

**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, January 7, 2013 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Ward called the regular City Council meeting of Monday, January 7, 2013 to order at 7:00 p.m.

There were present:

**Mr. Holm
Ms. Hunter
Mr. McGhee
Mr. Nelson
Ms. Sikma
Mr. Smith
Mayor Ward**

Absent/Excused

Excused Absent

Excused Absent

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

INVOCATION

Invocation was given by Councilwoman Michelle Sikma.

APPROVAL OF AGENDA

Mr. McGhee moved to Approve the Agenda of January 22, 2013

Seconded by Mr. Smith

Discussion

None

Mr. McGhee moved to consent the following item on the agenda:

New Business

- a. Approval for Mayor Ward to Travel to Juneau, Alaska to Attend the 2013 Winter Legislative Meeting.
- b. NTL Alaska, Inc. Professional Services Agreement for Waste Water Compliance Monitoring in 2013.
- c. USKH contract amendment for waste water treatment plant engineering and design project.

Seconded by Ms. Sikma

Discussion

None

On the amendment

PASSED

YES –5- Hunter, Sikma, Smith, McGhee, Ward

NO – 0

Absent- 2 – Nelson, Holm

On the main motion as amended

PASSED

YES –5- Hunter, Sikma, Smith, McGhee, Ward

NO – 0

Absent- 2 – Nelson, Holm

APPROVAL OF MINUTES

Mr. McGhee moved to Approve the minutes of January 7, 2013

Seconded by Mr. Smith

Discussion

None

PASSED

YES –5- Hunter, Sikma, Smith, McGhee, Ward

NO – 0

Absent-2 – Nelson, Holm

COMMUNICATIONS FROM THE MAYOR

- North Pole was contacted by Communities of Distinction, a community showcase television show. Their price for a five minute segment was \$19,800.00, we will not be moving forward with this.
- I was able to attend the assembly at Eielson AFB High School for Janay Deloach a local 2003 Graduate who won a bronze at the Olympics for the long jump. She gave an inspirational speech.
- Bill and I met this week regarding infrastructure projects and are planning an open house regarding some of the projects and areas of need for the community. I encourage

everyone to keep their calendars open so you can attend.

- I am working on ordinance amending the budget to include a line item for office equipment. We are looking at replacing and upgrading computers.
- The Alaska Legislature is in secession now, the interior has a strong voice this year, our previous Mayor Isaacson is our representative. If you want to keep tabs on what's going on there is a web site housemajority.org. I look forward to representing North Pole in Juneau

COUNCIL MEMBER QUESTIONS OF THE MAYOR

Mr. Smith asked about a Fairbanks North Star Borough sign on the Old Richardson Hwy by Two City's.

FNSB has a public meeting here tomorrow night concerning the transfer site.

COMMUNICATIONS FROM DEPT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Police Department, Lt. Rathbun

- Officer Fisher has an award for Certified Police Officer.

I will introduce one of our newest Police Officers Bruce Minle he is a retired 22 years from the FBI.

- We have hired another officer, she couldn't be here tonight she will be at the next council meeting.

The ad for the snow machine bid was in the paper – we have had more calls from the Craig's List. This will also be on the departments face book page. Ad closes on Feb 4th.

Unit 4 was taken to Ford, it will cost about \$6,000 to repair it, this unit was going to the Mayor for an Admin vehicle. We are going to scrap unit 4, we have another vehicle, unit 5 will be taken to Ford; hopefully this will be a more affordable option.

We had one of the Thermo scopes to AST tact team forfeit firearms for ammo credit and the other will be delivered tomorrow.

Fire Department, Chief Lane

- None

Accountant, Lisa Vaughn

- None

Director of City Services, Bill Butler

Building Department

- One permit issued since last council meeting—electrical permit for work on cell phone tower

Public Works

- Warm weather created icy roads that will be with us until spring
 - Public Works staff did extensive sanding
 - Sanding carries with it the cost of removal in the spring
- Light snowfalls have resulted in need for repeated clearing of sidewalks

Utility Department

- Before Council is a request to approve a contract amendment for the waste water treatment plant engineering project
 - Hopefully the last step in receiving USDA approval to proceed to final design of WWTP renovations
 - Goal is to proceed to construction of Phase 1 renovations at WWTP during 2013
- Requested a professional services proposal from PDC Engineers to develop design, bid preparation and construction management services for sewer lining project
 - Hope to proceed to construction during summer construction season
 - Project will be funded with a state grant (75%) and state loan (25%)
- Requested PDC Engineers to submit a professional services proposal for installation wireless of communication between wells and water treatment plant
 - Have approximately \$90,000 (no match required) remaining in a legislative grant to fund the project
 - Goal is to install the system this spring
- Will be enclosing a notification with the January utility bills announcing the increase in utility rates

Natural Gas Utility Board

- FNSB Assembly approved utility board's by laws
- Board interviewed potential attorneys to represent the utility

Borough Representative

- Air quality issues – Proportion 3 – their legal has determined that several ordinances that they have in place can no longer be enforced in regard to open burning.

City Clerk

- Will be out of the office until February 6th.

ONGOING PROJECTS

CITIZENS COMMENTS – 5 Minutes

- None

OLD BUSINESS

None

NEW BUSINESS

Consent Agenda

COUNCIL COMMENTS

Ms. Sikma – I was glad to see that the roads are not as bad as they predicted.

Mr. Smith – Wish everyone drive safe, slow down take your time on the way to work.

Ms. Hunter – Hope everyone has a good evening.

Mr. McGhee – No comment.

Mayor Ward – Have a safe week.

ADJOURNMENT

Mr. McGhee adjourned the meeting at 7:50 p.m.

Seconded by Mr. Smith


The regular meeting of January 22, 2013 adjourned at 7:50 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, February 4, 2013.

ATTEST:




Bryce J. Ward, Mayor


Kathryn M. Weber, MMC
North Pole City Clerk