance of being elected to that position within a year.

Mr. Nelson said that he did not get a chance to sit down and speak with Mr. Butler to discuss and hear is expertise. He did have a chance to sit with Mr. Bartos and he sounded very knowledgeable and very experienced in the area. Mr. Nelson said that he would vote for Mr. Bartos because he did not have a chance to sit down and speak with Mr. Butler.

PASSED

YES – Hunter, Holm, Sikma, Ward

NO – Nelson, McGhee

**NEW BUSINESS**

**ORDINANCE 12-23, AN ORDINANCE ESTABLISHING THE 2013 BUDGET AND LEVYING THE MILL RATE**

Mr. Ward introduced the first reading of Ordinance 12-23, An Ordinance Establishing the 2013 Budget and Levying the Mill Rate.

**Public Comment**

None

**Mr. McGhee *moved to* Introduce and Advance Ordinance 12-23, An Ordinance Establishing The 2013 Budget And Levying The Mill Rate**

**Seconded by Ms. Sikma**



**Discussion**

Mr. McGhee said he was impressed with the budget and how trim it was.

**PASSED**

**YES – 6 – Hunter, Sikma, Nelson, Holm, McGhee, Ward**

**NO – 0**

**Absent - 0**

**COUNCIL COMMENTS**

**Mr. McGhee** – stated that this was the easiest budget he’s ever seen go through and congratulated the Mayor on a smooth budget. He explained why he nominated certain council members for reorganization of the council. He explained that those positions are highly focused and represent the city as a whole. He made a note that there are new signals in downtown Fairbanks and when they open Illinois St. it could be confusing. He encouraged the public to please take their time and asked everyone to be patient. He felt it was an awesome meeting and wished Mr. Butler good luck with new position.

**Mr. Nelson** – welcomed new council members and thanked Councilwoman Hunter for her gracious nomination but is taking 15 credit classes and simply cannot take on more duties. He wished everyone a good night.

**Mr. Holm** – agreed that it was a very easy budget and is very surprised. He singled out the Police Department for Kudos for an excellent job done during Halloween. They were visible and handed out glow sticks to the children who were out that night.

**Ms. Hunter** – thanked the council for their nomination as Mayor Pro Tem and for their confidence. She thanked Mrs. Weber for the Council 101 and even though she isn’t new she will enjoy the information in it and for getting the web streaming up and going as it’s a nice way to share the events of our community. She thanked the audience for participating tonight on not such a warm night.

**Ms. Sikma** – was told this was a scary, brutal and ugly experience but it was actually a very exciting. She has been able to meet with all the Department Heads and a few council members to work on some team building. She said they have a community before them that is depending on the council to make the right decisions. She thanked the Department Heads for making this a painless experience and taking time to answer her questions over the past 2 weeks. She gave kudo’s to everyone for their time in going through this process every year and their time. She thanked the police department Officer Binkley for the ride along and said that it was exciting and fun and appreciated the mentality the officers have when they are on the road and that it’s not like Gestapo agents. It is our community and they are keeping everyone safe. She mentioned that Christmas in Ice is coming up and the board meets every Friday night. They still need volunteers as there is an incredible amount of work to do and that there are still nice warm activities to do if you don’t like the cold. She encouraged everyone to get out and vote

tomorrow.

**Mayor Ward** – reminded everyone that we must be here on Wednesday night at 6:00 p.m as we will be choosing our next council member. There are packets that have been sent via email to the council members for their review. He thanked staff for helping make the last several weeks a good positive experience. They have been a great asset and resource as far as history for the City and how things have been done in the past and we are charting a new direction. Citizens should be encouraged and we are moving in a good direction and he is looking forward to the days ahead.

### **ADJOURNMENT**

**Mr. McGhee adjourned the meeting at 10:30 p.m.**

**Seconded by Ms. Sikma**

The regular meeting of November 5, 2012 adjourned at 8:00 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, November 19, 2012.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk

**CITY OF NORTH POLE  
ORDINANCE 12-23**

**AN ORDINANCE OF THE NORTH POLE CITY COUNCIL  
ESTABLISHING THE 2013 BUDGET AND LEVYING THE MIL RATE**

**Section 1. Classification.** This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.

**Section 2. General Fund Operating Budget.** The anticipated general fund revenues of **\$5,085,055** are hereby appropriated to fund January 1, 2013 to December 31, 2013 operations as follows:

Administration	568,131
Professional Services	285,515
Police Department	1,659,037
Fire Department	1,907,550
Public Works	664,822
<b>Total</b>	<b>5,085,055</b>

**Section 3. Effective Date.** This ordinance shall be effective on January 1, 2013.

**Section 4. Utility Fund Operating Budget.** The anticipated utility fund revenues of **\$1,536,682** are hereby appropriated to fund January 1, 2013 to December 31, 2013 operations as follows:

Utility Department Water Operating Budget	746,806
Utility Department Sewer Operating Budget	789,876
<b>Total</b>	<b>1,536,682</b>

**Section 5. Water Reserves Fund.** This fund accounts for the revenues that are received from the FRR and Water Base portions of the water bills and expenses related to capital projects for water.

Transfer from Water Dept (FRR)	63,000
Transfer from Water Dept (Water Base)	81,120
<b>Total</b>	<b>144,120</b>

**Section 6. Sewer Reserves Fund.** This fund accounts for the revenues that are received from the FRR and Water Base portions of the sewer bills and expenses related to capital projects for sewer.

Transfer from Sewer Dept (FRR)	63,720
Transfer from Sewer Dept (FRR-Industrial)	64,610
Transfer from Sewer Dept (Sewer Base)	72,000
<b>Total</b>	<b>200,330</b>

**Section 7. Building Fund Operating Budget.** The anticipated building fund revenues of **\$76,085** are hereby appropriated to fund January 1, 2012 to December 31, 2012 operations as follows:

Building Fund-Revenue	68,000
Building Fund-Expenditures	68,000

**Section 8. Special Revenues.** Special Revenue Fund Accounts exist for Abade, AHSO Traffic Officer, Byrne JAG Officer, and State Forfeiture. These accounts are similar in nature to the capital fund, revenues and expenditures may carry over from one fiscal year to the next.

**Section 9. Mill Rate.** The assessed valuation of all taxable property in the City of North Pole has been estimated at \$332,587,860 for 2013. The rate of levy on each dollar of taxable property is hereby fixed at 3.00 mills for municipal purposes. The tax levies are due, delinquent, and subject to penalties prescribed by law and by the Fairbanks North Star Borough.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 3<sup>rd</sup> day of December, 2012.

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**Bryce J. Ward, Mayor**

**ATTEST:**

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**Kathryn M. Weber, MMC**  
**North Pole City Clerk**

**CITY OF NORTH POLE**

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CITY OF NORTH POLE  
2013 BUDGET

CITY OF NORTH POLE - 2013 BUDGET

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENSES</u>
General Fund	5,085,055	5,085,055
Water/Sewer Fund	1,536,682	1,536,682
Building Fund	68,000	68,000
AHSO Officer	-	-
Jag	60,787	60,787
<b>Total</b>	<b><u>6,750,524</u></b>	<b><u>6,750,523</u></b>

AS of October 30, 2012, we have not yet received official notification for funding for the AHSO Officer.

**CITY OF NORTH POLE  
2013 BUDGET**

**CITY OF NORTH POLE - Expenses (variance)**

	2009	2010	Difference	2010	2011	Difference	2011	2012	Difference	2012	2013	Difference
		2010			Budget			Budget			Budget	
Administration	853,219	561,670	(291,549)	561,670	598,478	36,808	598,478	666,350	67,872	666,350	568,131	(98,219)
Professional Services	220,858	234,656	13,798	234,656	163,301	(71,354)	163,301	267,632	104,330	267,632	285,515	17,883
Police	1,576,174	1,603,300	27,127	1,603,300	1,776,661	173,361	1,776,661	1,656,435	(120,226)	1,656,435	1,659,037	2,602
Fire	1,973,348	1,808,289	(165,059)	1,808,289	1,933,311	125,022	1,933,311	1,875,738	(57,572)	1,875,738	1,907,550	31,811
Public Works	554,090	551,144	(2,946)	551,144	462,689	(88,456)	462,689	595,141	132,452	595,141	664,822	69,681
Total General Fund	5,177,689	4,759,059	(418,629)	4,759,059	4,934,440	175,380	4,934,440	5,061,296	126,856	5,061,296	5,085,055	23,759
Water	887,711	1,035,764	148,053	1,035,764	973,971	(61,794)	973,971	779,523	(194,448)	779,523	746,806	(32,717)
Sewer	1,222,368	1,387,372	165,004	1,387,372	1,449,149	61,776	1,449,149	828,690	(620,459)	828,690	789,876	(38,814)
Water Reserves					135,673	135,673	135,673	30,625	(105,048)	30,625	30,250	(375)
Sewer Reserves		30,567	30,567	30,567	227,382	196,815	227,382	36,965	(190,417)	36,965	-	(36,965)
Total Utilities	2,110,079	2,453,704	343,625	2,453,704	2,786,175	332,471	2,786,175	1,675,803	(1,110,372)	1,675,803	1,566,933	(108,870)
Building	34,519	56,079	21,559	56,079	47,680	(8,399)	47,680	76,085	28,405	76,085	68,000	(8,085)
Capital												
Gaming	80,000		(80,000)		4	4	4		(4)			
Hippo												
Economic Development Pjts	65		(65)									
Employment Security	65		(65)									
Ice Rink	5,722	2,170	(3,552)	2,170		(2,170)						
Festival	37,466	30,307	(7,160)	30,307	8,925	(21,382)	8,925		(8,925)			
Abade - Federal		2,012	2,012	2,012	3,995	1,983	3,995		(3,995)			
AHSO Officer	92,240	147,400	55,160	147,400	95,613	(51,786)	95,613	66,963	(28,650)	66,963		(66,963)
Jag	59,231	72,637	13,406	72,637	43,616	(29,021)	43,616	69,578	25,962	69,578	60,787	(8,791)
Abade - State												
Beautification		41	41	41	137.33	96	137		(137)			
Impound Lot												
Totals	7,597,076	7,523,366	(73,710)	7,523,366	7,920,447	397,081	7,920,447	6,949,725	(970,722)	6,949,725	6,780,774	(168,950)
			(73,710)			397,081			(970,722)			(168,950)

Note: In 2010, the following funds were closed out to the general fund:

Hippo  
Economic Development Pjts  
Employment Security

**CITY OF NORTH POLE  
2013 BUDGET**

**CITY OF NORTH POLE - Breakout of Personnel & Operating Expenses**

**PERSONNEL EXPENSES - GENERAL & UTILITY FUNDS**

Department	2010	2011	2012 Budget		2013 Budget
Administration	430,030	464,967	450,448	Administration	448,629
Professional Services	-	-	-	Professional Services	-
Police	1,199,798	1,354,457	1,273,898	Police	1,319,987
Fire	1,516,904	1,644,177	1,612,075	Fire	1,638,375
Public Works	234,485	194,624	253,765	Public Works	279,740
Total General Fund	3,381,217	3,658,225	3,590,186		3,686,731
(percent of operating budget)	71%	75%	71%		73%
Water	226,638	236,677	244,079	Water	265,556
Sewer	315,422	316,352	315,065	Sewer	301,961
Total Utility Fund	542,060	553,028	559,144		567,518
(percent of operating budget)	39%	42%	35%		37%
Total Personnel Costs	3,923,277	4,211,254	4,149,330		4,254,248
(percent of operating budget)	64%	68%	62%		64%

**NON PERSONNEL EXPENSES - GENERAL & UTILITY FUNDS**

Department	2010	2011	2012 Budget		2013 Budget
Administration	131,141	133,511	215,902	Administration	119,502
Professional Services	234,656	163,301	267,632	Professional Services	285,515
Police	403,502	341,071	382,537	Police	339,050
Fire	291,385	289,134	263,663	Fire	269,175
Public Works	316,660	268,065	341,376	Public Works	385,082
Total General Fund	1,377,343	1,195,081	1,471,110		1,398,324
(percent of operating budget)	29%	25%	29%		27%
Water	437,813	352,270	535,444	Water	481,250
Sewer	402,747	423,065	513,625	Sewer	487,915
Total Utility Fund	840,560	775,335	1,049,069		969,165
(percent of operating budget)	61%	58%	65%		63%
Total Operating Costs	2,217,902	1,970,416	2,520,179		2,367,489

**TOTAL OPERATING EXPENSES - GENERAL & UTILITY FUNDS**

Department	2010	2011	2012 Budget		2013 Budget
Administration	561,170	598,478	666,350	Administration	568,131
Professional Services	234,656	163,301	267,632	Professional Services	285,515
Police	1,603,300	1,695,528	1,656,435	Police	1,659,037
Fire	1,808,289	1,933,311	1,875,738	Fire	1,907,550
Public Works	551,145	462,689	595,141	Public Works	664,822
Total General Fund	4,758,560	4,853,307	5,061,296		5,085,055
Water	664,451	588,946	779,523	Water	746,806
Sewer	718,169	739,417	828,690	Sewer	789,876
Total Utility Fund	1,382,620	1,328,363	1,608,213		1,536,683
Total Operating Costs	6,141,179	6,181,670	6,669,509		6,621,737

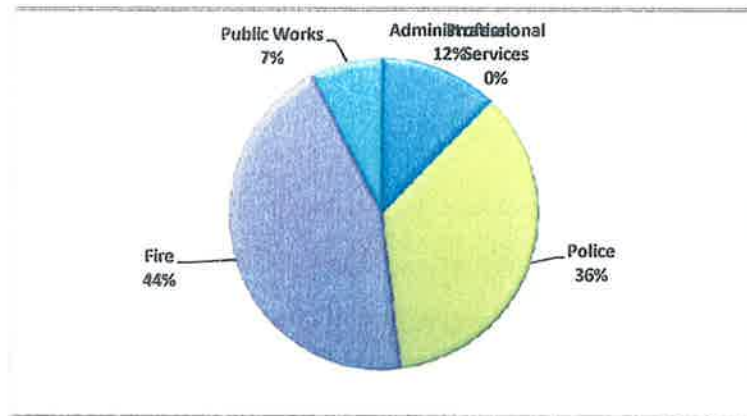
Note: These are operating expenses only. They do not include depreciation expenses and transfer expenses.



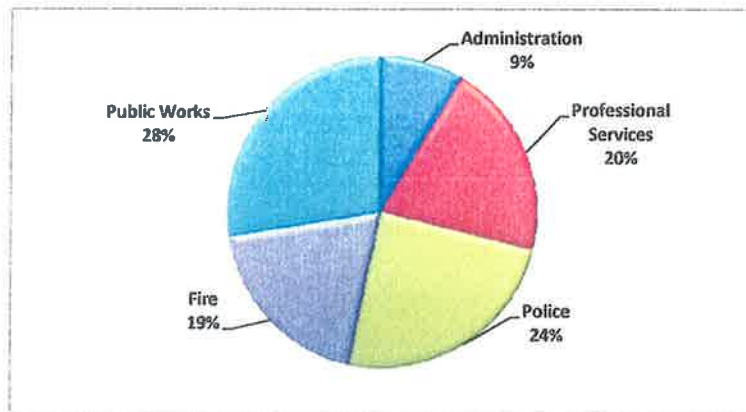
CITY OF NORTH POLE  
2013 BUDGET

CITY OF NORTH POLE - Breakout of General Fund Personnel & Operating Expenses - 2013

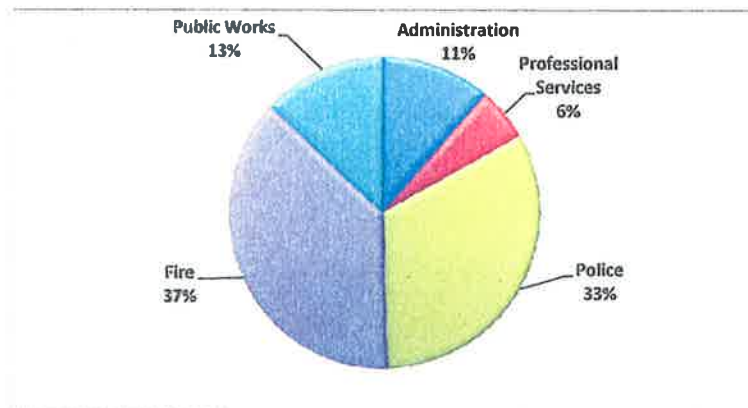
PERSONNEL EXPENSES - GENERAL FUND



NON PERSONNEL EXPENSES - GENERAL FUND

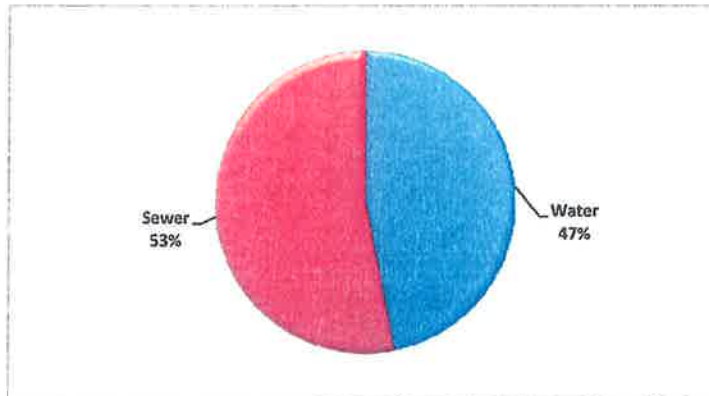


TOTAL OPERATING EXPENSES - GENERAL FUND

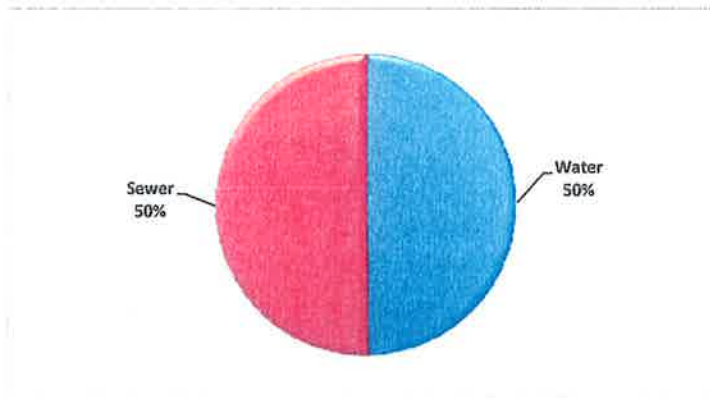


CITY OF NORTH POLE - Breakout of Personnel & Operating Expenses - 2013

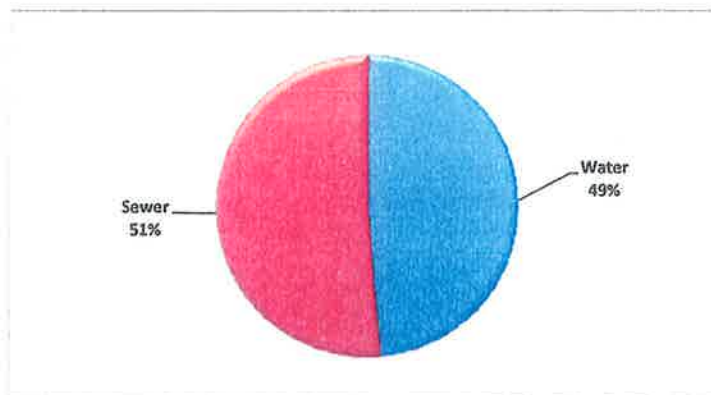
PERSONNEL EXPENSES - UTILITY FUND



NON PERSONNEL EXPENSES - UTILITY FUND



TOTA OPERATING EXPENSES - UTILITY FUND



CITY OF NORTH POLE  
2013 BUDGET

**CITY OF NORTH POLE - Breakout of Revenues**

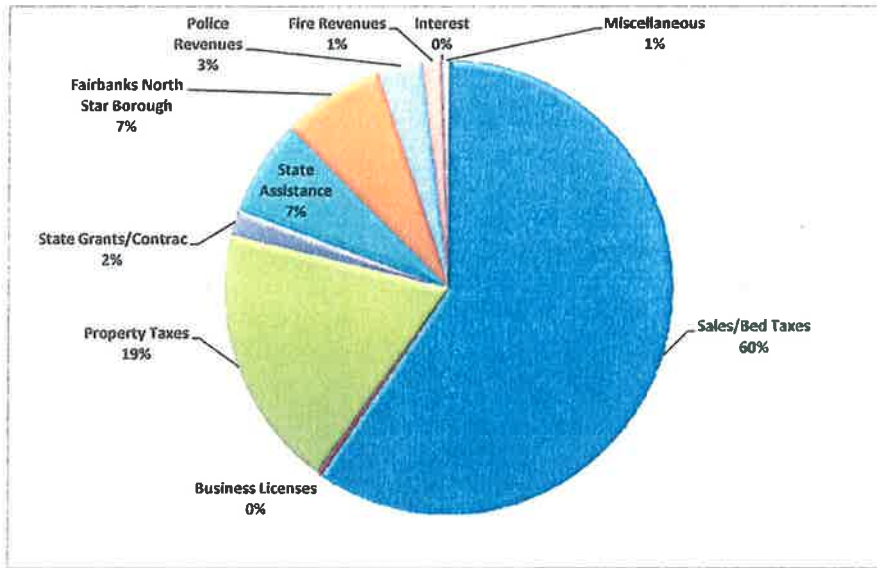
**OPERATING REVENUES - GENERAL & UTILITY FUNDS**

Department	2010	2011	2012 Budget	2013 Budget
<b><u>General Fund</u></b>				
Sales/Bed Taxes	2,793,448	2,854,936	2,988,770	3,022,505
Business Licenses	10,025	15,495	10,500	15,500
Property Taxes	913,593	959,554	945,000	959,000
State Grants/Contracts	86,471	69,840	102,900	94,500
State Assistance	411,505	574,241	345,396	346,800
Fairbanks North Star Borough	357,639	358,946	365,553	375,000
Police Revenues	154,546	127,721	119,450	161,250
Fire Revenues	18,460	63,882	58,956	69,500
Interest	5,121	3,183	3,000	3,000
Miscellaneous	21,687	60,326	30,000	28,000
Federal Grants/Contracts		82,800		
<b>Total General Fund</b>	<b>4,772,494</b>	<b>5,170,925</b>	<b>4,969,525</b>	<b>5,075,055</b>
<b><u>Utility Fund</u></b>				
<b>Water</b>				
Water Sales	642,159	613,557	726,129	701,556
State Assistance	8,374	16,481	-	-
FRR/Water Base	108,197	11,389	-	-
Tie In Fees	19,900	2,250	200	-
Lab Testing	69,267	13,711	18,540	15,000
Miscellaneous	28,156	48,854	4,029	-
<b>Total Water</b>	<b>876,053</b>	<b>706,242</b>	<b>748,898</b>	<b>716,556</b>
<b>Sewer</b>				
Sewer Sales	579,399	496,780	629,238	662,911
State Assistance	11,103	20,484	-	-
FRR/Sewer Base	180,559	17,675	-	-
Tie In Fees	6,100	750	200	-
SID Treatment/Testing	126,479	94,001	160,995	90,000
Miscellaneous	14,498	8,032	1,292	-
<b>Total Sewer</b>	<b>918,138</b>	<b>637,722</b>	<b>791,725</b>	<b>752,911</b>
<b>Total Utility Fund</b>	<b>1,794,192</b>	<b>1,343,964</b>	<b>1,540,623</b>	<b>1,469,467</b>
<b>Total Revenues</b>	<b>6,566,686</b>	<b>6,514,889</b>	<b>6,510,148</b>	<b>6,544,522</b>

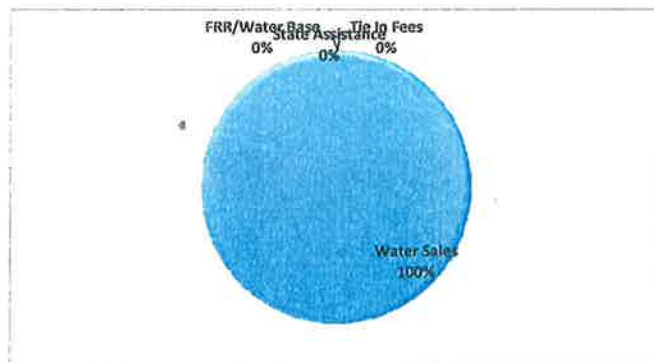
Note: This does not include interfund transfers (water/sewer) or transfer in from fund balance (general)

CITY OF NORTH POLE - Breakout of Revenues - 2013

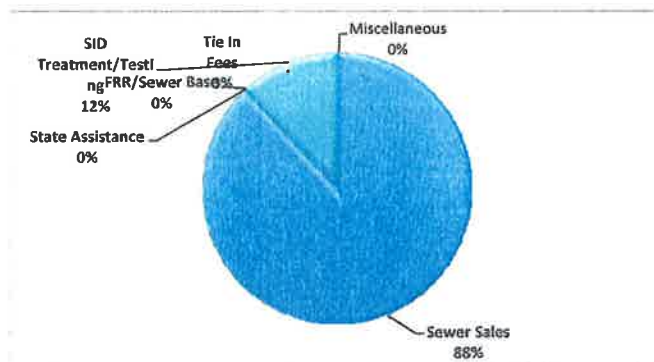
REVENUES - GENERAL FUND



REVENUES - UTILITY FUND - WATER



REVENUES - UTILITY FUND - SEWER



CITY OF NORTH POLE  
2013 BUDGET

**GENERAL FUND REVENUE - FUND 01**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-00-00-4002	Property Tax	913,593	959,554	945,000	959,000				959,000
2	01-00-00-4003	Ambulance Service	357,639	358,946	365,553	375,000				375,000
3	01-00-00-4005	Ambulance Fees	-	27,801	53,000	69,500				69,500
4	01-00-00-4008	Fire Department Revenue	18,460	36,080	5,956					-
5	01-00-00-4014	Police Department Revenue	-	11	-					-
6	01-00-00-4017	Citation Revenue	85,663	58,985	55,000	62,500				62,500
7	01-00-00-4018	FingerPrinting	8,226	10,295	8,650	12,000				12,000
8	01-00-00-4019	Police Reports	937	6,368	5,800	2,750				2,750
9	01-00-00-4021	Citation Revenue - Prior Year Collect.	59,556	51,680	50,000	48,000				48,000
10	01-00-00-4024	Impound Lot Fees	-	-	-	36,000				36,000
11	01-00-00-4025	Police Vehicle Revenue	163	383	-					-
13	01-00-00-4062	Municipal Assistance	15,128	67,592	82,196	85,000				85,000
14	01-00-00-4140	Shared Taxes	67,145	59,353	58,000	57,000				57,000
15	01-00-00-4141	Business License	10,025	15,495	10,500	15,500				15,500
16	01-00-00-4142	Liquor License Revenue Sharing	4,200	5,200	5,200	4,800				4,800
17	01-00-00-4162	State Revenue Sharing	206,334	200,737	200,000	200,000				200,000
18	01-00-00-4163	Corps of Engineers Contract	68,476	52,307	76,448	80,000				80,000
19	01-00-00-4165	PERS Relief	118,698	241,360	-					-
20	01-00-00-5000	Sales Tax Revenue	2,502,922	2,452,042	2,586,620	2,594,105				2,594,105
21	01-00-00-5001	Sales Tax Penalties	-	-	-					-
22	01-00-00-5085	DOT Safety (CVI)	4,220	3,360	10,000	3,500				3,500
23	01-00-00-5800	Interest on Deposits	5,121	3,183	3,000	3,000				3,000
24	01-00-00-5801	Miscellaneous Revenue	21,687	60,326	30,000	28,000				28,000
25	01-00-00-5802	Alcohol Beverage Tax	206,588	193,166	204,950	224,400				224,400
26	01-00-00-5809	AHSO (ASTEP)	13,776	14,173	16,452	11,000				11,000
27	01-00-00-5817	Bed Tax	83,938	83,173	80,000	83,000				83,000
28	01-00-00-5818	Tobacco Tax		126,556	117,200	121,000				121,000
35	01-00-00-5820	DEA Reimbursements		81,133	-					-
29	01-00-00-5822	IRS Reimbursements		1,667	-					-
30	01-00-00-5900	Transfer In From Fund Balance	30,676	-	91,769	10,000				10,000
		<b>Total</b>	<b>4,803,171</b>	<b>5,170,925</b>	<b>5,061,296</b>	<b>5,085,055</b>		-	-	<b>5,085,055</b>

2012 - Transfer In - \$10,000 - Beautification grant from borough, in previous years

2013		
Department	% of Budget	Approved Budget
Administration	14%	568,131
Professional Services	4%	285,515
Police	33%	1,659,037
Fire	38%	1,907,550
Public Works	12%	664,822
Total General Fund Expenses		5,085,055
Total General Fund Revenue		5,085,055
Difference		(0)



**CITY OF NORTH POLE  
2013 BUDGET**

**ADMINISTRATION DEPARTMENT - Fund 01-01**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-01-00-6000	Salaries Expense	263,876	267,147	273,380	273,265				273,265
2	01-01-00-6060	Salaries Expense - Council	12,805	14,950	21,000	18,000				18,000
3	01-01-00-6090	Admin Overtime Exp	1,020	295	650	750				750
5	01-01-00-6097	Workers Comp. Ins.	1,866	1,602	2,004	1,944				1,944
6	01-01-00-6098	FICA	652	462	868	1,134				1,134
7	01-01-00-6099	Medicare	3,925	4,093	4,274	4,292				4,292
8	01-01-00-6100	PERS	76,572	91,535	61,772	64,243				64,243
9	01-01-00-6102	Health & Disability Insurance	65,680	80,507	81,000	81,000				81,000
10	01-01-00-6103	Leave Cash Out	4,133	4,375	5,500	4,000				4,000
11	01-01-00-7001	Publications & Advertising	23,186	20,469	23,500	22,000				22,000
12	01-01-00-7002	Election Expense	4,358	3,879	4,500	4,500				4,500
13	01-01-00-7003	Promotion	5,094	7,403	6,000	6,000				6,000
14	01-01-00-7004	Travel/Administration	13,993	11,641	12,100	13,500				13,500
15	01-01-00-7006	Sales Tax Rebates	4,800	4,648	4,800	800				800
16	01-01-00-7007	Maint. Contracts/Equipment	35,212	41,377	35,302	35,302				35,302
17	01-01-00-7009	Council Supplies & Equipment		4,892	1,800	1,800				1,800
18	01-01-00-7015	Vehicle Gas	77	1,061	3,400	3,400				3,400
19	01-01-00-7016	Vehicle Maintenance		863	-					-
20	01-01-00-7022	Office Supplies	14,574	9,294	13,500	13,500				13,500
21	01-01-00-7029	Admin/Misc. Expenses	13,740	6,135	6,500	6,500				6,500
22	01-01-00-7030	Office Equipment	-	5,557	-					-
23	01-01-00-7039	Postage/Meter Rental	2,348	6,409	6,100	6,100				6,100
24	01-01-00-7041	Bad Debts	5,879		500					-
25	01-01-00-7049	Training Classes/Manuals	7,881	9,884	6,400	6,100				6,100
26	01-01-00-8050	Itadori (bed tax revenue)	-		2,500					-
29	01-01-00-8055	Arctic Winter Games			15,000					-
30	01-01-00-8500	Land Acquisition	-		54,000					-
31	01-01-00-805x	Sled Dog Races			20,000					-
32	01-01-00-7999	Move to Fund Balance	-		-	-				-
		<b>TOTAL</b>	<b>561,670</b>	<b>598,478</b>	<b>666,350</b>	<b>568,131</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>568,131</b>

