



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Tuesday, September 5, 2017 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, Tuesday, September 5, 2017 to order at 7:00 p.m.

***There were present:***

**Mr. McCarthy** – Alt Dep Mayor Pro Tem  
**Mr. Isaacson** - Deputy Mayor Pro Tem  
**Mr. Thompson**  
**Mr. McGhee** - Mayor Pro Tem  
**Mr. Claus**  
**Mr. Skipps**  
**Mayor Ward**

***Absent/Excused***

**Excused**

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Mr. McGhee

**APPROVAL OF AGENDA**

**Mr. McGhee** *moved to approve the agenda of September 5, 2017*

**Seconded by Mr. Thompson**

**DISCUSSION**

None

**Mr. McGhee** *moved to consent the following items:*

**Old Business:**

- a. Ordinance 17-19, An Ordinance of the City of North Pole, Alaska to transfer \$28,765 from the water division reserves to the water division professional services to fund a source water protection plan.

**New Business:**

- b. Resolution 17-16, A Resolution of the City of North Pole, Alaska to fully authorize the Mayor to individually or jointly apply with the Fairbanks North Star Borough for the State of Alaska's Military Facility Zone for North Pole City Limits.
- d. Ordinance 17-22, An Ordinance of the City of North Pole, Alaska to amend the 2017 operating budget and other funds.

**Seconded by Mr. Thompson**

**Discussion**

None

*On the amendment*

**PASSED**

Yes: 6 – McGhee, Skipps, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 1 - Isaacson

*On the Agenda as amended*

**Discussion**

None

**PASSED**

Yes: 6 – McGhee, Skipps, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 1 - Isaacson

**APPROVAL OF MINUTES**

**Mr. McGhee moved to approve the Minutes of August 21, 2017**

**Seconded by Mr. Claus**

**Discussion**

None

**PASSED**

Yes: 6 – McGhee, Skipps, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 1 - Isaacson

### **COMMUNICATIONS FROM THE MAYOR**

- Daniel Domke, Joni Simpson, Clarice Mingo, and Andrea Wade did a presentation on creating opportunities for high school students through internships in the North Pole area. This program is already in place at Fairbanks and they wanted to see if this was something North Pole would like to participate in with North Pole High School. If Council would like to proceed, it could be effective as soon as mid semester this year.
- The Violations Committee will be meeting before the first meeting of every month in the Council Chambers starting at 5:30pm. The public is welcome to attend. We will be visiting each section of code to revise our Violations Schedule.
- I am currently supporting the American Cancer Society with the Real Men Wear Pink Campaign. If you are interested in supporting me, please go to: [http://main.acsevents.org/site/TR?px=46167460&fr\\_id=85043&pg=personal](http://main.acsevents.org/site/TR?px=46167460&fr_id=85043&pg=personal). Thank you to all who have helped me raise money for the American Cancer Society.
- September 9<sup>th</sup> is the second annual Mayors March. We are starting from City Hall and marching to The Door in town. If you would like to walk this year, please let me know as we would love to have more walkers. The trip is only about 8 miles this year as we are bussing people around the Richardson Highway. Mayor Matherly will not be able to walk with us but he will be DJ'ing the bus.
- This Friday at 7pm is the NPHS Homecoming Game and the Mayors Bowl. Come watch the North Pole Patriots pummel the Lathrop Malamutes in a fun filled game that pins the NP and FBX mayors against each other. The stakes are steep!
- KJNP will be hosting its 50<sup>th</sup> anniversary celebration at the Wedgewood Resort on Saturday October 7<sup>th</sup> at 6pm. Tickets are available at KJNP and seating is limited.
- The Richardson HWY MP 351 Interchange (aka 12 Mile) 1<sup>st</sup> Open House will be September 27<sup>th</sup> at Hotel North Pole from 5-9pm. There are several options on the table and public input is really needed.
- The NPHS Homecoming Parade will be going through town on Thursday the 7<sup>th</sup> and will be going the normal route. I will be judging around 5:30pm at the SCH parking lot if the public is interested in attending.

### **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

None

### **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

#### **Fire Dept., Chief Coon**

None

**Police Dept., Chief Dutra**

- Sgt. Bellant started GREAT Training at the middle school and will put together a presentation for Council
- Have been in and out of the office a lot but have a great group
- Acknowledged Mr. and Mrs. Welch for all they have done for the Memorial Park raffle

**Finance, Tricia Fogarty**

- PFD Garnishments have been submitted this year.

**Director of City Services, Bill Butler**

**Building Department**

- Santa Claus House Retail Expansion Phase 1: City issued remainder of permits for project after Fire Marshal issued their permit.
- Owner wants to do work this fall on sprinkler system for the existing retail building but has not yet submitted plans or a permit application to the City, but has submitted these to the State Fire Marshal.
- One new residential building permit issued for developer of Desert Eagle Loop, in Stillmeyer Subdivision

**Public Works**

- Summer hires have returned to school, but two continue to work several mornings per week to support landscaping work.
- Staff did brush cutting around City since last meeting
- Snowplow contractor he will not be asking to renew contract for 2017-18.
  - Releases invitation to bid today for new snowplowing contractor.

**Utility Department**

- Second reading for the ordinance to award the Source Water Protection Project to PDC Engineers is before Council this evening.
- Sulfolane settlement
  - 95% engineering and design documents for water system extension to be submitted to ADEC September 8 for review and application for Authorization to Construct.
  - At tomorrow's project team meeting will begin finalizing the Request for Proposals with the goal to release the RFP in approximately one month.
  - Project will begin shifting to the City being the contracting entity for the construction phase of the project.
  - State & FHR are creating an escrow account to pay construction costs. Pay requests will go through the City and paid from the escrow account.
  - City will hire a Construction Manager to assist in bidding, contractor oversight and construction inspections.

- One of first planned purchases is pre-buying gravel and pipe for winter construction. City may need to apply section of Code that allows special purchasing without competitive bidding due to time constraints. (See reverse side for Code language.)

#### **Natural Gas Utility Board**

- IGU is generating predictions of the impacts of natural gas prices and conversion rates by customers to natural gas to determine the feasibility of the project being successful with available funding.

#### **4.16.060 Innovative and special procurements.**

Notwithstanding any other provision of this code, the Mayor or his designee may initiate a procurement above the small purchase amount specified in NPMC 4.16.030, Purchase limits, when the Mayor or his designee determines that an unusual or unique circumstance exists that makes the application of all requirements of competitive sealed bidding or competitive sealed proposals contrary to the public interest, including, but not limited to, the need to meet new or unique State requirements, new technologies, or to achieve best value. Any special procurement under this section shall be made with such competition as is practicable under the circumstances. The Mayor or his designee in the contract file shall include a written determination of the basis for the procurement and for the selection of the particular contractor, and a report shall be made publicly available at least annually describing all such determinations

#### **Borough Representative**

- In an effort to help educate local residents, the Fairbanks North Star Borough will host its 2<sup>nd</sup> annual Clear the Air on September 22-23<sup>rd</sup> at the Wedgewood Resort Hotel. This is a home heating forum and expo put on by the Fairbanks North Star Borough. There is no cost to attend this event, however, pre-registration is required.
- The Assembly passed Resolution 2017-28 supporting the City utility extension to serve Moose Creek as part of the Air Force's Feasibility study.
- Resolution 2017-27 is a request to host the 2019 summer AML session in Fairbanks.

#### **City Clerk's Office, Judy Binkley**

- Wrapping up the Workman's Comp audit and verifying the numbers this week
- Will be on vacation the 11<sup>th</sup>-13<sup>th</sup>

#### **ONGOING PROJECTS**

None

#### **CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)**

- Aino Welch – Commented on how pleased she was to see the School District presentation this evening and would like to support the program.

**OLD BUSINESS**

Consented

**Public Comment**

None

**NEW BUSINESS**

**ORDINANCE 17-20, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND TITLE 1, BY UPDATING GENERAL PENALTIES AND INCLUDING A SURCHARGE SECTION AND CODE VIOLATION SCHEDULE.**

Mayor Ward introduced the ordinance.

**Public Comment**

None

**Mr. McGhee *moved to* introduce and advance Ordinance 17-20, an Ordinance of the City of North Pole, Alaska to amend Title 1, by updating general penalties and including a surcharge section and code violation schedule.**

**Seconded by Mr. McCarthy**

**Discussion**

**Mr. McGhee *moved to* amend Ordinance 17-20 by substituting it with Ordinance 17-20A**

**Seconded by Mr. Thompson**

**Discussion**

Mr. McGhee thanked the Violations Committee for meeting regularly to address this.

***On the amendment***

**PASSED**

Yes: 6 – McGhee, Skippis, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 1 – Isaacson

**Discussion on the motion as amended**

None

***On the motion as amended***

**PASSED**

Yes: 6 – McGhee, Skipps, Claus, Thompson, McCarthy, Ward

No: 0

Absent: 1 - Isaacson

**ORDINANCE 17-21, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND TITLE 4, REVENUE AND FINANCE CHAPTER 12 PROPERTY TAX, BY REMOVING ALL NON-MANDATORY PROPERTY TAX EXEMPTIONS.**

Mayor Ward introduced the ordinance.

**Public Comment**

None

**Mr. McGhee *moved to* introduce and advance Ordinance 17-21, an Ordinance of the City of North Pole, Alaska to amend Title 4, Revenue and Finance Chapter 12 Property Tax, by removing all non-mandatory property tax exemptions**

**Seconded by Mr. Thompson**

**Discussion**

Discussion ensued. Mr. McGhee and Mr. Claus stated they were not in support of this ordinance while Mr. Thompson and Mayor Ward spoke in favor.

**FAILED**

Yes: 3 – Skipps, Thompson, Ward

No: 3 – McGhee, Claus, McCarthy

Absent: 1 - Isaacson

**COUNCIL COMMENTS**

**Mr. McCarthy** – Thanked everyone for a quality meeting

**Mr. McGhee** – Had a wonderful 4 day weekend – went fishing in Homer and limited out.

**Mr. Isaacson** – Absent

**Mr. Skipps** – None

**Mr. Claus** – It's now getting darker earlier so asked everyone to be more careful

**Mr. Thompson** – None

**Mr. McGhee *moved to* adjourn the meeting at 8:25 p.m.**

**Seconded by Mr. Thompson**

The regular meeting of Tuesday, September 5, 2017 adjourned at 8:26 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, September 18, 2017.

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Bryce J. Ward, Mayor

**ATTEST:**

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Judy Binkley, North Pole City Clerk