



**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, May 4, 2015 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, May 4, 2015 to order at 7:00 p.m.

***There were present:***

**Ms. Holm  
Ms. Hunter  
Mr. McCarthy  
Mr. McGhee  
Mr. Smith  
Mr. Welch  
Mayor Ward**

***Absent/Excused***

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regularly scheduled meeting of the North Pole City Council to order on Monday, May 4, 2015 at 7:00 p.m.

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Ward

**INVOCATION**

Invocation was given by Mr. McGhee

**APPROVAL OF AGENDA**

**Mr. McGhee moved to Approve the Agenda of May 4, 2015**

**Seconded by Mr. Welch**

**Discussion**

None

**Mr. McGhee moved to amend the agenda to consent under New Business as follows:**

- a. Memorandum of Agreement between the State of Alaska Department of Transportation and Public Facilities and the City of North Pole

**Seconded by Mr. Welch**

**On the amendment**

**PASSED**

Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward

No: 0

Absent: 0

**On the Agenda as Amended**

**PASSED**

Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward

No: 0

Absent: 0

**APPROVAL OF MINUTES**

**Mr. Welch moved to Approve the minutes of April 20, 2015.**

**Seconded by Mr. McGhee**

**Discussion**

None

**PASSED**

Yes: 7 – McGhee, Holm, Welch, Smith, Hunter, McCarthy, Ward

No: 0

Absent: 0

**COMMUNICATIONS FROM THE MAYOR**

The Mayors Report for the May 4<sup>th</sup>, 2015 City Council Meeting

We are seeking donations for the Trooper Park. If you are interested in donating your time or resources please talk to me or Chief Dutra with the Police Dept. Thanks to our volunteers we had the entire lot cleared by last Friday. Special thanks to Weber Inc. who will begin grubbing and site prep, foundation detail this next week. We still have a lot of work that needs to be done so come and help!

Monday, May 11th at 6pm will be the festival committee meeting. If you are interested please contact me or Katy Englund for details. The 4<sup>th</sup> is on a Saturday this year so get ready for a great

time! Flint Hills Resources has graciously agreed to come on as title sponsor again this year. Thank YOU!

May 7<sup>th</sup> is the National Day of Prayer and New Jerusalem Church of God in Christ is hosting a prayer breakfast at 6am. Council and the public are welcome to attend. Every year the mayor issues the National Day of Prayer Proclamation.

May 7<sup>th</sup> is also Senior Citizen Appreciation day at the Carlson Center. It begins at 10:30am and is hosted by the Parks and Rec Department of the Fairbanks North Star Borough. The three mayors attend and give out the awards.

Cleanup Day is May 9<sup>th</sup> this year. Bags are available at any Fire Department or the Boy Scout offices in Fairbanks.

May 29<sup>th</sup> through the 31<sup>st</sup> the North Pole Lions are hosting a, Circus in Town, next to Mt. McKinley Bank. The times will be 4:30 pm and 7:00pm each day. Proceeds will go to the North Pole Lions. The Lions are also hosting the Cruzin with Santa Car Show on the 30<sup>th</sup> of May. Hopefully we don't have snow this year...

May 11<sup>th</sup> is the official State of Alaska Bike to Work day. I have agreed to bike to work and fortunately I do not have any meetings in Fairbanks as of yet.

May 19<sup>th</sup> is the North Pole High School Graduation at Carlson Center, if you have a student or friend graduating please come join the celebration, also if you are interested in donating to the graduation party committee please contact the High School.

Friday May 1<sup>st</sup> was the Military Appreciation dinner and I was privileged to host, on behalf of the City, Eielson AFB, Master Sergeant Richard Aguliar and his wife Raquel. They have been here for almost three years and are leaving Alaska this year.

Auditors will be here the week of May 11<sup>th</sup>. They are willing to set up specific times to meet with you individually here at City Hall. Corresponding with auditor must be done as a body and not individually.

## **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

## **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

### **Police Department, Chief Dutra**

- Sgt. Bellant updated council on the class he took in San Jose on drug recognition.

