CITY OF NISSWA
AGENDA – REGULAR COUNCIL MEETING
TUESDAY, JULY 21, 2026
6:00 P.M. – NISSWA CITY HALL

The Council Meeting will also be accessible via YouTube Live on the City of Nisswa's channel at City of Nisswa, MN

A. Call to Order
1. Pledge of Allegiance

B. Approve Agenda – (Council Motion)

C. Consent Calendar (NOTICE TO PUBLIC) – All matters listed are considered routine by the Council and will all be enacted by one motion. There will be no separate discussion of these items unless good cause is shown prior to the time the Council votes on the motion. (Council Motion)
1. Fire Department Report – June 2026
2. Parks and Recreation Report – July 2026
3. Pickle Report – June 2026
4. Police Report – July 2026
5. Public Works Department Report – July 2026
6. Planning & Zoning Report – July 2026
7. Spirits Report – July
8. City Council Regular Meeting Minutes, June 16, 2026
9. City Council Special Meeting Minutes, June 25, 2026
10. Personnel Updates – July 2026
11. Presentation of Claims – Check register #156832- 157204 totaling $1,309,938.61
12. Community Center Donation Resolution – Nisswa Lions
13. Special Event Permit – The Handcraft Collective – August 1, 2026
14. Street Use Permit – A&W – August 4th, 2026
15. Street Use Permit – Lake Latitude – August 14 & 15, 2026
16. Street Use Permit – Totem Pole Boutique – August 14 & 15, 2026
17. Street Use Permit – Angry Minnow – August 14, 2026
18. Street Use Permit – Knotty Pine Bakery – August 14 & 15, 2026
19. Street Use Permit – Lundrigan's – August 13- 15, 2026
20. Street Use Permit – Zaiser's – August 13- 15, 2026
21. Street Use Permit – Buffalo Plaid – August 14- 15, 2026

D. COUNCIL/LIAISON REPORTS
1. Mayor
2. Council Members

E. REPORTS
1. City Attorney
2. City Engineer

F. OLD BUSINESS

1. Delaney Accept Final Report (Council Action)
2. Delaney Consulting SOW Extension (Council Action)
3. Pickle – New Chairs for Bar (Council Action)
4. PZ - Schaefer's Sign Right of Way Agreement (Council Action)
5. Spirits Parking Lot Invoice (Council Action)
6. Spirits Lease (Council Action)
7. EDA
   a. Appointing Members (Council Action)
   b. Organizational Resolution/Appoint Members (Council Action)

G. NEW BUSINESS

1. CWC Emergency Management – Early Warning Sirens Future Maintenance Presentation (Council Information)
2. Community Center Change Order #2 (Council Action)
3. Community Center Pay Application #3 (Council Action)
4. Parks – GLT Phase 4B NLP Restroom Change Order #1 (Council Action)
5. Parks – GLT Phase 4B NLP Restroom Pay Application #1 (Council Action)
6. Parks – GLT Phase 4B Change Order #7 (Council Action)
7. Parks – GLT Phase 4B #7 (Council Action)
8. PW – 2026 Road Patching (Council Action)
9. PW – 2026 Road Improvements Pay Application #1 (Council Action)
10. PD – Joint Powers Agreement with Crow Wing County (Council Action)
11. PD – Remove Scott Williams, Police Sergeant from Probation Status (Council Action)
12. Waiver of Conflict-of-Interest Severson Porter Law/Debra Cruze/City of Nisswa (Council Action)
13. Admin - Remove Jane Michaud, Deputy Clerk from Probation Status (Council Action)
14. Admin - Remove Todd Szymanski, Police Chief from Probation Status (Council Action)
15. City Property Land Appraisal (Council Discussion/Action)

H. OPEN FORUM

a. Public Comment

I. ANNOUNCEMENTS & UPCOMING MEETING DATES

1.	July 29, 2026	Special Council Meeting 8:00AM
2.	July 29, 2026	Public Works Committee Meeting 5:00PM
3.	August 4, 2026	Planning Commission Meeting 5:00PM
4.	August 6, 2026	Parks Commission Meeting 5:00PM
5.	August 11, 2026	Primary Elections
6.	August 18, 2026	Regular City Council Meeting 6:00PM
7.	August 26, 2026	Public Works Committee Meeting 5:00PM

J. ADJOURN

Nisswa Fire Department Report

June 2026

Call Breakdown

Call Breakdown:

Medical Calls	37
Structure Fire Calls/Vehicle Fire	1
Grass Fire/Brush Fire	2
Gas Leak/Odor	0
Power line down	2
Motor Vehicle Accidents	2
Carbon Monoxide/Smoke Detector	7
Rescue/Special Event	0
Cancelled en route	1
Total:	**52 total**

City of Nisswa: 32

Lake Edward Township: 10

Lake Shore: 10

Pelican Township: 0

Chief Bailey 218-851-2825

Nisswa Fire Department Report

June 2026

Training for this month included working with large diameter hose (LDH) for spraying and relaying water from one engine to another. We worked with Pequot Lakes Fire Department during one training to draft from Gull Lake and feed water to their ladder truck using LDH. Firefighters worked with pumping operations during this training as well. This training helped simulate how we would feed another departments ladder truck during a large fire/large event.

Activities for this month included our first Meat Raffle at the Nisswa American Legion. This was hosted on 6/13/2026. This was a very successful event and we look forward to volunteering for further meat raffles. We are thankful for the Nisswa Legion for letting us participate in this event. Our firefighters also volunteered for the Nisswa Safety Town program. During this event, firefighters showed 34 kids Nisswa Engine 1 and Engine 19. Safety Town students were able to spray water off of the trucks, learn fire safety (e.g. Stop, Drop and Roll, Don't Play with Matches, etc.), and learn/see our structure fire gear.

Call Breakdown:

Medical Calls	37
Structure Fire Calls/Vehicle Fire	1
Grass Fire/Brush Fire	2
Gas Leak/Odor	0
Power line down	2
Motor Vehicle Accidents	2
Carbon Monoxide/Smoke Detector	7
Rescue/Special Event	0
Cancelled en route	1
Total:	**52 total**

Chief Bailey 218-851-2825

Parks & Recreation

July 2026

A. Department Report

1. Maintenance and Community Center
    a. Community Center updates are complete, a change order and pay application are included for approval
    b. Staff are reviewing and updating the Community Center agreement
2. Recreation
    a. T-ball, baseball, and Safety Town are finished
    b. Basketball Camp runs to mid-August
3. Parks
    a. Gull Lake Trail/Nisswa Lake Park: Staff are working to close out the grant including finalizing pay applications as well as a letter certifying completion. A site visit will be conducted by the DNR and GMRPTC in August.
    b. Staff have requested proposals for design work to update park entrance signs
    c. Nisswa City Park: The City of Nisswa was selected for funding to replace the City Park playground. The DNR will be giving staff more information on how to proceed with the project. Staff will be working on a community engagement opportunity before finalizing the design.

B. Old Business

1. The Brainerd Lakes Area Walking and Biking Safety Plan (SS4A program) had a kick-off meeting May 5 in Crosslake. People are encouraged to share their input electronically on the plan's webpage**:** bit.ly/RegionalSafetyInput

C. New Business

Respectfully,
Amber Moon Peterson

City Council Report - Pickle Factory
June 2026

2025 - % of Sales per Month

January	5.8%	July	13.7%
February	5.6%	August	12.0%
March	6.8%	September	9.2%
April	6.0%	October	7.0%
May	9.2%	November	6.8%
June	9.3%	December	8.7%

June Sales Comparison

	2025	2026	+/-	%	2026 Budget	% of Budget	Goal %
Sales	$150,380	$170,254	$19,874	13.22%	$1,765,050	9.6%	9.3%

June Expenses Comparison

	2025	2026	+/-	%	2025 Budget	% of Budget	Goal %
Merchandise for Resale	$55,756	$37,899	-$17,857	-32.0%	$600,000	6.3%	9.3%
Payroll	$36,713	$38,072	$1,359	3.7%	$355,348	10.7%	9.3%
Other Expenditures	$36,861	$25,398	-$11,463	-31.1%	$634,352	4.0%	9.3%
Total Expenditures	$129,330	$101,369	-$27,961	-21.6%	$1,589,700	6.4%	9.3%

Profit/Loss	$21,050	$68,885

Keep in mind that this is a snapshot of the year and if you have any questions, please feel free to give me a call.

Last Month Review:
Numbers for last month were considerably higher than last year. Profits for the month were very good.

Upcoming Events:
The bar is now focused on Crazy Days the second weekend in August. Lions will be doing a corn feed (Sat.) in the Pickle parking lot and there will be a beer wagon set up and live music while the corn feed is going on.

News & Notes:
The 4th of July has come and gone. I believe we set a new record for sales on the 3rd during Freedom Days. The fireworks were amazing!!

My THC license has been approved and we will be selling it again.

Equipment & Repairs:
Still waiting to set a date for the walk-in cooler to get over-hauled, hopefully this fall.
Final bids for chairs expected this month.

Terry Wallin, Pickle Mgr.

Nisswa Police Department
Council Report
July 2026

Prepared by Chief Todd Szymanski

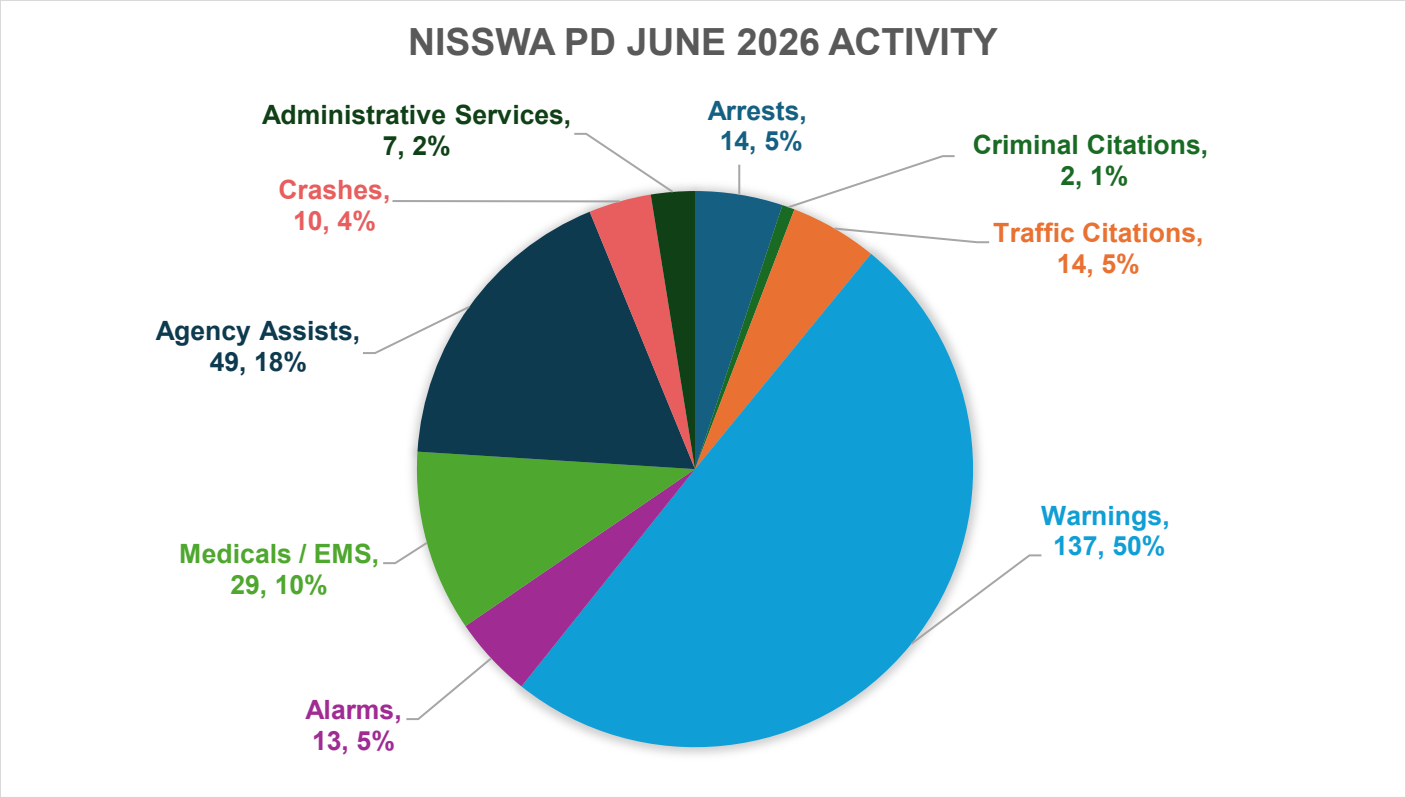
Events

On June 29, Sergeant Williams participated in Safety Town, which is an annual event organized by Amber Moon Peterson from the parks & recreation department that provides safety education to children. This year, there were approximately 35 kids in attendance. Sergeant Williams gave a presentation about firearm safety and what to do if an unsecured firearm is found. He also gave a tour of a police department squad car and its equipment.

Calls for Service

For June 2026, the NPD documented the following activities:

- **Total Incidents Reported:** **275**
  - Arrests: 14
  - Criminal Citations: 2
  - Traffic Citations: 14
  - Warnings: 137
  - Alarms: 13
  - Medicals / EMS: 29
  - Agency Assists: 49
  - Crashes: 10
  - Administrative Services: 7



How Calls Were Received

Email	1
In Person	16
Mail	3
Other	1
Phone	25
Radio	142
Visual	161

Notable Activity

06/01/2026 – We received a report of a theft of car floormats and theft by non-payment of car rental terms. After investigating, an adult female was cited for the thefts.

06/01/2026 – A traffic stop resulted in the arrest of an adult female for driving after revocation and 3rd degree controlled substance DWI.

06/04/2026 – We received a report of a suspicious driver who possibly struck a traffic sign. After investigating, an adult male was arrested for 3rd degree DWI.

06/06/2026 – A traffic stop resulted in the arrest of an adult male for 3rd degree DWI.

06/06/2026 – We received a report that a motorcycle fled from law enforcement in the City of Baxter. One of our officers observed the motorcycle heading north and activated his emergency lights and sirens. The pursuit of the motorcycle was terminated. The suspect was later identified and the Crow Wing County Attorney's Office is reviewing charges. (#403 - #26001436)

06/07/2026 – A traffic stop resulted in the arrest of an adult male for 4th degree DWI and 3rd degree test refusal.

06/09/2026 – A traffic stop resulted in the arrest of an adult male for driving after revocation and habitual no insurance.

06/09/2026 – A traffic stop resulted in the arrest of an adult female for 4th degree DWI.

06/12/2026 – We received a report of a property damage accident. After investigating, an adult male was cited and arrested for 4th degree DWI.

06/18/2026 – A traffic stop resulted in the arrest of an adult male for 4th degree DWI.

06/19/2026 – A traffic stop resulted in an adult male being cited and released for 4th degree controlled substance DWI.

06/21/2026 – We received a report of a vehicle in a parking lot with a female driver who appeared to be under the influence. After investigating, the adult female was arrested for 2nd degree intoxicating substance DWI and open marijuana packages.

06/26/2026 – We received a report of a side-by-side crash. After investigating, an adult male was cited and arrested for 4th degree DWI.

06/27/2026 – Officers responded to location to execute a warrant attempt. The subject was located and subsequently arrested.

06/27/2026 – A traffic stop resulted in the arrest of an adult male for underage drinking and 3rd degree DWI.

06/27/2026 – A traffic stop resulted in the arrest of an adult male for 4th degree DWI.

Public Works
Council Report
July 14th, 2026

Recommendation and Action Items
(All these items have supporting documents in the Council Packet.)

1) **2026 Road Patching.** An RCA is included in your packet for road patch work for the 2026 season.
2) **Anderson Brothers Pay Application #1.** An RCA, with the first pay application for the 2026 Road Repairs, is included in your packet.

Current Projects Status

1) **Leaking Sewer Pond #2. The insurance claim with LMCIT for the catastrophic failure of the Pond #2 liner was denied due to the liner exceeding its expected lifespan.** We had Pratt's Affordable Excavating out to expose the expected leak in Pond #2. Unfortunately, we discovered the liner of the pond has totally failed. This was confirmed by engineering staff from the MPCA. We have asked Widseth to provide us with next steps to develop a project to replace the bad liner. Making this potentially worse, is that Ponds #1 and #3 are the same vintage. Their liner material will likely have to be replaced at the same time or very shortly after repairing #2. We will be investigating potential funding sources for the repair. The good news. The liner came with an expected 20-year lifespan. It worked for us for 35 years. Look for a liner replacement plan to be introduced by late summer.
2) **Joint Road Project with Lake Edward Township, South Clark Lake Road.** I attended the May Lake Edward Township meeting, on May 12th, to discuss the condition of South Clark Lake Road and to set up a joint meeting with them and the Nisswa City Council to discuss a project to upgrade the tonnage of and resurface the road. As you may know, this is the road into Nature Link resort. It has rapidly deteriorated due to age and increased traffic. I am hoping to set up representatives from Lake Edward to attend the August Council meeting to discuss parameters of this project such as timing and the cost split.
3) **Crow Wing County Unified Siren Maintenance Project.** Nothing new to report as of July 13th, 2026.City staff met with representatives from Crow Wing County, and other communities, about the possibility of unifying maintenance of the warning sirens in the county on March 30th. This project is waiting for a proposal from the county for further consideration.
4) **Grand View Road Project.** Nothing new in July to report. Staff and the City Engineer met with Grand View staff to look at and discuss concepts and parameters for storm water for the 2027 Road Bond on April 20th. Grand View staff planned to relay this information to their board at a meeting at the end of April and offer feedback. We met again on May 19th. We expect to do this work in 2028. We are still working with Grand View on the location of stormwater ponds and construction staging to allow the resort to operate while the roads are rebuilt.
5) **2026 Road Bond.** Waiting for ROW to be obtained for the project to begin on all roads.

a. **As of today, Old Government Trail, Polk Road, and Hole-in-the-Day Drive have been completed.**
b. Bids for the project were received on February 26th. The low bidder is Anderson Brothers. An official presentation of the bids and Council acceptance was provided by Widseth at the March Council meeting.
c. Maps for the project are posted in the Council Chambers for review. Please direct any comments or questions to Dave Reese or me concerning the project.
d. 2026 Road Bond Timeline
    i. May 4th, 2026 Begin Construction.
    ii. Substantial Completion, October 15, 2026.
    iii. November 30th, 2026, Complete Construction.

6) **2027 Lakers Lane Safe Routes to School.**
    a. This work has been pushed to 2027 to be coordinated with the 2027 Road Bond.
    b. A cost split agreement with Dist. 181. Was passed at the May, 2026 Council meeting.
    c. On April 14th, a Special Public Works Committee and Public Information Meeting was held to look at concepts for future phases of the Lakers Lane School Safety Project (2027 and beyond). The purpose of looking at these concepts now, is to give engineering a clear direction to pursue for the total project. Being able to give direction to the total project will ensure the improvements being done in 2026 are compatible with future phases, and may help to avoid future demolition and reconstruction costs. A recommendation was made to construct a traffic circle at Church Street and Lakers Lane.
    d. We are looking into using the adjacent Journey Church parking lot for a staging area for Parent Pickup. We have had two meetings with the church and First Western Bank how best to set up the parking lot to accommodate parent pickup, the church and the bank. We are setting up a follow-up meeting to include the school and more concepts for the parking lot. The goal is to prevent Laker's Lane and Main Street from being blocked by parked cars, waiting for parent pickup, and coordinate the improvements, with the other improvements to Lakers Lane, for the 2027 Road Bond.
7) **Lift Station #1 Rebuild.** We have contracted with Braun Intertec to do a geotechnical evaluation of the construction site. The city attorney has made an offer, for the property this project will be built on. We met with CTC on June 4th to go over the impacts to their property with the new lift station in place. There appears to be no serious conflicts. Once we have clear ownership of the property, we will move to finish engineering and update the schedule for the project.
8) **Lift Station #12 Build.** This project is on hold. It is waiting on the formation of an EDA.
9) **2027 Road Bond.**
    a. A special Public Works Committee meeting was held on May 11th to get the public's opinion on where to install sidewalks on City Hall Street, Lakers Lane, Church Street and Nisswa Avenue. With feedback from the public, the committee made a recommendation to support a final engineering proposal from Widseth to build a new traditional intersection at the Main Street/City Hall Street intersection. They will also develop final

plans for a traffic circle at Church Street and Lakers Lane. They were directed to develop plans for sidewalks on both sides of Church Street up to the end of the St. Christopher's parking lot. A single sidewalk will be developed to stretch down to the Poplar Avenue intersection. The committee also instructed Widseth, to create an option, to add sidewalks from the traffic circle at the school back toward Main Street, on both sides. Drainage from the traffic circle is expected to be brought to the ditch on Lakers Lane that extends down to County 18. Drainage from the Main Street/City Hall intersection would likely be brought to a sediment pond at the North end of Pickle Parking lot, overflowing to the drainage ditch along the trail to the North. Church Street and Main Street drainage would likely be brought to a sediment pond at the North end of St. Christopher's parking lot.

b. A follow up Sidewalk Summit was held on May 27th at the regular Public Works Committee meeting to discuss landscaping and other streetscaping elements, such as street lights, banners, etc. We are forming an advisory committee to work thru options for streetscape and make a recommendation back to the P/W Committee and Council.

c. 2027 Road Bond Timeline Update

i.	May 2026	Informational meeting.
ii.	June 2026	City Council Approval of Final Design. Agreement for the GVL Area.
iii.	July-Sept 2026.	100% Design.
iv.	October 2026	Easement Sketch/Descriptions.
v.	February 2027	Bidding.
vi.	March 2027	Construction Contract Award.
vii.	June 1, 2027	Construction Tree Clearing Completed by.
viii.	Sept 30, 2027	Construction Completed

10) **Backage Roads.** This project is on hold. It is waiting on the formation of an EDA.
11) **City Water System.** No update this month
12) **MNDOT 371 2030.** No update this month.

Operations Reports

Maintenance, Corey Larson, Public Works Supervisor

1. We went through 160 garbage bags this month.
2. We had some storms come through and we spent a few days cleaning up roads and tree debris throughout the city.
3. We had only 1 cremation this month.
4. Craig O'Reilly mowed the ditches on the city streets.
5. After some heavy rains we went and filled in the problem washouts that occur in the city.
6. We used 31 bags of pothole patch to fill holes on the city streets in June.
7. We used class 5 gravel to fill in the low shoulders on some streets.
8. We assisted in plant operations with the waste water operator in various tasks in June.
9. We assisted in helping the parks department cut some problem trees down in the community center.

10. After storms had gone through, we went and cleaned around the storm drains so they weren't plugged.
11. We painted the entry ways at the firehall to freshen them up.
12. We added new mulch to the flower beds around town.
13. Our seasonal workers mowed and trimmed town and the cemetery every week.
14. Prepped all of the last week of June to get barricades and garbage ready for Freedom Days and town ready for the parade.

Sewer, Mike Deck, Sewer Department Supervisor

1. I completed all testing and reporting as required by the MPCA per our wastewater permit.
2. I had 4.28 million gallons of inflow to the treatment plant for the month of June, 18.96 million gallons for the year to date.
3. I processed and irrigated 6.72 million gallons for the month of June, 16.58 million gallons for the year to date
4. I received and completed 42 underground utility requests through gopher state one call.
5. I performed our quarterly water meter readings for sewer billing.
6. I distributed several water meters for new builds that will be completed soon and identified a few properties that need to be metered.
7. I had 1 emergency call on a step station.
8. I had several other routine sewer calls during normal working hours.
9. I had 2 SSTS inspection and 2 city sewer connections for the month of June.
10. I cleared weeds out of sewer plant pump basin for our spray irrigation system. Working on a long-term solution to prevent or mitigate this situation.
11. I repaired a main line failure on our spray irrigation pipeline.
12. I have identified a valve failure in our spray irrigation pipeline, repairs are underway.
13. I have scheduled our annual sewer line jetting/televising. Exact date not set yet. No update at this time.
14. We have a pond liner leak on primary pond 2, pond has been isolated and an area of interest identified. Pond repairs are coming soon, more to come. Monitoring continues.

FYI

1) The next **Public Works Committee meeting** is planned for July 29th at 5 pm.

Thank you,

Thomas Blomer
Public Works Director
City of Nisswa

City Planner Report
July 2026
Submitted by Steven Timblin, City Planner

The Planning Commission held a regular meeting on July 7th, 2026, at which there were the following:

1) Public Hearings **(5:00 PM)**
2) **Variance Application 014-26** seeking a variance for the construction of a screen porch addition to an existing residence with a reduced lake setback of 73.4' where 75' is required to OHW of Gull Lake in the Shoreline Residential (SR) zoning district. Subject property located at: 22989 Old Government Trail, Nisswa, MN 56468 (PID 28260534 & 28260533). Owner/Applicant: Votel, Thomas F Trust & Votel, Barbara D Trust. Approved
3) New Business
    a. None.
4) Old Business
    a. None.

Land Use Permits:

There have been 55 land use permits issued in 2026.

Respectfully,

Steven Timblin
City Planner

CITY OF NISSWA

2026 Planning Activity Report

Permits	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Single Family Dwelling Unit	18	15	10	17	34	54	38	22	21	24	6
Commercial Dwelling Unit	1	3	39	18	1	1	6	0	9	0	
New Commercial Building or Addition	2	5	8	3		2	2	4	3	8	4
Septic System	23	19	22	19	27	29	22	27	21	21	6
Sewer Hook Up				9	13	31	18	7	9	14	4
Additions, Accessory Structures, Decks, patios, etc)	37	36	32	37	35	44	55	30	36	31	26
911 Address Request Filing	12	16	45	11	45	30	25	13	10	20	3
Fence permit	2	2	1	4	5	6	1	9	3	5	3
Demolition Permit (Only)	4	2	4	0			6	3	3	3	4
Shoreland Alteration Permit (Shoreland grading permits prior to 2023)	4	7	8	3	4		3	20	20	12	10
Chicken Coop								1	3	1	
Permanent Signs								12	7	8	5
Total*	**103**	**105**	**169**	**121**	**164**	**197**	**176**	**148**	**145**	**147**	**71**

**Totals reflected above may differ from number of land use permits issued due to multiple uses applied for on the same permit issuance. Added Permanent Signs 2026*

Planning Applications	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Conditional Use Permit	8	16	8	19	4	6	12	8	5	12	3
Interim Use Permit	4	2	3	0	1	1	1	0	2	3	
Subdivision (PP & FP)	0	2	1	1	0	2	8	0	0	0	
Metes & Bounds Survey	3	3	7	2	5	1	2	2	3	5	1
Variance	7	4	3	7	3	1	9	11	9	10	7
Zone Change	2	3	5	1	2	5	1	1	1	0	1
Ordinance Amendments	10	11	7	7	5	4	1	6	4	2	1
Lot Line Adjustment	0	0	2	3	1	0	5	2	6	3	1
Total	**34**	**41**	**38**	**33**	**18**	**20**	**39**	**30**	**30**	**35**	**14**

Zoning Violations/Complaints	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Submitted	**6**	**4**	**10**	**16**	**16**	**20**	**6**	**7**	**3**	**7**	**5**
Resolved					**15**	**17**	**4**	**2**	**2**	**7**	**3**
Monitoring								**4**	**2**	**4**	**2**

Spirits of Nisswa - May 2026 Council Report

2025 - % of Sales per Month

January	3.9%	July	18.9%
February	4.3%	August	15.3%
March	4.5%	September	8.1%
April	4.7%	October	6.4%
May	9.5%	November	5.5%
June	12.2%	December	6.7%

	2025	2026	+/- from 2025	2026 Budget	% of Budget	Goal %
May Sales Comparison	$442,077	$440,794	-$1,283	$4,645,585	9.49%	9.5%

	2025	2026	+/- from 2025	2026 Budget	% of Budget	Goal %
YTD Sales Comparison	$1,257,740	$1,274,019	$16,279	$4,645,585	27.42%	26.9%

	2025	2026	+/- from 2025	2026 Budget	% of Budget	Goal %
May Merchandise for Resale	$277,491	$182,597	-$94,894	$2,999,473	6.1%	9.5%
Payroll	$39,234	$41,245	$2,011	$590,209	7.0%	8.33%
Capital Outlay Expenditure Transfered in January	$15,500					
City Transfer Expenditure in January	$245,000					
May Expenditures	$363,825	$268,509	-$95,316	$4,634,361	5.8%	9.5%
YTD Total Expenditures	$1,473,934	$1,047,888	-$426,046	$4,634,361	22.6%	26.9%

	2025	2026
Profit	$78,252	$172,285
YTD Profit	-$216,193	$226,130

Just wanted to flag that we haven't made our $245,000 city transfer yet this year. I put together a quick summary of what the numbers would look like if we made that transfer in January.

Sales are up $16,277
Expenses are down $181,046
Profit is up $197,323

Thank you
Brian

Spirits of Nisswa - June 2026 Council Report

2025 - % of Sales per Month

January	3.9%	July	18.9%
February	4.3%	August	15.3%
March	4.5%	September	8.1%
April	4.7%	October	6.4%
May	9.5%	November	5.5%
June	12.2%	December	6.7%

	2025	2026	+/- from 2025	2026 Budget	% of Budget	Goal %
June Sales Comparison	$519,475	$566,706	$47,231	$4,645,585	12.20%	12.2%

	2025	2026	+/- from 2025	2026 Budget	% of Budget	Goal %
YTD Sales Comparison	$1,777,215	$1,840,726	$63,511	$4,645,585	39.62%	39.1%

	2025	2026	+/- from 2025	2026 Budget	% of Budget	Goal %
June Merchandise for Resale	$471,180	471,180?		$2,999,473		12.2%
YTD Merchandise for Resale						
Payroll	$44,682	$45,780	$1,098	$590,209	7.8%	8.33%
Capital Outlay Expenditure Transfered in January	$15,500					
City Transfer Expenditure in January	$245,000					
June Expenditures	$586,966	$590,284	$3,318	$4,634,361	12.7%	12.2%
YTD Total Expenditures	$2,060,901	$1,638,173	-$422,728	$4,634,361	35.3%	39.1%

	2025	2026
Profit	-$67,491	-$23,578
YTD Profit	-$283,685	$202,552

This is just a rough draft.

These numbers should be really close, The credit card expenses and merchandise for retail numbers have not come in yet, but I have projected numbers plugged in on the report. projected numb

I will have accurate June numbers in the July report.

Thank you
Brian

Here is the summary of Minnesota municipal liquor store operations from 2017 through 2024, constrained to exactly three sentences per year:

- **2017:** During 2017, Minnesota's municipal liquor operations reported their 22nd consecutive year of record sales, totaling $348.9 million. The combined net profit for all operations increased from the previous year to reach $23.1 million. However, financial struggles persisted in smaller communities, with 54 cities reporting net losses, 53 of which were located in Greater Minnesota.
- **2018:** The number of cities operating municipal liquor establishments decreased by three this year, reflecting an ongoing trend of store closures across the state. Despite having fewer operational stores, the state's municipal liquor sector remained highly lucrative overall. Total sales eclipsed $360 million, generating a combined statewide net profit of over $29 million.
- **2019:** The total number of municipal liquor operations continued its steady, decade-long decline. Even with fewer active operations, the statewide sales trajectory remained positive, generating over $372 million in revenue. Net profits for the year remained strong and stable at approximately $27.8 million across all Minnesota municipals.
- **2020:** Municipal liquor sales surged to approximately $410 million, representing a massive spike in consumer purchasing during the pandemic. Driven by this spike in overall sales, statewide net profits reached a new peak of roughly $36 million. Even amidst these record-breaking collective numbers, individual operations continued to close, such as the discontinuation of the Ellendale municipal liquor store.
- **2021:** The municipal liquor industry maintained its strong performance with total statewide sales growing to $423.5 million. Net profits remained exceptionally high, holding steady near their pandemic peak at approximately $36.5 million statewide. The highest-grossing operation was Lakeville, which reported over $19.6 million in total sales.
- **2022:** Statewide sales continued their long-term upward trajectory, reaching over $432 million for the year. However, collective net profits experienced a significant decline from the pandemic highs, settling at approximately $27.3 million. Because of ongoing unprofitability at the local level, 14 cities were placed on the list to hold mandatory public hearings regarding the future of their operations.
- **2023:** Minnesota's municipal liquor operations achieved their 28th consecutive year of record revenues, surpassing $437 million in total statewide sales. Total statewide net profits also rebounded during this period, increasing to over $31.5 million. Despite the aggregate success, 31 individual cities still reported net losses for the year, with 28 of those located in Greater Minnesota.
- **2024:** For the first time in 28 years, Minnesota's municipal liquor operations reported a decrease in statewide sales, dipping slightly to $436.4 million. Despite this minor drop in gross revenues, overall net profits increased significantly by 14.6 percent to reach $36.2

million. The number of individual cities reporting net losses also improved slightly, dropping to 27 municipalities.

2017-2024 nisswa comparison to greater mn

Between 2017 and 2024, Nisswa's municipal liquor operation has consistently and significantly outperformed the averages for all other cities in Greater Minnesota. Now that the 2024 data is available, here is how Nisswa compares to the rest of the region over this period:

Sales Volume

- **Greater Minnesota Average:** Throughout the most recent years of this period, the average sales for a Greater Minnesota municipal liquor store remained relatively flat, averaging $1.7 million in both 2022 and 2024.
- **Nisswa's Performance:** Nisswa's sales have grown dramatically, starting at $3.51 million in 2017 and climbing to $5.65 million by 2024. This makes Nisswa's sales volume more than three times larger than the average Greater Minnesota operation.

Net Profits

- **Greater Minnesota Average:** The average net profit for municipal operations in Greater Minnesota was $105,781 in 2019, $116,954 in 2022, and $149,516 in 2024.
- **Nisswa's Performance:** Nisswa consistently generates net profits that are multiple times higher than the regional average. While Nisswa recorded $125,675 in net profit in 2017, its profits surged during the pandemic to $625,746 in 2020, and most recently landed at a highly profitable $447,325 in 2024. Nisswa's 2024 profit is nearly exactly three times the Greater Minnesota average.

Consistency vs. Regional Struggles A defining characteristic of Greater Minnesota municipal liquor operations over this seven-year span is their widespread struggle to remain profitable.

- In 2017, 53 cities in Greater Minnesota reported net losses.
- In 2019, all 33 Minnesota cities that reported net losses were located in Greater Minnesota.
- This trend persisted through 2024, where 26 of the 27 total Minnesota cities reporting net losses were located in Greater Minnesota.

Against this backdrop of widespread regional unprofitability and closures, Nisswa stands out as an exceptionally healthy and growing operation that has reliably generated strong positive returns for its city every year from 2017 to 2024.

2023-2026 early July numbers

Based on the detailed departmental sales reports for the early July holiday week (July 1 through July 10), here are the notable trends for Spirits of Nisswa from 2023 to 2026:

- **2023:**
  - During the early July 2023 holiday week, Spirits of Nisswa generated strong overall sales of $301,034.11 with a total profit margin of 28.62%.
  - A major strength was the robust performance of the beer and liquor categories, which brought in over $112,000 and $110,000 in top-line revenue, respectively.
  - However, a notable weakness was the relatively low profit margin on certain high-volume items, such as beer yielding only a 24.55% margin and tobacco sitting at just 16.70%.
- **2024:**
  - The store demonstrated solid overall growth in 2024, with total holiday week sales increasing to $308,596.58 and total profit climbing to $89,752.05.
  - A key strength was the expansion in liquor sales, which overtook beer to become the highest-grossing department at $115,136.26, alongside noticeable growth in non-alcoholic beer sales.
  - Conversely, a minor weakness emerged as traditional beer sales volume and revenue both experienced a slight decline compared to the previous year.
- **2025:**
  - Total sales for the early July period in 2025 dipped to $291,395.84, revealing a weakness in top-line revenue primarily driven by a significant drop in beer sales to under $100,000.
  - Despite this drop in sales, a major strength was the store's ability to maintain a nearly identical total profit of $89,668.65 by increasing its overall profit margin to 30.77%.
  - This improved operational efficiency was supported by boosting margins in ancillary categories, such as ice and novelties, which yielded highly profitable margins of 46.17% and 47.39%, respectively.
- **2026:**
  - The store rebounded dramatically during the 2026 holiday week, achieving a new high of $327,869.39 in total sales and surpassing $100,000 in total profit.
  - A significant strength was the successful introduction of high-margin THC products, which quickly generated $7,921.50 at a lucrative 40.69% profit margin, alongside a massive surge in liquor revenue to $132,501.15.
  - A lingering weakness, however, remained in the traditional beer category, where the quantity sold continued to stagnate at 5,761 units despite the otherwise booming overall store sales.

2026 early July THC numbers

The introduction of THC products provided a highly lucrative new revenue stream that helped drive Spirits of Nisswa to a record-breaking performance during the early July 2026 holiday week.

Here is exactly how the new category impacted the store's 2026 profits according to the sources:

- **Direct Profit Contribution:** In just the first ten days of July, the new THC category generated **$3,223.15 in total profit** from $7,921.50 in total sales across 578 units sold.
- **Exceptional Profit Margins:** THC products commanded a **40.69% profit margin**, which is significantly higher than the store's overall average margin of 30.78% for that week. This makes THC one of the most efficient revenue generators in the store, especially when compared to traditional high-volume categories like beer, which only yielded a 25.14% margin.
- **Pushing Past Milestones:** The addition of these high-margin items contributed to the store surpassing the $100,000 profit milestone for the holiday week, achieving a total overall profit of **$100,906.34**.

While the massive $40,422.41 profit from liquor sales was the largest overall driver of growth in 2026, the successful addition of THC products provided a critical, high-yield supplement to the store's total profits, helping offset the continued stagnation in traditional beer sales volume.

2023-2026 YTD numbers

Based on the year-to-date (YTD) departmental sales reports for Spirits of Nisswa from January 1 through early July, here are the notable trends for 2023 through 2026:

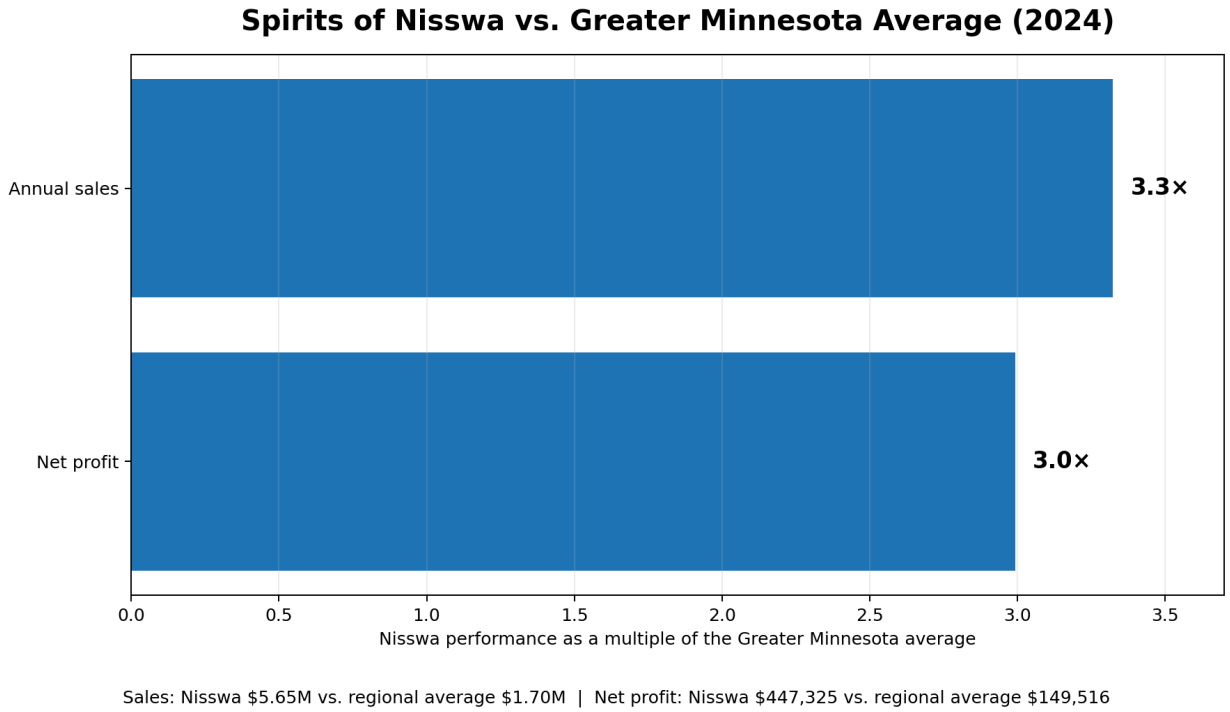
- **2023:**
  - For the year-to-date period through early July 2023, Spirits of Nisswa generated strong top-line revenue of nearly $1.95 million alongside a total profit of just under $530,000.
  - A major strength was the impressive sales volume in the beer category, which brought in over $735,000 and served as the store's highest-grossing department.
  - However, a notable weakness was the relatively low profit margins on high-volume products like beer (23.13%) and tobacco (16.17%), which dragged the overall store margin down to 27.18%.
- **2024:**
  - Total year-to-date sales experienced a slight dip to approximately $1.94 million, but overall profitability still increased to over $547,000.
  - A key strength driving this increased profit was a shift toward higher-margin liquor sales, which overtook beer to become the top-grossing department at over $732,000.
  - The store's primary weakness during this period was the declining performance of traditional beer, which saw its sales drop significantly to roughly $685,000.
  - The City Council also had a Moratorium on selling THC products
- **2025:**
  - The store's overall year-to-date sales continued to decline slightly to $1.92 million, yet total profits successfully rose again to nearly $567,000 due to improved operational efficiency.
  - The store's greatest strength was its ability to consistently expand its overall profit margin, which reached 29.46% as liquor profits grew to over $207,000 despite the dip in total store revenue.
  - A persistent weakness remained in the traditional beer category, where year-to-date sales steadily fell once again to roughly $677,000.
- **2026:**
  - Spirits of Nisswa experienced a massive year-to-date rebound in 2026, achieving over $1.99 million in total sales and pushing total profits to nearly $600,000 with a strong 30.03% overall margin.
  - The primary strengths driving this record growth were the continued surge in liquor sales to over $751,000 and the highly successful introduction of high-margin THC products, which quickly generated over $32,400 in revenue at a 41.67% profit margin.

- Despite these significant financial gains across the store, traditional beer sales remained a lingering weakness, experiencing yet another decline down to $652,207.

OVERVIEW

Spirits of Nisswa Status Update — July 2026

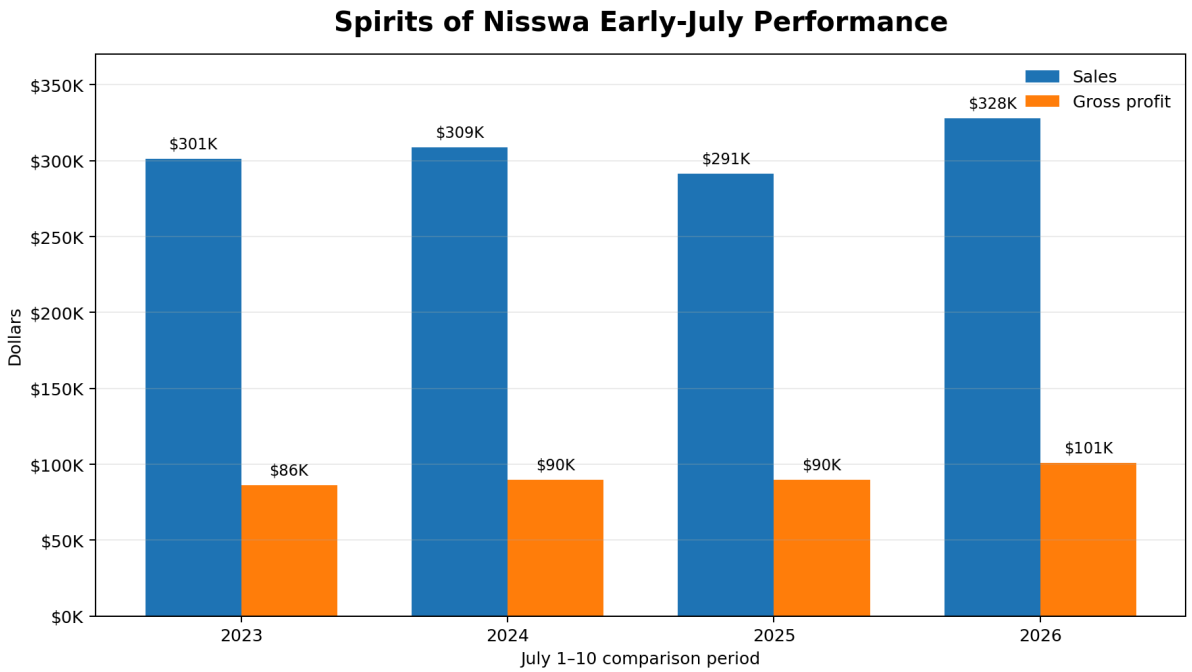
Spirits of Nisswa continues to demonstrate strong financial performance and compares favorably with municipal liquor operations across Greater Minnesota.



Sales: Nisswa $5.65M vs. regional average $1.70M | Net profit: Nisswa $447,325 vs. regional average $149,516

Statewide municipal liquor sales reached $436.4 million in 2024. Although this marked the first statewide sales decline in 28 years, total net profit increased 14.6% to $36.2 million. Nisswa remained a leading municipal operation, generating $5.65 million in annual sales and $447,325 in net profit—approximately three times the average net profit reported by Greater Minnesota municipal stores.

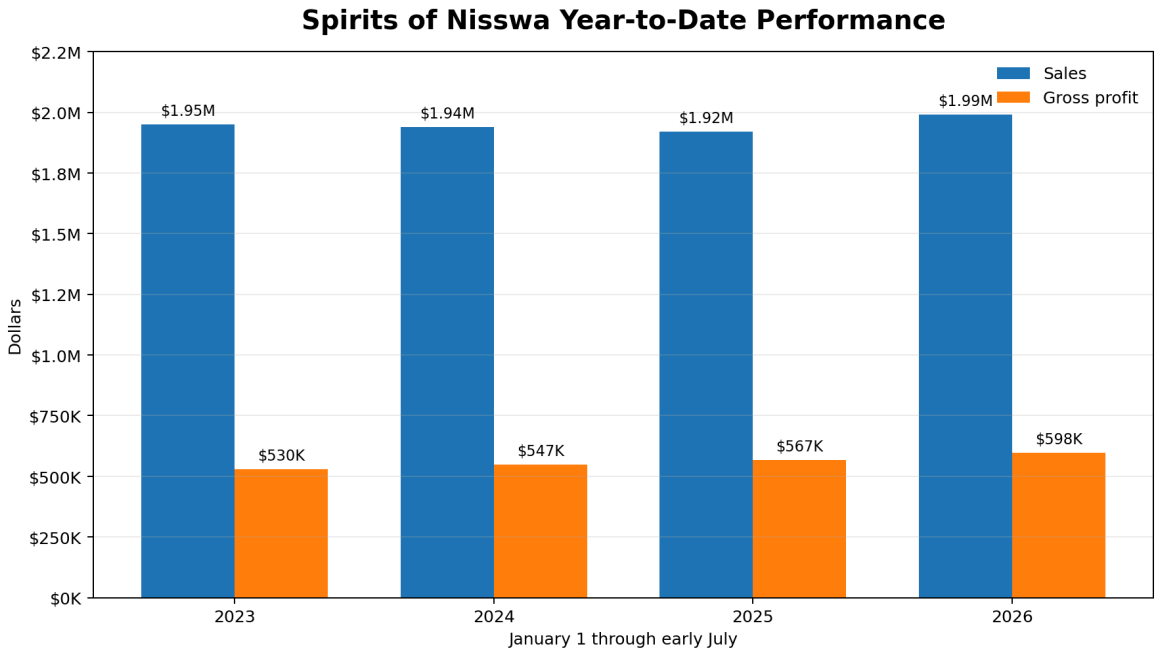
Current 2026 departmental results also show positive momentum. From January 1 through early July, Spirits of Nisswa generated more than $1.99 million in sales and nearly $600,000 in departmental gross profit, with an overall margin of approximately 30%. This represents an improvement over the comparable 2023–2025 periods.



2026 produced the strongest July 1–10 results in the four-year comparison. The 2023 gross-profit figure is calculated from the reported 28.62% margin.

The July 1–10 holiday period produced $327,869 in sales and $100,906 in gross profit, both the strongest results within the four-year comparison. Liquor remained the largest growth driver, while the new THC category contributed $7,922 in sales at a 40.69% margin.

Traditional beer sales continue to decline and will remain an area to monitor. Overall, however, the store’s improving margins and product mix indicate a financially healthy operation that continues to provide meaningful value to the City of Nisswa.



Values follow the report summary. Some YTD figures are approximate, and the 2023 and 2026 gross-profit values are calculated from the reported margins.

Sources:

1. https://www.osa.state.mn.us/reports-data-analysis/reports/all-city-reports/#
2. Spirits of Nisswa POS 2023, 2024, 2025, and 2026 (DETAILED SALES BY DEPARTMENT WITH GIFT CARDS) reports

CITY OF NISSWA
MINUTES – REGULAR COUNCIL MEETING
TUESDAY, JUNE 16, 2026 – 6:00 P.M.
NISSWA CITY HALL

Members present: Jennifer Carnahan, Bruce London, Joe Hall, Mark Froehle, Jesse Zahn
Other Members Present: Dave Reese, City Engineer; Bill Westerberg, Widseth; Tom Pearson, City Attorney
Present via Zoom: Auditor Ryan Schmidt, Schlenner Wenner & Company
City staff present: Interim City Administrator, Maggi Wentler; Tom Blomer, Public Works Director; Steven Timblin, City Planner; Amber Moon Peterson, Parks & Rec Director; Terry Wallin, Pickle Manager; Todd Szymanski, Police Chief; Jane Michaud, Deputy Clerk

Audience members: 12 members of the public were present

A. Call to Order

Mayor Jennifer Carnahan called the Regular City Council Meeting of the City of Nisswa to order on Tuesday, June 16, 2026, at 6:00 PM at Nisswa City Hall.

1. Pledge of Allegiance

B. Approve Agenda

Mayor Carnahan requested that an LG-220 Lakes Area Heroes gambling permit be added to the Consent Calendar without objection. The amendment was accepted without objection.

Motion to approve the agenda as amended was made by Council Member Froehle and seconded by Council Member Zahn. The motion carried unanimously.

C. Consent Calendar

The Mayor noted that all matters listed under the Consent Calendar are considered routine and will be enacted by one motion.

1. Fire Department Report – May 2026
2. Parks and Recreation Report – June 2026
3. Pickle Report – May 2026
4. Police Report – June 2026
5. Public Works Department Report – June 2026
6. Planning & Zoning Report – June 2026
7. Spirits Report – May Draft 2026
8. City Council Special Meeting Grand View Lodge Meeting Minutes, May 12, 2026
9. City Council Regular Meeting Minutes, May 19, 2026
10. Personnel Updates – June 2026
11. Presentation of Claims – Check register #156903–157001 totaling $357,135.22
12. Fire Donation Resolution – Nisswa Lions – EPPI
13. Fire Donation Resolution – Nisswa Lions – Helmets
14. LG-220 Lakes Area Heroes Gambling Permit *(added by amendment)*

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Motion to approve the Consent Calendar as presented was made by Council Member Zahn and seconded by Council Member London. The motion carried unanimously.

D. Council/Liaison Reports

1. Mayor

Economic Development Authority (EDA): The Mayor reported that three rounds of candidate interviews had been conducted, with interviews held on May 1, May 19, June 2, and June 16. Candidates interviewed to date include Bruce Imholt, Andy Schaefer, Don Southworth, Bob Fear, Greg Neumeyer, Valerie Wilkening, Shawn Hansen, Jake Huser, Galen Strovers, Charlotte Fillhauer, Kyle Allen, Tina Foster, Steve Larsen, and Mike Foy. One remaining candidate, Brandon Hedland, had not yet been interviewed due to scheduling conflicts. The Mayor stated she is targeting the July Regular Council Meeting for presenting appointments, contingent upon completing the final interview and consulting with Tyler Glenn of Bladek.

Town Hall: Mayor Carnahan thanked attendees of the June 9 Town Hall, noting it was the first of the year and part of an ongoing effort to engage the community.

Police Department Ride-Along: The Mayor shared that she completed a ride-along with Officer Hines on May 29 and expressed appreciation for Chief Szymanski's leadership.

Community Events: Mayor Carnahan noted her participation in the Nisswa Legion Memorial Day program, which included remarks from the state representative, state senator, and a 4th-grade student who had won an essay contest. She also attended the 6th Annual Fast Eddie's Classic Car Show, a charity event benefiting local cancer causes.

National Museum of Asian Pacific American History and Culture: Mayor Carnahan announced she had been invited to speak at a listening session in St. Paul related to efforts to establish a museum in Washington, D.C., and expressed honor in representing the City of Nisswa.

Special Closed Session – Litigation Update: Mayor Carnahan proposed scheduling a special closed session meeting with attorneys from Kennedy and Graven for a litigation update covering both pending matters. Available dates identified were July 29, 30, and 31, with a suggested 8:00 AM start time. Council members indicated general availability and agreed to respond by email once dates were distributed by staff.

2. Council Members

Council Member Froehle shared information about the Brainerd Lakes Bike and Walk Safety project, encouraging the public to visit the project webpage at bit.ly/BrainerdLakesBikeWalkSafety to submit comments supporting improved walking and biking infrastructure throughout the county. Council Members London, Zahn, and Hall had no reports.

E. Reports

1. City Attorney

City Attorney Pearson had no report at this time.

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2. City Engineer

The City Engineer reported that work on the 2026 and 2027 street improvements is ongoing and continuing forward.

F. Old Business

1. Pickle – New Chairs for Bar

At the April meeting, Council Member Zahn had requested this item be deferred until after a full liquor operations assessment by Delaney Consulting. Mayor Carnahan noted the assessment had been rescheduled from June 16 to June 25. The Council agreed to table the matter pending receipt of the assessment report.

Motion to table the Pickle new chairs discussion pending receipt of the Delaney Consulting liquor operations assessment was made by Council Member Hall and seconded by Council Member Zahn. The motion carried unanimously.

2. Pickle – Walk in Cooler Repairs

Pickle Manager Terry Wallin addressed the Council, indicating he would prefer to defer repairs until the fall when business slows, as closing the off-sale liquor store for several days during peak summer season would be disruptive. Interim City Administrator Maggi Wentler urged the Council not to delay further, noting the city is incurring approximately $1,000–$2,000 per month in additional operating costs due to the cooler's condition. Mr. Wallin confirmed that beer distributors could provide a refrigerated truck during repairs, allowing the work to proceed without a full closure of the establishment.

Motion to approve payments to Hytec for the walk-in cooler repairs in the amount of $10,535 as presented was made by Council Member Froehle and seconded by Council Member London. The motion carried unanimously.

3. Spirits Lease

Mayor Carnahan noted that she had abstained from voting on this item at the prior meeting and again requested it be tabled pending completion of the Delaney Consulting liquor assessment, which was rescheduled to June 25.

Motion to table the Spirits Lease pending receipt of the Delaney Consulting liquor operations assessment was made by Council Member Froehle and seconded by Council Member London. The motion carried 4-1, with Council Member Hall opposed.

4. EDA

a. Appointing Members & b. Organizational Resolution/Appoint Members

This item generated substantial discussion among the Council. Mayor Carnahan reiterated the status of the interview process and her intention to bring forward appointment recommendations at the July Regular Meeting following the completion of the final interview with Brandon Hedland and a consultation with Tyler Glynn of BLADC.

Council Member Hall expressed frustration with the pace of the process, stating he had spoken with Tyler Glynn that afternoon and had received recommendations on five strong candidates.

He indicated he was prepared to make a motion to move appointments forward. Mayor Carnahan clarified that under state statute, EDA appointments are mayoral appointments subject to Council confirmation, and that she was not prepared to appoint until the process was complete. A disagreement arose over the interpretation of state statute, with Mayor Carnahan and City Attorney Pearson offering differing views; the Mayor indicated she would bring an expert in EDA law to the next relevant meeting.

Council Member Zahn acknowledged the urgency of establishing the EDA given the seasonality of development and the length of time the city has held the subject property, and expressed that the delay was a source of genuine concern for the full Council. He proposed adding the EDA item to the upcoming special meeting scheduled for June 25 in conjunction with the Delaney report presentation. Interim City Administrator Wentler confirmed this could be accommodated.

City Attorney Pearson advised against Council Member Hall's suggestion to put forward his own list of nominees, recommending instead that a motion be made requiring the mayor to bring appointment recommendations to the June 25 special meeting, with the Council reserving the right to take action if she was not prepared to do so at that time.

Motion to add the EDA appointment discussion to the June 25 special meeting agenda was made by Council Member Zahn and seconded by Council Member London. The motion carried.

Motion that if the Mayor is not prepared to make appointment recommendations at the June 25 special meeting, the Council will take appropriate action was made by City Attorney Pearson (as a recommended secondary motion), moved by Council Member Zahn and seconded by Council Member Froehle. The motion carried.

G. New Business

1. City of Nisswa Audited Financial Statements for Year Ended December 31, 2025

2025 Audited Financial Statements and 2025 Report to Member of Governance

Auditor Ryan via Zoom provided an overview of the audit process and results. The City received an **unmodified (clean) opinion**, the highest standard available. The audit process proceeded smoothly, with Interim City Administrator Wentler acknowledged for her preparation. Notable findings and financial highlights included the following:

Internal Controls and Compliance: The audit identified three standard findings typical for a city of Nisswa's size: audit-assisted year-end adjustments, a lack of segregation of duties due to limited accounting staff, and the auditor's preparation of financial statements as a third party. No instances of noncompliance with Minnesota statutes were identified.

General Fund: Revenues exceeded budget by approximately $51,000 and expenditures were under budget by approximately $14,000. Significant transfers out included approximately $550,000 to the Parks and Recreation fund for an upcoming project and approximately $534,000 to the City Hall project fund, resulting in an overall decrease in fund balance of approximately $970,000 for the year. The unassigned fund balance ratio remained at 110%, above the city's 100% policy minimum.

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Project Funds: The Gull Lake Trail project fund and capital project fund both carried deficit balances at year-end, with reimbursements and a debt issuance anticipated in early 2026 to cover those deficits.

Debt Service and Non-Major Funds: The debt service fund saw an increase in fund balance of approximately $186,000. Non-major funds increased by approximately $926,000 due to the cash transfers noted above. Outstanding governmental debt is scheduled to taper off through 2040, with a notable drop in payments after 2027.

Liquor Fund: Operating income was approximately $452,000, consistent with prior years. A transfer of $290,000 was made to the general fund, with a net increase in position of approximately $160,000 for the year.

Sewer Fund: Operating revenues increased approximately $42,000, with a net increase in position of approximately $219,000 for the year, supported in part by $214,000 in connection fees.

Motion to approve and certify the 2025 Audited Financial Statements and the 2025 Report to Members of Governance was made by Council Member Zahn and seconded by Council Member Hall. The motion carried unanimously.

2. Parks – Community Center Pay Application #2

Staff noted the project is in its final stages, with at least one more pay application anticipated before closeout.

Motion to approve Pay Application #2 for community center updates in the amount of $523.79 as presented was made by Council Member Froehle and seconded by Council Member Zahn. The motion carried unanimously.

3. Parks – Braun Proposal Material Testing for GLT

This proposal covers final material testing on concrete and bituminous for the Gull Lake Trail bathroom portion of the project.

Motion to approve the Braun proposal for construction materials testing services for the Gull Lake Trail in the amount of $8,133 as presented was made by Council Member Froehle and seconded by Council Member London. The motion carried unanimously.

4. PZ - Schaefer's Sign

City Planner Steven Timblin presented a two-part action item arising from the Planning Commission's review of a Conditional Use Permit (CUP) for a dynamic display sign on a proposed freestanding sign within an existing curb island. The item had been previewed by Council at the prior month's meeting.

a. CUP

Motion to approve the CUP as presented was made by Council Member Hall and seconded by Council Member London. The motion carried unanimously.

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b. Right of Way Authorization

City Planner Timblin noted that city code prohibits signs within the right of way, and that any right-of-way encroachment requires Council approval along with review by public works, engineering, and legal staff. He stated that his recommendation is generally to avoid placement within the right of way, but that an agreement could be drafted and brought forward if the applicant formally pursues that pathway. City Attorney Pearson confirmed the agreement would be brought back for approval at the July meeting.

Motion to approve the right-of-way authorization and direct staff to prepare an agreement for presentation at the July Regular Council Meeting was made by Council Member Zahn and seconded by Council Member Hall. The motion carried unanimously.

5. PZ - Roy's Landing – Future Road Connection Adjustment

City Planner Timblin presented a boundary line adjustment application between two lots within the plat of Roy's Landing. The Planning Commission and Board of Adjustment recommended approval contingent on the City releasing and relocating an easement it holds for a possible future road connection from Roy Lane to Bass Lake Road. Staff recommended authorizing the City Attorney and staff to execute the necessary changes, with final execution moving forward to July.

Motion to approve the Roy's Landing boundary line adjustment and easement release/relocation as presented was made by Council Member Hall and seconded by Council Member London. The motion carried unanimously.

6. PZ- Communication Tower

City Planner Timblin requested Council direction to include communication tower ordinance language in the next phase of the city's ordinance revision process, and for staff to develop materials clarifying the administrative appeal process for planning commission and board of adjustment determinations. The request originated from residents Paula West and Roger Landers. Mr. Timblin noted that before investing significant staff time, he sought Council authorization to conduct analysis of neighboring municipalities' ordinances and bring forward regulatory language consistent with the City's comprehensive plan through the proper planning commission review process. Council Member Hall confirmed that no cell tower providers had recently contacted the city.

Motion to approve the communication tower review considerations as presented, directing staff to proceed with ordinance analysis and the development of appeal process materials, was made by Council Member Zahn and seconded by Council Member Froehle. The motion carried unanimously.

7. WW - Pond 2 Proposal/Agreement for Professional Services

Public Works Director Tom Blomer presented a proposal from WSN to provide engineering plans and specifications for the liner replacement of sewer pond number 2. He noted that the ponds, originally built with a 20-year lifespan, are now 35 years old. The scope of services fee is not to exceed $130,000, to be funded initially from the sewer fund, with the actual construction project anticipated to require future bond financing. Council Member Froehle inquired about the condition of the other two ponds; Mr. Blomer confirmed that the proposal follows a PFA funding

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track under which all three ponds built at the same time would be assessed. Discussion also touched on the need to evaluate whether current reserve levels are adequate for large infrastructure items of this nature.

Motion to approve the Pond 2 proposal/agreement for professional services from WSN was made by Council Member Zahn and seconded by Council Member Hall. The motion carried unanimously.

8. PW – Braun Proposal Material Testing for 2026 Road

Public Works Director Blomer presented an à la carte proposal from Braun for materials testing services during the 2026 road construction project. The estimated fee is $39,028, though actual costs are expected to be lower, and costs will be credited back as part of the overall construction project cost.

Motion to approve the proposal from Braun for construction materials testing services for the 2026 Road project as presented was made by Council Member Zahn and seconded by Council Member Hall. The motion carried unanimously.

9. PW - Approve hire of Chris Kostek

Public Works Director Blomer presented the hire of Chris Kostek as a replacement maintenance technician, filling the position vacated by Peter Carey. Mr. Kostek began employment on June 1, 2026. The position is fully budgeted for 2026 at a starting rate of Grade 9, Step 1 at $26.68 per hour.

