



CITY OF NORTH POLE *Alaska*

REGULAR CITY COUNCIL MEETING Monday, October 3, 2011

Committee of the Whole – 6:30 p.m.
Regular City Council Meeting – 7:00 p.m.

COUNCIL MEMBERS

Bonnie Arnold	488-9246
Richard Holm	488-1776
Sharron Hunter	488-4282
Kevin McCarthy- <i>Dep. Mayor Pro Tem</i>	490-9039
Ronald Jones – <i>Alt. Dep Mayor Pro Tem</i>	488-3579
Thomas McGhee - <i>Mayor Pro Tem</i>	455-0010

MAYOR

Doug Isaacson 488-8584

CITY CLERK

Kathy Weber 488-8583

1. Call to Order/Roll Call
2. Pledge of Allegiance to the US Flag
3. Invocation
4. Approval of the Agenda
5. Approval of the Minutes
6. Communications from the Mayor
7. Council Member Questions of the Mayor
8. Communications from Department Heads, Borough Representative and the City Clerk
9. Ongoing Projects Report
10. Citizens Comments (Limited to Five (5) minutes per Citizen)

11. Old Business

- a. Ordinance 11-07 An Ordinance Of The City Of North Pole, Alaska Amending Title 4, Chapter 4.08.110, Exemptions, Exceptions, And Refunds
- b. Ordinance 11-08, An Ordinance Amending the 2011 Budget

12. New Business

- a. North Pole Community Chamber of Commerce Request for 3rd Quarter Bed Tax.
- b. North Pole Police Department Request For Grant Acceptance From The Alaska Highway Safety Office In The Amount of \$122,178.79.
- c. Resolution 11-25, A Resolution Establishing 2012 Capital Project Priorities For The City of North Pole

13. Council Comments

14. Adjournment

The City of North Pole will provide an interpreter at City Council meetings for hearing impaired individuals. The City does require at least 48 hours notice to arrange for this service. All such requests are subject to the availability of an interpreter. All City Council meetings are recorded on CD. These CD's are available for listening or duplication at the City Clerk's Office during regular business hours, Monday through Friday, 8:00 a.m. to 5:00 p.m. or can be purchased for \$5.00 per CD. The City Clerk's Office is located in City Hall, 125 Snowman Lane, North Pole, Alaska.

**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Tuesday, September 6, 2011 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Doug Isaacson called the regular City Council meeting of Tuesday, September 6, 2011 to order at 7:00 p.m.

There were present:

**Ms. Arnold
Mr. McGhee
Ms. Hunter
Mr. Jones
Mr. Holm
Mr. McCarthy
Mayor Isaacson**

Absent/Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Isaacson

INVOCATION

Invocation was given by Thomas McGhee

APPROVAL OF AGENDA

Mr. McGhee *moved to* Approve the Agenda of September 19, 2011

Seconded by Mr. Jones

Discussion

None

Mr. McGhee *moved to* amend the agenda to consent items 12 a. Recommendation to Renew Snow Removal Contract to Hawks & 12 b. Ordinance 11-07, An Ordinance of The City of North Pole, Alaska amending Title 4, Chapter 4.08.110, Exemptions, Exceptions, and Refunds

Seconded by Mr. Jones

Discussion

None

On the Amendment

PASSED

YES –7– Arnold, Hunter, Jones, McGhee, McCarthy, Holm, Isaacson
NO – 0
Abstained- 0

On the main motion as amended

PASSED
YES –7–Arnold, Hunter, Jones, McGhee, McCarthy, Holm, Isaacson
NO – 0
Abstained- 0

APPROVAL OF MINUTES

Mr. McGhee *moved to Approve the Minutes of September 6, 2011*

Seconded *by Mr. Jones*

Discussion
None

PASSED
YES –7–Arnold, Hunter, Jones, McGhee, McCarthy, Holm, Isaacson
NO – 0
Abstained- 0

COMMUNICATIONS FROM THE MAYOR

Communication Highlights from the Mayor for the period ending September 19, 2011
ISSUES:

- **Mid-Term and 2012 Budgets:** Your mayor and his staff, especially the accountant and department heads, have been busy working on budgets, focusing on staying lean while providing the level of service expected by city residents. Tonight is the first of two mid-term budget meetings. The current highlight is that we are intending to put into the City's SAVINGS account (Fund Balance) \$113,332. That isn't to say that money couldn't productively be spent on other necessary items, such as the needed repairs to the police building roof; but it does state that while we are in uncertain national economic times, I consider it more important to be a spend-thrift rather than a spend-er. While we hope for a pick-up in the fourth quarter, I believe it's better to be safe than sorry. The final decision will rest with Council.

Once elections are past, those who are serving on Council, please schedule the week of October 24 for our 2012 Budget meetings where each Department will make their budget presentations and needs lists prior to the formal introduction of the 2012 Budget on November 7 (when the

new Council is fully seated). The Council will be asked to consider ways to establish fund reserves in order to provide a better financial cushion for the City and to provide funds for replacement vehicles and necessary building repairs.

- Other Meetings: include learning how to use Census 2010 data to extract community relevant data; meeting with Ann Farris, Steve Bainbridge of DEC and Mayor Hopkins regarding the status of sulfolane resolution; GFCC Board meeting presentation by GVEA on the positive economics of the Healy Clean Coal Project; and budget discussions with individual departments (a department head meeting on the budget is scheduled for 10 a.m., September 12, which is open to Council Members).

COMMUNITY:

- Raising the Flag: Thank you to Larry Dotson, Katherine Hood, and her husband Tim, for their financial investment towards the creation of a Veteran's Memorial in North Pole, beginning with the monument honoring Larry's dad CMSgt F. Dotson, a WW2 Veteran who retired in North Pole and passed away earlier this year. The flag associated with the memorial measures 30 x 60 feet and is raised on a 140 foot flag pole—the largest in Alaska. Several hundred people and dignitaries braved the cold and rain to witness the raising of the flag on September 10.

- September 11: Various ceremonies were held throughout Alaska honoring the 10th Anniversary of 9-11. Our Fire Chief joined other Chiefs around the State in a ceremony with the Governor in Anchorage; our Fire Department participated with other Interior Fire Departments in a ceremony at Pioneer Park, and I participated in a ceremony at North Pole Worship Center, reading the 3 Mayor Proclamation.

- The Governor in North Pole: Governor Parnell came to North Pole on September 14, to the High School and to the North Pole Rotary where he addressed the concerns of those present, to include school funding and what can be done to lower the cost of energy in North Pole.

Separately, Mayor Cleworth was my guest last Friday and toured City Hall, the Third Friday Art Show at the North Pole Grange, and the Arts and Crafts show at Santa's Seniors.

- Memorial Ceremonies: I attended three memorial ceremonies during the past two weeks: 2 services for 3 Ft. Wainwright soldiers, two of whom were killed in action; one service was to commemorate POW/MIA and to retire the flags at Heritage Park on Eielson AFB with the 354th Fighter Wing. Also in attendance at the POW/MIA ceremony was Mayor Pro Tem Thomas McGhee. These ceremonies, while difficult emotionally for those who attend are vital to remind us of the volunteers who serve in the military and daily put themselves in harm's way on our

behalf. It is important for the community and its leaders to memorialize those who fall and to say thank you to their families and those who continue to serve in their place. The paper detailed the loss of another young soldier in Afghanistan, there will be another memorial; we send our deepest condolences to the families. We will not forget their sacrifices.

- Area Schools: I have been making my rounds to area schools, including Star of the North Secondary School, where there are 95 7-12th graders; to North Pole Christian School, where there are 98 pre-k to 12th graders; and to North Pole Elementary, Middle, and Senior High Schools. In the latter three, enrollment is down fractionally from last year, mostly anticipated by school boundary shifts in order to alleviate what would have been over crowding especially at NPE. I believe it's important to let our students and school staff know that the community leadership appreciates and encourages their efforts. Perhaps this will inspire some students, reduce truancy and violence, and gives them an opportunity to provide feed back to issues they are concerned about.

FNSB ASSEMBLY MEETING:

The FNSB Assembly met on September 8. Among the actions taken were:

- Approved new bus line to Eielson AFB and Salcha, connecting to the Green Line in North Pole.

The next regular Assembly meeting will be on September 22 at 6 pm. The Agenda includes ORDINANCE NO. 2011-20-1K that includes funding for the North Pole Branch Library Replacement Project, as discussed with the North Pole City Council's approval of CoNP Resolution 11-23.

For a list of meeting times and agendas, go to <http://co.fairbanks.ak.us/meetings/Assembly> .

MEDIA:

Sept 10 & 17: Mayor Isaacson was on KJNP (1170 AM, 100.3 FM) 8 – 9 a.m. “Over the Coffee Cup.”

UPCOMING (*see above for other events, dates, and times*)

- **September 22, 5 pm:** Homecoming Parade and Warming Fire at NP High School.
- **September 27, 5 pm:** NP Utilities Public Meeting regarding Ballot Initiative for \$1.4 million @ City Hall
- **September 28, 2 pm:** Tanana River Crossing Groundbreaking Ceremony in Salcha, must be transported to the site from the Salcha Fairgrounds starting at 1:20 pm

COUNCIL MEMBER QUESTIONS OF THE MAYOR

- None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Accountant

Lisa Vaughn- The city has rec'd approximately \$66,000 in extra "revenue sharing monies". This is like the municipal assistance monies we rec'd 2 years ago. I have filled out the application and am waiting for the final paperwork. Once I receive the final paperwork, I can apply for the monies

I have received budget changes from Police, Fire, Public Works and Utilities. All departments, except for Fire, have made some cuts, mainly from personnel leaving those departments. We will however, have to pay some unemployment costs for one former employee out of the general fund. I am still waiting for the Mayor to finalize his budget changes. The budget should be coming to you on the first council meeting of the month.

We have received our first payment, for the new ambulance fees, of \$799.

Last week I garnished PFD's for outstanding citations. I garnished \$129,733, about 8,000 less than last year but more than in 2009. We should be receiving about 40-45% of this amount, keeping us in line with our budgeted amounts.

I've started some work on audit. I'm setting up files and making sure I have them up to date.

Police Dept

- Chief Paul Lindhag , Officer Rich will be leaving on Oct 8, 2011

Fire Dept

- Chief Bryan Lane, Alaska State Fire Conference started this week at the Westmark.
- Working on the FEMA Grant

Director of City Services, Bill Butler

September 19, 2011 Council Report

Bill Butler

Director of City Services

Building Department

- Two new commercial permits pending
 - Safeway pharmacy remodel
 - Santa Land pavilion

Public Works

- FMATS project for resurfacing Holiday, 4th, Santa Claus Lane (City section), Kit Blvd. and Beaver Blvd. southern loops will not occur this year

- Skid steer loader for pedestrian & bicycle path snow removal and sweeping project released; due October 8
- Released RFP for the sale of aging lift truck; due October 8
- Released RFP for 2012 heating fuel; due October 8
- Revision to snow plowing contract for 2011-2012 before Council this evening
- Submitted Main Street beautification permit to DOT for review

Utility Department

- Lift station renovation project inspection occurred September 14
 - Few electronic reporting problems remain
 - Investigating causes and solutions due to odor at Yukon and Holiday lift stations
- USDA approved PDC Engineers for water system project; DEC approval pending
- ADEC \$1.4 million loan of October 4 ballot
 - Open House Tuesday, September 27 to present information about utility loan on October 4 ballot; 5:00 to 7:00 pm at City Hall
 - Mailing to utility customers at beginning of September

Mailing to all City of North Pole registered voters (+1500) being assembled to mail this week

FNSB Representative

The FNSB Assembly met on September 8. Among the actions taken were:

- Approved new bus line to Eielson AFB and Salcha, connecting to the Green Line in North Pole.

The next regular Assembly meeting will be on September 22 at 6 pm. The Agenda includes ORDINANCE NO. 2011-20-1K that includes funding for the North Pole Branch Library Replacement Project, as discussed with the North Pole City Council's approval of CoNP Resolution 11-23.

For a list of meeting times and agendas, go to <http://co.fairbanks.ak.us/meetings/Assembly>

City Clerk, Kathy Weber

September 19, 2011

Council Report by Kathy Weber, City Clerk

Here are some of the things that are coming up in the city. If you have any questions on any items below, please feel free to contact me at 488-8583 or email at Kathy@northpolealaska.com.

- Elections for the City of North Pole will be held on Tuesday, October 4, 2011. Two council seats are open and we only have one person who has filed their candidacy for city council, Derrick Nelson. There are two spaces for write-in votes. Anyone wishing to declare their candidacy at this time is still required to submit a Public Financial

Disclosure Statement and Declaration of Write-In Candidacy with the city clerk.

A. Write-in votes are not invalidated by writing in the name of a candidate whose name is printed on the ballot unless the election board determines, on the basis of other evidence, that the ballot was so marked for the purpose of identifying the ballot.

B. In order to vote for a write-in candidate, the voter must write in the candidate's name in the space provided and, in addition, fill in the oval opposite the candidate's name.

D. Write-in votes shall only be tabulated by person if the total number of write-in votes for an office exceeds the smallest number of votes cast for a candidate for that office whose name is printed on the ballot. For special city elections write-in votes shall be tabulated by person.

- Council members should have received their registration packet for the AML conference that will take place from November 7 – 11. I highly encourage you to attend this year's AAMC Academy that is put on by the Alaska Association of Municipal Clerks, Sunday, November 6 from 9-5 pm at the Westmark Hotel. Dr. Alan Zimmerman will be presenting the program "Take This Job and Love It!" He was selected as the "Outstanding Faculty Member" by two different universities, and most recently he was awarded the CSP by the National Speakers Association, an award given to the top 5% of all speakers nationwide. In 2003 Dr. Zimmerman was awarded the CPAE (Council of Peers Award for Excellence) Speaker Hall of Fame by the National Speakers Association, a designation that less than 1% of the NSA speakers hold. This full day class is being offered for the low price of \$125 which includes a sack lunch and networking opportunities. Please let me know if you are going to be attending the AAMC Academy session, AML or the Newly Elected Officials training so I can get you signed up as soon as possible.

ONGOING PROJECTS

- None

CITIZENS COMMENTS – 5 Minutes

Lisa Vaughn talked about the library meeting and asked council to attend the FNSB assembly meeting and support this project.

OLD BUSINESS

None

NEW BUSINESS

Ordinance 11-08, An Ordinance Amending the 2011 Budget

Mayor Isaacson introduced the 2011 Amended Budget. Lisa Vaughn went through the budget and explained the amendments on the budget.

Public Comment

None

Mr. McGhee *moved to* Introduce and Advance Ordinance 11-08, An Ordinance Amending the 2011 Budget

Seconded *by* Mr. Jones

Discussion

None

PASSED

YES – 7- Hunter, McGhee, Arnold, Jones, McCarthy, Holm Isaacson

NO – 0 -

Abstained – 0

Mr. McGhee *moved to* Adjoin into Executive Session to discuss North Pole Police Department Memorandum of Agreement with Federal Agency

Seconded *by* Mr. Jones

Mayor Isaacson brought the meeting back to order at 855 p.m.

Mr. McGhee *moved to* Enter into contract with DEA for the operation of Green Team.

Seconded *by* Mr. Jones

Discussion

None

PASSED

YES – 7- Hunter, McGhee, Arnold, Jones, McCarthy, Holm Isaacson

NO – 0 -

Abstained – 0

COUNCIL COMMENTS

Ms. Arnold – Thanked everyone for the help tonight with her ipad. She will be late on Monday Oct 3rd as she has to work late that night. Ms. Arnold thanked Chief Lane for the reminder of 911. She encouraged everyone to get out and vote.

Mr. Jones –Thanked DEA for giving us an explanation of what is going on in our community. He will also be missing the Oct 3rd meeting as he will be on vacation. This will be his 5th meeting that he has missed and has submitted a letter to the council and clerk. He noticed that the EPA has fined Ft. Wainwright. He also said that 911 is something that we should not forget. Mr. Jones said he was on his way to the airport that morning. The new flag in North Pole is wonderful.

Ms. Hunter –attended the finance committee meeting for the new Library and gave an update on the FNSB Assembly discussion. The committee will need letters of support for the North Pole Library to include in the application which is due on the 18th of October. She also noticed that the City of North Pole parking lot has lines in it. She watched the service on 911 and commented that the memorial in New York is beyond belief.

Mr. McCarthy – is happy to see the roundabout is getting done. His hat off to Buzz Otis. He gave his memory of the Twin Towers and has a hard time believing they are not there.

Mr. McGhee –. No Comment

Mr. Holm – No Comment

Mayor Isaacson – No Comment

ADJOURNMENT

Mr. McGhee *moved to* adjourn the meeting of September 19, 2011

Seconded by Mr. Jones

No Objection

The regular meeting of September 19, 2011 adjourned at 9:07 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, October 3, 2011.

DOUGLAS W. ISAACSON, Mayor

ATTEST:

KATHRYN M. WEBER, MMC, City Clerk

CITY OF NORTH POLE

ORDINANCE 11-07

**AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA
AMENDING TITLE 4, CHAPTER 4.08.110, EXEMPTIONS,
EXCEPTIONS AND REFUNDS**

WHEREAS, changes to the North Pole Municipal Code is a continually changing requirement; and

WHEREAS, the City of North Pole Municipal Code should be amended to conform to the requirements of the City and to provide clarification as needed.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Pole:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. General Provisions of the North Pole Municipal Code of Ordinances are amended as follows:

4.08.110 Exemptions, exceptions and refunds.

Every sale, service, or rental made within the city, unless explicitly exempted by this chapter or a subsequent ordinance, shall be presumed to be subject to the tax imposed hereunder in any action to enforce the provisions of this chapter. It is the policy of the city that taxes, interest, and penalties shall be promptly collected without offset, compromise or time extensions for payment.

A. A buyer or seller who claims a sale is exempt from taxation shall pay the tax as required by this chapter. Within thirty days of the sale the buyer or seller may file a claim in writing, including documentation substantiating the claim, with the sales tax administrator briefly describing the basis of the claim and the relief sought.

B. No sales tax refund request may be made/refunded unless the sales tax was paid under protest and stating the good faith reason(s) therefore.

B.C. A seller may within sixty days of filing a completed sales tax return submit an amended return, and request in writing a refund or credit to their account.

C.D. The sales tax administrator shall investigate claims and shall present the claims, findings, and recommendations to the city council for action at the next regular council meeting. If the city council determines there is clear and convincing evidence to establish a refund or credit of taxes paid, the mayor or his designee shall insure the refund or credit is issued no later than thirty days after determination has been made. The city shall not be held liable for any payment of interest on the tax payment from the date paid until a refund is made or credit applied. (Ord. 99- 29 §2(part), 1999)

Submitted by: Mayor Isaacson
Introduced and Advance: September 19, 2011
Possible Adoption: October 3, 2011

Section 3. Effective Date. This ordinance shall be effective at 5:00 pm on the first City business day following its adoption.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 3rd day of October, 2011.

DOUGLAS W. ISAACSON, Mayor

ATTEST:

KATHRYN M WEBER, MMC, City Clerk

**CITY OF NORTH POLE
ORDINANCE 11-08**

AN ORDINANCE AMENDING THE 2010 BUDGET

Section 1. Classification. This ordinance is of a special nature and shall not be included in the North Pole Code of Ordinances.

Section 2. General Fund Operating Budget. The anticipated general fund revenues of **\$5,036,671** are hereby appropriated to fund January 1, 2010 to December 31, 2010 operations as follows:

Administration	\$585,511
Professional Services	\$210,410
Police Department	\$1,758,351
Fire Department	\$1,861,705
Public Works	\$620,693
Total	\$5,036,671

Section 3. Effective Date. This ordinance shall be effective on September 8, 2010.

Section 4. Utility Fund Operating Budget. The anticipated utility fund revenues of **\$1,951,071** are hereby appropriated to fund January 1, 2010 to December 31, 2010 operations as follows:

Utility Department Water Operating Budget	\$ 866,638
Utility Department Sewer Operating Budget	\$1,084,433
Total	\$1,951,071

Section 5. Water Reserves Fund. This is a new fund to be set up to account for the revenues that are received from the FRR and Water Base portions of the water bills

Transfer from Water Dept (FRR)	\$49,000
Transfer from Water Dept (Water Base)	\$67,800
Total	\$116,800

Section 6. Sewer Reserves Fund. This is a new fund to be set up to account for the revenues that are received from the FRR and Water Base portions of the water bills

Transfer from Sewer Dept (FRR)	\$48,000
Transfer from Sewer Dept (FRR-Industrial)	\$79,00
Transfer from Sewer Dept (Sewer Base)	\$67,800
Total	\$194,800

Section 7. Building Fund Operating Budget. The anticipated building fund revenues of **\$58,730** are hereby appropriated to fund January 1, 2010 to December 31, 2010 operations as follows:

Building Fund-Revenue	\$63,730
Building Fund-Expenditures	\$63,730

Section 8. Special Revenues. Special Revenue Fund Accounts exist for Itadori, H.I.P.P.O., Employment Security Contribution, and Economic Development Projects. These accounts are similar in nature to the capital fund, revenues and expenditures may carry over from one fiscal year to the next.

Section 9. Mill Rate. The assessed valuation of all taxable property in the City of North Pole has been estimated at \$318,924,238 for 2010. The rate of levy on each dollar of taxable property is hereby fixed at 3.00 mills for municipal purposes. The tax levies are due, delinquent, and subject to penalties prescribed by law and by the Fairbanks North Star Borough.

PASSED AND APPROVED by a duly constituted quorum of the North Pole City Council this 20th day of December, 2010.

ATTEST:

DOUGLAS W. ISAACSON, Mayor

KATHRYN M WEBER, CMC, City Clerk

CITY OF NORTH POLE
2011 BUDGET

CITY OF NORTH POLE - 2011 BUDGET

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENSES</u>
General Fund	4,984,349	5,044,850
Water/Sewer Fund	1,952,731	1,952,731
Building Fund	95,400	95,400
AHSO Officer	79,090	79,090
Jag	86,993	86,993
Total	<u>7,198,563</u>	<u>7,259,064</u>

WHEN RUNNING COPIES CHECK TO SEE IF
holes being punched

**CITY OF NORTH POLE
2011 BUDGET**

CITY OF NORTH POLE - Expenses (variance)

	2009	2010	Difference	2010	2011 Budget	Difference
Administration	853,219	561,671	(291,549)	561,671	702,209	140,538
Professional Services	220,858	234,656	13,798	234,656	209,421	(25,235)
Police	1,576,174	1,603,300	27,127	1,603,300	1,644,070	40,770
Fire	1,973,348	1,808,289	(165,059)	1,808,289	1,906,443	98,154
Public Works	554,090	551,145	(2,946)	551,145	582,707	31,562
Total General Fund	5,177,689	4,759,060	(418,629)	4,759,060	5,044,850	285,789
Water	887,711	1,035,764	148,053	1,035,764	910,611	(125,153)
Sewer	1,222,368	1,387,373	165,004	1,387,373	1,042,997	(344,375)
Water Reserves		-	-	-		-
Sewer Reserves		30,567	30,567	30,567		(30,567)
Total Utilities	2,110,079	2,453,704	343,624	2,453,704	1,953,608	(500,095)
Building	34,519	56,079	21,559	56,079	95,400	39,321
Capital	-	-	-	-	-	-
Gaming	440	-	(440)	-	-	-
Hippo	-	-	-	-	-	-
Economic Development Pjts	65	-	(65)	-	-	-
Employment Security	65	-	(65)	-	-	-
Ice Rink	5,722	2,170	(3,552)	2,170	-	(2,170)
Festival	37,466	30,307	(7,160)	30,307	-	(30,307)
Abade	-	2,012	2,012	2,012	-	(2,012)
AHSO Officer	92,240	147,400	55,160	147,400	79,090	(68,310)
Jag	59,231	72,637	13,406	72,637	86,993	14,356
Beautification		41	41	41	-	(41)
Totals	7,517,517	7,523,368	5,851	7,523,368	7,259,941	(263,427)

Note: In 2010, the following funds were closed out to the general fund:

Hippo

Economic Development Pjts

Employment Security

**CITY OF NORTH POLE
2011 BUDGET**

CITY OF NORTH POLE - Breakout of Personnel & Operating EXPENSES

PERSONNEL EXPENSES - GENERAL & UTILITY FUNDS

Department	2008	2009	2010	2011 Budget
Administration	484,426	403,794	430,030	452,577
Professional Services	-	-	-	
Police	1,166,116	1,284,455	1,199,799	1,260,261
Fire	1,396,010	1,607,751	1,516,904	1,606,807
Public Works	222,114	248,754	234,485	234,247
Total General Fund	3,268,666	3,544,754	3,381,218	3,553,892
(percent of operating budget)	69%	73%	71%	72%
Water	175,317	222,660	226,638	257,978
Sewer	260,094	317,240	315,423	300,134
Total Utility Fund	435,411	539,900	542,060	558,112
(percent of operating budget)	33%	38%	39%	33%
Total Personnel Costs	3,704,076	4,084,654	3,923,278	4,112,003
(percent of operating budget)	61%	65%	64%	62%

NON PERSONNEL EXPENSES - GENERAL & UTILITY FUNDS

Department	2008	2009	2010	2011 Budget
Administration	141,808	149,425	131,141	137,600
Professional Services	148,545	220,858	234,656	209,421
Police	346,271	291,719	403,502	383,808
Fire	400,228	365,597	291,385	299,636
Public Works	407,774	305,336	316,660	348,460
Total General Fund	1,444,626	1,332,935	1,377,343	1,378,925
(percent of operating budget)	31%	27%	29%	28%
Water	491,022	384,697	437,813	652,491
Sewer	407,511	495,900	402,747	501,351
Total Utility Fund	898,533	880,597	840,560	1,153,842
(percent of operating budget)	67%	62%	61%	67%
Total Operating Costs	2,343,159	2,213,532	2,217,902	2,532,767

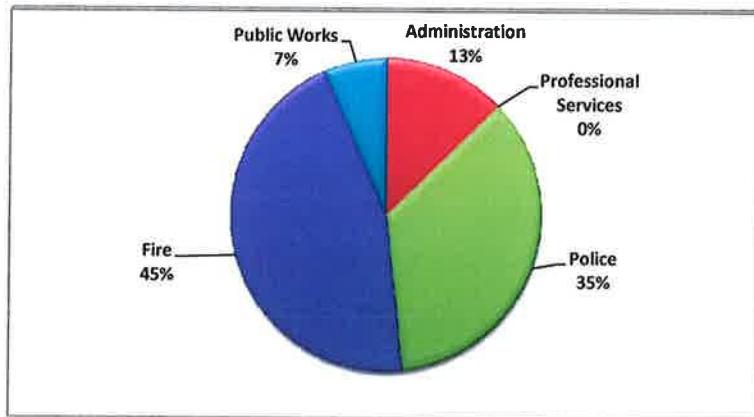
TOTAL OPERATING EXPENSES - GENERAL & UTILITY FUNDS

Department	2008	2009	2010 Budget	2011 Budget
Administration	626,234	553,219	561,171	590,177
Professional Services	148,545	220,858	234,656	209,421
Police	1,512,386	1,576,174	1,603,300	1,644,069
Fire	1,796,238	1,973,348	1,808,289	1,906,443
Public Works	629,888	554,090	551,145	582,707
Total General Fund	4,713,291	4,877,689	4,758,560	4,932,817
Water	666,339	607,357	664,451	910,469
Sewer	667,604	813,140	718,169	801,485
Total Utility Fund	1,333,944	1,420,497	1,382,620	1,711,954
Total Operating Costs	6,047,235	6,298,186	6,141,180	6,644,770

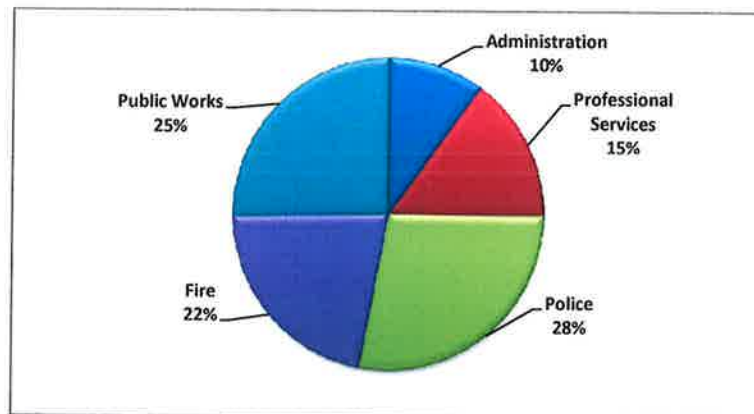
Note: These are operating expenses only. They do not include depreciation expenses and transfer expenses.

CITY OF NORTH POLE - Breakout of General Fund Personnel & Operating Expenses - 2011

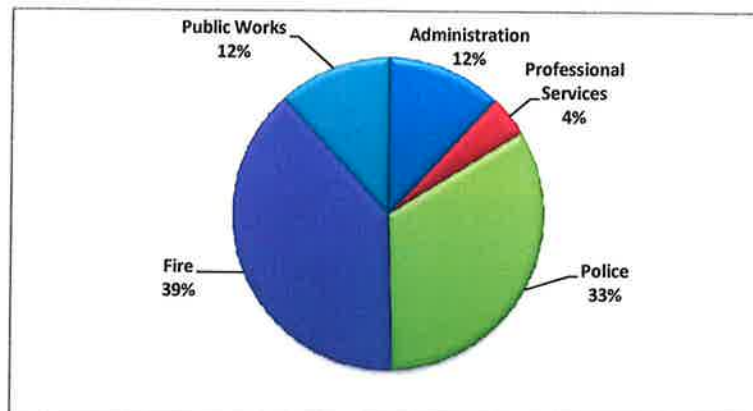
PERSONNEL EXPENSES - GENERAL FUND



NON PERSONNEL EXPENSES - GENERAL FUND

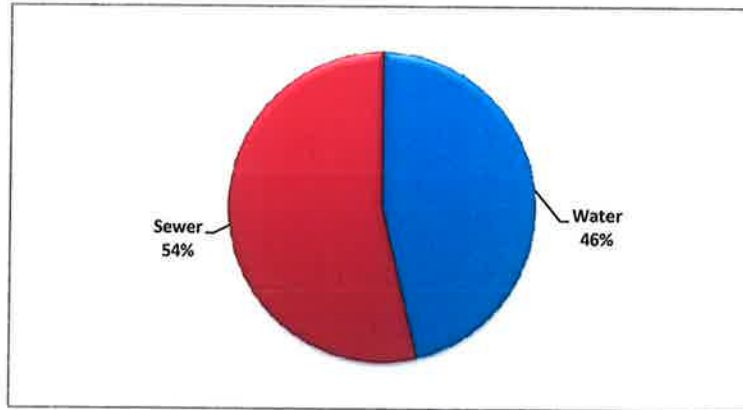


TOTAL OPERATING EXPENSES - GENERAL FUND

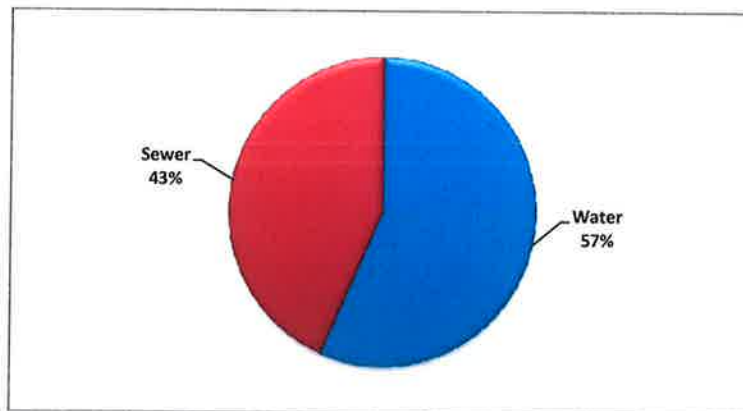


CITY OF NORTH POLE - Breakout of Personnel & Operating Expenses - 2011

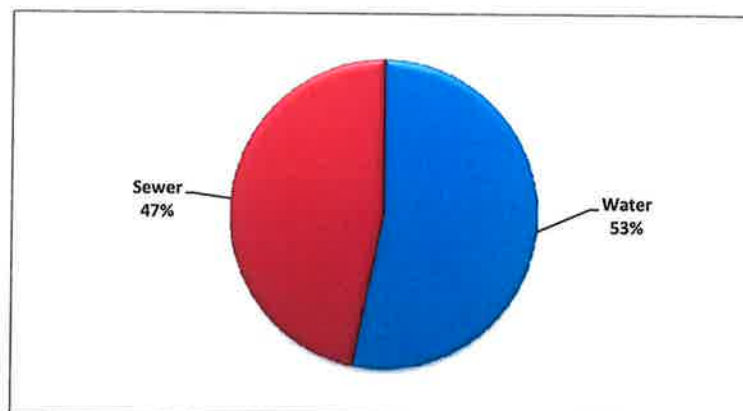
PERSONNEL EXPENSES - UTILITY FUND



NON PERSONNEL EXPENSES - UTILITY FUND



TOTA OPERATING EXPENSES - UTILITY FUND



CITY OF NORTH POLE
2011 BUDGET

CITY OF NORTH POLE - Breakout of Revenues

OPERATING REVENUES - GENERAL & UTILITY FUNDS

Department	2008	2009	2010		2011 Budget
General Fund					
Sales/Bed Taxes	2,432,917	2,398,543	2,793,448	Sales/Bed Taxes	3,009,992
Business Licenses	5,599	7,975	10,025	Business Licenses	12,150
Property Taxes	909,447	939,603	913,593	Property Taxes	952,870
State Grants/Contracts	74,467	88,034	86,471	State Grants/Contracts	98,500
State Assistance	595,124	532,568	411,505	State Assistance	421,473
Fairbanks North Star Borough	381,128	360,173	357,639	Fairbanks North Star Borough	359,772
Police Revenues	117,858	169,796	154,546	Police Revenues	121,593
Fire Revenues	75	39,163	18,460	Fire Revenues	41,000
Interest	59,157	20,159	5,121	Interest	6,500
Miscellaneous	7,921	34,278	21,687	Miscellaneous	21,000
Total General Fund	4,583,693	4,590,292	4,772,494		5,044,850
Utility Fund					
Water					
Water Sales	594,219	680,050	642,159	Water Sales	726,108
State Assistance	-	13,048	8,374	State Assistance	6,167
FRR/Water Base	-	113,699	108,197	FRR/Water Base	157,194
Tie In Fees	1,251	2,805	19,900	Tie In Fees	-
Lab Testing			69,267		
Miscellaneous	34,822	37,061	28,156	Miscellaneous	21,000
Total Water	630,292	846,662	876,053		910,469
Sewer					
Sewer Sales	612,788	574,726	579,399	Sewer Sales	681,328
State Assistance	-	17,598	11,103	State Assistance	6,849
FRR/Sewer Base	104,503	191,196	180,559	FRR/Sewer Base	234,085
Tie In Fees	3,738	1,613	6,100	Tie In Fees	-
SID Treatment/Testing	13,577	125,424	126,479	SID Treatment/Testing	120,000
Miscellaneous	60,048	27,511	14,498	Miscellaneous	
Total Sewer	794,654	938,069	918,138		1,042,262
Total Utility Fund	1,424,945	1,784,731	1,794,192		1,952,731
Total Revenues	6,008,638	6,375,023	6,566,686		6,997,581

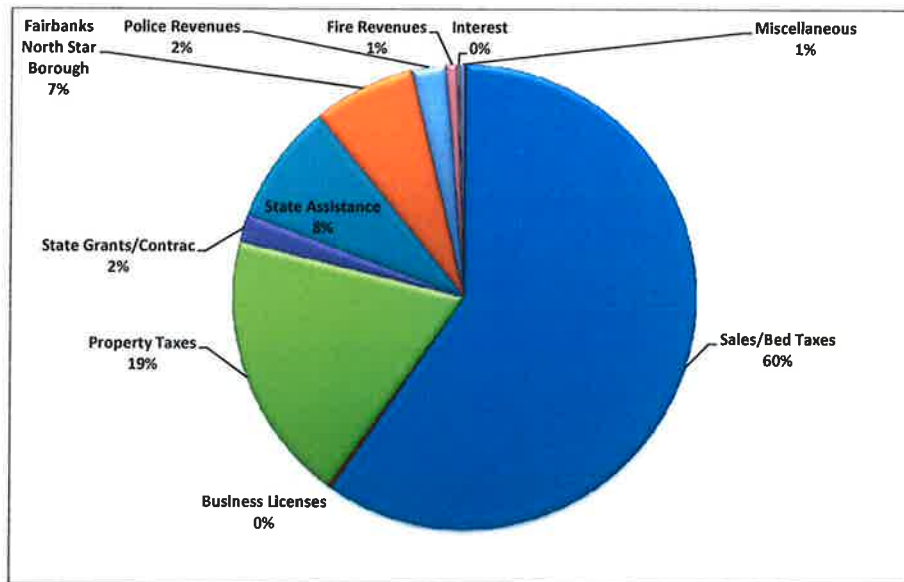
Note: This does not include interfund transfers

6,997,581

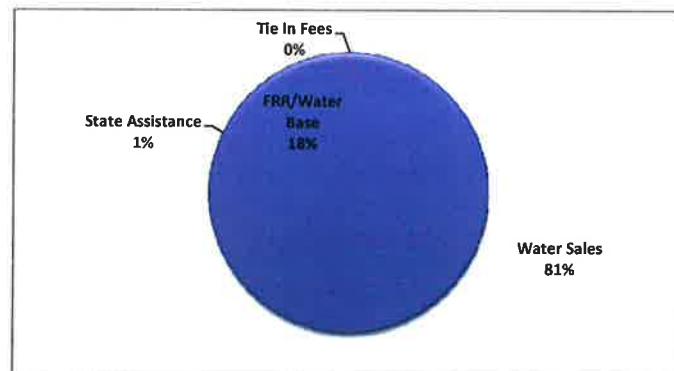
CITY OF NORTH POLE
2011 BUDGET

CITY OF NORTH POLE - Breakout of Revenues - 2011

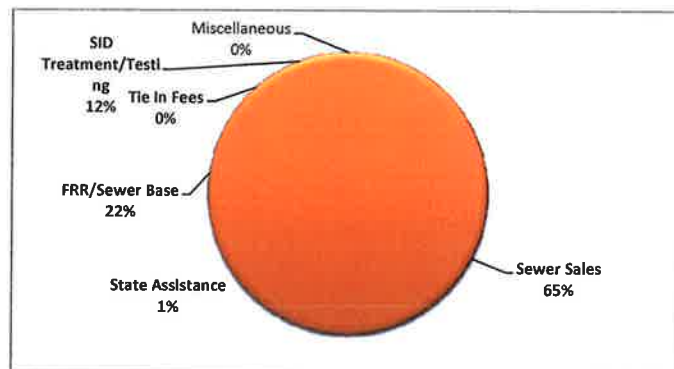
REVENUES - GENERAL FUND



REVENUES - UTILITY FUND - WATER



REVENUES - UTILITY FUND - SEWER



CITY OF NORTH POLE
2011 BUDGET

CITY OF NORTH POLE

TABLE OF CONTENTS

Budget Comments
Yearly Variances
Breakout of Operating Costs
 Related Graphs
Breakout of Revenues
 Related Graphs

GENERAL FUND

General Fund Revenues
Administration & Professional Services
Police
Fire
Public Works

WATER & SEWER FUND

Department Summary

Water

Revenue
Expenses
Reserves

Sewer

Revenue
Expenses
Reserves

CAPITAL PROJECTS FUND

Proposed Capital Projects

OTHER FUNDS

Building Fund

Other Funds

Gaming Fund
North Pole Community Ice Rink Fund
North Pole Festival Fund
AHSO Traffic Officer
Byrne Jag Officer
Beautification

APPENDIX

This section is for future ordinances that might affect the budget. And, for any information you might want to add to your budget book.

CITY OF NORTH POLE
2011 BUDGET

GENERAL FUND REVENUE - FUND 01

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	01-00-00-4002	Property Tax	909,447	939,603	913,593	980,870	(28,000)	952,870
2	01-00-00-4003	Ambulance Service	341,128	350,173	357,639	356,127	3,645	359,772
3	01-00-00-4005	Ambulance Fees			-	20,000		20,000
4	01-00-00-4008	Fire Department Revenue	75	39,163	18,460	2,000	19,000	21,000
5	01-00-00-4014	Police Department Revenue			-	-		-
6	01-00-00-4017	Citation Revenue	108,286	160,229	85,663	150,000	(85,000)	65,000
7	01-00-00-4018	FingerPrinting	8,220	8,312	8,226	8,650		8,650
8	01-00-00-4019	Police Reports	1,352	1,255	937	1,000	4,543	5,543
9	01-00-00-4021	Citation Revenue - Prior Year Collect.	-	-	59,556	42,000		42,000
10	01-00-00-4024	Impound Lot Fees			-	-		-
11	01-00-00-4025	Police Vehicle Revenue			163		400	400
12	01-00-00-4050	Credit Card/EFT User Fee	208	-	-	-		-
13	01-00-00-4062	Municipal Assistance	-	47,951	15,128	-	66,912	66,912
14	01-00-00-4140	Shared Taxes	55,759	76,305	67,145	68,000	(8,736)	59,264
15	01-00-00-4141	Business License	5,599	7,975	10,025	12,150		12,150
16	01-00-00-4142	Liquor License Revenue Sharing	4,800	4,600	4,200	4,200	1,000	5,200
17	01-00-00-4162	State Revenue Sharing	196,287	203,079	206,334	208,000	(7,263)	200,737
18	01-00-00-4163	Corps of Engineers Contract	67,554	67,632	68,476	70,000		70,000
19	01-00-00-4165	PERS Relief	338,278	200,634	118,698	89,360		89,360
20	01-00-00-5000	Sales Tax Revenue	2,424,814	2,208,579	2,502,922	2,608,803		2,608,803
21	01-00-00-5001	Sales Tax Penalties	8,103	(416)	-	1,000	(1,000)	-
22	01-00-00-5085	DOT Safety	2,165	3,595	4,220	10,000	-	10,000
23	01-00-00-5800	Interest on Deposits	59,157	20,159	5,121	6,500	-	6,500
24	01-00-00-5801	Miscellaneous Revenue	7,713	34,278	21,687	21,000		21,000
25	01-00-00-5802	Alcohol Beverage Tax	-	149,704	206,588	236,263		236,263
26	01-00-00-5809	AHSO	4,748	16,807	13,776	18,500		18,500
27	01-00-00-5811	AHSO -Traffic officer	-	-	-	-		-
28	01-00-00-5812	DOJ	-	-	-	-		-
29	01-00-00-5813	ABADE	-	-	-	-		-
31	01-00-00-5815	FNSB-Beautification Funds	20,000	10,000	-	-		-
32	01-00-00-5816	FNSB- Economic Dev. Funds	20,000	-	-	-		-
33	01-00-00-5817	Bed Tax	-	40,677	83,938	69,926		69,926
34	01-00-00-5818	Tobacco Tax					95,000	95,000
35	01-00-00-5900	Transfer In From Fund Balance	-	300,000	30,676	-		-
		Total	4,583,693	4,890,292	4,803,171	4,984,349	60,501	5,044,850
						4,984,349		5,044,850

Department	% of Budget	Approved Budget
Administration	14%	702,209
Professional Services	4%	209,421
Police	33%	1,644,070
Fire	38%	1,906,443
Public Works	12%	582,707
Total General Fund Expenses		5,044,850
Total General Fund Revenue		5,044,850
Difference		(0)

CITY OF NORTH POLE
2011 BUDGET

ADMINISTRATION DEPARTMENT - Fund 01-01

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	01-01-00-6000	Accrued Salaries & Wages		10,339	-	-		-
2	01-01-00-6006	Economic Dev. Expenditures		-	-	-		-
3	01-01-00-6090	Admin Overtime Exp	109	49	1,020	1,000		1,000
4	01-01-00-6091	Holiday Pay		33	-	-		-
5	01-01-00-6097	Workers Comp. Ins.	3,006	1,263	1,866	2,200		2,200
6	01-01-00-6098	FICA	245	521	652	1,185		1,185
7	01-01-00-6099	Medicare	3,650	3,444	3,925	4,103	44	4,147
8	01-01-00-6100	PERS	82,586	72,457	76,572	69,817	671	70,488
9	01-01-00-6102	Health & Disability Insurance	63,774	69,361	65,680	81,000		81,000
10	01-01-00-6103	Accrued Vacation Pay	37,339	10,242	4,133	6,000		6,000
11	01-01-00-6104	Defined Benefits Unfunded Liab	55,713	-	-	-		-
12	01-01-00-6115	Salary-City Clerk	57,648	62,040	69,015	66,444	3,050	69,494
13	01-01-00-6116	Salary-City Accountant	72,024	32,494	-	-		-
14	01-01-00-6117	AR Clerk	6,870	7,174	7,418	7,481		7,481
15	01-01-00-6118	AP/Receptionist Clerk	36,845	38,532	39,869	40,356		40,356
16	01-01-00-6120	Admin. Assist.	960	-	-	-		-
17	01-01-00-6121	Salary-City Accountant - New	-	23,015	69,667	70,755		70,755
18	01-01-00-6215	City Services Director	5,056	8,640	8,844	8,990		8,990
19	01-01-00-6500	Borough Rep.	950	-	-	-		-
20	01-01-00-6513	Salary-Council 513	1,725	1,875	653	-		-
21	01-01-00-6525	Salary-Council 525			500		3,500	3,500
22	01-01-00-6530	Salary-Mayor	48,050	51,988	69,064	70,380		70,380
32	01-01-00-6531	Salary Council - 531			1,125	3,500		3,500
23	01-01-00-6540	Salary-Council 540	1,500	-	-	-		-
24	01-01-00-6542	Salary-Council 542	1,350	-	-	-		-
25	01-01-00-6543	Salary-Council 543	1,500	2,252	1,328	-		-
26	01-01-00-6544	Salary-Council 544	1,650	2,075	1,349	-		-
27	01-01-00-6545	Salary-Council 545	1,575	1,925	1,724	3,500		3,500
28	01-01-00-6546	Salary-Council 546	150	2,050	1,649	1,600		1,600
29	01-01-00-6547	Salary-Council 547	150	1,725	-	-		-
30	01-01-00-6548	Salary-Council 548	-	300	1,853	-		-
31	01-01-00-6549	Salary-Council 549	-	-	2,125	3,500		3,500
33	01-01-00-6550	Salary Council 550			500	3,500	(3,500)	-
34	01-01-00-6551	Salary Council 551			-	3,500	-	3,500
35	01-01-00-7001	Publications & Advertising	19,969	23,541	23,186	23,500		23,500
36	01-01-00-7002	Election Expense	3,168	3,777	4,358	4,000		4,000
37	01-01-00-7003	Promotion	6,438	4,663	5,094	8,000	-	8,000
38	01-01-00-7004	Travel/Administration	18,661	15,293	13,993	12,000		12,000
39	01-01-00-7006	Sales Tax Rebates	4,320	4,640	4,800	4,800		4,800

CITY OF NORTH POLE
2011 BUDGET

ADMINISTRATION DEPARTMENT - Fund 01-01

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
40	01-01-00-7007	Maint. Contracts/Equipment	36,184	38,136	35,212	35,000		35,000
41	01-01-00-7009	Council Supplies & Equipment				3,500	1,400	4,900
42	01-01-00-7015	Vehicle Gas	1,455	3,997	77	3,600	(1,000)	2,600
43	01-01-00-7016	Vehicle Maintenance				1,000		1,000
44	01-01-00-7022	Office Supplies	14,983	11,763	14,574	13,500		13,500
45	01-01-00-7029	Admin/Misc. Expenses	11,839	13,625	13,740	8,500		8,500
46	01-01-00-7030	Office Equipment (archival equip)	8,340	4,971	-	-		-
47	01-01-00-7039	Postage/Meter Rental	8,227	5,165	2,348	5,500	400	5,900
48	01-01-00-7041	Bad Debts		325	5,879	500		500
49	01-01-00-7049	Training Classes/Manuals	5,050	7,815	7,881	8,000	5,400	13,400
50	01-01-00-7091	Transfer Out to Utility Fund	-	300,000	-	-		-
51	01-01-00-7092	Transfer out	3,402	-	-	-		-
52	01-01-00-8050	Itadori	(228)	-	-	-		-
55	01-01-00-8500	Land Acquisition		11,713	-	-		-
56	01-01-00-7999	Move to Fund Balance		-	-	-	112,032	112,032
		TOTAL	626,234	853,219	561,671	580,212	121,997	702,209
						580,212		702,209

Note: Account 01 01 00 6105, Insurance - in Prior Years, this was spread based on a percentage of the entire budget, in 2010, it was spread based on the the actual asset and liability belonging to each department.

	2008	2009	2010	2011	9/9/2011	2011
PERSONNEL COSTS						
Salaries - Accrued		10,339	-	-	-	-
Salaries - Admin	227,453	223,916	263,876	264,407	3,050	267,457
Salaries - OT	109	49	1,020	1,000	-	1,000
Salaries - Council	10,550	12,202	12,305	19,100	-	19,100
Taxes	3,895	3,965	4,577	5,288	44	5,332
Pers	138,300	72,457	76,572	58,939	671	59,610
PERS (state paid)				10,878	-	10,878
Accrued Vacation Pay	37,339	10,242	4,133	6,000	-	6,000
Workman's Comp	3,006	1,263	1,866	2,200	-	2,200
Health Insurance	63,774	69,361	65,680	81,000	-	81,000
Total Cost of Personnel	484,426	403,794	430,030	448,812	3,765	452,577
(percent of operating budget)	77%	73%	77%	77%	38%	77%
NON PERSONNEL COSTS	141,808	149,425	131,141	131,400	6,200	137,600
(percent of operating budget)	23%	27%	23%	23%	62%	23%
TOTAL OPERATING BUDGET	626,234	553,219	561,171	580,212	9,965	590,177
Transfers Out to Utilities	-	300,000		-	-	-
Transfer Out to Fund Balance			-		112,032	112,032
TOTAL BUDGET	626,234	853,219	561,171	580,212	9,965	702,209

ADMINISTRATION DEPARTMENT - Fund 01-01

lisa/budget/2011/2011 Budget Amended /Admin. Expenditures

CITY OF NORTH POLE
2011 BUDGET

PROFESSIONAL SERVICES - Fund 01-02

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	01-02-00-6104	Insurance	37,848	22,495	21,364	22,800		22,800
2	01-02-00-7004	Audit & Accounting	15,765	50,582	20,702	20,701	82	20,783
3	01-02-00-7005	Legal Fees	19,341	44,190	12,318	30,000		30,000
5	01-02-00-7012	City Hall Bldg. Maintenance	24,420	13,991	15,121	20,000		20,000
6	01-02-00-7016	CH Electricity	14,443	9,784	9,817	10,500		10,500
7	01-02-00-7017	CH Heating Fuel	11,237	11,292	13,522	10,000		10,000
8	01-02-00-7019	Telephone, City Hall	9,468	7,695	9,528	6,000		6,000
9	01-02-00-7035	Ordinance Codification			180		717	717
9	01-02-00-7042	Citation Court Admin Fees	4,912	12,134	4,634	8,000		8,000
10	01-02-00-7043	Citation SOJ Fees	6,175	1,025	15,225	13,685		13,685
11	01-02-00-7050	Credit Card User Fees	4,936	7,264	10,172	6,000	(2,500)	3,500
12	01-02-00-7071	Website Design & Maintenance	-	-	20,775	13,200		13,200
13	01-02-00-7201	Bed Tax to - Chamber	-	11,933.00	24,390	11,015		11,015
14	01-02-00-7203	Bed Tax to - Christmas in Ice	-	6,101.50	12,195	4,109		4,109
15	01-02-00-7204	Bed Tax to - Economic Develop.	-	20,338.33	40,650	30,013		30,013
16	01-02-00-7205	Bed Tax to - FCVB		2,033.83	4,065	5,099		5,099
		TOTAL	148,545	220,858	234,656	211,122	(1,701)	209,421

209,421

CITY OF NORTH POLE
2011 BUDGET

POLICE DEPARTMENT - Fund 01-03

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	01-03-00-6000	Accrued Salaries & Wages		28,144	-	-		-
2	01-03-00-6019	Uniform Expense	8,339	4,248	3,235	7,000		7,000
3	01-03-00-6020	Investigative Expense	2,671	3,635	3,721	7,000		7,000
4	01-03-00-6022	Training Overtime	6,209	3,527	1,011	10,500		10,500
5	01-03-00-6030	Dispatch Contract	35,186	-	36,130	38,442	(2,312)	36,130
6	01-03-00-6090	Overtime	30,147	33,250	15,289	28,000		28,000
7	01-03-00-6091	Holiday Pay	9,600	12,175	4,662	7,500		7,500
8	01-03-00-6095	Grant Overtime - ASTEP	7,181	10,630	6,804	15,555		15,555
9	01-03-00-6096	Grant Overtime - CVI		1,683	5,132	8,000		8,000
10	01-03-00-6097	Workers Comp. Ins.	31,233	29,192	26,598	36,000	(2,177)	33,823
11	01-03-00-6098	FICA		44	-	-		-
12	01-03-00-6099	Medicare	11,006	11,138	10,591	12,196	48	12,244
13	01-03-00-6100	PERS	248,816	246,030	226,726	219,196	(13,254)	205,942
14	01-03-00-6102	Health & Disability Insurance	138,703	182,903	170,155	195,000		195,000
15	01-03-00-6103	Leave Cash Out	-	12,024	4,119	9,000	14,000	23,000
16	01-03-00-6105	Insurance	89,783	103,296	122,359	125,000		125,000
18	01-03-00-6304	Salary - Police Officer	48,928	21,065	-	-		-
20	01-03-00-6309	Salary-Police Chief	88,128	89,891	92,012	93,521		93,521
21	01-03-00-6310	Salary-Police Sergeant	39,918	-	-	-		-
22	01-03-00-6312	Salary-Police Sergeant	64,503	66,351	68,453	69,492		69,492
23	01-03-00-6314	Salary-Police Officer	65,320	64,172	70,811	72,284		72,284
24	01-03-00-6315	Salary -Investigator	27,258	(103)	26,179	57,660		57,660
25	01-03-00-6316	Salary-Police Officer	48,636	39,597	-	-		-
26	01-03-00-6317	Salary-Police Sergeant	54,861	59,280	58,182	68,148	(25,895)	42,253
27	01-03-00-6318	Salary-ABADE Officer	9,104	-	-	-		-
28	01-03-00-6319	Salary-Police Officer	35,970	43,888	47,487	48,636	(37,881)	10,755
29	01-03-00-6320	Salary-Police Officer	-	-	-	-		-
30	01-03-00-6321	Salary-Investigator	48,545	49,920	50,944	51,216	(17,727)	33,489
31	01-03-00-6322	Salary-Police Officer	27,062	9,235	-	-		-
32	01-03-00-6323	Salary-Police Officer		8,179	-	-		-
33	01-03-00-6324	Salary-Police Officer					20,852	20,852
34	01-03-00-6326	Salary-Police AdmAst/Disp	47,460	48,192	50,760	51,604		51,604
35	01-03-00-6340	Salary-Police Officer			9,134		42,161	42,161
36	01-03-00-6347	Salary-Police Lieutenant	71,040	72,557	74,692	76,080		76,080
37	01-03-00-6360	Salary-Police Officer					24,595	24,595
38	01-03-00-6370	Salary-Police Officer					21,808	21,808
39	01-03-00-6388	Salary-Traffic Officer	6,489	43,476	45,755	47,340	(14,560)	32,780
40	01-03-00-6389	Salary-Police Officer	-	36,241	50,265	48,636	(25,677)	22,959
41	01-03-00-6390	Salary-Police Officer - Jag	-	38,250	40,416	-	3,644	3,644
42	01-03-00-6394	Salary-Police Officer	-	23,523	43,625	44,760		44,760
43	01-03-00-6395	Salary-Police Officer New	-	-	-	42,180	(42,180)	-
44	01-03-00-7001	Subscriptions & Publications	1,203	657	-	750		750

CITY OF NORTH POLE
2011 BUDGET

POLICE DEPARTMENT - Fund 01-03

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
45	01-03-00-7007	Maintenance Contracts	3,048	3,048	3,142	3,500		3,500
46	01-03-00-7008	Police Training	14,880	20,195	11,532	18,000		18,000
47	01-03-00-7009	Equipment Outlay	17,429	11,381	14,271	18,000		18,000
48	01-03-00-7010	Equipment Maintenance	4,886	4,392	4,647	5,000		5,000
49	01-03-00-7011	Building Maintenance	9,386	5,746	6,408	6,000		6,000
50	01-03-00-7014	Vehicle Maintenance	17,243	10,375	7,957	15,000		15,000
51	01-03-00-7015	Vehicle Gas & Oil	33,634	38,701	41,278	42,000		42,000
52	01-03-00-7016	Electricity	17,965	16,056	18,159	16,000		16,000
53	01-03-00-7017	Heating Fuel	7,902	6,922	4,901	12,000		12,000
54	01-03-00-7018	Telephone	23,851	20,408	21,685	21,000		21,000
55	01-03-00-7022	Office Supplies	4,537	3,253	4,312	5,000		5,000
56	01-03-00-7028	Operational Supplies	4,224	5,295	4,002	5,000		5,000
57	01-03-00-7029	Police/Miscellaneous	1,445	1,894	15,156	3,500		3,500
58	01-03-00-7031	Recruitment	3,738	3,071	2,521	3,450		3,450
59	01-03-00-7039	Postage	1,031	730	466	750		750
60	01-03-00-7061	Equipment Lease Payments	43,891	28,415	75,351	29,779		29,779
61	01-03-00-7062	Equipment Lease -interest.	-	-	2,268	3,950		3,950
		TOTAL	1,512,386	1,576,174	1,603,300	1,698,625	(54,555)	1,644,070
						1,698,625		1,644,070

Note: Account 01 01 00 6105, Insurance - in Prior Years, this was spread based on a percentage of the entire budget, in 2010, it was spread based on the the actual asset and liability belonging to each department.

Note: In the past the wages/benefits for the JAG and AHSO officers have been budgeted in the Police Department. In 2011, we are budgeting those officers in Funds 23 and 22.

CITY OF NORTH POLE
2011 BUDGET

POLICE DEPARTMENT - Fund 01-03

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
PERSONNEL COSTS			2008	2009	2010	2011	9/9/11	2011
		Salaries - Accrued	-	28,144	-	-	-	-
		Salaries	692,821	725,889	733,375	779,057	(50,860)	728,197
		Salaries - OT	36,356	36,777	16,300	38,500	-	38,500
		Grant Overtime	7,181	12,313	11,936	23,555	-	23,555
		Taxes	11,006	11,182	10,591	12,196	48	12,244
		Pers	248,816	246,030	226,726	185,045	(11,189)	173,855
		PERS (state paid)	-	-	-	32,087	-	32,087
		Accrued Vacation Pay	-	12,024	4,119	9,000	14,000	23,000
		Workman's Comp	31,233	29,192	26,598	36,000	(2,177)	33,823
		Health Insurance	138,703	182,903	170,155	195,000	-	195,000
		Total Cost of Personnel	1,166,116	1,284,455	1,199,799	1,310,439	(50,178)	1,260,261
		(percent of operating budget)	77%	81%	75%	77%	96%	77%
		NON PERSONNEL COSTS	346,271	291,719	403,502	386,120	(2,312)	383,808
		(percent of operating budget)	23%	19%	25%	23%	4%	23%
		TOTAL OPERATING BUDGET	1,512,386	1,576,174	1,603,300	1,696,559	(52,490)	1,644,069

INCLUDES HOLI

Total Payroll Expense - FT	841,112	(50,860)	790,252
Pers @ .22	185,045	(11,189)	173,855
Total Payroll Expense	841,112	(50,860)	790,252
M Care @ .0145	12,196	(737)	11,459
W Comp @ .0428	36,000	(2,177)	33,823
W Comp @ .0447	522	(32)	490

CITY OF NORTH POLE
2011 BUDGET

FIRE DEPARTMENT - Fund 01-04

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	01-03-00-6000	Accrued Salaries & Wages		38,084	-	-		-
2	01-04-00-6030	Dispatch Contract	35,186	36,130	36,130	37,322	(1,191.99)	36,130
3	01-04-00-6032	Ambulance Billing Fees					1,200.00	1,200
4	01-04-00-6090	Overtime	44,768	47,891	36,559	30,000		30,000
5	01-04-00-6091	Holiday Pay	12,509	16,849	15,660	13,000		13,000
6	01-04-00-6092	Overtime - Forestry					9,949	9,949
7	01-04-00-6094	Straight Time - Forestry					361	361
8	01-04-00-6097	Workers Comp. Ins.	65,967	63,709	60,788	78,000	850	78,850
9	01-04-00-6098	FICA	2,328	5,342	3,530	6,100	22	6,122
10	01-04-00-6099	Medicare	11,563	12,810	12,455	14,339	151	14,490
11	01-04-00-6100	PERS	251,501	284,066	251,646	243,124	2,588	243,523
12	01-04-00-6102	Health & Disability Insurance	172,082	210,226	193,597	247,000		247,000
13	01-04-00-6103	Leave Cash Out	-	23,110	15,214	20,000		20,000
14	01-04-00-6105	Insurance	64,569	64,394	50,498	54,000		54,000
16	01-04-00-61xx	Unemployment					6,290	6,290
17	01-04-00-6410	Salary-Fire Captain	78,444	80,013	81,905	81,420		81,420
18	01-04-00-6419	Salary-Deputy Chief	75,372	77,726	79,592	80,904		80,904
20	01-04-00-6423	Salary-Fire Lieutenant	70,692	63,474	73,846	75,024		75,024
22	01-04-00-6426	Salary-Fire Captain	72,276	73,721	75,440	76,728		76,728
23	01-04-00-6432	Salary-Fire Lieutenant	47,340	48,821	51,354	51,216		51,216
24	01-04-00-6434	Fire Captain	57,792	59,280	60,928	62,232		62,232
26	01-04-00-6437	Salary - Fire Lieutenant	47,340	48,636	51,354	51,216		51,216
27	01-04-00-6440	Salary - Fire Engineer	2,657	48,102	48,060	48,636		48,636
28	01-04-00-6446	Salary Fire Engineer	43,698	-	-	-		-
29	01-04-00-6447	Salary-Admin. Asst.	36,792	37,488	38,345	38,916		38,916
30	01-04-00-6448	Salary -Fire Engineer	32,440	42,239	47,472	48,636		48,636
31	01-04-00-6449	Salary-Fire Fighter	32,440	23,475	-	-		-
32	01-04-00-6451	Salary-Fire Engineer	37,199	14,977	-	-		-
33	01-04-00-6452	Salary-Engineer	39,199	9,515	-	-		-
34	01-04-00-6453	Salary-Fire Engineer	32,440	44,598	47,472	48,636		48,636
35	01-04-00-6459	Salary-Fire Fighter	-	20,082	41,106	42,372		42,372
36	01-04-00-6460	Salary-Fire Chief	93,516	95,386	97,648	99,246		99,246
37	01-04-00-6468	Salary-Fire Fighter	-	27,652	42,178	42,372		42,372
38	01-04-00-6469	Salary-Fire Fighter	-	31,087	41,039	42,372	(24,415)	17,957
39	01-04-00-6491	Salary-Fire Fighter					16,000	16,000
40	01-04-00-7007	Maintenance Contracts	6,522	6,315	7,541	4,600		4,600
41	01-04-00-7008	Fire Training/Education	28,983	32,298	15,972	18,000		18,000
42	01-04-00-7009	Equipment Outlay	27,296	22,444	7,751	5,857		5,857

CITY OF NORTH POLE
2011 BUDGET

FIRE DEPARTMENT - Fund 01-04

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
43	01-04-00-7010	Equipment Maintenance	7,792	11,037	3,026	6,500		6,500
44	01-04-00-7011	Base Station/Radio Mnt.	1,500	840	406	1,500		1,500
45	01-04-00-7014	Vehicle Maintenance	18,140	11,348	11,988	9,000		9,000
46	01-04-00-7015	Vehicle Gas & Oil	23,778	21,035	16,219	13,500	6,451	19,951
47	01-04-00-7022	Office Supplies	2,032	2,195	981	3,000		3,000
48	01-04-00-7023	Ambulance Maintenance	874	-		-		-
49	01-04-00-7029	Fire Dept/Miscellaneous	6,298	5,499	3,830	3,500		3,500
50	01-04-00-7030	Building Supplies	3,425	2,900	2,636	2,500		2,500
51	01-04-00-7039	Postage	778	545	258	600		600
52	01-04-00-7040	Ambulance Supplies	14,951	20,625	19,335	17,500		17,500
53	01-04-00-7050	Part Time Labor	35,655	59,391	49,716	56,000	6,000	62,000
54	01-04-00-7061	Equipment Lease Payments	33,868	46,944	35,983	46,944		46,944
55	01-04-00-7062	Equipment Lease -interest.	12,904	15,476	10,962	-		-
56	01-04-00-7065	Fire Supplies (Expendables)	312	149	-	500	(500)	-
57	01-04-00-7075	Volunteer Incentive	234	1,504	2,561	1,500	(536)	964
58	01-04-00-7085	Prevention/Public Education	8,182	6,083	2,509	3,000		3,000
59	01-04-00-7095	Employee Health Protection	1,063	913	446	1,500		1,500
60	01-04-00-7099	NFPA Station Uniforms	8,562	3,597	5,493	7,500	(4,500)	3,000
61	01-04-01-7011	Fire Dept. Maintenance	30,686	5,905	3,368	3,000		3,000
62	01-04-01-7016	Fire Dept. Electricity	18,283	12,891	15,251	17,000		17,000
63	01-04-01-7017	Fire Dept. Heat	17,640	13,108	13,278	15,000		15,000
64	01-04-01-7018	Fire Dept. Telephone	12,037	12,059	13,591	9,800		9,800
65	01-04-02-7011	Annex Maintenance Expense	2,740	736	1,391	1,500		1,500
66	01-04-02-7016	Annex Electricity	2,695	2,148	2,344	2,000		2,000
67	01-04-02-7017	Annex Heat costs	5,471	4,587	5,010	4,000	1,500	5,500
68	01-04-02-7018	Annex Telephone	453	607	-	-		-
69	01-04-03-7011	Dorm Maintenance Expense	519	-	-	-		-
70	01-04-03-7016	Dorm Electricity	489	282	318	300		300
71	01-04-03-7017	Dorm Heat costs	1,969	1,000	2,309	-		-
72	01-04-00-7100	Lease Payments - Ladder Truck		-	-	-		-
		TOTAL	1,796,238	1,973,348	1,808,289	1,888,412	20,219	1,908,443
						1,888,412		1,908,631

Note: Account 01 01 00 6105, Insurance - in Prior Years, this was spread based on a percentage of the entire budget, in 2010, it was spread based on the the actual asset and liability belonging to each department.

CITY OF NORTH POLE
2011 BUDGET

FIRE DEPARTMENT - Fund 01-04

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
PERSONNEL COSTS			2008	2009	2010	2011	9/9/2011	2011
		Salaries - Accrued	-	38,084	-	-	-	-
		Salaries	812,147	863,122	893,399	902,926	(2,125)	894,511
		Salaries - OT	44,768	47,891	36,559	30,000	9,949	39,949
		Part Time Employees	35,655	59,391	49,716	56,000	6,361	62,361
		Taxes	13,891	18,152	15,985	20,439	173	20,612
		Pers	251,501	284,066	251,646	205,244	399	205,581
		PERS (state paid)	-	-	-	37,880	-	37,942
		Accrued Vacation Pay	-	23,110	15,214	20,000	-	20,000
		Workman's Comp	65,967	63,709	60,788	78,000	850	78,850
		Health Insurance	172,082	210,226	193,597	247,000	-	247,000
		Total Cost of Personnel	1,396,010	1,607,751	1,516,904	1,597,489	15,607	1,606,807
		(percent of operating budget)	78%	81%	84%	85%	93%	84%
		NON PERSONNEL COSTS	400,228	365,597	291,385	290,923	1,223	299,636
		(percent of operating budget)	22%	19%	16%	15%	7%	16%
		TOTAL OPERATING BUDGET	1,796,238	1,973,348	1,808,289	1,888,412	16,830	1,906,443
Total Payroll Expense - FT						932,926.00	7,824.00	934,460.00
Pers @ .22						205,243.72	1,721.28	205,581.20
Total Payroll Expense - PT						56,000.00	6,361.32	62,361.32
FICA @ .062						3,472.00	394.40	3,866.40
Total Payroll Expense						988,926.00	14,185.32	996,821.32
M Care @ .0145						14,339.43	205.69	14,453.91
W Comp @ .0855						84,553.17	1,212.84	85,228.22
W Comp @ .09.48						1,226.02	17.59	1,235.81

CITY OF NORTH PLE
2011 BUDGET

PUBLIC WORKS DEPARTMENT - Fund 01-08

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	01-03-00-6000	Accrued Salaries & Wages		5,139	-	-		-
2	01-08-00-6001	Public Works Supervisor	76,080	77,760	79,592	80,896	(20,224.00)	60,672
3	01-08-00-6002	Public Works Assistant	38,479	40,896	41,806	43,005	(38,156.00)	4,849
4	01-08-00-6xxx	Public Works Supervisor-New					17,000.00	17,000
5	01-08-00-6xxx	Public Works Assistant-New					10,000.00	10,000
6	01-08-00-6003	Leave Cash Out	-	-	-	3,000		3,000
7	01-08-00-6090	Overtime	1,454	2,299	4,402	5,000		5,000
8	01-08-00-6091	Holiday Pay	-	100	-	-		-
9	01-08-00-6097	Workers Comp. Ins.	8,843	5,640	4,838	5,800	(500.00)	5,300
10	01-08-00-6098	FICA	1,013	1,177	651	1,488	1,004.40	2,492
11	01-08-00-6099	Medicare	1,127	1,245	1,121	2,652	(139.00)	2,513
12	01-08-00-6100	PERS	37,033	45,958	41,748	41,402	(10,262.33)	31,140
14	01-08-00-6102	Health & Disability Insurance	18,442	23,638	21,000	28,805	(6,194.00)	22,611
13	01-08-00-6103	Annual Leave			2,220	2,500		2,500
15	01-08-00-6105	Insurance	12,338	14,023	13,661	14,000		14,000
16	01-08-00-6215	Dir. of City Services	25,376	25,920	25,516	26,970		26,970
17	01-08-00-7000	Summer Hire	14,265	18,983	11,591	24,000	16,200.00	40,200
18	01-08-00-7001	Parks/Trails/Grounds Supplies	6,994	7,016	4,067	5,000		5,000
19	01-08-00-7008	Training	300	-	-	1,000		1,000
20	01-08-00-7009	Equipment Outlay	5,867	6,626	1,256	5,000		5,000
21	01-08-00-7011	Building Maintenance	6,682	2,964	1,360	5,000	35,000.00	40,000
22	01-08-00-7012	Street Maintenance	244,462	131,668	182,464	125,000	(35,000.00)	90,000
23	01-08-00-7013	Street Lights Maintenance	50,097	14,475	3,070	5,000		5,000
24	01-08-00-7014	Vehicle Maintenance	715	1,766	836	2,000		2,000
25	01-08-00-7015	Vehicle Gas & Oil	6,206	5,196	5,475	5,500		5,500
26	01-08-00-7016	Electricity	4,547	3,515	4,434	4,200		4,200
27	01-08-00-7017	Heating Fuel	11,804	10,117	10,695	10,000		10,000
28	01-08-00-7018	Telephone, Public Works	1,710	1,112	1,308	1,260		1,260
29	01-08-00-7020	Snow Removal	42,554	47,817	25,963	50,000	8,000.00	58,000
31	01-08-00-7024	ARRC Permits	8,400	-		-		-
32	01-08-00-7029	Public Works Misc	5,097	3,015	10,129	15,000		15,000
33	01-08-00-7031	FMATS Match Participation	-	11,250	7,500	67,500		67,500
34	01-08-00-7032	Electricity -Street lights	-	35,103	39,441	20,000		20,000
35	01-08-00-7033	Christmas Decorations	-	9,674	5,000	5,000		5,000
36	01-08-00-7xxx	Road Reserve Account				-		-
37	01-08-00-7xxx	Bucket Truck (used)				-		-
		TOTAL	629,888	554,090	551,145	605,978	(23,270.93)	582,707
						595,715		582,707

Note: Account 01 01 00 6105, Insurance - in Prior Years, this was spread based on a percentage of the entire budget, in 2010, it was spread based on the the actual asset and liability belonging to each department.

CITY OF NORTH PLE
2011 BUDGET

PUBLIC WORKS DEPARTMENT - Fund 01-08

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
PERSONNEL COSTS			2008	2009	2010	2011	9/9/11	2011
		Salaries - Accrued	-	5,139	-	-	-	-
		Salaries	139,935	144,676	146,913	150,871	(58,380)	119,491
		Salaries - OT	1,454	2,299	4,402	5,000	-	5,000
		Part Time Employees	14,265	18,983	11,591	24,000	16,200	40,200
		Taxes	2,141	2,422	1,773	4,140	865	5,005
		Pers	37,033	45,958	41,748	34,952	(12,844)	26,288
		PERS (state paid)	-	-	-	4,852	-	4,852
		Accrued Vacation Pay	-	-	2,220	5,500	-	5,500
		Workman's Comp	8,843	5,640	4,838	5,800	(500)	5,300
		Health Insurance	18,442	23,638	21,000	28,805	(6,194)	22,611
		Total Cost of Personnel	222,114	248,754	234,485	263,919	(60,852)	234,247
		(percent of operating budget)	35%	45%	43%	44%	115%	40%
NON PERSONNEL COSTS			407,774	305,336	316,660	340,460	8,000	348,460
		(percent of operating budget)	65%	55%	57%	56%	-15%	60%
TOTAL OPERATING BUDGET			629,888	554,090	551,145	604,379	(52,852)	582,707
Total Payroll Expense - FT						158,870.74	(58,380.00)	100,490.74
Pers @ .22						34,951.56	(12,843.60)	22,107.96
Total Payroll Expense - PT						24,000.00	16,200.00	40,200.00
FICA @ .062						1,488.00	1,004.40	2,492.40
Total Payroll Expense						182,870.74	(42,180.00)	140,690.74
M Care @ .0145						2,651.63	(611.61)	2,040.02
W Comp @ .0657						12,014.61	(2,771.23)	9,243.38
W Comp @ .06330						174.21	(40.18)	134.03

CITY OF NORTH POLE
2011 BUDGET

WATER / SEWER ENTERPRISE FUND - Fund 02-xx

<u>WATER - 12-10</u>		<u>SEWER - 12-12</u>		<u>TOTAL WATER & SEWER</u>	
Revenues	910,469	Revenues	1,042,262	Revenues	1,952,731
Expenses	910,469	Expenses	1,042,262	Expenses	1,952,731
Difference	0	Difference	0	Difference	0

WATER REVENUE - Fund 02-10

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	02-10-00-4165	PERS Relief	-	13,048	8,374	6,167		6,167
2	02-10-00-5000	Water Utility Revenue	594,219	679,274	642,159	726,108		726,108
3	02-10-00-5800	Interest on Deposits	107	-	-	-		-
4	02-10-00-5801	Miscellaneous Revenue	21,588	31,474	23,261	-		-
5	02-10-00-5802	Reimbursable Water Breaks	13,127	5,587	4,896	15,000		15,000
6	02-10-00-5810	Bulk Water Sales Revenue	-	776	-	-		-
7	02-10-00-5815	Tie-in Fees	1,251	2,805	19,900	-		-
8	02-10-00-5820	Interfund Trans.from General	-	147,898	-	-		-
9	02-10-00-5825	Water FRR Residential/Com'l	-	49,135	43,308	81,234		81,234
10	02-10-00-5830	Water Base	-	64,564	64,889	75,960		75,960
11	02-10-00-5835	Lab Testing	-	-	69,267	6,000		6,000
		TOTAL	630,292	994,560	876,053	910,469		910,469
						910,469		910,469

CITY OF NORTH POLE
2011 BUDGET

WATER EXPENSES - Fund 02-10

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	02-10-00-6090	Overtime	481	1,833	1,266	2,000		2,000
2	02-10-00-6091	Holiday Pay		156	-	-		-
3	02-10-00-6097	Workers Comp. Ins.	4,988	5,597	5,095	11,500		11,500
4	02-10-00-6099	Medicare	1,787	2,053	2,060	2,500		2,500
5	02-10-00-6100	PERS	23,176	43,710	40,716	40,491	(907)	39,584
6	02-10-00-6102	Health & Disability Insurance	19,377	27,900	25,900	47,000		47,000
7	02-10-00-6103	Leave Cash Out	-	3,676	5,676	5,500		5,500
8	02-10-00-6105	Insurance	1,174	2,599	19,148	30,000		30,000
9	02-10-00-6117	A/R Clerk	25,332	18,832	20,065	19,638		19,638
10	02-10-00-6211	Utility Supervisor	38,340	38,880	41,058	40,451		40,451
11	02-10-00-6212	Utility Assistant	24,117	25,608	26,821	36,750		36,750
12	02-10-00-6214	Utility Assistant	-	14,083	15,034	14,589		14,589
13	02-10-00-6215	Dir. of City Services	25,376	25,920	27,436	26,970		26,970
14	02-10-00-6216	Utility Assist.	12,342	14,412	15,512	14,976	(7,590)	7,386
15	02-10-00-6217	Utility Assist.					4,110	4,110
16	02-10-00-6500	Interest Expense ADWF	11,875	6,750	7,956	8,000		8,000
17	02-10-00-7001	Publications & Advertising	3,626	575	150	2,000		2,000
18	02-10-00-7003	Billing Service				1,800		1,800
19	02-10-00-7004	Audit/Accounting Fees	9,300	9,500	9,833	10,000		10,000
20	02-10-00-7005	Legal Fees	-	3,718	5,737	5,000		5,000
21	02-10-00-7006	Professional Services				10,000		10,000
22	02-10-00-7007	Safety Equipment	4,838	235	-	2,500		2,500
23	02-10-00-7009	Equipment Outlay/Repair	34,766	102,562	67,771	70,000		70,000
24	02-10-00-7011	System Supplies	32,203	7,306	8,469	10,000		10,000
25	02-10-00-7012	Water Treatment Chemicals	-	16,376	15,455	20,000		20,000
26	02-10-00-7014	Vehicle Maintenance	244	152	1,832	5,000		5,000
27	02-10-00-7015	Vehicle Gas/oil	5,699	4,955	3,839	4,000		4,000
28	02-10-00-7019	Laboratory	2,889	15,791	52,618	6,000		6,000
29	02-10-00-7021	Liability Insurance	11,941	11,440	12,559	17,500		17,500
30	02-10-00-7022	Office Supplies	2,614	2,196	899	3,500		3,500
31	02-10-00-7029	Miscellaneous	731	5,824	3,372	3,000		3,000
32	02-10-00-7039	Postage	1,238	398	1,931	1,000		1,000
33	02-10-00-7041	Bad Debt Expense	41,886	17,459	5,022	10,000		10,000
34	02-10-00-7045	Training				2,000		2,000
35	02-10-00-7050	Debt Retirement-AK.Drinking Water	-	-	-	25,000		25,000
36	02-10-00-705X	Credit Card User Fees					5,412	5,412
37	02-10-00-7060	Accumulated Annual Leave	-	2,933	(924)	-		-
38	02-10-00-7092	Transfer Out - FRR			43,308			
39	02-10-00-7094	Transfer Out - Water Base			64,889			
40	02-10-00-7300	Richardson Hwy. Dawson Crossin	271	-	-	-		-
41	02-10-00-7301	Ford Subdivision Water System	2,778	-	-	-		-
42	02-10-00-7400	Deferred Maintenance Expense	73,090	2,530	38,012	24,252	(1,167)	23,085

CITY OF NORTH POLE
2011 BUDGET

WATER EXPENSES - Fund 02-10

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
43	02-10-00-7500	Utility Truck Replacement	-	-	-	-		-
44	02-10-00-7802	Reimbursable Water Breaks	7,996	-	-	15,000		15,000
45	02-10-00-7900	Water Meter Upgrade	14,129	-	-	-		-
46	02-10-00-8100	Water - Depreciation Expense	223,677	280,354	263,116	-		-
47	02-10-04-7016	Electricity	83,988	65,531	67,620	75,000		75,000
48	02-10-04-7017	Heating Fuel	75,430	49,640	56,902	60,000		60,000
49	02-10-04-7018	Telephone WTP	4,607	4,846	6,295	6,000		6,000
50	02-10-04-7020	Building Maintenance	1,316	3,259	224	5,000		5,000
51	02-10-06-7016	Electricity - Hiway Park	21,419	13,176	20,322	20,000		20,000
52	02-10-06-7017	Heating Fuel - Hiway Park	8,036	3,245	4,364	3,000		3,000
53	02-10-06-7018	Telephone - Hiway Park	365	399	401	500		500
54	02-10-06-7020	Building Maintenance - Hiway Park	290	271	-	1,000		1,000
55	02-10-08-7016	Electricity - 8th Avenue	10,258	9,564	8,332	10,000		10,000
56	02-10-08-7017	Heating Fuel - 8th Avenue	3,107	8,091	2,906	2,500		2,500
57	02-10-08-7020	Building Maintenance - 8th Avenue	-	391	220	2,500		2,500
58	02-10-10-7016	Electricity - Stillmeyer	17,167	9,813	14,089	17,000		17,000
59	02-10-10-7017	Heating Fuel - Stillmeyer	1,337	2,372	2,000	1,500		1,500
60	02-10-10-7018	Telephone - Stillmeyer	418	456	458	500		500
61	02-10-10-7020	Building Maintenance - Stillmeyer	-	343	-	1,000		1,000
62	02-10-10-7092	Transfer to Water Reserves (FRR)	-	-	-	81,234		81,234
63	02-10-10-7092	Transfer to Water Reserves (Water Base)	-	-	-	75,960		75,960
64	02-10-00-7999	Move to Retained Earnings	-	-	-	-		-
		TOTAL	890,016	887,711	1,035,764	910,611	(142)	910,469

909,704

910,469

CITY OF NORTH POLE
2011 BUDGET

WATER EXPENSES - Fund 02-10

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
PERSONNEL COSTS			2008	2009	2010	2011	9/9/11	2011
		Salaries - Accrued						
		Salaries	125,507	137,891	145,926	153,374	(3,480)	149,894
		Salaries - OT	481	1,833	1,266	2,000	-	2,000
		Taxes	1,787	2,053	2,060	2,500	-	2,500
		Pers	23,176	43,710	40,716	34,182	-	33,417
		Pers (state pd)				6,167	-	6,167
		Accrued Vacation Pay	-	3,676	5,676	5,500	-	5,500
		Workman's Comp	4,988	5,597	5,095	11,500	-	11,500
		Health Insurance	19,377	27,900	25,900	47,000	-	47,000
		Total Cost of Personnel	175,317	222,660	226,638	262,224	(3,480)	257,978
		(percent of operating budget)	26%	37%	34%	29%	75%	28%
NON PERSONNEL COSTS			2008	2009	2010	2011	9/9/11	2011
		(percent of operating budget)	74%	63%	66%	71%	25%	72%
TOTAL OPERATING BUDGET			666,339	607,357	664,451	910,470	(4,647)	910,469
DEPRECIATION EXPENSE			223,677	280,354	263,116	-	-	-
		Transfer Out to Water Reserves	-	-	108,197	-	-	-
TOTAL BUDGET			890,016	887,711	1,035,764	910,470	(4,647)	910,469

Total Payroll Expense	155,374	151,894
Pers @ .22	34,182.30	33,416.70
M Care @ .0145	2,252.92	2,202.46
W Comp @ .0548	8,514.50	8,323.80
W Comp @ .0524	1,873.19	1,831.24

CITY OF NORTH POLE
2011 BUDGET

WATER RESERVES FUND - Fund 25-10

Line #	Account Number	Account Title	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	25-10-00-5901	Transfer From Water Dept (FRR)	-	43,308	81,234		81,234
2	25-10-00-5902	Transfer From Water Dept (Water Base)	-	64,889	75,960		75,960
		TOTAL	-	108,197	157,194	-	157,194
					157,194		157,194

This is a new fund set up in 2010 to account for the revenues that are received from the FRR and Water Base portions of the Water bills.

Expenses to this fund will be for the repair and replacement of water utility infrastructure. These expenses will need to have the approval of council.

Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC water loans.

CITY OF NORTH POLE
2011 BUDGET

SEWER DEPARTMENT REVENUE - Fund 02-12

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	02-12-00-4165	PERS Relief	-	17,598	11,103	6,849		6,849
2	02-12-00-5000	Sewer Utility Revenue	612,788	574,726	579,399	681,328		681,328
3	02-12-00-5002	Flint Hills Lab Testing	59,884		-	-		-
4	02-12-00-5005	SID Pretreatment Program	-	-	-	5,000		5,000
5	02-12-00-5800	Interest on Deposits	164	365	393	-		-
6	02-12-00-5801	Miscellaneous Revenue	-	27,147	14,106	-		-
7	02-12-00-5802	Industrial SID Lab Tests	13,577	125,424	126,479	115,000		115,000
8	02-12-00-5805	Facility Repair & Replacement	104,503	78,120	79,548	76,891		76,891
9	02-12-00-5815	Tie-In Fees	3,738	1,613	6,100	-		-
10	02-12-00-5820	Interfund Trans.from General	-	152,102	-	-		-
11	02-12-00-5825	Sewer FRR Com'l & Residential	-	52,423	40,662	81,234		81,234
12	02-12-00-5830	Sewer Base	-	60,654	60,348	75,960		75,960
13	02-12-00-5900	Transfer In			30,567			
		TOTAL	794,654	1,090,171	948,706	1,042,262	-	1,042,262
						1,042,262		1,042,262

**CITY OF NORTH POLE
2011 BUDGET**

SEWER DEPARTMENT EXPENSES - Fund 02-12

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
1	02-12-00-6090	Overtime	9,579	13,322	8,564	10,000		10,000
2	02-12-00-6091	Holiday Pay	167	231	-	-		-
3	02-12-00-6097	Workers Comp. Ins.	8,357	7,943	7,317	12,000		12,000
4	02-12-00-6099	Medicare	2,584	2,757	2,708	2,500		2,500
5	02-12-00-6100	PERS	29,174	58,952	53,846	48,679	(4,722)	43,958
6	02-12-00-6102	Health & Disability Insurance	39,391	54,485	50,064	63,000		63,000
7	02-12-00-6103	Leave Cash Outs	-	3,822	6,330	5,000		5,000
8	02-12-00-6105	Insurance	2,561	2,599	20,012	30,000		30,000
9	02-12-02-6107	WWTP Land Acquisition	-	-	-	-		-
10	02-12-00-6117	AR Clerk	10,734	18,832	20,065	19,638		19,638
11	02-12-00-6211	Utility Supervisor	38,340	38,880	40,998	40,451		40,451
12	02-12-00-6212	Utility Assistant	24,116	25,608	26,821	15,750		15,750
13	02-12-00-6214	Utility Assistant	43,476	32,860	35,079	34,041		34,041
14	02-12-00-6215	Dir. of City Services	25,377	25,920	27,436	26,970		26,970
15	02-12-00-6216	Utility Assist.	28,798	33,628	36,195	34,944	(17,710)	17,234
16	02-12-00-6217	Utility Assist.					9,592	9,592
17	02-12-00-6500	Rev. Bond Int. (HwyPkSewer)	25,716	27,904	27,349	28,500		28,500
18	02-12-00-6501	Interest Expense - ACWF Loans		1,500	-	-		-
19	02-12-00-6600	Rev. Bond Princ.(HwyPkSewer)	-	-	-	7,500		7,500
22	02-12-00-7001	Publications & Advertising	945	2,565	748	1,000		1,000
23	02-12-00-7003	Billing Service				1,800		1,800
24	02-12-00-7004	Audit/Accounting Fees	8,500	9,500	9,833	10,000		10,000
25	02-12-00-7005	Legal Fees	-	791	7,705	5,000		5,000
26	02-12-00-7006	Professional Services	18,236	304	1,512	10,000		10,000
27	02-12-00-7007	Safety Equipment	6,227	340	166	2,500		2,500
28	02-12-00-7008	Pretreatment Program	11,487	88,083	38,460	5,000		5,000
29	02-12-00-7009	Equipment Outlay/Repair	45,253	67,345	16,285	70,000		70,000
30	02-12-00-7010	Utility Truck Replacement	33,132	-	-	-		-
31	02-12-00-7011	System Supplies	31,864	11,405	9,588	15,000		15,000
32	02-12-00-7012	I & I Evaluation & Repair	6,934	-	-	-		-
33	02-12-00-7013	WWTP Chemicals		23,593	13,994	25,000		25,000
34	02-12-00-7014	Vehicle Maintenance	1,537	1,893	2,455	5,000		5,000
35	02-12-00-7015	Vehicle Gas & Oil	5,032	4,816	5,286	5,500		5,500
36	02-12-00-7017	Heating Fuel - WWTP	220		-	-		-
37	02-12-00-7019	Laboratory	70,901	136,511	130,586	115,000		115,000
38	02-12-00-7021	Liability Insurance	14,584	13,583	10,000	15,000		15,000
39	02-12-00-7022	Office Supplies	1,313	1,332	436	2,500		2,500
40	02-12-00-7029	Miscellaneous	3,997	6,473	2,755	3,000		3,000
41	02-12-00-7039	Utility Postage	2,122	3,252	2,097	1,000		1,000
42	02-12-00-7042	Bad Debt Expense	1,943	1,038	622	1,000		1,000
43	02-12-00-7045	Training				2,000		2,000
44	02-10-00-7050	Credit Card User Fees					5,412	5,412
45	02-12-00-7060	Accumulated Annual Leave		2,933	(924)	-		-
46	02-12-00-7092	Transfer Out - FRR			40,662	81,234.00		81,234

CITY OF NORTH POLE
2011 BUDGET

SEWER DEPARTMENT EXPENSES - Fund 02-12

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
47	02-12-00-7094	Transfer Out - Sewer Base			60,348	75,960.00		75,960
48	02-12-00-7096	Transfer Out - FRR Industrial			79,548	76,891.00		76,891

CITY OF NORTH POLE
2011 BUDGET

SEWER DEPARTMENT EXPENSES - Fund 02-12

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
49	02-12-00-7300	Richardson Hwy. Dawson Crossing	1,516	-	-	-		-
50	02-12-00-7400	Deferred Maintenance Expense	-	-	-	21,339		21,339
51	02-12-00-8100	Sewer - Depreciation Expense	415,400	409,228	488,645	-		-
52	02-12-04-7016	Electricity - WWTP	65,080	44,174	53,050	50,000		50,000
53	02-12-04-7017	Heating Fuel - WWTP	17,044	9,770	10,303	12,000		12,000
54	02-12-04-7018	Telephone - WWTP	1,646	2,691	3,227	3,200		3,200
55	02-12-04-7020	Building Maintenance - WWTP	200	2,044	220	5,000		5,000
56	02-12-05-7018	Telephone - SCADA			89	1,000		1,000
57	02-12-06-7016	Electricity - Generator Storage	993	368	230	500		500
58	02-12-06-7017	Heating Fuel - Generator Storage	351	-	-	-		-
59	02-12-70-7016	Electricity - Lift Station 1A - Holiday	4,817	4,048	4,772	4,500		4,500
60	02-12-70-7018	Telephone - Lift Station 1A	-	-	600	1,000		1,000
61	02-12-71-7016	Electricity - Lift Station 2A - Yukon	2,424	3,861	5,687	5,200		5,200
62	02-12-72-7016	Electricity - Lift Station 3A - Kitt	1,084	965	1,096	1,200		1,200
63	02-12-73-7016	Electricity - Lift Station 3B - 8th Ave	626	830	649	1,000		1,000
64	02-12-73-7018	Telephone - Lift Station 3B	-	-	428	750		750
65	02-12-74-7016	Electricity - Lift Station 3C - N Blanket	2,763	3,116	2,908	2,750		2,750
66	02-12-74-7018	Telephone - Lift Station 3C		-	390	1,000		1,000
67	02-12-75-7016	Electricity - Lift Station 4B - S Blanket	1,349	923	1,276	1,000		1,000
68	02-12-75-7018	Telephone - Lift Station 4B	422	448	459	1,000		1,000
69	02-12-76-7016	Electricity - Lift Station 4C - Black Bear	3,206	2,341	3,063	3,000		3,000
70	02-12-76-7018	Telephone - Lift Station 4C	422	456	459	1,000		1,000
71	02-12-77-7016	Electricity - Lift Station 4F - H&H	5,190	3,973	4,648	5,000		5,000
72	02-12-77-7018	Telephone - Lift Station 4F		-	345	1,000		1,000
73	02-12-78-7016	Electricity - Lift Station 5A - Finnel	624	2,197	1,671	2,200		2,200
74	02-12-78-7018	Telephone - Lift Station 5A		-	390	1,000		1,000
75	02-12-79-7016	Electricity - Lift Station 5B - Hurst	593	629	1,268	1,750		1,750
76	02-12-80-7016	Electricity - Lift Station 6A - Old Richardson	910	777	921	1,000		1,000
77	02-12-81-7016	Electricity - Lift Station 6B - Tanana	826	671	803	1,000		1,000
78	02-12-82-7016	Electricity - Lift Station Mockler	581	478	589	750		750
79	02-12-83-7016	Electricity - Lift Station Stillmeyer	1,917	2,922	3,823	3,500		3,500
80	02-12-83-7018	Telephone - Stillmeyer	422	456	421	1,000		1,000
81	02-12-00-7xxx	Move to Retained Earnings					6,692	6,692
		TOTAL	1,083,005	1,222,368	1,387,373	1,042,997	(736)	1,042,262
						1,042,997		1,042,262

CITY OF NORTH POLE
2011 BUDGET

SEWER DEPARTMENT EXPENSES - Fund 02-12

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
PERSONNEL COSTS			2008	2009	2010	2011	9/9/2011	2011
		Salaries - Accrued						
		Salaries	171,008	179,781	192,924	176,794	(8,118)	168,676
		Salaries - OT	9,579	13,322	8,564	10,000	-	10,000
		Taxes	2,584	2,757	2,708	2,500	-	2,500
		Pers	29,174	58,952	53,846	41,095	-	37,109
		Pers (state pd)				6,849	-	6,849
		Accrued Vacation Pay	-	-	-	-	-	-
		Workman's Comp	8,357	7,943	7,317	12,000	-	12,000
		Health Insurance	39,391	54,485	50,064	63,000	-	63,000
		Total Cost of Personnel	260,094	317,240	315,423	312,238	(8,118)	300,134
		(percent of operating budget)	39%	39%	44%	39%	100%	37%
NON PERSONNEL COSTS			2008	2009	2010	2011	9/9/2011	2011
		(percent of operating budget)	61%	61%	56%	61%	0%	63%
TOTAL OPERATING BUDGET			667,604	813,140	718,169	808,177	(8,118)	801,485
DEPRECIATION EXPENSE			415,400	409,228	488,645	-	-	-
		Transfer Out to Water Reserves	-	-	180,559	234,085	-	234,085
TRANSFER TO RETAINED EARNINGS								6,692
TOTAL BUDGET			1,083,005	1,222,368	1,387,373	1,042,262	(8,118)	1,042,262
Total Payroll Expense						186,794		178,676
Pers @ .22						41,094.70		39,308.74
M Care @ .0145						2,708.51		2,590.80
W Comp @ .0580						10,834.06		10,363.21
W Comp @ .0575						2,383.49		2,279.91

CITY OF NORTH POLE
2011 BUDGET

SEWER RESERVES FUND - Fund 27-12

Line #	Account Number	Account Title	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
REVENUES							
1	27-12-00-5901	Transfer From Sewer Dept (FRR)		40,662	81,234		81,234
2	27-12-00-5902	Transfer From Sewer Dept (Sewer Base)		60,348	75,960		75,960
3	27-12-00-5903	Transfer From Sewer Dept (FRR - Industrial)		79,548	76,891		76,891
		TOTAL	-	180,559	234,085	-	234,085
					234,085		234,085.00
EXPENSES							
4	27-12-00-7092	Transfer Out - FRR		30,567	-		-

This is a new fund set up in 2010 to account for the revenues that are received from the FRR and Sewer Base portions of the Sewer bills.

Expenses to this fund will be for the repair and replacement of sewer utility infrastructure. These expenses will need to have the approval of council.

Expenses to this fund will also be for the 10% pay back on the principal and the related interest on various ADEC sewer loans.

CITY OF NORTH POLE
2011 PROPOSED BUDGET

CAPITAL PROJECTS FUND - Fund 03-xx

Line #	Project Description	Expense	Revenue	Revenue Source
1	Water Treatment Plant Engineering & Design	125,000.00	125,000.00	State - Municipal Matching Grant - Pending
2	Water Treatment Plant Engineering & Design	375,000.00	375,000.00	USDA - Preplanning Grant
3	Waste Water Treatment Plant Engineering & Design	125,000.00	125,000.00	State - Municipal Matching Grant - Pending
4	Waste Water Treatment Plant Engineering & Design	375,000.00	375,000.00	USDA - Preplanning Grant
5	Utility Garage	524,977.00	524,977.00	State - Municipal Matching Grant - #63319
6	Utility Garage	300,000.00	300,000.00	Water - Sewer Fund
7	Well Rehabilitation & Adjustment Control Panel	147,500.00	147,500.00	State - Legislative Grant - #09-DC-505
8	Sewer Lift Station Renovation Phase 2	1,964,922.00	1,964,922.00	State - Municipal Matching Grant - #63317
9	Sewer Lift Station Renovation Phase 2	970,000.00	970,000.00	EPA STAG Grant - #XP-00J10701-0
10	Sewer Lift Station Renovation Phase 2	148,603.00	148,603.00	Water - Sewer Fund
11	Waste Water Treatment Plant Sludge Removal	595,000.00	595,000.00	State - Municipal Matching Grant - #63318
12	Waste Water Treatment Plant Sludge Removal	300,000.00	300,000.00	Water - Sewer Fund
13	Old Water Treatment Plant Roof Repair	24,257.00	24,257.00	State - Legislative Grant - #08-DC-471
14	Restricted Jet Vac Replacement Fund (10 year replacement)	30,000.00	30,000.00	Water - Sewer Fund
15	Restricted Crane Truck Replacement Fund (10 year replacement)	10,000.00	10,000.00	Water - Sewer Fund
16	Restricted Operator Truck Replacement Fund (5 year replacement)	7,500.00	7,500.00	Water - Sewer Fund
Total		6,022,759.00	6,022,759.00	

Revenue Summary

State - Municipal Matching Grants	3,334,899.00
State - Legislative Grants	171,757.00
USDA - Grants	750,000.00
EPA - Grants	970,000.00
City Funds (these funds have not been budgeted for in this budget)	796,103.00
Total	6,022,759.00

CITY OF NORTH POLE
2011 BUDGET

BUILDING FUND - Fund 05

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
REVENUES								
1	05-00-00-4001	Residential Plan Check Fee	4,777	2,000	3,526	8,000		8,000
2	05-00-00-4002	Residential Building Permit Fee	17,789	12,256	17,646	15,000		15,000
3	05-00-00-4003	Commercial Plan Check Fee	24,169	-	8,523	8,000		8,000
4	05-00-00-4004	Commercial Building Permit Fee	57,527	854	7,148	10,000		10,000
5	05-00-00-4005	Industrial Plan Check Fee	-	-	14,670	4,000		4,000
6	05-00-00-4006	Industrial Building Permit Fee	4,492	1,554	23,255	7,500		7,500
7	05-00-00-4007	Road Excavation Bond	-	5,000	5,000	5,000		5,000
8	05-00-00-4008	Storm Water Plan Inspection Fe	720	-	720	1,440		1,440
9	05-00-00-4009	Storm Water Permit Fee	480	-	-	960		960
10	05-40-00-4010	Special Inspection Fee		1,500	-	-		-
11	05-00-00-5900	Transfer In From Fund Balance		-	-	35,500		35,500
		TOTAL	109,953	23,163	80,488	95,400	-	95,400
					-			
						95,400		95,400

EXPENSES								
12	05-00-00-7000	Road Excavation Bond Return	-	5,000	5,500	5,000		5,000
13	05-00-00-7001	Residential Plan Review	4,700	-	3,800	15,000		15,000
14	05-00-00-7002	Residential Inspections	-	1,500	7,808	23,000		23,000
15	05-00-00-7003	Commercial Plan Review	19,078	1,101	5,700	10,000		10,000
16	05-00-00-7004	Commercial Inspections	6,858	24,399	2,774	17,000		17,000
17	05-00-00-7005	Industrial Plan Review	-	-	10,225	8,000		8,000
18	05-00-00-7006	Industrial Inspections	-	-	18,281	10,000		10,000
19	05-00-00-7007	Storm Water Plan Inspections	480	-	960	1,440		1,440
20	05-00-00-7008	Storm Water Site Inspections	720	-	-	960		960
21	05-01-00-7001	Publications & Advertising	-	-	-	100		100
22	05-01-00-7005	Legal Fees	-	113	-	250		250
23	05-01-00-7006	Professional Services	1,838	-	-	3,000		3,000
24	05-01-00-7022	Office Supplies/Software	10,195	-	1,030	1,000		1,000
25	05-01-00-7029	Admin/Misc. Expenses	125	246	-	250		250
26	05-01-00-7041	Bad Debt Expense		1,500		-		-
27	05-01-00-7049	Training Classes/Manuals	2,018	660	-	400		400
		TOTAL	46,013	34,519	56,079	95,400	-	95,400
						95,400		95,400

CITY OF NORTH POLE
2011 BUDGET

GAMING FUND - Fund 07

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Budget	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
REVENUES								
1	07-00-00-5000	Gaming Revenue - Other	-	-	-	-		-
2	07-00-00-5100	Gaming Revenue - Pull Tabs	30,106	2,100	-	-		-
		TOTAL	30,106	2,100	-	-	-	-
EXPENSES								
3	07-00-00-7999	Move to Fund Balance		-	-	-		-
4	07-00-00-7000	Gaming Expenses - Other	384	401	-	-		-
5	07-00-00-7003	Bank Service Charges	28	39	-	-		-
6	07-00-00-7005	NP Chamber of Commerce	5,000	-	-	-		-
7	07-00-00-7006	NP Senior Cntr		-	-	-		-
8	07-00-00-7007	NP Christmas in Ice	5,000	-	-	-		-
9	07-00-00-7049	Training Classes/Manuals	6,755		-	-		-
10	07-00-00-8040	Winter/Summer Festival	-		-	-		-
11	07-00-00-8045	Itadori Raffle Sale	-	-	-	-		-
12	07-00-00-8050	Itadori	-	-	-	-		-
13	07-00-00-8051	Taylor BC	4,112	-	-	-		-
14	07-00-00-8052	School Business Partnership	4,927	-	-	-		-
15	07-00-00-8053	Senior Citizens	7,500	-	-	-		-
16	07-00-00-8055	Boys & Girls Club	2,500	-	-	-		-
17	07-00-00-8070	Other Community Projects	3,127	-	-	-		-
		TOTAL	39,332	440	-	-	-	-

CITY OF NORTH POLE
2011 BUDGET

NORTH POLE COMMUNITY ICE RINK FUND - Fund 19

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
REVENUES								
1	18-00-00-4001	North Pole Community Ice Rink	-	1,100	12,660	-		-
EXPENSES								
2	18-00-00-7000	North Pole Community Ice Rink	-	5,722	2,170	-		-

**CITY OF NORTH POLE
2011 BUDGET**

NORTH POLE FESTIVAL FUND - Fund 20

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
REVENUES								
1	20-00-00-4001	North Pole Festival	7,917	38,312	32,265	-		-
EXPENSES								
2	20-00-00-7000	Expenditures	8,730	37,466	25,100	-		-
3	20-00-00-7001	Summerfest and			4,820			
4	20-00-00-7002	Other Festivals		-	386			
		TOTAL	8,730	37,466	30,307	-	-	-

CITY OF NORTH POLE
2011 BUDGET

ABADE FUND - Fund 21

Line #	Account Number	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
REVENUES								
1	21-00-00-4001	Revenues	7,069	9,148	6,137	-		-
EXPENSES								
2	21-00-00-7000	Expenditures	-	-	2,012	-	-	-

This fund is for drug forfeiture monies that come to the City through the Federal Government. These monies must be accounted for separately in their own fund. There are very tight restrictions as to the use of these monies.

**CITY OF NORTH POLE
2011 BUDGET**

AHSO TRAFFIC OFFICER FUND - Fund 22

Line #	Account Number	Names	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
REVENUES									
1	22-00-00-4001		Grant Revenue	8,367	92,240	144,256	77,115	(777.00)	76,338
2	22-00-00-4165		PERS Relief			3,144	1,975		1,975
			TOTAL	8,367	92,240	147,400	79,090	(777.00)	78,313
						-			
							79,090		78,313
EXPENSES									
1	22-00-00-6022		Training Overtime		418		-		-
2	22-00-00-6090		Overtime		7,153	6,092	-		-
3	22-00-00-6091		Holiday Pay		1,525	898	-		-
5	22-00-00-6097		Workers Comp. Ins.		2,307	2,357	2,081		2,081
6	22-00-00-6099		Medicare		784	804	705		705
7	22-00-00-6100		PERS		11,985	15,615	12,673		12,673
8	22-00-00-6102		Health & Disability Insurance		14,698	16,644	15,000		15,000
9	22-00-00-6105		Insurance			679			-
10	22-00-00-6322	McBroom	Salary-AHSO Officer		45,191	49,169	48,630	(14,957.00)	33,673
	22-00-00-6388	Rich	Salary-AHSO Officer					3,640.00	3,640
	22-00-00-6360	Smith	Salary-AHSO Officer					10,540.00	10,540
11	22-00-00-7000		Expenditures	3,160	7,556	55,143	-		-
			TOTAL	3,160	92,240	147,400	79,090	(777.00)	78,313
							79,090		78,313

Note: In the past, expenses and revenues, for the AHSO Traffic Officer, were budgeted in the General Fund even though the actual revenues and expenses were booked to Fund 22. Starting in 2011, the City of North Pole will begin budgeting all revenues and expenses for this program in Fund 22.

Note: The City has received a state grant for 100% funding of this position through September 30, 2011. The City is assuming that we will receive a state grant fully funding this position from October 1, 2011 through December 31, 2011. If, for some reason the City does not receive a continuation of the current grant, it is assumed that the funding of this position will continue under the General Fund.

