

**Committee of the Whole – 6:30 P.M.  
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, February 4, 2013 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Ward called the regular City Council meeting of Monday, February 4, 2013 to order at 7:15 p.m.

***There were present:***

**Mr. Holm  
Ms. Hunter  
Mr. McGhee  
Mr. Nelson  
Ms. Sikma  
Mr. Smith  
Mayor Ward**

***Absent/Excused***

**Excused Absent**

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Presentation of colors by Troop 42  
Pledge of Allegiance led by Mayor Ward

**INVOCATION**

Invocation was given by Councilman Thomas McGhee.

**APPROVAL OF AGENDA**

**Mr. McGhee *moved to Approve the Agenda of February 4, 2013***

**Seconded by Mr. Smith**

**Discussion**

None

**Mr. McGhee *moved to consent the following items on the agenda:***

**New Business**

- a. Request from North Pole Economic Development for 4<sup>th</sup> Quarter 2012 Bed Tax.
- b. Engineering and construction management fee proposal from PDC for sewer main lining and manhole repair project.
- c. Engineering and construction management fee proposal from PDC for wireless communications link between drinking water wells and water treatment plant.

- e. Resolution 13-01, A Resolution Supporting Legislative Efforts To Construct A Natural Gas Pipeline From The North Slope To South Central Alaska.
- f. Resolution 13-02, A Resolution Supporting Legislative Action Which Would Allow Development Of Project Financing By The Alaska Industrial Development And Export Authority (AIDEA); Authorizing AIDEA To Provide Financing And Issue Bonds For A Liquefied Natural Gas Production System On The North Slope And Natural Gas Distribution System In Interior Alaska.
- g. Resolution 13-03, A Resolution Supporting Legislative Action To Fund Alaska Fire Chiefs Association Self-Contained Breathing Apparatus (SCBA) Project.

**Seconded by Mr. Holm**

**Discussion**

None

**On the amendment**

**PASSED**

**YES –6-** Holm, Sikma, Smith, McGhee, Nelson, Ward

**NO – 0**

**Absent- 1 – Hunter**

**On the main motion as amended**

**PASSED**

**YES –6-** Holm, Sikma, Smith, McGhee, Nelson, Ward

**NO – 0**

**Absent- 1 – Hunter**

**APPROVAL OF MINUTES**

**Mr. Holm moved to Approve the minutes of January 22, 2013**

**Seconded by Mr. McGhee**

**Discussion**

None

**PASSED**

**YES –6-** Holm, Sikma, Smith, McGhee, Nelson, Ward

**NO – 0**

**Absent-1 – Hunter**

**COMMUNICATIONS FROM THE MAYOR**

Official 2012 population as counted by the State of Alaska is 2,162

Breast cancer detection center is asking for donations and to help get the word out for 2013.

Eielson AFB EIS scoping meetings will occur this week

Wednesday February 6<sup>th</sup> at 12:00 noon Princess Riverside Lodge

Wednesday February 6<sup>th</sup> at 6:00 PM Princess Riverside Lodge

Thursday February 7<sup>th</sup> at 6:00 PM North Pole High School

Please come attend wearing Red. Avenues for written and oral testimony will be available. The purpose of the Scoping meetings is to find out what issues should be addressed in the final Environmental Impact Study, which will give the justifications for either keeping the F-16's here or moving them to Anchorage. Please address the issues such as housing, schools, jobs, proximity etc. in regards to the move in your written and or oral testimony.

Wednesday February 6<sup>th</sup> at 9:00 Am Mayor Sullivan of the Municipality of Anchorage is hosting an energy task force. To listen in please call in 1-888-572-6022

I will be out of the office Monday afternoon Monday February 11<sup>th</sup> till Thursday the 14<sup>th</sup> for AML in Juneau.

February 27<sup>th</sup> is the tentative date for our 2013 capital projects open house and public comment.

Please check your emails for the doodle poll sent to you two weeks ago regarding the Vision North Pole 2013.

AKRR Blanket Permit Fee. The city of North Pole has not paid this bill for the past 4 years. We signed a contract with AKRR in 2006 agreeing to pay \$8,000 a year for upgrades to the 8<sup>th</sup> Ave and Cross way crossings for 20 years. We currently owe \$32,000 and have no monies budgeted for our balance. I am working with AKRR to clarify the terms and come up with an acceptable solution. The issue lies with who is responsible to pay for the upgrades to the crossings.

Please check out our new ad that will be débating in The Travel Guide and Bearfoot Travel Guides this Summer. It replaces the ads we have had for 5-6 years.

The Fairbanks Art Association is seeking nominations for the Mayor's Awards for the Arts in the following categories: Arts in Leadership Award, Volunteer Award, Arts Advocacy Award, Youth Arts Award, and Lifetime Achievement Award. Please pass nominations to the Fairbanks Arts Association or to North Pole City Hall by the 8<sup>th</sup> of February.

## **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

Mr. McGhee has received complaints about the air quality.

Mayor Ward said that because of Proposition 3 the borough is no longer able to regulate any burning of any kind. He said there are things that the City of North Pole can do to help the air quality. He said that the City is not as bad as the surrounding areas and most of the complaints are from residents outside the city limits.

Mr. Smith asked the mayor to explain to the public what an EIS is.

## **COMMUNICATIONS FROM DEPT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

### **Police Department, Chief Dutra**

- 1) Statistical Data – Concerns. - Trends
- 2) As you are aware we hired our 3<sup>rd</sup> Officer. Academy costs, 1<sup>st</sup> time. Very proud of the quality of our department and the staff. Third Officer Fall academy.
- 3) Snow machines and Trailer had no bids. We will bring alternate options to council at next meeting.
- 4) ALMR from State of Alaska – excited about this prospect.
- 5) Entire Department completed CPR/AED and Blood borne and Hazmat. Two Officers currently in Methods of Instruction.
- 6) Would like to report that the impound process is running smoothly (Aprox. 20)

### **Fire Department, Chief Lane**

- None

### **Accountant, Lisa Vaughn**

- W2's are out.
- Working on audit and auditors will be here 1<sup>st</sup> week of May.

### **Director of City Services, Bill Butler**

#### **Building Department**

- One permit issued since last council meeting—electrical permit for work on cell phone tower

#### **Public Works**

- Warm weather created icy roads that will be with us until spring
  - Public Works staff did extensive sanding
  - Sanding carries with it the cost of removal in the spring
- Light snowfalls have resulted in need for repeated clearing of sidewalks

### **Utility Department**

- Before Council is a request to approve a contract amendment for the waste water treatment plant engineering project
  - Hopefully the last step in receiving USDA approval to proceed to final design of WWTP renovations
  - Goal is to proceed to construction of Phase 1 renovations at WWTP during 2013
- Requested a professional services proposal from PDC Engineers to develop design, bid preparation and construction management services for sewer lining project
  - Hope to proceed to construction during summer construction season
  - Project will be funded with a state grant (75%) and state loan (25%)
- Requested PDC Engineers to submit a professional services proposal for installation wireless of communication between wells and water treatment plant
  - Have approximately \$90,000 (no match required) remaining in a legislative grant to fund the project
  - Goal is to install the system this spring
- Will be enclosing a notification with the January utility bills announcing the increase in utility rates

### **Natural Gas Utility Board**

- FNSB Assembly approved utility board's by laws
  - Board interviewed potential attorneys to represent the utility

### **Borough Representative**

House cleaning to bring their code in compliance to prop 3

### **City Clerk**

- Our next City Council Meeting will be on Tuesday February 19<sup>th</sup> due to Monday is Presidents Day.

### **ONGOING PROJECTS**

NPEDC, Buzz Otis

Getting ready for IFSS Winter World Championship coming up February 26 – March 17<sup>th</sup>. There are over 160 participants. Our website is on the flyer to help keep everyone informed. They started planning last fall and have been expanding parking and trails as far as Salcha and in Fairbanks by the Mushers Hall.

NPEDC is continuing to raise money and take in-kind donations.

Mr. Smith asked about line item 6040 – dishonored pledge.

Mr. Otis said he didn't know and would find out and get back to the council on it. The books have been turned over to Yukon Accounting.

Mr. McGhee congratulated Mrs. Otis on her birthday and for overcoming her illness. He asked that the watermark across the financials not be put there for the council. He also wanted to know what the \$500 per month for vehicle allowance was for.

Mr. Otis said that the board agreed to pay a flat fee for vehicle expenses. He does not receive reimbursement for computers, cell phone, etc.

### **CITIZENS COMMENTS – 5 Minutes**

- None

### **OLD BUSINESS**

- None

### **NEW BUSINESS**

#### **ORDINANCE 13-01, AN ORDINANCE AMENDING THE CITY OF NORTH POLE'S 2013 ADMINISTRATION BUDGET BY REALLOCATING FUNDS TO ADMINISTRATION OFFICE EQUIPMENT**

Mayor Ward informed council that the Administration is moving funds from 3 funds into one because they are in the process of purchasing new computers to keep the office up to date.

#### **Public Comment**

None

**Mr. McGhee *moved to* Introduce and Advance Ordinance 13-01, An Ordinance Amending The City Of North Pole's 2013 Administration Budget By Reallocating Funds To Administration Office Equipment**

**Seconded *by* Mr. Holm**

#### **Discussion**

Mr. McGhee had concerns with the department heads and their budgets. He felt that there should have been more foresight into what the needs of each department would be for their operating equipment.

#### **PASSED**

**YES: 6- Sikma, Holm, Nelson, McGhee, Smith, Ward**

**NO: 0**

**Absent: 1- Hunter**

**COUNCIL COMMENTS**

**Ms. Sikma** –No Comment

**Mr. McGhee** *moved to suspend the rules to allow Mayor Ward to give a presentation on the ASAP (Alaska Stand Alone Pipeline).*

The organization was unable to attend the meeting tonight and Mayor Ward stepped in and gave the presentation.

**Mr. Smith** – everyone drive safe and watch for animals. He congratulated North Pole High School and the wrestling team.

**Mr. Holm** – It's really a pleasure to see Troop #42. He feels this adds to the council meetings and appreciates them staying for the council meeting. He stated that they have a lot a pride in their unit.

**Mr. McGhee** – Thanked Troop #42. He asked everyone to be careful driving.

**Mr. Nelson**- No Comment.

**Mayor Ward** – asked everyone to please be carful the roads are icy and thanked Troop #42 for coming.

**ADJOURNMENT**

**Mr. Nelson adjourned the meeting at 8: 35 p.m.**

**Seconded by Mr McGhee**


The regular meeting of February 4, 20413 adjourned at p.m.

**These minutes passed and approved** by a duly constituted quorum of the North Pole City Council on Tuesday, February 19, 2013.

  
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Bryce J. Ward, Mayor

**ATTEST:**



  
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Kathryn M. Weber, MMC  
North Pole City Clerk