

**Work Session – 6:00 P.M**  
**Committee of the Whole – 6:30 P.M.**  
**Regular City Council Meeting – 7:00 P.M.**

A regular meeting of the North Pole City Council was held on Monday, March 7, 2011 in the Council Chambers of City Hall, 125 Snowman Lane, North Pole, Alaska.

**CALL TO ORDER/ROLL CALL**

Mayor Doug Isaacson called the regular City Council meeting of Monday, March 7, 2011 to order at 7:00 p.m.

*There were present:*

**Mr. McGhee**  
**Ms. Arnold**  
**Ms. Hunter**  
**Mr. Jones**  
**Mr. Holm**  
**Mr. McCarthy**  
**Mayor Isaacson**

*Absent/Excused*

**Arrived at 8:35 p.m.**

**PLEDGE OF ALLEGIANCE TO THE U.S. FLAG**

Led by Mayor Isaacson

**INVOCATION**

Invocation was given *by* Councilman Ron Jones

**APPROVAL OF AGENDA**

**Mr. Jones *moved to* Approve the Agenda of March 7, 2011**

**Seconded *by* Ms. Arnold**

**Discussion**

None

**Mr. McCarthy *moved to* Amend the agenda to put items, Old Business a, and New Business a,b,c,d, & e under consent agenda;**

**CONSENT AGENDA**

**ORDINANCE 11-01, SUBSTITUTE A, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA TO AMEND TITLE 13, PUBLIC SERVICES**

**APPROVE RFP FOR NORTH POLE FIRE DEPARTMENT AMBULANCE BILLING CONTRACT**

**RECOMMENDATION OF ENGINEERING FIRM FOR WASTE WATER TREATMENT PLANT ENGINEERING AND REHABILITATION DESIGN PROJECT.**

**ORDINANCE 11-02, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING TITLE 5, CHAPTER 5.02.040, LICENSE-FEE**

**ORDINANCE 11-03, AN ORDINANCE OF THE CITY OF NORTH POLE ESTABLISHING THE 2011 UTILITY CAPITAL BUDGET**

**ORDINANCE 11-04, AN ORDINANCE OF THE CITY OF NORTH POLE, ALASKA AMENDING TITLE 13, CHAPTER 28, SECTION .010, LIEN RIGHTS**

**Discussion**

None

*On the Amendment*

**PASSED**

**YES –6 –Holm, Hunter, Jones, Arnold, McCarthy, Isaacson**

**NO – 0**

**Abstained- 0**

*On the Main Motion as Amended*

**PASSED**

**YES –6 –Holm, Hunter, Jones, Arnold, McCarthy, Isaacson**

**NO – 0**

**Abstained- 0**

**APPROVAL OF MINUTES**

**Mr. Jones *moved to Approve the Minutes of February 22, 2011***

**Seconded by Mr. Holm**

**Discussion**

None

**PASSED**

**YES – 6 - Holm, Hunter, Jones, McCarthy, Arnold, Isaacson**

**NO – 0–**

**Abstained- 0**

### **COMMUNICATIONS FROM THE MAYOR**

- FMAT's newsletter was given to all council members.
- North Pole Dog Sled Championships will be held this weekend.
- The Mid Alaska Conference will be held at NPHS this year. The NPHS Boys Basketball team is going to state. They haven't been to state in 17 years.
- NP Worship Center held the 2011 Polar Awards. NPFDD was given an award and a \$500 Relief Fund check.

### **COUNCIL MEMBER QUESTIONS OF THE MAYOR**

Ms. Hunter asked if the mayor was solicit any feedback on the webpage and if he anticipated any changes.

### **COMMUNICATIONS FROM DEPARTMENT HEADS, BOROUGH REPRESENTATIVE AND THE CITY CLERK**

#### **Accountant**

- Auditors are here this week. Staff is working with them to gather information.

