



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Tuesday, January 22, 2019 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Welch called the regular City Council meeting of Tuesday, January 22, 2019 to order at 7:01 p.m.

There were present:

Doug Isaacson – Mayor Pro Tem
Avery Thompson – Deputy Mayor Pro Tem
Perry Walley – Alt Dep Mayor Pro Tem
DeJohn Cromer
Aino Welch
David Skipps
Mayor Welch

Absent/Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Welch

INVOCATION

Invocation was given by Ms. Welch

APPROVAL OF AGENDA

Ms. Welch moved to approve the agenda of January 22, 2019

Seconded by Mr. Isaacson

DISCUSSION

Ms. Welch moved to consent the following items:

New Business:

- b. Request for Approval to Purchase Mobile Radios for the SHSP 2018 Grant in the Amount of \$29,007.32,**
- c. Request for Approval of Tuition Reimbursement for Officer Emily Gibson.**

Seconded by Mr. Isaacson

Discussion

None

On the amendment

PASSED

Yes: 7 – Skippis, Thompson, Isaacson, Welch, Cromer, Walley, Welch

No: 0

Absent: 0

On the Agenda as amended

Discussion

None

PASSED

Yes: 7 – Skippis, Thompson, Isaacson, Welch, Cromer, Walley, Welch

No: 0

Absent: 0

APPROVAL OF MINUTES

Ms. Welch moved to approve the Minutes of January 07, 2019 and January 14, 2019

Seconded by Mr. Isaacson

Discussion

None

PASSED

Yes: 7 – Skippis, Thompson, Isaacson, Welch, Cromer, Walley, Welch

No: 0

Absent: 0

COMMUNICATIONS FROM THE MAYOR (Audio 4:42)

- Employer Support of the Guard and Reserve (ESGR) Award Presentation.
- Proclamation: NPHS January 2019 Student of the Month – Anna Green.
- January 10 – Met with Lt. Colonel “Indy” Ingram, Commander of the 354 Force Support Squadron, along with Bert and Jessica Somers. The tour was 3 hours long – its main purpose was to create a video series for the City of North Pole and Eielson AFB.
- January 13 – Sunday guest at Eielson’s Two Seasons Dining Facility. Aino Welch presented an ice sculpture of the raven mascot and icemen carving for the USAF Dining

Facility Award.

- January 14 – Attended/negotiated for the FNSB/CNP EMS contract. We will close out the negotiations before next Council meeting. Attended NIMS training for executives at the Emergency Ops Center.
- January 22 – FNSB Community Economic Development Commission – Citizens will start to see more progress in LNG. Had a tour of the 5.25 million gallon storage tank that is on schedule to be completed this summer. Cost to heat the works in process is about \$35,000 per month for electricity. The bulk storage tanks for CNP should be finished this time next year.

COUNCIL MEMBER QUESTIONS OF THE MAYOR (Audio 21:44)

- **Mr. Isaacson** asked if Mayor Welch has been involved in AML's efforts to collect money to help form a cooperative for municipalities to collect online sales tax and whether or not the Mayor could write up an ordinance that would help us fund that effort. **Mayor Welch** replied that before sponsoring an ordinance, he would first need to see the legalities under Alaska statute for collecting online sales tax.

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Dept., Chief Dutra (Audio 26:30)

- Leadership course – Council Members have been signed up for the course.
- Meeting with FNSB Emergency Ops – Borough Building on SHSP Grant priorities and such.
- Meeting at EOC with key leaders on Local Emergency ICS and local cooperation.
- I had a teleconference with Boards and Commissions regarding APSC appointment. I have been reappointed by the Governor.
- Department meeting conducted delivered annual message and discussion on future projects. Thanks to the Clerk and Mayor for participating.
- Tentative approval after some conditions on plat for impound lot.
- Completed my workload analysis draft for the Mayor, will work on final.
- I will be attending the February 2nd APOA Legislative analysis. Thank you Mayor Welch for allowing me to attend.
- Hiring is slugging along. Another 6 applicants – 2 no showed, 3 failed, 1 moved on to the next phase. We need to do better. We have devised some new strategies. PSA's (radio, TV). Recruitment video in the works.
- **Mr. Thompson** asked if the Police Department has looked at publicsafetytesting.com for recruitment. Chief Dutra replied they have not but will look into it.
- **Mayor Welch** asked if the Police Department was invited to Explore Fairbanks' job fair. Chief Dutra replied that they were not. This job fair is focused on tourism.

Fire Dept., Chief Coon (Audio 35:55)

- FF-II started last week. This is a joint class held with North Star Volunteer Fire Department. The instructional duties are split between the two departments.
- Maintenance Report: None
- The Mayor, DC Heineken, and I met with the Borough about next year's EMS contract. This sparked a good conversation and we hope to have a contract for Council to consider by the February meeting.
- I attended a Borough sponsored ICS 402 class held at the Emergency Operations Center. This was attended by the military, law enforcement, EMS, FMH, and all three Mayors.
- I will participate in a March workshop with the FNSB that will dissolve current fire commissions and create one Fire and EMS Commission. This is expected to be a lively workshop that has been somewhat controversial.
- We are expecting to be approximately \$80,000 under budget for 2018. I would like to thank the Council for consideration on placing that surplus into the fleet fund.
- Deputy Chief Heineken and I will be traveling to do the final inspection on the new ambulance next month. Captain McGilvary will be the acting Fire Chief for the few days that we are both out of town. This is an extra duty that the captains perform on a few occasions throughout the year when we both are out of town.
- Captain Haywood and I will attend the Alaska State Chief's Association leadership summit next month. We will attend training and meet with the Governor and the interior delegation.
- **Mr. Isaacson** asked when the Fire Chiefs' meeting was and if it would overlap with AML. Chief Coon replied that it is February 4th-9th so it will not be at the same time as AML.

Finance, Tricia Fogarty (Audio 45:01)

- Full financials have been provided for you tonight. I didn't have time to do the summarized version. I also have W-2s on the dais for you. Eventually those will be loaded up on the Doculivery website that your pay stubs are also on.
- Went over the cash clearing accounts on the financials and the Express Bill Pay ACH.
- **Ms. Welch** asked about the delinquent accounts and why the report seems larger. Ms. Fogarty replied that for the delinquent Utility accounts, the process has changed for the way they are collected. We are trying to reach out to users before the debt gets really big because it's hard to collect a big debt and we don't turn water off.

Director of City Services, Bill Butler

None

Borough Representative – Ms. Welch (Audio 54:00)

- There was discussion on rezoning land north of Creamer's Field from rural residential into outdoor recreational.

- The \$2million pus found leftover in the budget was put into the facilities maintenance reserve fund, which is one of the things that they've been working hard on.

City Clerk's Office, Judy Binkley (Audio 56:12)

- The 2019 AML Winter conference is February 19-21. If you are interested in attending, please let me know and I will make the necessary arrangements.
- Please don't forget to complete your APOC POFD filings. The due date is March 15th. Please make sure that you provide a copy of your filing to me once you've completed it.

ONGOING PROJECTS (Audio 57:37)

- The finance committee is just getting started and is made up of Rollie Miranda, Elizabeth Holm, Kathleen Thompson, and Perry Walley, the chair.

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

None

OLD BUSINESS

None

Public Comment

None

NEW BUSINESS

LIQUOR LICENSE RENEWAL FOR RED PANTS, INC. DBA THE REFINERY LOUNGE. (Audio 58:40)

Mayor Welch introduced the renewal.

Public Comment

None

Mr. Thompson *moved to* File No Protest to the Liquor License Renewal for Red Pants, Inc. dba The Refinery Lounge.

Seconded by Mr. Skipp

Discussion

None

PASSED

Yes: 7 – Skipps, Thompson, Isaacson, Welch, Cromer, Walley, Welch

No: 0

Absent: 0

Mr. Isaacson moved to Adjourn into Executive Session to Discuss Personnel Issues in the Police Department.

Seconded by Mr. Skipps

Mayor Welch brought the meeting back to order at 8:33 p.m.

Mr. Thompson moved to Approve the Actions as Discussed in the Executive Session to Discuss Personnel Issues in the Police Department.

Seconded by Ms. Welch

PASSED

Yes: 7 – Skipps, Thompson, Isaacson, Welch, Cromer, Walley, Welch

No: 0

Absent: 0

COUNCIL COMMENTS

None

Mr. Isaacson moved to adjourn the meeting at 8:34 p.m.

Seconded by Ms. Welch

The regular meeting of Tuesday, January 22, 2019 adjourned at 8:35 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, February 04, 2019.

Michael W. Welch, Mayor

ATTEST:

Judy L. Binkley, City Clerk