Motion to confirm the hire of Chris Kostek as replacement maintenance technician as presented was made by Council Member Zahn and seconded by Council Member London. The motion carried unanimously.

10. Spirits – Pay Raise for Joey Hendrickson

Interim City Administrator Wentler explained that Joey Hendrickson has taken on keyholder responsibilities, which per established city process results in a one-step pay increase.

Motion to approve the pay increase for Joey Hendrickson from Step 3 to Step 4 as presented was made by Council Member Hall and seconded by Council Member Froehle. The motion carried unanimously.

11. Teamsters Union MOA Resolution

Interim City Administrator Wentler explained that certain provisions approved by memo in 2025 — including vacation adjustments and the addition of a 10th step to the wage schedule — were inadvertently omitted from the 2026–2028 Teamsters Union contract. This Memorandum of Agreement corrects those omissions. Ms. Wentler requested a reasonable timeframe to process the associated back pay accurately.

Motion to approve the Teamsters Union Memorandum of Agreement as presented was made by Council Member Hall and seconded by Council Member Froehle. The motion carried unanimously.

H. Open Forum

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Katie Ellsworth, 26210 Edna Lane, encouraged the public to visit the Brainerd Lakes Bike Walk Safety project website to submit comments, noting that public input would help drive positive infrastructure changes in the region. She also suggested the Council consider developing a mobile app for citizen communications, citing a similar initiative recently undertaken by Pequot Lakes as a potential model.

Andy Schaefer, 6295 Nashway Road, asked what recourse the Council would have if they disagreed with the Mayor's EDA appointments. He also noted that the rescheduling of the Delaney liquor assessment to June 25 had not been publicly announced, and raised the importance of transparency in communicating such changes to residents. Interim City Administrator Wentler noted she had sent an email to the Council late the prior evening and confirmed the meeting packet and agenda would be posted online.

I. Announcements & Upcoming Meeting Dates

1. June 24, 2026 – Public Works Committee Meeting, 5:00 PM
2. July 2, 2026 – Parks Commission Meeting, 5:00 PM
3. July 3, 2026 – 4th of July – City Hall Closed
4. July 7, 2026 – Planning Commission Meeting, 5:00 PM
5. July 21, 2026 – Regular City Council Meeting, 6:00 PM
6. July 29, 2026 – Public Works Committee Meeting, 5:00 PM

J. Adjourn

Motion to adjourn was made by Council Member Hall and seconded by Council Member Froehle. The motion carried unanimously. The meeting was adjourned.

Respectfully submitted,

_____ _____

Jennifer Carnahan, Mayor Maggi Wentler, Interim City Administrator

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CITY OF NISSWA
MINUTES – SPECIAL COUNCIL MEETING
THURSDAY, JUNE 25, 2026 – 5:00 P.M.
NISSWA CITY HALL

Members present: Jennifer Carnahan, Bruce London, Joe Hall, Mark Froehle, Jesse Zahn
Other Members Present: Tom Pearson, City Attorney
Presenters in Person: Flora Delaney and Michael Bitzer, Delaney Consulting
Present via Zoom: Labor Attorney Chris Hoodecheck, Flaherty and Hood
City staff present: Interim City Administrator Maggi Wentler; Terry Wallin, Pickle Manager; Brian Farrell, Spirits Manager.

Audience members: 19 members of the public were present

A. Call to Order

The City of Nisswa Special City Council Meeting was called to order by the Mayor at 5:02 PM.

Prior to proceeding with the Agenda, the Mayor addressed several procedural concerns that had been raised by members of the public regarding the special meeting. Three specific concerns were identified: (1) whether the Agenda accurately reflected the written request made by those authorized to call the meeting, or whether Agenda items had been added after the meeting was called; (2) whether the structure of the Agenda — moving between open and closed sessions — was appropriate and practical for the public; and (3) the increasing frequency of special meetings called by the City of Nisswa. A Council Member noted that a resident had brought to his attention that approximately 46 to 47 additional meetings, including workshops and supplemental sessions beyond regular meetings, had been held over the past two years.

The Mayor asked the Interim City Administrator whether the written request calling the special meeting had included all Agenda items as posted. The Interim City Administrator acknowledged that Agenda Items B (Grand View Lodge) and H (Data Practices Policy) had not been included in the original call by two Council Members, but had been added by her in an effort to conduct additional city business while a meeting was already scheduled.

The Mayor also questioned the placement of closed-session performance evaluations on the Agenda prior to the Council having received and discussed the Delaney report. Legal Counsel clarified that the closed sessions were necessary to discuss sensitive personnel performance information contained within the management assessment portion of the report, and that this required a closed session as a matter of law. Legal Counsel further confirmed that, while items cannot be added or removed from a special meeting Agenda, the Council is permitted to reorder Agenda items, provided discussion remains within the scope of the meeting as called.

A member of the public and a former City of Roseville Mayor with extensive municipal experience, was invited by the Mayor to address the Council. The former mayor provided a detailed explanation of Minnesota law governing special meetings, asserting that items added by staff without authorization from two Council Members or the Mayor were improperly before the

Council. He further clarified that Council Members may not usurp a majority vote of the Council by unilaterally adding Agenda items. Several members of the public expressed frustration with procedural delays and urged the Council to move forward with substantive business.

Following this discussion, the Mayor noted that she wanted to remove Agenda Items B and H from the evening's business, as they were not part of the original call for the special meeting, and recommended they be placed on a future regular Council meeting Agenda or addressed through a properly called special meeting.

Motion to remove Agenda Items B (Grand View Lodge Approval) and H (Data Practices Policy – Charging Fees) from the evening's Agenda was made by the Mayor and seconded by Council Member Froehle. The motion carried.

The Mayor then suggested reordering the remaining Agenda items so that the Delaney presentation (Item E) would be heard first, prior to the closed sessions (Items C and D), in order to avoid displacing members of the public who had attended the meeting to hear the report. Legal Counsel confirmed this reordering was permissible under Minnesota open meeting law.

Motion to reorder the Agenda so that the Delaney Final Report presentation (Item E) would precede the closed sessions (Items C and D) was made by the Mayor and seconded by Council Member Froehle. The motion carried.

B. Delaney Presentation of Final Report for Pickle & Spirits Businesses

Flora Delaney, Owner of Delaney Consulting, and her partner Michael Bitzer presented the firm's final report following approximately three and a half to four months of analysis and assessment of the City of Nisswa's two municipal liquor operations: Spirits of Nisswa and the Old Pickle Factory bar and restaurant.

Ms. Delaney opened by noting that the Council had received the only unredacted version of the report, and that neither of the two liquor operation managers had received an unredacted copy until approximately six hours prior to the meeting. She emphasized that this was an unusual circumstance, as the business leaders had not had the same opportunity as the Council to review the findings in advance.

Executive Summary

The consultants stated clearly that both operations are valuable assets that generate revenue for the City and return funds that would otherwise require reduced services or increased tax rates. However, they identified significant opportunities for improvement and offered the following overarching recommendations:

Consolidating Leadership and Accountability: The most significant recommendation was to establish a single General Manager role responsible for both liquor operations. Currently, two managers report to the City in a manner that lacks structured goal-setting, performance accountability, and business-driven decision-making. The consultants recommended redesigning

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the organization so that one General Manager oversees both operations, with two unit leaders beneath them. They stated this model could reduce overall staffing costs while simultaneously improving business results, allowing decisions to be made at "business speed" rather than "government speed."

Infrastructure Investment at the Pickle: The consultants recommended immediate investment in critical infrastructure repairs at the Pickle Factory, including repairing the roof, replacing the walk-in cooler refrigeration (already approved by the Council), installing a security system with cameras at all entry points and over the bar and cash register, implementing regular commercial deep cleaning, and replacing bar stools and outdoor patio furnishings with commercial-grade equipment.

Reversing the Decline at Spirits: The consultants noted that while Spirits of Nisswa had been a strong performer, profitability has been declining due to rising labor costs against flat-to-declining revenue. The primary lever identified for near-term improvement was bringing labor as a percentage of sales back in line with industry benchmarks. Additional recommendations included strengthening sales execution, reducing inventory carrying costs, and implementing more disciplined expense management.

Urgency of Action: The consultants were emphatic that the City must act swiftly, noting that given the timing — just before the height of the summer season — major structural changes would need to be oriented toward stabilization in 2026, with meaningful financial improvements targeted for 2027.

Decision Framework

The consultants presented a structured decision framework and road map to help the Council understand what decisions should be made and in what order. They recommended maintaining both operations, noting that both generate positive cash flow and have the potential to perform significantly better. They affirmed that Nisswa's growing population, high household income, and strong tourist season provide favorable market conditions that many peer cities do not have.

The consultants also highlighted a current accountability gap. As an example, the June 2026 financial report submitted by Spirits of Nisswa to the Council contained no current-year data — only 2025 figures — yet it had been approved as part of a consent Agenda without apparent scrutiny. This was presented as evidence that the City lacks sufficient capacity to hold the businesses accountable using appropriate business metrics. The consultants recommended the City adopt key performance indicators (KPIs) standard in retail and food service, such as sales per square foot, inventory turns, and sales per dollar of labor, rather than relying solely on end-of-year revenue and profit figures.

Long-Term Location of Spirits

The consultants raised the question of the Spirits operation's long-term lease situation, noting the current lease expires in March 2029. They recommended the City engage a third-party expert to evaluate the feasibility, cost, and return on investment of constructing or acquiring a wholly

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owned facility. The consultants argued that owning a facility would eliminate rent expense, provide full control over the location, create long-term strategic flexibility (including potential co-uses such as community rooms or rental office space), and build a lasting community asset. A Council Member noted that this analysis could apply equally to purchasing an existing facility as to new construction. The Mayor recalled that a prior third-party analysis had been conducted regarding a new Pickle Factory building in the same parking lot, and that the recommendation at the time was against construction due to unfavorable financial projections.

The Pickle Factory – Deep Dive

The consultants presented a detailed analysis of the Pickle Factory's operations. While the building itself presents infrastructure challenges, the consultants were unequivocal that the City should maintain the operation and keep it in its current location, noting that the brand recognition and physical location are exceptional assets. They distinguished between the location — which they strongly recommended retaining — and the building itself, suggesting the City may need to evaluate whether a remodel or eventual new construction on the same site would be necessary.

The consultants reported that 2025 sales were approximately $1.6 million, with a net loss of approximately $47,000, driven largely by payroll growth of 13 to 16 percent against only 4 percent revenue growth. They identified the current 90/10 liquor-to-food split as a core weakness, noting that the lack of a meaningful food offering reduces dwell time and limits revenue potential. They recommended working toward a 20 to 25 percent food mix and suggested that even modest additions — such as a flat-top grill and fryer to support a burger and fry offering — could drive meaningful revenue increases.

A Council Member asked whether the numbers justified continued city ownership and operation, or whether leasing the facility to a private operator and retaining the brand could be more financially sound. The consultants acknowledged the question was valid but argued that the operation has not yet been optimized, and that a fair comparison should be made between an optimized city-run operation and a leased alternative, rather than comparing a leased alternative to the current suboptimized state. Ms. Delaney also noted the importance of municipal control over alcohol service and the institutional value to the community of retaining the operation.

A resident's written comment was read into the record by the Mayor on behalf of a resident who could not attend. The resident expressed disagreement with retaining the Pickle as a city-owned business and asked the consultants whether they had reviewed the Minnesota State Auditor's report on city-owned on-sale operations closing each year. The consultants confirmed familiarity with that report and stated that those closures are occurring in cities facing circumstances — such as declining populations — that Nisswa does not face.

Specific tactical recommendations for the Pickle included: implementing consistent measured pouring practices to reduce invisible product loss; launching a seasonal cocktail menu; discontinuing Friday happy hours during peak summer months; reducing Pickle Nickel promotions during off-peak periods; self-managing the ATM; improving electronic pull tab operations with standard operating procedures; and ensuring food is offered at all times the bar is open.

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Spirits of Nisswa – Deep Dive

The consultants reported that Spirits transaction counts have declined in line with broader market trends, as consumers are purchasing alcohol less frequently. However, revenue has held relatively flat due to price increases, which the consultants noted are approaching a saturation point. They projected that transaction counts will likely continue declining over the next one to two years.

The consultants presented a "size of the prize" analysis, estimating that implementing a loyalty program, improving buying practices, adopting a true marketing and advertising program, and adjusting labor costs could collectively yield approximately $130,000 in additional annual profit above the current approximately $350,000 annual transfer to the City — with those gains most achievable by 2027 or 2028.

The consultants noted that the Spirits store is well-merchandised, competitively priced, and staffed by employees who provide strong customer service. However, they identified gaps including the absence of a loyalty program (despite the POS system having the capability), limited external marketing and advertising, inconsistent promotional planning, and labor costs that have grown unsustainably relative to sales. They specifically recommended beginning to reduce labor as a percentage of sales by one-half of one percent per month until reaching the 10 percent industry benchmark.

On the topic of THC products, the consultants noted that Spirits was slow to enter that market, bringing in THC products only in March of the current year. They identified THC as a meaningful near-term opportunity, projecting a 5 to 9 percent product mix contribution to sales, but cautioned that price compression in the THC market is already occurring and the window to capture significant share is narrowing.

Council Discussion on Organizational Structure and Incentives

Council Members engaged in substantive discussion about whether a municipal structure can effectively incentivize a high-performing general manager. The consultants acknowledged the absence of traditional private-sector bonus structures but argued that the compensation package available through the City — including salary, PERA retirement benefits, health benefits, stable scheduling, and the opportunity to manage a multi-million-dollar enterprise — is competitive and highly appealing to experienced professionals from large retail or food service organizations. They cited examples from other municipal clients where managers described their positions as "unicorns" relative to comparable private-sector opportunities.

Council Members also discussed the importance of establishing clear lines between policy (the role of elected officials) and practice (the role of city administration and department heads), and the need for those standards to be documented in a way that survives changes in Council Membership over time. The consultants strongly agreed, noting that the city administrator search is the most important upstream decision in this regard, and that the right hire can build the organizational muscle needed to sustain these businesses effectively regardless of who sits on the Council.

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Next Steps and Statement of Work Extension

The consultants noted that a three-hour business meeting with the liquor leadership team was scheduled for the following morning to work through tactical next steps. They advised the Council that if they wish to see materially different results in 2027, implementation work must begin in August 2026, which requires a decision on the proposed Statement of Work (SOW) extension in July. The consultants indicated they could guarantee their capacity and commitment under the proposed SOW through July 15, though they confirmed they would accommodate the Council's next regular meeting date of July 21 if needed.

Delaney SOW Extension Agreement

The Delaney SOW Extension Agreement was noted as a matter before the Council for future action. No formal vote was taken at this meeting. The consultants confirmed their capacity commitment through July 15, 2026, and indicated flexibility to accommodate the Council's regular July 21 meeting date for a decision.

C. Closed Session – Evaluation of Performance of a City Employee (Liquor Store Manager Brian Farrell)

The Mayor announced that the meeting would enter into a closed session pursuant to Minnesota Statutes section 13D.05, subdivision 3(a), for the purpose of evaluating the performance of Liquor Store Manager Brian Farrell. The Mayor noted that the closed portion of the meeting would be electronically recorded as required by statute, and confirmed that Mr. Farrell had not requested that the session be held in open session. The time was noted as 7:49 PM.

Motion to close this portion of the meeting was made by Council Member Zahn and seconded by Council Member Froehle. The motion carried.

Only the City Council, representatives from Delaney Consulting, the City of Nisswa Interim Administrator, legal counsel, and Mr. Farrell were permitted to attend the closed session.

The Special City Council Meeting was called back to order at 9:09 PM, following the conclusion of a closed session held for the performance evaluation of a City of Nisswa employee.

Following the reopening of the public meeting, the Council addressed procedural matters related to the closed session previously held. The Chair entertained a motion to continue the meeting to a future City Council meeting date to be determined, and to designate Interim City Administrator Ms. Wentler and legal counsel from Flaherty and Hood as the designated contacts for any communications with Mr. Farrell and for coordinating any related meeting logistics.

Motion to continue the meeting to a future City Council meeting date to be determined, and to designate Ms. Wentler and legal counsel from Flaherty and Hood to submit any communications to Mr. Farrell and coordinate any meeting logistics, was made by Council Member Zahn and seconded by Council Member Hall. The motion carried.

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The Chair announced that the Council would convene a second closed session for the performance evaluation of Bar Liquor Store Manager Terry Wallin, pursuant to Minnesota Statutes, section 13D.05, subdivision 3(a). It was noted that only the City Council, representatives from Delaney Consulting, Interim City Administrator Maggi Wentler, legal counsel, and Mr. Wallin would be permitted to attend the closed session initially.

Motion to close this portion of the meeting and convene a closed session for the performance evaluation of Bar Liquor Store Manager Terry Wallin was made by Council Member Zahn and seconded by Council Member Hall. The motion carried.

The closed session commenced at 9:11 PM.

D. Closed session for the evaluation of the performance of a City employee under Minnesota Statutes, section 13D.05, subdivision 3(a).

The Council convened in closed session pursuant to Minnesota Statutes, section 13D.05, subdivision 3(a), for the purpose of conducting a performance evaluation of a City employee. Upon conclusion of the closed session, the meeting was reopened to the public at 9:53 PM.

Following the return to open session, the Council considered a motion to continue the meeting to a future City Council meeting

Motion to continue the meeting to a future City Council meeting date to be determined, and to designate Ms. Wentler and legal counsel from Flaherty and Hood to submit any communications to Mr. Wallin and coordinate any meeting logistics, was made by Council Member Zahn and seconded by Council Member Froehle. The motion carried.

E. EDA

Appointing Members

The Mayor provided an update on the status of the EDA appointment process. She reported completing the final interview with the remaining applicant, Brandon Hedlund, the previous day. She noted that Mr. Glynn, who had participated in the prior interviews, was unavailable due to vacation and would not return until July 3.

The Mayor informed the Council that she was not prepared to make appointments at this meeting, citing the need to go back to all applicants to determine their willingness to serve under various term lengths, as term assignments had not been discussed during the interview process. She also expressed a desire to personally notify all applicants — both those to be appointed and those who would not be — before any public announcement was made. She proposed calling a special meeting for Monday, July 6, at 5:00 PM for the purpose of making appointments.

The Mayor invited the former mayor of Roseville, Minnesota — who has extensive experience in founding EDAs and HRAs — to briefly address several procedural questions that had arisen

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regarding the EDA structure and Commissioner obligations. He provided the following clarifications in summary:

Under Minnesota Statutes §469.095, the City Council may set the terms of Council Member EDA Commissioners to coincide with their terms of office. Because the enabling resolution did not specify the method for setting those terms, the Mayor retains the discretion to determine the appropriate term structure for the two Council appointees.

Under subdivision 4 of the statute, Commissioners are required by law to be paid for attending each regular or special meeting of the authority in an amount to be determined by the City Council. He advised that the Council must establish this compensation rate, and that it should represent a reasonable per diem amount.

Finally, he noted that EDA Commissioners are subject to financial disclosure requirements that carry criminal penalties for non-compliance — an obligation significantly more serious than that of members of a typical citizen advisory commission. He recommended that all appointees be informed of this obligation in advance of accepting their appointments.

Council Members discussed the proposal. Council Member Hall noted he would not be available on July 6, and it was agreed that an alternative date during the week of July 6 would be identified. Council Member Zahn noted that once the EDA is formed, the Commissioners themselves will determine term assignments amongst each other, which the Mayor acknowledged.

Motion to table the EDA appointment matter to a date to be determined during the week of July 6 was made by Council Member Zahn and seconded by Council Member Froehle. The motion carried.

F. Adjourn

Motion to adjourn was made by Council Member Froehle and seconded by Council Member Hall. The motion carried, and the meeting was adjourned at 9:54 PM.

Respectfully submitted,

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Jennifer Carnahan, Mayor Maggi Wentler, Interim City Administrator

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PERSONNEL UPDATES

July 2026

Hires

Name	Position	Department	Employee Type	Effective	Pay Rate	Notes
Shane Huttner	Sales Clerk	Spirits	Seasonal	6/17/2026	18.81	Grade 3, Step 1
Alyssa Middelstadt	Sales Clerk	Spirits	Part-Time	6/22/2026	$18.81	Grade 3, Step 1
Thea Shogren	Barback/Server	Pickle	Seasonal	6/4/2026	$17.55	Grade 5, Step 2
Hakan Hall	Fire Fighter	Fire	Volunteer	1/1/2026		
Elijah Rick	Fire Fighter	Fire	Volunteer	1/1/2026		

Position Changes

Name	Position	Department	Employee Type	Effective	Pay Rate	Notes

Departures

Name	Position	Department	Employee Type	Effective	Pay Rate	Notes
Shane Huttner	Sales Clerk	Spirits	Seasonal	6/18/2026	18.81	
Tim Dullum	Server	Pickle	Part-Time	6/28/2026	19.75	
Cole Magnuson	Barback	Pickle	Part-Time	6/24/2026	17.55	
Allison Wardel	Barback	Pickle	Part-Time	7/10/2026	15.62	

Leaves

Name	Position	Department	Employee Type	Leave Start Date	Leave End Date	Notes
Jeremy Rooney	Police Officer	Police	Full Time	1/30/2026		FMLA

Check Issue Date	Check Number	Payee	Amount	
06/29/2026	156832	NORTHPOINT AVIATION	67.90-	V
06/09/2026	157003	ARTISAN BEER COMPANY	4,888.10	
06/09/2026	157004	BELLBOY CORPORATION	1,036.30	
06/09/2026	157005	BERNICKS	30,862.29	
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRITS	16,303.66	
06/09/2026	157007	C & L DISTRIBUTING	56,227.89	
06/09/2026	157008	D & D BEVERAGE LLC	2,104.60	
06/09/2026	157009	DRASTIC BREWING LLC	259.60	
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY INC	58,786.18	
06/09/2026	157011	JUNKYARD BREWING CO LLC	432.00	
06/09/2026	157012	MAVERICK WINE LLC	462.32	
06/09/2026	157013	OXFORD STREET MERCHANTS	5,867.47	
06/09/2026	157014	PAUSTIS WINE COMPANY	1,807.50	
06/09/2026	157015	PHILLIPS WINE & SPIRITS	19,645.75	
06/09/2026	157016	SMALL LOT MN, LLC	436.92	
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	37,893.35	
06/09/2026	157018	SUMMER LAKES BEVERAGE LLC	207.00	
06/09/2026	157019	THE WINE COMPANY	3,004.28	
06/09/2026	157020	VINOCOPIA INC	1,443.50	
06/09/2026	157021	WINEBOW INC	1,284.00	
06/09/2026	157022	D & D BEVERAGE LLC	48,298.03	
06/11/2026	157023	A.W. RESEARCH LABORATORIES, INC	130.50	
06/11/2026	157024	AFLAC	434.70	
06/11/2026	157025	BOLTON & MENK INC	8,260.34	
06/11/2026	157026	CALIBRATION AND CONTROLS INC	1,337.50	
06/11/2026	157027	CENTRAL MCGOWAN	231.45	
06/11/2026	157028	CINTAS CORP	199.40	
06/11/2026	157029	CLIMATE MAKERS, INC	590.00	
06/11/2026	157030	CODY JOSEPH LENDWAY	1,120.00	
06/11/2026	157031	COLLINS BROTHERS TOWING OF ST., IN	161.06	
06/11/2026	157032	COLUMN SOFTWARE PBC	93.84	
06/11/2026	157033	CROW WING COOPERATIVE POWER & LIGHT CO	260.22	
06/11/2026	157034	D. ERVASTI SALES COMPANY	1,454.70	
06/11/2026	157035	DALE MACIEJ	100.00	
06/11/2026	157036	DIAMOND INDUSTRIAL CLEANING EQUIPMENT	120.00	
06/11/2026	157037	ESSENTIA HEALTH BRAINERD SPECIALTY CLINI	95.00	
06/11/2026	157038	FIDELITY SECURITY LIFE - ATTN: A/R	64.41	
06/11/2026	157039	FINKEN WATER INC	89.98	
06/11/2026	157040	FIRST SUPPLY LLC	278.12	
06/11/2026	157041	FLAHERTY & HOOD, P.A.	1,233.75	
06/11/2026	157042	FLORA DELANEY	1,896.00	
06/11/2026	157043	GALLS PARENT HOLDINGS LLC	168.30	
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	15,196.72	
06/11/2026	157045	GINA GAZELKA	100.00	
06/11/2026	157046	GOPHER STATE ONE-CALL, INC	56.70	
06/11/2026	157047	GRANITE CITY JOBBING CO INC	7,294.43	
06/11/2026	157048	GULL LAKE GLASS INC	941.00	
06/11/2026	157049	HEGGIES PIZZA LLC	1,272.75	
06/11/2026	157050	HOLDEN ELECTRIC CO., INC	1,422.50	
06/11/2026	157051	HYTEC CONSTRUCTION OF BRAINERD INC.	136,922.36	
06/11/2026	157052	INNOVATIVE OFFICE SOLUTIONS LLC	112.49	
06/11/2026	157053	KA MECHANICAL	4,144.25	
06/11/2026	157054	LAKES PAVEMENT MAINTENANCE	427.50	
06/11/2026	157055	LAKES PRINTING INC OF BRAINERD	51.10	
06/11/2026	157056	LANDSBURG LANDSCAPE NURSERY, INC.	713.18	
06/11/2026	157057	LEAGUE OF MN CITIES INSURANCE TRUST	1,000.00	
06/11/2026	157058	METRO SALES, INC.	222.52	

Check Issue Date	Check Number	Payee	Amount	
06/11/2026	157059	MIDWEST MACHINERY CO.	797.95	
06/11/2026	157060	MILLS MOTOR, INC.	170.94	
06/11/2026	157061	MINNESOTA POWER	9,127.21	
06/11/2026	157062	MINNESOTA PUBLIC EMPLOYEES ASSOC.	360.00	
06/11/2026	157063	MINNESOTA T'S INC	3,166.10	
06/11/2026	157064	MLBA	360.00	
06/11/2026	157065	MUNIPLATFORM	450.00	
06/11/2026	157066	NISSWA AUTOMOTIVE, INC.	784.06	
06/11/2026	157067	NISSWA GARDEN CLUB INC	1,957.91	
06/11/2026	157068	NISSWA HARDWARE LLC	12.95	
06/11/2026	157069	NORTH FORK BOULDERS & EXCAVATING LLC	715.00	
06/11/2026	157070	NORTHLAND FROZEN PIZZA INC	835.85	
06/11/2026	157071	OLD DUTCH FOODS, INC.	67.60	
06/11/2026	157072	PFM FINANCIAL ADVISORS LLC	28,457.25	
06/11/2026	157073	POSTMASTER	162.00	
06/11/2026	157074	PRATT'S AFFORDABLE EXCAVATING, INC.	1,200.00	
06/11/2026	157075	R & J BRAODCASTING, INC.	101.50	
06/11/2026	157076	SCHAEFERS OF NISSWA LIMITED	8,923.40	
06/11/2026	157077	SCHLENNER WENNER & CO	1,520.00	
06/11/2026	157078	SIGNSPOT	273.00	
06/11/2026	157079	S-N-K CAR WASH & OIL CHANGE	323.12	
06/11/2026	157080	SPECIALTY SOLUTIONS LLC	1,714.78	
06/11/2026	157081	STREICHER'S, INC.	1,053.00	
06/11/2026	157082	SUPERIOR MECHANICAL	1,109.00	
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	5,296.07	
06/11/2026	157084	TEAMSTERS JOINT COUNCIL 32 HEALTH FUND	8,165.00	
06/11/2026	157085	TEAMSTERS LOCAL UNION #346	490.00	
06/11/2026	157086	THE HOME CITY ICE COMPANY	1,780.85	
06/11/2026	157087	THE SHERWIN-WILLIAMS CO	223.86	
06/11/2026	157088	THE WAGON LLC DBA HONEY WAGON	1,050.00	
06/11/2026	157089	U.S. BANK EQUIPMENT FINANCE	204.08	
06/11/2026	157090	USABLUEBOOK	776.04	
06/11/2026	157091	VERIZON	578.33	
06/11/2026	157092	VESTIS GROUP, INC	63.62	
06/11/2026	157093	VIKING COCA COLA BOTTLING CO.	2,644.85	
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATES INC	198,511.22	
06/11/2026	157095	XCEL ENERGY	966.99	
06/15/2026	157096	MINNESOTA DEPARTMENT OF AGRICULTURE	250.00	
06/25/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	.00	V
06/25/2026	157098	MINNESOTA RURAL WATER ASSOC.	100.00	
06/29/2026	157099	A.W. RESEARCH LABORATORIES, INC	198.90	
06/29/2026	157100	AMERICAN WELDING & GAS INC	301.36	
06/29/2026	157101	ARTISAN BEER COMPANY	6,772.02	
06/29/2026	157102	BARCO PRODUCTS LLC	5,183.05	
06/29/2026	157103	BELLBOY CORPORATION	2,905.92	
06/29/2026	157104	BERNICKS	13,508.09	
06/29/2026	157105	BIG AXE BREWING COMPANY LLC	1,301.09	
06/29/2026	157106	BMI	1,112.65	
06/29/2026	157107	BRAINERD TRUCK AND TRAILER	1,587.26	
06/29/2026	157108	BRANDON COMMUNICATIONS	8,591.03	
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRITS	13,915.80	
06/29/2026	157110	BRIAN'S WELDING, INC	635.39	
06/29/2026	157111	C & L DISTRIBUTING	32,474.90	
06/29/2026	157112	CASELLE LLC	5,455.64	
06/29/2026	157113	CENTRAL MCGOWAN	90.00	
06/29/2026	157114	CHAS J GRILLO	480.00	
06/29/2026	157115	CINTAS CORP	199.40	

Check Issue Date	Check Number	Payee	Amount	
06/29/2026	157116	CLIMATE MAKERS, INC	2,960.02	
06/29/2026	157117	CODY JOSEPH LENDWAY	560.00	
06/29/2026	157118	COLUMN SOFTWARE PBC	627.98	
06/30/2026	157119	COMMUNITYGIVING	.00	V
06/29/2026	157120	CROW WING COOPERATIVE POWER & LIGHT CO	366.19	
06/29/2026	157121	CTC	1,674.30	
06/29/2026	157122	D & D BEVERAGE LLC	50,583.61	
06/29/2026	157123	DACOTAH PAPER CO	192.89	
06/29/2026	157124	DELTA DENTAL	937.74	
06/29/2026	157125	DIAMOND INDUSTRIAL CLEANING EQUIPMENT	722.24	
06/29/2026	157126	F.I.R.E. FIRE INSTRUCTION & RESCUE EDUCA	1,950.00	
06/29/2026	157127	FIDELITY SECURITY LIFE - ATTN: A/R	64.41	
06/29/2026	157128	FIRST SUPPLY LLC	52.50	
06/29/2026	157129	FLORA DELANEY	30,375.00	
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	5,308.50	
06/29/2026	157131	GHA TECHNOLOGIES INC	1,200.81	
06/29/2026	157132	GRANITE CITY JOBBING CO INC	11,779.32	
06/29/2026	157133	GULL LAKE GLASS INC	430.00	
06/29/2026	157134	HEGGIES PIZZA LLC	689.30	
06/29/2026	157135	HILLYARD INC	847.38	
06/29/2026	157136	HIRSHFIELD'S INC	81.11	
06/29/2026	157137	HUFFCUTT CONCRETE LLC	86,575.00	
06/29/2026	157138	INBOUND BREWCO	933.00	
06/29/2026	157139	INNOVATIVE OFFICE SOLUTIONS LLC	969.47	
06/29/2026	157140	JILL HERKENHOFF	100.00	
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY INC	60,337.84	
06/29/2026	157142	JUNKYARD BREWING CO LLC	671.00	
06/29/2026	157143	LANDSBURG LANDSCAPE NURSERY, INC.	959.04	
06/29/2026	157144	MACQUEEN EQUIPMENT, LLC	276.49	
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO INC	1,906.78	
06/29/2026	157146	MATTSON LUMBER COMPANY	214.48	
06/29/2026	157147	METRO SALES, INC.	1,173.15	
06/29/2026	157148	MIKE'S TREE COMPANY LLC	156.00	
06/29/2026	157149	MILLS MOTOR, INC.	1,774.31	
06/29/2026	157150	MINNESOTA POWER	13,919.12	
06/29/2026	157151	MINNESOTA PUBLIC EMPLOYEES ASSOC.	360.00	
06/29/2026	157152	MINNESOTA RURAL WATER ASSOCIATION	425.00	
06/29/2026	157153	MINNESOTA T'S INC	894.08	
06/29/2026	157154	MLBA	360.00	
06/29/2026	157155	NAPA AUTO PARTS BAXTER	318.20	
06/29/2026	157156	NCPERS GROUP LIF INS.	48.00	
06/29/2026	157157	NICOLE TRAUT	100.00	
06/29/2026	157158	NISSWA HARDWARE LLC	700.50	
06/29/2026	157159	NORTHLAND FROZEN PIZZA INC	560.10	
06/29/2026	157160	NORTHLAND SPEICAL EVENTS	100.00	
06/29/2026	157161	NORTHPOINT AVIATION	67.90	
06/29/2026	157162	OXFORD STREET MERCHANTS	4,371.91	
06/29/2026	157163	PAULA FINNEY	192.00	
06/29/2026	157164	PAUSTIS WINE COMPANY	1,401.59	
06/29/2026	157165	PEPSI-COLA CO.	206.00	
06/29/2026	157166	PHILLIPS WINE & SPIRITS	17,451.53	
06/29/2026	157167	REVIZE LLC	1,800.00	
06/29/2026	157168	ROUND LAKE IMPROVEMENT ASSOCIA	100.00	
06/29/2026	157169	SCHAEFERS FOODS	585.50	
06/29/2026	157170	SIGNATURE CONCEPTS INC	3,610.63	
06/29/2026	157171	SIGNSPOT	156.00	
06/29/2026	157172	SILENT PARTNER PRODUCTION	2,300.00	

Check Issue Date	Check Number	Payee	Amount
06/29/2026	157173	S-N-K CAR WASH & OIL CHANGE	198.87
06/29/2026	157174	SOMA ENTERTAINMENT	6,800.00
06/29/2026	157175	SONMOR CONSULTING LLC	880.00
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	36,660.46
06/29/2026	157177	SUMMER LAKES BEVERAGE LLC	4,295.25
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	3,247.24
06/29/2026	157179	TASC	779.61
06/29/2026	157180	TEAM LABORATORY CHEMICAL, LLC	969.00
06/29/2026	157181	TEAMSTERS JOINT COUNCIL 32 HEALTH FUND	8,165.00
06/29/2026	157182	TEAMSTERS LOCAL UNION #346	490.00
06/29/2026	157183	TERRY WALLIN	100.00
06/29/2026	157184	THE HOME CITY ICE COMPANY	1,928.30
06/29/2026	157185	THE WAGON LLC DBA HONEY WAGON	848.75
06/29/2026	157186	THE WINE COMPANY	676.46
06/29/2026	157187	TRISH REILLEY	100.00
06/29/2026	157188	TURFCARE INC	1,219.89
06/29/2026	157189	U.S. BANK EQUIPMENT FINANCE	224.49
06/29/2026	157190	US BANK	51,725.00
06/29/2026	157191	USABLUEBOOK	550.38
06/29/2026	157192	VERIZON	881.15
06/29/2026	157193	VESTIS GROUP, INC	68.34
06/29/2026	157194	VIKING COCA COLA BOTTLING CO.	2,151.45
06/29/2026	157195	WASTE PARTNERS INC	1,193.58
06/29/2026	157196	WICKS ADVANCED DRAIN CLEANING LLC	250.00
06/29/2026	157197	WIDSETH SMITH NOLTING AND ASSOCIATES INC	2,147.50
06/29/2026	157198	WINEBOW INC	742.50
06/29/2026	157199	WITMER PUBLIC SAFETY GROUP INC	401.74
06/29/2026	157200	XCEL ENERGY	428.29
06/29/2026	157201	XTONA	3,201.80
06/30/2026	157202	EMILY NAHAN	400.00
06/30/2026	157203	MINNESOTA POWER	1,600.00
06/30/2026	157204	RANDY LOIDOLT	300.00
Grand Totals:			1,309,938.61

Check Date	Check No	Payee	Description	Amount	GL Account	GL Account Title
BARCO PRODUCTS LLC						
06/29/2026	157102	BARCO PRODUCTS LLC	MESSAGE CENTER/BIKE RACKS	2,917.98	471-45140-300	GLT PROFESSIONAL FEES
06/29/2026	157102	BARCO PRODUCTS LLC	BIKE REPAIR STATION	2,265.07	471-45140-300	GLT PROFESSIONAL FEES
Total BARCO PRODUCTS LLC:				5,183.05		
EMILY NAHAN						
06/30/2026	157202	EMILY NAHAN	2026 ROAD IMPROVEMENT EASEMENT	400.00	465-41910-300	PROFESSIONAL SERVICES
Total EMILY NAHAN:				400.00		
FLORA DELANEY						
06/11/2026	157042	FLORA DELANEY	CONSULTANT TRAVEL EXPENSES	1,896.00	620-49750-300	CR PICKLE PROFESSIONAL SERV
Total FLORA DELANEY:				1,896.00		
GAMMELLO - PEARSON, PLLC						
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	GULL LAKE TRAIL PHASE 2	216.00	471-45140-300	GLT PROFESSIONAL FEES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	2025-2026 ROAD BOND MATTERS	900.72	465-41910-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	2027 ROAD BOND MATTERS	453.75	465-41910-300	PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	2025-2026 ROAD BOND MATTERS	288.00	465-41910-300	PROFESSIONAL SERVICES
Total GAMMELLO - PEARSON, PLLC:				1,858.47		
HUFFCUTT CONCRETE LLC						
06/29/2026	157137	HUFFCUTT CONCRETE LLC	RESTROOM/DELIVERY	86,575.00	471-45140-530	GLT CAPITAL OUTLAY
Total HUFFCUTT CONCRETE LLC:				86,575.00		
HYTEC CONSTRUCTION OF BRAINERD INC.						
06/11/2026	157051	HYTEC CONSTRUCTION OF BRAINERD INC.	PAY APPLICATION #1 - CC	136,398.57	221-41940-520	CR:CC BUILDINGS & STRUCTURE
06/11/2026	157051	HYTEC CONSTRUCTION OF BRAINERD INC.	PAY APPLICATION #2 - CC	523.79	221-41940-520	CR:CC BUILDINGS & STRUCTURE
Total HYTEC CONSTRUCTION OF BRAINERD INC.:				136,922.36		
MUNIPLATFORM						
06/11/2026	157065	MUNIPLATFORM	2026A BOND SERVICES	450.00	465-41910-300	PROFESSIONAL SERVICES
Total MUNIPLATFORM:				450.00		

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Check Date	Check No	Payee	Description	Amount	GL Account	GL Account Title
PFM FINANCIAL ADVISORS LLC						
06/11/2026	157072	PFM FINANCIAL ADVISORS LLC	2026A ADVISOR SERVICES FOR BOND	28,457.25	465-41910-300	PROFESSIONAL SERVICES
Total PFM FINANCIAL ADVISORS LLC:				28,457.25		
RANDY LOIDOLT						
06/30/2026	157204	RANDY LOIDOLT	2026 ROAD IMPROVEMENTS EASEMENT	300.00	465-41910-300	PROFESSIONAL SERVICES
Total RANDY LOIDOLT:				300.00		
US BANK						
06/29/2026	157190	US BANK	MN GO ABATE BOND 2024A	31,600.00	331-47140-611	GO ABAT -DEBT SERV: BOND INT
06/29/2026	157190	US BANK	MN GO ABATE BOND 2024B	20,125.00	332-47140-611	GO ABAT -DEBT SERV: BOND INT
Total US BANK:				51,725.00		
WIDSETH SMITH NOLTING AND ASSOCIATES INC						
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	GULL LAKE TRAIL PHASE 4B	987.50	471-45140-300	GLT PROFESSIONAL FEES
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	2025 STREET IMPROVEMENTS	124,279.48	465-41910-300	PROFESSIONAL SERVICES
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	2027 STREET IMPROVEMENTS	8,760.60	465-41910-300	PROFESSIONAL SERVICES
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	2025 STREET IMPROVEMENTS	18,095.59	465-41910-300	PROFESSIONAL SERVICES
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	GULL LAKE TRAIL PHASE 4B	15,064.25	471-45140-300	GLT PROFESSIONAL FEES
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	2027 STREET IMPROVEMENTS	9,353.80	465-41910-300	PROFESSIONAL SERVICES
06/29/2026	157197	WIDSETH SMITH NOLTING AND ASSOCIATE	GULL LAKE TRAIL PHASE 4B	2,147.50	471-45140-300	GLT PROFESSIONAL FEES
Total WIDSETH SMITH NOLTING AND ASSOCIATES INC:				178,688.72		
Total :				492,455.85		

Check Date	Check No	Payee	Description	Amount	GL Account	GL Account Title
COMMUNITY CENTER						
CLIMATE MAKERS, INC						
06/11/2026	157029	CLIMATE MAKERS, INC	PREVENTTIVE MAINTENANCE 6/1/26-5/31/27	590.00	220-41940-400	CC REPAIRS & MAINT - CONTRA
06/29/2026	157116	CLIMATE MAKERS, INC	AC AT COMM CENTER	2,960.02	220-41940-400	CC REPAIRS & MAINT - CONTRA
Total CLIMATE MAKERS, INC:				3,550.02		
COMMUNITY CENTER REFUND						
06/11/2026	157035	DALE MACIEJ	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
06/11/2026	157045	GINA GAZELKA	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
06/25/2026	157098	MINNESOTA RURAL WATER ASSOC.	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
06/29/2026	157140	JILL HERKENHOFF	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
06/29/2026	157157	NICOLE TRAUT	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
06/29/2026	157160	NORTHLAND SPEICAL EVENTS	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
06/29/2026	157168	ROUND LAKE IMPROVEMENT ASSOCIA	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
06/29/2026	157183	TERRY WALLIN	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
06/29/2026	157187	TRISH REILLEY	SECURITY DEPOSIT REFUND	100.00	220-41940-810	CC REFUNDS & REIMBURSEMENTS
Total COMMUNITY CENTER REFUND:				900.00		
CTC						
06/29/2026	157121	CTC	COMM CENTER INTERNET	80.00	220-41940-320	CC COMMUNICATION
Total CTC:				80.00		
HILLYARD INC						
06/29/2026	157135	HILLYARD INC	COMM CTR SUPPLIES	435.21	220-41940-220	CC REPAIR & MAINT SUPPLIES
Total HILLYARD INC:				435.21		
MINNESOTA POWER						
06/11/2026	157061	MINNESOTA POWER	25628 MAIN ST COMMUNITY CENTER	342.59	220-41940-380	CC UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	25628 MAIN ST COMMUNITY CENTER	785.67	220-41940-380	CC UTILITY SERVICES
Total MINNESOTA POWER:				1,128.26		
NISSWA HARDWARE LLC						
06/11/2026	157068	NISSWA HARDWARE LLC	BATTERY	12.95	220-41940-220	CC REPAIR & MAINT SUPPLIES

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Total NISSWA HARDWARE LLC:				12.95		
WASTE PARTNERS INC						
06/29/2026	157195	WASTE PARTNERS INC	GARBAGE - COMM. CENTER	249.71	220-41940-437	CC OTHER/SALES TAX
Total WASTE PARTNERS INC:				249.71		
XCEL ENERGY						
06/11/2026	157095	XCEL ENERGY	COMMUNITY CENTER	109.35	220-41940-380	CC UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	COMMUNITY CENTER	50.06	220-41940-380	CC UTILITY SERVICES
Total XCEL ENERGY:				159.41		
Total COMMUNITY CENTER:				6,515.56		

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FIRE DEPARTMENT						
BRAINERD TRUCK AND TRAILER						
06/29/2026	157107	BRAINERD TRUCK AND TRAILER	AIR LEAK REPAIR	1,587.26	210-42210-400	FD REPAIRS & MAINT - CONTRA
Total BRAINERD TRUCK AND TRAILER:				1,587.26		
BRANDON COMMUNICATIONS						
06/29/2026	157108	BRANDON COMMUNICATIONS	RADIOS	6,526.03	210-42210-219	FD RADIOS
06/29/2026	157108	BRANDON COMMUNICATIONS	RADIOS	1,575.00	210-42210-219	FD RADIOS
06/29/2026	157108	BRANDON COMMUNICATIONS	EARPHONE	490.00	210-42210-219	FD RADIOS
Total BRANDON COMMUNICATIONS:				8,591.03		
BRIAN'S WELDING, INC						
06/29/2026	157110	BRIAN'S WELDING, INC	REPAIR OF RANGER TRACK	635.39	210-42210-400	FD REPAIRS & MAINT - CONTRA
Total BRIAN'S WELDING, INC:				635.39		
CTC						
06/29/2026	157121	CTC	FIRE DEPT INTERNET	75.00	210-42210-320	FD COMMUNICATION
Total CTC:				75.00		
DIAMOND INDUSTRIAL CLEANING EQUIPMENT						
06/29/2026	157125	DIAMOND INDUSTRIAL CLEANING EQUIPME	CARBURETOR/FILTER/OIL	467.68	210-42210-400	FD REPAIRS & MAINT - CONTRA
Total DIAMOND INDUSTRIAL CLEANING EQUIPMENT:				467.68		
F.I.R.E. FIRE INSTRUCTION & RESCUE EDUCA						
06/29/2026	157126	F.I.R.E. FIRE INSTRUCTION & RESCUE EDU	PUMPING SCENARIOS	650.00	210-42210-438	FD SCHOOL\TRAINING
06/29/2026	157126	F.I.R.E. FIRE INSTRUCTION & RESCUE EDU	GROUND LADDER REFRESHER	650.00	210-42210-438	FD SCHOOL\TRAINING
06/29/2026	157126	F.I.R.E. FIRE INSTRUCTION & RESCUE EDU	FIRE GROUND OPERATIONS	650.00	210-42210-438	FD SCHOOL\TRAINING
Total F.I.R.E. FIRE INSTRUCTION & RESCUE EDUCA:				1,950.00		
MACQUEEN EQUIPMENT, LLC						
06/29/2026	157144	MACQUEEN EQUIPMENT, LLC	PIKE POLE	276.49	210-42210-220	FD REPAIR & MAINTENANCE SUPPLI
Total MACQUEEN EQUIPMENT, LLC:				276.49		

Check Date	Check No	Payee	Description	Amount	GL Account	GL Account Title	
MINNESOTA POWER							
06/11/2026	157061	MINNESOTA POWER	25636 MAIN ST FIRE HALL	351.17	210-42210-380	FD UTILITY SERVICES	
06/29/2026	157150	MINNESOTA POWER	25636 MAIN ST FIRE HALL	468.99	210-42210-380	FD UTILITY SERVICES	
Total MINNESOTA POWER:				820.16			
MINNESOTA T'S INC							
06/11/2026	157063	MINNESOTA T'S INC	FIRE UNIFORMS	920.00	210-42210-217	FD UNIFORMS & EQUIPMENT	
06/11/2026	157063	MINNESOTA T'S INC	GIFT CARDS FOR FIRE UNIFORMS	2,246.10	210-42210-217	FD UNIFORMS & EQUIPMENT	
Total MINNESOTA T'S INC:				3,166.10			
NISSWA HARDWARE LLC							
06/29/2026	157158	NISSWA HARDWARE LLC	PVC, OIL, CLEANER	128.88	210-42210-400	FD REPAIRS & MAINT - CONTRA	
Total NISSWA HARDWARE LLC:				128.88			
NORTHPOINT AVIATION							
06/29/2026	156832	NORTHPOINT AVIATION	FUEL	67.90-	210-42210-210	FD OPERATING SUPPLIES	V
06/29/2026	157161	NORTHPOINT AVIATION	FUEL	67.90	210-42210-210	FD OPERATING SUPPLIES	
Total NORTHPOINT AVIATION:				.00			
S-N-K CAR WASH & OIL CHANGE							
06/29/2026	157173	S-N-K CAR WASH & OIL CHANGE	2023 RAM	126.00	210-42210-400	FD REPAIRS & MAINT - CONTRA	
Total S-N-K CAR WASH & OIL CHANGE:				126.00			
SUPERIOR MECHANICAL							
06/11/2026	157082	SUPERIOR MECHANICAL	AIR EXCHANGER REPAIRS	999.00	210-42210-400	FD REPAIRS & MAINT - CONTRA	
06/11/2026	157082	SUPERIOR MECHANICAL	AIR EXCHANGER REPAIRS	110.00	210-42210-400	FD REPAIRS & MAINT - CONTRA	
Total SUPERIOR MECHANICAL:				1,109.00			
VERIZON WIRELESS							
06/11/2026	157091	VERIZON	FIRE DEPARTMENT CELL/TABLET SERVICE	190.05	210-42210-320	FD COMMUNICATION	
Total VERIZON WIRELESS:				190.05			

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WITMER PUBLIC SAFETY GROUP INC						
06/29/2026	157199	WITMER PUBLIC SAFETY GROUP INC	UNIFORM	401.74	210-42210-217	FD UNIFORMS & EQUIPMENT
Total WITMER PUBLIC SAFETY GROUP INC:				401.74		
XCEL ENERGY						
06/11/2026	157095	XCEL ENERGY	FIRE DEPARTMENT	319.71	210-42210-380	FD UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	FIRE DEPARTMENT	77.10	210-42210-380	FD UTILITY SERVICES
Total XCEL ENERGY:				396.81		
XTONA						
06/29/2026	157201	XTONA	IT SERVICES - FIRE	6.00	210-42210-320	FD COMMUNICATION
Total XTONA:				6.00		
Total FIRE DEPARTMENT:				19,927.59		

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GENERAL FUND						
AFLAC						
06/11/2026	157024	AFLAC	AFLAC PREMIUMS	434.70	100-22001	AFLAC
Total AFLAC:				434.70		
CASELLE LLC						
06/29/2026	157112	CASELLE LLC	SEMI ANNUAL SUPPORT 7/1/26-12/31/26	3,875.90	100-41425-433	DUES & SUBSCRIPTIONS
Total CASELLE LLC:				3,875.90		
CHAS J GRILLO						
06/29/2026	157114	CHAS J GRILLO	STUMP GRINDING	480.00	100-43140-400	REPAIRS & MAINTENANCE - CONTRA
Total CHAS J GRILLO:				480.00		
CM2 SUPPLY						
06/29/2026	157113	CENTRAL MCGOWAN	DEPOSIT CYL MAIN FEE	90.00	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
Total CM2 SUPPLY:				90.00		
COLLINS BROTHERS TOWING OF ST., IN						
06/11/2026	157031	COLLINS BROTHERS TOWING OF ST., IN	TOW 2002 LINCOLN icr 26001262	161.06	100-42110-400	REPAIRS & MAINTENANCE - CONTRA
Total COLLINS BROTHERS TOWING OF ST., IN:				161.06		
COLUMN SOFTWARE PBC						
06/11/2026	157032	COLUMN SOFTWARE PBC	PZ NOTICES	26.69	100-41910-300	PROFESSIONAL SERVICES
06/11/2026	157032	COLUMN SOFTWARE PBC	PZ NOTICES	25.33	100-41910-300	PROFESSIONAL SERVICES
06/11/2026	157032	COLUMN SOFTWARE PBC	CHAPTER 20 ORDINANCE AMENDMENT	41.82	100-41910-300	PROFESSIONAL SERVICES
06/29/2026	157118	COLUMN SOFTWARE PBC	AUDIT REPORT PUBLICATION	605.37	100-41425-300	PROFESSIONAL SERVICES
06/29/2026	157118	COLUMN SOFTWARE PBC	PZ NOTICES	22.61	100-41910-300	PROFESSIONAL SERVICES
Total COLUMN SOFTWARE PBC:				721.82		
CROW WING COOPERATIVE POWER & LIGHT CO						
06/11/2026	157033	CROW WING COOPERATIVE POWER & LIGH	CEMETERY UTILITIY	40.97	100-49010-380	UTILITY SERVICES
06/11/2026	157033	CROW WING COOPERATIVE POWER & LIGH	LIGHT AT MIDDLE CULLEN AND CTY RD 18	152.47	100-43140-380	UTILITY SERVICES
06/29/2026	157120	CROW WING COOPERATIVE POWER & LIGH	CEMETERY UTILITIY	150.12	100-49010-380	UTILITY SERVICES
06/29/2026	157120	CROW WING COOPERATIVE POWER & LIGH	WOLF CHASE UTILITY	152.47	100-43140-380	UTILITY SERVICES

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Total CROW WING COOPERATIVE POWER & LIGHT CO:				496.03		
CTC						
06/29/2026	157121	CTC	P&Z PHONE	36.85	100-41910-320	COMMUNICATION
06/29/2026	157121	CTC	POLICE PHONES	163.92	100-42110-320	COMMUNICATION
06/29/2026	157121	CTC	ROADS PHONES & INTERNET	171.01	100-43140-320	COMMUNICATION
06/29/2026	157121	CTC	CLERK PHONES	96.95	100-41425-320	COMMUNICATION
06/29/2026	157121	CTC	GOVT BLDGS PHONES & INTERNET	360.00	100-41940-320	COMMUNICATION
Total CTC:				828.73		
DELTA DENTAL						
06/29/2026	157124	DELTA DENTAL	DENTAL PREMIUMS	937.74	100-22003	DENTAL
Total DELTA DENTAL:				937.74		
ESSENTIA HEALTH BRAINERD SPECIALTY CLINI						
06/11/2026	157037	ESSENTIA HEALTH BRAINERD SPECIALTY C	DRUG TEST LARSON	63.00	100-43140-437	OTHER
Total ESSENTIA HEALTH BRAINERD SPECIALTY CLINI:				63.00		
FIDELITY SECURITY LIFE - ATTN: A/R						
06/11/2026	157038	FIDELITY SECURITY LIFE - ATTN: A/R	VISION PREMIUMS	64.41	100-22004	VISION
06/29/2026	157127	FIDELITY SECURITY LIFE - ATTN: A/R	VISION PREMIUMS	64.41	100-22004	VISION
Total FIDELITY SECURITY LIFE - ATTN: A/R:				128.82		
FINKEN WATER INC						
06/11/2026	157039	FINKEN WATER INC	WATER RENTAL	89.98	100-41940-437	OTHER
Total FINKEN WATER INC:				89.98		
FIRST SUPPLY BRAINERD						
06/29/2026	157128	FIRST SUPPLY LLC	PVC	52.50	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
Total FIRST SUPPLY BRAINERD:				52.50		
FLAHERTY & HOOD, P.A.						
06/11/2026	157041	FLAHERTY & HOOD, P.A.	UNION NEGOTIATIONS	1,136.25	100-41610-300	PROFESSIONAL SERVICES

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06/11/2026	157041	FLAHERTY & HOOD, P.A.	PERSONNEL ISSUES	97.50	100-41610-300	PROFESSIONAL SERVICES
Total FLAHERTY & HOOD, P.A.:				1,233.75		
GALLS PARENT HOLDINGS LLC						
06/11/2026	157043	GALLS PARENT HOLDINGS LLC	THOMPSON UNIFORM	168.30	100-42110-217	UNIFORMS & EQUIPMENT
Total GALLS PARENT HOLDINGS LLC:				168.30		
GAMMELLO - PEARSON, PLLC						
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	MUNICIPAL REPRESENTAITON	1,573.50	100-41610-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	PZ	1,785.75	100-41910-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	GENERAL MATTERS	3,433.75	100-41610-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	AMERICAN TOWER	108.00	100-41610-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	ROY'S LANDING	327.75	100-41910-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	VERIZON TOWER SITE LEASE	2,091.75	100-41610-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	PASKET PROPERTY	54.00	100-41910-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	TROY SCHEFFLER 2025 LAWSUIT	72.00	100-41610-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	EDA FORMATION	1,890.00	100-41610-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	DISTRICT #181 LAKERS LANE MATTER	612.00	100-43140-300	PROFESSIONAL SERVICES
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	TROY SCHEFFLER 2025 LAWSUIT	720.00	100-41610-300	PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	MUNICIPAL REPRESENTAITON	786.75	100-41610-300	PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	PLANNING & ZONING	756.00	100-41910-300	PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	GENERAL MATTERS	288.00	100-41610-300	PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	TROY SCHEFFLER 2025 LAWSUIT	162.00	100-41610-300	PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	EDA FORMATION	504.00	100-41610-300	PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	DISTRICT #181 LAKERS LANE MATTER	144.00	100-43140-300	PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	TROY SCHEFFLER 2025 LAWSUIT	468.00	100-41610-300	PROFESSIONAL SERVICES
Total GAMMELLO - PEARSON, PLLC:				15,777.25		
GULL LAKE GLASS INC						
06/11/2026	157048	GULL LAKE GLASS INC	3-HOLD OPEN ARMS	941.00	100-41940-400	REPAIRS & MAINTENANCE - CONTRA
Total GULL LAKE GLASS INC:				941.00		
HIRSHFIELD'S INC						
06/29/2026	157136	HIRSHFIELD'S INC	PAINT	81.11	100-41940-220	REPAIR & MAINTENANCE SUPPLIES

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Total HIRSHFIELD'S INC:				81.11		
HOLDEN ELECTRIC CO., INC						
06/11/2026	157050	HOLDEN ELECTRIC CO., INC	REPLACE RED SIGNAL LIGHT	1,422.50	100-43140-402	ROAD REPAIR & MAINT
Total HOLDEN ELECTRIC CO., INC:				1,422.50		
INNOVATIVE OFFICE SOLUTIONS LLC						
06/29/2026	157139	INNOVATIVE OFFICE SOLUTIONS LLC	SUPPLIES	969.47	100-41950-220	REPAIR & MAINTENANCE SUPPLIES
Total INNOVATIVE OFFICE SOLUTIONS LLC:				969.47		
LAKES PAVEMENT MAINTENANCE						
06/11/2026	157054	LAKES PAVEMENT MAINTENANCE	CRACK SEALING	427.50	100-43140-402	ROAD REPAIR & MAINT
Total LAKES PAVEMENT MAINTENANCE:				427.50		
LANDSBURG LANDSCAPE NURSERY, INC.						
06/11/2026	157056	LANDSBURG LANDSCAPE NURSERY, INC.	FLOWERS	519.40	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
06/11/2026	157056	LANDSBURG LANDSCAPE NURSERY, INC.	FLOWERS	193.78	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157143	LANDSBURG LANDSCAPE NURSERY, INC.	FLOWERS	467.14	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157143	LANDSBURG LANDSCAPE NURSERY, INC.	FLOWERS	14.99	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157143	LANDSBURG LANDSCAPE NURSERY, INC.	FLOWERS	314.96	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157143	LANDSBURG LANDSCAPE NURSERY, INC.	FLOWERS	69.99	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157143	LANDSBURG LANDSCAPE NURSERY, INC.	FLOWERS	91.96	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
Total LANDSBURG LANDSCAPE NURSERY, INC.:				1,672.22		
MADISON NATIONAL LIFE INSURANCE CO INC						
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD POLICE	250.34	100-42110-130	EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD CLERK	84.13	100-41425-130	EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD ROADS	104.50	100-43140-130	EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD P&Z	44.65	100-41910-130	EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD POLICE	276.32	100-42110-130	EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD CLERK	84.13	100-41425-130	EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD ROADS	154.38	100-43140-130	EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD P&Z	44.65	100-41910-130	EMPLOYER PAID INSURANCE

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Total MADISON NATIONAL LIFE INSURANCE CO INC:				1,043.10		
MATTSON LUMBER COMPANY						
06/29/2026	157146	MATTSON LUMBER COMPANY	2X8	141.56	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157146	MATTSON LUMBER COMPANY	2X10S	72.92	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
Total MATTSON LUMBER COMPANY:				214.48		
METRO SALES, INC.						
06/11/2026	157058	METRO SALES, INC.	MONTHLY RENTAL COPIER	222.52	100-41425-400	REPAIRS & MAINTENANCE - CONTRA
06/29/2026	157147	METRO SALES, INC.	COLOR COPIES ROADS	1.95	100-43140-400	REPAIRS & MAINTENANCE - CONTRA
06/29/2026	157147	METRO SALES, INC.	BASE CONTRACT/RENTAL CHARGES	439.39	100-41425-400	REPAIRS & MAINTENANCE - CONTRA
06/29/2026	157147	METRO SALES, INC.	COLOR COPIES PZ	376.66	100-41910-400	REPAIRS & MAINTENANCE - CONTRA
06/29/2026	157147	METRO SALES, INC.	COLOR COPIES POLICE	9.26	100-42110-400	REPAIRS & MAINTENANCE - CONTRA
06/29/2026	157147	METRO SALES, INC.	WIDE PRINTER QUARTERLY CHARGE	301.15	100-43140-410	RENTALS
Total METRO SALES, INC.:				1,350.93		
MIDWEST MACHINERY CO.						
06/11/2026	157059	MIDWEST MACHINERY CO.	V-BELT	1,029.10	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
06/11/2026	157059	MIDWEST MACHINERY CO.	V-BELT	872.64-	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
06/11/2026	157059	MIDWEST MACHINERY CO.	FORESTRY, APRON	261.98	100-43140-218	SAFETY GEAR
06/11/2026	157059	MIDWEST MACHINERY CO.	SPINDLE	420.39	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
06/11/2026	157059	MIDWEST MACHINERY CO.	APRONS	165.99-	100-43140-218	SAFETY GEAR
Total MIDWEST MACHINERY CO.:				672.84		
MIKE'S TREE COMPANY LLC						
06/29/2026	157148	MIKE'S TREE COMPANY LLC	DARK WALNUT BROWN	156.00	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
Total MIKE'S TREE COMPANY LLC:				156.00		
MILLS MOTOR, INC.						
06/11/2026	157060	MILLS MOTOR, INC.	2023 F450 DOT INSPECTION	170.94	100-43140-401	VEHICLE REPAIR & MAINT
06/29/2026	157149	MILLS MOTOR, INC.	2017 F-450	1,145.51	100-43140-401	VEHICLE REPAIR & MAINT
Total MILLS MOTOR, INC.:				1,316.45		

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MINNESOTA POWER						
06/11/2026	157061	MINNESOTA POWER	SCHOOL SIGN CTY RD 18	17.14	100-43140-381	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	25532 MAIN STREET BATHROOMS GAZEBO	230.86	100-41950-380	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	25479 STATE HWY 371	54.88	100-43140-381	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	24759 CHARMIN PUBLIC WORKS BLDG	252.11	100-43140-380	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	LIGHTING LOWER ROY LAKE RD	32.88	100-43140-381	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	OPT 2 LTG	608.46	100-43140-381	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	OPT 1 LTG	234.96	100-43140-381	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	VILLAGE HALL	858.35	100-41940-380	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	OPT 1 LTG	319.47	100-43140-381	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	25369 NISSWA CIC	11.05	100-43140-381	UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	CR 13 CAMP LINCOLN SIREN	17.27	100-42210-300	PROFESSIONAL SERVICES
06/29/2026	157150	MINNESOTA POWER	SCHOOL SIGN CTY RD 18	17.15	100-43140-381	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	25532 MAIN STREET BATHROOMS GAZEBO	290.30	100-41950-380	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	25479 STATE HWY 371	52.33	100-43140-381	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	HWY 371 & MAIN STREET	84.12	100-43140-381	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	24759 CHARMIN PUBLIC WORKS BLDG	304.21	100-43140-380	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	LIGHTING LOWER ROY LAKE RD	32.72	100-43140-381	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	VILLAGE HALL	921.73	100-41940-380	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	OPT 2 LTG	604.42	100-43140-381	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	OPT 1 LTG	233.20	100-43140-381	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	OPT 1 LTG	317.53	100-43140-381	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	25369 NISSWA CIC	11.09	100-43140-381	UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	CR 13 CAMP LINCOLN SIREN	17.27	100-42210-300	PROFESSIONAL SERVICES
06/30/2026	157203	MINNESOTA POWER	HILLS CROSSING - 2 OVERHEAD LIGHTS	1,600.00	100-43140-380	UTILITY SERVICES
Total MINNESOTA POWER:				7,123.50		
MINNESOTA PUBLIC EMPLOYEES ASSOC.						
06/11/2026	157062	MINNESOTA PUBLIC EMPLOYEES ASSOC.	SUPERVISORS UNION DUES	312.00	100-22007	UNION DUES
06/11/2026	157062	MINNESOTA PUBLIC EMPLOYEES ASSOC.	CLERICAL UNION DUES	48.00	100-22007	UNION DUES
06/29/2026	157151	MINNESOTA PUBLIC EMPLOYEES ASSOC.	SUPERVISORS UNION DUES	312.00	100-22007	UNION DUES
06/29/2026	157151	MINNESOTA PUBLIC EMPLOYEES ASSOC.	CLERICAL UNION DUES	48.00	100-22007	UNION DUES
Total MINNESOTA PUBLIC EMPLOYEES ASSOC.:				720.00		
MINNESOTA T'S INC						
06/29/2026	157153	MINNESOTA T'S INC	COLE UNIFORM	269.00	100-43140-217	UNIFORMS & EQUIPMENT
06/29/2026	157153	MINNESOTA T'S INC	HATS	108.00	100-43140-217	UNIFORMS & EQUIPMENT
06/29/2026	157153	MINNESOTA T'S INC	LARSON UNIFORM	388.58	100-43140-217	UNIFORMS & EQUIPMENT

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06/29/2026	157153	MINNESOTA T'S INC	COLE UNIFORM	20.50	100-43140-217	UNIFORMS & EQUIPMENT
Total MINNESOTA T'S INC:				786.08		
NAPA AUTO PARTS BAXTER						
06/29/2026	157155	NAPA AUTO PARTS BAXTER	WIPERBLADES	162.40	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157155	NAPA AUTO PARTS BAXTER	GREASE	155.80	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
Total NAPA AUTO PARTS BAXTER:				318.20		
NCPERS GROUP LIF INS.						
06/29/2026	157156	NCPERS GROUP LIF INS.	LIFE INS	48.00	100-22005	LIFE INSURANCE
Total NCPERS GROUP LIF INS.:				48.00		
NISSWA AUTOMOTIVE, INC.						
06/11/2026	157066	NISSWA AUTOMOTIVE, INC.	2025 FORD POLICE WORK	784.06	100-42110-400	REPAIRS & MAINTENANCE - CONTRA
Total NISSWA AUTOMOTIVE, INC.:				784.06		
NISSWA HARDWARE LLC						
06/29/2026	157158	NISSWA HARDWARE LLC	BATTERIES	36.98	100-42110-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157158	NISSWA HARDWARE LLC	WIPES, ANCHOR, TAPE, KNIFE	111.86	100-43140-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157158	NISSWA HARDWARE LLC	GARDENING SUPPLIES	279.29	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
Total NISSWA HARDWARE LLC:				428.13		
NORTH FORK BOULDERS & EXCAVATING LLC						
06/11/2026	157069	NORTH FORK BOULDERS & EXCAVATING LL	BLACK DIRT	715.00	100-49010-220	REPAIR & MAINTENANCE SUPPLIES
Total NORTH FORK BOULDERS & EXCAVATING LLC:				715.00		
POSTMASTER						
06/11/2026	157073	POSTMASTER	POST OFFICE BOX ANNUAL FEE	162.00	100-41425-200	OFFICE SUPPLIES
Total POSTMASTER:				162.00		
REVIZE LLC						
06/29/2026	157167	REVIZE LLC	WEBSITE ANNUAL SUBSCRIPTION	1,800.00	100-41940-300	PROFESSIONAL SERVICES

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Total REVIZE LLC:				1,800.00		
SCHLENNER WENNER & CO						
06/11/2026	157077	SCHLENNER WENNER & CO	ANNUAL PUBLICATION FOR NEWSPAPER & OSA	1,520.00	100-41425-300	PROFESSIONAL SERVICES
Total SCHLENNER WENNER & CO:				1,520.00		
S-N-K CAR WASH & OIL CHANGE						
06/11/2026	157079	S-N-K CAR WASH & OIL CHANGE	2026 F-250	89.95	100-43140-401	VEHICLE REPAIR & MAINT
06/11/2026	157079	S-N-K CAR WASH & OIL CHANGE	2025 FORD EXPLORER	57.37	100-42110-400	REPAIRS & MAINTENANCE - CONTRA
06/11/2026	157079	S-N-K CAR WASH & OIL CHANGE	2024 FORD EXPLORER	57.37	100-42110-400	REPAIRS & MAINTENANCE - CONTRA
06/11/2026	157079	S-N-K CAR WASH & OIL CHANGE	2015 F-350 OIL CHANGE	65.02	100-43140-401	VEHICLE REPAIR & MAINT
06/11/2026	157079	S-N-K CAR WASH & OIL CHANGE	2020 FORD POLICE	53.41	100-42110-400	REPAIRS & MAINTENANCE - CONTRA
06/29/2026	157173	S-N-K CAR WASH & OIL CHANGE	2018 PW EXLORER	72.87	100-43140-401	VEHICLE REPAIR & MAINT
Total S-N-K CAR WASH & OIL CHANGE:				395.99		
STREICHER'S, INC.						
06/11/2026	157081	STREICHER'S, INC.	AMMO	1,053.00	100-42110-218	FIREARMS
Total STREICHER'S, INC.:				1,053.00		
TASC						
06/29/2026	157179	TASC	COBRA ADMINISTRATION FEE ANNUAL 8/1/26-7/31/	779.61	100-41530-300	PROFESSIONAL SERVICES
Total TASC:				779.61		
TEAM LABORATORY CHEMICAL, LLC						
06/29/2026	157180	TEAM LABORATORY CHEMICAL, LLC	FINE ROAD PATCH	969.00	100-43140-402	ROAD REPAIR & MAINT
Total TEAM LABORATORY CHEMICAL, LLC:				969.00		
TEAMSTERS JOINT COUNCIL 32 HEALTH FUND						
06/11/2026	157084	TEAMSTERS JOINT COUNCIL 32 HEALTH FU	HEALTH INSURANCE	7,600.00	100-22002	HEALTH INSURANCE
06/11/2026	157084	TEAMSTERS JOINT COUNCIL 32 HEALTH FU	DENTAL INSURANCE	465.00	100-22003	DENTAL
06/11/2026	157084	TEAMSTERS JOINT COUNCIL 32 HEALTH FU	VISION INSURANCE	100.00	100-22004	VISION
06/29/2026	157181	TEAMSTERS JOINT COUNCIL 32 HEALTH FU	HEALTH INSURANCE	7,600.00	100-22002	HEALTH INSURANCE
06/29/2026	157181	TEAMSTERS JOINT COUNCIL 32 HEALTH FU	DENTAL INSURANCE	465.00	100-22003	DENTAL
06/29/2026	157181	TEAMSTERS JOINT COUNCIL 32 HEALTH FU	VISION INSURANCE	100.00	100-22004	VISION

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Total TEAMSTERS JOINT COUNCIL 32 HEALTH FUND:				16,330.00		
TEAMSTERS LOCAL UNION #346						
06/11/2026	157085	TEAMSTERS LOCAL UNION #346	UNION DUES	490.00	100-22007	UNION DUES
06/29/2026	157182	TEAMSTERS LOCAL UNION #346	UNION DUES	490.00	100-22007	UNION DUES
Total TEAMSTERS LOCAL UNION #346:				980.00		
THE SHERWIN-WILLIAMS CO						
06/11/2026	157087	THE SHERWIN-WILLIAMS CO	HWY PAINT	223.86	100-43140-402	ROAD REPAIR & MAINT
Total THE SHERWIN-WILLIAMS CO:				223.86		
TURFCARE INC						
06/29/2026	157188	TURFCARE INC	WELCOME CENTER FERTILZER/CRABGRASS CON	98.49	100-41950-400	REPAIRS & MAINTENANCE - CONTRA
06/29/2026	157188	TURFCARE INC	CEMETERY FERTILIZER/CRABGRASS CONTROL	987.00	100-49010-400	REPAIRS & MAINTENANCE - CONTRA
Total TURFCARE INC:				1,085.49		
U.S. BANK EQUIPMENT FINANCE						
06/11/2026	157089	U.S. BANK EQUIPMENT FINANCE	RICHO WIDE FORMAT COPIER LEASE	204.08	100-43140-410	RENTALS
06/29/2026	157189	U.S. BANK EQUIPMENT FINANCE	RICHO WIDE FORMAT COPIER LEASE	224.49	100-43140-410	RENTALS
Total U.S. BANK EQUIPMENT FINANCE:				428.57		
USABLUEBOOK						
06/11/2026	157090	USABLUEBOOK	AQUAMAG POLYPHOSPHATE	210.35	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
06/11/2026	157090	USABLUEBOOK	AQUAMAG POLYPHOSPHATE	565.69	100-41940-220	REPAIR & MAINTENANCE SUPPLIES
Total USABLUEBOOK:				776.04		
VERIZON WIRELESS						
06/11/2026	157091	VERIZON	HOT SPOT	40.01	100-41425-320	COMMUNICATION
06/11/2026	157091	VERIZON	CELL PHONES MAINT	348.27	100-43140-320	COMMUNICATION
06/29/2026	157192	VERIZON	CELL PHONES POLICE	489.96	100-42110-320	COMMUNICATION
06/29/2026	157192	VERIZON	HOT SPOT	40.01	100-41425-320	COMMUNICATION
06/29/2026	157192	VERIZON	CELL PHONES MAINT	351.18	100-43140-320	COMMUNICATION

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Total VERIZON WIRELESS:				1,269.43		
WASTE PARTNERS INC						
06/29/2026	157195	WASTE PARTNERS INC	GARBAGE - MAINT.	310.90	100-43210-220	REPAIR & MAINTENANCE SUPPLIES
06/29/2026	157195	WASTE PARTNERS INC	GARBAGE - CITY	60.46	100-43210-437	OTHER
Total WASTE PARTNERS INC:				371.36		
WIDSETH SMITH NOLTING AND ASSOCIATES INC						
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	CITY HALL/NISSWA AVE/CHURCH ST PRELIMINAR	1,735.00	100-43140-531	PW CAPITAL OUTLAY:STREET IMPRO
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	GENERAL ENGINEERING	1,845.00	100-43140-300	PROFESSIONAL SERVICES
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	NISSWA BACKAGE ROAD VIDEOS	682.50	100-43140-300	PROFESSIONAL SERVICES
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	CITY HALL/NISSWA AVE/CHURCH ST PRELIMINAR	13,705.00	100-43140-531	PW CAPITAL OUTLAY:STREET IMPRO
Total WIDSETH SMITH NOLTING AND ASSOCIATES INC:				17,967.50		
XCEL ENERGY						
06/11/2026	157095	XCEL ENERGY	CITY HALL	155.94	100-41940-380	UTILITY SERVICES
06/11/2026	157095	XCEL ENERGY	MAINTAINANCE BUILDING	39.26	100-43140-380	UTILITY SERVICES
06/11/2026	157095	XCEL ENERGY	WELCOME CENTER	64.90	100-41950-380	UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	CITY HALL	42.52	100-41940-380	UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	MAINTAINANCE BUILDING	27.06	100-43140-380	UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	WELCOME CENTER	37.68	100-41950-380	UTILITY SERVICES
Total XCEL ENERGY:				367.36		
XTONA						
06/29/2026	157201	XTONA	IT SERVICES - CITY	1,160.40	100-41940-400	REPAIRS & MAINTENANCE - CONTRA
06/29/2026	157201	XTONA	IT SERVICES - POLICE	1,062.00	100-42110-320	COMMUNICATION
06/29/2026	157201	XTONA	IT SERVICES - COUNCIL	15.00	100-41110-437	OTHER
06/29/2026	157201	XTONA	IT SERVICES - CLERK	129.60	100-41425-300	PROFESSIONAL SERVICES
06/29/2026	157201	XTONA	IT SERVICES - PW	114.60	100-43140-320	COMMUNICATION
Total XTONA:				2,481.60		
Total GENERAL FUND:				95,690.96		

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MUNICIPAL LIQUOR STORE						
AMERICAN WELDING & GAS INC						
06/29/2026	157100	AMERICAN WELDING & GAS INC	NITROGEN	42.51	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157100	AMERICAN WELDING & GAS INC	NITROGEN	258.85	609-49750-210	PICKLE OPERATING SUPPLIES
Total AMERICAN WELDING & GAS INC:				301.36		
ARTISAN BEER COMPANY						
06/09/2026	157003	ARTISAN BEER COMPANY	PICKLE	55.40	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	PICKLE	55.40	609-49750-250	PICKLE-MERCH FOR RESALE
Total ARTISAN BEER COMPANY:				110.80		
BERNICKS						
06/09/2026	157005	BERNICKS	PICKLE	736.80	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157005	BERNICKS	PICKLE	112.51-	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157005	BERNICKS	PICKLE	396.10	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157005	BERNICKS	PICKLE	39.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157005	BERNICKS	PICKLE	68.78-	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157005	BERNICKS	PICKLE	1,683.15	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157005	BERNICKS	PICKLE	24.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157104	BERNICKS	PICKLE	690.25	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157104	BERNICKS	PICKLE	7.56-	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157104	BERNICKS	PICKLE	303.45	609-49750-250	PICKLE-MERCH FOR RESALE
Total BERNICKS:				3,683.90		
BREAKTHRU BEVERAGE MN WINE & SPIRITS						
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	PICKLE	962.35	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	PICKLE	8.79	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	PICKLE	306.36	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	PICKLE	3.09	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	PICKLE	435.06	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	PICKLE	4.16	609-49750-330	PICKLE TRANSPORTATION
Total BREAKTHRU BEVERAGE MN WINE & SPIRITS:				1,719.81		
BROADCAST MUSIC, INC						
06/29/2026	157106	BMI	MUSIC LICENSE FEE 6/01/2026-5/31/2027	1,112.65	609-49750-433	PICKLE DUES & SUBSCRIPTIONS

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Total BROADCAST MUSIC, INC:				1,112.65		
C & L DISTRIBUTING						
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	22.50-	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	75.00-	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	152.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	90.00-	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	1,951.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	5.00	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	3,577.95	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	5.00	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	3,852.50	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	PICKLE	5.00	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157111	C & L DISTRIBUTING	PICKLE	1,952.85	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	PICKLE	5.00	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157111	C & L DISTRIBUTING	PICKLE	122.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	PICKLE	41.00-	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	PICKLE	3,017.80	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	PICKLE	5.00	609-49750-330	PICKLE TRANSPORTATION
Total C & L DISTRIBUTING:				14,422.60		
CINTAS CORPORATION NO. 2						
06/11/2026	157028	CINTAS CORP	MATS, TOWELS	199.40	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157115	CINTAS CORP	MATS, TOWELS	199.40	609-49750-210	PICKLE OPERATING SUPPLIES
Total CINTAS CORPORATION NO. 2:				398.80		
CM2 SUPPLY						
06/11/2026	157027	CENTRAL MCGOWAN	CARBON DIOXIDE	162.73	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157027	CENTRAL MCGOWAN	CARBON DIOXIDE	68.72	609-49750-210	PICKLE OPERATING SUPPLIES
Total CM2 SUPPLY:				231.45		
CODY JOSEPH LENDWAY						
06/11/2026	157030	CODY JOSEPH LENDWAY	CLEANING PICKLE	280.00	609-49750-400	PICKLE R & M - CONT
06/11/2026	157030	CODY JOSEPH LENDWAY	CLEANING PICKLE	280.00	609-49750-400	PICKLE R & M - CONT
06/11/2026	157030	CODY JOSEPH LENDWAY	CLEANING PICKLE	280.00	609-49750-400	PICKLE R & M - CONT
06/11/2026	157030	CODY JOSEPH LENDWAY	CLEANING PICKLE	280.00	609-49750-400	PICKLE R & M - CONT

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06/29/2026	157117	CODY JOSEPH LENDWAY	CLEANING PICKLE	280.00	609-49750-400	PICKLE R & M - CONT
06/29/2026	157117	CODY JOSEPH LENDWAY	CLEANING PICKLE	280.00	609-49750-400	PICKLE R & M - CONT
Total CODY JOSEPH LENDWAY:				1,680.00		
CTC						
06/29/2026	157121	CTC	PICKLE PHONE, INTERNET AND TV	373.94	609-49750-320	PICKLE COMMUNICATION
Total CTC:				373.94		
D & D BEVERAGE LLC						
06/09/2026	157008	D & D BEVERAGE LLC	PICKLE	2,104.60	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157022	D & D BEVERAGE LLC	PICKLE	88.58	609-49750-210	PICKLE OPERATING SUPPLIES
06/09/2026	157022	D & D BEVERAGE LLC	PICKLE	210.40	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157022	D & D BEVERAGE LLC	PICKLE	558.49	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157022	D & D BEVERAGE LLC	PICKLE	606.60	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157022	D & D BEVERAGE LLC	PICKLE	3,395.45	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157022	D & D BEVERAGE LLC	PICKLE	136.00	609-49750-210	PICKLE OPERATING SUPPLIES
06/09/2026	157022	D & D BEVERAGE LLC	PICKLE	693.50	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157022	D & D BEVERAGE LLC	PICKLE	110.38	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157122	D & D BEVERAGE LLC	PICKLE	101.15	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157122	D & D BEVERAGE LLC	PICKLE	1,818.25	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157122	D & D BEVERAGE LLC	PICKLE	246.00	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157122	D & D BEVERAGE LLC	PICKLE	315.60	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157122	D & D BEVERAGE LLC	PICKLE	1,256.95	609-49750-250	PICKLE-MERCH FOR RESALE
Total D & D BEVERAGE LLC:				11,641.95		
FLORA DELANEY						
06/29/2026	157129	FLORA DELANEY	SPIRITS/PICKLE EVALUATION	15,187.50	609-49750-300	PICKLE PROFESSIONAL SERVICES
Total FLORA DELANEY:				15,187.50		
GRANITE CITY JOBBING CO INC						
06/11/2026	157047	GRANITE CITY JOBBING CO INC	GM HBC PICKLE	7.20-	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	CIGS PICKLE	384.99	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	TOBACCO/CIGARS PICKLE	151.67	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	SHIPPING PICKLE	10.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	CIGS PICKLE	505.30	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	SALTY SNACKS - PICKLE	13.25	609-49750-250	PICKLE-MERCH FOR RESALE

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06/11/2026	157047	GRANITE CITY JOBBING CO INC	PAPER SUPPLIES PICKLE	30.53	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	SHIPPING PICKLE	10.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	TOBACCO/CIGARS PICKLE	96.14	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	CONFECTIONS PICKLE	146.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	PAPER SUPPLIES PICKLE	28.84	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	GM HBC PICKLE	76.40	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	SHIPPING PICKLE	10.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	CIGS PICKLE	380.93	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	TOBACCO/CIGARS PICKLE	151.48	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	CONFECTIONS PICKLE	13.04	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	SALTY SNACKS - PICKLE	13.25	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	SHIPPING PICKLE	10.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	CIGS PICKLE	267.52	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	TOBACCO/CIGARS PICKLE	48.07	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	PAPER SUPPLIES PICKLE	30.53	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	GM HBC PICKLE	17.54	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	SHIPPING PICKLE	10.00	609-49750-250	PICKLE-MERCH FOR RESALE
Total GRANITE CITY JOBBING CO INC:				2,398.28		
GULL LAKE GLASS INC						
06/29/2026	157133	GULL LAKE GLASS INC	INSTALL BUTT HINGES AND CUT OFF BOTTOM OF	430.00	609-49750-400	PICKLE R & M - CONT
Total GULL LAKE GLASS INC:				430.00		
HEGGIES PIZZA LLC						
06/11/2026	157049	HEGGIES PIZZA LLC	PIZZA	280.70	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157049	HEGGIES PIZZA LLC	PIZZA	550.05	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157049	HEGGIES PIZZA LLC	PIZZA	442.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157134	HEGGIES PIZZA LLC	PIZZA	297.20	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157134	HEGGIES PIZZA LLC	PIZZA	392.10	609-49750-250	PICKLE-MERCH FOR RESALE
Total HEGGIES PIZZA LLC:				1,962.05		
INNOVATIVE OFFICE SOLUTIONS LLC						
06/11/2026	157052	INNOVATIVE OFFICE SOLUTIONS LLC	PICKLE SUPPLIES	56.24	609-49750-200	PICKLE OFFICE SUPPLIES
Total INNOVATIVE OFFICE SOLUTIONS LLC:				56.24		

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JOHNSON BROTHERS LIQUOR COMPANY INC						
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	47.50	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	2.26	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	168.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	4.52	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	261.66	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	5.66	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	396.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	9.04	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	37.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	2.26	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	47.50	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	2.26	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	719.66	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	9.04	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	1,213.66	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	17.15	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	156.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	4.52	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	37.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	2.26	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	594.66	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	PICKLE	6.78	609-49750-330	PICKLE TRANSPORTATION
Total JOHNSON BROTHERS LIQUOR COMPANY INC:				3,744.39		
KA MECHANICAL						
06/11/2026	157053	KA MECHANICAL	COOLER REPAIR	390.00	609-49750-400	PICKLE R & M - CONT
06/11/2026	157053	KA MECHANICAL	COOLER REPAIR	913.77	609-49750-400	PICKLE R & M - CONT
06/11/2026	157053	KA MECHANICAL	COOLER REPAIR	1,875.48	609-49750-400	PICKLE R & M - CONT
06/11/2026	157053	KA MECHANICAL	COOLER REPAIR	965.00	609-49750-400	PICKLE R & M - CONT
Total KA MECHANICAL:				4,144.25		
MADISON NATIONAL LIFE INSURANCE CO INC						
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD PICKLE STAFF	122.29	609-49752-130	PICKLE EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD PICKLE STAFF	122.29	609-49752-130	PICKLE EMPLOYER PAID INSURANCE
Total MADISON NATIONAL LIFE INSURANCE CO INC:				244.58		

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MINNESOTA POWER						
06/11/2026	157061	MINNESOTA POWER	MUNICIPAL LIQUOR	1,731.74	609-49750-380	PICKLE UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	MUNICIPAL LIQUOR	2,117.08	609-49750-380	PICKLE UTILITY SERVICES
Total MINNESOTA POWER:				3,848.82		
MLBA						
06/11/2026	157064	MLBA	2026 DUES - PICKLE	360.00	609-49750-433	PICKLE DUES & SUBSCRIPTIONS
Total MLBA:				360.00		
NISSWA HARDWARE LLC						
06/29/2026	157158	NISSWA HARDWARE LLC	PUTTY, TAPE, STRAINER	47.56	609-49750-220	PICKLE R & M SUPPLIES
06/29/2026	157158	NISSWA HARDWARE LLC	GLUE	17.43	609-49750-220	PICKLE R & M SUPPLIES
Total NISSWA HARDWARE LLC:				64.99		
NORTHLAND FROZEN PIZZA INC						
06/11/2026	157070	NORTHLAND FROZEN PIZZA INC	PIZZA	306.95	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157070	NORTHLAND FROZEN PIZZA INC	PIZZA	300.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157070	NORTHLAND FROZEN PIZZA INC	PIZZA	228.90	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157159	NORTHLAND FROZEN PIZZA INC	PIZZA	206.80	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157159	NORTHLAND FROZEN PIZZA INC	PIZZA	353.30	609-49750-250	PICKLE-MERCH FOR RESALE
Total NORTHLAND FROZEN PIZZA INC:				1,395.95		
OLD DUTCH FOODS, INC.						
06/11/2026	157071	OLD DUTCH FOODS, INC.	CHIPS	67.60	609-49750-250	PICKLE-MERCH FOR RESALE
Total OLD DUTCH FOODS, INC.:				67.60		
PEPSI-COLA CO.						
06/29/2026	157165	PEPSI-COLA CO.	POP PICKLE	206.00	609-49750-210	PICKLE OPERATING SUPPLIES
Total PEPSI-COLA CO.:				206.00		
PHILLIPS WINE & SPIRITS						
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	685.88	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	16.58	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	41.50	609-49750-250	PICKLE-MERCH FOR RESALE

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06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	.50	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	3,552.31	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	43.70	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	44.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	2.26	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	119.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	3.26	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	1,317.57	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	19.21	609-49750-330	PICKLE TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	135.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	PICKLE	3.26	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	PICKLE	411.96	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	PICKLE	6.97	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	PICKLE	74.65	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	PICKLE	4.52	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	PICKLE	944.92	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	PICKLE	17.71	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	PICKLE	151.45	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	PICKLE	5.52	609-49750-330	PICKLE TRANSPORTATION
Total PHILLIPS WINE & SPIRITS:				7,601.73		
R & J BRAODCASTING, INC.						
06/11/2026	157075	R & J BRAODCASTING, INC.	PICKLE ADS	101.50	609-49750-340	PICKLE ADVERTISING
Total R & J BRAODCASTING, INC.:				101.50		
SCHAEFERS FOODS						
06/29/2026	157169	SCHAEFERS FOODS	LEMONS LIMES CONDIMENTS PICKLE	417.40	609-49750-210	PICKLE OPERATING SUPPLIES
Total SCHAEFERS FOODS:				417.40		
SIGNATURE CONCEPTS INC						
06/29/2026	157170	SIGNATURE CONCEPTS INC	SHIRTS	1,776.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157170	SIGNATURE CONCEPTS INC	SHIPPING	36.65	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157170	SIGNATURE CONCEPTS INC	SHIRTS	1,762.00	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157170	SIGNATURE CONCEPTS INC	SHIPPING	35.98	609-49750-330	PICKLE TRANSPORTATION
Total SIGNATURE CONCEPTS INC:				3,610.63		

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SILENT PARTNER PRODUCTION							
06/29/2026	157172	SILENT PARTNER PRODUCTION	STAGE & SETUP 4TH OF JULY	2,300.00	609-49750-445	PICKLE ENTERTAINMENT EXPENSE	
Total SILENT PARTNER PRODUCTION:				2,300.00			
SOMA ENTERTAINMENT							
06/29/2026	157174	SOMA ENTERTAINMENT	BAND FOR 4TH OF JULY	6,800.00	609-49750-445	PICKLE ENTERTAINMENT EXPENSE	
Total SOMA ENTERTAINMENT:				6,800.00			
SOUTHERN GLAZER'S WINE AND SPI, LLC							
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	476.03	609-49750-250	PICKLE-MERCH FOR RESALE	
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	7.05	609-49750-330	PICKLE TRANSPORTATION	
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	396.00	609-49750-250	PICKLE-MERCH FOR RESALE	
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	18.00	609-49750-330	PICKLE TRANSPORTATION	
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	619.75	609-49750-250	PICKLE-MERCH FOR RESALE	
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	10.65	609-49750-330	PICKLE TRANSPORTATION	
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	1,804.71	609-49750-250	PICKLE-MERCH FOR RESALE	
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	21.75	609-49750-330	PICKLE TRANSPORTATION	
06/22/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	476.03	609-49750-250	PICKLE-MERCH FOR RESALE	
06/22/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	7.05	609-49750-330	PICKLE TRANSPORTATION	
06/25/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	476.03-	609-49750-250	PICKLE-MERCH FOR RESALE	V
06/25/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	7.05-	609-49750-330	PICKLE TRANSPORTATION	V
06/22/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	396.00	609-49750-250	PICKLE-MERCH FOR RESALE	
06/22/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	18.00	609-49750-330	PICKLE TRANSPORTATION	
06/25/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	396.00-	609-49750-250	PICKLE-MERCH FOR RESALE	V
06/25/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	18.00-	609-49750-330	PICKLE TRANSPORTATION	V
06/25/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	10.65-	609-49750-330	PICKLE TRANSPORTATION	V
06/22/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	619.75	609-49750-250	PICKLE-MERCH FOR RESALE	
06/22/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	10.65	609-49750-330	PICKLE TRANSPORTATION	
06/25/2026	157097	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	619.75-	609-49750-250	PICKLE-MERCH FOR RESALE	V
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	1,612.19	609-49750-250	PICKLE-MERCH FOR RESALE	
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	19.80	609-49750-330	PICKLE TRANSPORTATION	
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	1,176.66	609-49750-250	PICKLE-MERCH FOR RESALE	
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	15.45	609-49750-330	PICKLE TRANSPORTATION	
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	368.21	609-49750-250	PICKLE-MERCH FOR RESALE	
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	5.70	609-49750-330	PICKLE TRANSPORTATION	
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	1,205.50	609-49750-250	PICKLE-MERCH FOR RESALE	
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	9.15	609-49750-330	PICKLE TRANSPORTATION	
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	997.97	609-49750-250	PICKLE-MERCH FOR RESALE	

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06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	PICKLE	23.40	609-49750-330	PICKLE TRANSPORTATION
Total SOUTHERN GLAZER'S WINE AND SPI, LLC:				8,787.97		
SYSCO WESTERN MINNESOTA, INC						
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	POULTRY	244.99	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	FROZEN	465.37	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	CANNED & DRY	640.86	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	PAPER SUPPLIES	292.44	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	SHIPPING	8.99	609-49750-330	PICKLE TRANSPORTATION
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	DAIRY	47.60	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	SEAFOOD	182.06	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	POULTRY	223.96	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	FROZEN	483.02	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	CANNED & DRY	445.08	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	PAPER SUPPLIES	404.05	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	SHIPPING	8.98	609-49750-330	PICKLE TRANSPORTATION
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	SEAFOOD	69.45	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	POULTRY	112.35	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	FROZEN	632.85	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	CANNED & DRY	543.28	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	PAPER SUPPLIES	321.34	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	SHIPPING	9.01	609-49750-330	PICKLE TRANSPORTATION
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	POULTRY	37.45	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	FROZEN	112.94	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157083	SYSCO WESTERN MINNESOTA, INC	SHIPPING	10.00	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	DAIRY	19.75	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	POULTRY	207.54	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	FROZEN	424.37	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	CANNED & DRY	379.23	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	PAPER SUPPLIES	72.99	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	SHIPPING	10.00	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	POULTRY	251.82	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	FROZEN	482.86	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	CANNED & DRY	329.08	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	PAPER SUPPLIES	321.04	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	SHIPPING	10.09	609-49750-330	PICKLE TRANSPORTATION
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	FROZEN	63.65	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	CANNED & DRY	453.68	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	PAPER SUPPLIES	145.59	609-49750-210	PICKLE OPERATING SUPPLIES

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06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	CHEM & JANITORIAL	33.27	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	SUPPLY & EQUIPMENT	32.16	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157178	SYSCO WESTERN MINNESOTA, INC	SHIPPING	10.12	609-49750-330	PICKLE TRANSPORTATION
Total SYSCO WESTERN MINNESOTA, INC:				8,543.31		
THE HOME CITY ICE COMPANY						
06/11/2026	157086	THE HOME CITY ICE COMPANY	ICE PICKLE	415.65	609-49750-330	PICKLE TRANSPORTATION
06/11/2026	157086	THE HOME CITY ICE COMPANY	ICE PICKLE	165.50	609-49750-330	PICKLE TRANSPORTATION
Total THE HOME CITY ICE COMPANY:				581.15		
TURFCARE INC						
06/29/2026	157188	TURFCARE INC	PICKLE FACTORY FERTILIZER/CRABGRASS CONT	134.40	609-49750-400	PICKLE R & M - CONT
Total TURFCARE INC:				134.40		
VIKING COCA COLA BOTTLING CO.						
06/11/2026	157093	VIKING COCA COLA BOTTLING CO.	PICKLE POP	180.45	609-49750-250	PICKLE-MERCH FOR RESALE
06/11/2026	157093	VIKING COCA COLA BOTTLING CO.	PICKLE IN HOUSE USE	814.50	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157093	VIKING COCA COLA BOTTLING CO.	PICKLE IN HOUSE USE	88.00	609-49750-210	PICKLE OPERATING SUPPLIES
06/11/2026	157093	VIKING COCA COLA BOTTLING CO.	PICKLE IN HOUSE USE	76.00	609-49750-210	PICKLE OPERATING SUPPLIES
06/29/2026	157194	VIKING COCA COLA BOTTLING CO.	PICKLE POP	17.40	609-49750-250	PICKLE-MERCH FOR RESALE
06/29/2026	157194	VIKING COCA COLA BOTTLING CO.	PICKLE IN HOUSE USE	1,021.75	609-49750-210	PICKLE OPERATING SUPPLIES
Total VIKING COCA COLA BOTTLING CO.:				2,198.10		
WASTE PARTNERS INC						
06/29/2026	157195	WASTE PARTNERS INC	GARBAGE - PICKLE	346.74	609-49750-210	PICKLE OPERATING SUPPLIES
Total WASTE PARTNERS INC:				346.74		
XCEL ENERGY						
06/11/2026	157095	XCEL ENERGY	PICKLE FACTORY	47.11	609-49750-380	PICKLE UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	PICKLE FACTORY	50.94	609-49750-380	PICKLE UTILITY SERVICES
Total XCEL ENERGY:				98.05		
XTONA						
06/29/2026	157201	XTONA	IT SERVICES - PICKLE	255.75	609-49750-300	PICKLE PROFESSIONAL SERVICES

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Total XTONA:				255.75		
Total MUNICIPAL LIQUOR STORE:				111,564.64		

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PARK & RECREATION						
CTC						
06/29/2026	157121	CTC	PARKS PHONE & INTERNET	113.52	250-45140-320	PARK COMMUNICATION
Total CTC:				113.52		
D. ERVASTI SALES COMPANY						
06/11/2026	157034	D. ERVASTI SALES COMPANY	HILLTOPPER MOUND AND HOME PLATE CLAY	1,454.70	250-45140-220	PARK REPAIR & MAINT SUPPLIES
Total D. ERVASTI SALES COMPANY:				1,454.70		
HILLYARD INC						
06/29/2026	157135	HILLYARD INC	CLEANING SUPPLIES	412.17	250-45140-220	PARK REPAIR & MAINT SUPPLIES
Total HILLYARD INC:				412.17		
LAKES PRINTING INC OF BRAINERD						
06/11/2026	157055	LAKES PRINTING INC OF BRAINERD	NISSWA LAKE PARK MAP	51.10	250-45140-220	PARK REPAIR & MAINT SUPPLIES
Total LAKES PRINTING INC OF BRAINERD:				51.10		
LEAGUE OF MN CITIES INSURANCE TRUST						
06/11/2026	157057	LEAGUE OF MN CITIES INSURANCE TRUST	CLAIM CAROL CASEY	138.52	250-45140-150	PARK WORKER'S COMPENSATION
06/11/2026	157057	LEAGUE OF MN CITIES INSURANCE TRUST	CLAIM NIKOLAS WALLIN	861.48	250-45140-150	PARK WORKER'S COMPENSATION
Total LEAGUE OF MN CITIES INSURANCE TRUST:				1,000.00		
MADISON NATIONAL LIFE INSURANCE CO INC						
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD PARK	91.03	250-45140-130	PARK EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD PARK	91.03	250-45140-130	PARK EMPLOYER PAID INSURANCE
Total MADISON NATIONAL LIFE INSURANCE CO INC:				182.06		
METRO SALES, INC.						
06/29/2026	157147	METRO SALES, INC.	COLOR COPIES PARKS	30.11	250-45140-400	PARK REPAIRS & MAINT - CONTRA
Total METRO SALES, INC.:				30.11		
MIDWEST MACHINERY CO.						
06/11/2026	157059	MIDWEST MACHINERY CO.	FILTER, OIL	125.11	250-45140-220	PARK REPAIR & MAINT SUPPLIES

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Total MIDWEST MACHINERY CO.:				125.11		
MINNESOTA DEPARTMENT OF AGRICULTURE						
06/15/2026	157096	MINNESOTA DEPARTMENT OF AGRICULTUR	PESTICIDE VIOLATION PRA#512417/3560 ENTITY 2	250.00	250-45140-433	PARK DUES & SUBSCRIPTIONS
Total MINNESOTA DEPARTMENT OF AGRICULTURE:				250.00		
MINNESOTA POWER						
06/11/2026	157061	MINNESOTA POWER	HOCKEY WARMING HOUSE	978.40	250-45140-380	PARK UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	HOCKEY RINK	12.09	250-45140-380	PARK UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	HOCKEY WARMING HOUSE	1,019.84	250-45140-380	PARK UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	HOCKEY RINK	11.86	250-45140-380	PARK UTILITY SERVICES
Total MINNESOTA POWER:				2,022.19		
NISSWA GARDEN CLUB INC						
06/11/2026	157067	NISSWA GARDEN CLUB INC	REIMB FOR PLANTS	1,957.91	250-45140-220	PARK REPAIR & MAINT SUPPLIES
Total NISSWA GARDEN CLUB INC:				1,957.91		
NISSWA HARDWARE LLC						
06/29/2026	157158	NISSWA HARDWARE LLC	BATTERIES, GRILLE, BASTER	51.97	250-45140-220	PARK REPAIR & MAINT SUPPLIES
Total NISSWA HARDWARE LLC:				51.97		
PAULA FINNEY						
06/29/2026	157163	PAULA FINNEY	YOGA INSTRUCTOR PAY	192.00	250-45140-308	PARK INSTRUCTORS PAY
Total PAULA FINNEY:				192.00		
SIGNSPOT						
06/11/2026	157078	SIGNSPOT	BANNERS	273.00	250-45140-220	PARK REPAIR & MAINT SUPPLIES
06/29/2026	157171	SIGNSPOT	BANNERS	156.00	250-45140-220	PARK REPAIR & MAINT SUPPLIES
Total SIGNSPOT:				429.00		
SPECIALTY SOLUTIONS LLC						
06/11/2026	157080	SPECIALTY SOLUTIONS LLC	TRIAD TZ SELECT	1,714.78	250-45140-220	PARK REPAIR & MAINT SUPPLIES

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Total SPECIALTY SOLUTIONS LLC:				1,714.78		
WIDSETH SMITH NOLTING AND ASSOCIATES INC						
06/11/2026	157094	WIDSETH SMITH NOLTING AND ASSOCIATE	OUTDOOR REC GRANT APPLICATION	4,002.50	250-45140-300	PARK PROFESSIONAL SERVICES
Total WIDSETH SMITH NOLTING AND ASSOCIATES INC:				4,002.50		
XCEL ENERGY						
06/11/2026	157095	XCEL ENERGY	WARMING HOUSE	56.59	250-45140-380	PARK UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	WARMING HOUSE	30.97	250-45140-380	PARK UTILITY SERVICES
Total XCEL ENERGY:				87.56		
XTONA						
06/29/2026	157201	XTONA	IT SERVICES - PARKS	54.30	250-45140-320	PARK COMMUNICATION
Total XTONA:				54.30		
Total PARK & RECREATION:				14,130.98		

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SEWAGE COLLECTION AND DISPOSAL						
A.W. RESEARCH LABORATORIES, INC						
06/11/2026	157023	A.W. RESEARCH LABORATORIES, INC	AMMONIA, CHLORIDE, NITROGEN	130.50	602-49450-437	WW OTHER
06/29/2026	157099	A.W. RESEARCH LABORATORIES, INC	CARBON/PH UNITS/RESIDUE	68.40	602-49450-437	WW OTHER
06/29/2026	157099	A.W. RESEARCH LABORATORIES, INC	AMMONIA, CHLORIDE, NITROGEN	130.50	602-49450-437	WW OTHER
Total A.W. RESEARCH LABORATORIES, INC:				329.40		
BOLTON & MENK INC						
06/11/2026	157025	BOLTON & MENK INC	LIFT STATION #1 IMPROVEMENTS	8,260.34	602-49450-300	WW PROFESSIONAL SERVICES
Total BOLTON & MENK INC:				8,260.34		
CALIBRATION AND CONTROLS INC						
06/11/2026	157026	CALIBRATION AND CONTROLS INC	CALIBRATION SERVICE ADVANCED INSTRUMENT	1,337.50	602-49450-400	WW REPAIRS & MAINT - CONT
Total CALIBRATION AND CONTROLS INC:				1,337.50		
CASELLE LLC						
06/29/2026	157112	CASELLE LLC	SEMI ANNUAL SUPPORT 7/1/26-12/31/26	1,579.74	602-49450-433	WW DUES & SUBSCRIPTIONS
Total CASELLE LLC:				1,579.74		
CROW WING COOPERATIVE POWER & LIGHT CO						
06/11/2026	157033	CROW WING COOPERATIVE POWER & LIGH	PINE TRAIL LIFT PUMP UTILITY	66.78	602-49450-380	WW UTILITY SERVICES
06/29/2026	157120	CROW WING COOPERATIVE POWER & LIGH	PINE TRAIL LIFT PUMP UTILITY	63.60	602-49450-380	WW UTILITY SERVICES
Total CROW WING COOPERATIVE POWER & LIGHT CO:				130.38		
CTC						
06/29/2026	157121	CTC	WW PHONE & INTERNET	96.01	602-49450-320	WW COMMUNICATION
Total CTC:				96.01		
DIAMOND INDUSTRIAL CLEANING EQUIPMENT						
06/11/2026	157036	DIAMOND INDUSTRIAL CLEANING EQUIPME	MONTHLY SERVICE CONTRACT	120.00	602-49450-400	WW REPAIRS & MAINT - CONT
06/29/2026	157125	DIAMOND INDUSTRIAL CLEANING EQUIPME	MONTHLY SERVICE CONTRACT	254.56	602-49450-400	WW REPAIRS & MAINT - CONT
Total DIAMOND INDUSTRIAL CLEANING EQUIPMENT:				374.56		

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ESSENTIA HEALTH BRAINERD SPECIALTY CLINI						
06/11/2026	157037	ESSENTIA HEALTH BRAINERD SPECIALTY C	DRUG TEST DECK	32.00	602-49450-210	WW OPERATING SUPPLIES
Total ESSENTIA HEALTH BRAINERD SPECIALTY CLINI:				32.00		
FIRST SUPPLY BRAINERD						
06/11/2026	157040	FIRST SUPPLY LLC	PVC, SADDLE BLAZING	98.62	602-49450-220	WW REPAIR & MAINTENANCE SUPPLI
06/11/2026	157040	FIRST SUPPLY LLC	SADDLE BLAZING	179.50	602-49450-220	WW REPAIR & MAINTENANCE SUPPLI
Total FIRST SUPPLY BRAINERD:				278.12		
GAMMELLO - PEARSON, PLLC						
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	LIFT STATION #1	882.00	602-49450-300	WW PROFESSIONAL SERVICES
Total GAMMELLO - PEARSON, PLLC:				882.00		
GOPHER STATE ONE-CALL, INC						
06/11/2026	157046	GOPHER STATE ONE-CALL, INC	TICKETS	56.70	602-49450-437	WW OTHER
Total GOPHER STATE ONE-CALL, INC:				56.70		
MADISON NATIONAL LIFE INSURANCE CO INC						
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD WW	81.62	602-49450-130	WW EMPLOYER PAID INSURANCE
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD WW	81.62	602-49450-130	WW EMPLOYER PAID INSURANCE
Total MADISON NATIONAL LIFE INSURANCE CO INC:				163.24		
METRO SALES, INC.						
06/29/2026	157147	METRO SALES, INC.	COLOR COPIES WW	14.46	602-49450-400	WW REPAIRS & MAINT - CONT
Total METRO SALES, INC.:				14.46		
MILLS MOTOR, INC.						
06/29/2026	157149	MILLS MOTOR, INC.	2019 FORD F-450	628.80	602-49450-400	WW REPAIRS & MAINT - CONT
Total MILLS MOTOR, INC.:				628.80		
MINNESOTA POWER						
06/11/2026	157061	MINNESOTA POWER	LIFT PUMP #1	251.19	602-49450-380	WW UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	PINES LIFT PUMP	37.22	602-49450-380	WW UTILITY SERVICES

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06/11/2026	157061	MINNESOTA POWER	CROSSROADS LIFT PUMP	28.18	602-49450-380	WW UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	LIFT PUMP #6	35.09	602-49450-380	WW UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	INTERLACHEN LIFT PUMP	30.53	602-49450-380	WW UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	LIFT PUMP #5	30.29	602-49450-380	WW UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	LIFT PUMP #2	45.48	602-49450-380	WW UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	LIFT PUMP #4	40.75	602-49450-380	WW UTILITY SERVICES
06/11/2026	157061	MINNESOTA POWER	24757 CHARMIN	2,575.06	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	LIFT PUMP #1	336.92	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	LIFT PUMP #5	28.93	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	PINES LIFT PUMP	46.28	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	CROSSROADS LIFT PUMP	27.13	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	LIFT PUMP #6	10.37	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	INTERLACHEN LIFT PUMP	32.46	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	LIFT PUMP #3	410.99	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	24757 CHARMIN	4,062.76	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	LIFT PUMP #2	45.17	602-49450-380	WW UTILITY SERVICES
06/29/2026	157150	MINNESOTA POWER	LIFT PUMP #4	39.67	602-49450-380	WW UTILITY SERVICES
Total MINNESOTA POWER:				8,114.47		
MINNESOTA RURAL WATER ASSOCIATION						
06/29/2026	157152	MINNESOTA RURAL WATER ASSOCIATION	MEMBERSHIP 8/2026-7/2027	425.00	602-49450-433	WW DUES & SUBSCRIPTIONS
Total MINNESOTA RURAL WATER ASSOCIATION:				425.00		
MINNESOTA T'S INC						
06/29/2026	157153	MINNESOTA T'S INC	HATS	108.00	602-49450-217	WW UNIFORMS & EQUIPMENT
Total MINNESOTA T'S INC:				108.00		
NISSWA HARDWARE LLC						
06/29/2026	157158	NISSWA HARDWARE LLC	FASTENERS	5.16	602-49450-220	WW REPAIR & MAINTENANCE SUPPLI
Total NISSWA HARDWARE LLC:				5.16		
PRATT'S AFFORDABLE EXCAVATING, INC.						
06/11/2026	157074	PRATT'S AFFORDABLE EXCAVATING, INC.	WW POND LINER REVIEW	1,200.00	602-49450-400	WW REPAIRS & MAINT - CONT
Total PRATT'S AFFORDABLE EXCAVATING, INC.:				1,200.00		

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THE WAGON LLC DBA HONEY WAGON						
06/11/2026	157088	THE WAGON LLC DBA HONEY WAGON	LEGION	630.00	602-49450-400	WW REPAIRS & MAINT - CONT
06/11/2026	157088	THE WAGON LLC DBA HONEY WAGON	GVL GARDEN COTTAGES	210.00	602-49450-400	WW REPAIRS & MAINT - CONT
06/11/2026	157088	THE WAGON LLC DBA HONEY WAGON	GVL GARDEN COTTAGES	210.00	602-49450-400	WW REPAIRS & MAINT - CONT
06/29/2026	157185	THE WAGON LLC DBA HONEY WAGON	LIFT 3 & 4	848.75	602-49450-400	WW REPAIRS & MAINT - CONT
Total THE WAGON LLC DBA HONEY WAGON:				1,898.75		
USABLUEBOOK						
06/29/2026	157191	USABLUEBOOK	SMITH BLAIR SADDLE	397.60	602-49450-220	WW REPAIR & MAINTENANCE SUPPLI
06/29/2026	157191	USABLUEBOOK	ELBOW, NIPPLES, CONDUCTIVITY SOLUTION	152.78	602-49450-220	WW REPAIR & MAINTENANCE SUPPLI
Total USABLUEBOOK:				550.38		
WICKS ADVANCED DRAIN CLEANING LLC						
06/29/2026	157196	WICKS ADVANCED DRAIN CLEANING LLC	CAMERA LOCATE	250.00	602-49450-400	WW REPAIRS & MAINT - CONT
Total WICKS ADVANCED DRAIN CLEANING LLC:				250.00		
XCEL ENERGY						
06/11/2026	157095	XCEL ENERGY	WASTEWATER OFFICE	42.05	602-49450-380	WW UTILITY SERVICES
06/11/2026	157095	XCEL ENERGY	LIFT STATION 3	35.44	602-49450-380	WW UTILITY SERVICES
06/11/2026	157095	XCEL ENERGY	WW BLOWER BUILDING	59.46	602-49450-380	WW UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	WASTEWATER OFFICE	24.54	602-49450-380	WW UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	WW BLOWER BUILDING	34.33	602-49450-380	WW UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	LIFT STATION 3	29.85	602-49450-380	WW UTILITY SERVICES
Total XCEL ENERGY:				225.67		
XTONA						
06/29/2026	157201	XTONA	IT SERVICES - WW	51.30	602-49450-320	WW COMMUNICATION
Total XTONA:				51.30		
Total SEWAGE COLLECTION AND DISPOSAL:				26,991.98		

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SPIRITS OF NISSWA						
ARTISAN BEER COMPANY						
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	1,153.35	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	1,902.70	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	49.20	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	784.04	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	110.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	170.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	390.55	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	548.66	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	209.00-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157003	ARTISAN BEER COMPANY	SPIRITS	67.60-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	SPIRITS	350.55	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	SPIRITS	1,382.28	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	SPIRITS	2,362.90	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	SPIRITS	60.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	SPIRITS	504.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	SPIRITS	562.90	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	SPIRITS	60.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157101	ARTISAN BEER COMPANY	SPIRITS	1,433.49	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total ARTISAN BEER COMPANY:				11,549.32		
BELLBOY CORPORATION						
06/09/2026	157004	BELLBOY CORPORATION	SPIRITS	215.30	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157004	BELLBOY CORPORATION	SPIRITS	815.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157004	BELLBOY CORPORATION	SPIRITS	6.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157103	BELLBOY CORPORATION	SPIRITS	210.30	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157103	BELLBOY CORPORATION	SPIRITS	1,897.99	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157103	BELLBOY CORPORATION	SPIRITS	659.70	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157103	BELLBOY CORPORATION	SPIRITS	3.03	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157103	BELLBOY CORPORATION	SPIRITS	45.12-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157103	BELLBOY CORPORATION	SPIRITS	173.20	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157103	BELLBOY CORPORATION	SPIRITS	6.82	610-49750-330	SPIRITS TRANSPORTATION
Total BELLBOY CORPORATION:				3,942.22		
BERNICKS						
06/09/2026	157005	BERNICKS	SPIRITS	50.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	12,105.20	610-49750-250	SPIRITS MERCHANDISE FOR RESALE

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06/09/2026	157005	BERNICKS	SPIRITS	42.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	5,179.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	535.90	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	21.12-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	261.64	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	100.98	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	2,946.95	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	151.70	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	6,049.90	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	260.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	296.08	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157005	BERNICKS	SPIRITS	205.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	40.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	71.34	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	294.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	114.34-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	6,030.10	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	105.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	326.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	317.90	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157104	BERNICKS	SPIRITS	5,450.65	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total BERNICKS:				40,686.48		
BIG AXE BREWING COMPANY LLC						
06/29/2026	157105	BIG AXE BREWING COMPANY LLC	SPIRITS	230.79	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157105	BIG AXE BREWING COMPANY LLC	SPIRITS	710.66	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157105	BIG AXE BREWING COMPANY LLC	SPIRITS	359.64	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total BIG AXE BREWING COMPANY LLC:				1,301.09		
BREAKTHRU BEVERAGE MN WINE & SPIRITS						
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	1,378.83	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	21.11	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	648.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	622.27	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	2.49	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	3,632.25	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	54.62	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	8,794.20	610-49750-250	SPIRITS MERCHANDISE FOR RESALE

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06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	73.60	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	104.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157006	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	1.15	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	445.45	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	2.30	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	249.20	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	5,108.64	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	54.27	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	270.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	2,216.64	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	20.89	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	4,757.07	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157109	BREAKTHRU BEVERAGE MN WINE & SPIRIT	SPIRITS	42.67	610-49750-330	SPIRITS TRANSPORTATION
Total BREAKTHRU BEVERAGE MN WINE & SPIRITS:				28,499.65		
C & L DISTRIBUTING						
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	11.30-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	26.60-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	5.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	262.00-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	6,898.63	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	5.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	690.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	13,728.78	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	5.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	115.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	143.03-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	12,905.63	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	5.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	476.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	154.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157007	C & L DISTRIBUTING	SPIRITS	12,321.33	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	SPIRITS	10.65-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	SPIRITS	231.00-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	SPIRITS	12,493.30	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	SPIRITS	154.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	SPIRITS	15,002.10	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157111	C & L DISTRIBUTING	SPIRITS	5.00	610-49750-330	SPIRITS TRANSPORTATION

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Total C & L DISTRIBUTING:				74,280.19			
COMMUNITYGIVING							
06/29/2026	157119	COMMUNITYGIVING	NISSWA ENRICHMENT FUND- PARKS- FUNDRAISE	330.00	610-49750-400	SPIRITS R & M CONTRACTUAL	
06/30/2026	157119	COMMUNITYGIVING	NISSWA ENRICHMENT FUND- PARKS- FUNDRAISE	330.00-	610-49750-400	SPIRITS R & M CONTRACTUAL	V
Total COMMUNITYGIVING:				.00			
CTC							
06/29/2026	157121	CTC	SPIRIT PHONES & INTERNET	107.10	610-49750-320	SPIRITS COMMUNICATION	
Total CTC:				107.10			
D & D BEVERAGE LLC							
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	704.69	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	36.06-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	154.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	6,155.60	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	24.80-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	5,922.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	50.40	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	221.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	9,404.65	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	84.75	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	8,682.45	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	4,110.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	30.35-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	6,717.65	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	19.50-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	237.10	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/09/2026	157022	D & D BEVERAGE LLC	SPIRITS	164.25	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	28.80-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	9,495.60	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	96.00-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	3,720.45	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	3,180.12	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	35.50-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	7,179.05	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	40.00-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE	

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06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	40.75-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	3,480.64	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	20,142.45	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	190.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	24.60-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157122	D & D BEVERAGE LLC	SPIRITS	277.00-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total D & D BEVERAGE LLC:				89,344.29		
DACOTAH PAPER CO						
06/29/2026	157123	DACOTAH PAPER CO	SUPPLIES	135.64-	610-49750-220	SPIRITS REPAIR & MAINT. SUPPLY
06/29/2026	157123	DACOTAH PAPER CO	SPIRITS SUPPLIES	39.21	610-49750-210	SPIRITS OPERATING SUPPLIES
06/29/2026	157123	DACOTAH PAPER CO	SPIRITS SUPPLIES	289.32	610-49750-210	SPIRITS OPERATING SUPPLIES
Total DACOTAH PAPER CO:				192.89		
DRASTIC MEASURES BREWING LLC						
06/09/2026	157009	DRASTIC BREWING LLC	SPIRITS	259.60	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total DRASTIC MEASURES BREWING LLC:				259.60		
FLORA DELANEY						
06/29/2026	157129	FLORA DELANEY	SPIRITS/PICKLE EVALUATION	15,187.50	610-49750-300	SPIRITS PROFESSIONAL SERVICES
Total FLORA DELANEY:				15,187.50		
GAMMELLO - PEARSON, PLLC						
06/11/2026	157044	GAMMELLO - PEARSON, PLLC	SPIRITS EXPANSION	957.75	610-49750-300	SPIRITS PROFESSIONAL SERVICES
06/29/2026	157130	GAMMELLO - PEARSON, PLLC	SPIRITS EXPANSIO	1,029.75	610-49750-300	SPIRITS PROFESSIONAL SERVICES
Total GAMMELLO - PEARSON, PLLC:				1,987.50		
GHA TECHNOLOGIES INC						
06/29/2026	157131	GHA TECHNOLOGIES INC	COMPUTER/SPIRITS SERVER	1,200.81	610-49750-200	SPIRITS OFFICE SUPPLIES
Total GHA TECHNOLOGIES INC:				1,200.81		
GRANITE CITY JOBBING CO INC						
06/11/2026	157047	GRANITE CITY JOBBING CO INC	CIGS SPIRITS	2,305.67	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	TOBACCO/CIGARS SPIRITS	386.62	610-49750-250	SPIRITS MERCHANDISE FOR RESALE

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06/11/2026	157047	GRANITE CITY JOBBING CO INC	VTM MERCHANDISE - SPIRIT	83.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	PAPER SUPPLIES SPIRITS	145.66	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	SHIPPING SPIRITS	10.00	610-49750-330	SPIRITS TRANSPORTATION
06/11/2026	157047	GRANITE CITY JOBBING CO INC	CIGS SPIRITS	1,790.98	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	TOBACCO/CIGARS SPIRITS	420.21	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	VTM MERCHANDISE - SPIRIT	200.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	PAPER SUPPLIES SPIRITS	310.30	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	GM HBC SPIRITS	51.12	610-49750-210	SPIRITS OPERATING SUPPLIES
06/11/2026	157047	GRANITE CITY JOBBING CO INC	BEVERAGES FOUNTAIN SPIRITS	124.95	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157047	GRANITE CITY JOBBING CO INC	SHIPPING SPIRITS	10.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157132	GRANITE CITY JOBBING CO INC	CIGS SPIRITS	2,460.28	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	TOBACCO/CIGARS SPIRITS	855.11	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	CONFECTIONS SPIRITS	17.94	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	SALTY SNACKS - SPIRITS	37.68	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	VTM MERCHANDISE - SPIRIT	813.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	PAPER SUPPLIES SPIRITS	187.76	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	BEVERAGES FOUNTAIN SPIRITS	56.09	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	SHIPPING SPIRITS	10.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157132	GRANITE CITY JOBBING CO INC	CIGS SPIRITS	4,091.51	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	TOBACCO/CIGARS SPIRITS	1,319.10	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	CONFECTIONS SPIRITS	17.94	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	SALTY SNACKS - SPIRITS	113.04	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	VTN MERCHANDISE - SPIRITS	481.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	PAPER SUPPLIES SPIRITS	164.67	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	BEVERAGES FOUNTAIN SPIRITS	67.39	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	GROCERY SPIRITS	21.52	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157132	GRANITE CITY JOBBING CO INC	SHIPPING SPIRITS	10.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157132	GRANITE CITY JOBBING CO INC	GM HBC SPIRITS	112.93	610-49750-210	SPIRITS OPERATING SUPPLIES
Total GRANITE CITY JOBBING CO INC:				16,675.47		
INBOUND BREWCO						
06/29/2026	157138	INBOUND BREWCO	SPIRITS	933.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total INBOUND BREWCO:				933.00		
INNOVATIVE OFFICE SOLUTIONS LLC						
06/11/2026	157052	INNOVATIVE OFFICE SOLUTIONS LLC	SPIRITS SUPPIES	56.25	610-49750-200	SPIRITS OFFICE SUPPLIES

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Total INNOVATIVE OFFICE SOLUTIONS LLC:				56.25		
JOHNSON BROTHERS LIQUOR COMPANY INC						
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,537.28	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	96.62	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	856.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	22.60	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,305.05	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	34.14	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	3,474.33	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	88.14	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	74.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	4.52	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	1,513.05	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	13.56	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	52.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	44.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	1,853.76	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	59.34	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,862.86	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	68.56	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	205.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	7.78	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	240.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	11,016.05	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	264.56	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	435.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	13.56	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	169.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	4.52	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	128.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,046.59	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	38.42	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	23,514.83	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	516.60	610-49750-330	SPIRITS TRANSPORTATION

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06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,226.64	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	64.24	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	273.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	11.80	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	47.52-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	16.56-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157010	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	7.84-	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	1,822.41	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	16.01	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	104.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	8,595.40	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	131.08	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,567.65	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	100.57	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	478.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	15.06	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,004.75	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	20.34	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	5,189.96	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	98.51	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,572.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	70.06	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	395.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	15.56	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	144.27	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	4.52	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	690.46	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	6.78	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	4,457.06	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	136.92	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	760.56	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	22.60	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,509.20	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	67.80	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	65.64	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	3,630.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	144.64	610-49750-330	SPIRITS TRANSPORTATION

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06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2,693.54	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	20.34	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	3,016.01	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	43.51	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	639.10	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	20.91	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	16.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	10,705.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	541.27	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	3,700.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157141	JOHNSON BROTHERS LIQUOR COMPANY IN	SPIRITS	63.28	610-49750-330	SPIRITS TRANSPORTATION
Total JOHNSON BROTHERS LIQUOR COMPANY INC:				115,379.63		
JUNKYARD BREWING CO LLC						
06/09/2026	157011	JUNKYARD BREWING CO LLC	SPIRITS	432.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157142	JUNKYARD BREWING CO LLC	SPIRITS	671.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total JUNKYARD BREWING CO LLC:				1,103.00		
MADISON NATIONAL LIFE INSURANCE CO INC						
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD SPIRITS STAFF	136.90	610-49752-130	SPIRITS EMPLOYER PAID INSURANC
06/29/2026	157145	MADISON NATIONAL LIFE INSURANCE CO I	LIFE, STD, LTD SPIRITS STAFF	136.90	610-49752-130	SPIRITS EMPLOYER PAID INSURANC
Total MADISON NATIONAL LIFE INSURANCE CO INC:				273.80		
MAVERICK WINE LLC						
06/09/2026	157012	MAVERICK WINE LLC	SPIRITS	437.32	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157012	MAVERICK WINE LLC	SPIRITS	25.00	610-49750-330	SPIRITS TRANSPORTATION
Total MAVERICK WINE LLC:				462.32		
METRO SALES, INC.						
06/29/2026	157147	METRO SALES, INC.	COLOR COPIES SPIRITS	.17	610-49750-400	SPIRITS R & M CONTRACTUAL
Total METRO SALES, INC.:				.17		
MINNESOTA POWER						
06/29/2026	157150	MINNESOTA POWER	23962 SMILEY LIQUOR STORE	1,588.93	610-49750-380	SPIRITS UTILITY SERVICES

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Total MINNESOTA POWER:				1,588.93		
MLBA						
06/29/2026	157154	MLBA	2026 DUES - SPIRITS	360.00	610-49750-433	SPIRITS DUES & SUBSCRIPTIONS
Total MLBA:				360.00		
NISSWA HARDWARE LLC						
06/29/2026	157158	NISSWA HARDWARE LLC	KNIFE	21.37	610-49750-200	SPIRITS OFFICE SUPPLIES
Total NISSWA HARDWARE LLC:				21.37		
OXFORD STREET MERCHANTS						
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	200.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	544.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	10.17	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	120.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	648.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	8.10	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	1,245.88	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	12.43	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	2,475.96	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	12.43	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	576.56	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157013	OXFORD STREET MERCHANTS	SPIRITS	9.42	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157162	OXFORD STREET MERCHANTS	SPIRITS	400.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157162	OXFORD STREET MERCHANTS	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157162	OXFORD STREET MERCHANTS	SPIRITS	1,280.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157162	OXFORD STREET MERCHANTS	SPIRITS	4.52	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157162	OXFORD STREET MERCHANTS	SPIRITS	2,380.44	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157162	OXFORD STREET MERCHANTS	SPIRITS	12.43	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157162	OXFORD STREET MERCHANTS	SPIRITS	290.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157162	OXFORD STREET MERCHANTS	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
Total OXFORD STREET MERCHANTS:				10,239.38		

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PAUSTIS WINE COMPANY						
06/09/2026	157014	PAUSTIS WINE COMPANY	SPIRITS	191.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157014	PAUSTIS WINE COMPANY	SPIRITS	8.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157014	PAUSTIS WINE COMPANY	SPIRITS	595.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157014	PAUSTIS WINE COMPANY	SPIRITS	12.50	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157014	PAUSTIS WINE COMPANY	SPIRITS	543.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157014	PAUSTIS WINE COMPANY	SPIRITS	14.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157014	PAUSTIS WINE COMPANY	SPIRITS	434.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157014	PAUSTIS WINE COMPANY	SPIRITS	10.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157164	PAUSTIS WINE COMPANY	SPIRITS	1,204.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157164	PAUSTIS WINE COMPANY	SPIRITS	19.25	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157164	PAUSTIS WINE COMPANY	SPIRITS	64.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157164	PAUSTIS WINE COMPANY	SPIRITS	4.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157164	PAUSTIS WINE COMPANY	SPIRITS	106.34	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157164	PAUSTIS WINE COMPANY	SPIRITS	4.00	610-49750-330	SPIRITS TRANSPORTATION
Total PAUSTIS WINE COMPANY:				3,209.09		
PHILLIPS WINE & SPIRITS						
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	3,085.21	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	85.88	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	3,542.60	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	74.58	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	572.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	22.60	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	60.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	883.57	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	18.83	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	1,406.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	61.02	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	474.72	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	20.34	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	307.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	9.04	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	243.30	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	4.52	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	237.75	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	9.04	610-49750-330	SPIRITS TRANSPORTATION

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06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	534.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	24.86	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	491.23	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	15.82	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	1,096.90	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	24.86	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	331.35	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157015	PHILLIPS WINE & SPIRITS	SPIRITS	18.08	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	264.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	6.78	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	567.44	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	18.08	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	2,379.41	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	102.08	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	122.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	9.04	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	312.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	6.78	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	801.95	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	58.76	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	193.35	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	9.04	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	88.15	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	6.78	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	83.85	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	11.30	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	171.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	6.78	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	453.12	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	16.57	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	817.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	51.98	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	31.15	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	2.26	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	546.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	13.56	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	6,493.42	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	162.72	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	1,575.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	72.32	610-49750-330	SPIRITS TRANSPORTATION

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06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	363.04	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157166	PHILLIPS WINE & SPIRITS	SPIRITS	15.82	610-49750-330	SPIRITS TRANSPORTATION
Total PHILLIPS WINE & SPIRITS:				29,495.55		
SCHAEFERS FOODS						
06/29/2026	157169	SCHAEFERS FOODS	LIMES LEMONS SPIRITS	168.10	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total SCHAEFERS FOODS:				168.10		
SCHAEFERS OF NISSWA LIMITED						
06/11/2026	157076	SCHAEFERS OF NISSWA LIMITED	2022 RENT	8,923.40	610-49750-410	SPIRITS RENTALS
Total SCHAEFERS OF NISSWA LIMITED:				8,923.40		
SMALL LOT MN, LLC						
06/09/2026	157016	SMALL LOT MN, LLC	SPIRITS	427.92	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157016	SMALL LOT MN, LLC	SPIRITS	9.00	610-49750-330	SPIRITS TRANSPORTATION
Total SMALL LOT MN, LLC:				436.92		
SONMOR CONSULTING LLC						
06/29/2026	157175	SONMOR CONSULTING LLC	ENGINEERING SERVICES FOR SPIRITS PARKING L	880.00	610-49750-300	SPIRITS PROFESSIONAL SERVICES
Total SONMOR CONSULTING LLC:				880.00		
SOUTHERN GLAZER'S WINE AND SPI, LLC						
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	256.47	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	3.90	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	2.52	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	7,012.49	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	102.15	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	536.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	6.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	265.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	.60	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	8,449.42	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	107.70	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	5,267.90	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	105.00	610-49750-330	SPIRITS TRANSPORTATION

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06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	710.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	7.20	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	10,865.66	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	143.25	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	680.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157017	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	18.15	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	1,114.89	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	37.80	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	237.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	.60	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	448.08	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	9.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	7,138.77	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	89.18	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	144.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	2.25	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	2,994.34	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	37.80	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	270.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	10.80	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	5,382.98	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	90.78	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	539.18	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	9.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	325.75	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	1.80	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	270.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	10.80	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	5,717.89	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	87.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	67.96	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	1.80	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	5,287.06	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	110.40	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	45.66	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	.30	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	263.13	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	3.53	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	292.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	12.60	610-49750-330	SPIRITS TRANSPORTATION

Check Date	Check No	Payee	Description	Amount	GL Account	GL Account Title
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	170.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157176	SOUTHERN GLAZER'S WINE AND SPI, LLC	SPIRITS	1.80	610-49750-330	SPIRITS TRANSPORTATION
Total SOUTHERN GLAZER'S WINE AND SPI, LLC:				65,765.84		
SUMMER LAKES BEVERAGE LLC						
06/09/2026	157018	SUMMER LAKES BEVERAGE LLC	SPIRITS	207.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157177	SUMMER LAKES BEVERAGE LLC	SPIRITS	4,295.25	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total SUMMER LAKES BEVERAGE LLC:				4,502.25		
THE HOME CITY ICE COMPANY						
06/11/2026	157086	THE HOME CITY ICE COMPANY	ICE SPIRITS	273.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157086	THE HOME CITY ICE COMPANY	ICE SPIRITS	298.40	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157086	THE HOME CITY ICE COMPANY	ICE SPIRITS	373.70	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157086	THE HOME CITY ICE COMPANY	ICE SPIRITS	254.60	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	129.70	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	113.65	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	290.10	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	202.85	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	292.30	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	293.65	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	211.80	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	202.75	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	66.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157184	THE HOME CITY ICE COMPANY	ICE SPIRITS	125.50	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total THE HOME CITY ICE COMPANY:				3,128.00		
THE WINE COMPANY						
06/09/2026	157019	THE WINE COMPANY	SPIRITS	710.33	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157019	THE WINE COMPANY	SPIRITS	26.45	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157019	THE WINE COMPANY	SPIRITS	1,190.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157019	THE WINE COMPANY	SPIRITS	38.50	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157019	THE WINE COMPANY	SPIRITS	120.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157019	THE WINE COMPANY	SPIRITS	2.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157019	THE WINE COMPANY	SPIRITS	875.65	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157019	THE WINE COMPANY	SPIRITS	41.35	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157186	THE WINE COMPANY	SPIRITS	646.16	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157186	THE WINE COMPANY	SPIRITS	30.30	610-49750-330	SPIRITS TRANSPORTATION

Check Date	Check No	Payee	Description	Amount	GL Account	GL Account Title
Total THE WINE COMPANY:				3,680.74		
VESTIS GROUP, INC						
06/11/2026	157092	VESTIS GROUP, INC	MATS/MOP SPIRITS	63.62	610-49750-400	SPIRITS R & M CONTRACTUAL
06/29/2026	157193	VESTIS GROUP, INC	MATS/MOP SPIRITS	68.34	610-49750-400	SPIRITS R & M CONTRACTUAL
Total VESTIS GROUP, INC:				131.96		
VIKING COCA COLA BOTTLING CO.						
06/11/2026	157093	VIKING COCA COLA BOTTLING CO.	SPIRITS POP	651.65	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/11/2026	157093	VIKING COCA COLA BOTTLING CO.	SPIRITS POP	834.25	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157194	VIKING COCA COLA BOTTLING CO.	SPIRITS POP	187.05	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157194	VIKING COCA COLA BOTTLING CO.	SPIRITS POP	476.70	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157194	VIKING COCA COLA BOTTLING CO.	SPIRITS POP	448.55	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
Total VIKING COCA COLA BOTTLING CO.:				2,598.20		
VINOCOPIA INC						
06/09/2026	157020	VINOCOPIA INC	SPIRITS	1,424.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157020	VINOCOPIA INC	SPIRITS	19.50	610-49750-330	SPIRITS TRANSPORTATION
Total VINOCOPIA INC:				1,443.50		
WASTE PARTNERS INC						
06/29/2026	157195	WASTE PARTNERS INC	GARBAGE - SPIRITS	225.77	610-49750-210	SPIRITS OPERATING SUPPLIES
Total WASTE PARTNERS INC:				225.77		
WINEBOW INC						
06/09/2026	157021	WINEBOW INC	SPIRITS	960.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157021	WINEBOW INC	SPIRITS	5.00	610-49750-330	SPIRITS TRANSPORTATION
06/09/2026	157021	WINEBOW INC	SPIRITS	315.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/09/2026	157021	WINEBOW INC	SPIRITS	4.00	610-49750-330	SPIRITS TRANSPORTATION
06/29/2026	157198	WINEBOW INC	SPIRITS	738.00	610-49750-250	SPIRITS MERCHANDISE FOR RESALE
06/29/2026	157198	WINEBOW INC	SPIRITS	4.50	610-49750-330	SPIRITS TRANSPORTATION
Total WINEBOW INC:				2,026.50		

Check Date	Check No	Payee	Description	Amount	GL Account	GL Account Title
XCEL ENERGY						
06/11/2026	157095	XCEL ENERGY	SPIRITS OF NISSWA	37.18	610-49750-380	SPIRITS UTILITY SERVICES
06/29/2026	157200	XCEL ENERGY	SPIRITS OF NISSWA	23.24	610-49750-380	SPIRITS UTILITY SERVICES
Total XCEL ENERGY:				60.42		
XTONA						
06/29/2026	157201	XTONA	IT SERVICES - SPIRITS	301.55	610-49750-300	SPIRITS PROFESSIONAL SERVICES
06/29/2026	157201	XTONA	IT SERVICES - PZ	51.30	610-49750-300	SPIRITS PROFESSIONAL SERVICES
Total XTONA:				352.85		
Total SPIRITS OF NISSWA:				542,661.05		
Grand Totals:				1,309,938.61		

Dated: _____

Mayor: _____

City Council: _____

_____

CITY OF NISSWA
COUNTY OF CROW WING
STATE OF MINNESOTA

RESOLUTION NO. ____

RESOLUTION ACCEPTING DONATIONS

WHEREAS, The City of Nisswa is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to contribute the cash or property set forth below to the city:

Name of Donor	Amount/Property
Nisswa Lions Club	$6,000 For Community Center

WHEREAS, All such donations have been contributed to assist the city in the establishment and operation of recreational facilities and programs either alone or in cooperation with others, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NISSWA, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and operate City facilities and programs either alone or in cooperation with others, as allowed by law.

2. The appropriate city department head is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donation received.

Adopted by the City Council of the City of Nisswa on July 21, 2026.

Approved:

_____
Jennifer Carnahan, Mayor

Attest:

_____
Interim City Administrator/Treasurer

CITY OF NISSWA

SPECIAL EVENTS PERMIT APPLICATION

INSTRUCTIONS: Fill out this form completely, sign it and include all required attachments. If additional space is needed, attach additional sheets. Submit to the City Clerk, 5442 City Hall Street, Nisswa, MN 56468 or maggi@cityofnisswa.gov at least 60 days prior to the date of the event along with $50 fireworks permit fee (if applicable). You will be notified by email once the application is approved.

1. Name, purpose and description of event:

The Handcrafted Collective - an outdoor market event w/ artists, small business, music, and demos of Qi gong, looming, breathwork and other arts!

Location address: 24489 Hazelwood Dr.

****Please attach route map if for a parade, race, bicycle time trials, or other such event****

Date(s): Aug 1st 2026

Event Starting Time: 9A Event Ending Time: 4pm

Set-up Start Date and Time: Aug 1st 7AM

Dismantle by Date and Time: Aug 1st 7pm

Anticipated Number of Participants and/or Spectators: 250-300

If there is a fee or donation required as a condition of attendance, please describe:

Vendors are paying $50/booth to cover permit, Advertising, workers, etc. Attendees are free.

2. Application Information:

Name: Lauren Hordy Title: CEO of the Good village co

Address: 24489 Hazelwood Dr. Nisswa Phone: _____

Cell: [redacted] E-Mail: [redacted]

Affiliation/Organization: The Good Village CO

Are you an authorized applicant for this organization? Yes ✓ No _____

Will this person have authority to cancel or modify event plans? Yes ✓ No _____

Will this person be present at the event and in charge of the event at all times? Yes ✓ No _____

If no, provide contact information for the person who will be the responsible party on the day of this event:

Name: _____ Title: _____

Address: _____ Phone: _____

Cell: _____ E-Mail: _____

3. Entertainment:

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

music is planned, either acoustic or lightly playing in background - 9-4

4. Sanitation/Drinking Water:

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

Outreach of Brainerd Lakes has offered their bathroom facilities for the event, we will also offer in the back kitchen of The Good Village for 2 bathrooms w/handwashing. Drinking water can be available on tap for those needed from Gvco kitchen or for purchase in bottles.

5. **Parking and Traffic Control:**
Describe the location and number of parking spaces available. Describe arrangements that have been made for traffic control.

Structures has offered their parking lot (200 spaces) for vendors and we will have about 10 vendor parking spots available @ outreach. for attendees - street parking is available and if preferred by city we can make 1 sided street parking.

6. **Emergency/Medical Services:**
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

the parking lot of the outreach center will be open for any emergency vehicle needs

7. **Security/Crowd Management:**
Describe your proposed procedures and staffing for the event operations and crowd control.

We will have 3 people on staff monitoring booths and traffic all day, directing people and congestion as needed.

8. **Trash/Recycling Event Clean-Up:**
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

per vendor contract each vendor is required to leave the space clean. We will have multiple garbage cans/receptacles placed throughout the property (6-8) and will have clean up crew after hours to clean lawn, street, and parking in neighbor lots.

Name of trash/recycling hauler: _____

9. Noise:
Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

Nothing rowdy, no planned loud noises, the goal is an enjoyable, quiet, calm space!

10. Fireworks or Pyrotechnics:
Will any fireworks or pyrotechnics be used at the event? Yes ____ No ✓

If yes, describe in detail. Fire Department approval will be required. **Additional Fee applies.**

11. Food and Beverages:
Will alcoholic beverages be served? Yes ____ No ✓

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes____ No ____

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

We are currently hoping to include food trucks, food will not be prepared by us on premesis rather each individual truck in their licensed vehicles.

12. Other Concessions:
Describe what vendors or concessionaires you will allow at the event and how you intend to regulate and monitor their activities.

answered on previous. We will have staff monitoring everyone and checking in hourly. Current vendors that have applied: Pottery, painters, sign makers, quilters, candle makers, boutique, snack mix etc.

13. Insurance Requirements:
A certificate of insurance must be filed with the city prior to issuance of the Special Events Permit. The certificate of insurance must name the city, its officials, employees and agents as additional insureds. Insurance coverage must be maintained for the duration of the Special Event.

Insurance coverage must be a commercial general liability policy with coverage limits as outlined below. If alcoholic beverages are to be sold or distributed at the Special Event, the policy must also include an endorsement for liquor liability. The city may require additional endorsements depending upon the type of Special Event and the proposed activities.

Liquor Liability	$1,000,000 per occurrence
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expenses

I'm chatting w/ Shaun about INS. Cover – will email you w/ confirmation. wanted to get this app in ASAP. :)

I hereby affirm that the statements contained herein are true and correct to the best of my knowledge. I am duly authorized to make such agreements on behalf of the persons or organization sponsoring this Special Event. I agree to pay all fees and meet all other requirements as outlined in the City of Nisswa City Code.

Shaun Lady
APPLICANT SIGNATURE

06/26/2026
DATE

CITY OF NISSWA
SPECIAL EVENT PERMIT APPLICATION
FOR OFFICE USE ONLY

Name of Event: _____

Date of Event: _____

Comments and/or Conditions:

_____

_____

_____

_____

_____

_____

_____

Approved by: **Dated:** _____

_____
City Clerk

_____ _____
Police Chief Fire Chief (if applicable)

_____
Public Works Director

Parking Permission Agreement

This form confirms permission for parking use during the Handcrafters Collective event.

Property/Business Name: Structures Wood Care

Property Address: 24530 Hazelwood Drive

I, the undersigned owner or authorized representative of the property listed above, grant permission to **The Good Village Co.** to use the parking area associated with this property for vendor and/or event attendee parking during the **Handcrafters Collective** event on **Saturday, August 1, 2026**, between the hours of **7:00 a.m. and 8:00 p.m.**.

This permission is granted solely for this event date and time. The Good Village Co. agrees to make reasonable efforts to keep the parking area orderly and free of litter and will communicate parking expectations to vendors and attendees.

This authorization may be included with event permit applications or other documents related to the Handcrafters Collective event.

Owner/Authorized Representative Name: Anna Murray

Signature: Anna Murray **Date:** 6/26/2026

Phone or Email (optional): [redacted]

Maggi Wentler

From: Shawn Hansen <[redacted]>
Sent: Friday, June 26, 2026 6:05 PM
To: Maggi Wentler
Cc: Steven Timblin; Lauren Hardy
Subject: Market at Outreach facility on Aug 1

Hi Maggi and Steven,

I am in full support of Lauren Hardy hosting a market at the Outreach property on Aug 1.
Lauren cleared it with me before she started working on it.

It is my hope that the city will put this on the consent calendar for your July meeting so Lauren can continue planning and securing vendors.

Special events like this happen in our community in a variety of times. I know the Historical society hosts a couple of these each summer and fall.

Please let me know what questions you might have of me. Lauren is planning to bring the application to you before the end of June.

Thanks!
Shawn Hansen (she, her, hers)
Executive Director
The Outreach Program of
Brainerd Lakes
Sent from my iPhone
[redacted]

CITY OF NISSWA

CITY STREET USE PERMIT APPLICATION

INSTRUCTIONS: Fill out this form completely, sign it and include all required attachments – Certificate of Insurance, and Event/Street Use diagram. If additional space is needed, attach additional sheets. Use of a city street is limited to 10 days per calendar year per property address or business. Submit to the City Clerk, 5442 City Hall Street, Nisswa, MN 56468 or maggi@cityofnisswa.gov at least 30 business days prior to the date of the event along with the **$25 permit fee.** You will be notified by email once the application is approved.

1. Describe purpose or event and how the City Street will be used:

1st Annual Nisswa's National Night Out
Street from Murray to just past me used for live music / street dance, community members

Location address: AHW5446 Lakers Lane Nisswa MN 56468

Date(s): 8/4 Tuesday

Event Starting Time: 5pm Event Ending Time: 8pm

Set-up Start Date and Time: Road closed 2:00pm

Dismantle by Date and Time: 8:30pm - 9:30pm

Anticipated Number of Participants and/or Spectators: ? Unknown 1st Annual

If there is a fee or donation required as a condition of attendance, please describe:

Free

2. **Application Information:**

Name: Emma Krueger Title: Owner of A+W

Address: PO Box 539 Nisswa MN 56468 Phone: 218-963-4361

Cell: [redacted] E-Mail: [redacted]

Business Name: A+W Nisswa

Are you the property owner? Yes _____ No X

Are you an authorized applicant for this business? Yes X No _____

Will this person have authority to cancel or modify event plans? Yes X No _____

Will this person be present at the event and in charge of the event at all times? Yes X

If no, provide contact information for the person who will be the responsible party:

Name: _____ Title: _____

Address: _____ Phone: _____

Cell: _____ E-Mail: _____

3. **Entertainment:**

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

Live music, Band,
Street Dance.

4. **Sanitation/Drinking Water:**

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

A+W, Chamber, etc.

5. Parking and Traffic Control:
Describe the location and number of parking spaces available or being utilized. Describe arrangements that have been made for traffic control.

Countless around us at night.

6. Emergency/Medical Services:
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

Nisswa PD, fire on scene.

7. Security/Crowd Management:
Describe your proposed procedures and staffing for the event operations and crowd control.

Nisswa PD, fire on scene.
Barricades from city

8. Trash/Recycling Event Clean-Up:
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

Waste Partners
numerous

Name of trash/recycling hauler: Waste Partners

9. Noise:
Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

Live Band - Process of Booking
5pm - 8pm ↓
Announce at later date.

10. Food and Beverages:
Will alcoholic beverages be served? Yes ____ No X

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes X No ____

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

All within A+W.

11. Other Information:
Describe any other information that is relevant and how you intend to regulate and monitor these items.

It's a community event, meet + greet w/ all safety - fire, Police, 1st Responders, neighbors, etc.

12. Adjacent Property Owner Acknowledgement:
The City will inform all immediately adjacent property owners of this request upon approval. Provide contact information for each immediately adjacent property owner (name and email):

Wellness Team - Dr. Derek
first Western Bank + Trust - Nick
Duck Duck Turtle - Bob/Christopher

13. Diagram of City Street to be used:
Applicant must attach a basic diagram outlining the City Street area to be used.

14. Insurance Requirements:
A certificate of insurance must be filed with the city prior to issuance of the City Street Use Permit. The certificate of insurance must name the city, its officials, employees and agents as additional insureds in the description section. Insurance coverage must be maintained for the duration of the City Street Use.

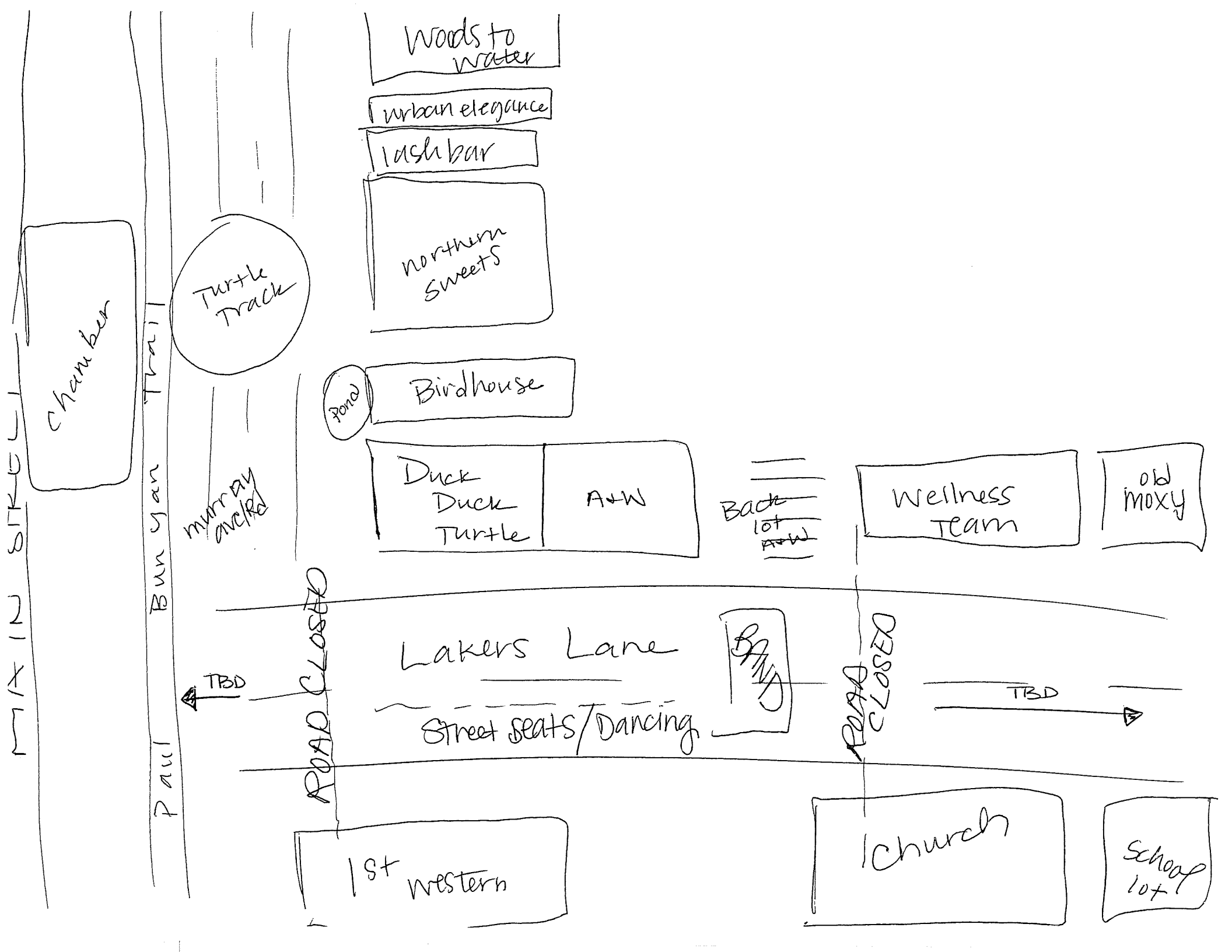
Insurance coverage must be a commercial general liability policy with coverage limits as outlined below. If alcoholic beverages are to be sold or distributed at the Special Event, the policy must also include an endorsement for liquor liability. The city may require additional endorsements depending upon the type of Special Event and the proposed activities.

Liquor Liability	$1,000,000 per occurrence
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expenses

I hereby affirm that the statements contained herein are true and correct to the best of my knowledge. I am duly authorized to make such agreements on behalf of the persons or organization sponsoring this request for City Street Use. I agree to pay all fees and meet all other requirements as outlined in the City of Nisswa City Code. I also agree that the City may terminate this application at any time and I will remove all personal property within 24 hours of receiving notice from the City.

Emma J Omeyer — 7/9/2026

APPLICANT SIGNATURE — DATE


Woods to Water
urban elegance
Ash bar
northern sweets
Turtle Track
chamber
Pond
Birdhouse
Duck Duck Turtle
A+W
Back lot
Wellness Team
old Moxy
MAIN STREET
Bunyan Trail
Paul
murray ave/Rd
ROAD CLOSED
Lakers Lane
TBD
BAND
Street seats/Dancing
ROAD CLOSED
TBD
1st western
church
School lot

CITY OF NISSWA
CITY STREET USE PERMIT APPLICATION
FOR OFFICE USE ONLY

Name of Event: 1st Annual Nisswa's National Night out

Date of Event: 8/4/2026

Comments and/or Conditions:

Approved by: **Dated:** _____

City Clerk

Police Chief

Fire Chief (if applicable)

Public Works Director

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/09/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
FIRST NATIONAL BANK INS SRVCS 41715505 PO BOX 180 PEQUOT LAKES MN 56472	PHONE (A/C, No, Ext): (218) 568-5800	FAX (A/C, No): (218) 568-6419
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A : Hartford Underwriters Insurance Company	30104
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
EMMA KRUEGER DBA NISSWA A&W
PO BOX 539
NISSWA MN 56468-0539

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. * LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. ***Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR [X] General Liability GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			41 SBA AF6Z72	05/01/2026	05/01/2027	EACH OCCURRENCE	$ $1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ $1,000,000
							MED EXP (Any one person)	$ $5,000
							PERSONAL & ADV INJURY	$ $1,000,000
							GENERAL AGGREGATE	$ $2,000,000
							PRODUCTS - COMP/OP AGG	$ $2,000,000
								$
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			41 SBA AF6Z72	05/01/2026	05/01/2027	COMBINED SINGLE LIMIT (Ea accident)	$ $1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE -EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Data Breach - Defense & Liab Covg			41 SBA AF6Z72	05/01/2026	05/01/2027	Limit	$50,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Those usual to the Insured's Operations.

CERTIFICATE HOLDER
City of Nisswa
5442 City Hall Street
Nisswa MN 56468

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Susan L. Castaneda

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CITY OF NISSWA

CITY STREET USE PERMIT APPLICATION

INSTRUCTIONS: Fill out this form completely, sign it and include all required attachments – Certificate of Insurance, and Event/Street Use diagram. If additional space is needed, attach additional sheets. Use of a city street is limited to 10 days per calendar year per property address or business. Submit to the City Clerk, 5442 City Hall Street, Nisswa, MN 56468 or maggi@cityofnisswa.gov at least 30 business days prior to the date of the event along with the **$25 permit fee**. You will be notified by email once the application is approved.

1. Describe purpose or event and how the City Street will be used:

Crazy Days Event Dates
1 - 10x20 Tents will be placed immediately in front
1 - 10x10 of our business in the parking spaces (smaller tents may be used)

Location address: 25418 Main ST Nisswa MN 56468

Date(s): August 14th and 15th

Event Starting Time: 9am aug 14th Event Ending Time: 7pm aug 15th

Set-up Start Date and Time: [redacted] After 6pm Aug 13th

Dismantle by Date and Time: 8pm Aug 15th

Anticipated Number of Participants and/or Spectators: N/A

If there is a fee or donation required as a condition of attendance, please describe:

N/A

2. Application Information:

Name: Stacy Weldon Title: Owner

Address: [redacted] Phone: _____

Lake Shore MN 56468

Cell: [redacted] E-Mail: [redacted]

Business Name: Lake Latitude DBA Northern Latitude on main

Are you the property owner? Yes _____ No X

Are you an authorized applicant for this business? Yes X No _____

Will this person have authority to cancel or modify event plans? Yes X No _____

Will this person be present at the event and in charge of the event at all times? Yes X

If no, provide contact information for the person who will be the responsible party:

Name: _____ Title: _____

Address: _____ Phone: _____

Cell: _____ E-Mail: _____

3. Entertainment:

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

N/A

4. Sanitation/Drinking Water:

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

N/A

5. Parking and Traffic Control:
Describe the location and number of parking spaces available or being utilized. Describe arrangements that have been made for traffic control.

N/A

6. Emergency/Medical Services:
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

N/A

7. Security/Crowd Management:
Describe your proposed procedures and staffing for the event operations and crowd control.

N/A

8. Trash/Recycling Event Clean-Up:
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

No trash needed for our event

Name of trash/recycling hauler: _____

9. Noise:

Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

N/A

10. Food and Beverages:

Will alcoholic beverages be served? Yes ____ No X

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes____ No X

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

N/A

11. Other Information:

Describe any other information that is relevant and how you intend to regulate and monitor these items.

N/A

12. Adjacent Property Owner Acknowledgement:
The City will inform all immediately adjacent property owners of this request upon approval. Provide contact information for each immediately adjacent property owner (name and email):

Angry Minnow

Zieser S

13. Diagram of City Street to be used:
Applicant must attach a basic diagram outlining the City Street area to be used.

14. Insurance Requirements:
A certificate of insurance must be filed with the city prior to issuance of the City Street Use Permit. The certificate of insurance must name the city, its officials, employees and agents as additional insureds in the description section. Insurance coverage must be maintained for the duration of the City Street Use.

Insurance coverage must be a commercial general liability policy with coverage limits as outlined below. If alcoholic beverages are to be sold or distributed at the Special Event, the policy must also include an endorsement for liquor liability. The city may require additional endorsements depending upon the type of Special Event and the proposed activities.

Liquor Liability	$1,000,000 per occurrence
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expenses

I hereby affirm that the statements contained herein are true and correct to the best of my knowledge. I am duly authorized to make such agreements on behalf of the persons or organization sponsoring this request for City Street Use. I agree to pay all fees and meet all other requirements as outlined in the City of Nisswa City Code. I also agree that the City may terminate this application at any time and I will remove all personal property within 24 hours of receiving notice from the City.

Stacy Weldon — 7/13/2024

APPLICANT SIGNATURE — DATE

CITY OF NISSWA
CITY STREET USE PERMIT APPLICATION
FOR OFFICE USE ONLY

Name of Event: _____

Date of Event: _____

Comments and/or Conditions:

_____

_____

_____

_____

_____

_____

_____

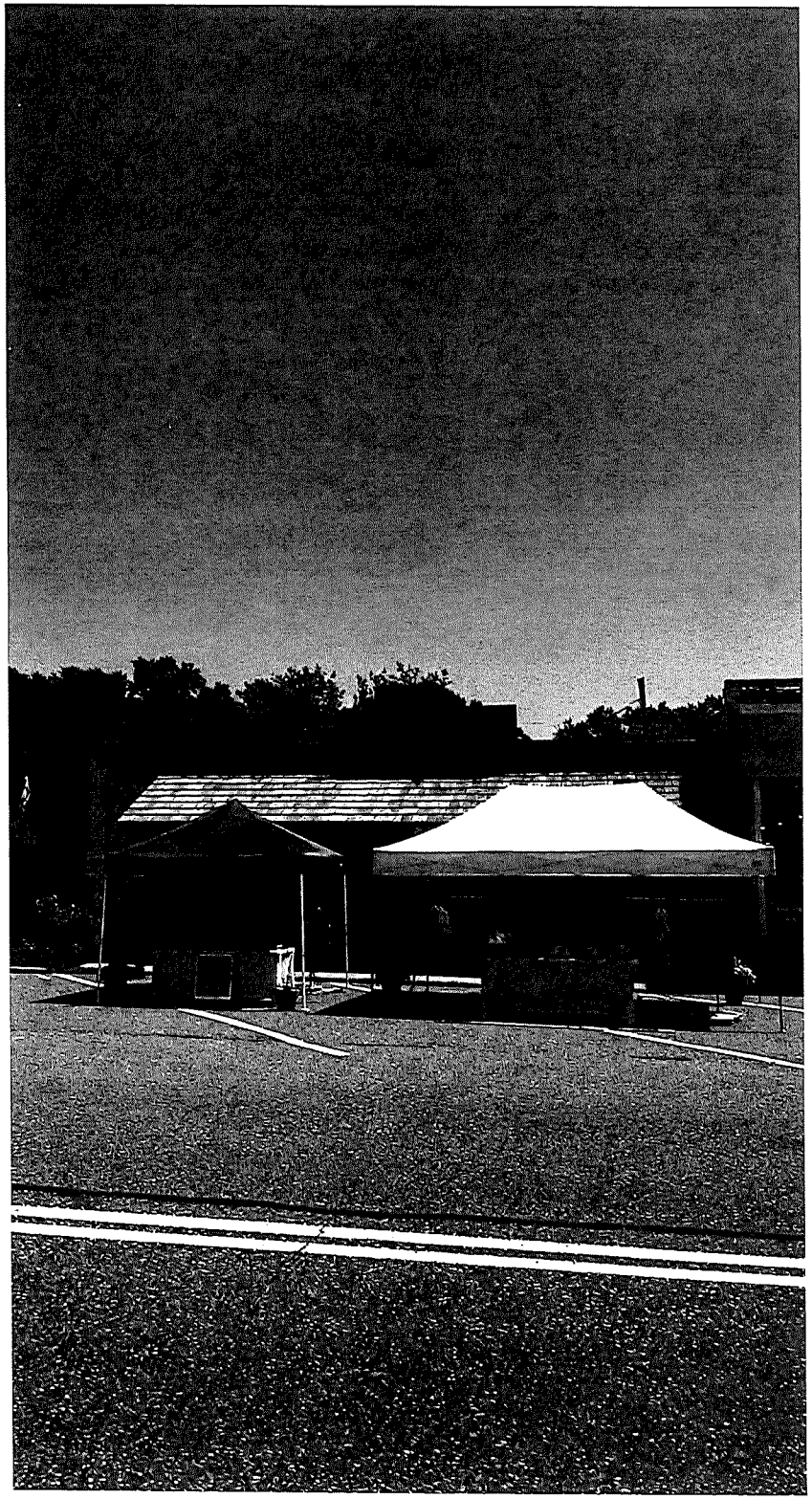
Approved by: **Dated:** _____

_____
City Clerk

_____
Police Chief

_____
Fire Chief (if applicable)

_____
Public Works Director



ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 7/14/2026

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PRODUCER	CONTACT NAME: Sean Weldon	
Insurance Solutions of MN PO Box 809 Nisswa MN 56468	PHONE (A/C, No, Ext): (763) 233-6670	FAX (A/C, No):
	E-MAIL ADDRESS: sean@insurancesolutionsmn.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : FIDELITY & GUAR INS CO	35386
INSURED Lake Latitude, LLC dba Northern Latitude on Main Po Box 809 Nisswa MN 56468-0809	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		BIP2T820883	03/01/2026	03/01/2027	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB [ ] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBEREXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Retail Store

CERTIFICATE HOLDER

City Of Nisswa
5442 City Hall St
Nisswa MN 56468

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sean P. Weldon

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CITY OF NISSWA

CITY STREET USE PERMIT APPLICATION

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1. Describe purpose or event and how the City Street will be used:

Participating in CrazyDays. Tables set up w/ merchandise in front of store

Location address: 25485 Main St Nisswa

Date(s): 8/14/26 - 8/15/26

Event Starting Time: 10:00pm Event Ending Time: 5:00pm ? store hours

Set-up Start Date and Time: 8/14/26 7:00am?

Dismantle by Date and Time: 8/15/26 7:00pm?

Anticipated Number of Participants and/or Spectators: ?

If there is a fee or donation required as a condition of attendance, please describe:

Ø

2. Application Information:

Name: Tracey Davis Title: Office Manager

Address: 25485 Main St Nisswa Phone: [redacted]

Cell: [redacted] E-Mail: [redacted]

Business Name: Nisswa Totem Pole Boutique & Marketplace

Are you the property owner? Yes _____ No X

Are you an authorized applicant for this business? Yes X No _____

Will this person have authority to cancel or modify event plans? Yes X No _____

Will this person be present at the event and in charge of the event at all times? Yes _____ NO X

If no, provide contact information for the person who will be the responsible party:

Name: Kayla Perlinger Title: Vendor

Address: _____ Phone: _____

Cell: _____ E-Mail: _____

Kayla will be working the store these days.

3. Entertainment:

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

N/A

4. Sanitation/Drinking Water:

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

N/A

5. Parking and Traffic Control:
Describe the location and number of parking spaces available or being utilized. Describe arrangements that have been made for traffic control.

3 parking spots in front of store

6. Emergency/Medical Services:
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

Ø

7. Security/Crowd Management:
Describe your proposed procedures and staffing for the event operations and crowd control.

Ø

8. Trash/Recycling Event Clean-Up:
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

Ø

Name of trash/recycling hauler: _____

9. Noise:
Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

N/A

10. Food and Beverages:
Will alcoholic beverages be served? Yes ____ No X

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes____ No X

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

11. Other Information:
Describe any other information that is relevant and how you intend to regulate and monitor these items.

12. Adjacent Property Owner Acknowledgement:
The City will inform all immediately adjacent property owners of this request upon approval. Provide contact information for each immediately adjacent property owner (name and email):

Luke Waln - Nisswa Smiles officemanager@nisswasmiles.com

_____

_____

13. Diagram of City Street to be used:
Applicant must attach a basic diagram outlining the City Street area to be used.

14. Insurance Requirements:
A certificate of insurance must be filed with the city prior to issuance of the City Street Use Permit. The certificate of insurance must name the city, its officials, employees and agents as additional insureds in the description section. Insurance coverage must be maintained for the duration of the City Street Use.

Insurance coverage must be a commercial general liability policy with coverage limits as outlined below. If alcoholic beverages are to be sold or distributed at the Special Event, the policy must also include an endorsement for liquor liability. The city may require additional endorsements depending upon the type of Special Event and the proposed activities.

Liquor Liability	$1,000,000 per occurrence
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expenses

I hereby affirm that the statements contained herein are true and correct to the best of my knowledge. I am duly authorized to make such agreements on behalf of the persons or organization sponsoring this request for City Street Use. I agree to pay all fees and meet all other requirements as outlined in the City of Nisswa City Code. I also agree that the City may terminate this application at any time and I will remove all personal property within 24 hours of receiving notice from the City.

_____ 7/13/26

APPLICANT SIGNATURE DATE

WEST BEND
West Bend Insurance Company
1900 S. 18th Ave. | West Bend, WI 53095

Renewal

Businessowners Coverage Declaration

Customer Number: 1000214729
Policy Number: A659668 07

Policy Period: 09/06/2026 to 09/06/2027
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
LW Solutions, LLC
PO BOX 454
Nisswa, MN 56468

Agency Name and Address:
J3 INSURANCE
325 S LAKE AVE STE 706
DULUTH, MN 55802
218-728-3600

22916

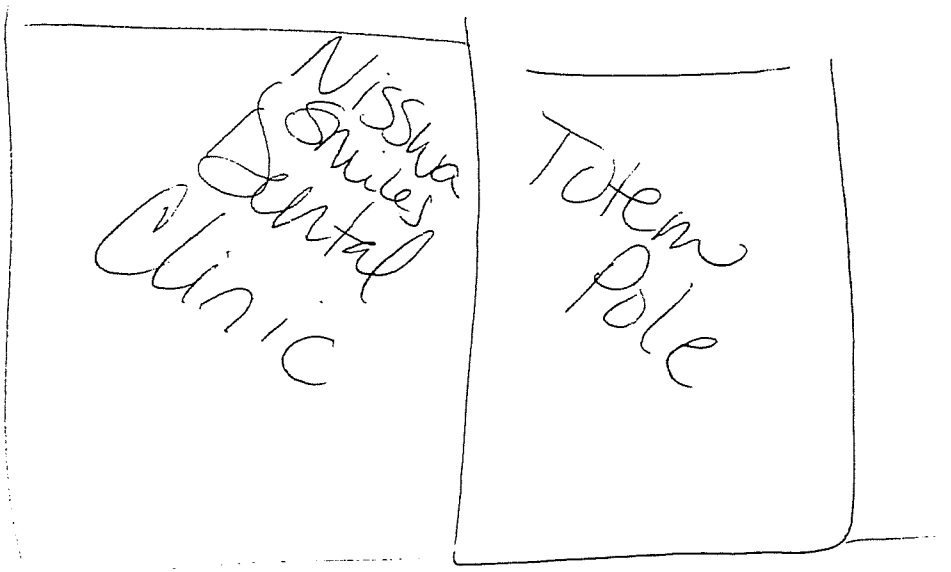
Form of Business: Limited Liability Company

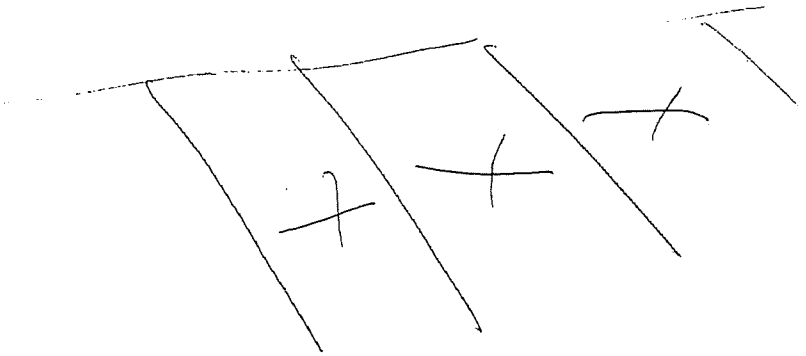
Businessowners Liability Limits of Insurance

General Aggregate Limit (other than Products/Completed Operations)	$2,000,000
Products/Completed Operations Aggregate Limit	$3,000,000
Each Occurrence Limit	$1,000,000
Personal and Advertising Injury Limit	$1,000,000
Medical Expense Limit, Any One Person	$5,000
Damage to Premises Rented to You Limit	$300,000

Refer to the attached schedules and forms for other limits, premiums and coverage provided by this policy.

Total Premium:


Nisshu
Smiles
Dental
Clinic
Totem
Pole



CITY OF NISSWA

CITY STREET USE PERMIT APPLICATION

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1. Describe purpose or event and how the City Street will be used:

Nisswa Crazy Days. To put up my tent.

Location address: In front of the Angry Minnow

Date(s): Aug. 14th 2026

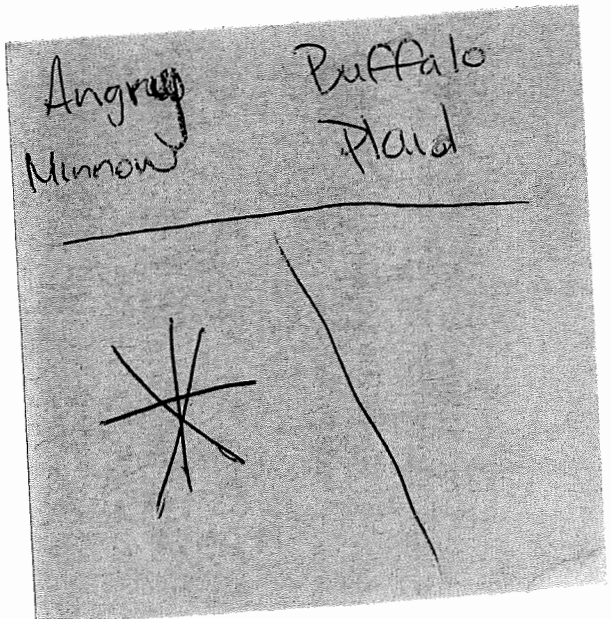
Event Starting Time: 10:00 am Event Ending Time: 5:00pm

Set-up Start Date and Time: 9:00am, Aug. 14 2026

Dismantle by Date and Time: 5:00pm Aug. 14 2026

Anticipated Number of Participants and/or Spectators: 1

If there is a fee or donation required as a condition of attendance, please describe:



2. Application Information:

Name: Kianna Sjodin Title: Owner

Address: [redacted] Phone: [redacted]

Cell: [redacted] E-Mail: [redacted]

Business Name: Wandering Studio Permanent Jewelry

Are you the property owner? No _____ No _

No _____

Yes

Are you an authorized applicant for this business?

Yes

Will this person have authority to cancel or modify event plans?

Yes

Will this person be present at the event and in charge of the event at all times?

Yes

If no, provide contact information for the person who will be the responsible party:

Name:_____ Title: _____

Address:_____ Phone: _____

Cell: _____ E-Mail: _____

3. Entertainment:

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

N/A

4. Sanitation/Drinking Water:

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

N/A

5. Parking and Traffic Control:
Describe the location and number of parking spaces available or being utilized. Describe arrangements that have been made for traffic control.

N/A

6. Emergency/Medical Services:
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

N/A

7. Security/Crowd Management:
Describe your proposed procedures and staffing for the event operations and crowd control.

Customers are welcome to stand inside my tent and use the sidewalk freely.

8. Trash/Recycling Event Clean-Up:
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

Trash will be kept at my own tent

Name of trash/recycling hauler: N/A

9. Noise:

Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

No noise

9. Noise:
Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

10. Food and Beverages:
Will alcoholic beverages be served? Yes _____ No _____

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes_____ No _____

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

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_____

_____

_____

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_____ _____

APPLICANT SIGNATURE DATE

CITY OF NISSWA
CITY STREET USE PERMIT APPLICATION
FOR OFFICE USE ONLY

Name of Event: _____

Date of Event: _____

Comments and/or Conditions:

_____

_____

_____

_____

_____

_____

_____

Approved by: **Dated:** _____

_____
City Clerk

_____
Police Chief

_____
Fire Chief (if applicable)

_____
Public Works Director

CITY OF NISSWA

CITY STREET USE PERMIT APPLICATION

INSTRUCTIONS: Fill out this form completely, sign it and include all required attachments – Certificate of Insurance, and Event/Street Use diagram. If additional space is needed, attach additional sheets. Use of a city street is limited to 10 days per calendar year per property address or business. Submit to the City Clerk, 5442 City Hall Street, Nisswa, MN 56468 or maggi@cityofnisswa.gov at least 30 business days prior to the date of the event along with the **$25 permit fee**. You will be notified by email once the application is approved.

1. Describe purpose or event and how the City Street will be used:

Setting up a tent for Nisswa Crazy Days for Knotty Pine Bakery. We will be using approximately two parking spaces that are directly in front of our business to set up a tent to sell items for Crazy Days.

Location address: 25469 Main Street

Date(s): 8/14 – 8/15 2026

Event Starting Time: 7am Event Ending Time: 5pm

Set-up Start Date and Time: 8/13/2026 4pm

Dismantle by Date and Time: 8/15/2026. 6pm

Anticipated Number of Participants and/or Spectators: Unknown – annual Chamber event

If there is a fee or donation required as a condition of attendance, please describe:

None.

2. Application Information:

Name: Marie Kirsch Title: Owner

Address: [redacted] Phone: [redacted]

Cell: [redacted] E-Mail: [redacted]

Business Name: Knotty Pine Bakery

Are you the property owner? Yes _____ No X_____

Are you an authorized applicant for this business? Yes X_____ No _____

Will this person have authority to cancel or modify event plans? Yes X for our business only; Nisswa Chamber for the event as a whole No _____

Will this person be present at the event and in charge of the event at all times? Yes X (for our business only. No _____

If no, provide contact information for the person who will be the responsible party:

Name:_____ Title: _____

Address:_____ Phone: _____

Cell: _____ E-Mail: _____

3. Entertainment:

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

None.

4. Sanitation/Drinking Water:

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

We have a public restroom inside at our business.

5. Parking and Traffic Control:
Describe the location and number of parking spaces available or being utilized. Describe arrangements that have been made for traffic control.

Two parking spaces directly in front of our business to fit a 10'x10' tent. Traffic control to be handled by event coordinator/Chamber of Commerce.

6. Emergency/Medical Services:
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

We are only using the parking space so the roadway will be accessible for emergency services.

7. Security/Crowd Management:
Describe your proposed procedures and staffing for the event operations and crowd control.

To be handled by event organizer/Nisswa Chamber.

8. Trash/Recycling Event Clean-Up:
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

We have a trash bin for use at the tent as well as trash cans inside our business We will ensure trash is picked up from the area near our tent/business.

Name of trash/recycling hauler: Waste Partners

9. Noise:

Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

We don't expect excess noise; we will just be making sales with customers.

10. Food and Beverages:

Will alcoholic beverages be served? Yes _____ No X

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes X No _

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

Coffee, tea, lemonade, baked goods. All food will be prepared at our business, which is licensed by the MN Department of Health.

11. Other Information:

Describe any other information that is relevant and how you intend to regulate and monitor these items.

We are applying per instruction from the Nisswa Chamber of Commerce.

12. Adjacent Property Owner Acknowledgement:
The City will inform all immediately adjacent property owners of this request upon approval. Provide contact information for each immediately adjacent property owner (name and email):

___Mark Loschko, mloschko@gmail.com_____

___Nisswa Smiles, officemanager@nisswasmiles.com_____

_____

13. Diagram of City Street to be used:
Applicant must attach a basic diagram outlining the City Street area to be used.

14. Insurance Requirements:
A certificate of insurance must be filed with the city prior to issuance of the City Street Use Permit. The certificate of insurance must name the city, its officials, employees and agents as additional insureds in the description section. Insurance coverage must be maintained for the duration of the City Street Use.

Insurance coverage must be a commercial general liability policy with coverage limits as outlined below. If alcoholic beverages are to be sold or distributed at the Special Event, the policy must also include an endorsement for liquor liability. The city may require additional endorsements depending upon the type of Special Event and the proposed activities.

Liquor Liability	$1,000,000 per occurrence
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expenses

I hereby affirm that the statements contained herein are true and correct to the best of my knowledge. I am duly authorized to make such agreements on behalf of the persons or organization sponsoring this request for City Street Use. I agree to pay all fees and meet all other requirements as outlined in the City of Nisswa City Code. I also agree that the City may terminate this application at any time and I will remove all personal property within 24 hours of receiving notice from the City.

Marie Kirsch
APPLICANT SIGNATURE

7/8/2026
DATE

CITY OF NISSWA
CITY STREET USE PERMIT APPLICATION
FOR OFFICE USE ONLY

Name of Event: _____

Date of Event: _____

Comments and/or Conditions:

_____

_____

_____

_____

_____

_____

_____

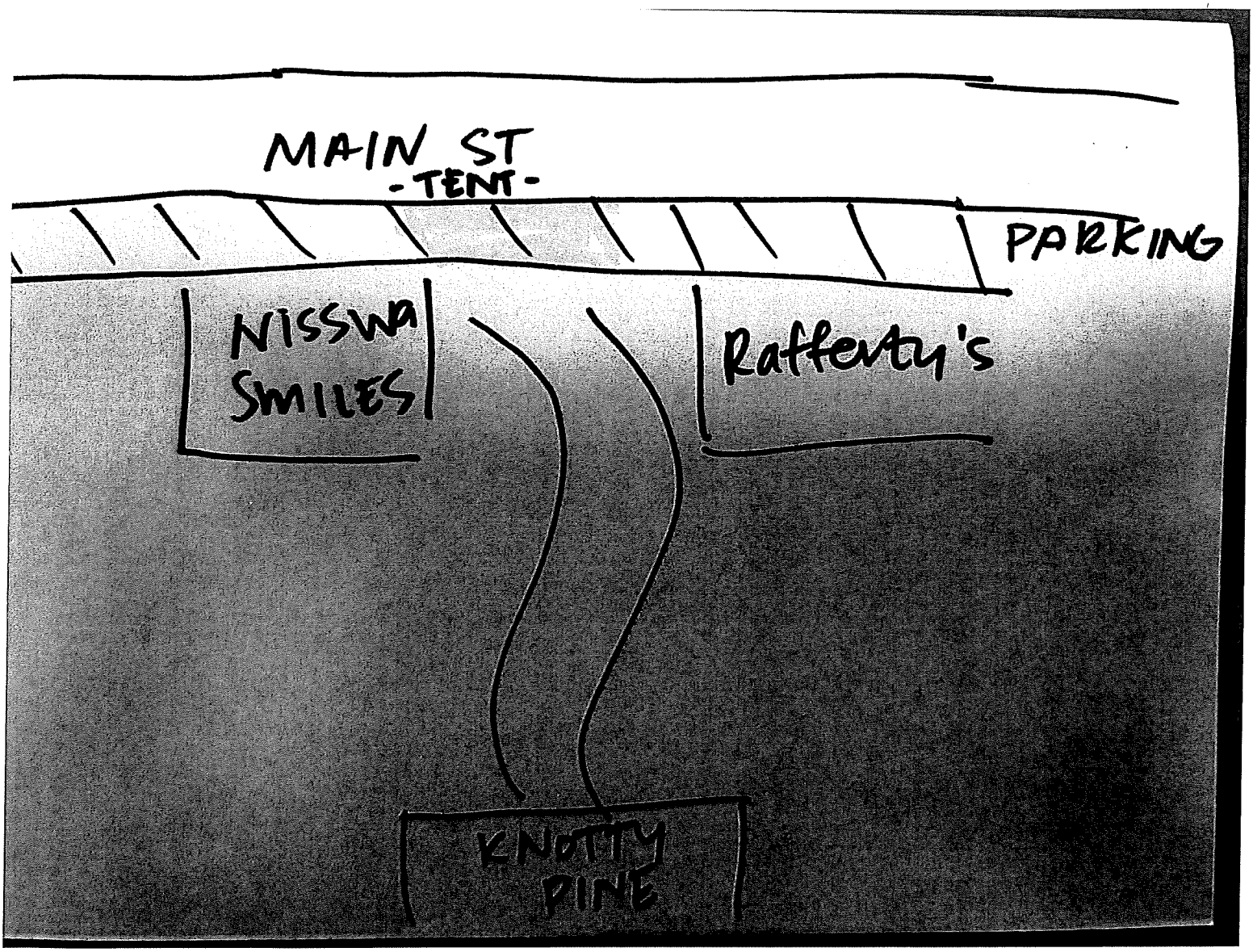
Approved by: **Dated:** _____

_____
City Clerk

_____
Police Chief

_____
Fire Chief (if applicable)

_____
Public Works Director


MAIN ST
-TENT-
PARKING
NISSWA SMILES
Rafferty's
KNOTTY PINE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/07/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Tyler Monda	
Tyler Monda(136432G) 510 Laurel St Brainerd MN 56401-3526	PHONE (A/C, NO, EXT): 218-828-4488	FAX (A/C, NO): 218-829-0613
	E-MAIL ADDRESS: tmonda@farmersagent.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
KNOTTY PINE BAKERY, LLC 707 LAUREL ST BRAINERD MN 56401	INSURER A: Truck Insurance Exchange	21709
	INSURER B: Farmers Insurance Exchange	21652
	INSURER C: Mid Century Insurance Company	21687
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDTL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PROJECT [ ] LOC [ ] OTHER:	Y	N	607121511	04/01/2026	04/01/2027	EACH OCCURRENCE	$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea Occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 2,000,000
							GENERAL AGGREGATE	$ 4,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			607121511	04/01/2026	04/01/2027	COMBINED SINGLE LIMIT (Ea accident)	$ 2,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A						[ ] PER STATUTE [ ] OTHER	$
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

25469 MAIN ST, NISSWA, MN 56468

CERTIFICATE HOLDER

CITY OF NISSWA, MN
5442 CITY HALL ST

NISSWA MN 56468

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF NISSWA

SPECIAL EVENTS PERMIT APPLICATION

INSTRUCTIONS: Fill out this form completely, sign it and include all required attachments. If additional space is needed, attach additional sheets. Submit to the City Clerk, 5442 City Hall Street, Nisswa, MN 56468 or kiki@ci.nisswa.mn.us at least 60 days prior to the date of the event along with $50 fireworks permit fee (if applicable). You will be notified by email once the application is approved.

1. **Name, purpose and description of event:**

Crazy Days

Location address: 25521 Main Street Nisswa

****Please attach route map if for a parade, race, bicycle time trials, or other such event****

Date(s): Aug. 14th & 15th 2026

Event Starting Time: 9:00 am Event Ending Time: 5:00 pm

Set-up Start Date and Time: Aug. 13th 8:00 am.

Dismantle by Date and Time: Aug. 15th 5:00 pm.

Anticipated Number of Participants and/or Spectators: _____

If there is a fee or donation required as a condition of attendance, please describe:

_____

2. **Application Information:**

Name: Lundegans Title: Manager

Address: [redacted] Phone: [redacted]

Cell: _____ E-Mail: [redacted]

Affiliation/Organization: _____

Are you an authorized applicant for this organization? Yes ✓ No _____

Will this person have authority to cancel or modify event plans? Yes _____ No ✓

Will this person be present at the event and in charge of the event at all times? Yes ✓ No _____

If no, provide contact information for the person who will be the responsible party on the day of this event:

Name: _____ Title: _____

Address: _____ Phone: _____

Cell: _____ E-Mail: _____

3. **Entertainment:**

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

NONE

4. **Sanitation/Drinking Water:**

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

NONE

5. **Parking and Traffic Control:**
Describe the location and number of parking spaces available. Describe arrangements that have been made for traffic control.

4 parking spots in front of location will be blocked off with tents and 4 parking spots on side of Building will be blocked off with Trailer.

6. **Emergency/Medical Services:**
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

7. **Security/Crowd Management:**
Describe your proposed procedures and staffing for the event operations and crowd control.

None

8. **Trash/Recycling Event Clean-Up:**
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

N/A

Name of trash/recycling hauler: _____

9. Noise:

Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

N/A

10. Fireworks or Pyrotechnics:

Will any fireworks or pyrotechnics be used at the event? Yes ____ No ✓

If yes, describe in detail. Fire Department approval will be required. **Additional Fee applies.**

11. Food and Beverages:

Will alcoholic beverages be served? Yes ____ No ✓

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes____ No ✓

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

12. Other Concessions:
Describe what vendors or concessionaires you will allow at the event and how you intend to regulate and monitor their activities.

_____

_____

_____

_____

13. Insurance Requirements:
A certificate of insurance must be filed with the city prior to issuance of the Special Events Permit. The certificate of insurance must name the city, its officials, employees and agents as additional insureds. Insurance coverage must be maintained for the duration of the Special Event.

Insurance coverage must be a commercial general liability policy with coverage limits as outlined below. If alcoholic beverages are to be sold or distributed at the Special Event, the policy must also include an endorsement for liquor liability. The city may require additional endorsements depending upon the type of Special Event and the proposed activities.

Liquor Liability	$1,000,000 per occurrence
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expenses

I hereby affirm that the statements contained herein are true and correct to the best of my knowledge. I am duly authorized to make such agreements on behalf of the persons or organization sponsoring this Special Event. I agree to pay all fees and meet all other requirements as outlined in the City of Nisswa City Code.

_____ _____

APPLICANT SIGNATURE DATE

CITY OF NISSWA
SPECIAL EVENT PERMIT APPLICATION
FOR OFFICE USE ONLY

Name of Event: _____

Date of Event: _____

Comments and/or Conditions:

_____

_____

_____

_____

_____

_____

_____

Approved by: **Dated:** _____

_____
City Clerk

_____ _____
Police Chief Fire Chief (if applicable)

_____
Public Works Director

CITY OF NISSWA

SPECIAL EVENTS PERMIT APPLICATION

INSTRUCTIONS: Fill out this form completely, sign it and include all required attachments. If additional space is needed, attach additional sheets. Submit to the City Clerk, 5442 City Hall Street, Nisswa, MN 56468 or maggi@cityofnisswa.gov at least 60 days prior to the date of the event along with $50 fireworks permit fee (if applicable). You will be notified by email once the application is approved.

1. **Name, purpose and description of event:**

Katie Ulm / Zauser's Crazy Days: We will be setting up a tent for street sales as per usual.

Location address: 25424 Main St. Nisswa

****Please attach route map if for a parade, race, bicycle time trials, or other such event****

Date(s): Aug 13 → 15

Event Starting Time: Set up afternoon of Aug 13 / 8 am Fri Event Ending Time: Break down afternoon of Aug 15 / 5pm Sat

Set-up Start Date and Time: Thursday Aug 13 ~ 1pm

Dismantle by Date and Time: Sat Aug 15 ~ 5pm

Anticipated Number of Participants and/or Spectators: 500

If there is a fee or donation required as a condition of attendance, please describe:

no

2. Application Information:

Name: Katie Ulm / Zausen's Title: Owner

Address: [redacted] Phone: [redacted]

Cell: [redacted] E-Mail: [redacted]

Affiliation/Organization: _____

Are you an authorized applicant for this organization? Yes Y No _____

Will this person have authority to cancel or modify event plans? Yes X No _____

Will this person be present at the event and in charge of the event at all times? Yes Y No _____

If no, provide contact information for the person who will be the responsible party on the day of this event:

Name: _____ Title: _____

Address: _____ Phone: _____

Cell: _____ E-Mail: _____

3. Entertainment:

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

A sound system will be used to share information re: process and show prices

4. Sanitation/Drinking Water:

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

none will be provided

5. Parking and Traffic Control:
Describe the location and number of parking spaces available. Describe arrangements that have been made for traffic control.

No parking will be provided. Tent will be positioned to ensure safety of shoppers while allowing for movement of traffic.

6. Emergency/Medical Services:
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

See above

7. Security/Crowd Management:
Describe your proposed procedures and staffing for the event operations and crowd control.

We will have additional staff working to ensure operations run smoothly

8. Trash/Recycling Event Clean-Up:
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

We will provide our own trash containers and dispose of it in our dumpster.

Name of trash/recycling hauler: _____

9. Noise:

Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

Noise levels will be slightly elevated during daylight hours.

10. Fireworks or Pyrotechnics:

Will any fireworks or pyrotechnics be used at the event? Yes ____ No X

If yes, describe in detail. Fire Department approval will be required. **Additional Fee applies.**

11. Food and Beverages:

Will alcoholic beverages be served? Yes ____ No X

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes____ No X

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

12. Other Concessions:
Describe what vendors or concessionaires you will allow at the event and how you intend to regulate and monitor their activities.

none

13. Insurance Requirements:
A certificate of insurance must be filed with the city prior to issuance of the Special Events Permit. The certificate of insurance must name the city, its officials, employees and agents as additional insureds. Insurance coverage must be maintained for the duration of the Special Event.

Insurance coverage must be a commercial general liability policy with coverage limits as outlined below. If alcoholic beverages are to be sold or distributed at the Special Event, the policy must also include an endorsement for liquor liability. The city may require additional endorsements depending upon the type of Special Event and the proposed activities.

Liquor Liability	$1,000,000 per occurrence
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expenses

I hereby affirm that the statements contained herein are true and correct to the best of my knowledge. I am duly authorized to make such agreements on behalf of the persons or organization sponsoring this Special Event. I agree to pay all fees and meet all other requirements as outlined in the City of Nisswa City Code.

Kate Ulen — APPLICANT SIGNATURE

June 29, 2026 — DATE

CITY OF NISSWA
SPECIAL EVENT PERMIT APPLICATION
FOR OFFICE USE ONLY

Name of Event: _____

Date of Event: _____

Comments and/or Conditions:

_____

_____

_____

_____

_____

_____

_____

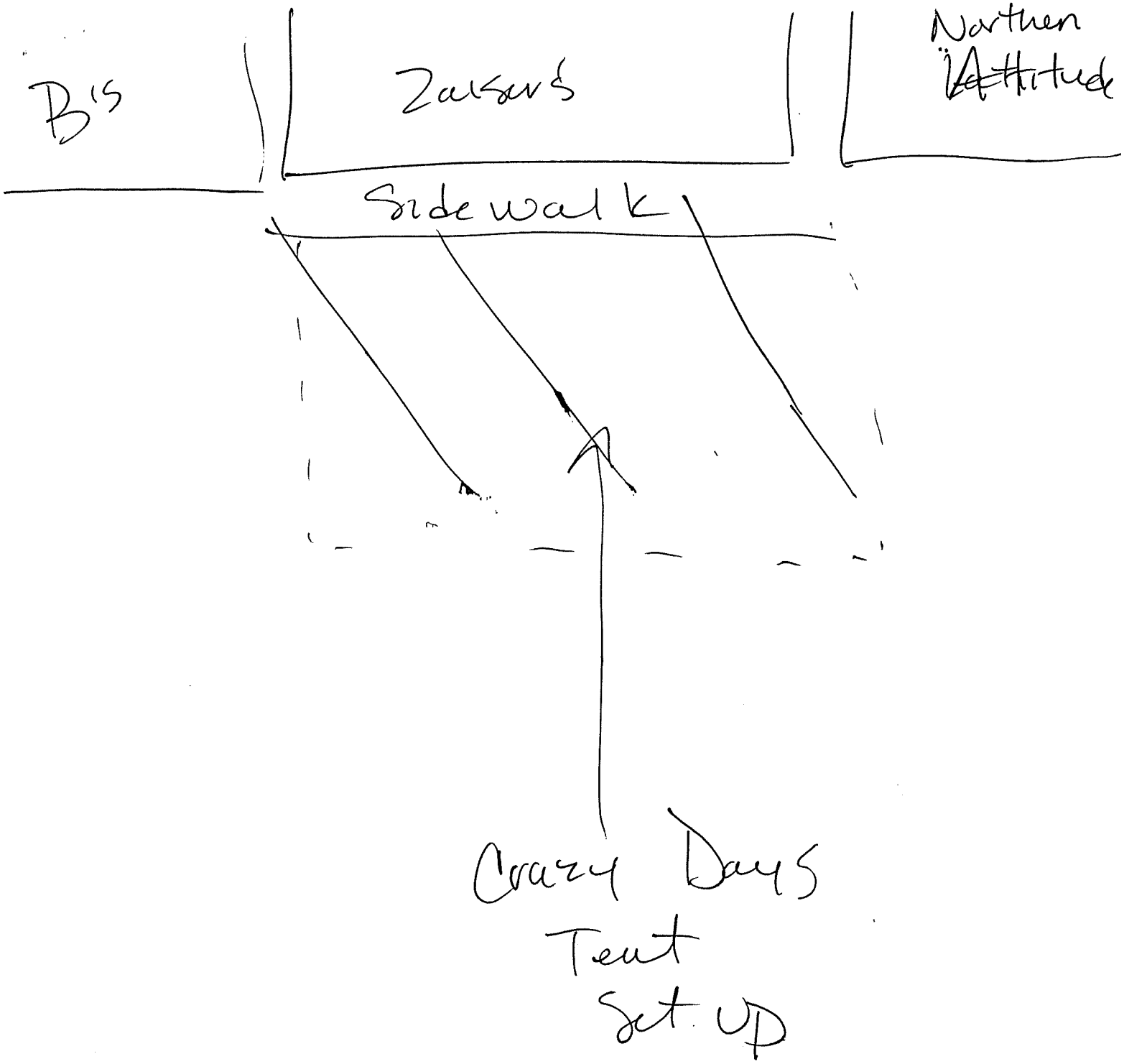
Approved by: **Dated:** _____

_____
City Clerk

_____
Police Chief

_____
Fire Chief (if applicable)

_____
Public Works Director


B's
Zaxar's
Nartuen Attitude
Sidewalk
Crazy Days
Tent
Set UP

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/29/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Kathrine Lindquist	
Northridge Insurance Agency, Inc. 313 NW 3rd St. Brainerd MN 56401	PHONE (A/C, No, Ext): (218) 829-1166	FAX (A/C, No): (218) 824-6016
	E-MAIL ADDRESS: kathrine@northridgeagency.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : West Bend Mutual Ins	15350
INSURED Zaiser's, LLC 25424 Main St Nisswa MN 56468-5001	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: CL238400382 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			B015139	01/01/2026	01/01/2027	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 1,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Empl Practices Liab Ins	$ 250,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Nisswa
5442 City Hall Street
Nisswa MN 56468

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Jason Kolke

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CITY OF NISSWA

CITY STREET USE PERMIT APPLICATION

INSTRUCTIONS: Fill out this form completely, sign it and include all required attachments – Certificate of Insurance, and Event/Street Use diagram. If additional space is needed, attach additional sheets. Use of a city street is limited to 10 days per calendar year per property address or business. Submit to the City Clerk, 5442 City Hall Street, Nisswa, MN 56468 or kiki@cityofnisswa.gov at least 30 business days prior to the date of the event along with the **$25 permit fee**. You will be notified by email once the application is approved.

1. Describe purpose or event and how the City Street will be used:

crazy days

Location address: 25404 Main Street

Date(s): August 14 & 15 (Fri & Sat)

Event Starting Time: 700AM Event Ending Time: 600 PM

Set-up Start Date and Time: Friday, August 13th around 5 PM

Dismantle by Date and Time: Sat, August 15th around ~~5 PM~~ 6PM

Anticipated Number of Participants and/or Spectators: ?? Thousands

If there is a fee or donation required as a condition of attendance, please describe:

2. Application Information:

Name: Jennifer Carnahan Title: owner

Address: [redacted] Phone: _____

Cell: [redacted] E-Mail: [redacted] gmail.com

Business Name: Buffalo Plaid

Are you the property owner? Yes _____ No ✓

Are you an authorized applicant for this business? Yes ✓ No _____

Will this person have authority to cancel or modify event plans? Yes ✓ No _____

Will this person be present at the event and in charge of the event at all times? Yes ✓

If no, provide contact information for the person who will be the responsible party:

Name: _____ Title: _____

Address: _____ Phone: _____

Cell: _____ E-Mail: _____

3. Entertainment:

Describe entertainment plans. If there will be music, sound amplification or any other noise impact, please describe including the intended hours.

none

4. Sanitation/Drinking Water:

Describe the toilet and handwashing facilities present on the site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of drinking water.

none

5. Parking and Traffic Control:
Describe the location and number of parking spaces available or being utilized. Describe arrangements that have been made for traffic control.

two parking spots in front of store

6. Emergency/Medical Services:
Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

n/a - chamber & city collaborate on this

7. Security/Crowd Management:
Describe your proposed procedures and staffing for the event operations and crowd control.

n/a

8. Trash/Recycling Event Clean-Up:
Describe the number, type and location of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

n/a (no trash)

Name of trash/recycling hauler: _____

9. Noise:
Describe expected type, duration and timing of any noise sources. Describe measures to be taken to ensure compliance with city noise ordinance.

n/a

10. Food and Beverages:
Will alcoholic beverages be served? Yes ____ No ✓

If yes, describe the type of beverages and the status of the temporary liquor license (must be approved by both the City and the State - Department of Public Safety).

Will food and/or non-alcoholic beverages be served? Yes____ No ✓

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used.

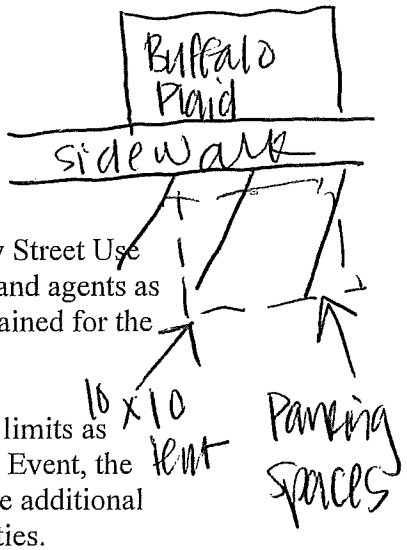
11. Other Information:
Describe any other information that is relevant and how you intend to regulate and monitor these items.

n/a (see #4)

12. Adjacent Property Owner Acknowledgement:
The City will inform all immediately adjacent property owners of this request upon approval. Provide contact information for each immediately adjacent property owner (name and email):

I dont have this. Everyone in town knows this is crazy days & pandemics.

13. Diagram of City Street to be used:
Applicant must attach a basic diagram outlining the City Street area to be used.



14. Insurance Requirements:
A certificate of insurance must be filed with the city prior to issuance of the City Street Use Permit. The certificate of insurance must name the city, its officials, employees and agents as additional insureds in the description section. Insurance coverage must be maintained for the duration of the City Street Use.

Insurance coverage must be a commercial general liability policy with coverage limits as outlined below. If alcoholic beverages are to be sold or distributed at the Special Event, the policy must also include an endorsement for liquor liability. The city may require additional endorsements depending upon the type of Special Event and the proposed activities.

Liquor Liability	$1,000,000 per occurrence
Comprehensive Liability	$1,000,000 property damage per occurrence $2,000,000 general aggregate $2,000,000 Products – Completed Operations Aggregate $100,000 fire legal liability each occurrence $5,000 medical expenses

I hereby affirm that the statements contained herein are true and correct to the best of my knowledge. I am duly authorized to make such agreements on behalf of the persons or organization sponsoring this request for City Street Use. I agree to pay all fees and meet all other requirements as outlined in the City of Nisswa City Code. I also agree that the City may terminate this application at any time and I will remove all personal property within 24 hours of receiving notice from the City.

Jennifer Canahan
APPLICANT SIGNATURE

7/2/2020
DATE

CITY OF NISSWA
CITY STREET USE PERMIT APPLICATION
FOR OFFICE USE ONLY

Name of Event: _____

Date of Event: _____

Comments and/or Conditions:

_____

_____

_____

_____

_____

_____

_____

Approved by: **Dated:** _____

_____
City Clerk

_____
Police Chief

_____
Fire Chief (if applicable)

_____
Public Works Director

Final Report for the City of Nisswa MN: Liquor Operations

June 10, 2026

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Executive Summary

Both The Spirits of Nisswa and Ye Olde Pickle Factory ("The Pickle" or "Pickle", throughout) are assets for the City of Nisswa. They have reliably transferred funds to the City to support resident benefits and services. We strongly recommend that the City not only sustain, but invest into these operations to provide a reliable ROI to the city's constituents to continue to deliver a valuable profit stream back to the city's needs.

To achieve long-term sustainability with improved financial performance, the city needs to modernize their operations, make investments in facilities, and implement consistent financial performance management.

Note 1: Throughout this document we refer to "off-sale" operations (retail liquor sales that are for purchases consumed off premises) and "on-sale: operations (the bar/restaurant.) It is important for the reader to understand these terms.

Our first recommendation is to [redacted] and accountability. [redacted] Empower [redacted] to standardize processes, improve efficiency, manage investments across both businesses, and be accountable for financial performance, employee engagement, and customer experience. Redesign the organization to support this structure, including updated roles, responsibilities, and staffing levels. Expect this change to cascade throughout the liquor operations in a new organizational design to be built. The new organizational design would involve new job descriptions, new responsibilities and reporting structures. All of which needs to be built and structured by the City. The expected outcome includes an [redacted] and reduced overall labor spend across Nisswa's business units.

Our second recommendation is to invest in critical Pickle infrastructure. Include repairing the roof, replacing refrigeration, adding security, replacing outdoor and indoor furnishing, and food preparation equipment. Commercial deep cleaning semi-annually is necessary. These investments should be tied to clear performance expectations, stronger operational controls, and improved financial results.

Our third recommendation is to restore the Spirits of Nisswa's profitability. Set a goal of returning to the profit levels it delivered in 2023. Achieve this through improved labor productivity, reduced inventory carrying costs, stronger sales execution, and disciplined expense management. The biggest lever is to return labor as a percent of sales to its 2023 rates when it was 10%. Since 2020 payroll at Spirits has increased 61.9% while all other expenses have increased 2.4%. Sales have increased 3.7%.

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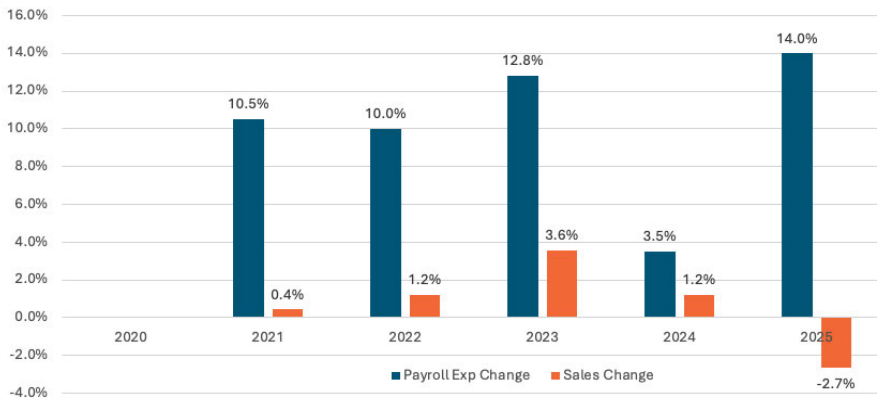


Figure 1. Spirits of Nisswa year over year payroll expense change versus revenue change

While the City has consistently received ~$245,000 in profit transfers from the store each year, the total net profit has declined for 4 years. Examine net profits year over year since 2023:

-12.9%	2023 versus 2022
- 4.4%	2024 versus 2023
-20.2%	2025 versus 2024

Spirits must improve revenues while controlling expenses to return to previous profitability.

Our Fourth Recommendation is to use 2026 as a transition year. With peak summer season underway, change can disrupt the most valuable selling season of the year. We recommend that the City use 2026 to build the foundations for a new, successful 2027. Spend the time to stabilize the businesses, make the required organizational changes, make Pickle facility investments and begin operational changes in the Spirits store. With added foundational support, the City could expect to turn around the current profit slides with a goal that 2026 transfers meet 2025 levels.

Our Fifth Recommendation is to act without delay. Meaningful improvements will take time, and delaying action will only increase the difficulty of reversing current performance trends. The time to act is **now**.

Decision Framework and Roadmap

These are the city-leader level decisions we believe should be considered by the governing body. All other recommendations and business enhancements should be addressed through the [redacted] and city administrative teams. The primary decisions for the city are to approve the investments and set the goals that the [redacted] need to attain.

These are the decisions we believe that the City needs to address in priority order. To visualize these decisions, turn to the Decision Tree Graphics in the Appendix.

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Both Operations:

First, **Maintain Both Operations.** Retain both liquor operations. Each generates positive cash flow, provides reliable transfers to the City, and has opportunities to improve profitability.

Second, **Strengthen Leadership and Organizational Capacity.** The city needs to evaluate whether it has the capacity and capability to manage the two businesses successfully. We suggest adding interim leadership support while redesigning the organization, clarify roles and responsibilities, and implement a staffing plan that supports both operations.

Third, **Increase Revenue and Control Costs** by implementing customer service and sales programs to increase revenue per guest, while strengthening cost controls across both operations. Implement cost controls in both locations (detailed throughout.)

Fourth, **Establish Performance Management and Accountability.** Implement a structured management system with regular business reviews, performance metrics, and employee accountability to drive continuous improvement.

Spirits

One of the most important decisions facing the City is whether Spirits of Nisswa should remain in its current leased location after the lease expires in March 2029 or relocate to a City-owned facility.

As defined in our Statement of Work, we recommended that the City not expand the Spirits facility, as the projected increase in fixed costs is not supported by a corresponding plan to generate an adequate return on investment. This was delivered to the City in April 2026 and is found in our Appendix.

We recommend that the City engage a third party to evaluate the feasibility, costs, and business case for constructing a new City-owned liquor store.

A City-owned facility unlocks advantages for the City:

1. **Build Equity Instead of Paying Rent**
   Funds currently spent on rent would be invested in a City-owned asset. Once construction costs are retired, more of the store's profits could be transferred to the City.
2. **Increase Strategic Flexibility**
   Relocating would eliminate certain lease-related restrictions tied to the current location[1] and provide the City with greater flexibility regarding the future ownership and operation of the off-sale liquor business.

[1] the language in the current lease is as follows:

Option Regarding Off-Sale License. *In the event that the lessee determines that it will no longer own and operate an off-sale liquor business and amends the city code accordingly to eliminate the city as an off-sale license holder, Theodore Schaefer shall be given the first option to acquire the off-sale license issued in the name of the lessee for the leased premises location.*

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3. **Gain Full Control of the Facility**
   The City would have complete control over facility improvements, fixtures, signage, and future investments, ensuring that all capital investments remain City assets.
4. **Create a Long-Term Community Asset**
   If the City should ever choose to exit the liquor business, the building could be repurposed or leased, creating additional value and potential revenue for the community.

Given the potential financial and strategic benefits, we believe a City-owned facility is an option that warrants serious evaluation before the current lease expires. But we warn that this is a deceivingly long-range plan and urge the City to begin steps to investigate this option immediately.

Pickle

First, given its ideal location, strong community heritage and potential for decades of growth and success, we recommend that the City keep the Pickle open in its current location. Prioritize making repairs and improvements including:

Action	Status	Reason
Repair the roof	Non-negotiable. Immedia	Delays cause more expensive repairs la
Replace the refrigeration system in the wa cooler	Non-Negotiable. Immedi	A $37,000 investment saves ~$2000 pe recharge every 3 weeks today.
Install a self-locking handset at the back d	Non-Negotiable. Immedi	A <$1,000 investment prevents unaccounted product loss (shrink).
Install a security system. Cameras at all en points, at the bar, cash register in the off s area, patio and at the pull tab booth.	Non-Negotiable. Immedi	Contact your insurance provider to see the investment triggers a savings in premium payments
Begin full commercial deep cleaning servic minimum of twice a year with an outside service provider	Non-Negotiable. Immedi	Required if the Pickle is to continue preparing and serving food.
Replace the barstools	Highly recommended. Immediate	Need commercial grade seating with pl to replace every 10-15 years.
Furnish the outdoor patio with commercia grade seating and tables	Recommended. Before Summer 2027	Need to upgrade for heavy use, weathe exposure and frequent cleaning/sanitiz

Second, make decisions about the food service strategy for the Pickle. We recommend that the City should make food service a permanent part of the Pickle's business model. Food service increases customer appeal, extends guest visits, and creates opportunities for higher sales and profitability.

The next decision is whether food service should remain within the current kitchen footprint or be expanded through remodeling. We recommend that the City engage a third party to evaluate expansion options,

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develop a business case, and estimate the associated costs and returns. This analysis should also consider whether food service is best operated by the City or through a third-party partner.

Food represented just 10.4% of Pickle sales in 2025. Municipal operations with larger kitchens and expanded menus often generate significantly higher food sales. While the Pickle's seating and labor capacities limits its ultimate potential, increasing food sales to 25% of total revenue could generate approximately $175,000 in additional annual sales. Even if a portion of the off-sale liquor assortment were reduced to create additional kitchen space, the net impact could be positive for overall revenue and profitability.

Simple menu additions, such as burgers and chicken sandwiches, could significantly increase food sales and customer satisfaction. Consider the impact of adding a grill station. We predict a $12 burger and fry combo would immediately become the #1 item on the menu.

Once a food service strategy is selected, the City should hold the [redacted] accountable for increasing annual sales, profitability, and transfers from the Pickle.

The Market & External Factors

There are factors outside the City's control that can positively or negatively impact its liquor operations. It is important to consider them and make reasonable decisions factoring them into future forecasts. We have done so throughout this analysis. But to be specific, here are considerations about the realities outside the City's control.

Currently, the Community of Nisswa and the surrounding area where it draws its customer base is continuing the population expansion that originated in covid migration patterns. Growing at +14% since 2020, it outpaces Baxter which is growing at 1.35% annually off a higher population base. In any case, the community is growing at a pace that other outstate municipalities would envy for their liquor operations.

Market Outlook:

Nisswa benefits from favorable market conditions, including above-average household incomes ($100,000+) and significant seasonal residents and tourism. Combined with strong summer traffic and seasonal events, these factors position both the on-sale and off-sale businesses for long-term success.

Importantly, seasonal residents and tourists are more likely to be in the mood to spend money on entertainment and adult beverages. Which is to say that Nisswa is positioned well and above the average Minnesotan city to support a thriving municipal on- and off-sale liquor business for the foreseeable future. **This is a positive external factor.**

Two external factors are frequently cited as concerns for municipal liquor operations: changing alcohol consumption among younger consumers and the potential for future changes to Minnesota liquor laws.

Generational Consumption Trends Research shows that Generation Z is currently consuming less alcohol than previous generations at the same age. However, much of this difference appears to be driven by age and economics rather than a permanent shift away from alcohol. Many Gen Z consumers are still entering the workforce and have lower disposable incomes than older generations. Additionally, women are a larger percentage of Gen Z than previous generations which have different drinking habits and patterns than men.

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They are spending the same percentage of their after-tax income on alcohol as did Baby Boomers, Gen X and Millennials. In short: at the moment they are too young and too broke to spend like previous generations. But as they age and as they increase their overall HH income, we can expect their adult beverage consumption patterns to mimic previous generations. Although retailers should continue to monitor growth in categories such as THC beverages and non-alcoholic products. Generational consumption trends is a neutral factor for Nisswa's long-term outlook.

Minnesota Liquor Laws Changes to Minnesota liquor laws are periodically discussed, but industry and legislative stakeholders do not currently expect significant changes in the foreseeable future. The rollout of cannabis regulations has shifted legislative attention away from alcohol, and municipal liquor operations continue to have strong support across the state.

Regardless of future legislative activity, Nisswa should continue investing in improvements to its liquor operations. Strong customer loyalty, operational efficiency, and financial performance will position the City well under either the current regulatory environment or a more competitive future landscape. **Potential legislative changes are a neutral factor** for Nisswa at this time.

As **THC and cannabis products** continue to gain market share in Minnesota over the next several years, consumer purchasing patterns are likely to evolve. Both Spirits of Nisswa and the Pickle have an opportunity to capture a portion of this growing demand if they adapt their product offerings, merchandising, marketing, and customer experience accordingly.

To date, Nisswa has been slow to respond to these market changes. The City's liquor operations have not developed a comprehensive strategy for THC products, nor have they invested sufficiently in customer awareness, merchandising, staff education, or sales execution. As a result, the City has not captured its fair share of this emerging market.

This lack of action has likely contributed to declining alcohol sales without a corresponding increase in THC sales to offset those losses. While competitors have embraced changing consumer preferences, Nisswa has generally treated THC as a disruption to existing operations rather than as a growth opportunity. This has underserved customer demand and resulted in slowing the profit benefit outcome for both businesses.

Moving forward, [redacted] must develop a clear THC strategy that addresses customer demand, product selection, pricing, merchandising, marketing, customer education, and regulatory compliance. Successfully adapting to this market change could generate new revenue and higher margins. Failure to do so will likely result in continued market share losses as consumers shift their spending to more responsive competitors. **THC sales could be either positive or negative, depending on how effectively the City responds.**

Competitive Assessment

Delaney Consulting assessed basic competitive factors for both Nisswa liquor businesses. Our general assessment is that both businesses are well positioned and are not experiencing any significant new or different competitive threats to current operations. That being said, there are ways each business can be further differentiated and elevated against their competitors. This is especially true at The Pickle vs. Spirits. Pricing, assortment, merchandising/store presentation and customer engagement were our main focus of competitive comparison across the Nisswa Liquor Businesses.

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Spirits of Nisswa:

Competitors Reviewed: Super One Liquors, Cash Wise, Westside, Speedway (Pequot Lakes) and Top Fuel Liquor* (*While Top Fuel is geographically close, its business model differs significantly and was given less weight in the assessment.)

Pricing: Spirits of Nisswa is competitively priced across major liquor categories, with only isolated opportunities for improvement. This finding challenges the common perception that municipal liquor stores are not price competitive. We recommend that Spirits actively promote its competitive pricing in marketing and advertising to drive store traffic.

Products	Titos 1.75mL	Jameson 1L	Windsor 1.75	Jack Daniels 1L	Black Box Wine	Josh Sauv Blanc	Coors Lighr 24 x 12	Sierra Nevada HLT 12 pk
Spirts of Nisswa	35.99	29.99	19.99	29.99	19.99	*13.97	23.97*	18.99
Super One Liquors	35.99	32.99	17.99	NA	21.99	14.99	23.99	18.99
Cashwise	35.99	29.99	19.99	32.49	17.99	12.99	23.99	19.39
Westside	34.99	36.99	17.99	27.99	20.99	14.99	23.99	18.99
Speedway (Pequot Lakes)	33.99	32.99	17.99	33.99	23.99	14.99	23.99	19.99
Top Fuel Liquor	33.99	NA	NA	NA	NA	16.99	25.99	NA
* Nisswa Everyday Pricing						18.99	23.99	

Assortment: Spirits offers a strong assortment relative to its size and compares favorably with competitors. Opportunities exist to optimize categories such as Minnesota wines, boxed wines, non-alcoholic beverages, mixers, THC products, bar supplies, and novelties. The store should also regularly adjust space allocation and assortment based on changing customer demand.

Merchandising/Store Presentation: Store presentation is a competitive strength. Spirits is clean, organized, easy to shop, and has strong category flow and product placement. This advantage should be maintained while improving labor efficiency. Additional opportunities include moving vendor rebate offers from the checkouts to the shelf and expanding the use of staff recommendations, ratings, and recipes to encourage additional purchases.

Customer Engagement: Customer service at Spirits is comparable to competing stores: [redacted]. None of the competitors demonstrated a structured sales approach. This represents an opportunity for Spirits to differentiate itself through employee sales training, proactive customer engagement, and upselling.

Pricing	Assortment	Merchandising/Store Presentation	Customer Engagement
On Par - Neutral	On Par - Neutral	Above - Advantage	[redacted]

The Pickle:

Competitors Reviewed: The Pickle's competitive set includes local establishments that offer on-premises food and alcohol service, including the Nisswa Legion and Main Street Ale House. We also considered our experience with comparable municipal liquor and hospitality operations throughout Minnesota.

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Pricing: Pricing is one of the Pickle's strongest competitive advantages. The business is widely recognized for delivering strong value, particularly during the off-season when local traffic is most important. Maintaining that value perception should remain a core part of the Pickle's brand.

At the same time, pricing strategies need to better reflect rising costs and business objectives. Beverage pricing, Happy Hour offerings, and menu pricing should be reviewed and adjusted regularly to balance customer value with profitability.

Food and Bar Menu Offerings: The Pickle's food and beverage offerings require modernization. The current menu relies heavily on fryer-based items and does not fully align with evolving customer expectations. Expanding fresh, made-to-order food options could increase customer loyalty, average ticket size, and overall profitability.

There is also an opportunity to establish a more intentional bar program, including seasonal cocktails, mocktails, specialty drinks, and standardized preparation methods. Happy Hour needs to be re-engineered in a manner that still delivers value to its customers while reflecting seasonal and business needs. Together, these improvements could drive incremental sales and improve the guest experience.

Merchandising/Store Presentation: The Pickle is well known for its local charm, convenient location, and appropriately appealing divey atmosphere. This needs to be protected while elevating the conditions of the facility and environment. The Pickle's facility standards need to provide a consistently clean and safe environment. Allocated capital needs to be released to The Pickle for priority repairs and improvements that are detailed within this report. Improving the physical environment will strengthen the customer experience while protecting one of the community's most recognizable assets.

Customer Engagement: [redacted]

The Pickle should implement a clear customer service model with defined expectations, training, coaching, and accountability. Improving [redacted] will reduce customer dissatisfaction, strengthen loyalty, and help ensure customers choose the Pickle over competing establishments.

Pricing	Assortment	Merchandising/Store Presentation	Customer Engagement
Above - Advantage	Below - Drawback	Below - Drawback	[redacted]

Current Assessment – Spirits

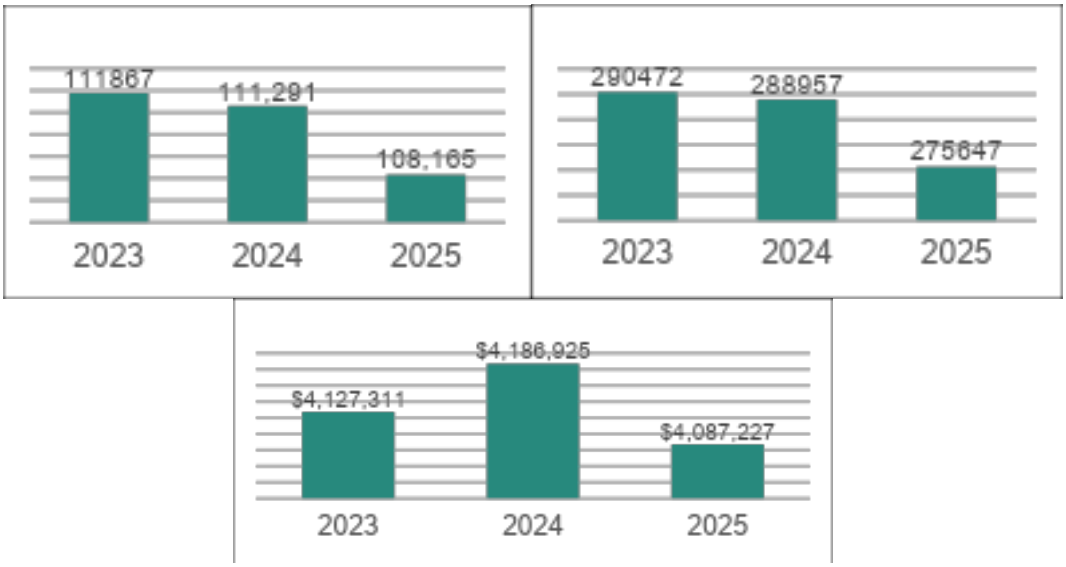
Note: This assessment is based on City-supplied financial reports over the last 5 years for both operations as well as market visits, competitive shopping trips and [redacted]. While we observed dozens of customer interactions, it is important to point out that this assessment did not include customer feedback on

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their satisfaction through a survey or other measurement vehicles. Nor did it include a survey of the residents of Nisswa who may or may not be customers of the liquor operations.

Spirits of Nisswa (off sale)

Overall, the business health of Spirits of Nisswa is concerning. Sales and Customer counts are down.



Spirits has experienced a decline in customer traffic and purchase frequency. To reverse this trend, the store must attract new customers while giving existing customers stronger reasons to return more often.

One of the most obvious opportunities is the implementation of a customer loyalty program. Although the store's POS system already supports this capability, [redacted] has not deployed it. This has left a proven customer retention and sales-building tool unused.

Municipal liquor stores that have implemented loyalty programs commonly achieve a 3-5% increase in sales among participating customers. When combined with digital offers, email campaigns, and personalized promotions, sales lifts of 5-10% are common over time.

We recommend implementing a loyalty program supported by the Spirit's POS system in the fall of 2027, once the store has addressed other more urgent marketing and [redacted] gaps.

Productivity is down whether you measure sales per square foot, inventory turns or sales per labor hour. These measure the productivity of the three largest expenses: rent, COGS and payroll.

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Sales per square foot reflects the broader decline in store performance. While declining in-store sales can sometimes be offset by growth in online sales, that did not occur at Spirits.

At the same time sales were declining, **inventory** purchases increased slightly and the use of an external storage unit allowed inventory to remain unsold for longer periods. This tied up cash, reduced inventory productivity, and slowed the return on the City's investment in inventory.

Labor costs significantly increased as sales declined. In effect, the store spent more on payroll while generating less revenue. The result is a business where costs have risen while sales and profitability have fallen.

These trends should have been recognized as warning signs and addressed through [redacted] and financial oversight. The City currently lacks a structure that consistently [redacted], and key financial metrics are not being actively used [redacted].

Employee **training** is another area requiring improvement. The current computer-based product knowledge program is time-consuming to maintain and is not widely used by staff. [redacted] has not established a structured process for reinforcing training or addressing knowledge gaps. We recommend replacing much of the current training effort with regular vendor-led education sessions incorporated into quarterly staff meetings. Despite detailed work, team members do not use the computer-based training. Further, [redacted] does not reinforce the training [redacted]. Leveraging vendor-provided, in-person training would provide more practical product knowledge, strengthen vendor partnerships, and improve employee engagement at a lower administrative cost.

The [redacted] rely on [redacted] to provide customers with assistance. The organization does not have nor sustain a professional expectation for guiding a customer

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through the sales process. Because of this gap, **customer service** [redacted] and is not the advantage that [redacted] believe. A better customer service model, that includes a defined sales model, with [redacted] reinforcement will have a positive impact on sales.

The Spirits **assortment** is extensive, but not properly balanced to meet future shopper demand. Selections could be optimized in the MN Wines, Boxed Wines, NA, Mixers, THC, Bar Supplies and Novelties sections. The store needs to have a review of sales and an adjustment in space allocation to meet shoppers' changing tastes and purchasing patterns.

We are concerned that Spirits does not have a consistent policy for **verifying customer identification**. Currently, [redacted] to determine when to request ID, creating unnecessary compliance and liability risk for the City.

The store's POS system already includes a mandatory ID verification feature that requires identification before a transaction can be completed. Many municipal liquor stores successfully use this functionality to ensure consistent compliance and reduce the risk of underage sales.

We recommend that the City implement mandatory ID verification for all alcohol purchases and make it a standard operating procedure. While this may require a short adjustment period for customers and staff, it provides a clear, defensible process that protects the City's liquor license and demonstrates a commitment to responsible alcohol sales. The [redacted] job description should also be updated to reflect accountability for enforcing a zero-tolerance policy regarding sales to customers whose identification has not been verified.

Spirits does not currently have a structured **marketing program** beyond its LED sign and limited social media activity. The store needs a coordinated approach to promotions, advertising, and customer outreach, with measurable goals for increasing customer traffic, loyalty, and sales.

The City has also missed an opportunity to promote one of Spirits' strongest competitive advantages: its profits are reinvested into the community. Concerns that municipal liquor stores are perceived as higher-priced have led [redacted] to downplay this message rather than actively address it. We recommend developing a unified brand message that highlights both Spirits' competitive value and its community impact. Customers should understand that shopping at Spirits supports local services, facilities, and quality of life in Nisswa. The [redacted] should be accountable for implementing marketing programs that strengthen this connection and drive customer loyalty. Examples from other municipal liquor campaigns include:



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Strengths, Weaknesses, Threats, Opportunities: Spirits

STRENGTHS– INTERNAL Obvious Natural Advantages. Our unique selling points. What our customers value in us and what we already do well. We feel in control of this. Examples: Resources, Assets, People, Experience, Knowledge, Data, Financial Reserves, Marketing, Location, price, systems, processes, etc	**Strengths** • A profitable business with a legacy of stable city transfers. • Good focus on customer service. • Good team cohesion. Higher-than-market pay attracts/keeps a stable staff. • Good location – high traffic road. • Good environment: clean, organized, inviting, in-stock. • *Municipal monopoly.	**Weaknesses** • Store is operationally functional but is not strategically driving business growth. Lack of a business plan and measured goals. • Lack of strong business focus, KPI's and continuous improvements. [redacted] • Lack of a sales model to drive improved customer satisfaction and sales. • Lack of focus on maximizing Nisswa's returns on the business. • Lack of marketing, advertising or promotions meant to drive shoppers to the store. • City decision-making not moving at "business speed." • Pricing that relies on standard markup practices instead of competitive awareness. • *Potential complacency with lack of local competition.	**WEAKNESSES – INTERNAL** Things we need to shore up and address that we have some level of control over These are likely to produce good returns if we build new capabilities. Can be potentially more rewarding and differentiating than Strengths/Opportunities because they are more challenging, a surprise to the competition, and customers would notice improvements.
OPPORTUNITIES – EXTERNAL Usually easy to defend and counter. Only basic awareness, planning and implementation required to meet these challenges. Investment is generally safe and necessary	**Opportunities** • THC sales legalized in MN • Shifting drinking trends (premix, NA. liquor premiumization to higher margin items.) • Population increases. "Drinking friendly" summer traffic and residents. • Ability to leverage city/community partnerships and events. • Improved inventory management could materially improve cash flows.	**Threats** • Younger generation is shifting alcohol drinking patterns. (THC, Pre Mix, NA) • Increased competition if MN legislation changes. • Difficult landlord situation eroding operations. • Rising supplier prices and costs creates margin pressure.	**THREATS – EXTERNAL** Potentially high risk Must assess capability gaps and plan to defend in very controlled ways Examples: Legislative changes, environment, economy, market demand changes, different financial requirements, technology changes, etc

Financial Performance and Scenario Modeling: Spirits

In the Appendix, you will find the Retail Scorecard for Spirits for 2023,2024, 2025 and YTD through March 2026. Note: this analysis uses POS data that has been filtered and grouped into major categories (excluding items like fundraising, deposits, and gift cards), so totals will not match P&L statements exactly.

Bottom Line

Total revenue has held roughly flat over three years (about $4.16M in 2023 vs. roughly $4.16–4.26M in 2025, and 2026 is tracking about 0.4% ahead of 2025 year-to-date). But that stability is masking an underlying problem: **the store is selling to fewer people who are paying more per visit,** not growing a healthier base of traffic and volume.

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- Transactions have declined every year: 111,867 (2023) → 111,291 (2024) → 108,165 (2025), and Q1 2026 is down a further ~3.5% versus Q1 2025 (16,202 vs. 16,789).
- Units sold have fallen in step, down roughly 5% from 2023 to 2025 (290,472 → 275,647).
- Meanwhile, revenue per transaction rose from $32.47 to $33.70 and average selling price from $14.18 to $14.37 (both up YTD in 2026).

In short: price increases are currently offsetting traffic loss. This is found in rising Revenue Per Transaction (RPT) and Average Selling Price (ASP) but does not reflect dominant consumer trends of 2026. The false sense of business stability issue to price increases and is not sustainable. This is the central issue to address.

Our Recommendations:

1. **Tackle the traffic problem before raising prices further**. Transactions are down nearly 3,700 from 2023 levels. Loyalty/rewards programs, bundle and BOGO promotions (which should also lift Units Per Transactions), and local event or seasonal tourism marketing tied to Nisswa's calendar would target the root cause rather than the symptom.
2. **Shore up beer.** It's the single largest dollar decline in the portfolio. While there is a broader category shift (craft, seltzer, RTD trends) addressing store-specific issues with assortment and pricing, then refreshing the set or adjusting price points accordingly will help.
3. **Invest in the categories already winning.** Non-alcoholic, mixers/soda, smokables, and THC are all outperforming. Expanding shelf space, marketing emphasis, and staff attention here - especially THC - could offset softness elsewhere.
4. **Make pricing more surgical**. Broad Average Selling Price (ASP) increases risk pushing away value-conscious shoppers and likely contributes to the transaction decline. Category- and item-level margin optimization - protecting margin on high volume staples like liquor while staying price competitive on traffic sensitive categories - would be a more sustainable path to revenue growth. The pricing needs to be created within the boundaries of competition and market trends - not on the broad percentage markup by category that the management is employing.
5. **Meet unmet customer needs.** The store already has a website but has yet to promote a "buy online pick up in store" offer that would meet the needs of busy tourists and travelers. If the store could reach the kind of targets that other populations support, this could be an upside of +6-8% of incremental sales. The key is to appeal to busy adults who do not want to use their valuable vacation/fishing/hunting/ snowmobiling time shopping. A sustained campaign that delivers on "getting you back to having fun" could differentiate Spirits and build a loyal shopper base.

The Greatest Risk: Spirits is experiencing declining sales, declining profitability, and increasing operating costs. Left unaddressed, these trends are likely to continue and result in lower annual transfers to the City.

At the same time, consumer preferences, competitive dynamics, and product categories are changing. Maintaining the status quo is not a risk-free option. In many ways, failing to adapt presents a greater risk than making thoughtful, well-managed changes.

While any business transformation carries risks, those risks can be mitigated through disciplined planning, [redacted], and active performance management. The City must closely monitor pricing, margins, inventory levels, customer demand, and emerging product categories to ensure that changes improve business performance rather than create unintended consequences.

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To support a successful transition, the City should:

- Engage customers through surveys and ongoing feedback mechanisms.
- Involve employees in the change process through communication, training, and support.
- Communicate openly with residents about the reasons for change and the benefits to the community.

The greatest risk facing Spirits is not change itself. The greatest risk is allowing current performance trends to continue without intervention.

The Size of The Prize: Spirits

The initiatives outlined in this report are expected to increase sales, profitability, and annual transfers to the City. The financial estimates presented are intentionally conservative and do not include potential gains from labor efficiencies, improved product mix, higher-margin THC sales, or other operational improvements.

In addition, Spirits can likely achieve much of this growth without a significant increase in inventory investment. By improving purchasing practices and increasing inventory turns, the store can generate more sales and profit from its existing inventory dollars while also improving cash flow. Taken together, these improvements provide a realistic opportunity to increase returns to the City without requiring substantial additional capital investment.

These estimates are built off the 2025 sales and margin rates of the Spirits operation.

Baseline sales 2025:	$4.448 Million
Baseline Net Net Profits 2025:	$ 282,523 (includes a $245,000 transfer to the City)
Net Net Margin rate:	6.4%
Add new Loyalty program	$133,500 – $266,900/year incremental sales
	$ 8,544 - $ 17,080/year incremental profit (@ current 6.4% rate)
Reduce Labor To 10% of Revenue	No Change to sales
	$102,434/year incremental profit @ current sales rate
Expand THC to 5%-9% of sales	$222,000 - $400,000/year incremental sales
	$ 14,235 - $ 25,623/year incremental profit (@ current 6.4% rate)
Increase BOPIS* online Sales	$ 90,000 - $180,000/year incremental sales
***buy online pick up in store**	$ 5,760 - $ 11,520/year incremental profit (@ current 6.4% rate)

Bottom Line: Implementing these initiatives and successfully executing them should result in:	
Increase in Sales	**$445,500 - $846,900/year in incremental sales**
Increase in net/net profit	**$130,973 - $156,700/year in incremental profit**

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Current Assessment – Pickle

Ye Old Pickle Factory is a strong asset that is underperforming. The Pickle is one of Nisswa's most recognizable community assets. Its history, local character, and reputation as a classic "up north" gathering place are worth preserving. Maintaining that personality does not require accepting poor financial performance, aging facilities, [redacted]. With targeted investments and [redacted] the Pickle can remain a community institution while generating significantly stronger returns for the City.

Reliable data as a prerequisite for improvement. Our first concern is the reliability of the Pickle's financial and operating data. Multiple POS system conversions, inconsistent reporting practices, and apparent data anomalies make it difficult to confidently analyze performance trends. In several instances, sales and operating metrics were either incomplete, inconsistent, or not comparable year over year. As a result [redacted]. Improving reporting accuracy and establishing consistent financial controls should be a priority.

The current financial performance is not sustainable. Despite generating approximately $1.6 million in sales during 2025, the Pickle lost approximately $47,000. The off-sale operation contributed more than $72,000 in profit, meaning the bar and food operation performed even worse than the overall results suggest.

The primary driver is labor expense. Payroll costs increased by approximately 13-16% while revenue increased only 4.1%. Similar to Spirits, labor costs have grown without a corresponding increase in sales, customer engagement, or profitability.

Further concerns exist regarding cash flow. Although losses were lower in 2025 than in 2024, the business ended 2025 in a weaker cash position. This suggests additional operational or financial issues that are not readily visible in the current reporting.

Simply put, the Pickle is generating too little profit for a business of its size. A neighborhood bar with annual sales of approximately $1.6 million would typically be expected to generate net profits in the range of 10-15%. The Pickle is currently operating well below that benchmark.

Although the exact sources of profit leakage cannot be fully quantified because of reporting limitations, the opportunities for improvement are clear. The Pickle can increase profitability through:

- More disciplined pricing strategies
- Improved [redacted]
- Better portion and pour controls
- Expanded food offerings
- Enhanced customer service
- Increased event programming
- Stronger operating procedures and accountability

Taken together, these improvements could substantially increase annual transfers to the City.

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Beer and food are the primary growth engines. Recent growth has been driven almost entirely by beer and food sales. Food sales increased +13.3% in 2025 and represent one of the greatest opportunities for future growth. The current menu is limited and does not fully capitalize on customer demand. Expanding into made-to-order offerings such as burgers, chicken sandwiches, and upgraded appetizers could significantly increase average ticket size and overall sales. Pairing food + beverage promotions would further accelerate growth.

Liquor sales, by contrast, have remained flat or declined slightly. This may be due to heavy pours that depress revenues from liquor, a lack of high revenue and margin cocktail offerings and an over-reliance on Happy Hour specials that promote liquor at a discounted price.

The off-sale operation generated approximately $240,000 in sales across more than 21,000 transactions in 2025 and produced healthy margins. We believe the assortment could be optimized within a smaller footprint while maintaining most of its sales volume and decreasing overhead. This would create an opportunity to repurpose a portion of the space for expanded food preparation and kitchen operations, which offer a higher growth potential than additional retail liquor assortment.

The Pickle requires several facility repairs and improvements that are outlined elsewhere in this report. Beyond those basic needs, the City should prioritize investments that directly increase revenue.

Expanding outdoor seating, improving the outdoor guest experience, and dedicating staff to outdoor service during peak periods would increase customer capacity, length of stay, and spending per visit. Over time, the City should also evaluate whether the pool tables maximize revenue potential.

Customer service is one of the Pickle's [redacted]. It will remain an obstacle until it is addressed. [redacted] varies dramatically depending on the [redacted] and online customer reviews consistently identify [redacted] as a source of dissatisfaction. The Pickle currently lacks consistent [redacted] standards, training, and accountability. Too much depends on the [redacted] rather than a defined customer experience.

To succeed, the Pickle must provide the same [redacted] to both residents and visitors. Leadership must establish, model, and enforce a clear customer service standard that applies to every customer interaction without exception.

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Strengths, Weaknesses, Threats, Opportunities: The Pickle

STRENGTHS– INTERNAL Obvious Natural Advantages. Our unique selling points. What our customers value in us and what we already do well. We feel in control of this. Examples: Resources, Assets, People, Experience, Knowledge, Data, Financial Reserves, Marketing, Location, price, systems, processes, etc	**Strengths** • Loyal regulars, strong institutional legacy • Strong reputation for value • Deep community fundraising ties • Lively events - especially in summer • Good location: patio, ballpark adjacency, bocce court • Strong beer of the month program. • A strong merchandising program for clothing with Pickle branding. Keep this offering fresh. • A small but sustainable off sale program.	**Weaknesses** [redacted] • Unappealing menu offerings - limited by current prep resources • Unaddressed capital improvements increase operational costs and decrease appeal • Lack of security and SOP's increase shrink and safety concerns. • Cleaning is not to standard -even for up north dive bars. [redacted] • Lack of training, documentation, onboarding. Communication is not uniform.	**WEAKNESSES – INTERNAL** Things we need to shore up and address that we have some level of control over These are likely to produce good returns if we build new capabilities. Can be potentially more rewarding and differentiating than Strengths/Opportunities because they are more challenging, a surprise to the competition, and customers would notice improvements.
OPPORTUNITIES – EXTERNAL Usually easy to defend and counter. Only basic awareness, planning and implementation required to meet these challenges. Investment is generally safe and necessary	**Opportunities** • THC sales in on sale menus • Population increases. "Drinking friendly" summer traffic and residents. • Ability to leverage city/community partnerships and events. • Large pull tab business could expand to off hours e-tabs. • Consumers are looking for value to stretch their budget. • Lack of bench strength. No succession planning.	**Threats** • Seasonal labor needs give employees many choices beyond the Pickle to work. Need to stay competitive. • Changing seasonal customers have more diverse places to visit. Pickle needs to be a viable alternative.	**THREATS – EXTERNAL** Potentially high risk Must assess capability gaps and plan to defend in very controlled ways Examples: Legislative changes, environment, economy, market demand changes, different financial requirements, technology changes, etc

Financial Performance and Scenario Modeling: The Pickle

In the Appendix, you will find the Retail Scorecard for the Pickle on and off sale for 2023,2024, 2025 and YTD through March 2026. Note: this analysis uses POS data that has been filtered and grouped into major categories (excluding items like fundraising, deposits, and gift cards), so totals will not match P&L statements exactly. Also as noted earlier, there were several POS transitions over these time periods and not all data is comparable. This is especially true for the April 2025 to current data that is incomplete.

The POS data suggests that the Pickle's business has been largely flat over the past two years. On-sale revenue increased modestly, approximately 2-3% depending on the period analyzed, while the off-sale business remained essentially unchanged. Food sales have been a bright spot, while beer sales have generally underperformed.

The most important finding is the opportunity to improve profitability through pricing. Our analysis indicates that modest menu and beverage price increases, combined with a 20% reduction in discounting programs such as Happy Hour and Pickle Nickel promotions, could increase annual bar revenue by approximately $171,000 without requiring additional customer traffic.

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The analysis also reinforces a concern raised throughout this report: the City's reporting systems are not producing a clear and consistent picture of business performance. POS reports and year-end financial statements often tell different stories regarding category performance, particularly within beer and liquor sales. While some differences may be attributable to reporting periods, category definitions, or system conversions, the inconsistencies make it difficult for [redacted] and the City to confidently assess performance and make informed decisions.

Finally, the data clearly shows that the Pickle's success is concentrated during peak weekend periods, particularly Friday and Saturday evenings. These hours generate a disproportionate share of revenue and should be the primary focus for staffing, customer service, promotions, and facility investments such as expanded outdoor seating and service capacity. Invest in a better outdoor/patio experience to capture more of that peak weekend demand and be deliberate about where staffing hours go (concentrating coaching, service standards, and "best foot forward" effort in those Friday/Saturday evening windows, where it will be seen by the most customers.)

In summary, the Pickle does not have a revenue problem. The business generates sufficient revenue, but operational inefficiencies and weak profit controls are limiting financial performance. Sales have remained relatively stable over a year period, but pricing, discounting, operational discipline, and reporting practices are limiting the business's ability to convert that revenue into profit and higher transfers to the City.

Off-sale: flat overall, with one star and one problem

Category	2022	2025	4-yr change	Note in the data
Liquor	$99,084	$95,061	-4.1%	Dipped, then rebounding — "maintain and grow"
Beer	$101,673	$88,288	-13.2%	Steepest decline — reflects consumer trends
Wine	$25,002	$23,316	-6.7%	Distant third; lost its 2024 gains
Tobacco	$5,326	$17,173	+222.4%	Explosive, sustained growth — "replicate and increase"
Total	$239,452	$236,420	-1.3%	Essentially flat over 4 years

Two things stand out. First, tobacco has nearly tripled in four years and is now a meaningful contributor. It is worth understanding *why* so that success can be deliberately repeated at the Spirits, if possible. Second, beer is the off-sale side's biggest problem**,** just as it is at the Spirits store — down double digits over four years. This strengthens the case that we are seeing a community-wide consumption shift rather than a Pickle-specific issue. We do know that one shift is younger people enjoying more THC beverages and that this is a shift that Nisswa has been late to recognize. Like Spirits, Pickle's off sale trends are that "fewer customers are paying a bit more." We suggest that the Pickle can capture similar sales in a smaller footprint and repurpose space for food preparation for bar patrons.

Our Recommendations

1. **Raise prices/curb discounts** — it's the highest-confidence, lowest-risk lever available.

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- Raise average prices modestly: about 50 cents on beer, wine, and non-alcoholic beverages, and $1 on liquor and food. Institute annual pricing reviews that reflect the business needs.
- Reduce discounts by 20% (current annual discounting totals nearly $20,000, concentrated in liquor at roughly $11,900/year) We recommend achieving that by cutting Happy Hour on Fridays from May – August at a minimum.

This would generate an estimated +$171,000 in net revenue, a 13.6% increase without needing a single additional customer through the door. It is the fastest route to more sales and profit and why we recommend raising prices, pouring more consistently, and scaling back Happy Hour and "Pickle Nickel" discounting during peak season.

2. Concentrate staffing and service-quality investment on Friday/Saturday evenings. That's where the overwhelming majority of bar revenue is generated. It's the highest-leverage place to spend scheduling, training and coaching attention. Increasing sales for Friday and Saturday between 5pm – midnight by just 15% would increase sales by $50,000/year.
3. Create a seasonal cocktail menu. An easy-to-mix rotating cocktail menu can drive **$2-3/per drink in incremental profits.** If only 5% of customers opt for a higher margin seasonal cocktail, over the course of the year, that equates to $9200 - $13,800 of incremental profit at the end of the year without discounting.
4. Consistently execute a sales and customer service model. Customer feedback and observations document [redacted] to customers. This is exacerbated on busy summer weekend events where customers routinely wait 20-30 minutes for service. A better scheduling plan along with a direct customer service model that support [redacted] could conservatively improve sales by 2-3% overall.
5. Create a $12 burger and tots item. More appealing food could double food sales from 10% of revenue to 20% in the future. It is not unusual for bars like the Pickle to reach 25% and higher. Conservatively that is worth $125,000 in incremental sales each year. Importantly, additional food almost always equates to additional beverage purchases. So, the Pickle can expect a virtuous cycle that translates to even more sales and profit.

The Size of The Prize: The Pickle

The initiatives that we recommend can both improve overall sales (revenue) for the The Pickle as well as improve its margin and net/net profitability. This, in turn, should translate to higher transfers to the City for the benefits of its residents. These are conservative estimates that do not double count improvements in sales and margin rates. We suggest that the City should expect a bare minimum net/net profit rate of 5% from its Pickle operation. In truth, other municipalities see rates of 8-12% when their operations are efficient. Considering its 90%-alcohol to $10%-food mix, normalized net profit targets should be in the range of 15-18%.

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These estimates are built off the 2025 sales and margin rates of the Pickle operation.

Baseline sales 2025:	$1.262 Million
Baseline Net Profits 2025:	-$ 1,901 (includes a $ 45,000 transfer to the City)
Net Margin rate:	- 1.2%

Raise Prices/Cut Discounts	$171,271/year incremental sales
	$ 8,563/year incremental profit (@ challenge 5% rate)
Convert 5% of liquor sales to seasonal cocktails	$ 9,200 – 13,800/year incremental sales
	$ 9,200 – 13,800/year incremental profit
Self-Manage the ATM	No change in Sales
	$ 6,000 – 8,000/year incremental profit based on previous usage
Renew Electronic Pull tabs	No change in Sales
	$ 5,000 – 8,000/year incremental profit based on pull tab rates
Increase food sales to 20% of Total	$125,000 - $137,000/year incremental sales
	$ 6,250 - $ 6,850/year incremental profit (@ challenge 5% rate)

Bottom Line: Implementing these initiatives and successfully executing them should result in:	
Increase in Sales	**$305,471 - $322,071/year in incremental sales**
Increase in net/net profit	**$ 35,013 - $ 45,213/year in incremental profit**

If The Pickle could achieve benchmarks like other successful municipal pubs, its transfers to the City could reach $75,000 every year and still cover all of its expenses and capital requirements.

Strategic Recommendations

Both Spirits and Pickle:

Strengthen the municipal value proposition. The City should embrace and promote one of its strongest competitive advantages: profits generated by Spirits and the Pickle are reinvested in the Nisswa community. Today, both operations largely avoid connecting customer purchases to the services, facilities, and community benefits those profits support.

We recommend developing a unified marketing message that reinforces the value of shopping locally and supporting municipal enterprises. This message can be amplified through partnerships with the Chamber of Commerce, local tourism organizations, the SMBA, American Express Shop Small initiatives, and other local

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businesses. Done effectively, this can strengthen customer loyalty and increase community support for both operations.

[redacted] **redesign the organization.** [redacted] This transition should include a comprehensive organizational redesign that clarifies roles, responsibilities, reporting relationships, and staffing requirements. New positions should be formally posted and filled through a structured selection process to ensure the organization has the capabilities needed for future success.

Implement stronger performance management. The City should establish the [redacted] routines, performance metrics, and oversight processes outlined in this report. Whether through internal resources or temporary external support, leaders should be trained, coached, and held accountable for delivering measurable improvements in business performance.

Improve financial reporting and business visibility. The City should enhance its accounting and reporting capabilities to provide clearer insight into financial performance, operating trends, and year-over-year changes. Monthly reporting should highlight key performance indicators, emerging risks, and factors affecting annual transfers to the City. Improved reporting will provide City leadership with the information needed to make better decisions, identify issues earlier, and more effectively oversee both operations.

For Spirits:

The City needs to make the strategic decision about the store's long-term location - detailed elsewhere in this report.

The City needs to set strategic goals for the store to improve its net profits in 2026 through improvements in topline sales, labor expenses, and inventory investments.

For The Pickle:

The City needs to make investments in the facility and its furnishings - detailed earlier in this report.

Upon deciding that the Pickle should continue to offer food, the City needs to determine who will operate the food service - internal city resources or outsourced catering/food truck/chef services. If the decision is made to keep the operations internal (which we recommend), the City needs to ensure the facility has a safe, hygienic place to prepare the food. If the decision is to outsource the food service, the city needs to devise the conditions of agreement, source the external vendor and put proper marketing in place to ensure mutual success. We recommend that an improved food initiative begin quickly to include the investments in facility, menu optimization, developing and training food service SOP's and marketing with the goal of making food 25% of the Pickle's revenue stream in 2 years.

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Tactical Recommendations

Strategic Recommendations put City council leaders in a position to set goals, targets and priorities for the liquor operations. Tactical Recommendations are the business changes that should be done within the liquor businesses as part of continuous improvement to maximize returns. These are the high impact elements across foundational areas that should be focused on to improve business outcomes, customer and employee satisfaction. We are confident that these will have a meaningful impact on results, will aid in progressing the businesses forward but are difficult to quantify in specific returns.

Our findings and recommendation are as follows:

Both Spirits and Pickle

1. **Invest in Marketing and Advertising.** Begin to use a 1% of revenue target for Advertising and Marketing. There are low-cost, location-targeted channels that the City could use to raise awareness and drive a call to action within the community. Integrate this investment as part of a promotional planning and marketing calendar. Consider and test:

- Meta ads on Facebook and Instagram that are both radius and demographic targeted.
- Nextdoor ads that are effective with hyper-local targeting especially among older homeowners.
- Sponsored Google local search placements are particularly good for immediate purchase intent amongst tourists.
- Spotify and Pandora audio ads which have had past success with other MN Municipal liquor operations.
- Local blogs and influencers who are inexpensive and highly trusted.
- Local billboards and ballfield signs
- Host partnerships with local Airbnb, VRBO and resorts with flyer placements and a discount program
- Integration into as many low/no-cost community and city events for awareness and marketing purposes.

2. **Develop cohesive training.** Training is a significant gap across Nisswa's liquor operations. Employees consistently reported that they must seek out information on their own rather than [redacted] on products, procedures, business changes, or customer service expectations. Outside of basic onboarding, most employees described training as inconsistent, informal, and heavily dependent on [redacted].

Current training methods are not producing consistent results. Employees often rely on shadowing coworkers, personal internet searches, or informal conversations to learn their roles. While Spirits has invested time in developing product knowledge materials, employees reported limited usage and effectiveness.

We recommend implementing a formal training program that includes:

- Structured onboarding for all new employees.
- Defined learning paths by role and experience level.
- Regular coaching and performance feedback [redacted]
- Quarterly training plans and scheduled development time.
- Seasonal re-orientation for returning employees.
- [redacted] and succession planning.

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- Semiannual all-staff meetings focused on performance, expectations, and upcoming business priorities.
- Greater use of vendor, distributor, and MMBA training resources.

Training should be treated as an ongoing business process rather than a one-time onboarding event. The goal is to create more knowledgeable employees, more consistent customer experiences, [redacted], and a deeper bench of talent for the future.

The Employee Learning Grid provided in the Appendix can serve as the foundation for defining training expectations, tracking progress, and validating employee competency.

3. **Improve communications to achieve better performance.** [redacted]

We recommend implementing a more structured communication approach that includes:

- Planned communication calendars aligned with business priorities and seasonal needs.
- Consistent messaging through meetings, scheduling platforms, and group communications.
- Monthly themes and focus areas to reinforce employee priorities and management follow up.
- [redacted] would benefit from professional development in quality verbal and written communication as well as follow-up mechanics.
- Expecting better personal organization methods for [redacted] would also aid in delivering quality communication in a timely manner.
- Technology needs to be better utilized to create and deliver communication to employees that is timely, consistent [redacted]. One example is using the same app-based scheduling and availability platform for all employees.
- Regular review of communication effectiveness [redacted].

The goal is to ensure that employees receive timely, consistent, and actionable information that supports business performance, customer service, and operational execution.

4. **Create documented standards and SOPs to improve processes.** Nisswa's liquor operations rely too heavily on [redacted]. While some tools exist, such as cleaning schedules and opening/closing checklists, there is no comprehensive set of documented operating standards that clearly defines expectations, best practices, and explains how to do things.

As a result, [redacted] The lack of documented processes also makes training more difficult while increasing risk during employee turnover, and not providing enough redundancy in key areas.

We recommend developing simple, practical Standard Operating Procedures (SOPs) for both operations. These playbooks should clearly define responsibilities, expectations, and the steps required to perform key tasks consistently.

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Priority areas include:

- Scheduling and time-off processes
- Customer service and ID verification standards
- Inventory management and cycle counting
- Pricing and merchandising practices
- Opening and closing procedures
- Cash handling and deposits
- Facility maintenance, cleanliness, and safety
- Employee appearance and workplace expectations
- Issue resolution and decision-making authority

The objective is not to create bureaucracy, but to ensure that critical tasks are performed consistently regardless of who is working. Strong SOPs will improve [redacted], customer experience, operational efficiency, and business results.

For Spirits

Reduce labor expense. Create a plan to reduce labor by 0.5% as a percent of sales each month until labor is about 10% of sales. That would put Spirits in the "Operating At or Above Standard" level.

Improve inventory productivity. Create a plan to reduce average days of supply among targeted categories like liqueurs, MN Wines, NA, Mixers, Bar Supplies, Novelties, Cigars to improve inventory productivity. Then extend the initiative with the goal of reaching the following inventory turn benchmarks. This would put Spirits in the "Operating At or Above Standard" level.

Category	Turn Benchmarks
Beer	15X/year (Avg 24 Days of Supply)
RTD/Seltzers/THC	12X/year (Avg 30 Days of Supply)
Low/Mid-Range Wines	8X/year (Avg 45 Days of Supply)
Value Spirits	12X/Year (Avg 30 Days of Supply)
Premium Spirits	6X/year (Avg 60 Days of Supply)
Premium Wines	4X/year (Avg 90 Days of Supply)

There are several ways to achieve these goals. Combine tactics like reducing/eliminating slow sellers from their selection, purchasing lower quantities to keep turn and cash flow high, adjusting prices where necessary to meet competition in the market, focusing promotional buys on high volume/mass appeal items, closely monitoring and adjusting to shopper trends, and leveraging product marketing from manufacturers and brands to drive sales.

Implement a loyalty program. First, activate the embedded loyalty program within the Cloud Retailer POS system and start capturing customer information such as email addresses, as Nisswa introduces the program.

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This will allow the store to present targeted offers to customers based on their previous sales history (wines to wine drinkers, bourbons to bourbon drinkers, THC to THC customers, etc.) Then, start regular email newsletters/campaigns to invite shoppers to the store to buy new releases, allocated products, events, tastings, etc. Loyalty programs can increase sales 3-5% alone - and 8-10% with great offers. The goal is to increase traffic to the store where a proper sales model can convert traffic into profitable sales.

Implement traffic-driving promotions. Create a program for promoting discounts outside the store to attract shoppers rather than primarily promoting discounts within the store. Discounts should be for a limited time and drive a call to action. Besides the email campaign, the advertising and marketing channels listed above should be employed and tracked to measure which are most effective.

Leverage no cost/low-cost programs Use receipt promotions and bag stuffers where a return visit within X days = 10% off or other targeted offers. Leverage bottler and brand rebates more effectively to drive more sales. Currently, those vendor-funded offers are all tidily tucked at the cash register. Which means they are not in a location where they will activate a purchase. Those offers need to be at the shelf edge so that they motivate shoppers to make a purchase. If needed, purchase shelf edge clips so that they are directly at the point of purchase. They also help combat a perception that prices are high by giving your shoppers “deals.”

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Spirits: Stop | Start | Continue

Start	Stop	Continue
Using a buying guide by SKU by Vendor that aligns purchase volumes to targeted inventory turns. Create a new "in the door→ on the floor" policy to reduce backroom stagnant stock.	Creating reports like the Google Sheet "Store Performance" [redacted]	Organizing the backroom for optimal utilization. Consolidate and manage stock to keep product flowing through quickly.
Restocking the sales floor more frequently or changing shelf facings to carry more high volume inventory on the sales floor.	[redacted] training content that is not effective for staff engagement. The training content is not being used by staff and is not supporting different behaviors in the store.	Monitoring competitor pricing & keep prices in a reasonable range to stay within market range. Move from category markup %'s to maximizing profitable appeal. Know competitive prices on top 100-200 items.
Varying the leadership's schedule so that they are in store during evenings and weekends to provide coaching and support to all staff members.	Deliveries anytime but mornings. Consolidate deliveries to early morning with the new front-door delivery restriction from the landlord.	Refining the THC offer - including selection, merchandising, security, training and pricing. There is room for some items to
Placing bottler, distributor, manufacturer rebate pads and offers at the shelf where the products are merchandised.	Operating the store without specific goals and tracking. The store - & staff - need to have weekly and monthly sales goals, UPT goals, and recognition for exceeding them.	Events in the store. Just promote them more to attract more shoppers. (drive traffic)
Add shelf signs to provide shoppers with information to make purchases like Wine Advocate ratings, Staff Picks, Recipes to help drive purchase decisions without staff assistance.	[redacted]	Maintaining clean and bright standards.
Sharing ideas & resources with [redacted] for mutual benefit. Ex: Alcohol certification, initiating security system quote, reader board promotions.	Starting new employees at above market hourly wage rates.	Using the reader board for real time communication about sales, promotions, community events.
Promoting "buy online pick up instore" convenience - especially for busy tourists and sportsmen. Deliver on a "we'll have it ready when you arrive" promise.		

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For Pickle

The Pickle's greatest opportunity is to improve operational efficiencies to become more profitable. Our recommendation is to concurrently drive revenue and cut "invisible" leakage to fund valuable expense investments that will improve scale to drive more revenue. That is how the Pickle will ultimately deliver more transfer funds to the city than it does today.

Raise prices, The Pickle has earned a reputation for "cheap prices and [redacted] needs to raise prices to meet market averages. This step alone will combat "invisible" leakage.

Implement non-negotiable customer service standards. Develop a customer service and sales model. Train everyone. Hold everyone accountable to delivering that service. Without standards for how to serve customers, [redacted]. The [redacted] shows up in online reviews. Locals, seasonal residents and tourists need to receive equal excellent service. Nothing less should be tolerated.

Implement a seasonal cocktail menu. The Bar could simply have easy-to-mix offerings that would command a premium price. Ideas/examples could include:

- The Patio Punch - a pre-mixed cocktail that is easy to sell as a glass or in a high-volume punchbowl.
- The Dirty Pickle - a twist on a classic martini with the addition of dill pickle juice.
- The Pickleback - a shot of Jameson (or other whisky) with a Pickle Juice chaser.
- The Gull Lake Gimlet - Classic Gimlet.
- The Ruffled Pelican - a lighter version of a tequila-based Paloma.
- Cabin Fever - Aquavit or Whisky with a smoked maple simple syrup and bitters.

The point is, there are dozens of different ways to appeal to different drinkers and demographics with something that is fun and puts a "pickle" twist on cocktails that will keep customers coming back. With all-hands training at least 2 times a year, the team can learn how to make and sell the drinks. Expect a $2-3 premium on Cocktail menu items.

Discontinue some Happy Hours and discounts during high season. Specifically, Friday HH from May - August. It isn't necessary to attract customers. Reduce Pickle Nickel usage during Summer entirely. Keep these rich discounts for off-season to attract and reward "regulars." These steps should reach the goal of decreasing discounts by 20%.

Self-manage the ATM. Once security is in place, begin to own and operate the ATM. Establish SOPs, responsibility for stocking and banking plans. Fees from the ATM could conservatively generate between $6,000 – 8,000 per year that goes directly to the bottom line.

[2] Trip Advisor Review

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Renew electronic pull tabs when the pull tab booth is unmanned. Revive the past SOPs, train the staff, market to customers. Fees from e-tabs could conservatively generate between $5,000-8,000 per year that goes directly to the bottom line.

Find a $12 burger and fry (or tater tots) solution. We recommend reconfiguring backroom or off sale space to create a small grill and prep area. The product, menu flexibility and customer satisfaction will be much higher than a deep fried from frozen burger option. But a reasonable offering at this range could help the Pickle achieve a goal for food at 25% of revenue. Coincidently, it will also improve customer dwell time which improves drink revenue and overall revenue per ticket. A proper burger option and food program could drive $150,000 - $225,000 in incremental revenue per year.

Start quarterly all-hands training and staff meetings. [redacted]. The organization would benefit from more structured training, improved team coordination and unified communication and messages. The focus should be on training consistency for any new offers (cocktails, menu items), changes in policy (limiting HH or Pickle Nickels, for example) role clarity and team alignment.

Start using the same free scheduling app that Spirits uses for its staff. The staff deserves to have a modern, updated way to know when they are scheduled for work and when that work schedule changes. The business needs a better way to document and maintain time-off requests and general availabilities. The City needs to provide a similar experience for its employees across both operations.

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Pickle: Stop | Start | Continue

Start	Stop	Continue
Raise prices and use a measured pour spout to get consistent yields from stock.	Summer Happy Hour (3-6pm) on Fridays from May-August. Summer Pickle Nickels from May-August. Implement those during off-season.	Participating in high-visibility community benefits like the Lions Pull Tabs and Firefighter fund raising. Promote how the Pickle is THE place for community outreach.
Self-managing the ATM. Retain fees for the City instead of a third party.	Delays on facility upgrades: roof, refrigeration, furnishings and security. The city cannot postpone capital improvements without increasing overall costs to operate.	Programming high-interactivity events like the bocce league, bands, city-wide programs. Make the Pickle the nexus of local fun events.
Creating a cocktail program that changes seasonally.	[redacted] one cleaning each day to maintain the facility. The Pickle requires a commercial deep clean at least 2x/year.	Offering free popcorn. But clean up the popcorn station and make it a point to have excess popcorn supplies stored elsewhere.
Quarterly staff meetings and training sessions to keep staff up to date on menu changes, operational changes and goals.	Posting schedules in writing in the back. Use the free scheduling app that the Spirits uses to improve staff communication.	Running The Price is Right promotion. It is what you are known for and is popular with "the regulars."
An appealing food service offering that may include a dedicated food prep area and flat-top grill. Crack the code to offering a $12 burger and fries/tots.	Hiding that the Pickle is a municipally-run operations. Lean into how the Pickle helps the community and holds down taxes.	Managing Community Center events. Despite additional manpower and management, it provides a valuable service to the Nisswa community.
Renew selling e-tabs when the Lions pull tabs is not manned. Teach the staff how to execute and hold them accountable.	[redacted]. Make consistency and excellent customer service the expectation.	Deep relationships with the locals and community. [redacted] It can continue that even as it pivots to better serve the seasonal population.
Sharing goals with staff for revenues, sales per customer and online ratings. Give the staff visibility to successes and opportunities.		

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KPI Framework and Performance Management

The City of Nisswa needs more specific ways to show marked improvements and/or impacts of decisions that are being made in its liquor businesses. The City relies entirely on POS reporting combined with traditional P&L/Balance sheet accounting reports. That is fine for reporting historical results using GAAP but rarely helpful in making better business decisions. We urge the city to develop reports and dashboards that are more action driven and implement using them in the city oversight model (below) to analyze and improve business performance.

Retail and Restaurant Scorecarding

Begin by identifying and using an expanded metric set meant to enhance business results. Set monthly, quarterly and annual budgets and targets. Then use these key performance indicators to map gaps and opportunities on a daily, weekly, monthly level to achieve performance goals. Some of this is new, but in the Spirits - for example - the Assistant Manager and Clerk regularly produce some of this reporting. It just is not used to forecast and manage the business.

We acknowledge that this is a learning curve and that the POS will need some attention to shore up data gaps in each location; with the Pickle being in more dire need of POS back office attention.

We recommend these additional metrics to make decisions and improve outcomes:

Metric / Data	Abv.	Definition / Notes
Transactions	TRN	*Sum of transactions*. This is different than traffic.
Average Selling Price	ASP	*Ave price per unit.* Roll up to wine, beer, food etc. Subtotal at category and total levels.
Units Per Transactions	UPT	*Ave number of items per transaction*. Indicates promotional impa sales models, merchandising opportunities..
Revenue Per Transactior	RPT	*Average $ revenue per transaction.* Indicates sales models, merchandising, assortment opportunities.
Category Mix	% of total b Category	Each category's contribution to$ Sales, Unit Volume and GP Impac decisions and defines trends.
Labor	LBR	Budget vs. Spend & as a % to sales. Impacts payroll and scheduling
"Top 50" Reports	T50	*Instock rate, sales and profit on top items.* Focus and report on yo ~75% of your business Keeps the focus on the most critical items.
Margin Erosion	ME	*Total Revenue with discounts/ Total Revenue at full price* Promotic impact. Close out. Pickle Nickel, Happy Hour. And other discountir impact.

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Channel Mix	CM%	*Online versus store versus event $/% of total sales.* Decision suppo for resource investment by channel
Transactions per hour/D	TPH/D	*Profit by day part.* Decision support for labor, inventory, staffing. Impact of Happy Hour and other events.
Net Operating Profit	NOP	*The bottom line.* What the city earns in its operations. Needs to be forefront on all scorecards.
Days of Supply	DOS	*The total inventory divided by the average daily unit sales.* Indicate over/under buying and predicts instock rates and inventory turns.

Businesses intentionally use these metrics regularly to make business adjustments quickly. These measure outcomes of decisions made within the businesses and the staff's ability to execute. They are also key performance indicators (KPIs) that serve as early warnings for future business performance and outcomes. By tracking and documenting the city's business's performance with these metrics, [redacted] gain insight about how to pivot their business decisions much more clearly than the city's current P&L and accounting practices.

We recommend that the city select key metrics to measure and set concrete targets for each. For example:

- Units per Transaction by day, Labor as a % of sales by week, and Days of Supply reporting would immediately start to assist the [redacted] meet the challenges we set forth to drive topline sales, reduce labor expenses and improve inventory productivity.
- Revenue per transaction, Margin Erosion by Category, Category Mix and Transactions per hour/day would help the [redacted] identify where leakage is occurring in [redacted] as well as indicate where changes in staff scheduling could improve customer experience.

All measurements have value. But as the City rolls out new expectations to improve the businesses with fact-based analysis, it is always best to begin with a limited focus until [redacted] become proficient in their use.

Summary

Nisswa's accounting and retail/bar/restaurant reporting needs to evolve to support improved business decision making. This will create more stability in the business by creating baselines and revealing trends that are overlooked today. Generally speaking, the city businesses accounting practices and monthly reporting are sound. However, it needs more context such as P&Ls that show trends month-over-month, year-over-year and year to date.

The city needs reporting to specifically show marked improvements and/or impacts of decisions that are being made. This is a pivot from current reporting measurements and objectives.

The two liquor businesses need retail and restaurant scorecards to identify and detail gaps and opportunities they can address to maximize their returns for the residents of Nisswa.

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Governance Model, Business Rhythms and City Oversight

As Nisswa looks to improve its liquor business results, making meaningful change to the businesses operational rhythms and processes will be imperative to achieve improvement goals.

Every business has a standard operating blueprint that supports their operations to satisfy their financial objectives, employee needs and customer demands. For Nisswa to achieve different business results, it will have to conduct business differently and internalize new operating standards. Clearly, Nisswa has been successful: the operations are profitable and have loyal customers. But to maximize the investment returns for the citizens of Nisswa and improve upon how the businesses operate: [redacted] all need to evolve.

Assessment of current rhythms:

Reflecting the current state of city administration staff, there are no formal business reviews in place outside of turning in reports on a monthly basis. Prior meetings discussed during our discovery did not reflect *business* needs. They seemed to operate more as one of the many City departments. To that end, they did not dedicate the time and resources reflective of businesses these large. Capacity, [redacted], and resource constraints create decision-making delays for the businesses by the City and [redacted]. Businesses cannot be successful with extended timelines for decisions.

Recommendations and Next Steps for Business Planning Improvements

Our goal is to make recommendations for Nisswa to create meaningful and sustained change. To accomplish that, the Liquor Operations leaders' work will be different and, in some cases, incremental. The City needs to make informed decisions about what it will expect to stop doing, do differently, and what the City will outsource. These recommendations provide a template to help Nisswa evolve through this process.

Recommended Business Rhythms:

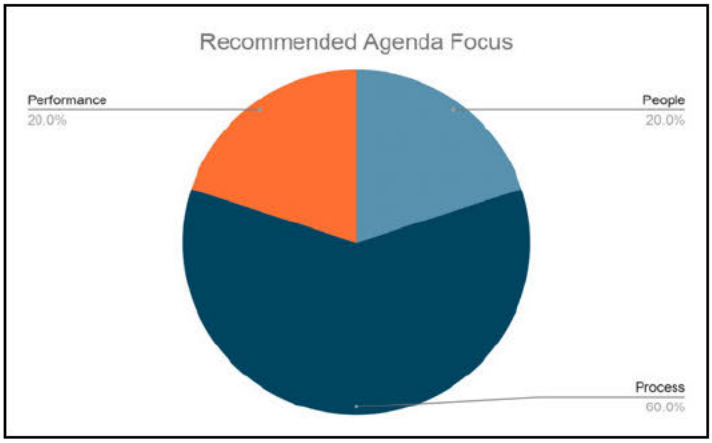
Type: Frequency	Purpose	Attendees	Duration
Meeting: 1x/year	Annual Budgeting, Prioriti investments & initiatives	City Administrator, CIty Finance, City HR, Liquor Operations GM/Unit Lead	4 hours
Meeting: Quarterly	Approve each business's marketing and promotion plans, Financial trends and adjustments as needed, Seasonal Planning, Integra Communications, Identify emerging opportunities, update annual plan	City Administrator, CIty Finance, City HR, Liquor Operations GM/Unit Lead	2.5 hours

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Meeting: Monthly	Inform on results, alert on needs, activate resources, Review prior month, plan new results, Update quart plan	City Administrator, CIty Finance, City HR, Liquor Operations GM/Unit Lead	1 hour
1:1 Calls: Weekly	Follow up to needs and iss presented in the Monthly meeting. Informal - but planned and scheduled.	City Administrator with Li Operations GM and Liquo Operations GM with Unit Leaders	30 minutes

Create Meaningful Agendas with Specific Outcomes

Create and facilitate reoccurring agendas, with clear objectives, aligned workstreams, focused on future results. This requires collaboration across multiple roles. We recommend a standing agenda that has consistent themes/expectations, but subtopics that will change as the business does:



People	Process	Performance
• Customer insights/trends, learnings, needs, issues. • Employee/staffing needs, performance, updates, training. • City council/other needs outside of direct Muni operations.	• Include new integrated Promotional Planning (IPP)/Marketing rhythm as the basis for this agenda theme. • Calendar planning, execution, results across the IPP calendar. • Key category planning and priority workstreams. • Key decisions, needs, support, alerts, etc.	• High-level business performance review. • How is the current month affecting our trends for the quarter and year? • ~80% dedicated to future-looking activities that will impact performance and any adjustments needed to reach quarterly and annual goals.

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Critical Notes for Additional Success:

More Planning, Less Reporting. Most city businesses spend the majority of their time discussing and reporting on past results. But the majority of business planning should be spent creating action and activities that affect future results.

The City needs different tools and resources. The City needs to identify the tools and processes, with defined roles and responsibilities, to capture and progress liquor operations in meaningful ways. Simply, this work needs to be organized and documented.

The City's resources will need to be used differently in some cases. This could include new roles, changing responsibilities within current roles and/or shifting historic spend from 'X' to 'Y' to create different results.

There are numerous outside resources the City of Nisswa should utilize:

- MMBA membership benefits should be stretched to provide more value back to members.
- Distributors and vendors should be more deeply engaged to provide training, recipes and business-building recommendations.
- Customers and employees need to be regularly engaged to extract insights to prioritize and act upon.
- Delaney Consulting provided a SOW to the City for a new engagement to help support these efforts.

Shift the focus and perspective to continuously improve. Agendas and work cadences should be built in 52-12-4-2-1-week calendar dimensions. This will be imperative to create and execute the promotional and event planning workstreams. Generally, these targets help businesses make planned changes in their operations instead of iterating ongoing operations.

To develop institutional knowledge, critical operating decisions need to be documented. The City needs to have knowledge of what work needs to be done along with the resources and time to achieve the work.

To prioritize new work that needs to be done, old work needs to stop or be done differently. This must be done to create capacity for new initiatives and workstreams. There is some great work happening and the City needs to be aware of what is already successfully embedded in operations while establishing new ways of collaborating.

Account for "Run the Business" responsibilities and tasks:

- Buying
- Pricing
- Merchandising
- Staffing and scheduling
- Training
- Facility management

Account for "Change the Business" responsibilities and tasks:

- Promotional planning and execution

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- Marketing activities
- Developing new cocktail and menu offerings
- City and community engagement
- Loyalty program rollout and operations
- POS data mining
- Operating a true training and meeting cadence will each team at their respective businesses

Map Roles and Responsibilities to All Work Prorities and tasks

- Identify and assess who is currently doing what.
- Identify gaps in capacity, knowledge, skills, roles, budgets in order to get XYZ done.
- Address job descriptions: up to and including resetting roles, pay grades, talent, etc.
- Deploy a different working model to accomplish different work.

Set New Priorities, Objectives, Goals, and Use Specific Metrics to Measure

- This should complement your annual budgeting process and inform how you achieve it.
- Use the IPP capability to organize and document the things you need to do to achieve your budgets and grow your business.
- Create 30-90-180-365-day operational and working plans to achieve the priorities you've agreed to.
- Identity and agree to the right metrics to measure specific goals and workstreams. Follow the SMART Goal-setting formula: Specific, Measurable, Actionable, Reasonable, Timely.
- To start, highly consider adopting the priorities and metrics we have listed throughout this report.

Implementation Roadmap & Timelines

Purpose: The steps to make the changes real. Please review the Decision Trees and make strategic decisions about keeping both operations open, locations, and food service. Then review the recommendations in this document and consider focusing on the following goals:

Short Term (first 90 days)

- Quick Wins: Spirits staffing adjustments, Pickle pricing changes
- Operational Fixes: Pickle Repairs, Security & locks, Professional Cleaning
- KPI Implementation: Business Rhythms and Reporting

Near Term (3-12 months)

- Spirits: Buying changes, Pickle: Cocktail and Menu enhancements
- Promotional planning and execution
- Organizational re-design with staffing and labor plans

Longer Term (1-3 years)

- Facility: Spirits new construction? Pickle Food Prep Remodel?
- Capability Building Staff & City, training and succession planning
- Food Service Contracting?
- Marketing and Spirits Loyalty Program

Management Assessment

[redacted] and operational structure impact the performance and long-term sustainability of Nisswa's liquor operations. This assessment is based on interviews with [redacted]s, and a sampling of

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the staff. As well as our observations and numerous interactions with the [redacted] where we asked for their perspective on improvements and processes for their businesses.

Overarching Themes

1. Nisswa's job descriptions do not match the skill sets and requirements necessary to run a successful liquor operation today.

[redacted]

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[redacted]

The other City has set up [redacted] job descriptions with comparable expectations for [redacted] to manage them uniformly while recognizing the differences in [redacted] operations.

Nisswa has not set the proper expectations from the [redacted] high performing liquor operations. We recommend a new approach for the city that both streamlines the City's oversight and [redacted] for the citizens of Nisswa.

2. Nisswa has [redacted].

[redacted]

We recommend that the city consider this part of an overall re-structuring of the liquor operations team.

[redacted]

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Final Thoughts

Our final considerations and recommendations for the City of Nisswa and its Liquor operations.

Summary: To achieve improved financial performance, operational consistency, employee experience and long-term sustainability, the City will need:

- Clear operational standards and accountability measures in both operations.
- Modernized role expectations and job descriptions.
- Consistent KPI and Financial performance management.
- Stronger operational controls and business routines.
- [redacted].
- Reinforcement and follow-through mechanisms to ensure operational changes are implemented consistently.

Sustainable improvement will require both [redacted] development and [redacted] oversight and operational expectations. This report could put key staff members at risk to change - desired or undesired. Considering the local labor market and a lack of a succession plan or training, the operations are under pressure throughout the summer of 2026 to operate as uniformly as possible. We urge the City to act but be mindful of the need to functionally operate during the high-traffic 2026 summer season as off-season improvements cannot compensate for summer business declines.

Under the current staffing situation at the City where there is a vacancy for the City Administrator and the [redacted], we have submitted a Statement of Work to the City to play an interim, fractional role to establish some of the reporting, business rhythms, promotional planning and accountability tactics within this document. We urge the City to consider this option as a City Administrator is not likely to come aboard soon nor have the Liquor Operations as their top priority.

Operating a business and operating a City require different lenses, decision-making and focus. We caution the City that this will take sustained focus to make improvements that are dependable year after year. This will be difficult for the City to accomplish without making changes. One of which is fighting inertia that comes with delaying decisions. The city must dedicate itself to executing, possibly making some mistakes, learning and improving each month.

Advancing together is what makes Nisswa great. If the city and its staff can unify behind making progress for these two revenue-generating businesses, it can create a reliable revenue stream for decades to come. It will require open communications, focused goal setting and holding team members accountable for measurable outcomes.

We support you as you make wise decisions.

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Date: June 15, 2026

To: The City of Nisswa MN
From: Flora Delaney, President – Delaney Consulting

With the initial recommendations complete, this statement of work proposes a way forward for the City of Nisswa to use a Delaney Consulting resource as a fractional leader to guide the work to make liquor operations improvements for the next 6 months.

This proposal would begin in mid-August of 2026 and run through mid-February 2027. The timing is meant to allow the city to run its two liquor operations relatively unchanged for the key summer 2026 period. Once begun, we intend to support the city for 6 months in the hopes that new permanent liquor leadership for the City can be in place by that time.

In order to secure our resources, we ask that the City decide to sign this proposal by July 15, 2026.

Thank you for reviewing our proposal. We are eager to help you reach your goals.



STATEMENT OF WORK – LIQUOR OPERATIONS EXTENSION
Effective AUGUST 17, 2026 – FEBRUARY 29, 2027

This Statement of Work is the entire description of the services to be rendered by Delaney Consulting, LLC to The City of Nisswa, Minnesota ("The City".)

The City wishes to make progress on several of the key recommendations provided in the report dated June 10, 2026. Delaney Consulting will act as a fractional Liquor Operations leader to provide the city with the following services:

Organizational Redesign
Delaney Consulting will build a recommended new organizational design for the City of Nisswa's Liquor operations that consolidates management oversight of both operations under a single General Manager (GM) accountable for financial performance, customer experience, employee engagement, and annual transfers to the City. The comprehensive organizational redesign will clarify roles, responsibilities, reporting relationships, and staffing requirements. We will write and recommend new job descriptions for the new GM position, the two (2) unit leaders and their significant staff members. We anticipate that the city would approve the design then post and fill the roles through a structured selection process to ensure the organization has the capabilities needed for future success.

Deliverables: New Organizational Design with Recommended Job Descriptions. Ready for the City to conduct pay grade levelling and posting.

Implement Business Rhythms and Interim Management:
Delaney Consulting will work to establish the management routines, performance metrics, and oversight processes outlined below. Delaney Consulting will act as external support, supporting Nisswa's Liquor leadership with financial report training, team coaching, and support for delivering measurable improvements in business performance. Additionally, Delaney Consulting will provide city resources with guidance for improving its accounting and reporting to provide clearer retail and restaurant measurements for clearer insight into financial performance, operating trends, and year-over-year changes. We will work to provide monthly reports that include key performance indicators, emerging risks, and factors affecting annual transfers to the City. The goal is to provide City leadership with the information needed to make better decisions, identify issues earlier, and more effectively oversee both operations.

Type: Frequency	Purpose	Attendees	Duration
Meeting: 1x	Assist with annual budgeting. Prioritize investments & initiatives	City Administrator, City Finance, City HR, Delaney Consulting, Liquor Unit Leaders	4 hours
Meeting: 2x	Recommend each business's marketing and promotional plans, Financial trends and adjustments as needed, Seasonal Planning, Integrated Communications, Identifying emerging opportunities, update annual plan	City Administrator, City Finance, City HR, Liquor Unit Leaders	2.5 hours
Meeting: Monthly	Inform on results, alert on needs, activate resources, Review prior month, plan for new results, Update quarterly plan	City Administrator, Delaney Consulting, Liquor Unit Leaders	1 hour

1:1 Calls: Weekly	Follow up to needs and issues presented in the Monthly meeting. Informal - but planned and scheduled.	Delaney Consulting and Liquor Unit Leaders	30 minutes

Deliverables: Lead and guide Nisswa liquor management team and the City in how to conduct purposeful, effective business planning sessions that identifies and addresses issues in both operations. Develop skills in using reporting and metrics to manage the business and provide direction for making business adjustments. Turn over a functioning business planning cycle to the new City Administrator that leverages a published agenda to keep the City informed of business issues and concerns.

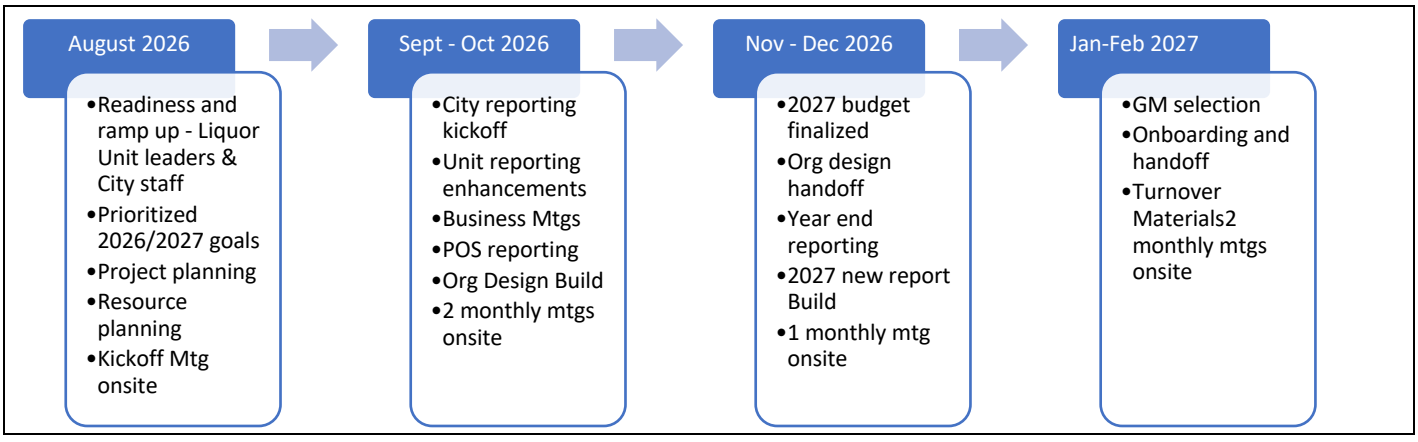
Operational Improvements

There were over 2 dozen specific recommendations in the June 2026 report for improvements both operations (Pickle and Spirits) could make to deliver better outcomes for their customers and the residents of Nisswa. It is difficult at this time to predict the items that will be prioritized by the city. But as resources and city approvals allow, we will endeavor to support the city as it tackles those initiatives and help the leaders prioritize and create plans for achieving them. These could include steps to improve staffing and labor scheduling, pricing adjustments, seasonal cocktail and food menu enhancements (Pickle), promotional and event planning, Pickle facility improvements and staff communications.

Deliverables: Assistance with prioritized initiatives to improve each operation's 2026 profits. Assistance with planning 2027 budgets that support new changes. Support and guidance for making progress toward prioritized goals that the city wishes the Liquor Operators to achieve.

Services and Deliverables: Delaney Consulting shall provide the services of Michael Bitzer, Account Leader with a general plan to achieve the following:

General Overview



- **August 2026** Project Kickoff**.** The city is to provide guidance on prioritized initiatives from the June 2026 report. With those priorities, we will structure a kickoff with the city staff and unit leaders and devise a plan to deliver on those priorities.
- **September – October 2026** Kickoff the work to enhance weekly and monthly reports for operating the Pickle and Spirits as well as for City oversight. Select the sourcing and support to complete the work for ongoing measurements. Begin the quarterly, monthly, weekly business meetings that keep city resources

aligned with business needs. Train and coach the unit leaders on effective meeting management. Kickoff staff communication plans. Kickoff the work to complete the city's prioritized initiatives. Conduct the Organizational Design buildout with job descriptions and recommended structure.

- **November- December 2026:** Hand off the recommended organizational design to the city. Recommend an implementation plan. Assist and support 2027 budgeting for the liquor units, as requested. Continue leading and refining monthly and weekly meetings with unit leaders to improve their financial aptitude in using financial metrics to guide business decisions. Minimally impact key holiday weeks.
- **January – February 2027:** As requested, guide the city during its selection process for a Liquor Operations General Manager. Assist with onboarding into the new role and handing off leadership and materials to ensure a smooth transition. Lead Quarterly review meeting. Handover materials and final recommendations to the City.
    - **Deliverables:** Final Reports and all materials created for Nisswa in support of this statement of work.

Project Management & Communication:

- We anticipate partnership with the City staff to stay apprised of the work and to create a work plan that meets the City's needs. Project management to be <5% of our overall hours for this SOW. We will provide a "burn down" rate each month and a workload projection so that the City can control expenses and focus over the 6 months of this engagement.
- All documentation created or access during the engagement becomes the property of the City.

1. <u>Fees and Terms:</u>

This will be a time and materials billing relationship. The City of Nisswa will have great influence on Delaney Consulting's work priorities. Then the two parties will agree to and document more specific deliverables. We anticipate that we can deliver this work as a fractional leader with 20 hours per week over 23 weeks. We anticipate 4 unassigned weeks to account for national holiday periods and personal vacation time. Michael Bitzer will be provided to the City for ~20 hours per week for 23 weeks at a discounted rate of $150/hour.

Total Budget	$69,000
Avg Monthly Amount	$11,500

Travel:

This agreement anticipates 6 trips to Nisswa. If we forecast 2 hotel nights per trip, we recommend the following for a travel expense budget beyond the hourly rate described above:

Roundtrip Mileage @ .72/mile (IRS 2026 standard) @ 325 miles X2 =	$468/roundtrip X 6 trips
$60/day food per diem	$ 60/day X 18 days
Lodging $150/night	<u>$150/night X 12 nights</u>

Given the anticipated schedule, we recommend that the City budget for travel at ~$5688.

The City has the right to request an audit of any invoice at any time in the term of this agreement. The consultant shall supply supporting information to prove expenses occurred and how they were calculated within 10 business days of any request. The consultant can also supply evidence the subject work occurred for the timeframe in question within 10 business days of any request. The city may take up to 10 days to review audit materials. Disputed invoices should be directed to flora@floradelaney.com with invoice identification and specific items in question.

2. <u>Confidentiality Clause</u>

Both parties agree to maintain the confidentiality of all non-public, proprietary, or sensitive information disclosed during the engagement. This obligation shall survive for two (2) years following the termination of this SOW and shall not apply to information that is publicly available or lawfully obtained from third parties.

City of Nisswa Minnesota	**DELANEY CONSULTING, LLC**
By : _____ Name: _____ Title: _____ Date: _____	By: _____ Name: Flora Delaney Title: President Date: _____

CITY OF NISSWA

To: City Council

Prepared by: Terry Wallin

Date: 4/21/26

Item: Chairs for the bar

Action Requested: I need a motion and a second to approve payments

Background: Gitchi Gaming, Inc. 80 bar stools to replace ones in bar @ $275.00 equals $22,000.00. I should have one more bid confirmed before council meeting.

Budget Impact: Everything should come out of my CIP so no effect on budget.

Attachments:

Gitchi Gaming, Inc.

905 Dexter Street North, P.O. Box 335, Prescott, WI 54021
Ph. 715.262.8900

QUOTATION

February 10, 2026 jenpeterson24@hotmail.com

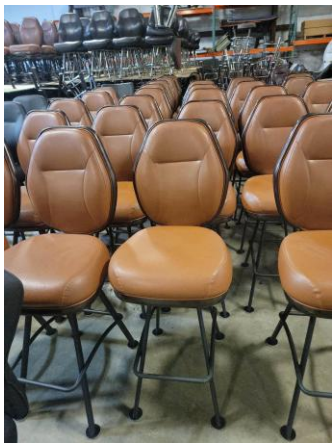
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Jen Peterson CELL 218.820.0336
YE OLD PICKLE FACTORY
5442 City Hall Street
Nisswa, MN 56468

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We are pleased to quote your "Bar Stool" needs as follows:

Qty.	Description	Each	Extended
80	**Used Barstools on new frames** • 30" Seat Height • Used Brown Vinyl Seat head • New 4-legged Understructure • New swivel and glides	**$275.00**	**$22,000.00**



Taxes: 6.875% Included
Delivery: Included
Terms: 50% down, net 30 days

Respectfully,
Greg John

We appreciate this opportunity

(reserved for recording information)

Right-of-Way Easement Agreement for Sign in City Road Right-of-Way (Between City of Nisswa, Minnesota and Schaefer's of Nisswa Limited Partnership)

1. **Agreement** made this _____ day of July, 2026, by and between the City of Nisswa, a Minnesota municipal corporation ("City"), and Schaefer's of Nisswa Limited Partnership, a Minnesota Limited Partnership (hereinafter "Schaefer's").

2. **Background**. The City owns road right-of-way in the City along Smiley Road which borders the Schaefer's grocery store parking lot. Schaefer's desires to place a sign in the City right-of-way in the grass boulevard in between the north and south entrances on that road to Schaefer's grocery store and Nisswa Spirits.

3. **Right-of-Way Authorization**. The City hereby grants Schaefer's permission to place a dynamic sign in the City Smiley Road right-of-way in the grass boulevard in between the north and south entrances on Smiley Road to Schaefer's grocery store and Nisswa Spirits, as depicted by the orange circle on the attached and incorporated **Exhibit A** depictions, with the following conditions:

   A. All aspects and conditions of the Conditional Use Permit issued on June 2, 2026, are incorporated by reference herein.

   B. Schaefer's takes the Smiley Road right-of-way "as is" in its existing physical condition.

   C. City makes no warranty or representations as to the safe condition of the Smiley Road right-of-way or the suitability of said road right-of-way for the purposes set forth in this Agreement.

   D. Schaefer's, its successors, heirs and assigns, is solely responsible for constructing the sign. Schaefer's must submit a plan, including a rendering of the sign for the City Engineer's approval prior to placing the sign.

   E. Schaefer's, its successors, heirs and assigns, is responsible for perpetually maintaining the sign.

F. The City shall have no responsibility to maintain the sign.

G. Schaefer's, its successors, heirs and assigns, are responsible for ensuring damage from construction or maintenance of the sign does not occur. Any damage to City right-of-way, utilities within the right-of-way or adjacent property as a result of Schaefer's failure to abide by this provision shall be repaired at Schaefer's sole expense.

H. Schaefer's, its successors, heirs and assigns, is responsible for verifying that no conflict exists with utilities prior to construction and maintenance of the sign.

I. The City or any utility company having authority to use the right-of-way shall not be liable for repair or replacement of the sign in the event that the sign is damaged by virtue of the use of the road right-of-way.

4. **Hold Harmless and Indemnity**. In consideration of being allowed to place and maintain the sign in the Smiley Road right-of-way, Schaefer's, its successors, heirs and assigns, hereby agrees to defend, indemnify and hold harmless the City from any claims related to the sign, including, but not limited to, claims for personal injury, death and personal property damage.

5. **Revocation of Easement**. The permission granted by this Agreement shall be revocable by written notice given by the City if at any time its continuation will conflict with a public use of the right-of-way, over, under or upon which it is granted, violation or revocation of the Condition Use Permit for the dynamic sign; or for any other reason. Such notice shall be effective ninety (90) days after the mailing thereof addressed to the record holder of the rights under this Agreement at its last known address by certified mail. Upon revocation, the City will allow Schaefer's a reasonable time to vacate the right-of-way, not to exceed one year. Upon revocation, Schaefer's shall promptly and at its own expense, permanently remove its sign in the Smiley Road right-of-way.

IN WITNESS WHEREOF, the Owner(s) have caused this Agreement to be executed as of the day and year first above written (on Page 1).

SCHAEFER'S OF NISSWA LIMITED PARTNERSHIP

Date: _____ _____, 2026

_____

By: _____

Its: _____

STATE OF MINNESOTA)
) ss.
COUNTY OF CROW WING)

On this _____day of _____, 2026, before me a Notary Public within and for said County, personally appeared _____ the _____ of Schaefer's of Nisswa Limited Partner on behalf of Schaefer's of Nisswa Limited Partnership.

_____
Notary Public

CITY OF NISSWA

Date: _____ ____, 2026

_____
By: Jennifer Carnahan
Its: Mayor

ATTEST:

Date: _____ _____, 2026

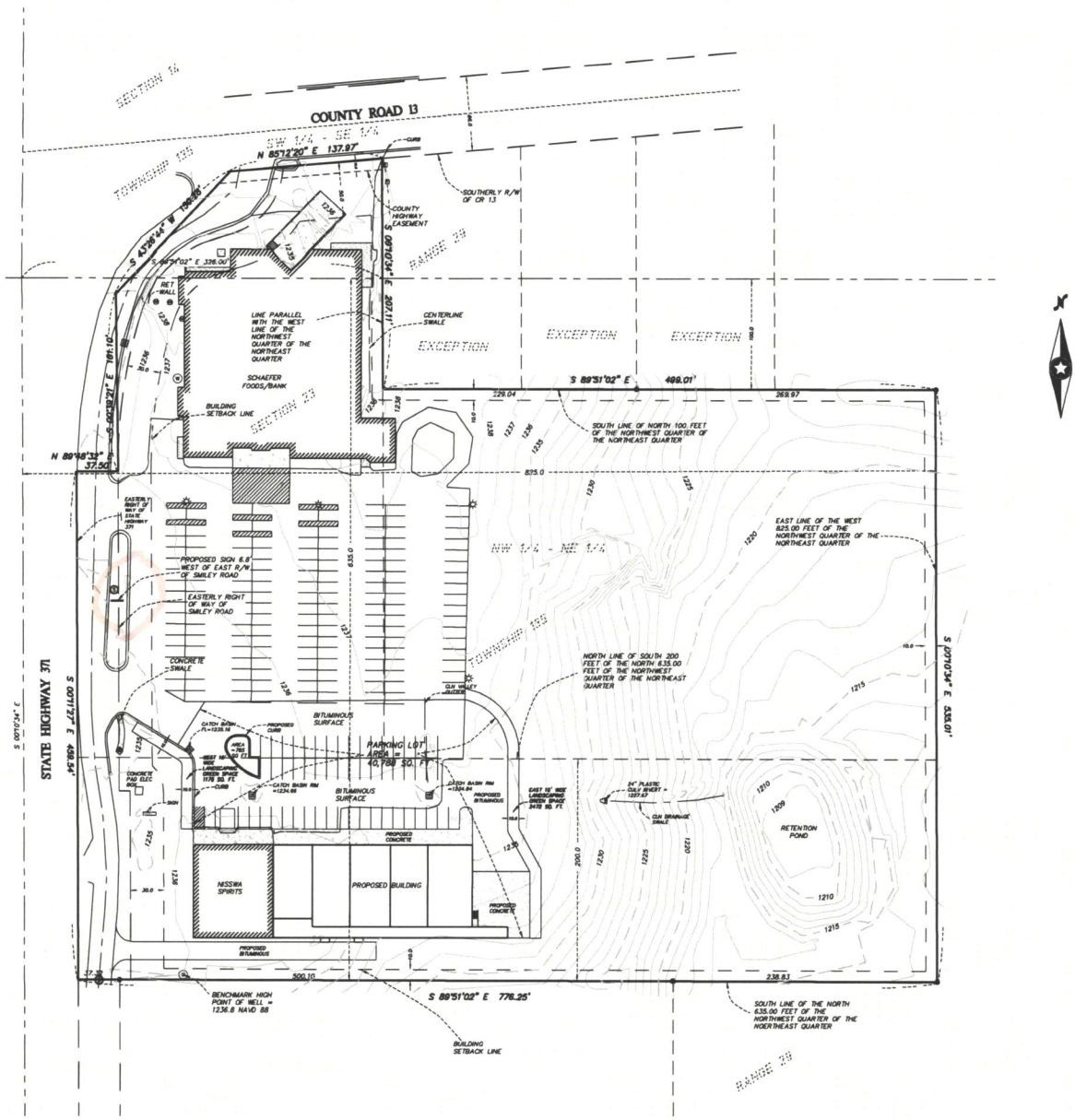
_____
By: Maggi Wentler
Its: Interim City Administrator

W:\TEXT\2013\217.164 Nisswa - Schaefer's Right-of-Way\Docs\ROW Agreement (cc).docx

EXHIBIT A

© 2024 Lakes Area Surveying, LLC.

Call 48 Hours before digging:
811 or call811.com
Common Ground Alliance



LEGAL DESCRIPTION:

That part of the Southwest Quarter of the Southeast Quarter, Section 14, Township 135 North, Range 29 West, Crow Wing County, Minnesota lying Southerly of the Southerly right of way line of County State Aid Highway Number 13, lying Easterly of the Easterly right of way line of State Trunk Highway 371 and lying Westerly of the following described line: Commencing at the Southwest corner of said Southwest Quarter of the Southeast Quarter; thence Easterly along the South line thereof 326.00 feet to the point of beginning of the line to be herein described; thence Northerly parallel with the West line of the Northwest Quarter of the Northeast Quarter, Section 23, said township to the centerline of County State Aid Highway Number 13 and said line there terminating.

AND

The North 635.00 feet of the West 825.00 feet of the Northwest Quarter of the Northeast Quarter, Section 23, Township 135 North, Range 29 West, Crow Wing County, Minnesota except the North 100 feet thereof lying Easterly of the following described line: Commencing at the Northwest Corner of said Northwest Quarter of the Northeast Quarter; thence Easterly along the North line thereof 326.00 feet to the point of beginning of the line to be herein described; thence Southerly parallel with the West line of said Northwest Quarter of the Northeast Quarter to the South line of the said North 100.00 feet and said line there terminating.

Subject to County State Aid Highway Number 13 right of way.
Subject to State Trunk Highway Number 371 right of way.
Subject to City of Nisswa Road right of way

GENERAL NOTES

1. *No search for easements or restrictions, recorded or unrecorded, was made by the Surveyor.*
2. *Bearings shown are based upon the Crow Wing County Coordinate System.*
3. *The underground utilities shown have been located from field survey information. The surveyor makes no guarantees that the utilities shown comprise all such utilities in the area, either in service or abandoned.*
4. *No wetlands were delineated as a part of this survey.*
5. *Total area of subject property: 18.43 Acres.*
6. *The contours are based on NAVD 88.*
7. *The property is currently zoned Highway Business.*
8. *All setbacks to be verified by the City of Nisswa, prior to any new construction.*
9. *The south 200 feet of subject property is under lease by the City of Nisswa.*
10. *The Subject PID's are 28230559, 28230560, 28230561.*

LEGEND

- DENOTES FOUND MONUMENT
- DENOTES SANITARY MANHOLE
- DENOTES STREET LITE
- DENOTES TELEPHONE BOX
- DENOTES POWER POLE
- DENOTES SEWER CLEANOUT
- DENOTES CATCH BASIN

I hereby certify that this survey was prepared by me or under my direct supervision and that I am a duly licensed LAND SURVEYOR under the laws of the State of Minnesota.

Terry T. Strus

Terry T. Strus
Date: 12/30/24 License No. 50319

0' 50' 100' 150'

EXISTING CALCULATION DOES NOT INCLUDE SMILEY ROAD

EXISTING IMPERVIOUS CALCULATIONS			
EXISTING	IMPERVIOUS AREA (SQ. FT.)	GROSS AREA (SQ. FT.)	PERCENT IMPERVIOUS
BUILDINGS	36,247	454,732	7.97%
GRAVEL	4,120	454,732	0.91%
BITUMINOUS	98,255	454,732	21.61%
CONCRETE	3,397	454,732	0.75%
TOTAL	142,019	454,732	31.23%

PROPOSED IMPERVIOUS CALCULATIONS			
EXISTING/PROPOSED	IMPERVIOUS AREA (SQ. FT.)	GROSS AREA (SQ. FT.)	PERCENT IMPERVIOUS
BUILDINGS	51,687	454,732	11.37%
GRAVEL	0	454,732	0.00%
BITUMINOUS	110,708	454,732	24.35%
CONCRETE	8,945	454,732	1.97%
TOTAL	171,340	454,732	37.68%

PARKING LOT GREEN SPACE CALCULATIONS

PARKING / GREEN SPACE CALCULATIONS			
PROPOSED	AREA (SQ. FT.)	GROSS AREA (SQ. FT.)	PERCENT
CURB ISLAND	785	40,788	1.92%
WEST GREEN SPACE	1,178	40,788	2.89%
EAST GREEN SPACE	2,472	40,788	6.06%
TOTAL	4,435	454,732	10.87%

Date: 12/30/24
24-325 NISSWA SPIRITS.DWG

Lakes Area SURVEYING LLC.
4963 Clearwater Dr. Unit F-3
Nisswa, MN 56468
Office (218) 961-0090
LAS

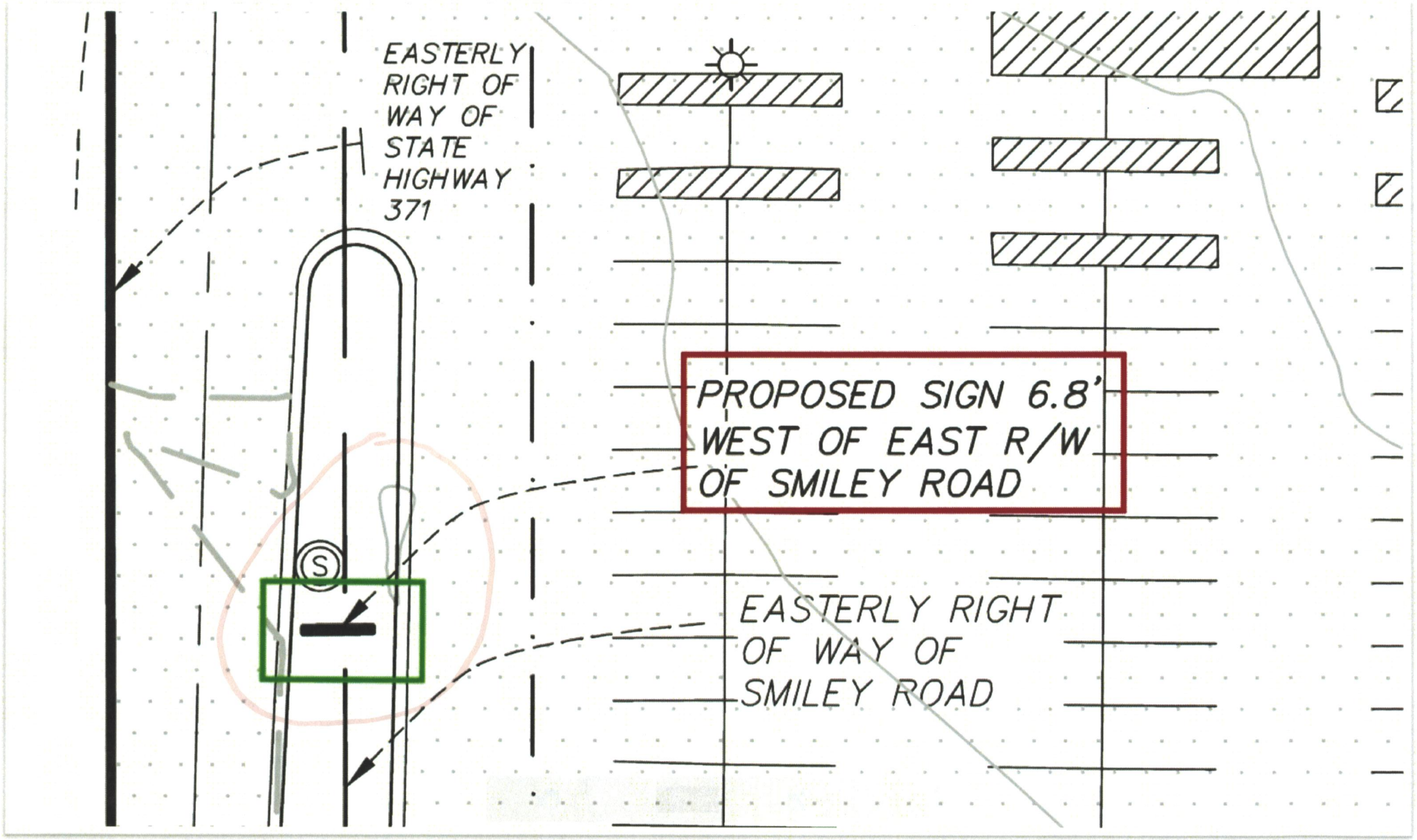
Revisions:
9/22/25 PARKING GREEN SPACE
4/29/26 ADDED SIGN

Crew: EAN/TTS
Checked: PDH
Drawn: TTS
Record Drawing by/date:

Prepared for:
NISSWA SPIRITS
23692 SMILEY ROAD
NISSWA, MN 56468

PART OF THE NW1/4-NE1/4 SECTION 23, TOWNSHIP 135, RANGE 29
Crow Wing County, Minnesota

CERTIFICATE OF SURVEY


EASTERLY RIGHT OF WAY OF STATE HIGHWAY 371
PROPOSED SIGN 6.8' WEST OF EAST R/W OF SMILEY ROAD
EASTERLY RIGHT OF WAY OF SMILEY ROAD
S

CITY OF NISSWA

To:	Nisswa City Council
Prepared by:	Maggi Wentler, Interim City Administrator
Date:	July 21, 2026
Item:	Spirits Parking Lot Invoice

Action Requested:

City Council approval, deny or table this invoice to Schaefer's for the parking lot.

Background:

At the April 21, 2026, City Council meeting the council approved make adjustments to the parking lot plan to include additional parking spaces in front of Spirits. The council motioned to authorize Widseth to reach out to Schaefer's contractor to assess what changes are needed regarding the parking lot island, with the city paying for Widseth's cost to complete the work.

After reviewing the invoice, discussing the project with our engineer regarding the modifications required to add additional parking spaces, and reviewing the relevant council discussion and motion, it appears to me that a significant portion of these charges may not have been authorized by the City Council, as Andy stated the stated he was unwilling to pay additional contractor or engineering fees to address this matter. I wanted the council to review and approve payment of this invoice.

Budget Impact:

Attachments:

- Schaefer's Invoice
- April 21, 2026, Meeting Minutes

Schaefer's of Nisswa

23962 Smiley Road
Nisswa, MN 56468

Invoice

Date	Invoice #
6/10/2026	20260610

Bill To

Spirits of Nisswa
C/O City of Nisswa
PO Box 410
Nisswa. MN 56468

Description	Amount
Extra Man Hole for Storm	12,796.00
Raise Casting by Curb before Paving	650.00
Sub Cut Parking Lot and Moving Fill	8,500.00
Mraz Management	650.00
Schaefer's of Nisswa	400.00
Plan Reproduction - Updating Costs and Reprinting Plans	50.00
Surveying costs	2,325.00
Change Fee	1,775.97
Total	$27,146.97

CITY OF NISSWA
MINUTES – REGULAR COUNCIL MEETING
TUESDAY, APRIL 21, 2026 – 6:00 P.M.
NISSWA CITY HALL

Members present: Jennifer Carnahan, Bruce London, Joe Hall, Mark Froehle, Jesse Zahn
Other Members Present: Dave Reese, City Engineer; Bill Westerberg, Widseth; Tom Pearson, City Attorney
Other Members Present via Zoom: Wendell Sande, SCSC; Flora Delaney and Michael Bitzer, Delaney Consulting; Chris Hoodecheck, Labor Attorney
City staff present: Maggi Wentler, Interim City Administrator; Tom Blomer, Public Works Director; Steven Timblin, City Planner; Amber Moon Peterson, Parks & Rec Director; Brian Farrell, Spirits Manager; Terry Wallin, Pickle Manager; Todd Szymanski, Police Chief; Shawn Bailey, Fire Chief; Jane Michaud, Deputy Clerk

Audience members: 40 members of the public were present

A. Call to Order

Mayor Jennifer Carnahan called the Regular Council Meeting of the City of Nisswa to order at 6:01 PM on Tuesday, April 21, 2026, at Nisswa City Hall.

Mayor Carnahan opened with remarks acknowledging the high level of public engagement at recent meetings and expressing the intent to conduct all future meetings with efficiency, professionalism, and proper decorum—with respect extended to Council Members, city staff, and all attendees. She also offered an apology on behalf of the Council for conduct at the prior month's meeting.

1. Pledge of Allegiance

B. Approve Agenda

Motion to approve the agenda as presented was made by Council Member Zahn and seconded by Council Member London. The motion carried unanimously.

C. Consent Calendar

Mayor Carnahan read the standard notice to the public regarding the consent calendar. Prior to the vote, Council Member Zahn raised a question regarding the Parks and Recreation Department report's reference to sweeping the Gull Lake Trail. Parks and Recreation staff confirmed that sweeping the trail is a routine seasonal maintenance activity, performed multiple times throughout the season depending on weather events. It was also noted that the final section of the trail remains incomplete and is therefore not swept.

Motion to approve the Consent Calendar as presented was made by Council Member Zahn and seconded by Council Member London. The motion carried unanimously.

D. Open Forum

1. Central MN Council Scouting America

Mayor Carnahan introduced Isaiah Anderson, District Executive for the Pine Tree District of the Central Minnesota Council, Scouting America, whom she had met the previous week at the Lakes Area Leadership Breakfast. Mr. Anderson addressed the Council and provided an overview of the organization's reach, noting that the Pine Tree District covers Crow Wing, Aitken, Morrison, and Cass Counties. He highlighted Parker Scout Reservation, located in Nisswa, and noted the presence of Miller Castle as a prominent local attraction. Mr. Anderson shared national statistics, including one million youth served, 175,000 girls and young women participating, 30,000 Eagle Scouts earned in the prior year—including himself in 2019—and over 7.1 million hours of community service donated. He invited the city to engage scouts for local events such as parades and directed interested parties to www.scoutingcmc.org for more information or to donate.

2. Public Comment

Fire Chief Bailey addressed the Council to refute several rumors circulating on social media regarding the fire department. He clarified that the department had never requested the city construct a water tower to fill water tenders, that no $30 million fire hall had been requested, and that the department's current parking lot serves as its helipad—no dedicated helipad structure had been requested. Chief Bailey expressed frustration with misinformation being spread and stated his intent to issue a formal response on social media unless directed otherwise. He encouraged residents to reach out to staff for clarification on any questions.

No other members of the public came forward during the public comment period.

E. Reports

1. City Attorney

City Attorney Pearson reported no items at that time, noting he would speak to specific agenda items as they arose.

2. City Engineer

City Engineer Reese reported that work is continuing on 2026 city street improvements, and that the Gull Lake Trail project from the prior year—along with an added bathroom project—is being wrapped up.

F. Public Hearing

1. EDA Resolution

City Attorney Pearson provided background on the Enabling Resolution required by statute to formally establish an Economic Development Authority (EDA) for the City of Nisswa. He noted that since the March meeting, the draft resolution had been revised with minor statutory changes and language acknowledging that an EDA may have previously existed in the city, with the new resolution intended to supersede any prior enabling action or disbandment.

Prior to opening the public hearing, the Council discussed proposed amendments to the resolution. Council Member Zahn raised the question of expanding the governing board from five commissioners to seven, in order to allow for greater public participation. Council Members Froehle, Hall, and Mayor Carnahan all expressed agreement, citing the value of broader community involvement and diverse perspectives. The Council also discussed Section N of the resolution, which as drafted stated that the EDA "shall not provide business assistance." City Attorney Pearson suggested revised language reading that "the EDA shall assist the city Council in considerations of business assistance," which would preserve Council oversight while leaving the door open for future involvement in matters such as tax increment financing or gap financing.

Motion to open the public hearing regarding the EDA Resolution was made by Council Member Zahn and seconded by Council Member Froehle. The motion carried unanimously.

During the public hearing, community member Bruce Imholte (25628 Wooddale Road, Nisswa), who noted twelve years of prior service on an economic development authority, spoke in support of expanding the board to seven members. He expressed concern about the "shall not provide business assistance" language and strongly recommended it be amended, explaining that business assistance—such as low-interest gap financing to attract or expand businesses—is a core function of an EDA. He cited the ability to borrow at low rates and re-lend to businesses as a way to grow the EDA's financial capacity over time.

City Attorney Pearson responded that the proposed middle-ground language—"the EDA shall assist the city Council in considerations of business assistance"—would address the concern while keeping tighter Council oversight during the EDA's early formation, with the option to expand the EDA's authority through an amended enabling resolution in the future.

Motion to close the public hearing regarding the EDA Resolution was made by Council Member Zahn and seconded by Council Member Hall. The motion carried unanimously.

Following the close of the public hearing, the Council confirmed the revised language for Section N as read by City Attorney Pearson.

Motion to amend the proposed Enabling Resolution establishing an Economic Development Authority for the City of Nisswa to increase the governing board from five (5) commissioners to seven (7), and to modify Section N to state that "the EDA shall assist the city Council in consideration for providing business assistance," was made by Council Member Zahn and seconded by Council Member Hall. The motion carried unanimously.

2. EDA Organizational Resolution

City Attorney Pearson advised that the Organizational Resolution—which will set commissioner terms, officer positions, and other structural details—was not yet ready for formal action, as the Council first needed to establish a process for recruiting and appointing EDA members. No public hearing is required for this resolution.

Mayor Carnahan shared that she had consulted with Tyler Glenn, Executive Director of BLADEC, who has experience assisting neighboring cities with EDA formation. Mr. Glenn recommended that officer positions (president, vice president, treasurer, etc.) be nominated and selected within the EDA board itself at its first meeting, following the practice of Brainerd, Crosslake, and other area cities. He also offered a sample application form that could be posted on the city's website.

The Council discussed the application and appointment process. Council Member Zahn proposed opening the five non-Council seats to public applicants, with a two-week application window from Wednesday, April 29 through Wednesday, May 13. City staff noted that, given packet deadlines, a special meeting following the close of the application window may be more practical than incorporating appointments into the May 19 regular meeting. The Council agreed with this approach.

Regarding outreach, staff indicated the application would be posted on the city website, sent via the e-notify subscription service, potentially shared through the Nisswa Chamber newsletter, and submitted to the local newspaper for a possible article. Word-of-mouth was also encouraged given the substantial public attendance at the meeting.

(Note: No formal motion was required for the EDA Organizational Resolution itself at this meeting, as appointments have not yet been made.)

G. Old Business

1. Spirits Expansion Recommendation

Michael and Flora of Delaney Consulting participated via Zoom to present findings from their engagement, in which they were tasked with providing due diligence and decision support regarding a potential expansion of the Spirits of Nisswa municipal liquor store into additional leased space in the Schaefer development adjacent to the current location.

Michael summarized that after seven weeks of work, including analysis of five years of financial performance data, the conclusion was that expansion is not financially justified under current

operating conditions. Mayor Carnahan summarized the key findings for the benefit of those in attendance: net operating profit at Spirits had declined approximately 40% over five years, from roughly $489,000 in 2021 to approximately $282,000 in 2025. Michael elaborated that either of the two square footage expansion scenarios presented would require the business to generate between $507,000 and $764,000 in additional annual sales with no identifiable strategy to accomplish that. Flora further noted that inventory turnover data indicated the store has adequate space to support its current and projected revenue, and that adding fixed costs to a declining business would not be in the best interest of city constituents.

Council Member Hall raised the issue of an outside storage unit that had been in use and was lost due to the expansion construction, and whether the loss of volume-buying discounts would further affect profitability. Flora responded that making money through higher-volume purchasing would not offset the benefits of faster inventory turns, and that capital tied up in excess inventory reduces the efficiency of the store's returns.

The Council also addressed the fact that property owner Andy Schaefer had not been invited to the prior liquor committee meeting where preliminary findings were discussed, despite a prior Council motion to that effect. Council Members Zahn and Hall acknowledged the oversight and apologized. Mayor Carnahan expressed that she believed more transparency and earlier communication of the findings to Mr. Schaefer would have been appropriate. City Attorney Pearson clarified that the prior liquor committee meeting was not an illegal meeting, characterizing it as a preliminary discussion of findings, but acknowledged that there remain further operational discussions to be had with Mr. Schaefer.

Mr. Schaefer addressed the Council, questioning why he had not been included and expressing frustration that the city had been slow to communicate with him throughout the process, particularly given the construction impacts on parking, the loading dock, and other operational elements of the adjacent Spirits store. He stated he was unwilling to bear further engineering or contractor costs related to city-driven requests.

Regarding the third amended lease agreement, the liquor committee had unanimously recommended no change to the current lease, and no Council Member moved to pursue an amendment.

Motion to make no changes to the Spirits of Nisswa third amended lease as proposed by the Schaefers was made by Council Member Zahn and seconded by Council Member Froehle. The motion carried unanimously.

Regarding the parking lot island, discussion arose about a landscaping island in the Schaefer parking lot that had been required under a Conditional Use Permit (CUP) and a variance approval, and which Spirits staff had expressed interest in removing to improve traffic flow. Mr. Schaefer stated he was unwilling to pay additional contractor or engineering fees to address this matter. Planning & Zoning Director Steven Timblin confirmed that removal could potentially be handled through an amendment to the CUP rather than a full variance process, and City Engineer Reese indicated WSN could coordinate with the applicant's contractor. City Attorney Pearson

suggested the Council could act directly given the unusual circumstance of the city effectively requesting departure from its own ordinance requirement.

Motion to authorize WSN to reach out to the Schaefer contractor to assess what changes are needed regarding the parking lot island and to report back, with the city to pay WSN's costs to complete that work, was made by Council Member Hall and seconded by Council Member London. The motion carried unanimously.

Motion to amend the Conditional Use Permit to remove the landscaping island coverage requirement and allow paving of the parking lot was made by Council Member Hall and seconded by Council Member London. The motion carried unanimously.

Motion that any fees associated with this modification be paid from the liquor fund was made by Council Member Zahn and seconded by Council Member London. The motion carried unanimously.

Staff confirmed that a liquor committee meeting would be scheduled for the following week (targeting Wednesday, April 29) with Mayor Carnahan, the city attorney, and the engineer present to address all remaining outstanding operational items related to the Schaefer expansion.

2. Spirits/Pickle – Consultant Services

Flora and Michael of Delaney Consulting provided a brief update on the broader scope of their engagement. They reported that they are transitioning from the discovery phase to the analysis phase, having completed two market visits to Nisswa with two more scheduled. Work includes POS data analysis, competitive store visits, and interviews with team members. The consultants confirmed they remain on schedule to deliver final recommendations to the city prior to the June city Council meeting.

3. Organization Structure Admin/Clerk/Finance Department

Motion to table the Organization Structure Admin/Clerk/Finance Department discussion until the May regular Council meeting was made by Council Member Zahn and seconded by Council Member London. The motion carried unanimously.

Council Member Froehle noted a typographical error in the agenda materials ("serve at" should read "serve as") which staff noted for correction.

4. Administrator/City Clerk Position (SCSC)

Wendell Sande of SCSC (Strategic Compensation Solutions Consulting) participated via Zoom and recommended restarting the administrator/clerk search after the summer season, citing the difficulty of recruiting during summer vacations and the high activity level in Nisswa during that time. However, the Council expressed a clear consensus that the search should proceed as soon as possible given the urgency of filling the role and the significant burden currently carried by interim staff.

14275 Golf Course Drive, Suite 200
Baxter, MN 56425
Phone (218) 828-9511
Fax (218) 824-8545

GAMMELLO-PEARSON, PLLC

Memo

To: Nisswa City Council and Maggi Wentler

cc: Andy Schaefer

From: Tom Pearson

Date: May 13, 2026

Re: Spirits Building Lease

Dear City Council –

Since the last City Council Meeting, the Liquor Committee has met two times with Andy Schaefer. The first time on April 29, 2026 and the second time on May 13, 2026, to discuss lease issues. The Liquor Committee has come up with two concepts, working with Andy, to propose to the City Council. Prior to discussing that, here are background points:

1. The City initially entered into a lease with Schaefers for the Spirits building in 2002, a 15 year lease. That lease contained the City's unilateral right to exercise three separate 5-year extensions, the first to occur in March of 2017, the second extension in 2022 and the third extension in 2027. The new lease price for each extension is determined by applying a CPI Indexing calculation.

2. The City exercised its right of the first extension in 2017. The City exercised its second right to an extension in 2022. The City has a right for a third and final extension in 2027.

3. At the April 29th Liquor Committee meeting and again at the May 13th meeting, concepts were discussed among the group to resolve current lease issues, deal with further extensions and also resolve the situation involving the new loading dock and the City's lease rights of access to that loading dock.

4. A few options were discussed to resolve this matter with Schaefers:

   Option #1: On a CPI calculation done by Schaefers and also one done by the City there was a variation in the results of those CPI calculations with Schaefers coming up with a CPI indexed new lease rate of $22.00 per square foot and the City coming up with a CPI indexed increase to $20.00 per square foot. The concept discussed among the group was to meet in the middle of those two figures at $21.00 per square foot. This $21.00 per square foot lease rate would

begin immediately through the rest of the term of this second extension and continuing through the third and final extension, which would end in 2032.

Option #2: The group discussed re-writing the second extension the City is in the middle of now and having it begin in 2026 and extending through 2031 at $21.00 per square foot. Then, in 2031 when the third extension is available to the City it would trigger a new CPI index calculation to determine a lease rate and that lease rate would continue through 2036. In this scenario, the City gets a brand new second extension, effectively adding four years to the term of the existing lease.

With both options 1 and 2, as I said, Schaefers would agree that the Spirits lease space will have access to the new loading dock in the Spirits extension through the back hallway to the current lease space.

Option #3: Leave the lease as is, make no amendments to the current lease or extensions and Spirits will simply take their deliveries through the front door. There are other implications possible in this scenario, as well.

The Liquor Committee seemed to favor the concept of Option #2 and I believe it would make that recommendation to the City Council.

This concludes my report on these recent Liquor Committee meetings concerning the Spirits lease.

Sincerely yours,

Tom Pearson

From: Jennifer Carnahan
To: Maggi Wentler; Tyler Glynn
Cc: Jennifer Carnahan
Subject: EDA Update
Date: Thursday, July 16, 2026 8:45:44 AM
Attachments: 0753_001.pdf
Importance: High

Good morning,

Thank you all again for your applications and your interest in serving the City of Nisswa. The high level of interest in serving on the Economic Development Authority was encouraging and inspiring, and we sincerely appreciate every individual who applied.

At our July Council meeting, I will be making my appointments to the Economic Development Authority for the Council's consideration.

As of sending this email, I have personally contacted nearly all applicants by phone regarding my appointment decisions. I am waiting to speak with two applicants and reconnect with two others before publicly releasing the full list of appointments.

I wanted to provide a comprehensive update on the Economic Development Authority (EDA) appointment process.

To ensure a thorough and consistent review, I partnered with Tyler Glynn, Executive Director of BLAEDC, to conduct interviews with applicants over four interview dates. The only interview conducted without Mr. Glynn was with Brandon Hedlund due to scheduling conflicts during the busy summer season. Mr. Glynn remained available for any follow-up discussions if needed.

Following the interviews, Mr. Glynn and I met on Friday, July 10, to review and discuss all applicants.

For reference, the interview schedule was as follows:

May 19

- Bruce Imholte
- Andy Schaefer
- Dawn Southworth
- Bob Fier
- Greg Neumeyer

June 2

- Valeri Wilkening

Shawn Hansen
- Jake Huser
- Galen Strovers*
- Sharla Fillhouer*
- Kyle Allen

June 16

- Tina Foster*
- Mike Foy
- Steve Larson*

June 24

- Brandon Hedlund

Galen Strovers, Sharla Fillhouer, Tina Foster, and Steve Larson submitted their applications after the initial application window. To ensure all interested individuals were given consideration, they were included in the interview process.

City Hall should now have all submitted applications. Sharla Fillhouer's and Galen Strovers' applications were previously forwarded to the City. Steve Larson submitted his application directly to City Hall. Tina Foster also submitted her application directly to City Hall and separately emailed me a copy, which Tyler and I used during the interview process. If I inadvertently failed to forward that duplicate copy, I apologize for the oversight. Her application is attached to this email for completeness.

Steve Larson has since withdrawn his application from consideration.

Thank you again for your time, your willingness to serve, and your involvement in our community. I would also like to extend my appreciation to Tyler Glynn for his partnership throughout this process.

Once I have spoken with all applicants as noted above, I will send a final update with the appointment recommendations. I would appreciate it if this email could also be included in the July Council packet.

Thank you,

Jennifer

CITY OF NISSWA
Jennifer Carnahan

Mayor| City of Nisswa
E-mail: jcarnahan@cityofnisswa.gov

5442 City Hall Street |PO Box 410, Nisswa, MN 56468
Ph: 612-916-4668 Main: 218-963-4444 Fax: 218-963-3108

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From: Jennifer Carnahan
To: Jennifer Carnahan
Cc: Maggi Wentler; Tyler Glynn
Subject: EDA Update: Nisswa
Date: Friday, June 26, 2026 10:21:24 AM

Dear Applicants,

Thank you again for your interest in serving on the Nisswa Economic Development Authority (EDA). I sincerely appreciate the time each of you took to submit an application and participate in the interview process. We were fortunate to have a very strong pool of candidates, and I appreciate your willingness to volunteer your time and expertise to our community.

I wanted to provide an update on where we are in the appointment process.

Interviews with all applicants were completed on June 24, 2026. As part of my responsibilities as Mayor, I am charged with appointing the five citizen commissioners who will serve on the Economic Development Authority. In addition to selecting the commissioners, I am also responsible for determining each appointee's initial term of office.

To assist me in that process, I have reached out to each of you individually by text message or email asking what initial term length you would be willing to accept—one, two, three, four, five, or six years.

Several applicants have also asked whether they may continue serving after their initial term expires. Because EDA commissioners are appointed by the Mayor, any future reappointment would ultimately depend upon who is serving as Mayor at the time the term expires and whether they choose to reappoint that commissioner.

During the interview process, Tyler Glynn with the Brainerd Lakes Area Economic Development Corporation shared that the position would likely be voluntary. Since then, we have reviewed **Minnesota Statutes § 469.095** and learned that EDA commissioners are required to receive compensation for attending regular and special meetings, with the amount established by the City Council in the enabling resolution. It is not uncommon for cities to provide a modest stipend, such as $50 per meeting, although no compensation amount has yet been established for the Nisswa EDA.

I also believe it is important that everyone understands the legal responsibilities associated with serving on an Economic Development Authority.

Unlike many advisory boards and commissions, an EDA is a statutory public corporation created under **Minnesota Statutes Chapter 469** and is granted significant independent legal authority. Among its statutory powers, an EDA may enter into contracts, acquire and dispose

of property, borrow money, undertake redevelopment projects, and, as provided by law, sue and be sued.

While commissioners generally act on behalf of the EDA and are afforded legal protections when acting within the scope of their official duties, it is important to recognize that commissioners may, under certain circumstances, be individually named in litigation arising out of actions taken in their official capacity. For that reason, it is essential that commissioners understand their legal obligations and faithfully carry out their duties in accordance with Minnesota law.

In addition, **Minnesota Statutes § 469.009** establishes strict conflict-of-interest requirements for EDA commissioners. Commissioners are required to disclose any financial interest that could reasonably be affected by a matter before the Authority and, when required by law, must refrain from participating in discussions or voting on those matters. The statute further provides that a commissioner who knowingly violates these conflict-of-interest provisions—including knowingly failing to make a required disclosure, filing a false disclosure, or participating in a matter despite a prohibited financial interest—may be guilty of a gross misdemeanor.

I share this information not to discourage anyone from serving, but because I believe every applicant deserves complete transparency regarding both the opportunities and responsibilities that accompany service on the Economic Development Authority.

Should my appointments be confirmed by the City Council, it is my intention to hold a comprehensive orientation for all commissioners before the EDA begins its work. The training would include the Authority's statutory powers and duties under Chapter 469, fiduciary responsibilities, ethics and conflicts of interest, financial disclosures, the Minnesota Open Meeting Law, the Minnesota Government Data Practices Act, parliamentary procedure, and other topics necessary to ensure every commissioner feels fully informed, prepared, and confident in carrying out their responsibilities.

Finally, once I have finalized my appointments, I intend to personally contact each applicant before the City Council meeting to let you know whether or not you have been selected. I believe it is important that you hear directly from me rather than learning the outcome during a public meeting or reading about it in the newspaper.

I will plan to make appointments in the month of July at either a special meeting or the regular council meeting. The regular council meeting is scheduled for Tuesday, July 21, 2026 at 6 PM. If a special meeting can happen before that it would likely be Monday, July 6th at 5 pm, pending a quorum of the council.

Thank you once again for your willingness to serve the City of Nisswa. Your interest, experience, and commitment to our community are sincerely appreciated, and I am grateful

for each of you who stepped forward to be considered.

Sincerely,

Jennifer Carnahan
Mayor
City of Nisswa

Jennifer Carnahan
Mayor| City of Nisswa
E-mail: jcarnahan@cityofnisswa.gov

5442 City Hall Street |PO Box 410, Nisswa, MN 56468
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From: Jennifer Carnahan
To: Jennifer Carnahan
Cc: Tyler Glynn; Maggi Wentler
Subject: EDA Interview Process
Date: Wednesday, June 3, 2026 10:02:00 AM

All,

Thank you so much for your applications and interest in the EDA for the city of Nisswa. We are truly impressed that so many applied and genuinely appreciate your time, treasure and talent. Please see notes and an update below:

Process Update

To date we've held two interview dates: May 19 and June 2. Please note the interviews below:

May 19 Interviews

Bruce Imholte
Andy Schaefer
Dawn Southworth
Bob Fier
Greg Neumyer

June 2 Interviews

Valeri Wilkening
Shawn Hansen
Jake Huser
Galen Strovers*
Sharla Fillhouer*
Kyle Allen

Galen Strovers and Sharla Fillhouer expressed interest more recently and were included in the interview process so that all interested and qualified applicants could be considered.

We are still working to schedule interviews with the following two applicants:

Mike Foy
Brandon Hedlund

Once we can complete all interviews, I will follow up with everyone individually and share the combined output from those interviews. I know the council is eager to get appointments in place for our June 16th council meeting; but given that we have two candidates to still interview - our July meeting may be more likely.

What is an EDA?

An EDA is a separate statutory authority with significant legal and financial powers, including the ability to enter contracts, acquire property, issue bonds, and exercise powers specifically granted by state statute. Advisory committees do not possess those authorities, which is why the Minnesota Legislature created a different appointment structure.

Ultimately, my obligation is to follow state law as written. Minnesota Statute 469.095 provides that EDA commissioners are appointed by the mayor with the approval of the council. The structure is straightforward: the mayor appoints and the council exercises its authority through confirmation or rejection.

The council retains its important role by reviewing nominees, asking questions, and making an independent decision on confirmation.

Given the importance of the EDA, I want to ensure the appointment process is thoughtful, thorough, and fair to all applicants.

THANK YOU!

Thank you again for your participation, time, treasure, talent and patience. We sincerely appreciate the engagement and time.

Jennifer

Jennifer Carnahan
Mayor| City of Nisswa
E-mail: jcarnahan@cityofnisswa.gov

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CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO
A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Allen First Kyle

Address: [redacted]

Phone: (H) [redacted] (W) [redacted] (Cell) [redacted]

Occupation: Information Employer: Crow Wing Power & Light

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☐ Yes ☐ No
If yes, ☐ Seasonal ☐ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? 5+

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

_____ Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

I have a desire to give back to the community, help address concerns and strategically plan for the future of our City. I have lived in the heart of downtown Nisswa on Pine Haven Rd for 5yrs. I hope to assist in planning to help with fostering local businesses, new business investments, redevelopment projects, etc.

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

Associates of Applied Science degree In Child Development with 7yrs of Hospitality Management/ IT

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

Transparency, communication to our citizens & commitment to serve our

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☐ Yes ☐ No
Comments:

Yes

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☐ No
If yes, please explain:

Kyle R. Allen — Signature

05/10/2026 — Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

Please return application to:
City of Nisswa
5442 City Hall Street
PO Box 410
Nisswa, MN 56468
218-963-4444 Phone

Or via email to:
maggi@cityofnisswa.gov

DATA PRACTICES ADVISORY

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CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Fier First Robert

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: Retired Facility Engineering Mgr Employer: Amgen

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☒ Yes ☐ No
If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? (27) years

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

NO Planning & Zoning Commission (Nisswa residency required)

NO Parks & Recreation Advisory Committee (Nisswa residency required)

NO Public Works Committee (Nisswa residency or [illegible] ownership required)

(1) Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

NO Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?
I have a (14) year period of time where I managed a Facility Engineering Group, for Amgen's Colorado Division, where we oversaw Design, Construction & Startup of $2B of Buildings, roads, bridges and infrastructure. Daily communication with 650 customers was the norm.

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

- Facility Engineering Skills
- Project Management Skills
- Significant team member experience.
- Above average communication skills.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

- Better communication with Nisswa Residents'
- Slowing down + possibly pausing Nisswa Budget Growth.
- Better research + purchasing Procedures' + justification procedures on Capital Projects.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No
If yes, please explain:

[redacted]

Signature

05/12/26
Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

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CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Foy First Mike

Address: [redacted]

Phone: (H) _____ (W) _____ (Cell) [redacted]

Occupation: Business Owner Employer: Self

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☒ Yes ☐ No
If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner?_____

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

X Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?
The direction of the city. Try to keep the small town charm while improving the infrastucture.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

POTENTIAL CONFLICTS
Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No
If yes, please explain:

Signature [redacted] Date 5-13-26

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

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Shawn Hansen | Executive Director of The Outreach Program of
[redacted]

May 11, 2026

City of Nisswa
Attn: Maggi Wentler

RE: Economic Development Authority Application

Dear Maggi and Nisswa City Council,

I am applying today for the openings on your EDA commission.

Although I am not a Nisswa resident (I reside in Lake Shore); I have been involved in the great community of Nisswa for many years. From 2011-2019, I worked at the Nisswa Chamber of Commerce, serving as the Director from June 2012 – March 2019. During that time, I was heavily active with planning and zoning as it pertained to the business community.

I am currently the Executive Director and Chief Officer of an area non-profit, The Outreach Program of Brainerd Lakes. The charity was founded in 2012 and is located at 24489 Hazelwood Drive, Nisswa. I feel my application is appropriate under the Nisswa property ownership or Nisswa business ownership criteria.

Below are my answers to the application questions.

Why are you interested in being appointed to a city advisory commission or committee?

- I truly believe that Nisswa is the BEST small town in Minnesota.
- I love the look and flair we have today and am interested in helping shape the look and flair for the future.

What strengths and abilities would you bring to the commission or committee?

- I have a bachelor's degree in accounting.
  - I have 26 years of corporate experience, working in accounting, human resources, project management, talent acquisition, Lean Six Sigma, and process improvement.
- I have 8 years of experience working with the business community of Nisswa and surrounding areas through my career at the Nisswa Chamber of Commerce.
- I have 7 years of experience managing, directing and growing a humanitarian food aid organization that resides in Nisswa.
- I am process driven, strategic in thinking, and have a proven track record of working with teams and committees.
- I am interested in the betterment of Nisswa, both small scale and large scale
- I was actively involved with Nisswa's Planning and Zoning commission during my tenure at the Nisswa Chamber of Commerce
- I believe I offer a voice of reason, research and consistency.

What are the most important issues facing our community over the next several years?

- Nisswa has experienced tremendous growth over the past decade +.
- Infrastructure, job growth, land use, tax structure, housing, are areas that Nisswa needs to put some concentrated efforts towards these items.
- The EDA should be coordinating existing Comp plans, ordinances, etc. to position the city for today, the next short-term phase (5-10 years); mid-term phase (11-19 years), long term phase (20+years)

Shawn Hansen | Executive Director of The Outreach Program of Brainerd Lakes |
[redacted]

From a quick review of the City's website, I could not find the definition of the EDA for Nisswa, it's powers, authorities, expectations.

From AI, this is the information I found that EDAs generally are tasked with.

- An Economic Development Authority (EDA) in Minnesota is a public entity established under Minnesota Statutes Chapter 469 to promote commercial/industrial growth, create jobs, and increase the local tax base. EDAs act as the development arm of a city or county, implementing programs for business retention, redevelopment, and land acquisition to improve the community's overall economic vitality. [

Core Purposes and Functions

- Business Retention & Expansion: Supporting existing businesses and attracting new businesses through programs, financial incentives, and available land.
- Redevelopment & Land Management: Buying, selling, and leasing land for redevelopment projects that might be unviable for the private sector alone, often targeting blighted or underutilized areas.
- Financial Assistance: Administering revolving loan funds, grants, and tax incentives (such as Tax Increment Financing) to support projects.
- Strategic Planning & Research: Conducting economic development studies and developing plans for local economic growth.
- Housing & Community Development: Many EDAs also handle housing development to ensure a diverse and affordable housing stock, fostering a strong workforce.

Key Aspects of Minnesota EDAs

- Independent Entity: While often consisting of city council members, an EDA is a separate body with special powers.
- Partnerships: Frequently work with the Minnesota Department of Employment and Economic Development (DEED) and regional organizations.
- Goal: To improve the commercial/industrial tax base, create jobs, and increase prosperity. An authority may study and analyze economic development needs in the city, and ways to meet the needs.

What do you think the role of your commission or committee should be in addressing those issues?

- There appears to be un-rest within the council, staff, community. One aspect of the EDA commission will be to assist in structuring development, helping the council and staff with taking some of the "heavy lifting, time consuming areas" to the EDA and advise back to the council of recommendations.
- I am not 100% familiar with Brainerd Lakes Area Economic Development group, headed by Tyler Glynn but would assume that we would be working closely with this group for the local EDA. Tyler is also a Nisswa resident and would be a great asset to rely on for this commission.

I believe I can commit the time to be an active and engaged member of the EDA and hope that you will look favorably to my application. I look forward to hearing of next steps in the EDA formed commission.

[redacted]

Shawn Hansen (she/her/hers)
Executive Director
The Outreach Program of Brainerd Lakes
[redacted]

CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Hansen First Shawn

mail: [redacted]
Address: physical: [redacted]

Phone: (H) X (W) [redacted] (Cell) [redacted]

Occupation: Executive Director Employer: The Outreach Program of Brainerd Lakes

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☒ Yes ☐ No
If yes, ☐ Seasonal ☐ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? since 2019

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

X Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

See attached

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

see attached

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

See attached

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No
If yes, please explain:

[redacted]

Signature

5/11/2026
Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

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CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Hedlund First Brandon

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: Real Estate Broker Employer: Self

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☒ Yes ☐ No
If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? 6 Years

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

X Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?
I would love to help give some guidance & direction in the economic future of Nisswa as someone who has called Nisswa home my entire life.

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.
Helping countless clients with the vision it takes to maximize not only their property, but also their goals

Nearly 10 years in the real estate world, running a successful RE Team.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?
Casting the vision and Bringing the community together to understand the need for some changes & updates to town,
working in collaboration w/ the community & businesses to better understand their goals.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments:

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☒ Yes ☐ No

If yes, please explain:

[redacted]

Signature

5-13-26

Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

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As an active RE Broker & business owner in Nisswa, I have a professional stake in the economic health of this community. I'm committed to transparency & willing to recuse myself from votes or discussions where a direct financial gain exists & always prioritize the broader community.

CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Huser First Jake

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: Marketing | Sales Employer: WCE Insurance

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☒ Yes ☐ No
If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? 16

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

X Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?
- Helping City of Nisswa grow while maintaining the charm and culture the city has today.

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.
- Business Management Degree
- 20 yrs of Business ownership in Nisswa
- 20 yrs of commercial Insurance experience
- Daily dialog with area business owners

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?
- Business growth is a challenge in Nisswa. I have been through 2 different construction projects within the city and there were many challenges. I would like to help other area businesses or someone new to the area have a smooth experience investing in our community.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

POTENTIAL CONFLICTS
Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No
If yes, please explain:

[redacted] 5/13/26

Signature Date

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THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

Please return application to:
City of Nisswa
5442 City Hall Street
PO Box 410
Nisswa, MN 56468
218-963-4444 Phone

Or via email to:
maggi@cityofnisswa.gov

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CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Tanhoite First Bruce

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: Retired CPA Employer:_____

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☒ Yes ☐ No
If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? 4 yrs

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

X Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?
I want Nisswa to be a successful + prosperous City. Nisswa now is an exciting place to live + work. I want that to continue

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

Sheet attached

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

Development of Hwy 371 land — Planning for growth of city — Public water system EDA should work on continuing success of Nisswa

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

Comments:

When I volunteer to serve I take that commitment seriously.

POTENTIAL CONFLICTS

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If yes, please explain:

[redacted] 5-12-26

Signature Date

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Bruce Imholte
EDA Application
May 17, 2022

Professional + Business Experience

4 year college degree – Moorhead State College

40 years self employed CPA – offices in Detroit Lakes MN + Fargo ND

20 years on City Council – Detroit Lakes

12 years on DL Economic Development

8 years on Detroit Lakes Public Utilities commission

4 years on Detroit Lakes Chamber of Commerce – served 1 year as Chairman

President + other leadership positions on various civic organizations (Kiwanis – Jaycees – Toastmasters – United Way – church – other)

Now serving on Nisswa Park commission

CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Krueger First Emma

Address: [redacted]

Phone: (H) [redacted] (W) [redacted] (Cell) [redacted]

Occupation: Restaurant Owner, A&W Nisswa Employer: Self Employed

Email Address: [redacted]

Are you a Nisswa resident or property owner? ☐ Yes ☒ No If yes, ☐ Seasonal ☐ Permanent

If yes, how long have you been a Nisswa resident or property owner? 12 years, Nisswa Business Owner

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

__X__ Economic Development Authority (Nisswa residency or property ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

I am interested in joining the Nisswa Economic Development Authority because I have lived in Nisswa since I was three years old, I have worked solely in Downtown Nisswa my entire life, at the Nisswa A&W and (prior Nisswa Tax Service), and purchased the A&W in 2015. I believe I bring a long standing understanding of Nisswa, as being a local myself, and serving the tourism community. I want to see this community thrive and grow, appropriately, for generations to come.

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

I have a multiple degrees from Central Lakes College one of which is in Hospitality & Tourism. I have accounting experience, preparing tax returns for my personal client base of nearly 200 returns for several years. I have high level strategic thinking, kindness, compassion, and an excellent ability to work with others, including but not limited to managing a staff of 15-25 members annually the last twelve years.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

Our community has grown, and will continue to grow and it is crucial that we handle the growth while recognizing the charm and small town atmosphere importance that locals and visitors have cherished for generations in the past and will cherish for generations in the future. I would like to serve on the Economic Development Authority to assist, and bring youthful, female business ownership experience as a perspective to the community and committee of Nisswa, that I love so dearly and have grown up, worked in, and own a business in.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No

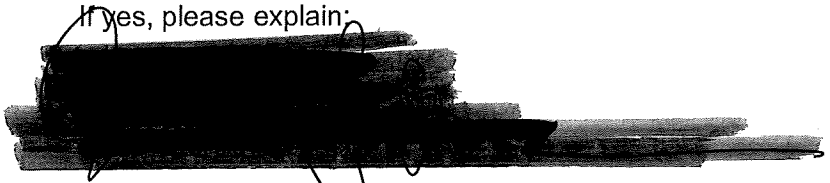
Comments:

Thank you for the opportunity to serve Nisswa, its residents and visitors.

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☐ No

If yes, please explain:



May 6, 2026

Signature Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

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CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Neumeyer First Greg

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: retired Employer:_____

Email Address: [redacted]

Are you a Nisswa resident or property owner? X Yes ☐ No If yes, ☐ Seasonal X Permanent

If yes, how long have you been a Nisswa resident or property owner? family owned property since 1987

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

__X__ Economic Development Authority (Nisswa residency or property ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

see attached

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

see attached

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

see attached

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? X Yes ☐ No
Comments:

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? X Yes ☐ No
If yes, please explain:

[redacted] 5-8-26

Signature Date

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Greg Neumeyer

Economic Development Authority

Why are you interested in being appointed to the Economic Development Authority?

I recently(12/31/25) retired as the part time Economic Development Director for the Robins Economic Development Initiative in Robins, Iowa. We had a similar situation wherein a large parcel of ground that was in the City limits was going to be up for sale due to a death. We formed a committee to determine what the City and its residents wanted for development in that area. We then looked at City services(sewer and water) to determine what was needed for adequate service to that area and surrounding areas. We looked at City ordinances to make changes so the ordinances adequately covered the intended development. Finally, we worked with potential purchasers of the property so they knew what the City desired for the property. It ended up with a mixed-use development with commercial, light industrial, residential and park land.

I feel this experience will be helpful in determining what should happen with not only the City owned land along 371 but also the surrounding undeveloped land.

I am interested in Nisswa continuing to be a vibrant community and that is why I want to see this project succeed.

What strengths and abilities would you bring to the commission or committee?

My experience in Economic Development will help the Economic Development Authority develop a plan for looking at the City property. I am a collaborative person that tries to bring in all views of an issue.

Prior to my role in Economic Development I was an attorney for @ 4 years and was in banking for @25 years. That helps give me a good understanding of the legal and financial issues involved in development of this type.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

I think the issues for Nisswa are similar to the issues for many smaller communities in the Midwest. How does the City provide the services that its residents expect? In order to do that the City needs to grow it revenue sources. Raising taxes is not a preferred option so growth in the form of new properties being added to the tax roles is the best way. How does the City get

that property tax growth? It should come in the form of both commercial and residential growth. The Nisswa Lakes Area has a long history of being a popular vacation area with a substantial increase of population in the summer. While it seems there have been more year-round residents in the area since covid, there also seems to be a shortage of various types of housing for residents and workers. How does Nisswa add new commercial development and more types of housing without sacrificing the current feel of Nisswa? The EDA will have a significant role is those issues in determining what type of development should happen going forward.

Attendance – Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant?

Yes – now that I am retired I have the time and availability needed.

Potential Conflicts

None

[redacted] 5-8-26

CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Schaefer First Andrew

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: Retail Employer: Schaefer's Lake

Email Address: [redacted]

Are you a Nisswa resident or property owner? ☒ Yes ☐ No If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Nisswa resident or property owner? 43 YEARS

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

2 Public Works Committee (Nisswa residency or property ownership required)

1 Economic Development Authority (Nisswa residency or property ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

I CARE ABOUT THE COMMUNITY

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

I HAVE YEARS of NISSWA KNOWLEDGE
I AM UP TO DATE with A LOT of CITY ISSUES & TOPICS

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?
Mills property - New Business Grow city property
Blacktop Roads - Set up what is needed before MN DOT sells Needed roads Down

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

POTENTIAL CONFLICTS
Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☒ Yes ☐ No
If yes, please explain:
Schaefer's Foods

[redacted] 5-6-26
Signature Date

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THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

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CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Southworth First Dawn

Address: [redacted]

Phone: (H)_____ (W)[redacted] (Cell) [redacted]

Occupation: Managing Director Employer: Grand View Lodge

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☑ Yes ☐ No
If yes, ☐ Seasonal ☐ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? 2 years

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

X
_____ Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

see separate sheet

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

see separate sheet

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☑ Yes ☐ No
Comments:

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☑ No
If yes, please explain:

Dawn Southworth — Signature

5.13.2026 — Date

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Why are you interested in being appointed to a City advisory commission or committee?

I am interested in being appointed to the Economic Development Authority Committee because I care deeply about the long-term success, growth, and sustainability of our community. Through my role in hospitality and resort leadership, I have seen firsthand how economic development impacts local businesses, workforce needs, tourism, infrastructure, housing, and the overall quality of life for residents and visitors.

I would welcome the opportunity to contribute a practical business perspective, while also listening and learning from others who are invested in the future of the city. I believe thoughtful economic development requires collaboration between city leaders, business owners, residents, and community partners. My goal would be to support responsible growth that strengthens the local economy, preserves the character of the community, and creates opportunities for both current and future generations.

I am especially interested in helping identify ways to support existing businesses, attract new investment, enhance year-round economic activity, and ensure that development decisions align with the needs and values of the community.

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

I would bring more than 30 years of experience in the hospitality industry, with professional experience across more than 20 states, including large metropolitan cities, suburban markets, and rural destination communities. This background has given me a broad understanding of how tourism, business development, workforce availability, infrastructure, community partnerships, and quality of life all connect to economic growth.

Throughout my career, I have worked in leadership roles that required strategic planning, financial accountability, team development, guest and community engagement, and collaboration with both public and private partners. I understand the importance of balancing growth with the character and needs of a community, especially in destination markets where residents, businesses, visitors, and local government all play an important role in long-term success.

I have also had the opportunity to serve on tourism development boards in both Nashville, Tennessee, and Jacksonville, Florida. Those experiences gave me valuable insight into how communities can use tourism, events, business partnerships, and thoughtful planning to strengthen the local economy. I believe that experience would allow me to contribute a practical, informed, and collaborative perspective to the committee.

My strengths include strategic thinking, relationship building, operational leadership, problem solving, and the ability to view issues from multiple perspectives. I would bring a strong business background, a commitment to community partnership, and a desire to support responsible economic development that benefits residents, businesses, and visitors alike.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

I believe some of the most important issues facing our community over the next several years will be responsible economic growth, workforce availability, housing, infrastructure, year-round business sustainability, and preserving the character that makes our community unique. As a destination community, we must balance the needs of residents, local businesses, seasonal visitors, and future development in a thoughtful and collaborative way.

Workforce and housing will continue to be closely connected. For businesses to grow and provide consistent service, employees need access to attainable housing and a strong quality of life. Infrastructure, including roads, utilities, broadband, public spaces, and community amenities, will also be important as the area continues to grow and attract both visitors and new residents.

I also believe it will be important to support existing businesses while creating opportunities for new investment. Economic development should not only focus on attracting new businesses, but also on helping current businesses remain strong, competitive, and sustainable throughout the year.

The role of the Economic Development Authority Committee should be to provide thoughtful guidance, ask good questions, listen to community input, and help identify opportunities that support responsible growth. The committee can serve as a bridge between city leadership, businesses, residents, and community partners by helping evaluate projects and initiatives through the lens of long-term economic impact, community values, and sustainability.

I believe the committee should help encourage development that strengthens the local economy, supports workforce needs, improves quality of life, and protects the character of the community for future generations.

CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Wilkening First Valeri

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: Radiologic Technologist Employer: Essentia Health

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? _x_Yes No
If yes, Seasonal x Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? 9 years

_ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

__X__ Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

I want to see the City grow in a way that is best for its residents and work to insure that it is done in the most fiscally responsible way for the citizens of Nisswa

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

I have 20 years of management experience

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

Fiscal responsibility to the citizens of Nisswa is the biggest challenge for the city. I feel that anyone that serves in a position with the city should always be aware of this and work with the city council to achieve this.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? _XYes _ No

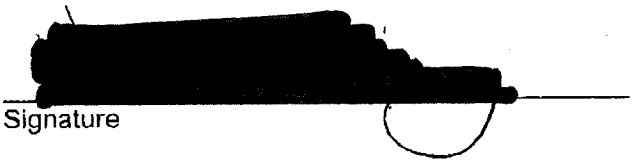
Comments:

If I commit to a committee I am absolutely committed to attending required meetings

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? _ Yes X No

If yes, please explain:



Signature

5-13-2026

Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

Please return application to:
City of Nisswa
5442 City Hall Street
PO Box 410
Nisswa, MN 56468
218-963-4444 Phone

Or via email to:
maggi@cityofnisswa.gov

DATA PRACTICES ADVISORY

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Applications submitted after the deadline.

CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Foster First Kristine

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: Community Coordinator Employer: Outreach program

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☐ Yes ☐ No
If yes, ☐ Seasonal ☑ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? 30yrs.

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

✓ Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

Past council member, long time resident who has been paying attention to the growth of our area.

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

Citizen. History. Commitment. 50+ years of all types of business experience. Experience with how things work in government.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

Growth. Looking at trends and being prepared for the undeniable growth we are experiencing.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☑ Yes ☐ No
Comments:

POTENTIAL CONFLICTS
Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☑ No
If yes, please explain:

Kim Foster
Signature

5/13/26
Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

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PO Box 410
Nisswa, MN 56468
218-963-4444 Phone

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CITY OF NISSWA

CITY OF NISSWA APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Fillhouer First Sharla

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation:_____ Employer: Self-employed

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☒ Yes ☐ No
If yes, ☐ Seasonal ☒ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner?_____

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

_____ Public Works Committee (Nisswa residency or property ownership required)

__X__ Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary. See add'l page

1.) Why are you interested in being appointed to a City advisory commission or committee?
I care deeply about the future of Nisswa and want to contribute to its continued growth. I believe that how we approach future growth must be mindful – we want to preserve the character of our quaint community and the beautiful natural resources of our lakes, forests, wildlife, trails, etc. along side

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

* Bachelor of Science - University of WI-LaCrosse
  Marketing
* Banking/Financial Industry - 17+ years - Bank officer & investments
  Self-employed bookkeeper - 16 years

1) CONT. - thoughtful planning. We bought our lake home in fall 2019 and moved here full time in spring 2020. I have witnessed first hand the growth to the BLA as people have chosen to make this area their full time home. With all this growth brings new businesses and new services needed but it also presents challenges like providing adequate infrastructure, housing, public safety and essential services. I would bring a balanced perspective to the EDA—supporting economic growth while also protecting the community character, natural resources, and quality of life that make this area such a desirable place to live, work, and visit.

2)

- As a bank officer for 13 years and now a self-employed bookkeeper, I would bring financial expertise, community leadership, and a balanced perspective on economic growth and community development.

- Community Volunteer -

  Immanuel Lutheran Church
  Wadena, MN
  Strategic Planning Chair, Sunday School teacher, Building Project Steering Committee Co-Chair

  Revitalization Grant through the Initiative Foundation
  Wadena, MN
  Volunteer

  Tri-County Hospital Auxiliary (now Astera Health)
  Wadena, MN
  President (2 years)

  Nisswa Women's Club
  Nisswa, MN
  President (Current)

  Through volunteer roles, I have developed skills in collaboration, strategic planning, fundraising, and working with diverse groups of people to achieve common goals.

- Active attendee at City Council, Planning Commission, and Town Hall meetings.

  I stay informed about issues affecting our community and am comfortable asking questions, listening to different viewpoints, and engaging in thoughtful discussion.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?
Managing growth while preserving our community's character will be key challenge. Foremost, effective communication among residents, businesses, developers and city govt. will be critical to building trust and finding common ground as we face the increasing demands.

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☑ Yes ☐ No

Comments:

Flexible schedule

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☐ No

If yes, please explain:

Sharla Gilbertson — Signature

5-31-26 — Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

Please return application to:
City of Nisswa
5442 City Hall Street
PO Box 410
Nisswa, MN 56468
218-963-4444 Phone

Or via email to:
maggi@cityofnisswa.gov

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CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last Strovers First Galen

Address: [redacted]

Phone: (H)_____ (W)_____ (Cell) [redacted]

Occupation: Business Owner Employer: Mission Companies Inc.

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☒ Yes ☐ No
If yes, ☐ Seasonal ☐ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner? 8 yrs

☒ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the current commission or committee you are currently serving. You are **not** required to complete the remainder of the application.*

Please rank in order which of the following commissions or committees you are interested in serving on:

_____ Planning & Zoning Commission (Nisswa residency required)

_____ Parks & Recreation Advisory Committee (Nisswa residency required)

2 X Public Works Committee (Nisswa residency or property ownership required)

1 _____ Economic Development Authority (Nisswa residency, Nisswa property ownership or Nisswa business ownership required)

_____ Other/Ad Hoc Committee (Nisswa residency or property ownership required)

Please answer the following questions as completely as possible. Use a separate sheet if necessary. Please see the attached page.

Why are you interested in being appointed to a City advisory commission or committee?
Serving

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

Received 5/26/26

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☒ Yes ☐ No
Comments:

POTENTIAL CONFLICTS
Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☒ No
If yes, please explain:

Signature _____ Date 22 May 2026

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

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Why are you interested in being appointed to a City advisory commission or committee?

I am interested in serving on a City advisory commission because I care deeply about the community and want to contribute in a meaningful way to decisions that affect residents, local businesses, and future growth. I believe local government is most effective when community members with diverse experiences and perspectives are actively involved in the process.

Serving on a commission would give me the opportunity to give back to the city, stay engaged in important local issues, and help ensure that decisions are thoughtful, transparent, and in the best interest of the community. I value collaboration, public service, and civic involvement, and I would welcome the chance to work alongside fellow commissioners, staff, and residents to support the City's goals and long-term success.

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

I would bring strong communication, problem-solving, and collaboration skills to the commission. I am able to listen carefully to different perspectives, evaluate information objectively, and make thoughtful decisions that balance immediate needs with long-term goals.

My education and professional background in engineering, along with my experience as a business owner, have strengthened my organizational, leadership, and critical-thinking abilities. These experiences have prepared me to work effectively with diverse groups, respect differing viewpoints, and understand the importance of professionalism, accountability, and public trust in a committee setting.

In addition, I am dependable, detail-oriented, and committed to serving the community in a fair and responsible manner. I would approach this role with an open mind, a willingness to learn, and a sincere desire to help the City make informed, balanced, and effective decisions.

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?

One of the most significant issues facing our community over the next several years is managing growth while preserving a high quality of life for residents. This includes addressing matters such as public safety, infrastructure, housing affordability, traffic, economic development, and protecting the character of the community. It is also

important that the City continue to strengthen communication and public engagement so residents feel informed, heard, and included in local decision-making.

I believe the role of a commission or committee is to carefully review key issues, gather community input, and provide thoughtful recommendations that help the City make balanced and informed decisions. An effective commission should serve as a bridge between residents and local government by listening to concerns, considering long-term impacts, and working collaboratively to identify practical solutions that benefit the community as a whole.

CITY OF NISSWA

CITY OF NISSWA
APPLICATION FOR APPOINTMENT TO A CITY COMMISSION/COMMITTEE

PERSONAL INFORMATION

Name: Last LARSON First STEVEN

Address: [redacted]

Phone: (H) [redacted] (Cell) [redacted]

Occupation: RETIRED Employer: [redacted]

Email Address: [redacted]

Are you a Nisswa resident, Nisswa property owner or Nisswa business owner? ☑ Yes ☐ No
If yes, ☐ Seasonal ☑ Permanent

If yes, how long have you been a Nisswa resident, property owner or business owner?_____

☐ *Please check this box if you are currently on a commission or committee and wish to be considered for reappointment. Please note below the commission or committee you are currently serving. You are **not** required to complete the application.*

Please rank in order which of the following you are interested in serving on:

_____ Planning & Zoning

_____ Parks & Recreation

_____ Public Works Committee

_____ Economic Development (must own property or Nisswa business owner)

_____ Other/Ad Hoc Committee

Nothing Checked

Please answer the following questions as completely as possible. Use a separate sheet if necessary.

Why are you interested in being appointed to a City advisory commission or committee?

BRING my talents AND INVITE TO my CITY

What strengths and abilities would you bring to the commission or committee? Please include any education and professional experience that would assist you in serving.

I am A PROBLEM SOLVER AND FIND SOLUTIONS TO complex ISSUES

What are the most important issues facing our community over the next several years? What do you think the role of your commission or committee should be in addressing those issues?
PROVIDING SERVICES AND CITY GROWTH AT A PRICE OUR LONG TIME RESIDENTS CAN AFFORD

Attendance: Are you aware of the importance of regular meeting attendance, including the time commitment involved in preparing for meetings, and do you feel you have the time available to be an active participant? ☐ Yes ☑ No
Comments:

POTENTIAL CONFLICTS

Conflicts of interest may arise by the participation in any activity, recommended action, or decision from which you receive or could potentially receive direct or indirect personal financial gain. In accordance with this definition, do you have any legal or equitable interest in any business which could be construed as a conflict of interest? ☐ Yes ☐ No
If yes, please explain:

Signature

June 16 2026
Date

Note: The selection process may vary according to the number of applications and vacancies, and may not include interviews with all applicants.

THANK YOU FOR YOUR INTEREST IN SERVING ON A CITY COMMISSION/COMMITTEE!

Please return application to:
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5442 City Hall Street
PO Box 410
Nisswa, MN 56468
218-963-4444 Phone

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maggi@cityofnisswa.gov

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ORGANIZING RESOLUTION
FOR ECONOMIC DEVELOPMENT AUTHORITY
FOR THE CITY OF NISSWA

WHEREAS, on April 21, 2026, the City of Nisswa, Minnesota (the "City"), acting through its City Council adopted an Enabling Resolution establishing the EDA pursuant to Minnesota Statute Sections 469.090 to 469.1082; and

WHEREAS, upon enabling the EDA, it is necessary for the Council to organize the EDA to make appointments to the EDA and appoint officers of the EDA.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NISSWA:

1. That the following EDA appointees are made:

   a. _____, for a one-year term
   b. _____, for a two-year term
   c. _____, for a three-year term
   d. _____, for a four-year term
   e. _____, for a five-year term
   f. _____, for a six-year term
   g. _____, for a six-year term

2. Officers of the EDA are appointed as follows:

   a. President _____
   b. Vice President _____
   c. Treasurer _____
   d. Secretary _____
   e. Assistant Treasurer _____

3. The President shall be the chief presiding officer of the EDA and shall have other responsibilities as may be required by law or conferred on the President by Resolution of the City Council. In the absence of the President, the Vice President shall assume all of said responsibilities of the President. The offices of President, Treasurer and Secretary shall be elected annually, by the City Council. The Secretary shall act as the chief recording officer for the EDA and shall maintain a file of minutes of EDA meetings and resolutions.

Adopted by a ___/5th vote of the City Council of the City of Nisswa on this _____ day of May, 2026.

CITY OF NISSWA

_____
By: Jennifer Carnahan
Its: Mayor

Attest:

_____
By: Maggi Wentler
Its: Interim City Administrator/Clerk

STATE OF MINNESOTA
COUNTY OF CROW WING
CITY OF NISSWA

I, the undersigned, being the duly qualified Interim City Administrator/Clerk of the City of Nisswa, Minnesota, DO HEREBY CERTIFY that I have carefully compared the attached and forgoing extract of minutes with the original minutes of a meeting of the City Council held on the date therein indicated, which are on file and of record in my office, and the same is a full, true and complete transcript therefrom insofar as the same relates to the public hearing on the proposed enabling resolution creating an economic development authority.

WITNESS, my hand and the seal of the City this _____ day of _____, 2026.

_____
By: Maggi Wentler
Its: Interim City Administrator/Clerk

(Seal)

W:\TEXT\2013\217.160 Nisswa - EDA Formation\Docs\Organizing Resolution.docx

CITY OF NISSWA

To: Nisswa City Council

Prepared by: Amber Moon Peterson

Date: July 21, 2026

Item: Community Center Change Order #2

Action Requested: Motion to approve Change Order #2 for Nisswa Community Event Center updates.

Background: A $3,000 allowance for siding repairs was proposed to be billed on time and materials. The cost for the repairs went over that allowance and is reflected in the change order.

Budget Impact: $2,000

Attachments:

Change Order #2

CHANGE ORDER

AIA DOCUMENT G701

Distribution to:

OWNER	X
ARCHITECT	
CONTRACTOR	
FIELD	
OTHER	

PROJECT: Nisswa Community Center
25628 Main St
Nisswa, MN 56468

CHANGE ORDER #: TWO

INITIATION DATE: June 26, 2026

ARCHITECT'S PROJECT #:

TO (Contractor): Hy-Tec Construction of Brd, Inc.
PO Box 621
Brainerd, MN 56401

CONTRACT FOR: General Construction

CONTRACT DATE: 1/21/2026

You are directed to make the following changes in this Contract:

Siding/Soffit Allowance Overrun ($3,000 Allowance, $9,423 Cost)	ADD	$6,423.00
Negotiated Discount	DEDUCT	-$4,423.00
		==========
		$2,000.00

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original construction cost was…….……..……..	$	141,400.00
Net change by previously authorized Change Orders……		751.25
The construction cost prior to this Change Order was……..……..	$	142,151.25
The construction cost will be increased by this Change Order……..……	$	2,000.00
The new construction cost including this Change Order will be……..……..	$	144,151.25
The Contract Time will be (increased) (decreased) (unchanged) by		( ) Days
The Date of Substantial Completion as of the date of this Change Order therefore is		

Nisswa Community Center	Hy-Tec Construction of Brd, Inc
OWNER	CONTRACTOR
_____	_____
_____	_____
By:_____	By:_____
DATE: _____	DATE: 7/6/26

CITY OF NISSWA

To: Nisswa City Council

Prepared by: Amber Moon Peterson

Date: July 21, 2026

Item: Community Center Pay Application #3

Action Requested: Motion to approve Pay Application #3 for Community Center updates

Background: Work has been completed as proposed and approved.

Budget Impact: $7,228.89

Attachments:

Pay Application #3

HYTEC
CONSTRUCTION
11160 BUSINESS 371, PO BOX 621
BRAINERD,MN 56401
(218) 829-8529 (218) 829-5383 FAX

Billing 4442
Customer NISS03
Date 06/29/2026
Due By 06/29/2026
Description Pay Application #3
Reference 26018

Ref Name: Nisswa Community Center
25628 Main Street
Nisswa, MN 56468

City of Nisswa
5442 City Hall St.
PO Box 410
Nisswa, MN

Date	Description	Quantity	U/M	Unit Cost	Amount
06/29/2026	Pay Application #3	1.00	each	$7,228.8900	$7,228.89

Amount **$7,228.89**

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 PAGE ONE OF ??? PAGES

TO OWNER City of Nisswa
256289 Main Street
Nisswa, MN 56468

PROJECT: Nisswa Comm Center
Nisswa, MN 56401

APPLICATION NO: THREE

Distribution to:
- [X] OWNER
- [ ] ARCHITECT
- [ ] CONTRACTOR
- [ ]
- [ ]

PERIOD TO: June 30, 202

FROM CONTRACTOR:
Hy-Tec Construction of Brainerd, Inc
PO Box 621, 11360 Business 371
Brainard, MN 56401

VIA ARCHITECT:

PROJECT NO:

CONTRACT FOR: General Construction Work

CONTRACT DATE: January 21, 2026

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	$	141,400.00
2. Net change by Change Orders	$	2,751.25
3. CONTRACT SUM TO DATE (Line 1 ± 2)	$	144,151.25
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	$	144,151.25
5. RETAINAGE:		
a. _____ % of Completed Work (Column D + E on G703)	$	
b. _____ % of Stored Material (Column F on G703)	$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	$	144,151.25
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	136,922.36
8. CURRENT PAYMENT DUE	$	7,228.89
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$751.25	
Total approved this Month	$2,000.00	
TOTALS	$2,751.25	$0.00
NET CHANGES by Change Order	$2,751.25	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hy-Tec Construction of Brainerd, Inc

By: _____ Date: June 26, 2026

State of Minnesota County of Crow Wing
Subscribed and sworn to before me this 26th of June 2026
Notary Public: _____
My Commission expires: 01/31/2030

BRENDA BRAY
NOTARY PUBLIC - MINNESOTA
My Comm. Exp. Jan. 31, 2030

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . $ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 · APPLICATION AND CERTIFICATION FOR PAYMENT · 1992 EDITION · AIA® · © 1992 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: THREE
APPLICATION DATE: 06/30/2026
PERIOD TO: 06/30/2026
ARCHITECT'S PROJECT NO: Nisswa Comm. Center

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
	General Requirements	$14,590.10	$13,131.09	$1,459.01	$0.00	$14,590.10	100.00%	$0.00	
	Project Closeout	$1,506.00	$1,355.40	$150.60	$0.00	$1,506.00	100.00%	$0.00	
	Shelters	$543.86	$543.86	$0.00	$0.00	$543.86	100.00%	$0.00	
	Mobilization	$1,392.83	$1,253.55	$139.28	$0.00	$1,392.83	100.00%	$0.00	
	Demolition	$5,237.93	$5,237.93	$0.00	$0.00	$5,237.93	100.00%	$0.00	
	Rough Carpentry	$321.87	$321.87	$0.00	$0.00	$321.87	100.00%	$0.00	
	Cabinets	$4,002.00	$4,002.00	$0.00	$0.00	$4,002.00	100.00%	$0.00	
	Siding	$3,480.00	$0.00	$3,480.00	$0.00	$3,480.00	100.00%	$0.00	
	Overhead Doors	$1,902.40	$1,902.40	$0.00	$0.00	$1,902.40	100.00%	$0.00	
	Gypsum Drywall	$4,156.32	$4,156.32	$0.00	$0.00	$4,156.32	100.00%	$0.00	
	Painting	$2,133.31	$2,133.31	$0.00	$0.00	$2,133.31	100.00%	$0.00	
	Acoustical Ceilings	$815.79	$815.79	$0.00	$0.00	$815.79	100.00%	$0.00	
	Ceramic Tile	$30,593.84	$30,593.84	$0.00	$0.00	$30,593.84	100.00%	$0.00	
	Flooring	$15,462.80	$15,462.80	$0.00	$0.00	$15,462.80	100.00%	$0.00	
	Bath Accessories	$13,387.27	$13,387.27	$0.00	$0.00	$13,387.27	100.00%	$0.00	
	Window Treatment	$4,788.48	$4,788.48	$0.00	$0.00	$4,788.48	100.00%	$0.00	
	Mechanical	$34,823.20	$34,823.20	$0.00	$0.00	$34,823.20	100.00%	$0.00	
	Electrical	$2,262.00	$2,262.00	$0.00	$0.00	$2,262.00	100.00%	$0.00	
				$0.00					
	CO#1	$751.25	$751.25	$0.00	$0.00	$751.25	100.00%	$0.00	
	CO#2	$2,000.00	$0.00	$2,000.00	$0.00	$2,000.00	100.00%	$0.00	
	PAGE TOTALS	$144,151.25	$136,922.36	$7,228.89	$0.00	$144,151.25	100.00%	$0.00	$0.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS 28141

DATE: 05/11/2026

The undersigned hereby acknowledges receipt of the sum of __$4,170.21_____

CHECK ONLY ONE OR LINE 1 WILL APPLY.

X 1. As partial payment for labor, skill and material furnished or to be furnished as of ____04/01/2026_____

____ 2. As payment for all labor, skill and material furnished or to be furnished (except the sum of $_____ retainage or holdback

____ 3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)
Customer: City of Nisswa
Project Name/No.: Nisswa Community Center - 26018
Address: 25628 Main Street, Nisswa, MN 56468

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: Construction Supply, Inc
Address: 2410 5th Ave. N.
Address: Fargo ND 58107
Signature: Dee Dewitt
Title: Accounts Receivable
Date: 5-26-26

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office©hytecconstruction.com

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS 28154

DATE: 05/11/2026

The undersigned hereby acknowledges receipt of the sum of __$4,100.00_____

CHECK ONLY ONE OR LINE 1 WILL APPLY.

___ 1. As partial payment for labor, skill and material furnished or to be furnished as of ____04/22/2026_____

____ 2. As payment for all labor, skill and material furnished or to be furnished (except the sum of $_____ retainage or holdback

__✓__ 3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)
Customer: City of Nisswa
Project Name/No.: Nisswa Community Center - 26018
Address: 25628 Main Street, Nisswa, MN 56468

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: Offisource, Inc.
Address: 122 S Meridian Street Suite 108
Address: Belle Plaine MN 56011
Signature: [signature]
Title: President
Date: 5/20/2026

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office©hytecconstruction.com

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS 27954

DATE: 04/10/2026

The undersigned hereby acknowledges receipt of the sum of __$2,352.86

CHECK ONLY ONE OR LINE 1 WILL APPLY.

X 1. As partial payment for labor, skill and material furnished or to be furnished as of ___02/23/2026

____ 2. As payment for all labor, skill and material furnished or to be furnished (except the sum of $_____ retainage or holdback

____ 3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)
Customer: City of Nisswa
Project Name/No.: Nisswa Community Center - 26018
Address: 25628 Main Street, Nisswa, MN 56468

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: Construction Supply, Inc
Address: 2410 5th Ave. N.
Address: Fargo ND 58102
Signature: Dee Dewitt
Title: Accounts Receivable
Date: 4-15-26

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office©hytecconstruction.com

RECEIPT AND WAIVER OF MECHANIC'S LIEN RIGHTS 27966

DATE: 04/10/2026

The undersigned hereby acknowledges receipt of the sum of __$677.55_____

CHECK ONLY ONE OR LINE 1 WILL APPLY.

___ 1. As partial payment for labor, skill and material furnished or to be furnished as of ____03/26/2026_____

____ 2. As payment for all labor, skill and material furnished or to be furnished (except the sum of $_____ retainage or holdback

____ 3. As full and final payment for all labor, skill and material furnished or to be furnished

To the following described real property:(legal description, street address or project name and invoices)
Customer: City of Nisswa
Project Name/No.: Nisswa Community Center - 26018
Address: 25628 Main Street, Nisswa, MN 56468

For value received the undersigned waives all rights acquired by the undersigned to record a mechanic's lien against said real property for labor, skill, or material furnished to said real property (only for the amount paid if line 1 is checked, and except for retainage show if line 2 is checked). The undersigned AFFIRMS that all material furnished by the undersigned has been paid for, AND ALL SUBCONTRACTORS/VENDORS retained by the undersigned have been PAID IN FULL, EXCEPT:

By: Hengel Ready Mix & Const
Address: 12883 Upper Sylvan Road SW
Address: Pillager MN 56473
Signature: Heather J Schuf
Title: Corporate Secretary
Date: 4/17/26

Note: If this instrument is executed by a corporation, it must be signed by an officer, and if executed by a partnership, it must be signed by a partner.

PLEASE MAIL/EMAIL THE COMPLETED LIEN WAIVER TO:

Hy-Tec Construction of Brainerd, Inc.
P.O. Box 621
Brainerd, MN 56401
www.hytecconstruction.com 218-829-5383 -Fax Office©hytecconstruction.com

G4 WiDSETH

July 14, 2026

Amber Moon Peterson
City of Nisswa
5442 City Hall Street
Nisswa, MN 56468

Re: Gull Lake Trail – Phase 4B Nisswa Lake Park Restroom Facility
Change Order No. 1
Widseth Project No. 2025-11173

Dear Amber:

Please find attached for Mayor and City Council consideration and approval Change Order No. 1 for the above referenced project.

Change Order No. 1-

Prior to placement of the restroom facility, the restroom facility supplier (Huffcutt) set shims above the concrete foundation slab to level the building. The gap the shims created required grout to fill the void and prevent water from entering this area. The concrete floor of the precast concrete restroom facility was thicker than anticipated resulting in changes to the elevations of the concrete work around the restroom facility, the shelter to the north, and the bituminous trail to meet ADA requirements. These changes required additional mobilizations and changes in the grading including additional embankment material and aggregate base.

Please include approval of the change order in the agenda for the City County Meeting on July 21, 2026. If you have any questions, please contact me.

Sincerely,

WIDSETH, INC.

William K. Westerberg

CHANGE ORDER NO.: 1

Owner:	City of Nisswa	SAP No.:	
Engineer:	Widseth Smith Nolting & Assoc., Inc.	Engineer's Project No.:	2024-11173
Contractor:	Pratt's Affordable Excavating, Inc.	Contractor's Project No.:	N/A
Project:	Gull Lake Trail – Phase 4B Nisswa Lake Park Restroom Facility		
Contract Name:	Gull Lake Trail – Phase 4B Nisswa Lake Park Restroom Facility		

Date Issued: June 30, 2026 Effective Date of Change Order: July 21, 2026

The Contract is modified as follows upon execution of this Change Order:

Description:

Prior to placement of the restroom facility, the restroom facility supplier (Huffcutt) set shims above the concrete foundation slab to level the building. The gap the shims created required grout to fill the void and prevent water from entering this area. The concrete floor of the precast concrete restroom facility was thicker than anticipated resulting in changes to the elevations of the concrete work around the restroom facility, the shelter to the north, and the bituminous trail to meet ADA requirements. These changes required additional mobilizations and changes in the grading including additional embankment material and aggregate base.

Attachments:

Fee: Change in Contract Price	**Change in Contract Times [State Contract Times as either a specific date or a number of days]**
Original Contract Price: $ 149,503.00	Original Contract Times: Substantial Completion: June 23, 2026 Ready for final payment: June 30, 2026
[Increase] [~~Decrease~~] from previously approved Change Orders No.: $ 0	**[Increase] [Decrease]** from previously approved Change Orders No.: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: $ 149,503.00	Contract Times prior to this Change Order: Substantial Completion: June 23, 2026 Ready for final payment: June 30, 2026
[Increase] [~~Decrease~~] this Change Order: $ 6,000.00	**[Increase] [Decrease]** this Change Order: Substantial Completion: N/A Ready for final payment: N/A
Contract Price incorporating this Change Order: $ 155,503.00	Contract Times with all approved Change Orders: Substantial Completion: June 23, 2026 Ready for final payment: June 30, 2026

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	Recommended by Engineer (if required)	Accepted by Contractor
By:	[signature]	Laura Pratt
Title:	Project Engineer	Treasurer
Date:	6/30/2026	7/14/26

	Authorized by Owner	Approved by Funding Agency (if applicable)
By:		
Title:		
Date:		

EJCDC® C-941, Change Order EJCDC® C-941, Change Order, Rev.1.
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June 30, 2026

Amber Moon Peterson
City of Nisswa
5442 City Hall Street
Nisswa, MN 56468

Re: Gull Lake Trail – Phase 4B Nisswa Lake Park Restroom Facility
Payment Application No. 1 (Final)
Widseth Project No. 2025-11173

Dear Amber:

Enclosed for your consideration and approval is Pay Application No. 1 (Final) for the above referenced project. Pay Application No. 1 (Final) is for the following:

- Work completed according to the plans and specifications through 6/30/2026.
- Release of retainage to close the project.
- Final payment amount of $155,503.00

The total of the work completed including all change orders with this final payment is $155,503.00

Please include Pay Application No. 1 (Final) for the Gull Lake Trail – Phase 4B Nisswa Lake Park Restroom Facility in the July Council Meeting Packet for approval of the final payment amount.

Release of final payment to the Contractor is contingent on the Contractor providing all final documentation such as:

- IC-134 forms
- Consent of Surety to Final Payment
- Labor compliance requirements have been met

Please do not release Pay Application No.1 (Final) until you are notified from Widseth that all final documentation has been provided and all requirements have been met.

If you have any questions, please contact me.

Sincerely,

WIDSETH, INC.

William K. Westerberg

cc: Dawn Imgrund, Widseth

Contractor's Application for Payment

Owner:	City of Nisswa	**Owner's Project No.:**	
Engineer:	Widseth Smith Nolting & Assoc Inc.	**Engineer's Project No.:**	2025-11173
Contractor:	Pratt Affordable Excavating, Inc.	**Contractor's Project No.:**	
Project:	Gull Lake Trail PH 4B Nisswa Lake Park Restroom Facility		
Contract:			
Application No.:	1(FINAL)	**Application Date:**	7/21/2026
Application Period:	**From** 4/8/2026	**to**	6/30/2026

1. Original Contract Price		$ 149,503.00
2. Net change by Change Orders		$ 6,000.00
3. Current Contract Price (Line 1 + Line 2)		$ 155,503.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		$ 155,503.00
5. Retainage		
a. _____ X $ 155,503.00 Work Completed		$ -
b. _____ X $ - Stored Materials		$ -
c. Total Retainage (Line 5.a + Line 5.b)		$ -
6. Amount eligible to date (Line 4 - Line 5.c)		$ 155,503.00
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application		$ 155,503.00
9. Balance to finish, including retainage (Line 3 - Line 4)		$ -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Pratt Affordable Excavating, Inc.

Signature: Laura Pratt **Date:** 7/14/26

Recommended by Engineer		**Approved by Owner**	
By:		**By:**	
Title:	Project Engineer	**Title:**	
Date:	7/9/2026	**Date:**	
Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

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Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Nisswa	**Owner's Project No.:**	
Engineer:	Widseth Smith Nolting & Assoc Inc.	**Engineer's Project No.:**	2025-11173
Contractor:	Pratt Affordable Excavating, Inc.	**Contractor's Project No.:**	
Project:	Gull Lake Trail PH 4B Nisswa Lake Park Restroom Facility		
Contract:			

Application No.: 1(FINAL) **Application Period:** **From** 04/08/26 **to** 06/30/26 **Application Date:** 07/21/26

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
Original Contract								
1	Excavation	35,500.00	-	35,500.00		35,500.00	100%	-
2	Electric	20,000.00		20,000.00		20,000.00	100%	-
3	Plumbing	17,500.00		17,500.00		17,500.00	100%	-
4	Well	26,000.00		26,000.00		26,000.00	100%	-
5	Bituminous Paving	10,000.00		10,000.00		10,000.00	100%	-
6	Concrete	15,000.00		15,000.00		15,000.00	100%	-
7	Water service	5,000.00		5,000.00		5,000.00	100%	-
8	Sanitary Sewer	15,500.00		15,500.00		15,500.00	100%	-
9	Storm Sewer	5,003.00		5,003.00		5,003.00	100%	-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
	Original Contract Totals	**$ 149,503.00**	**$ -**	**$ 149,503.00**	**$ -**	**$ 149,503.00**	**100%**	**$ -**

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Nisswa	**Owner's Project No.:**	
Engineer:	Widseth Smith Nolting & Assoc Inc.	**Engineer's Project No.:**	2025-11173
Contractor:	Pratt Affordable Excavating, Inc.	**Contractor's Project No.:**	
Project:	Gull Lake Trail PH 4B Nisswa Lake Park Restroom Facility		
Contract:			

Application No.: 1(FINAL) **Application Period:** **From** 04/08/26 **to** 06/30/26 **Application Date:** 07/21/26

A	B	C	D	E	F	G	H	I
			Work Completed					
Item No.	Description	Scheduled Value ($)	(D + E) From Previous Application ($)	This Period ($)	Materials Currently Stored (not in D or E) ($)	Work Completed and Materials Stored to Date (D + E + F) ($)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) ($)
Change Orders								
1	Change Order No. 1	6,000.00		6,000.00		6,000.00	100%	-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
	Change Order Totals	$ 6,000.00	$ -	$ 6,000.00	$ -	$ 6,000.00	100%	$ -
Original Contract and Change Orders								
	Project Totals	$ 155,503.00	$ -	$ 155,503.00	$ -	$ 155,503.00	100%	$ -

EJCDC C-620 Contractor's Application for Payment
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CITY OF NISSWA

To: Nisswa City Council

Prepared by: Amber Moon Peterson

Date: July 21, 2026

Item: Gull Lake Trail Phase 4B Change Order #7

Action Requested: Motion to approve Change Order #7 for the Gull Lake Trail Phase 4B project.

Background: As part of finalizing the trail portion of the project, the contract is modified with an administrative adjustment that will increase the total contract amount $2,844.33.

Budget Impact: $2,844.33 reflected in Pay App 7

Attachments:

Change Order #7

CHANGE ORDER NO.: 7

Owner:	City of Nisswa	SAP No.:	
Engineer:	Widseth Smith Nolting & Assoc., Inc.	Engineer's Project No.:	2024-11516
Contractor:	Landwehr Construction, Inc.	Contractor's Project No.:	N/A
Project:	Nisswa Gull Lake Trail – Phase 4B		
Contract Name:	Nisswa Gull Lake Trail – Phase 4B		

Date Issued: June 30, 2026 Effective Date of Change Order: July 21, 2026

The Contract is modified as follows upon execution of this Change Order:

Description:

1. Extended concrete gutter from the west end of the previously constructed concrete curb and gutter to the west about 6 feet. This will improve drainage and provide separation from the trail to the rock rip rap. Lump sum cost of $1,407.00
2. Provide additional Sign Panels Type C for a new stop sign for the 8th Fairway Driveway and 2 temporary wayfinding signs during construction for the 8th Fairway Townhomes. Total of 12.25 square feet of sign panel for a cost of $2,045.75
3. Administratively adjusted the contract quantities of all contract items to the quantity of the work completed. Lump sum cost of (608.42).

Fee::

Change Order No. 7 with the administrative adjustment will increase the total contract amount $2,844.33 to a total of $567,704.29

Fee: Change in Contract Price	**Change in Contract Times [State Contract Times as either a specific date or a number of days]**
Original Contract Price: $ 497,918.59	Original Contract Times: Substantial Completion: October 15, 2025 Ready for final payment: June 1, 2026
[Increase] ~~**[Decrease]**~~ from previously approved Change Orders No.: $ 2,844.33	**[Increase] [Decrease]** from previously approved Change Orders No.: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: $ 565,859.96	Contract Times prior to this Change Order: Substantial Completion: November 15, 2025 Ready for final payment: June 1, 2026
[Increase] ~~**[Decrease]**~~ this Change Order: $ 2,844.33	**[Increase]** ~~**[Decrease]**~~ this Change Order: Substantial Completion: N/A Ready for final payment: N/A
Contract Price incorporating this Change Order: $ 567,704.29	Contract Times with all approved Change Orders: Substantial Completion: November 15, 2025 Ready for final payment: June 1, 2026

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	Recommended by Engineer (if required)	Accepted by Contractor
By:		
Title:	Project Engineer	Project Manager
Date:	6/30/2026	6/30/26

	Authorized by Owner	Approved by Funding Agency (if applicable)
By:		
Title:		
Date:		

EJCDC® C-941, Change Order EJCDC® C-941, Change Order, Rev.1.
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June 30, 2026

Amber Moon Peterson
City of Nisswa
5442 City Hall Street
Nisswa, MN 56468

Re: Gull Lake Trail – Phase 4B
Payment Application No. 7 (Final)
Widseth Project No. 2024-11516

Dear Amber:

Enclosed for your consideration and approval is Pay Application No. 7 (Final) for the above referenced project. Pay Application No. 7 (Final) is for the following:

- Work completed according to the plans and specifications through 6/17/2026.
- Release of retainage currently being held, to close the project.
- Final payment amount of $72,651.93

The total of the work completed including all change orders with this final payment is $567,704.29

Please include Pay Application No. 7 (Final) for the Gull Lake Trail Phase 4B in the July Council Meeting Packet for approval of the final payment amount.

Release of final payment to the Contractor is contingent on the Contractor has providing all final documentation such as:

- IC-134 forms
- Consent of Surety to Final Payment
- Labor compliance requirements have been met

Please do not release Pay Application No.7 (Final) until you are notified from Widseth that all final documentation has been provided and all requirements have been met.

If you have any questions, please contact me.

Sincerely,

WIDSETH, INC.

William K. Westerberg

cc: Dawn Imgrund, Widseth

Contractor's Application for Payment

Owner:	City of Nisswa	**Owner's Project No.:**	
Engineer:	Widseth Smith Nolting & Assoc Inc.	**Engineer's Project No.:**	2024-11516
Contractor:	Landwehr Construction, Inc.	**Contractor's Project No.:**	
Project:	Nisswa Gull Lake Trail - Phase 4B		
Contract:			
Application No.:	7 (Final)	**Application Date:**	6/30/2026
Application Period:	**From** 11/1/2025	**to**	6/30/2026

1. Original Contract Price		$ 497,918.59
2. Net change by Change Orders		$ 69,785.70
3. Current Contract Price (Line 1 + Line 2)		$ 567,704.29
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		$ 567,704.29
5. Retainage		
a. 0% X $ 567,704.29 Work Completed		$ -
b. X $ - Stored Materials		$ -
c. Total Retainage (Line 5.a + Line 5.b)		$ -
6. Amount eligible to date (Line 4 - Line 5.c)		$ 567,704.29
7. Less previous payments (Line 6 from prior application)		$ 495,052.36
8. Amount due this application		$ 72,651.93
9. Balance to finish, including retainage (Line 3 - Line 4)		$ -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Landwehr Construction, Inc.

Signature: _____ **Date:** 6/30/2026

Recommended by Engineer	**Approved by Owner**
By: [signature]	**By:** [signature]
Title: Project Engineer	**Title:** Vice President
Date: 6/30/2026	**Date:** 6/30/26
Approved by Funding Agency	
By:	**By:**
Title:	**Title:**
Date:	**Date:**

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Nisswa
Engineer: Widseth Smith Nolting & Assoc Inc.
Contractor: Landwehr Construction, Inc.
Project: Nisswa Gull Lake Trail - Phase 4B
Contract:

Owner's Project No.:
Engineer's Project No.: 2024-11516
Contractor's Project No.:

Application No.: 7 (Final) **Application Period:** **From** 11/01/25 **to** 06/30/26 **Application Date:** 06/30/26

A	B	C	D	E	F	G	H	I	J	K	L				
		Contract Information				Work Completed									
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)	Contract Quantity Adjustment to Final Work Completed	Final Contract Quantity	Final Contract Value of Bid Item	Change in Contract Value
Original Contract												Change Order No. 7			
1	MOBILIZATION	1	LUMP SUM	26,700.00	26,700.00	1	26,700.00		26,700.00	100%	-	-	1.00	$ 26,700.00	$ -
2	CLEARING	0.65	ACRE	13,723.89	8,920.53	0.65	8,920.53		8,920.53	100%	-	-	0.65	$ 8,920.53	$ -
3	GRUBBING	0.65	ACRE	6,839.85	4,445.90	0.65	4,445.90		4,445.90	100%	-	-	0.65	$ 4,445.90	$ -
4	CLEARING	7	TREE	263.00	1,841.00	9	2,367.00		2,367.00	129%	(526.00)	2.00	9.00	$ 2,367.00	$ 526.00
5	GRUBBING	7	TREE	154.00	1,078.00	9	1,386.00		1,386.00	129%	(308.00)	2.00	9.00	$ 1,386.00	$ 308.00
6	SALVAGE MAIL BOX SUPPORT	1	EACH	56.00	56.00	1	56.00		56.00	100%	-	-	1.00	$ 56.00	$ -
7	SALVAGE SIGN TYPE C	8	EACH	28.00	224.00	8	224.00		224.00	100%	-	-	8.00	$ 224.00	$ -
8	SALVAGE SIGN PANEL TYPE SPECIAL (ENTRANCE SIGN)	1	EACH	112.00	112.00	1	112.00		112.00	100%	-	-	1.00	$ 112.00	$ -
9	SAWING BIT PAVEMENT (FULL DEPTH)	294	LIN FT	4.60	1,352.40	288	1,324.80		1,324.80	98%	27.60	(6.00)	288.00	$ 1,324.80	$ (27.60)
10	REMOVE PIPE CULVERTS	252	LIN FT	10.00	2,520.00	244	2,440.00		2,440.00	97%	80.00	(8.00)	244.00	$ 2,440.00	$ (80.00)
11	REMOVE CONCRETE PAVEMENT	9	SQ YD	60.00	540.00	9	540.00		540.00	100%	-	-	9.00	$ 540.00	$ -
12	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	234	SQ YD	7.50	1,755.00	344	2,580.00		2,580.00	147%	(825.00)	110.00	344.00	$ 2,580.00	$ 825.00
13	SELECT GRANULAR BORROW MOD (CV)	612	CU YD	21.75	13,311.00	608.6	13,237.05		13,237.05	99%	73.95	(3.40)	608.60	$ 13,237.05	$ (73.95)
14	COMMON EXCAVATION (CV) P	1,072	CU YD	12.00	12,864.00	1,072	12,864.00		12,864.00	100%	-	-	1,072.00	$ 12,864.00	$ -
15	GEOTEXTILE FABRIC TYPE 3	188	SQ YD	5.95	1,118.60	141	838.95		838.95	75%	279.65	(47.00)	141.00	$ 838.95	$ (279.65)
16	AGGREGATE BASE (LV) CLASS 5	39	CU YD	43.00	1,677.00	49.00	2,107.00		2,107.00	126%	(430.00)	10.00	49.00	$ 2,107.00	$ 430.00
17	STREET SWEEPER (WITH PICKUP BROOM)	10	HRS	185.00	1,850.00	12.00	2,220.00		2,220.00	120%	(370.00)	2.00	12.00	$ 2,220.00	$ 370.00
18	TYPE SP 9.5 WEAR CRS MIX (3;B) 2.5" THICK	225	SQ YD	37.65	8,471.25	478.40	18,011.76		18,011.76	213%	(9,540.51)	253.40	478.40	$ 18,011.76	$ 9,540.51
19	STRUCTURE EXCAVATION CLASS U	258	CU YD	25.00	6,450.00	258	6,450.00		6,450.00	100%	-	-	258.00	$ 6,450.00	$ -
20	MODULAR BLOCK RETAINING WALL	4,348	SQ FT	37.40	162,615.20	4,374	163,587.60		163,587.60	101%	(972.40)	26.00	4,374.00	$ 163,587.60	$ 972.40
21	COARSE FILTER AGGREGATE (CV)	161	CU YD	0.01	1.61	161	1.61		1.61	100%	-	-	161.00	$ 1.61	$ -
22	24" RC PIPE APRON	1	EACH	1,425.00	1,425.00	1	1,425.00		1,425.00	100%	-	-	1.00	$ 1,425.00	$ -
23	15" RC PIPE APRON	4	EACH	1,225.00	4,900.00	4	4,900.00		4,900.00	100%	-	-	4.00	$ 4,900.00	$ -
24	12" RC PIPE APRON	4	EACH	1,225.00	4,900.00	4	4,900.00		4,900.00	100%	-	-	4.00	$ 4,900.00	$ -
25	12" RC PIPE CULVERT DESIGN 3006 CLASS III	101	LIN FT	92.00	9,292.00	101	9,292.00		9,292.00	100%	-	-	101.00	$ 9,292.00	$ -
26	15" RC PIPE CULVERT DESIGN 3006 CLASS III	129	LIN FT	126.00	16,254.00	120	15,120.00		15,120.00	93%	1,134.00	(9.00)	120.00	$ 15,120.00	$ (1,134.00)
27	24" RC PIPE SEWER DES 3006 CLASS III	8	LIN FT	308.75	2,470.00	8	2,470.00		2,470.00	100%	-	-	8.00	$ 2,470.00	$ -
28	DRAINAGE STRUCTURE DESIGN G	1	EACH	3,900.00	3,900.00	1	3,900.00		3,900.00	100%	-	-	1.00	$ 3,900.00	$ -
29	RANDOM RIPRAP CLASS II	35	CU YD	115.00	4,025.00	26.5	3,047.50		3,047.50	76%	977.50	(8.50)	26.50	$ 3,047.50	$ (977.50)
30	6" CONCRETE WALK	303	SQ FT	15.00	4,545.00	285.0	4,275.00		4,275.00	94%	270.00	(18.00)	285.00	$ 4,275.00	$ (270.00)
31	2.5" BITUMINOUS WALK	23,135	SQ FT	2.75	63,621.25	22,632	62,238.00		62,238.00	98%	1,383.25	(503.00)	22,632.00	$ 62,238.00	$ (1,383.25)
32	CONCRETE CURB & GUTTER DESIGN B624	273	LIN FT	40.35	11,015.55	291	11,741.85		11,741.85	107%	(726.30)	18.00	291.00	$ 11,741.85	$ 726.30
33	TRUNCATED DOMES	40	SQ FT	81.00	3,240.00	40.00	3,240.00		3,240.00	100%	-	-	40.00	$ 3,240.00	$ -
34	INSTALL MAIL BOX SUPPORT	1	EACH	223.00	223.00	1.00	223.00		223.00	100%	-	-	1.00	$ 223.00	$ -
35	WOOD FENCE	793	LIN FT	41.00	32,513.00	1,019	41,779.00		41,779.00	128%	(9,266.00)	226.00	1,019.00	$ 41,779.00	$ 9,266.00
36	TRAFFIC CONTROL	1	LUMP SUM	3,600.00	3,600.00	1.00	3,600.00		3,600.00	100%	-	-	1.00	$ 3,600.00	$ -
37	INSTALL SIGN PANEL TYPE C	8	EACH	111.00	888.00	8	888.00		888.00	100%	-	-	8.00	$ 888.00	$ -
38	SIGN PANELS TYPE C	20	SQ FT	167.00	3,340.00	22.50	3,757.50		3,757.50	113%	(417.50)	2.50	22.50	$ 3,757.50	$ 417.50
39	SILT FENCE, TYPE MS	136	LIN FT	4.45	605.20		-		-	0%	605.20	(136.00)	-	$ -	$ (605.20)
40	SEDIMENT CONTROL LOG TYPE COMPOST	1,295	LIN FT	4.45	5,762.75	1,430	6,363.50		6,363.50	110%	(600.75)	135.00	1,430.00	$ 6,363.50	$ 600.75
41	CULVERT END CONTROLS	4	EACH	167.00	668.00	4	668.00		668.00	100%	-	-	4.00	$ 668.00	$ -
42	COMMON TOPSOIL BORROW (CV) P	843	CU YD	54.55	45,985.65	736	40,148.80		40,148.80	87%	5,836.85	(107.00)	736.00	$ 40,148.80	$ (5,836.85)
43	FERTILIZER TYPE 3	236	LB	1.05	247.80	486	510.30		510.30	206%	(262.50)	250.00	486.00	$ 510.30	$ 262.50
44	ROLLED EROSION PREVENTION CATEGORY 25	575	SQ YD	2.80	1,610.00	679	1,901.20		1,901.20	118%	(291.20)	104.00	679.00	$ 1,901.20	$ 291.20
45	SEEDING	1.60	ACRE	559.00	894.40	1.38	771.42		771.42	86%	122.98	(0.22)	1.38	$ 771.42	$ (122.98)

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Nisswa
Engineer: Widseth Smith Nolting & Assoc Inc.
Contractor: Landwehr Construction, Inc.
Project: Nisswa Gull Lake Trail - Phase 4B
Contract:

Owner's Project No.:
Engineer's Project No.: 2024-11516
Contractor's Project No.:

Application No.: 7 (Final) **Application Period:** **From** 11/01/25 **to** 06/30/26 **Application Date:** 06/30/26

A	B	C	D	E	F	G	H	I	J	K	L				
		Contract Information				Work Completed									
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)	Contract Quantity Adjustment to Final Work Completed	Final Contract Quantity	Final Contract Value of Bid Item	Change in Contract Value
46	DISK ANCHORING	1.60	ACRE	55.00	88.00		-		-	0%	88.00	(1.60)	-	$ -	$ (88.00)
47	HYDRAULIC BONDED FIBER MATRIX	5,600	LB	2.10	11,760.00	6,050	12,705.00		12,705.00	108%	(945.00)	450.00	6,050.00	$ 12,705.00	$ 945.00
48	MULCH MATERIAL TYPE 3	3	TON	223.00	669.00		-		-	0%	669.00	(3.00)	-	$ -	$ (669.00)
49	SEED OATS	160	LB	0.70	112.00	185	129.50		129.50	116%	(17.50)	25.00	185.00	$ 129.50	$ 17.50
50	SEED NORTHERN BOULEVARD	98	LB	5.30	519.40	118	625.40		625.40	120%	(106.00)	20.00	118.00	$ 625.40	$ 106.00
51	SEED TURFGRASS	90	LB	3.30	297.00	135	445.50		445.50	150%	(148.50)	45.00	135.00	$ 445.50	$ 148.50
52	SEED MESIC INSLOPE	33	LB	9.50	313.50	35	332.50		332.50	106%	(19.00)	2.00	35.00	$ 332.50	$ 19.00
53	8" SOLID LINE PAINT	57	LIN FT	3.40	193.80	96	326.40		326.40	168%	(132.60)	39.00	96.00	$ 326.40	$ 132.60
54	24" SOLID LINE PAINT	12	LIN FT	11.40	136.80	23	262.20		262.20	192%	(125.40)	11.00	23.00	$ 262.20	$ 125.40
				Original Contract Totals	**$ 497,918.59**		**$ 512,400.77**	**$ -**	**$ 512,400.77**	**103%**	**$ (14,482.18)**			$ 512,400.77	$ 14,482.18

EJCDC C-620 Contractor's Application for Payment
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Nisswa
Engineer: Widseth Smith Nolting & Assoc Inc.
Contractor: Landwehr Construction, Inc.
Project: Nisswa Gull Lake Trail - Phase 4B
Contract:

Owner's Project No.:
Engineer's Project No.: 2024-11516
Contractor's Project No.:

Application No.: 7 (Final) **Application Period:** From 11/01/25 to 06/30/26 **Application Date:** 06/30/26

A	B	C	D	E	F	G	H	I	J	K	L				
		Contract Information				Work Completed									
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)	Contract Quantity Adjustment to Final Work Completed	Final Contract Quantity	Final Contract Value of Bid Item	Change in Contract Value
Change Orders												Change Order No. 7			
1	COMMON BORROW (LV)	833	CU YD	20.10	16,743.30	786.1	15,800.61		15,800.61	94%	942.69	(46.90)	786.10	$ 15,800.61	$ (942.69)
2	UNSUITABLE MATERIAL EXCAVATION WALL 2 (CV)	59	CU YD	48.00	2,832.00	50	2,400.00		2,400.00	85%	432.00	(9.00)	50.00	$ 2,400.00	$ (432.00)
	BACKFILL SELECT GRANULAR BORROW MOD (CV)	59	CU YD	65.00	3,835.00	50	3,250.00		3,250.00	85%	585.00	(9.00)	50.00	$ 3,250.00	$ (585.00)
3	ADDITIONAL CONCRETE SUPPORT FOR WALL OVER 24" CONCRETE PIPE APRON	1	LUMP SUM	2,345.20	2,345.20	1	2,345.20		2,345.20	100%	-	-	1.00	$ 2,345.20	$ -
4	STRUCTURE EXCAVATION CLASS U	42	CU YD	48.00	2,016.00	49	2,352.00		2,352.00	117%	(336.00)	7.00	49.00	$ 2,352.00	$ 336.00
	GEOTEXTILE FABRIC TYPE 3	127	SQ YD	5.95	755.65	127	755.65		755.65	100%	-	-	127.00	$ 755.65	$ -
	COARSE FILTER AGGREGATE (CV)	42	CU YD	105.00	4,410.00	35	3,675.00		3,675.00	83%	735.00	(7.00)	35.00	$ 3,675.00	$ (735.00)
5	REMOVE CONCRETE CURB AND GUTTER	273	LIN FT	$ 12.15	3,316.95	271	3,292.65		3,292.65	99%	24.30	(2.00)	271.00	$ 3,292.65	$ (24.30)
	PROVIDE AGGREGATE BASE (CV) CLASS 5 IN CUT AREAS	75	CU YD	$ 43.00	3,225.00	65	2,795.00		2,795.00	87%	430.00	(10.00)	65.00	$ 2,795.00	$ (430.00)
	CONCRETE CURB AND GUTTER DESIGN B624	256	LIN FT	$ 44.32	11,345.92	238	10,548.16		10,548.16	93%	797.76	(18.00)	238.00	$ 10,548.16	$ (797.76)
	RANDOM RIP RAP CLASS II	8	CU YD	$ 115.00	920.00		-		-	0%	920.00	(8.00)	-	$ -	$ (920.00)
	GEOTEXTILE FABRIC TYPE 3	33	SQ YD	$ 5.95	196.35		-		-	0%	196.35	(33.00)	-	$ -	$ (196.35)
	Salvage topsoil and material behind the curb				15,000.00		4,636.50		4,636.50	31%	10,363.50	-	-	$ 4,636.50	$ (10,363.50)
	Install salvaged material and topsoil behind the curb				-		-		-		-				
	Salvage & Grade Aggregate Base				-		-		-		-				
	Hauling (both concrete & gravel)				-		-		-		-				
6	Extend Concrete Gutter to West	1.00	LUMP SUM	1,407.00	1,407.00	1.00	1,407.00		1,407.00	100%	-	-	1.00	$ 1,407.00	$ -
	Additional Sign Panels Type C	12.25	SQ FT	167.00	2,045.75	12.25	2,045.75		2,045.75	100%	-	-	12.25	$ 2,045.75	$ -
	Administrative Adjustment	1.00	LUMP SUM	(608.42)	(608.42)				-	0%	(608.42)				
	Change Order Totals				**$ 69,785.70**		**$ 55,303.52**	**$ -**	**$ 55,303.52**	**79%**	**$ 14,482.18**	**$ (135.90)**	**$ 1,685.35**	**$ 55,303.52**	**$ (15,090.60)**
Original Contract and Change Orders															
	Project Totals				**$ 567,704.29**		**$ 567,704.29**	**$ -**	**$ 567,704.29**	**100%**	**$ -**			$ 567,704.29	$ (608.42)

EJCDC C-620 Contractor's Application for Payment
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CITY OF NISSWA

To: Nisswa City Council

Prepared by: Thomas Blomer, Public Works Director

Date: 7/14/2026

Item: 2026 Road Patch Approval

Action Requested: Approve work to patch roads for 2026.

Background: Every year we patch roads that are not part of any upcoming re-pavement project. Roads being patched are: Birch Avenue, Birchmont Lane, Briarwood Lane, Camp Lincoln Road, Colonel Thorpe Lane, Forest Hills Circle, Forest Hills Drive, Lower Roy Lake Road, and Stumvoll Lane.

Budget Impact: This is a budgeted work. Both quotes are well below budget.

Attachments: Copies of the received quotes from Anderson Brothers and Knife River.

2026 Road Pave Patches

Street Name	YEAR LAST PAVED	Complaints 1. None 2. Few 3.Many	Patches (y or n)	Patch Address	Expected Road Bond Year	Comments
Birch Ave.	N/A	2	y	26016 118' x 22'		
Birchmont Ln.	N/A	3	y	21941 28'x23'	2032	
Briarwood Ln.	N/A	3	n	int w Bittersweet 26'x14'	2032	
Camp Lincoln Rd.	2003	3	y	23220 57'x9', 22646 77' x 21', 22159 31'x4, 22134 11'x7' , 22508 21' x 8'	2032	
Col. Thorpe	2015	2	y	149x14 patch.	2045	
Forest Hills Cir.	N/A	2	y	4612 67'x20' ,371 intersection 26'x13', 22'x43'	2032	
Forest Hills Dr.	N/A	2	y	St. Columbo intersection 32' x 21'	2032	
Lower Roy Lk. Rd.	2001	3	y	218 17'x 11', 4908 23'x 91', 4419 redo approach, cty 77 intersection 31x	2032	
Stumvoll Ln.	N/A	2	y	25180 11'x102'	2032	

Anderson Brothers Construction Company
11325 State Highway 210
Brainerd, MN 56401
218-829-1768
218-829-7607 Fax

To:	City Of Nisswa	**Contact:**	
Address:	P.O. Box 410	**Phone:**	218-820-4223
	Nisswa, MN 56468 CROW WING	**Fax:**	218-963-3108
Project Name:	2026 Road Paver Patches	**Bid Number:**	
Project Location:		**Bid Date:**	6/30/2026

Item Description	Estimated Quantity	Unit
Mobilization	1.00	LS
Remove Bituminous Pavement	1,700.00	SY
Sub Grade Prep	1,700.00	SY
Bituminous Wear Course	280.00	TON

Total Bid Price: $49,861.05

Notes:

- We are pleased to quote the following on the above-referenced project.
- See Pre-Lien Notice
- All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.
- This proposal may be withdrawn by us if not accepted within 30 days.
- Half the total quote is due prior to construction.
- Anderson Brothers Construction is an Equal Opportunity Employer.
- Anderson Brothers will not sign a project labor agreement.

PRE-LIEN NOTICE: OWNER UNDERSTANDS THAT CONTRACTOR IS REQUIRED BY LAW TO PROVIDE OWNER WITH THIS NOTICE. (a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THE IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTION. (b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT WHO GAVE YOU TIMELY NOTICE.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Anderson Brothers Construction Company Of Brainerd, LLC

Authorized Signature: Doug Tulenchik

Estimator: Doug Tulenchik
218-829-1768 dtulenchik@andersonbrothers.com

Quote for Nisswa 2026 Patches

KNIFE RIVER CORPORATION - NC
4787 Shadow Wood Drive NE
Sauk Rapids, MN 56379

Phone: (320) 251-9472
Fax: (320) 258-2940

Bond:
Sales Tax:
Bid Date:

Quote To: Tom Blomer
NISSWA, CITY OF
5442 City Hall Street
Nisswa MN 56468

Phone:
Fax:
Email: tblomer@ci.nisswa.mn.us

Quote is valid for 15 days.

Item	Description	Quantity Unit	Unit Price	Extension
10	Mobilization	1.000 LS	1,500.000	1,500.00
20	Sawcut, Remove, and Prep Patches	1,740.000 SY	11.000	19,140.00
30	Pave Patches Back, 3.0" Thick	1,740.000 SY	21.000	36,540.00
40	Traffic Control	1.000 LS	1,600.000	1,600.00
			Total Quote: $	**58,780.00**

Inclusions/Exclusions:
NOTES:

1. All items tied, unless approved by Estimator. .
2. Quote is valid for 15 days.
3. 18 patches totaling approx. 1,740 SY with the Redo of the Approach on Lower Roy included.
4. Work to be done by November 1st, 2026.
5. No striping, signs, subgrade work, or additional gravel included. If additional gravel or subgrade work is required we would go over costs with the city prior to doing any extra work.
6. Bituminous Depth Assumed to be 3.0" As per Tom Blomer.

PAYMENT TERMS:

1. To accept this proposal, sign and return a copy to Knife River Corp.
2. A valid credit account with Knife River Corp. is required before work will be scheduled.
3. No retainage is provided for in this quotation or per owner as required in plans and spec's. Any deducts due to material deficiencies must be in writing and Knife River Corp. notified prior to the invoice being due.
4. All work becomes due and payable within 30 days of the invoice. Balances beyond 30 days are subject to finance charges in accordance with the credit agreement.

ACCEPTANCE:

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard practices.

Your signature indicates you agree to the prices, specifications and conditions as stated. It gives us authorization to do the work specified and payment will be made as outlined above.

Signature: _____

Printed Name: _____

Title: _____

Firm: _____

Date: _____

Signature: Adam J. Suema

Printed Name: Adam J. Suema

Title: Estimator/Project Manager

Firm: Knife River Corporation - North Central

Date: 7-9-26

CITY OF NISSWA

To: Nisswa City Council

Prepared by: Thomas Blomer, Public Works Director

Date: 7/14/2026

Item: 2026 Road Improvements Pay Application #1

Action Requested: Approve the 1st pay application for the 2026 Road Improvements Project.

Background: This pay application covers work completed on Old Government Trail, Polk Road, and Hole in the Day Drive.

Budget Impact: This work is part of the 2026 Road Bond. It will be paid for by proceeds from that bond.

Attachments: Copies of Pay Application #1 and a Letter from Widseth describing the completed work and cost of that work.

WIDSETH

Brainerd/Baxter
7804 Industrial Park Road
Baxter MN 56425

218.829.5117
Baxter@Widseth.com
Widseth.com

July 8, 2026

Tom Blomer
City of Nisswa
5442 City Hall Street
Nisswa, MN 56468

Re: Nisswa 2026 Street Improvements
Payment Application No. 1
Widseth Project No. 2024-11543

Dear Tom:

Enclosed for your consideration and approval is payment application number 1 for the Nisswa 2026 Street Improvements. This pay application is for work completed through 6/30/2026 which includes the full depth reclamation, bituminous paving, and turf restoration for Hole in the Day Drive, Old Government Trail, and Polks Road. The amount of payment application number 1 is $308,884.47. Retainage of 5% has been held in accordance with the contract documents. The project is about 12% complete.

Please include pay application number 1 in the council packet for the July 21, 2026 Nisswa Council Meeting for approval.

If you have any questions, please contact me.

Sincerely,

WIDSETH, INC.

William K. Westerberg

Contractor's Application for Payment

Owner:	City of Nisswa	**Owner's Project No.:**	
Engineer:	Widseth Smith Nolting & Assoc Inc.	**Engineer's Project No.:**	2024-11543
Contractor:	Anderson Brothers Construction	**Contractor's Project No.:**	
Project:	Nisswa 2026 Street Improvements		
Contract:			
Application No.:	1	**Application Date:**	7/21/2026
Application Period:	From 6/1/2026	to	6/30/2026

1. Original Contract Price		$ 2,618,974.95
2. Net change by Change Orders		$ -
3. Current Contract Price (Line 1 + Line 2)		$ 2,618,974.95
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		$ 325,141.55
5. Retainage		
a. 5% X $ 325,141.55 Work Completed		$ 16,257.08
b. ____ X $ - Stored Materials		$ -
c. Total Retainage (Line 5.a + Line 5.b)		$ 16,257.08
6. Amount eligible to date (Line 4 - Line 5.c)		$ 308,884.47
7. Less previous payments (Line 6 from prior application)		
8. Amount due this application		$ 308,884.47
9. Balance to finish, including retainage (Line 3 - Line 4)		$ 2,293,833.40

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Anderson Brothers Construction
Signature: _____ **Date:** 7/10/26

Recommended by Engineer	**Approved by Owner**
By: William K. Wolting	**By:**
Title: Project Engineer	**Title:**
Date: 7/8/2026	**Date:**
Approved by Funding Agency	
By:	**By:**
Title:	**Title:**
Date:	**Date:**

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Nisswa	**Owner's Project No.:**	
Engineer:	Widseth Smith Nolting & Assoc Inc.	**Engineer's Project No.:**	2024-11543
Contractor:	Anderson Brothers Construction	**Contractor's Project No.:**	
Project:	Nisswa 2026 Street Improvements		
Contract:			

Application No.: 1 **Application Period:** From 06/01/26 to 06/30/26 **Application Date:** 07/21/26

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
Original Contract											
1	MOBILIZATION	1	LUMP SUM	68,000.00	68,000.00	0.25	17,000.00		17,000.00	25%	51,000.00
2	CLEARING	3.10	ACRE	5,500.00	17,050.00		-		-	0%	17,050.00
3	GRUBBING	3.10	ACRE	5,500.00	17,050.00		-		-	0%	17,050.00
4	SALVAGE STREET SIGN AND POST	20	EACH	88.00	1,760.00		-		-	0%	1,760.00
5	SALVAGE MAIL BOX SUPPORT	148	EACH	22.00	3,256.00		-		-	0%	3,256.00
6	SAWING CONCRETE PAVEMENT (FULL DEPTH)	100	LIN FT	4.50	450.00		-		-	0%	450.00
7	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	2112	LIN FT	2.25	4,752.00	68	153.00		153.00	3%	4,599.00
8	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	3401	SQ YD	4.00	13,604.00	566	2,264.00		2,264.00	17%	11,340.00
9	SALVAGE SIGN SPECIAL (911)	104	EACH	16.50	1,716.00		-		-	0%	1,716.00
10	EXCAVATION- COMMON (CV) P	12092	CU YD	14.25	172,311.00		-		-	0%	172,311.00
11	COMMON EMBANKMENT (CV) P	2951	CU YD	6.60	19,476.60		-		-	0%	19,476.60
12	SUBGRADE PREPARATION	213.4	ROAD STATION	130.00	27,742.00	56.1	7,293.00		7,293.00	26%	20,449.00
13	AGGREGATE SURFACING (CV) CLASS 1	251	CU YD	44.50	11,169.50		-		-	0%	11,169.50
14	AGGREGATE BASE (CV) CLASS 5	12312	CU YD	33.50	412,452.00	974.4	32,642.40		32,642.40	8%	379,809.60
15	FULL DEPTH RECLAMATION	61901	SQ YD	1.25	77,376.25	14519	18,148.75		18,148.75	23%	59,227.50
16	BITUMINOUS MATERIAL FOR TACK COAT	3111	GALLON	2.55	7,933.05	748	1,907.40		1,907.40	24%	6,025.65
17	TYPE SP 9.5 WEARING COURSE MIXTURE (2;C)	5646	TON	70.00	395,220.00	1361	95,270.00		95,270.00	24%	299,950.00
18	TYPE SP 12.5 WEARING COURSE MIXTURE (2;C)	7528	TON	65.00	489,320.00	1798	116,870.00		116,870.00	24%	372,450.00
19	12" RC PIPE APRON	50	EACH	1,650.00	82,500.00		-		-	0%	82,500.00
20	12" RC PIPE SEWER DESIGN 3006 CLASS III	696	LIN FT	125.00	87,000.00		-		-	0%	87,000.00
21	15" RC PIPE APRON	2	EACH	1,750.00	3,500.00		-		-	0%	3,500.00
22	15" RC PIPE SEWER DESIGN 3006 CLASS III	48	LIN FT	140.00	6,720.00		-		-	0%	6,720.00
23	CASTING ASSEMBLY	2	EACH	1,650.00	3,300.00	1	1,650.00		1,650.00	50%	1,650.00
24	ADJUST FRAME AND RING CASTING	2	EACH	830.00	1,660.00	1	830.00		830.00	50%	830.00
25	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	7.09	LIN FT	1,880.00	13,329.20		-		-	0%	13,329.20
26	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	3.04	LIN FT	720.00	2,188.80		-		-	0%	2,188.80
27	ROCK CHECK DAM	5	EACH	470.00	2,350.00		-		-	0%	2,350.00
28	ROCK CHUTE	75	LIN FT	110.00	8,250.00		-		-	0%	8,250.00
29	RANDOM RIP RAP CLASS II	45	CU YD	130.00	5,850.00		-		-	0%	5,850.00
30	ROLLED EROSION PREVENTION CATEGORY 70	54	SQ YD	27.00	1,458.00	156	4,212.00		4,212.00	289%	(2,754.00)
31	CONCRETE CURB AND GUTTER DESIGN B618	5397	LIN FT	26.00	140,322.00		-		-	0%	140,322.00
32	6" CONCRETE DRIVEWAY PAVEMENT	731	SQ YD	88.00	64,328.00		-		-	0%	64,328.00
33	BITUMINOUS GUTTER	1100	LIN FT	5.00	5,500.00	1325	6,625.00		6,625.00	120%	(1,125.00)
34	MAIL BOX SUPPORT	148	EACH	125.00	18,500.00		-		-	0%	18,500.00
35	MAIL BOX (TEMPORARY)	1.0	LUMP SUM	550.00	550.00		-		-	0%	550.00
36	TRAFFIC CONTROL	1.0	LUMP SUM	5,500.00	5,500.00	0.22	1,210.00		1,210.00	22%	4,290.00
37	INSTALL SALVAGE SIGN	22	EACH	125.00	2,750.00		-		-	0%	2,750.00
38	INSTALL SALVAGE SIGN SPECIAL (911)	104	EACH	44.00	4,576.00		-		-	0%	4,576.00
39	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	1,650.00	1,650.00		-		-	0%	1,650.00
40	STORM DRAIN INLET PROTECTION	4	EACH	165.00	660.00		-		-	0%	660.00
41	SILT FENCE; TYPE MS	39389	LIN FT	1.90	74,839.10		-		-	0%	74,839.10

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Progress Estimate - Unit Price Work | **Contractor's Application for Payment**

Owner:	City of Nisswa	**Owner's Project No.:**	
Engineer:	Widseth Smith Nolting & Assoc Inc.	**Engineer's Project No.:**	2024-11543
Contractor:	Anderson Brothers Construction	**Contractor's Project No.:**	
Project:	Nisswa 2026 Street Improvements		
Contract:			

Application No.: 1 **Application Period:** From 06/01/26 to 06/30/26 **Application Date:** 07/21/26

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
42	SEDIMENT CONTROL LOG TYPE WOOD FIBER	420	LIN FT	5.50	2,310.00	1065	5,857.50		5,857.50	254%	(3,547.50)
43	COMMON TOPSOIL BORROW	5824	CU YD	38.00	221,312.00		-		-	0%	221,312.00
44	FERTILIZER TYPE 3	3249	POUND	1.10	3,573.90	480	528.00		528.00	15%	3,045.90
45	ROLLED EROSION PREVENTION CATEGORY 30	10710	SQ YD	1.60	17,136.00	245	392.00		392.00	2%	16,744.00
46	SEEDING	11	ACRE	550.00	5,956.50	1.39	764.50		764.50	13%	5,192.00
47	HYDRAULIC REINFORCED FIBER MATRIX	42237	POUND	1.90	80,250.30	5400	10,260.00		10,260.00	13%	69,990.30
48	SEED OATS	1083	POUND	1.05	1,137.15		-		-	0%	1,137.15
49	SEED NORTHERN BOULEVARD	1044	POUND	5.90	6,159.60	185	1,091.50		1,091.50	18%	5,068.10
50	SEED TURFGRASS	740	POUND	3.75	2,775.00	46	172.50		172.50	6%	2,602.50
51	SEED WET DITCH	5	POUND	89.00	445.00		-		-	0%	445.00
				Original Contract Totals	**$ 2,618,974.95**		**$ 325,141.55**	**$ -**	**$ 325,141.55**	**12%**	**$ 2,293,833.40**

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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Nisswa	**Owner's Project No.:**	
Engineer:	Widseth Smith Nolting & Assoc Inc.	**Engineer's Project No.:**	2024-11543
Contractor:	Anderson Brothers Construction	**Contractor's Project No.:**	
Project:	Nisswa 2026 Street Improvements		
Contract:			

Application No.: 1 **Application Period:** From 06/01/26 to 06/30/26 **Application Date:** 07/21/26

A	B	C	D	E	F	G	H	I	J	K	L
		Contract Information				Work Completed					
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Value of Bid Item (C X E) ($)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) ($)	Materials Currently Stored (not in G) ($)	Work Completed and Materials Stored to Date (H + I) ($)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) ($)
Change Orders											
					-		-		-		-
					-		-		-		-
					-		-		-		-
				Change Order Totals	$ -		$ -	$ -	$ -		$ -
Original Contract and Change Orders											
				Project Totals	$ 2,618,974.95		$ 325,141.55	$ -	$ 325,141.55	12%	$ 2,293,833.40

EJCDC C-620 Contractor's Application for Payment
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CITY OF NISSWA

To: Nisswa City Council

Prepared By: Chief Todd Szymanski

Date: 07/06/2026

Item: Joint Powers Agreement – Crow Wing County/365 Labs

Action Requested: Motion/vote to approve Joint powers agreement.

Information: CWC and agencies located within have been working on developing and implementing 365 Labs. 365 Labs will replace LETG as the department's record management system and mobile computer system. The system will go live in December.

Budget Impact: 2026 – 2028: $20,940 (Already included in 2026 budget)

2029: $21,568

2030: $22,215

Projected 3% increase per year after 2030.

LAW ENFORCEMENT DEPARTMENT OF
CITY OF NISSWA AND THE COUNTY OF CROW WING

JOINT POWERS AGREEMENT
Records Management System (RMS) System
Computer Aided Dispatching (CAD) System
Mobile System

This Joint Powers Agreement (JPA) is between the Crow Wing County Sheriff's Office (County) and the Nisswa Police Department (City).

Recitals

Pursuant to Minnesota State Statute 471.59. subd.10, this JPA outlines the understanding between the County and City (two or more local governments exercising power common to the contracting parties) to provision of CAD Computer Aided Dispatching Services, RMS Records Management Systems, Mobile Systems and related services between the parties to this agreement.

Agreement

NOW THEREFORE, County and City pursuant to the authority granted by Minnesota Statutes in order to accomplish the foregoing purposes, agree as follows:

1. Term of Agreement

1.1 Effective date: August 1, 2026, or the date all required signatures under Minnesota State Statute, Section 16C.05, subd. 2 are obtained, whichever is later.

1.2 Expiration date: This Agreement supersedes all prior agreements and will continue for an initial term of Ten (10) years from the Go Live Date (date of County cutover to live operations of the 365 software). At the end of the initial term, this agreement will automatically renew for additional twelve (12) month renewal terms (each a Renewal Term). Either party may give the other party written notice of non-renewal of this agreement at least ninety (90) days prior to the expiration of the then-current initial term or renewal term. Such non-renewal shall not be deemed a termination hereunder. .

2. Agreement Between Parties

2.1 The County will provide the following services to the City.

(a) A shared Computer Aided Dispatching and Mobile application (CAD/Mobile), ICR Records Management System (RMS) and Mobile Message Switch and frame relay connections for cellular digital packet data;
(b) All technical support for servers, equipment and frame relays at the records storage/message switch site (located at the Crow Wing County IT Department), and software of the City required to connect to the County's CAD/Mobile, RMS, and JMS applications;
(c) Initial training to City regarding CAD/Mobile, RMS and JMS applications;
(d) Maintenance and repairs of server components and hardware/software at the Crow Wing County site, and software of the City required to connect to the County's CAD/Mobile, RMS, and JMS applications;

2.2 The City will:

(a) provide for its respective department all required hardware, software, and equipment necessary for the City to connect to the County's CAD/Mobile, RMS and JMS applications. It is understood that the CAD/Mobile requires that the City mobiles be equipped with Global Positioning Systems (GPS) capabilities in order to be connected to County's CAD/Mobile application;
(b) provide training to City staff regarding use of CAD/Mobile, RMS and JMS applications and requirements of City staff as set forth in this agreement;
(c) provide all required computers located at their police department and in their squad cars;
(d) ensure that all computers used to access the system are consistently maintained in good working order, while adhering to all hardware/software standards set by the vendor;
(e) and abide by all BCA/FBI policies tied to Mobile Device management for all devices that will be given access to the RMS, CAD/Mobile system data.

2.3 The City agrees:

(a) that all technical support maintenance agreements for all required computers located at their police department and in their squad cars are the responsibility of the City.

2.4 The parties agree that:

(a) All Data entered into the system by the City shall remain City data; County does not obtain any ownership interest in the City data except to the extent that County is obligated to keep this data intact and the system secure and to regularly backup the data for redundancy and disaster recovery purposes. As between the City and County the data is and shall remain the sole and exclusive property of the City. The City ensures the data submitted by the City for addresses and parcels are accurately reflected and, upon the City's

actual knowledge of any incorrect submission, will amend any incorrect addresses by following appropriate process with County.

(b) County and City will have access to data entered into the system as may be needed and as otherwise provided. County and City will be responsible for training staff to verify existing data, previously entered into the system, is accurate. A party who entered the data will not be responsible if the previously entered information is inaccurate or has changed since date of entry.

(c) Upon entering into this agreement, information and data currently owned and managed by each party may be provided to the County's vendor to be converted to the extent that said information and data can be entered into a new RMS system.

3. Payment

Beginning in 2026, the City will be billed by the County for the use of CAD, RMS, and Mobile Systems in the manner outlined below. Said user fee will be used to offset maintenance fees associated with continued operation of the County's current CAD, RMS, Mobile system, as well as the roll out of the new 365 Labs system.

User Fees:
The City will bear all costs related to the installation of new licenses including but not limited to the cost of any ancillary equipment and/or software needed to support those licenses. Such costs will be determined based on actual pricing at time of request.

Annual maintenance fees -

3.1 For 2026 the city will pay an annual fee as provided in the 365 Lab Cost Analysis Sheet prepared by the County and attached and incorporated herein as Exhibit A. This will be due upon the execution of this agreement.

3.2 For the years 2027 through 2037 the City will continue to pay an annual fee as provided in the 365 Labs Cost Analysis Sheet prepared by the County and attached and incorporated herein as Exhibit B. It is understood by both the City and County that as of the date of this agreement the costs associated with the 2027–2037-time frame is a work in progress and not finalized. A future document/cost analysis sheet will be executed by the City and county when actual roll out of 365 Labs is completed. Both County and City agree to mutually cooperate in this process.

3.3 Costs associated with requests by City for additional licensing will be billed at current rates as they are made.

3.4 Payments due in each subsequent year will be invoiced by the County no later than April 1st of each year and are due thirty days from receipt.

3.5 The parties agree and understand that reasonable expenses to upgrade and manage the County's CAD/Mobile, RMS, and JMS applications will be reflected in user fees. To that end, user fees may need to be adjusted. It is understood that any changes in the fees will be communicated by May 1st for the following calendar year in order to allow the City the opportunity to address the increases in their budgets for the coming year. Future increases will be determined by increasing the cost to the City by the same percentage (%) increase as assessed by 365 Labs to the County.

4. Authorized Representatives; Notices

4.1 The City's Authorized Representative is its Police Chief or his/her successor.

4.2 The County's Authorized Representative shall be its Sheriff or his/her successor.

4.3 Notices. All notices and other communications required or permitted under this Agreement shall be in writing and hand delivered, sent by registered or certified mail, return-receipt requested, postage prepaid, by email with "read-receipt" enabled, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either party shall have notified the other party. As of the Effective Date, the Parties' representatives for notification for all purposes are:

(a) County:

Attention: Eric Klang

Or emailed: Eric.Klang@crowwing.gov

(b) City:

Attention: Todd Szymanski

Or emailed: todd@cityofnisswa.gov

(c) The parties shall give notice to one another in the event they desire to change its representative as under this Section 4.3.

5. Assignment, Amendments, Waiver and Contract Complete

5.1 Assignment. Neither the City nor the County may assign or transfer any rights or obligations under this Agreement without the prior written consent of all parties hereto. Any approved assignment must be set forth in a fully executed Assignment Agreement attached to this Agreement approved by the same parties who executed

and approved this Agreement. Should any party not consent to an assignment that party may terminate its involvement with this Agreement.

5.2 Amendments. Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by each party's Authorized Representative.

5.3 Waiver. If any party fails to enforce any provision of this Agreement that failure does not waive the provision or its right to enforce it.

5.4 Contract Complete. This Agreement, plus attachment A and B contain the entire agreement by and between City and County and supersedes all oral agreements and negotiations of the parties relating as well as any previous contracts/agreements presently in effect between the parties relating to the subject matter hereof. Duly adopted amendments to this Agreement, will be written, signed by the parties, and attached to each copy of the original Agreement.

6. Liability

Each party to this Agreement will indemnify, save and hold harmless the other parties, their agents and employees from any claims or causes of action, including attorney's fees incurred by the other party, arising out of the performance of this Agreement by the party, its agents or employees. This clause shall not be construed to bar any legal remedies each party may have for the other party's failure to fulfill its obligations under this Agreement. This clause shall not be construed to limit or waive any defenses one party may have against another. To the full extent permitted by law, actions by the parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the parties that they shall be deemed a "single governmental unit" for the purposes of liability, all as set forth in Minnesota Statutes, Section 471.59, subdivision la(b) as amended; provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of any other party.

7. Government Data Practices

The County and City must comply with the Minnesota government Data Practices Act, Minnesota State Statute Chapter 13, as it applies to all data provided to the City and submitted to the County under this Agreement and as it applies to all data created, collected, received, stored, used, maintained or disseminated by the County and the City under the Agreement. The civil remedies of Minnesota State Statute 13.08 apply to the release of the data referred to in this clause by either the County or the City.

It is mutually agreed that both the County and City will endeavor to refer all requests for the release of any information and/or data to the originator of said information or data. All

information and data provided by the City may be used by the Con for statistical purposes and/or reporting. The statistics and reports may be shared with other law enforcement departments as allowed by law. The original information and data may be shared by the originating department with other law enforcement agencies to assist in active investigations.

8. Breaches

All parties to this agreement agree they will not knowingly or negligently allow its employees, agents or independent contractors to copy, sell, disclose or otherwise make the law enforcement data available to anyone who is not authorized to have access to such data. Each party agrees to notify the other within a reasonable time in writing if it becomes aware of any unauthorized data access by its employees, agents or independent contractors. The parties hereto further agree to guard against unauthorized disclosure by its own employees, agents or independent contractors by taking appropriate security measures including, but not limited to, providing physical security measures and taking all steps necessary to protect information, data or other tangible or intangible property of its own that the parties regard as confidential or nonpublic. All parties agree to comply with all U.S. Department of Justice CJIS Security Policies and the Minnesota Bureau of Criminal Apprehension CJDN Rules.

9. Venue

Venue for any and all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Crow Wing County, Minnesota unless and until a change of venue is ordered by Crow Wing County District Court.

10. Termination

10.1 City acknowledges that County is providing up front funding/resource allocation for the implementation of the 365 Labs System Project, including prepaying for a portion of the original term in order to keep ongoing costs down for the parties. City further acknowledges that County has entered into a long-term contract with 365 Labs which commits County to financial exposure for the entire initial term of the contract with 365 Labs and any renewal terms thereafter. In recognition of this, City agrees to be bound by the initial term of this agreement, and any renewal terms thereof, without the ability to terminate the same except as provided in Section 10.2 of this Agreement.

10.2 Termination for Cause. Either party will have the right to terminate this agreement for cause at any time, upon written notice, in the event of (i) any material breach of this Agreement by the other party, subject to thirty (30) days prior written notice and opportunity to cure such breach; or (ii) the other party's dissolution, distribution of a substantial portion of its assets, or cessation of all or substantially all

of its normal business affairs.

10.3 County will have the right to terminate or suspend this agreement upon the termination or suspension of the agreement with 365 Labs for whatever reason. In the event of such termination or suspension of County's agreement with 365 labs, County shall provide immediate notice to City of its action.

10.4 Upon termination or suspension of this agreement City will no longer have any right to access or use of County's CAD, RMS, Mobile System or any and all other services associated with this agreement for purposes of adding new data post-termination. City retains the right to access County's CAD, RMS, Mobile System data input pre-termination, for a period of 365 days post termination.

10.5 Termination of this agreement by a City in no way requires the County to extract City data or joined data upon separation. City understands that all data and information entered under this Agreement into CAD, RMS, and Mobile systems are joined; commingled and combined information in the County's system and it may be difficult or impossible to extract or separate said data in the future. Upon written request of the City at termination or expiration and where reasonably practicable, the County shall provide City with a copy of City's data, in a format reasonably usable by City Except for termination for cause as a result of County's uncured, material breach of this Agreement, City accepts any and all costs directly associated with termination initiated by the City and the reasonable, documented costs associated with extracting information or data requested by City, provided that City shall not be responsible for any costs that would have been incurred by the County or other parties absent City's termination, or for any increase in shared costs allocated to the remaining parties as a result of City's termination

11. Miscellaneous

11.1 The City acknowledges that once 365 Labs goes live the County is locked into all user licenses and services as of the Go Live Date and unable to reduce the same. Consequently, the City agrees that it is committed to the number of Licenses/Services it has selected as of the Go Live Date for the entirety of the original term, and all renewal terms, of this agreement. The City will be allowed to increase the number of licenses or services (at the current 365 Labs rate) but it is not allowed to decrease the same.

Certification

Individuals certify that they have authorization to approve the JPA and funding as outlined. It is further agreed that this agreement shall stay in full force and effect, subject to the terms and conditions outlined above, until the City and County mutually agree to amend or revise said agreement in writing.

City of Nisswa and Nisswa Police Department/Authorized Representatives:

_____ _____

Date

_____ _____

Date

Crow Wing County and Crow Wing County Sheriff's Office/Authorized Representatives:

_____ _____

Date

_____ _____

Date

Exhibit A

Nisswa PD

Estimated expense tied to 365Labs SaaS

Updated June 2026

*This is an **estimate only** based on our current understanding of agency needs*

Annual SaaS	2026	$20,940
	2027	$20,940
	2028	$20,940
	2029	$21,568
	2030	$22,215

The above projection assumes -

No change in reported staffing
No change in requested features
3% annual increase beginning in 2029

Reported staffing	6 Licensed Staff
	6 Mobiles
	7 Total Staff

Exhibit B

365 Lab Cost Analysis

Annual Saas expense

Estimated

as of July 1, 2026

	Type	Qty	Cost	Nisswa Qty	Nisswa Total
CAD					
365 CAD	Seat	3	$12,000	-	-
365 CAD Mobile	User	164	$350	6	2,100
GISMO CAD Mobile (handheld)	User	164	$180	6	1,080
NCIC					
NCIC for MDT/PC	User	164	$120	6	720
NCIC State Switch	Site	1	$9,000	-	-
CJIS Control	Site	1	$12,000	-	-
eCitation					
eCitation Laptop/Mobile	User	164	$495	6	2,970
Citation Control - Main	Agency	1	$6,000	-	-
Citation Control - Addtl	Agency	9	$1,980	1	1,980
eCitation Interface to State - Main	Agency	1	$8,000	-	-
eCitation Interface to State - Addtl	Agency	9	$2,400	1	2,400
AVL & Fleet Mgmt					
Fleet Mgmt - Main	Agency	1	$4,800	-	-
Fleet Mgmt - Addtl	Agency	9	$1,584	-	-
GIZMO Fleet - Mobile App	Agency	10	$0	-	-
3rd Party AVL Connect	Device	122	$120	6	720
3rd Party AVL	Agency	10	$3,000	1	3,000
Crash Reporting					
Add-on to RMS Main	Agency	1	$12,000	-	-
Add-on to RMS Addtl	Agency	9	$2,800	1	2,800
State Crash Interface - Main	Agency	1	$6,000	-	-
State Crash Interface - Addtl	Agency	9	$1,200	1	1,200
RMS					
RMS Incident/Field Reporting,Arrests	User	186	$650	7	4,550
Personnel	User	269	$120	7	840
Records Room&NIBRS Main	Agency	1	$9,000	-	-
Records Room&NIBRS Addtl	Agency	9	$3,600	1	3600
Investigate (CM&Investigations) Main	Agency	1	$9,000	-	-
Investigate (CS&Investigations) Addtl	Agency	9	$3,600	1	3600

Forms App	Agency	3	$24,000		
RMS Interface - Electronic IBR Transmission to the state - Main	Agency	1	$10,000	-	-
RMS Interface - Electronic IBR Transmission to the state - Addtl	Agency	9	$3,000	1	3,000
Civil					
Civil	Agency	1	$36,000	-	-
Evidence Control					
Evidence Control - Main	Agency	1	$8,000	-	-
Evidence Control - Addtl	Agency	9	$2,640	1	2,640
GIZMO Mobile App (Included)	Agency	10	$0	-	0
JMS					
JMS Tier 1 Facility	Site	1	$78,000	-	-
Sentry (Mobile JMS App)	Agency	1	$18,000	-	-
Interface - LiveScan	Agency	1	$4,800	-	-
Interface- MN S3	Agency	1	$6,000	-	-
Interface - VINE	Agency	1	$6,000	-	-
Mugshot	Agency	1	$6,000	-	-
Interface - MRAP	Agency	1	$6,000		
Analysis & BI					
Analysis, Stats & BI - Main	Agency	1	$9,000	-	-
Analysis, Stats & BI - Addtl	Agency	3	$2,970	-	-
Citizens Portal					
Core -Main	Agency	1	$4,800	-	-
Core - Addtl	Agency	9	$1,440	1	1,440
Business Checks - Main	Agency	1	$1,000	-	-
Business Checks - Addtl	Agency	9	$300	1	300
Residential Checks - Main	Agency	1	$1,000	-	-
Residential Checks - Addtl	Agency	9	$300	1	300
Administration					
Prosecutor					
RMS Prosecutor - Main	Agency	1	$8,000		
RMS Prosecutor - Addtl	Agency	9	$2,640	1	2,640
Public Safety Cloud					
Cloud Computer Storage - AZURE GovCloud w/backups	Site	1	$36,000	-	-

Total	41,880
Less 50% (First in state shared)	20,940
Final Total	**20,940**

CITY OF NISSWA

To: Nisswa City Council

Prepared By: Chief Todd Szymanski

Date: 07/01/2026

Item: Remove Sergeant Scott Willimas from probationary status and move to permanent full-time status.

Action Requested: Motion/vote to remove Sergeant Williams from probationary status.

Information: Sergeant Williams has passed the one-year mark since being promoted to his current positon. Sergeant Williams has excelled in his new leadership role and is more than capable of continuing to fulfill this role. It is my recommendation to remove Sergeant Williams from probationary status.

Budget Impact: None

WAIVER OF CONFLICT OF INTEREST AND INFORMED CONSENT

This Waiver of Conflict of Interest and Informed Consent (the "Waiver") is executed and effective as of _____, 2026, by and between the City of Nisswa, a Minnesota municipal corporation (the "City"), and Debra Cruz ("Cruz").

RECITALS

WHEREAS, Severson Porter Law (the "Firm") currently provides criminal and ordinance prosecution services to the City (the "Prosecution Representation");

WHEREAS, Cruz has requested that the Firm represent her concerning the administrative subdivision of property in Centennial Estates, the enforceability of applicable restrictive covenants, and access and easement rights involving Centennial Lane, including related communications and appearances before the City's Planning Commission/Board of Adjustment and City Council and potential claims against private parties (the "Cruz Matter");

WHEREAS, the Cruz Matter may require the Firm to question, oppose, or seek review or modification of actions taken by City officials or bodies, including the October 7, 2025 conditional approval of the administrative subdivision and the condition requiring verification of continued future access to Centennial Lane;

WHEREAS, the Firm does not represent or advise the City concerning the Cruz Matter, and the City is separately advised by its civil counsel concerning that matter;

WHEREAS, the foregoing circumstances create a potential or actual concurrent conflict of interest under Rule 1.7 of the Minnesota Rules of Professional Conduct, even though the Prosecution Representation and the Cruz Matter are factually and legally separate; and

WHEREAS, after disclosure of the nature of the conflict and the material risks and reasonably available alternatives, the City and Cruz desire to provide informed consent, confirmed in writing, to the limited concurrent representations described in this Waiver.

AGREEMENT AND INFORMED CONSENT

1. **Separate Representations.** The Firm represents the City only in the Prosecution Representation and will not advise the City concerning the Cruz Matter. The Firm will represent only Cruz in the Cruz Matter. Nothing in this Waiver creates an attorney-client relationship between the Firm and the City concerning the Cruz Matter or between Cruz and any attorney acting for the City.
2. **Disclosed Risks.** The City and Cruz understand that the Firm's advocacy for Cruz may be contrary to positions taken by City staff or City bodies. They further understand that the conflict could limit the Firm's ability to continue one or both representations, could require withdrawal, and could cause delay, additional expense, or the need to retain substitute counsel. No outcome or continued representation is guaranteed.
3. **Limited Consent and Waiver.** Subject to the limitations below, the City consents to the Firm's representation of Cruz in the Cruz Matter, including presentations, requests for reconsideration, and any locally available appeal or review before City bodies concerning the subdivision approval, access condition, restrictive covenants, and related private-road issues. Cruz consents to the Firm's continued Prosecution Representation of the City. Each waives the conflict described in this Waiver solely to that extent.

4. **Excluded Proceedings and Renewed Review.** This Waiver does not authorize the Firm to commence or defend a court action or other proceeding in which Cruz and the City are named adverse parties, or to assert a claim for damages, declaratory relief, injunctive relief, or other relief against the City. Before undertaking any such representation, the Firm must conduct a renewed conflict analysis and obtain any additional written consent required by the Minnesota Rules of Professional Conduct. If the conflict is not consentable, or if either client declines any additional consent, the Firm may be required to withdraw from the Cruz Matter or from one or both representations.

5. **Confidentiality and Independent Judgment.** The Firm will not disclose or use the confidential information of one client for the benefit of the other except as authorized or required by law. The City and Cruz understand that the Firm cannot share either client's confidential information merely because both have signed this Waiver. The Firm will maintain independent professional judgment in each representation.

6. **Independent Counsel and Voluntary Consent.** Each signatory acknowledges having been advised of the right to consult independent counsel regarding this Waiver and having had a reasonable opportunity to do so. Each enters into this Waiver knowingly and voluntarily and believes the Firm can provide competent and diligent representation within the limited scopes stated above.

7. **No Substantive Waiver.** This Waiver addresses only the professional-responsibility conflict described above. It does not waive any claim, defense, privilege, immunity, procedural objection, or other substantive right of the City or Cruz in the Cruz Matter or any other matter.

8. **Entire Waiver; Counterparts.** No promise, inducement, or agreement concerning this conflict exists except as stated in this Waiver. This Waiver may be executed in counterparts and by electronic signature, each of which will be deemed an original and all of which together will constitute one instrument.

CITY OF NISSWA

_____
Authorized Signature

_____
Printed Name and Title

_____
Date

DEBRA CRUZ

_____
Debra Cruz

_____
Date

CITY OF NISSWA

To:	Nisswa City Council
Prepared by:	Maggi Wentler, Interim City Administrator
Date:	July 21, 2026
Item:	Recommendation to remove Jane Michaud off probationary status

Action Requested:

City Council approval to move Jane Michaud off probationary status and to permanent status, effective July 22, 2026

Background:

Jane Michaud started with the City as a Deputy Clerk on January 6, 2026. Per the City's Personnel Policy, all new employees will serve a probationary six-month period upon appointment to a position. After successful completion of the six-month probationary period, the Council shall be notified whether the employee should be taken off probationary status. Jane's six-month probationary period was completed on July 6, 2026.

I fully recommend the City Council approving Jane to be taken off probationary status with the City. Jane has successfully completed the first six months in the position and has become a valuable member of the administrative team. Her professionalism, willingness to learn, attention to detail, and commitment to customer service have contributed positively to the efficient operation of City Hall. Continued growth in municipal knowledge and administrative responsibilities is expected and encouraged. I conducted a six-month review with Jane and noted she is developing her skills in all areas of the position.

Budget Impact:

N/a

Attachments:

N/a

CITY OF NISSWA

To:	Nisswa City Council
Prepared by:	Maggi Wentler, Interim City Administrator
Date:	July 21, 2026
Item:	Recommendation to remove Todd Szymanski off probationary status

Action Requested:

City Council approval to move Todd Szymanski off probationary status and to permanent status, effective July 22, 2026

Background:

Todd Szymanski was promoted to Police Chief on June 26, 2025. Per the City's Personnel Policy, all promoted employees will serve a probationary one-year period upon appointment to a position. After successful completion of the one-year probationary period, the Council shall be notified whether the employee should be taken off probationary status. Todd's one-year probationary period was completed on June 26, 2026.

I fully recommend the City Council approving Todd to be taken off probationary status with the City. Todd has successfully completed the first year as Police Chief. Todd has demonstrated the leadership, professionalism, and integrity expected of the department's executive leader. The first year following promotion has been marked by effective management, strong operational oversight, and a commitment to serving both department personnel and the community. Todd has earned the confidence of City leadership through sound decision-making, fiscal responsibility, and dedication to continuous improvement. I conducted a one-year review with Todd.

Budget Impact:

N/a

Attachments:

N/a