#### **Police Dept, Sgt Nelson**

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#### **Fire Dept, Chief Lane**

- Chief Lane thanked the North Pole Worship Center for helping to create a fund for firefighters.
- St. Baldericks is on March 19<sup>th</sup>. They are looking for people who would like to help raise money for cutting their hair.
- Annual NPFDD Appreciation Dinner is April 29<sup>th</sup> at 6 p.m. at North Pole Hotel. The speaker is being sponsored by Sure Cell.
- Kyle Green is the prevention officer for NPFDD. He is responsible for the Fire and Life safety of the residents of North Pole. Engineer Green updated council on the projects he is doing.
- March 13<sup>th</sup> is Daylight Savings and Engineer Green encouraged everyone to change the batteries in their smoke alarms. City residents have access to free fire alarms and batteries from the North Pole Fire Department.
- NPFDD will be working with school administrators next year to be more involved with the fire drills and to help educate the students on fire safety.
- There have been an increase with slips, trips, and falls with senior citizens this past year. Thirteen percent of the NPFDD calls are due to falls by senior citizens.
- Open House is Saturday, May 14<sup>th</sup> from 10 -4 pm.

#### **Director of City Services, Bill Butler**

#### **March 7, 2011 Council Report**

Bill Butler

Director of City Services

### **Building Department**

- No new building permits issued since last council meeting.

### **Public Works**

- Following the major snowfall event Public Works did a follow up plowing to move accumulated snow and improve visibility at intersections and clean up roads
- *Completed an application for a skid steer loader to be used for pedestrian and bicycle path snow plowing and sweeping.*
  - *\$50,000 grant request that has no matching requirement*

### **Utility Department**

- New drinking water well project did not have sufficient running time for me to recommend acceptance at this meeting
  - New wells and electronic controls are now supplying City with water.
  - DEC has granted interim approval to operate
  - Next 2 weeks will be a shakedown period to ensure wells are ready so that I can recommend acceptance at March 21 City Council meeting.
- Waste Water Treatment Plant Engineering and Design Project recommendation is before City Council this evening.
  - With Council's approval, I will submit recommended engineering firm to the two funders—US Department of Agriculture and DEC.
- Water Pump Replacement Project: EPA will be in North Pole the week of March 7 to audit project
- Presentation later this evening requesting City Council authorization to submit an application for an Alaska Clean Water Fund loan for \$1,416,500
- Ordinance before City Council to adopt a Capital Projects Fund budget for the Utility Department
- Ordinance before City Council to codify a collection process for delinquent utility accounts
  - After some trial and error we seem to have found a process that is reducing the number of delinquent accounts and collecting on accounts that become delinquent
- Executive session at tonight's meeting will update City Council on possible claim by a subcontractor from the Lift Station Phase 1 project.
- Someone opened a fire hydrant on the north lots of the Stillmeyer Estates Subdivision
  - Fortunately, someone reported the vandalism.
  - Have installed pad locks on the two fire hydrants in the subdivision
    - Two years ago had two similar vandalism incidents that lead to Utility installing pad locks on the most isolated fire hydrants
    - Considering if need to install pad locks on all city fire hydrants.

### **Borough Representative, Mayor Isaacson**

- FNSB did not pass the mayors grandfather clause. The City of North Pole Resolution helped with that. The next assembly meeting is March 24<sup>th</sup>.

### **City Clerk, Kathy Weber**

- Reminder that council members need to have their original copy of their APOC forms turned in to the City Clerk by March 15, 2011.
- Swore in new police officer, Jedediah Smith, on Wednesday, March 2nd.
- The City has two new high school interns, Sarah O'leary and Paige Poston. Sarah has already started with the city and she has show to be a wonderful asset to us. Paige will start on March 17<sup>th</sup>. Nanci Uptgraft still comes in and does volunteer work at the city. She is also very much appreciated.
- I have been busy with the AAMC and will attend my first out of state conference from March 21 – 25<sup>th</sup>. I will be attending the Washington Municipal Clerks Association Annual Conference where I'll be representing the State of Alaska and the City of North Pole.

## **ONGOING PROJECTS**

### **Itadori Sister City**

Ms. Lane met with NPMS and NPHS students last week. The next meeting is March 23<sup>rd</sup> at 5:30 pm and NPHS. Travel dates for Itadori are May 24 – June 2. The airfare is approximately \$1,900 per person. There will be a group of students from Itadori coming the first week in August to visit North Pole.

### **AML Report**

Ron Jones updated the council on what is going on with AML.

## **CITIZENS COMMENTS – 5 Minutes**

None

## **NEW BUSINESS**

### **RESOLUTION 11-07, A RESOLUTION OF THE CITY OF NORTH POLE, ALASKA AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION FOR AN ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION ALASKA CLEAN WATER FUND LOAN IN THE AMOUNT OF \$1,416,500 TO REPAIR LEAKING SEWER MAINS AND MANHOLES**

Bill Butler updated council and gave a presentation on the need for re-lining of the sewer mains. He informed council on the funding of the project and that the city would need to vote to take on debt for this project. He recommended that the City take it over 20 years. Mr. Butler explained the process the city would need to take.

**Public Comment**

None

**Mr. Jones *moved to* Introduce and Adopt Resolution 11-07, A Resolution Of The City Of North Pole, Alaska Authorizing The Submission Of A Loan Application For An Alaska Department Of Environmental Conservation Alaska Clean Water Fund Loan In The Amount Of \$1,416,500 To Repair Leaking Sewer Mains And Manholes**

**Seconded by Mr. McCarthy**

**Discussion**

None

**PASSED**

**YES – 6 – Holm, Arnold, Jones, Hunter, McCarthy, Isaacson**

**NO – 0**

**Abstained - 0**

**RESOLUTION 11-08, A RESOLUTION OF THE CITY OF NORTH POLE URGING THE LEGISLATURE TO PROTECT JOBS IN ALASKA, ENSURE A LONGER LIFE FOR THE TRANS ALASKA PIPELINE, AND DECREASE REFINING COSTS IN ALASKA BY MAKING ALASKA MORE COMPETITIVE FOR OIL EXPLORATION, DEVELOPMENT, PRODUCTION AND IN-STATE REFINING**

Mayor Isaacson introduced this Resolution and said that he had summarized all the information that was given and used it in the resolution. This Resolution will be going to be sent on to the legislature. Mayor Isaacson read his resolution and explained it as he went along.

**Public Comment**

None

**Mr. Jones *moved to* Introduce and Approve Resolution 11-08, A Resolution Of The City Of North Pole Urging The Legislature To Protect Jobs In Alaska, Ensure A Longer Life For The Trans Alaska Pipeline, And Decrease Refining Costs In Alaska By Making Alaska More Competitive For Oil Exploration, Development, Production And In-State Refining**

**Seconded by Mr. McCarthy**

**Discussion**

Ms. Hunter had questions on the taxation and capital projects of the oil companies.

Mayor Isaacson gave examples of Norway and Brazil's taxes.

Mr. Jones clarified what Mayor Isaacson said.

**PASSED**

**YES – 4 – Holm, Jones, McCarthy, Isaacson**

**NO – 2 – Arnold, Hunter**

**Abstained – 0**

*Thomas McGhee arrived at 8:25 p.m.*

**EXECUTIVE SESSION**

**UPDATE COUNCIL ON POSSIBLE LEGAL ISSUES WITH LIFT STATION  
PHASE 1**

**UPDATE COUNCIL ON NORTH POLE FIRE DEPARTMENT LITIGATION**

**Mr. Jones *moved to* break into Executive Session so the city attorney could update council on possible legal issues with the Lift Station Phase 1 and North Pole Fire Department Litigation**

**Seconded *by* Mr. Holm**

**Discussion**

None

**PASSED UNANIMOUSLY**

**Mayor Isaacson brought the meeting back to order at 9:29 p.m.**

**COUNCIL COMMENTS**

None

**ADJOURNMENT**

**Mr. Holm *moved to* adjourn the meeting of March 7, 2011**

**Seconded *by* Mr. Jones**

**No Objection**

The regular meeting of March 7, 2011 adjourned at 9:30 p.m.

**These minutes passed and approved by a duly constituted quorum of the North Pole City Council on Monday, March 21, 2011.**

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**DOUGLAS W. ISAACSON, Mayor**

**ATTEST:**

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**KATHRYN M. WEBER, CMC, City Clerk**