



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Tuesday, February 19, 2019 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Deputy Mayor Pro Tem Thompson called the regular City Council meeting of Tuesday, February 19, 2019 to order at 7:00 p.m.

There were present:

Doug Isaacson – Mayor Pro Tem
Avery Thompson – Deputy Mayor Pro Tem
Perry Walley – Alt Dep Mayor Pro Tem
DeJohn Cromer
Aino Welch
David Skipps
Mayor Welch

Absent/Excused

Excused

Absent

Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Deputy Mayor Pro Tem Thompson

INVOCATION

Invocation was given by Mr. Walley

APPROVAL OF AGENDA

Mr. Walley *moved to approve the agenda of February 19, 2019*

Seconded by Mr. Skipps

DISCUSSION

Mr. Walley *moved to consent the following items:*

Old Business:

- a. Ordinance 19-02, An Ordinance of the City of North Pole, Alaska to Amend Title 13, Public Services Correcting Language in Section 13.28.010 Lien Rights.

New Business:

- a. Ordinance 19-03, An Ordinance of the North Pole City Council Amending Title 10 Vehicles and Traffic by Adding Chapter 10.03 Restrictions on Certain Vehicles.

- b. Ordinance 19-04, An Ordinance of the City of North Pole, Alaska to Amend Title 1, by Updating General Penalties and Including a Surcharge Section and a Minor Offense Fine Schedule.
- c. Request to Approve the Scope of Service, Additional Site Characterization, City of North Pole 8th Avenue Fire Well Pump House, ADEC File Number 100.38.224.

Seconded by Mr. Skippis

Discussion

None

On the amendment

PASSED

Yes: 4 – Skippis, Thompson, Cromer, Walley

No: 0

Absent: 3 – Isaacson, Welch, Welch

On the Agenda as amended

Discussion

None

PASSED

Yes: 4 – Skippis, Thompson, Cromer, Walley

No: 0

Absent: 3 – Isaacson, Welch, Welch

APPROVAL OF MINUTES

Mr. Walley moved to approve the Minutes of February 04, 2019

Seconded by Mr. Skippis

Discussion

None

PASSED

Yes: 4 – Skippis, Thompson, Cromer, Walley

No: 0

Absent: 3 – Isaacson, Welch, Welch

COMMUNICATIONS FROM THE MAYOR (Audio 3:31)

- Proclamation: NPHS February Student of the Month – Chalayna Culler

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Director of City Services, Bill Butler (Audio 5:01)

Building Department

- No new building permit applications submitted since last Council meeting.
- Taco Bell is in planning stage for a remodel.

Public Works

- Cody Lougee is on leave through March 18 and we have hired an individual for 4 hours per day to assist Tom Blair while Cody is on leave.
- Snow removal has been Public Works' major activity for the past few weeks: Did a hard pack removal on 5th Avenue and NPHS Boulevard and two snow plowings since last Council meeting.
- 5G Internet: Telecom companies will have authority to commandeer public rights of way, poles, etc. to install 5G equipment. Municipalities can place some reasonable restrictions and can require reasonable compensation.
- Summer construction projects: Homestead pedestrian path (Old Richardson Highway to Perimeter) and West 5th Avenue repaving Holiday Road to Therron Street.
- **Mr. Thompson** asked if there would be something in writing regarding the beautification or concealment of the antennas for the 5G equipment. Mr. Butler replied it's something we should look at.
- **Mr. Cromer** asked if the Taco Bell remodel would also incorporate the theme of North Pole. Mr. Butler replied that we have nothing in our code to do that so we can ask people to do it, but not mandate it.

Utility Department

- No Delinquent Utility Accounts Report this month – we are working with City Attorney to “reboot” the collection process in light of the utility code changes.
- Sulfolane settlement.
 - No construction activities presently occurring.
 - City's request to reimburse the Utility for my time devoted to the project in 2018 (\$22,611) and attorney's expenses approved.

- Moose Creek Water System Expansion Project.
 - Have settled on a crossing point over at the flood control – parallel the DOT easement for the heavy truck bypass on the south side of the Richardson Highway that is in the flood channel.
 - USAF has found a mechanism to pay for easements, property acquisition and permit payments that they initially thought they could not pay for as part of the project.
 - On schedule for February 28 submission of draft of conceptual pipe route, flood control crossing and water main location in Moose Creek.
 - Initiated the process for USAF/USACE to draft Phase 2 Cooperative Agreement that will be for the complete engineering and design and construction contractor bidding.
 - City Attorney and I are 100% in agreement the Phase 2 Cooperative Agreement must provide the City with 100% protection from assuming any USAF costs, including if there is a rescission of federal funds from the project.
 - Proposing at March 4 Council meeting to have an extended report on Moose Creek Project to more fully update the Council.

Natural Gas Utility Board

- Nothing new to report.

Police Dept., Sgt. Bellant (Audio 17:12)

- Chief Dutra is unable to attend tonight's meeting because he is giving an ALiCE presentation to the school board.
- It's been quiet the last couple of weeks and there is nothing major to report.

Fire Dept., Chief Coon (Audio 17:50)

- Chief Coon and Captain Haywood attended the leadership summit in Juneau. Chief Coon was fulfilling his role as Alaska State Chief's Association 2nd VP. We met with the Governor and the Interior Delegation.
- Chief Coon and DC Heineken did the final inspection on the new ambulance. Everything went well with the inspection. This inspection is important to make sure that prior to delivery that our ambulance is built to spec. This was also a good opportunity for DC Heineken to be involved in this aspect of the process.
- While the two Chiefs were out of town, Captain McGilvary stepped up to the duties of acting Fire Chief. Captain McGilvary attended meetings and events on my behalf. He did a great job as expected and these types of things is part of our succession training.
- Maintenance Report:
 - M-21 will be taken out of service for a broken front end and rear heater.

- C-21 still has a problematic oil leak that we are working on as time allows.
- E-21 will be taken out of service in early summer for a steering gearbox that is leaking. E-21 is nearly 20 years old and is custom built which makes for getting parts difficult. We are not expecting this to take too long but could take up to 15% of the maintenance budget to fix.
- C-21 is within 3000 miles of having 100,000 miles on it. This puts ALL of our smaller vehicles over 100,000 miles. Chief Coon thanked the Council for the small increase to the fleet fund for 2019 but this is yet another reminder that the City must be diligent about increasing fleet funds for the Fire Department.
- One of our part time staff members/volunteers has been hired at Fairbanks Fire Department. We still have several part time employees on the Fairbanks hiring list. We are very happy that we were able to be a part of these members' career track and wish them well. It is also important to let the Council know that none of our full-time staff applied for the Fairbanks positions. Morale at the NPFDD is good and the members feel valued by the Council and administration.
- Chief Coon was able to judge the Santa's Seniors' chili cook-off contest last weekend along with members of the PD and Mayor Welch and Mayor Ward. It was a fun event and I congratulate the winners.

Finance, Tricia Fogarty (Audio 23:42)

- I'm back after being gone for two weeks and am working on payroll. I'm looking for a volunteer to come in tomorrow afternoon to go over payroll.
- We have a finance audit committee meeting on Thursday.
- I'm going to start working on the audit soon.
- **Mr. Thompson** asked if the sales tax or business tax reports were ready yet. Ms. Fogarty replied that they are not ready yet but we came in slightly over what we had budgeted. We are also dealing with Amazon charging sales tax.

Borough Representative

None

City Clerk's Office, Judy Binkley (Audio 26:03)

- Please don't forget to complete your APOC POFD filings. The due date is March 15th! Please make sure you provide a copy of your filing to me once you've completed it.

ONGOING PROJECTS

None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

None

OLD BUSINESS

Consented

Public Comment

None

NEW BUSINESS

Consented

Public Comment

None

COUNCIL COMMENTS (Audio 27:15)

Mr. Skipps – None

Mr. Walley – We had a finance committee meeting a couple weeks ago and it was very educational on my end. Our next meeting is coming up on Thursday and we've got our work cut out for us. We have a goal and some good ideas.

Mr. Cromer – None

Mr. Thompson – I want to commend the Fire Chief for coming and backing his department and his guys. He has a well-oiled machine right there.

Mr. Cromer *moved to adjourn the meeting at 7:30 p.m.*

Seconded by Mr. Skipps

The regular meeting of Tuesday, February 19, 2019 adjourned at 7:31 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, March 04, 2019.

Michael W. Welch, Mayor

ATTEST:

Judy L. Binkley, City Clerk