**Fire Department, Chief Lane**

- None

**Finance, Tricia Fogarty**

- None

**Director of City Services, Bill Butler**

**Building Department**

- Building permit issued for Starbucks within Safeway
- Proposed senior housing project on Patriot Drive: FNSB Planning Department indefinitely delayed public hearing on Conditional Use of site pending submission of additional information by the developer
- Two residential building permit applications submitted by Liberty Homes; plans under review

**Public Works**

- City street sweeping continues and will hopefully be completed by Tuesday.
- Brush cutting as part of the Interior Gas Utility Project completed within City except for possible minor issues
- Released advertisement announcing summer hire positions available

**Utility Department**

- Awaiting permit application for discharge of de-water water as part of the gas line project
  - Contractor plans to begin with four borings (within City) under Alaska Railroad tracks
  - May need to excavate into the water table which will require de-watering and they are applying to discharge de-watering water to City sewer system because ground water in area is contaminated with sulfolane

**Natural Gas Utility Board**

- Memorandum of Agreement between ADOT&PF and City for DOT to provide inspection services of gas line excavations within city
  - IGU's excavation permit payment to City in the form of a Reimbursable Services Agreement (RSA)
  - DOT will bill City for inspectors' time performing work on City streets and City will pay these costs from IGU's permit fees paid via the RSA
  - Goal is to have City's cost covered and not to profit from IGU
- 65% design drawings for Phase 2 submitted to City for comment
  - Phase 2 will include areas the City north of Hurst Road plus other areas outside the City

### **Borough Representative**

- None

### **City Clerk, Kathy Weber**

- A short survey went out to all employees this past week and I will have the results to you at our meeting next week. Craig Kestram from Alaska USA will be here to update you on the renewal.
- The RFP for the Strategic Planning closed on Wednesday, April 22, 2015 at 2:00 p.m. The RFP committee met on Thursday, April 30<sup>th</sup> and chose a vendor for the project. That item will be on the next agenda.
- Set up meeting with Aha web design to work on getting the audio from council meetings online.
- On Wednesday, May 6<sup>th</sup> Alaska National Insurance Co. will be out here to audit our General Liability and Workmens' Comp for the previous year.
- I will not be here for the next meeting on May 18<sup>th</sup>. Stephanie DeCristo will be sitting in for me. I will be attending the IIMC conference in Hartford, Connecticut.

### **ONGOING PROJECTS**

None

### **CITIZENS COMMENTS**

Phil Zastrow, 2255 Peridot

Mr. Zastrow said he is not a big fan of HC Contractors. He said that they have damaged Peridot and have not fixed it after promising to do so. Mr. Zastrow stated that they have not done any dust control and trucks run every 5 minutes. He said that you can see the toxic fumes from the HC asphalt plant settling near the ground. Mr. Zastrow produced pictures to show council of the damage to Peridot.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

Approved by consent agenda

## **COUNCIL COMMENTS**

McCarthy – said he would like to see the rate of pay raised for council members to help get people to run for office.

McGhee – no comment.

Welch - said it would be nice to have the council show up for employee appreciation functions. He said that the employees are concerned about the questionnaire they got on the medical insurance and is hoping that the council gets enough information prior to the meeting so they can ask meaningful questions and also see our employees engage in those ideas. He agrees with Mr. McCarthy that we need to see about raising the stipend for the City Council to attract qualified people. He believes it needs to be passed prior to the election. He is glad to see that the streets are swept and are up to 17 hours of daylight.

Holm – thanked Mr. Zastrow for coming out and reporting on Peridot. She said she used to go around on Badger Rd to get to Peridot because the road was so bad. Ms. Holm said that she had to call 911 today and had 3 officers show up to help her. She is proud of the Police Department and all they do.

Hunter – it's good to be back and wished everyone a good 2 weeks before we get back.

Smith – is happy to see people out on the bicycle paths. The first swath of mosquitos are out. He sees a lot of positive things coming our way.

Ward – he appreciates the staff and wonderful environment with the walking and biking. He said it is encouraging seeing the public out enjoying the paths. Mayor Ward said that any council member is able to draft an ordinance or resolution.

## **ADJOURNMENT**

**Mr. McGhee adjourned the meeting at 7:53 p.m.**

**Seconded by Mr. Welch**

The regular meeting of May 4, 2015 adjourned at 7:53 p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Monday, May 18, 2015.

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Bryce J. Ward, Mayor

**ATTEST:**

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Kathryn M. Weber, MMC  
North Pole City Clerk