568,131

ADMINISTRATION DEPARTMENT - Fund 01-01

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>PERSONNEL COSTS</b>			<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>	<b>Proposed 2013</b>	<b>Amend #1</b>	<b>Amend #2</b>	<b>Amend #3</b>	<b>Approved 2013</b>
		Salaries - Admin	263,876	267,147	273,380	273,265				273,265
		Salaries - OT	1,020	295	650	750				750
		Salaries - Council	12,305	14,950	21,000	18,000				18,000
		Taxes	4,577	4,555	5,142	5,426				5,426
		Pers	76,572	91,535	61,772	64,243				64,243
		Leave Cash Out	4,133	4,375	5,500	4,000				4,000
		Workman's Comp	1,866	1,602	2,004	1,944				1,944
		Health Insurance	65,680	80,507	81,000	81,000				81,000
		Total Cost of Personnel	430,030	464,967	450,448	448,629				448,629
		(percent of operating budget)	77%	77%	68%	79%				79%
<b>NON PERSONNEL COSTS</b>			<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>	<b>Proposed 2013</b>	<b>Amend #1</b>	<b>Amend #2</b>	<b>Amend #3</b>	<b>Approved 2013</b>
		(percent of operating budget)	23%	23%	32%	21%				21%
<b>TOTAL OPERATING BUDGET</b>			<b>561,170</b>	<b>598,478</b>	<b>666,350</b>	<b>568,131</b>	-	-	-	<b>568,131</b>
		Transfers Out to Utilities	-	-	-	-				-
		Transfer Out to Fund Balance	-	-	-	-				-
<b>TOTAL BUDGET</b>			<b>561,170</b>	<b>598,478</b>	<b>666,350</b>	<b>568,131</b>	-	-	-	<b>568,131</b>

CITY OF NORTH POLE  
2013 BUDGET

**PROFESSIONAL SERVICES - Fund 01-02**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-02-00-6104	Insurance	21,364	19,997	23,000	21,500				21,500
2	01-02-00-7004	Audit & Accounting	20,702	20,783	25,539	24,790				24,790
3	01-02-00-7005	Legal Fees	12,318	4,641	8,000	8,000				8,000
5	01-02-00-7012	City Hall Bldg. Maintenance	15,121	1,557	-	2,000				2,000
6	01-02-00-7016	CH Electricity	9,817	9,976	10,500	12,000				12,000
7	01-02-00-7017	CH Heating Fuel	13,522	7,997	10,000	12,000				12,000
8	01-02-00-7019	Telephone, City Hall	9,528	8,548	8,750	8,750				8,750
9	01-02-00-7025	Dispatch Services			85,841	94,425				94,425
10	01-02-00-7035	Ordinance Codification	180	860	4,950	6,000				6,000
11	01-02-00-7042	Citation Court Admin Fees	4,634	3,954	5,000	5,000				5,000
12	01-02-00-7043	Citation SOJ Fees	15,225	8,322	10,000	10,000				10,000
13	01-02-00-7050	Credit Card User Fees	10,172	3,932	3,500	3,500				3,500
14	01-02-00-7055	Preparedness				2,000				2,000
15	01-02-00-7071	Website Design & Maintenance	20,775	2,039	4,552	5,000				5,000
16	01-02-00-7201	Bed Tax to - Chamber	24,390	21,209	20,400	21,165				21,165
17	01-02-00-7203	Bed Tax to - Christmas in Ice	12,195	10,605	10,200	10,583				10,583
18	01-02-00-7204	Bed Tax to - Economic Develop.	40,650	35,348	34,000	35,275				35,275
19	01-02-00-7205	Bed Tax to - FCVB	4,065	3,535	3,400	3,528				3,528
		<b>TOTAL</b>	<b>234,656</b>	<b>163,301</b>	<b>267,632</b>	<b>285,515</b>	-	-	-	<b>285,515</b>

285,515



CITY OF NORTH POLE  
2013 BUDGET

POLICE DEPARTMENT - Fund 01-03

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-03-00-6000	Salaries	728,713	737,745	770,145	817,627				817,627
2	01-03-00-6019	Uniform Expense	3,235	5,078	6,000	6,000				6,000
3	01-03-00-6020	Investigative Expense	3,721	2,220	7,000	7,000				7,000
4	01-03-00-6022	Training Overtime	1,011	6,512	5,000	6,000				6,000
5	01-03-00-6030	Dispatch Contract	36,130	36,130	-	-				-
6	01-03-00-6090	Overtime	15,289	18,795	28,000	29,000				29,000
7	01-03-00-6091	Holiday Pay	4,662	8,341	10,000	7,500				7,500
8	01-03-00-6095	Grant Overtime - ASTEP	6,804	13,522	13,326	11,808				11,808
9	01-03-00-6096	Grant Overtime - CVI	5,132	2,320	8,000	3,500				3,500
10	01-03-00-6097	Workers Comp. Ins.	26,598	24,138	35,732	38,125				38,125
11	01-03-00-6098	FICA	-	19	51	51				51
12	01-03-00-6099	Medicare	10,591	7,984	12,120	12,781				12,781
13	01-03-00-6100	PERS	226,726	283,488	183,584	192,596				192,596
14	01-03-00-6102	Health & Disability Insurance	170,155	225,777	195,000	195,000				195,000
15	01-03-00-6103	Leave Cash Out	4,119	25,818	12,940	6,000				6,000
16	01-03-00-6105	Insurance	122,359	98,383	125,000	125,000				125,000
18	01-03-00-610	Unemployment	-	5,550	2,960	-				-
19	01-03-00-7001	Subscriptions & Publications	-	437	750	750				750
20	01-03-00-7007	Maintenance Contracts	3,142	3,462	3,500	3,500				3,500
21	01-03-00-7008	Police Training	11,532	12,442	18,000	18,000				18,000
22	01-03-00-7009	Equipment Outlay	14,271	13,537	8,766	13,100				13,100
23	01-03-00-7010	Equipment Maintenance	4,647	7,056	5,500	5,500				5,500
24	01-03-00-7011	Building Maintenance	6,408	3,510	13,700	6,500				6,500
25	01-03-00-7014	Vehicle Maintenance	7,957	10,834	19,000	19,000				19,000
26	01-03-00-7015	Vehicle Gas & Oil	41,278	46,520	52,000	46,500				46,500
27	01-03-00-7016	Electricity	18,159	22,898	18,000	18,000				18,000
28	01-03-00-7017	Heating Fuel	4,901	9,711	13,000	14,000				14,000
29	01-03-00-7018	Telephone	21,685	19,339	21,000	21,500				21,500
30	01-03-00-7022	Office Supplies	4,312	1,586	5,000	5,000				5,000
31	01-03-00-7028	Operational Supplies	4,002	3,813	5,000	5,000				5,000
32	01-03-00-7029	Police/Miscellaneous	15,156	2,049	6,000	5,000				5,000
33	01-03-00-7031	Recruitment	2,521	1,797	3,450	3,950				3,950
34	01-03-00-7039	Postage	466	990	1,050	1,000				1,000
35	01-03-00-7055	DEA Reimbursable Expenses	-	81,133	-	-				-
36	01-03-00-7061	Equipment Lease Payments	75,351	29,779	45,824	14,250				14,250
37	01-03-00-7062	Equipment Lease -interest.	2,268	3,949	2,037	500				500
		<b>TOTAL</b>	<b>1,603,300</b>	<b>1,776,661</b>	<b>1,656,435</b>	<b>1,659,037</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,659,037</b>

Note: In 2011, the City received \$81,133 from the DEA to purchase equipment on their behalf. This is a one-time occurrence. The revenue is under General Fund Revenues, the expense is listed above in 01-03-00-7055.

CITY OF NORTH POLE  
2013 BUDGET

POLICE DEPARTMENT - Fund 01-03

Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>PERSONNEL COSTS</b>		<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>	<b>Proposed 2013</b>	<b>Amend #1</b>	<b>Amend #2</b>	<b>Amend #3</b>	<b>Approved 2013</b>
	Salaries	728,713	737,745	770,145	817,627	-	-	-	817,627
	Salaries - OT	16,300	25,307	33,000	35,000	-	-	-	35,000
	Holiday Pay	4,662	8,341	10,000	7,500	-	-	-	7,500
	Grant Overtime	11,936	15,842	21,326	15,308	-	-	-	15,308
	Taxes	10,591	8,002	12,171	12,832	-	-	-	12,832
	Pers	226,726	283,488	183,584	192,596	-	-	-	192,596
	Leave Cash Out	4,119	25,818	12,940	6,000	-	-	-	6,000
	Workman's Comp	26,598	24,138	35,732	38,125	-	-	-	38,125
	Health Insurance	170,155	225,777	195,000	195,000	-	-	-	195,000
	Total Cost of Personnel	1,199,798	1,354,457	1,273,898	1,319,987	-	-	-	1,319,987
	(percent of operating budget)	75%	105%	77%	80%	#DIV/0!	#DIV/0!	#DIV/0!	80%
	<b>NON PERSONNEL COSTS</b>	<b>403,502</b>	<b>341,071</b>	<b>382,537</b>	<b>339,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>339,050</b>
	(percent of operating budget)	25%	19%	23%	20%	#DIV/0!	#DIV/0!	#DIV/0!	20%
	DEA Reimbursable Expenses		81,133						
	<b>TOTAL OPERATING BUDGET</b>	<b>1,603,300</b>	<b>1,776,661</b>	<b>1,656,435</b>	<b>1,659,037</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,659,037</b>

CITY OF NORTH POLE  
2013 BUDGET

FIRE DEPARTMENT - Fund 01-04

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-04-00-6000	Salaries	877,739	894,531	914,250	932,535				932,535
2	01-04-00-6030	Dispatch Contract	36,130	36,130	-					-
3	01-04-00-6032	Ambulance Billing Fees		1,914	2,500	2,500				2,500
4	01-04-00-6090	Overtime	36,559	23,164	32,000	35,700				35,700
5	01-04-00-6091	Holiday Pay	15,660	11,753	13,500	13,770				13,770
6	01-04-00-6092	Overtime - Forestry		9,949	893					-
7	01-04-00-6094	Straight Time - Forestry		658	-					-
8	01-04-00-6097	Workers Comp. Ins.	60,788	67,157	95,097	94,152				94,152
9	01-04-00-6098	FICA	3,530	4,505	3,844	3,778				3,778
10	01-04-00-6099	Medicare	12,455	13,122	14,786	15,399				15,399
11	01-04-00-6100	PERS	251,646	294,708	210,705	216,041				216,041
12	01-04-00-6102	Health & Disability Insurance	193,597	244,801	247,000	247,000				247,000
13	01-04-00-6103	Leave Cash Out	15,214	10,988	20,000	20,000				20,000
14	01-04-00-6105	Insurance	50,498	47,230	54,000	55,080				55,080
15	01-04-00-6106	Unemployment		1,031	-					-
16	01-04-00-7007	Maintenance Contracts	7,541	3,366	8,200	8,200				8,200
17	01-04-00-7008	Fire Training/Education	15,972	18,139	15,400	15,000				15,000
18	01-04-00-7009	Equipment Outlay	7,751	5,159	3,257	-				-
19	01-04-00-7010	Equipment Maintenance	3,026	7,388	8,351	6,500				6,500
20	01-04-00-7011	Base Station/Radio Mnt.	406	515	1,500	1,500				1,500
21	01-04-00-7014	Vehicle Maintenance	11,988	9,815	9,000	9,000				9,000
22	01-04-00-7015	Vehicle Gas & Oil	16,219	23,436	22,000	22,000				22,000
23	01-04-00-7022	Office Supplies	981	1,395	2,939	2,900				2,900
25	01-04-00-7029	Fire Dept/Miscellaneous	3,830	3,283	3,500	3,000				3,000
26	01-04-00-7030	Building Supplies	2,636	2,191	2,561	2,600				2,600
27	01-04-00-7035	PY Ambulance Fees Return			958					-
28	01-04-00-7039	Postage	258	695	650	650				650
29	01-04-00-7040	Ambulance Supplies	19,335	19,986	17,500	17,500				17,500
30	01-04-00-7050	Part Time Labor	49,716	66,517	60,000	60,000				60,000
31	01-04-00-7051	Part Time Labor - Forestry		2,323	-					-
32	01-04-00-7061	Equipment Lease Payments	35,983	37,681	46,944	46,945				46,945
33	01-04-00-7062	Equipment Lease -interest.	10,962	9,263	-					-
34	01-04-00-7065	Fire Supplies (Expendables)	-	198	-					-
35	01-04-00-7075	Volunteer Incentive	2,561	964	1,607	-				-
36	01-04-00-7085	Prevention/Public Education	2,509	2,254	3,000	2,200				2,200
37	01-04-00-7095	Employee Health Protection	446	635	1,500	16,000				16,000
38	01-04-00-7099	NFPA Station Uniforms	5,493	2,319	3,000	2,500				2,500
39	01-04-01-7011	Fire Dept. Maintenance	3,368	2,015	3,000	3,000				3,000
40	01-04-01-7016	Fire Dept. Electricity	15,251	16,188	17,000	17,000				17,000
41	01-04-01-7017	Fire Dept. Heat	13,278	15,466	15,000	15,000				15,000
42	01-04-01-7018	Fire Dept. Telephone	13,591	11,965	9,800	9,800				9,800
43	01-04-02-7011	Annex Maintenance Expense	1,391		1,500	1,500				1,500
44	01-04-02-7016	Annex Electricity	2,344	2,305	3,196	3,000				3,000
45	01-04-02-7017	Annex Heat costs	5,010	5,219	5,500	5,500				5,500
48	01-04-03-7016	Dorm Electricity	318	334	300					-
49	01-04-03-7017	Dorm Heat costs	2,309	655	-	300				300
		<b>TOTAL</b>	<b>1,808,289</b>	<b>1,933,311</b>	<b>1,875,738</b>	<b>1,907,550</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,907,550</b>

1,907,550

CITY OF NORTH POLE  
2013 BUDGET

FIRE DEPARTMENT - Fund 01-04

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>PERSONNEL COSTS</b>			<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>	<b>Proposed 2013</b>	<b>Amend #1</b>	<b>Amend #2</b>	<b>Amend #3</b>	<b>Approved 2013</b>
		Salaries	877,739	895,189	914,250	932,535	-	-	-	932,535
		Salaries - OT	36,559	33,114	32,893	35,700	-	-	-	35,700
		Holiday Pay	15,660	11,753	13,500	13,770	-	-	-	13,770
		Part Time Employees	49,716	68,840	60,000	60,000	-	-	-	60,000
		Taxes	15,985	17,627	18,630	19,177	-	-	-	19,177
		Pers	251,646	294,708	210,705	216,041	-	-	-	216,041
		Accrued Vacation Pay	15,214	10,988	20,000	20,000	-	-	-	20,000
		Workman's Comp	60,788	67,157	95,097	94,152	-	-	-	94,152
		Health Insurance	193,597	244,801	247,000	247,000	-	-	-	247,000
		Total Cost of Personnel	1,516,904	1,644,177	1,612,075	1,638,375	-	-	-	1,638,375
		(percent of operating budget)	84%	85%	86%	86%	#DIV/0!	#DIV/0!	#DIV/0!	86%
		<b>NON PERSONNEL COSTS</b>	<b>291,385</b>	<b>289,134</b>	<b>263,663</b>	<b>269,175</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>269,175</b>
		(percent of operating budget)	16%	15%	14%	14%	#DIV/0!	#DIV/0!	#DIV/0!	14%
		<b>TOTAL OPERATING BUDGET</b>	<b>1,808,289</b>	<b>1,933,311</b>	<b>1,875,738</b>	<b>1,907,550</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,907,550</b>



CITY OF NORTH PLE  
2013 BUDGET

PUBLIC WORKS DEPARTMENT - Fund 01-08

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-08-00-6000	Salaries	146,913	99,702	126,507	135,139				135,139
3	01-08-00-6090	Overtime	4,402	2,239	5,000	5,000				5,000
4	01-08-00-6091	Holiday Pay	-	311	500	500				500
5	01-08-00-6097	Workers Comp. Ins.	4,838	3,761	9,556	11,612				11,612
6	01-08-00-6098	FICA	651	1,739	2,492	2,798				2,798
7	01-08-00-6099	Medicare	1,121	1,007	2,168	2,750				2,750
8	01-08-00-6100	PERS	41,748	34,544	29,042	30,941				30,941
9	01-08-00-6102	Health & Disability Insurance	21,000	16,918	30,000	42,000				42,000
10	01-08-00-6103	Leave Cash Out	2,220	3,901	3,500	4,000				4,000
11	01-08-00-6105	Insurance	13,661	11,966	14,000	14,500				14,500
12	01-08-00-7000	Summer Hire	11,591	30,502	45,000	45,000				45,000
13	01-08-00-7001	Parks/Trails/Grounds Supplies	4,067	5,095	6,500	6,500				6,500
14	01-08-00-7008	Training	-	213	3,000	2,000				2,000
15	01-08-00-7009	Equipment Outlay	1,256	1,487	10,000	20,000				20,000
16	01-08-00-7011	Building Maintenance	1,360	10,345	16,277	10,000				10,000
17	01-08-00-7012	Street Maintenance	182,464	81,499	74,000	68,582				68,582
18	01-08-00-7013	Street Lights Maintenance	3,070	6,520	7,500	5,000				5,000
19	01-08-00-7014	Vehicle Maintenance	836	1,270	9,000	8,000				8,000
20	01-08-00-7015	Vehicle Gas & Oil	5,475	5,165	9,000	10,000				10,000
21	01-08-00-7016	Electricity	4,434	5,567	7,500	7,000				7,000
22	01-08-00-7017	Heating Fuel	10,695	13,680	14,500	14,500				14,500
23	01-08-00-7018	Telephone, Public Works	1,308	1,095	2,500	3,000				3,000
24	01-08-00-7020	Snow Removal	25,963	47,100	50,000	50,000				50,000
27	01-08-00-7024	ARRC Permits		200	-					-
28	01-08-00-7029	Public Works Misc	10,129	6,290	3,000	5,000				5,000
29	01-08-00-7031	FMATS Match Participation	7,500	32,006	63,599	85,000				85,000
30	01-08-00-7032	Electricity -Street lights	39,441	35,019	31,000	25,000				25,000
31	01-08-00-7033	Christmas Decorations	5,000	3,548	5,000	3,000				3,000
33	01-08-00-7xxx	Backhoe (1/3 of expense)			-	33,000				33,000
34	01-08-00-7034	Beautification			15,000	15,000				15,000
		<b>TOTAL</b>	<b>551,144</b>	<b>462,689</b>	<b>595,141</b>	<b>664,822</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>664,822</b>

664,822

CITY OF NORTH PLE  
2013 BUDGET

PUBLIC WORKS DEPARTMENT - Fund 01-08

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
		<b>PERSONNEL COSTS</b>	<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>	<b>Proposed 2013</b>	<b>Amend #1</b>	<b>Amend #2</b>	<b>Amend #3</b>	<b>Approved 2013</b>
		Salaries	146,913	99,702	126,507	135,139	-	-	-	135,139
		Salaries - OT	4,402	2,239	5,000	5,000	-	-	-	5,000
		Holiday Pay		311	500	500	-	-	-	500
		Part Time Employees	11,591	30,502	45,000	45,000	-	-	-	45,000
		Taxes	1,773	2,745	4,660	5,548	-	-	-	5,548
		Pers	41,748	34,544	29,042	30,941	-	-	-	30,941
		Leave Cash Out	2,220	3,901	3,500	4,000	-	-	-	4,000
		Workman's Comp	4,838	3,761	9,556	11,612	-	-	-	11,612
		Health Insurance	21,000	16,918	30,000	42,000	-	-	-	42,000
		Total Cost of Personnel	234,485	194,624	253,765	279,740	-	-	-	279,740
		(percent of operating budget)	43%	42%	43%	42%	#DIV/0!	#DIV/0!	#DIV/0!	42%
		<b>NON PERSONNEL COSTS</b>	<b>316,660</b>	<b>268,065</b>	<b>341,376</b>	<b>385,082</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>385,082</b>
		(percent of operating budget)	57%	58%	57%	58%	#DIV/0!	#DIV/0!	#DIV/0!	58%
		<b>TOTAL OPERATING BUDGET</b>	<b>551,145</b>	<b>462,689</b>	<b>595,141</b>	<b>664,822</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>664,822</b>

CITY OF NORTH POLE  
2013 BUDGET

**WATER / SEWER ENTERPRISE FUND - Fund 02 - Water-10 & Sewer-12**

<u>WATER - 12-10</u>		<u>SEWER - 12-12</u>		<u>TOTAL WATER &amp; SEWER</u>	
Revenues	746,806	Revenues	789,876	Revenues	1,536,682
Expenses	746,806	Expenses	789,876	Expenses	1,536,682
Difference	(0)	Difference	(0)	Difference	0

CITY OF NORTH POLE  
2013 BUDGET

**WATER REVENUE - Fund 02-10**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	02-10-00-4165	PERS Relief	8,374	16,481	-					-
2	02-10-00-5000	Water Utility Revenue	642,159	610,467	726,129	701,556				701,556
3	02-10-00-5800	Interest on Deposits	-	-	-					-
4	02-10-00-5801	Miscellaneous Revenue	23,261	48,545	4,029					-
5	02-10-00-5802	Reimbursable Water Breaks	4,896	2,290	-					-
6	02-10-00-5810	Bulk Water Sales Revenue	-	800	-					-
7	02-10-00-5815	Tie-in Fees	19,900	2,250	200					-
8	02-10-00-5820	Interfund Trans.from General	-	-	-					-
9	02-10-00-5825	Water FRR Residential/Com'l	43,308	5,470	-					-
10	02-10-00-5830	Water Base	64,889	5,919	-					-
11	02-10-00-5835	Lab Testing	69,267	13,711	18,540	15,000				15,000
12	02-10-00-5901	Transfer In - FRR Water		53,501	30,625	30,250				30,250
		<b>TOTAL</b>	<b>876,053</b>	<b>759,434</b>	<b>779,523</b>	<b>746,806</b>	-	-	-	<b>746,806</b>

Note: Water FRR Residential and Water Base revenues were transferred to Fund 25 in 2011.



CITY OF NORTH POLE  
2013 BUDGET

**WATER EXPENSES - Fund 02-10**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	02-10-00-6000	Salaries	145,926	142,375	146,697	163,435				163,435
2	02-10-00-6090	Overtime	1,266	3,725	3,000	4,000				4,000
3	02-10-00-6091	Holiday Pay	-	-	-	-				-
4	02-10-00-6097	Workers Comp. Ins.	5,095	4,600	7,650	6,269				6,269
5	02-10-00-6098	Fica				10				10
6	02-10-00-6099	Medicare	2,060	2,157	2,120	2,508				2,508
7	02-10-00-6100	PERS	40,716	48,327	32,112	36,836				36,836
8	02-10-00-6102	Health & Disability Insurance	25,900	31,169	47,000	47,000				47,000
9	02-10-00-6103	Leave Cash Out	5,676	4,323	5,500	5,500				5,500
10	02-10-00-6105	Insurance	19,148	17,017	30,000	22,000				22,000
11	02-10-00-6106	Unemployment		1,998	-					-
12	02-10-00-6500	Interest Expense ADWF	7,956	5,564	5,625	5,250				5,250
14	02-10-00-7001	Publications & Advertising	150	371	2,000	3,000				3,000
15	02-10-00-7003	Billing Service		-	3,000	3,000				3,000
16	02-10-00-7004	Audit/Accounting Fees	9,833	10,039	7,500	9,000				9,000
17	02-10-00-7005	Legal Fees	5,737	2,591	5,000	3,000				3,000
18	02-10-00-7006	Professional Services		(26)	5,000	2,500				2,500
19	02-10-00-7007	Safety Equipment	-	235	3,000	2,500				2,500
20	02-10-00-7009	Equipment Outlay/Repair	67,771	32,459	60,000	30,000				30,000
21	02-10-00-7011	System Supplies	8,469	3,604	10,000	10,000				10,000
22	02-10-00-7012	Water Treatment Chemicals	15,455	7,152	20,000	15,000				15,000
23	02-10-00-7014	Vehicle Maintenance	1,832	4,582	5,000	5,000				5,000
24	02-10-00-7015	Vehicle Gas/oil	3,839	5,343	4,000	5,500				5,500
25	02-10-00-7019	Laboratory	52,618	22,029	10,000	15,000				15,000
26	02-10-00-7021	Liability Insurance	12,559	-	15,000					-
27	02-10-00-7022	Office Supplies	899	2,098	5,000	5,000				5,000
28	02-10-00-7029	Miscellaneous	3,372	5,989	4,000	2,500				2,500
29	02-10-00-7039	Postage	1,931	3,572	3,000	3,000				3,000
30	02-10-00-7041	Bad Debt Expense	5,022	2,906	10,000	5,000				5,000
31	02-10-00-7045	Training		-	2,000	2,500				2,500
32	02-10-00-7050	Debt Retirement-AK.Drinking Water	-	-	25,000	25,000				25,000
33	02-10-00-7051	Credit Card User Fees		5,933	4,500	5,000				5,000
34	02-10-00-7060	Accumulated Annual Leave	(924)	2,308	-					-
35	02-10-00-7092	Transfer Out - FRR	43,308	5,470	-					-
36	02-10-00-7094	Transfer Out - Water Base	64,889	5,919	-					-
37	02-10-00-7097	Transfer Out - Capital Projects		2,144	-					-
38	02-10-00-7300	Richardson Hwy. Dawson Crossin	-	-	-					-
39	02-10-00-7301	Ford Subdivision Water System	-	-	-					-
40	02-10-00-7400	Deferred Maintenance Expense	38,012	4,218	25,000	30,000				30,000
41	02-10-00-7500	Utility Truck Replacement	-	-	-					-
42	02-10-00-7802	Reimbursable Water Breaks	-	-	1,020					-
43	02-10-00-7900	Water Meter Upgrade	-	-	-					-
44	02-10-00-7905	Energy Reserve			5,850	25,000				25,000
45	02-10-00-8100	Water - Depreciation Expense	263,116	371,492	-					-
46	02-10-04-7016	Electricity	67,620	52,007	60,000	55,000				55,000
47	02-10-04-7017	Heating Fuel	56,902	81,932	70,000	75,000				75,000
48	02-10-04-7018	Telephone WTP	6,295	9,687	10,000	2,000				2,000

WATER EXPENSES - Fund 02-10

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
49	02-10-04-7020	Building Maintenance	224	122	5,000	2,000				2,000
50	02-10-06-7016	Electricity - Highway Park	20,322	21,140	24,000	25,000				25,000
51	02-10-06-7017	Heating Fuel - Highway Park	4,364	3,809	5,250	6,000				6,000
52	02-10-06-7018	Telephone - Hiway Park	401	406	500	500				500
53	02-10-06-7020	Building Maintenance - Highway Park	-	-	1,000	500				500
54	02-10-08-7016	Electricity - 8th Avenue	8,332	8,896	11,500	11,500				11,500
55	02-10-08-7017	Heating Fuel - 8th Avenue	2,906	3,813	4,000	4,000				4,000
56	02-10-08-7020	Building Maintenance - 8th Avenue	220	243	1,000	500				500
57	02-10-10-7016	Electricity - Stillmeyer	14,089	14,740	21,500	21,500				21,500
58	02-10-10-7017	Heating Fuel - Stillmeyer	2,000	2,039	5,000	5,000				5,000
59	02-10-10-7018	Telephone - Stillmeyer	458	472	450	500				500
60	02-10-10-7020	Building Maintenance - Stillmeyer	-	-	1,000	500				500
61	02-10-10-7092	Transfer to Water Reserves (FRR)	-	-	-					-
62	02-10-10-7092	Transfer to Water Reserves (Water Base)	-	-	-					-
63	02-10-11-7016	Electricity - Well House		9,190	10,500	10,500				10,500
64	02-10-11-7017	Heating Fuel - Well House		1,871	7,500	7,500				7,500
65	02-10-11-7018	Telephone - Well House		1,920	5,000	4,000				4,000
66	02-10-00-7999	Move to Retained Earnings	-	-	15,899					-
67	02-10-12-7016	Electricity - Utility Shop			1,500	3,500				3,500
68	02-10-12-7017	Heating Fuel - Utility Shop			4,000	7,500				7,500
69	02-10-12-7018	Telephone - Utility Shop			350	5,000				5,000
		<b>TOTAL</b>	<b>1,035,764</b>	<b>973,971</b>	<b>779,523</b>	<b>746,806</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>746,806</b>

	2010	2011	2012 - Amend	Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
<b>PERSONNEL COSTS</b>								
Salaries	145,926	142,375	146,697	163,435	-	-	-	163,435
Salaries - OT	1,266	3,725	3,000	4,000	-	-	-	4,000
Holiday Pay		-	-	-	-	-	-	-
Taxes	2,060	2,157	2,120	2,517	-	-	-	2,517
Pers	40,716	48,327	32,112	36,836	-	-	-	36,836
Leave Cash Out	5,676	4,323	5,500	5,500	-	-	-	5,500
Workman's Comp	5,095	4,600	7,650	6,269	-	-	-	6,269
Health Insurance	25,900	31,169	47,000	47,000	-	-	-	47,000
Total Cost of Personnel	226,638	236,677	244,079	265,556	-	-	-	265,556
(percent of operating budget)	34%	40%	31%	36%	#DIV/0!	#DIV/0!	#DIV/0!	36%
<b>NON PERSONNEL COSTS</b>								
(percent of operating budget)	66%	36%	69%	64%	#DIV/0!	#DIV/0!	#DIV/0!	64%
<b>TOTAL OPERATING BUDGET</b>	<b>664,451</b>	<b>588,946</b>	<b>779,523</b>	<b>746,806</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>746,806</b>
<b>DEPRECIATION EXPENSE</b>	263,116	371,492	-	-	-	-	-	-
<b>TRANSFERS OUT</b>	108,197	13,533	-	-	-	-	-	-
<b>TOTAL BUDGET</b>	<b>1,035,764</b>	<b>973,971</b>	<b>779,523</b>	<b>746,806</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>746,806</b>

CITY OF NORTH POLE  
2013 BUDGET

**WATER RESERVES FUND - Fund 25-10**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	25-10-00-5825	FRR Residential Water	43,308	65,235	81,355	63,000				63,000
2	25-10-00-5830	Water Base	64,889	70,438	78,840	81,120				81,120
		<b>TOTAL</b>	<b>108,197</b>	<b>135,673</b>	<b>160,195</b>	<b>144,120</b>	-	-	-	<b>144,120</b>

144,120

**EXPENSES**

3	25-10-00-7xxx	Transfer Out	-	-	30,625	30,250				30,250
		<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>30,625</b>	<b>30,250</b>	-	-	-	<b>30,250</b>

30,250

This is a new fund set up in 2010 to account for the revenues that are received from the FRR and Water Base portions of the Water bills.

Expenses to this fund will be for the repair and replacement of water utility infrastructure. These expenses will need to have the approval of council.

Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC water loans.

Note: 2010 and 2011 Budget Actuals vary slightly from financials: In the budget, amounts in the Transfer From accounts have been combined with the normal revenue accounts

25-10-00-5901 - has been combined with 25-10-00-5825

25-10-00-5902 - has been combined with 25-10-00-5830

This makes it easier to compare revenues year to year.

(in 2010 and early 2011, we were transferring the revenue, each month from the Water Department. In mid-2011, we set up the the water/sewer billings to automatically post these revenues to this fund.)

CITY OF NORTH POLE  
2013 BUDGET

**SEWER DEPARTMENT REVENUE - Fund 02-12**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	02-12-00-4165	PERS Relief	11,103	20,484	-	-				-
2	02-12-00-5000	Sewer Utility Revenue	579,399	496,780	629,238	662,911				662,911
3	02-12-00-5002	Flint Hills Lab Testing	-		-					-
4	02-12-00-5005	SID Pretreatment Program	-	-	-	15,000				15,000
5	02-12-00-5800	Interest on Deposits	393	309	134					-
6	02-12-00-5801	Miscellaneous Revenue	14,106	8,032	1,158					-
7	02-12-00-5802	Industrial SID Lab Tests	126,479	94,001	160,995	75,000				75,000
8	02-12-00-5805	Facility Repair & Replacement	79,548	7,204	-					-
9	02-12-00-5815	Tie-In Fees	6,100	750	200					-
10	02-12-00-5820	Interfund Trans.from General	-		-					-
11	02-12-00-5825	Sewer FRR Com'l & Residential	40,662	5,007	-					-
12	02-12-00-5830	Sewer Base	60,348	5,464	-					-
13	02-12-00-5900	Transfer In - Assessments	30,567		36,965	36,965				36,965
		<b>TOTAL</b>	<b>948,706</b>	<b>638,031</b>	<b>828,690</b>	<b>789,876</b>	-	-	-	<b>789,876</b>

789,876

Note: Sewer FRR and Sewer Base revenues were transferred to Fund 27 in 2011.



CITY OF NORTH POLE  
2013 BUDGET

SEWER DEPARTMENT EXPENSES - Fund 02-12

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	02-12-00-6000	Salaries	186,593	177,617	183,184	178,182				178,182
2	02-12-00-6090	Overtime	8,564	4,280	10,000	5,000				5,000
3	02-12-00-6091	Holiday Pay	-	-	-	-				-
4	02-12-00-6097	Workers Comp. Ins.	7,317	6,656	10,512	7,739				7,739
5	02-12-00-6098	Fica				12				12
6	02-12-00-6099	Medicare	2,708	2,692	2,651	2,729				2,729
7	02-12-00-6100	PERS	53,846	60,040	40,218	40,300				40,300
8	02-12-00-6102	Health & Disability Insurance	50,064	58,784	63,000	63,000				63,000
9	02-12-00-6103	Leave Cash Outs	6,330	6,283	5,500	5,000				5,000
10	02-12-00-6105	Insurance	20,012	17,255	30,000	22,000				22,000
11	02-12-00-6106	Unemployment		4,662	1,295					-
12	02-12-02-6107	WWTP Land Acquisition	-	-	-					-
13	02-12-00-6500	Rev. Bond Int. (HwyPkSewer)	27,349	26,074	26,495					-
14	02-12-00-6501	Interest Expense - ACWF Loans	-	-	-					-
15	02-12-00-6600	Rev. Bond Princ.(HwyPkSewer)	-	-	10,470	36,965				36,965
18	02-12-00-7001	Publications & Advertising	748	1,439	2,000	3,000				3,000
19	02-12-00-7003	Billing Service		-	3,000	3,000				3,000
20	02-12-00-7004	Audit/Accounting Fees	9,833	10,039	7,500	9,000				9,000
21	02-12-00-7005	Legal Fees	7,705	4,131	5,000	4,000				4,000
22	02-12-00-7006	Professional Services	1,512	181	3,000	2,500				2,500
23	02-12-00-7007	Safety Equipment	166	1,490	2,500	2,500				2,500
24	02-12-00-7008	Pretreatment Program	38,460	13,550	5,000	15,000				15,000
25	02-12-00-7009	Equipment Outlay/Repair	16,285	63,849	45,656	20,000				20,000
27	02-12-00-7011	System Supplies	9,588	6,998	10,000	10,000				10,000
29	02-12-00-7013	WWTP Chemicals	13,994	21,231	20,000	20,000				20,000
30	02-12-00-7014	Vehicle Maintenance	2,455	1,325	5,000	4,000				4,000
31	02-12-00-7015	Vehicle Gas & Oil	5,286	6,715	5,500	7,000				7,000
33	02-12-00-7019	Laboratory	130,586	112,535	115,000	40,000				40,000
34		Laboratory - Industrial Pretreatment				75,000				75,000
35	02-12-00-7021	Liability Insurance	10,000	-	15,000	-				-
36	02-12-00-7022	Office Supplies	436	187	2,500	5,000				5,000
37	02-12-00-7029	Miscellaneous	2,755	4,466	3,000	3,000				3,000
38	02-12-00-7039	Utility Postage	2,097	3,587	1,000	3,000				3,000
39	02-12-00-7042	Bad Debt Expense	622	2,140	1,000	1,000				1,000
40	02-12-00-7045	Training		218	2,000	2,000				2,000
41	02-10-00-7050	Credit Card User Fees		5,787	5,000	5,000				5,000
42	02-12-00-7060	Accumulated Annual Leave (924)		2,308	-	-				-
43	02-12-00-7092	Transfer Out - FRR	40,662	5,007	-					-
44	02-12-00-7094	Transfer Out - Sewer Base	60,348	5,464	-					-
45	02-12-00-7096	Transfer Out - FRR Industrial	79,548	7,204	-					-
46	02-12-00-7097	Transfer Out - Capital Projects		2,144	-					-
48	02-12-00-7400	Deferred Maintenance Expense	-	273	16,767	50,000				50,000
49	02-12-00-7905	Energy Reserve			10,000	12,500				12,500

**CITY OF NORTH POLE  
2013 BUDGET**

**SEWER DEPARTMENT EXPENSES - Fund 02-12**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
50	02-12-00-8100	Sewer - Depreciation Expense	488,645	689,913	-					-
51	02-12-04-7016	Electricity - WWTP	53,050	55,730	50,000	55,000				55,000
52	02-12-04-7017	Heating Fuel - WWTP	10,303	15,931	12,500	10,000				10,000
53	02-12-04-7018	Telephone - WWTP	3,227	3,575	3,200	3,000				3,000
54	02-12-04-7020	Building Maintenance - WWTP	220	-	2,500	2,500				2,500
55	02-12-05-7018	Telephone - SCADA	89	-	5,000	5,000				5,000
56	02-12-06-7016	Electricity - Generator Storage	230	244	-					-
57	02-12-06-7017	Heating Fuel - Generator Storage	-	-	157					-
58	02-12-70-7016	Electricity - Lift Station 1A - Holiday	4,772	5,009	5,500	5,500				5,500
59	02-12-70-7018	Telephone - Lift Station 1A	600	94	1,000	1,000				1,000
60	02-12-71-7016	Electricity - Lift Station 2A - Yukon	5,687	4,334	5,500	5,500				5,500
61	02-12-71-7018	Telephone - Lift Station 2A - Yukon		94	500	1,000				1,000
62	02-12-72-7016	Electricity - Lift Station 3A - Kitt	1,096	1,845	2,500	2,500				2,500
63	02-12-72-7018	Telephone - Lift Station 3A - Kitt		94	500	1,000				1,000
64	02-12-73-7016	Electricity - Lift Station 3B - 8th Ave	649	594	600	750				750
65	02-12-73-7018	Telephone - Lift Station 3B	428	571	600	750				750
66	02-12-74-7016	Electricity - Lift Station 3C - N Blanket	2,908	3,065	3,000	3,000				3,000
67	02-12-74-7018	Telephone - Lift Station 3C	390	533	600	750				750
68	02-12-75-7016	Electricity - Lift Station 4B - S Blanket	1,276	1,169	1,200	-				-
69	02-12-75-7018	Telephone - Lift Station 4B	459	472	500	-				-
70	02-12-76-7016	Electricity - Lift Station 4C - Black Bear	3,063	2,527	2,500	-				-
71	02-12-76-7018	Telephone - Lift Station 4C	459	472	500	-				-
72	02-12-77-7016	Electricity - Lift Station 4F - H&H	4,648	5,163	4,500	5,500				5,500
73	02-12-77-7018	Telephone - Lift Station 4F	345	533	800	1,000				1,000
74	02-12-78-7016	Electricity - Lift Station 5A - Finnel	1,671	683	800	750				750
75	02-12-78-7018	Telephone - Lift Station 5A	390	533	800	750				-
76	02-12-79-7016	Electricity - Lift Station 5B - Hurst	1,268	1,458	1,200	1,200				1,200
77	02-12-80-7016	Electricity - Lift Station 6A - Old Richardson	921	1,899	2,500	2,000				2,000
78	02-12-80-7018	Telephone - Lift Station 6A - Old Richardson		94	-	1,500				1,500
79	02-12-81-7016	Electricity - Lift Station 6B - Tanana	803	770	750	1,000				1,000
80	02-12-82-7016	Electricity - Lift Station Mockler	589	644	700	1,000				1,000
81	02-12-83-7016	Electricity - Lift Station Stillmeyer	3,823	4,063	4,000	4,000				4,000
82	02-12-83-7018	Telephone - Stillmeyer	421	434	500	500				500
83	02-12-84-7016	Electricity - Utility Shop				3,500				3,500
84	02-12-84-7017	Heating Fuel - Utility Shop				7,500				7,500
85	02-12-84-7018	Telephone - Utility Shop				5,000				5,000
86	02-12-00-7999	Move to Retained Earnings		-	45,035					-
		<b>TOTAL</b>	<b>1,387,372</b>	<b>1,449,149</b>	<b>828,690</b>	<b>789,876</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>789,876</b>

789,876

CITY OF NORTH POLE  
2013 BUDGET

SEWER DEPARTMENT EXPENSES - Fund 02-12

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
						Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
		<b>PERSONNEL COSTS</b>	<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>					
		Salaries	186,593	177,617	183,184	178,182	-	-	-	178,182
		Salaries - OT	8,564	4,280	10,000	5,000	-	-	-	5,000
		Holiday Pay	-	-	-	-	-	-	-	-
		Taxes	2,708	2,692	2,651	2,740	-	-	-	2,740
		Pers	53,846	60,040	40,218	40,300	-	-	-	40,300
		Leave Cash Out	6,330	6,283	5,500	5,000	-	-	-	5,000
		Workman's Comp	7,317	6,656	10,512	7,739	-	-	-	7,739
		Health Insurance	50,064	58,784	63,000	63,000	-	-	-	63,000
		Total Cost of Personnel	315,422	316,352	315,065	301,961	-	-	-	301,961
		(percent of operating budget)	44%	43%	38%	38%	0%	0%	0%	38%
		<b>NON PERSONNEL COSTS</b>	<b>402,747</b>	<b>423,065</b>	<b>513,625</b>	<b>487,915</b>	<b>513,625</b>	<b>513,625</b>	<b>513,625</b>	<b>487,915</b>
		(percent of operating budget)	56%	57%	62%	62%	100%	100%	100%	62%
		<b>TOTAL OPERATING BUDGET</b>	<b>718,169</b>	<b>739,417</b>	<b>828,690</b>	<b>789,876</b>	<b>513,625</b>	<b>513,625</b>	<b>513,625</b>	<b>789,876</b>
		<b>DEPRECIATION EXPENSE</b>	<b>488,645</b>	<b>689,913</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		Transfers Out	180,559	19,819	-	-	-	-	-	-
		<b>TRANSFER TO RETAINED EARNINGS</b>	<b>-</b>	<b>-</b>	<b>45,035</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>TOTAL BUDGET</b>	<b>1,387,372</b>	<b>1,449,149</b>	<b>828,690</b>	<b>789,876</b>	<b>513,625</b>	<b>513,625</b>	<b>513,625</b>	<b>789,876</b>







CITY OF NORTH POLE  
2013 BUDGET

**BUILDING FUND - Fund 05**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	05-00-00-4001	Residential Plan Check Fee	3,526	7,946	9,750	6,000				6,000
2	05-00-00-4002	Residential Building Permit Fee	17,646	14,193	15,000	10,000				10,000
3	05-00-00-4003	Commercial Plan Check Fee	8,523	8,766	6,500	6,000				6,000
4	05-00-00-4004	Commercial Building Permit Fee	7,148	28,852	10,000	10,000				10,000
5	05-00-00-4005	Industrial Plan Check Fee	14,670	-	4,875	3,000				3,000
6	05-00-00-4006	Industrial Building Permit Fee	23,255	-	7,500	5,000				5,000
7	05-00-00-4007	Road Excavation Bond	5,000	-	5,000	5,000				5,000
8	05-00-00-4008	Storm Water Plan Inspection Fee	720	-	1,500	2,000				2,000
9	05-00-00-4009	Storm Water Permit Fee	-	-	960	1,000				1,000
10	05-40-00-4010	Special Inspection Fee	-	-	-					-
11	05-00-00-5900	Transfer In From Fund Balance	-	-	15,000	20,000				20,000
		<b>TOTAL</b>	<b>80,488</b>	<b>59,757</b>	<b>76,085</b>	<b>68,000</b>	-	-	-	<b>68,000</b>
			-							

68,000

<b>EXPENSES</b>										
12	05-00-00-7000	Road Excavation Bond Return	5,500	-	5,000	5,000				5,000
13	05-00-00-7001	Residential Plan Review	3,800	4,000	9,750	6,000				6,000
14	05-00-00-7002	Residential Inspections	7,808	6,150	20,000	10,000				10,000
15	05-00-00-7003	Commercial Plan Review	5,700	9,298	6,500	6,000				6,000
16	05-00-00-7004	Commercial Inspections	2,774	25,113	15,000	16,000				16,000
17	05-00-00-7005	Industrial Plan Review	10,225	-	4,875	3,000				3,000
18	05-00-00-7006	Industrial Inspections	18,281	1,437	7,500	5,000				5,000
19	05-00-00-7007	Storm Water Plan Inspections	960	-	1,500	2,000				2,000
20	05-00-00-7008	Storm Water Site Inspections	-	-	960	1,000				1,000
21	05-01-00-7001	Publications & Advertising	-	-	100	1,500				1,500
22	05-01-00-7005	Legal Fees	-	75	250	500				500
23	05-01-00-7006	Professional Services	-	-	1,000	9,000				9,000
24	05-01-00-7022	Office Supplies/Software	1,030	1,607	1,000	1,000				1,000
25	05-01-00-7029	Admin/Misc. Expenses	-	-	1,150	1,000				1,000
26	05-01-00-7041	Bad Debt Expense	-	-	-					-
27	05-01-00-7049	Training Classes/Manuals	-	-	1,500	1,000				1,000
		<b>TOTAL</b>	<b>56,079</b>	<b>47,680</b>	<b>76,085</b>	<b>68,000</b>	-	-	-	<b>68,000</b>

68,000

CITY OF NORTH POLE  
2013 BUDGET

**FIRE DEPARTMENT FUND - Fund 16**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	16-00-00-4001	Revenue	16,512	24,897	-					-
2	16-00-00-5100	Donations - Volunteer Dinner	-	7,000	-	-				-
		<b>TOTAL</b>	<b>16,512</b>	<b>31,897</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENSES</b>										
3	16-00-00-7000	Expenses	12,490	9,285	-					-
4	16-00-00-7001	Volunteer Dinner		5,840						
		<b>TOTAL</b>	<b>12,490</b>	<b>15,126</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

This fund is funded by Dept of Forestry use of city fire trucks and by special donations. It is used by the Fire Department for expenses related to upgrading the fire department and their annual dinner.

CITY OF NORTH POLE  
2013 BUDGET

**NORTH POLE COMMUNITY ICE RINK FUND - Fund 19**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	18-00-00-4001	North Pole Community Ice Rink	12,660	50	-	-				-
<b>EXPENSES</b>										
2	18-00-00-7000	North Pole Community Ice Rink	2,170	-	-	-				-

This fund is used for repairs/maintenance at the North Pole High School Hockey Rink

A community member makes the repairs and submits his invoices for reimbursement.

Reimbursement is contingent on funds available - the city periodically receives donations for this purpose.

**CITY OF NORTH POLE  
2013 BUDGET**

**NORTH POLE FESTIVAL FUND - Fund 20**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	20-00-00-4001	North Pole Festival	32,265	10,648	-	-				-
<b>EXPENSES</b>										
2	20-00-00-7000	Expenditures	25,100	(65)	-					-
3	20-00-00-7001	Summerfest and	4,820	7,708	-	-				-
4	20-00-00-7002	Other Festivals	386	1,281	-	-				-
		<b>TOTAL</b>	<b>30,307</b>	<b>8,925</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

This fund is used for expenses related to Summer Fest and the Mayor's Labor Day Picnic.  
Revenues are received from community donations for this purpose.

CITY OF NORTH POLE  
2013 BUDGET

**ABADE FUND - Fund 21**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	21-00-00-4001	Revenues	6,137	60,384	-					-
<b>EXPENSES</b>										
2	21-00-00-7000	Expenditures	2,012	3,995	-					

This fund is for drug forfeiture monies that come to the City through the Federal Government. These monies must be accounted for separately in their own fund. There are very tight restrictions as to the use of these monies. All expenses must be approved by the federal department of justice.

**CITY OF NORTH POLE  
2013 BUDGET**

**AHSO TRAFFIC OFFICER FUND - Fund 22**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	22-00-00-4001	Grant Revenue	144,256	91,357	66,963					-
2	22-00-00-4165	PERS Relief	3,144	4,256	-					-
		<b>TOTAL</b>	<b>147,400</b>	<b>95,613</b>	<b>66,963</b>	-	-	-	-	-
			-							
<b>EXPENSES</b>										
3	22-00-00-6000	Salaries	49,168	47,043	43,476					-
4	22-00-00-6022	Training Overtime		1,192	-					-
5	22-00-00-6090	Overtime	6,092	2,735	-					-
6	22-00-00-6091	Holiday Pay	898	1,047	-					-
8	22-00-00-6095	Grant Overtime			-					-
9	22-00-00-6097	Workers Comp. Ins.	2,357	2,225	1,943					-
10	22-00-00-6099	Medicare	804	744	630					-
11	22-00-00-6100	PERS	15,615	15,735	9,565					-
12	22-00-00-6102	Health & Disability Insurance	16,644	19,649	11,349					-
13	22-00-00-6103	Leave Cash Out		1,387	-					-
14	22-00-00-6105	Insurance	679		-					-
15	22-00-00-7000	Expenditures	55,143	3,855	-					-
		<b>TOTAL</b>	<b>147,400</b>	<b>95,613</b>	<b>66,963</b>	-	-	-	-	-

Note: As of October 30, 2012, we have not yet received the amount of the AHSO grant.

Note: The City has received a state grant for 100% funding of this position through September 30, 2012. The City is assuming that we will receive a state grant fully funding this position from October 1, 2012 through December 31, 2012. If, for some reason, the City does not receive a continuation of the current grant, it is assumed that they funding of this position will continue under the General Fund.

Beginning October 1, 2012, the grant is for 75% of the costs.

**CITY OF NORTH POLE  
2013 BUDGET**

**AHSO TRAFFIC OFFICER FUND - Fund 22**

	2010	2011	2012	Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
<b>PERSONNEL COSTS</b>								
Salaries	49,168	47,043	43,476	-	-	-	-	-
Salaries - OT	-	1,192	-	-	-	-	-	-
Grant Overtime	6,092	2,735	-	-	-	-	-	-
Holiday Pay	898	1,047	-	-	-	-	-	-
Taxes	804	744	630	-	-	-	-	-
Pers	15,615	15,735	9,565	-	-	-	-	-
Leave Cash Out	-	1,387	-	-	-	-	-	-
Workman's Comp	2,357	2,225	1,943	-	-	-	-	-
Health Insurance	16,644	19,649	11,349	-	-	-	-	-
Total Cost of Personnel	91,578	91,758	66,963	-	-	-	-	-
(percent of operating budget)	62%	96%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
<b>OPERATING COSTS</b>	55,822	3,855	-	-	-	-	-	-
(percent of operating budget)	38%	4%	0%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
<b>TOTAL BUDGET</b>	<b>147,400</b>	<b>95,613</b>	<b>66,963</b>	-	-	-	-	-



**CITY OF NORTH POLE  
2013 BUDGET**

**BYRNE/JAG OFFICER FUND - Fund 23**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	23-00-00-4001	Grant Revenue	69,819	40,353	69,578	60,787				60,787
2	23-00-00-4165	PERS Relief	2,818	3,263	-	-				-
		<b>TOTAL</b>	<b>72,637</b>	<b>43,616</b>	<b>69,578</b>	<b>60,787</b>	-	-	-	<b>60,787</b>
			-	-						
<b>EXPENSES</b>										
3	23-00-00-6000	Salaries	38,010	20,460	39,375	42,730				42,730
4	23-00-00-6090	Overtime	11,459	1,839	11,358	2,000				2,000
5	23-00-00-6091	Holiday Pay	53	517	-					-
6	23-00-00-6095	Grant Overtime		-	-					-
7	23-00-00-6097	Workers Comp. Ins.	2,049	1,070	2,268	1,899				1,899
8	23-00-00-6099	Medicare	743	354	736	649				649
9	23-00-00-6100	PERS	13,701	12,064	11,161	9,841				9,841
10	23-00-00-6102	Health & Disability Insurance	4,503	7,312	4,680	3,669				3,669
11	23-00-00-6103	Leave Cash Out	2,118	-	-					-
				-	-					-
		<b>TOTAL</b>	<b>72,637</b>	<b>43,616</b>	<b>69,578</b>	<b>60,787</b>	-	-	-	<b>60,787</b>

Beginning July 1, 2012, the grant is for 100% of the costs. However, we have received less funding than normal, part of the officers wages will be covered under the Police Department in the General Fund.



**CITY OF NORTH POLE  
2013 BUDGET**

**BYRNE/JAG OFFICER FUND - Fund 23**

				Proposed				Approved
PERSONNEL COSTS	2010	2011	2012	2013	Amend #1	Amend #2	Amend #3	2013
Salaries	38,010	20,460	39,375	42,730	-	-	-	42,730
Overtime	11,459	1,839	11,358	2,000	-	-	-	2,000
Holiday Pay	53	517	-	-	-	-	-	-
Leave Cash Out	2,118	-	-	-	-	-	-	-
Taxes	743	354	736	649	-	-	-	649
Pers	13,701	12,064	11,161	9,841	-	-	-	9,841
Workman's Comp	2,049	1,070	2,268	1,899	-	-	-	1,8
Health Insurance	4,503	7,312	4,680	3,669	-	-	-	3,669
Total Cost of Personnel	72,637	43,616	69,578	-	-	-	-	-
(percent of operating budget)	100%	100%	100%	60,787	-	-	-	60,787
				100%	#DIV/0!	#DIV/0!	#DIV/0!	100%
OPERATING COSTS	-	-	-	-	-	-	-	-
(percent of operating budget)	0%	0%	0%	-	-	-	-	-
				0%	#DIV/0!	#DIV/0!	#DIV/0!	0%
	72,637	43,616	69,578	60,787	-	-	-	60,787

CITY OF NORTH POLE  
2013 BUDGET

STATE FORFEITURES FUND - Fund 24

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	24-00-00-4001	State Forfeiture Revenue	-	1,356	-					-
<b>EXPENSES</b>										
2	24-00-00-7xxx	Expenses		-	-	-				

This fund accounts for assets received in state forfeitures (police).

**CITY OF NORTH POLE  
2013 BUDGET**

**BEAUTIFICATION FUND - Fund 30**

Line #	Account Number	Account Title	2010 Actual	2011 Budget	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	30-00-00-5818	Candy Cane Donations	1,200	800	-	-				-
<b>EXPENSES</b>										
2	30-00-00-7000	Candy Cane Expenses	41	94	-	-				-
3	30-00-00-7001	Beautification Expenses	-	43	-	-				-
		<b>TOTAL</b>	<b>41</b>	<b>137</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Note: This fund was created in 2010 to account for donations/grants related to city beautification efforts.

CITY OF NORTH POLE  
2013 BUDGET

**IMPOUND LOT FUND - FUND 36**

Line #	Account Number	Account Title	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>							
1	36-00-00-5xxx	Administration Fees					-
2	36-00-00-5xxx	Transfer to General Fund					-
		<b>TOTAL</b>	-	-	-	-	-
<b>EXPENSES</b>							
3	36-00-00-7xxx	Hearing Fees					-
4	36-00-00-7xxx	Attorney Fees					-
5	36-00-00-7xxx	Towing Fees					
6	36-00-00-7xxx	Bad Debt					
7	36-00-00-7xxx	Refund to Vehicle Owner					
		<b>TOTAL</b>	-	-	-	-	-

CITY OF NORTH POLE  
2013 BUDGET

CAPITAL PROJECTS FUND - 03-XX and 31-XX

Line	Project	Expense	Revenue	Revenue Source
1	Water Treatment Plant Engineering and Design	125,000	125,000	State MMG# 63321
2	Water Treatment Plant Engineering and Design	375,000	375,000	USDA Planning Grant
3				
4	Waste Water Treatment Plant Engineering and Design	125,000	125,000	State MMG# 63320
5	Waste Water Treatment Plant Engineering and Design	375,000	375,000	USDA Planning Grant
6				
7	Well Rehabilitation and Adjustment Control Panel	147,500	147,500	State DCCED #09-DC-505
8				
9	Sewer Lift Station Renovation Phase 2	1,964,922	1,964,922	State MMG# 63317
10	Sewer Lift Station Renovation Phase 2	970,000	970,000	EPA-STAG XP-00J10701
11		148,603	148,603	Water-Sewer Fund
12				
13	Techite Sewer Main and Manhole Rehabilitation	2,515,000	2,515,000	State MMG# 63322
14	Inflow and Infiltration Reduction	1,416,500	1,416,500	State ACWF# 633291
15				
16	Waste Water Treatment Rehabilitation Phase 1a, b & c	1,738,518	1,738,518	State MMG (waiting approval of grant application)
17	Waste Water Treatment Rehabilitation Phase 1a, b & c	1,620,359	1,620,359	State capital funding request
18	Emergency Generators	302,500	302,500	State ACWF (waiting approval of loan application)
19		1,439,519	1,439,519	Water-Sewer Fund
20				
21	Utility Garage	545,093	712,311	State MMG# 63319
22		233,611	534,096	City match
23				
24	Water Treatment Plant Roof Repair	4,237	4,237	State DCCED #08-DC-471
25				
26	Waste Water Treatment Plant Land Acquisition	5,000	5,000	Water-Sewer Fund
27				
28	Utility truck replacement	30,000	30,000	Restricted Operator Truck Replacement Fund
29				
30	Backhoe	99,000	66,000	Water-Sewer Fund
31			33,000	Public Works
32				
33	Restricted Jet Vac Replacement Fund	30,000	30,000	Water-Sewer Fund
34	10 year replacement			
35	Restricted Crane Truck Replacement Fund	20,000	20,000	Water-Sewer Fund
36	10 year replacement			
37	Restricted Operator Truck Replacement Fund	7,500	7,500	Water-Sewer Fund
38	5 year replacement			
39	USDA Loan 92.06 payment (sewer)	37,000	37,000	Assessments: 04-00-00-4500; 04-00-00-4600; 04-00-00-4700
40	ADWF Loan 633011 payment (water)	33,000	33,000	Water-Sewer Fund
41	ADWF Inflow and Infiltration Reduction	83,000	83,000	Water-Sewer Fund

Accumulated Restricted Funds

42	Restricted Jet Vac Replacement Fund	90,000
43	10 year replacement	
44	Restricted Crane Truck Replacement Fund	60,000
45	10 year replacement	
46	Restricted Operator Truck Replacement Fund	22,500
47	5 year replacement	
48	Backhoe	0
49	10 year replacement	



**North Pole Police Dept.  
125 Snowman Ln.  
North Pole, AK 99705**

**Chief Steve Dutra  
Phone: 907-488-8459  
Fax: 907-488-5299**

November 1, 2012

To: Mrs. Weber, MMC – City Clerk  
North Pole City Council

Re: Acceptance of ASTEP Grant Funds \$11,807.64

I would like to request that the North Pole City Council accept the 2012 – 2013 Alaska Strategic Traffic Enforcement Program funds in the amount of \$11,807.64.

These funds will be used to pay overtime expenses related to DUI enforcement from December 2012 through September 2013. We have 174 overtime hours for patrol officers to work to help keep the city streets clear of drunk and impaired drivers.

This money covers the cost of overtime and vehicle usage.

Thank you

Chief Dutra





# Supplemental DUI Enforcement Agreement

State of Alaska, DOT & PF  
P.O. Box 112500  
Juneau, AK 99801-2500  
Ph: 907-465-2446  
Fx: 907-465-4030

[dot.alaska.gov/highwaysafety](http://dot.alaska.gov/highwaysafety)

<b>Grantee Name and Address:</b> North Pole PD 125 Snowman Lane North Pole, AK 99705	<b>Title/ Short Description:</b> High Visibility Enforcement
---	---

**Action Requested** ☒ New Setup ☐ Revision of Agreement: **Please provide change in the Enforcement Plan Breakdown.**

**ACTUAL COST OF OVERTIME TO INCLUDE BENEFITS IS NOT TO EXCEED  
THE FOLLOWING AMOUNT INCLUDING VEHICLE USAGE**

\$ 12,000.00

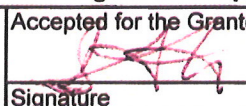
## Enforcement Plan Breakdown

Enforcement Period	Budget of Time/Hours			Budget
	EXPENSE ITEMS	HOURS	AVERAGE HOURLY	
Pre- Holiday Season (Required) December 1st - 11th, 2012	Hours	50.00	\$ 61.86	\$ 3,093.00
	Vehicle Usage		\$ 6.00	\$ 300.00
Enforcement Period Total:				\$ 3,393.00
Holiday (Required) December 12th - January 1st, 2013	Hours	50.00	\$ 61.86	\$ 3,093.00
	Vehicle Usage		\$ 6.00	\$ 300.00
Enforcement Period Total:				\$ 3,393.00
Superbowl (Optional) February 3rd, 2013	Hours	12.00	\$ 61.86	\$ 742.32
	Vehicle Usage		\$ 6.00	\$ 72.00
Enforcement Period Total:				\$ 814.32
St. Patrick's Day (Optional) March 16th - 17th, 2013	Hours	10.00	\$ 61.86	\$ 618.60
	Vehicle Usage		\$ 6.00	\$ 60.00
Enforcement Period Total:				\$ 678.60
Independence Day (Required) July 4th, 2013	Hours	12.00	\$ 61.86	\$ 742.32
	Vehicle Usage		\$ 6.00	\$ 72.00
Enforcement Period Total:				\$ 814.32
National Impaired Driving Crackdown (Required) August 16th-September 2nd, 2013	Hours	40.00	\$ 61.86	\$ 2,474.40
	Vehicle Usage		\$ 6.00	\$ 240.00
Enforcement Period Total:				\$ 2,714.40
GRAND TOTAL of Enforcement Periods			\$	11,807.64

**Purpose/Objectives:** In order to reduce deaths and injuries caused by impaired drivers and to increase compliance with Alaska's primary seat belt law, the Grantee will conduct high-visibility seat belt and DUI enforcement as detailed in the Alaska Strategic Enforcement Partnership Enforcement Plan submitted to the Alaska Highway Safety Office in April 2006. The Northpole Police Department agrees to participate in the following enforcement blitzes from October 1, 2012 through September 30, 2013. Performance standards for funded personnel are a minimum of three (3) self-initiated contacts per hour funded with a 'desired outcome' of contacting as many violators as possible. Allowable use of funds is for overtime salary @ 1.5 times the normal rate, wages and benefits of commissioned personnel in direct support of operational activity. To receive reimbursement for personnel services the department must provide activity sheets, overtime hours worked and the overtime hourly rates for each officer.

**Agreement are as outlined above for FFY 2013 Grant period of October 1, 2012 - Sep. 30, 2013.**

## Project Control DUI Enforcement Agreement Approved

Program Control Agent Name:	Accepted for the Grantee by:
Signature _____ Date _____	Signature  Date 10-1-12

You may proceed with the activities for the Categories and specific Tasks enumerated in the above Enforcement Agreement. Conditions to this agreement are as outlined in the "Agreement Conditions" **CONDITIONS ARE A PART OF THE PROJECT AGREEMENT AND, AS SUCH, ARE BINDING ON ALL PARTIES TO THE PROJECT AGREEMENT.**

**This Enforcement Agreement is cumulative and supersedes all prior Enforcement Agreements.**

The AHSO Administrator for this NTP is: Tammy Kramer

Issued for the Contracting Agency per ADOT&PF Policy #01.01.050 by: Tammy Kramer

Signature \_\_\_\_\_ Date \_\_\_\_\_





**North Pole Police Dept.  
125 Snowman Ln.  
North Pole, AK 99705**

**Chief Steve Dutra  
Phone: 907-488-8459  
Fax: 907-488-5299**

November 6, 2012

To: Mrs. Weber, MMC – City Clerk  
North Pole City Council

Re: MJTF Grant Award for \$60,776.00  
Grant # 13-023D

The North Pole Police Department would like to request that the North Pole City Council accept the above listed grant in the amount of \$60,776.00. This grant comes from the Department of Public Safety and is pass through money from the Federal Byrne Grant.

This money will be used to offset the expenses we incur for the ABADE or SEDU Officer to work in the Multijurisdictional Task Force. This unit is the City of North Pole's first line of defense against drug and alcohol interdiction. Our presence on the team is invaluable to our efforts to stem the spread of drugs in our community.

Thank you

Chief Dutra

## PERSONNEL BUDGET DETAIL

**PERSONNEL** - List each position by title and name of employee if available. Show the monthly salary amount, number of months, and percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

POSITION TITLE/NAME	MONTHLY AMOUNT	QTY	% TIME	TOTAL
Officer Stanley Swetzof	\$ 4,590	12	100%	\$ 55,080
Officer Stanley Swetzof (Overtime)	\$ 40	50	100%	\$ 2,000
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL				\$ 57,080.00

**FRINGE BENEFITS** - Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed above and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman's Compensation, and Unemployment Compensation.

POSITION TITLE/NAME	MONTHLY AMOUNT	QTY	% TIME	TOTAL
Officer Stanley Swetzof (portion)	\$ 308	12	100%	\$ 3,696
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL				\$ 3,696.00

**TOTAL      \$ 60,776.00**

## TRAVEL BUDGET DETAIL

TRAVEL - Itemize travel expenses of project personnel by Purpose: list type of event and traveler name(s); Dates: list dates of travel; Airfare: list from/to destinations ; Lodging: list type, cost/day x number of days = total; Per Diem: list cost/day x number of days = total ; Transportation: list type, to and from destinations.

Purpose:		AMOUNT	QTY	TOTAL
Dates:				
Airfare:				\$ -
Lodging:				\$ -
Per diem:				\$ -
Transp:				\$ -
Sub Total				\$ -

Purpose:		AMOUNT	QTY	TOTAL
Dates:				
Airfare:				\$ -
Lodging:				\$ -
Per diem:				\$ -
Transp:				\$ -
Sub Total				\$ -

Purpose:		AMOUNT	QTY	TOTAL
Dates:				
Airfare:				\$ -
Lodging:				\$ -
Per diem:				\$ -
Transp:				\$ -
Sub Total				\$ -

Purpose:		AMOUNT	QTY	TOTAL
Dates:				
Airfare:				\$ -
Lodging:				\$ -
Per diem:				\$ -
Transp:				\$ -
Sub Total				\$ -

TOTAL    \$    -

## CONTRACTUAL BUDGET DETAIL

**CONTRACTUAL SERVICES** - List itemized costs associated with communication services, car leases, equipment rental and maintenance, utilities, printing, advertising, postage, conference fees, etc. Monthly costs should be shown by amount per month and number of months.

DESCRIPTION	MONTHLY AMOUNT	QTY	TOTAL
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

**TOTAL \$ -**

## SUPPLIES BUDGET DETAIL

**SUPPLIES** - List items by type (office supplies, training materials, copying paper, fuel, and expendable equipment items costing less than \$5,000 such as books, hand held tape recorders, etc.) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

DESCRIPTION	AMOUNT	QTY	TOTAL
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

**TOTAL \$**           -

**EQUIPMENT BUDGET DETAIL**

**EQUIPMENT** - List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than one year. (e.g. vehicles, radios, computers, cameras, etc.)

DESCRIPTION	AMOUNT	QTY	TOTAL
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -

**TOTAL**    \$ -

# BUDGET SUMMARY

BUDGET CATEGORY	AMOUNT
Personnel	\$ 60,776.00
Travel	\$ -
Contractual	\$ -
Supplies	\$ -
Equipment	\$ -
TOTAL	\$ 60,776.00





## North Pole Fire Department

125 Snowman Lane - North Pole, Alaska 99705

Phone: 907.488.2232 Fax: 907.488.3747

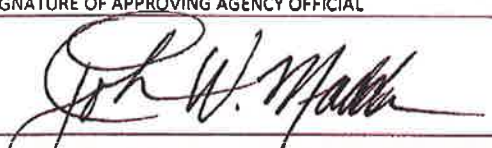
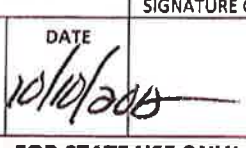
# Memo

**To:** Kathy  
**From:** Buddy  
**Date:** 11/7/2012  
**Re:** Grant

---

Kathy,

Attached please find the 2012 SHSP grant. The grant is from Homeland security and is for \$128,363. The money will be spent on radios and an in building signal booster system for the police department. I recommend that the City Council accepts this grant. It will enhance communications within the police department.

<b>State of Alaska</b> <b>Division of Homeland Security and Emergency Management</b> Under US Department of Homeland Security Federal Emergency Management Agency Grant Programs Directorate				Page 1 of 6 AWARD DATE October 01, 2012 FEDERAL GRANT PROGRAM 2012 State Homeland Security Program	
<b>OBLIGATING AWARD DOCUMENT</b>			AMENDMENT		FEDERAL GRANT NUMBER EMW-2012-SS-00127
RECIPIENT NAME AND ADDRESS (Including Zip Code) City of North Pole 125 Snowman Lane North Pole, AK 99705		PERFORMANCE PERIOD FROM: October 01, 2012 TO: March 31, 2014 STATE GRANT NUMBER 12SHSP-GR34077		CFDA: 97.067 AWARD AMOUNT \$128,363.00	
DUNS NUMBER 082506569 EIN 92-6001585		FUNDING ALLOCATION PLANNING TRAINING EQUIPMENT \$128,363.00			
METHOD OF PAYMENT Electronic					
PURPOSE OF AWARD The attached Project Budget Details is the funding allocation. Grant program guidelines and federal, state, and local contracting and procurement compliance requirements apply.					
GRANT TERMS AND CONDITIONS See Attached		GRANT REQUIREMENTS, ASSURANCES AND AGREEMENTS (Continued, see attached) The acceptance of a grant from the United States government creates a legal duty on the part of the grantee to use the funds or property made available in accordance with the conditions of the grant. [GAO Accounting Principles and Standards for Federal Agencies, Chapter 2, Section 16.8(c)]			
SPECIAL CONDITIONS (Grant funds cannot be expended until these conditions have been met. See Obliging Award for details) See Attached					
AGENCY INFORMATION ADDRESS Division of Homeland Security and Emergency Management PO Box 5750 JBER, AK 99505-5750 WEBSITE <a href="http://ready.alaska.gov">http://ready.alaska.gov</a> EMAIL <a href="mailto:mva.grants@alaska.gov">mva.grants@alaska.gov</a> PHONE 907-428-7000 FAX 907-428-7009					
AGENCY PROJECT MANAGER Adrian Avey		PHONE 907-428-7027 FAX 907-428-7009		EMAIL <a href="mailto:adrian.avey@alaska.gov">adrian.avey@alaska.gov</a>	
AGENCY APPROVAL NAME AND TITLE OF APPROVING AGENCY OFFICIAL John W. Madden, Director SIGNATURE OF APPROVING AGENCY OFFICIAL 			RECIPIENT ACCEPTANCE NAME AND TITLE OF AUTHORIZED RECIPIENT OFFICIAL Douglas W. Isaacson, Mayor SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL 		
DATE 10/10/2012			DATE		
FOR STATE USE ONLY					
CO-LOCATION CODE 9292251		DIVISION FILE NUMBER 12 SHSP 1.6.10.1.13		DATE RETURNED	

## Grant Terms and Conditions

The total allocation of the 2012 State Homeland Security Program awarded to the Division of Homeland Security and Emergency Management (DHS&EM) is \$2,801,316.00 under *Federal Grant EMW-2012-SS-00127, CFDA# 97.067*. The City of North Pole has been awarded \$128,363.00, which shall be used to support activities essential to the ability of states, territories, and urban areas to prepare for, prevent, and respond to terrorist attacks and other all-hazards events. The performance period of this grant award is October 1, 2012 through March 31, 2014. Project conditions must be completed by this date. The City of North Pole cannot sub-grant all or any part of this award to any other entity or organization. All awards require confirmation within the first reporting quarter that activities toward projects will be made, or DHS&EM may execute de-obligation of the funds.

**(A) Changes to Award:** All change requests must be submitted in writing, or electronically to the DHS&EM project manager, accompanied by a justification narrative and budget/spending plan, for review and approval. Changes must be consistent with the scope of the project and grant guidelines. Requests for changes will be considered only if the reporting requirements are current, and if terms and conditions have been met at the time the request. Changes in the programmatic activities, or purpose of the project, changes in key persons specified on the grant award, contractual services for activities central to the purposes of the award, requests for additional funding, change in project site, or release of special conditions may result in an amendment to this award. No transfers of funds between budget categories will be authorized, only de-obligation of funds, except on a case-by-case basis.

**(B) Reporting Requirements:** The City of North Pole shall submit timely quarterly *Performance Progress Reports* and *Financial Progress Reports* to the project manager at DHS&EM. Instructions and blank forms are located electronically at <http://ready.alaska.gov/grants.htm>, and may be reproduced. Jurisdictions must check the web site quarterly for most current forms. Use of outdated forms **will not** be accepted. Quarterly reports are due:

Number of Scheduled Report Due	Jurisdiction Performance Period	Performance Progress and Financial Progress Report Due Dates
1	10/01/2012–12/31/2012	01/20/2013
2	01/01/2013–03/31/2013	04/20/2013
3	04/01/2013–06/30/2013	07/20/2013
4	07/01/2013–09/30/2013	10/20/2013
5	10/01/2013–12/31/2013	01/20/2014
6	01/01/2014–03/31/2014	04/20/2014
7	Final Report	05/15/2014

Invoices with progress reports will be submitted to DHS&EM by the due date as specified in the above schedule. Should the grant period be extended for any reason, a modified report schedule will accompany the award amendment.

The Performance Progress Report (PPR) contains an AK-PPR-A cover page form, and an AK-PPR-B Program Indicators form. Both forms must be completed and submitted by the report due date. Requests for grant extensions, budget adjustments, project realignments, and significant problems or delays are reported on the AK-PPR-A. An AK-PPR-A must be submitted even if no additional information is required. The AK-PPR-B shall describe the progress and percent completed of projects and detail any related expenditures submitted on the *Financial Progress Report*. *Financial Progress Reports* shall describe the status of the funds, show encumbrances, and receipts of program income, cash or in-kind contributions to the project, whether or not a local match is required. A final PPR is a summary report, showing project completion, evaluating project activities and measuring performance against project goals for the entire performance period, and is required *in addition* to the last quarterly PPR. An After-Action Report/Improvement Plan (AAR/IP) is required within 30 days of the conduct of an exercise.

**(C) Reimbursements:** Submit on the *Financial Progress Report* form. Reimbursement shall be based upon authorized and allowable expenditures consistent with project narrative and budget detail and grant guidelines, and submission of timely quarterly *Performance Progress* and *Financial Progress Reports*. Payments may be withheld pending correction of deficiencies or for use of outdated forms. Reimbursement of expenditures may be requested at any time within the performance period. Expenditures must be supported with source documentation (e.g. copies of invoices, receipts, timesheets with name/wage/hours, cost allocation, warrants, etc.).

- **Personnel Costs:** Payroll reports signed and certified by the Chief Financial Officer that capture the employee name, position, coded allocation to the project, amount paid, are acceptable. Staff may not self-certify their own time and wages. The City of North Pole shall retain all supporting payroll records, including time and attendance records signed by the employee and supervisor and copies of warrants as per the recordkeeping requirements in Section J. Limited to 50 percent for employees assigned to program management functions, not operational duties. The limit does not apply to contractors.
- **Contracts:** All sole-source procurements, single vendor response to a competitive bid, and contracts over \$100,000 require DHS&EM pre-approval prior to implementation. Final signed copies of all contracts are required for submission to DHS&EM with the request for reimbursement.
- **Program Income and Local Match:** Program Income may be used to supplement project costs, reduce project costs, or may be refunded to the federal government, and must be used for allowable program costs and be expended prior to requests for reimbursement. Local matching funds must clearly support the source, the amount, and the timing of all matching contributions.
- **Equipment:** Allowable equipment categories are listed on the web-based Authorized Equipment List (AEL) on the Responder Knowledge Base (RKB) at <https://www.rkb.us/>. Documentation required per instructions attached to DHS&EM quarterly reports.

**(H) Publications:** Publications created with funding under this grant shall prominently contain the following statement: *This document was prepared under a grant from the Federal Emergency Management Agency (FEMA)'s Grant Programs Directorate, U.S. Department of Homeland Security and the Alaska Division of Homeland Security and Emergency Management. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA's Grant Programs Directorate, the U.S. Department of Homeland Security or the State of Alaska.*

**(I) Audit Requirements:** As the federal grant recipient, a sub-recipient expending \$500,000 or more in federal funds from any agency in the organization's fiscal year must conduct an organization-wide audit in accordance with OMB Circular A-133. Alaska's Single Audit Regulation 2 AAC 45 parallels the federal Single Audit Act Amendments of 1996 and OMB Circular A-133, and their purpose to promote accountability of state and federal financial assistance and increase the efficiency of the monitoring process. The City of North Pole will permit the State of Alaska project officials, program officials and auditors to have access to the sub-recipient's and third-party contractor's records and financial statements as necessary for the State of Alaska to comply with OMB Circular A-133. Audit reports are currently due to the Federal Audit Clearinghouse no later than nine months after the end of the recipient's fiscal year and copies of findings must be submitted to the Single Audit Coordinator, Finance Division of the Alaska Department of Administration within 30 days after the City of North Pole receives its audit report, or within a 9-month period of the grant closeout date, whichever is earlier, in accordance with 2 AAC 45.010.

**(J) Recordkeeping Requirements:** Grant financial and administrative records shall be maintained for a period of six (6) years following the date of the closure of the grant award, or audit if required. Time and effort, personnel and payroll records for all individuals reimbursed under the award must be maintained. Property and equipment records shall be maintained for a period of six (6) years following the final disposition, replacement or transfer of the property and equipment.

**(K) Performance Measures:** Quarterly *Progress Reports* shall demonstrate performance and progress relative to:

1. Acceptable performance on applicable critical tasks in Exercises using approved scenarios
2. Progress in achieving project timelines and milestones
3. Percent measurable progress toward completion of project
4. How funds have been expended during reporting period, and explains expenditures related to the project

**(L) Sub-recipient Monitoring Policy:** Periodic monitoring is required to ensure that program goals, objectives, timelines, budgets and other related program criteria are being met. DHS&EM reserves the right to periodically monitor, review and conduct analysis of the City of North Pole's financial, programmatic and administrative policies and procedures such as, accounting for receipts and expenditures, cash management, maintaining adequate financial records, means of allocating and tracking costs, contracting and procurement policies and records, payroll records and means of allocating staff costs, property/equipment management system(s), progress of project activities, etc. This may include desk and field audits. Technical assistance is available from DHS&EM staff. The **Monitoring Policy** is available at <http://ready.alaska.gov/grants.htm>.

**(M) Penalty for Non-Compliance:** For the reasons listed below, special conditions may be imposed, reimbursements may be partially or wholly withheld, the award may be wholly or partly suspended or terminated, or future awards, reimbursements and award modifications may be withheld. DHS&EM may institute the following, but is not limited to, withholding authority to proceed to the next phase of a project, requiring additional or more detailed financial reports, additional project monitoring, and/or establish additional prior approvals. DHS&EM shall notify the City of North Pole of its decision in writing stating the nature and the reason for imposing the conditions/restrictions, the corrective action required and timeline to remove them, and the method of requesting reconsideration of the imposed conditions/restrictions. The City of North Pole must respond within five (5) days of receipt of notification.

1. Unwillingness or inability to attain project goals
2. Unwillingness or inability to adhere to Special Conditions
3. Failure or inability to adhere to grant guidelines and federal compliance requirements
4. Improper procedures regarding contracts and procurements
5. Inability to submit reliable and/or timely reports
6. Management systems which do not meet federal required management standards

**(N) Termination for Cause:** If performance is not occurring as agreed, the award may be reduced or terminated without compensation for reduction or termination costs. DHS&EM will provide five (5) days notice to City of North Pole stating the reasons for the action, steps taken to correct the problems, and the commencement date of the reduction or termination. DHS&EM will reimburse City of North Pole only for acceptable work or deliverables, necessary and allowable costs incurred through the date of reduction or termination. Final payment may be withheld at the discretion of DHS&EM until completion of a final DHS&EM review. Any equipment purchased under a terminated grant may revert to DHS&EM at the option of DHS&EM.

**(O) Termination for Convenience:** Any project may be terminated upon convenience, in whole or in part, for the convenience of the Government. The U.S. Department of Homeland Security and the DHS&EM, by written notice, may terminate this grant, in whole or in part, when it is in the Government's interest. Allowable costs obligated and/or incurred through the date of termination shall be reimbursed. Any equipment purchased under a terminated grant may revert to DHS&EM at the option of DHS&EM.

**(P) Project Implementation:** Due to the competitiveness of the 2012 State Homeland Security Grant, approved projects must be ready-to-go. Project implementation shall begin within the first reporting quarter.

1. If a project cannot be operational within the first reporting quarter of the approved award date, the sub-grantee should provide notice to DHS&EM, stating the implementation delay and expected starting date. At the discretion of DHS&EM, the grant award is subject to cancellation and funds may be de-obligated and reallocated to other projects if project implementation is unjustifiably delayed.

### **Special Conditions**

(A) No funds will be reimbursed if City of North Pole representatives do not attend a 2012 Regional Grant Kick-off meeting to be held throughout the state in November and December, 2012.

(B) The City of North Pole shall not undertake any project having the potential to impact Environmental or Historical Preservation (EHP) resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings, structures and objects that are 50 years old or greater. The City of North Pole must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the City of North Pole must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, the City of North Pole will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding. The City of North Pole must submit an Environmental Historic Preservation (EHP) Statement of Work Request for the following project(s):

1. VHF Signal Booster System

***We certify we have read, understood, and accept the Grant Terms and Conditions, the Grant Requirements, and Assurances and Agreements, and Special Conditions in accordance with this Award.***

\_\_\_\_\_  
***Project Manager's Signature***

\_\_\_\_\_  
***Chief Financial Officer's Signature***

\_\_\_\_\_  
***Signatory Official's Signature***



## Project Budget Details Report

2012 Homeland Security Grant Program / SHSP

North Pole, City of

Reported Category = ALL. Reported Revision = 0 of 0.

PBD#	Expense Category	Solution Area	Discipline	Qty	Budgeted Cost	PBD# Amt Spent	PBD# Balance
1	Equipment	Interop. Commun	LE				
	EHP	Item:		State			
	<input checked="" type="checkbox"/> EHP	VHF Signal Booster System		Federal	\$89,363.00		\$89,363.00
	Description	Retrofit police department building and city hall/incident command facility with VHF in-building signal booster system					

2	Equipment	Interop. Commun	LE				
	EHP	Item:		State			
	<input type="checkbox"/> EHP	Radios, Mobile		Federal	\$39,000.00		\$39,000.00
	Description	Mobile ALMR P25 VHF compatible radios for police vehicles					

Adjusted Grant Award

State	
Federal	\$128,363.00

Total Budgeted Allocated (Fed & State)

	\$128,363.00
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PBD Total Allocations:

State	
Federal	\$128,363.00

Total Expenses: State

Federal	
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Summary Balance: State

Federal	\$128,363.00
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PBD Non-Budgeted Funds:

	\$0.00
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**North Pole Police Dept.  
125 Snowman Ln.  
North Pole, AK 99705**

**Chief Steve Dutra  
Phone: 907-488-8459  
Fax: 907-488-5299**

November 13, 2012

To: Mrs. Weber, MMC – City Clerk  
North Pole City Council

Re: Sale of Snow Machines and Trailer

The North Pole Police Department would like permission from the City Council to sell the two 2011 Arctic Cat M8162 snow machines and one 2011 ALUMA 14' trailer acquired from the OCDETF Joint Task Force in 2011. The plan, if approved, is to sell these items in a competitive sealed bid process.

Currently the North Pole Police Department has little need for two additional snow machines but we do have a need for a patrol bike for the summer months. With the councils support, we would like to sell the snow machines and trailer and use these funds to purchase a patrol motorcycle.

A patrol motorcycle would support the department mission and help cut down on vehicle expenses in the summer months. The enormous success of our motor bike patrols in previous years has been set back due to the elimination of the Harley Davidson motorbike loan program. Currently we do not foresee another source of revenue to buy a new patrol bike and this plan would help revive our motor bike patrols and give us a useful asset for the next decade or more.

Thank you for your consideration,

Chief Dutra

125 Snowman Lane  
North Pole, Alaska 99705  
(907) 488-8593  
(907) 488-3002 (fax)  
bill@northpolealaska.com

City of North Pole  
Director of City Services

# Memo

To: North Pole City Council  
From: Bill Butler  
Date: November 13, 2012  
Subject: Heating Fuel Bid Recommendation

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## Recommendation

**Accept heating fuel bid from The Fuel Company. Of the two bidders, The Fuel Company had the lowest prices for its combined delivery charges and rack price.**

## Background

In my recommendation to the City Council at the November 3, 2012 meeting I transposed the two bidders' proposed costs. The actual low bidder was the Fuel Company not Northland Fuel & Energy. I contacted the City attorney for advice of how to proceed based upon my error. He recommended informing both of the bidders of the error and to re-submit the recommendation to the City Council with the bid values corrected. The contractors' bid form is attached as reference

### Corrected Heating Fuel Bid Values

Company	Delivery & other charges per gallon	Rack Price per gallon (as of 22 October 2012)	Total per gallon price
<b>The Fuel Company</b>	<b>\$0.19</b>	<b>\$3.46</b>	<b>\$3.65</b>
Northland Fuel & Energy	\$0.34	\$3.58	\$3.92

**Contractor Form  
Heating Fuel Oil  
Calendar Year 2013**

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705  
Tel: 907-488-2281; Fax: 907-488-3002

The Fuel Company  
Company name

PO Box 58595  
Address

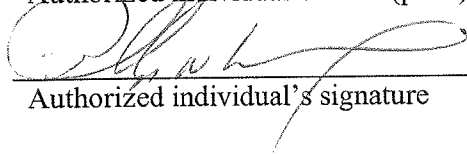
Fairbanks, AK 99711  
City/State/ZIP

490-6566  
Telephone number

490-6697  
Fax number

Philip Wood  
Authorized individual's name (print)

Owner / Manager  
Authorized individual's title

  
Authorized individual's signature

10/24/12  
Date

**Addenda**

Submitter has received and examined the Addenda listed below, receipt of which is hereby acknowledged by listing the Addendum Number and Addendum Date.

Addendum Number	Addendum Date

**Bid Form  
Heating Fuel Oil  
Calendar Year 2013**

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705  
Tel.: 907-488-2281; Fax: 907-488-3002

**#2 Heating Fuel Price Quote**

Column A	Column B	
Delivery and other charges per gallon for #2 heating fuel	Bidder's per gallon refinery rack charge for #2 heating fuel As of October 22, 2012*	Total per gallon price (Column A + Column B)
.19	3.46	3.65 Per Gallon

- \* All bidders are required to provide their refinery rack price for the same date—  
Monday, October 22, 2012—to enable comparison among bidders.

**Contractor Form  
Heating Fuel Oil  
Calendar Year 2013**

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705  
Tel: 907-488-2281; Fax: 907-488-3002

Northland Fuel & Energy  
Company name

P.O. Box 55878  
Address

North Pole Alaska 99705  
City/State/ZIP

488-8554  
Telephone number

488-4823  
Fax number

David Adams  
Authorized individual's name (print)

Marketing & Development  
Authorized individual's title

David Adams  
Authorized individual's signature

10-24-12  
Date

**Addenda**

Submitter has received and examined the Addenda listed below, receipt of which is hereby acknowledged by listing the Addendum Number and Addendum Date.

Addendum Number	Addendum Date

**Bid Form  
Heating Fuel Oil  
Calendar Year 2013**

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705  
Tel.: 907-488-2281; Fax: 907-488-3002

**#2 Heating Fuel Price Quote**

Column A	Column B	
Delivery and other charges per gallon for #2 heating fuel	Bidder's per gallon refinery rack charge for #2 heating fuel As of October 22, 2012*	Total per gallon price (Column A + Column B)
.34	3.58	3.92

\* All bidders are required to provide their refinery rack price for the same date—  
Monday, October 22, 2012—to enable comparison among bidders.



**CITY OF NORTH POLE**

**ORDINANCE 12-24**

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO  
AMEND TITLE 13, PUBLIC SERVICES**

**WHEREAS**, changes to the public services practices and policies is a continually changing requirement; and

**WHEREAS**, the City of North Pole Municipal Code should be amended to conform to the requirements of the City.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the City of North Pole:

**Section 1.** This ordinance is of a general and permanent nature and shall be codified.

**Section 2.** Title 13 is amended in the North Pole Code of Ordinances as follows in the attached table:

**Section 3.** Effective date.

This ordinance shall become effective January 1, 2013.

*PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 3<sup>rd</sup> of December, 2012.*

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*BRYCE WARD, Mayor*

*ATTEST:*

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*KATHRYN M. WEBER, MMC, City Clerk*

**Title 13**  
**PUBLIC SERVICES**

**Chapters:** 13.24 Utility Rates

13.24.020 Metered Water and Sewer Utility Rates

Monthly water and sewer utility rates beginning January 1, ~~2012~~ 2013 shall be the following:

<b>Customer class</b>	<b>Per gallon water</b>	<b>Monthly base water charge</b>	<b>Per gallon sewer charge<sup>1</sup></b>	<b>Monthly base sewer charge</b>	<b>FRR<sup>2</sup>-Water per gallon charge</b>	<b>FRR<sup>2</sup>-Sewer per gallon charge</b>	<b>FRR<sup>2</sup> Significant industrial discharger, sewer</b>
Single-family residential	<del>\$0.01550</del> \$0.01705	\$5	<del>\$0.01014</del> \$0.01141	\$5	\$0.0015	\$0.0015	--
Senior single-family residential	<del>\$0.00775</del> \$0.008525	\$5	<del>\$0.00507</del> \$0.00571	\$5	\$0.0015	\$0.0015	--
Multifamily residential	<del>\$0.01550</del> \$0.01705	\$25	<del>\$0.01014</del> \$0.01141	\$25	\$0.0015	\$0.0015	--
Senior multi-family residential	<del>\$0.00775</del> \$0.01705	\$25	<del>\$0.00507</del> \$0.01141	\$25	\$0.0015	\$0.0015	--
Commercial	<del>\$0.01550</del> \$0.01705	\$25	<del>\$0.01014</del> \$0.01141	\$25	\$0.0015	\$0.0015	--
Commercial/significant industrial discharger	<del>\$0.01550</del> \$0.01705	\$25	<del>\$0.01014</del> \$0.01141	\$25	--	--	<del>\$0.00345</del> \$0.003911

1. The monthly sewer charge for the months of May, June, July and August will be capped at an amount not to exceed the average of the water usage during the months September through April for Single family and Low-income single-family residential customers only.

2. Facility Repair and Replacement: Funds generated to repair and replace utility capital infrastructure.