CITY OF NORTH POLE
2011 BUDGET

AHSO TRAFFIC OFFICER FUND - Fund 22

PERSONNEL COSTS	2008	2009	2010	2011	7/11/2011	2011
Salaries - Accrued	-	-	-	-	-	-
Salaries		46,716	50,066	48,630	(14,957)	33,673
Salaries - OT		8,195	6,092	-	-	-
Grant Overtime		-	-	-	-	-
Taxes		784	804	705	-	705
Pers		11,985	15,615	12,673	-	12,673
PERS (state paid)		-	-	-	-	-
Accrued Vacation Pay		-	-	-	-	-
Workman's Comp		2,307	2,357	2,081	-	2,081
Health Insurance		14,698	16,644	15,000	-	15,000
Total Cost of Personnel	-	84,685	91,579	79,090	(14,957)	64,133
(percent of operating budget)	0%	92%	62%	100%	100%	100%
OPERATING COSTS	3,160	7,556	55,822	-	-	-
(percent of operating budget)	100%	8%	38%	0%	0%	0%
TOTAL BUDGET	3,160	92,240	147,400	79,090	(14,957)	64,133

Total Payroll Expense - FT	48,630	48,630	33,673
Pers @ .22	10,698.69	10,698.69	7,408.15
Total Payroll Expense			
M Care @ .0145	705.14	705.14	488.26
W Comp @ .0428	2,081.38	2,081.38	1,441.22

**CITY OF NORTH POLE
2011 BUDGET**

BYRNE/JAG OFFICER FUND - Fund 23

Line #	Account Number	Names	Account Title	2008 Actual	2009 Actual	2010 Actual	Approved 2011 Budget	Amendments 9/9/11	Amended 2011 Budget
REVENUES									
1	23-00-00-4001		Grant Revenue	24,349	59,231	69,819	86,569	(15,284)	71,285
2	23-00-00-4165		PERS Relief			2,818	424		424
			TOTAL	24,349	59,231	72,637	86,993	(15,284)	71,709
						-			
							86,993		71,709
EXPENSES									
1	23-00-00-6022		Training Overtime				-		-
2	23-00-00-6090		Overtime			11,459	-		-
3	23-00-00-6091		Holiday Pay			53	-		-
4	23-00-00-6095		Grant Overtime				9,910		9,910
5	23-00-00-6097		Workers Comp. Ins.		2,312	2,049	2,395		2,395
6	23-00-00-6099		Medicare		799	743	811		811
7	23-00-00-6100		PERS		11,608	13,701	12,827		12,827
8	23-00-00-6102		Health & Disability Insurance			4,503	15,000		15,000
9	23-00-00-6103		Annual Leave			2,118			-
10	23-00-00-6315	Stewart	Salary-JAG Officer	24,349	44,512	31,358	-		-
	23-00-00-6319	Kvittem	Salary-JAG Officer					9,820	9,820
	23-00-00-6321	Swetzof	Salary-JAG Officer					17,727	17,727
11	23-00-00-6390	Webb	Salary-JAG Officer			6,653	46,050	(42,831)	3,219
			TOTAL	24,349	59,231	72,637	86,993	(15,284)	71,709
							86,993		71,709

Note: In the past, expenses and revenues, for the JAG Officer, were budgeted in the General Fund even though the actual revenues and expenses were booked to Fund 23. Starting in 2011, the City of North Pole will begin budgeting all revenues and expenses for this program in Fund 23.

The City receives a State grant that covers the cost of the JAG Police Officer. We do have a 25% match for which we use the costs of the Police Lieutenant who is budgeted in the General Fund. This grant is for the term of July 1, 2010 through June 30, 2011. It is assumed that the City will receive a grant to cover the costs for the term of July 1, 2011 through June 30, 2012. It is assumed that the funding of this position will continue under the General Fund. It should be noted that this position is a normal, full-time position within the Police Department, it was originally created under the General fund. The JAG grant was received at a later time to help offset the costs of this officer.

**CITY OF NORTH POLE
2011 BUDGET**

BYRNE/JAG OFFICER FUND - Fund 23

PERSONNEL COSTS	2008	2009	2010	2011	7/11/2011	2011
Salaries - Accrued	-	-	-	-	-	-
Salaries	24,349	44,512	38,063	46,050	(42,831)	3,219
Overtime		-	11,459	9,910	-	9,910
Annual Leave			2,118			
Taxes		799	743	811	-	811
Pers		11,608	13,701	12,827	-	12,827
PERS (state paid)						
Accrued Vacation Pay		-	-	-	-	-
Workman's Comp		2,312	2,049	2,395	-	2,395
Health Insurance		-	4,503	15,000	-	15,000
Total Cost of Personnel	24,349	59,231	72,637	86,993	(42,831)	44,162
(percent of operating budget)	100%	100%	100%	100%	100%	100%
OPERATING COSTS	-	-	-	-	-	-
(percent of operating budget)	0%	0%	0%	0%	0%	0%
TOTAL OPERATING BUDGET	24,349	59,231	72,637	86,993	(42,831)	44,162
Total Payroll Expense - FT			55,960	55,960		13,129
Pers @ .22			12,311.20	12,311.20		2,888.41
Total Payroll Expense						
M Care @ .0145			811.42	811.42		190.37
W Comp @ .0428			2,395.09	2,395.09		561.93

**CITY OF NORTH POLE
2011 BUDGET**

BEAUTIFICATION FUND - Fund 30

Line #	Account Number	Account Title	2010 Actual	Approved 2011 Budget	Amendments 7/11/11	Amended 2011 Budget
REVENUES						
1	30-00-00-5818	Candy Cane Donations	1,200			-
EXPENSES						
2	30-00-00-7000	Candy Cane Expenses	41			-

Note: This fund was created in 2010 to account for donations/grants related to city beautification efforts.

PERS @ 22%

Department	Payroll	Percent	PERS
Admin	267,906.55	0.22	58,939.44
Police	790,252.07	0.22	173,855.46
Fire	934,460.00	0.22	205,581.20
Public Works	119,490.74	0.22	26,287.96
Water	151,894.10	0.22	33,416.70
Sewer	168,676.10	0.22	37,108.74
AHSO	48,630.40	0.22	10,698.69
JAG	55,960.00	0.22	12,311.20
Total	<u>2,537,269.96</u>		<u>558,199.39</u>

845611

PERS @ \$107,500

Department	Payroll	Percent	PERS	Amt
Admin	267,906.55	0.101	107,500.00	10,877.87
Police	790,252.07	0.298	107,500.00	32,086.77
Fire	934,460.00	0.353	107,500.00	37,942.08
Public Works	119,490.74	0.045	107,500.00	4,851.71
Water	151,894.10	0.057	107,500.00	6,167.39
Sewer	168,676.10	0.064	107,500.00	6,848.79
AHSO	48,630.40	0.018	107,500.00	1,974.55
JAG	55,960.00	0.021	107,500.00	2,272.16
Total	<u>2,537,269.96</u>			<u>103,021.31</u>

General Fund	85,758.42
WS Fund	13,016.18
AHSO Fund	1,974.55
JAG Fund	2,272.16

103,021.31**TOTAL PERS**

Department	0.22	107,500	Total
Admin	58,939.44	10,877.87	69,817.31
Police	173,855.46	32,086.77	205,942.23
Fire	205,581.20	37,942.08	243,523.28
Public Works	26,287.96	4,851.71	31,139.67
Water	33,416.70	6,167.39	39,584.09
Sewer	37,108.74	6,848.79	43,957.53
AHSO	10,698.69	1,974.55	12,673.24
JAG	12,311.20	2,272.16	14,583.36
Total	<u>558,199.39</u>	<u>103,021.31</u>	<u>661,220.70</u>

General Fund	550,422.48
WS Fund	83,541.62
AHSO Fund	12,673.24
JAG Fund	14,583.36

661,220.70

661,220.70



North Pole Community Chamber of Commerce

PO Box 55071, North Pole, Alaska 99705 ~ 907-488-2242 / 488-8538 / fax 907-488-3200

www.northpolechamber.us

September 28, 2011

City of North Pole
125 Snowman Lane
North Pole, AK 99705

RE: Request for Bed Tax Funds

Dear Mayor Isaacson and City Council:

The North Pole Chamber of Commerce would like to formally request the designated 30% portion of the third quarter 2011 bed tax, as set forth in North Pole Municipal Code 4.09.020C. These funds are vital to the Chamber for its continued operation of the North Pole Visitor Information Center and related activities.

The funds received to date for 2011 have continued operations including payroll for a part time admin coordinator, website design, web hosting, along with other miscellaneous expenses, i.e. phone service, internet services, postage and mailing expenses. The funds were also used to operate the visitor's cabin covering payroll for a part-time and full-time employee. On September 22, the Chamber was also able to host a Candidate forum for the upcoming elections. Fifteen candidates were present representing seats from the Borough Assembly, School Board and North Pole City Council. The event was well attended by the community.

The Chamber is currently planning the annual Winterfest which will include a Holiday Bazaar, Candlelighting Ceremony, Fireworks, and recognition of the Business of the Year and Volunteer of the Year. The Chamber has also started the preliminary planning for spring, 2012 events including Taste of North Pole and other new and exciting ideas.

It is vital for the community of North Pole to be promoted by the North Pole Community Chamber of Commerce through the many activities and festivals provided. The Chamber is committed to serving the North Pole business community through effective operation of our web site, the Visitor Center, and through our year-round promotion of North Pole as a great place to live, work, shop, visit, and relocate.

Sincerely,

Marilyn Zucker, Treva Lopez

North Pole Chamber Board Members

North Pole Community Chamber of Commerce
Profit & Loss
January through December 2011

	Jan - Dec 11
Ordinary Income/Expense	
Income	
Bed Tax Income	22,911.57
Cabin Sales	10,604.78
Program Income	
Membership Dues	7,390.00
Program Income - Other	2,755.02
Total Program Income	10,145.02
Visitor Guide Ad Sales	325.00
Winter Festival Booths	250.00
Total Income	44,236.37
Gross Profit	44,236.37
Expense	
Advertising	
Webpage	468.95
Advertising - Other	3,117.00
Total Advertising	3,585.95
bank card fee	850.40
Business Expenses	
Business Registration Fees	150.00
Total Business Expenses	150.00
Business Income Tax	1,247.99
Contract Services	
Accounting Fees	3,121.06
Total Contract Services	3,121.06
Electric	241.55
Facilities and Equipment	
Equip Rental and Maintenance	384.39
Total Facilities and Equipment	384.39
Ground Maintenance	275.00
Luncheon	90.00
Operations	
Books, Subscriptions, Reference	50.44
Cabin Inventory	
Commission Sales	
consignment	309.30
Commission Sales - Other	2,474.80
Total Commission Sales	2,784.10
Cabin Inventory - Other	4,340.31
Total Cabin Inventory	7,124.41
Postage, Mailing Service	385.27
Printing and Copying	6,270.76
Supplies	247.88
Telephone, Telecommunications	946.22
Operations - Other	250.00
Total Operations	15,274.98
Other Types of Expenses	
Insurance - Liability, D and O	325.00
reimburse expenses	54.95
Other Types of Expenses - Other	632.54
Total Other Types of Expenses	1,012.49

11:33 AM

09/28/11

Accrual Basis

North Pole Community Chamber of Commerce

Profit & Loss

January through December 2011

	Jan - Dec 11
Payroll Expenses	28,159.89
property Taxes	199.53
Reconciliation Discrepancies	45.00
Total Expense	54,638.23
Net Ordinary Income	-10,401.86
Net Income	-10,401.86

CITY OF NORTH POLE
BED TAX - Ordinance 09-14
GL Acct: 01 00 00 5817
Quarterly Disbursements
For the Year Ended December 31, 2011

Amts are booked in the month they are received. At year, end the taxes received in January are accrued back to December, in accordance with GAAP.

				AMOUNTS APPLICABLE TO EACH ORGANIZATION						
				01 02 00 7204	01 02 00 7201	01 02 00 7203	01 02 00 7205			
				NP Economic	NP	Christmas				
				Development	Chamber	In Ice	FCVB			
Month	Amount	0.15	0.85	50%	30%	15%	5%	Total		
Retention	Distribution									
January	-									
February	1,313.34									
March	2,291.49									
Total 1st Quarter	3,604.83	540.72	3,064.11	1,532.05	919.23	459.62	153.21	3,064.11		
April	2,927.86									
May	4,762.92									
June	7,446.07									
Total 2nd Quarter	15,136.85	2,270.53	12,866.32	6,433.16	3,859.90	1,929.95	643.32	12,866.32		
July	11,802.77									
August	17,684.72									
September	19,220.83									
Total 3rd Quarter	48,708.32	7,306.25	41,402.07	20,701.04	12,420.62	6,210.31	2,070.10	41,402.07		
October										
November										
December										
YE Accrual										
Total 4th Quarter	-	-	-	-	-	-	-	-		
TOTALS	67,450.00	10,117.50	57,332.50	28,666.25	17,199.75	8,599.88	2,866.63	57,332.50	57,332.50	

Per North Pole Chamber of Commerce's request for third quarter bed tax - They will receive \$12,420.62.



**North Pole Police Dept.
125 Snowman Ln.
North Pole, AK 99705**

**Lieutenant Steve Dutra
Phone: 907-488-8459
Fax: 907-488-5299**

North Pole City Council,

September 27, 2011

This letter is an official request urging you to accept a grant from the Alaska Highway Safety office for the amount of \$122,178.79. This grant is a continuation of the DUI/Traffic Safety Officer funding. This grant funding pays the costs associated with one full time police officer position for the time period October 1, 2011 through September 30, 2012.

The grant breaks down as follows:

- \$107,176.00 for Wages, Benefits, Overtime, and Holiday Pay associated with the DUI/Traffic Officer.
- \$15,002.79 in matching funds which include Lt. Dutra's wages and benefits, vehicle gas, and insurance.

The DUI/Traffic Safety Officer has shown to be invaluable to the City of North Pole. Over the term of this grant this officer has been responsible for more than 350 arrests, of which, 257 were for Driving Under the Influence. These enforcement efforts have also been met with community outreach efforts such as PSA's, public speaking engagements, community education on traffic safety, school presentations, and more.

This will be the 4th year of this grant and I urge you to accept this funding.

Sincerely,

Lt. Steve Dutra


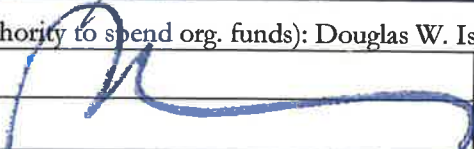


FFY 2012
GRANT APPLICATION
AGREEMENT

State of Alaska
Department of Transportation & Public Facilities
Alaska Highway Safety Office
P.O. 112500; Suite #200
Juneau AK 99811-2500
Ph: 907-465-2446
Fax: 907-465-4030
www.dot.alaska.gov/ahso

AGENCY NAME AND ADDRESS:		PROJECT TITLE:	
North Pole Police Department		DUI/ Traffic Officer	
125 Snowman Lane			
North Pole, AK 99705		PROJECT LOCATION:	
Project Manager (First Contact): Lt. S. Dutra		North Pole, AK	
Non-Profit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
GRANT PERIOD:			
Begin: October 1, 2011	End: September 30, 2012	APPLICATION DATE:	5/31/2011
If this is a continuation of a previous grant, indicate previous AHSO project number: 154-AL-11-01-15			
If previously funded, indicate the total number of months of federal support: 36			
Other Federal or State Support (If using other federal support on this project, it must be identified and explained):			
COST CATEGORY	AHSO	MATCH	TOTAL
(100) Personnel Services	\$107,176.00	\$7,163.52	\$114,339.52
(200) Travel			
(300) Contractual Services			
(400) Commodities		\$7,839.27	\$7,839.27
(500) Equipment			
(600) Indirect Costs (10% of total budget maximum) allowed ONLY with a current cognizant Federal Agency Letter			
Total	\$107,176.00	\$15,002.79	\$122,178.79

Acceptance of conditions: It is understood and agreed by the undersigned that any funds received as a result of the approval of this application are subject to all State and Federal Governmental Regulations. This project does or will constitute an official part of the Highway Safety Program of the State of Alaska, and will meet all requirements and administrative regulations of the National Highway Traffic Safety Administration and the Federal Highway Administration. The undersigned also agree to perform those activities detailed in the attached proposal and will maintain records documenting expenditure of funds for the activities. Subject to the availability of Federal funding, reimbursement will be made upon submission of a reimbursement voucher following completion of monthly grant activities, including an update on grant performance measures. Final reimbursement claim will not be processed until all four Quarterly Reports, Equipment Record (if purchased) and Annual Evaluation are submitted to the AHSO.

Financial Manager (second contact): Lisa Vaughn		Phone: 907-488-8459	
Title: Accountant	E-mail: lvaughn@northpolealaska.com		
Signature: 	Date: 9-13-11	Fax: 907-488-3002	
Auth. Official (authority to spend org. funds): Douglas W. Isaacson		Phone: 907-488-7810	
Title: Mayor	E-mail: mayor@northpolealaska.com		
Signature: 	Date: 7-13-11	Fax:	

AHSO ONLY:

Grant Administrator (AHSO):		Grant #:	
		CC:	
		LC:	
Approved by (AHSO):	Date:	PGM: 57870	PJ:

Section 1. Project Budget (See Grant Guidebook, pages 3-6)

(100) - Personnel Services - Payroll	AHSO	Grantee Match	Total
1. Wages/benefits for DUI/Traffic Officer (2080 hrs @ \$44.79) + Shift Dif (\$.64 x 2080 hrs)	\$94,494.40		\$94,494.40
2. Overtime for DUI/Traffic Officer 210 hrs @ \$39.06	\$8,202.60		\$8,202.60
3. Holiday Pay for DUI Traffic Officer (100 hrs @ \$44.79)	\$4,479.00		\$4,479.00
4. Lt. Dutra Wages/benefits as Project Director (112 hrs @ \$63.96)		\$7,163.52	\$7,163.52
Personnel Total:	\$107,176.00	\$7,163.52	\$114,339.52
(200) - Travel			
1.			
2.			
3.			
4.			
Travel Total:			
(300) - Contractual Services			
1.			
2.			
3.			
4.			
Contractual Total:			
(400) - Commodities			
1. Vehicle Gas for DUI/Traffic Officer 1 year		\$6,794.27	\$6,794.27
2. Vehicle Insurance for DUI/Traffic Officer 1 year		\$1,045.00	\$1,045.00
3.			
4.			
Commodities Total:		\$7,839.27	\$7,839.27
(500)- Equipment			
1.			
2.			
3.			
Equipment Total:			
(600) - Indirect Costs (10% maximum of total budget) allowed ONLY with a current cognizant Federal Agency letter submitted to AHSO.			
1.			
2.			
Indirect Costs Total:			
Total Project Costs:	\$107,176.00	\$15,002.79	\$122,178.79

Section 2. Budget Narrative

Fully describe each specific cost outlined in the Budget Detail. A description of the proposed expenditures must be provided for each cost category.

100.1) One NPPD Officer will be selected to participate in “The DUI/Traffic enforcement program.” The actual rate for the officer is currently set at this time, it is possible the current employee could be reassigned and another more senior patrol officer could bid the position. The wage scale with all benefits will be used to estimate wage. An hourly rate with benefits of \$44.79 x 2080 hours worked + ((2080 hours x \$.64 (shift differential/benefits) = \$1331.20) = **\$94,494.40**. The hourly rate and differential represent the current wage scale for the officer selected.

100.2) An estimated 210 hours of overtime associated with department callouts would be used for the NPPD Traffic Officer processing DUI's, traffic/criminal court, and additional DUI/Traffic enforcement campaigns. The senior wage scale will be used to calculate the costs associated with the overtime. Overtime = 210 hours x (wages/benefits) \$39.06 = **\$8,202.60**.

100.3) Holiday pay for Traffic Officer. There are a total of 10 paid holidays for city personnel. The additional costs associated with the Traffic Officer position would be estimated at the base hourly rate for wage/benefit scale of \$44.79 x 10 holidays x 10 hour shifts = **\$4479.00**. This cost will likely be less, due to the possibility that Traffic Officer may not work all holidays.

100.4) A portion of Lt. Dutra's annual salary is used as the match for this AHSO grant. Based on last year's figures and expected work load, the project director expenses will be reduced from last year to reflect a more accurate cost. Lt. Dutra's wages may also fluctuate depending on hours spent on directing grant activities. Lt. Dutra's wages are calculated at base rate plus benefits of **\$63.96** per hour. Based on six previous quarterly reports the estimated time for this grant period is estimated at 112 hours x **\$63.96** = **\$7163.52**.

Total estimated cost for Personnel Services would be **\$114,339.52**. Costs will fluctuate as differential will not always apply to wages and the officer assigned to this unit may not be paid at this officer's wages.

400.1 – 400.2) Expenses for DUI Traffic Officer: These expenses will be incurred in support of the fulltime DUI / Traffic Officer. These expenses are necessary and will be borne by the North Pole Police Department and used as matching funds. In order to accurately reflect the costs we are itemizing the cost for gas and insurance on the vehicle to be used during the grant period. These costs are as follows.

400.1) Gas for vehicle for 1 year period (based on 2011 figures) = 1683 gals. @ \$4.037 = **\$6794.27**

400.2) Vehicle Insurance for 1 year (based on 2011 figures) = **\$1045.00**

Total expenses for commodities = \$7839.27

Overall Project Cost = \$122,178.79

Section 3. Project Narrative

Executive Summary:

With AHSO funding, the North Pole Police Department will continue funding one full time patrol officer for DUI / Traffic enforcement. The officer assigned to the DUI / Traffic unit will work hours that are structured to fit the needs of the department and the community. In order to be consistent with the 2007 Strategic Highway Safety Plan the DUI / Traffic funding will provide the following services to the community of North Pole and those who travel in and around the city. The North Pole Police is requesting a 4th year of funding with a maximum of 7 years till the City of North Pole can become self sustaining. Our future Funding plan details this timeline and places 100% funding of this position on the City in 2015-2016.

- Intensive traffic enforcement that focuses on impaired drivers, speeding, occupant protection, teen drivers, as well as reckless and aggressive drivers.
- All hours will be scheduled to take part in national campaigns to include but not limited to: "You Drink & Drive, You Lose" and "Click It or Ticket."
- Identify neighborhoods, school zones and business districts that have traffic safety problems and target them with enforcement efforts.
- Present traffic safety programs and driver training tips to either teen drivers, civic organizations, TVC Law Enforcement Academy or those who may need our assistance.
- Rigorous enforcement of impaired driver's.
- Enforcing Compliance with the use of seatbelts and safety seats by drivers and passengers.
- Almost all weekends will be worked by the traffic unit for DUI enforcement. Exceptions may be made for Holiday variations or other grant related functions, such as training or safety programs.

Problem / Needs Statement:

The City of North Pole is located 13 miles southeast of Fairbanks and received its start in 1944, when the area was homesteaded. Renamed North Pole in 1952, in an effort to attract a toy company, the area was incorporated into a home rule city in January 1953. The city has about 35 miles of roads and 2226 residents (State of Alaska Dept. of Commerce.) The population increases by approximately 2181 students a day during the school year as area children are brought to attend the schools inside our city (FNSB 2009-2010.)

Shopping, dining and businesses also bring many people to the City of North Pole. With Eielson Air Force Base eight miles south and Fort Wainwright seven miles north, the City of North Pole has a surrounding population, within 10 mile radius, of about another 25,000+ people. This number is projected to increase as the military bases increase personnel. Much of the surrounding population travels into and through the City of North Pole on a daily basis. Traffic figures obtained through the Department of Transportation show the main thoroughfare through North Pole, the Richardson Highway, with AADT in excess of 12,000 vehicles (http://www.dot.state.ak.us/stwdplng/transdata/traffic/volume_data08/2008_Northern_VMT.pdf).

The Richardson Highway provides access south of Fairbanks to Yukon and British Columbia. The Richardson Highway is also the primary access to Alaska for multitudes of recreational vehicle travelers coming to Alaska every summer.

Between 2003-2008, the North Pole Police Department had no established traffic enforcement program, and as a result we were unable to provide the level of traffic enforcement to the City of North Pole. Traffic complaints were handled by patrol officers in a timely manner, but based on other police calls (assaults, burglaries, thefts, criminal mischief, etc.) were many times they were given a lower priority. Since the AHSO DUI / Traffic enforcement funding in 2008, the position has offered greater attention to the associated traffic problems

For years the North Pole Police Department had historically been understaffed, as a result, traffic enforcement suffered. The statistics listed below show that overall department citations, DUI's and traffic complaint trends have increased in the past five years, indicating there is a growing need for proactive enforcement. More businesses, including the opening of a new hotel, has increased traffic flow in some areas of the city between 2007 and 2010. Along with the traffic, patrol officers are being tasked with more calls, making it harder to focus on violations and traffic related crime.

The North Pole Police Department has a database system which allows for tracking of traffic related statistics that occur in the North Pole area. The department has always worked traffic functions and taken part in AHSO/NHTSA approved programs. The following statistics are kept by the North Pole Police and they relate to traffic patterns/problems in the community. Since 2008 the DUI / Traffic Officer has made a significant difference. We are apprehending more Impaired Drivers and citing more traffic violators. This in turn makes the roadways safer for others.

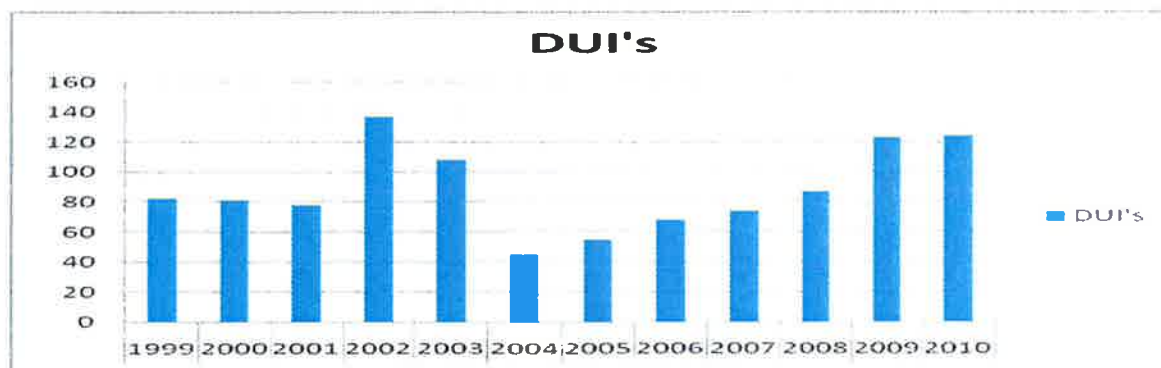
Year	Citations	Speeding	DUI	Seatbelt	Traffic Complaints
2006	891	398	69	8	204
2007	861	398	74	50	202
2008	1674	588	80	270	233
2008*	1739	630	87	271	233
2009	2811	701	123	495	318
2010	2067	627	124	443	217

*2008 = DUI / Traffic Officer Dec. Statistics.

As of September 2011, it appears Traffic Complaints have dropped to 155 complaints. We have observed a slight downward trend from the highs experienced in 2009 of 318. There is currently no data to support the reason for this trend but we would like to continue our efforts against reckless/negligent drivers in order to maintain or lower these complaints.

The following chart shows the impact a dedicated full time DUI / Traffic officer can make. In 2001-2003 we received funding for a DUI / Traffic officer and the impact on DUI arrests was significant. Once the grant funding was removed and the position was dissolved we observed a dramatic drop in the number of DUI arrests. In late 2008-2010 we can see the dramatic increase in DUI arrests. This is directly tied to the efforts of our fulltime DUI/ Traffic enforcement efforts.

The City of North Pole has 1/10 the population of the City of Fairbanks but we have 1/3 as many arrests for Driving Under the Influence of Alcohol and or Drugs. The City of North Pole has a population of 2226 with 123 DUI arrests, versus the City of Fairbanks with a population of over 31,000 people and 355 DUI arrests. This data appears to show we have a significant problem with impaired drivers in the North Pole area.



“There are numerous accounts of cases where driving under the influence spurred events that led to serious injury. **In 2009 Alaska experienced 64 fatalities, in 59 fatal crashes.** These figures show a 3.2% increase in fatalities and a 7.2% increase in fatal crashes from 2008. The number of alcohol-related fatal crashes in 2009 remained steady from 2008. Alcohol-related figures include non-occupant persons (e.g. pedestrians, pedal cyclists, etc.) in addition to drivers and passengers of motor vehicles. 2010 and 2011 data are preliminary and subject to change.”(<http://dot.alaska.gov/stwdplng/hwysafety/fars.shtml>).

In addition to these statistics, the Fairbanks and North Pole communities have been plagued by fatalities during 2009-2010. Most of them are documented in articles from the Fairbanks Daily News Miner.

	2005	2006	2007	2008	2009	2010	2011
FATALITIES*-Alcohol-related (out of all fatalities):							
Percentage	50%	31%	43%	44%	41%	32%*	23%*
Number	37	23	35	27	26*	18*	6*

***These numbers are based on preliminary reports and therefore subject to change.**

<http://dot.alaska.gov/stwdplng/hwysafety/index.shtml>

Seatbelt usage:

Our community has a large number of vehicles moving through it on a daily basis. The State has observed an overall increase in seatbelt usage over the years (as shown below.) Over the last few years we have conducted our own surveys which have shown an upward trend. It was discovered on May 31, 2010 we surpassed the State of Alaska average.

May 26, 2010, we conducted a seatbelt survey and found an overall seatbelt usage of 82.5%. This is an improvement of 8.1%. This still falls short of the state average of 86.1%.

May 31, 2011, we conducted a seatbelt survey and found an overall seatbelt usage of 92.9%. This is an improvement 10.4% year over year. This is a fantastic improvement and should be a great step towards a 100% seatbelt usage in the years to come.

	2005	2006	2007	2008	2009	2010	2011
Alaska's Seat belt use Overall***	78.4%	83.2%	82.4%	84.9%	86.1%	86.8%	TBD

<http://dot.alaska.gov/stwdplng/hwysafety/index.shtml>

FATALITIES - Unbelted (out of all fatalities in seatbelt equipped vehicles):

Percentage		41%	37%	55%	55%	30%*	32%*	56%*
Number		22	17	31	24	12*	12*	9*
		2005	2006	2007	2008	2009	2010	2011

<http://dot.alaska.gov/stwdplng/hwysafety/index.shtml>

School Zone Safety and Safe Routes:

Another high priority for the City of North Pole is speed enforcement in our school zones. Within our city limits we have four large schools serving the outlining community. We have 2181 students being brought into our community each day during the school year. It is imperative we maintain safe traffic flow for busses, students and parents. In order to do this we need to maintain our enforcement presence in these areas.

As with the State of Alaska Strategic Safety Plan, we also understand that young drivers represent a significant challenge for law enforcement. "Alaska, like every other state, faces a problem with young driver crashes. These drivers are less likely to recognize and adjust for hazards on the road because in general, they lack experience, and they lack the maturity necessary for good judgment. Hence, they have lower belt use rate than other segments of the population, and they often drive too fast or are impaired."

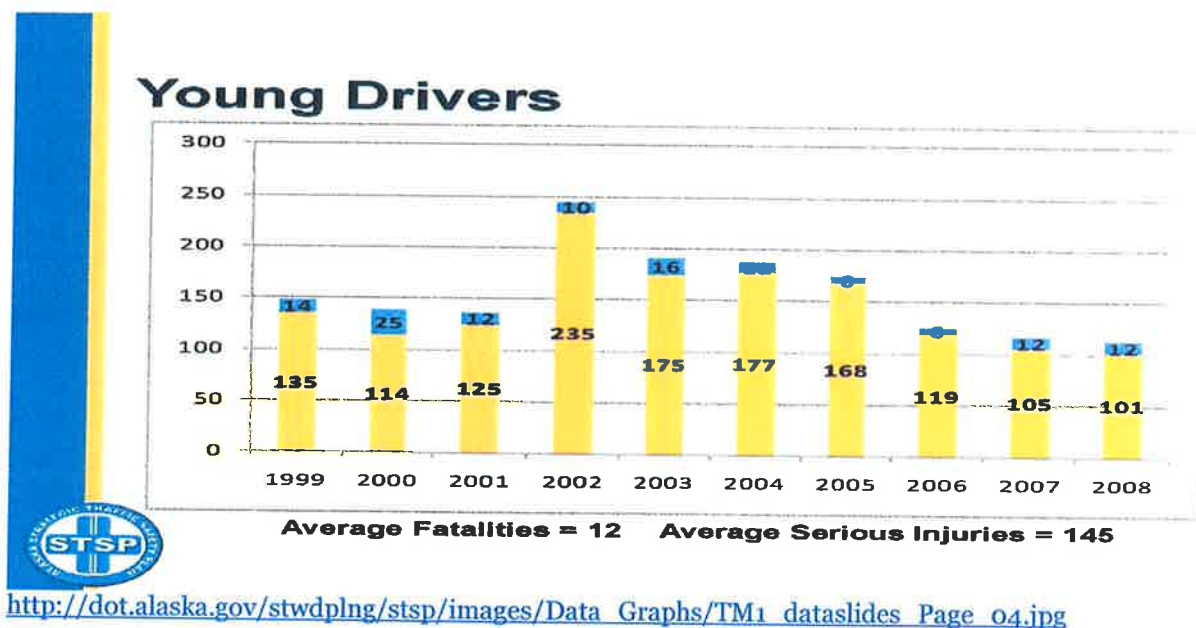
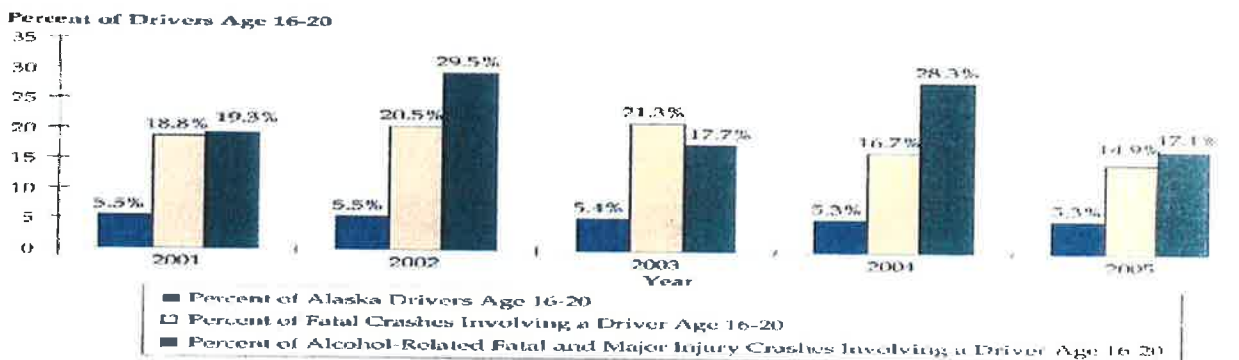


Figure 1.6 Drivers Age 16-20
Percent of Alaska Drivers, Percent of Fatal Crash Involvement, and Percent of Drivers Involved in Alcohol-Related Fatal and Major Injury Crashes



http://www.dot.state.ak.us/stwdplng/cip_stip/Resources/Assets/SHSP.pdf

Reckless/ Negligent and Aggressive Driving

Studies show that Reckless/Negligent and Aggressive drivers are a serious problem on the roadways. Their reckless disregard for the safety of others is a significant factor in many serious injury accidents. "Speeding is often the most egregious factor in aggressive driving crashes but examination of other citation categories illuminates the issue further. Table 1.11 shows the number of serious injury crashes where at least one driver was cited for either disregarding a traffic signal or reckless driving."

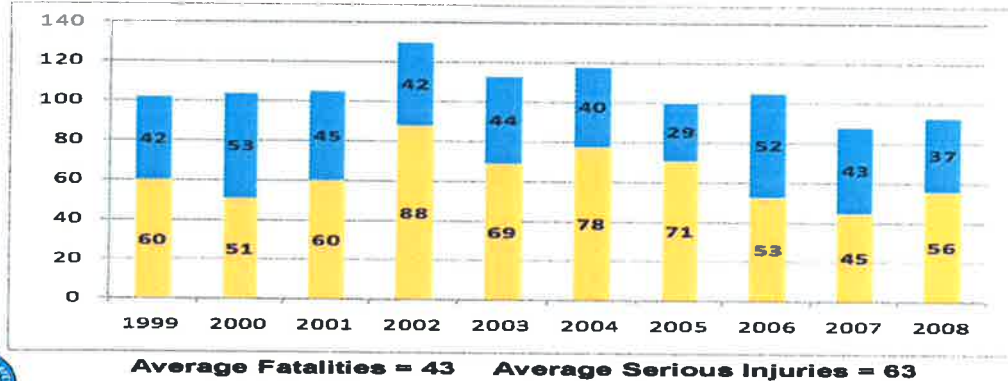
http://www.dot.state.ak.us/stwdplng/cip_stip/Resources/Assets/SHSP.pdf

Table 1.11 Serious Injury Crashes by Aggressive Driving Category

	2000	2001	2002	2003	2004	2005
Disregarded Traffic Signal	15	17	34	32	27	26
Reckless Driving	66	87	100	112	97	91

Source: Alaska Dataport.

Aggressive Driving



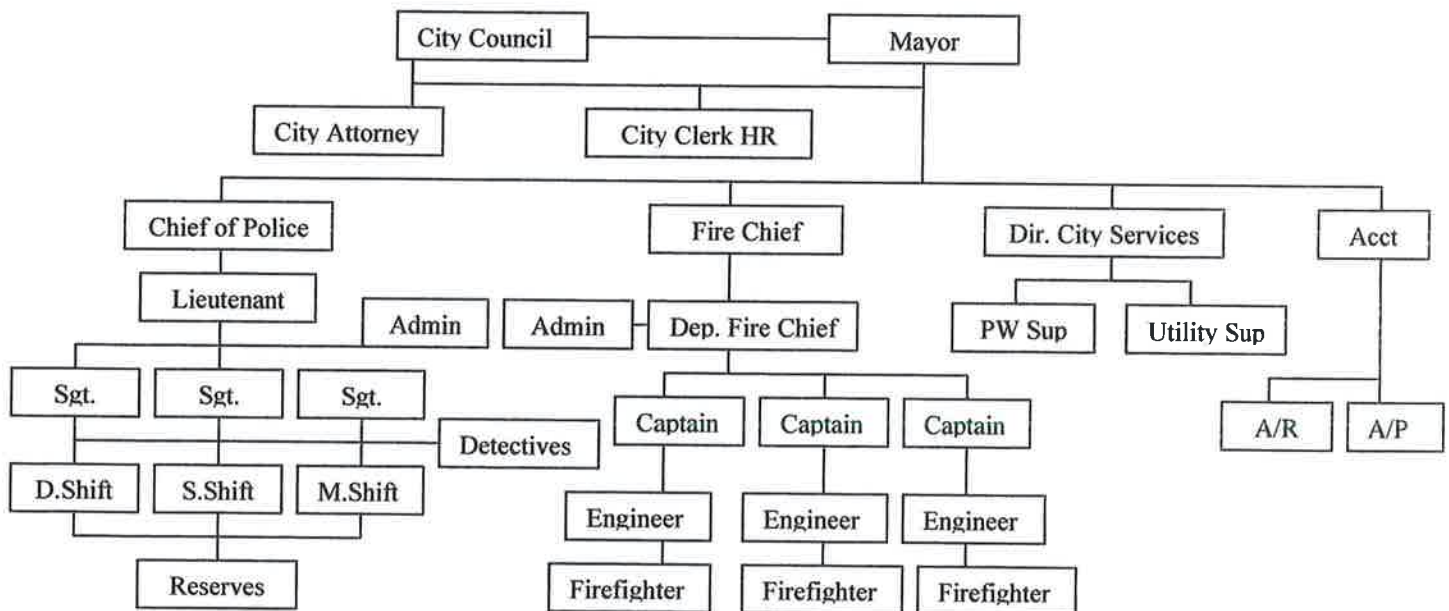
http://dot.alaska.gov/stwdplng/stsp/images/Data_Graphs/TM1_dataSlides_Page_03.jpg

Qualifications:

City of North Pole:

The City of North Pole Accountant will collect payroll and expense documentation. The Accountant will be responsible for managing income and expenses associated with the grant. The Accountant is assisted by the Accounts Receivable and Payable clerk.

The City of North Pole has participated in several Federal and State grants over the years and has shown they are capable and qualified to maintain all required Progress and Financial Reports during the term of the AHSO Grant. The organizational chart is as follows.



Lisa Vaughn – City Accountant

Lisa Vaughn has been with the City of North Pole for almost a year now and is responsible for all of the city finances to include audits, payroll, accounts receivable, accounts payable. Lisa Vaughn has 20 years of accounting experience which included accounting for the City of Palmer, Alaska and the City of Homer, Alaska. Lisa Vaughn is responsible for managing the annual budget of \$7.2 million dollars.

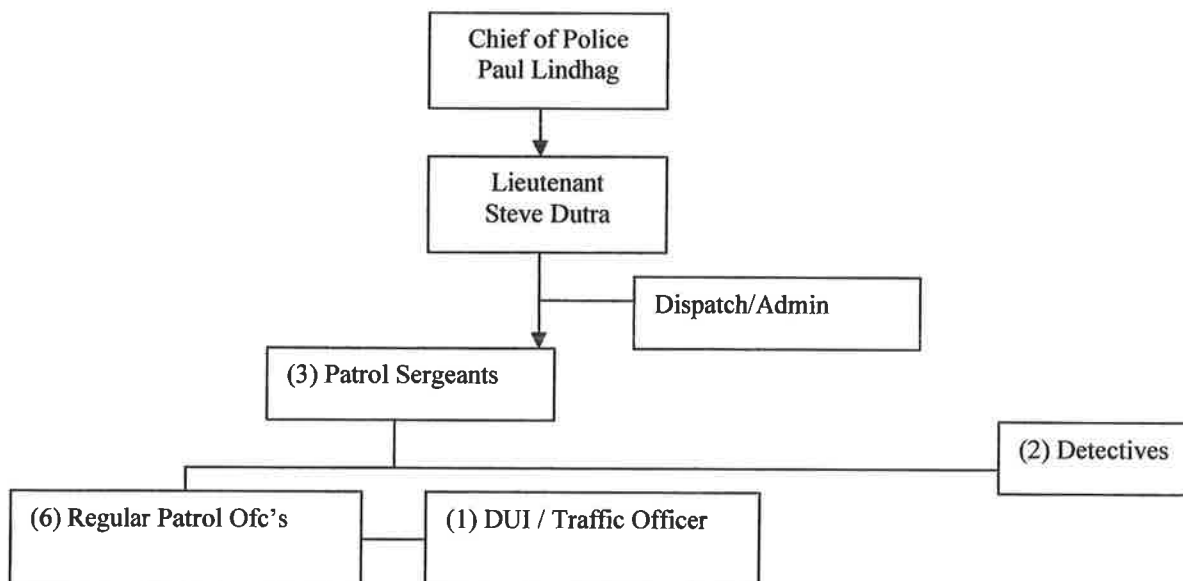
Marilyn Zrucky – Accounts Payable

Marilyn has been with the City of North Pole for almost 3 years and has 5 years of prior experience with accounting. Marilyn is responsible for all payable accounts to include business licensing, purchase orders, and fillings. Marilyn ensures that the city is complying with all payment obligations.

Agency:

The North Pole Police Department will have the following people involved in the proposed project. The Chief of Police will be in charge of the overall success of the project with the Police Lieutenant coordinating as Project Director. The Lieutenant will monitor and collect all necessary data related to the AHSO Grant and he will provide all necessary documentation to the City Accountant and AHSO according to State and Federal guidelines. The DUI / Traffic Officer will report to his/her patrol Sergeant directly during normal duty hours. The DUI / Traffic Officer will report all statistical information, related to the AHSO Grant to the Lieutenant through the Sergeant.

The North Pole Police is staffed with 14 sworn officers which includes the Chief of Police. This includes the Lieutenant, (3) Sergeants, (2) Detectives, (6) Regular Patrol Officers, and (1) DUI / Traffic Officer, with a Reserve Officer capacity of 10.



Paul Lindhag – Chief of Police

Paul Lindhag has been the Chief of Police of North Pole for almost 7 years. Chief Lindhag has been in law enforcement for almost 29 years. During his tenure he has been primary oversight on numerous Federal and State Grants. Chief Lindhag is responsible for a annual budget of over \$1.7 million dollars. Chief Lindhag is responsible for allocating funds and resources in the most efficient and effective manner possible. Chief Lindhag is responsible for all public safety related matters and he must continually assess and priorities his duties in order to maintain the highest quality service with the resources available.

Lieutenant Steve Dutra

Lt. Steve Dutra has almost 14 years of law enforcement experience in the State of Alaska with 5 years as the Lieutenant and 2 years as a patrol Sergeant. Lt. Dutra has a Bachelors Degree in Criminal Justice with thousands of hours of training in defensive tactics, investigations, patrol, drug interdiction, supervision, and administration. Lt. Dutra supervises the day to day operations of the North Pole Police Department and is directly responsible for two detectives, an administrative assistant, and three patrol Sergeants. Lt. Dutra has been the Project Manager on Federal Grants as well as 3 previous years with the AHSO DUI / Traffic Officer Grant.

Goals Objectives

The North Pole Police Department would like to improve traffic safety in and around the City of North Pole. Our goals are to continue our current campaign, implemented in 2008, of full time traffic enforcement. We have assigned a DUI / Traffic Officer to patrol the streets and highways of the City of North Pole and seek out traffic law violators and to make it apparent to the motoring public that we have a sustained effort in place to curb the never ending battle of ensuring the safe passage of motorists through our city.

The corrective measures to be used during this grant will be an overall intensive focus on proven tactics which will focus on impaired drivers, speeding, occupant protection, teen drivers, as well as reckless and aggressive drivers. The DUI / Traffic Officer will be required to maintain the data collected in our RMS to ensure goals are being met. All hours worked and expenses incurred during this grant will follow the guidelines described under Title 2 of the City of North Pole Personnel code.

Goal #1: Aggressive DUI enforcement: The DUI / Traffic Officer will patrol during a variety of hours and most weekends. The DUI / Traffic Officer will focus his night time and weekend hours on DUI apprehension. Roaming patrols saturating frequently travelled areas where drunk drivers are often found, offering the first line of defense against impaired driving. Dates and times will be varied in order to accommodate for holidays and special events. These may include Click it Or Ticket, You Drink & Drive You Lose campaigns, and local events. As shown below alcohol related fatalities continue to plague the State of Alaska.

Objective to accomplish Goal #1:

- The DUI / Traffic Officer will apprehend 5 more drivers, in 2012 than in 2011, for driving under the influence of alcohol and or drugs.

Goal #2: Increase occupant protection enforcement: The DUI / Traffic Officer would also be able to focus on occupant protection efforts. Seatbelt enforcement will continue to be a high priority for our DUI / Traffic Officer. With our in house Child Protection System Technician we can refer drivers for assistance on how to properly install and use child safety seats. Our department will continue to distribute child safety seats to those who are in need. We will support a zero tolerance for passenger and driver seatbelt use. Citations will be issued for all violators. As shown above, it has consistently been proven that seatbelt use decreases the fatality rate in motor vehicle accidents:

Objectives to accomplish Goal #2:

- Increase our overall seatbelt usage rate from 92.9% in 2011 to 94% in 2012.
- Maintain a zero fatality rate, within the City of North Pole, in the 2011-2012 grant period.

Goal #3: Reduce speeding and traffic violators in the school zones through education and aggressive patrols: The DUI / Traffic Officer will work close with our local schools by patrolling more frequently, especially when not in conflict with other duties. Teen driving behavior will become a high priority for our DUI / Traffic Officer. Our DUI / Traffic Officer will learn to recognize hazardous driving habits of teens and assist them with corrective measures. Teen outreach, driver education programs may be taught in our local schools depending on demand. Target specific days, during the school year, where heavy traffic flow requires obedience to traffic laws for maximum safety.

Objectives to accomplish Goal #3:

- Increase school zone citations year over year by 25.
- Teach at least three courses related to traffic safety to local students or driver education class.

Goal #4: Increase enforcement against reckless/negligent/aggressive drivers: Additional focus will be placed on reckless / aggressive drivers as well as equipment violators. The DUI / Traffic Officer will take the lead and he/she will respond to calls for service when they involve traffic complaints. These complaints where aggressive and reckless driving is called in, will become priority for the DUI / Traffic Officer. The new patrol car with its low profile, will be used to aggressively seek out these drivers and use the element of surprise. We will analyze the data patterns associated with the traffic complaints and focus patrols during these times to help correct this behavior.

Objective to accomplish Goal #4:

- Maintain or reduce the number of traffic complaints from 155 in 2011 to at or below 155 in 2012.
- Apprehend 4 more reckless/negligent drivers in 2012 than in 2011.

Performance Measures:

The performance evaluations will be conducted to measure the following:

- 1) DUI / Traffic Officer will increase from 45 DUI arrest in 2011 to 50 in 2012 .
- 2) Maintain the current fatality rate of zero in 2011 to zero in 2012.
- 3) Increase seatbelt usage from 92.9 % in 2011 to 94 % in 2012.
- 4) Increase school zone citations from 45 in 2011 to 70 in 2012.
- 5) Increase Traffic Safety classes from 2 in 2011 to 3 in 2012..
- 6) Maintain the current traffic complaint totals of 155 for 2011 to 155 in 2012.
- 7) Increase citations and arrests for reckless/negligent driving from 1 in 2011 to 5 in 2012.

Future Funding Plans

The North Pole Police Department has worked hard over the last three years to produce a quality DUI/Traffic Safety program. With the help of the staff at AHSO it has been a complete success. Our desire has always been one of independence and self sufficiency. Over the years we have sought funding for the tools necessary to create an independent long term DUI/Traffic Officer program. A program which would continue to carry on the goals and objectives of AHSO, NHTSA, and the citizens of North Pole.

In talks with AHSO staff it was apparent we have not put forward a comprehensive plan to show how we intend to move towards self-sufficiency. The Chief of Police and the Mayor have decided we would put forth the following plan. Due to the current economy and its impact on the finances of the City of North Pole it is our wish to request 100% funding for one final year so we can prepare and address the long term financial commitment to our city council.

Our Mayor has agreed to the following timeline:

Grant Year	AHSO Funding	City Of North Pole (not including matching funds)
2011 – 2012	100%	0%
2012 - 2013	75%	25%
2013 - 2014	50%	50%
2014 - 2015	25%	75%
2015 - 2016	0%	100%

This plan would place the DUI/Traffic Officer on a long term stable platform. This plan slowly removes the financial burden from AHSO and shifts it to the City of North Pole. During this transition period the DUI/Traffic Officer would continue to support the goals and objectives of all of the citizens and help ensure that the roadways of Alaska are safe to drive.

PROJECT TIMELINE

PERFORMANCE ACTIVITIES / MILESTONES			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
			Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
1	Appoint fulltime DUI / Traffic Officer	P	X											
		C												
2	Quarterly reports	P				X			X			X		
		C												
3	Evaluate the number of DUI Arrests	P	X	X	X	X	X	X	X	X	X	X	X	X
		C												
4	Evaluate fatality rate inside the City of North Pole	P	X	X	X	X	X	X	X	X	X	X	X	X
		C												
5	Complete Seatbelt survey	P												X
		C												
6	Evaluate School zone citations	P	X	X	X	X	X	X	X	X	X	X	X	X
		C												
7	Schedule Traffic Safety Classes	P			X			X	X					
		C												
8	Evaluate Traffic Complaints	P	X	X	X	X	X	X	X	X	X	X	X	X
		C												
9	Evaluate Reckless/Negligent Driving arrests/citations	P	X	X	X	X	X	X	X	X	X	X	X	X
		C												
10		P												
		C												
11		P												
		C												
12		P												
		C												
13		P												
		C												
14		P												
		C												
15		P												
		C												
P – Projected		C - Completed												

Section 2

Budget Narrative 1-3 pages (See Grant Guidebook, page 7-8)

On separate pages, explain the relationship between budgeted items listed in Section 2 and project activities.

1. **Detailed Budget** is provided using AHSO budget categories. Budget is reasonable and is designed to support the project.
2. **Budget Narrative** is detailed and explains how the budget line items will support project. Requested funding is clearly and specifically linked resources necessary to complete the project. Discuss all items by category (i.e., completely describe all activities under A. Personnel before moving on to B. Travel, and so forth.)

Section 3

Project Narrative *Not to exceed 12 pages* (See Grant Guidebook, page 8-15)

3. **Project Management.** Proposal lists project manager(s) and details their qualifications.
4. **Project Staff.** Proposal details the people who will be working on the project, their duties, experience and qualifications. Proposed staffing and expertise is adequate to carry out goals and objectives of the grant
5. **Organizational Structure.** Proposal shows the organization's Board of Directors (for non-profits) and/or the organizational chart.
6. **Executive Summary.** A clear and concise summary of the project and expected results. There must be a reference to the 2007 AK Strategic Highway Safety Plan (<http://dot.alaska.gov/stwdplng/shsp/index.shtml>), the 2007 Traffic Record Assessment ([http://www.dot.state.ak.us/stwdplng/hwysafety/assets/Alaska TR Assessment Final.pdf](http://www.dot.state.ak.us/stwdplng/hwysafety/assets/Alaska_TR_Assessment_Final.pdf)), the 2008 Impaired Driving Assessment ([http://www.dot.state.ak.us/stwdplng/hwysafety/assets/pdf/AK Impaired Driving Program Assessment Report Final with Edits.pdf](http://www.dot.state.ak.us/stwdplng/hwysafety/assets/pdf/AK_Impaired_Driving_Program_Assessment_Report_Final_with_Edits.pdf)), or Alaska's Plan to Reduce & Prevent Underage Drinking (http://www.dot.state.ak.us/stwdplng/hwysafety/assets/pdf/2009_underagedrinkplan.pdf) or another federally recognized plan, such as NHTSA recommendations (<http://www.nhtsa.gov/>)
7. **Problem/Needs Statement.** In less than 3 pages, the problem description is based on solid research, including the most recent, local data. Justification of the project is based on evidence.
8. **Goals.** Detailed goals are described and the long range changes that are anticipated are explained. Goals are directly tied to one or more specific, clearly identified goal(s) in the Strategic Highway Safety Plan or the AK Traffic Records Strategic Plan or, if not, a detailed explanation is provided as to why the goal(s) of this proposal need to be added to the Plans.
9. **Objectives.** Objectives are clear, quantitative, measurable, and achievable within the scope of this project. They should have a baseline against which progress or success can be demonstrated.
10. **Implementation Plan.** The implementation plan should have deliverables and a timeline to achieve each one.
11. **Evaluation & Internal Assessment.** The evaluation shows both process and outcome measures, with detailed description of methodology to measure success. Narrative includes baseline data from which to measure outcomes.
12. **Performance Measures.** These should be clearly defined and detail how to evaluate and measure the effectiveness of this project towards achieving its goals. These must be linked to the project goals, using NHTSA recommended performance measures. Example: The number of seat belt citations issued during grant-funded enforcement activities (grant activity reporting) will increase from XX in calendar year 2011 to XX in 2012.
13. **Future Funding Plan** (if project is to be continued). The project incorporates a specific plan for self sufficiency after the initial AHSO funding is complete. Ongoing projects should show the support provided by other agencies or groups.
14. **Project Schedule:** The schedule is realistic, reflecting the resources available.
15. **Risk Management:** An appropriate management strategy must exist for risk factors such as complexity, untested technology, lack of resources, dependencies on other projects/tasks out of the control of the project manager.

NOTE: Incomplete criteria may cause the grant application to be rejected.

AGREEMENT CONDITIONS

THE FOLLOWING CONDITIONS ARE A PART OF THE PROJECT AGREEMENT AND, AS SUCH, ARE BINDING ON ALL PARTIES TO THE PROJECT AGREEMENT:

- A. **Alaska Highway Safety Office Desk Manual:** The AHSO Desk Manual is a part of this Agreement and is incorporated and made part of this Agreement by reference. <http://www.dot.state.ak.us/stwdplng/hwysafety/manual.shtml>
- B. **Property: State and Local Agencies and Other Non-State Sub grantees:** Equipment and other property acquired under this Agreement for use in highway safety projects shall be used and kept in operation for highway safety purposes. State Agencies: Property management standards described in the "State Property Accounting Manual" will be used in accounting for equipment purchased under this Agreement. Local Agencies and Other Non-State Sub grantees: Standards for property management described in 49 CFR 18.32(c) through (e) will be used in accounting for equipment purchased under this Agreement. The Applicant Agency shall seek disposition instructions from the Alaska Highway Safety Office prior to disposing of any item of equipment purchased under this project. Nothing in this Agreement shall prevent the Applicant Agency from following existing property management standards that exceed the requirements set out in 49 CFR 18.32(c) through (e).
- C. **Copyright:** The Alaska Highway Safety Office and the U.S. Department of Transportation reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for State or federal government purposes: (1) the copyright in any work developed under a grant, sub grant, or contract under a grant or sub grant; and (2) any rights of copyright to which a grantee, sub grantee, or a contractor purchases ownership with grant support.
- D. **Sub Awards to Debarred and Suspended Parties:** Grantees and sub grantees must not make any award (sub grant or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in federal assistance programs under Executive Order 12549, "Debarment and Suspension."
- E. **Standards for Americans with Disabilities:** Grantees, contractors, and others who receive funding from the State of Alaska, Department of Transportation and Public Facilities, to provide a service or services to the general public as an agent of the state must certify that all programs, services, and activities operated under the grant or contract are made available to the general public in compliance with the Americans with Disabilities Act of 1990. Grant or contract recipients are subject to state review.
- F. **Procurement Standards:** Grantees and sub grantees will use their own procurement procedures which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable federal law and the standards identified in 49 CFR 18.36.
- G. **Progress Reports:** The Applicant Agency will submit quarterly narrative progress reports which must include an update on grant performance measures, by the 15th of the month following the end of each calendar quarter and an annual evaluation report by November 15th during the life of the project.
- H. **Financial Reports:** The Applicant Agency certifies that it has an accounting system capable of properly accounting for expenditures made under this project. Claims for costs incurred must be submitted on a monthly basis. Claims must be accompanied by supporting documentation as described in the Project Director's Manual.
- I. **Motorcycle-related Advertisements:** All motorcycle-related advertising must have approval of the Alaska Motorcycle Safety Advisory Committee (AMSAC) http://www.dot.state.ak.us/stwdplng/hwysafety/motorcycle_safety.shtml
- J. **News Releases:** The Alaska Highway Safety Office encourages agencies to publicize Highway Safety project approval. The Alaska Highway Safety Office shall be named as the granting agency in any news releases announcing the approval of this project. Any subsequent news releases written by the Applicant Agency shall mention the Alaska Highway Safety Office.
- K. **Highway Safety Tag:** The Alaska Highway Safety Office shall be noted as the sponsor or co-sponsor in any public information materials developed under a highway safety project. This requirement includes: public service announcements on radio and television, newspaper advertisements, pamphlets and brochures, and promotional "give-aways" such as bumper stickers, key chains, etc. Promotional items must include the "Target Zero" logo or wording to support the Alaska Strategic Traffic Safety Plan as well as the type or national/state slogan of a national or state driver behavior program: Impaired Driving, Occupant protection, Traffic Records, Motorcycle Safety, etc. Examples of a national program: "Click It Or Ticket", and "Drive Sober Or Get Pulled Over".

- L. **Record Retention:** All financial and programmatic records, supporting documents, statistical records, and other records of the Applicant Agency which are required to be maintained by the terms of 49 CFR 18.42 and other records reasonably considered as pertinent to program regulations or the project agreement must be retained for a period of three years after submittal of the final claim. Additional record retention requirements may be found in 49 CFR 18.42 and are incorporated and made part of this Agreement by reference. The awarding agency and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers, or other records of grantees and sub grantees which are pertinent to the grant, in order to make audits, examinations, excerpts, and transcripts.
- M. **Enforcement:** If the Applicant Agency materially fails to comply with any term of this Agreement, the Alaska Highway Safety Office may take one or more of the actions listed in 49 CFR 18.43(a)(1) through (5), as appropriate in the circumstances. Additional provisions for enforcement are listed in 49 CFR 18.45(b) through (d).
- N. **Termination for Convenience:** Except as provided in 49 CFR 18.43, this Agreement may be terminated in whole or in part only as follows: (a) by the Alaska Highway Safety Office with the consent of the Applicant Agency, in which case the two parties shall agree upon the termination conditions, including the effective date, and, in the case of partial termination, the portion to be terminated, or (b) by the Applicant Agency upon written notification to the Alaska Highway Safety Office, setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. If, however, in the case of a partial termination, the Alaska Highway Safety Office determines that the remaining portion of this Agreement will not accomplish the purposes for which the award was made, the Alaska Highway Safety Office may terminate the Agreement in its entirety under either 49 CFR 18.43 or paragraph (a) of this section.
- O. **Audit:** The Applicant Agency agrees to arrange for a financial and compliance audit as required under the Single Audit Act of 1984 and to provide a copy of the final audit report to the Alaska Highway Safety Office upon request. The CFDA (Catalog of Federal Domestic Assistance) number of the State and Community Highway Safety Program is 20.600-20.613. The financial agency responsible for arranging for the audit shall be advised by the applicant agency of this number.
- P. **Laws of Alaska:** This Agreement shall be governed in all respects by the laws of the State of Alaska.
- Q. **Limited English Proficient Persons (LEP) Guidance:** There are two federal authorities, title VI of the civil Rights Act of 1964 and the Presidential Executive Order (EO) 13166, Improving Access to Services for Persons with Limited English Proficiency, that require the ADOT&PF to provide LEP persons with meaningful access to programs, activities and services. To fully implement Title VI and EO 13166, the US DOT published guidance to its recipients of federal assistance on December 14, 2005 in the Federal Register. ADOT&PF is required to take reasonable steps to ensure meaningful access to their programs and activities by LEP persons. By 2/2/2008, the department's Civil Rights Office staff had developed a plan, in cooperation with staff from all three regions. A policy and procedure manual is being created to explain how to implement this plan. If you have any questions, please contact Jon Dunham, Civil Right Manager, at 907 269-0850.
- R. **Buy America Act:** Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.
- S. **Political Activity (Hatch Act)** The Applicant Agency will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Signature of Project Manager:

Date:

9-14-11

CERTIFICATION REGARDING FEDERAL LOBBYING:

Certification for Contracts, Grants, Loans, and Cooperative Agreements:

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, sub grants, and contracts under grant, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Signature of Project Director:



Date:

9-14-11

RESOLUTION 11-25

A RESOLUTION ESTABLISHING 2012 CAPITAL PROJECT PRIORITIES FOR THE CITY OF NORTH POLE

WHEREAS, the City of North Pole seeks to provide its residents with a quality level of service and has levied property and sales tax to cover the cost of most city services, but with a small residential base is not able to keep up with the entire costs of maintaining an aging infrastructure without grant assistance; and

WHEREAS, the City of North Pole desires to receive funding from the State of Alaska and the Federal Government for local capital projects designated as the most urgent; and

WHEREAS, Resolution 11-20 established the priority Utility project request for calendar year 2012 as the North Pole Sewer Line and Manhole Rehabilitation and Replacement Project and this Resolution establishes other Departmental priority projects as follows:

PUBLIC WORKS

BUCKET TRUCK PROJECT of approximately \$100,000 to replace an aging and unsafe bucket truck needed for street light repair, building maintenance, and tree removal.

POLICE DEPARTMENT

ROOF REPLACEMENT PROJECT of approximately \$250,000. This vital need replaces the original 1978 roof covering the police department, city archives, and protecting much of the city's telecommunication equipment;

FIRE DEPARTMENT

LADDER TRUCK REPLACEMENT PROJECT of approximately \$1,000,000 Securing a platform/ladder truck will provide for greater safety and replace the 30 year old ladder truck that services the eastern end of the Fairbanks North Star Borough, including the North Star Volunteer Fire Department, the City of North Pole, Flint Hills Refinery, Petro Star Refinery, and Eielson AFB.

NEW AMBULANCE for North Pole Fire Department of approximately (\$170,000). This ambulance will be placed as one of the front line ambulance. We will move our oldest front line ambulance to a reserve status and remove/replace our current reserve ambulance that is 18 years old. Our current front line ambulances are a 2001 and a 2007 model years with 100,000 and 80,000 miles respectively.

NPFD provides EMS service to 38,000 people in 80 square miles. Responds to over 800 EMS calls per year. The nearest transport facility is 15 miles away, resulting in approximately 25,000 miles a year. Several months of the year our apparatus operate in temperatures that are sub zero adding additional wear and tear due to extended engine idle times. NPFD rotates our ambulances to preserve longevity of ambulances. Placing older higher mileage ambulances in second out or reserve status will extend their usefulness for several years.

Funding for a new ambulance will allow NPFD to retire its oldest ambulance and have a front line ambulance that is starting with 0 mileages as well as a warranty. Having a reliable low mileage ambulance, improved work space in patient compartment, better performance, less fuel consumption and apparatus meeting the most current safety standards are benefits to our department and our community in purchasing a new ambulance.

CITY CLERK

CITY ADMINISTRATION ARCHIVAL SYSTEM of approximately \$150,000. The scope of this project is to acquire the equipment, supplies, and training necessary to implement a document archival system. This system will enable city administration personnel, under the guidance and direction of the City Clerk, to develop an archival system to record all documents that are required to be retained as well as the retrieval of archived documents.

NOW THEREFORE BE IT RESOLVED, that the North Pole City Council endorses and requests consideration by the Governor and the Alaska State Legislature for the projects herein.

PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE NORTH POLE CITY COUNCIL this 3rd day of October, 2011.

Douglas W. Isaacson, Mayor

ATTEST:

Kathryn M. Weber, MMC, City Clerk