



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Tuesday, February 21, 2017 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Tuesday, February 21, 2017 to order at 7:00 p.m.

There were present:

Mr. McCarthy – Alt Dep Mayor Pro Tem

Mr. Isaacson - Deputy Mayor Pro Tem

Mr. Thompson

Mr. McGhee - Mayor Pro Tem

Mr. Claus

Mr. Skipps

Mayor Ward – Borough Rep

Absent/Excused

Excused

Excused

Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Pro Tem McGhee

INVOCATION

Invocation was given by Mayor Pro Tem McGhee

APPROVAL OF AGENDA

Mr. Thompson *moved to* **approve the agenda of February 21, 2017**

Seconded by Mr. Claus

DISCUSSION

None

Mr. Thompson *moved to* **consent the following items under Old Business**

- a. Ordinance 17-03, An Ordinance of the City of North Pole, Alaska to amend Chapter 8.04, Nuisances.
- b. Ordinance 17-04, An Ordinance of the City of North Pole, Alaska to amend 2017 Budget

by transferring \$148,160 to the Mixing Zone Compliance Project for amendment #4 to the professional services agreement with Stantec Consulting Services, Inc.

- c. Ordinance 17-05, An Ordinance of the City of North Pole, Alaska to amend 2017 Budget by transferring \$17,000 from the general fund to replace the boiler at the Public Works shop.
- d. Ordinance 17-06, An Ordinance of the City of North Pole, Alaska to amend the 2017 Budget by accepting the Bryne Jag Grant and adjusting the Police Department Budget.

And items a - e under New Business

- a. Request from Burkhart Dental Supply Co. to change sales tax filing status from monthly to quarterly.
- b. Request from Amerigas Propane Parts & Service to change filing status from monthly to quarterly.
- c. Request from Verizon Select Services to change sales tax filing status from monthly to annual.
- d. Recommendation to accept Long building Technologies Bid Proposal for City Facilities Access Control Project – IFB 17-01
- e. Resolution 17-02, a Resolution of the North Pole City Council in support of legislation to facilitate implementation of an Alaska Ground Emergency Medical Transport supplemental reimbursement program in Alaska

Seconded by Mr. Claus

On the amendment

Discussion

None

PASSED

Yes: 4– McGhee, Claus, Thompson, Skipp

No: 0

Absent: 3– Isaacson, McCarthy, Ward

On the Agenda as amended

Discussion

None

PASSED

Yes: 4– McGhee, Claus, Thompson, Skipps

No: 0

Absent: 3– Isaacson, McCarthy, Ward

APPROVAL OF MINUTES

Mr. Thompson *moved to approve the Minutes of February 6, 2017*

Seconded by Mr. Skipps

Discussion

None

PASSED

Yes: 4– McGhee, Claus, Thompson, Skipps

No: 0

Absent: 3– Isaacson, McCarthy, Ward

COMMUNICATIONS FROM THE MAYOR

- Students of the Month
Brady Brooks – NPHS, January
Linda Anderson – NPMS, February

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Dept., Chief Dutra

- Recognized Roger Morrow for assisting Officer McBroom in an arrest.

- The last of the cameras have been installed in the entry way processing area for dui's.
- Tomorrow I will be attending Colonel Crupcheck, he is in charge of emergency services at Fort Wainwright. He is retiring after 25 years in the military.
- Applied for the 2017 Homeland Security grant for new radios
- Applied for funding for planning sessions for 2019 Alaska Shield Exercise and also the 2018 Earthquake Exercise.

Fire Dept., Chief Coon

- Just attended the leadership meeting, Summit, in Anchorage. It's an honor to be on the board with other Alaska State Fire Chiefs.
- Met with the Interior Delegation and talked about the importance of the GEMT, we also talked about Survivor Benefits for Police and Fire.
- EMT starts next week and we have four members taking EMT at NS Volunteer Fire Dept. and will then transition over to the NP Fire Dept. to finish. We also have several new volunteers.
- The new Lieutenant Hamlin came on duty yesterday and we are fully staffed.

Director of City Services, Bill Butler

Building Department

- No new projects have submitted permit applications to the Building Dept.

Public Works

- Public Works had the contractor do some hardpack removal around the City last week.
- Cody Lougee is on leave through mid-March, so we have just a single employee in Public works till then.
- City has come to an agreement with GVEA for the charges for our unmetered streetlight. The formal contract is being written.
- A request is before the City Council this evening to amend the 2017 budget to replace the Public Works shop boiler.

Utility Department

- A request is before the city Council this evening to approve an amendment to the professional services agreement with Stantec, the engineering firm working on the sewer outfall project.
 - Amendment is intended to keep the project progressing forward – an expectation of ADEC Compliance Division.
 - ADEC is working with the Utility to “divide” the loan where they will approve funds sufficient to continue engineering and when the engineering is complete issue the balance of the funds.

- Lawsuit settlement agreement
 - Has potential to more than double the size of the water division of the Utility.
 - Community meeting is scheduled for this Saturday from 2:30 to 4:00 pm at the North Pole Plaza Mall
 - There is an engineering kickoff meeting this Thursday to get the water system project officially started.
 - FHR is working with the Utility to provide “bridge” funding for new utility customers. Looking for Council’s opinions on the proposed plan:
 1. *On January 1, 2018 FHRA will provide an initial deposit of \$400,000 for the City to draw against as new customers on the water line extension (hereinafter extension) open a water account with the City.*
 2. *Each new extension customer will receive a \$2,000.00 credit, to be drawn on by the City as water charges are incurred by the customer, and a \$74 security deposit drawn from the initial FHRA deposit. The credit is in favor of the served property and is nontransferable. The deposit will be renewed as needed to stay 30 days ahead of new extension customer accounts. The maximum deposit from FHRA over time would be \$1,361,200.00 (656 x 2000=\$1,312,000.00 + \$49,200 for security deposits).*
 3. *The City would waive FRR and base charges through 2022.*

Natural Gas Utility Board

- Nothing new to report on IGU – negotiations still pending with gas supplier.

COUNCIL COMMENTS

Mr. Thompson asked if the building on Kit Blvd had their business license yet.

Mr. Butler stated that they got their foundation permit and are working on getting additional documents to submit to get the framing permit.

Mr. Thompson stated that they already have framing done and are working on the second story.

Mr. Butler stated that he was not aware and thank you for bringing that to his attention.

Finance, Tricia Fogarty

- Bill Butler and Jaime Duncan have been working very hard to get the utilities and assessments collected.

- We contacted the people that handle our credit card fees. We did decide to go with them and have filled out the application and it will take a month or so to switch from the old company to the new company. The savings will be around \$1,200 a month.
- We are getting ready to close the year of 2016 as far as payables go, so we can start our audit. We are going to do that this week.

COUNCIL COMMENTS

Mr. McGhee asked when the scheduled audits for the companies that do business with the City, within the City.

Ms. Fogarty stated that we have the ability to do that but in the twelve years she has been with the City they have only audited one business.

Mr. McGhee stated he noticed on a bill he received from a certain company that services his house did not charge sales tax. He asked if these companies, companies outside the City limits, but do business within the City, are actually audited to see if they are collecting the taxes.

Ms. Fogarty stated they have not been.

Borough Representative

- None

City Clerk's Office, Kathy Weber

- Received a phone call today from a resident wanting to get the Alaska Railroad to participate in a Polar Express Christmas train.
- Met with FNSB Emergency Management today along with other department heads to start working together and training together.
- Attended Santa's Senior Luncheon with Chief Dutra. He asked them for help in researching those who had passed in the line of duty that we have not been able to locate.
- Job fair on March 8th with FNSB at Pioneer Park.

ONGOING PROJECTS

- None

CITIZENS COMMENTS – (Limited to Five (5) minutes per Citizen)

- None

COUNCIL COMMENTS

Mr. Thompson – no comment

Mr. Claus – Safe driving, stay warm.

Mr. Skipps – no comment

Mr. McGhee – thanked students of the month.

Mr. Claus *moved to adjourn the meeting at 7:33 p.m.*

Seconded by Mr. Skipps

The regular meeting of Tuesday, February 21, 2017 adjourned at 7:33 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, March 6, 2017.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk