Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.

A regular meeting of the North Pole City Council was held on Monday, November 9, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL
Mayor Ward called the regular City Council meeting of Monday, November 9, 2015 to order at 7:00 p.m.

There were present: Absent/Excused
Mr. McCarthy – Mayor Pro Tem
Mr. Smith – Deputy Mayor Pro Tem
Ms. Holm – Alt. Deputy Mayor Pro Tem
Ms. Dawson
Mr. McGhee
Mr. Claus
Mayor Ward

CALL TO ORDER/ROLL CALL
Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, November 9, 2015 at 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG
Led by Mayor Ward

INVOCATION
Invocation was given by Councilwoman Holm

APPROVAL OF AGENDA
Mr. McGhee moved to approve the Agenda of November 9, 2015

Seconded by Mr. Smith

Discussion
None

Mr. McGhee moved to amend by consenting the following items under Old Business:
  b. Ordinance 15-18, An Ordinance of the North Pole City Council amending Title 2.36.470, Personnel Code to add Records Manager/Archivist position.
Regular City Council Meeting
November 9, 2015
7:00 p.m.

- Ordinance 15-19, An Ordinance of the North Pole City Council establishing the 2016 operating and capital budget and levying the mill rate, 2nd reading.

- Ordinance 15-20, an Ordinance of the City of North Pole, Alaska to amend Chapter 4.25, Designated Funds

**New Business**

- Ordinance 15-22, an Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services

- Ordinance 15-23, an Ordinance of the City of North Pole, Alaska to amend 4.09.025 Bed Tax Distribution

- Ordinance 15-24, an Ordinance of the City of North Pole amending the 2015 budget requesting the purchase of computer equipment for the fire department.

**Seconded by Mr. Smith**

**Discussion**
None

**On the Amendment**

**PASSED**
Yes: 6 – Holm, Smith, Claus, McGhee, Dawson, Ward
No: 0
Absent: 1 - McCarthy

**On the agenda as amended**

**PASSED**
Yes: 6 – Holm, Smith, Claus, McGhee, Dawson, Ward
No: 0
Absent: 1 - McCarthy

**APPROVAL OF MINUTES**

Mr. McGhee moved to approve the minutes of November 2, 2015

Seconded by Mr. Smith
Discussion
None

PASSED
Yes: 6 – Holm, Smith, Claus, McGhee, Dawson, Ward
No: 0
Absent: 1 - McCarthy

COMMUNICATIONS FROM THE MAYOR

Proclamations
Quin McHenry – NPMS
Meghan Geese - NPHS

Office of the Mayor
Every third Friday of the month is Muffins with the Mayor, Please mark your calendars for this special event, all are welcome from 8-10 am here at City Hall in the Council Chambers.

The Festival Committee is having success meeting with local groups and coordinating activities and calendars. We are still in need of more participation and help. The committee will meet every first and third Tuesday of the month until the end of the year; all of the next meetings will be at City Hall and start at 6pm.

Budget Season is upon us and we have released the 2016 budget. We have copies available in the front office or they are available for download on the City Website. Northpolealaska.com

I met with the City of Fairbanks in regards to the dispatch contract and my concerns in regards to our fee and the correlation to the dispatch budget. I advocated for a fund to be established to better track the cost and revenue associated with the dispatch contract. I also expressed concern in regards to the governance and our ability to have a say in the budget and expenditures for dispatch. The council was responsive to my concerns, however chose to not consider creating a fund to track expenditures and revenues.

Sunday, I was able to wish Col. Mark Heldund of the 168th refueling wing a happy retirement. The ceremony was a great tribute to him and all of the men and women who serve our great country. Col. Hedlund is starting a general contracting company in Anchorage.

Wednesday Nov 11th at 11am I will be representing the city as the three mayors read a joint proclamation in remembrance of our veterans. Please support our veterans.
FYI: Christmas is 46 days away!

COUNCIL MEMBER QUESTIONS OF THE MAYOR
None

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Finance, Tricia Fogarty
  • None

Police Department, Chief Dutra
  •

Fire Department, Chief Lane
  • None

Borough Representative
  •

City Clerk, Kathy Weber
  • Many thanks to Tricia Fogarty for helping with inputting payroll this pay period and to Stephanie DeCristo for helping with the minutes. The back to back meeting are very difficult for me.
  • Employees have the opportuning to sign up for the Flex System with TASC until November 24th. An email went out with information and I have already received a few applications. For more info please contact my office.
  • We continue to work on the newsletter for December and encourage anyone who has information about things going on in the community to contact my office with dates and information about your event.
  • I will be out of the office from November 27th – December 5th.

ONGOING PROJECTS
  • None
CITIZENS COMMENTS
- None

OLD BUSINESS

ORDINANCE 15-17, AN ORDINANCE AMENDING TITLE 2, CHAPTER 2.36 PERSONNEL CODE, SECTION .470 PAY.

Public Comment
None

Mr. McGhee moved to Adopt Ordinance 15-17, An Ordinance amending Title 2, Chapter 2.36 Personnel Code, Section .470 Pay

Seconded by Mr. McCarthy

Discussion

PASSED
Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward
No: 0
Absent: 0

ORDINANCE 15-18, AN ORDINANCE OF THE NORTH POLE CITY COUNCIL AMENDING TITLE 2.36.470, PERSONNEL CODE TO ADD RECORDS MANAGER/ARCHIVIST POSITION MAYOR WARD GAVE THE INTRODUCTION TO THE 2016 BUDGET.

Public Comment
None

Mr. McGhee moved to Adopt Ordinance 15-18, An Ordinance of the North Pole City Council amending Title 2.36.470, Personnel Code to add Records Manager/Archivist position

Seconded by Mr. McCarthy

Discussion
PASSED
Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward
No: 0
Absent: 0

ORDINANCE 15-19, AN ORDINANCE OF THE NORTH POLE CITY COUNCIL
ESTABLISHING THE 2016 OPERATING AND CAPITAL BUDGET AND LEVYING
THE MILL RATE, 2ND READING

Public Comment
None

Mr. McGhee moved to Adopt Ordinance 15-19, An Ordinance of the North Pole City Council
establishing the 2016 operating and capital budget and levying the mill rate, 2nd reading

Seconded by Mr. McCarthy

Discussion

PASSED
Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward
No: 0
Absent: 0

ORDINANCE 15-20, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO
AMEND CHAPTER 4.25, DESIGNATED FUNDS

Public Comment
None

Mr. McGhee moved to Adopt Ordinance 15-20, an Ordinance of the City of North Pole,
Alaska to amend Chapter 4.25, Designated Funds

Seconded by Mr. McCarthy

Discussion
PASSED
Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward
No: 0
Absent: 0

ORDINANCE 15-21, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING TITLE 2, ADMINISTRATION AND PERSONNEL, SECTION 2.12.350 COUNCIL COMPENSATION

Public Comment
None

Mr. McGhee moved to Adopt Public Comment
None

Mr. McGhee moved to Adopt Ordinance of the City of North Pole, Alaska amending Title 2, Administration and Personnel, Section 2.12.350 Council Compensation

Seconded by Mr. McCarthy

Discussion

PASSED
Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward
No: 0
Absent: 0

NEW BUSINESS

ORDINANCE 15-22, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND TITLE 13, PUBLIC SERVICES
Public Comment
None

Mr. McGhee moved to Adopt Public Comment
None

Mr. McGhee moved to Introduce and Advance Ordinance 15-22, an Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services
Seconded by Mr. McCarthy

Discussion

PASSED
Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward
No: 0
Absent: 0

ORDINANCE 15-23, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND 4.09.025 BED TAX DISTRIBUTION

Public Comment
None

Mr. McGhee moved to Introduce and Advance Ordinance 15-23, an Ordinance of the City of North Pole, Alaska to amend 4.09.025 Bed Tax Distribution
None

Mr. McGhee moved to Adopt Ordinance 15-22, an Ordinance of the City of North Pole, Alaska to amend Title 13, Public Services
Seconded by Mr. McCarthy

Discussion

PASSED
Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward
No: 0
Absent: 0

**ORDINANCE 15-24, AN ORDINANCE OF THE CITY OF NORTH POLE AMENDING THE 2015 BUDGET REQUESTING THE PURCHASE OF COMPUTER EQUIPMENT FOR THE FIRE DEPARTMENT**

**Public Comment**
None

Mr. McGhee moved to Introduce and Advance Ordinance 15-24, an Ordinance of the City of North Pole amending the 2015 budget requesting the purchase of computer equipment for the fire department

Seconded by Mr. McCarthy

**Discussion**

PASSED
Yes: 7 – Claus, Dawson, McGhee, McCarthy, Smith, Holm, Ward
No: 0
Absent: 0

**COUNCIL COMMENTS**

Mr. Smith –

Mr. Claus –

Ms. Holm –

Ms. Dawson –

Mr. McGhee –

Mr. McCarthy -
Mayor Ward –

**ADJOURNMENT**

Mr. McGhee moved to adjourn the meeting at 8:27 p.m.

Seconded by Ms. Holm

The regular meeting of November 9, 2015 adjourned at 8:27 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, December 6, 2015.

________________________________________
Bryce J. Ward, Mayor

**ATTEST:**

________________________________________
Kathryn M. Weber, MMC
North Pole City Clerk