



Lake Placid Village, Inc.
2025 Organizational and Regular Village Board Minutes
Monday, April 7, 2025

Minutes of the Lake Placid Village Board of Trustees Organizational and Regular Meetings held on the above date at 5:00 pm in the Board Room on the first floor of the Municipal Hall, 2693 Main Street, Lake Placid, NY and via videoconferencing.

Present:	Art Devlin	Mayor
	Jackie Kelly	Deputy Mayor (via Videoconference)
	Katie Brennan	Trustee
	Marc Galvin	Trustee
	Andrew Quinn	Trustee
	Anita A. Estling	Clerk
	Janet Bliss	Attorney

Others:	Grace McIntyre	Adirondack Daily Enterprise
	Rick Preston	
	Bob Tibbetti	
	Sue Cameron	
	Marcy Quinn	
	Ed and Pat	
	Judy Shea	
	Jim Shea	
	Greg Borzilleri	
	Steve Rother	
	David Napiwochi	
	John Vase	
	Georgia Jones	
	George Christian	
	GC Ortloff	
	Leslie Shannon	
	Gary Bishop	
	David Lally	
	Jim Hughes	
4 Additional public		

Excused:	Mindy Goddeau
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Mayor Devlin opened the organizational meeting at 5:00 pm and presided over the meeting starting with the Pledge of Allegiance.

Clerk Estling swore in Trustee Galvin for his second term. Mayor Devlin and Trustee Kelly had already been sworn in prior to the meeting.

ADOPT VILLAGE RULES OF ORDER
ORGANIZATIONAL RESOLUTION # 1- 2025

On motion by Trustee Quinn, seconded by Galvin, the Board resolved to adopt the Village Rules of Order as its procedure for governing all Village Board Meetings.

Vote: AYE: 4 NAY: 0 ABSTAINED: 0

APPOINTMENTS

Deputy Mayor	Present: Jackie Kelly Proposed: Jackie Kelly	Expires 4/2025 1 year 4/2026
Village Clerk	Present: Anita A. Estling Proposed: Anita A. Estling	Expires 4/2025 1 year 4/2026
Village Treasurer	Present: Mindy Goddeau Proposed: Mindy Goddeau	Expires 4/2025 1 year 4/2026
Deputy Village Treasurer/ Clerk	Present: Tracy Hathaway Proposed: Tracy Hathaway	Expires 4/2025 1 year 4/2026
DPW Superintendent	Present: Brad Hathaway Proposed: Brad Hathaway	Expires 4/2025 1 year 4/2026
Village Attorney	Present: Janet Bliss Proposed: Janet Bliss	Expires 4/2025 1 year 4/2026
Village Associate Justice	Present: Dean Dietrich Proposed: Sean Donovan With Annual Compensation of \$2,000	Expires 4/2025 1 year 4/2026
Administrative Committee	Present: Katie Brennan and Marc Galvin Proposed: Katie Brennan and Marc Galvin	Expires 4/2025 1 year 4/2026
Joint Youth Commission/ Liaison to LPCS	Present: Katie Brennan and Andrew Quinn Proposed: Katie Brennan and Andrew Quinn	Expires 4/2025 1 year 4/2026

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Village Historian	Present: Karen Fountain Proposed: Karen Fountain With Annual Compensation of \$1000	Expires 4/2025 1 year 4/2026
Village Audit Committee	Proposed: Board of Trustees Proposed: Board of Trustees	Expires 4/2025 1 year 4/2026
Local Government Liaison Committee	Present: Art Devlin and Jackie Kelly Proposed: Art Devlin and Jackie Kelly	Expires 4/2025 1 year 4/2026
Joint Town/Village Community Development Bd	Present: Art Devlin and Jackie Kelly Proposed: Art Devlin and Jackie Kelly	Expires 4/2025 1 Year 4/2026
LEAF Committee	Present: Jackie Kelly Proposed: Jackie Kelly	Expires 4/2025 1 Year 4/2026
Community Development	Present: Katie Brennan and Andrew Quinn Proposed: Katie Brennan and Andrew Quinn	Expires 4/2025 1 Year 4/2026
Land Code Review/ Vacation Rentals	Present: Jackie Kelly Proposed: Jackie Kelly	Expires 4/2025 1 Year 4/2026
LPBA Liaison	Present: Marc Galvin Proposed: Marc Galvin	Expires 4/2025 1 Year 4/2026

ORGANIZATIONAL RESOLUTION #2 – 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board resolved to accept and approve the Appointments noted above for 2025-2026.

Vote: AYE: 4 NAY: 0 ABSTAINED: 0

LIAISON APPOINTMENTS

Appointment of Liaisons for 2025-2026

I, Arthur J. Devlin, Mayor of Lake Placid Village, Inc., do hereby make the following liaison appointments for the ensuing official year of 2025-2026:

Trustee Galvin and Trustee Brennan, Department of Public Works and Electric Department
Trustee Kelly and Trustee Quinn, Police and Fire Departments

Any trustee is welcome to speak with any department head as necessary, the liaisons are just in place to help streamline village processes.

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Said trustees may receive an annual salary for services as Trustees of Lake Placid Village, Inc. in the following amounts, if they so desire: -

Mayor: \$14,700 Annually
Deputy Mayor: \$11,300 Annually
Trustee: \$ 8,500 Annually

The same are fixed for the official year beginning on April 7, 2025 and for each successive year thereafter, until such time as said schedule of annual salaries is changed by the Village Board of Lake Placid Village, Inc. The same are to be paid in monthly installments on the fulfillment of the duties of such Trustees. The monthly installments are to be in cooperation with the New York State Retirement System.

ORGANIZATIONAL RESOLUTION #3 – 2025

On motion by Trustee Brennan, seconded by Trustee Galvin, the Board resolved to approve the Trustees compensation as noted above for 2025-2026.

Vote: AYE: ___4___ NAY: ___0___ ABSTAINED: ___0___

PROCEDURAL ITEMS

1. That the Village Board approves annual permits for horse carriage rides, dogsled rides, and/or similar enterprising events within the Village and on Mirror Lake from the Annual Meeting of April 7, 2025 until the next annual meeting on April 6, 2026 at fees, rates and conditions determined by the Village Board.
2. That the Village Clerk provides a complete copy of the minutes of each regular and special Board meeting to be given to each Trustee of the Board prior to the next regularly scheduled Village Board Meeting, or as soon thereafter as reasonably possible.
3. That the Village Clerk continues to perform the audit duties, without additional compensation, pursuant to Village Law Section 4-402. No money shall be paid from the treasury of the Village, except by audit and allowance by the Board of Trustees and an order designating the fund signed by the Mayor and countersigned by the Clerk. Bills with a discount will be processed to take advantage of the least cost to the Village.
4. That the Policy of the Board for the coming year be that all checks are subject to either the signature of the Village Treasurer or Deputy Treasurer, or in the absence of the Treasurer or Deputy Treasurer, the Mayor, or the Deputy Mayor (in the absence of the Mayor), and that a certified copy of this resolution shall be forwarded to NBT Bank, Champlain Bank, Adirondack Bank, Community Bank and NYCLASS official depositories, as notice of such authorization pursuant to the provisions of Section 4-408(c) of the Village Law.

5. That the Village Treasurer prepares a monthly report of all funds with the exception of the last month of the Village fiscal year-end which shall be a draft report and these statements shall be presented monthly to each village board member.
6. That the total amount of unpaid Village taxes set forth in an accounting by the Village Treasurer be collected by the County of Essex, State of New York, pursuant to the County of Essex Local Law No. 3 of the year 1979 entitled "A Local Law Providing for the County of Essex to Collect Delinquent Taxes for All Villages Situate in Essex County." The Village Treasurer will return the tax forms to the Board of Trustees November 1st in an accounting to the Village Board, and then forward forms (including base tax plus penalty) to the Essex County Treasurer on November 15th of each year.
7. That the Village Treasurer be appointed at least annually, and at such other times as may be appropriate, including changes of the officeholders, to provide for an audit of each Village Justice Record of Accounts.

ORGANIZATIONAL RESOLUTION # 4 – 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved to accept and approve the Procedural Items noted above for 2025-2026.

Vote: AYE: 4 NAY: 0 ABSTAINED: 0

VILLAGE POLICIES

Each Policy listed below has been individually reviewed:

Workplace Violence Prevention Policy
Anti-Discrimination and Harassment (Including Sexual Harassment)
Code of Ethics Policy
Senior Water/Sewer Rate Policy
Credit Card Policy
Travel Policy
Flag Hanging Policy
Utility Billing Adjustment Policy
Hiring of Retired Employees Policy
Procurement Policy
Purchasing Policy
Investment Policy
Manual Check Policy
Mid's Park Use Policy
Inactive Records Storage Policy and Guidebook
Electronic Signature Policy
Post-Issuance Compliance Procedure and Policy
Controlled Substances and Alcohol Testing Policies (Both DOT and non-DOT)

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Good Citizen Policy
ADA Policy

ORGANIZATIONAL RESOLUTION #5 – 2025

On motion by Trustee Brennan, seconded by Trustee Quinn, the Board resolved to accept and approve the Village Policies listed above, with the exception of the Credit Card Policy for 2025-26.

Vote: AYE: ___ 4 ___ NAY: ___ 0 ___ ABSTAINED: ___ 0 ___

ORGANIZATIONAL RESOLUTION #6 – 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board resolved to modify the Credit Card Policy to add credit cards for the following positions for a credit limit of \$10,000: Deputy Treasurer/Deputy Clerk, DPW Superintendent, Police Chief and Head Fire Driver.

Vote: AYE: ___ 4 ___ NAY: ___ 0 ___ ABSTAINED: ___ 0 ___

MEDIA AND BANK DESIGNATIONS

ORGANIZATIONAL RESOLUTION # 7 – 2025

On motion by Trustee Brennan, seconded by Trustee Quinn, the Board designated the Lake Placid News and Adirondack Daily Enterprise as the official newspapers of the Village of Lake Placid, and designated the Radio Station 93.3 Lake FM as the official radio station of the Village of Lake Placid for a period of one year.

Vote: AYE: ___ 4 ___ NAY: ___ 0 ___ ABSTAINED: ___ 0 ___

ORGANIZATIONAL RESOLUTION #8 – 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved to designate NBT Bank, Champlain Bank, Adirondack Bank, Community Bank and NYCLASS as depositories for the funds of Lake Placid Village, Inc. for one year as provided for in Section 4-412 (3 & 2) of the Municipal Law.

Vote: AYE: ___ 4 ___ NAY: ___ 0 ___ ABSTAINED: ___ 0 ___

With there being no further comments from any Board Members, a motion to adjourn the Organizational Meeting was made by Trustee Quinn, seconded by Trustee Galvin and Mayor Devlin closed the Annual Organizational Meeting at 5:08 pm.

REGULAR BOARD MEETING

Mayor Devlin opened the Regular Board meeting at 5:08 pm.

Clerk Items

REGULAR BOARD MEETING MINUTES – MARCH 17, 2025

Resolution #50 - 2025

On motion by Trustee Quinn, seconded by Trustee Brennan the Board duly resolved as follows: -

To approve the minutes of the March 17, 2025, Regular Board Meeting as presented.

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

BEACH HOUSE LEASE AGREEMENT WITH ESSEX COUNTY FOR EARLY VOTING

Resolution #51 - 2025

On motion by Trustee Brennan, seconded by Trustee Galvin, the Board duly resolved as follows:

To approve Mayor Devlin to sign the Beach House Lease Agreement with Essex County to hold early voting at the Beach House for the primary and general elections in 2025.

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

PARKING ENFORCEMENT OFFICERS' WAGE

Resolution #52 - 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows: -

To approve raising the Parking Enforcement Officers' wages as follows:

Michael Wheeler to \$21.05 an hour, effective immediately

David Lally to \$22.00 an hour, effective immediately

Nicholas McCabe to \$21.05 an hour, effective upon successful completion of probation on 6/2/25

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

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WATER/WASTEWATER TREATMENT TRAINING SEMINAR, APRIL 9, 2025

Resolution #53 - 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows:-

To approve Brad Hathaway, Tracy Lahart, Larry Wood, Jason Endries, Carole Macey and Steven Lahart to attend the Water/Wastewater Treatment Training Seminar on April 9, 2025 in Potsdam, NY, with all associated expenses paid for by the Village.

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

LABORATORY TRAINING, JULY 9, 2025, PLATTSBURGH, NY

Resolution #54 - 2025

On motion by Trustee Brennan, seconded by Trustee Galvin, the Board duly resolved as follows:

To approve Dennis Lawrence and Adam Marshall to attend the Laboratory course on July 9, 2025 in Plattsburgh, NY, with all associated expenses paid for by the Village.

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

NY CHIEFS ANNUAL TRAINING CONFERENCE, JULY 13 – 16, 2025, MONTICELLO, NY

Resolution #55 - 2025

On motion by Trustee Quinn, seconded by Trustee Brennan, the Board duly resolved as follows: -

To approve Chuck Dobson to attend the NY Chief's Annual Training Conference on July 13 - 16, 2025 in Monticello, NY, with all associated expenses paid for by the Village.

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

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NORTHWOOD SCHOOL/IRONMAN/BETSY OWENS RACE COURSE INSTALLATION

Resolution #56 - 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows: -

To approve the use of a motorboat on Mirror Lake by Peter Davis to install and maintain the racecourse used by Northwood School Rowing, Lake Placid Ironman events and the Betsy Owens Memorial Swim.

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

LAKE PLACID MARATHON, JUNE 8, 2025

Resolution #57 - 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows:-

To approve the request for the 2025 Lake Placid Marathon/Half/10k race on June 8, 2025 as presented.

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

LAKE PLACID CLASSIC, OCTOBER 11, 2025

Resolution #58 - 2025

On motion by Trustee Quinn, seconded by Trustee Brennan, the Board duly resolved as follows: -

To approve the running of the Lake Placid Classic, October 11, 2025, with use of Village roads and sidewalks and police and highway department support.

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

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LAKE PLACID VOLUNTEER FIRE DEPARTMENT ELECTED OFFICIALS

Resolution #59 - 2025

On motion by Trustee Quinn, seconded by Trustee Galvin, the Board duly resolved as follows: -

To approve the following officers for the Lake Placid Volunteer Fire Department, duly elected at their April 1, 2025 Annual Meeting:

Chief Engineer: Mike St. Louis
1st Assistant Chief: Jennifer Marshall
2nd Assistant Chief: Bryon Skeels
1st Captain: Barry Ballinger
2nd Captain: Ryan St. Louis
3rd Captain: Gavin Martin
4th Captain: Tyrone Mullings

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

WARRANT AFFIDAVIT #17 – 2024-25

Resolution #60 – 2025

On motion offered by Trustee Brennan, seconded by Trustee Quinn, the Board duly resolved as follows:-

To approve the payment of Warrant Affidavit #17 – 2024-25 as submitted by the Village Treasurer and reviewed by Trustee Kelly. The affidavit is included below:-

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LAKE PLACID VILLAGE, INC.

2693 Main Street, Lake Placid, New York 12946
Phone: 518-523-9952, Fax: 518-523-1362
www.villageoflakeplacid.ny.gov

AFFIDAVIT #17 2024-2025

We, the undersigned, acting as a Board of Auditors to the Village of Lake Placid, NY
do approve that the Village Treasurer is authorized to issue checks as per the presented
and approved Warrant and is also authorized to make the following transfers as listed

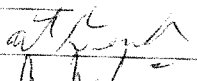



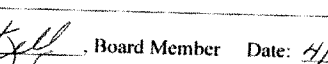
Below based on the warrants approved at the Board Meeting on April 7, 2025

Checks and bank drafts for 03/18/25-04/07/2025 for Fiscal Year 2024-2025:
Check #'s 66553-66636

TOTAL WARRANT OF ITEMS PRESENTED	\$	1,166,274.59
PLUS: UTILITY REFUND CKS =	\$	0.00
TOTAL WARRANT AND REFUNDS	\$	1,166,274.59

CREDIT - LISTED FUND CASH ACCOUNT		
GENERAL (A1) FUND: A1-0001-0200	-\$	264,019.25
HUD REVOLVING LOAN (CM) 0001-0200	-\$	0.00
ELECTRIC (EE) FUND: EE-0001-0200	-\$	808,070.80
WATER (FX) FUND: FX-0001-0200	-\$	21,059.56
SEWER (G3) FUND: G3-0001-0200	-\$	66,453.73
CAPITAL (H8) FUND: H8-0001-0200	-\$	6,671.25
TRUST & AGENCY (TA): TA-0001-0200	-\$	0.00

Date: April 7, 2025

 , Mayor
 , Trustee
 , Trustee
 , Trustee
 , Trustee

Audit Review by:  , Board Member Date: 4/3/2025
Attest:  , Village Clerk

Trustee Kelly, Trustee Galvin, Trustee Quinn and Trustee Brennan voted AYE

New Business

Mayor Devlin announced receipt of a notice from the Lake Placid Volunteer Fire Department that two members had been terminated: Arron Barney as of December 23, 2024 and Joshua Pelkey as of March 10, 2024. The Board acknowledged the notice.

Members of the public and the press were invited to speak.

Leslie Shannon spoke on behalf of Captain Marney's Boat Rental, following up on a letter that had been sent to the mayor and board members, regarding loss of dock space at Paradox Bay Landing due to new property ownership, and proposed consideration of use of the Village launch to continue

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serving the public on Lake Placid Lake. Multiple other individuals also voiced their support for the proposal. The mayor and board listened and said they would give careful consideration to the proposal, but did warn that multiple entities (APA, DEC to name two) are involved as well as state laws governing the use of Village property and land use code to be considered. The mayor thanked the speakers and said the board would discuss and do some research on the matter.

Resident Jim Hughes spoke on multiple issues including: the speed limit for boats on Mirror Lake, Village Police Department Bodycam policy, the Can/Am Pond hockey contract, ongoing blocking of his driveway by cars illegally parked and Village handling of panhandlers. Mayor Devlin responded to Mr. Hughes' concerns and let him know regarding the illegal parking in front of his property that signs would be going up to alleviate that.

EXECUTIVE SESSION

Resolution #61 - 2025

On Motion made by Trustee Quinn seconded by Trustee Galvin, the Board duly resolved as follows:

To enter into executive session to discuss litigation at 6:24 p.m.

Trustee Quinn, Trustee Kelly, Trustee Brennan and Trustee Galvin voted AYE

RETURN TO REGULAR SESSION

Resolution #62 - 2025

On motion made by Trustee Quinn, seconded by Trustee Brennan, the Board duly resolved as follows:

To conclude the executive session of the Board Meeting at 6:54 pm.

Trustee Quinn, Trustee Kelly, Trustee Brennan and Trustee Galvin voted AYE

There was no decision made following the Executive Session.

ADJOURNMENT

With no further business to come before the Board, a motion to adjourn was made by Trustee Quinn, seconded by Trustee Galvin and the meeting was adjourned at 6:56 pm.

Respectfully submitted,



Anita A. Estling
Village Clerk