



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, April 2, 2018 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, April 2, 2018 to order at 7:00 p.m.

There were present:

Avery Thompson – *Mayor Pro Tem*
David Skipps – *Deputy Mayor Pro Tem*
Aino Welch – *Alt Dep Mayor Pro Tem*
Santa Claus
Doug Isaacson
Sharon Hedding
Mayor Ward

Absent/Excused

Absent

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Mayor Ward

APPROVAL OF AGENDA

Mr. Thompson *moved to approve the agenda of April 2, 2018*

Seconded *by Ms. Hedding*

DISCUSSION

None

PASSED

Yes: 6 – Skipps, Hedding, Thompson, Claus, Isaacson, Ward

No: 0

Absent: 1 - Welch

APPROVAL OF MINUTES

Mr. Thompson *moved to approve the Minutes of March 19, 2018*

Seconded by Ms. Hedding

Discussion

None

PASSED

Yes: 6 – Skipps, Hedding, Thompson, Claus, Isaacson, Ward

No: 0

Absent: 1 – Welch

COMMUNICATIONS FROM THE MAYOR (Audio 2:20)

- The NPHS, 8th, and Old Rich intersections are currently being reviewed for improvements. The DOT and Kinney Engineering have a survey online that we need people to participate in. The address is <http://dot.alaska.gov/nreg/oldrich/> and it is closing soon.
- The FNSB is having a multi-jurisdictional meeting tomorrow at 5pm in the FNSB Assembly Chambers to discuss Air Quality. The Council is highly encouraged to attend. Emails with the details of the meeting and BACM control measures have been sent.
- I am almost complete with the City's Military Facility Zone Application. Once completed, the Council will be presented with a MFZ ordinance designating the boundaries and authorizing the MFZ. This will then be passed to the Department of Military and Veteran Affairs for approval.
- The three mayors had a special work session with the IGU Board on the gas project. It sounds as though things are progressing and the acquisition schedule for the transfer of FNG to IGU may be able to move ahead before the ruling of the RCA.
- The Badger Road Salcha area sub plan is meeting on Wednesday, April 4th at the Library at 4pm. This working group is developing a land use plan similar to what the City did back in 2010. The intention is to give guidance for development as the area prepares for the F-35 buildout.
- I am continuing to work on a comprehensive developers agreement with Northstar Developers that will allow for construction of roads to the City standards through a phasing agreement that will allow for development to occur as the market demand grows.
- On Friday, I attended Col. Robbins going away celebration at Eielson AFB. He was a great leader to work with and will be missed at Eielson AFB and in North Pole.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Fire Dept., Chief Coon (Audio 15:04)

- The Fire Officer I class is complete and all North Pole members have passed the practical portion of the test.
- We have selected Arctic Fire as our vendor for our airpack regional grant. Should have a final cost for our match.
- I will be in Anchorage for the Preparedness Conference next week. This is paid for from grant funds and is required for continued grant funding.
- I will be going to the Fire Academy in May.
- Our open house will be on May 19th. Captain Haywood is working hard on it to make it a great event.
- We have an expected vacancy for a Lieutenant position. We will be working on filling it in the next month.
- Our ambulance is back from the shop and we will be working on some more maintenance issues with our fleet.
- Michelle is working with Laserfiche to electronically store some of our fire, EMS, and training records.
- **Mr. Isaacson** asked if any of the documents being scanned to Laserfiche are historical and should be preserved for future display. Chief Coon replied that no, they are records from every ambulance and fire call, along with training logs.
- **Mr. Claus** asked if anyone else has complied with the request for the FEMA training. Chief Coon replied that there has been no movement on that.

Police Dept., Chief Dutra (Audio 3:30)

- Vacation – I will be leaving Thursday and will be back next Saturday.
- Lt. Lindhag and Sgt. Bellant will be heading to Anchorage for the Spring Preparedness Conference.
- Det. Gibson and the Evidence Custodian are heading to Kenai for Evidence Processing training.
- Sgt. Binkley is heading to a Remington Armorer course.
- We are looking at hosting a SPI Homicide Investigation course. Looks like this will save us big.
- May 1st is the Memorial Park Ceremony at 11am.
- May 11th is the Police Memorial Day at 1pm.
- Our kitchen remodel is coming along very nicely.
- SRO – update and information.
- ALiCE Instructor Course – reached our minimums.
- **Mr. Isaacson** asked for the information regarding the ALiCE training so that could be

shared. Chief Dutra replied that he would send the information out. **Mr. Isaacson** also asked for clarification on what the “Part Two” crimes were. Chief Dutra replied that the “Part Two” crimes are typically the crimes not listed in the “Part One” crimes. “Part Two” crimes are the “minor” crimes whereas the “Part One” crimes are “major.”

- **Mr. Skipps** asked if the Police Department currently sells hoodies because he knows individuals who are interested in purchasing them. Chief Dutra replied that they do not currently sell hoodies in the reserve store but can look into it.

Finance, Tricia Fogarty

- I am processing payroll this week. Admin and the Utility Department went live with the new program this payroll. I ran into a few issues this morning and our intention by bringing on a few departments at a time is so we can make some adjustments and work out any issues.
- The Accounts Payable/Sales Tax Clerk position is being advertised in the newspaper and on our website. We have 2 applications so far.
- We are working on getting 2017 ready to send to the auditors. Our goal is to be able to send it to them by Friday of this week.

Director of City Services, Bill Butler

Building Department

- No new building permits issued since March 19th. The combined permitted and pending permitting projects total approximately \$7-\$8 million in value. Pending projects include: (all values are estimates)
 - Eye Clinic: \$500,000.
 - North Pole Transfer Site: \$800,000.
 - NPMS Mechanical Upgrades: \$4,000,000 - \$5,000,000.
 - NPHS Window Upgrades: \$1,000,000.
 - NP Library Plug-Ins: \$250,000.
 - Saint Nicholas Cell Tower Upgrades: \$50,000.
- Two developer agreements are being negotiated.
 - Revision of the Brookside Development
 - War Eagle Court Development in Eagle Estates Subdivision.

Public Works

- Snow plow contractor completed a City-wide hardpack removal.
- Public Works staff did a sidewalk hardpack removal.

Utility Department

- Sulfolane settlement.
 - Exclusive Paving continues to install 16-inch pipe within the city limits north of the Richardson Highway.

- Contractor purchased pipe is beginning to be delivered for the next phase of construction.
- Clearing in Phases 1&2 is largely complete – critical to get this accomplished before the migratory bird nesting “window” closes.

Natural Gas Utility Board

- IGU is in the process of planning transition to ownership of Fairbanks Natural Gas.
 - Voting on transition plan is scheduled for tomorrow’s IGU board meeting from 4-6pm.
 - IGU purchase of Fairbanks Natural Gas is expected no later than May 31, 2018.

Borough Representative

None

City Clerk’s Office, Judy Binkley

None

ONGOING PROJECTS

None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen) (Audio 21:40)

- **Jeffrey Cook**, 1899 RJ Loop: Spoke about how he has been thinking about Buzz Otis a lot lately and wanted Council to consider naming the Peridot pump house after him. After that has been completed, he would like to see a dedication and remembrance.
- **Dawn Murphy**, Explore Fairbanks: Provided an update about the 2017 Audit. Also gave an overview of some of the 2017 statistics as well as some of the upcoming events.

OLD BUSINESS

None

Public Comment

None

NEW BUSINESS

REQUEST TO APPROVE THE 2018 COMMITTEES. (Audio 30:32)

Mayor Ward introduced the request.

Public Comment

None

Mr. Thompson *moved to* **approve the substitute 2018 Committees List provided by Mayor Ward.**

Seconded *by Mr. Claus*

Discussion

None

PASSED

Yes: 6 – Skipps, Hedding, Thompson, Claus, Isaacson, Ward

No: 0

Absent: 1 - Welch

COUNCIL COMMENTS

None

Mr. Isaacson *moved to* **adjourn the meeting at 7:34 p.m.**

Seconded *by Mr. Thompson*

The regular meeting of Monday, April 2, 2018 adjourned at 7:35 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, April 16, 2018.

Bryce J. Ward, Mayor

ATTEST:

Judy Binkley, North Pole City Clerk