



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, November 9, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, November 9, 2015 to order at 7:00 p.m.

*There were present:*

**Mr. McCarthy – Mayor Pro Tem  
Mr. Smith – Deputy Mayor Pro Tem  
Ms. Holm – Alt. Deputy Mayor Pro Tem  
Ms. Dawson  
Mr. McGhee  
Mr. Claus  
Mayor Ward**

*Absent/Excused*

**Excused**

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, November 9, 2015 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Councilwoman Holm

**APPROVAL OF AGENDA**

**Mr. McGhee moved to approve the Agenda of November 9, 2015**

**Seconded by Mr. Smith**

**Discussion**

None

**Mr. McGhee moved to amend by consenting the following items under Old Business:**

- b. Ordinance 15-18, An Ordinance of the North Pole City Council amending Title 2.36.470, Personnel Code to add Records Manager/Archivist position.

- c. Ordinance 15-19, An Ordinance of the North Pole City Council establishing the 2016 operating and capital budget and levying the mill rate, **2<sup>nd</sup> reading**.
- d. Ordinance 15-20, an Ordinance of the City of North Pole, Alaska to amend Chapter 4.25, Designated Funds

**New Business**

- a. Ordinance 15-22, an Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services
- b. Ordinance 15-23, an Ordinance of the City of North Pole, Alaska to amend 4.09.025 Bed Tax Distribution
- c. Ordinance 15-24, an Ordinance of the City of North Pole amending the 2015 budget requesting the purchase of computer equipment for the fire department.

**Seconded by Mr. Smith**

**Discussion**

None

**On the Amendment**

**PASSED**

Yes: 6 –Holm, Smith, Claus, McGhee, Dawson, Ward

No: 0

Absent: 1 - McCarthy

**On the agenda as amended**

**PASSED**

Yes: 6 –Holm, Smith, Claus, McGhee, Dawson, Ward

No: 0

Absent: 1 - McCarthy

**APPROVAL OF MINUTES**

**Mr. McGhee moved to approve the minutes of November 2, 2015**

**Seconded by Mr. Smith**

**Discussion**

None

**PASSED**

Yes: 6 –Holm, Smith, Claus, McGhee, Dawson, Ward

No: 0

Absent: 1 - McCarthy

**COMMUNICATIONS FROM THE MAYOR**

**Proclamations**

Quin McHenry – NPMS

Meghan Geese - NPHS

**Office of the Mayor**

Every third Friday of the month is Muffins with the Mayor, Please mark your calendars for this special event, all are welcome from 8-10 am here at City Hall in the Council Chambers.

The Festival Committee is having success meeting with local groups and coordinating activities and calendars. We are still in need of more participation and help. The committee will meet every first and third Tuesday of the month until the end of the year; all of the next meetings will be at City Hall and start at 6pm.

Budget Season is upon us and we have released the 2016 budget. We have copies available in the front office or they are available for download on the City Website. [Northpolealaska.com](http://Northpolealaska.com)

I met with the City of Fairbanks in regards to the dispatch contract and my concerns in regards to our fee and the correlation to the dispatch budget. I advocated for a fund to be established to better track the cost and revenue associated with the dispatch contract. I also expressed concern in regards to the governance and our ability to have a say in the budget and expenditures for dispatch. The council was responsive to my concerns, however chose to not consider creating a fund to track expenditures and revenues.

Sunday, I was able to wish Col. Mark Heldund of the 168<sup>th</sup> refueling wing a happy retirement. The ceremony was a great tribute to him and all of the men and women who serve our great country. Col. Hedlund is starting a general contracting company in Anchorage.

Wednesday Nov 11<sup>th</sup> at 11am I will be representing the city as the three mayors read a joint proclamation in remembrance of our veterans. Please support our veterans.

FYI: Christmas is 46 days away!

**COUNCIL MEMBER QUESTIONS OF THE MAYOR**

None

**COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

**Finance, Tricia Fogarty**

- None

**Police Department, Chief Dutra**

- 

**Fire Department, Chief Lane**

- None

**Borough Representative**

- 

**City Clerk, Kathy Weber**

- Many thanks to Tricia Fogarty for helping with inputting payroll this pay period and to Stephanie DeCristo for helping with the minutes. The back to back meeting are very difficult for me.
- Employees have the opportunity to sign up for the Flex System with TASC until November 24<sup>th</sup>. An email went out with information and I have already received a few applications. For more info please contact my office.
- We continue to work on the newsletter for December and encourage anyone who has information about things going on in the community to contact my office with dates and information about your event.
- I will be out of the office from November 27<sup>th</sup> – December 5<sup>th</sup>.

**ONGOING PROJECTS**

- None

## **CITIZENS COMMENTS**

- None

## **OLD BUSINESS**

### **ORDINANCE 15-17, AN ORDINANCE AMENDING TITLE 2, CHAPTER 2.36 PERSONNEL CODE, SECTION .470 PAY.**

#### **Public Comment**

None

**Mr. McGhee *moved to Adopt Ordinance 15-17, An Ordinance amending Title 2, Chapter 2.36 Personnel Code, Section .470 Pay***

**Seconded *by Mr. McCarthy***

#### **Discussion**

#### **PASSED**

Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward

No: 0

Absent: 0

### **ORDINANCE 15-18, AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 2.36.470, PERSONNEL CODE TO ADD RECORDS MANAGER/ARCHIVIST POSITION MAYOR WARD GAVE THE INTRODUCTION TO THE 2016 BUDGET.**

#### **Public Comment**

None

**Mr. McGhee *moved to Adopt Ordinance 15-18, An Ordinance of the North Pole City Council amending Title 2.36.470, Personnel Code to add Records Manager/Archivist position***

**Seconded *by Mr. McCarthy***

#### **Discussion**

**PASSED**

Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward

No: 0

Absent: 0

**ORDINANCE 15-19, AN ORDINANCE OF THE NORTH POLE CITY COUNCIL ESTABLISHING THE 2016 OPERATING AND CAPITAL BUDGET AND LEVYING THE MILL RATE, 2<sup>ND</sup> READING**

**Public Comment**

None

**Mr. McGhee moved to Adopt** Ordinance 15-19, An Ordinance of the North Pole City Council establishing the 2016 operating and capital budget and levying the mill rate, *2<sup>nd</sup> reading*

**Seconded by Mr. McCarthy**

**Discussion**

**PASSED**

Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward

No: 0

Absent: 0

**ORDINANCE 15-20, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND CHAPTER 4.25, DESIGNATED FUNDS**

**Public Comment**

None

**Mr. McGhee moved to Adopt** Ordinance 15-20, an Ordinance of the City of North Pole, Alaska to amend Chapter 4.25, Designated Funds

**Seconded by Mr. McCarthy**

**Discussion**

**PASSED**

Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward

No: 0

Absent: 0

**ORDINANCE 15-21, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING TITLE 2, ADMINISTRATION AND PERSONNEL, SECTION 2.12.350 COUNCIL COMPENSATION**

**Public Comment**

None

**Mr. McGhee *moved to Adopt* Public Comment**

None

**Mr. McGhee *moved to Adopt Ordinance of the City of North Pole, Alaska amending Title 2, Administration and Personnel, Section 2.12.350 Council Compensation***

**Seconded by Mr. McCarthy**

**Discussion**

**PASSED**

Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward

No: 0

Absent: 0

**NEW BUSINESS**

**ORDINANCE 15-22, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND TITLE 13, PUBLIC SERVICES**

**Public Comment**

None

**Mr. McGhee moved to Adopt Public Comment**

None

**Mr. McGhee moved to Introduce and Advance Ordinance 15-22, an Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services**

**Seconded by Mr. McCarthy**

**Discussion**

**PASSED**

Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward

No: 0

Absent: 0

**ORDINANCE 15-23, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND 4.09.025 BED TAX DISTRIBUTION**

**Public Comment**

None

**Mr. McGhee moved to Introduce and Advance Ordinance 15-23, an Ordinance of the City of North Pole, Alaska to amend 4.09.025 Bed Tax Distribution**

None

**Mr. McGhee moved to Adopt Ordinance 15-22, an Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services**

**Seconded by Mr. McCarthy**

**Discussion**

**PASSED**



Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward  
No: 0  
Absent: 0

**ORDINANCE 15-24, AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING  
THE 2015 BUDGET REQUESTING THE PURCHASE OF COMPUTER EQUIPMENT  
FOR THE FIRE DEPARTMENT**

**Public Comment**

None

**Mr. McGhee *moved to* Introduce and Advance Ordinance 15-24, an Ordinance of the City of North Pole amending the 2015 budget requesting the purchase of computer equipment for the fire department**

**Seconded by Mr. McCarthy**

**Discussion**

**PASSED**

Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward  
No: 0  
Absent: 0

**COUNCIL COMMENTS**

Mr. Smith –

Mr. Claus –

Ms. Holm –

Ms. Dawson –

Mr. McGhee –

Mr. McCarthy -

Mayor Ward –

**ADJOURNMENT**

**Mr. McGhee** *moved to adjourn the meeting at 8:27 p.m.*

**Seconded by Ms. Holm**

The regular meeting of November 9, 2015 adjourned at 8:27 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, December 6, 2015.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk