



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, June 5, 2017 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, June 5, 2017 to order at 7:00 p.m.

There were present:

Mr. McCarthy – Alt Dep Mayor Pro Tem
Mr. Isaacson - Deputy Mayor Pro Tem
Mr. Thompson
Mr. McGhee - Mayor Pro Tem
Mr. Claus
Mr. Skipps
Mayor Ward –

Absent/Excused

Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Mr. Isaacson

APPROVAL OF AGENDA

Mr. McGhee *moved to approve the agenda of June 5, 2017*

Seconded *by Mr. Isaacson*

DISCUSSION

None

Mr. McGhee *moved to consent the following items:*

Old Business:

- a. Ordinance 17-13, an Ordinance to amend codes associated with the City of North Pole's Storm Water Management Ordinances, Chapter 12.24 – Illicit Discharge Detection and Elimination; Chapter 15.66 – Construction Site Storm Water Runoff; and Chapter 15.74 – Post-Construction Storm Water Management.

- b. Ordinance 17-14, An Ordinance to incur \$303,000 debt from a low-interest Alaska Department of Environmental Conservation (ADEC) loan for the purpose of constructing an extension to the wastewater treatment plant discharge sewer main in response to an ADEC Notice of Violation.
- c. Ordinance 17-15, an Ordinance to allow multiple water meters at properties with multiple occupancies and to allow a single customer sewer service line at properties with multiple occupancies.
- d. Ordinance 17-16, an Ordinance of the City of North Pole, Alaska to amend the 2017 Jag/Byrne grant to purchase an undercover vehicle for use by North Pole Police Department.

New Business:

- a. Approval of liquor license transfer from First Security Investments, dba Pagoda Chinese Restaurant to Steven & Julie Moody, dba Moody Brews BBQ & Catering.
- b. Fairbanks North Star Borough and City of North Pole Emergency Medical Services/Ambulance contract renewal and amendment #2.
- c. Approval of the North Pole City Council to write-off uncollectable utility debts totaling \$7,860.19.
- e. Resolution 17-12, a Resolution of the City of North Pole in support of submitting a kickstarter competitive award to the Alaska Housing Finance Corporation to install energy efficiency technologies in City Hall.

Seconded by Mr. Isaacson

Discussion

None

On the amendment

PASSED

Yes: 6– McGhee, Isaacson, Skippis, Claus, Thompson, Ward

No: 0

Absent: 1 - McCarthy

On the Agenda as amended

Discussion

None

PASSED

Yes: 6– McGhee, Isaacson, Skipps, Claus, Thompson, Ward

No: 0

Absent: 1 - McCarthy

APPROVAL OF MINUTES

Mr. McGhee *moved to approve the Minutes of May 15, 2017*

Seconded by Mr. Isaacson

Discussion

None

PASSED

Yes: 6– McGhee, Isaacson, Skipps, Claus, Thompson, Ward

No: 0

Absent: 1 - McCarthy

COMMUNICATIONS FROM THE MAYOR

• **Arcadis/Agnew:: Beck Growth Management Plan**

John Dunham and Shelly Wade introduced themselves to the council

Purpose of growth management process – understand given new resident population (~3500, 1300 new personal). What weaknesses does this cause in infrastructure and what opportunities are there. What is the impact and how are needs met or not met.

• Proclamations

Kimberly Williams the May student of the month was recognized by Mayor Ward

The Violations Committee will be meeting before the first meeting of every month in the Council Chambers starting at 530pm. The public is welcome to attend; we are hoping to have things wrapped up by August.

4th of July Meetings are scheduled for the following dates until the event:, , June 12th, June 26th. All meetings will be at City Hall at 6pm and go till 7pm. The public is welcome to attend. We are considering the High School as a possible festival location. We have chosen “My Town” as the theme this year, based on Montgomery Gentry’s song .

Tomorrow is the follow up housing summit from 2-5 pm at the Pipeline Training Center, if you are interested in taking advantage of the opportunities for residential construction in the North Pole areas I would encourage you to attend.

It is with heavy hearts that we remember Buzz Otis this weekend at North Pole Worship Center from 4-6pm. My Heart and prayers go out to his family as they deal with this tragic loss.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Fire Dept., Chief Coon

Chief Coon out of town

May 20th was the open house, same day as Cruising with Santa and had a great turnout so next year the event will coincide again.

6 staff members have been going through apparatus training school and they all did well and passed the hands on practical

Currently doing the annual pump testing

Police Dept., Chief Dutra

- Articles on large drug bust from Tok. This involved SDEU. \$30k seized along with guns and drugs.
- Pursuits through City. Had one on St. Nicholas at 80 mph. Had second just outside city.
- Ofc. Phil McBroom was awarded Officer of the Year by APOA – Prestigious Award – Grats. Also NPPD Officer of the year.
- Jeromey Lindhag was Employee of the Year for NPPD
- Parade Security will be heightened for July 4th parade.
- Door wiring is progressing.
- We have moved ahead with Gundersen Painting to paint our building.
- Electric Hot water heater repaired cost \$2300
- Cars should be in Anchorage next week or so.
- I leave for Sitka for Officer Tibbetts graduation.
- Hosting IPCC on June 30. Collaboration event.
- Medals and Decoration meeting occurring tomorrow. First of many.

- Memorial Park flag is being drawn up. Working on flag for park.
- Worked Crusin with Santa gave away a lot of items to kids and sold a lot of tickets.
- Also Mike Welch attended the Vernon Nash car show sold tickets.
- Need help selling tickets. Will distribute when meeting is done.

Finance, Tricia Fogarty

- Thanked council for reaching out to KSH on their request fill out the form regarding if they suspected any fraud.
- They are wrapping up the audit this week.
- Received new a new credit card processor and saved it has saved the City \$1000 so far fees.

Director of City Services, Bill Butler

Building Department

- One new building permit issued-shop building.
- Four new residential permit applications submitted: Tri-plex, two 4-plexs and single family home. One institutional permit application for plumbing work at Middle School.

Public Works

- Resolution before Council for a \$10,000 grant to install LED lighting in City Hall and to put timers on the head-bolt heater plug-ins.
- Flowers planted in roundabouts and planters.
- Second reading of an ordinance updating Storm Water Management ordinances
- Community Development Block Grant for Santa's Senior Center Remodel Project formally authorized June 1, 2017.
 - Start of the project delayed waiting for US Army Corps of Engineer determination that the Senior Center was not a wetland.

Utility Department

- Sulfolane lawsuit settlement agreement.
 - ADEC approved the use of HDPE pipes in water system extension.
 - Design phase for water system extension has achieved 65% level
- Second reading for ADEC loan offer for \$303,000 (part of the approved \$2 million ACWF loan) for the sewer outfall project is before the Council this evening.
- Second reading of ordinance to clarify Utility code related multi-metering at properties with multiple living units is before the Council this evening.

- Recommendation to write-off uncollectable Utility debt before Council.

Natural Gas Utility Board

- There have been no IGU meetings since the last City Council meeting
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Borough Representative

- Ordinance 2017-20, FNSB budget was passed on May 18th. The Borough is up against the Tax Cap.
- The Next regular Assembly meeting will be June 8th.

City Clerk's Office, Kathy Weber

- The City Council appointed a new City Clerk, Judy Binkley. Ms. Binkley will take office on Wednesday, June 14th. Mrs. Weber will be in and out of the office until her official retirement on Friday, June 30th.

ONGOING PROJECTS

- None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

None

OLD BUSINESS

Consented Agenda

NEW BUSINESS

ORDINANCE 17-17, AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 2, CHAPTER 2.36.470, PERSONNEL CODE, PAY – F. PROFESSIONAL DEVELOPMENT, WITHIN THE NORTH POLE FIRE DEPARTMENT

Deputy Chief Heineken gave clarification on Ordinance 17-17. He stated that it was a housekeeping ordinance.

Public comment

None

Mr. Isaacson *moved to introduce an advance Ordinance 17-17, an Ordinance of the North Pole City Council amending Title 2, Chapter 2.36.470, Personnel Code, Pay – F. Professional Development, within the North Pole Fire Department.*

Seconded by Mr. McGhee

Discussion

Mr. Isaacson

PASSED

Yes: 6– McGhee, Isaacson, Skipps, Claus, Thompson, Ward

No: 0

Absent: 1 - McCarthy

EXECUTIVE SESSION

- a. Modification of the existing contingent fee agreement with CSG, Inc.

Mr. McGhee *moved to Adjourn into Executive Session to discuss the modification of the existing contingent fee agreement with CSG, Inc.*

Seconded by Mr. Isaacson

PASSED Unanimously – Council went into Executive Session at 8:03 p.m.

Mayor Ward brought the meeting back to order at 8:54.

Mr. McGhee *move to authorize Mayor Ward to sign the modified contingent fee agreement with CSG, Inc.*

Seconded by Mr. Isaacson

PASSED

Yes: 6– McGhee, Isaacson, Skipps, Claus, Thompson, Ward

No: 0

Absent: 1 - McCarthy

COUNCIL COMMENTS

None

Mr. McGhee *moved to adjourn the meeting at 8:56 p.m.*

Seconded by Mr. Isaacson

The regular meeting of Monday, June 5, 2017 adjourned at 8:57 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, June 19, 2017.

Bryce J. Ward, Mayor

ATTEST:

Judy Binkley
North Pole City Clerk