



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, December 4, 2017 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, December 4, 2017 to order at 7:03 p.m.

There were present:

Avery Thompson – *Mayor Pro Tem*
David Skipps – *Deputy Mayor Pro Tem*
Aino Welch – *Alt Dep Mayor Pro Tem*
Santa Claus
Doug Isaacson
Sharon Hedding

Absent/Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Mr. Isaacson

APPROVAL OF AGENDA

Mr. Thompson *moved to approve the agenda of December 4, 2017*

Seconded *by Ms. Welch*

DISCUSSION

None

PASSED

Yes: 7 – Skipps, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

APPROVAL OF MINUTES

Mr. Thompson *moved to approve the Minutes of November 20, 2017*

Seconded *by Ms. Welch*

Discussion

None

PASSED

Yes: 7 – Skippis, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

COMMUNICATIONS FROM THE MAYOR

- Thank you to Christmas In Ice. We had a wonderful time with “Politicians with Power Tools.” Mayor Matherly did get injured but he is okay. Mayor Kassel joined us on Sunday for the Candle Lighting ceremony. The fireworks were also a success.
- Our next Council meeting is when we will have the Community Reception

COUNCIL MEMBER QUESTIONS OF THE MAYOR

- **Mr. Isaacson** asked for confirmation/clarification that next Council meeting is when the Community Reception will take place. **Mayor Ward** confirmed that is correct.

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Fire Dept., Chief Coon

- The fire hydrants have all been cleared and are ready for the snow/rain that is predicted.
- We still have two open positions at the Fire Department. The Lieutenant interviews will be completed this week and the Engineer position has been posted.
- Caroling with the Squad starts on December 15th and runs through Christmas Day.
- All North Pole Fire Department FF-1 students passed their exams.
- Chief Coon thanked the Council on the consideration of increasing the Fire Department fleet fund.

Police Dept., Chief Dutra

None

Finance, Tricia Fogarty

- Had a meeting with our advisory accountant, Kathleen, from Cook & Haugeberg. We are working on schedules for audit.

- We also talked about transfers and what we need to do since some of our revenue isn't even received until after the new year.
- The full financials were emailed to you after 5 this evening and the summaries are available on the dais for you.

Director of City Services, Bill Butler

Building Department

- No new building permits issued since the November 20th Council meeting.

Public Works

- Staff have installed the majority of the Christmas decorations.
 - Installation was delayed due to the repeated snowfalls and many of the lights on the trees had to be restrung.

Utility Department

- Sulfolane settlement.
 - Proposals for the Water System Expansion Project due date has been extended to December 5.
 - Proposal review will be December 12-14.
 - I expect to recommend a construction contractor at the January 2nd Council meeting.
 - Recommendation to purchase 15,000 feet of 16 inch, insulated HDPE pipe as a special purchase is before Council this evening.
 - Recommendation to hire Stantec to provide construction start-up support as the City's representative is before Council this evening.
- Request for modest utility rate increases to support the proposed 2018 Utility budget is before the Council for its second reading this evening.
 - Water increase from \$0.01705 to \$0.01750 (Senior rate from \$0.008525 to \$0.00875).
 - Sewer increase from \$0.01645 to \$0.01650 (Senior rate from \$0.00823 to \$0.00825).
- Utility will be submitting its Certificate of Performance for the state-funded Emergency Generator Project.
 - The project was an Alaska Clean Water Fund loan that financed the purchase of a replacement emergency generator for the wastewater plant and two mobile generators.
 - ADEC requires that one year after the completion of an ACWF project, the recipient certify that the project performed as proposed.

- Utility has detected Perfluorohexanesulfonic acid (PFHxS) in our well water at levels ranging from 2.0 to 2.7 parts per trillion (ppt) – values hovering at the 2 ppt detection limit of the laboratory testing method.
 - It is not a compound regulated by the EPA or ADEC.
 - This is not PFOA or PFOS, the compounds of concern detected at Moose Creek, the Fairbanks Fire Training site, and the Fairbanks International Airport, but it is in the same family.
 - EPA health advisory level for PFOS & PFOA is 70 ppt and ADEC’s cleanup level is 400 ppt. There is no level set for PFHxS.

Natural Gas Utility Board

- Three public meetings were held, one at the North Pole Library, to inform the public about the evolution of the Interior Energy Project to its current decision point.
- IGU’s board will vote on the Purchase and Sales Agreement at its December 5 meeting.
 - The meeting will be held at the Borough Assembly Chambers starting at 6:00 pm where additional public comment can be given.
- AIDEA board will vote on the Purchase and Sales Agreement at their December 7 meeting.

Borough Representative

- Received a lot of questions about air quality. So I got clarification on phase 1 vs. phase 2 and it’s whether or not you have a registered stove. More information is available on the Borough website and there, you can get information on how to register your stove.

City Clerk’s Office, Judy Binkley

- I attended a PIO training last week at the Fire Training Center. It was a good experience and while the PIO responsibilities are intimidating, I learned a lot and am better prepared.
- Before you is the 2018 FNSB Borough Assembly calendar. I have the sign-up sheet for the meetings. Please sign up for 4 meetings and this will be done on a “first come, first serve” basis.

ONGOING PROJECTS

None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

- **Jerry Koerner**, 1141 Lake Dr: Mr. Koerner talked about an aid project he and his wife recently did in Israel. He stated that lots of folks have been asking him about the rezone and replat process. They are both going well and DOT wanted information about the traffic flow for the replat so that is in the works. Costs are higher than expected and there

is a delay but the feedback has been positive and things continue to move along.

- **Dee Lunbeck**, 3225 Laurance Rd: Mr. Lunbeck spoke about a family friend who is a poor girl working at a local convenience store. She recently received a ticket from a North Pole Police Officer in the Safeway parking lot. He stated it was \$500 for 2 seatbelt violations. His friend was also pulled over a week earlier by the same officer so he should be aware of her tough financial situation. Mr. Lunbeck stated he believes that this officer discriminates against poor people and maybe even females because another friend received a seatbelt ticket from the same officer and the amount was much less. He also wanted to know why Laurance Rd wasn't better maintained.
 - **Mr. Isaacson** asked if this ticket was contested in court. Mr. Lunbeck replied that his friend was told she could pay the ticket at the Fire Department and is trying to work on a payment plan.
 - **Mayor Ward** stated that he would provide his contact information to Mr. Lunbeck and they could speak more about this at a later time.
- **Thomas McGhee**, 1152 North Star Dr: Mr. McGhee stated it was nice seeing the 2017/2018 Council and wanted to know who was up for re-election in 2018. He thanked Public Works for the lights and stated the company taking care of our road service is doing a great job.

OLD BUSINESS

ORDINANCE 17-24, AN ORDINANCE OF THE NORTH POLE CITY COUNCIL ESTABLISHING THE 2018 OPERATING AND CAPITAL BUDGET AND LEVYING THE MILL RATE.

Mayor Ward introduced the ordinance.

Public Comment

- **Thomas McGhee**, 1152 North Star Dr: Mr. McGhee was looking for clarification on the mill rate because the minutes from the previous meetings did not match the ordinance that was published online. He spoke to Council and told them he knows it can be tough to make the decisions for the citizens. He stated that if the City needs money, we should be getting that from the individuals who use the services most. Mr. McGhee stated he was proud when the mill rate was decreased because that was by design to promote growth and development in the City. The number of people coming in and out of the City is far greater than the actual number of residents. During Council meetings, it's employees who fill the room, not the citizens. Earlier, Chief Coon thanked Council for reaching out to him, but did Council reach out to the residents? Mr. McGhee appreciates the budget and the efforts that went into it but reminded Council that the effects are long lasting. Look and see who really needs to be charged. He agreed that there are good causes, but encouraged Council to re-evaluate the budget. Raising sales tax has never hurt local businesses.

- **Mr. Claus** asked Mr. McGhee where he thought the disconnect with Council and residents was regarding dispensaries. Mr. McGhee stated that “disconnect” was the key word. Things are notified, but the average constituent doesn’t see it. The disconnect is we aren’t calling our citizens or going door-to-door. Mr. McGhee stated that what happens outside North Pole often costs North Pole.
- **Mr. Thompson** asked Mr. McGhee if he was aware that user fees are increasing. Mr. McGhee stated he was not aware but that means they are increasing for him as well. **Mr. Thompson** followed up and asked Mr. McGhee if he thought it would be easier to plan for a mill rate increase or a sales tax increase. Mr. McGhee replied that for him personally, a sales tax increase is easier to plan for because most don’t even know about the mill rate increase. Residents have already received their letters from their mortgage companies so it will be a surprise when they receive a second letter much later with the new property tax figures. Mr. McGhee stated that he appreciates the sales tax, especially after traveling outside.
- **Ms. Welch** asked Mr. McGhee how he suggested on getting information out to the residents and public since there is a disconnect with Council and the citizens. Mr. McGhee replied that it’s a connection between “you and I.” Facebook is being utilized and more people are using it, but it doesn’t reach everyone. Mr. McGhee suggested sending out a letter to residents a couple times a year with the Council meeting schedule and inviting residents to come. He also stated Council members just need to be willing to talk and share.
- **Bill Butler**, 125 Snowman Lane: Mr. Butler reminded Council that there are departments other than just Fire and Police who have needs. Public Works currently has vehicles that are over 30 years old and service the City on a daily basis.
 - **Mr. Isaacson** asked Mr. Butler what he current needs are. Mr. Butler responded that the flat bed truck regularly fails and needs to be repaired and another truck does not go in reverse. **Mr. Isaacson** asked Mr. Butler what it would cost to get new vehicles/equipment. Mr. Butler replied that a flat bed truck is \$50k, a truck is \$20k, and a backhoe is \$90k. He reminded Council that at one point, a backhoe was budgeted and approved by Council but then it was taken away. Mr. Butler reiterated that he understands all departments have to work on accumulating their fleet funds, but to make sure Council remembers all departments.
 - **Mr. Thompson** asked when the last time the Public Works’ fleet fund was used. Mr. Butler stated it was in 2015, and it was pretty much used in its entirety. **Mr. Thompson** asked how many vehicles need to be replaced in the near future. Mr. Butler replied it that 3 vehicles are due to be replaced.
- **Jerry Koerner**, 1141 Lake Dr: Mr. Koerner stated that every time we develop land, property taxes increase. His shareholders are concerned that when land is divided, their costs increase. However, many feel the benefit of City water and sewer is important so they are willing to build in the City.
 - **Ms. Welch** asked if Mr. Koerner believed the increases or decreases in the mill

rate really had a total effect on if individuals were willing to buy property in the City. Mr. Koerner replied that the service in North Pole is good and there is a value associated with that, but some people just want to live outside the City. It's hard to say what people want and why they want what they want, but having City water is a big draw, more so than having City sewer.

- **Geoff Coon**, 110 Lewis St: Mr. Coon stated that this was an opportunity for him to answer any question. He reminded Council that the Fire Department has 11 vehicles and numerous trailers to maintain. He doesn't want to take away from other departments, and is responsible for his own budget. Mr. Coon stated that the Fire Department brings in more revenue than what is brought in with property taxes.
 - **Mr. Thompson** asked Mr. Coon to talk about the aging vehicles. Mr. Coon stated that the Fire Department has the oldest vehicle in the City. The fleet fund will be used to replace ambulances. As for the fire trucks, even if the department receives a \$50k grant, it will still take a very, very long time to purchase a new fire truck. All the vehicles also have high miles.
 - **Mr. Isaacson** asked Mr. Coon if there was any objection to making the Public Works' Fleet fund whole by sharing some of the funds with them. Mr. Coon replied that he can't speak to another department's needs but trusts Council to make sure the distribution is equitable. The age of the vehicles in the Fire Department fleet is a growing concern.

Mr. Thompson moved to adopt Ordinance 17-24, an ordinance of the North Pole City Council establishing the 2018 operating and capital budget and levying the mill rate.

Seconded by Ms. Welch

Discussion

- **Mr. Thompson** stated it was important that Chief Coon asked Council to consider the Fire Department vehicles now because we cannot afford to replace all of them at once. Starting to plan now is important. He heard Public Works as well this evening and isn't opposed to helping them out. However, this amended ordinance is to fix specific, identified issues. The City has done what it can with increasing user fees. Sales tax could be increased but the property tax increase is a small amount.
- **Mr. Isaacson** agreed with Mr. Thompson and the idea of looking forward to plan for some huge expenses. Save now to avoid failure tomorrow. But he stated that Public Works also have pressing issues and they need a champion. What they are asking for is not frivolous. He asked Mayor Ward how the City can help out Public Works. **Mayor Ward** stated that the fleet funds aren't set up to be fully funded because the City simply cannot afford it.
- **Mr. Thompson** stated that the value of the Fire Department fleet is about \$4 million. The amended ordinance is replacing pick-ups or police cars. It's for very expensive fire trucks and ambulances. The valuation of equipment is different so we need to plan

ahead. This amended ordinance will allow the Fire Department to replace a vehicle in 5 years instead of 10.

Mr. Thompson moved to amend Ordinance 17-24 with the following:

Account	Title	Debit	Credit	Notes
01-009-998	Transfer in Fund Balance		10,000	
01-51-9-999	Transfer out to Cap Proj	10,000		General fund transfer to cover difference of redesign cost
12-10-9-920	Justice Fund Exp		10,000	
12-10-9-999	Transfer out to Cap Proj	10,000		justice fund transfer (expense) to cover difference of redesign cost for PD only
15-10-9-998	Transfer to Fund Balance		5,000	
15-10-9-999	Transfer out to Cap Proj	5,000		Transfer to cover difference of redesign cost
30-00-3-902	CH&PD redesign rev		25,000	
30-02-9-116	CH&PD redesign expense	25,000		adds 25,000 to the budget to approve RFP for city hall Police redesign
01-52-1-003	Clerk Benefits	495		increase in council meetings for FNSB
01-52-1-004	PERS	3,235		increase in council meetings for FNSB and more council in PERS
01-52-1-050	Wages Council	1,500		increase in council meetings for FNSB
01-51-1-003	Admin Benefits		5,230	
41-10-1-001	water wages full time	51,810		add position to water fund
41-10-1-003	water benefits	2,398		add position to water fund
41-10-1-004	water PERS	11,398		add position to water fund
41-10-1-013	Water Health Insurance	18,980		add position to water fund
41-10-9-998	Transfer to Fund Balance		84,586	reduce transfer to savings
42-12-1-001	sewer wages full time		2,910	change position to water
42-12-1-003	Sewer benefits		231	change position to water
42-12-1-004	Sewer PERS		640	change position to water
42-12-9-998	Transfer to Fund Balance	3,781		add to sewer savings
04-10-9-902	Developer agreement Plan Review & Inspection	10,000		add expense line for developers agreement
04-00-3-998	Transfer in from fund balance		10,000	add revenue for developer agreement cost
30-00-3-904	Strategic planning grant 15-DC-117	53,365		closed out grant in 2017
30-03-9-007	Strategic planning grant 15-DC-117		53,365	closed out grant in 2017
31-00-3-156	SHSP ENW 2015-SS-00026-S01		100,948	Reduce for completed componets of grant
31-14-9-520	SHSP 2015 Active Shooter	17,571		Reduce for completed componets of grant
31-13-9-521	SHSP 2015 Prepared Conference Travel	9,678		Reduce for completed componets of grant
31-14-9-522	SHSP 2015 Preparedness expo	6,500		Reduce for completed componets of grant
31-14-9-523	SHSP 2015 Door Security Upgrade	43,868		Reduce for completed componets of grant
31-14-9-524	SHSP 2015 Exercise Participation	12,896		Reduce for completed componets of grant
31-14-9-525	SHSP 2015 Exercise Travel	5,946		Reduce for completed componets of grant
31-14-9-526	SHSP 2015 State Deliver Training	4,489		Reduce for completed componets of grant
32-00-3-001	2016 SHSP Laptops and Shields		64,245	Reduce for completed componets of grant
32-03-9-001	2016 SHSP PD equip	59,250		Reduce for completed componets of grant
32-03-9-002	2016 SHSP Other	3,625		Reduce for completed componets of grant
32-03-9-003	2016 SHSP FD Equip	1,370		Reduce for completed componets of grant
		372,155	372,155	

Seconded by Ms. Welch

Discussion

- **Mayor Ward** briefly discussed the items in the amendment by each department. The amendment also reflects changes due to the complete of grants. **Mr. Isaacson** wanted to make sure that the amendment doesn't change the grand total of the ordinance. **Mayor Ward** confirmed that it does not.

On the amendment

PASSED

Yes: 7 – Skipps, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

Discussion on the motion as amended

- **Mayor Ward** stated there has been lots of good discussion the last few weeks. He still stands by his original budget as proposed. He understands that there are needs in the City but wants to make sure the City doesn't act too fast. Agrees with Mr. McGhee that Council stays engaged with the public and stays informed on what is going on with the City and each of the departments' needs. One thing we haven't even looked at is the depreciation of our buildings. We need to be cognizant of any unintentional detriments to our community.

On the motion as amended

PASSED

Yes: 6 – Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 1 – Skipps

Absent: 0

OLD BUSINESS

ORDINANCE 17-26, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND 2017 OPERATING BUDGET AND OTHER FUNDS.

Mayor Ward introduced the ordinance.

Public Comment

None

Mr. Thompson *moved to adopt Ordinance 17-26, an ordinance of the City of North Pole, Alaska to amend 2017 operating budget and other funds.*

Seconded by Ms. Welch

Discussion

Mr. Isaacson *moved to amend Ordinance 17-26 with the following:*

account	title	Debit	Credit	Notes
01-53-5-510	travel and Training	3,500		additional child interview training and executive development
01-53-7-700	building maintenance	7,000		kitchen repair and remodel
01-53-9-915	investigations	4,500		additional investigation expenses
01-53-9-905	equipment outlay	7,500		New UFED system- computer forensics
01-53-3-345	Uniforms	500		
01-53-1-001	wages full time		23,000	reduction due to not being fully staffed
01-54-1-001	Fire Wages Full Time		10,500	Reduce in wages due to unfilled pos
01-54-7-700	Fire Building Maintenance	8,000		Add to maint for repairs to heating system
01-54-6-600	Equipment Repair	2,500		additional cost to cover defib repairs
01-58-3-340	Operational Supplies		12,700	
01-58-1-002	Wages : Holiday Pay	1,000		
01-58-1-003	Benefits	1,500		
01-58-1-007	Overtime: Regular	3,000		
01-58-2-215	Insurance	2,100		
01-58-2-230	Maintenance Contracts	100		
01-58-6-600	Equipment repair and Maint	2,000		
01-58-6-605	Vehicle Gas & oil	3,000		
01-58-9-920	Miscellaneous		2,000	
01-58-3-310	Heating Fuel	2,000		
41-10-9-998	Transfer to Fund Balance		13,400	
41-10-2-222	Laboratory Fees	5,000		
41-10-2-210	Credit Card Fees	6,000		
41-10-2-215	Insurance	900		
41-10-2-225	legal	1,500		
41-00-1-010	Allowance for doubtful accounts		3,000	
41-10-3-300	Bad Debt	3,000		
42-12-9-998	Transfer to Fund Balance		28,050	
42-12-2-230	Maintenance Contracts	2,500		
42-00-1-010	Allowance for doubtful accounts		500	
42-12-3-300	Bad Debt	500		
42-12-3-320	Phone/Data	16,000		
42-12-2-210	Credit Card Fees	6,000		
42-12-2-215	Insurance	550		
42-12-2-225	legal	3,000		
04-10-1-013	Health Insurance	700		
04-10-2-200	Advertisement		700	
04-10-9-902	Developer agreement Plan Review & Inspection	10,000		add expense line for developers agreement
04-10-9-308	Developer agreement fees		10,000	
		103,850	103,850	

Seconded by Mr. Claus

Discussion

None

On the amendment

PASSED

Yes: 7 – Skipp, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

Discussion on the motion as amended

None

On the motion as amended

PASSED

Yes: 7 – Skippis, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

OLD BUSINESS

ORDINANCE 17-27, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND TITLE 13, PUBLIC SERVICES UTILITY RATES FOR 2018.

Mr. Butler introduced the ordinance

Public Comment

None

Mr. Thompson *moved to* adopt Ordinance 17-27, an ordinance of the City of North Pole, Alaska to amend Title 13, Public Services Utility rates for 2018.

Seconded by Ms. Hedding

Discussion

None

PASSED

Yes: 7 – Skippis, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

NEW BUSINESS

APPROVAL REQUEST FOR THE 2018 COUNCIL MEETING SCHEDULE.

Madam Clerk introduced the request.

Public Comment

None

Mr. Thompson *moved to* approve the 2018 Council meeting schedule

Seconded by Ms. Welch

Discussion

None

PASSED

Yes: 7 – Skipps, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

NEW BUSINESS

RESOLUTION 17-21, A RESOLUTION ESTABLISHING THE 2018 CITY OF NORTH POLE BED TAX GRANT DISTRIBUTION.

Mayor Ward introduced the resolution

Mr. Isaacson declared a potential conflict of interest as a member of the North Pole Lions Club. **Mayor Ward** ruled there is no conflict of interest as Mr. Isaacson does not have significant financial interest nor receives financial benefit from the North Pole Lions Club.

Ms. Hedding declared a potential conflict of interest as an employee of the North Pole Community Chamber of Commerce. **Mayor Ward** ruled there is a conflict of interest as Ms. Hedding receives financial benefit from the North Pole Community Chamber of Commerce. Mayor Ward asked Ms. Hedding to step down from the dais and join the audience.

Mr. Claus declared a potential conflict of interest as a member of the North Pole Community Chamber of Commerce. **Mayor Ward** ruled there is no conflict of interest as Mr. Claus does not have significant financial interest nor receives financial benefit from the North Pole Community chamber of Commerce.

Mr. Skipps declared a potential conflict of interest as a member of the North Pole Lions Club. **Mayor Ward** ruled there is no conflict of interest as Mr. Skipps does not have significant financial interest nor receives financial benefit from the North Pole Lions Club.

Ms. Welch declared a potential conflict of interest as an ice carver for Christmas in Ice, Inc. **Mayor Ward** ruled there is no conflict of interest as Ms. Welch does not have significant financial interest nor receives financial benefit from Christmas in Ice, Inc.

Public Comment

None

Mr. Thompson moved to introduce and adopt Resolution 17-21, a resolution establishing the 2018 City of North Pole Bed Tax Grant distribution.

Seconded by Ms. Welch

Discussion

- **Mr. Isaacson** stated he appreciates the work of the Bed Tax Committee. The distributions help entities bring revenue back into the City. Congratulations to all of the recipients.

PASSED

Yes: 6 – Skipps, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

Abstained: 1 - Hedding

Mayor Ward declared a potential conflict of interest regarding the water expansion project as his company, Ward Alaska LLC, recently purchased two lots located within the water expansion area. As the chair, Mayor Ward passed the gavel to Mr. Thompson, Mayor Pro Tem.

Madam Clerk presented the declaration along with the recommendation of City Attorney, Zane Wilson. The two issues pending before the City Council will be the approval of a purchase of certain pipe for the piped water project and for the approval of professional services for the piped water project. City Attorney Wilson stated he does not believe that Mayor Ward has a substantial financial interest in either of these matters.

Mr. Isaacson moved to rule that Mayor Ward does not have a conflict of interest as he does not have substantial financial interest in the two issues pending before the City Council.

Seconded by Ms. Welch

PASSED

Yes: 6 – Skipps, Hedding, Thompson, Claus, Isaacson, Welch

No: 0

Absent: 0

Abstained: 1 – Ward

NEW BUSINESS

REQUEST TO AUTHORIZE THE SPECIAL PURCHASE OF 15,000 FEET OF INSULATED 16 INCH HDPE WATER PIPE FROM ISCO INDUSTRIES NEEDED FOR THE WATER SYSTEM EXTENSION PROJECT WINTER CONSTRUCTION

ACTIVITIES.

Mr. Butler introduced the request.

Public Comment

None

Mr. Thompson *moved to* authorize the special purchase of 15,000 feet of insulated 16 inch HDPE water pipe from ISCO Industries needed for the water system extension project winter construction activities.

Seconded *by* Ms. Hedding

Discussion

None

PASSED

Yes: 7 – Skipp, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

NEW BUSINESS

REQUEST TO ACCEPT A PROFESSIONAL SERVICES AGREEMENT WITH STANTEC FOR PRELIMINARY CONSTRUCTION ADMINISTRATION SERVICES FOR THE WATER SYSTEM EXTENSION PROJECT.

Mr. Butler introduced the request.

Public Comment

None

Mr. Thompson *moved to* accept a professional services agreement with Stantec for preliminary construction administration services for the water system extension project.

Seconded *by* Ms. Welch

Discussion

None

PASSED

Yes: 7 – Skipp, Hedding, Thompson, Claus, Isaacson, Welch, Ward

No: 0

Absent: 0

COUNCIL COMMENTS

None

Mr. Isaacson *moved to adjourn the meeting at 9:26 p.m.*

Seconded by Mr. Skipps

The regular meeting of Monday, December 4, 2017 adjourned at 9:27 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, December 18, 2017.

Bryce J. Ward, Mayor

ATTEST:

Judy Binkley, North Pole City Clerk