

**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, March 3, 2014 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, March 3, 2014 to order at 7:00 p.m.

There were present:

**Ms. Holm
Ms. Hunter
Mr. McCarthy
Mr. McGhee
Mr. Smith
Mr. Welch
Mayor Ward**

Absent/Excused

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Ward

INVOCATION

Invocation was given by Councilman McGhee

APPROVAL OF AGENDA

Mr. McGhee moved to Approve the Agenda of March 17, 2014

Seconded by Mr. Welch

Discussion

None

Mr. McGhee moved to Amend the agenda to consent the following items:

Old Business

- a. Ordinance 14-02, An Ordinance of the City of North Pole, Alaska amending Title 4, Chapter 4.10.010, User Fees

Seconded by Ms. Hunter

PASSED

YES – 7 –Smith, Holm, McCarthy, Hunter, McGhee, Welch, Ward

NO – 1 –

Absent – 0

On the agenda as amended

PASSED

YES – 7 –Smith, Holm, McCarthy, Hunter, McGhee, Welch, Ward

NO – 1 –

Absent – 0

APPROVAL OF MINUTES

Mr. McGhee moved to Approve the minutes of March 3, 2014

Seconded by Mr. Welch

Discussion

None

PASSED

YES – 7 –Smith, Holm, McCarthy, Hunter, McGhee, Welch, Ward

NO – 1 –

Absent – 0

COMMUNICATIONS FROM THE MAYOR

COUNCIL MEMBER QUESTIONS OF THE MAYOR

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Accountant, Lisa Vaughn

None

Director of City Services, Bill Butler

Building Department

- Flint Hills Resources submitted permit application for a utility building valued at \$435,000 (building to protect groundwater treatment equipment)
- Residential home addition permit submitted
- Bids submitted to FNSB for NPHS Vocational Wing renovation
 - Bid not yet awarded
 - Bids submitted are in range of \$4.5 to \$5 million
- 2013 issued building permits for projects valued at almost \$12 million
- 2014 pending projects valued at approximately \$5 million

Public Works

- Safeway North Pole has approached City about financially supporting construction of exercise trail
 - Contributions to date for the exercise trail from other sources total:
 - Cash: \$12,000
 - In-kind (land preparation for exercise trail & dog park): \$7,500
- Resolution approved by FNSB to amend prior resolution that granted park authority to the City updated to include dog park and exercise trail (see attached)
 - Resolution gave Borough Lands Department authority to generate a lease agreement for parcel of land for use as part of the exercise trail
- Water rights applications submitted to Department of Natural Resources (DNR) to provide landscape watering at Terry Miller Park, City Hall and planned dog park
 - Purpose is to reduce use of treated drinking water for landscape irrigation
- Hardpack removal may begin before next Council meetings depending upon weather conditions—sun and temperature

Utility Department

- Paperwork submitted to DNR to initiate purchase of land adjacent to wastewater treatment plant (WWTP)
- Request before Council this evening to accept supplemental grant to fund WWTP Rehabilitation Project
 - Proposing to release bid for project in early April 2014
- No new developments related to Compliance Order by Consent for sewer

outfall— waiting for feedback from ADEC before can proceed to next step

Natural Gas Utility Board

No updates on Interior Gas Utility

Police Department, Chief Dutra

-

Fire Department, Chief Lane

-

Borough Representative, Mayor Ward

None

City Clerk

- Public Official Financial Disclosure Statements (POFD) were due on Friday. The deadline was March 15th. Even if you file online you must still submit a copy to my office.
- Mac Haus is willing to come out and do a workshop with the council on the use of the i-pads and help getting them set up. Please let me know when a good time will be for all of you. The only date that is out is April 3rd.
-

ONGOING PROJECTS

North Pole Economic Development – Nadine Winters

- Ms. Winters gave the council a copy of a draft Radius Study put together by NPEDC.
- Will be working on a new website
- Rewriting bylaws of North Pole Economic Development
- Bumper stickers and support forms were given to the Clerk for the front counter for support of the F-35's. They are trying to register 10,000 people in the FNSB for their support of the F-35's. There are also banners that have been made to put on business websites and they can contact Ms. Winters.

Mr. Welch asked if council could have a workshop with Ms. Winters on the Radius Study.

March 6, 7, & 8th NPEDC will host the North Pole Sled race at Morning Star Park.

CITIZENS COMMENTS

None

OLD BUSINESS

None

NEW BUSINESS

APPROVAL OF SUPPLEMENTAL CONTRACT #8902 BETWEEN THE ALASKA RAILROAD CORPORATION AND THE CITY OF NORTH POLE FOR A PERMIT FOR PUBLIC ROAD CROSSINGS, PUBLIC ROADWAYS AND BICYCLE PATHS

Public Comment

Mr. McGhee *moved to* Approve Supplemental Contract #8902 Between The Alaska Railroad Corporation And The City Of North Pole For A Permit For Public Road Crossings, Public Roadways And Bicycle Paths

Seconded *by* Mr. Welch

Discussion

PASSED

Yes: 7 – McGhee, Welch, Holm, Smith, Hunter, McCarthy, Ward

No: 0

Absent: 0

ORDINANCE 14-03, AN ORDINANCE REQUESTING TO PURCHASE REPLACEMENT VEHICLE FOR STATEWIDE DRUG ENFORCEMENT UNIT (SDEU) USING STATE OF ALASKA INVITATION TO BID PROCESS

Public Comment

Mr. McGhee *moved to* Introduce and Advance Ordinance 14-03, An Ordinance Requesting To Purchase Replacement Vehicle For Statewide Drug Enforcement Unit (SDEU) Using State Of Alaska Invitation To Bid Process

Seconded *by* Mr. Welch

Discussion

PASSED

Yes: 7 – McGhee, Welch, Holm, Smith, Hunter, McCarthy, Ward

No: 0

Absent: 0

ORDINANCE 14-04, AN ORDINANCE TO ACCEPT A \$708,529.89 ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION MUNICIPAL MATCHING GRANT FOR THE WASTEWATER TREATMENT PLANT REHABILITATION PROJECT AND TO ACCEPT AN AMENDMENT TO USKH, INC.'S ENGINEERING CONTRACT TO PROVIDE BIDDING AND CONSTRUCTION MANAGEMENT SERVICES FOR THE WASTEWATER TREATMENT PLANT REHABILITATION PROJECT

Public Comment

Mr. McGhee *moved to* Introduce and Advance Ordinance 14-04, An Ordinance To Accept A \$708,529.89 Alaska Department Of Environmental Conservation Municipal Matching Grant For The Wastewater Treatment Plant Rehabilitation Project And To Accept An Amendment To USKH, Inc.'S Engineering Contract To Provide Bidding And Construction Management Services For The Wastewater Treatment Plant Rehabilitation Project

Seconded *by* Mr. Welch

Discussion

PASSED

Yes: 7 – McGhee, Welch, Holm, Smith, Hunter, McCarthy, Ward

No: 0

Absent: 0

COUNCIL COMMENTS

Mr. Welch –

Ms. Holm –

Ms. Hunter –

Mr. Smith –

Mr. McCarthy –

McGhee -

Mayor Ward -

ADJOURNMENT

Mr. McGhee adjourned the meeting at 7:57 p.m.

Seconded by Mr. Welch

The regular meeting of March 17, 2014 adjourned at 7:57 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, April 7, 2014.

Bryce J. Ward, Mayor

ATTEST:

Kathryn M. Weber, MMC
North Pole City Clerk