



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, June 20, 2016 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, June 20, 2016 to order at 7:02 p.m.

*There were present:*

**Mr. McCarthy – Mayor Pro Tem  
Mr. Smith – Deputy Mayor Pro Tem  
Ms. Holm – Alt. Deputy Mayor Pro Tem  
Ms. Dawson  
Mr. McGhee  
Mr. Claus  
Mayor Ward**

*Absent/Excused*

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Councilman McGhee

**APPROVAL OF AGENDA**

**Mr. McGhee *moved to Approve the Agenda of June 20, 2016***

**Seconded by Mr. Claus**

**Mr. McGhee *moved to Amend the Agenda to Consent the following items:***

**Old Business**

- b. Ordinance 16-12, an Ordinance amending Title 15, Building and Construction, Chapter 15-15-060, Local Amendments to the International Building Code
- c. Ordinance 16-13, an Ordinance of the North Pole City Council amending Chapter 12.04, Obstruction or Alteration of Streets, Road Rights-of-Way, Sidewalks or City Property establishing Permits for Parades and Special Events

- d. Ordinance 16-14, an ordinance of the City of North Pole, Alaska to amend the 2016 Budget to accept funding for economic development in North Pole to include work for the Business Retention and Expansion Project (BR&E)

**New Business**

- a. Request from Antler Academy to file sales tax from monthly to quarterly
- b. Request from Warkentine Inc. dba Computer Rx to file sales tax from monthly to annually
- c. Fairbanks North Star Borough and City of North Pole Emergency Medical services/Ambulance Contract and Renewal Amendment No.1
- d. Recommendation to award IFB 2016-01, Auctioneering Services, to Great North Auction, LLC
- e. Ordinance 16-15, an Ordinance of the City of North Pole, Alaska to amend the 2016 budget by allocating \$5,080 from the general fund balance to pay Tekmate for unpaid charges
- f. Resolution 16-06, A Resolution acknowledging that the City of North Pole is authorized to apply to the Alaska Department of Environmental Conservation (ADEC) for an Alaska Clean Water Fund loan for the purpose of constructing an extension to the wastewater treatment plant discharge sewer main in response to and ADEC Notice of Violation
- g. Resolution 16-07, A Resolution establishing the Wastewater Effluent Discharge Project, Phase 1, as the City of North Pole's number one priority capital project in state FY 2018

**Seconded by Mr. McCarthy**

**Discussion**

None

**On the Amendment**

**PASSED**

Yes: 7 –McCarthy, Smith, McGhee, Dawson, Claus, Holm, Ward

No: 0

Absent: 0

**On the Agenda as amended**

**Discussion**

None

**PASSED**

Yes: 7 –McCarthy, Smith, McGhee, Dawson, Claus, Holm, Ward

No: 0

Absent: 0

**APPROVAL OF MINUTES**

**Mr. McGhee moved to Approve the Minutes of June 6, 2016**

**Seconded by Ms. Dawson**

**Discussion**

None

**PASSED**

Yes: 7 –McCarthy, Smith, McGhee, Dawson, Claus, Holm, Ward

No: 0

Absent: 0

**COMMUNICATIONS FROM THE MAYOR**

- 4<sup>th</sup> of July Meetings are ongoing and we are in need of help from the community. The next meeting will be June 27<sup>th</sup> here at City Hall at 6pm. The Committee chose a theme for this year's parade and festival. Freedom in Motion! We are in need of help and sponsorship for this event!
- The Strategic Planning effort is ongoing and we need residents and community members to review the draft and take the survey. The survey is available on the website, Northpolealaska.com.
- In conversations with the Borough in regards to the 5<sup>th</sup> avenue park I was informed that the park was at one time a camp ground and was shut down in the 80's. I think especially with the RV park shut down that it may be a big benefit to request the FNSB turn the park back into a campground. I am looking for council response.
- FMATS has recently approved the creating of the TAP program or Transportation alternative program for non MPO agencies (city of North Pole). This program has a 10% local match and is competitive. I would like to explore the possibility of the City doing an extension of the Nature trail from 5<sup>th</sup> avenue to 8<sup>th</sup> avenue with a design similar to the

proposed Chena River Walk project (elevated walkways over the slough) there is currently a recreational easement along the south side of the river for this purpose.

- I was able to meet briefly with Senator Sullivan this past weekend while he was here and talked about the issues we are having as a community, including the Sewer Outfall NOV

Gary Hutchison presented the draft 2015 annual audit.

### **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

- Mr. Smith said he had a convertible that he would loan for the parade for the King and Queen.
- Mr. Claus said the North Pole Library will be getting a flag pole soon from the Fairbanks North Star Borough.

### **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

#### **Police Department, Chief Dutra**

- Scott McCumby swearing in.
- Sgt. Stevenson Letter of Commendation
- 4<sup>th</sup> Avenue home cleaned up
- Working on cleaning up website for reserve store.
- Working on RFP for towing
- 4 wheelers being contacted by officers
- New patrol cars to be driven to NP save money
- Completed our evidence audit all is well

#### **Fire Dept., Chief Lane**

- Attended Dr. Doolittle Memorial
- Finished up hose testing
- Hydrant testing will be happening next month.
- Engine testing will follow.
- Sent email to all elected officials and personnel for NIMS testing.

#### **Finance, Tricia Fogarty**

- Financial reports were given to council along with delinquent reports.

**Director of City Services, Bill Butler**

**Building Department**

- Six new building permit applications submitted since last Council meeting
  - Five new homes in Stillmeyer Subdivision.
  - One building renovation—Stop Work Order resulted in permit application.
- Almost \$13.5 million in construction so far this year—the majority, \$11 million at Petro Star for their Naphtha Unit.

**Public Works**

- First of the new signs installed—entry sign at Beaver Springs Nature Trail.
- Investigating options to extend the Beaver Springs Nature Trail.
  - Soil & Water Conservation District is interested in working with the City to extend the trail.
  - Concept is to extend the trail along the creek as far as Ainley Properties.
  - Looking for grant funds to produce a development plan and any future development.
- Working with a volunteer to design expansion of Skateboard Park using equipment obtained from Eielson AFB.
  - Planning a “Grand Opening” event for later this summer to highlight the upgrades at the park.
  - Public Works is also planning additions to the BMX bike obstacles to improve the experience for kids using this section of the park.

**Utility Department**

- Power outage this past Saturday (9:00 pm to after midnight) in the Beaver and Kit Boulevards area required Utility staff to use generators to power lift stations.
- Utility is planning to issue an Invitation to Bid for mobile generators to use during power failures to run sewer lift stations
  - Money from an existing Alaska Clean Water Fund Loan will be used to pay for the generators.
  - On June 15, Utility staff observed full flow in the sewer discharge channel.
    - There was a trickle of river flow in mid-May.

**Natural Gas Utility Board**

- Gas meeting scheduled for tomorrow—looking to learn more about governor’s proposal to delay current negotiation for a gas supply
  - Delay proposed to assess possibility of natural gas from the Nenana area.
  - Any delays may extend the expected deliver of natural gas to the Fairbanks area.

**Borough Representative**

- Ordinances in front of assembly to restructure the planning commission.
- Second ordinance was to let elected officials sit on the planning commission.

**City Clerk's Office, Kathy Weber**

- Bringing forward the Charter Amendments for meeting of July 5<sup>th</sup>.
- Next regular council meeting is Tuesday, July 5<sup>th</sup>. There is discussion with Shelly Wade of a work session starting at 5:00 wanted to wait and talk with council tonight to confirm that it would be a good time for them.

**ONGOING PROJECTS**

- None

**CITIZENS COMMENTS**

- Francie Cork, 401 Holiday Rd.

Ms. Cork is excited about the bike and walking trails and she will help work with that. Nice to hear about the delinquent accounts and that they are being cleaned up. She met with the Police Chief and Mayor about the property on W 4th and they made thing happen. The property was cleaned up that evening. Ms. Cork said the neighborhood looks better than it has in years.

**OLD BUSINESS**

**ORDINANCE 16-11, AN ORDINANCE AMENDING TITLE 4, REVENUE AND FINANCE, ADDING CHAPTER 4.26, CLASSIFICATION OF DEBTORS TO THE CITY, 2<sup>ND</sup> READING**

Mr. Butler stated that this was the second reading of the ordinance and he went over the language.

**Public Comment**

None

**Mr. McGhee *moved to Adopt Ordinance 16-11, an Ordinance amending Title 4, Revenue and Finance, adding Chapter 4.26, Classification of Debtors to the City, 2<sup>nd</sup> Reading***

**Seconded by Mr. McCarthy**

**Discussion**

Mayor Ward said he had a question about hiring and elected officials. He said in the past there was elected officials that had delinquent accounts and if they would be able to run for office and held to a higher standard

Mr. Claus said that if someone was on the council and had a debt that there is already something in the code that would deal with that.

Ms. Holm said she doesn't agree with that as elected officials could fall on hard times and she felt everyone should be treated the same.

Mr. Smith asked if they have paid or done community service to pay off their debt.

Mayor Ward said that he has seen council members on delinquent reports and that we should treat them the same as the residents. If there is a standard to meet the elected officials should also be held to that.

Mr. Smith asked how that would affect people who had water & sewer.

Mayor Ward stated that it would be if you had a debt to the city and it becomes delinquent that it would fall under this section. There are mechanisms in place to keep out of delinquency.

**Mr. McGhee moved to amend under line 65 to read: contractor, city council member or employee within the City that council member wages and employee wages can be garnished.**

**Seconded by Mr. Claus**

Ms. Weber said that she didn't think they could do that with wages and the ordinance could be postponed until they could send this to the attorney.

Mr. Smith asked how that would happen with people who weren't on City water and sewer.

Mayor Ward said that it would only happen to those people who had a debt with the City, ie. water/sewer, permits, assessments, tickets. Ms. Weber did say that this could be postponed until the attorney could look at the ordinance.

Mr. McGhee said that looking over the years we have had conflict of interests when a council member is in debt in one area and voting on another member and didn't ask the clerk whether or not they had a debt and to abstain from voting. He feels that council needs to be held to a higher standard. He felt that it would be a basis for not to be a council member.

**Mr. McGhee moved to postpone Ordinance 16-11 until the City Attorney can look at it and bring it back to the meeting of July 5, 2016 on whether they can include a council member.**

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**Seconded by Mr. Claus**

**Discussion**

Ms. Holm asked if council was giving guidance to put a target on someone's back or just a whole new ordinance.

Mayor Ward wanted the motion read back.

Mr. McGhee said the motion was to include the City's right to withhold or withdraw a position from city council election if they are not in good standing

Ms. Holm said she doesn't agree with this as it puts a target on council members and even if it comes back with the attorney saying that it is totally legal she can't agree with it. Last November the City didn't even have anyone to run for council. She will not vote for it and thinks that it is ridiculous.

Mr. McGhee said as an elected official that they represent the City. Line 6 on the ordinance gives everyone the chance to come into compliance.

Mr. McCarthy called the question

Ms. Holm said she didn't know why they are postponing this as she didn't know why wouldn't they already be included and then why would we get legal fees on this.

Mr. McGhee said the reason it's not stated on there is that we represent the City and have the same requirements and the same out if we need it.

Ms. Holm asked if this would fall under an ethical violation.

Ms. Holm called the question.

**PASSED**

Yes: 6- Dawson, Claus, McGhee, McCarthy, Smith, Ward

No: 1- Holm

Abstain: 0

**COUNCIL COMMENTS**

**Mr. Claus** – glad to see that there is more reason to support the reserves at the NPPD. He



encouraged everyone to support the reserves.

**Mr. McCarthy** – this Saturday and Sunday at the Tanana Valley State fairground there will be a THC seminar that will be giving an hourly discussions. It is geared by people gearing up to get involved in the marijuana field. Come and go to seminars and he'll go and see what they have to say.

**Mr. McGhee** – Good night.

**Ms. Dawson** – Good night

**Ms. Holm** - Good night.

Mr. Smith – good to see tourist taking pictures and enjoying themselves. Everyone take care, enjoy the weather and be safe.

**Mayor Ward** – next meeting for festival is next Monday and they are looking for volunteers. It should be a lot of fun.

### **ADJOURNMENT**

**Mr. McGhee** *moved to Adjourn the meeting at 8:59 p.m.*

**Seconded** *by Mr. Claus*

The regular meeting of June 20, 2016 adjourned at 8:59 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Tuesday, July 5, 2016.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk