



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Tuesday, September 4, 2018 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Tuesday, September 4, 2018 to order at 7:00 p.m.

***There were present:***

**Avery Thompson** – *Mayor Pro Tem*  
**David Skipps** – *Deputy Mayor Pro Tem*  
**Aino Welch** – *Alt Dep Mayor Pro Tem*  
**Santa Claus**  
**Doug Isaacson**  
**Perry Walley**  
**Mayor Ward**

***Absent/Excused***

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Ms. Welch

**APPROVAL OF AGENDA**

**Mr. Thompson** *moved to approve the agenda of September 4, 2018*

**Seconded by Mr. Skipps**

**DISCUSSION**

None

**Mr. Thompson** *moved to amend the agenda by consenting the following item:*

**Old Business:**

- a. Ordinance 18-21, An Ordinance of the North Pole City Council Amending Section 4.19 Property Disposal.

**and removing the following item:**

**New Business:**

- b.** Request to Approve the MPO Operating Agreement.

**Seconded by Mr. Skipp**

**Discussion**

None

*On the amendment*

**PASSED**

Yes: 7 – Skipp, Walley, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

*On the Agenda as amended*

**Discussion**

None

**PASSED**

Yes: 7 – Skipp, Walley, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

**APPROVAL OF MINUTES**

**Mr. Thompson moved to approve the Minutes of August 20, 2018**

**Seconded by Mr. Skipp**

**Discussion**

None

**PASSED**

Yes: 7 – Skipp, Walley, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

**COMMUNICATIONS FROM THE MAYOR** (Audio 3:21)

- I hope everyone had a great Labor Day on Monday. Thank you to our nation's labor force and for those who stand up for workers' rights and equality.
- FMATS (Fairbanks Metropolitan Area Transportation Systems) is in the process of transitioning to a non-profit organization. The new organization, FAST (Fairbanks Area Surface Transportation) Planning will require a new agreement with the City of North Pole and should be ready by the next meeting. FAST Planning has been a critical component of the City's infrastructure repair and improvement program.
- The Interior Housing Task Force met for the first time in North Pole last week. We toured several building sites and development sites in the City of North Pole. The task force has been formed to initially address the housing need stemming from the increase in personnel at Eielson AFB from the expanded mission. However, the need for analysis and work on appraisals, energy efficiency and quality has lead the group to some new innovative ideas on how to look at housing as a component to our economy. I look forward to working with the group further this fall.
- Childhood Cancer Awareness Month Proclamation.

**COUNCIL MEMBER QUESTIONS OF THE MAYOR**

None

**COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

**Police Dept., Chief Dutra** (Audio 8:27)

- September 11, NPPD staff, including myself, will be doing a September 11<sup>th</sup> Food Bank outreach. We will be participating in packing 500 food bags and bringing 100 of them back to NPPD for distribution in our community. Super excited to be a part of this September 11, 2018 launch of 365 days of caring event.
- I assisted the Food Bank last week with their ALiCE presentation to Health Fair staffing mostly nurses. I conducted a 2 hour presentation to a group of 18 folks. Great feedback and super thankful for our help. We will get ALiCE out to the community one presentation at a time.
- We are in the final steps of a 100% evidence audit. I want to thank Rachel Wing and Lt. Lindhag for their incredible effort on this. It is a monumental task covering decades and thousands of items in thousands of cases.
- I have reached out to Degerlund Engineering for a quote on the survey work for the impound lot.
- I attended FPD's Dep. Chief Brad Johnson's retirement party at FPD. He will be missed.
- I, as well as the department have completed our annual PT tests. I surpassed the minimum standards we have set for our recruits. A little background, we require everyone to complete these once a year.

- Met with local FBI agents last week and we all agree we have a great relationship between agencies. They are an invaluable resource and we are glad to have these folks there to support us.
- Stats for July and August – fairly slow, nothing of significance. Nice to see our town is quiet.
- Sgt. Stevenson and Det. Gibson are back on duty.
- Two prior LEO's are in backgrounds – will keep you posted.
- Couple of officer safety advisements for folks near our City have come out. Officers advised to be even more cautious.

**Fire Dept., Deputy Chief Heineken** (Audio 13:19)

- Captain Haywood organized the North Pole portion of the Fill-the-Boot campaign this year that was held on August 25<sup>th</sup>. North Star Volunteer Fire Department teamed up with the North Pole Fire Department as they always do to help collect \$5090.00 for Muscular Dystrophy.
- New airpicks are now in service on all of our apparatus.
- Chief Coon will be attending the 2018 Alaska State Fire Conference. He will be attending training classes and participating as a State Chief Board Member at meetings.
- Deputy Chief Heineken was accepted to the National Fire Academy "Fire Service Financial Management Class." The class will be held for two weeks in November.
- With school starting back up, Deputy Chief Heineken met with the principals of the four schools that are inside the City. The Fire Department will be working with them this year to conduct the required fire evacuation drills at each of the schools.
- FF-1 class starts this weekend, September 8<sup>th</sup> and will finish up December 1<sup>st</sup>. This is a joint class with NSVFD and UAF/CTC. The class is very large this year with a predicted number of 30 students.
- Michelle is working with Laserfiche to electronically store some of our fire, EMS, and training records.
- FD budget looks good and we are expecting to be under budget in several areas. It would be good to transfer any under budget funds into the fleet replacement fund as we are expecting to spend everything in the fund to replace an ambulance this year.
- Maintenance Report: Squad 24 (1993 Chevy Brush Truck) is undergoing extensive brake repairs. The majority of the repair is complete and we are waiting for parts to arrive to complete the repairs.
- Chief Coon has been compiling information on what similar cities put away for capital replacement and should have more to report at a later time.

**Finance, Tricia Fogarty** (Audio 20:41)

- Last week Melanie and I attended a user group conference in Kenai. They showed us a lot of new things that they are working on implementing starting in November. A lot of things are geared towards going paperless, such as putting the budget online.

**Director of City Services, Bill Butler**

None

**Borough Representative**

None

**City Clerk's Office, Judy Binkley** (Audio 22:19)

- We are now less than a month away from the election. The Notice of Election along with the sample ballot was published in the newspaper this past weekend.
- We will have in-person absentee voting here at City Hall by September 17<sup>th</sup>. We hope to get the ballots soon but they need to be tested before we use them.
- Ms. Hedding was scheduled to attend the Borough Assembly meetings of 9/27 and 10/25. If anyone is able to take her place, please let me know. **Mr. Thompson** asked if an email could be sent to Council and **Mr. Isaacson** asked if the complete meeting schedule could also be sent. City Clerk Binkley replied she would send the email and include the meeting schedule.

**ONGOING PROJECTS**

None

**CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)** (Audio 23:50)

- **John Hankins**, 2054 Peridot Street: Spoke about his concern for the way the construction company that did the work on the road burying the pipe have failed to replenish the ditch that was in front of his house. The second driveway has also not been replaced. **Mayor Ward** asked if Mr. Hankins spoke with any of the engineers. Mr. Hankins replied that he hasn't spoken to any of the engineers. He did speak with Dale, the project manager who said they would put it back as good or better, but the ditch and driveway have not been put back.

**OLD BUSINESS**

Consented

**Public Comment**

None

**NEW BUSINESS**

**APPROVAL REQUEST FOR THE ELECTION JUDGES AND CANVASS BOARD MEMBERS FOR THE OCTOBER 2, 2018 REGULAR MUNICIPAL ELECTION.** (Audio 34:47)

Mayor Ward introduced the request.

**Public Comment**

None

**Mr. Thompson *moved to* approve the Request for the Election Judges and Canvass Board Members for the October 2, 2018 Regular Municipal Election.**

**Seconded *by* Ms. Welch**

**Discussion** (Audio 35:57)

**Mr. Isaacson** recognized the individuals that step up to play a very important part. They have very long days and we really appreciate them.

**Mayor Ward** read the names of the election judges and canvass board members into the record. Barbara Sevier, Dianne Doody, Agnes Beavers, Alma Terry Huisman, Jo Small, Patricia Runnion, Sharon Kubacki, Bev Higdon, Deanna Morris, Marjorie Casort, Ramona Reeves, Nancy Dreydoppel, and Carolyn Mustard. Thank you for your service.

**PASSED**

Yes: 7 – Skipps, Walley, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

**COUNCIL COMMENTS**

None

**Mr. Thompson *moved to* adjourn the meeting at 7:40 p.m.**

**Seconded *by* Mr. Isaacson**

The regular meeting of Tuesday, September 4, 2018 adjourned at 7:41 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, September 17, 2018.

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Bryce J. Ward, Mayor

**ATTEST:**

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Judy Binkley, North Pole City Clerk