



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, July 5, 2016 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, July 5, 2016 to order at 7:02 p.m.

*There were present:*

**Mr. McCarthy – Mayor Pro Tem  
Mr. Smith – Deputy Mayor Pro Tem  
Ms. Holm – Alt. Deputy Mayor Pro Tem  
Ms. Dawson  
Mr. McGhee  
Mr. Claus  
Mayor Ward**

*Absent/Excused*

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Councilwoman Holm

**APPROVAL OF AGENDA**

**Mr. McGhee *moved to Approve the Agenda of July 5, 2016***

**Seconded by Mr. Claus**

**Mr. McGhee *moved to Amend the Agenda to Consent the following items:***

**Old Business**

- a. Ordinance 16-11, an Ordinance amending Title 4, Revenue and Finance, adding Chapter 4.26, Classification of Debtors to the City
- b. Ordinance 16-15, an Ordinance of the City of North Pole, Alaska to amend the 2016 budget by allocating \$5,080 from the general fund balance to pay Tekmate for unpaid charges

**New Business**

- a. Professional Services agreement between the City of Fairbanks, operating the Fairbanks Emergency Communications Center (FECC), and the City of North Pole for the purpose of providing Emergency Dispatching Services for EMS and the fire response.
- b. Approval of auction items from North Pole Police Department.
- c. Resolution 16-08, A Resolution supporting the Fairbanks North Star Borough, Ordinance 2016-36, Amending Borough Code Title 2, regarding appointments to the Planning Commission, Title 17, regarding street naming, and Title 18, regarding the Board of Adjustment including revoking delegation of duties to the City Council.

**Seconded by Mr. McCarthy**

**Discussion**

None

**On the Amendment**

**PASSED**

Yes: 7 –McCarthy, Smith, McGhee, Dawson, Claus, Holm, Ward

No: 0

Absent: 0

**On the Agenda as amended**

**Discussion**

None

**PASSED**

Yes: 7 –McCarthy, Smith, McGhee, Dawson, Claus, Holm, Ward

No: 0

Absent: 0

**APPROVAL OF MINUTES**

**Mr. Smith *moved to* Approve the Minutes of June 20, 2016**

**Seconded by Mr. Claus**

**Discussion**

None

**PASSED**

Yes: 7 –McCarthy, Smith, McGhee, Dawson, Claus, Holm, Ward

No: 0

Absent: 0

**COMMUNICATIONS FROM THE MAYOR**

- Presentation of Freight Mobility Plan by FMAT's – Donna Gardino – for more information [www.fmats.us](http://www.fmats.us)

The 4<sup>th</sup> of July parade and festival were a success even though we had a little, a lot of rain. The committee will be having a debrief meeting on July 15<sup>th</sup> here at City Hall. We are going to talk about successes and areas where we can improve the events. If you have any suggestions or would like to be involved next year please send me a message.

Jingle in July is next Saturday the 9<sup>th</sup> of July at the Santa Claus House back Parking lot. Costume judging will be at 9:30am, the kid's race will be at 9:45am and the 5K will begin promptly at 10:15. Ms. Campione is still looking for judges for the costume contest if a councilmember is interested in attending. Event Contact information:  
Anna Campione, 907-277-2784, [acampione@arthritis.org](mailto:acampione@arthritis.org)

I was able to attend the Change of Command Ceremony for Col. Mike Winkler at Eielson AFB last week. It was truly an honor to be present as he officially turned handed over command of the 354<sup>th</sup> to Col David Mineau. Col Winkler is off to a base in Japan and he will greatly missed here at Eielson and North Pole.

I will be out of the office next week from afternoon of the 12<sup>th</sup> to the early morning of the 15<sup>th</sup> in Seattle with our attorney in regards to the Sulfolane case. I will have a report for the council.

The Governors veto's last week have had an impact on many different aspects of State government, one of which is revenue sharing. Although I am not certain of the impact to the City at this time I will be learning more as time passes. The legislature was called back into a special session that begins July 11<sup>th</sup>. I remain hopeful that our local leaders can work through the issues they have before them.

Attended the Helmets to hardhat ceremony. People who are retiring from the military can go and try one of the trades and apprentice.

**COUNCIL MEMBER QUESTIONS OF THE MAYOR**

- None

**COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

**Police Department, Chief Dutra**

- None

**Fire Dept., Chief Lane**

- Finished hose testing.
- Notice going out this week for hydrant testing week after next. May see some yellowing in the water. This is done on a yearly basis.
- Employee left the department for City of Fairbanks and we are taking applications.
- Access Alaska came out this past week to promote a program for youth that have some difficulties in their lives or have been in trouble with the law. Chief Lane said it was a great experience for the kids and the fire department.

**Finance, Tricia Fogarty**

- None

**Director of City Services, Bill Butler**

**Building Department**

- Two new building permits issued since last Council meeting.
- Inquiries from developers to build up to four separate 3-plexs.

**Public Works**

- “Grand Opening” event for skateboard park is scheduled for Saturday, September 3 (Labor Day weekend).
- Heavy rains have caused landscaping—cutting grass—to be major activity for Public Works this past week
- Finished wayfinding signs.

**Utility Department**

- Construction activity for Lift Station Phase 3 beginning this week.
  - Invitation to bid for emergency generators released last week.
    - Bids due July 26
- Municipal Matching Grant submission for sewer outfall project for \$1 million request drafted and will be submitted before July 15 deadline.

- Alaska Clean Water Loan application for \$2 million drafted and will be submitted before MMG submission.

### **Natural Gas Utility Board**

- Governor has not made a decision to delay current negotiation for a gas supply.
- Completing final stages of negotiating for a gas supply and cost.
  - Still not expecting gas until spring 2018 at the earliest..

### **Borough Representative**

FNSB Ordinance 2016-36 will be before the Borough this month; it will rearrange the process and structure of zoning appeals. The current process gives the cities the authority to be the appeals board for zoning decisions. In conversations with Mayor Eberhart, he felt his council would not be supportive of this ordinance and was not interested in requesting support for the Borough.

The assembly meetings have been filled with request and approvals for marijuana growing establishments and petition efforts are ongoing in the City of Fairbanks, North Pole and the Borough to prohibit the commercial sales as allowed through state statute.

### **City Clerk's Office, Kathy Weber**

- Bringing forward the Charter Amendments for meeting of July 18<sup>th</sup>. Last week was very busy and we were unable to meet. The next meeting is set for July 13<sup>th</sup>.
- The Municipal Election for the City of North Pole will be held Tuesday, October 4, 2016. Declaration of Candidacy may be filed with the North Pole Clerk's Office at 125 Snowman Lane, from July 15, 2016 at 8:00 a.m. through July 29, 2016 at 5:00 p.m. for the following:

#### **CITY OF NORTH POLE COUNCIL SEATS**

(All offices serve at-large)

City Council Seat.....3-year term

City Council Seat.....3-year term

#### **QUALIFICATIONS**

A qualified voter who has resided within the state and the City of North Pole for at least **one year** prior to filing his/her declaration of candidacy is eligible to be a candidate for the City Council.

All elected officials are elected at large.

A completed sworn Declaration of Candidacy and Public Official Financial Disclosure Statement must be filed with the City Clerk at the time of filing along with a \$25.00 non-refundable filing fee.

**Withdrawal Deadline:** A candidate desiring to withdraw may do so by filing a written request with the clerk no later than 5:00 p.m., August 5, 2016.

**Kathy Weber, MMC**  
**North Pole City Clerk**  
**488-8583**  
**Website: [www.northpolealaska.com](http://www.northpolealaska.com)**

- An initiative/referendum was filed on June 21<sup>st</sup> was approved to prohibit marijuana businesses in the City of North Pole.
- Many thanks to the North Pole Fire Department for sitting out at the Fairbanks Motorcycle Racing Lions track on Saturday and Sunday. I'm happy to say that there were no serious injuries and everyone went home safely.

### **CITIZENS COMMENTS**

- Shelly Wade – Agnew:Beck

Ms. Wade commented on the Comprehensive Strategic Plan and the need to implement it sooner than later with the knowledge of the expansion of EAFB.

### **ONGOING PROJECTS**

- None

### **COUNCIL COMMENTS**

**Mr. McCarthy** – there is a top secret blueberry patch behind NPHS.

**Mr. McGhee** – no comment.

**Ms. Dawson** – good night. She thought the Comprehensive Strategic Planning went well.

**Ms. Holm** – She will be representing Alaska at the Republican National Convention in Ohio and then off to Disneyland. She thought the Strategic Plan looks achievable and gives the City a clear path for the next 5 years. Ms. Holm commented that she was the one to put out the petition and was approached to see where community stands. She felt this needs to be on the ballot to see

if our community is in supported of it. We need to get it on the ballot, pass or fail we know where the community stands for the will of the people. Enjoy the rest of July.

**Mr. Smith** – good to see progress with the Comprehensive Strategic Plan. Also good to see people using the bike paths in town.

**Mr. Claus** – will be gone for the next meeting in Lake Tahoe.

**Mayor Ward** – hoping that Access Alaska will be here. Thanked everyone for coming out and volunteering for the 4<sup>th</sup> of July celebration. Great to see the community come together and has never heard one negative thing. He felt this speaks to our ability to go out and have fun. He saw a lot of families together and looks forward to high school memory books. He encouraged everyone to check out the memorial park and the great contractors in the community that are working on it. The City has been the facilitator and provided the land.

## **ADJOURNMENT**

**Mr. McGhee** *moved to Adjourn the meeting at 8:12 p.m.*

**Seconded by Mr. Claus**

The regular meeting of July 5, 2016 adjourned at 8:12 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, July 18, 2016.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk