

**Committee of the Whole – 6:30 P.M.
Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Tuesday, January 17, 2012 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

CALL TO ORDER/ROLL CALL

Mayor Isaacson called the regular City Council meeting of Tuesday, January 17, 2012 to order at 7:00 p.m.

There were present:

**Mr. Holm
Ms. Hunter
Mr. Jones
Mr. McGhee
Mr. Nelson
Mr. Ward
Mayor Isaacson**

Absent/Excused

**Excused
Excused**

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

Led by Mayor Isaacson

INVOCATION

Invocation was given by Councilman Nelson

APPROVAL OF AGENDA

Mr. Holm moved to Approve the Agenda of January 17, 2012

Seconded by Mr. Ward

Discussion

None

Mr. Holm moved to put items a, b, c, & d under New Business on Consent Agenda:

REQUEST AUTHORIZATION FOR MAYOR TO SIGN MUTUAL AID AGREEMENT FOR FIRE PROTECTION SERVICES

REQUEST AUTHORIZATION FOR MAYOR TO SIGN EMERGENCY MEDICAL SERVICES MUTUAL AID AGREEMENT BETWEEN THE FAIRBANKS NORTH STAR BOROUGH AND ITS EMS CONTRACTORS, AND ADJACENT ENTITIES PROVIDING LIKE SERVICES

REQUEST AUTHORIZATION FOR THE MAYOR, OR DESIGNEE, TO ENTER INTO LEASING AGREEMENT DISCUSSION OF NFPD ENGINE 22 TO FLINT HILLS FOR APPROXIMATELY 12 MONTHS.

RESOLUTION 12-01, A RESOLUTION REQUESTING THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO REALLOCATE UNSPENT FUNDS FROM THE COMPLETED SLUDGE REMOVAL PROJECT TO THE UTILITY GARAGE CONSTRUCTION PROJECT.

APPROVAL OF MINUTES

Mr. Holm *moved to Approve the Minutes of January 3, 2012*

Seconded *by Mr. Ward*

Discussion

None

PASSED

YES –5– Ward, Nelson, Holm, Hunter, Isaacson

NO – 0 -

Abstained- 0

COMMUNICATIONS FROM THE MAYOR

- Ice Alaska has been extended to the weekends.
- Mayor Isaacson & Ms. Weber taught classes at the Lions Leadership Academy.
- Mayor Isaacson and Councilman Jones will be in Juneau during the next meeting and Ms. Weber will be on vacation.
- Mayor Isaacson attended a meeting with World Trade Center and other economist on the Interior economy.
- Mayor Isaacson encouraged the council and public to write letters to their legislators on the cost of fuel and electric.

Students of the Month

Charaya McNeil - NPE

Madeline Marie Hunter – NPHS

COUNCIL MEMBER QUESTIONS OF THE MAYOR

Ms. Hunter asked about who would be leading the meeting of February 6, 2012.

Mayor Isaacson said that Deputy Mayor Pro Tem Mr. Ward would be leading the meeting of February 6, 2012.

Mr. Holm asked when the Mayor would be scheduling a review of the bed tax on the agenda.

Mayor Isaacson said that the Finance/Audit committee would meet first and that there is a draft ordinance for Reserve Funds that Council Ward is co-sponsoring.

COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK

Fire Dept

- Chief Lane reminded Mr. Holm and Mr. Ward about the NIMS testing. February 6th will possibly be a cold weather test.
- The department is working on educating families and employees in the event of an area wide emergency.
- The City of North Pole will also be working on their Emergency Operations Plan.
- Chief Lane reminded everyone to keep their chimney's clean or you could end up with problems.

Police Department

- Sgt. Nelson reported to council that they have been busy with increases in property crimes.
- Make sure to lock your vehicle as theft has been on the rise.
- The department is back to full staff with one officer being on light duty after surgery.
- Sgt. Nelson encouraged everyone to slow down as vehicles do not react the same in the way in these extreme temperatures.
- Sgt. Nelson gave kudo's to the NPF and the great EMT staff.

Accountant

- Lisa Vaughn said that the December financials are preliminary and she will be working on bringing them up to date.

FNSB Representative

- Mayor Isaacson reported that there we no items that directly affected the City of North Pole. The next FNSB Assembly meeting is Thursday, January 26th.

Director of City Services, Bill Butler

Building Department

- No new building permits since the last Council meeting on December 5, 2011.
- Safeway Pharmacy remodel permitted last year is beginning.

Public Works

- Had second snowplowing for this winter season

- Challenge with roads this year is several small snowfalls (less than 3 inches) has led to accumulated hardpack
- No major system failures in Public Works from the recent cold snap
 - City Hall heating system had a component failure-fuel system controller-but this was successfully repaired
 - City Hall now has a heating and power failure alarm/notification system (Sensaphone) to warn of system failures
 - Still waiting on energy audit report as the first step in replacing the City Hall heating system
 - * Revised submission date is early February

Utility Department

- Request for Bids for utility garage released on January 6 with due date of February 14
 - Hope to bring a bid recommendation to Council at February 21 meeting
 - Resolution before Council to transfer unspent grant fund (\$187,337) from last summer's sludge removal project to utility garage project.
 - * Total funds available for project would be increased to \$1,017,311
 - * City's projected cash match will go **down** slightly from \$330,000 to \$303,276
- The Alaska Department of Environmental Conservation has released for public notice the City's Industrial Pretreatment Program
 - Public comment period is 30 days from January 12, 2012
 - Process is approximately 9 months behind schedule
 - Much of delay caused because responsibility for overseeing the process occurred in a transition of responsibility between EPA and the state
 - Hope to bring to the Council at the February 21 meeting an amended sewer use ordinance that codifies the industrial pretreatment responsibilities of the City and industries
 - Mike Pollen from NTL Alaska, the City's waste water consultant on the permit, is tentatively proposed to make a presentation to the Council on February 21 about the permit
- Upgrade of electronic system controls at the water treatment plant completed at the beginning of January 2012
 - Project cost of fully funded with a legislative grant

City Clerk, Kathy Weber

- Ms. Weber taught two classes on Sunday, January 15th on Conducting Effective Meetings and Parliamentary Procedure to the Lions Leadership Academy.
- Santa's Senior Center has asked me to swear in their board tomorrow at their monthly luncheon at 11:30 a.m.
- Starting vacation from January 27 – February 11, 2012. I will be checking email periodically but if you need immediate assistance contact Tricia Fogarty at 488-8538.

- Days until Christmas - 349

ONGOING PROJECTS

None

CITIZENS COMMENTS – 5 Minutes

None

OLD BUSINESS

None

NEW BUSINESS

All items were consented.

COUNCIL COMMENTS

Mr. Ward – been a wonderful year and appreciates a warm fireplace. Looking forward to the Finance/Audit committee meeting and tackling issues.

Mr. Holm – roads are better this year than last.

Ms. Hunter – regrets not being able to attend the meeting in Juneau from February 7 – 9. She had a great Christmas vacation.

Mr. Nelson – welcomed the mayor back and hoped he had a great trip.

Mayor Isaacson – commented on seeing Ms. Hunter in Chicago at the airport on his way to Omaha to see his children and how surprising it was.

ADJOURNMENT

Mr. Nelson *moved to adjourn the meeting of January 17, 2012*

Seconded by Mr. Ward

No Objection

The regular meeting of January 17, 2012 adjourned at 7:39 p.m.

These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, February 6, 2012.

DOUGLAS W. ISAACSON, Mayor

ATTEST:

KATHRYN M. WEBER, MMC, City Clerk