

NIACOG EXECUTIVE COMMITTEE - MINUTES
Bennigan's, 2023 7th Ave. N, Clear Lake, Iowa
January 30, 2023 at 5:15 p.m.

Members in Attendance: Sis Greiman, A.J. Stone, David Vikturek, Executive Director Myrtle Nelson

Members Absent: Doug Kamm, Tim Schmidt

1. Call to Order: Greiman called the meeting to order at 5:34 p.m.
2. Approval of Agenda and Minutes of Previous Meeting: The members reviewed the current agenda and the minutes for the previous Executive Committee meeting. Stone made a motion to approve the agenda and minutes as printed. Vikturek seconded the motion, and it carried unanimously.
3. Financial Reports: Financial Report for November 2022: Nelson reviewed the 'Statement of Net Assets', the 'Statement of Revenue and Expenses', and the 'Monthly Disbursement Detail' (listing of checks) for November 2022. She noted that no capital expenditures exceeded \$5,000. Vikturek made a motion to approve the financial report. Stone seconded the motion, and it carried unanimously.
4. Communications and Reports
 - a. Sustainable Communities Course in India: Nelson presented information about the Sustainability Course that she attended as a program assistant in December 27th through January 16th (inclusive of travel dates). The PowerPoint presentation is attached to these minutes.
5. New Business
 - a. Resolution for Economic Development District Grant Application and Signature Authorization: Nelson explained that NIACOG receives funding from the Economic Development Administration to help fund activities that support economic development in our member communities. The funds are available to NIACOG because it is a designated Economic Development District (EDD). She said that the funds are primarily used to cover staffing related costs. The proposed amount of funding set by EDA for the application is \$70,000 per year with a required match of the same amount. The application covers a 3-year period. Nelson noted that the attached resolution would commit available matching funds from NIACOG and authorize her, as Executive Director, to sign and submit the application. Stone made a motion to approve the resolution entitled, 'Resolution Authorizing the Filing of an Application for an Economic Development Administration EDD Planning Grant and Authorizing NIACOG's Executive Director to Sign Application Documents for Submittal'. Vikturek seconded the motion, and it carried unanimously.

- b. Out of State Travel: 2023 Denver Regional Economic Development Conference in Denver: Nelson requested that she be allowed to attend the conference, which relates to the funding approved in resolution (5.a.). She stated that the conference dates are April 10-12. Vikturek made a motion to approve Nelson's attendance and travel expenses. Stone seconded the motion, and it carried unanimously.
6. Old Business:
 - a. 50th Anniversary Celebration: Nelson noted that a new date is needed for NIACOG's Anniversary Celebration because the original date of April 10th conflicts with the EDA Conference date. The consensus was to set July 13th as the date with July 20th as the alternate so that the event could be scheduled as a Chamber of Commerce Business After Hours event.
7. Other Items from the Board: No other items were raised by the board.
8. Next Meeting: Greiman noted that the next meeting is scheduled for Wednesday, February 15, 2022 at noon at the NIACOG office.
9. Adjournment: Stone made a motion to adjourn the meeting at 6:06 p.m. Vikturek seconded the motion, and it carried unanimously.

Respectfully submitted,

Myrtle Nelson, AICP
Recording Secretary