



**Lake Placid Village, Inc.
Regular Board Meeting Minutes
Tuesday, September 2, 2025**

Minutes of the Lake Placid Village Board of Trustees Regular Meeting held on the above date at 5:00 pm in the Board Room on the first floor of the Municipal Hall, 2693 Main Street, Lake Placid, NY and via videoconferencing.

Present:	Art Devlin	Mayor
	Jackie Kelly	Deputy Mayor
	Katie Brennan	Trustee
	Marc Galvin	Trustee
	Andrew Quinn	Trustee
	Anita A. Estling	Clerk
	Janet Bliss	Village Attorney

Others: Leslie Shannon

Excused:	Mindy Goddeau	Treasurer
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Mayor Devlin opened the Board Meeting at 5:00 pm and presided over the meeting starting with the Pledge of Allegiance.

Clerk Items

REGULAR BOARD MEETING MINUTES – AUGUST 18, 2025

Resolution #174 - 2025

On motion by Trustee Kelly, seconded by Trustee Quinn the Board duly resolved as follows: -

To approve the Regular Board Meeting Minutes for August 18, 2025 as presented by the Village Clerk.

Trustee Kelly, Trustee Galvin, Trustee Quinn, and Trustee Brennan voted AYE

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SELECTION OF PROFESSIONAL SERVICES FIRM

Resolution #175 - 2025

On motion by Trustee Quinn, seconded by Trustee Kelly the Board duly resolved as follows: -

RESOLUTION # 175 - 2025

A RESOLUTION TO AWARD THE SELECTION OF A PROFESSIONAL SERVICES FIRM FOR THE VILLAGE OF LAKE PLACID WASTEWATER TREATMENT PLANT (WWTP) AND COLLECTION SYSTEM INSTRUMENTATION & CONTROL SYSTEM (SCADA SYSTEM) SUPPLY; AND FUNCTION AS THE SYSTEM INTEGRATOR (SI); AND RESPOND TO EMERGENCY EVENTS, TROUBLESHOOT, AND REPAIR MALFUNCTIONING EQUIPMENT

WHEREAS, The Village of Lake Placid is undertaking a capital improvement project at its Wastewater Treatment Plant (WWTP) that will include upgrades throughout the WWTP to reliably and efficiently provide collection and treatment of wastewater generated within the collection system; and

WHEREAS, as part of the WWTP capital improvement project, the Village of Lake Placid will provide updated instrumentation and control systems at the WWTP and within the collection system at the various pump stations; and

WHEREAS, the Village of Lake Placid issued a Request for Qualifications (RFQ) and received three (3) responses from professional instrumentation and control systems firms experienced in the supply, installation and servicing of such instrumentation and control systems; and

WHEREAS, as part of the RFQ response, the responders exhibited their experience in providing the professional services identified in the RFQ; and

WHEREAS, as part of the RFQ process, the Village of Lake Placid reviewed the qualifications of the responders to the RFQ and interviewed the responders in individual teleconferences; and

WHEREAS, for reasons of efficiency, economy, and system reliability, and pursuant to the authority conferred by General Municipal Law Section 103(5), it is determined by the Village Board that there is a need for standardization in the purchase of process control instrumentation and SCADA control equipment and for the technical support of such equipment; and for timely response to any instrumentation and/or control system emergencies at the WWTP or within the collection system;

NOW THEREFORE BE IT RESOLVED, that the Village Board hereby approves the selection of AquaLogics Systems Inc. of Syracuse, New York to provide the services as detailed in the RFQ entitled "The Village of Lake Placid Wastewater Treatment Plant and Collection System: Instrumentation & Control System (SCADA) Supply; and Function as the System Integrator (SI); and Respond to Emergency Events, Troubleshoot and Repair Malfunctioning Equipment".

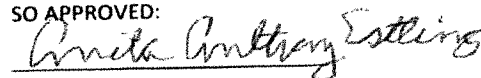
Whereupon, the Resolution was put to a vote, recorded as follows,

Ayes 4

Nays 0

Abstentions 0

SO APPROVED:



Village Clerk/ Village of Lake Placid

Date: September 2, 2025

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QEI AGREEMENT

Resolution #176 - 2025

On motion by Trustee Kelly, seconded by Trustee Brennan, the Board duly resolved as follows: -

To approve Mayor Devlin to sign the QEI QSCADA-Plus Master Station Software Licensing Agreement for the Electric Department.

Trustee Kelly, Trustee Galvin, Trustee Quinn, and Trustee Brennan voted AYE

PARKING ENFORCEMENT RESIGNATION

Resolution #177 - 2025

On motion by Trustee Quinn, seconded by Trustee Kelly, the Board duly resolved as follows: -

To accept the resignation of part-time Parking Enforcement Officer David Lally as of August 22, 2025.

Trustee Kelly, Trustee Galvin, Trustee Quinn, and Trustee Brennan voted AYE

PARKING ENFORCEMENT HIRE

Resolution #178 - 2025

On motion by Trustee Quinn, seconded by Trustee Brennan, the Board duly resolved as follows: -

To approve the hire of Patrick Kivlen as a part-time Parking Enforcement Officer at a rate of \$20.45 per hour as set by the bargaining unit contract.

Trustee Kelly, Trustee Galvin Trustee Quinn, and Trustee Brennan voted AYE

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AMENDMENT TO EMPLOYEE HANDBOOK

Resolution #179 - 2025

On motion by Trustee Kelly, seconded by Trustee Quinn, the Board duly resolved as follows: -

To approve the following amendment to the employee handbook:

Effective April 8, 2025 any non-union employee hired after this date should begin accruing vacation time on a per pay period basis. This time shall be available for use after the employee has completed three months of employment with the Village. The accrual shall be 1.5 hours per pay period with the final pay period being 2.5 hours for a total of 40 hours for the year. This accrual will change as the employee gains more time through years of service.

Trustee Kelly, Trustee Galvin Trustee Quinn, and Trustee Brennan voted AYE

**NY WOMEN IN LAW ENFORCEMENT CONFERENCE, NOVEMBER 5 – 7, 2025,
SYRACUSE, NY**

Resolution #180 - 2025

On motion by Trustee Quinn, seconded by Trustee Brennan, the Board duly resolved as follows: -

To approve Catherine Valentine and Makenzie Hayes to attend the New York Women in Law Enforcement Training Conference, November 5 - 7, 2025, in Syracuse, NY, with all associated expenses paid for by the Village.

Trustee Kelly, Trustee Galvin, Trustee Quinn, and Trustee Brennan voted AYE

ROTARY 5K, OCTOBER 25, 2025

Resolution #181 - 2025

On motion by Trustee Kelly, seconded by Trustee Brennan, the Board duly resolved as follows: -

To approve the Unite for Good 5k run/walk to be sponsored by the Lake Placid Rotary Club on October 25, 2025, to raise funds for the Town of North Elba Dog Park. The run will begin at the Beach House on Parkside Drive and proceed around Mirror Lake, ending back at the Beach House.

Trustee Kelly, Trustee Galvin, Trustee Quinn, and Trustee Brennan voted AYE

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APPROVAL OF ATTORNEY SERVICES

Resolution #182 - 2025

On motion by Trustee Galvin, seconded by Trustee Brennan, the Board duly resolved as follows:-

To approve Town of North Elba attorney, Mark Schachner, to represent the Village in a legal matter for the Building and Planning Department.

Trustee Kelly, Trustee Galvin, Trustee Quinn, and Trustee Brennan voted AYE

Treasurer Items

WARRANT AFFIDAVIT #3 – 2025-26

Resolution #183– 2025

On motion offered by Trustee Quinn, seconded by Trustee Brennan, the Board duly resolved as follows:-

To approve the payment of Warrant Affidavit #3 – 2025-26 as submitted by the Village Treasurer and reviewed by Trustee Kelly. The affidavit is included below:-

LAKE PLACID VILLAGE, INC.
2693 Main Street, Lake Placid, New York 12946
Phone: 518-523-9952, Fax: 518-523-1362
www.villageoflakeplacid.ny.gov

AFFIDAVIT #3 2025-2026

We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY
do approve that the Village Treasurer is authorized to issue checks as per the presented
and approved Warrant and is also authorized to make the following transfers as listed
Below based on the warrants approved at the Board Meeting on **September 2, 2025**

Checks and bank drafts for 08/19/25-09/02/2025 for Fiscal Year 2025-2026:
Check #'s 67270-67327

<u>TOTAL WARRANT OF ITEMS PRESENTED</u>	\$	2,068,955.28
PLUS: UTILITY REFUND CKS =	\$	461.13
TOTAL WARRANT AND REFUNDS	\$	2,069,416.41

GENERAL (A1) FUND: A1-0001-0200	-\$	324,150.26
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	1,108,470.07
WATER (FX) FUND: FX-0001-0200	-\$	66,147.67
SEWER (G3) FUND: G3-0001-0200	-\$	567,641.03
CAPITAL (H8) FUND: H8-0001-0200	-\$	2,546.25
TRUST & AGENCY (TA): TA-0001-0200	-\$	0.00

Date: September 2, 2025

[Signature] Mayor

[Signature] Trustee

[Signature] Trustee

[Signature] Trustee

[Signature] Trustee

Audit Review by: [Signature] Board Member Date: 8/28/25

Attest: [Signature] Village Clerk

Trustee Kelly, Trustee Galvin, Trustee Quinn, and Trustee Brennan voted AYE

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New Business

Trustee Kelly reported that the UCI Bikefest will be at the Olympic Oval this year and will take place on October 3, 4 – 6 pm. It will accommodate more people and more activities than the Main Street location did last year.

Old Business

Trustee Brennan reported that St. Agnes is on track for a September 16 opening for childcare, pending final approval from New York State.

Trustee Galvin reported that the Lake Placid race at Saratoga went well. The owner of the winning horse had visited Lake Placid before and appreciated the winning prize from the Village.

Mayor Items

Mayor Devlin reported that the dedication of the new dock at the beach went very well, and the dock is being heavily used, including during the ceremony.

Members of the public were invited to speak.

ADJOURNMENT

With no further business to come before the Board, a motion to adjourn was made by Trustee Quinn, seconded by Trustee Kelly and the meeting was adjourned at 5:08 pm.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Anita A. Estling". The signature is fluid and cursive, with the first name "Anita" being the most prominent part.

Anita A. Estling
Village Clerk