

NIACOG EXECUTIVE COMMITTEE - MINUTES
Bennigan's, 2023 7th Ave. N, Clear Lake, Iowa
March 13, 2023 at 5:15 p.m.

Members in Attendance: Sis Greiman, A.J. Stone, David Vikturek, Jim Wherry, Mark Johansen, Executive Director Myrtle Nelson and Jessy Willadsen

Members Absent: none

1. Call to Order: Greiman called the meeting to order at 5:17 p.m.
2. Approval of Agenda and Minutes of Previous Meeting: The members reviewed the current agenda and the minutes for the previous Executive Committee meeting. Stone made a motion to approve the agenda and minutes as printed. Vikturek seconded the motion, and it carried unanimously.
3. Financial Report for January 2023: Nelson reviewed the 'Statement of Net Assets', the 'Statement of Revenue and Expenses', and the 'Monthly Disbursement Detail' (listing of checks) for January 2023. She noted that no capital expenditures exceeded \$5,000. Wherry made a motion to approve the financial report. Johansen seconded the motion, and it carried unanimously.
4. Communications and Reports
 - a. Resignation of Transit Operations Manager, Regional Planner, and Bus Washer: Nelson informed the board of the recent resignation of the transit operations manager, regional planner, and bus washer.
5. New Business
 - a. Transit Operations Planning Efforts: Nelson informed the board about planning efforts underway to help to stabilize what has been a revolving door of dispatchers for the past decade. She reported that she had talked with all of the dispatcher to gain input about what they believe is working and not working about the dispatch office and asked the dispatchers to help prioritize them. Nelson asked for board approval to proceed with the most consistent request for improvement, which was to add another dispatcher position. Vikturek made a motion to hire an additional dispatcher and to set the base dispatcher rate at \$16 per hour. Stone seconded the motion, and it carried unanimously.
 - b. Iowa Workforce Development – Local Grant Recipient: Nelson explained that the Northeast Iowa Workforce Development office asked that NIACOG and other COG's consider becoming a 'Local Grant Recipient' for their agency. Nelson expressed concerns about several issues related to the request such as taking on responsibility for work conducted by a new fiscal agent that may have limited experience with federal funding. Problematic experiences with past work of NIACOG and other agencies with Iowa Workforce Development was also reason for concern. The Executive Committee members agreed that the best course of action was to turn

down the request.

6. Old Business:
 - a. Broadband OCIO Mapping – Update: Nelson explained that the OCIO released the new version of the broadband map, which changed significantly to exclude more areas. She also noted that the areas served by wireless systems are no longer eligible for inclusion, which was the cause of much of the change in the map for our region. Nelson also explained that she sent out multiple emails to counties and EDC's, but very little response was received.
 - b. 50th Anniversary Celebration: Nelson noted that NIACOG's anniversary open house has been set for July 13, 2023 from 4:00 to 6:00 p.m., and the Chamber of Commerce has committed to holding its Business After Hours as part of the event.
7. Other Items from the Board: No other items were raised by the board.
8. Next Meeting: Greiman noted that the next meeting is scheduled for Wednesday, April 19, 2023 at noon at the NIACOG office.
9. Adjournment: Greiman adjourned the meeting at 6:05 p.m.

Respectfully submitted,

Myrtle Nelson, AICP
Recording Secretary