



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, June 19, 2017 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, June 19, 2017 to order at 7:00 p.m.

There were present:

Mr. McCarthy – Alt Dep Mayor Pro Tem
Mr. Isaacson - Deputy Mayor Pro Tem
Mr. Thompson
Mr. McGhee - Mayor Pro Tem
Mr. Claus
Mr. Skipps
Mayor Ward

Absent/Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Mr. McGhee

APPROVAL OF AGENDA

Mr. McGhee *moved to* **approve the agenda of June 19, 2017**

Seconded *by* **Mr. Isaacson**

DISCUSSION

None

Mr. McGhee *moved to* **consent the following items:**

Old Business:

- a. Ordinance 17-17, An ordinance of the North Pole City Council amending Title 2, Chapter 2.36.470, Personnel Code, Pay – F. Professional Development, within the North Pole Fire Department.

New Business:

- b. Authorization to use a Request for Proposals to solicit construction contractors for the water system extension project.
- c. Resolution 17-13, A Resolution of the North Pole City Council designating City official's authorization to sign on City of North Pole accounts.

Seconded by Mr. Isaacson

Discussion

None

On the amendment

PASSED

Yes: 7 – McGhee, Isaacson, Skippis, Claus, Thompson, McCarthy, Ward
No: 0
Absent: 0

On the Agenda as amended

Discussion

None

PASSED

Yes: 7 – McGhee, Isaacson, Skippis, Claus, Thompson, McCarthy, Ward
No: 0
Absent: 0

APPROVAL OF MINUTES

Mr. McGhee moved to approve the Minutes of June 5, 2017

Seconded by Mr. Isaacson

Discussion

None

PASSED

Yes: 7 – McGhee, Isaacson, Skippis, Claus, Thompson, McCarthy, Ward
No: 0
Absent: 0

COMMUNICATIONS FROM THE MAYOR

- Presentation of 2016 draft audit by Kohler, Schmitt, and Hutchison
 - Mr. Gary Hutchison presented the draft audit. We are waiting for the PERS opinion from the state auditor. They have stated that should be available later this week. Once the state auditor provides that, the CNP audit can be completed.
- The Violations Committee will be meeting before the first meeting of every month in the Council Chambers starting at 5:30pm. The public is welcome to attend; we are hoping to have things wrapped up by August
- 4th of July Meetings are scheduled for the following dates until the event: June 26th. All meetings will be at City Hall at 6pm and go till 7pm. The public is welcome to attend. We are going to be at the High School for the festival location. We have chosen “My Town” as the theme this year, based on Montgomery Gentry’s song. Parade and Festival applications are available at City Hall.
- The access Alaska Youth were at City Hall last week for a mock meeting and an introduction to local government. We debated the budget cuts to the schools and the students voted to pass a resolution not supporting additional cuts. It was a great experience and we hope to do it again with the summer work programs next class.
- I was able to attend the Juneteenth event in Fairbanks, there was a lot of people and it was great to represent the City with the other mayors.
- The Governor will be in town on Wednesday for the signing of HB 23 at the Trooper Park at 1pm. It would be great to have members of the council present, I will be unable to attend as I have a FMATS meeting from 12-4.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

- Mr. McGhee thanked Mayor Ward for the opportunity to attend PACAF

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Fire Dept., Chief Coon

- Hydrant testing will take place this year from July 10th through July 21st. Customers might see some slight discoloration in their water as the system gets flushed out.

- Hose testing continues this month as the department pressurizes, and inspects 100% of its fire hose.
- Firefighter Crane notified us that he has passed his written and practical's for his paramedic. Firefighter Crane is serving in the Guard and getting his training at no cost to the City of North Pole.
- Pump testing has been completed. All of our fire engines have been tested and passed. Chief Coon would like to thank Keith Harvey for allowing us once again the use of his gravel pit.
- The Fire Department Trailer is now ready to be moved. The contractor and C-shift have been working together to get it ready to go down the road. We should see some movement on this next month.
- Chief Coon and the department are looking forward to the Governor signing HB-23 at the park this Wednesday and hopes to see everyone there at the signing.

Police Dept., Chief Dutra

- Attended the Sitka graduation ceremony for Officer Tibbets graduation and he will be starting FTO this week. Received kudos and praises from Lt. Goeden.
- The station is being prepped to clean and paint and should be completed later this week. Gunderson Painting is doing the work and they are doing a good job and have been good to work with
- Archive room has been cleaned and hoping to electronically archive files in the near future.
- Door Lock system is progressing to the final stages
- Officer Brian Meyer on FTO phase 2
- Parade committee / planning – making sure we have a significant presence and will have a lot of people on duty
- Memorial Park – Governor Walker will be in town to sign HB23. Should be well attended and is a big deal and hopefully everyone can make it.
- Ticket sales – still have a lot of tickets left so we need to try and push sales for that
- Weber Inc is going to be doing the grass with Fairbanks Soil for the Memorial Park and that should begin soon after the signing.

Finance, Tricia Fogarty

- Happy to have audit completed
- We have quite a few businesses that haven't paid for their 2017 license. I quickly glanced at the list before this meeting. I will work with Sally to get the report cleaned up.
- I don't have financials for you tonight; I am still working on them. When they are completed I will have Judy email them to you.

- Three out of the four fireworks vendors have turned in their paperwork and paid for their permit and 2017 business license.

Director of City Services, Bill Butler

Building Department

- One new building permit issued – foundation only permit for Cross Way 4-plexes.
- Santa Claus House submitted permit application for an addition; State Fire Marshal permit could delay the project

Public Works

- Public Works focusing on landscaping.
- Community Development Block Grant for Santa’s Senior Center Remodel Project.
 - Working with Design Alaska to generate an invitation to bid for a construction contractor.
 - Will submit for July 3 Council meeting to request to approve a professional services agreement with Design Alaska.
- Received a complaint from resident concerning landscaping issue addressed two years ago.
 - Informing Council in case you receive a direct complaint and you have background information

Utility Department

- Sulfolane lawsuit settlement agreement.
 - Recommendation before the Council this evening to approve use of a Request for Proposals vs. an Invitation to Bid to identify a construction contractor for the water system extension project.
 - Submitted three additional submittals for the RCA application; potential for an earlier than October 4 decision on the City’s application.
- Last week Safeway Supermarket experienced a major service line break

Natural Gas Utility Board

- Confidential negotiations continue related to transferring Fairbanks Natural Gas to IGU.
- Search for a natural gas supplier continues.

Borough Representative

None

City Clerk’s Office, Judy Binkley

- Hired a new records manager/archivist, Jennifer Sabinash and she will be starting 7/3.

ONGOING PROJECTS

None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

None

OLD BUSINESS

Consented Agenda

NEW BUSINESS

Approval of tuition reimbursement for Officer Emily Gibson of the North Pole Police Department in the amount of \$576.

Discussion: McGhee, Claus

Public Comment

None

Mr. Isaacson *moved to* **approve the tuition reimbursement for Officer Emily Gibson**

Seconded by Mr. McGhee

PASSED

Yes: 6 – Isaacson, Skippis, Claus, Thompson, McCarthy, Ward

No: 1 - McGhee

Absent: 0

COUNCIL COMMENTS

Mr. McGhee – Everyone be safe this weekend. Will have lots of motorcycles in town

Mr. Isaacson – requested to be excused from 7/3 meeting. Congrats to administration on completion of the audit. To the Mayor, apologies for not being here for the 4th of July parade this year

Mr. Skippis – thanked the FF department for taking care of the car fire by his house

Mr. Claus – welcome to new city clerk and congrats to the retiring city clerk

Mr. Thompson – none

Mr. McCarthy – will try to attend the Governor signing HB-23 on Wednesday

Mr. McGhee *moved to adjourn the meeting at 8:04 p.m.*

Seconded by Mr. Isaacson

The regular meeting of Monday, June 19, 2017 adjourned at 8:05 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, June 19, 2017.

Bryce J. Ward, Mayor

ATTEST:

Judy Binkley
North Pole City Clerk