



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, August 1, 2016 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, August 1, 2016 to order at 7:02 p.m.

There were present:

Absent/Excused

**Mr. McCarthy – Mayor Pro Tem
Mr. Smith – Deputy Mayor Pro Tem
Ms. Holm – Alt. Deputy Mayor Pro Tem
Ms. Dawson
Mr. McGhee
Mr. Claus
Mayor Ward**

**Excused
Excused**

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Councilman McGhee

APPROVAL OF AGENDA

Mr. McGhee moved to Approve the Agenda of August 1, 2016

Seconded by Ms. Dawson

Discussion

None

PASSED

Yes: 5 –Smith, McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 2 – Claus, Holm

APPROVAL OF MINUTES

Mr. Smith *moved to Approve the Minutes of July 18, 2016*

Seconded by Mr. McGhee

Discussion

None

PASSED

Yes: 5 –Smith, McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 2 – Claus, Holm

COMMUNICATIONS FROM THE MAYOR

We now have a new email for the mayor, my old email will still work but I will also receive emails sent to the generic email or mayor@northpolealaska.org

I am continuing to do muffins with the mayor. The next muffins will be August 19th here at City Hall.

The Economic Development commission met this last weeks and we went over the approved CEDs or Comprehensive Economic Development Strategy, they have taken into consideration some of the items that we have brought up during our own strategic planning sessions as well.

Chief Buddy Lane has officially retired. We wish Buddy the very best in his new ventures. We are currently accepting applications for the Fire Chief Position. It will remain open until filled.

The students from Access Alaska were here on the 21st of July. We had a mock council meeting with the students where they debated the pros and cons to raising the minimum wage. After lunch the students traveled over to the police department where they learned what a police officer does with Officer Smith and how to process a crime scene with detective Gibson.

Tomorrow the three mayors will be meeting for a joint press conference at The Door in Fairbanks to announce the Mayors March in September. The three local mayors will march from North Pole City Hall to The Door in Fairbanks (14miles) to bring awareness to the community about the homeless youth issues we have in the Interior. Each mayor has a fundraising page.

Mayor Wards Page is <http://www.fyaohn.myevent.com/participant/378307>

Please help bring awareness and donate!

COUNCIL MEMBER QUESTIONS OF THE MAYOR

- None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra

- SB91 has passed and has made some major changes to our criminal Justice System. I am convinced this bill will cause significantly higher victimization of our citizens. As I have stated before I do not support the bill but I will enforce the will of the legislature.
- New bags –Officer Jeromey Lindhag updated council on the contents and reason for the new bags.
- I have been gone on vacation and just returned today. Still catching up
- We have just finalized our annual EVOC training to be held Aug 28-Sept 2.
- We presented a plaque to Retired Fire Chief Buddy Lane thanking him for his service to our department.
- World’s biggest back pack giveaway is on Aug. 13th we are participating.
- Access Alaska - we participated and Det. Gibson and Sgt. Bellant did a great job.
- Completed a 120 internship for a college student Jacob Tibbetts.

The new police car was parked outside and council members wanted to take a look at it.

Mr. McGhee *moved to recess for 5 minutes*

Seconded by Mr. Smith

Unanimous consent

Fire Dept., Deputy Chief Coon

- 1st day in over 40 years without Chief Lane.
- Had 3 citizens come in a praise the crews for what they’ve done.
- Finished firefighter 2 testing.
- Have open position for firefighter. Have over 20 applicants and interviewed 9. Very qualified people and hope to offer the position tomorrow.
- Up to nearly 650 emergencies this year.
- Asked to speak with the summer academy. Pitched the program at North Pole and the live-in program.
- Summer projects are complete.

Finance, Tricia Fogarty

- Last week Renee Beckman resigned her position and her position is in the newspaper.
- Tricia is doing the utility billing this month.
- Working on budget amendments. Need to do an ordinance amendment.

Director of City Services, Bill Butler

Building Department

- No new building permits issued since last Council meeting.
 - In process of issuing a building permit to Flint Hills for a laboratory building.
 - Expecting a permit application from Santa Claus House for a warehouse.

Public Works

- Request for a wood chipper before Council this evening.
- DOT has completed inlayed striping in round-a-bouts
- Funding is available from FMATS for the Homestead Road pedestrian path; however the required match from the City is approximately \$65,000. If the City wants this project to proceed, these funds will need to be part of the Public Works 2017 budget.

Utility Department

- Lift Station Phase 3 is well underway
 - Rehabilitation work is active at the Mockler and Tanana lift stations.
 - Cary and Hurst lift stations are next on the schedule for rehabilitation.
- Water main repair on July 20th on Holiday Road went well with no unforeseen problems.
 - Customers were without water for approximately seven hours.
- Bids due on August 8th for mobile generators for the Sewer Division
 - Purchase of the generators will be with funds from an Alaska Clean Water Fund loan.
 - Hope to be able to purchase at least two generators—20 KW and a 30 KW.
 - If receive responsive bid(s) we hope to have a recommendation at the next Council meeting.

Natural Gas Utility Board

- IGU passed a resolution where the Utility's position is for the Interior Energy Project to be successful within the existing budget constraints that the project should be vertically integrated under IGU.
 - IGU will be making this case to AIDEA in the weeks ahead.

Borough Representative

FNSB ordinance 2016-36 was before the assembly on the 28th of July. The assembly chose to approve the ordinance, which took planning and zoning board of adjustment power from the cities. The city of Fairbanks expressed interest in taking on planning and zoning powers and requested a postponement of the ordinance for 6 months, this was voted down and the City was encouraged to continue to research if they wanted to actually take on planning and zoning.

There were also multiple marijuana establishment licenses that were up for Assembly review. All licenses were issued motions of no protest during the meeting despite motions from assemblyman Roberts to issue protest

City Clerk's Office, Kathy Weber

- The Municipal Election for the City of North Pole will be held Tuesday, October 4, 2016. Declaration of Candidacy may be filed with the North Pole Clerk's Office at 125 Snowman Lane, from July 15, 2016 at 8:00 a.m. through July 29, 2016 at 5:00 p.m. for the following:

CITY OF NORTH POLE COUNCIL SEATS

(All offices serve at-large)

2 City Council Seats.....3-year terms

QUALIFICATIONS

A qualified voter who has resided within the state and the City of North Pole for at least **one year** prior to filing his/her declaration of candidacy is eligible to be a candidate for the City Council.

All elected officials are elected at large.

A completed sworn Declaration of Candidacy and Public Official Financial Disclosure Statement must be filed with the City Clerk at the time of filing along with a \$25.00 non-refundable filing fee.

Withdrawal Deadline: A candidate desiring to withdraw may do so by filing a written request with the clerk no later than 5:00 p.m., August 5, 2016.

**Kathy Weber, MMC
North Pole City Clerk
488-8583**

Website: www.northpolealaska.com

- An initiative/referendum was filed on June 21st was approved to prohibit marijuana businesses in the City of North Pole. Two petitions were turned in on Friday, July 18th. There were 96 signatures submitted, 25 insufficiencies, and 71 qualified signatures. They did not have enough signature and petitions were given back so they could try and get the required number. Petitions were returned on July 26th and the signatures were satisfied and certified.
- Friday, July 15th was the last day to sign up to run for City Council. We have four candidates. They are:

DeJohn Cromer
815 Marquette Loop
North Pole, AK 99705
P: 907-347-2808
Email: jejohnc@gmail.com

Avery Thompson
135 E. 6th Ave
North Pole, AK 99705
P: 907-388-5351
Email: ThompsonAvery@msn.com

Doug Isaacson
1003 Shirley Turnaround
North Pole, A 99705
P: 907-322-3133
Email: douglas.isaacson@gmail.com

David Skipps
2729 Perimeter Dr.
North Pole, AK 99705
P: 907-750-5106
Email: DavidSkipps@yahoo.com

Candidate have until 5:00 p.m. on Friday, August 5th to withdraw their name from candidacy.

- We have three positions open at the City. They are Fire Chief, Utility Billing/Acct Rcv clerk, and Records Management/Archivist. The positions are open until filed. We hope to have enough applications by August 15th to put together a list for each position and start the hiring process.
- 146 days until Christmas.

ONGOING PROJECTS

- None

CITIZENS COMMENTS

- None

OLD BUSINESS

ORDINANCE 16-16, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND TITLE 13, PUBLIC SERVICES, TO ESTABLISH THE PROCESS FOR PROVIDING UTILITY SERVICES OUTSIDE THE CITY LIMITS OF NORTH POLE AND TO UPDATE THE ORDINANCE

Mr. Butler gave the introduction on the ordinance. This basically is to provide utility services to people outside the City limits without being annexed. He also cleaned up the ordinance and was approved by the City Attorney. He did have a concern on line 60 and asked to have that amended by council with recommended language before them.

Public Comment

None

Mr. McGhee *moved to Adopt Ordinance 16-16, An Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services, to establish the process for providing utility services outside the City limits of North Pole and to update the ordinance.*

Seconded *by Mr. McCarthy*

Discussion

None

Mr. McGhee *moved to Amend Ordinance 16-16, An Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services, to establish the process for providing utility services outside the City limits of North Pole and to update the ordinance as follows:*

Line 60: Change the current wording from, *or increase utility rates for City residents.*

Delete: “or”

Replace with “**nor projected to**”

Line 60 will read as follows: **nor projected to** increase utility rates for City residents

Seconded *by Mr. McCarthy*

Discussion

None

On the amendment

PASSED

Yes: 5 –Smith, McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 2 – Claus, Holm

On the main motion as amended

PASSED

Yes: 5 –Smith, McGhee, Dawson, Claus, McCarthy, Ward

No: 0

Absent: 2 – Claus, Holm

NEW BUSINESS

RECOMMENDATION TO PURCHASE A WOOD CHIPPER FOR THE PUBLIC WORKS DEPARTMENT

Mr. Butler informed council of the need for the wood chipper for Public Works.

Public Comment

None

Mr. McGhee *moved to Postpone until the meeting of 8-15-16 the recommendation to purchase a wood chipper for the Public Works Department*

Seconded by Ms. Dawson

Discussion

None

PASSED

Yes: 5 –Smith, McGhee, Dawson, Claus, Ward

No: 0

Absent: 2 – McCarthy, Holm

Mr. McGhee *moved to Amend Proposition 3, Section 604, by putting it back to the original language.*

COUNCIL COMMENTS

Ms. Dawson - goodnight.

Mr. Smith – wished everyone a great evening and was happy seeing all the people out utilizing our bike paths.

Mr. McCarthy - took the time to download the pokeyman go game and was surprised to see all the city walking paths and exercise stations that are stopping points. The totem pole in front of City Hall is on there and also the Itadori pole. Everything looks very nice.

Mr. McGhee – would like to see more information on how we deal with our revenue as he always thought the revenue was a projected revenue and not a fixed revenue. This makes it hard to comprehend what revenues they'll receive and the property taxes the city will receive when they go up and down. He felt that the Council needed to have a work session to know what the se shortfalls are that he didn't know we had. Good hear that the prior Chief has moved on and that the Deputy Chief is taking care of things. Sorry to hear that people are leaving but good to know they are moving forward.

Mayor Ward said it has been wet out there. Looking forward to sunny weather however short it is.

ADJOURNMENT

Mr. McGhee moved to Adjourn the meeting at 8:05 p.m.

Seconded by Mr. McCarthy

The regular meeting of August 1, 2016 adjourned at 9:39 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, August 15, 2016.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk