



**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, August 3, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, August 3, 2015 to order at 7:00 p.m.

There were present:

**Ms. Holm
Ms. Hunter
Mr. McCarthy
Mr. McGhee
Mr. Smith
Mr. Welch
Mayor Ward**

Absent/Excused

Excused

Excused

CALL TO ORDER/ROLL CALL

Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, August 3, 2015 at 7:00 p.m.

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Councilman Smith

APPROVAL OF AGENDA

Mr. Smith *moved to approve the Agenda of August 3, 2015*

Seconded by Mr. McCarthy

Ms. Holm *moved to amend by consenting the following items:*

New Business

- a. Request from North Pole Police Department to purchase a 2016 Ford Explorer from Seekins Ford in the amount of \$29,098.46
- b. Ordinance 15-12, An Ordinance of the City of North Pole, Alaska to accept the Alaska Department of Environmental Conservation Municipal Matching Grant #63324 totaling

\$1,960,000 for lift station rehabilitation

- c. Ordinance 15-13, An Ordinance of the City of North Pole, Alaska to allocate resources to repair City Hall
- d. Resolution 15-13, A Resolution establishing the Water Treatment Plant Emergency System Improvements Project as the City of North Pole's number one priority capital project for State funding in State fiscal year 2017

Seconded by McCarthy

Discussion

None

On the Amendment

PASSED

Yes: 5 –Holm, Smith, McCarthy, Hunter, Ward

No:

Absent: 2 – Welch, McGhee

On the agenda as amended

PASSED

Yes: 5 –Holm, Smith, McCarthy, Hunter, Ward

No:

Absent: 2 – Welch, McGhee

APPROVAL OF MINUTES

Mr. Smith *moved to Approve the minutes of June 15, 2015 an July 6, 2015*

Seconded by Mr. McCarthy

Discussion

None

PASSED

Yes: 5 –Holm, Smith, McCarthy, Hunter, Ward

No:

Absent: 2 – Welch, McGhee

COMMUNICATIONS FROM THE MAYOR

The Fairbanks North Star Borough is considering an ordinance that would grant the City \$15,000 toward the construction of the Gabe Rich and Scott Johnson Memorial Park. The Ordinance will be before the Finance Committee this Thursday evening in the FNSB Assembly Chambers. I will be presenting on the status and process for the memorial park.

The North Pole Senior Center deserves a big thanks for all of their help in putting together a grand North Pole float and presentation for the Golden Days Parade in Fairbanks on July 25th. The Senior Center float won the Best Non-Commercial award and even had the Christmas Train set up for other North Pole Organizations! The Seniors even made room for the North Pole Mayor and everyone's favorite, Santa from the Santa Claus House!

This last week I had a meeting with DEC Air Quality staff in regards to North Pole and the Non-Attainment area. EPA has recently designated the Hurst Road Fire Station air monitoring station a permanent monitor for air quality in North Pole. We discussed the issues this poses for the North Pole area to reach attainment and the reality is not good. The levels at the North Pole Hurst Road Station are so high that they informed me they cannot show attainment without more draconian measures. I have additional meetings scheduled in regards to the impact this will create for the City of North Pole and our industrial businesses who will have to meet new standards if we are deemed a Serious Non-Attainment areas, which at this point is inevitable.

Last Saturday Chief Lane and myself were present at a work session called by the presiding officer Karl Kassel of the FNSB. The meeting was discussing the issues with Fire Service areas and the EMS services provided through contract with the Fire Service INCS. The Assembly did not take and action at the meeting but hinted that they are going to work on creating a better contractual relationship with the non-profit INCS who service the FNSB for Fire and EMS.

The FNSB has released the Zoning Ordinance for Marijuana several weeks ago and it goes before the Planning Commission tomorrow evening at 6pm. If you are interested in the ordinance please visit the FNSB website and or attend the planning commission meeting to share your concerns. It will be before the FNSB Assembly on the 18th of August if you are interested in attending. NOTE: the FNSB has all zoning powers over the Cities and we are still in need of a planning commissioner for the City of North Pole.

COUNCIL MEMBER QUESTIONS OF THE MAYOR

Ms. Hunter asked if the Mayor had seen the article in the Newsminer on the beautiful flowers in the round-about. She asked the Mayor to read it into the record.

Fairbanks Daily Newsminer

August 2, 2015

North Pole flowers impress

To the editor: It has been such a blessing to drive through North Pole this summer and soak in the beauty of the stunning flower arrangements in the roundabouts and planters along the main

section of town. Fairbanks and Pioneer Park have long held the “gorgeous flower” award for Interior Alaska, consistently impressing visitors from around the world. But I can honestly say, as a professional gardener for many years, that North Pole is a tough competitor that has easily matched if not surpassed them this summer. I want to extend a huge shout out to Mayor Bryce Ward and his excellent staff of gardeners and landscapers. Bravo, and thank you for your quality efforts on behalf of our fine city.

Andie Rice
North Pole

Mr. Smith thanked the Mayor for making the outside of City Hall look so good this year.

Mayor Ward said that the credit should go to Public Works.

Ms. Holm asked what INCS stood for.

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Chief Dutra

- Two compliments for Det. Gibson from the District Attorney’s Office for a job well done on her testimony and case preparation on a big case. Ofc. Stewart also received a citizen compliment on his professionalism.
- Two of our officers participated in the Run from the Cops fund raiser.
- As of Saturday our migration process started. Can’t say there haven’t been any hiccups but AlasConnect is on top of the issues and are being very responsive.
- Our new vehicle has arrived back from Alaska Safety. Equipment configuration is in the works.
- The abduction report inside the city looks to be credible at this point in the investigation. I would always encourage parents to be mindful of their children’s whereabouts.
- Detective Gibson is now officially our new detective. She will be attending classes to improve her skills.
- We renewed our MOU with Anchorage PD and ICAC. We were able to secure \$3,000 on this agreement to pay for our annual UFED license.
- Our JAG grant for 2015-16 has been submitted and our final funds have been distributed for last quarter.
- We did get acknowledgment of a \$19,000 asset forfeiture check but it apparently was paid to North slope Borough PD and are awaiting for that to be corrected.
- We had a few significant repairs on vehicles. One had air conditioning issues and another needed new bands in the transmission.

- I'm excited to announce an area wide anti theft campaign that we are spearheading. I will give a presentation at the next council meeting.
- Stats – I will have them for you at the next council meeting due to RMS down.
- Training – we are about to have use of force and DT training for PD. Also an active shooter with multiple agencies. Det. Gibson attending a very extensive child forensic interview class in Anchorage. According to her it was very intense.
- We also participated in Fort Wainwrights active shooter drill at Bassett. A lot was learned and great opportunity for interagency training.
- We are finishing up our final round of body camera testing next month and will decide on system shortly after.
- Memorial Park update. Electrical service is in, had a contractors meeting, pavilion pricing at 24k.
Entrance sign basic design is in the works. Fund raising efforts under way with GVEA Goodcents and FNSB ordinance. GVEA also waived the \$600 fee for service to site. \$2800 to date in funds.

Fire Department, Chief Lane

- None

Finance, Tricia Fogarty

- None

Borough Representative

- The marijuana zoning ordinance is coming up tomorrow night.
- The grant for the Troopers Gabe Rich and Sgt. Scott Johnson Memorial park is coming up at next meeting.

Director of City Services

Building Department

- On July 14, the FNSB Planning Department approved conditional use application zoning permit for the senior housing project in Stillmeyer Estates Subdivision.
 - Project architect has submitted preliminary plans and permit application for the project.
 - City needs additional information before it can proceed with processing permit. (See attached concept drawing of the project.)

Public Works

- Musical Park equipment installed at Terry Miller Park.

- Equipment purchased with \$25,000 donation from the Snedden Family Foundation.
- Fairbanks News Miner is interested in running a story about the park.
- Dog park is complete.
 - Parking completed two weeks ago.
 - Only amenities remain to be installed; for example, two fire hydrants and signage.
- Fish & Wildlife Service volunteer youth group has begun planning rain gardens at the Police Station.
- Terraced gardens installed on west side of City Hall.
 - Fairbanks Soil and Water Conservation Service funded gutters and downspouts on City Hall for a rain garden in the terrace.

Utility Department

- Request before the Council to accept \$1.9 million Municipal Matching Grant for third phase of sewer lift station rehabilitation.
 - Utility only one of four utilities to receive a MMG this year.
- Progress Report submitted to ADEC in response to Notice of Violation requirements.
 - Final copy of the report is due August 28.
 - Report will drive ADEC's requirements for Utility to resolve the sewer outfall issue.

Natural Gas Utility Board

- Natural Gas installation work continues within City (see back for latest construction schedule).
- Gas line installation within the City is approximately 66% completed (they are on schedule).
 - Discussions continue related to a "local control entity" that would manage a public gas utility in the FNSB (combined IGU and Fairbanks Natural Gas).
 - Local Control Entity could be IGU, GVEA or an entirely new entity.

City Clerk, Kathy Weber

- We have been working very hard with scanning of records and organization of the archive room. We hope to start destroying some of the records next Tuesday. Aaron Jacobson has been a wonderful asset to the archives and in the preparing of documents.
- Reminder – There is a Strategic Planning Workshop on Tuesday, August 18th from 5:00 pm – 8:00 pm. Dinner will be provided.
- If you are interested in running for City Council you can come by City Hall and pick up a packet. Filing opened today at 8:00 a.m. and will close on Friday, August 14, 2015 at 5:00 p.m.

• **NOTICE OF ELECTION
DECLARATION OF CANDIDACY & FILING DATES
CITY OF NORTH POLE**

The Municipal Election for the City of North Pole will be held Tuesday, October 6, 2015. Declaration of Candidacy may be filed with the North Pole Clerk's Office at 125 Snowman Lane, from August 3, 2015 at 8:00 a.m. through August 14, 2015 at 5:00 p.m. for the following:

CITY OF NORTH POLE COUNCIL SEATS

Mayor3-year term
(all offices serve at-large)

City Council Seat.....3-year term
City Council Seat.....3-year term

The two council seats that are up are Ms. Hunter who is term limited and Mr. Welch.

QUALIFICATIONS

A qualified voter who has resided within the state and the City of North Pole for at least **one year** prior to filing his/her declaration of candidacy is eligible to be a candidate for the City Council.

- | |
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| <ul style="list-style-type: none">• All elected officials are elected at large. |
| <ul style="list-style-type: none">• A completed sworn Declaration of Candidacy and Public Official Financial Disclosure Statement must be filed with the clerk at the time of filing along with a \$25.00 non-refundable filing fee. Filers can file their POFD forms electronically via MyAlaska (https://myalaska.state.ak.us/apoc/form/), then print & sign a copy to file with the clerk. For more information contact APOC at http://doa.alaska.gov/apoc/ or 800-478-4176 |

Withdrawal Deadline: A candidate desiring to withdraw may do so by filing a written request with the clerk no later than Friday at 5:00 p.m., August 21, 2015.

ONGOING PROJECTS

Sister City – Karen Lane

Friends from Itadori arrived in Alaska today at 2:30 pm. They will be spending time in Seward and then to Fairbanks on Wednesday. There will be a Welcome Party here at City Hall at & 7:00 p.m. on Wednesday evening. Saturday is the traditional adult dinner so please RSVP if you are planning on attending. Monday evening at 6:30 is the goodbye party at City Hall. There are 8 9th graders, 6 8th graders and, 4 adults. A group will be going to Itadori in May of 2016. Anyone wishing to volunteer or travel to Itadori can contact Ms. Lane.

CITIZENS COMMENTS

None

NEW BUSINESS

RESOLUTION 15-14, A RESOLUTION TO APPROVE AN AFFIRMATIVE ACTION PLAN FOR THE CITY OF NORTH POLE, ALASKA FOR THE CONTINUED IMPROVEMENT OF THE EQUAL EMPLOYMENT OPPORTUNITY PROGRAM

Mrs. Weber stated that this ordinance is something that the City is expanding on and will come into compliance with the State and Federal government for grant monies received.

Public Comment

None

Ms. Holm *moved to Adopt Resolution 15-14, a Resolution to approve an Affirmative Action Plan for the City of North Pole, Alaska for the continued improvement of the Equal Employment Opportunity Program*

Seconded *by Mr. Smith*

Discussion

None

Ms. Holm *moved to amend line 97 to strike the words “including minorities and women”.*

Seconded *by Mr. McCarthy*

Discussion

Ms. Holm said she wanted to strike that wording since it singled out minorities and women.

Ms. Holm asked if it included any special language that the state sent.

Ms. Weber stated that all of the language was sent from the state to use in the Resolution. She said that they could include more classes if they would like.

Ms. Hunter said that she would like to see the wording stay in the Resolution and it adds a reminder that it does include minorities and women.

Council asked for a paper copy of the Resolution.

Ms. Holm *moved to rescind her motion*

Seconded by Mr. McCarthy

Ms. Hunter said she didn't like the way the GOALS read and wanted to add to it.

Ms. Hunter *moved to amend to continue line 25 as follows: In addition, the City of North Pole will eliminate any and all restrictions based on sexual orientation with respect to the aforementioned activities.*

FAILED for lack of a second

On the main motion

PASSED

Yes: 5 –Holm, Smith, McCarthy, Hunter, Ward

No: 0

Absent: 2 – Welch, McGhee

COUNCIL COMMENTS

Mr. McCarthy – No comment

Mr. Smith – great to see the progress with the IGU and replacement of the bike paths. School starts in 2 weeks and we'll be able to see some football games. It's also nice to see the exercise trials utilized.

Ms. Hunter – happy to see we are receiving compliments on our flowers and hopes to see some feedback on the harmony park at Terry Miller Park. With that and the parade it seems that North Pole is receiving good publicity and citizens are feeling good about their community. Thanks to the Mayor and the people at the Senior Center for all their work on the festivities. She is also happy to see all the progress on the Trooper Gabe Rich and Sgt. Scott Johnson Park.

Ms. Holm - has been traveling and every time they leave there is nothing better than coming home. She is very thankful to be living in the Interior of Alaska

Mayor Ward - Amend to that.

ADJOURNMENT

Ms. Hunter *moved to adjourn the meeting at 8:31 p.m.*

Seconded by Mr. Smith

The regular meeting of August 3, 2015 adjourned at 8:31 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, August 17, 2015.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk