



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, December 21, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, December 21, 2015 to order at 7:05 p.m.

There were present:

**Mr. McCarthy – Mayor Pro Tem
Mr. Smith – Deputy Mayor Pro Tem
Ms. Holm – Alt. Deputy Mayor Pro Tem
Ms. Dawson
Mr. McGhee
Mr. Claus
Mayor Ward**

Absent/Excused

Excused

CALL TO ORDER/ROLL CALL

Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, December 21, 2015 at 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Councilman McGhee

APPROVAL OF AGENDA

Mr. McGhee moved to approve the Agenda of December 21, 2015

Seconded by Mr. Smith

Discussion

None

Mr. McGhee moved to amend by consenting the following items under New Business:

- a. Approval of liquor license renewal for Sourdough Fuel, Pagoda Chinese Restaurant, and Taco Azteca Mexican restaurant

- b. Recommendation to accept water and wastewater sampling and professional services agreement from Pollen Environmental, LLC
- c. Ordinance 15-25, an ordinance of the City of North Pole, Alaska to amend the 2016 Budget to authorize a professional services agreement with Stantec Engineering to generate engineering and design documents to the sewer discharge main extension
- d. Ordinance 15-26, an ordinance amending Title 15, Building and Construction, Chapter 15.05 Administrative Code concerning valuation of building improvements for the determination of permit fees

Seconded by Mr. Smith

Discussion

None

On the Amendment

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0

Absent: 1 - Claus

On the agenda as amended

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0

Absent: 1 - Claus

APPROVAL OF MINUTES

Mr. Smith moved to approve the minutes of December 7, 2015

Seconded by Mr. McCarthy

Discussion

None

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0
Absent: 1 - Claus

COMMUNICATIONS FROM THE MAYOR

City Hall will be closing early on Christmas Eve and New Year's Eve. City offices will be closing at noon on each day.

I will be taking time off to spend with Family from December 28th to January 1st.

Every third Friday of the month is Muffins with the Mayor, Please mark your calendars for this special event January 15th , all are welcome from 8-10 am here at City Hall in the Council Chambers.

The Festival Committee has been hard at work and is finalizing recommendations for the council consideration. The committee is requesting time to present to the council during the second meeting in January.

Politicians With Power tools was a success, North Pole won the competition by raising over \$90 in dollar bills and change. Total Raised was just over \$125 which will go to This Generation Ministries (TGM) as they were the Non-Profit chosen by The North Pole Mayor.

The Today show was in North Pole two weeks ago, the section was on the TODAY show, we were able to give the crew a small reception at the Army Corps building at the Moose Creek Dam and they all had a great time. If you are interested in watching the clip or sharing it check out our facebook page.

The City of North Pole along with the Fairbanks North Star Borough and the City of Fairbanks had a joint meeting with the Interior Delegation in regards to capital projects and priorities. Reception was warm however with the constrained state budget capital projects are expected to be virtually non-existent.

Christmas in Ice will be open Christmas day from noon to 6pm, admission is free.

FYI: Christmas is 4 days away!

Proclamations

Bill of Rights

Mr. Wades 5th grade class reading of the Bill of Rights

Student of the Month – Leona Sawyer NPHS

Service Awards

Terri Nelson – 15 years

Geoff Coon – 20 years
Buddy Lane – 35 years

Mr. McGhee *suspended the rules at 7:25 p.m.*

Seconded by Mr. McCarthy

Mayor Ward called meeting back to order at 7:41

COUNCIL MEMBER QUESTIONS OF THE MAYOR

None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Finance, Tricia Fogarty

- The revised chart of accounts went to the auditors and suggestions/changes are being made.
- Received notice from DEA and are receiving \$9,762 for equitable sharing.

Police Department, Sgt. Binkley

- Merry Christmas from the Police Department.

Borough Representative

- Discussion at the borough with marijuana zoning.
- The State has moved to break up the non-attainment area. City of Fairbanks supports this as well at FMATS.

Director of City Services, Bill Butler

Building Department

- No new building permits issued since December 7 Council meeting.
- Petro Star is planning for an additional \$20 million expansion in the form of a distilling unit to produce naphtha for GVEA.
 - Project is in the initial concept/design stage.
 - Asphalt Plant and the planned Naphtha Distiller will help offset loss of property taxes from Flint Hills.
- The State Fire Marshal's Office has issued stop work orders for the Eagles Landing Community Center project for non-payment of fees.

- Eagles Landing is also delinquent to the City for our plan review process.
- If Eagles Landing does not pay its fees due to the City by March 1, 2016, their plans will be returned to them and they will be required to resubmit all plans if they wish to proceed.

Public Works

- Working with the Borough to generate base maps for our wayfinding project.
 - Goal is to identify city locations of importance to visitors; for example, City Hall, parks, bus stops, etc.
 - Plan is to place maps and identifying signage around City.
 - Plan to use \$10,000 grant from the Borough to fund the project.
- Indications are that the 2017 state budget for the Northern Division DOT will include additional cuts—20 positions and \$3 million.
 - We have been receiving good road and sidewalk clearing services from DOT so far this year despite this year's budget cuts.

Utility Department

- Sewer outfall and Notice of Violation.
 - Report submitted to ADEC on December 8
 - Engineering professional services agreement before Council this evening for the sewer outfall design and engineering of an extended sewer discharge main.
 - Engineering is the first step in resolving the NOV.

Natural Gas Utility Board

- GVEA's decision to rely on naphtha for power generation will affect Interior Gas Project.
 - 12-year long term contract to supply GVEA with naphtha.
 - There was a hope that GVEA would be an anchor tenant for IGU with an annual commitment to buy 2 billion cubic feet of natural gas.
 - GVEA has committed to 0.6 billion cubic feet for summer usage.

City Clerk, Kathy Weber

- We received a grant monitor site visit from Caitlin Frye of the State of Alaska Dept. of Commerce, Community, and Economic Development on Tuesday, December 15th. She was happy to see that the Archive grant was going well and all paperwork was in order. We still have approximately \$30,000 left on the grant.
- Still working on getting the last of the ordinances together to finish our legal review of the code.

- A charter review will begin in March 2016. A mandatory review of the charter shall be done at least ten years after the last date of revision (Section 14.2). The last charter review was October, 2006. A Committee will be set up to start this process.
- The next meeting will be held on January 4, 2016. The second meeting of the month will be held on Tuesday, January 19th as City offices will be closed Monday, January 18th in observance of Martin Luther King Day.
- Thank you to Renee Beckman for helping to decorate the council chambers with me on Saturday, the 12th.
- The newsletter has been a success and we have an email list going so if you would like to have it delivered by email please let us know. The City Facebook page has gone live and we are putting as much information and pictures as we can to keep everyone in the know. If you haven't had a chance to visit us, please go to our page; City of North Pole – with the City seal next to it. If you have something of interest, please call us and let us know.
- Merry Christmas to everyone.

ONGOING PROJECTS

- None

CITIZENS COMMENTS

- Michael Welch, 934 Les Rogers Turnaround

Mr. Welch was here representing the Knights of Columbus. They are supporting the Trooper Gabe Rich and Scott Johnson Memorial Park. Mr. Welch presented Sgt. Binkley with a \$1,000 check on their behalf.

OLD BUSINESS

None

NEW BUSINESS

ORDINANCE 15-27, AN ORDINANCE AMENDING TITLE 12, STREETS, SIDEWALKS AND PUBLIC PLACES, CHAPTER 12-04, OBSTRUCTION OR ALTERATION OF STREETS, SIDEWALKS OR CITY PROPERTY

Mr. Butler introduced the ordinance and updated council.

Public Comment

None

Mr. McGhee moved to Introduce and Advance Ordinance 15-27, an Ordinance amending Title 12, Streets, Sidewalks and Public Places, Chapter 12-04, Obstruction or Alteration of Streets, Sidewalks or City Property

Seconded by Mr. McCarthy

Discussion

None

Mr. McGhee moved to Amend Ordinance 15-27 by striking on line 91, *ninety days in jail per violation.*

Seconded by Mr. McCarthy

Discussion

Mr. McGhee stated that the City does not have a jail or facilities to jail someone.

On the amendment

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0

Absent: 1 - Claus

On the main motion as amended

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0

Absent: 1 - Claus

ORDINANCE 15-28, AN ORDINANCE AMENDING TITLE 12, STREETS, SIDEWALKS AND PUBLIC PLACES, CHAPTER 12.08, EXCAVATIONS

Mr. Butler introduced the ordinance and updated the council.

Public Comment

None

Mr. McGhee moved to Introduced and advance Ordinance 15-28, an Ordinance amending Title 12, Streets, Sidewalks and Public Places, Chapter 12.08, Excavations

Seconded by Ms. Dawson

Discussion

None

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0

Absent: 1 - Claus

ORDINANCE 15-29, AN ORDINANCE AMENDING TITLE 4, CHAPTER 4.10.010, USER FEES

Ms. Weber gave the introduction to this ordinance and updated council.

Public Comment

None

Mr. McGhee *moved to* Introduce and Advance Ordinance 15-29, an Ordinance amending Title 4, Chapter 4.10.010, User Fees

Seconded by Mr. Smith

Discussion

None

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0

Absent: 1 - Claus

RESOLUTION 15-23, A RESOLUTION IN SUPPORT OF FAIRBANKS METROPOLITAN AREA TRANSPORTATION SYSTEMS, COMPLETE STREETS POLICY

Mayor Ward gave the introduction to this Resolution and updated council.

Public Comment

None

Ms. Dawson *moved to* Introduce and Adopt Resolution 15-23, A Resolution in support of Fairbanks Metropolitan Area Transportation Systems, Complete Streets Policy

Seconded by Mr. McGhee

Discussion

None

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0

Absent: 1 - Claus

RESOLUTION 15-24, IN SUPPORT OF THE DEVELOPMENT OF A PEDESTRIAN PATH ON HOMESTEAD ROAD FROM THE OLD RICHARDSON HIGHWAY TO PERIMETER DRIVE

Mr. Butler gave the introduction to the Resolution.

Public Comment

None

Ms. Dawson *moved to* Introduce and adopt Resolution 15-24, in support of the development of a pedestrian path on Homestead Road from the Old Richardson Highway to Perimeter Drive

Seconded *by* Mr. Smith

Discussion

None

PASSED

Yes: 6 –Holm, Smith, McGhee, Dawson, McCarthy, Ward

No: 0

Absent: 1 - Claus

COUNCIL COMMENTS

Ms. Holm – enjoys seeing Mr. Wade’s 5th grade class for the last 3 years. She wished everyone a Merry Christmas and hopes they enjoy any time off they get. She has enjoyed seeing all the publicity that the City has gotten and the Mayor with his reality TV, Pagoda and the Elfs Den with Diners, Dives, and Drive-ins.

Ms. Dawson – wished everyone Merry Christmas and encouraged everyone to enjoy time with family.

Mr. McGhee – wished everyone a Merry Christmas and Happy New Year. It’s been a good year

and he welcomed the new members. He asked everyone to be safe and enjoy their families.

Mr. McCarthy – it is nice to see Mr. Welch and wished everyone a Merry Christmas.

Mr. Smith – thanked Mr. Wade’s 5th grade class for coming out. He wished everyone a Merry Christmas and asked everyone to watch out for the -30 below.

Mayor Ward – thanked Mr. Wade’s 5th grade class and their reading of the Bill of Rights. He was happy to put together a proclamation for the Bill of Rights. He said there are a lot of people who have come before him who have put together proclamations a lot of great women and men who have come before us and have lived and died supporting the Bill of Rights. He thanked the special elves who gave him the new Carhartts and everyone who was involved in that.

ADJOURNMENT

Mr. McGhee *moved to adjourn the meeting at 8:41 p.m.*

Seconded *by Mr. Smith*

The regular meeting of December 21, 2015 adjourned at 8:41 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, January 4, 2016.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk