



# CITY OF NORTH POLE *Alaska*

## REGULAR CITY COUNCIL MEETING Monday, November 5, 2012

**Committee of the Whole – 6:30 p.m.  
Regular City Council Meeting – 7:00 p.m.**

### **COUNCIL MEMBERS**

Richard Holm	488-1776
Sharron Hunter-	488-4282
Thomas McGhee	455-0010
Derrick Nelson	490-2446
Michelle Sikma	378-5778

### **MAYOR**

Bryce Ward – 488-7314

### **CITY CLERK**

Kathy Weber, MMC 488-8583

1. Call to Order/Roll Call
2. Pledge of Allegiance to the US Flag –
3. Invocation
4. Approval of the Agenda
5. Approval of the Minutes
6. Communications from the Mayor
  - *Reorganization of Council*
7. Council Member Questions of the Mayor
8. Communications from Department Heads, Borough Representative and the City Clerk
9. Ongoing Projects Report
  - Santa's Senior Center Kitchen Renovation – Public Comment

**10. Citizens Comments (Limited to Five (5) minutes per Citizen)**

**11. Old Business**

- a. Request Confirmation of Appointment of Hank Bartos to the Interior Alaska Natural Gas Utility (IANGU) Board

**12. New Business**

- a. Liquor License Renewal for Pagoda Restaurant
- b. Request for 3<sup>rd</sup> Quarter Bed Tax from North Pole Community Chamber of Commerce
- c. Request for 3<sup>rd</sup> Quarter Bed Tax from Christmas In Ice
- d. Request for 3<sup>rd</sup> Quarter Bed Tax from North Pole Economic Development Corporation
- e. Appointment of Administrative Hearing Officer for NPPD
- f. Approval of 2013 Heating Fuel Bid to Northland Fuel & Energy
- g. Accept The Flint Hills Resources North Pole Refinery Industrial Force Sewer Main as Substantially Complete
- h. Ordinance 12-23, An Ordinance Establishing the 2013 Budget and Levying the Mill Rate
- i. Resolution 12-24, A Resolution of the North Pole City Council Designating City Officials Authorization to Sign on City of North Pole Accounts

**13. Council Comments**

**14. Adjournment**

*The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$5.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.*

**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, October 15, 2012 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Isaacson called the regular City Council meeting of Monday, October 15, 2012 to order at 7:00 p.m.

***There were present:***

**Mr. Holm  
Ms. Hunter  
Mr. Jones  
Mr. McGhee  
Mr. Nelson  
Mr. Ward  
Mayor Isaacson**

***Absent/Excused***

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

**Led by Mayor Isaacson**

**INVOCATION**

**Invocation was given by Councilman Ward**

**APPROVAL OF AGENDA**

**Mr. McGhee moved to Approve the Agenda of October 15, 2012**

**Seconded by Mr. Jones**

**Discussion**

None

**Mr. McGhee moved to consent the following items on the agenda:**

**New Business**

- a. North Pole City Council declares council seat vacant*
- b. Authorization for travel expenses to attend Alaska Municipal League Newly Elected Officials Seminar and Annual Conference November 12 – 16, 2012*
- c. Authorization for City Clerk to Attend the Alaska Association of Municipal Clerks Conference in Anchorage from November 9 – 12 and AML November 13 – 16, 2012*
- d. Recommendation for Extension of Snow Plowing Contract for Winter 2012-2013 Season*

**Seconded by Mr. Jones**

**Discussion**

None

**On the amendment**

**PASSED**

**YES –7-** Ward, Holm, Hunter, Jones, Nelson, McGhee, Isaacson

**NO – 0**

**Absent- 0**

**On the main motion as amended**

**PASSED**

**YES –7-** Ward, Holm, Hunter, Jones, Nelson, McGhee, Isaacson

**NO – 0**

**Absent- 0**

**APPROVAL OF MINUTES**

**Mr. Jones *moved to* Approve the minutes of October 1, 2012**

**Seconded by Mr. McGhee**

**Discussion**

None

**PASSED**

**YES –7-** Ward, Holm, Hunter, Jones, Nelson, McGhee, Isaacson

**NO – 0**

**Absent- 0**

**COMMUNICATIONS FROM THE MAYOR**

Thank you for the honor and privilege of serving you these past six years (actually twelve years when you include my six years as a Councilmember). I am leaving the City in good shape and in good hands Staff morale is good, and the Department Heads are top notch. The budget is balanced; City services are at a high level of proficiency and cost less than equivalent services elsewhere in the borough; the Utilities are well run and have had over \$23 million invested in re-building the system, meaning sewage is no longer backing up into homes, business interests are protected with reliable sewer and water; a new Utility Garage, valued at over \$1.2 million, is being completed; roads have been repaved and ditches re-opened; beautification efforts make North Pole attractive place to live in, visit and return to over and over. North Pole has been the focal point of numerous national and international television shows, including HGTV's "Top

Ten Christmas Towns”, Travel Channels’ “Extreme Cities”, and Food Network’s “Diners, Drivers, & Dives” as well as specials that have aired repeatedly in Europe, Asia, and Australia! Best of all, most everyone tells me how they enjoy being in North Pole! I am delighted by all the positive feedback. The improvements throughout the City have been accomplished by quality employees and an army of volunteers and organizations who have contributed time, money, great ideas and a spirit of cooperation. If I started thanking everyone and every group, I would miss some, so thank you to all, employees, residents, and area volunteers who have helped the North Pole Community Chamber of Commerce man the Visitor’s Center, produce 40 years of Winter Festivals, Candle Lighting Ceremonies, and Tastes of North Pole. Thank you to those who have helped North Pole Economic Development Corporation who helped birth a number of events, including the North Pole Christmas In Ice, the North Pole Sled Dog Championships and in February, 2013, bringing the International Federation of Sled Dog Racing World Championship to North Pole! NPEDC also picked up the Christmas Lighting Contest and upped the prize money; NPEDC is working on ways to attract new investments to North Pole. Thank you to the tireless efforts of the volunteers who bring ice to life every December during the North Pole Christmas in Ice—this year, for IFSS, I hear the Ice Park will be open in February and March! Thank you to those who make New Year’s Eve a time for celebration in North Pole with the Countdown of the Snowflake Drop—each year this event has gotten more spectacular with hundreds of people braving the elements to enjoy a time of community togetherness while bringing in the New Year! Thank you to the North Pole Lions who have made North Pole a destination with the annual Cruis’n with Santa each May; and the Moose Lodge that is always helping during the Mayor’s Labor Day Volunteer Appreciation Picnic, which wouldn’t happen without the creative talent of Lydian Nelson and her army of volunteers. I have to say thank you to Leon LaSalle who promised me one year to help resurrect the old style fun and games for the Summer Festival—an event that expanded from a parade to include the Elf Run, the midway activities now located at the old Santaland RV location, and ended up helping me all six years; and Nancy Uptgraft who has been the unseen hand behind a lot of our activities, helping me get things done that would otherwise not get done. And Flint Hills Refinery that has given the primary sponsorship money for the Summer Festival for the past five years!

But now I’m name dropping and would like to say thank you to so many more deserving individuals and businesses, large and small who have donated gifts and money and have participated in so many events. Several Churches in the area are always lending a helpful hand, not just to people in need but have made great events for the public to participate in, like Lord of Life Lutheran who puts on my favorite dinner of the year—the Scandinavian Smorgasbord (ah, the great taste of lutefisk and krumkake!); the semi-annual celebrations for Thanksgiving and Christmas travels between churches, the Easter /Resurrection Sunday Celebration is a combined Church-Community event, as is the North Pole National Day of Prayer Breakfast held at the New Jerusalem Church of God In Christ. Again, I don’t want to leave any church out, but say thank you to all the congregations that add so much to the betterment of our community in many ways! And other civic groups get in the mix: The North Pole Rotary Club developed the skateboard park and then put in basketball courts, dozens of businesses; the Friends of the North Pole Library have been out fundraising and have done a yeoman’s job helping make the dream of a new library a reality—we should see ground breaking in 2013! Both the Army, Air Force, and Air National Guard is well represented in North Pole, thank you to all the personnel who have been such an active part in making North Pole a truly great place to live—proving that it doesn’t take years to become a productive member of the North Pole community!

Next year, the City will have new sidewalks and expanded street shoulders to make getting around town safer, that will be especially valuable on Santa Claus Lane and St Nicholas Drive (all the way from Santa Claus Lane to Dawson Road!); 5th Avenue is going to be resurfaced and old sewer lines will receive a \$3.9 million lining to extend their life and prevent water from seeping in and from escaping, which will help extend the life of the Waste Water Treatment Plant which will be completing a \$500,000 study which will yield design and bid documents for a new \$21 million facility that will utilize the existing footprint—a project for the new Mayor and Council to complete! And helping to make energy costs affordable, we should see the construction of large natural gas storage tanks within the next year or two across from the Flint Hills Refinery and GVEA complex. All in all, I hope you can feel with me a sense of pride in North Pole, in our dedicated staff and community residents, and feel hope and great expectation for the future. The City will be in good hands with the new Mayor, Bryce Ward. I have seen him to be diligent in his communication with staff, his desire to learn, and in his ability to be focused on his commitments. He will be a good manager and advocate for the City—but it takes all of us working together to help him be a great mayor!

Once again, I want to thank everyone who has helped me become a better mayor and a better man. Thank you to key personnel, like City Clerk Kathy Weber, Director of City Services Bill Butler, City Accountant Lisa Vaughn, Fire Chief Buddy Lane, Police Chief Steve Dutra, and the ladies of City Hall, Tricia Fogarty and Marilyn Zrucky who are the smiling faces you see when you come in to City Hall or the pleasant voices on the phone when you call. And thank you to my five kids who grew up sharing their dad with the City—I hope they will also dedicate themselves to their communities wherever their paths are directed. God bless each of you, the best days for you and North Pole are still to come!

- **United Way presentation by Karen Lidster**
- **Presentation by North Pole Fire Dept. – Kyle Green**
- **US Army Update – Col. Mark Frietag**
- **Student of the Month – Ethan Unger- NPE**
- **Recognition of 2012 City of North Pole Election Board**

**Mr. Jones** *moved to Certify The October 2, 2012 City Of North Pole Municipal Election*

**Seconded by Mr. Nelson**

**PASSED Unanimously**

- **Oath of Office for Newly Elected Officials**
  - \*Michelle Sikma – Council member*
  - \*Sharron Hunter – Council member*
  - \*Bryce Ward – Mayor*

- **Community Reception**

**Mr. Jones** *moved to suspend the rules for 20 minutes*

**Seconded by Ms. Hunter**

**PASSED Unanimously**

Mayor Isaacson called the meeting back to order at 8:42 p.m.

**Communications from Department Heads, Borough Representative and the City Clerk**

**Police Department, Chief Dutra**

- Advertisement for the Hearing Officer went out last week.
- New carpet and flooring has been completed at the NPPD and new desks should be here next week.
- The filing cabinets will be here next week for the NPPD and Utility.
- Homeland Security grants were received and the department will be getting an amplifier for radio system. This is a \$90,000 project.
- New patrol car is in Anchorage.
- Hiring process is as tight as ever and the department is pushing on. Getting applicants from across the United States.
- He encouraged the public to drive carefully and as they have responded to a lot of accidents today.
- NPPD donated a laptop to Public Works.
- Thanked Mayor Isaacson for years of service and leadership.
- Welcomed new mayor and council members.

**Fire Department, Chief Lane**

- Congratulated the newly elected officials and those leaving.
- Great presentation by Kyle Green, the NPFD has a wonderful caliber of employees and are making a huge difference.
- New employee hired today, Jesse Stern. Mr. Stern has worked part time in the past and is dedicated to the fire department and residents
- Preparedness fair at the mall was held two weeks ago and was a success.
- Attended Homeland Security Preparedness conference in Anchorage. He attended 4 of the 7 classes required for Fire Chiefs to attend for grant funding. Received \$128,000 in grant funding.
- All council members must complete their NIMS in order for the City to be in compliance with Homeland Security grants.
- EOC training will be happening and hopefully completed by spring 2013.
- October is fire safety month.
- The firefighters ball was held this past weekend.
- NPFD was selected as Fire Protection Program of the Year.
- Fire and Life Safety Educator of the Year was Kyle Green.
- Fire Chief of the Year was Chief Bryan Lane of NPFD.
- Fire department enjoyed working under Mayor Isaacson's leadership.

**Accountant, Lisa Vaughn**

- Sept 30<sup>th</sup> financials were handed out to council members.
- Copy of budget and October financials.
- Attended conference in Salt Lake City for Caselle, the City financial software.
- Finished working on ASHO grant for Police Dept.

**Director of City Services, Bill Butler**

**Building Department**

- Foundation only permit issued

**Public Works**

- Gravel truck is in for maintenance-hydraulic failure.
  - Searching for a private contractor to gravel roads to gravel roads for this snow event
- Beautification
  - Christmas lighting displays installed in roundabouts last week
  - Benches, trash cans, planters and wheel stops should start to be removed this week to protect them from snow plowing
- Snow plowing contract extension before Council on October 15
- Summer hires completed their work with the City

**Utility Department**

- Ballot questions related to purchasing emergency generators received positive vote in the municipal elections
- Utility Garage Project
  - Substantial completion inspection occurred today
  - Garage determined to be substantially complete
  - Minor items to be completed; Utility will not move in to garage before Monday, October 22 to permit final work to be completed
- Flint Hills Resources is proceeding with construction of industrial sewer force main
  - Sewer main connected to lift station and is carrying waste water flow to treatment works
  - Abandoning in place old sewer main
    - \* Emptied main of waste water
    - \* Utility removed pumps from two lift station that will no longer be needed (brings total number of active lift from 15 to 13 lift stations)
    - \* Pumps at the H&H lift station (serves industrial park) appear to be operating better with new sewer main than they did with former main
  - Flint Hills is working to request City accept new sewer main at the November 5 City Council meeting
- Authorization to accept \$2.5 million sewer lining and manhole repair Municipal Matching Grant is before Council this evening



- Released a request for cost proposal to appraise School Trust Land adjacent to the waste water plant
  - Two plots of land: eastern plot—5 acres; southern plot—25 acres
  - City must pay fair market value for the land
  - Land must be appraised before can make a realistic determination if it is financially feasible to budget for purchase of the land

### **City Clerk**

#### **City Clerk/HR Manager Report to Council– October 15, 2012**

### **City Clerks Office**

- This past week the finance department was out of the office attending the Caselle training in Salt Lake City. If you called City Hall and were put to voice mail it was because we were short handed and probably handling customer at the front counter. Everyone is back in the office and we are at full strength again.
- I have raffle tickets again this year for the Alaska Association of Municipal Clerks conference. This year the tickets are \$20 and we have one prize package that includes the following items: \$1,500 in Alaska Airlines gift certificates, ipad, 2 round trip tickets from Anchorage to Seward on the Alaska Railroad, Admission tickets for 4 to the Alaska SeaLife Center in Seward, \$250 cash. All proceeds benefit the AAMC Education Fund. We accept cash or credit card.

### **ONGOING PROJECTS**

Christmas In Ice – Michelle Sikma

Ms Sikma stated that the park will be open from December 1 – January 6. They are in need volunteers for the ice harvest.

### **CITIZENS COMMENTS – 5 Minutes**

- None

### **OLD BUSINESS**

#### **ORDINANCE 12-22, AN ORDINANCE AMENDING THE 2012 BUDGET**

Mayor Isaacson introduced the 1<sup>st</sup> reading of the amended budget.

### **Public Comment**

Buzz Otis, NPEDC, Executive Director

Mr. Otis stated that they will be meeting with Senator Begich on November 12<sup>th</sup> from 5:30 – 7:00 p.m. He encourage council to support the \$20,000 in the amended budget for the International Sleddog races. He said that there is a lot of work to be done. They are trying to raise \$400,000. He said that they had come to council this past year and asked for support as it is a big effort and they need funding to move this forward. Mr. Otis said that this is a great

opportunity for community and will attract people to the community to buy at restaurants, stores, stay at our hotel, etc. And like Christmas in Ice, they need a lot of volunteers.

Karen Lane, Arctic Winter Games, General Manager

Ms. Lane gave an update on the Arctic Winter Games. The lighting at NPMS is not sufficient and the badminton has been relocated to North Pole High School and wrestling will be at NPMS. This week the Interior Arctic Winter Games Committee will be in town to look at the venues. Buses will bring athletes to North Pole and there will be free buses to venues and other participants will be able to come out here. They are working on free buses from the FNSB. Today the AWG reached at small goal and went over \$400,000 raised. There will be a reception at the UAF museum on Thursday, October 25<sup>th</sup>.

**Mr. Jones *moved to Approve Ordinance 12-12, An Ordinance Amending The 2012 Budget***

**Seconded by Mr. McGhee**

**Discussion**

Mr. Holm spoke against the speculation in land. The council has Chose to put money in a safe haven and this is not a safe haven, it is a gamble and no place on this council to consider.

Ms. Hunter said she has difficulty with this item and that it sets a precedent and doesn't feel comfortable with it. She felt it may be a good investment for someone in the community and furthering a theme for our city but doesn't feel the city is in a good position to purchase it.

**Mr. Jones *moved to Amend Ordinance 12-22, An Ordinance Amending The 2012 Budget by moving \$3,000 from the NPPD budget from line 22 to line 24.***

**Seconded by Mr. Ward**

**Discussion**

None

**PASSED**

**YES – McGhee, Holm, Ward, Jones, Hunter, Nelson, Isaacson**

**NO – 0**

**Absent - 0**

**Discussion on the main motion as amended**

Mr. Jones said that we need to keep in mind the funding for Arctic Winter Games and NPEDC – International Sleddog Races and not the land acquisition.

**Mr. Jones *moved to Delete Line Item 35- Land Acquisition, \$54,000- From The Administration Budget***

**Seconded by Ms. Hunter**

### **Discussion**

Mr. McGhee said the property is being sold for less than half of what it is assessed for. He said this community was started by the Davis family and invested in property to rent to the military. He felt there was no reason that the city can't buy it and use it for a community center. He said that Arctic Winter Games and the International Sleddog Races will not give a return like the property.

Mr. Ward said it's interesting and has big concerns with it. For the city to speculate on land isn't good business. There is no money set aside for this and we would be pulling from our general fund to purchase it. With the concerns of Eielson, we need that liquidity and it's not a question of whether it's an asset but is it in the plan for our future. He felt it was not a good time as it will tie up assets. He is speaking in favor of the amendment.

Mr. Nelson agreed with Mr. McGhee and felt it was an opportunity for the City to develop and accomplish one of the projects the City is wanting to do.

Ms. Hunter said the University of Alaska was granted land by the state to use as they needed and it is a different situation than what was before them tonight. She felt that the council leaning toward special treatment to one individual and that it could set precedence in the future if something like this were to come up again they would be put in a difficult situation. She stated that she was uncomfortable with this request.

Mayor Isaacson spoke of Seattle and the land leasing that they have done. He said that in the future storage tanks will be built for natural gas in North Pole and land will be more valuable. He said that short term, this would be a better return than a CD and that this isn't favoritism and that it is being offered to the City for ½ the assessed value.

Mr. Jones said that Mr. McGhee was absolutely right but his history of North Pole was off. He stated that the Lane property was owned by the Miller family, who couldn't sell it, and was given to the Lane's. He felt it was a great investment, in a bad spot, but doesn't think the city should invest in it because of the overall plans elsewhere.

Mr. Holm reiterated what Mr. Jones and Ms. Hunter. He felt this was not a good investment and that the land was undesirable, Ms. Lane can't sell it, and she wants to get out of the tax roll. He felt the City would be in the same situation. This is not a liquid asset that the City would have. He commented that if we were floating in money it would be one thing but the City doesn't have a reserve fund and tying up assets that would come back and bite them. He was against the purchase.

Mr. McGhee said that the map he had showed the property bordering 8<sup>th</sup> and 5<sup>th</sup> street and didn't see that as an undesirable location since that was the main street of North Pole. He empathized that thinking of the future and the probability of a community center as giving to the city. He stated that he has been on the council for 14 years and council has grown the police & fire, but he doesn't know of any new parks and hasn't seen any improvements in his neighborhood. He would like to look to the future and think of a community center. The city could re-divide the lots and make it more attractive and use it ourselves for a community center. He didn't believe that the City was financially strapped and in the hole and that the City couldn't afford to

purchase this property. He stated that the City is willing to give \$30,000 to get their name out their more and this is for the future of our City.

*On the motion to delete line item 35 – acquisition of land for \$54,000*

**PASSED**

**YES – 3 - Holm, Ward, Hunter**

**NO – 4 - Jones, Nelson, McGhee, Isaacson**

**Absent – 0**

**Mr. Jones moved to Suspend The Rules To 10:30 p.m.**

**Seconded by Mr. McGhee**

**Discussion**

None

**PASSED Unanimously**

**On the main motion as amended**

**PASSED**

**YES – 5 – Jones, Hunter, Nelson, McGhee, Isaacson**

**NO – 2 – Holm, Ward**

**Absent – 0 –**

**NEW BUSINESS**

**REQUEST CONFIRMATION OF APPOINTMENT OF HANK BARTOS TO THE INTERIOR ALASKA NATURAL GAS UTILITY (IANGU) BOARD**

Mayor Isaacson asked the council to confirm the appointment of Hank Bartos to the IANGU board. He took issue with the FNSB report, in that he has been asked to go ahead and designate their appointees even though it doesn't get constituted until the middle of November. Even though our rep doesn't have a vote but will still be on the board as an inactive status at that point, but a participating voice.

**Public Comment**

Ron Therriault, 2578 Noatak St, North Pole, AK

Mr. Therriault spoke in favor of the appointment of Hank Bartos from the Lowell Group. He felt Mr. Bartos was qualified and that the City of North Pole didn't have time to waste.

Paul Brown, 1807 Christine Dr. North Pole, AK

Mr. Brown stated that he would be traveling with Mr. Bartos to visit with the Governor in Anchorage and echoed Mr. Therriault's comments. He has respect for Mr. Bartos who has an ability

to bring people together from diverse backgrounds. Mr. Brown encouraged council to accept the nomination.

Buzz Otis, 604 St. Nicholas Dr., North Pole, AK

Mr. Otis supports Mr. Bartos to be one of the board members and felt it was good to have a checks and balance. He said that Mr. Bartos thinks outside the box and will be one that asks the tough questions.

Hank Bartos, 3514 Hoonah, North Pole, AK

Mr. Bartos thanked the previous three speakers. He thanked Mayor Isaacson and said that he has attended many of the Lowell meetings and is 100% certain that he will be representing this community in the legislature. He understands the conundrum that the council is in by having a Mayor. Mr. Bartos stated that he would make a commitment to the new Mayor that if after an interview and after he report to him what has taken place, if he can find someone better to take his place, he will resign the position. Mr. Bartos said he is a property owner in North Pole, has lived in the North Pole area for 30 years, his wife is a school teacher at NPMS and he is president of the North Pole Rotary Club. He said that as far as land acquisition in North Pole, he spent over 16 yrs on the assembly, he saw the FNSB and City of Fairbanks acquire foreclosed property and that the City of North Pole can do that too. Mr. Bartos stated that the word on the street is that mayors are going to start nominating and start setting up the structure and North Pole needs to be at the table so the vital interest of the community are served. He asked the council for their support and promised to come to council meetings and brief the council.

**Mr. Jones *moved to* Confirm Hank Bartos to the IANGU Board for the City of North Pole**

**Seconded by Mr. McGhee**

**Discussion**

Mr. Ward asked council, as the incoming Mayor, to let him make the recommendation for this position. He stated that he doesn't necessarily disagree with Mr. Bartos who might be the individual who might best represent the community, but give him the opportunity to seek and make sure of it and asked council to postpone it. He said that looking at the FNSB ordinance, they wouldn't be making their appointments until November 15<sup>th</sup>.

**Mr. Holm *moved to* Postpone Until November 5, 2012**

**Seconded by Mr. Jones**

**PASSED**

**YES – 5 – Ward, Jones, Hunter, Nelson, Holm**

**NO – 2 – McGhee, Isaacson**

**Absent - 0**

**COUNCIL COMMENTS**

**Mr. Nelson** – encourage everyone to have a safe trip home and drive safely.

**Mr. McGhee** – thanked Mayor Isaacson for his time and dedication to the City in spite of the trials and tribulations that he was put up against. He always came out with a positive attitude. He thanked Mr. Jones and learned from Guy Sattley and Hank Bartos and got involved when he bought property here. One of the things that has frustrated him with the council is the lack of homework and council knows what's on the agenda and postpone because they need more time to think. He thanked Mr. Jones for the look to the future and his dedication to the constituents of North Pole. Mr. McGhee stated that the weather is extremely bad and took pleasure in teaching his students to be good drivers.

**Mr. Ward** – thanked Mayor Isaacson for his time and service to the City for the past 6 yrs as Mayor and the 6 years on council. He thanked Mr. Jones and other council members for doing their homework. He looks forward to tomorrow and his first day as Mayor and meeting with staff and touring the City to see how Mayor Isaacson has done things and any recommendations that he has. Mayor Ward said he is looking forward to the next 3 years.

**Mr. Holm** – thanked both for their service and said it was a pleasure most of the time working with them and welcomed Bryce Ward as the new mayor and stated that the better man won and gives him all his support.

**Mr. Jones** – thanked all the council members and Mayor for serving with them. Thanked Mayor Isaacson for his service and welcomed the new mayor. He said there is a learning curve and said he would do a good job and that he will be out there watching. Thanked Mr. Butler for his work and fielding questions. He thanked Ms. Vaughn for her time and stated that he will be around. Mr. Jones also thanked Chief Lane, NPF, and said it had been a pleasure being with the Itadori group and looks forward to the future. He welcomed Chief Dutra aboard as the new Police Chief and thanked him for fielding questions and appreciated the officers going through the neighborhoods. He also thanked Kathy Weber, City Clerk, for keeping the council in line and all her hard work. He said she is the glue that keeps the council together. Mr. Jones asked everyone to volunteer for Christmas In Ice and expects to see Mayor Ward at all the events. He looks forward to seeing how things go with new council and will be watching. He looks forward to being a citizen and asked the council to listen to their constituents and hear their voice. He welcomed Michele Sikma to the council and sees great things in the future. He thanked the council for allowing him to be here and said the future looks bright.

**Ms. Hunter** – was moved by Kyle Greens presentation and that when he goes on his next trip that she would probably be approaching her church to contribute to that cause and maybe other councilmember's would be willing to help support this cause. She voted tonight in support of our new mayor and encouraged him to consider Hank Bartos. She said there were strong points made by various members of our community and she would like to see someone from Lowell group to represent us. Ms. Hunter thanked the mayor and said that she was here for the roller coaster ride and he came out of it with a lot of grace wished him good luck in future endeavors. She commented that she will miss Mr. Jones and his gracious way he speaks to the public, the kudos's that he gave to everyone, and thanked him for his service to the community.

**Mayor Isaacson** – is looking forward to the new Mayor and stated that he is a man of conviction and will take good council from the people that he serves. Mayor Isaacson also stated that he has

all the confidence in him.

**ADJOURNMENT**

**Mr. Jones adjourned the meeting at 10:30 p.m.**

**Seconded by Mr. McGhee**

The regular meeting of October 15, 2012 adjourned at 10:30 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, October 15, 2012.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk

125 Snowman Lane  
North Pole, Alaska 99705  
(907) 488-8593  
(907) 488-3002 (fax)  
bill@northpolealaska.com

City of North Pole  
Director of City Services

# Memo

To: City Council  
From: Bill Butler  
Date: November 1, 2012  
Subject: Program report on Santa's Senior Center Kitchen Renovation Project

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The Santa's Senior Center Kitchen Renovation Project is majority funded by a Community Development Block Grant. One of the grant requirements is to have a public meeting during the course of the project to allow public comment. I thought it would be beneficial to combine a report to the City Council in conjunction with the public meeting to provide greater exposure for the project.





**Santa's Senior Center Kitchen  
Renovation Project**



**Range and ventilation system prior to renovation**



**Electric griddle used at Senior Center**



**Non-vented ventilation system before renovation**



Roof exhaust and air intake



Propane tank for range and make-up air heater



Ventilation hood




Ventilation hood (looking up)



## City of North Pole Office of the Mayor

125 Snowman Lane • North Pole, AK 99705  
Phone: 907-488-8584 • Fax: 907-488-3002

**Date:** October 15, 2012  
**To:** Council Members  
**Cc:** Kathy Weber, MMC  
**From:** Mayor Douglas W. Isaacson   
**RE:** ***Request Confirmation of Appointment of Hank Bartos to the Interior Alaska Natural Gas Utility (IANGU) Board***

---

In accordance with City Charter 3.4 (f) "(the Mayor) shall make all required appointments subject to confirmation by the Council," and the provisions of FNSB Ordinance No. 2012-52, Section 2, "Each city council shall have the right to confirm the appointment by their mayor of at least one member of the Board of Directors of the Utility," I am asking that you confirm the appointment of Hank Bartos to serve the initial appointment period on the to-be constituted IANGU Board, representing the interests of the City of North Pole.

Thank you.

# **Memo**

**To:** Council Members  
**From:** Mayor Ward  
**cc:** Kathy Weber, City Clerk  
**Date:** October 30, 2012  
**Re:** Appointment to IANGU

---

With much careful consideration I, Mayor Bryce Ward move to amend the motion and appoint Bill Butler as the North Pole representative to the Interior Alaska Natural Gas Utility board. Bill Butler has an impressive resume which includes operating and maintaining the public utilities owned and operated by the City Of North Pole. His expertise in the operation of a public Utility and his employment as the Director of City Services at the City of North Pole will prove to be a great asset to the North Pole community. His dedication to his work and professionalism will help ensure that North Poles best interests are considered in the creation and operation of IANGU.

## William H. Butler, Ph.D.

P.O. Box 85014  
Fairbanks, AK 99708

bill\_in\_alaska@yahoo.com  
(work) 907-488-8593; (home) 907-374-0880

### PROFESSIONAL EXPERIENCE

#### **CITY OF NORTH POLE, North Pole, AK**

*Director of City Services* (November 2007 to present)

- **Department head:** Manage Utility, Public Works and Permitting Departments.
- **Infrastructure development:** Acquired over \$14 million and oversaw an additional \$9 million of external funding to rebuild City utility infrastructure.
- **Federal permit management:** Administer City's waste water and storm water permits (Environmental Protection Agency/Alaska Department of Environmental Conservation).
- **Permit officer:** Oversee construction permits and enforcement of building codes.
- **Facilities management:** Responsible for managing City's buildings.
- **Public policy:** Work with mayor, city council, state legislators and state executive department personnel to promote City interests.

#### **UNIVERSITY OF ALASKA FAIRBANKS, COOPERATIVE EXTENSION SERVICE, Fairbanks, AK**

*Associate Director* (September 2003 to July 2007)

- **Agency administration:** Managed the agency's business and communications functions. The business office managed an annual budget of over \$7.5 million and the communications unit managed the agency's publications, website and marketing.
- **Planning:** Coordinated development of five-year federal Plan of Work
- **Personnel:** Responsible for oversight of human resource unit for approximately 100 faculty and staff.
- **Budgeting:** Streamlined the annual budget preparation process and promoted budget transparency.
- **Fund development:** Implemented the agency's first annual fundraising campaign and promoted solicitation of local community funding.
- **Marketing:** Restructured the communications unit to better market the agency.
- **Accountability:** Implemented a web-based faculty data management system
- **Advisor:** Advisor to the director on major activities affecting the agency's operations and activities.

#### **CORNELL COOPERATIVE EXTENSION ASSOCIATION OF JEFFERSON COUNTY, Watertown, NY**

*Executive Director* (June 1997 to May 2001)

- **Agency administration:** Chief administrator for 501c3 county Extension program that provided informal education in agriculture, natural resources, youth development, health, nutrition and human development for a county of 115,000.
- **Budgeting and fiscal management:** Managed the agency's \$2 million annual budget and promoted acquisition of additional resources from grants and fees to ensure financial security and growth.
- **Public relations:** Served as liaison between the agency and its audiences in county government, the community, Cornell University, and funders.
- **Employee supervision:** Supervised a professional staff of 45 and seasonal staff of 30.
- **Board management:** Provided support for a non-profit board of directors including recruitment, development, and evaluation.

#### **EAST TENNESSEE STATE UNIVERSITY, AREA HEALTH EDUCATION CENTER, Johnson City, TN**

*Executive Director* (September 1992 to May 1997)

- **Program start-up:** Started and administered a health professions education program to support recruitment and retention of health care professionals for rural communities.
- **Grant writing:** Generated \$4 million in grants from federal and private sources.
- **Board development:** Created community and advisory boards to help guide the agency's activities.
- **Budget oversight:** Managed the agency's \$1/2 million annual budget.
- **External relations:** Served as liaison between program and its audiences in community, university, and government.

**PENNSYLVANIA GENERAL ASSEMBLY, CENTER FOR RURAL PENNSYLVANIA, Harrisburg, PA**  
***Interim Director*** (July 1991 to May 1992)

- **Agency administration:** Managed a rural public policy and development agency that awarded over \$400,000 annually in research and rural development grants.
- **Budgeting:** Managed the agency's \$750,000 annual budget.
- **Business and technical writing:** Wrote technical reports, briefing papers and marketing materials.
- **Government and public relations:** Represented the agency to state and local legislators, government officials, and the public.

***Director of Grants and Policy Analyst*** (October 1989 to September 1992)

- **Grant management:** Oversaw the annual awarding of \$400,000 in grants, marketed grants program, conducted grant-writing workshops, evaluated proposals, wrote contracts, and oversaw grantees.
- **Policy analysis:** Analyzed and interpreted legislation and technical materials and wrote policy papers.

**THE PENNSYLVANIA STATE UNIVERSITY, State College, PA**

*Peace Corps Recruiter/Graduate Assistant* (July 1986 to August 1989)

*Research Coordinator, Fund Development Campaign* (October 1984 to July 1986)

**U.S. PEACE CORPS, Cameroon West Africa**

*Fisheries Extension Agent* (May 1979 to September 1981)

**COMMUNITY AND PUBLIC SERVICE**

**Governor's Council for the Homeless**, Board member (2008 to 2010)

**Adult Learning Programs of Alaska**, Board member (2009 to 2011)

**Fairbanks Metropolitan Area Transportation System**, Preventive and Technical Committee member

**Fairbanks Storm Water Advisory Committee**, Committee member

**EDUCATION**

**Ph.D., Agricultural and Extension Education; GPA 4.0**

**The Pennsylvania State University, College of Agriculture, 1989**

Dissertation research: Public policy decision making by county legislators as it affected Cooperative Extension in Pennsylvania.

**M.A., Education Theory and Policy, GPA 4.0**

**The Pennsylvania State University, College of Education, 1984**

Thesis research: History of the Peace Corps

**B.S. Biology, GPA 3.2**

**The Pennsylvania State University, College of Science, 1978**

Minor: Freshwater ecology

**Teacher Certification**

**The Pennsylvania State University, College of Education, 1983**

Certified Biology and General Science teacher

**RULE Leadership Training Program, 1988**

**The Pennsylvania State University, College of Agriculture**

Penn State Extension sponsored two-year leadership training program

Sponsored by: Mayor Isaacson  
Councilman McGhee  
Councilman Nelson  
Councilman Jones  
Councilwoman Hunter

Introduced & Advanced: August 20, 2012

Postponed to the meeting of October 1, 2012; September 4, 2012

Passed: October 1, 2012

**CITY OF NORTH POLE  
ORDINANCE 12-18**

**AN ORDINANCE APPROVING THE TRANSFER OF NATURAL GAS UTILITY  
POWER TO THE FAIRBANKS NORTH STAR BOROUGH**

**WHEREAS**, Article X, Section 13, of the Alaska Constitution and Alaska Statute 29.35.310 authorize a home rule city in a second class borough to transfer to the borough any of its powers or functions; and

**WHEREAS**, the Fairbanks North Star Borough desires to create an area-wide natural gas utility, the purpose of which is to provide affordable natural and/or manufactured gas to the largest number of people in the borough in the shortest amount of time; and

**WHEREAS**, the Council believes that there is an urgent need for affordable natural gas in the Fairbanks area; and

**WHEREAS**, the Council has reviewed the Borough's proposed ordinance that would create this utility and provide for its management and supports the provisions, conditions and safeguards contained in that ordinance,

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF NORTH POLE, ALASKA**, as follows:

**Section 1.** The City of North Pole transfers to the Fairbanks North Star Borough its power to own and operate a natural gas utility.


**Section 2.** Transfer of this power is conditioned upon (INSERT ANY CONDITIONS ESTABLISHED BY COUNCIL).

**Section 3. Effective Date.** This ordinance shall be effective at 5:00 p.m. on the first City business day following its adoption.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 1<sup>st</sup> day of October, 2012.

  
\_\_\_\_\_  
Douglas W. Isaacson, Mayor

**ATTEST:**

  
\_\_\_\_\_  
Kathryn M. Weber, MMC  
North Pole City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Zane Wilson, City Attorney

YES: 5 – Jones, Hunter, Nelson, McGhee, Isaacson

NO: 2 – Ward, Holm

Absent: 0

**ORDINANCE NO. 5895 AS AMENDED**

**AN ORDINANCE APPROVING THE CONDITIONAL TRANSFER OF  
NATURAL GAS UTILITY POWER TO THE FAIRBANKS NORTH STAR  
BOROUGH**

**WHEREAS**, the need for energy cost relief is paramount for all residents of Interior Alaska, and past efforts to solve the problem have been unsuccessful; and

**WHEREAS**, the construction of a natural gas pipeline from the North Slope to utilize the stranded gas is a fundamental infrastructure need for the State of Alaska that is long overdue; and

**WHEREAS**, constructing liquefied natural gas ("LNG") processing facilities on the North Slope and trucking gas to Fairbanks is the most promising short term solution since a gas pipeline is still years away; and

**WHEREAS**, Flint Hills Resources and Golden Valley Electric Association are jointly working on the construction of an LNG facility that will produce 9 billion cubic feet ("BCF") per year leaving only approximately 2 BCF/year potentially available for space heating; and

**WHEREAS**, Fairbanks Natural Gas is also planning a North Slope LNG facility that will produce up to 7 BCF/year for space heating needs through an expansion of its existing natural gas distribution system; and

**WHEREAS**, the Fairbanks North Star Borough is proposing the creation of an Interior Alaska Natural Gas Utility ("IANGU") to explore available public-private partnership options; creation of this utility would require the City of North Pole and the City of Fairbanks to transfer powers to the Borough; and

**WHEREAS**, the Borough does not currently have the legal authority to create such a utility, but it may acquire that power on an areawide basis if the cities of Fairbanks and North Pole transfer their utility powers to the Borough by ordinance; and

**WHEREAS**, the City of Fairbanks has made several requests that have been incorporated into the Borough's draft implementing ordinance, including retention of all earnings by the utility financially separating it from the Borough, a change in board member makeup which gives each municipality an appointment to the utility board, and expansion of the "purpose" definition; and

**WHEREAS**, the City of Fairbanks has concerns about the creation of a public utility that could potentially compete with a private sector provider and views IANGU first as a facilitator, second as an implementing corporation that contracts, partners or joint ventures with private



companies, and third as a provider/competitor if services are not currently being provided or if the private entity is unwilling to provide them or will not do so in a timely manner; and

**WHEREAS**, the City of Fairbanks has a long history of running utilities and is very much aware of the difficulties associated with them and the challenges a board faces in controlling costs over a period of time, costs which could be greatly mitigated if the utility, rather than being an operating company, accomplishes its goals by contracting, partnering, and/or joint venturing with private industry, and

**WHEREAS**, the IANGU could be of utmost help by providing a conduit for low interest financing and grants available to public entities,

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF FAIRBANKS, ALASKA**, as follows:

**Section 1.** The City of Fairbanks transfers to the Fairbanks North Star Borough its power to own and operate a natural gas utility.

**Section 2.** Transfer of this power is conditioned upon the adoption by the Borough Assembly of an ordinance containing the provisions regarding the management organization as set out in the attached proposed Borough Ordinance No. 2012 - 52, including:

a. The City of Fairbanks and the City of North Pole shall each have the right to appoint one board member of the seven member board of directors.

b. Direct competition in an area covered by a Certificate of Public Convenience & Necessity by the Regulatory Commission of Alaska will not be initiated without approval of the City of Fairbanks by resolution. In the event such authority is given, IANGU is only authorized to operate via a contract with a non-governmental entity unless this option is not available.

c. Compensation of the IANGU Board of Directors shall not exceed compensation paid to the Assembly Members of the Fairbanks North Star Borough.

d. IANGU shall report its activities to the public on at least a quarterly basis.

e. To the extent the power is not exercised within three years from the date of this ordinance, the City of Fairbanks revokes the unexercised portion of this transfer of power. Any extension must be authorized by a new ordinance.

f. Should any grant funds awarded to the IANGU or awarded for gas utility projects be administered by the Borough, the fee for administering such grants (by either the IANGU or the Borough) may not exceed 0.25%.


g. During the term for which elected and for one year thereafter, no local elected municipal official may be directly or indirectly employed by the Utility in any paid position or nominated, elected or appointed to the Board if the Board was created or the salary, compensation, or emoluments of the Board were increased during the elected official's term of office. For the purposes of this subsection, the term "employment by the Utility" includes payment from any business entity that contracts with the Utility and any contractual or consulting arrangement between the Utility and with any business entity partially or wholly owned by the elected municipal official or in which the elected municipal official has an interest.

**Section 3.** That the effective date of transfer of power provided by this Ordinance shall be November 15, 2012.

  
Jerry Cleworth, City Mayor

AYES: Eberhart, Gatewood, Stiver, Matherly, Roberts  
NAYS: Hilling  
ABSENT: None  
ADOPTED: October 08, 2012

ATTEST:

  
Janey Hoyenden, CMC, City Clerk

APPROVED AS TO FORM:

  
Paul Ewers, City Attorney

1 By: Nadine Winters  
2 Luke Hopkins  
3 Diane Hutchison  
4 John Davies  
5 Karl Kassel  
6 Mike Musick  
7 Introduced: 09/13/12  
8 Advanced: 09/13/12  
9 Substituted: 10/11/12  
10 Amended: 10/11/12  
11 Adopted: 10/11/12  
12 Immediate Reconsideration  
13 Failed: 10/11/12  
14 Adopted: 10/11/12  
15

16  
17 FAIRBANKS NORTH STAR BOROUGH

18  
19 ORDINANCE NO. 2012-52  
20

21 AN ORDINANCE ACQUIRING AN AREAWIDE NATURAL GAS UTILITY POWER BY  
22 TRANSFER FROM THE CITIES OF FAIRBANKS AND NORTH POLE,  
23 ESTABLISHING THE INTERIOR ALASKA NATURAL GAS UTILITY AND PROVIDING  
24 FOR ITS MANAGEMENT  
25

26 WHEREAS, Article X § 13 of Alaska's Constitution authorizes a city  
27 located in a borough to transfer to the borough any of its powers or functions unless  
28 prohibited by law or charter; and  
29

30 WHEREAS, both the City of North Pole and the City of Fairbanks are  
31 home rule cities authorized to acquire, own and operate public utilities and to exercise  
32 all powers and functions necessarily or fairly implied in or incident to that purpose; and  
33

34 WHEREAS, Alaska statutes (AS 29.35.210(d), AS 29.35.300, and AS  
35 29.35.310) expressly authorize a second class borough, like the Fairbanks North Star  
36 Borough, to exercise on an areawide basis a power acquired by transfer from a city; and  
37

38 WHEREAS, it is in the best interest of the citizens of the Fairbanks North  
39 Star Borough to create an areawide natural gas utility empowered to ensure its citizens  
40 affordable access to natural gas and/or propane; and  
41

42 WHEREAS, an areawide natural gas utility will allow for tax exempt  
43 financing, access to governmental funding, and provide transparency of operations; and

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is underlined

Text to be deleted is [BRACKETED AND CAPITALIZED]

WHEREAS, the areawide natural gas utility, once established, can explore available public-private partnership options in order to operate in a businesslike, cost-effective manner.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. This ordinance is of a general and permanent nature and shall, except for sections 2 and 3, be codified.

Section 2. Approval of Transfer by Cities. The Fairbanks North Star Borough hereby accepts the transfer to the Borough by the City of Fairbanks and the City of North Pole of the power to acquire, own, and operate a natural gas utility. The Fairbanks North Star Borough recognizes that the cities have the right to revoke the unexercised portion of this transfer and that the City of Fairbanks has passed an ordinance revoking any unexercised portion of this transfer on November 15, 2015. For purposes of this ordinance, the power to acquire, own, and operate a natural gas utility includes, without limitation, the power to acquire, own and operate distribution, transmission, and transportation-related facilities and pipelines and conditioning facilities as well as all powers necessarily or fairly implied in or incident to that purpose. Such powers are intended to be broadly construed.

Section 3. Orderly Transition. The Fairbanks North Star Borough, in consultation with the Cities of Fairbanks and North Pole, shall arrange for an orderly and equitable transfer of rights and other matters related to acquisition of the areawide powers.

Section 4. FNSB 1.02.050, acquired areawide powers, shall be amended to add the following (the Clerk shall provide the appropriate date):

9. Natural Gas Utility by transfer November 15, 2012.

Section 5. FNSB Code of Ordinances is hereby amended to add a new Title as follows:

Title 11. Natural Gas Utility

Chapter 11.01 Establishment of Utility and Management

11.01.010 Establishment. There is established the Interior Alaska Natural Gas Utility, the purpose of which is to facilitate if possible or provide, if necessary, affordable natural and/or manufactured gas to the largest number of people in the Fairbanks North Star Borough in the shortest amount of time except that direct competition in an area covered by a Certificate of Public Convenience and Necessity by the Regulatory Commission of Alaska will not be initiated without approval of the City of Fairbanks by resolution. The Interior Alaska Natural Gas Utility shall be a public corporation and an

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is underlined

Text to be deleted is [BRACKETED AND CAPITALIZED]

instrumentality of the Fairbanks North Star Borough. It shall be wholly owned by the Fairbanks North Star Borough but shall have a legal existence independent of and separate from the Borough. Interior Alaska Natural Gas Utility (IANGU) will function first as a facilitator, second as an implementing corporation that contracts, partners or joint ventures with private companies, and third as a provider/competitor if services are not currently being provided or if the private entity is unwilling to provide them or will not do so in a timely manner.

**11.01.020 Application of Laws.** The Utility shall, as a public corporation, comply with the Open Meetings Act and other applicable state laws. Borough ordinances not of general public application shall apply only as specified herein or as specifically made applicable in any adopted ordinance. Ordinances not of general public application include the procurement code, the personnel ordinance and the ordinance requiring a vote for revenue bonds.

**11.01.030 Management.**

A. There is hereby created a seven member independent and non-partisan Interior Alaska Natural Gas Utility Board of Directors who shall oversee the work necessary to achieve the purpose of the Utility which specifically may include management and operation of a natural gas utility. Board member compensation shall not exceed the compensation paid to Assembly Members. The Board shall annually elect a chair and may elect other officers from among its members. The Board shall have the authority to adopt and amend bylaws subject to assembly approval. The Board shall report to the Assembly at least quarterly and shall provide an annual report which must include financial statements audited by independent outside auditors. These reports shall be available to the public.

B. The initial appointments to the Board shall be made as follows: three by the Borough Mayor, one by the assembly presiding officer, one by the City of North Pole and two by the City of Fairbanks, each confirmed by the respective governing body. Appointments shall be made for staggered terms (in a manner that ensures each city has an appointment on the board) with two members serving for two years, two serving for three years and three serving for four years with their terms ending when their successors are elected or appointed. Upon the expiration of the first four initial appointed terms of office, their successors shall be elected at large by the voters of the Fairbanks North Star Borough. Upon expiration of the last three initial appointed terms, their successors shall be appointed, one by the Borough Mayor, one by the City of North Pole Mayor and one by the City of Fairbanks Mayor, each subject to confirmation by the respective governing body. After the expiration of their initial terms all shall thereafter serve a term of three years.

C. The Utility shall be independently managed and operated by the Board of Directors in accordance with prevailing industry practices and general standards common to utilities providing the same utility service. The Board, not the Fairbanks North Star Borough, shall oversee the management of the Utility and shall have the

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is underlined

Text to be deleted is [BRACKETED AND CAPITALIZED]

130 powers necessary or convenient to the management and operation of the Utility. The  
131 Borough intends that the Board shall have full authority respecting the Utility unless that  
132 authority is specifically withheld by law or ordinance. During its first year of operation  
133 the Board may request and use, at the discretion of the Mayor, available Borough  
134 resources such as staff and equipment. Thereafter, the Board may not utilize the  
135 resources of the Borough except as authorized by the Assembly. The fee for  
136 administering grant funds awarded to the Utility or awarded to the Borough for gas utility  
137 projects may not exceed 0.25%. The Board may contract or act only on behalf of the  
138 Utility and not on behalf of the Fairbanks North Star Borough. The Fairbanks North Star  
139 Borough shall not be liable for the debts or liabilities of the Utility without specific  
140 authorization by the Fairbanks North Star Borough Assembly. No general obligation  
141 bonds may be issued without voter approval. The Board shall maintain a separate  
142 account for the Utility which shall be kept and classified in accordance with uniform  
143 accounting standards generally prescribed for public utilities providing the same utility  
144 service. The Board may acquire and dispose of capital assets.

145 D. Manager. The Board of Directors may enter into contracts or other  
146 agreements to provide for the management and operation or any aspect thereof of the  
147 natural gas utility and shall have the authority to appoint a Manager which may be an  
148 individual or a private entity.

149 E. The Board shall have a separate capital and operating budget. Provided  
150 that total Utility annual budgeted revenues at least equal total annual budgeted  
151 expenses, no further Borough Assembly approval is required. If required, the Borough  
152 Assembly shall have approval only over the total budget amount and may not raise or  
153 lower any other line item. Earnings shall be retained by the Utility to enable the Utility to  
154 meet its purpose of providing affordable natural and/or manufactured gas to the largest  
155 number of people in the borough in the shortest amount of time.

156 F. During the term for which elected and for one year thereafter, no local  
157 elected municipal official may be directly or indirectly employed by the Utility in any paid  
158 position or nominated, elected or appointed to the Board if the Board was created or the  
159 salary, compensation or emoluments of the Board were increased during the elected  
160 official's term of office. "Indirectly employed" for purposes of this section means  
161 subcontracts with the utility, other payments from a third party arising from or related to  
162 a third party's contract with the Utility, or any other contractual or consulting  
163 arrangement between the Utility and a business entity partially or wholly owned by the  
164 elected municipal official or in which the elected municipal official has a substantial  
165 financial interest.

166  
167 Section 6. Effective Date. This ordinance shall be effective at 5:00 p.m.  
168 on November 15, 2012.  
169  
170

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is underlined

Text to be deleted is [BRACKETED AND CAPITALIZED]

171

PASSED AND APPROVED THIS 11<sup>th</sup> DAY OF OCTOBER, 2012.

  
Diane Hutchison  
Presiding Officer

ATTEST:

  
Mona Lisa Drexler, MMC  
Municipal Borough Clerk

172

173

Ayes: Davies, Sattley, Winters, Musick, Kassel, Hutchison

174

Noes: Dukes, Howard

175

Excused: Want

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be *added* is underlined

Text to be *deleted* is [BRACKETED AND CAPITALIZED]

125 Snowman Lane  
North Pole, AK 99705  
P: 907-488-8583  
F: 907-488-3002  
C: 907-388-2728  
Email: Kathy@northpolealaska.com

**City of North Pole  
Office of the City Clerk/HR Mgr**

# Memo

**To:** Mayor Ward & Council Members  
**From:** Kathy Weber  
**Date:** 11/1/2012  
**Re:** Renewal of Liquor License for Pagoda Restaurant

---

The City of North Pole has received a notice from the Department of Commerce, Community, and Economic Development, Alcoholic Beverage Control Board, for renewal of the above listed license within our jurisdiction.

The North Pole Police Department and our Accounts Receivable clerk, Trisha Fogarty, have both been given a copy of the notification. Chief Dutra has had no complaints regarding that establishment and all licenses, water & sewer, and taxes have been paid in full.

It is my recommendation that the council make a motion of non-objection to this notification.





THE STATE  
of **ALASKA**  
GOVERNOR SEAN PARNELL

Department of Commerce, Community,  
and Economic Development

ALCOHOLIC BEVERAGE CONTROL BOARD

5848 E. Tudor Road  
Anchorage, Alaska 99507  
Main: 907.269.0350  
Chris Lambert: 907.269.0359  
TDD: 907.465.5437  
Fax: 907.272.9412

October 24, 2012

**Renewal Application Notice**

City of North Pole

Attn: City Clerk & Borough Clerk

VIA EMAIL: Kathy@northpolealaska.com & pphillips@co.fairbanks.ak.us

DBA	Lic Type	Lic #	Owner	Premise Address
Pagoda Restaurant	Restaurant/Eating Place	2985	First Security Investments Inc.	431 N Santa Claus Lane

We have received a renewal application for the above listed licenses within your jurisdiction. This is the notice as required under AS 04.11.520. Additional information concerning filing a "protest" by a local governing body under AS 04.11.480 is included in this letter.

A local governing body as defined under AS 04.21.080(11) may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the board **and** the applicant with a clear and concise written statement of reasons in support of a protest within 60 days of receipt of this notice. If a protest is filed, the board will not approve the application unless it finds that the protest is "arbitrary, capricious and unreasonable". Instead, in accordance with AS 04.11.510(b), the board will notify the applicant that the application is denied for reasons stated in the protest. The applicant is entitled to an informal conference with either the director or the board and, if not satisfied by the informal conference, is entitled to a formal hearing in accordance with AS 44.62.330-44.62-630. **IF THE APPLICANT REQUESTS A HEARING, THE LOCAL GOVERNING BODY MUST ASSIST IN OR UNDERTAKE THE DEFENSE OF ITS PROTEST.**

Under AS 04.11.420(a), the board may not issue a license or permit for premises in a municipality where a zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages, unless a variance of the regulation or ordinance has been approved. Under AS 04.11.420(b) municipalities must inform the board of zoning regulations or ordinances which prohibit the sale or consumption of alcoholic beverages. If a municipal zoning regulation or ordinance prohibits the sale or consumption of alcoholic beverages at the proposed premises and no variance of the regulation or ordinance has been approved, please notify us and provide a certified copy of the regulation or ordinance if you have not previously done so.

# Memo

**To:** North Pole City Council  
**From:** Tricia Fogarty, Accounts Receivable Clerk  
**Date:** 10/24/2012  
**Re:** Liquor License Renewal for Pagoda Restaurant

---

Pagoda Restaurant is current and in good standing on their utility, sales tax and alcohol tax accounts.

Thank you,

Tricia



**North Pole Police Dept.  
125 Snowman Ln.  
North Pole, AK 99705**

**Chief Steve Dutra  
Phone: 907-488-8459  
Fax: 907-488-5299**

October 29, 2012

To: Mrs. Weber, MMC – City Clerk  
North Pole City Council

Re: Liquor License Renewal

The North Pole Police Department has no documented complaints or problems from Pagoda that would cause us to “protest” license renewal.

Thank you

Chief Dutra



## *North Pole Community Chamber of Commerce*

PO Box 55071, North Pole, Alaska 99705 ~ 907-488-2242 / fax 907-488-3002

[www.northpolechamber.us](http://www.northpolechamber.us)

September 25, 2012

City of North Pole  
125 Snowman Lane  
North Pole, AK 99705

RE: Request for Bed Tax Funds

Dear Mayor Isaacson and City Council:

The North Pole Chamber of Commerce would like to formally request the designated 30% portion of the third quarter 2012 bed tax as set forth in North Pole Municipal Code 4.09.020C. These funds are key to the continued operation of the Chamber activities.

The Chamber closed the cabin for the season on September 3. The chamber saw an increase in sales of 18% and visitors from all over the world greeted by our staff and volunteers. Volunteer hours for the cabin this year exceeded 400 hours.

The Chamber just wrapped up our most successful Candidate Forum yet. We hosted 21 candidates and had 57 participants in the audience. Each year we continue to double our numbers and hope to continue the growth and success.

As of our September board meeting we have filled all of our Board seats with many new faces. The President is now Ron Schreckhise, Vice President Phil Zastrow, Secretary Tracy Pulido and Treasurer Heather Heineken.

The next event we have scheduled will be the Winterfest which includes the holiday bazaar schedule for December 1 and Ceremony at the North Pole High School December 2. We already have vendors signing up for the bazaar and are looking for some new talents to participate in the Sunday ceremony.

Thank you very much for your continued support of the North Pole Chamber of Community of Commerce. Your continued support is vital to our operations and very much appreciated. Please feel free to contact us with any additional questions.

Sincerely,

North Pole Community Chamber of Commerce

1:28 PM  
09/25/12  
Accrual Basis

# North Pole Community Chamber of Commerce

## Balance Sheet Prev Year Comparison

As of September 30, 2012

	Sep 30, 12	Sep 30, 11	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
Mt. McKinley Bank	2,526.05	95.67	2,430.38	2,540.4%
<b>Total Checking/Savings</b>	2,526.05	95.67	2,430.38	2,540.4%
<b>Accounts Receivable</b>				
Accounts Receivable	385.00	2,898.34	-2,513.34	-86.7%
<b>Total Accounts Receivable</b>	385.00	2,898.34	-2,513.34	-86.7%
<b>Other Current Assets</b>				
Inventory Asset	7,068.00	7,068.00	0.00	0.0%
Payroll Advance	154.96	0.00	154.96	100.0%
Undeposited Funds	40.00	615.00	-575.00	-93.5%
<b>Total Other Current Assets</b>	7,262.96	7,683.00	-420.04	-5.5%
<b>Total Current Assets</b>	10,174.01	10,677.01	-503.00	-4.7%
<b>Fixed Assets</b>				
Accumulated Depreciation	-602.00	-602.00	0.00	0.0%
Buildings	7,894.00	7,894.00	0.00	0.0%
Furniture and Equipment	1,401.00	1,401.00	0.00	0.0%
Land	15,232.00	15,232.00	0.00	0.0%
<b>Total Fixed Assets</b>	23,925.00	23,925.00	0.00	0.0%
<b>TOTAL ASSETS</b>	<b>34,099.01</b>	<b>34,602.01</b>	<b>-503.00</b>	<b>-1.5%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable				
Accounts Payable	3,565.95	0.00	3,565.95	100.0%
<b>Total Accounts Payable</b>	3,565.95	0.00	3,565.95	100.0%
<b>Other Current Liabilities</b>				
Payroll Liabilities	1,527.98	983.64	544.34	55.3%
<b>Total Other Current Liabilities</b>	1,527.98	983.64	544.34	55.3%
<b>Total Current Liabilities</b>	5,093.93	983.64	4,110.29	417.9%
<b>Total Liabilities</b>	5,093.93	983.64	4,110.29	417.9%
<b>Equity</b>				
Opening Bal Equity	3,146.58	3,146.58	0.00	0.0%
Unrestricted Net Assets	34,371.37	39,225.99	-4,854.62	-12.4%
Net Income	-8,512.87	-8,754.20	241.33	2.8%
<b>Total Equity</b>	29,005.08	33,618.37	-4,613.29	-13.7%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>34,099.01</b>	<b>34,602.01</b>	<b>-503.00</b>	<b>-1.5%</b>

1:26 PM  
09/25/12  
Accrual Basis

# North Pole Community Chamber of Commerce

## Profit & Loss Prev Year Comparison

### January through September 2012

	Jan - Sep 12	Jan - Sep 11	\$ Change	% Change
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Bed Tax Income	8,436.16	22,911.57	-14,475.41	-63.2%
Cabin Sales	12,776.78	10,795.09	1,981.69	18.4%
Luncheon Sales	443.00	0.00	443.00	100.0%
Other Types of Income	30.00	0.00	30.00	100.0%
Program Income	9,165.00	7,390.00	1,775.00	24.0%
Taste of NP	7,486.00	0.00	7,486.00	100.0%
Visitor Guide Ad Sales	3,875.00	2,980.02	894.98	30.0%
Winter Festival Booths	360.00	250.00	110.00	44.0%
<b>Total Income</b>	<b>42,571.94</b>	<b>44,326.68</b>	<b>-1,754.74</b>	<b>-4.0%</b>
<b>Gross Profit</b>	<b>42,571.94</b>	<b>44,326.68</b>	<b>-1,754.74</b>	<b>-4.0%</b>
<b>Expense</b>				
Advertising	11,632.73	3,585.95	8,046.78	224.4%
bank card fee	1,183.52	858.55	324.97	37.9%
Business Expenses	0.00	150.00	-150.00	-100.0%
Business Income Tax	0.00	1,247.99	-1,247.99	-100.0%
Contract Services	607.00	3,199.06	-2,592.06	-81.0%
Electric	298.87	241.55	57.32	23.7%
Facilities and Equipment	367.52	785.39	-417.87	-53.2%
Ground Maintenance	175.00	275.00	-100.00	-36.4%
Luncheon	0.00	90.00	-90.00	-100.0%
Operations	7,474.89	13,228.98	-5,754.09	-43.5%
Other Types of Expenses	1,582.00	1,012.49	569.51	56.3%
Payroll Expenses	27,041.05	28,159.89	-1,118.84	-4.0%
property Taxes	190.64	199.53	-8.89	-4.5%
Reconciliation Discrepancies	0.00	46.50	-46.50	-100.0%
Taste of North Pole	531.59	0.00	531.59	100.0%
<b>Total Expense</b>	<b>51,084.81</b>	<b>53,080.88</b>	<b>-1,996.07</b>	<b>-3.8%</b>
<b>Net Ordinary Income</b>	<b>-8,512.87</b>	<b>-8,754.20</b>	<b>241.33</b>	<b>2.8%</b>
<b>Net Income</b>	<b>-8,512.87</b>	<b>-8,754.20</b>	<b>241.33</b>	<b>2.8%</b>

# Christmas in Ice

NORTH POLE • ALASKA



October 5, 2012

On behalf of Christmas In Ice, Inc. (CII), I formally request 3<sup>rd</sup> quarter 2012 Bed Tax from the City of North Pole.

See attached financial report.

In August 2012, CII received NP City bed tax revenue for the 2<sup>nd</sup> quarter of 2012. Those funds allowed our organization to pay monthly storage fees as well as renew our web domains.

Bed tax monies received for 3<sup>rd</sup> quarter 2012 will enable our organization to continue paying its monthly storage fees. Also, expenses begin to flow through the organization during the months of October and November as we begin to develop plans and harvest ice for our annual winter ice carving event. CII relies heavily upon bed tax revenue at this time of year because we must cover necessary and ordinary expenses without additional sources of revenue.

North Pole's only ice sculpture park and playground is scheduled to open December 1<sup>st</sup> with at least two days of ice carving competition. The final day of the regular season is January 6, 2013. The directors plan to re-open with new sculptures and creative outdoor activities as North Pole hosts the 2013 International Federation of Sleddog Sports World Championships in February and March. We hope to attract additional visitors to our wonderful city next spring as we enjoy longer daylight hours *where the Spirit of Christmas lives year 'round*.

Respectfully requested,

A handwritten signature in blue ink that reads "Betsy A. Jones". The signature is written in a cursive style.

Betsy A. Jones, Treasurer  
Christmas In Ice, Inc.

Christmas In Ice, Inc.  
P.O. Box 57250  
North Pole, Alaska 99705  
(907) 378-5778 [www.christmasinice.org](http://www.christmasinice.org)

**Christmas In Ice, Inc.**  
**Profit & Loss**  
July through September 2012

	<u>Jul - Sep 12</u>
<b>Ordinary Income/Expense</b>	
Income	
Contribs, gifts, grants, other	1,722.99
Program Service Revenue	<u>108.00</u>
Total Income	<u>1,830.99</u>
Gross Profit	1,830.99
Expense	
Office exp	166.40
Telephone, Internet, Webcams	155.82
Occupancy	1,050.00
Park Operations	30.00
Bank fees	<u>0.06</u>
Total Expense	<u>1,402.28</u>
Net Ordinary Income	<u>428.71</u>
Net Income	<u>428.71</u>





## BOARD OF DIRECTORS

**PAUL BROWN**

SANTA CLAUS HOUSE



**KAREN LIDSTER**

SENATOR COGHILL'S OFFICE



**PHIL COCHRANE**

BP EXPLORATION (ALASKA) INC.



**JIM JOHNSEN**

ALASKA COMMUNICATIONS SYSTEMS



**RAVEN RIDDLE**

WELLS FARGO BANK NA



**KATHERINE HOOD**

HOOD AGENCY



**WES MADDEN**

MADDEN REAL ESTATE



**PAUL ROBINSON**

ROBINSON & ASSOCIATES



**EX-OFFICIO**

**BRYCE WARD**

NORTH POLE CITY COUNCIL



**EXECUTIVE DIRECTOR**

**BUZZ OTIS**

(907) 322-8909

BUZZ.OTIS@NPEDC.COM



PO Box 55872

NORTH POLE, ALASKA 99705

PHONE: (907) 488-4558

FAX: (907) 488-3665

WWW.NPEDC.COM

# North Pole

ECONOMIC DEVELOPMENT  
CORPORATION

October 31, 2012

Mayor Ward & City Council Members,

Pursuant to North Pole City Ordinance 4.09, here's a brief overview on the activities of the North Pole Economic Development Corporation during the 3rd quarter of 2012.

We continue to represent the North Pole community on a local, regional, and statewide level in furtherance of our goal of encouraging and fostering responsible economic development in the North Pole area. Our staff and Board Members have represented North Pole at a variety of functions throughout Alaska. Additionally we participate in a number of regional groups with an emphasis on economic development including the Fairbanks North Star Borough Economic Development Commission, the Economic Development CEO Group, Economic Opportunity Task Force, and others.

As I mentioned to the Council during my last update, we have been very busy for the past several months preparing to host the 2013 IFSS Winter World Championships. This exciting event will attract hundreds of athletes and visitors, and thousands of spectators to our community for 24 different classes of racing from the end of February through mid-March. Additionally, we expect press and media attention from around the world. At this time, we are focused on fundraising, while also preparing venues and planning the logistics of hosting such a large event.

We are excited about this event and the economic impact it will generate, but we also understand we have a lot of work in front of us and a short time frame in which to do it. Our goal is to raise as much as \$400,000 to put on this event. We are well on our way, and thank the Council for approving funding for this event at your recent meeting.

Please know that we always welcome the Council's input, so feel free to contact either myself via email at [paul.brown@npedc.com](mailto:paul.brown@npedc.com), or our executive director, Buzz Otis, at [buzz.otis@npedc.com](mailto:buzz.otis@npedc.com), or if urgent via his cell at 322-8909.

Once again, we would like to express our sincere appreciation to the administration and the Council for their ongoing support of economic development in the North Pole area. Please consider this our official request for disbursement of NPEDC's portion of funds collected by the North Pole Bed Tax during the 3rd quarter of 2012 as outlined in North Pole City Ordinance 4.09.

Respectfully,

Paul Brown, Board President

## North Pole Economic Development Corp.

**Balance Sheet**

As of October 31, 2012

	Oct 31, 12
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
NPEDC	17,647.70
<b>Total Checking/Savings</b>	17,647.70
Accounts Receivable	
Accounts Receivable	3,250.00
<b>Total Accounts Receivable</b>	3,250.00
<b>Total Current Assets</b>	20,897.70
<b>TOTAL ASSETS</b>	<b>20,897.70</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	29.69
<b>Total Accounts Payable</b>	29.69
<b>Other Current Liabilities</b>	
Payroll Liabilities	
FICA	197.60
Med	55.10
SUTA	114.30
Payroll Liabilities - Other	27.79
<b>Total Payroll Liabilities</b>	394.79
<b>Total Other Current Liabilities</b>	394.79
<b>Total Current Liabilities</b>	424.48
<b>Total Liabilities</b>	424.48
<b>Equity</b>	
Opening Balance Equity	33,376.83
Unrestricted Net Assets	-16,266.53
Net Income	3,362.92
<b>Total Equity</b>	20,473.22
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>20,897.70</b>

## North Pole Economic Development Corp.

10/31/12

## Profit &amp; Loss

Accrual Basis

January through October 2012

	Jan - Oct 12
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
2000 - Ordinary Income	
2010 - Government Contributions	40,425.46
2020 - Corporate Contributions	19,500.00
2040 - Sponsorships	26,682.35
2065 - Sales	783.00
2070 - Reimbursements	2,667.78
<b>Total 2000 - Ordinary Income</b>	<b>90,058.59</b>
<b>Total Income</b>	<b>90,058.59</b>
<b>Cost of Goods Sold</b>	
2500 - Cost of Goods Sold	
2520 - Commissions	60.80
<b>Total 2500 - Cost of Goods Sold</b>	<b>60.80</b>
<b>Total COGS</b>	<b>60.80</b>
<b>Gross Profit</b>	<b>89,997.79</b>
<b>Expense</b>	
3000 - Administration	
3010 - Executive Director	22,500.00
3030 - Vehicle & Mileage Reimb.	4,500.00
3000 - Administration - Other	0.00
<b>Total 3000 - Administration</b>	<b>27,000.00</b>
4000 - Operations	
4010 - Office Expense	205.81
4020 - Office Supplies	710.56
4040 - Postage & Mailing	279.94
4050 - Reimbursable Expense	47.59
4200 - Insurance	3,814.00
<b>Total 4000 - Operations</b>	<b>5,057.90</b>
4100 - Travel & Entertainment	
4150 - Registration Fees	15.00
4160 - Meals & Entertainment	216.40
<b>Total 4100 - Travel &amp; Entertainment</b>	<b>231.40</b>
5000 - Facilities & Equipment	
5010 - Rent	5,000.00
5020 - Equipment Expense	807.50
<b>Total 5000 - Facilities &amp; Equipment</b>	<b>5,807.50</b>
5100 - Utilities	
5110 - Electricity	500.00
5130 - Phones & Internet	1,536.39
<b>Total 5100 - Utilities</b>	<b>2,036.39</b>
6000 - Marketing & Outreach	
6010 - Advertising	3,128.00
6030 - Printing	1,084.85
6040 - Donations & Sponsorships	
Dishonored Pledge	7,200.00
6040 - Donations & Sponsorships - Other	400.00
<b>Total 6040 - Donations &amp; Sponsorships</b>	<b>7,600.00</b>
6000 - Marketing & Outreach - Other	252.61
<b>Total 6000 - Marketing &amp; Outreach</b>	<b>12,065.46</b>
6100 - Events	300.00
6200 - Programs	
6220 - Beautification Projects	1,994.52
6200 - Programs - Other	17,303.97
<b>Total 6200 - Programs</b>	<b>19,298.49</b>

**North Pole Economic Development Corp.**  
**Profit & Loss**  
January through October 2012

	Jan - Oct 12
<b>7000 - Professional Services</b>	
7010 - Legal Fees	45.00
7020 - Accounting Fees	302.30
7000 - Professional Services - Other	300.00
<b>Total 7000 - Professional Services</b>	647.30
<b>9000 - PENDING</b>	7.42
<b>Operations</b>	
Banking Service Charges	25.00
<b>Total Operations</b>	25.00
<b>Other Types of Expenses</b>	
Memberships and Dues	50.00
<b>Total Other Types of Expenses</b>	50.00
<b>Payroll Expenses</b>	
FICA	718.66
Gross Wages	10,711.25
Med	168.07
SUTA	398.34
Payroll Expenses - Other	2,111.69
<b>Total Payroll Expenses</b>	14,108.01
<b>Total Expense</b>	86,634.87
<b>Net Ordinary Income</b>	3,362.92
<b>Net Income</b>	3,362.92

# **Memo**

**To:** Council Members  
**From:** Mayor Ward  
**cc:** Kathy Weber, City Clerk  
**Date:** October 30, 2012  
**Re:** Appointment of Administrative Hearing Officer

---

I am appointing Paul B. Eaglin to be one of the City of North Pole's administrative hearing officers. Paul meets all of the necessary requirements for this position.



Bryce Ward, Mayor

## FAX COVER SHEET

TO	Kathryn Weber
COMPANY	North Pole City Clerk/HR Mgr
FAX NUMBER	19074883002
FROM	Paul Eaglin
DATE	2012-10-19 04:55:30 GMT
RE	Admin Hearing Officer application

## COVER MESSAGE

To: Kathryn Weber, MMC  
North Pole City Clerk/HR Manager

RE: Administrative Hearing Officer

Application submission by Paul B. Eaglin

please see attached completed application form and letter

Paul B. Eaglin  
374 4744

**EAGLIN LAW OFFICE**

**Paul B. Eaglin**  
**Tel 877-374-4744**  
**Fax 877-499-6808**

MAIL TO: P. O. Box 81910

Fairbanks, Alaska 99708-1910

October 18, 2012

*Curriculum Vitae*

PAUL B. EAGLIN

J. D., December 1976, Duke University School of Law, Durham, NC  
 (Summer 1975, 12 credit hours, School of Law, UNC-Chapel Hill)

B.A., Liberal Arts, 1970, The Johns Hopkins University, Baltimore, Maryland

Employment

May 1970-May 1974, U. S. Army, Field Artillery, Lieutenant, Ft. Bragg, NC; Germany

Career employment

June 2002 – present

Eaglin Law Office, sole practitioner, Fairbanks

January 1993-May 2002

Univ. of Alaska statewide, Associate General Counsel

October 1987-January 1993

University of North Carolina Wilmington

Assistant to the Chancellor for Legal Affairs

July 1984-June 1987

Methodist College (now University), Fayetteville, NC

Director, Special Services Program for students

Summer 1979-June 1984

Cooper, Davis & Eaglin, Fayetteville, NC

January 1979-summer 1979,  
 and January 1977-July 1977

Arthur L. Lane (law office), Fayetteville

Associate attorney

August 1977-December 1978

Legal Services of Northwest NC, Winston-Salem, NC

Staff Attorney

***Experience in City Government:*** I have no experience with city government of North Pole or any other. But my experience of representing hundreds of claimants in due process hearings before the Social Security Administration prepares me well for the informality of your process.

***Experience in due process hearings:*** In addition to representing many hundreds of claimants in due process (fair hearings), I have continued representation of scores of them on appeals to federal District Court for Alaska and, for dozens more, I continued with appeal to the U. S. Court of Appeals for the Ninth Circuit. Fairness and due process—specifically errors of law and/or the sufficiency of substantial evidence—were central concerns of those scores of federal court appeals and those hundreds upon hundreds of administrative due process hearings at agency. I feel that my representation of claimants in so many hearings has prepared me well to conduct hearings in an informal but fair manner that is respectful of the individuals who come to the proceeding to present their concerns. My experience does not include vehicle impounds, but the principles of due process at fair hearings are quite familiar to me.

EAGLIN LAW OFFICE



Paul B. Eaglin

QUESTIONNAIRE FOR APPOINTMENT AS AN ADMINISTRATIVE HEARING OFFICER

An administrative hearing officer shall be an attorney duly licensed to practice law in the State of Alaska. An administrative hearing officer shall hold no other appointed or elected office or position with the City.

Applying for jurisdiction over (select one or more of the following):

( x ) Appeals of a Vehicle Impound and State Forfeiture NPMC Chapter 10.02.

Do you reside within North Pole City limits? Yes ( ) or No ( x )

If so, for how long?

n/a

Does your schedule permit you to attend required hearings: Yes ( x ) No ( )

Do you currently have a direct or indirect financial or business interest with the City of North Pole? No .

If so, please note: None .

Please provide a **one-page resume** to include education and experience that would enhance your application.

Please provide a brief statement describing your experience and involvement in City government that would qualify you for this appointment.

*Appeals of Vehicle Impound and State Forfeiture:* To be appointed as a hearing officer, a person must have knowledge of, or an ability to comprehend, for the purposes of the proposed hearing, Chapter 10.02. To be appointed a person must have knowledge of principles of due process as it relates to vehicle impounds. Provide a statement describing your experience with the afore mentioned. (Use a separate sheet if necessary.)

I understand that this is a voluntary, appointed position to be confirmed by the North Pole City Council. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet. I have read Chapter 2.27.050 and 2.27.060 of the City of North Pole Code defining conflict of interest and ex parte contacts. I agree to comply with the code and understand that my tenure as Administrative Hearing Officer requires such compliance. I certify that the information in this application is true and accurate.

Signature of Applicant: Paul Eaglin Date: Oct . 18 , 2012

**Return completed application to the Office of the City Clerk.**



125 Snowman Lane  
North Pole, Alaska 99705  
(907) 488-8593  
(907) 488-3002 (fax)  
bill@northpolealaska.com

City of North Pole  
Director of City Services

# Memo

To: North Pole City Council  
From: Bill Butler  
Date: October 29, 2012  
Subject: Heating Fuel Bid Recommendation

---

## Recommendation

**Accept heating fuel bid from Northland Fuel and Energy. Of the two bidders, Northland Fuel and Energy had the lowest prices for its combined delivery charges and rack price.**

## Background

The City received two bids to supply heating fuel for its municipal facilities for the period January 1, 2013 to December 31, 2013. All bids were based upon the rack price plus delivery and other charges. Based upon the bid conditions, any changes in the rack price will be passed on to the City.

Company	Delivery & other charges per gallon	Rack Price per gallon (as of 22 October 2012)	Total per gallon price
<b>Northland Fuel &amp; Energy</b>	\$0.19	\$3.46	\$3.65
The Fuel Company	\$0.34	\$3.58	\$3.92

125 Snowman Lane  
North Pole, Alaska 99705  
(907) 488-8593  
(907) 488-3002 (fax)  
bill@northpolealaska.com

City of North Pole  
Director of City Services

# Memo

To: North Pole City Council  
From: Bill Butler  
Date: October 31, 2012  
Subject: Accept as substantially complete the Flint Hills Resources North Pole Refinery Industrial Force Sewer Main

---

## Recommendations:

- 1. Accept as substantially complete the Flint Hills Resources North Pole Refinery Industrial Force Sewer Main**
- 2. Authorize the mayor to sign a bill of sale transferring ownership of the sewer main to the City after Flint Hills submits the outstanding documentation and the North Pole City attorney approves the no-cost bill of sale transfer of ownership document**

On Tuesday, October 30 there was a final walk through of the industrial force sewer main project to assess its completeness. Paul Trissel, Utility Supervisor, and the City's contract engineer from USKH participated in the final inspection. They both found the system to be operational with no outstanding uncompleted items. The force main had been functionally operational for two week prior to the inspection transmitting waste water from the H&H lift station to the waste water treatment plant. This operational status was approved by the Alaska Department of Environmental Conservation in an interim approval to operate.

The recommendation is to accept the project as substantially complete versus complete is because final documentation needs to be submitted for the project to be considered complete.

Outstanding documentation includes:

- Alaska Department of Environmental Conservation authorization to operate
- As built drawings that include, but are not limited to engineer drawings, pressure test results and leak detection monitoring results
- Operator manuals

Upon receipt and approval of these final submissions and the City attorney's approval of the bill of sale, signature by the mayor will recognize the project as complete and the City will take over ownership of the industrial force sewer main.

As background information, a summary of the industrial force main project is attached.

## **Project Summary**

On August 1, 2012 Flint Hills Resources, LLC, submitted a permit application for the installation of an industrial wastewater force main with a leak detection system. The project consists of 6,650 feet of ductile iron sewer force main with an HDPE containment pipe to replace an existing force main. The purpose of the project is to isolate industrial wastewater from the Flint Hills Refinery and other industrial users until it reaches the City's existing sewer system near the North Pole Wastewater Treatment Plant. The force main will run north from the H&H Lift Station along H&H Lane, parallel the refinery fence along the Old Richardson Highway, and then run west along the north side of the North Pole transfer station access road to the lagoons. The sewer main will include:

- 6,650 ft of 6-inch of epoxy lined ductile iron pipe
- 6,650 ft of 12-inch HDPE pipe
- 16 Manholes/Vaults

The new 6" force main ties into an existing 6" sewer line downstream of a 10" line that flows directly into the treatment plant. The existing pumps at the H&H lift station remain in place. The maximum waste water flows occur when all the lift stations pumping into the treatment plant are operating simultaneously and minimum flow occurs when only the pumps at H&H lift station are running. The new force main was designed such that the existing pumps, that the City recently upgraded, will handle the waste water flows as anticipated during the design for rehabilitation of the H&H lift station in 2009. There is no anticipated an increase in the volume of wastewater passing through the H&H lift station as a result of this project. The existing force main from H&H lift station connects to the Black Bear lift station and future residential development of the area surrounding Black Bear lift station is anticipated. The proposed force main will bypass the Black Bear lift station and the projected residential growth will not affect flow in the new sewer main.

The force main consists of ductile iron pipe and fittings lined with a ceramic-epoxy coating, which provides chemical resistance to the contaminants in the wastewater. The ductile iron force main is sealed within an HDPE containment pipe sloped in a saw-tooth pattern. Vaults with a leak detection system are located at low points along the sewer main's path. If a leak occurs between vaults, it will flow to the leak detection system located at the low point. The leak detection fittings are attached to the HDPE containment pipe where it extends into the vault. A mechanical link seal was installed between the ductile iron pipe and HDPE casing. The fittings are 2" HDPE and consist of a 2" saddle fused to the bottom of the HDPE containment pipe, with a 90 degree bend and a tee. The liquid sensor rests on the bottom of the tee. A 2" riser was installed vertically to contain the sensor wire. On the other side of the tee are fittings to facilitate emptying the containment pipe if a leak occurs. An HDPE ball valve allows the city to take a sample of the leak to determine whether the liquid is groundwater or wastewater and a camlock fitting makes it possible to attach a hose and pump directly into a pump truck. When utilized, this piping and hose arrangement will contain the potentially contaminated wastewater and prevent it from draining directly into the vault. If wastewater inadvertently ends up in the vault, a polyurea coating on the interior of the vault will prevent possible groundwater contamination through the

concrete. A sensor wire is connected to sensor installed in the control panel adjacent to the H&H lift station, which will report data to the utility's SCADA system.

The force main elevations have been set to minimize excavation in the groundwater. In most areas, a berm was constructed to maintain 5' minimum cover. The berm follows the grade of the force main, so in some areas it's very small or nonexistent, while in other areas it's higher. Culverts have been placed where there are low points in the existing ground or where the berms may negatively impact existing drainage patterns. Railroad, road and driveway crossings were insulated to account for the decreased cover.

**CITY OF NORTH POLE  
ORDINANCE 12-23**

**AN ORDINANCE OF THE NORTH POLE CITY COUNCIL  
ESTABLISHING THE 2013 BUDGET AND LEVYING THE MIL RATE**

**Section 1. Classification.** This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.

**Section 2. General Fund Operating Budget.** The anticipated general fund revenues of **\$5,085,055** are hereby appropriated to fund January 1, 2013 to December 31, 2013 operations as follows:

Administration	568,131
Professional Services	285,515
Police Department	1,659,037
Fire Department	1,907,550
Public Works	664,822
<b>Total</b>	<b>5,091,709</b>

**Section 3. Effective Date.** This ordinance shall be effective on January 1, 2013.

**Section 4. Utility Fund Operating Budget.** The anticipated utility fund revenues of **\$1,536,682** are hereby appropriated to fund January 1, 2013 to December 31, 2013 operations as follows:

Utility Department Water Operating Budget	746,806
Utility Department Sewer Operating Budget	789,876
<b>Total</b>	<b>1,536,682</b>

**Section 5. Water Reserves Fund.** This fund accounts for the revenues that are received from the FRR and Water Base portions of the water bills and expenses related to capital projects for water.

Transfer from Water Dept (FRR)	63,000
Transfer from Water Dept (Water Base)	81,120
<b>Total</b>	<b>144,120</b>

**Section 6. Sewer Reserves Fund.** This fund accounts for the revenues that are received from the FRR and Water Base portions of the sewer bills and expenses related to capital projects for sewer.

Transfer from Sewer Dept (FRR)	63,720
Transfer from Sewer Dept (FRR-Industrial)	64,610
Transfer from Sewer Dept (Sewer Base)	72,000
<b>Total</b>	<b>200,330</b>

**Section 7. Building Fund Operating Budget.** The anticipated building fund revenues of **\$76,085** are hereby appropriated to fund January 1, 2012 to December 31, 2012 operations as follows:

Building Fund-Revenue	68,000
Building Fund-Expenditures	68,000

**Section 8. Special Revenues.** Special Revenue Fund Accounts exist for Abade, AHSO Traffic Officer, Byrne JAG Officer, and State Forfeiture. These accounts are similar in nature to the capital fund, revenues and expenditures may carry over from one fiscal year to the next.

**Section 9. Mill Rate.** The assessed valuation of all taxable property in the City of North Pole has been estimated at \$332,587,860 for 2013. The rate of levy on each dollar of taxable property is hereby fixed at 3.00 mills for municipal purposes. The tax levies are due, delinquent, and subject to penalties prescribed by law and by the Fairbanks North Star Borough.

**PASSED AND APPROVED** by a duly constituted quorum of the North Pole City Council this 3<sup>rd</sup> day of December, 2012.

\_\_\_\_\_  
**Bryce J. Ward, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Kathryn M. Weber, MMC**  
**North Pole City Clerk**

**CITY OF NORTH POLE**

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CITY OF NORTH POLE  
2013 BUDGET

CITY OF NORTH POLE - 2013 BUDGET

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENSES</u>
General Fund	5,085,055	5,085,055
Water/Sewer Fund	1,536,682	1,536,682
Building Fund	68,000	68,000
AHSO Officer	-	-
Jag	60,787	60,787
<b>Total</b>	<b><u>6,750,524</u></b>	<b><u>6,750,523</u></b>

AS of October 30, 2012, we have not yet received official notification for funding for the AHSO Officer.

**CITY OF NORTH POLE  
2013 BUDGET**

**CITY OF NORTH POLE - Expenses (variance)**

	2009	2010	Difference	2010	2011	Difference	2011	2012	Difference	2012	2013	Difference
		2010			Budget			Budget			Budget	
Administration	853,219	561,670	(291,549)	561,670	598,478	36,808	598,478	666,350	67,872	666,350	568,131	(98,219)
Professional Services	220,858	234,656	13,798	234,656	163,301	(71,354)	163,301	267,632	104,330	267,632	285,515	17,883
Police	1,576,174	1,603,300	27,127	1,603,300	1,776,661	173,361	1,776,661	1,656,435	(120,226)	1,656,435	1,659,037	2,602
Fire	1,973,348	1,808,289	(165,059)	1,808,289	1,933,311	125,022	1,933,311	1,875,738	(57,572)	1,875,738	1,907,550	31,811
Public Works	554,090	551,144	(2,946)	551,144	462,689	(88,456)	462,689	595,141	132,452	595,141	664,822	69,681
Total General Fund	5,177,689	4,759,059	(418,629)	4,759,059	4,934,440	175,380	4,934,440	5,061,296	126,856	5,061,296	5,085,055	23,759
Water	887,711	1,035,764	148,053	1,035,764	973,971	(61,794)	973,971	779,523	(194,448)	779,523	746,806	(32,717)
Sewer	1,222,368	1,387,372	165,004	1,387,372	1,449,149	61,776	1,449,149	828,690	(620,459)	828,690	789,876	(38,814)
Water Reserves		-	-	-	135,673	135,673	135,673	30,625	(105,048)	30,625	30,250	(375)
Sewer Reserves		30,567	30,567	30,567	227,382	196,815	227,382	36,965	(190,417)	36,965	-	(36,965)
Total Utilities	2,110,079	2,453,704	343,625	2,453,704	2,786,175	332,471	2,786,175	1,675,803	(1,110,372)	1,675,803	1,566,933	(108,870)
Building	34,519	56,079	21,559	56,079	47,680	(8,399)	47,680	76,085	28,405	76,085	68,000	(8,085)
Capital	-	-	-	-	-	-	-	-	-	-	-	-
Gaming	80,000	-	(80,000)	-	4	4	4	-	(4)	-	-	-
Hippo	-	-	-	-	-	-	-	-	-	-	-	-
Economic Development Pjts	65	-	(65)	-	-	-	-	-	-	-	-	-
Employment Security	65	-	(65)	-	-	-	-	-	-	-	-	-
Ice Rink	5,722	2,170	(3,552)	2,170	-	(2,170)	-	-	-	-	-	-
Festival	37,466	30,307	(7,160)	30,307	8,925	(21,382)	8,925	-	(8,925)	-	-	-
Abade - Federal	-	2,012	2,012	2,012	3,995	1,983	3,995	-	(3,995)	-	-	-
AHSO Officer	92,240	147,400	55,160	147,400	95,613	(51,786)	95,613	66,963	(28,650)	66,963	-	(66,963)
Jag	59,231	72,637	13,406	72,637	43,616	(29,021)	43,616	69,578	25,962	69,578	60,787	(8,791)
Abade - State												
Beautification		41	41	41	137.33	96	137	-	(137)	-	-	-
Impound Lot												
Totals	7,597,076	7,523,366	(73,710)	7,523,366	7,920,447	397,081	7,920,447	6,949,725	(970,722)	6,949,725	6,780,774	(168,950)
			(73,710)			397,081			(970,722)			(168,950)

Note: In 2010, the following funds were closed out to the general fund:

Hippo  
Economic Development Pjts  
Employment Security

**CITY OF NORTH POLE  
2013 BUDGET**

**CITY OF NORTH POLE - Breakout of Personnel & Operating Expenses**

**PERSONNEL EXPENSES - GENERAL & UTILITY FUNDS**

Department	2010	2011	2012 Budget		2013 Budget
Administration	430,030	464,967	450,448	Administration	448,629
Professional Services	-	-	-	Professional Services	-
Police	1,199,798	1,354,457	1,273,898	Police	1,319,987
Fire	1,516,904	1,644,177	1,612,075	Fire	1,638,375
Public Works	234,485	194,624	253,765	Public Works	279,740
<b>Total General Fund</b>	<b>3,381,217</b>	<b>3,658,225</b>	<b>3,590,186</b>		<b>3,686,731</b>
(percent of operating budget)	71%	75%	71%		73%
Water	226,638	236,677	244,079	Water	265,556
Sewer	315,422	316,352	315,065	Sewer	301,961
<b>Total Utility Fund</b>	<b>542,060</b>	<b>553,028</b>	<b>559,144</b>		<b>567,518</b>
(percent of operating budget)	39%	42%	35%		37%
<b>Total Personnel Costs</b>	<b>3,923,277</b>	<b>4,211,254</b>	<b>4,149,330</b>		<b>4,254,248</b>
(percent of operating budget)	64%	68%	62%		64%

**NON PERSONNEL EXPENSES - GENERAL & UTILITY FUNDS**

Department	2010	2011	2012 Budget		2013 Budget
Administration	131,141	133,511	215,902	Administration	119,502
Professional Services	234,656	163,301	267,632	Professional Services	285,515
Police	403,502	341,071	382,537	Police	339,050
Fire	291,385	289,134	263,663	Fire	269,175
Public Works	316,660	268,065	341,376	Public Works	385,082
<b>Total General Fund</b>	<b>1,377,343</b>	<b>1,195,081</b>	<b>1,471,110</b>		<b>1,398,324</b>
(percent of operating budget)	29%	25%	29%		27%
Water	437,813	352,270	535,444	Water	481,250
Sewer	402,747	423,065	513,625	Sewer	487,915
<b>Total Utility Fund</b>	<b>840,560</b>	<b>775,335</b>	<b>1,049,069</b>		<b>969,165</b>
(percent of operating budget)	61%	58%	65%		63%
<b>Total Operating Costs</b>	<b>2,217,902</b>	<b>1,970,416</b>	<b>2,520,179</b>		<b>2,367,489</b>

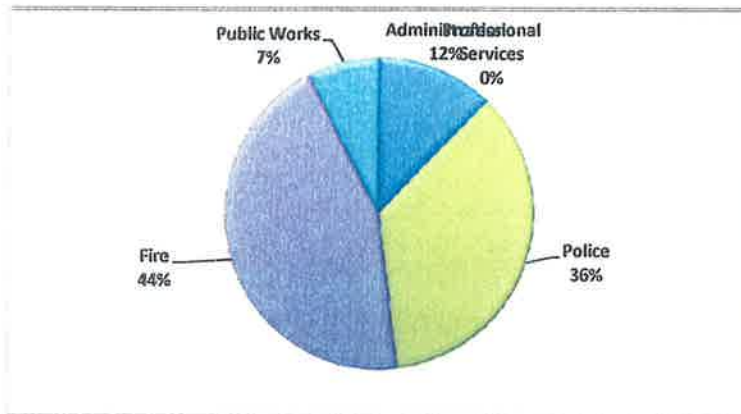
**TOTAL OPERATING EXPENSES - GENERAL & UTILITY FUNDS**

Department	2010	2011	2012 Budget		2013 Budget
Administration	561,170	598,478	666,350	Administration	568,131
Professional Services	234,656	163,301	267,632	Professional Services	285,515
Police	1,603,300	1,695,528	1,656,435	Police	1,659,037
Fire	1,808,289	1,933,311	1,875,738	Fire	1,907,550
Public Works	551,145	462,689	595,141	Public Works	664,822
<b>Total General Fund</b>	<b>4,758,560</b>	<b>4,853,307</b>	<b>5,061,296</b>		<b>5,085,055</b>
Water	664,451	588,946	779,523	Water	746,806
Sewer	718,169	739,417	828,690	Sewer	789,876
<b>Total Utility Fund</b>	<b>1,382,620</b>	<b>1,328,363</b>	<b>1,608,213</b>		<b>1,536,683</b>
<b>Total Operating Costs</b>	<b>6,141,179</b>	<b>6,181,670</b>	<b>6,669,509</b>		<b>6,621,737</b>

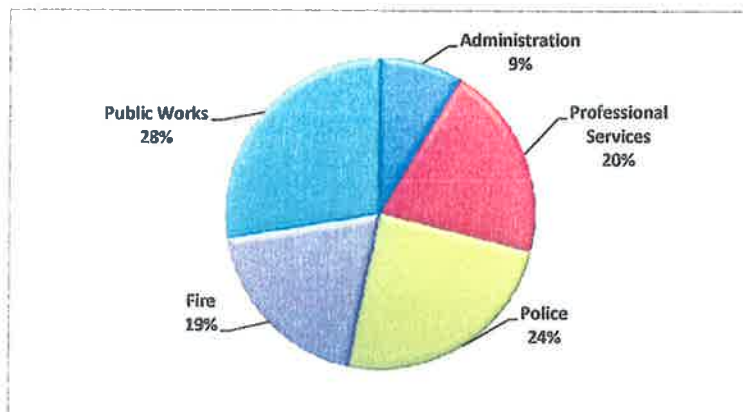
Note: These are operating expenses only. They do not include depreciation expenses and transfer expenses.

**CITY OF NORTH POLE - Breakout of General Fund Personnel & Operating Expenses - 2013**

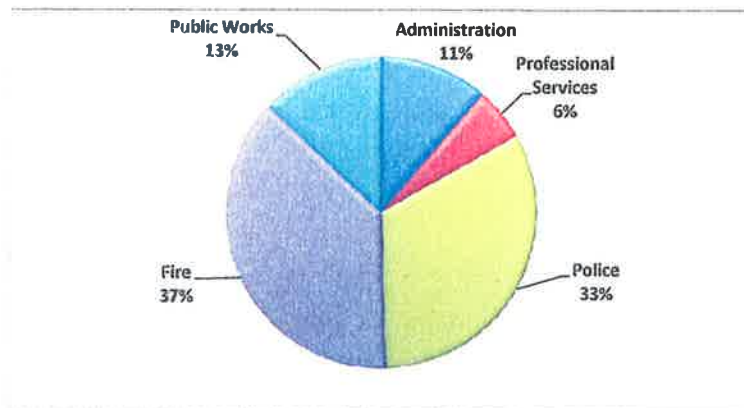
**PERSONNEL EXPENSES - GENERAL FUND**



**NON PERSONNEL EXPENSES - GENERAL FUND**

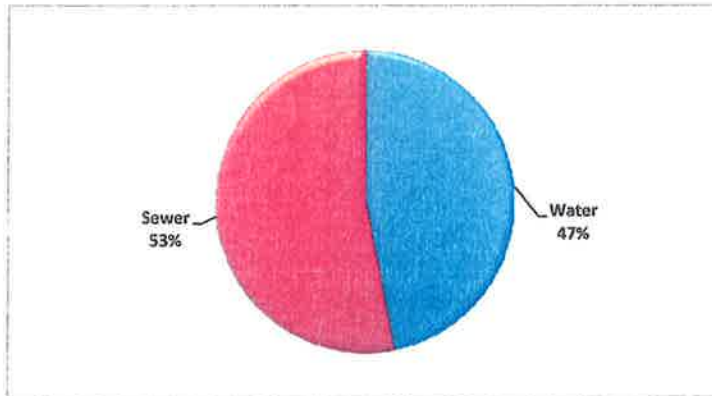


**TOTAL OPERATING EXPENSES - GENERAL FUND**

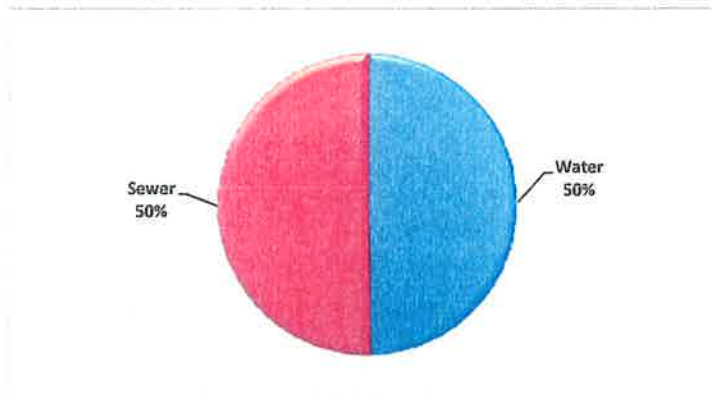


CITY OF NORTH POLE - Breakout of Personnel & Operating Expenses - 2013

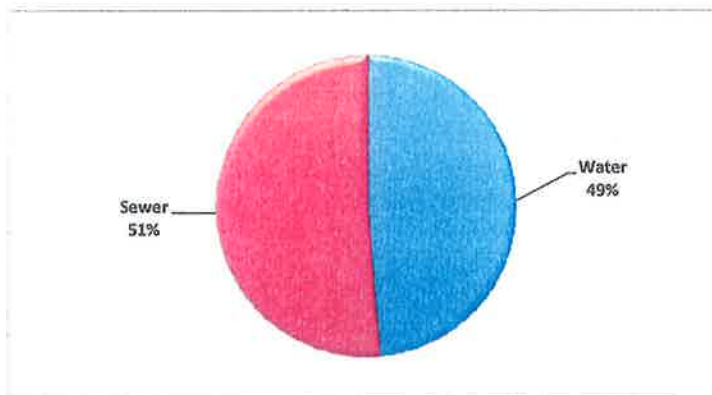
PERSONNEL EXPENSES - UTILITY FUND



NON PERSONNEL EXPENSES - UTILITY FUND



TOTA OPERATING EXPENSES - UTILITY FUND



CITY OF NORTH POLE  
2013 BUDGET

**CITY OF NORTH POLE - Breakout of Revenues**

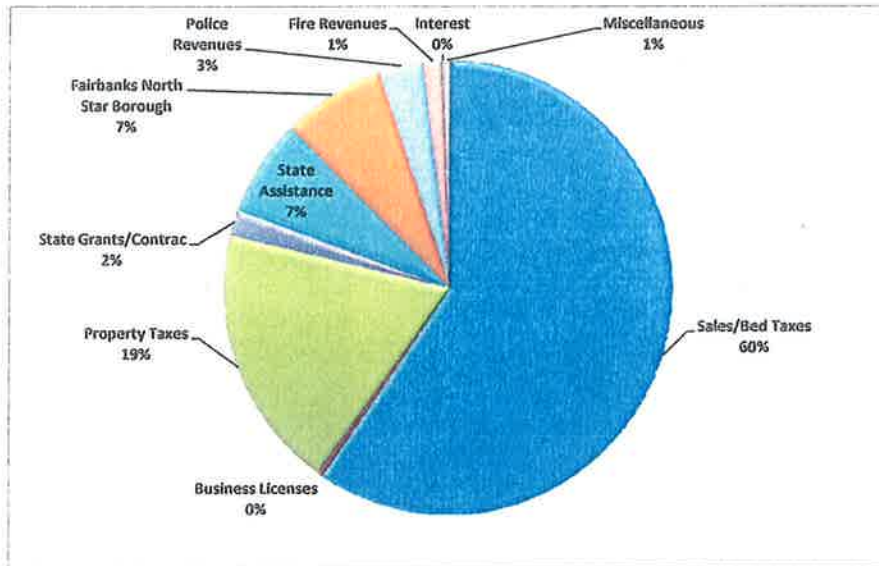
**OPERATING REVENUES - GENERAL & UTILITY FUNDS**

Department	2010	2011	2012 Budget	2013 Budget
<b><u>General Fund</u></b>				
Sales/Bed Taxes	2,793,448	2,854,936	2,988,770	3,022,505
Business Licenses	10,025	15,495	10,500	15,500
Property Taxes	913,593	959,554	945,000	959,000
State Grants/Contracts	86,471	69,840	102,900	94,500
State Assistance	411,505	574,241	345,396	346,800
Fairbanks North Star Borough	357,639	358,946	365,553	375,000
Police Revenues	154,546	127,721	119,450	161,250
Fire Revenues	18,460	63,882	58,956	69,500
Interest	5,121	3,183	3,000	3,000
Miscellaneous	21,687	60,326	30,000	28,000
Federal Grants/Contracts		82,800		
<b>Total General Fund</b>	<b>4,772,494</b>	<b>5,170,925</b>	<b>4,969,525</b>	<b>5,075,055</b>
<b><u>Utility Fund</u></b>				
<b>Water</b>				
Water Sales	642,159	613,557	726,129	701,556
State Assistance	8,374	16,481	-	-
FRR/Water Base	108,197	11,389	-	-
Tie In Fees	19,900	2,250	200	-
Lab Testing	69,267	13,711	18,540	15,000
Miscellaneous	28,156	48,854	4,029	-
<b>Total Water</b>	<b>876,053</b>	<b>706,242</b>	<b>748,898</b>	<b>716,556</b>
<b>Sewer</b>				
Sewer Sales	579,399	496,780	629,238	662,911
State Assistance	11,103	20,484	-	-
FRR/Sewer Base	180,559	17,675	-	-
Tie In Fees	6,100	750	200	-
SID Treatment/Testing	126,479	94,001	160,995	90,000
Miscellaneous	14,498	8,032	1,292	-
<b>Total Sewer</b>	<b>918,138</b>	<b>637,722</b>	<b>791,725</b>	<b>752,911</b>
<b>Total Utility Fund</b>	<b>1,794,192</b>	<b>1,343,964</b>	<b>1,540,623</b>	<b>1,469,467</b>
<b>Total Revenues</b>	<b>6,566,686</b>	<b>6,514,889</b>	<b>6,510,148</b>	<b>6,544,522</b>

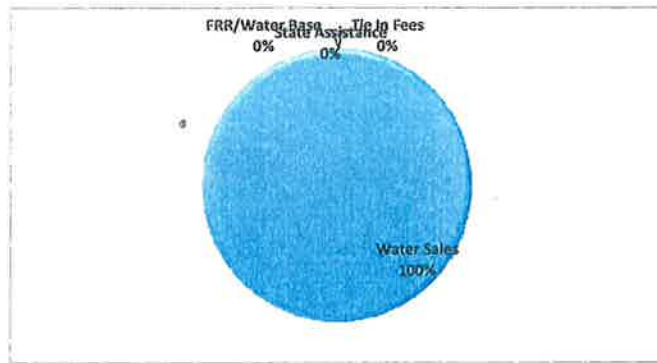
Note: This does not include interfund transfers (water/sewer) or transfer in from fund balance (general)

CITY OF NORTH POLE - Breakout of Revenues - 2013

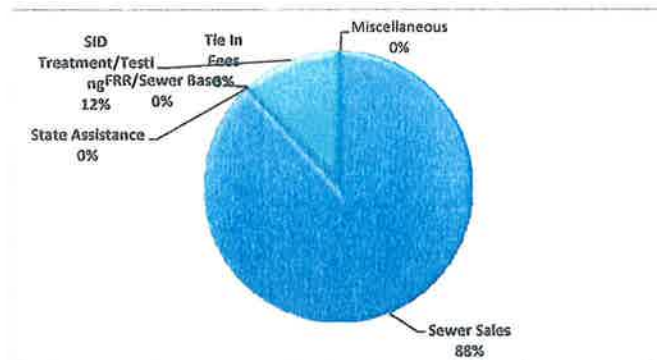
REVENUES - GENERAL FUND



REVENUES - UTILITY FUND - WATER



REVENUES - UTILITY FUND - SEWER





**CITY OF NORTH POLE  
2013 BUDGET**

**GENERAL FUND REVENUE - FUND 01**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-00-00-4002	Property Tax	913,593	959,554	945,000	959,000				959,000
2	01-00-00-4003	Ambulance Service	357,639	358,946	365,553	375,000				375,000
3	01-00-00-4005	Ambulance Fees	-	27,801	53,000	69,500				69,500
4	01-00-00-4008	Fire Department Revenue	18,460	36,080	5,956					-
5	01-00-00-4014	Police Department Revenue	-	11	-					-
6	01-00-00-4017	Citation Revenue	85,663	58,985	55,000	62,500				62,500
7	01-00-00-4018	FingerPrinting	8,226	10,295	8,650	12,000				12,000
8	01-00-00-4019	Police Reports	937	6,368	5,800	2,750				2,750
9	01-00-00-4021	Citation Revenue - Prior Year Collect.	59,556	51,680	50,000	48,000				48,000
10	01-00-00-4024	Impound Lot Fees	-	-	-	36,000				36,000
11	01-00-00-4025	Police Vehicle Revenue	163	383	-					-
13	01-00-00-4062	Municipal Assistance	15,128	67,592	82,196	85,000				85,000
14	01-00-00-4140	Shared Taxes	67,145	59,353	58,000	57,000				57,000
15	01-00-00-4141	Business License	10,025	15,495	10,500	15,500				15,500
16	01-00-00-4142	Liquor License Revenue Sharing	4,200	5,200	5,200	4,800				4,800
17	01-00-00-4162	State Revenue Sharing	206,334	200,737	200,000	200,000				200,000
18	01-00-00-4163	Corps of Engineers Contract	68,476	52,307	76,448	80,000				80,000
19	01-00-00-4165	PERS Relief	118,698	241,360	-					-
20	01-00-00-5000	Sales Tax Revenue	2,502,922	2,452,042	2,586,620	2,594,105				2,594,105
21	01-00-00-5001	Sales Tax Penalties	-	-	-					-
22	01-00-00-5085	DOT Safety (CVI)	4,220	3,360	10,000	3,500				3,500
23	01-00-00-5800	Interest on Deposits	5,121	3,183	3,000	3,000				3,000
24	01-00-00-5801	Miscellaneous Revenue	21,687	60,326	30,000	28,000				28,000
25	01-00-00-5802	Alcohol Beverage Tax	206,588	193,166	204,950	224,400				224,400
26	01-00-00-5809	AHSO (ASTEP)	13,776	14,173	16,452	11,000				11,000
27	01-00-00-5817	Bed Tax	83,938	83,173	80,000	83,000				83,000
28	01-00-00-5818	Tobacco Tax		126,556	117,200	121,000				121,000
35	01-00-00-5820	DEA Reimbursements		81,133	-					-
29	01-00-00-5822	IRS Reimbursements		1,667	-					-
30	01-00-00-5900	Transfer In From Fund Balance	30,676	-	91,769	10,000				10,000
		<b>Total</b>	<b>4,803,171</b>	<b>5,170,925</b>	<b>5,061,296</b>	<b>5,085,055</b>		-	-	<b>5,085,055</b>

2012 - Transfer In - \$10,000 - Beautification grant from borough, in previous years

2013		
Department	% of Budget	Approved Budget
Administration	14%	568,131
Professional Services	4%	285,515
Police	33%	1,659,037
Fire	38%	1,907,550
Public Works	12%	664,822
Total General Fund Expenses		5,085,055
Total General Fund Revenue		5,085,055
<b>Difference</b>		<b>(0)</b>



**CITY OF NORTH POLE  
2013 BUDGET**

**ADMINISTRATION DEPARTMENT - Fund 01-01**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-01-00-6000	Salaries Expense	263,876	267,147	273,380	273,265				273,265
2	01-01-00-6060	Salaries Expense - Council	12,805	14,950	21,000	18,000				18,000
3	01-01-00-6090	Admin Overtime Exp	1,020	295	650	750				750
5	01-01-00-6097	Workers Comp. Ins.	1,866	1,602	2,004	1,944				1,944
6	01-01-00-6098	FICA	652	462	868	1,134				1,134
7	01-01-00-6099	Medicare	3,925	4,093	4,274	4,292				4,292
8	01-01-00-6100	PERS	76,572	91,535	61,772	64,243				64,243
9	01-01-00-6102	Health & Disability Insurance	65,680	80,507	81,000	81,000				81,000
10	01-01-00-6103	Leave Cash Out	4,133	4,375	5,500	4,000				4,000
11	01-01-00-7001	Publications & Advertising	23,186	20,469	23,500	22,000				22,000
12	01-01-00-7002	Election Expense	4,358	3,879	4,500	4,500				4,500
13	01-01-00-7003	Promotion	5,094	7,403	6,000	6,000				6,000
14	01-01-00-7004	Travel/Administration	13,993	11,641	12,100	13,500				13,500
15	01-01-00-7006	Sales Tax Rebates	4,800	4,648	4,800	800				800
16	01-01-00-7007	Maint. Contracts/Equipment	35,212	41,377	35,302	35,302				35,302
17	01-01-00-7009	Council Supplies & Equipment		4,892	1,800	1,800				1,800
18	01-01-00-7015	Vehicle Gas	77	1,061	3,400	3,400				3,400
19	01-01-00-7016	Vehicle Maintenance		863	-					-
20	01-01-00-7022	Office Supplies	14,574	9,294	13,500	13,500				13,500
21	01-01-00-7029	Admin/Misc. Expenses	13,740	6,135	6,500	6,500				6,500
22	01-01-00-7030	Office Equipment	-	5,557	-					-
23	01-01-00-7039	Postage/Meter Rental	2,348	6,409	6,100	6,100				6,100
24	01-01-00-7041	Bad Debts	5,879		500					-
25	01-01-00-7049	Training Classes/Manuals	7,881	9,884	6,400	6,100				6,100
26	01-01-00-8050	Itadori (bed tax revenue)	-		2,500					-
29	01-01-00-8055	Arctic Winter Games			15,000					-
30	01-01-00-8500	Land Acquisition	-		54,000					-
31	01-01-00-805x	Sled Dog Races			20,000					-
32	01-01-00-7999	Move to Fund Balance	-		-	-				-
		<b>TOTAL</b>	<b>561,670</b>	<b>598,478</b>	<b>666,350</b>	<b>568,131</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>568,131</b>
										-

568,131

CITY OF NORTH POLE  
2013 BUDGET

ADMINISTRATION DEPARTMENT - Fund 01-01

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>PERSONNEL COSTS</b>			<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>	<b>Proposed 2013</b>	<b>Amend #1</b>	<b>Amend #2</b>	<b>Amend #3</b>	<b>Approved 2013</b>
		Salaries - Admin	263,876	267,147	273,380	273,265				273,265
		Salaries - OT	1,020	295	650	750				750
		Salaries - Council	12,305	14,950	21,000	18,000				18,000
		Taxes	4,577	4,555	5,142	5,426				5,426
		Pers	76,572	91,535	61,772	64,243				64,243
		Leave Cash Out	4,133	4,375	5,500	4,000				4,000
		Workman's Comp	1,866	1,602	2,004	1,944				1,944
		Health Insurance	65,680	80,507	81,000	81,000				81,000
		Total Cost of Personnel	430,030	464,967	450,448	448,629				448,629
		(percent of operating budget)	77%	77%	68%	79%				79%
		<b>NON PERSONNEL COSTS</b>	<b>131,141</b>	<b>133,511</b>	<b>215,902</b>	<b>119,502</b>				<b>119,502</b>
		(percent of operating budget)	23%	23%	32%	21%				21%
		<b>TOTAL OPERATING BUDGET</b>	<b>561,170</b>	<b>598,478</b>	<b>666,350</b>	<b>568,131</b>	-	-	-	<b>568,131</b>
		Transfers Out to Utilities		-	-	-				-
		Transfer Out to Fund Balance	-	-	-	-				-
		<b>TOTAL BUDGET</b>	<b>561,170</b>	<b>598,478</b>	<b>666,350</b>	<b>568,131</b>	-	-	-	<b>568,131</b>

CITY OF NORTH POLE  
2013 BUDGET

**PROFESSIONAL SERVICES - Fund 01-02**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-02-00-6104	Insurance	21,364	19,997	23,000	21,500				21,500
2	01-02-00-7004	Audit & Accounting	20,702	20,783	25,539	24,790				24,790
3	01-02-00-7005	Legal Fees	12,318	4,641	8,000	8,000				8,000
5	01-02-00-7012	City Hall Bldg. Maintenance	15,121	1,557	-	2,000				2,000
6	01-02-00-7016	CH Electricity	9,817	9,976	10,500	12,000				12,000
7	01-02-00-7017	CH Heating Fuel	13,522	7,997	10,000	12,000				12,000
8	01-02-00-7019	Telephone, City Hall	9,528	8,548	8,750	8,750				8,750
9	01-02-00-7025	Dispatch Services			85,841	94,425				94,425
10	01-02-00-7035	Ordinance Codification	180	860	4,950	6,000				6,000
11	01-02-00-7042	Citation Court Admin Fees	4,634	3,954	5,000	5,000				5,000
12	01-02-00-7043	Citation SOJ Fees	15,225	8,322	10,000	10,000				10,000
13	01-02-00-7050	Credit Card User Fees	10,172	3,932	3,500	3,500				3,500
14	01-02-00-7055	Preparedness				2,000				2,000
15	01-02-00-7071	Website Design & Maintenance	20,775	2,039	4,552	5,000				5,000
16	01-02-00-7201	Bed Tax to - Chamber	24,390	21,209	20,400	21,165				21,165
17	01-02-00-7203	Bed Tax to - Christmas in Ice	12,195	10,605	10,200	10,583				10,583
18	01-02-00-7204	Bed Tax to - Economic Develop.	40,650	35,348	34,000	35,275				35,275
19	01-02-00-7205	Bed Tax to - FCVB	4,065	3,535	3,400	3,528				3,528
		<b>TOTAL</b>	<b>234,656</b>	<b>163,301</b>	<b>267,632</b>	<b>285,515</b>	-	-	-	<b>285,515</b>

285,515

CITY OF NORTH POLE  
2013 BUDGET

**POLICE DEPARTMENT - Fund 01-03**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-03-00-6000	Salaries	728,713	737,745	770,145	817,627				817,627
2	01-03-00-6019	Uniform Expense	3,235	5,078	6,000	6,000				6,000
3	01-03-00-6020	Investigative Expense	3,721	2,220	7,000	7,000				7,000
4	01-03-00-6022	Training Overtime	1,011	6,512	5,000	6,000				6,000
5	01-03-00-6030	Dispatch Contract	36,130	36,130	-					-
6	01-03-00-6090	Overtime	15,289	18,795	28,000	29,000				29,000
7	01-03-00-6091	Holiday Pay	4,662	8,341	10,000	7,500				7,500
8	01-03-00-6095	Grant Overtime - ASTEP	6,804	13,522	13,326	11,808				11,808
9	01-03-00-6096	Grant Overtime - CVI	5,132	2,320	8,000	3,500				3,500
10	01-03-00-6097	Workers Comp. Ins.	26,598	24,138	35,732	38,125				38,125
11	01-03-00-6098	FICA	-	19	51	51				51
12	01-03-00-6099	Medicare	10,591	7,984	12,120	12,781				12,781
13	01-03-00-6100	PERS	226,726	283,488	183,584	192,596				192,596
14	01-03-00-6102	Health & Disability Insurance	170,155	225,777	195,000	195,000				195,000
15	01-03-00-6103	Leave Cash Out	4,119	25,818	12,940	6,000				6,000
16	01-03-00-6105	Insurance	122,359	98,383	125,000	125,000				125,000
18	01-03-00-610	Unemployment		5,550	2,960					-
19	01-03-00-7001	Subscriptions & Publications	-	437	750	750				750
20	01-03-00-7007	Maintenance Contracts	3,142	3,462	3,500	3,500				3,500
21	01-03-00-7008	Police Training	11,532	12,442	18,000	18,000				18,000
22	01-03-00-7009	Equipment Outlay	14,271	13,537	8,766	13,100				13,100
23	01-03-00-7010	Equipment Maintenance	4,647	7,056	5,500	5,500				5,500
24	01-03-00-7011	Building Maintenance	6,408	3,510	13,700	6,500				6,500
25	01-03-00-7014	Vehicle Maintenance	7,957	10,834	19,000	19,000				19,000
26	01-03-00-7015	Vehicle Gas & Oil	41,278	46,520	52,000	46,500				46,500
27	01-03-00-7016	Electricity	18,159	22,898	18,000	18,000				18,000
28	01-03-00-7017	Heating Fuel	4,901	9,711	13,000	14,000				14,000
29	01-03-00-7018	Telephone	21,685	19,339	21,000	21,500				21,500
30	01-03-00-7022	Office Supplies	4,312	1,586	5,000	5,000				5,000
31	01-03-00-7028	Operational Supplies	4,002	3,813	5,000	5,000				5,000
32	01-03-00-7029	Police/Miscellaneous	15,156	2,049	6,000	5,000				5,000
33	01-03-00-7031	Recruitment	2,521	1,797	3,450	3,950				3,950
34	01-03-00-7039	Postage	466	990	1,050	1,000				1,000
35	01-03-00-7055	DEA Reimbursable Expenses		81,133	-					-
36	01-03-00-7061	Equipment Lease Payments	75,351	29,779	45,824	14,250				14,250
37	01-03-00-7062	Equipment Lease -interest.	2,268	3,949	2,037	500				500
		<b>TOTAL</b>	<b>1,603,300</b>	<b>1,776,661</b>	<b>1,656,435</b>	<b>1,659,037</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,659,037</b>

Note: In 2011, the City received \$81,133 from the DEA to purchase equipment on their behalf. This is a one-time occurrence.  
The revenue is under General Fund Revenues, the expense is listed above in 01-03-00-7055.

CITY OF NORTH POLE  
2013 BUDGET

POLICE DEPARTMENT - Fund 01-03

Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>PERSONNEL COSTS</b>		<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>	<b>Proposed 2013</b>	<b>Amend #1</b>	<b>Amend #2</b>	<b>Amend #3</b>	<b>Approved 2013</b>
	Salaries	728,713	737,745	770,145	817,627	-	-	-	817,627
	Salaries - OT	16,300	25,307	33,000	35,000	-	-	-	35,000
	Holiday Pay	4,662	8,341	10,000	7,500	-	-	-	7,500
	Grant Overtime	11,936	15,842	21,326	15,308	-	-	-	15,308
	Taxes	10,591	8,002	12,171	12,832	-	-	-	12,832
	Pers	226,726	283,488	183,584	192,596	-	-	-	192,596
	Leave Cash Out	4,119	25,818	12,940	6,000	-	-	-	6,000
	Workman's Comp	26,598	24,138	35,732	38,125	-	-	-	38,125
	Health Insurance	170,155	225,777	195,000	195,000	-	-	-	195,000
	Total Cost of Personnel	1,199,798	1,354,457	1,273,898	1,319,987	-	-	-	1,319,987
	(percent of operating budget)	75%	105%	77%	80%	#DIV/0!	#DIV/0!	#DIV/0!	80%
<b>NON PERSONNEL COSTS</b>		<b>403,502</b>	<b>341,071</b>	<b>382,537</b>	<b>339,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>339,050</b>
	(percent of operating budget)	25%	19%	23%	20%	#DIV/0!	#DIV/0!	#DIV/0!	20%
	DEA Reimbursable Expenses		81,133						
<b>TOTAL OPERATING BUDGET</b>		<b>1,603,300</b>	<b>1,776,661</b>	<b>1,656,435</b>	<b>1,659,037</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,659,037</b>



CITY OF NORTH POLE  
2013 BUDGET

FIRE DEPARTMENT - Fund 01-04

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-04-00-6000	Salaries	877,739	894,531	914,250	932,535				932,535
2	01-04-00-6030	Dispatch Contract	36,130	36,130	-					-
3	01-04-00-6032	Ambulance Billing Fees		1,914	2,500	2,500				2,500
4	01-04-00-6090	Overtime	36,559	23,164	32,000	35,700				35,700
5	01-04-00-6091	Holiday Pay	15,660	11,753	13,500	13,770				13,770
6	01-04-00-6092	Overtime - Forestry		9,949	893					-
7	01-04-00-6094	Straight Time - Forestry		658	-					-
8	01-04-00-6097	Workers Comp. Ins.	60,788	67,157	95,097	94,152				94,152
9	01-04-00-6098	FICA	3,530	4,505	3,844	3,778				3,778
10	01-04-00-6099	Medicare	12,455	13,122	14,786	15,399				15,399
11	01-04-00-6100	PERS	251,646	294,708	210,705	216,041				216,041
12	01-04-00-6102	Health & Disability Insurance	193,597	244,801	247,000	247,000				247,000
13	01-04-00-6103	Leave Cash Out	15,214	10,988	20,000	20,000				20,000
14	01-04-00-6105	Insurance	50,498	47,230	54,000	55,080				55,080
15	01-04-00-6106	Unemployment		1,031	-					-
16	01-04-00-7007	Maintenance Contracts	7,541	3,366	8,200	8,200				8,200
17	01-04-00-7008	Fire Training/Education	15,972	18,139	15,400	15,000				15,000
18	01-04-00-7009	Equipment Outlay	7,751	5,159	3,257	-				-
19	01-04-00-7010	Equipment Maintenance	3,026	7,388	8,351	6,500				6,500
20	01-04-00-7011	Base Station/Radio Mnt.	406	515	1,500	1,500				1,500
21	01-04-00-7014	Vehicle Maintenance	11,988	9,815	9,000	9,000				9,000
22	01-04-00-7015	Vehicle Gas & Oil	16,219	23,436	22,000	22,000				22,000
23	01-04-00-7022	Office Supplies	981	1,395	2,939	2,900				2,900
25	01-04-00-7029	Fire Dept/Miscellaneous	3,830	3,283	3,500	3,000				3,000
26	01-04-00-7030	Building Supplies	2,636	2,191	2,561	2,600				2,600
27	01-04-00-7035	PY Ambulance Fees Return			958					-
28	01-04-00-7039	Postage	258	695	650	650				650
29	01-04-00-7040	Ambulance Supplies	19,335	19,986	17,500	17,500				17,500
30	01-04-00-7050	Part Time Labor	49,716	66,517	60,000	60,000				60,000
31	01-04-00-7051	Part Time Labor - Forestry		2,323	-					-
32	01-04-00-7061	Equipment Lease Payments	35,983	37,681	46,944	46,945				46,945
33	01-04-00-7062	Equipment Lease -interest	10,962	9,263	-					-
34	01-04-00-7065	Fire Supplies (Expendables)	-	198	-					-
35	01-04-00-7075	Volunteer Incentive	2,561	964	1,607	-				-
36	01-04-00-7085	Prevention/Public Education	2,509	2,254	3,000	2,200				2,200
37	01-04-00-7095	Employee Health Protection	446	635	1,500	16,000				16,000
38	01-04-00-7099	NFPA Station Uniforms	5,493	2,319	3,000	2,500				2,500
39	01-04-01-7011	Fire Dept. Maintenance	3,368	2,015	3,000	3,000				3,000
40	01-04-01-7016	Fire Dept. Electricity	15,251	16,188	17,000	17,000				17,000
41	01-04-01-7017	Fire Dept. Heat	13,278	15,466	15,000	15,000				15,000
42	01-04-01-7018	Fire Dept. Telephone	13,591	11,965	9,800	9,800				9,800
43	01-04-02-7011	Annex Maintenance Expense	1,391		1,500	1,500				1,500
44	01-04-02-7016	Annex Electricity	2,344	2,305	3,196	3,000				3,000
45	01-04-02-7017	Annex Heat costs	5,010	5,219	5,500	5,500				5,500
48	01-04-03-7016	Dorm Electricity	318	334	300					-
49	01-04-03-7017	Dorm Heat costs	2,309	655	-	300				300
		<b>TOTAL</b>	<b>1,808,289</b>	<b>1,933,311</b>	<b>1,875,738</b>	<b>1,907,550</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,907,550</b>

1,907,550

CITY OF NORTH POLE  
2013 BUDGET

FIRE DEPARTMENT - Fund 01-04

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
PERSONNEL COSTS			2010	2011	2012 - Amend	Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
		Salaries	877,739	895,189	914,250	932,535	-	-	-	932,535
		Salaries - OT	36,559	33,114	32,893	35,700	-	-	-	35,700
		Holiday Pay	15,660	11,753	13,500	13,770	-	-	-	13,770
		Part Time Employees	49,716	68,840	60,000	60,000	-	-	-	60,000
		Taxes	15,985	17,627	18,630	19,177	-	-	-	19,177
		Pers	251,646	294,708	210,705	216,041	-	-	-	216,041
		Accrued Vacation Pay	15,214	10,988	20,000	20,000	-	-	-	20,000
		Workman's Comp	60,788	67,157	95,097	94,152	-	-	-	94,152
		Health Insurance	193,597	244,801	247,000	247,000	-	-	-	247,000
		Total Cost of Personnel	1,516,904	1,644,177	1,612,075	1,638,375	-	-	-	1,638,375
		(percent of operating budget)	84%	85%	86%	86%	#DIV/0!	#DIV/0!	#DIV/0!	86%
		NON PERSONNEL COSTS	291,385	289,134	263,663	269,175	-	-	-	269,175
		(percent of operating budget)	16%	15%	14%	14%	#DIV/0!	#DIV/0!	#DIV/0!	14%
		TOTAL OPERATING BUDGET	1,808,289	1,933,311	1,875,738	1,907,550	-	-	-	1,907,550

CITY OF NORTH PLE  
2013 BUDGET

PUBLIC WORKS DEPARTMENT - Fund 01-08

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	01-08-00-6000	Salaries	146,913	99,702	126,507	135,139				135,139
3	01-08-00-6090	Overtime	4,402	2,239	5,000	5,000				5,000
4	01-08-00-6091	Holiday Pay	-	311	500	500				500
5	01-08-00-6097	Workers Comp. Ins.	4,838	3,761	9,556	11,612				11,612
6	01-08-00-6098	FICA	651	1,739	2,492	2,798				2,798
7	01-08-00-6099	Medicare	1,121	1,007	2,168	2,750				2,750
8	01-08-00-6100	PERS	41,748	34,544	29,042	30,941				30,941
9	01-08-00-6102	Health & Disability Insurance	21,000	16,918	30,000	42,000				42,000
10	01-08-00-6103	Leave Cash Out	2,220	3,901	3,500	4,000				4,000
11	01-08-00-6105	Insurance	13,661	11,966	14,000	14,500				14,500
12	01-08-00-7000	Summer Hire	11,591	30,502	45,000	45,000				45,000
13	01-08-00-7001	Parks/Trails/Grounds Supplies	4,067	5,095	6,500	6,500				6,500
14	01-08-00-7008	Training	-	213	3,000	2,000				2,000
15	01-08-00-7009	Equipment Outlay	1,256	1,487	10,000	20,000				20,000
16	01-08-00-7011	Building Maintenance	1,360	10,345	16,277	10,000				10,000
17	01-08-00-7012	Street Maintenance	182,464	81,499	74,000	68,582				68,582
18	01-08-00-7013	Street Lights Maintenance	3,070	6,520	7,500	5,000				5,000
19	01-08-00-7014	Vehicle Maintenance	836	1,270	9,000	8,000				8,000
20	01-08-00-7015	Vehicle Gas & Oil	5,475	5,165	9,000	10,000				10,000
21	01-08-00-7016	Electricity	4,434	5,567	7,500	7,000				7,000
22	01-08-00-7017	Heating Fuel	10,695	13,680	14,500	14,500				14,500
23	01-08-00-7018	Telephone, Public Works	1,308	1,095	2,500	3,000				3,000
24	01-08-00-7020	Snow Removal	25,963	47,100	50,000	50,000				50,000
27	01-08-00-7024	ARRC Permits		200	-					-
28	01-08-00-7029	Public Works Misc	10,129	6,290	3,000	5,000				5,000
29	01-08-00-7031	FMATS Match Participation	7,500	32,006	63,599	85,000				85,000
30	01-08-00-7032	Electricity -Street lights	39,441	35,019	31,000	25,000				25,000
31	01-08-00-7033	Christmas Decorations	5,000	3,548	5,000	3,000				3,000
33	01-08-00-7xxx	Backhoe (1/3 of expense)			-	33,000				33,000
34	01-08-00-7034	Beautification			15,000	15,000				15,000
		<b>TOTAL</b>	<b>551,144</b>	<b>462,689</b>	<b>595,141</b>	<b>664,822</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>664,822</b>

664,822



CITY OF NORTH PLE  
2013 BUDGET

PUBLIC WORKS DEPARTMENT - Fund 01-08

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
						Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
		<b>PERSONNEL COSTS</b>	<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>					
		Salaries	146,913	99,702	126,507	135,139	-	-	-	135,139
		Salaries - OT	4,402	2,239	5,000	5,000	-	-	-	5,000
		Holiday Pay		311	500	500	-	-	-	500
		Part Time Employees	11,591	30,502	45,000	45,000	-	-	-	45,000
		Taxes	1,773	2,745	4,660	5,548	-	-	-	5,548
		Pers	41,748	34,544	29,042	30,941	-	-	-	30,941
		Leave Cash Out	2,220	3,901	3,500	4,000	-	-	-	4,000
		Workman's Comp	4,838	3,761	9,556	11,612	-	-	-	11,612
		Health Insurance	21,000	16,918	30,000	42,000	-	-	-	42,000
		Total Cost of Personnel	234,485	194,624	253,765	279,740	-	-	-	279,740
		(percent of operating budget)	43%	42%	43%	42%	#DIV/0!	#DIV/0!	#DIV/0!	42%
		<b>NON PERSONNEL COSTS</b>	<b>316,660</b>	<b>268,065</b>	<b>341,376</b>	<b>385,082</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>385,082</b>
		(percent of operating budget)	57%	58%	57%	58%	#DIV/0!	#DIV/0!	#DIV/0!	58%
		<b>TOTAL OPERATING BUDGET</b>	<b>551,145</b>	<b>462,689</b>	<b>595,141</b>	<b>664,822</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>664,822</b>

CITY OF NORTH POLE  
2013 BUDGET

**WATER / SEWER ENTERPRISE FUND - Fund 02 - Water-10 & Sewer-12**

<u>WATER - 12-10</u>		<u>SEWER - 12-12</u>		<u>TOTAL WATER &amp; SEWER</u>	
Revenues	746,806	Revenues	789,876	Revenues	1,536,682
Expenses	746,806	Expenses	789,876	Expenses	1,536,682
Difference	(0)	Difference	(0)	Difference	0

CITY OF NORTH POLE  
2013 BUDGET

**WATER REVENUE - Fund 02-10**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	02-10-00-4165	PERS Relief	8,374	16,481	-					-
2	02-10-00-5000	Water Utility Revenue	642,159	610,467	726,129	701,556				701,556
3	02-10-00-5800	Interest on Deposits	-	-	-					-
4	02-10-00-5801	Miscellaneous Revenue	23,261	48,545	4,029					-
5	02-10-00-5802	Reimbursable Water Breaks	4,896	2,290	-					-
6	02-10-00-5810	Bulk Water Sales Revenue	-	800	-					-
7	02-10-00-5815	Tie-in Fees	19,900	2,250	200					-
8	02-10-00-5820	Interfund Trans.from General	-	-	-					-
9	02-10-00-5825	Water FRR Residential/Com'l	43,308	5,470	-					-
10	02-10-00-5830	Water Base	64,889	5,919	-					-
11	02-10-00-5835	Lab Testing	69,267	13,711	18,540	15,000				15,000
12	02-10-00-5901	Transfer In - FRR Water		53,501	30,625	30,250				30,250
		<b>TOTAL</b>	<b>876,053</b>	<b>759,434</b>	<b>779,523</b>	<b>746,806</b>	-	-	-	<b>746,806</b>

Note: Water FRR Residential and Water Base revenues were transferred to Fund 25 in 2011.

**CITY OF NORTH POLE  
2013 BUDGET**

**WATER EXPENSES - Fund 02-10**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	02-10-00-6000	Salaries	145,926	142,375	146,697	163,435				163,435
2	02-10-00-6090	Overtime	1,266	3,725	3,000	4,000				4,000
3	02-10-00-6091	Holiday Pay	-	-	-	-				-
4	02-10-00-6097	Workers Comp. Ins.	5,095	4,600	7,650	6,269				6,269
5	02-10-00-6098	Fica				10				10
6	02-10-00-6099	Medicare	2,060	2,157	2,120	2,508				2,508
7	02-10-00-6100	PERS	40,716	48,327	32,112	36,836				36,836
8	02-10-00-6102	Health & Disability Insurance	25,900	31,169	47,000	47,000				47,000
9	02-10-00-6103	Leave Cash Out	5,676	4,323	5,500	5,500				5,500
10	02-10-00-6105	Insurance	19,148	17,017	30,000	22,000				22,000
11	02-10-00-6106	Unemployment		1,998	-					-
12	02-10-00-6500	Interest Expense ADWF	7,956	5,564	5,625	5,250				5,250
14	02-10-00-7001	Publications & Advertising	150	371	2,000	3,000				3,000
15	02-10-00-7003	Billing Service		-	3,000	3,000				3,000
16	02-10-00-7004	Audit/Accounting Fees	9,833	10,039	7,500	9,000				9,000
17	02-10-00-7005	Legal Fees	5,737	2,591	5,000	3,000				3,000
18	02-10-00-7006	Professional Services		(26)	5,000	2,500				2,500
19	02-10-00-7007	Safety Equipment	-	235	3,000	2,500				2,500
20	02-10-00-7009	Equipment Outlay/Repair	67,771	32,459	60,000	30,000				30,000
21	02-10-00-7011	System Supplies	8,469	3,604	10,000	10,000				10,000
22	02-10-00-7012	Water Treatment Chemicals	15,455	7,152	20,000	15,000				15,000
23	02-10-00-7014	Vehicle Maintenance	1,832	4,582	5,000	5,000				5,000
24	02-10-00-7015	Vehicle Gas/oil	3,839	5,343	4,000	5,500				5,500
25	02-10-00-7019	Laboratory	52,618	22,029	10,000	15,000				15,000
26	02-10-00-7021	Liability Insurance	12,559	-	15,000					-
27	02-10-00-7022	Office Supplies	899	2,098	5,000	5,000				5,000
28	02-10-00-7029	Miscellaneous	3,372	5,989	4,000	2,500				2,500
29	02-10-00-7039	Postage	1,931	3,572	3,000	3,000				3,000
30	02-10-00-7041	Bad Debt Expense	5,022	2,906	10,000	5,000				5,000
31	02-10-00-7045	Training		-	2,000	2,500				2,500
32	02-10-00-7050	Debt Retirement-AK.Drinking Water	-	-	25,000	25,000				25,000
33	02-10-00-7051	Credit Card User Fees		5,933	4,500	5,000				5,000
34	02-10-00-7060	Accumulated Annual Leave	(924)	2,308	-					-
35	02-10-00-7092	Transfer Out - FRR	43,308	5,470	-					-
36	02-10-00-7094	Transfer Out - Water Base	64,889	5,919	-					-
37	02-10-00-7097	Transfer Out - Capital Projects		2,144	-					-
38	02-10-00-7300	Richardson Hwy. Dawson Crossin	-	-	-					-
39	02-10-00-7301	Ford Subdivision Water System	-	-	-					-
40	02-10-00-7400	Deferred Maintenance Expense	38,012	4,218	25,000	30,000				30,000
41	02-10-00-7500	Utility Truck Replacement	-	-	-					-
42	02-10-00-7802	Reimbursable Water Breaks	-	-	1,020					-
43	02-10-00-7900	Water Meter Upgrade	-	-	-					-
44	02-10-00-7905	Energy Reserve			5,850	25,000				25,000
45	02-10-00-8100	Water - Depreciation Expense	263,116	371,492	-					-
46	02-10-04-7016	Electricity	67,620	52,007	60,000	55,000				55,000
47	02-10-04-7017	Heating Fuel	56,902	81,932	70,000	75,000				75,000
48	02-10-04-7018	Telephone WTP	6,295	9,687	10,000	2,000				2,000

CITY OF NORTH POLE  
2013 BUDGET

**WATER EXPENSES - Fund 02-10**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
49	02-10-04-7020	Building Maintenance	224	122	5,000	2,000				2,000
50	02-10-06-7016	Electricity - Highway Park	20,322	21,140	24,000	25,000				25,000
51	02-10-06-7017	Heating Fuel - Highway Park	4,364	3,809	5,250	6,000				6,000
52	02-10-06-7018	Telephone - Hiway Park	401	406	500	500				500
53	02-10-06-7020	Building Maintenance - Highway Park	-	-	1,000	500				500
54	02-10-08-7016	Electricity - 8th Avenue	8,332	8,896	11,500	11,500				11,500
55	02-10-08-7017	Heating Fuel - 8th Avenue	2,906	3,813	4,000	4,000				4,000
56	02-10-08-7020	Building Maintenance - 8th Avenue	220	243	1,000	500				500
57	02-10-10-7016	Electricity - Stillmeyer	14,089	14,740	21,500	21,500				21,500
58	02-10-10-7017	Heating Fuel - Stillmeyer	2,000	2,039	5,000	5,000				5,000
59	02-10-10-7018	Telephone - Stillmeyer	458	472	450	500				500
60	02-10-10-7020	Building Maintenance - Stillmeyer	-	-	1,000	500				500
61	02-10-10-7092	Transfer to Water Reserves (FRR)	-	-	-					-
62	02-10-10-7092	Transfer to Water Reserves (Water Base)	-	-	-					-
63	02-10-11-7016	Electricity - Well House		9,190	10,500	10,500				10,500
64	02-10-11-7017	Heating Fuel - Well House		1,871	7,500	7,500				7,500
65	02-10-11-7018	Telephone - Well House		1,920	5,000	4,000				4,000
66	02-10-00-7999	Move to Retained Earnings	-	-	15,899					-
67	02-10-12-7016	Electricity - Utility Shop			1,500	3,500				3,500
68	02-10-12-7017	Heating Fuel - Utility Shop			4,000	7,500				7,500
69	02-10-12-7018	Telephone - Utility Shop			350	5,000				5,000
		<b>TOTAL</b>	<b>1,035,764</b>	<b>973,971</b>	<b>779,523</b>	<b>746,806</b>	-	-	-	<b>746,806</b>

	2010	2011	2012 - Amend	Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
746,806								
<b>PERSONNEL COSTS</b>								
Salaries	145,926	142,375	146,697	163,435	-	-	-	163,435
Salaries - OT	1,266	3,725	3,000	4,000	-	-	-	4,000
Holiday Pay		-	-	-	-	-	-	-
Taxes	2,060	2,157	2,120	2,517	-	-	-	2,517
Pers	40,716	48,327	32,112	36,836	-	-	-	36,836
Leave Cash Out	5,676	4,323	5,500	5,500	-	-	-	5,500
Workman's Comp	5,095	4,600	7,650	6,269	-	-	-	6,269
Health Insurance	25,900	31,169	47,000	47,000	-	-	-	47,000
Total Cost of Personnel	226,638	236,677	244,079	265,556	-	-	-	265,556
(percent of operating budget)	34%	40%	31%	36%	#DIV/0!	#DIV/0!	#DIV/0!	36%
<b>NON PERSONNEL COSTS</b>	437,813	352,270	535,444	481,250	-	-	-	481,250
(percent of operating budget)	66%	36%	69%	64%	#DIV/0!	#DIV/0!	#DIV/0!	64%
<b>TOTAL OPERATING BUDGET</b>	<b>664,451</b>	<b>588,946</b>	<b>779,523</b>	<b>746,806</b>	-	-	-	<b>746,806</b>
<b>DEPRECIATION EXPENSE</b>	263,116	371,492	-	-	-	-	-	-
<b>TRANSFERS OUT</b>	108,197	13,533	-	-	-	-	-	-
<b>TOTAL BUDGET</b>	<b>1,035,764</b>	<b>973,971</b>	<b>779,523</b>	<b>746,806</b>	-	-	-	<b>746,806</b>



CITY OF NORTH POLE  
2013 BUDGET

**WATER RESERVES FUND - Fund 25-10**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	25-10-00-5825	FRR Residential Water	43,308	65,235	81,355	63,000				63,000
2	25-10-00-5830	Water Base	64,889	70,438	78,840	81,120				81,120
		<b>TOTAL</b>	<b>108,197</b>	<b>135,673</b>	<b>160,195</b>	<b>144,120</b>	-	-	-	<b>144,120</b>

144,120

**EXPENSES**

3	25-10-00-7xxx	Transfer Out	-	-	30,625	30,250				30,250
		<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>30,625</b>	<b>30,250</b>	-	-	-	<b>30,250</b>

30,250

This is a new fund set up in 2010 to account for the revenues that are received from the FRR and Water Base portions of the Water bills.

Expenses to this fund will be for the repair and replacement of water utility infrastructure. These expenses will need to have the approval of council.

Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC water loans.

Note: 2010 and 2011 Budget Actuals vary slightly from financials: In the budget, amounts in the Transfer From accounts have been combined with the normal revenue accounts

25-10-00-5901 - has been combined with 25-10-00-5825

25-10-00-5902 - has been combined with 25-10-00-5830

This makes it easier to compare revenues year to year.

(in 2010 and early 2011, we were transferring the revenue, each month from the Water Department. In mid-2011, we set up the the water/sewer billings to automatically post these revenues to this fund.)

CITY OF NORTH POLE  
2013 BUDGET

**SEWER DEPARTMENT REVENUE - Fund 02-12**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	02-12-00-4165	PERS Relief	11,103	20,484	-	-				-
2	02-12-00-5000	Sewer Utility Revenue	579,399	496,780	629,238	662,911				662,911
3	02-12-00-5002	Flint Hills Lab Testing	-		-					-
4	02-12-00-5005	SID Pretreatment Program	-	-	-	15,000				15,000
5	02-12-00-5800	Interest on Deposits	393	309	134					-
6	02-12-00-5801	Miscellaneous Revenue	14,106	8,032	1,158					-
7	02-12-00-5802	Industrial SID Lab Tests	126,479	94,001	160,995	75,000				75,000
8	02-12-00-5805	Facility Repair & Replacement	79,548	7,204	-					-
9	02-12-00-5815	Tie-In Fees	6,100	750	200					-
10	02-12-00-5820	Interfund Trans.from General	-		-					-
11	02-12-00-5825	Sewer FRR Com'l & Residential	40,662	5,007	-					-
12	02-12-00-5830	Sewer Base	60,348	5,464	-					-
13	02-12-00-5900	Transfer In - Assessments	30,567		36,965	36,965				36,965
		<b>TOTAL</b>	<b>948,706</b>	<b>638,031</b>	<b>828,690</b>	<b>789,876</b>	-	-	-	<b>789,876</b>

789,876

Note: Sewer FRR and Sewer Base revenues were transferred to Fund 27 in 2011.

CITY OF NORTH POLE  
2013 BUDGET

**SEWER DEPARTMENT EXPENSES - Fund 02-12**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
1	02-12-00-6000	Salaries	186,593	177,617	183,184	178,182				178,182
2	02-12-00-6090	Overtime	8,564	4,280	10,000	5,000				5,000
3	02-12-00-6091	Holiday Pay	-	-	-					-
4	02-12-00-6097	Workers Comp. Ins.	7,317	6,656	10,512	7,739				7,739
5	02-12-00-6098	Fica				12				12
6	02-12-00-6099	Medicare	2,708	2,692	2,651	2,729				2,729
7	02-12-00-6100	PERS	53,846	60,040	40,218	40,300				40,300
8	02-12-00-6102	Health & Disability Insurance	50,064	58,784	63,000	63,000				63,000
9	02-12-00-6103	Leave Cash Outs	6,330	6,283	5,500	5,000				5,000
10	02-12-00-6105	Insurance	20,012	17,255	30,000	22,000				22,000
11	02-12-00-6106	Unemployment		4,662	1,295					-
12	02-12-02-6107	WWTP Land Acquisition	-	-	-					-
13	02-12-00-6500	Rev. Bond Int. (HwyPkSewer)	27,349	26,074	26,495					-
14	02-12-00-6501	Interest Expense - ACWF Loans	-	-	-					-
15	02-12-00-6600	Rev. Bond Princ.(HwyPkSewer)	-	-	10,470	36,965				36,965
18	02-12-00-7001	Publications & Advertising	748	1,439	2,000	3,000				3,000
19	02-12-00-7003	Billing Service		-	3,000	3,000				3,000
20	02-12-00-7004	Audit/Accounting Fees	9,833	10,039	7,500	9,000				9,000
21	02-12-00-7005	Legal Fees	7,705	4,131	5,000	4,000				4,000
22	02-12-00-7006	Professional Services	1,512	181	3,000	2,500				2,500
23	02-12-00-7007	Safety Equipment	166	1,490	2,500	2,500				2,500
24	02-12-00-7008	Pretreatment Program	38,460	13,550	5,000	15,000				15,000
25	02-12-00-7009	Equipment Outlay/Repair	16,285	63,849	45,656	20,000				20,000
27	02-12-00-7011	System Supplies	9,588	6,998	10,000	10,000				10,000
29	02-12-00-7013	WWTP Chemicals	13,994	21,231	20,000	20,000				20,000
30	02-12-00-7014	Vehicle Maintenance	2,455	1,325	5,000	4,000				4,000
31	02-12-00-7015	Vehicle Gas & Oil	5,286	6,715	5,500	7,000				7,000
33	02-12-00-7019	Laboratory	130,586	112,535	115,000	40,000				40,000
34		Laboratory - Industrial Pretreatment				75,000				75,000
35	02-12-00-7021	Liability Insurance	10,000	-	15,000	-				-
36	02-12-00-7022	Office Supplies	436	187	2,500	5,000				5,000
37	02-12-00-7029	Miscellaneous	2,755	4,466	3,000	3,000				3,000
38	02-12-00-7039	Utility Postage	2,097	3,587	1,000	3,000				3,000
39	02-12-00-7042	Bad Debt Expense	622	2,140	1,000	1,000				1,000
40	02-12-00-7045	Training		218	2,000	2,000				2,000
41	02-10-00-7050	Credit Card User Fees		5,787	5,000	5,000				5,000
42	02-12-00-7060	Accumulated Annual Leave	(924)	2,308	-	-				-
43	02-12-00-7092	Transfer Out - FRR	40,662	5,007	-					-
44	02-12-00-7094	Transfer Out - Sewer Base	60,348	5,464	-					-
45	02-12-00-7096	Transfer Out - FRR Industrial	79,548	7,204	-					-
46	02-12-00-7097	Transfer Out - Capital Projects		2,144	-					-
48	02-12-00-7400	Deferred Maintenance Expense	-	273	16,767	50,000				50,000
49	02-12-00-7905	Energy Reserve			10,000	12,500				12,500



CITY OF NORTH POLE  
2013 BUDGET

**SEWER DEPARTMENT EXPENSES - Fund 02-12**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
50	02-12-00-8100	Sewer - Depreciation Expense	488,645	689,913	-					-
51	02-12-04-7016	Electricity -WWTP	53,050	55,730	50,000	55,000				55,000
52	02-12-04-7017	Heating Fuel -WWTP	10,303	15,931	12,500	10,000				10,000
53	02-12-04-7018	Telephone - WWTP	3,227	3,575	3,200	3,000				3,000
54	02-12-04-7020	Building Maintenance - WWTP	220	-	2,500	2,500				2,500
55	02-12-05-7018	Telephone - SCADA	89	-	5,000	5,000				5,000
56	02-12-06-7016	Electricity - Generator Storage	230	244	-					-
57	02-12-06-7017	Heating Fuel - Generator Storage	-	-	157					-
58	02-12-70-7016	Electricity -Lift Station 1A - Holiday	4,772	5,009	5,500	5,500				5,500
59	02-12-70-7018	Telephone - Lift Station 1A	600	94	1,000	1,000				1,000
60	02-12-71-7016	Electricity - Lift Station 2A - Yukon	5,687	4,334	5,500	5,500				5,500
61	02-12-71-7018	Telephone - Lift Station 2A - Yukon		94	500	1,000				1,000
62	02-12-72-7016	Electricity - Lift Station 3A - Kitt	1,096	1,845	2,500	2,500				2,500
63	02-12-72-7018	Telephone - Lift Station 3A - Kitt		94	500	1,000				1,000
64	02-12-73-7016	Electricity - Lift Station 3B - 8th Ave	649	594	600	750				750
65	02-12-73-7018	Telephone - Lift Station 3B	428	571	600	750				750
66	02-12-74-7016	Electricity - Lift Station 3C - N Blanket	2,908	3,065	3,000	3,000				3,000
67	02-12-74-7018	Telephone - Lift Station 3C	390	533	600	750				750
68	02-12-75-7016	Electricity - Lift Station 4B - S Blanket	1,276	1,169	1,200	-				-
69	02-12-75-7018	Telephone - Lift Station 4B	459	472	500	-				-
70	02-12-76-7016	Electricity - Lift Station 4C - Black Bear	3,063	2,527	2,500	-				-
71	02-12-76-7018	Telephone - Lift Station 4C	459	472	500	-				-
72	02-12-77-7016	Electricity - Lift Station 4F - H&H	4,648	5,163	4,500	5,500				5,500
73	02-12-77-7018	Telephone - Lift Station 4F	345	533	800	1,000				1,000
74	02-12-78-7016	Electricity - Lift Station 5A - Fimmel	1,671	683	800	750				750
75	02-12-78-7018	Telephone - Lift Station 5A	390	533	800	750				750
76	02-12-79-7016	Electricity - Lift Station 5B - Hurst	1,268	1,458	1,200	1,200				1,200
77	02-12-80-7016	Electricity - Lift Station 6A - Old Richardson	921	1,899	2,500	2,000				2,000
78	02-12-80-7018	Telephone - Lift Station 6A - Old Richardson		94	-	1,500				1,500
79	02-12-81-7016	Electricity - Lift Station 6B - Tanana	803	770	750	1,000				1,000
80	02-12-82-7016	Electricity - Lift Station Mockler	589	644	700	1,000				1,000
81	02-12-83-7016	Electricity - Lift Station Stillmeyer	3,823	4,063	4,000	4,000				4,000
82	02-12-83-7018	Telephone - Stillmeyer	421	434	500	500				500
83	02-12-84-7016	Electricity - Utility Shop				3,500				3,500
84	02-12-84-7017	Heating Fuel - Utility Shop				7,500				7,500
85	02-12-84-7018	Telephone - Utility Shop				5,000				5,000
86	02-12-00-7999	Move to Retained Earnings		-	45,035					-
		<b>TOTAL</b>	<b>1,387,372</b>	<b>1,449,149</b>	<b>828,690</b>	<b>789,876</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>789,876</b>

789,876

CITY OF NORTH POLE  
2013 BUDGET

**SEWER DEPARTMENT EXPENSES - Fund 02-12**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
						Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
<b>PERSONNEL COSTS</b>			<b>2010</b>	<b>2011</b>	<b>2012 - Amend</b>					
		Salaries	186,593	177,617	183,184	178,182	-	-	-	178,182
		Salaries - OT	8,564	4,280	10,000	5,000	-	-	-	5,000
		Holiday Pay	-	-	-	-	-	-	-	-
		Taxes	2,708	2,692	2,651	2,740	-	-	-	2,740
		Pers	53,846	60,040	40,218	40,300	-	-	-	40,300
		Leave Cash Out	6,330	6,283	5,500	5,000	-	-	-	5,000
		Workman's Comp	7,317	6,656	10,512	7,739	-	-	-	7,739
		Health Insurance	50,064	58,784	63,000	63,000	-	-	-	63,000
		Total Cost of Personnel	315,422	316,352	315,065	301,961	-	-	-	301,961
		(percent of operating budget)	44%	43%	38%	38%	0%	0%	0%	38%
<b>NON PERSONNEL COSTS</b>			<b>402,747</b>	<b>423,065</b>	<b>513,625</b>	<b>487,915</b>	<b>513,625</b>	<b>513,625</b>	<b>513,625</b>	<b>487,915</b>
		(percent of operating budget)	56%	57%	62%	62%	100%	100%	100%	62%
<b>TOTAL OPERATING BUDGET</b>			<b>718,169</b>	<b>739,417</b>	<b>828,690</b>	<b>789,876</b>	<b>513,625</b>	<b>513,625</b>	<b>513,625</b>	<b>789,876</b>
<b>DEPRECIATION EXPENSE</b>			<b>488,645</b>	<b>689,913</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		Transfers Out	180,559	19,819	-	-	-	-	-	-
<b>TRANFER TO RETAINED EARNINGS</b>					45,035	-	-	-	-	-
<b>TOTAL BUDGET</b>			<b>1,387,372</b>	<b>1,449,149</b>	<b>828,690</b>	<b>789,876</b>	<b>513,625</b>	<b>513,625</b>	<b>513,625</b>	<b>789,876</b>

CITY OF NORTH POLE  
2013 BUDGET

**SEWER RESERVES FUND - Fund 27-12**

Line #	Account Number	Account Title	2010 Actual	2011 Budget	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	27-12-00-5805	FRR Industrial Sewer	79,548	67,714	79,477	64,610				64,610
2	27-12-00-5825	FRR Sewer	40,662	58,993	66,521	63,720				63,720
3	27-12-00-5830	Sewer Base	60,348	64,262	72,060	72,000				72,000
		<b>TOTAL</b>	<b>180,559</b>	<b>190,969</b>	<b>218,058</b>	<b>200,330</b>	-	-	-	<b>200,330</b>

200,330

<b>EXPENSES</b>										
4	27-12-00-7092	Transfer Out - FRR	30,567	227,382	36,965					-
		<b>TOTAL</b>	<b>30,567</b>	<b>227,382</b>	<b>36,965</b>	-	-	-	-	-

This is a new fund set up in 2010 to account for the revenues that are received from the FRR and Sewer Base portions of the Sewer bills.

Expenses to this fund will be for the repair and replacement of sewer utility infrastructure. These expenses will need to have the approval of council.

Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC sewer loans.

Note: 2010 and 2011 Budget Actuals vary slightly from financials: In the budget, amounts in the Transfer From accounts have been combined with the normal revenue accounts

27-12-00-5901 - has been combined with 27-12-00-5825

27-12-00-5902 - has been combined with 27-12-00-5830

27-12-00-5903 - has been combined with 27-12-00-5805

This makes it easier to compare revenues year to year.

(in 2010 and early 2011, we were transferring the revenue, each month from the Sewer Department. In mid-2011, we set up the the water/sewer billings to automatically post these revenues to this fund.)

CITY OF NORTH POLE  
2013 BUDGET

**BUILDING FUND - Fund 05**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	05-00-00-4001	Residential Plan Check Fee	3,526	7,946	9,750	6,000				6,000
2	05-00-00-4002	Residential Building Permit Fee	17,646	14,193	15,000	10,000				10,000
3	05-00-00-4003	Commercial Plan Check Fee	8,523	8,766	6,500	6,000				6,000
4	05-00-00-4004	Commerical Building Permit Fee	7,148	28,852	10,000	10,000				10,000
5	05-00-00-4005	Industrial Plan Check Fee	14,670	-	4,875	3,000				3,000
6	05-00-00-4006	Industrial Building Permit Fee	23,255	-	7,500	5,000				5,000
7	05-00-00-4007	Road Excavation Bond	5,000	-	5,000	5,000				5,000
8	05-00-00-4008	Storm Water Plan Inspection Fee	720	-	1,500	2,000				2,000
9	05-00-00-4009	Storm Water Permit Fee	-	-	960	1,000				1,000
10	05-40-00-4010	Special Inspection Fee	-	-	-					-
11	05-00-00-5900	Transfer In From Fund Balance	-	-	15,000	20,000				20,000
		<b>TOTAL</b>	<b>80,488</b>	<b>59,757</b>	<b>76,085</b>	<b>68,000</b>	-	-	-	<b>68,000</b>
			-							

68,000

<b>EXPENSES</b>										
12	05-00-00-7000	Road Excavation Bond Return	5,500	-	5,000	5,000				5,000
13	05-00-00-7001	Residential Plan Review	3,800	4,000	9,750	6,000				6,000
14	05-00-00-7002	Residential Inspections	7,808	6,150	20,000	10,000				10,000
15	05-00-00-7003	Commercial Plan Review	5,700	9,298	6,500	6,000				6,000
16	05-00-00-7004	Commercial Inspections	2,774	25,113	15,000	16,000				16,000
17	05-00-00-7005	Industrial Plan Review	10,225	-	4,875	3,000				3,000
18	05-00-00-7006	Industrial Inspections	18,281	1,437	7,500	5,000				5,000
19	05-00-00-7007	Storm Water Plan Inspections	960	-	1,500	2,000				2,000
20	05-00-00-7008	Storm Water Site Inspections	-	-	960	1,000				1,000
21	05-01-00-7001	Publications & Advertising	-	-	100	1,500				1,500
22	05-01-00-7005	Legal Fees	-	75	250	500				500
23	05-01-00-7006	Professional Services	-	-	1,000	9,000				9,000
24	05-01-00-7022	Office Supplies/Software	1,030	1,607	1,000	1,000				1,000
25	05-01-00-7029	Admin/Misc. Expenses	-	-	1,150	1,000				1,000
26	05-01-00-7041	Bad Debt Expense	-	-	-					-
27	05-01-00-7049	Training Classes/Manuals	-	-	1,500	1,000				1,000
		<b>TOTAL</b>	<b>56,079</b>	<b>47,680</b>	<b>76,085</b>	<b>68,000</b>	-	-	-	<b>68,000</b>

68,000



CITY OF NORTH POLE  
2013 BUDGET

FIRE DEPARTMENT FUND - Fund 16

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	16-00-00-4001	Revenue	16,512	24,897	-					-
2	16-00-00-5100	Donations - Volunteer Dinner	-	7,000	-	-				-
		<b>TOTAL</b>	<b>16,512</b>	<b>31,897</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENSES</b>										
3	16-00-00-7000	Expenses	12,490	9,285	-					-
4	16-00-00-7001	Volunteer Dinner		5,840						
		<b>TOTAL</b>	<b>12,490</b>	<b>15,125</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

This fund is funded by Dept of Forestry use of city fire trucks and by special donations. It is used by the Fire Department for expenses related to upgrading the fire department and their annual dinner.

CITY OF NORTH POLE  
2013 BUDGET

**NORTH POLE COMMUNITY ICE RINK FUND - Fund 19**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	18-00-00-4001	North Pole Community Ice Rink	12,660	50	-	-				-
<b>EXPENSES</b>										
2	18-00-00-7000	North Pole Community Ice Rink	2,170	-	-	-				-

This fund is used for repairs/maintenance at the North Pole High School Hockey Rink

A community member makes the repairs and submits his invoices for reimbursement.

Reimbursement is contingent on funds available - the city periodically receives donations for this purpose.

**CITY OF NORTH POLE  
2013 BUDGET**

**NORTH POLE FESTIVAL FUND - Fund 20**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	20-00-00-4001	North Pole Festival	32,265	10,648	-	-				-
<b>EXPENSES</b>										
2	20-00-00-7000	Expenditures	25,100	(65)	-					-
3	20-00-00-7001	Summerfest and	4,820	7,708	-	-				-
4	20-00-00-7002	Other Festivals	386	1,281	-	-				-
		<b>TOTAL</b>	<b>30,307</b>	<b>8,925</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

This fund is used for expenses related to Summer Fest and the Mayor's Labor Day Picnic. Revenues are received from community donations for this purpose.

CITY OF NORTH POLE  
2013 BUDGET

**ABADE FUND - Fund 21**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	21-00-00-4001	Revenues	6,137	60,384	-					-
<b>EXPENSES</b>										
2	21-00-00-7000	Expenditures	2,012	3,995	-					-

This fund is for drug forfeiture monies that come to the City through the Federal Government. These monies must be accounted for separately in their own fund. There are very tight restrictions as to the use of these monies. All expenses must be approved by the federal department of justice.



**CITY OF NORTH POLE  
2013 BUDGET**

**AHSO TRAFFIC OFFICER FUND - Fund 22**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	22-00-00-4001	Grant Revenue	144,256	91,357	66,963					-
2	22-00-00-4165	PERS Relief	3,144	4,256	-					-
		<b>TOTAL</b>	<b>147,400</b>	<b>95,613</b>	<b>66,963</b>	-	-	-	-	-
			-							
<b>EXPENSES</b>										
3	22-00-00-6000	Salaries	49,168	47,043	43,476					-
4	22-00-00-6022	Training Overtime		1,192	-					-
5	22-00-00-6090	Overtime	6,092	2,735	-					-
6	22-00-00-6091	Holiday Pay	898	1,047	-					-
8	22-00-00-6095	Grant Overtime			-					-
9	22-00-00-6097	Workers Comp. Ins.	2,357	2,225	1,943					-
10	22-00-00-6099	Medicare	804	744	630					-
11	22-00-00-6100	PERS	15,615	15,735	9,565					-
12	22-00-00-6102	Health & Disability Insurance	16,644	19,649	11,349					-
13	22-00-00-6103	Leave Cash Out		1,387	-					-
14	22-00-00-6105	Insurance	679		-					-
15	22-00-00-7000	Expenditures	55,143	3,855	-					-
		<b>TOTAL</b>	<b>147,400</b>	<b>95,613</b>	<b>66,963</b>	-	-	-	-	-

Note: As of October 30, 2012, we have not yet received the amount of the AHSO grant.

Note: The City has received a state grant for 100% funding of this position through September 30, 2012. The City is assuming that we will receive a state grant fully funding this position from October 1, 2012 through December 31, 2012. If, for some reason, the City does not receive a continuation of the current grant, it is assumed that they funding of this position will continue under the General Fund.

Beginning October 1, 2012, the grant is for 75% of the costs.

**CITY OF NORTH POLE  
2013 BUDGET**

**AHSO TRAFFIC OFFICER FUND - Fund 22**

	2010	2011	2012	Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
<b>PERSONNEL COSTS</b>								
Salaries	49,168	47,043	43,476	-	-	-	-	-
Salaries - OT	-	1,192	-	-	-	-	-	-
Grant Overtime	6,092	2,735	-	-	-	-	-	-
Holiday Pay	898	1,047	-	-	-	-	-	-
Taxes	804	744	630	-	-	-	-	-
Pers	15,615	15,735	9,565	-	-	-	-	-
Leave Cash Out	-	1,387	-	-	-	-	-	-
Workman's Comp	2,357	2,225	1,943	-	-	-	-	-
Health Insurance	16,644	19,649	11,349	-	-	-	-	-
Total Cost of Personnel	91,578	91,758	66,963	-	-	-	-	-
(percent of operating budget)	62%	96%	100%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
<b>OPERATING COSTS</b>	55,822	3,855	-	-	-	-	-	-
(percent of operating budget)	38%	4%	0%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
<b>TOTAL BUDGET</b>	<b>147,400</b>	<b>95,613</b>	<b>66,963</b>	-	-	-	-	-

**CITY OF NORTH POLE  
2013 BUDGET**

**BYRNE/JAG OFFICER FUND - Fund 23**

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	23-00-00-4001	Grant Revenue	69,819	40,353	69,578	60,787				60,787
2	23-00-00-4165	PERS Relief	2,818	3,263	-	-				-
		<b>TOTAL</b>	<b>72,637</b>	<b>43,616</b>	<b>69,578</b>	<b>60,787</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,787</b>
			-	-						
<b>EXPENSES</b>										
3	23-00-00-6000	Salaries	38,010	20,460	39,375	42,730				42,730
4	23-00-00-6090	Overtime	11,459	1,839	11,358	2,000				2,000
5	23-00-00-6091	Holiday Pay	53	517	-					-
6	23-00-00-6095	Grant Overtime		-	-					-
7	23-00-00-6097	Workers Comp. Ins.	2,049	1,070	2,268	1,899				1,899
8	23-00-00-6099	Medicare	743	354	736	649				649
9	23-00-00-6100	PERS	13,701	12,064	11,161	9,841				9,841
10	23-00-00-6102	Health & Disability Insurance	4,503	7,312	4,680	3,669				3,669
11	23-00-00-6103	Leave Cash Out	2,118	-	-					-
					-					-
		<b>TOTAL</b>	<b>72,637</b>	<b>43,616</b>	<b>69,578</b>	<b>60,787</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,787</b>

60,787

60,787

Beginning July 1, 2012, the grant is for 100% of the costs. However, we have received less funding than normal, part of the officers wages will be covered under the Police Department in the General Fund.

**CITY OF NORTH POLE  
2013 BUDGET**

**BYRNE/JAG OFFICER FUND - Fund 23**

	2010	2011	2012	Proposed 2013	Amend #1	Amend #2	Amend #3	Approved 2013
<b>PERSONNEL COSTS</b>								
Salaries	38,010	20,460	39,375	42,730	-	-	-	42,730
Overtime	11,459	1,839	11,358	2,000	-	-	-	2,000
Holiday Pay	53	517	-	-	-	-	-	-
Leave Cash Out	2,118	-	-	-	-	-	-	-
Taxes	743	354	736	649	-	-	-	649
Pers	13,701	12,064	11,161	9,841	-	-	-	9,841
Workman's Comp	2,049	1,070	2,268	1,899	-	-	-	1,899
Health Insurance	4,503	7,312	4,680	3,669	-	-	-	3,669
Total Cost of Personnel	72,637	43,616	69,578	-	-	-	-	-
(percent of operating budget)	100%	100%	100%	60,787	-	-	-	60,787
				100%	#DIV/0!	#DIV/0!	#DIV/0!	100%
<b>OPERATING COSTS</b>	-	-	-	-	-	-	-	-
(percent of operating budget)	0%	0%	0%	-	-	-	-	-
				0%	#DIV/0!	#DIV/0!	#DIV/0!	0%
<b>TOTAL OPERATING BUDGET</b>	<b>72,637</b>	<b>43,616</b>	<b>69,578</b>	<b>60,787</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,787</b>

CITY OF NORTH POLE  
2013 BUDGET

STATE FORFEITURES FUND - Fund 24

Line #	Account Number	Account Title	2010 Actual	2011 Actual	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	24-00-00-4001	State Forfeiture Revenue	-	1,356	-					-
<b>EXPENSES</b>										
2	24-00-00-7xxx	Expenses		-	-	-				

This fund accounts for assets received in state forfeitures (police).

CITY OF NORTH POLE  
2013 BUDGET

**BEAUTIFICATION FUND - Fund 30**

Line #	Account Number	Account Title	2010 Actual	2011 Budget	2012 Amended Budget	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>										
1	30-00-00-5818	Candy Cane Donations	1,200	800	-	-				-
<b>EXPENSES</b>										
2	30-00-00-7000	Candy Cane Expenses	41	94	-	-				-
3	30-00-00-7001	Beautification Expenses	-	43	-	-				-
		<b>TOTAL</b>	<b>41</b>	<b>137</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Note: This fund was created in 2010 to account for donations/grants related to city beautification efforts.

CITY OF NORTH POLE  
2013 BUDGET

**IMPOUND LOT FUND - FUND 36**

Line #	Account Number	Account Title	2013 Proposed Budget	Council Amendments #1	Council Amendments #2	Council Amendments #3	2013 Approved Budget
<b>REVENUES</b>							
1	36-00-00-5xxx	Administration Fees					-
2	36-00-00-5xxx	Transfer to General Fund					-
		<b>TOTAL</b>	-	-	-	-	-
<b>EXPENSES</b>							
3	36-00-00-7xxx	Hearing Fees					-
4	36-00-00-7xxx	Attorney Fees					-
5	36-00-00-7xxx	Towing Fees					
6	36-00-00-7xxx	Bad Debt					
7	36-00-00-7xxx	Refund to Vehicle Owner					
		<b>TOTAL</b>	-	-	-	-	-



CITY OF NORTH POLE  
2013 BUDGET

**CAPITAL PROJECTS FUND - 03-XX and 31-XX**

Line	Project	Expense	Revenue	Revenue Source
1	Water Treatment Plant Engineering and Design	125,000	125,000	State MMG# 63321
2	Water Treatment Plant Engineering and Design	375,000	375,000	USDA Planning Grant
3				
4	Waste Water Treatment Plant Engineering and Design	125,000	125,000	State MMG# 63320
5	Waste Water Treatment Plant Engineering and Design	375,000	375,000	USDA Planning Grant
6				
7	Well Rehabilitation and Adjustment Control Panel	147,500	147,500	State DCCED #09-DC-505
8				
9	Sewer Lift Station Renovation Phase 2	1,964,922	1,964,922	State MMG# 63317
10	Sewer Lift Station Renovation Phase 2	970,000	970,000	EPA-STAG XP-00J10701
11		148,603	148,603	Water-Sewer Fund
12				
13	Techite Sewer Main and Manhole Rehabilitation	2,515,000	2,515,000	State MMG# 63322
14	Inflow and Infiltration Reduction	1,416,500	1,416,500	State ACWF# 633291
15				
16	Waste Water Treatment Rehabilitation Phase 1a, b & c	1,738,518	1,738,518	State MMG (waiting approval of grant application)
17	Waste Water Treatment Rehabilitation Phase 1a, b & c	1,620,359	1,620,359	State capital funding request
18	Emergency Generators	302,500	302,500	State ACWF (waiting approval of loan application)
19		1,439,519	1,439,519	Water-Sewer Fund
20				
21	Utility Garage	545,093	712,311	State MMG# 63319
22		233,611	534,096	City match
23				
24	Water Treatment Plant Roof Repair	4,237	4,237	State DCCED #08-DC-471
25				
26	Waste Water Treatment Plant Land Acquisition	5,000	5,000	Water-Sewer Fund
27				
28	Utility truck replacement	30,000	30,000	Restricted Operator Truck Replacement Fund
29				
30	Backhoe	99,000	66,000	Water-Sewer Fund
31			33,000	Public Works
32				
33	Restricted Jet Vac Replacement Fund	30,000	30,000	Water-Sewer Fund
34	10 year replacement			
35	Restricted Crane Truck Replacement Fund	20,000	20,000	Water-Sewer Fund
36	10 year replacement			
37	Restricted Operator Truck Replacement Fund	7,500	7,500	Water-Sewer Fund
38	5 year replacement			
39	USDA Loan 92.06 payment (sewer)	37,000	37,000	Assessments: 04-00-00-4500; 04-00-00-4600; 04-00-00-4700
40	ADWF Loan 633011 payment (water)	33,000	33,000	Water-Sewer Fund
41	ADWF Inflow and Infiltration Reduction	83,000	83,000	Water-Sewer Fund

**Accumulated Restricted Funds**

42	Restricted Jet Vac Replacement Fund	90,000
43	10 year replacement	
44	Restricted Crane Truck Replacement Fund	60,000
45	10 year replacement	
46	Restricted Operator Truck Replacement Fund	22,500
47	5 year replacement	
48	Backhoe	0
49	10 year replacement	



**CITY OF NORTH POLE  
RESOLUTION 12-24**

**A RESOLUTION OF THE NORTH POLE CITY COUNCIL DESIGNATING CITY  
OFFICIALS AUTHORIZATION TO SIGN ON CITY OF NORTH POLE ACCOUNTS**

WHEREAS, in order to carry out the financial responsibilities of city government the City Council must designate two or more city officials to sign and endorse checks, drafts or other orders on behalf of the City of North Pole; and

WHEREAS, there is a change in personnel on the North Pole City Council and it is necessary for the City Council to designate city officials who will be authorized to sign and endorse checks, drafts or other orders on all City of North Pole accounts; and

WHEREAS, it is prudent for the City to seek financial services that safeguard the financial resources of the City providing the highest level of service at the most affordable cost and best interest rates.

THEREFORE, BE IT RESOLVED that the following city officials are hereby designated and authorized to sign and endorse checks, drafts or other orders on behalf of the City of North Pole. This authority will remain in effect until revoked in writing.

BE IT FURTHER RESOLVED that the city officials listed below are authorized to receive information pertaining only to deposits, balances, items paid or items returned on City accounts. This authority will remain in effect until revoked in writing.

**Bryce J. Ward**

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**Sharron J. Hunter**

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**Richard C. Holm**

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**Thomas R. McGhee**

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**Derrick N. Nelson**

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**Kathryn M. Weber**

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**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of North Pole, Alaska this 5<sup>th</sup> day of November, 2012.

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**BRYCE J. WARD, Mayor**

**ATTEST:**

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**Kathryn M. Weber, MMC  
North Pole City Clerk**